Agenda of following 7:00 Executive Session

The Joint Operating Committee
York County School of Technology

A following 7:00 Executive Session of the Joint Operating Committee of York County School of Technology will be held Thursday, July 23, 2026, beginning at Operating Committee Meeting Tech Lab, 2179 S. Queen St, York, PA 17402.

1. **Planning Session**

1.A. Call to Order:

1.B. Pledge of Allegiance:

1.C. FCCLA National Leadership Conference:
Speaker(s): FCCLA Student Officers

1.D. Curriculum Development Process and Approval Timeline:
Speaker(s): Dr. Rogers and Mr. Stearns

1.E. Additional Handouts:

1.F. Upcoming Events:

2. **Public Meeting - Opening Items:**

2.A. Roll Call:

2.B. Announcement of Executive Session:

2.C. Approval of Minutes: It is recommended that the Joint Operating Committee Minutes from the June 25, 2026 meeting be approved.

2.D. Citizens' Input on Agenda Related Items:

3. **Personnel Recommendations: It is recommended that the following Personnel Items be approved.**

3.A. Extracurricular Positions: It is recommended that the following individuals be approved to fill the respective extracurricular positions for the 2026/27 school year at remuneration as determined by the contract:

3.B. Maintenance Employee: It is recommended that approval be granted to employ Eric Darby for the full-time position Maintenance Employee, effective July 20, 2026, at an hourly rate of $25.00. Mr. Darby is replacing John Slattery, who retired.

3.C. Day-to-Day Substitute Teachers: It is recommended that the following individuals be approved as day-to-day substitute teachers, homebound instructors, and/or clerical substitutes for the 2026/2027 school year:

1) Michael Arnold

2) Patricia Banks
3) Debra Brown
4) Erica Druck
5) Allison Dulworth
6) Bonnie Entler
7) Melinda Fink
8) Kirk Frey
9) Paula Frey
10) David Gable
11) John Glass
12) Abigail Gudeman
13) Courtney Hershey
14) Dane Hildebrand
15) Jane Johnson
16) William Landis
17) Heath Manalli
18) Jane Marsteller
19) Gregory Naylor
20) Nathan Robbins
21) Stacy Shaefer
22) Joseph Treadwell
23) Gigi Warner
24) Darius Watkins
25) Michael Woods
26) Raegan Zittle

3.D. Adult & Continuing Education Instructor: It is recommended that Sandra Rineer be approved as Adult & Continuing Education Instructor to be used on an as needed basis for the 2026/27 school year, including the summer of 2027.

3.E. Supervisor of Adult Nursing: It is recommended that approval be granted to employ Karyn Pifer as the Supervisor of Adult Nursing, effective July 13, 2026, with a starting salary of $100,000.00. Ms. Pifer will be replacing Laura Bond who resigned.

3.F. Adult Education Financial Aid Coordinator: It is recommended that David Martin be approved as the full time Financial Aid Coordinator at an annual salary of $55,000.00 effective July 20, 2026. Mr. Martin is filling a new position created in June 2026.

4. **Secondary Education Recommendations: It is recommended that the following Secondary Education Items be approved.**

4.A. Student Handbook: It is recommended that the 2026/27 student handbook be accepted.

4.B. Establish/Renew a Student Activity:

4.B.1. Organization: It is recommended that permission be granted to establish/renew the following Student Activities in accordance with Policies 618: Student Activity Funds during the 2026/27 fiscal year.

4.C. Fund Raisers:

4.C.1. Activity: It is recommended that permission be granted for students to conduct the following fundraising activities in accordance with Policies 618: Student Activity Funds and 229: Student Fundraising during the 2026/27 fiscal year. Funds will be used for class/organization/sport activities.

5. **Adult and Continuing Education Center Recommendations: It is recommended that the following Adult and Continuing Education Center Items be approved.**

5.A. Funding Service Agreement: It is recommended that service agreement with Lumion be approved for direct/self-pay students.

6. **Business Office Recommendations: It is recommended that the following Business Office Items be approved.**

6.A. 2026/27 School Bus Handbook: It is recommended that the 2026/27 School Bus Handbook be approved.

6.B. Permission to Award Bid: It is recommended that permission be granted to award bid to Educational Solutions Enterprises for a Fluid Power Trainer in the amount of $58,112.00. This item will be funded by PMMI Grant in the amount of $50,000.00 and Adult Education in the amount of $8,112.00.

6.C. HVAC Change Order Proposal: It is recommended that the following change order proposal be approved: Engles & Fahs, Inc., #2026-009 in the amount of $3,170.00 to increase the voltage from 208 to 480 for new unit G10.

6.D. HVAC Change Order Proposal: It is recommended that the following change order proposal be approved:
Engles & Fahs, Inc., 2026-008 in the amount of $3,475.00 to increase voltage from 208 to 480 for new unit G-9.

6.E. Permission to Purchase: It is recommended that permission be granted to contract with Champs Track & Field Services for the cleaning & line marking of the track in the amount of $25,000.00. This purchase will be made from the State Costars Program.

7. **Treasurer's Report: It is recommended that the Treasurer's Report for month ending June 30, 2026, be approved and that authorization be granted to pay bills totaling $2,302,320.48.**

8. **Other Business:**

9. **Citizen Input on Non-Agenda Related Items:**
10. **Adjournment:**

York County School of Technology
www.ytech.edu
2179 S. Queen St.
York, PA 17402
717-741-9491
717-741-0820

Full Time Program Enrollment by District

July 23, 2026

District	Student Enrollment
Central York	133
Dallastown	178
Dover	97
Eastern	70
Hanover	22
Northeastern	132
Red Lion	238
South Eastern	89
Southwestern	132
Southern	62
Spring Grove	123
West York	116
York City	265
York Suburban	89
Total	1746

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York County School of Technology Full Time Program Enrollment

Program	Enrollment
Architecture and Construction Management	49
Automotive Technology	90
Carpentry	40
Collision Repair	49
Commercial Art	67
Communication Technology	31
Construction Trades	48
Criminal Justice	93
Culinary	106
Dental Assisting	49
Diesel Technology	80
Early Childhood Education	59
Electrical Occupations	49
Engineering and Advanced Manufacturing	89
HVAC	49
Information Technology	204
K-12 Teacher Development	26
Landscaping and Agriculture	38
Licensed Cosmetology	85
Medical Professions	181
Precision Metal Machining	39
PowerSports and Engine Technology	52
Sports Tech and Exercise Science	46
Welding	109
YTECH X	18

JOC Planning Session

July 23, 2026

FCCLA

National Leadership Conference



FCCLA Student Representatives

Ginger Day



K-12 Teacher Development
West York Area SD
Class of 2027

Rebekah Fizer



K-12 Teacher Development
Red Lion Area SD
Class of 2027

Abigail Grove



Early Childhood Education
Red Lion Area SD
Class of 2026

Kaiya Lee



Early Childhood Education
Red Lion Area SD
Class of 2027

FCCLA Advisors

Nicole Lau



Social Studies Teacher
FCCLA Advisor

Samantha McDonald



English Teacher
FCCLA Advisor

Mindy Miller

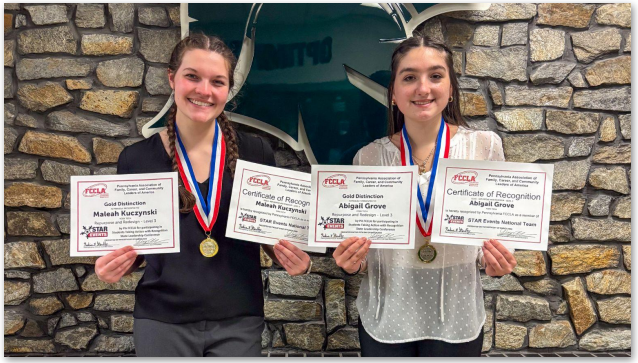


Early Childhood Education Teacher
FCCLA Advisor

FCCLA in Action







FCCLA in Action





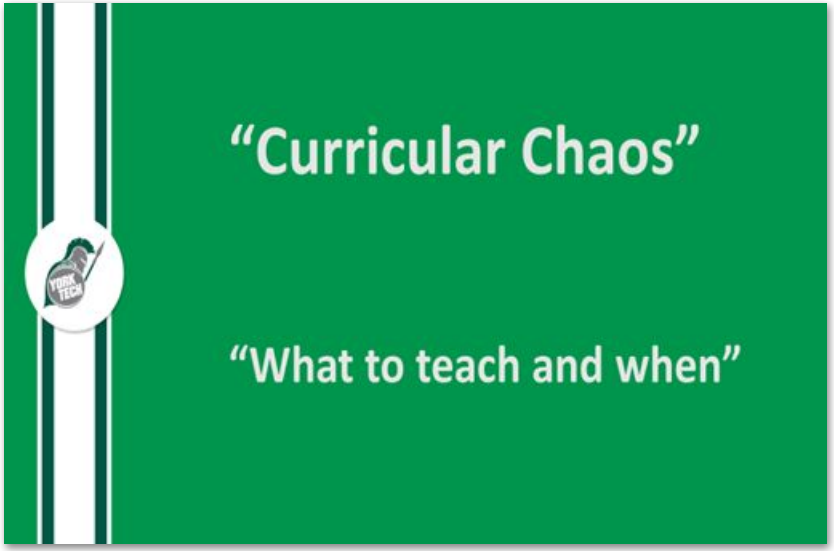


Curriculum Development

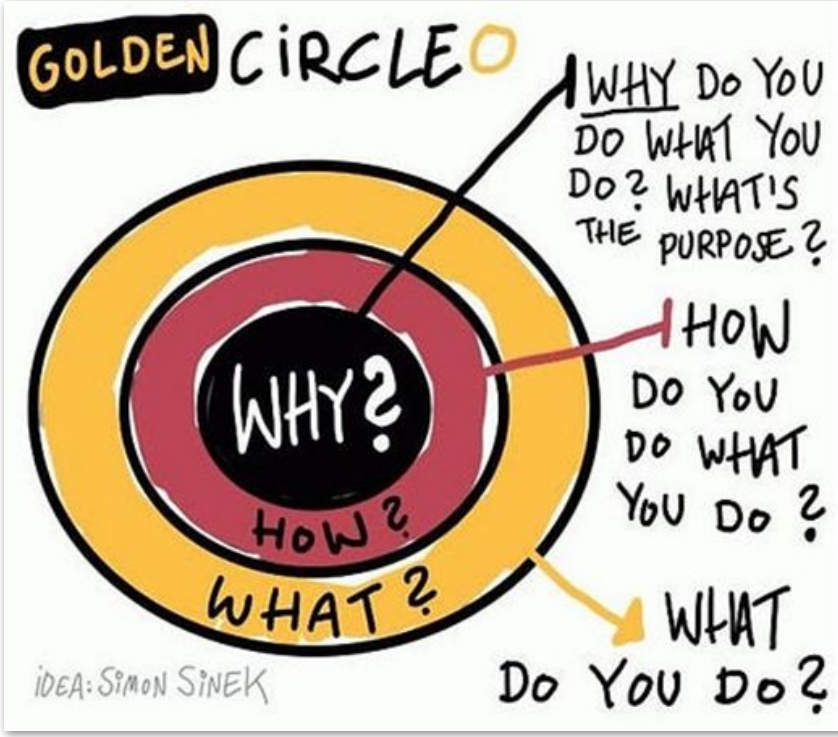
Process Overview

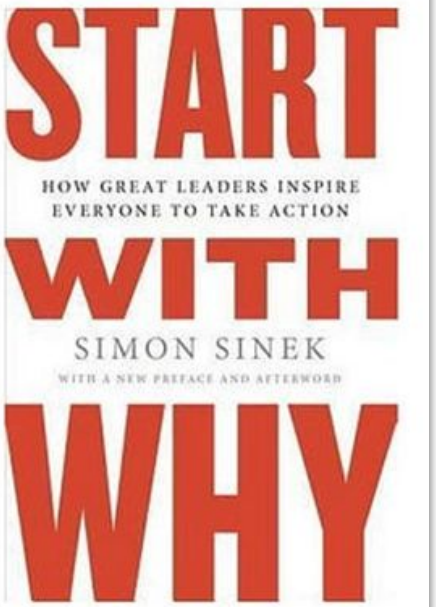
Spring 2023





Simon Sinek


GOLDEN CIRCLE
WHY?
HOW?
WHAT?
WHY DO YOU DO WHAT YOU DO? WHAT'S THE PURPOSE?
HOW DO YOU DO WHAT YOU DO?
WHAT DO YOU DO?
IDEA: SIMON SINEK


START
HOW GREAT LEADERS INSPIRE EVERYONE TO TAKE ACTION
WITH
SIMON SINEK
WITH A NEW PREFACE AND AFTERWORD
WHY

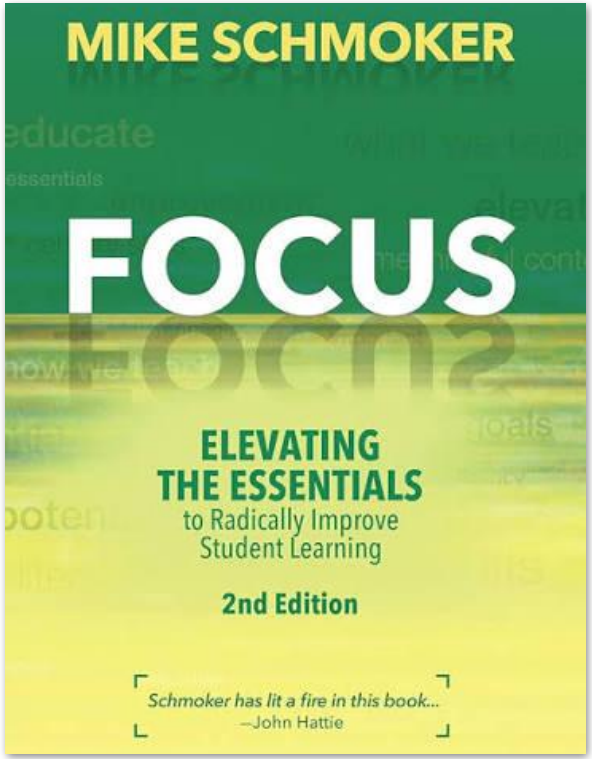
Curriculum Development Plan: The Why

- Coherent, consistent, high-quality curriculum equals immediate student achievement gains (DuFour and Marzano, 2011) (Sahm, 2017)
- Reduces teacher anxiety and workload (American Educator, 2011)
- Teacher collective efficacy equals 1.57 (Hattie)
- Strengthen collaboration and data analysis across all subject areas using ongoing feedback
- Create a true curriculum revision cycle of three to five years and an annual revision/audit process for every course via summer curriculum writing

Curriculum Development Plan: The Why

- Drive professional development moving forward using the department-specific PD model
- Essential for transition of new teachers and long-term substitutes
- Monitor/assess vertical alignment in all academic departments
- “We can’t progress if we are always starting over.”
- To be clear and transparent to the entire community and all stakeholders about what we do in our classrooms

The Driving Philosophy



- Less is more
- Coverage is the enemy of learning
- Clarity precedes competence
- The path to improvement is astonishingly simple
- Focus on fewer things
- Teams improve instruction when they examine evidence of student learning
- Effective schools don't do more — they do less, better
- The simplest solutions are often the most powerful

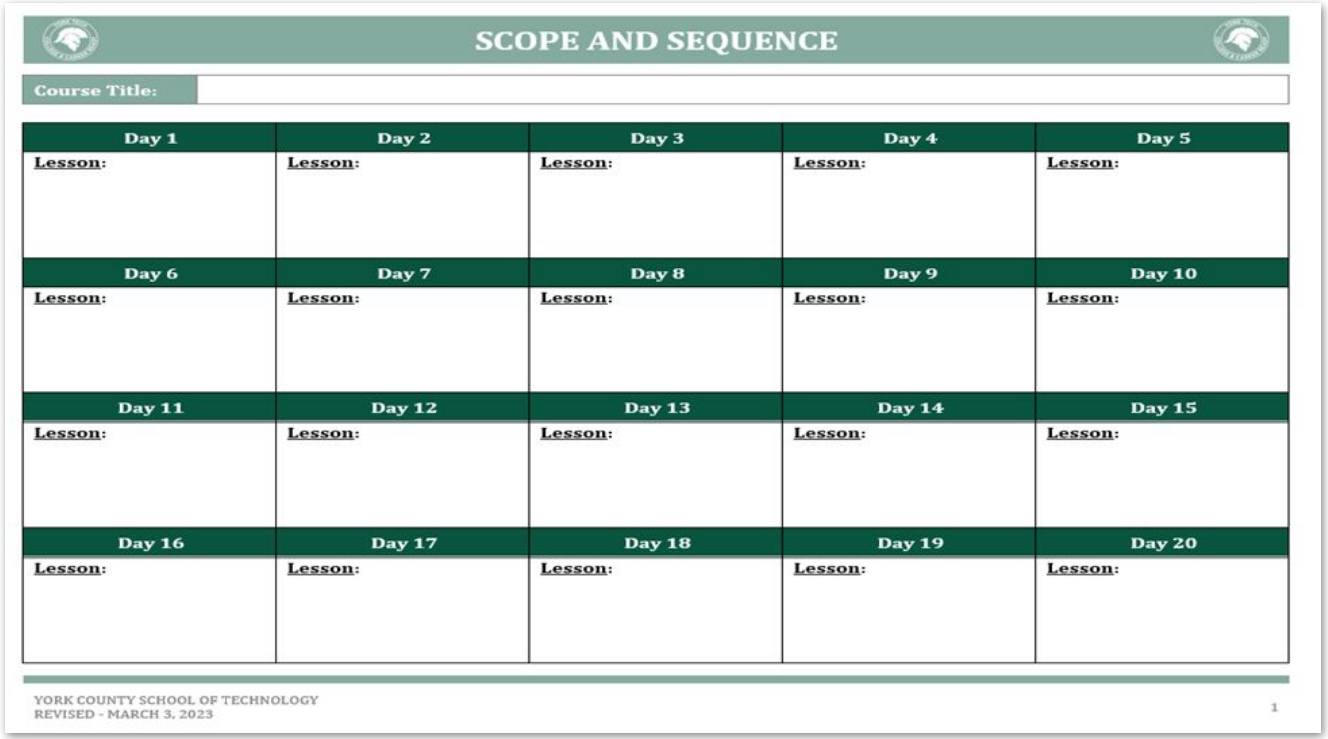
Scope and Sequence Template

SCOPE AND SEQUENCE

Course Title:	
Unit Title:	
Unit Standards (Tasks 3.0)	•

Lesson	Number of Periods	Lesson Target(s)	Skills Taught	Common Assessment(s)	Resources
1		•	•	•	•
2		•	•	•	•
3		•	•	•	•

Instructional Calendar Template



SCOPE AND SEQUENCE

Course Title:

Day 1	Day 2	Day 3	Day 4	Day 5
Lesson:	**Lesson:**	**Lesson:**	**Lesson:**	**Lesson:**
Day 6	**Day 7**	**Day 8**	**Day 9**	**Day 10**
Lesson:	**Lesson:**	**Lesson:**	**Lesson:**	**Lesson:**
Day 11	**Day 12**	**Day 13**	**Day 14**	**Day 15**
Lesson:	**Lesson:**	**Lesson:**	**Lesson:**	**Lesson:**
Day 16	**Day 17**	**Day 18**	**Day 19**	**Day 20**
Lesson:	**Lesson:**	**Lesson:**	**Lesson:**	**Lesson:**

YORK COUNTY SCHOOL OF TECHNOLOGY
REVISED - MARCH 3, 2023

1

Phase I: 2023-25

SCOPE AND SEQUENCE

Course Title:	English 10

Unit Title:	Unit 1: Review Unit
Unit Standards (Tasks 3.0)	• CC.1.3.9-10.A • CC.1.3.9-10.C • CC.1.3.9-10.E • CC.1.3.9-10.F • CC.1.3.9-10.H • CC.1.3.9-10.I • CC.1.3.9-10.J • CC.1.4.9-10.S

Lesson	Number of Periods	Lesson Target(s)	Skills Taught	Common Assessment(s)	Resources
1 Elements of Plot	3	• Identify the development of the plot over the course of a text. • Analyze the development of the plot over the course of text. (CC.1.3.9-10.A)	• Inferencing • Evidence • Reasoning • Writing	• Identifying plot elements in a story based on teacher rubric	• Teacher-created resources • Assorted short stories
2 Style	4	• Identify how the author structures a text. • Analyze the effect the author's structure	• Inferencing • Evidence • Reasoning • Writing	• Analyzing style of a text based on teacher rubric	• Teacher-created resources

