Agenda of SCCTC Board Meeting

The Board of Trustees
Susquehanna County Career & Tech Center

A SCCTC Board Meeting of the Board of Trustees of Susquehanna County Career & Tech Center will be held Thursday, October 22, 2026, beginning at 7:00 PM High School Library, 2380 Elk Lake School Road, Springville, PA 18844.

1. **Correspondence**
Speaker(s): Mrs. Evans
2. **Executive Session - Mr. Bender**
Speaker(s): Mr. Bender
    A. Yes or No
3. **Visitors - Mr. Bender**
Speaker(s): Mr. Bender
4. **Curriculum - Mr. Galella**
Speaker(s): Mr. Galella
    A. Director's Report - Mr. Gazzillo
        1. September Students of the Month
    B. 2026-2027 Director's LAC
    C. Approve OAC Members
5. **Personnel - Mr. Galella**
Speaker(s): Mr. Galella
    A. Substitute List
6. **Budget - Mr. Galella**
Speaker(s): Mr. Galella
7. **Buildings, Grounds and Transportation - Mr. Warnero**
Speaker(s): Mr. Warnero
8. **Minutes/Bills/Treasurer's Report - Mrs. Evans**
Speaker(s): Mrs. Evans
    A. Principal's Account - August 2026
    B. Principal's Account - September 2026
    C. Student Activity Account - September 2026
    D. September 24 Board Meeting Minutes
    E. House Bills
    F. SCCTC Monthly Bills
9. **Open Items - Mr. Bender**

10. Adjournment - Mr. Bender

Speaker(s): Mr. Bender

SUSQUEHANNA COUNTY CAREER & TECHNOLOGY CENTER

BOARD OF EDUCATION

MEETING MINUTES

September 24, 2026

A meeting of the Susquehanna County Career & Technology Center Joint Board of Education was held on Thursday, September 24, 2026, in the Elk Lake High School Library. Board President, Harold Bender, called the meeting to order at 7:30 p.m. The following Board Members were also present: Renee LaRue, Dylan Cokely, Donica McGee, Corey Smurkowski, Tyler Emmerich. Tyler White, Anne Teel and Abigail Jones were absent.

The following administrators were also present: Superintendent – Mr. Robert Galella, Special Education Supervisor – Dr. Marybeth Howell, Elementary Principal – Mr. Marc Weisgold, Secondary Principal – Mr. John Warnero, Assistant Secondary Principal – Mr. Jack Keihl, Assistant Elementary Principal - Dr. Kammy Puza, SCCTC Supervisor – Mr. James Baker, SCCTC Director – Mr. John Gazzillo and Board Secretary - Mrs. Lori Evans.

1. **Correspondence:** Tyler Emmerich move and Donica McGee seconded to accept a letter of retirement from Culinary Arts Instructor, Dave Dunster, effective the end of the 2026-2027 school year, as well as give permission to post and advertise, if necessary, vote was by role call and carried unanimously.

2. **Executive Session:** President, Harold Bender announced that they had an executive session tonight before the meeting from 5:30 p.m. – 7:00 p.m., for personnel reasons.

3. **Visitors: Two (2)**

4. **Curriculum**:

   There was no director's report this month.

5. **Personnel**:

i. Approved the attached 2026-2027 Substitute List additions.

6. **Budget**: No budget items this month.

7. Buildings/Grounds and Transportation:

i. Approved the attached car/van contracts with Elk Lake SD for student transportation.

8. Minutes/Bills/Treasurer's Report:

i. Approved the Minutes from the August 6, 2026 and August 20, 2026 meetings.

ii. Approved the monthly bills for the general fund from 8/6/2026 thru 8/24/2026 in the amount of $1,167,578.30 and the house account in the amount of $9,250.41.

iii. Approved the attached treasurer's report as follows:

a. Student Activity (Aug)
b. House Account (Aug)
c. General Fund (July & Aug)

9. **Open Items:**

i. Approved the selection of PSBA Officers vote for 2026, as accurately reflected in the Tunkhannock Newspaper.