Phase I: 2023-25

SCOPE AND SEQUENCE

Course Title:	English 10

Day 1	Day 2	Day 3	Day 4	Day 5
Lesson: Review of plot elements Short story analysis	**Lesson:** Review short story	**Lesson:** Map out plot elements Assessment	**Lesson:** Review literary terms	**Lesson:** Literary terms learning activity Short story with annotations
Day 6	**Day 7**	**Day 8**	**Day 9**	**Day 10**
Lesson: Literary terms learning activity Review for quiz	**Lesson:** Literary terms review quiz	**Lesson:** Review elements of style	**Lesson:** Recognizing Style Worksheet	**Lesson:** Style Learning Activity
Day 11	**Day 12**	**Day 13**	**Day 14**	**Day 15**
Lesson: Style Constructed Response Assessment	**Lesson:** Review poetic devices	**Lesson:** Poetry learning activity Graphic organizer / SOAPStone	**Lesson:** Poetry learning activity	**Lesson:** Spartan Writing Formula for literature
Day 16	**Day 17**	**Day 18**	**Day 19**	**Day 20**
Lesson: Poetry Constructed Response Assessment	**Lesson:** Vocabulary Packet and Practice	**Lesson:** Vocabulary Quiz	**Lesson:** SAS	**Lesson:** CDT

Collaboration with a Purpose

Collaboration Team/Course: Algebra AB
Members: Gordon, Collins, Mitzel, Small, Miller, Nye, Saylor, Ege

Date	Data Source *(Strike out rather than delete changes to your initial plan.)*	Identify areas to celebrate. Identify areas of growth. What instructional/curricular adjustments need to be made based on your analysis?	Data due date for next collaboration
September 19th (1:30 Dismissal)	Unit 1 Part 1 Quiz	Toothbrush question - #3..change this question or cut it completely. The same thing is assessed in question #4, so we may not need 2 questions. ODDS question – check Keystone standards, doesn't appear to be an Algebra 1 standard, so do we really need to assess Odds? 2 days of stem and leaf. Can consolidate this with box and whisker. Kristi will modify the quizzes as they are made. Andrea's students are continuing to progress through the curriculum, slowly, but successfully.	Unit 1 Part 2 Quiz Unit 2 Quiz
October 9th	Unit 1 Part 2 Quiz Unit 2 Quiz	Unit 1 Part 2 – Alg 1 #5 had the lowest percent of students answer correctly based on test analysis data. We need to revise either the question or our teaching. Unit 1 Part 2 – Algebra AB #5, #10, #13 had the lowest percentages based on test analysis data. We need to revise either the question or our teaching. ****Knowing WHEN to use a proportion, not HOW** Unit 2 Quiz – Question #3 had the lowest percent correct for Algebra AB. There really is no way to revise this question, students need more practice on using the formula sheet to identify the properties. Question #12 was also low – absolute value – many students chose the correct answer IF there would have been no absolute value bars. Need to incorporate more practice, potentially.	Unit 3 Part 1 Quiz

Collaboration with SPM Alignment

PART II	
Student Performance Measure (SPM)	**Describe the LEA Selected Measure(s): Using organized and purposeful collaboration in PLC teams focused on data-driven decision making in order to refine current curriculum and increase student achievement levels across all non-CDT/Keystone courses at York Tech.**
What student performance evidence or artifacts will you use to measure the progress and effectiveness of your response?	■ *Locally Developed School District Rubric* ■ *Industry Certification Examination* ■ *District-Designed Measure & Examination* ■ *Student Projects Pursuant to Local Requirements* ■ *Nationally Recognized Standardized Test* ■ *Student Portfolios Pursuant to Local Requirement*
Evaluation Describe the specific criteria that will inform the Educator Effectiveness rating. *NOTE: Student Performance Measures may be reused on an annual basis if the responses are updated and the educator continues to offer reflections.*	**Distinguished:** **- 100% of the Collaboration Plan is completed and posted in the appropriate location on the YCST Staff Intranet** **- The specific data source(s) analyzed at every meeting is documented in the appropriate column.** **- Specific examples supported with data are given for areas to celebrate, areas of growth, and instructional/curricular adjustments needed in the second column.** **- All common assessment data for the year is attached in a PLC-created document.** **Proficient:** – **>90% of the Collaboration Plan is completed and posted in the appropriate location on the YCST Staff Intranet** – **The specific data source(s) analyzed at every meeting is documented in the appropriate column > 90% of the time.** – **>90% of the examples cited in column two are supported with data for areas to celebrate, areas of growth, and instructional/curricular adjustments.** – **>90% of common assessment data for the year is attached in a PLC-created document.** **Needs Improvement:** – **70% - 90% of the Collaboration Plan is completed and posted in the appropriate location on the YCST Staff Intranet** – **The specific data source(s) analyzed at every meeting is documented in the appropriate column 70% - 90% of the time.** – **The majority of examples cited in the second column lack specificity and are not supported by student achievement data.** – **>70% of common assessment data for the year is attached in a PLC-created document**

Increased Collaboration Time

24-25 Faculty/Department/Collaboration Meeting Dates

September 2024 4: Department/Academy Meetings 11: Collaboration 19: Collaboration/OAC Prep/Special Education Department Meeting	**October 2024** 2: Faculty Meeting 9: Collaboration 18: Collaboration/Special Education Department Meeting 28: Cabinet – First Quarter Review
November 2024 13: Collaboration 20: Department/Academy Meetings 21: Professional Development and/or collaboration	**December 2024** 4: Collaboration 11: Collaboration
January 2025 8: Faculty 15: Collaboration 27: Cabinet – Second Quarter Review 30: Collaboration/Special Education Department Meeting	**February 2025** 5: Department/Academy Meetings 19: Collaboration 28: Collaboration/Special Education Department Meeting
March 2025 19: Collaboration 26: Faculty (NOCTI Prep Training) 28: Professional Development and/or collaboration 31: Cabinet – Third Quarter Review (Set summer work days)	**April 2025** 3: NOCTI Collaboration Teams (NOCTI Prep) [Thursday] 23: Faculty (Keystone Prep) 17: Collaboration
May 2025 7: Teacher Appreciation Week (No Meetings) 14: Department/Academy Meetings 27: Cabinet/End-of-Year Review	**June 2025** 6/9 – 6/12 – Summer Curriculum Writing Week 18: Summer Cabinet Data Retreat ***June dates are tentative and subject to change. All summer dates will be finalized at Cabinet meeting on 3/31. ***

Special Education Considerations

Staab Nicholas > JOC Curriculum Review > Academic > Math > 2026 - 2027

Name	Modified	Modified By	File size	Sharing
Prob Stats	5 days ago	Staab Nicholas	10 items	Shared
Precalculus	5 days ago	Staab Nicholas	9 items	Shared
Intro to Comp Sci	5 days ago	Staab Nicholas	9 items	Shared
Honors Geometry	5 days ago	Staab Nicholas	11 items	Shared
Honors Algebra 2	5 days ago	Staab Nicholas	10 items	Shared
Geometry	5 days ago	Staab Nicholas	10 items	Shared
Calculus	5 days ago	Staab Nicholas	6 items	Shared
Applications of Alg & Geo	5 days ago	Staab Nicholas	13 items	Shared
App Based Math	5 days ago	Staab Nicholas	13 items	Shared
Algebra B (Learning Support)	5 days ago	Staab Nicholas	7 items	Shared
Algebra AB	5 days ago	Staab Nicholas	2 items	Shared
Algebra A (Learning Support)	5 days ago	Staab Nicholas	7 items	Shared

Special Education Considerations

SCOPE AND SEQUENCE

Course Title: English 10 (Learning Support)

Day 1	Day 2	Day 3	Day 4	Day 5
UNIT 1 **Lesson:** Review of literary elements	**Lesson:** Identification of literary elements	**Lesson:** Analysis of literary elements	**Lesson:** Short story annotation and analysis	**Lesson:** Short story annotation and analysis
Day 6	**Day 7**	**Day 8**	**Day 9**	**Day 10**
Lesson: Short story annotation and analysis	**Lesson:** Common Assessment: Literary Terms Quiz	**Lesson:** Review elements of style	**Lesson:** Identifying and analyzing author's style	**Lesson:** Evaluate an author's style
Day 11	**Day 12**	**Day 13**	**Day 14**	**Day 15**
Lesson: Evaluate an author's style	**Lesson:** Style relation to poetry	**Lesson:** Analyze poetic devices in poetry	**Lesson:** Analyze poetic devices in poetry	**Lesson:** Revisit RACES Writing Strategy, Poetry Constructed Response
Day 16	**Day 17**	**Day 18**	**Day 19**	**Day 20**
Lesson: Common Assessment: Poetry Constructed Response	**Lesson:** Vocabulary Packet and Practice	**Lesson:** Vocabulary Quiz	**Lesson:** Common Assessment: Review Unit Quiz	**Lesson:** CDT

SCOPE AND SEQUENCE

Lesson	Number of Periods	Lesson Target(s)	Skills Taught	Common Assessment(s)	Resources
1 Literary Elements	3	• Analyze the development of the plot over the course of text. (CC.1.3.9-10.A) • Analyze how words and phrases shape meaning and tone in text (1.3.9-10.F)	• Inferencing • Evidence • Reasoning • Writing	• Keystone-style Review Unit Assessment	• Teacher-created resources • Assorted short stories
2 Short Story Analysis	4	• I can identify literary elements in a fictional text. • I can analyze how the elements contribute to an author's purpose (CC.1.3.9-10.H). • I can analyze character development over the course of a text (CC.1.3.9-10.C).	• Inferencing • Evidence • Reasoning • Writing	• Literary Devices Assessment	• Teacher-created resources • Assorted short stories
3 Style	4	• I can identify how the author structures a text. • I can analyze the effect the author's structure has on the reader's understanding. (CC.1.3.9-10.E)	• Inferencing • Evidence • Reasoning • Writing	• Analyzing style of a text based on teacher rubric	• Teacher-created resources

Phase II: 2025-26

SCOPE AND SEQUENCE

Lesson	Number of Periods	Lesson Target(s)	Skills Taught	Common Assessment(s)	Resources
4 Literary Terms	4	• Identify literary elements in a fictional text. • Analyze how the elements contribute to an author's purpose (CC.1.3.9-10.H). • Analyze character development over the course of a text (CC.1.3.9-10.C).	• Inferencing • Evidence • Reasoning • Writing	• Identifying and explaining literary terms in stories based on teacher rubric	• Teacher-created resources • Assorted short stories
5 Vocabulary	2	• Determine the meaning of unknown words through context clues (CC.1.3.9-10.I) • Use vocabulary accurately in writing. (CC.1.3.9-10.I)	• Inferencing • Evidence • Reasoning	• Vocabulary quiz	• Vocabulary packet • Vocabulary practice • Vocabulary quiz
6 CDT and SAS	2	• TBD based on SAS student data	• TBD based on SAS student data	• SAS Passages • Full CDT	• SAS Website • CDT Direct Insight

Phase II: 2025-26

SCOPE AND SEQUENCE

Course Title:	English 10

Day 1	Day 2	Day 3	Day 4	Day 5
Lesson: Review of literary elements	**Lesson:** Identification of literary elements	**Lesson:** Analysis of literary elements	**Lesson:** Short story annotation and analysis	**Lesson:** Short story annotation and analysis
Day 6	**Day 7**	**Day 8**	**Day 9**	**Day 10**
Lesson: Short story annotation and analysis	**Lesson:** Common Assessment: Literary Terms Quiz	**Lesson:** Review elements of style	**Lesson:** Identifying and analyzing author's style	**Lesson:** Evaluate an author's style
Day 11	**Day 12**	**Day 13**	**Day 14**	**Day 15**
Lesson: Evaluate an author's style	**Lesson:** Style relation to poetry	**Lesson:** Analyze poetic devices in poetry	**Lesson:** Analyze poetic devices in poetry	**Lesson:** Introduce Spartan Writing Formula and Poetry Constructed Response
Day 16	**Day 17**	**Day 18**	**Day 19**	**Day 20**
Lesson: Common Assessment: Poetry Constructed Response	**Lesson:** Vocabulary Packet and Practice	**Lesson:** Vocabulary Quiz	**Lesson:** SAS	**Lesson:** CDT

Collab. with Common Assessment Data

Collaboration Team/Course: Algebra 1/Algebra AB
Members: Gordon, Small, Collins, Mitzel, Stover, Saylor, Balsavage, Ege

- Strikeout (don't delete) to maintain information
- Please consider providing links to your data sources

Date	Data Source	Celebrations / Growth / Adjustments	Data for Next Time
September 10th	n/a - not everyone gave the quiz yet	**Celebration:** We are all giving or have given the Unit 1 Part 1 Quiz. Our students this year are following rules and procedures well! **Growth:** We have adjusted the Unit 1 Part 1 and Unit 1 Part 2 quizzes to reflect higher level thinking questions, in hopes of preparing students for the Keystone Exam. **Adjustments:** We need to look at the Unit 1 Part 2 Quiz and make any edits as a group.	Unit 1 Part 1
September 18th (1:30 Dismissal)	Unit 1 Part 1 Unit 1 Part 1 Item Analysis.xlsx Unit 1 Part 1 Standards Analysis	**Celebration:** 11 out of 13 questions had 75% or better of students answering correctly! Our collective average was 83%. **Growth:** Hard to compare to last year, because we went from one assessment on Unit 1 to a Part 1 and Part 2 assessment. **Adjustments:** We need to look at our "with" and "without replacement" notes and reflect on why only 64% and 66% of students could answer those kinds of questions correctly. Add in more practice for next year. We also need to adjust the Unit 1 Part 1 assessment for formatting next year. LinkIt has been an adjustment for us at first, but we are slowly figuring things out.	Unit 1 Part 2
October 8th	Unit 1 Part 2 Unit 1 Part 2 Item Analysis.xlsx Unit 1 Part 2 Standard Analysis.pdf	**Celebration:** Question 1a had **99%** of students answering correctly. The lowest question was #7, with 74% of students answering correctly. Overall, our collective class average was **86%**. Standard: A1.2.3.2.2 had an 86% success rate on this assessment Standard: A1.2.3.2.2 had an 82% success rate on this assessment. **Growth:** Still hard to compare to last year, as we went from one assessment to 2 separate this year. However, I feel like the reorganization of Unit 1 and splitting it into 2 separate quizzes has allowed us to dig deeper into Data and ask more "Keystone" questions on the assessment without risking test fatigue with the students.	Unit 2

Henry, Tiffany
September 24, 2025 at 10:43 AM

This will be a great spiraling concept to add in and reassess where the students fall. **When you add the data link, can you make sure 'anyone with the

See more

Henry, Tiffany
October 9, 2025 at 2:26 PM

I am hopeful that the adjustment to the units as

Collab. with Common Assessment Data

	A	B	C	D	E	F	G	H	I
1	Test Name	Unit 1 Part 1							District - Score
2	District:	York County School of Technolog						Results	322
3	Answer marked with blue background indic							Percent Score	83%
4	Powered by LinkIt!								
5	Item	Correct Answer	Avg. Percent	A	B	C	D	u/a	Standard
6	1	D	91%					0%	A1.1.1.4.1
7	2	•	84%					•	A1.1.1.4.1
8	3	B	90%					0%	A1.2.3.3.1
9	4	•	84%					•	A1.2.3.3.1
10	5	•	75%					•	A1.2.3.3.1
11	6	•	64%					•	A1.2.3.3.1
12	7	•	66%					•	A1.2.3.3.1
13	8	C	78%					0%	A1.2.3.3.1
14	9	B	92%					0%	A1.2.2.1.1
15	10	D	96%					0%	A1.2.3.2.1
16	11	A	86%					0%	A1.2.3.2.1
17	12	B	91%					0%	A1.2.3.2.1
18	13	D	78%					0%	A1.2.3.2.1

Collab. with Common Assessment Data

Item Analysis for Exam Five: Cell Growth & Reproduction

Data for Collaboration on January 14, 2026

Description	All	Honors	Regular	Elko	Geyer	Johnson	Rosezweig	CT A	CT B	Description
Average	**75.7**	**85.9**	**71.3**	68.7	72.1	71.7	78.0	**79.3**	**72.1**	**Average**
# 90% - 100%	27.8	43.0	20.0	16.7	18.4	20.7	32.0	37.9	23.7	**# 90% - 100%**
# 80% - 89%	23.8	33.3	20.4	16.7	23.7	22.0	24.0	24.1	21.1	**# 80% -89%**
# 70% - 79%	15.1	15.1	15.3	17.8	13.2	14.6	12.0	13.8	15.8	**# 70% - 79%**
# 60% - 69%	13.0	7.5	16.6	20.0	15.8	13.4	16.0	6.9	13.2	**# 60% - 69%**
# 0% - 59%	20.3	1.1	27.7	28.9	28.9	29.3	16.0	17.2	26.3	**# 0% - 59%**
Items										**Items**
# >75%	56.3	85.0	45.0	38.8	37.5	50.0	65.0	55.8	46.3	**# >75%**
# 50% - 75%	37.3	15.0	45.0	47.5	57.5	38.8	35.0	36.7	46.3	**# 50% - 75%**
# <50%	6.5	0.0	10.0	13.8	5.0	11.3	0.0	7.5	7.5	**# <50%**
	200.0	200.0	200.0	200.0	200.0	200.0	200.0	200.0	200.0	

All Values are Presented as Percents

Grade Averages are Weighted Averages

20 Questions Worth 40 Points

	24-25	25-26	Difference
All	74	75.7	1.66
Honors	90.3	85.9	-4.44
Regular	71	71.3	0.28
Elko	66.5	68.7	2.20
Geyer	78.2	72.1	-6.14
Johnson	73.6	71.7	-1.89
Rosenzwieg	X	78.0	
CT-A	75.1	79.3	4.24
CT-B	64.2	72.1	7.94

Curriculum Writing Feedback/AI Audit

- Create an audit of the scope and sequence documents. Compare the PDE state standards and targets in each unit. Break down in detail which standards are covered and which are not. Include which areas should be celebrated, which areas need to be grown, and which areas need to be adjusted.
- Analyze the depth of understanding in the target statements in the documents. Include which areas should be celebrated, which areas need to be grown, and which areas need to be adjusted.

Curriculum Writing Feedback/AI Audit

- Voluntary
  - What are the prerequisite skills needed to take this class if students will be taking “next aligned course” after a “your course” course?
  - I am now attaching the “your course” unit plans that are in use this year. Are these prerequisite skills covered within the attached “next aligned course” course, and what is missing?