Dylan Cokely moved and Donica McGee seconded to approve all items presented that had not yet been voted on: 5i, 7i, 8i-8iii and 9i. The vote was by roll call and carried unanimously.

7. **Adjournment:** Renee LaRue moved, and Donica McGee seconded to adjourn the meeting at 7:39 p.m. Vote was by show of hands and all were in favor.

Respectfully Submitted,

Lori L. Evans
Board Secretary

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: HP - HOUSE PROJECT ACCOUT **Payment Dates:** 09/24/2026 - 10/21/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000000833	09/21/2026	AP1329300001		I8253	11-1380-430-000-00-000-000-000-0000		130.00
1824-MONTROSE SEPTIC SERVICE				**Order ID O-1**	**Payment Date: 10/01/2026**	**Payment Amt:**	**130.00**
0000000834	10/15/2026	AP1331700001		I8519	11-1380-442-000-00-000-000-000-0000		130.00
1824-MONTROSE SEPTIC SERVICE				**Order ID O-1**	**Payment Date: 10/21/2026**	**Payment Amt:**	**130.00**
0000000835	10/19/2026	AP1331700002		2610-196429	11-1380-610-000-00-000-000-000-0000		102.28
3038-NEW MILFORD HARDWARE				**Order ID O-1**	**Payment Date: 10/21/2026**	**Payment Amt:**	**102.28**

11 - HOUSE PROJECT	**362.28**
Grand Total All Funds	**362.28**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**362.28**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**362.28**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000000833	10/01/2026	MONTROSE SEPTIC SERVICE	HOUSE #6 PORTABLE TOILET		130.00
0000000834	10/21/2026	MONTROSE SEPTIC SERVICE	PORTABLE RENTAL 10/15/26-11/14/26 HOUSE 6		130.00
0000000835	10/21/2026	NEW MILFORD HARDWARE	HOUSE #6 SUPPLIES		102.28

11 - HOUSE PROJECT	**362.28**
Grand Total All Funds	**362.28**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
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Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**362.28**
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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - NEW SCCTC GENERAL FUND **Payment Dates:** 09/24/2026 - 10/21/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards, Virtual Payments
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000017463	10/01/2026	A&A BEAUTY SUPPLY & SALON DESIGN	COSMETOLOGY BUDGET 26-27 BEAUTY ORDER	COSMETOLOGY BUDGET 26-27 BEAUTY SUPPLY ORDER	1,309.62
0000017464	10/01/2026	AMAZON CAPITAL SERVICES	LPN PROGRAM SCRUBS	SMALL ENGINES BUDGET 2026-2027 GENERAL SUPPLIES	336.01 #
0000017465	10/01/2026	BURKE PEST CONTROL INC.	BLDG A SEPTEMBER SERVICE		58.85
0000017466	10/01/2026	CEGAT,LLC	WELDING GENERAL BUDGET SUPPLIES 2026/2027	WELDING BUDGET 2026-2027 GENERAL SUPPLIES	21,332.45
0000017467	10/01/2026	CHEMSEARCHFE	ECOSTORM PROGRAM SEPTEMBER		194.50
0000017468	10/01/2026	DIAZ DISPOSAL	20 YARD DUMPSTER		491.00
0000017469	10/01/2026	ELK LAKE GENERAL FUND	EMERGENCY PERMIT FOR JIM CHARNEY		100.00
0000017470	10/01/2026	GRAINGER	DIESEL MECHANICS DEVON GRANT NEW EQUIPMENT Contract Number: 240078-01		6,379.75
0000017471	10/01/2026	J & J SPRING WATER	WATER BUILDING B		122.00
0000017472	10/01/2026	JAYS BUSINESS SYSTEMS INC	ONE TIME PORTING FEE FOR COPIERS		89.00
0000017473	10/01/2026	JESSICA MILLER	MONEY RETURNED FOR AUTOMOTIVE TOOL KIT		602.00
0000017474	10/01/2026	KENWORTH OF PENNSYLVANIA	SHERWOOD TRUCK PARTS FOR DIESEL PROGRAM		1,211.21
0000017475	10/01/2026	KIMBALL MIDWEST	BUS GARAGE SHOP SUPPLIES		117.51
0000017476	10/01/2026	LACEYVILLE LUMBER	CARPENTRY AND CABINETS BUDGET 2026-2027 GENERAL SUPPLIES		637.91
0000017477	10/01/2026	MASSMUTUAL FINANACIAL GROUP	SHANNON SICKLER WHOLE LIFE LEGACY	INSURANCE FOR JOHN GAZZILLO	2,186.75
0000017478	10/01/2026	MITCHELL1	MITHCELL ONE SHOP PRO KEY		1,412.00
0000017479	10/01/2026	NAPA AUTO PARTS	OIL CHANGE FOR DUMPTRUCK DIESEL MECHANICS	AUTOMOTIVE 2020 BLAZER PART	67.79
0000017480	10/01/2026	ORDIE PRICE SAW MILL	CARPENTRY AND CABINETS BUDGET 2026-2027 LUMBER ORDER		2,191.95