Curriculum Writing Feedback/AI Audit

Standards Coverage Analysis

✅ Areas to Celebrate: Well-Covered Standards

1. **Algebraic Operations & Equations (CC.2.2.HS.D.8, CC.2.2.HS.D.9)**
   - **Units 2-3**: Comprehensive coverage of solving equations, including multi-step equations, variables on both sides, and absolute value equations
   - **Strength**: Strong progression from basic operations to complex equation solving
2. **Functions & Their Representations (CC.2.2.HS.C.1, CC.2.2.HS.C.2)**
   - **Unit 4**: Solid foundation in function concepts, notation, domain/range, and function vs. non-function identification
   - **Unit 5**: Excellent coverage of linear functions, slope, and multiple forms of linear equations
3. **Linear Systems (CC.2.2.HS.D.10)**
   - **Units 7-8**: Thorough treatment of systems of equations and inequalities with multiple solution methods
   - **Strength**: Includes both algebraic and graphical approaches
4. **Polynomial Operations (CC.2.2.HS.D.3)**
   - **Unit 11**: Comprehensive coverage of polynomial addition, subtraction, multiplication, and factoring techniques
   - **Strong progression**: From basic operations through advanced factoring methods
5. **Statistics & Data Analysis (CC.2.4.HS.B.1, CC.2.4.HS.B.2, CC.2.4.HS.B.3)**
   - **Unit 1**: Strong foundation in data representation, central tendencies, and basic probability

🔄 Areas Needing Growth: Partially Covered Standards

1. **Exponent Properties (CC.2.1.HS.F.1)**
   - **Current Coverage**: Unit 9 covers basic exponent rules
   - **Gap**: Limited application to rational exponents and real-world problem solving
   - **Recommendation**: Expand to include fractional and negative rational exponents
2. **Function Analysis & Transformations (CC.2.2.HS.C.2, CC.2.2.HS.C.4)**
   - **Current Coverage**: Basic function concepts in Unit 4
   - **Gap**: No coverage of function transformations, inverses, or advanced analysis
   - **Recommendation**: Add lessons on function transformations and behavior analysis
3. **Advanced Probability (CC.2.4.HS.B.4, CC.2.4.HS.B.6, CC.2.4.HS.B.7)**
   - **Current Coverage**: Basic probability in Unit 1
   - **Gap**: Missing conditional probability, independence, and compound event calculations
   - **Recommendation**: Expand probability unit or integrate throughout the year

❌ Areas Requiring Adjustment: Missing Standards

1. **Quadratic Functions & Equations (CC.2.2.HS.D.4)**
   - **Major Gap**: No dedicated coverage of quadratic functions, graphing parabolas, or solving quadratic equations
   - **Critical for Algebra 1**: This is a fundamental Algebra 1 standard
   - **Recommendation**: Add Unit 13 focusing on quadratic functions and equations
2. **Exponential Functions (CC.2.2.HS.C.3)**
   - **Gap**: No coverage of exponential or other non-linear function families
   - **Recommendation**: Include basic exponential function concepts and applications
3. **Function Modeling (CC.2.2.HS.C.6)**
   - **Gap**: Limited real-world function modeling and interpretation
   - **Recommendation**: Integrate modeling applications throughout existing units
4. **Complex Numbers (CC.2.1.HS.F.6, CC.2.1.HS.F.7)**
   - **Gap**: No introduction to complex numbers
   - **Note**: May be appropriate for Algebra 2, but basic introduction belongs in Algebra 1
5. **Geometric Applications (CC.2.3.HS.A.11)**
   - **Gap**: No coordinate geometry applications or algebraic proofs
   - **Recommendation**: Integrate coordinate geometry problems in Unit 5 (Linear Functions)

Curriculum Writing Feedback/AI Audit

Unit	Primary Standards Addressed	Alignment Strength	Recommendations
Unit 1	CC.2.4.HS.B.1, CC.2.4.HS.B.2, CC.2.4.HS.B.3	Strong	Add conditional probability
Unit 2	CC.2.2.HS.D.8, CC.2.2.HS.D.9	Strong	Include more real-world applications
Unit 3	CC.2.2.HS.D.8, CC.2.2.HS.D.9, CC.2.2.HS.D.10	Strong	Add equation modeling from context
Unit 4	CC.2.2.HS.C.1	Good	Add function transformations
Unit 5	CC.2.2.HS.C.1, CC.2.2.HS.C.2, CC.2.4.HS.B.3	Strong	Add coordinate geometry applications
Unit 6	CC.2.2.HS.D.7, CC.2.2.HS.D.10	Strong	Well-aligned
Unit 7	CC.2.2.HS.D.10	Strong	Add real-world system modeling
Unit 8	CC.2.2.HS.D.7, CC.2.2.HS.D.10	Strong	Well-aligned
Unit 9	CC.2.1.HS.F.1	Partial	Expand to rational exponents
Unit 10	CC.2.1.HS.F.2	Good	Add more applications
Unit 11	CC.2.2.HS.D.3, CC.2.2.HS.D.5	Strong	Well-aligned
Unit 12	CC.2.2.HS.D.6	Basic	Expand rational function concepts

- Pacing adjustments needed
  - Add 15-20 days for quadratic functions (new unit)
  - Reduce Unit 1 by 2-3 days to accommodate additions
  - Extend Unit 9 by 2-3 days for rational exponents
  - Add function modeling throughout existing units

Curriculum Writing Feedback/AI Audit

Unit	Primary Standards Addressed	Alignment Strength	Recommendations
Unit 1	CC.2.4.HS.B.1, CC.2.4.HS.B.2, CC.2.4.HS.B.3	Strong	Add conditional probability
Unit 2	CC.2.2.HS.D.8, CC.2.2.HS.D.9	Strong	Include more real-world applications
Unit 3	CC.2.2.HS.D.8, CC.2.2.HS.D.9, CC.2.2.HS.D.10	Strong	Add equation modeling from context
Unit 4	CC.2.2.HS.C.1	Good	Add function transformations
Unit 5	CC.2.2.HS.C.1, CC.2.2.HS.C.2, CC.2.4.HS.B.3	Strong	Add coordinate geometry applications
Unit 6	CC.2.2.HS.D.7, CC.2.2.HS.D.10	Strong	Well-aligned
Unit 7	CC.2.2.HS.D.10	Strong	Add real-world system modeling
Unit 8	CC.2.2.HS.D.7, CC.2.2.HS.D.10	Strong	Well-aligned
Unit 9	CC.2.1.HS.F.1	Partial	Expand to rational exponents
Unit 10	CC.2.1.HS.F.2	Good	Add more applications
Unit 11	CC.2.2.HS.D.3, CC.2.2.HS.D.5	Strong	Well-aligned
Unit 12	CC.2.2.HS.D.6	Basic	Expand rational function concepts

- Assessment alignment
  - Strengths: Regular formative assessments with unit quizzes
  - Recommendation: Ensure assessments include PDE-aligned problem types and real-world applications

Curriculum Writing Feedback/AI Audit

Priority Action Items

🔥 Immediate (Before Implementation)

1. **Add Quadratic Unit**: Create Unit 13 covering quadratic functions, equations, and graphing
2. **Expand Probability**: Add conditional probability and compound events to Unit 1
3. **Enhance Function Analysis**: Add transformation concepts to Unit 4

📈 Short-term (First Semester)

4. **Integrate Modeling**: Add real-world applications throughout Units 3, 5, and 7
5. **Expand Exponents**: Include rational exponent applications in Unit 9
6. **Add Coordinate Geometry**: Include algebraic proof concepts in Unit 5

🎯 Long-term (Second Semester)

7. **Introduce Exponential Functions**: Add basic exponential concepts
8. **Complex Numbers**: Consider basic introduction in advanced sections
9. **Enhanced Assessments**: Align all assessments with PDE standards and format

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Overall Rating: B+ (85%)

Strengths: Strong coverage of core algebraic concepts, well-structured progression, comprehensive linear functions treatment
Areas for Improvement: Missing quadratic functions, limited advanced probability, need for enhanced function analysis
This scope and sequence provides a solid foundation for Algebra 1 but requires strategic additions to meet full PDE standards alignment.

Curriculum Writing Feedback/SREB



Curriculum Writing Feedback/SREB

- SREB key takeaways and priorities
  - Celebrate and sustain
    - Structure, student ownership, and literacy integration represent real gains — protect and deepen these foundations
  - Build on emerging shifts
    - Questioning strategies and CTE integration show momentum but need targeted support to reach full implementation
  - Address the rigor gap
    - Cognitive rigor, differentiation, and consistency require focused, system-level professional development and coaching

CTE Curriculum Model

Spring 2024

- All programs reviewed their Pennsylvania-BCTE and local task lists
- CTE teachers worked with OACs and industry partners to revise and add local tasks to ensure alignment with in-demand jobs and careers
- Tasks were assigned a year/level of delivery
- Task lists were shared and approved with OACs and employers

Task List Example

Automotive Technology -Level 1		
Task Name	Alignments	Level Taught
Shop and Personal Safety		
Identify general shop safety rules and procedures	101, 201	Level 1
Utilize safe procedures for handling of tools and equipment	School Only	Level 1
Identify and use proper placement of floor jacks and jack stands	202	Level 1
Identify and use proper procedures for safe lift operation	School Only	Level 1
Utilize proper ventilation procedures for working within the lab/shop area	School Only	Level 1
Identify marked safety areas	School Only	Level 1
Identify the location and the types of fire extinguishers and other fire safety equipment; demonstrate knowledge of the procedures for using fire extinguishers and other fire safety equipment	208	Level 1
Identify the location and use of eye wash stations	School Only	Level 1
Identify the location of posted evacuation routes	School Only	Level 1

Fall 2024

- Worked with selected programs and CTE leaders to create curriculum scope and sequence document
- Similar to the academic template, customized to meet the unique curricular requirements of CTE programs

CTE Scope and Sequence Template

SCOPE AND SEQUENCE

Course Title:	Program Title/Course Title	Quarter:	1

Tasks	• List Your Quarter Long Tasks Here

Module One:	Describe The Length of Each of Your Modules		
Tasks	**Lesson Target(s)**	**Project(s) / Assessment(s)**	**Resources**
Task Code(s)	• List learning targets that cover the tasks, activities and assessments in this module	• List Specific Projects, Activities, Assessments that you use to cover your local or state tasks	• Teacher Created Resources • Add other Resources (Equipment, Training Platforms i.e., Apprenticeships, Safety Certifications, Computer Mediated Classes ext.)

Module Two:	Describe The Length of Each of Your Modules		
Tasks	**Lesson Target(s)**	**Project(s) / Assessment(s)**	**Resources**
Task Code(s)	• List learning targets that cover the tasks, activities and assessments	• List Specific Projects, Activities, Assessments that you use to cover	• Teacher Created Resources • Add other Resources (Equipment, Training Platforms i.e., Apprenticeships, Safety

CTE Scope and Sequence Template

SCOPE AND SEQUENCE

Foundations Chapter 3:	Communicating for Success (lesson 1.5 hours practice All Year)		
Tasks	**Lesson Target(s)**	**Project(s) / Assessment(s)**	**Resources**
L3-UF3-L1 L3-UF3-L2 L3-UF3-L3 L3-UF3-L3	• I can complete a client intake form • I understand and can explain a school release form • I can perform a client consultation and know what key points to include • I can demonstrate the steps to a service. Consultation, service, rebook, and retail	• Role play client consultation • Complete intake and school release form • Chapter test	• Teacher made material • Visual Aids • Milady • Pivot Point

Foundations Chapter : 4	The Healthy professional (lesson 1.5 hours practice All Year)		
Tasks	**Lesson Target(s)**	**Project(s) / Assessment(s)**	**Resources**
L3-UF4	• I can demonstrate professional attitude	• Projects are graded upon completion. • Content quizzes • OneNote Completion • Chapter test	• Teacher Created Resources • CDX On-Line • Stream Videos • OneNote • Visual Aids

Foundations Chapter 5	Infection Control (3 days 15 hours)		
Tasks	**Lesson Target(s)**	**Project(s) / Assessment(s)**	**Resources**
L3-UF5-L1 L3-UF5-L2 L3-UF5-L3 L3-UF5-L4 L3-UF5-L5 L3-UF5-L6	• I understand infection control • Describe federal and state regulatory agencies • Discuss how to employ the principles of prevention	• Content quizzes • Demonstrate and practice • Chapter test	• Teacher Created Resources • Milady Textbook • Stream Videos • Pivot Point textbooks • Visual Aids

Spring 2025

- CTE teachers completed the scope and sequence document for at least one level of their program outlining the entire year

2025-26 School Year

- All programs completed and uploaded their scope and sequence for all levels of programs
- Technical leaders facilitated a review of all levels for quality control
- Program materials were reviewed by Gerry Mentz, and feedback was provided to all programs

Looking Ahead

- Curriculum link overview: ycst.info/curriculumreview26
- JOC meeting on Aug. 25, 2026 — academic and technical leaders available for curricular development questions and conversations
- JOC votes in support of the curriculum for the academic courses and technical programs

Phase I and II Accomplishments

- York Tech instructional belief statements and curriculum philosophy
- Scope and sequence/course calendars for academic and CTE
- Updated state, local, industry credential CTE task lists
- NOCTI/industry-recognized certification alignment in CTE curriculum
- Grading procedures and practices for all academic courses
- Increased PLC time and focus
- PLC data-driven collaboration
- PLC common assessment academic data

Quote by Mark Manson

“Greatness comes not from believing you’re great, but on the contrary, from an obsession on how to be better.”

Enrollment Updates

by Districts and Programs



Full-Time Enrollment by District

District	Enrollment
Central York	133
Dallastown	178
Dover	97
Eastern York	70
Hanover	22
Northeastern	132
Red Lion	238
South Eastern	89
South Western	132
Southern York	62
Spring Grove	123
West York	116
York City	265
York Suburban	89
TOTALS	**1,746**

Full-Time Enrollment by Program

Program	Enrollment
Architecture & Construction Management	49
Automotive Technology	90
Carpentry	40
Collision Repair Technology	49
Commercial & Advertising Art	67
Communication Technology	31
Construction Trades	48
Criminal Justice	93
Culinary Arts	106
Dental Assisting	49
Diesel Technology	80
Early Childhood Education	59
Electrical Occupations	49
Engineering & Advanced Manufacturing	89
HVAC	49

Program	Enrollment
Information Technology	204
K-12 Teacher Development	26
Landscaping & Agriculture	38
Licensed Cosmetology	85
Medical Professions	181
Precision Machining Technology	39
Powersports & Engine Technology	52
Exercise & Sports Science	46
Welding & Metal Fabrication	109
YTech X	18



YORK COUNTY SCHOOL OF TECHNOLOGY
JOINT OPERATING COMMITTEE

MINUTES
June 25, 2026

Chairperson John Blevins called the meeting of the York County School of Technology Joint Operating Committee to order on Thursday, June 25, 2026, at 8:10 p.m. A roll call revealed that the following persons were in attendance:

Central York.....Benjamin Walker, Alternate
Dallastown.....Albert Granholm
Dover.....Craig Kindig, Alternate
Eastern York.....Douglas Bailey
Hanover.....Absent
Northeastern.....Travis Coeyman
Red Lion.....John Blevins
South Eastern.....Kristin Fowler, Alternate
South Western.....Absent
Southern York.....Absent
Spring Grove.....Absent
West York.....Todd Gettys
York City.....Diane Glover-Brown
York Suburban.....Lois Ann Schroeder

Dr. Scott Rogers, Administrative Director
Dr. Nathan Van Deusen, Superintendent of Record
Jon Boyer, Business Administrator/Board Secretary
Alice Folckomer, Administrative Assistant/Assistant Board Secretary
Gerry Mentz, Director of Student Services
John Stearns, Director of Curriculum and Instruction
Tiffany Henry, Academy Principal
Vance Miller, Director of Adult & Continuing Education
Tiffany Graham, Assistant Director of Adult & Continuing Education
Joseph Terch, Director of Special Education
Jarret Stehr, Assistant Director of Special Education
Adam Dawson, Director of IT
Guests included: Parents & Teachers of YCST, PN Instructors

A Public Planning Session was held immediately preceding the regular public meeting.

- The Planning Session began with the Pledge of Allegiance.
- *Skills USA National Competition Results:* Four students from SkillsUSA attended the national conference in Atlanta. Three students participated in competitions (Programming – Gabriella Stevens from South Western, Electrical – Brandon Mihalyov from Dallastown, and Power Sports – Daniel Brookshire from South Eastern) and the fourth was a state officer (Alaska Ruby from Red Lion). The student who competed in the Electrical Competition finished 2nd in the nation.
- *Electronic Board Agendas* – Beginning July 23, 2026: Mr. Boyer informed the JOC that we will be moving to an electronic board agenda platform beginning next month. We will be using Keystone Agenda. Please expect the communication of agendas to look differently as the process is still being developed.
- *High School end of Year Events:* Mr. Stearns highlighted the athletic program including student awards and participation. 100 awards were distributed to 74 student athletes. Ms. Henry recapped the annual Spotlight Awards Ceremony. 142 students were recognized with academic awards, technical awards, industry partner awards, and in-house/external scholarships. Dr. Rogers discussed the graduation ceremony held on May 25 in which 384 students graduated. Mr. Blevins, Mr. Gettys, and Mr. Baily all mentioned their positive experience in attending the graduation ceremony. Dr. Rogers ended with thanking this year's six retiring staff members and shared their service time at the school. They are: Cynthia Fuhrman (33 years of service), Donna Humer (26 years

of service), Donna Finn (20 years of service), John Slattery (9 years of service), Bradley Snell (28 years of service), Wanda Zendt (15 years of service).

- *LPN Graduation:* Mr. Miller discussed the LPN graduation held on June 23 with 21 graduates. The ceremony was attended by over 200 family and friends. He also thanked the instructors for their hard work and dedication.

THE FOLLOWING ACTION WAS TAKEN AT THE REGULAR PUBLIC MEETING:

1. **EXECUTIVE SESSION:** Mr. Blevins announced that there was an executive session held prior to the meeting to discuss Act 44 School Safety & Security and personnel matters. No action was taken at the meeting.

2. **APPROVAL OF THE MINUTES OF THE MAY 26, 2026, MEETING:** It was recommended by Kristin Fowler, seconded by Travis Coeyman to approve the May 26, 2026 minutes. All were in favor and the motion passed.

3. **CITIZENS' INPUT ON AGENDA RELATED ITEMS**:

4. **PERSONNEL INFORMATION ITEMS:**

   A. **Resignations:** The Assistant Secretary has accepted the following resignations:

      1) Sarah Rettig—English Teacher—Effective August 4, 2026
      2) Krista Szymanik—Class of 2027 Co-Advisor—Effective July 1, 2026
      3) Laura Bond—Adult Education Practical Nursing Supervisor—Effective June 26, 2026
      4) Kohen Stover – Mathematics Teacher – Effective June 30, 2026

   B. **Family Medical Leave:** The following individual(s) have been granted Family Medical Leave under the Family Medical Leave Act for up to twelve weeks according to established policy:

      Randy Ruck – Director of Building & Grounds – Placed on FMLA May 29, 2026 – FMLA qualifying leave – Mr. Ruck has returned to work June 15, 2026.

5. **PERSONNEL ITEMS: TODD GETTYS MOVED, SECONDED BY KRISTIN FOWLER TO APPROVE THE FOLLOWING PERSONNEL RECOMMENDATIONS. ON A VOICE VOTE OF TEN AYES AND ZERO NO, THE MOTION PASSED.**

   A. **Welding Teacher:** Approval was granted to employ Michael Haggerty as a full-time Welding teacher effective with the start of the 2026/27 school year. Mr. Haggerty will be awarded a Temporary Professional Employee contract and placed on the Intern Salary Schedule, Step 10, $70,318.00, pursuant to the VTEA agreement. This is a new technical position which has replaced the unfilled Culinary Arts Teaching position previously held by Marjorie Libertini.

   B. **Administrative Assistant**: Approval was granted to employ Amelia Rossiter for the full-time position of Administrative Assistant, effective June 15, 2026 at an hourly rate of $18.50. Ms. Rossiter has replaced Donna Finn, who retired.

   C. **Data Specialist**: Approval was granted to employ Andrew DiMarzio for the full-time position of Data Specialist, effective July 1, 2026 at an hourly rate of $25.00. This is a new position created and approved at the May 26, 2026 JOC Meeting.

   D. **Computer Technician:** Approval was granted to employ James Stachowski for the full-time position of Computer Technician, effective July 1, 2026 at an hourly rate of $20.75. Mr. Stachowski has replaced Andrew DiMarzio, who moved to another position.

   E. **English Teacher:** Approval was granted to employ Erin Johnson as a full-time English teacher effective with the start of the 2026/27 school year, contingent upon receipt of all required Act 34/151/114 clearances and valid Pennsylvania Department of Education certification by August 12, 2026. Ms. Johnson will be awarded a Temporary Professional Employee contract and placed on the Instructional I Salary Schedule, Step 1, $66,382.00, pursuant to the VTEA agreement. Ms. Johnson has replaced Sarah Rettig, who resigned.

F. **Mathematics Teacher:** Approval was granted to employ Alexandra Wetzel as a full-time Mathematics teacher effective with the start of the 2026/27 school year. Ms. Wetzel will be awarded a Temporary Professional Employee contract and placed on the Instructional I Salary Schedule, Step 1, $66,382.00, pursuant to the VTEA agreement. Ms. Wetzel has replaced Kohen Stover, who resigned.

G. **Extracurricular Positions for the 2026/27 School Year:** The following individuals were approved to fill the respective extracurricular positions for the 2026/27 school year at remuneration as determined by the contract:

Activity Advisors

Class of 2027 Co-Advisor ..... Rebecca Mitzel
Skills USA Advisor ..... Melissa Chapman
Skills USA Assistant Advisor ..... Meranda Rodenhaber

H. **Teacher Handbook:** The 2026/27 Teacher Handbook was accepted.

I. **Middle Management Salaries:** The 2026/27 fiscal salaries for employees who are included in the Middle Management Compensation Plan, and for specific individuals not covered by the Plan, was approved.

J. **Adult & Continuing Education Instructors & Administrative Support:** The following individuals were approved as Adult & Continuing Education Instructors & Administrative Support to be used on an as needed basis for the 2026/27 school year, including the summer of 2027.

i. David Beer
ii. Steven Patrick Boswell
iii. Joshua Bradfield
iv. Bonita Bishop
v. Jeffry Dunbar
vi. Noreen Duppstadt
vii. Stephanie Elko
viii. Amy Engles
ix. William Fairchild
x. Kirk Frey
xi. Nicholas Hansel
xii. Joshua Heston
xiii. Thomas Hitchcock
xiv. Edwin Hutchinson
xv. Michael Kahler
xvi. Zachary Lehr
xvii. Anthony Manning
xviii. Sharon Melhorn
xix. Sharon Mergler*
xx. Michael Pessognelli
xxi. Tammy Peterson
xxii. Jasmine Ramsey
xxiii. Katie Ream
xxiv. Jeffrey Richards
xxv. Richard Ripley
xxvi. Meranda Rodenhaber
xxvii. Kevin Schussler
xxviii. Kevin Sheaffer
xxix. Mercedes Shupe
xxx. Sally Sload-Diehl
xxxi. Audrey Stewart
xxxii. Richard Udoff
xxxiii. Robert Whaley
xxxiv. Edward Woods
xxxv. Jack Woods

** Administrative Support*

K. **Adult Education Rates of Pay for 2026/27 Fiscal Year:** The following Adult Education part-time instructor and support personnel hourly rates of pay were established for the 2026/27 fiscal year, effective July 1, 2026:

Administrative Support .....$18.50 per Hour
Instructors .....$34.95 per Hour
General Laborer .....$18.00 per Hour
Nurse Aide Instructors, LPN.....$34.95 per Hour
Nurse Aide Instructors, RN..... $42.40 per Hour
Nurse Aide Instructors, MSN..... $44.55 per Hour

L. **Adult Education Part-Time Instructors:** The following individuals were approved as Adult Education Part-Time Instructors to be used on a as needed basis for the 2026/27 school year including the summer of 2026 and 2027:

1) Nikita Chesnokov
2) Todd Kessler
3) Christopher Rutters

M. **Adult and Continuing Education Center Lead Instructor:** Kevin Schussler was awarded the title of Lead Instructor for the 2026/27 school year. This will be a stipend position of $3,000.00.

N. **Adult Education Salaries for the 2026/27 Fiscal Year:** Approval was granted for the following salaried Adult Education employees who are not covered by a collective bargaining agreement receive the following 2026/27 annual salary / pay rate effective July 1, 2026:

1	Lana Anthony	$66,950.00
2	Dwayne Combs	$74,005.93
3	Robert Eppley	$65,563.62
4	Aaron Henderson	$74,305.44
5	Tawney Hensley	$58,000.00
6	Alexis John	$54,308.51
7	William Kilby	$74,483.33
8	Joshua Murphy	$63,654.00
9	Kevin Schussler	$84,211.33

O. **Adult Education Financial Aid Coordinator:** Approval was granted to create a position for Financial Aid Coordinator as a realignment move to replace the Bursar position.

P. **Administrative Assistant:** Approval was granted for Diana Packard to remain in her current Administrative Assistant position. She was approved in May 2026 as Bursar, which will not occur do to realignment.

6. **SECONDARY EDUCATION RECOMMENDATIONS: DIANE GLOVER-BROWN MOVED, SECONDED BY LOIS ANN SCHROEDER, TO APPROVE THE FOLLOWING SECONDARY EDUCATION RECOMMENDATIONS. ON A VOICE VOTE OF TEN AYES AND ZERO NO'S, THE MOTION PASSED.**

A. **Ticket Prices for Athletic Events:** The following ticket prices were established for sports events during the 2026/27 school year.

Junior High Athletic Activities – Student Admission	$1.00 (no change)
Junior High Athletic Activities – Adult Admission	$2.00 (no change)
Varsity – Student Admission	$2.00 (no change)
Varsity – Adult Admission	$5.00 (no change)
Senior Citizen Admission for All Events	$2.00 (no change)

B. **Request to Establish/Renew a Student Activity:** Permission was granted to establish/renew the following Student Activities in accordance with Policies 618: Student Activity Funds during the 2026/27 fiscal year.

Student Activity	Advisor	Student Officer
Class of 2028	Dr. Pero / Mr. Pivirotto	Brooke Berry
Environmental Club	Jacob Fox / Kimberly Pavlick	Christina Depp/Markus Owens/Tia Sejra
NTHS	Dr. Pero	Jenifer Tran
York Tech Diesel Performance Club	Mr. Deatrick / Mr. Rutters	Logan Prestianni

C. **Field Trips:** The following field trips were approved:

Class/Organization	Destination	Date	Cost
FFA	National FFA Conference – Indianapolis, IN	October 20-23, 2026	$5,000.00 (5 students)—Paid by FFA

7. **ADULT & CONTINUING EDUCATION CENTER RECOMMENDATIONS: LOIS ANN SCHROEDER MOVED, SECONDED BY ALBERT GRANHOLM, TO APPROVE THE FOLLOWING ADULT & CONTINUING EDUCATION RECOMMENDATIONS. ON A VOICE VOTE OF TEN AYES AND ZERO NO'S, THE MOTION PASSED.**

2026/27 Financial Aid Student Handbook: The 2026/27 Financial Aid Student Handbook was adopted.

8. **BUSINESS OFFICE RECOMMENDATIONS: TRAVIS COEYMAN MOVED, SECONDED BY KRISTIN FOWLER, TO APPROVE THE FOLLOWING BUSINESS OFFICE RECOMMENDATIONS. ON A VOICE VOTE OF TEN AYES AND ZERO NO'S, THE MOTION PASSED.**

A. **Non-Sufficient Fund Check Fees for 2026/27:** Approval was granted for the 2026/27 school year NSF Check Fee to be set at $30.00. *(Same fee as the 2025/26 school year)*

B. **Comprehensive Property and Casualty Insurance Package:** Permission was granted to purchase a "Comprehensive Property and Casualty Insurance Package" through the Lancaster Lebanon Public Schools Insurance Pool at an annual Premium of $294,045.00 (a decrease of $4,643.00).

C. **Workers' Compensation Carrier:** Permission was granted to contract with the Lancaster Lebanon Public Schools Workers' Compensation Fund to provide Workers' Compensation coverage for the York County School of Technology for the 2026/27 school year at a premium of $76,392.00 (an increase of $9,180.00).

D. **Purchase of General Supplies, Paper Supplies, and Spring Paper Supplies – Lincoln Intermediate Unit Joint Purchasing Board:** Permission was granted to purchase supplies as listed for the 2026/27 school year through the Lincoln Intermediate Unit Joint Purchasing Board:

General Supplies	$ 3,598.03
Paper Supplies	$ 3,871.80
Spring Paper Supplies	$ 8,668.00
TOTAL SUPPLIES	$16,137.83

E. **Local Law Enforcement Memorandum of Understanding:** The Memorandum of Understanding between the York County Regional Police and the York County School of Technology from June 30, 2026, through June 30, 2028, was approved.

F. **Boiler Replacement Change Order Proposal:** The following change order proposal was approved:

MVP Specialty Services LLC, PC-01 in the amount of $2,069.96 for additional work required to replace a faulty gas valve and water valve. This change order will be paid for by the Capital Improvement Fund.

G. **Permission to Purchase:** Permission was granted to purchase sixty-two (62) Dell Pro Slim Plus Desktops for Commercial Arts and Communications Technology in the amount of $99,209.30 from GDC IT Solutions. This purchase will be made from the Federal Perkins Grant and through PEPPM (two instructor desktops to be paid by high school).

H. **Permission to Purchase:** Permission was granted to purchase eleven (11) ViewBoards which will replace projectors in the amount of $35,178.00 from GovConnection, Inc. This purchase will be made from the State Costars Program.

9. **TREASURER'S REPORTS**: Lois Ann Schroeder moved, seconded by Diane Glover-Brown to approve the Treasurer's Report for month ending May 31, 2026, and that authorization be granted to make the recommended budget transfers and pay bills totaling $9,971,348.58. On a voice vote of ten ayes and zero no's, the motion passed.

10. **OTHER BUSINESS:**

11. **CITIZEN COMMENTS**:

12. **ADJOURNMENT**: There being no further business, the meeting adjourned at 8:14 p.m.

Prepared by: Alice M. Folckomer,
JOC Assistant Secretary

Submitted by:

Jon S. Boyer, Business Administrator/Board Secretary

The York County School of Technology shall not discriminate against any student, employee or applicant for admission or employment, or in its activities or programs, on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender expression or identity, national origin, AIDS or HIV status, or disability. Inquiries may be directed to Mr. Gerry Mentz, Director of Student Services, at 2179 S. Queen Street; York, Pennsylvania 17402; or 717-741-0820 x5108. Email GMentz@ytech.edu.

La Escuela de Tecnología del Condado de York no discriminará a ningún estudiante, empleado o solicitante de admisión o empleo, ni en sus actividades o programas, por raza, color, credo religioso, ascendencia, afiliación sindical, edad, sexo, orientación sexual , la expresión o la identidad de género, el origen nacional, el SIDA o la condición de VIH, o la discapacidad. Las preguntas pueden dirigirse al Sr. Gerry Mentz, Director de Servicios Estudiantiles, al 2179 S. Queen Street; York, Pennsylvania 17402; o 717-741-0820 x5108. Correo electrónico GMentz@ytech.edu.

2026/27 Coaches

Date: as of: 7/13/2026
Sent to JOC

FALL

Athletic Director

	AD	Rob Caruso
☐	Asst AD	

Athletic Trainer

Beth Mitzel (WellSpan)

Football

x	VHead	Steven Duvall
x	V Assts.	Brian Childs
x	V Assts.	William Landis
x	V Assts.	DeAnte Weldon
x	V Assts.	Christopher Tiefert
x	Vol.	Michael Shearer
x	Vol.	
	FR Head	James Way II
	FR Asst	Darnell Johnson

Cross Country

Head	Rich Smith
Asst.	Hanna Coligan
Vol.	Bradley Snell

Volleyball

Head	Corrine Hortman
Asst.	
Vol.	Kody McDonald
Vol.	Jessica Christ

Golf

Head	Matt Thomas
Vol.	

FB Cheerleading

VHead	Andrea Noel
Asst.	

Field Hockey

VHead	John Glass
Asst.	Kylie Troyer
Vol.	Jennifer Gaidos

Overview

In our continuing effort to keep students and their parent/caregiver aware of school policies and regulations, a summary has been prepared in the form of a digital student handbook. To ensure your child is fully aware of the expectations at the York County School of Technology, we are asking you and your student to read and discuss this handbook. Students will sign and submit a copy of this letter following a handbook policy presentation within the first several weeks of school. Parents and caregiver will sign a digital form via Skyward. Thank you for your cooperation. We look forward to a successful educational experience with your child this school year.

It is important to make you aware that York County School of Technology does not provide insurance to cover medical expenses in the case of an accident or injury while attending school or during school activities. Therefore, we strongly suggest that each family carry their own medical insurance coverage. You may purchase school insurance; information is available on the school's website.

School Calendar

The most up-to-date school calendar can be found at ytech.edu/calendar.

Mission and Values

The York County School of Technology is dedicated to providing high quality, dynamic academic and technical education for students, emphasizing professional skills while fostering the development of compassionate, lifelong learners who appreciate unique differences of other individuals and cultures. In order to accomplish our mission, the York Tech community has embraced the following values:

- **Professionalism** — Spartans are on time, prepared and engaged
- **Empathy** — Spartans are kind, understanding and supportive
- **Innovation** — Spartans are bold and creative problem solvers
- **Optimism** — Spartans are positive, constructive and helpful
- **Integrity** — Spartans are honest, trustworthy and responsible
- **Perseverance** — Spartans are steadfast in the pursuit of success

Introduction

Welcome! We are pleased that you have chosen to attend York County School of Technology, home of the Spartans. It is our goal to provide a safe, positive, stimulating environment for you. Further, we promise to offer you an exciting opportunity to prepare for life after high school. With your cooperation, reaching your career and educational goals will be a rewarding experience.

We encourage you to study diligently and take advantage of our programs through active participation. Set goals that will enable you to achieve to the best of your ability. Get involved! Activities are exciting and will help you discover information that is not taught in the classroom. Active, involved students learn valuable leadership lessons that will stay with them.

This handbook contains important school policies and guidelines. Please read this handbook and keep it available so that you may reference it when questions arise. We extend our best wishes for success in all your educational endeavors.

Administration

York Tech's administration can be found by visiting the Staff Directory and selecting Administration in the Department Filter drop-down menu.

Faculty

If you need to reach a faculty member during the day, call 717-741-0820 and follow the menu prompts.

Health Services

The school physician is through Thomas Hart Family Practice. Details about the school nurse and LPN/health assistant can be found at ytech.edu/nurses-office.

Joint Operating Committee

Information about the members of the Joint Operating Committee can be found at ytech.edu/joc.

Special Services

Use the following links to view information about special services:

- Food Services
- Bus Transportation
- Building and Grounds

Student Services

Information about the school's counselors, psychologist, and co-op coordinator can be found at ytech.edu/school-counseling.

Student Responsibilities

Student responsibilities include regular school attendance, conscientious effort in completing classroom work and following school rules and regulations. Students share the responsibility with the faculty and administration in developing and maintaining a climate within our school that is conducive to learning. All students must respect the rights of others. It is the responsibility of each student to respect the rights of all who are involved in the educational process. Students should be able to express ideas and opinions in a respectful manner so as not to slander staff and/or students. The student's responsibilities are to:

- Be aware of all rules and regulations for student behavior and conduct in accordance with them.
- Be willing to volunteer information relating to disciplinary cases.
- Identify yourself, when asked to do so by a York Tech employee. Failure to cooperate will result in disciplinary action.
- Dress and groom so as to meet standards of safety and health, common standards of decency and school professional dress policies.
- Be prepared for class and put forth effort in all subjects.
- Assist the staff in running a safe school for all students enrolled therein.
- Be aware of and comply with federal, state and local laws.
- Protect and take care of the school's property.
- Attend school daily, except when excused, and be on time for all classes and other school functions.
- Make all necessary arrangements for making up work when absent from school.
- Avoid using inaccurate information and indecent or obscene language in student newspapers, publications, and computer-based activities.
- Refrain from using disrespectful, indecent or obscene gestures or language.

Academics

Absence Procedures for Classwork

Students are expected to complete to the best of their ability any and all assignments given as part of their course work. Students are expected to complete or make up all work (assignments, tests, quizzes) missed or not completed due to an absence. Students will be given the same number of class days as they are absent to make up their work. For example, a student absent for two "A" days will be permitted two "A" days to make-up work after he/she returns to school.

It is the student's responsibility to make arrangements with their teachers to make up work (homework, quizzes, tests, projects) as soon as possible. Students absent for an extended period of time due to a long-term illness may secure homework assignments by contacting their school counselor. The student should make arrangements to have someone pick up assignments in the high school office. (The high school office requires a minimum of two days to obtain assignments for extended absences.)

Articulation Agreements

York County School of Technology offers students the ability to earn college credits while still in high school. Through articulation agreements with area community colleges and technical schools, high school students enrolled at York County School of Technology can enter certain occupational programs at a community college or trade school with advanced standing through skills and knowledge already obtained. The articulation agreements will provide a way for qualified students to earn credit toward a certificate or degree, thereby saving the student both time and money. For more information, see your school counselor.

Class Ranking/GPA/Weighting of Classes

Class rank is the position of any one student in a graduating class to all other students in that class based on a weighted grade point average (GPA). Class rank is calculated at the end of each quarter and is cumulative for the student's year. Class rank is one of the criteria that colleges use to determine acceptance. In order to compute a grade-point average, use the following calculation: **Grade x Weight x Credit = Quality Points / Total Credits**.

- Regular Education Courses — **1.0** Weight
- Honors or Advanced Courses — **1.1** Weight
- Dual Enrollment — **1.2** Weight
- AP Courses — **1.2** Weight
- International Baccalaureate — **1.2** Weight
- College in the High School — **1.2** Weight

Grading System

- 90-100% — Excellent
- 80-89% — Above Average
- 70-79% — Average
- 60-69% — Below Average (Passing but does not carry recommendation)
- 59% and Below — Failing (Does not meet minimum requirements)

Graduation Requirements

Students must take a full range of academic and technical program courses to successfully complete the school's minimum credit requirements for a high school diploma. Students meet regularly with school counselors to develop their programs of study and schedule all classes needed for graduation. York County School of Technology will follow PDE graduation requirements. All graduating seniors must take the Keystone and NOCTI exams.

Below is a list of the credits required for each subject area:

- English — 4.0
- Social Studies — 3.0
- Mathematics — 4.0
- Science — 3.0
- Health and Physical Education — 1.0
- Technical (must earn 3.0 credits in senior year) — 9.0
- Electives (Personal Finance required for Class of 2029 and beyond)— 3.0
- **TOTAL CREDITS — 27.0**

Any student who does not fulfill graduation requirements by the last day of school will not participate in the commencement ceremony. Any student who is eligible for and chooses to graduate early will not be eligible to receive awards dedicated to seniors.

Honor Roll

A student who earns a GPA of 90 and above and no single grade below a 70% will be eligible for the **Distinguished Honor Roll**. A student who earns a GPA of 80 to 89.999% and no single grade below a 70% will be eligible for the **Honor Roll**.

Marking Periods

A list of the current school year's marking periods can be found toward the bottom of the school calendar.

Promotion Requirements

- Grade 9 to 10 — 7 Credits
- Grade 10 to 11 — 12 Credits
- Grade 11 to 12 — Must be able to schedule all necessary courses required for graduation

Student of the Month

York County School of Technology recognizes students who have exhibited positive leadership skills, cooperated with fellow students and teachers and maintained high performance levels in technical and academic areas. Teachers nominate students for this honor, and the administrative team reviews nominations. These students receive recognition at the monthly Joint Operating Committee (JOC) meeting. Each student is featured in a student-of-the-month video, which is debuted during the JOC presentation.

Curriculum Review

Upon request by a qualifying parent/caregiver or student, the school will make available existing information about the curriculum, including academic standards and competencies to be achieved, instructional materials, and assessment techniques. (JOC Policy 105.1)

Technical

Competency Lists

Each technical teacher maintains a list of technical competencies attained by their students. Students may receive periodical printouts or copies of their competency progress leading toward attainment of their career objectives. Upon graduation, students will receive a printout of their competencies to add to their portfolio.

NOCTI (Skills) Certificate

The Pennsylvania Skills Certificate was created by the Pennsylvania Department of Education to recognize vocational-technical students who have achieved high skills in their chosen technical area. To be eligible for the Skills Certificate, a student must demonstrate that he/she has mastered the knowledge and skills required for an occupation. Students are defined as program completers and required to take the NOCTI test if they have completed three years in a technical program. To earn the Skills Certificate, a student must achieve an advanced score on the National Occupational Competency Testing Institute (NOCTI) assessment or meet the requirements on the NIMS test given in the spring of their senior year. Students are tested in two areas. The online (written) test covers factual knowledge, technical information, and the understanding of principles and problem solving related to the chosen vocational-technical program. The performance test allows students to demonstrate that they have mastered the skills required to do the job. The test is given to seniors in the spring of each year at York County School of Technology, where students' performances are evaluated by local business and industry representatives. The Pennsylvania Skills Advanced Certificate is signed by the current Governor of Pennsylvania.

School-to-Career Education

The following programs are handled by our school-to-career coordinator, located in the Student Services Department.

Cooperative Education (Co-Op)

Qualified students complete their academic studies at school and replace their technical time working with an employer that corresponds with their career program. Co-op offers students the opportunity to experience on-the-job training which will enhance their technical skills. A training agreement and plan is developed for each student. Participating students receive an hourly wage and employment is often offered following graduation. Co-op is offered to seniors and juniors only in the fourth quarter.

Internships

Students may have the opportunity to participate in an internship, during their technical time, at a business site that corresponds with their career program. Internships offer short-term on-the-job experience in which they can gain real-world experience in the field they are presently studying. Students seldom receive wages for participating in an internship.

Mentoring

Students in specific programs may be paired with a mentor from the business community based upon their career interests. These students are often highly motivated to seek additional knowledge and experience in their technical area. These students will often further their education following graduation.

Technical Certificate

In order for students to qualify for a technical certificate, the student must:

- Be eligible for graduation
- Successfully complete a minimum three years of a technical program
- Take the NOCTI assessment or its equivalent
- Prove themselves competent in each skill as well as pass the courses in their trade area. Students who pass but do not prove all competencies may not receive a certificate.

Athletics

Overview

York Tech's athletics personnel can be found by visiting the Staff Directory and selecting Athletics in the Department Filter drop-down menu. The Athletics Department can be reached

by calling 717-747-2174 or sending an email to athleticdirector@ytech.edu. Additionally, more information about the athletics schedules can be found at ytech.edu/schedules.

Athletics Insurance

- Athletes are covered by school insurance only during the sport season.
- If students already have medical insurance, the student's medical policy is primary and the school's insurance is secondary. Deductibles may apply.
- If a student is injured, it is the student's responsibility to obtain a claim form from the trainer and file it with the insurance company.
- The school will not be involved in the handling of insurance claims. Disputes must be taken care of by the individual filing the claim.

Athletics Programs

York County School of Technology is a Pennsylvania Interscholastic Athletic Association (PIAA) and York Adams Interscholastic Athletic Association (YAIAA) member school. Students participating in sports at York Tech are governed by these bodies and are entitled to compete for league, and individual district, and state titles.

- **Fall Sports**
    - Cheerleading (Coed) — Varsity, JV
    - Cross Country (Boys and Girls) — Varsity
    - Field Hockey (Girls) — Varsity, JV
    - Football — Varsity, JV, Freshman
    - Golf (Boys and Girls) — Varsity, JV
    - Soccer (Boys and Girls) — Varsity, JV
    - Tennis (Girls) — Varsity, JV
    - Volleyball (Girls) — Varsity, JV
- **Winter Sports**
    - Basketball (Boys and Girls) — Varsity, JV, Freshman
    - Bowling (Boys and Girls) — Varsity, JV
    - Cheerleading (Coed) — Varsity, JV

    - Indoor Track (Boys and Girls) — Varsity
    - Swimming & Diving (Boys and Girls) — District Qualifying Meet Only
    - Unified Bocce (Coed) — Varsity
    - Wrestling (Boys and Girls) — Varsity
- **Spring Sports**
    - Baseball (Boys) — Varsity, JV
    - Softball (Girls) — Varsity, JV
    - Tennis (Boys) — Varsity, JV
    - Track & Field (Boys and Girls) — Varsity
    - Unified Track (Coed) — Varsity
    - Volleyball (Boys) — Varsity, JV

Sending District Clause

Students may only participate in a PIAA-sanctioned sport at their sending school while enrolled as a full-time student at the York County School of Technology, if the sport is not offered at York Tech. By PIAA rule, the York County School of Technology and its athletic teams are considered to be a separate and independent school district. Flex students attending Tech may not participate in York Tech athletics teams. **NOTE**: The handbook and team rules will be posted on the school's website at ytech.edu/sports. Hard copies of the Athletics Handbook will only be furnished upon request.