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0000017481	10/01/2026	PARMENTER INC	TIRES FOR BUS X	BUS TIRES (STOCK) BUS GARAGE	1,250.48
0000017482	10/01/2026	PEOPLES SECURITY BANK AND TRUST	DIESEL MECHANICS DEVON GRANT	AUTOMOTIVE BUDGET 26/27 GENERAL SUPPLIES	0.00
0000017483	10/01/2026	PERFORMANCE FOODSERVICE-EASTERN PA	CULINARY ARTS FOOD ORDER		3,497.93
0000017484	10/01/2026	PIVOT POINT INTERNATIONAL	LEFT HANDED SHEARS ADULT COS FOR THE KITS	TARIFF 17.11 AND SHIPPING 37.69	283.00
0000017485	10/01/2026	POCKET NURSE ENTERPRISES INC	MA Program Grant - COSTAR: R230701		8,655.42
0000017486	10/01/2026	ROHRER BUS SALES	MIRROR FOR BUS X4		101.57
0000017487	10/01/2026	SAMANTHA ALLEN	DIRECT LOAN LIVING EXPENSE		178.50
0000017488	10/01/2026	SHERWOOD FREIGHTLINER	SHERWOOD TRUCK PARTS	WHITE FREIGHTLINER TRUCK PARTS	1,602.44
0000017489	10/01/2026	SUMMIT FIRE & SECURITY LLC	BUILDING B ALARM NOT WORKING		504.00
0000017490	10/01/2026	TRI-COUNTY INS. AGENCY INC	AUDIT WORKERS COMPENSATION		445.00 #
0000017491	10/01/2026	WAYNE WILLIAMS	REIMBURSEMENT FOR EXPENSES IN HARRISBURG		494.66
0000017492	10/01/2026	YOURNEWSCHOOL	ADULT COSMETOLOGY 2026-2027 TOOL KIT		1,800.82
0000017493	10/20/2026	ALERE TOXICOLOGY SERVICES INC	PN REVIEW OF DRUG SCREEN		61.68
0000017494	10/20/2026	AMAZON CAPITAL SERVICES	AUTOMOTIVE BUDGET 26/27 GENERAL SUPPLIES	HEALTHCARE BUDGET 2026/2027 STUDENT KITS	12,502.95
0000017495	10/20/2026	AMY DAY	PASBO BOOTCAMP FOOD AMY DAY		40.00
0000017496	10/20/2026	BURMAX	COSMETOLOGY BUDGET 26-27		236.60
0000017497	10/20/2026	CEGAT,LLC	WELDING BUDGET 2026-2027 GENERAL SUPPLIES	STICK GLOVES FOR TOOL KIT	7,201.06
0000017498	10/20/2026	CODY HOWEY	TRAINING AT MCTI MONROE CAREER AND TECH	TEACHER INDUCTION MILEAGE TO ARCHBALD 78 MILES	169.65
0000017499	10/20/2026	COMMONWEALTH OF PENNSYLVANIA	ANNUAL COMPLIANCE REPORT		430.00