Attendance

Attendance Policy

We believe that regular attendance is necessary for success in high school; therefore, we encourage students and their parent/caregiver to work cooperatively to ensure regular attendance throughout the year. Students who fail to attend school every day that school is in session find it difficult to achieve success.

Compulsory Attendance Law

Pennsylvania state law requires that a student attend school until reaching 18 years of age. Failure to send a child to school will result in prosecution for violating this law.

- **17 Years Old and Younger**
    - After three (3) unexcused absences, a first-notice letter is sent to a parent or caregiver. Any subsequent unexcused days will result in a filed truancy complaint, which may result in a fine issued by the district justice.
- **18 Years Old and Older**
    - After 10 consecutive days of absence or 30 unexcused days of absence, a student may be withdrawn. Both the parent/caregiver and sending school district will be notified in writing. Students who are chronically truant or tardy will be subject to school discipline.

Students who withdraw or are removed from enrollment must settle accounts, return school materials, and remove personal items from their locker(s). The School will not be responsible for any items not claimed.

Doctor's Note

A student accumulating 10 days of unexcused and/or excused absences may be placed on a doctor's note requirement. Absences excused by doctor note are counted in this total. However, a principal may request a doctor's note after any absence from school. The student's parent/caregiver will be notified in writing at the point when the student is officially placed on a doctor's note requirement. This means that, in addition to the signed excuse note, the student must also be seen by a doctor and present a doctor's certification of absence. Failure to do so will result in an unexcused or unlawful absence, depending on the student's age. Only dates on doctor's note will be excused. Under no circumstances should parent/caregiver or student alter a doctor's note. A new note should always be submitted with corrections.

The doctor's note must be on official office stationery and include the following: beginning and ending time of appointment, target date of return to school and physician's signature. Any doctor's note not including these items will be left to the discretion of the administration.

Students will be expected to make up any work missed due to absences. Any student with a chronic illness and/or ongoing health/medical concern should submit a doctor's note indicating specific restrictions and accommodations the student will need during the school year. Please note that this documentation will be needed at the beginning of each school year.

Early Dismissals

We encourage you to schedule all appointments outside the school day. Students must bring in a note signed by a parent or caregiver to the attendance office during homeroom on the day of the early dismissal. Prior to any student being excused from school they will be required to sign out at the attendance office. A doctor note from the physician's office should be turned in to the attendance office upon the student's return.

All students with early dismissal excuses must sign out at the attendance office prior to leaving the building and must sign in at the attendance office upon returning to school. Students should be picked up and dropped off at door #1. Any student who leaves school prior to 11:30 a.m. and does not return to school will be charged with a full day absence. If someone other than parent/caregiver is picking up the student, a note written by the parent/caregiver MUST be submitted before the student is released. Please make sure all emergency contacts are updated in Skyward and current to allow for easier pickups. The person will be required to show a picture ID.

Students will be dismissed early from school for the following reasons: medical or dental appointments, court appearances, and emergency situations. Only school personnel will determine whether the dismissal is excused or unexcused.

Educational Trips

The request for an educational trip form should be obtained from the attendance office in ample time to be signed by a parent/caregiver and the appropriate teachers. The form is submitted to the attendance office at least one week prior to the first day of the planned trip.

- The educational value of the trip must be readily apparent.
- No more than a total of five days per year will be approved.
- The attendance office is not responsible for notification of trip approval. It is the student's responsibility to check on approval status.

- Educational trips will be approved only if the student is passing all courses and has no more than three unexcused absences.

Educational trips are not recommended and may not be approved for absences during the first week of school, during NOCTI testing and/or Keystone Exams.

Excused Absences

Any absences of students for which there is a lawful excuse submitted within three days of the student's return to school. The school will consider the following as excused absences with appropriate documentation:

- Illness of the student
- Medical appointments
- Mental health counseling
- Court/legal matters
- Death in the immediate family (a copy of the memorial may be requested) – Limited to 3 days
- Recognized religious holidays
- Quarantine
- Suspension by administration
- Family emergency, if approved by administration
- Approved educational trips

Absence Reporting

When a student has been absent from school, a note signed by a physician or an electronic excuse completed by the parent/caregiver must be submitted to the attendance office within three school days following the student's return to school. In addition, authorized personnel may call the attendance office to verify an absence. If the student has been to a doctor, it would be most beneficial to submit a signed doctor's excuse. Official doctor notes may be given in person, received via fax (717-747-0106), or emailed to the attendance office secretary (shicks@ytech.edu). Parent/caregivers are encouraged to utilize the Skyward Family Access Portal for absentee reporting.

Failure to submit an excuse for an absence within three school days will result in either an unexcused or unlawful absence. Arriving to or leaving school between the hours of 11:30 a.m. and 12:45 p.m. is considered a half day absence. Leaving prior to 11:30 a.m. is considered a full day absence. Leaving school after 12:45 p.m. is considered an early dismissal. All early dismissals must be called in to the Attendance Office. Students cannot sign themselves out, even if they are 18 years old and older.

If a student is sent home by the nurse due to illness/injury, no parental excuse is required; however, if the student requests to leave (through the school nurse), a parental excuse is required.

School Communication for Student Absence

Parents/caregiver will be made aware of a student's absence by 10 AM via voicemail and/or text message.

Perfect Attendance

For purposes of recognition, perfect attendance shall mean no absences, tardiness, early dismissals, or class cuts.

Reporting Absence for Co-Op Students

Students on the cooperative work program must place a call to the co-op coordinator and their workplace when they are ill and cannot report to their co-op assignment. Failure to do so will result in an unexcused absence. Proper documentation must be submitted upon return to school.

Tardy to School

Students will be considered tardy if they are late to school. Tardiness may only be excused if a doctor note, note excusing illness/medical accommodations, or other official documentation is provided. Tardiness due to traffic, oversleeping, missing the bus, etc. may not be excused and

will result in unexcused tardies. Please visit ytech.edu/attendance for absence/tardy reporting options.

Unexcused Absences and Tardy to School

All other absences not listed under excused absences are considered unexcused. Unexcused absences for students could result in disciplinary actions.

- An unexcused absence is an absence without a legitimate excuse as stated in the Pennsylvania School Code.
- An unlawful absence is an unexcused absence of any child less than 18 years old.
- If a student leaves school without permission before the end of the school day, the absence will be marked unexcused.
- **Consequences for Unexcused Tardiness** — After-school detentions will be assigned progressively once a student reaches the fifth unexcused tardy.

Tardy to Class

Students will be considered late to class if they are not in class by the late bell. If a student does not have a pass from another teacher it could result in disciplinary actions.

College Visits

The student's school counselor should be notified at least the day before a scheduled visit to a college. A note on the letterhead of the college/school visited must be turned into the attendance office upon return to school.

Bus Transportation

Absence or Lateness Because of a Bus Issue

If a student's bus does not arrive to the assigned bus stop, please call the school at 717-747-2146 to report this immediately to the Transportation Office the day of the problem. The

day following the absence, the student should report to the Attendance Office with a note. The Transportation Office will verify that there was a transportation issue. The student will be marked unexcused until it has been verified that there was a transportation issue.

Activity Bus

Student activity buses are made available to students who reside in a participating school district and participate in extracurricular activities. All students interested in riding an activity bus must obtain an activity bus pass from their teacher or advisor. Sport participants will be added automatically. The student must have this pass to board the activity bus. Students will be required to sign in upon boarding the bus. Do not ask the driver for special privileges. You must get off the bus only at your assigned stop. Students using these buses must realize that these bus runs are an extension of the school day and require proper conduct. Failure to comply with these regulations may result in this privilege being revoked or other appropriate discipline.

Students serving detention may ride the activity bus only with a written pass from the detention supervisor. Students utilizing the activity bus will be dropped off at the designated drop-off point closest to their home. This will not necessarily be in walking distance to the student's home. No new stops will be added.

Arrival at School

Upon arrival to school, students may not enter the building until designated time. Students attending breakfast may enter the cafeteria at the designated time. All other students must proceed to their lockers and then to homeroom. Students who are found in the building prior to this time without a pass or under the supervision of a staff member will be subject to disciplinary action.

Bus Arriving Late to School

If a bus arrives after 8:10 a.m., the student must report to their first-block class. The transportation coordinator will be in communication with your teacher and attendance adjustments will be made.

Bus Evacuation

In case of an emergency, students should evacuate the bus by using both the front and rear doors. To familiarize the student with evacuation procedures, evacuation drills are conducted twice a year in September and March.

Bus Loading/Unloading Procedures at School

When the bus arrives at York Tech, students must enter the building and proceed to their lockers, homeroom or cafeteria for breakfast. Loitering on Pauline Drive, Center Avenue, or Queen Street is prohibited. Upon arrival on school property, students are not permitted to leave the school building or school grounds. Students must remain on school property.

In the afternoon, buses will be parked in numerical order starting on the Queen Street side of the building and continuing around to the gym and Man/Tran entrances. Students will board the buses in these areas. Students must board promptly.

Bus Rules

Students violating rules or creating other types of disturbances may be suspended from riding a bus by the school authorities. Any damage caused by the student will become an obligation. The following rules and all other school rules will be enforced by York Tech and all bus drivers:

- All school rules apply while riding the bus or while waiting at the bus stop.
- If requested, the student must show their student identification card before being permitted to board the bus or at any time while on the bus.
- If an administrator or bus driver assigns a seat, the student must sit in that seat.
- All students must remain seated.
- Permission to open windows must be received from the bus driver.
- Any item to be transported on the bus, other than books or gym bags, must have prior written approval from the Transportation Office.

- Food and drinks may be consumed while on the bus only at the discretion of the bus driver. Additionally, the driver shall regulate the type of container brought aboard the bus (e.g. glass, metal, multi-liter plastic bottles, etc).
- Electronic entertainment/communication devices may be used while on the bus only at the driver's discretion. Students must use headphones when using a device with sound.
- Do not leave the bus through the rear door except during an emergency or an evacuation drill. Show concern and respect for other students, and make the bus ride pleasant, clean, safe, and efficient for all.

The bus drivers are in absolute control and have full responsibility for maintaining safe conditions on the buses. Students must abide by all rules and regulations concerning conduct on the bus, and are under the jurisdiction of the school from the time they report from home until they arrive home at the end of the school day.

THE USE OF BUS TRANSPORTATION TO AND FROM SCHOOL IS A PRIVILEGE, NOT A RIGHT. THIS PRIVILEGE MAY BE REVOKED BY SCHOOL ADMINISTRATION. If the school administration deems the violation serious enough, they may refer the matter to the Joint Operating Committee for action under the suspension and expulsion provisions of Section 131 of the Public School Code of 1949, as amended.

Bus Stop or Time Change

On occasion, it may be necessary to make a change in a bus stop or the time a bus picks up students. If this takes place, students will be notified by an announcement from the bus driver or transportation coordinator.

Bus Stop Responsibilities

Students awaiting the arrival of the bus must be on the sidewalk or off the main traveled portion of the roadway. The designated waiting area, when possible, should be 20 feet from the edge of the roadway to increase protection from traffic movement. Students should wait until the bus has stopped completely before approaching the bus. Students should make an effort to be seen by the bus driver as they approach or leave a designated bus stop. Students should observe the following rules:

- **Loading**
    - Report to assigned bus stops at least 10 minutes prior to assigned time and remain there a minimum of twenty minutes past the assigned pick-up time.
    - Be punctual and wait quietly.
    - Avoid disturbing private property.
    - Move to the stopped bus in orderly fashion.
    - Walk facing oncoming traffic or on a sidewalk, if provided.
    - Do not enter the street until the bus has arrived and is completely stopped.
- **Unloading**
    - Move well away from the bus. Take six or more steps forward from the bus before starting to cross the road. Cross only in front of the bus.
    - Stop in line with the left front corner of the bus to enable a clear view of traffic lanes to the rear of the bus.
    - Look left and right and left again toward the driver for his or her signal before continuing to cross the road. Walk briskly across the road.

Cameras

For the safety of our students and bus drivers, a camera(s) may be utilized on YORK TECH buses. The cameras are meant to augment, not replace, written disciplinary reports by the bus drivers. By signing this handbook, you are giving permission for your student to be video and audio recorded while on the school bus.

Temporary Permission to Use Different Bus or Bus Stop

The student must bring a parent/caregiver note to the Transportation Office for approval to ride a different bus prior to homeroom. This note must have the student's first and last name, the date to ride a different bus, and the location where the student will depart the bus. The note must be signed by the student's parent/caregiver and provide a phone number where the parent/caregiver may be reached for verification.

- The transportation coordinator must approve any change. The transportation coordinator is located in the Attendance/Transportation Office. All notes must be picked up by 2 p.m. from the Transportation Office. The bus pass must be given to the driver upon boarding the bus.

- The student will be allowed to get on and off the bus only at designated stops.

ALL STUDENTS MUST RIDE THE BUS TO WHICH THEY HAVE BEEN ASSIGNED. WRITTEN PARENT/CAREGIVER PERMISSION AND APPROVAL FROM THE TRANSPORTATION COORDINATOR ARE REQUIRED FOR ANY CHANGES TO BE MADE. HAND WRITTEN NOTES BY PARENT/CAREGIVER SHOULD BE HANDED IN TO THE TRANSPORTATION OFFICE BY 10 AM THE DAY OF CHANGE. NO CALLS, EMAILS, OR VOICEMAILS WILL BE ACCEPTED.

Cafeteria/Lunches

Free/Reduced-Price Meal Program

York County School of Technology is a participant in the National School Breakfast/Lunch Program. Applications for the free and reduced-price breakfast/lunch program are available on the school website. Additional applications are available from the food services manager in the cafeteria and/or in the high school office. Transfer students must submit a new application upon entering York County School of Technology. A new application must be submitted every year unless you receive a Direct Certification letter from York Tech for the new school year.

Lunch Balance

A parent or guardian may request a refund of any positive lunch balance after graduation or transfer. Any positive lunch balance that is not requested will be retained.

Cafeteria Rules

- All students must know when their classes are dismissed for lunch and when those classes are reconvened.
- Any student needing to use the restroom must use the lavatories in the hall across from the cafeteria entrance and sign out and in at the podium. All other lavatories are off limits.

- All students must report to the cafeteria during their scheduled lunch. With the exception of those students who possess open lunch privileges, students may not leave the building at lunch time.
- No food or drink is allowed to be consumed in any area outside of the cafeteria without prior administrative approval. Packed lunches, food and drink, must be secured in the student's locker before homeroom.
- Students will form a line into the cafeteria service area in a quiet, orderly fashion; in addition, students will acknowledge a special privilege line for staff members and special school guests.
- Students are not to wear or bring hats or jackets into the cafeteria during lunch.
- Horseplay and loud talking are not permitted in the cafeteria.
- Students are responsible for their eating area and are expected to clean up spills and/or paper around their table and eating area.
- Line cutting is not permitted by students in any lunch line. Students may not enter any line by bypassing a partition.
- Throwing of food, paper, etc. will not be tolerated.
- Students may be required to sign in and sit in a designated area of the cafeteria.
- In order to leave the cafeteria, students must obtain prior approval and have a signed pass from the teacher they plan to visit.
- Inappropriate and profane language will not be tolerated.
- Leave condiments in the designated areas.
- Remain seated until the dismissal bell or by the direction of an administrator.

Food Court Rules

- Students must wait in line to make a food purchase.
- Only a designated number of students will be permitted in the cafeteria serving area at a time. Students must wait their turn.
- Only students desiring to purchase food items will be permitted in the cafeteria serving area.
- Students must take a tray and keep all food items on the tray until checked out at the cash register. Food items must not be concealed by the student in any way. The food on the tray must be visible to the food service employees at all times.
- Food items must be kept separate; do not combine items together. For example, do not put two cardboard boats of french fries together. The cashiers need to beable to determine how much food is on student's tray.

- Students must have enough money to pay for a la carte food items. They may not charge a la carte items.
- For sanitary purposes, once a food item is handled it must be purchased. If a student puts an item on their tray and decides not to keep it, the student's account will be charged for the item. Once food items are removed by a student, the item may not be returned.
- Absolutely no stealing will be permitted. Any student taking a food item and not paying for it will be referred to the office for discipline.
- Absolutely no eating of food while in the cafeteria service area. No food is to be eaten until the student is through the cashier's line and the food has been purchased.
- Students must enter their ID number before approaching the cash registers. Students should have their money available when ready to make a purchase. Please hand the cashier unfolded bills and counted change.
- Headphones must be removed when going through the register line.
- Students who apply money to their accounts will be responsible to keep their account funded. Charging will not be permitted. Checks may be brought in to apply to students' lunch accounts.
- Money may not be taken from student's cafeteria account without parental permission.
- Students must respect the cashiers and servers. If a student has a food related problem, he/she should request to see the food services manager.

Open Lunch

As part of the Senior Incentive Program and in an attempt to promote seniors as the leaders of our school, senior students will have the opportunity to leave the York Tech campus during their scheduled lunch period. The following conditions apply:

- All seniors will be allowed to go out for open lunch the first marking period.
- To be eligible for open lunch after the first marking period, students must have passed ALL classes for the previous marking period.
- Report card grades will be used to determine eligibility for open lunch the remainder of the school year.
- Students must return a lunch privilege form whether their parent/caregiver wishes them to participate in open lunch or not. Parent/caregiver and student signatures

- must be obtained prior to receiving the privilege and will be kept on file. Students should return signed permission slips to the attendance office.
- Seniors will be permitted to drive or walk. Students will be asked to show their ID card upon leaving the building and must carry it with them off campus. No senior will be permitted to leave without showing their ID card. Students will also be asked to show their ID card when returning to the building.
- Seniors must leave school property within five minutes of the ringing of the passing bell and must be on time for their next class when returning. Attendance policies will be enforced and all school rules will apply.
- All students leaving for open lunch must present their pass at either the attendance office, the kiosk, or the podium at the exit doors nearest the cafeteria. Failure to comply with these rules will result in discipline. Additionally, students are expected to re-enter the building at one of the areas mentioned above.
- Trespassing on private property is forbidden; seniors are not permitted to visit other schools during lunch.
- Loitering in cars, parking lot, or halls is prohibited. Returning students must report to the cafeteria.
- No food or drink is allowed to be consumed in any area outside of the cafeteria without prior administrative approval.
- Underclassman may not participate in this privilege. If any underclassman leaves school property, he/she is subject to consequences according to the attendance policy, and may lose privileges for the first quarter of their senior year.
- Seniors taking underclassmen with them in their car may lose their open lunch privilege.
- The school insurance policy will not cover claims for injuries incurred during lunch while the student is away from school property unless 24-hour coverage is in effect.
- Documented and substantiated complaints from the police, citizens, community businesses or other schools concerning students' behavior during the open lunch could result in the loss of that privilege.
- The administration has the option of requiring that all students remain in school during lunch due to inclement weather or on days that require the adjustment of the regular school day schedule.
- Any senior who becomes ill during the lunch period must return to school and follow health room procedures regarding illness. Failure to do so will result in cut slips for afternoon classes.
- The administration has the authority to pull privileges if school rules are not followed.
- No food can be delivered from outside establishments.

Discipline

Overview

We are dedicated to providing high quality, dynamic academic and technical education for students, emphasizing professional skills while fostering the development of compassionate, lifelong learners who appreciate unique differences of other individuals and cultures. To achieve this objective, students are encouraged to behave in accordance with our core values, express thoughts clearly and professionally, accept responsibility, develop a feeling of self-worth, and demonstrate actions characteristic of college and career bound individuals.

It is the responsibility and authority of the Joint Operating Committee (JOC) members to do the following:

- Assist the administration in establishing policy and rules governing student behavior.
- Participate in a JOC subcommittee involved in conducting hearings involving alleged serious infractions of rules of conduct.
- Invoke suitable disciplinary action following such hearings.

The subcommittee consists of members of the Joint Operating Committee who are lay personnel in terms of judicial or educational qualifications. Although hearings conducted by this subcommittee shall follow proper legal procedures as determined by counsel, they will be informal, and any and all appropriate evidence shall be heard.

All of the above statements and stipulations are made in conjunction with the overriding determination to maintain the standards of the York County School of Technology at the highest possible level.

Detention

Administrative detention will be held on scheduled Tuesday and Thursdays and will begin five minutes after student dismissal. Locations change; listen to the announcements for updates. Detention expectations are as follows:

- Students are to bring school work to detention to complete.
- Students are to remain in detention for the entire time that they are assigned to serve.
- Students will have the opportunity to ride the activity bus following detention only if they have followed the activity bus guidelines outlined in the handbook. The activity bus departs York Tech at 5:45 p.m.
- Students who are late to detention, do not follow the detention guidelines, or leave prior to serving their full detention will face a three-day out-of-school suspension.

Please read and understand the following detention schedule for the 2025-26 school year.

- Level I Detention — 3:05-4 p.m.
- Level II Detention — 3:05-4:30 p.m.
- Level III Detention — 3:05-5 p.m.
- Level IV Detention — 3:05-5:35 p.m.

Failure to attend administrative detention as scheduled may result in the student receiving suspension. Students riding the activity bus must adhere to the activity bus guidelines outlined in this handbook.

Saturday Detention

Students assigned to serve Saturday detention are required to observe the following expectations and guidelines:

- Admittance by the proctor is the only means of access to Saturday detention; therefore, students must be prompt in reporting for detention. Detention begins at 7 a.m. and ends

promptly at 10 a.m. The proctor will allow students to enter the building from 6:45 a.m. until 7 a.m. Students will not be allowed to enter after that time.

- Students will enter at door #58 unless directed otherwise by an administrator.
- Lateness, failure to appear or lack of cooperation during detention may result in out of school suspension upon return to school.
- Students are to be prepared upon entry to school. They must have all textbooks, pencils, pens and paper with them. There will be NO LOCKER USAGE. All materials to be used during Saturday Detention must be taken home from school on Friday in order to bring them to Saturday morning detention.
- It is recommended that students' complete class-related assignments.
- Students are to remain seated at all times during detention. Students must seek permission if there is a need to leave assigned seats.
- Detention is regarded as a quiet place where students can think and complete assigned tasks. Students must demonstrate reasonable behavior and remain quiet at all times. Failure to comply with Saturday detention expectations will result in progressive discipline.
- Students are not permitted to use cell phones or other electronic devices during detention.
- The parent/caregiver is responsible for student transportation to and from the detention. All students must be picked up promptly at 10 a.m.

Suspension

- Suspension is exclusion from school for a period of one to ten consecutive days.
- No student shall be suspended until the student has been informed of the reasons for the suspension and given an opportunity to respond. Prior notice of the intended suspension need not be given when it is clear that the health, safety or welfare of the school community is threatened.
- The parent/caregiver shall be notified in writing when the student is suspended.
- When the suspension exceeds three school days, the student and parent/caregiver shall be given the opportunity for an informal hearing. Suspensions may not be made to run consecutively beyond the ten school day period.
- Students are responsible for making up exams and work missed while on suspension and shall be permitted to complete these assignments, within guidelines established by the Joint Operating Committee.
- **A parent/caregiver may be responsible for signing their child into school on the day he/she is to return. In such cases, the parent will meet with one of the**

administrators at this time. The student cannot return to school until this meeting takes place. Any absences for this reason are unexcused.

- Hearing (Informal)
    - The purpose of the informal hearing is to enable the student to meet with the appropriate school officials to explain the circumstances surrounding the event for which the student is being suspended or to show why the student should not be suspended.
    - The informal hearing is meant to encourage the student's parent/caregiver to meet with the administration to discuss ways in which future offenses can be avoided.
    - The following due process requirements are to be observed in regard to the informal hearing:
        1. Notification of the reasons for the suspension shall be given in writing to the parent/caregiver and to the student.
        2. Sufficient notice of the time and place of the informal hearing shall be given.
        3. The student has the right to present their case and produce witnesses on their behalf.
- Procedures
    - Absence from school due to suspension will be considered a legal absence.
    - It is the suspended student's responsibility to call the high school office to pick up school work.
    - **Suspended students are not permitted on school property, bus stop or to attend or participate in extracurricular activities at York Tech or other locations/schools. Violation of this regulation will result in charge(s) of trespassing being filed with the police.**

Expulsion

- Education is a statutory right, and students must be afforded all appropriate elements of due process if they are to be excluded from school. In a case involving a possible expulsion, the student is entitled to a formal hearing, which is a fundamental element of the process.
- **A formal hearing or a signed waiver is required in all expulsion actions.** This hearing may be held before a duly authorized committee of the Joint Operating Committee. A majority vote of the entire school board is required to expel a student.
- The following due process requirements are to be observed with regard to the formal hearing:
    1. Notification of the charges shall be sent to the student's parent/caregiver by certified mail.

2. Sufficient notice of the time and place of the hearing must be given.
3. The hearing shall be held in private unless the student or parent/caregiver requests a public hearing.
4. The student has the right to be represented by counsel.
5. The student has the right to be presented with the names of witnesses against the student, and copies of the statements and affidavits of those witnesses.
6. The student has the right to request that any such witnesses appear in person and answer questions or be cross-examined.
7. The student has the right to testify and present witnesses on their own behalf.
8. A record must be kept of the hearing, either by a stenographer or by tape recorder. The student is entitled, at the student's expense, to a copy of the transcript.
9. The proceeding must be held with all reasonable speed.

- If the student disagrees with the results of the hearing, recourse is available in the appropriate Court of the Commonwealth. If it is alleged that a constitutional issue is involved, the student may file a claim for relief in the appropriate Federal District Court.

Restorative Practice Policy

In some circumstances, the York County School of Technology Counseling Department and/or Administration may insist on student participation in a restorative practice activity to accompany or substitute traditional disciplinary action. The following activities are among the restorative practice options available for the Administration and/or Counseling Department to utilize:

1. Restorative conferences/circles
2. Mediation meetings
3. Specialized training activities
4. Reflective activities
5. Counseling sessions

Physical Altercation

Students who engage in a physical altercation will face a 3-10 day suspension with an informal hearing and charges at a minimum for their first offense. Students returning from a suspension for fighting can expect restorative practice. Any subsequent physical altercation will result in progressive discipline and the possibility of expulsion.

Physical Restraint

York Tech is committed to the welfare of each and every student by providing a safe environment conducive to learning. When an individual's behavior becomes potentially harmful to themselves or others, procedures from the Safe Crisis Management best practice guidelines and philosophy may be implemented or used.

Behavior Off School Property

Students may be subject to discipline, including suspension or expulsion from school, for certain behavior which has taken place off school property and/or outside of the school day. Behavior or actions which have taken place off school property and/or beyond the school day for which a student may be subject to school disciplinary procedures includes, but is not limited to: conduct occurring while students are transported to or from school or school-sponsored activities; conduct directed at another student which substantially interferes with the student's ability to participate in school activities or programs; conduct that intentionally or recklessly vandalizes, damages or destroys school property, resources or data; and conduct that materially and substantially interferes with the educational environment school operations.

Public Display of Affection Prohibited

School and school-related activities are not the place for students to display affection for one another by hugging, kissing, etc. Such displays prove distracting and they disrupt the educational atmosphere for all students. Students who are referred to the office will be disciplined for their actions.

Criminal Acts

- The commission of any of the crimes defined and enumerated in the “CRIMES CODE OF PENNSYLVANIA” (Act No. 334, December 6, 1972).
- Any act, wherever or whenever committed, on the part of a student, or a group of students acting in consort which results in, or which might reasonably be anticipated to result in, personal injury to a staff member or student, or physical damage to personal/ school property.

Drugs/Alcohol

Students will be subject to the suspension and expulsion provisions of Articles XIII, Section 1318 of the Public School Code of 1949 as amended, and/or legal action, for the following acts, while on school property, or at school-sponsored functions off school property, or in route to the foregoing:

- The possession or use of narcotic or dangerous drugs, as defined in “THE CONTROLLED SUBSTANCE, DRUG, DEVICE AND COSMETIC ACT” (Act No. 64, April 14, 1972), and prescribed by a physician, or
- Being under the influence of narcotic or dangerous drugs, as defined in “THE CONTROLLED SUBSTANCE, DRUG, DEVICE AND COSMETIC ACT” (Act No. 64, April 14, 1972), and not prescribed by a physician, or
- The possession or use of alcohol and/or being under the influence of alcohol, or
- The possession, use, sale or transfer of “look alike” drugs or non-prescribed drugs, regardless of whether or not these items are controlled substances. (This includes any and all over the counter drugs and other mind/physical altering substances.)
- Any student caught in possession of drug/drug paraphernalia or using drugs or alcohol may be recommended for expulsion.

Searches

Students or their belongings, including lockers, automobiles, electronic devices, purses, backpacks, clothing, and other possessions, may be searched without a warrant when in the school, on school grounds, or when otherwise under school supervision, if there is a reasonable suspicion that the place or thing to be searched contains prohibited contraband, material that

would pose a threat to the health, safety and welfare of the school population, or evidence that there has been a violation of the law, Joint Operating Committee policy, or school rules. Due to the small size and ease of concealment of vaping devices, a security wand metal detector may be used while conducting a search. Failure to comply with a suspicion-based search is subject to disciplinary action up to and including expulsion.

Tobacco Products

It is a summary offense for students to use or possess nicotine products in a school setting under PA Act 93 of 2019. York County School of Technology is a smoke, vape, and nicotine-free campus. Students, regardless of age, are not permitted to possess or to use nicotine products or electronic nicotine delivery systems in any form while on school property, school transportation, bus stops, or at school-related activities, on or off school property. Violation of this policy is subject to suspension and civil fines.

Weapons

York County School of Technology recognizes the importance of a safe school to the educational process. Possession of any weapon/ammunition in the school building, on school property, or on the school bus is a threat to the safety of students and staff and is prohibited by law.

Weapons shall include but not limited to any firearm, rifle, shotgun, pistol, revolver, BB or pellet gun, air rifle, air pistol, paintball gun, knife, razor, dagger, cutting instrument or tool, num-chuks, ninja device, blackjack, brass or metal knuckles, club, chain, look-alike weapon, fireworks, pepper spray, explosive device, lasers and/or any other instrument capable of inflicting bodily injury. (PA Crimes Code 18 PA CS 912 and Board Policy #6182).

Although students may use many tools in their technical program, it is understood that these tools can be considered weapons if misused or in possession outside of the technical area. Please note that if tools are to be taken home or brought to school, the students should notify their technical teacher. These tools must be taken directly to and from the technical area.

POSSESSION OF A WEAPON: Be advised that Federal law and State law require that any student in possession of a weapon on school property or at school-sponsored activities shall be recommended for expulsion for a period of not less than one year.

Professional Dress

Introduction

The clothing students wear should meet standards of safety and health. In addition, no articles of clothing, jewelry, and body ornament should be a source of distraction, disturbance, or disruption to others and the educational process in general. When a student is in their technical area of concentration, he/she will be required to wear the attire designated by the program instructor(s). In non-technical classes, all students may also wear YORK TECH spirit upper body apparel purchased through the school store or school approved clubs, teams or organizations. Non-school approved apparel is not permitted. Please note that students are forbidden to wear anything that may be offensive to others or that may cause a disruption.

When required, protective clothing such as work shoes, hats, safety glasses (ANSI approved, clear lenses, code Z87) and goggles are to be worn. Safety glasses will be issued on the first day of their technical program. If an additional pair is needed, the student must purchase them. Individual programs have required clothing that MUST be worn in the technical area. Cost for purchasing uniforms is the responsibility of the student.

Professional Dress

- All shirts must be long enough to keep the mid-body covered at all times.
- Shoulders must be covered at all times.
- **Hoods should be down at all times while in the building.**
- **Pants/trousers must reflect the professional technical dress required within each CTE program. Pants/trousers must be worn at waist level (no skin or undergarments are to be exposed) with both pant legs worn at the same level.**
- Uniforms must be worn every day, though York Tech spirit wear (from the school store) may be worn in non-technical classes.
- The previous year's uniforms may be worn until the current year's uniform arrives.
- The student's abdomen and back should not be exposed.

- Pants should be of appropriate size and fit and must not expose undergarments.
- Student dress shall reflect modesty and good taste.

Items Not Permitted

- Any clothing (including backpacks, purses, belt buckles, etc.) that exhibits slogans, phrases or symbols such as swastikas or confederate flags that would be considered offensive because of their violent, sexual, or racial connotations.
- Articles of clothing (including jewelry, hats, etc.) that display, advertise, or promote the use of alcohol, drugs, steroids, or tobacco products. Note: Repeated infractions in such cases will warrant disciplinary measures as outlined by the school's drug/alcohol policy.
- Dress that promotes or displays indecent or suggestive activity, profanities or any message that can be judged to carry a double meaning.
- Expressive materials (worn, carried, or displayed in any other manner), which have the potential to cause a disruption to the educational environment, including those with text or symbols which reference politics, religion, or subjects of a sexual nature.
- Clothing should not be too tight, short, or too suggestive.
- Clothing or leggings that are transparent, see-through, or otherwise physically revealing.
- Holes in clothing above the knee that expose skin or undergarments are not permitted at any time. Opaque tights or leggings must be worn under ripped pants.
- Shorts are not permitted during the school day.
- Skirts and dresses cut above the knee are not permitted during the school day.
- Outerwear, hats, hoods, bandanas, scarves, jackets, gloves, head wraps and sunglasses may not be worn in any part of the building during regular school hours without administrative approval. These items are to be placed in the student's locker for safekeeping.
- Lounge wear (pajama bottoms, slippers, etc.)
- Blankets worn in school are a security concern and are not permitted.
- Flip Flops, shoes without backing or open toed shoes (i.e. slides) are NOT appropriate for a technical school. All shoes must have a hard sole.
- Jewelry or other bodily adornment (i.e. wallet chains, spiked bracelets) which have the potential to be a safety hazard to others or school property. No jewelry will be allowed to be worn during physical education classes. Wallet chains cannot be longer than twelve inches.
- Tattoos that display, advertise, or promote the use of alcohol, drugs, steroids, tobacco products, or deemed offensive towards race or gender as determined by administration.
- Pants with writing on the seat area.
- Shirts that are not the standard short sleeve.
- Facial paintings of any kind/excessive makeup.
- Any other apparel or jewelry which the administration determines to be unacceptable.
- Administrative decisions on student dress will be final.
- All items will be enforced daily.

Students in violation of the professional dress code will be required to modify/change their attire in order to remain in school. They will face disciplinary action for failing to comply. All professional dress code rules are subject to administrative interpretation. Ultimately, administration will deem what is appropriate.

General Info

Organizations

York Tech school organizations include the following:

- **National Organizations**
    - National Technical Honor Society
    - National Honor Society
    - FCCLA
    - SkillsUSA
    - TSA
    - FFA
    - NAHB
    - AWS
    - Cyber Patriot
    - Hot Rodders of Tomorrow
    - HOSA
- **State and Local Organizations**
    - UCD/Spirit and Harmony
    - Student Council
    - Yearbook
    - Drama Club
    - Environmental Club
    - Esports
    - Spartan Leadership Club
- **CTE Student Clubs**
    - Cosmetology
    - Electrical Occupations
    - Game Dev Club
    - Motorsports Tech Club

- York Tech Diesel Performance
- Diesel Performance Club

Please visit ycst.info/clubs for the most up-to-date listing of school activities and organizations.

Adult and Continuing Education

Students ages sixteen years or older are eligible to take Adult and Continuing Education courses. High School students may visit the Adult & Continuing Education office after school or call 717-747-2130. Students taking Flex classes operated through Adult Ed must not only adhere to the high school Student Handbook but the Adult Ed Handbook as well.

Assemblies

Assemblies and pep rallies may be held periodically throughout the year. When it is necessary to schedule these events during the regular school day, classes will be interrupted as little as possible. During assemblies and pep rallies, student conduct should be guided by consideration and respect for others.

Beverages

Glass bottles are not permitted in school. While drinking water and carrying a water bottle is encouraged, consumption of beverages may be restricted in certain areas of the building or during certain activities in the day. Administration and local police may investigate the contents of your contained beverage should there be reasonable suspicion of a harmful substance present.

Book Bags

Students are permitted to carry bookbags throughout the school day. Any additional bags or purses exceeding the dimensions 9” x 12” x 3” must be stored in the locker.

Balloons

Balloons and other items which may impede the school security cameras or could potentially disrupt school operations are prohibited in the school building and on the bus.

Deliveries

York Tech will not accept delivery of flowers, balloons, food, etc. for students.

Electronic Devices in School

Students are permitted to bring their personal electronic devices (cell phones, smart phones, iPods, etc.) to school, and use them before school, after school, during lunch periods and in hallways between classes so long as such usage does not interfere with school operations, disrupt the educational environment or otherwise violate school policies or rules. However, students are strictly prohibited from doing any of the following: (1) using electronic devices during instructional time, unless prior permission is granted by the instructor as part of a planned instructional activity; (2) using electronic devices to audio or video record any person(s) within the school setting unless it's part of a classroom project, assigned by a teacher; and (3) using electronic devices to record, transmit or display pornographic or sexual explicit video images. Students who violate this provision may have their phones and/or electronic device confiscated, as well as be subject to additional disciplinary actions.

Field Trips

Opportunities to visit many places of educational and occupational interest around York County are offered to students during the course of the school year. Student must submit permission slip signed by parent/caregiver and given to the teacher at least one (1) day before the field trip. All students are expected to dress appropriately as determined by staff members and administration, act politely, and **OBEY ALL SCHOOL RULES AND REGULATIONS**. Students are reminded that they represent the pride of York County School of Technology. Students are

not permitted to drive their own vehicles or be transported by other students. Only school-provided transportation and authorized drivers of these vehicles may be used.

Hall Pass

Students must possess an electronic pass when outside of their assigned classroom.

Hall Regulations

To create and maintain good order in the halls and on the stairways, students are asked to observe the following regulations:

- Keep to the right in all hallways/stairwells
- Do not run, whistle or shout in the halls.
- Keep the halls and stairways clean of debris.
- Use the lavatory nearest the room to which you are assigned.
- Take the most direct route between assigned rooms.
- Students must be in their classroom when the bell sounds to begin class.
- Hall monitors will be utilized to assist with maintaining hall regulations.
- Loitering is not permitted.

Identification Card

All students will be issued a photo I.D. card and are required to have that card in their possession at all times while on school property. Last year's I.D. card is valid until the updated I.D. arrives. Photo I.D. cards play an important role in our school's safety and security. If lost, a replacement card can be received in the attendance office.

Locks and Lockers (Gym)

To ensure safety of personal belongings each student will be assigned a gym locker and given a lock to use for the semester. All personal items MUST be kept locked in your assigned gym

locker during class. This means nothing is to be is to be left lying out on the locker room benches and/or floor. The school is not responsible for lost or stolen items. At the end of the semester students must return their assigned lock to their teacher. If the lock is not returned, the student will be responsible the cost of the lock and placed on the obligation list.

Locks and Lockers (Hallway)

Each student will be assigned their own hall locker. Lockers may not be shared. Students are advised not to bring anything of value to school. The school is not responsible for lost or stolen articles. The combination to the locker will appear on the student's schedule. If the student encounters a problem with the locker, please notify the high school office.

All lockers are school property. Therefore, if the school authorities have reasonable suspicion that the locker may contain materials which pose a threat to the health, welfare and safety of students in school, the lock may be removed and the locker searched. School authorities may search a student's locker and seize any illegal materials. Prior to a locker search, students shall be notified and given an opportunity to be present; however, where school authorities have a reasonable suspicion that the locker contains materials which pose a threat to the health, welfare, and safety of students in the school, student lockers may be searched without prior warning. Students are responsible for any item found in your locker.

Obligations

Students are responsible for the loss or damage of any school property or materials as well as any fund-raising money or dues owed. Students will be placed on the financial obligation list for any lost or damaged items. Only students who are in good standing will be permitted to participate in fund-raising activities. Students with outstanding obligations will be considered "not in good standing" and may be subject to any or all of the following:

- Unable to participate in all extra-curricular activities.
- Legal action through the District Magistrate's office.

It is the responsibility of the student to return textbooks to the teacher and obtain a receipt for the textbook. A student will not be taken off the obligation list until the receipt is presented to the high school office by the teacher. Seniors with outstanding obligations will not be permitted to participate in the commencement ceremony. Obligations will be carried over from one year to the next for underclassmen. Obligations of more than $50.00 may be taken to the District Justice for collection. The parent/caregiver will be notified by mail prior to the fees being sent to the District Justice. **ALL DAMAGES TO SCHOOL PROPERTY MUST BE PAID FOR AT REPLACEMENT COST.**

Parking/Driving

1. A student will be permitted to operate a motor vehicle on school property provided that he/she:
    - Possesses a valid operator's license and registration card for the vehicle.
    - Possesses liability/property damage insurance on vehicles operated or parked on school property.
    - Obtains a parking decal to be displayed in the vehicle.
2. Student drivers shall not:
    - Violate any provision of the Motor Vehicle Code of Pennsylvania while on school property.
    - Exceed the speed limit of 15 mph while operating a vehicle on school property.
    - Remove parking decal from one vehicle and place it on another.
    - Loiter in or around motor vehicles while on school property during a scheduled school day.
    - Enter and/or leave the parking areas of the school by any route except the main entrances.
    - Operate a motor vehicle in such a manner as could cause bodily harm or injury to pedestrians and/or cause damage to property.
    - Operate a motor vehicle on school property or have another person, except a parent/caregiver, operate their motor vehicle on school property during the time which the privilege of driving on school property has been suspended by Administration.
    - Visit a motor vehicle before the proper dismissal time unless permission has been granted by the high school office OR attendance office.
    - Park motor vehicles in areas designated for faculty and staff.