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0000017500	10/20/2026	ELK LAKE GENERAL FUND	SCCTC LIFE INSURANCE JULY-SEPTEMBER 2026	SCCTC STUDENT DISIPLINE REPORT	1,252.09
0000017501	10/20/2026	ELK LAKE MEDICAL SELF-FUNDED	SCCTC MEDICAL JULY-SEPTEMBER 2026		227,980.36
0000017502	10/20/2026	ELK LAKE SCHOOL DIST DENTAL	SCCTC DENTAL INSURANCE JULY-SEPTEMBER 2026		9,828.00
0000017503	10/20/2026	ERICA MOFFITT	PASBO BOOTCAMP FOOD ERICA MOFFITT		40.00
0000017504	10/20/2026	FIRST CITIZENS BANK AND TRUST CO.	BUILDING B COPIER RENTAL 9/1/26-09/30/26	BUILDING A COPIER RENTAL 09/01/26-09/30/26	324.00
0000017505	10/20/2026	FRONTIER	PHONE 09/06/26-10/05/26	FAX 10/01/26-10/31/26	1,090.22
0000017506	10/20/2026	GRAINGER	DIESEL MECHANICS DEVON GRANT NEW EQUIPMENT Contract Number: 240078-01	REBUILDIN COMPRESSOR FOR BUILDING B	791.32
0000017507	10/20/2026	GUYETTE COMMUNICATIONS	TROUBLESHOOTING WELDING GATE		350.00
0000017508	10/20/2026	HOME DEPOT CREDIT SERVICES	CARPENTRY 2026-2027 BUDGET GENERAL SUPPLIES	BUDGET ADD ON FOR ITEMS SOLD SEPRATE FROM TOO	331.68
0000017509	10/20/2026	J & J SPRING WATER	WATER BUILDING B		65.00
0000017510	10/20/2026	JAMES CHARNEY	TEACHER INDUCTION MILEAGE TO ARCHBALD 78 MILES		56.55
0000017511	10/20/2026	JAYS BUSINESS SYSTEMS INC	COLOR COPIES PRINTER USAGE 9/01/26-9/30/26	COPIES PRINTER USEAGE 9/1/26-9/30/26	808.68
0000017512	10/20/2026	JENNA MULHERIN	LIVING EXPENSE OVR		434.00
0000017513	10/20/2026	JNR EQUIPMENT AND EROSION SERVICES LLC	BUS X1 CHECK ENGINE LIGHT ON (REPAIR ISSUE)		1,290.22
0000017514	10/20/2026	KAPLAN HIGHER EDUCATION CORP	FALL 2026 IHP-LISTED		1,280.00
0000017515	10/20/2026	KASEYA US LLC	JULY,AUGUST/SEPTEMBER 2026 BACKUPIFY SERVICE		1,172.99
0000017516	10/20/2026	KAYLA KIEFER	TEACHER INDUCTION MILEAGE TO ARCHBALD 78 MILES		56.55