    - Depart from school grounds until the student driver's dismissal time. Students with open lunch privileges are the only exception.
    - Tailgate, play loud music, or blow horn.
    - Display license plates, flags, signs, bumper stickers, etc. that advertise or promote the use of alcohol, drugs, steroids, tobacco products, indecent or suggestive activity, profanities, confederate flag symbols, or any message that can be judged to carry a double meaning, be offensive, or potentially cause a disruption.
3. Violation of school and student driving/parking rules and regulations may result in:
    - Loss of privilege to operate a motor vehicle on school property for a period of time determined by Administration.
    - A complaint being sworn before the local magistrate with fines and costs to be paid by the student and/or the student's parent/caregiver.
    - Vehicles without a parking decal and/or vehicles not parked in their assigned spaces may be towed from school property at the owner's expense and/or have parking permit revoked.
    - Vehicles with revoked parking permits will be towed at owner's expense.
4. The school and the Joint Operating Committee assume no liability for theft or vandalism to vehicles parked or abandoned on school property. Students who park a vehicle on school property do so at their own risk.

Work Permits

Current students of York County School of Technology may apply for a work permit in the high school office Monday through Friday from 7:30 a.m. to 3:30 p.m. (refer to the school calendar for office closures). The application and a qualifying age verification form, such as a birth certificate, are needed to obtain a work permit. Students who are not attending York Tech but wish to get a work permit must obtain one through their home school district. The administrative team will reserve the right to deny a work permit based on grades, attendance, etc. Please visit ytech.edu/hs-office for further instructions on how to apply for a work permit.

Pledge of Allegiance

Pennsylvania School Code requires students to recite the Pledge of Allegiance at the beginning of each school day and requires a United States flag be present in each classroom. The

legislation allows students to decline to recite the pledge; however, students may not disrupt or distract others as they attempt to say the pledge.

Publicity Release

Every year there are numerous opportunities to promote our students through a variety of media (newspaper, brochures, district newsletter, broadcast media, district videos, social media and photographs.) It is the responsibility of the parent/caregiver to notify the Communications and Public Relations Department if they do not wish their student's photograph to be used during the school year. Please email Mr. Staab at nstaab@ytech.edu.

School Closings

In case of snow or other inclement weather conditions that may impact school, York Tech will make every effort to notify the parent/caregiver of school cancellations, delayed opening or emergency closings as soon as a decision has been made by using the following:

- Parent Square — The parent/caregiver will receive a phone call from the school
- Parent Square Notification — An notification by email or text will accompany our Parent Square notification
- Website — Information is posted on the home page of our website located at ytech.edu

It is important to notify the High School Office of any phone or email address changes to ensure you receive communication from the school.

Student Bullying, Discrimination, and Harassment

York County School of Technology is committed to providing every student with a learning environment that is free from bullying, discrimination and harassment. York County School of Technology strongly supports State and Federal laws that protect all students from acts of discrimination, harassment and bullying. A copy of the school's policy that prohibits this type of behavior is available in the high school office.

What is bullying and harassment?

School Code § 1303.1-A defines bullying as an intentional electronic, written, verbal or physical act, or series of acts:

1. Directed at another student or students
2. Which occurs in a "school setting;"
3. That is severe, persistent or pervasive; and
4. Has the effect of doing any of the following:
    - Substantially interfering with a student's education;
    - Creating a threatening environment; or
    - Substantially disrupting the orderly operation of the school.

School Code § 1303.1-A says that a "school setting" shall mean in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school. The School Code gives YORK TECH authority to deal with bullying outside of the school, so long as all other criteria are met. York Tech administration, in cooperation with local police, will determine the appropriate level of involvement for incidents of bullying and harassment which occur outside the school setting.

Cyber-bullying is the use of technology – any form of electronic communication (internet, email, cell phones and other devices) – to send or post text or images intended to hurt, harass, threaten, embarrass, humiliate or target another person.

Racial harassment includes verbal and physical conduct that demeans or shows hostility towards an individual or group because of that individual's or group's race, color, or ethnic background, which substantially interferes with the student's ability to participate in school or school programs. This includes the use of derogatory language.
Sexual harassment includes unwelcome sexual attention, sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature, which substantially interferes with a student's ability to participate in school or school programs.

Harassing conduct includes, but is not limited to, unwelcome or offensive slurs, jokes, or other verbal, written, graphic or physical conduct directed at an individual because of the individual's race, color, national origin/ethnicity, religion, gender, pregnancy status, sexual orientation, gender identity/expression, handicap or disability.

It is important to note that York Tech bullying and harassment guidelines extend to social media and electronic communications. Administration, working closely with the local police, will determine the level of school involvement in these situations, which can range from lower-level discipline to expulsion.

What should students do if they feel that someone is bullying or harassing them?

If students feel that they are being harassed, bullied or subjected to unwelcome behavior by another student or school employee, we strongly encourage them to immediately speak with a school administrator, school counselor, instructor or staff member. Those individuals can help a student complete an incident report, either verbally or in writing, so the Administration can investigate the situation and promptly address any problem.

In any case of bullying or harassment, students should complete and submit an incident report to the high school office in a timely manner. All incidents will be investigated by school officials.

Students subjected to bullying and harassment are not required to try to stop this type of unwelcome behavior without assistance. York County School of Technology has written policies against sexual harassment, racial harassment and other acts of discrimination based on a person's national origin, color, sexual orientation, religion or disability. In order to stop bullying or harassing behavior, students should immediately report all acts of bullying or harassment that they observe or directly experience.

All verified complaints of harassment and bullying will result in prompt remedial action designed to prevent this type of behavior from occurring again.

What happens to students that engage in bullying or harassment?

Discrimination, bullying and harassment in any form are major violations of the Student Conduct Code and will not be tolerated. Students who engage in bullying or harassment of other students will be disciplined, and possible penalties may include suspension or expulsion from school. Additionally, students who engage in such behavior may be required to participate in an educational session to learn why bullying and harassment is not acceptable.

Who can answer my questions about the school's policy against bullying and harassment?

The Administrative Team is responsible for ensuring that York County School of Technology's policy prohibiting bullying and harassment are properly enforced. Students, parent(s)/caregiver(s) and staff members are free to contact a Principal to answer any questions about the policies or to report acts of harassment or bullying.

Important Note for Parents/Caregivers

Students should immediately notify school administration if they are being discriminated against, harassed or bullied by another student or school employee. If your child is uncomfortable reporting such behavior, please contact a Principal on behalf of your child. The school administration cannot address unwelcome behavior unless they are aware of the situation/behavior.

Safe2Say

Safe2Say Something is a youth violence prevention program run by the Pennsylvania Office of Attorney General. The program teaches youth and adults how to recognize warning signs and signals, especially within social media, from individuals who may be a threat to themselves or others and to "say something" BEFORE it is too late. With Safe2Say Something, it's easy and confidential to report safety concerns to help prevent violence and tragedies. Visit safe2saypa.org for more information.

Technology Use

This section, designed for the students at York County School of Technology, is a summary of the Terms and Conditions for use of school computers and local area network. The full Acceptable Use Policy (815) should be reviewed from the link located on the school's website. All student and staff users agree to this contract as a condition to computer access through York County School of Technology. This "short version" is designed to help students to clearly understand their responsibilities as users of the school computer network. If students have any questions about the legitimacy of their activities, they should ask their teacher or a member of the Technology Department.

The use of school computers is a resource that supports your education at York County School of Technology. As a user of this system, students will notify a teacher or information technology personnel of any violations of this contract taking place by students or outside parties. This may be done anonymously.

Students will not:

- Give passwords to anyone.
- Use or play games via the network unless it is part of a class assignment or project.
- Use anyone else's account.
- Share or copy data from or to another student's account unless authorized by a teacher.
- Break in or attempt to break into other computer or network systems.

- Create or share computer viruses.
- Destroy another person's data.
- Hack. This will be reported to local, state or federal law enforcement agencies.
- Receive from or put into the network any copyrighted material (including software), threatening or obscene material. Cyber-bullying internet users, on or off the system, is prohibited.
- Engage in illegal activities conducted via the network.
- Access or use school computer without authorization.
- Initiate or participate in any form of cyber-bullying.

Data communication should be regarded as the property of York Tech. **Students in violation of the acceptable use policy will be responsible for the cost associated with their actions. Please note, York Tech strongly encourages students, parents, and caregivers to involve local police in situations of social media bullying, harassment, threats, etc. The administration at York Tech will consider social media only as it pertains to the daily operations and educational environment of the building.**

Telephone Calls

Only emergency messages, from the parent(s)/caregiver(s), will be communicated to the student. Any other messages will not be accepted by the office staff. Students are not permitted to use school phones to make personal calls without administrative approval.

Textbooks

Textbooks are issued without cost to students. Textbooks taken home by students must be covered. Students may be disciplined for not covering their textbooks. Students are responsible for the cost of the textbook, if damaged, lost, or stolen.

Visitors

All visitors must sign in upon entering the building and present their photo ID.

- All visitors must display their visitor pass at all times while in the building.
- York Tech students are not permitted to receive visitors during the school day except their parent/caregiver. Parents/caregivers must sign in, receive a visitor's pass, and report promptly to the appropriate office.

Safety/Wellness

Emergency Evacuation Procedures

The York County School of Technology has developed an emergency procedure to protect the students living within the Plume Exposure Pathway Emergency Planning Zone (EPZ), in the event of an incident at the Peach Bottom Atomic Power Station. Usually, every effort will be made so that the school will be closed in the event of an incident; however, procedures have been developed to address any situations while school may be in session. To make the procedures effective, York County School of Technology needs your cooperation.

In the event that sheltering or evacuation is directed:

- Students who live within the EPZ will be held at the York County School of Technology.
- Students not residing within the EPZ will be dismissed.
- Dismissal times will be announced.
- The parent/caregiver will be notified of dismissal times via the school's One Call notification system.
- Parents/caregivers are asked to **NOT TELEPHONE THE SCHOOL**, as this will only create additional confusion.
- No student will be dismissed or bused into the EPZ until the emergency is over and/or parent/caregiver can assume responsibility.
- **NOTE**: At the request of York County Emergency Management Agency, parents whose children drive personal vehicles to school will be urged not to permit the student to drive their vehicle in time of emergency. All students who reside within the EPZ will be requested to stay at the York County School of Technology.
- During the entire process, the students will remain under the supervision of York County School of Technology's faculty and staff. Meals will be provided.
- Students will only be released to parents, legal caregivers, or individuals having prior approval. Parents/caregivers or other persons authorized to pick up a student will be required to provide identification and sign a register prior to release of the student. Proper forms of identification are a driver's license, a voter's registration card, or a social security card.

Fire Drills

Regular fire drills are required by State law. Fire drill procedures are posted in each classroom and technical area. Everyone must leave the building at the sound of the alarm. Students should proceed to the area designated by the teacher. All windows and doors should be closed when leaving the room - lights should remain on. Assemble in class groups with your teacher so that attendance can be verified. The fire alarm system is installed for the safety of everyone, and any student who is caught tampering with the fire alarm system or activates a false alarm will be subject to the suspension and expulsion provisions of Section 1318 of the Public School Code of 1949, as amended. Any individual tampering with or activating a false alarm will be prosecuted to the fullest extent of the law.

School Emergency/Active Threat

The York County School of Technology works with local police and emergency preparedness professionals to implement, train and continuously improve school emergency/active threat procedures. School faculty, staff and administration are trained extensively throughout the school year and in the summer on reactionary strategies to lead students to safety by utilizing what many security personnel consider to be the most up-to-date and effective approach for dealing with school emergency/active threat incidents.

Tornado/Hurricane Safety Drill

Warning calls regarding potentially hazardous weather will be reported to the administrative director or appropriate administrator, who will make the necessary announcements. Staff and students should listen for directions concerning evacuation to designated areas. It is imperative that students follow the directions provided by administration and faculty.

Health Services/Nurse's Office

The School Nurse and the LPN/health assistant are available during school hours for emergency first aid and treatment of illnesses. Unless it is an emergency, the student should report to their assigned teacher before going to the health room. The School Nurse or the

LPN/health assistant should not be asked to treat or diagnosis an injury/illness that did not occur during school hours. Only medication prescribed by a physician can be taken during school hours and must be dispensed by the School Nurse or the LPN/health assistant. Inhalers and Epipens may be carried by the student provided that it is registered with the health room and a physician's order and parent/caregiver permission permits the student to carry and use the medication. In order for the school nurse or LPN/health assistant to administer any medication (prescription or over the counter), the medication must be in the original container and must be ordered by a physician (written documentation) and written parent/caregiver permission must be given. Certain medications can be administered with a standing order from the school physician (acetaminophen, ibuprofen, kaopectate, antacids, cough drop/lozenges, allergy eye drops, hydrocortisone and antibiotic cream) provided that there is written permission from the student's parent/caregiver on the emergency health information form. A student will be permitted 10 total doses a year of pain medication under our school physician orders. After those doses are exhausted, further pain medication cannot be given without a new physician order.

NOTE: POSSESSION OF ANY MEDICATION NOT REGISTERED WITH THE NURSE'S OFFICE IS A VIOLATION OF THE SCHOOL DRUG AND ALCOHOL POLICY. MEDICATIONS ARE TO BE BROUGHT TO THE NURSE'S OFFICE BY THE PARENT/CAREGIVER OR A RESPONSIBLE ADULT.

If a student becomes ill or is injured during school hours, the school nurse or LPN/health assistant will attempt to make the necessary arrangements for the student to be taken home. A parent or caregiver is responsible for picking up a student or for arranging other transportation for the student.

All students are required to complete their emergency health information on Skyward prior to the start of the school year.

Please notify the Nurse's Office for any changes in your child's health or for any questions.

For the health of the other students and staff, please do not send your child to school if they are experiencing any signs of illness. Examples include: a temperature above 100F, eye redness with itching and drainage, vomiting and diarrhea, and/or a sore throat with an elevated temperature.

In the event of a possible or probable drug overdose, Narcan (naloxone) will be utilized per board policy.

Epipen (epinephrine) is available for use for anaphylactic (allergic) reactions per the school physician orders. Parents/Caregivers may opt out having their child receive the Epipen for an allergic reaction by contacting the School Nurse and signing the Opt-out form in the presence of the School Nurse.

The following health program is mandated by the State of Pennsylvania:

1. All students will have their vision, weight, and height measured yearly.
2. Students in Grade 11 are required to have a physical examination. Free school physicals are available with parent/caregiver permission.
3. Students in Grade 11 will receive a hearing screening.

All students will have their BMI (body mass index) calculated. A letter will be sent home with the results. If you prefer to have your child not receive the mandated health screenings, please provide a written notice regarding opting out to the School Nurse each year.

Student Services

Change of Address or Caregiver

If a student has changed address, phone number, or has a change in guardianship, parents/guardians should complete the address change form in Skyward Family Access. If there is a change in guardianship, it may be necessary to obtain a form called an Affidavit of Support from the student's home school district. Proof of residency will also be required to determine the student's home school district. For example: rental agreement, utility bill or driver's license.

Students Experiencing Homelessness

It is the goal of the York County School of Technology to ensure all children and youth experiencing homelessness enroll, participate and have an opportunity to succeed in school through free and appropriate public education. YCST will attempt to eliminate barriers through

the use of local best practices and the authorized activities of the federal McKinney-Vento Homeless Education Assistance Act.

Homeless means “individuals who lack a fixed, regular, and adequate nighttime residence”. Homelessness may be caused by loss of housing, economic hardship, domestic violence, migratory work or similar reasons and may include living in motels, trailer parks, vehicles, campgrounds, transitional shelters or doubling-up in residences with other families.

The York County School of Technology is committed to aiding with the coordination and collaboration of services to ensure each student has the access and opportunity to appropriate public education. If you or someone you know may be experiencing homelessness, please check our webpage at ytech.edu/resources under Homeless Information or contact Gerry Mentz, director of student services, at 717-741-0820 x5108 or gmentz@ytech.edu. Further information can be found in the Pennsylvania Department of Education Basic Education Circular on Assisting Students Experiencing Education Instability (https://www.pa.gov/en/agencies/education/resources/policies-acts-and-laws/basic-education-circulars-becs/purdons-statutes/act-1-of-2022.html) or the York Tech JOC policy on homelessness (https://go.boarddocs.com/pa/ycst/Board.nsf/goto?open&id=AV5HLC48BBB2).

English to Speakers of Other Languages (ESOL)

The English to Speakers of Other Languages (ESOL) Program is a Language Instruction Education Program (LIEP) intended to facilitate school wide compliance with applicable federal and state law in the education of language diverse students. The ESOL Program provides instruction in English/Language Arts using strategies intended to overcome language barriers and grant students meaningful access to the general education curriculum. The program consults with teachers of English Learners (ELs) to support accessibility and parent/caregiver inclusion. The ESOL Program monitors civil rights adherence, administers mandated language assessment, reviews and convenes meetings based on the academic progress of ELs and former ELs, provides professional development opportunities to school personnel and submits accountability data to the PA Department of Education.

Lost and Found

Items found should be turned into the high school office. Only students with a pass will be allowed in the lost and found area. Lost textbooks are returned to the teacher who issued them. Any items in the lost and found area not claimed by June 30th will be donated to charity. **York County School of Technology is not responsible for any lost or stolen items.**

Media Center

The centrally located Media Center (MC) is open daily from 7:50 a.m. until the end of the school day. Anyone using the MC is encouraged to seek assistance from library staff when needed. The MC houses over 20,000 books. A copier is available for student and staff use.

To check out materials, the student must present his or her photo ID card or ID number and may not have any outstanding overdue materials. (Use of someone else's card will result in disciplinary action). Students may check out up to six items at a time, all of which have a loan period of 21 days. Students may renew items as long as there is not a hold on the item. Any overdue notices will be sent via Schoology messaging. Students may be responsible for any lost or damaged items.

When coming to the MC, students are expected to have a pass approved by their teacher, to enter quietly, and to proceed with their planned activities without disruption. Any student causing disruption may be asked to return to their class.Upon arrival, students should check in at the media specialist's desk. If a student needs to leave the MC before the end of the period, a pass needs to be made by the media specialist.

During the intervention period, an appointment pass request to the media specialist is required. Pass requests must be made at least 30 minutes before intervention. Students will need to show their pass to their intervention teacher before going to the media center for intervention. Students will need to check in at the circulation desk upon arriving to the media center.

School Counselors

Guidance services are designed to assist students in becoming successful individuals in the community and the labor force. Guidance activities emphasize the placement of students into

courses to foster success. General, personal, academic, vocational and occupational counseling is available. Information concerning educational opportunities is available in the High School Office. Individual and/or small group counseling is used to assist students in preparing for a job, solving personal problems and planning for a career. Students may make an appointment with one of the school counselors to discuss any of these concerns. Students may make an appointment to see a school counselor by email, Schoology message, or by filling out an appointment card in the high school office.

Counselor assignments by program for the 2025-26 school year:

- **Ms. Shante Morant**
    - Architecture & Construction Management
    - Carpentry
    - Electrical Occupations
    - Heating, Ventilation, & Air Conditioning
    - Landscaping & Agriculture
    - Criminal Justice
    - Sports Technology and Exercise Science
- **Mr. Samuel Shaw**
    - Information Technology
    - Medical Professions
- **Mr. Douglas Rudd**
    - Commercial and Advertising Art
    - Communication Technology
    - Education Pathway
    - Precision Metal Machining
    - Welding & Metal Fabrication
    - Engineering and Advanced Manufacturing
- **Ms. Nola Bassett**
    - Automotive Technology
    - Collision Repair Technology
    - Diesel Technology
    - Power Sports & Engine Technology
    - Licensed Cosmetology
    - Construction Trades
- **Ms. Victoria Markle**
    - Culinary Arts
    - HS Flex Students
    - Tech X Students

- **Ms. Estrella Pizarro**
    - Dental Assisting
    - Mental Health Focus

School Psychologists

Certified school psychologists are available throughout the school year. They are readily available for critical incidents requiring stress reduction intervention. The psychological services include: psychological/education evaluations, individual, group therapy, small group counseling, consultations with students, parents/caregivers, school personnel, and community agencies. The services are encouraged and supported by Administration for purposes of enhancing academic/technical growth and maintaining physical/mental wellness.