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0000017517	10/20/2026	LACEYVILLE LUMBER	CARPENTRY AND CABINETS BUDGET 2026-2027 GENERAL SUPPLIES PLYWOOD ORDER	DELIVERY COST	493.29
0000017518	10/20/2026	LEATHERSTOCKING GAS COMPANY LLC	BLDG B 06/01/26-06/30/26	BLDG A 09/01/26-10/02/26	478.50
0000017519	10/20/2026	LOWE'S	BUILDING A TOILET SUPPLIES	BUILDING B TOILET SUPPLIES	219.12
0000017520	10/20/2026	MARTY'S MARKET	LUNCH FOR SENDING STUDENTS 10/07/26		275.00
0000017521	10/20/2026	MONTROSE SEPTIC SERVICE	CDL HOLDING TANK PUMPED 10/06/26		360.00
0000017522	10/20/2026	NAPA AUTO PARTS	CDL TRUCK PARTS	X13 NEW EXHAUST BUS GARAGE	1,538.50
0000017523	10/20/2026	NEW MILFORD HARDWARE	CARPENTRY AND CABINETS BUDGET 2026-2027 GENERAL SUPPLIES		1,026.47
0000017524	10/20/2026	PARMENTER INC	CDL TIRES CAP AND CASING		1,968.06
0000017525	10/20/2026	PERFORMANCE FOODSERVICE-EASTERN PA	CULINARY ART FOOD ORDER		2,536.93
0000017526	10/20/2026	POCKET NURSE ENTERPRISES INC	MA Program Grant - COSTAR: R230701		1,138.47
0000017527	10/20/2026	RICE'S FOOD EQUIPMENT & CONSULTING INC	FOOD MANAGEMENT ICE MAKER		3,652.56
0000017528	10/20/2026	SANICO	GENERAL CLEANING SUPPLIES		1,188.57
0000017529	10/20/2026	SHERWOOD FREIGHTLINER	CDL TRUCK PARTS FOR DIESEL PROGRAM	CDL FILTERS	1,613.69
0000017530	10/20/2026	STRYKER MEDICAL	FREIGHT CHARGE ON BED		501.00 #
0000017531	10/20/2026	SYSCO ALLENTOWN	CULINARY ARTS FOOD ORDER		2,473.08
0000017532	10/20/2026	THE FINAN DETAIL	AUTOMOTIVE BUDGET 2026/2027 TOOL KIT SHIRTS		350.00
0000017533	10/20/2026	XEROX CORPORATION	BLDG B EHQ-232794		907.78
* 0000CREDIT	10/20/2026	FRONTIER	ERATE ADJUSTMENT PIOR BILLS		(3,096.00)
* 00PAY93026	09/29/2026	SCCTC - PAYROLL	Payroll Transfer 9/30/2026		131,050.52

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* 0PAY101526	10/14/2026	SCCTC - PAYROLL	Payroll Transfer 10-15-2026		135,559.13
* 0PSERS2Q26	10/13/2026	PSERS	Purpose: ER RETP Pay Date: 6/15/2026	Purpose: ER RETP Pay Date: 6/29/2026	239,004.66
* 1WM100826A	10/08/2026	WASTE MANAGEMENT	BUILD A GARBAGE PICKUP 10/01/26-10/31/26		283.00
* 1WM100826B	10/08/2026	WASTE MANAGEMENT	BULDING B GARBAGE PICKUP		236.52
* CC092826BK	09/28/2026	PEOPLES SECURITY BANK AND TRUST	LATE FEE ON PAYMENT	INTEREST CHARGE	50.33
* CREDIT1006	10/20/2026	FRONTIER	INTERNET 10/06/26-11/05/26	ERATE CREDIT THIS PERIOD	258.00
* PEN101326A	10/13/2026	PENELEC	BLDG A 08/25/26-09/23/26		3,242.60
* PEN101326B	10/13/2026	PENELEC	BLDG B 08/25/26-09/23/26		2,657.72
* PEN101326C	10/13/2026	PENELEC	CDL 08/25/26-09/23/26		106.75
* PEN101326L	10/13/2026	PENELEC	CDL LOT 08/26/26-09/23/26		93.93
* PEN101326S	10/13/2026	PENELEC	BLDG B SIGN 08/25/26-09/23/26	BLDG A SIGN 08/25/26-09/23/26	43.40

10 - GENERAL FUND	**855,659.30**
Grand Total All Funds	**855,659.30**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**(13,112.30)**
Grand Total Other Disbursement Non-negotiables	**509,490.56**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**359,281.04**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**855,659.30**

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