SPART, School Program Actively Reaching Teens, is a total school program designed to identify, intervene, and assist the school community with drugs, alcohol and mental health issues. Students and staff play a very important role in this effort by identifying and referring students who appear to be involved with drugs and/or alcohol, or who have evidence of mental health problems. The goal of this student assistance program is to create a sound, drug-free school and to assist students with at-risk behavior.

Any student referred to the SPART program is assured of confidentiality as stipulated by law. SPART is not a part of the disciplinary process. Students may be referred to the SPART program by any staff member, parent/caregiver, or other concerned person. Referral forms and boxes are located outside the high school office, in the nurse's office, in student services and other locations throughout the school. More information on the SPART program can be obtained from an administrator, school counselor, nurse, or SPART team member.

Student Accident Insurance

At a nominal cost, annual accident insurance is offered to students at York County School of Technology. This insurance plan is available during school time or can be extended to 24-hour coverage. The school does not carry insurance to cover medical expenses for injuries to students while attending school or school activities. Parents/caregivers are urged to study the brochure carefully because there are limitations to the amount of coverage. Students who plan to participate in any interscholastic sport are covered by accident insurance at no cost to the

student. Questions about insurance coverage and payment procedures should be directed to the Business Office at 717-741-0820 x5010.

Student Records

York County School of Technology respects the right of privacy and the confidentiality for you and your child. We have a written policy (No. 216) about student records which conforms to the mandates of the Family Educational Rights and Privacy Act (FERPA) and its regulations; the Guidelines for the Collection, Maintenance, and Dissemination of Student Records; and the Standards for Special Education. The policy describes procedures for collection, care, and sharing of school records.

What records are kept?

- **Permanent Records: This includes the student's name, address, telephone number, date of the child's birth, sex, parent/caregiver, courses taken during high school, final grades, class standing, attendance records, participation in student activities and testing scores. These records shall be considered permanent and are retained by the school. These records are kept in the Student Services area.**
- **Supplementary Records: This includes psychological evaluations, medical or social history, reports from outside agencies, teacher progress reports, anecdotal records, Individual Education Plan (IEP) and other required special education documents, parent/caregiver consents for evaluations, and release of information. These records, where not in conflict with existing statutes, shall be eliminated from the pupil folders within three years of termination or graduation from school. These records are kept in the high school office until they are discarded. Special Education records are returned to the student's home district.**
- **Technical Student Records: These records are kept by the technical teacher and may include projects and the list of competencies in the technical area. These records are kept until withdrawal or graduation.**
- **Teacher Work Records: This includes pupil workbooks, worksheets, informal testing, and information of a short term importance. These records shall be eliminated when the purpose for which they were collected no longer exists. Records of this nature shall not be kept beyond the school year in which they are collected.**

Can I see my child's record?

You may see your child's record and receive a copy by contacting a school counselor. The school has 45 days from the date of the request for the parent/caregiver to inspect and review the student's educational records.

Can I challenge?

Any information in your child's record can be challenged. You may write a letter describing the specific information to which you object. The letter should state why you object to that information and be mailed to: Director of Student Services, York County School of Technology, 2179 South Queen Street, York, PA 17402.

Sharing the Information

The school respects the confidentiality of each student record. Dissemination of information in student records is handled according to school district policy.

Questions

If you have questions about the records policy, please contact the director of student services.

The York County School of Technology may release directory information (student name, address, phone number, etc.). However, an eligible student or parent/caregiver of a student has a right to refuse disclosure of this information by giving written notification to the director of student services. A copy of this policy may be obtained from the director of student services' office.

In order for a student to have the information in their permanent record made available to specific colleges, employers, the Armed Forces or any other agency, it may be necessary to secure a release form in the Student Services Office. This form must be completed and signed by a parent or caregiver, unless the student is 18 years of age or older.

- The student must have the student record release on file prior to graduation.
- Upon request, the student's high school record will be sent to prospective employers or school admission offices free of charge.
- If the student wishes to pick up a copy of their record, he/she must notify the school 48 hours in advance and pay a fee of $2.00.
- If a student or their parent/caregiver does not want information shared with the Armed Forces, they must notify the Student Services Office in writing.

Nondiscrimination

York Tech's Nondiscrimination Statement can be found at ytech.edu/nondiscrimination-statement.

July JOC Meeting
Student Handbook UPDATES
Summer 2026

The following is a summary of major changes to each student handbook section for the 2026 – 2027 school year.

ATHLETICS
Sending District Clause

Orginial: Students may not participate in a PIAA-sanctioned sport at their sending school while enrolled as a full-time student at the York County School of Technology, even if the sport is not offered at York Tech. By PIAA rule, the York County School of Technology is considered to be a separate and independent school district. Flex students attending Tech may not participate in York Tech athletics teams. **NOTE**: The handbook and team rules will be posted on the school's website at ytech.edu/sports. Hard copies of the Athletics Handbook will only be furnished upon request.

1. Students may only participate in a PIAA-sanctioned sport at their sending school while enrolled as a full-time student at the York County School of Technology, if the sport is not offered at York Tech. By PIAA rule, the York County School of Technology and its athletic teams are considered to be a separate and independent school district. Flex students attending Tech may not participate in York Tech athletics teams. **NOTE**: The handbook and team rules will be posted on the school's website at ytech.edu/sports. Hard copies of the Athletics Handbook will only be furnished upon request.

ORGANIZATIONS
National organizations

1. HOSA

GENERAL INFORMATION
Bookbags

Original: Only clear and mesh/string backpacks are allowed to be carried by students. They can be purchased through the school store. Opaque book/gym bags are to be stored in the student's locker before reporting to homeroom and are to remain in the locker until student dismissal. Any bags or purses larger than 9" x 12" x 3" must be placed in the locker.

1. Students are permitted to carry bookbags throughout the school day. Any additional bags or purses exceeding the dimensions 9" x 12" x 3" must be stored in the locker.

School Closings

Original:

- OneCall — The parent/caregiver will receive a phone call from the school
- Skyward Email — An email notification will accompany our One Call notification
- Website — Information is posted on the home page of our website located at ytech.edu

1.

- Parent Square — The parent/caregiver will receive a phone call from the school
- Parent Square Notification — An notification by email or text will accompany our Parent Square notification
- Website — Information is posted on the home page of our website located at ytech.edu

York County School of Technology
Student Activities

Request to Renew/Change/Terminate Student Activity

Renewal ☑ Change ☐ Terminate ☐ (Check One)

Name of Organization: Hot Rodders of Tomorrow Club

Purpose for establishing this student activity. What will be the benefit to students?

Students will compete in Regional and National Engine Building Competitions

Are students required to meet certain eligibility requirements? If so, please indicate:

no

Officers Elected ☑ or Appointed ☐ (Check One)

Faculty Advisor Todd Kessler Student Officer Xander Wible

Will this Organization raise funds? Yes ☑ No ☐

Describe fund-raising activities and how they will benefit the student

Selling shirts, sweatshirts, whoopie pies, donuts, etc

Car washes.

All money goes towards trips and supplies for the club

Identify the individual who will be responsible for funds and insuring that records are well maintained: Todd Kessler

Reason for Termination: _____

Disposition of Funds: Are any funds remaining? Yes ☐ No ☐

Funds will be donated to another Student Activity (Name) _____

Purchase of equipment or other contribution to the school _____

Submitted by: Todd Kessler (Print Name) Date: 5/13//2025

☐ Approved
☐ Disapproved _____ (Principal) Date: _____

☐ Approved
☐ Disapproved _____ (Business Administrator) Date: _____

☐ Approved
☐ Disapproved By the JOC at their regular meeting held on _____ (Date)

Account No. _____

RECEIVED JUL - 8 2025 BUS. OFFICE

York County School of Technology
Student Activities

Fund-Raising Initial Approval

Name of Organization: FFA Grade(s) Involved: 9-12

Person Responsible (Contact Person): K. Warner Phone # _____

Purpose of Campaign: Funds for FFA / Leadership

Nature of Items Sold and Projected Selling Price: plants, wreath swag / milkshakes

Company and Sales Representative: Farmshow Milkshakes

Address 440 Plaza Drive Phone # 717 481-3693

Brochures or Sales Promotion Literature (Please attach, if available)

Anticipated Dates of Sales Campaign: Sept - 3rd to _____

Anticipated Profits: $600

Delivery Date(s) of Items Sold: milkshakes sept. 3rd wreaths December Plants April may

Date: 6/23/26 Signature: _____
(Student Activity Advisor)

Approved: ✓
Denied: _____ Date: 6/29/26
(Principal)

_____ Approved
_____ Disapproved _____ Date: _____
(Business Administrator)

_____ Approved
_____ Disapproved By the JOC at their regular meeting held on _____
(Date)

Account No. _____

Members raising money for Nationals / Contest participation

RECEIVED JUL -2 2026 BUS. OFFICE

LUMION

Services Order Form

Effective Date: 07 / 13 / 2026

CONTACT INFORMATION

CUSTOMER	COMPANY
Adult and Continued Education Center at York County School of Technology	**Mia Share, Inc. d/b/a Lumion**
Vance Miller	Randall Dalley
2179 S. Queen St, York, PA 17402	10897 S River Front Pkwy STE 500, South Jordan, UT 84095
717-747-2134	(385) 417-4463
VMILLER@ytech.edu	randall.dalley@lumion.ai

SERVICES & FEES

SERVICES	TERM	FEES
Lumion Payments	One (1) year initial term ("Initial Term").	$250.00/month

PAYMENT PROCESSING FEE SCHEDULE

FEE TYPE	AMOUNT	NOTES
Card Fee	2.50%	Applies to credit and debit card transactions. School may elect to charge this fee to students or absorb the cost internally.
ACH Fee	Free	ACH transactions are processed at no charge to Customer or Payer.
Servicing Fee	4.25%	Applied to each payment transaction processed through the platform on payment plans. Does not apply to deposits, deductions, or interest.

TERMS & CONDITIONS

This Order Form is entered into as of (the "Effective Date") between Mia Share, Inc. d/b/a Lumion, a Delaware corporation ("Company") and the "Customer" identified above. By executing this Order Form, Customer acknowledges and agrees to be bound by the Lumion Terms of Use (the "Terms of Use"), incorporated herein by reference and provided as Exhibit A. Capitalized terms not defined in this Order Form shall have the meanings ascribed to them in the Terms of Use. Unless specifically modified herein, all terms of the Terms of Use shall remain unchanged and in full force and effect. In the event of any conflict between the terms of the Terms of Use and the terms of this Order Form, the terms of the Terms of Use shall control unless this Order Form states that a specific provision of the Terms of Use will be superseded by a specific provision of this Order Form.

SIGNATURES

MIA SHARE, INC. D/B/A LUMION	CUSTOMER — YORK COUNTY SCHOOL OF TECHNOLOGY
Signature Randall Dalley	Signature
Date: 07 / 13 / 2026	Date: 07 / 13 / 2026

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YORK COUNTY SCHOOL OF TECHNOLOGY

BUS TRANSPORTATION

HANDBOOK

2026-2027
SCHOOL YEAR

Transportation Coordinator
Jen Kline

YORK COUNTY SCHOOL OF TECHNOLOGY
2179 SOUTH QUEEN ST.
YORK, PA 17402

In our continuing effort to keep drivers and contractors aware of school policy and regulations, we have prepared a handbook that has been distributed to each driver and contractor who is affiliated with York County School of Technology.

So that we can be sure that you are fully aware of the contents of this handbook, we are asking you to please read this handbook and ask any questions that you may have, sign this form and return it to the Transportation Coordinator no later than **Friday, August 28, 2026.**

_____
PRINT DRIVER

I have read the 2026/2027 driver handbook and I am aware of its contents. I acknowledge that by signing, I am responsible for following and abiding by the rules written herein.

_____ _____
Driver Signature Date

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SCHOOL BUS REGULATIONS

The school bus is an extension of the school day and every effort is made to provide safe and convenient transportation for the students. The exercise of caution, consideration for others, and proper conduct by each student is essential if safe and pleasant transportation is to be provided.

The school bus driver must promptly report conduct infractions to the Transportation Coordinator ASAP by phone or email, and use the Disciplinary Referral Form (Appendix A).

The high school administration will be responsible for prompt disciplinary action as prescribed by school policies and regulations. Video/Audio cameras may be used to monitor the bus.

The following bus regulations are found in the student handbook, which is provided to each student attending the York County School of Technology.

BUS ASSIGNMENT AND BUS STOP LOCATION

Only those students designated by the administration as eligible for regular transportation shall be allowed to ride buses.

All students must ride the bus to which they have been assigned. Also, all students must use their assigned bus stop location for transportation to and from school. Written parent permission and permission from the transportation department is necessary to do otherwise.

These regulations are necessary in order to equalize busloads and to account for every YCST student.

STUDENT ADDRESS CHANGE

All students are assigned to a particular bus. If a student changes residence, he or she must report the new address to the Student Services office. At least three days must be given for a new bus assignment.

TEMPORARY PERMISSION TO USE DIFFERENT BUS OR BUS STOP

1. The student must bring a parent permission note to the transportation office for approval to ride a different bus. This note must have the student's first and last name, the date when the student needs to ride a different bus, the location where the student needs to get off the bus, signed by the student's parent or guardian and provide a phone number where the parent or guardian may be reached for verification. This note must be turned into the transportation office for approval prior to homeroom the day transportation is needed on a different bus.

2. The transportation coordinator or assistant must approve any change.

3. The student must pick up an approved pass before 2:00 p.m., which he or she will give to the driver upon boarding the bus.
4. The student will be allowed to get on and off the bus only at designated stops already in existence.

ABSENCE OR LATENESS BECAUSE OF A BUS PROBLEM

1. If a student's bus does not arrive, he or she should call the school at (717) 741-0820 extension 5204 to Report this issue to the transportation office between 7:30 a.m. and 8:30 a.m. the day of the problem.

2. The day following the absence, the student should report to the attendance office with a note from A parent or guardian. The transportation office will verify that it was a transportation problem and will notify the attendance office to excuse the student. The student will be marked unexcused until verification that there was a bus problem.

3. If a student receives an unexcused absence from the attendance office and feels that it should be an Excused absence, the student should check with the transportation office within 5 days of the absence.

BUS UNLOADING PROCEDURES

At 7:50 a.m., students will be permitted to leave the buses and enter the building. Loitering on Pauline Drive, Center Avenue, or Queen Street is prohibited. No student is permitted to leave the school grounds without parent and administrative permission.

BUSES ARRIVING LATE TO SCHOOL

If a bus arrives at or after 8:03 a.m., the students must report to the attendance office for a late bus slip. This will assure proper recording of attendance and eliminate difficulty in reporting to class.

BUS LOADING PROCEDURES

In the afternoon buses will be parked in numerical order starting at the Queen Street side of the building and continuing around to the gym and Man/Tran area. Students will board the buses in these areas. Students are to board promptly as the buses leave approximately 6 minutes after the dismissal bell. Once students are on the bus in the afternoon they may not get off again unless requested by administration.

The bus drivers are in absolute control and have full responsibility for maintaining safe conditions on the buses. Students must abide by their rules and regulations concerning conduct on the buses, and are under jurisdiction of the school from the time they report from home until they arrive home at the end of the school day. **THE USE OF BUS TRANSPORTATION TO AND FROM SCHOOL IS A PRIVILEGE, NOT A RIGHT.**

If the conduct of a student while riding the bus is such that it jeopardizes the safety of others or is otherwise obnoxious or undesirable, this privilege may be denied by the high school administration. Students may not leave the bus through the rear door except during an emergency or an evacuation drill.

Students shall show concern and respect for other students, and make the bus ride pleasant, clean, safe and efficient for all.

BUS STOP LOCATION OR TIME CHANGE

Students should arrive at their designated bus stop a minimum of ten (10) minutes prior to pick up time and should remain there a minimum of twenty (20) minutes past pick up time before leaving.

On occasion, it may be necessary to make a change in a bus stop location or the time a bus picks up students. If this takes place, students will be notified by an announcement from the bus driver or by a letter from the transportation office.

ACTIVITY BUSES

Student activity buses are made available to students who reside in a participating school district and participate in extracurricular activities. All students interested in riding an activity bus, must obtain an activity bus form from their teacher or their adviser, sports will be added automatically. After the transportation office receives the completed form with the proper signature a pass to ride the activity bus will be issued. The student must have this pass to board the activity bus. Do not ask the driver for special privileges. You must get off the bus only at your assigned stop. Students using these buses must realize that these bus runs are an extension of the school day and require proper conduct. Failure to comply with these regulations may result in this privilege being revoked.

Students serving detention may ride the activity bus only with a written pass from the detention supervisor. This form must have the students name and the stop they are getting off.

Students utilizing the activity bus will be dropped off at designated drop-off points nearest their home. This will not necessarily be in walking distance to the student's home. No new stops will be added.

TRANSPORTATION FOR EMPLOYMENT

Students requesting transportation to a place of employment may be accommodated provided that (1) a written parental request is made, (2) there is sufficient seating available on the appropriate bus, (3) the bus route will not change and (4) the bus will stop only at the closest designated stop already in existence at the time of the request. Students will have to provide their own transportation from such bus stops. In rare cases, item #4 may be reconsidered.

USE OF RADIO

The Federal Communication Commission for business purposes only grants the assigned frequency of our radios and our license to operate a radio system. Any misuse of the radio is subject to a fine for the operator of the school. Therefore, the use of the two-way radios shall be reserved for school transportation related discussion.

The general rules as listed should be followed:

1. Your 2-way radio is a tool. Use it that way. **Do not carry on discussions unrelated to school activity. Only school-type communications are permitted. This is not a CB.**

2. Profane language is strictly prohibited by the FCC. This rule is enforced. Violations can and do result in fines, imprisonment, and/or loss of license.

3. You are not permitted to transmit messages for unlicensed parties (except in emergencies) or to transmit music or commercial messages.

4. Do not interrupt when someone else is transmitting. Always listen first to be sure that the channel is clear before you attempt to transmit.

5. You may encounter radio "dead spots", interferences, etc., while attempting to transmit or receive. If you do, move your vehicle and try again. Sometimes only, a few feet can make a considerable difference. If interference is unusual or constant, report it to your supervisor.

6. The radio must be used to conduct transportation business only and should not be used to carry on trivial conversation.

7. Report radio problems directly to your contractor.

8. The official call letters assigned to our radio system by the FCC are "KNDK 936".

TRANSPORTATION EMERGENCY PROCEDURE

In the event of an emergency, the following procedure should be used to obtain help:

1. Secure the bus and remain calm.
2. Ask if everyone is okay; do not ask if anyone is hurt.
3. If there is a Critical School Bus Accident or you need Emergency personal to the scene call 911 first.
4. The following information must be provided by the bus driver or a designated student:
    *Bus number and driver's name
    *Location of bus
    *The nature of the emergency
    *Number of students on the bus and number of injuries
    *Number of other individuals injured in other vehicles
    *If ambulance or fire apparatus is needed
    *Can the bus be driven?
    *Is a backup bus needed?
5. Bus driver or designated student will try to contact the transportation office by radio.
6. Move bus to the side of the road if possible
7. Do not discuss incident or accident with onlookers; never speculate about what happened; never accept or place blame.
8. Assist police when they arrive on the scene.

Your main concern is passenger safety; only evacuate if the students would be safer off the bus than to remain on the bus.

9. A current roster of all students riding the bus should be available on the bus at all times, including a seating chart.
10. If able document release of students to parents and a list of names of students being transported to a medical facility and the location of that facility.

Several dependable students should be instructed on how to use the radio in the event that the bus driver becomes disabled.

Bus contact with York-Tech. . . . . "KNDK 936"
Bus Run No. _____ calling York-Tech Control 1 This is an emergency!

YCST……... (717) 741-0820
Durham Office……...……..(717) 771-5683
List of students qualified to operate the two-way radio:

1. _____ 3. _____

2. _____ 4. _____

Signed_____
Driver's Signature

FUELING OF SCHOOL BUS

The following procedures must be used to fuel a bus:

- At any Pacific Pride fuel management system, insert vehicle card, in the slot located above numerical keypad on the terminal pump. Be sure to read the display that prompts for the next entry to be sure the card has been properly read.

- Next, input your four (4)-digit personal identification number using the numerical keypad. The computer will respond with a single beep after each numeral. Next, push the key marked ENTER to let the computer know that you have entered your complete PIN code.

- Next, enter your odometer reading and push the ENTER key.

- Now select the pump that you wish to use to fuel your vehicle and enter the number for that hose, followed by pressing the ENTER key.

- Fuel your vehicle as you would at any self-service gas station. At this point, you may hang up the hose and drive away.

NOTE: Two of the most frequent problems are –

a. Inserting and removing the cards too slowly;
b. Failure to press the ENTER key.

DRESS AND APPEARANCE

School bus drivers are expected to be neat, clean and well-groomed at all times. Although no formal dress code exists, it is important to remember that appearance normally plays an important role in the way a person is perceived by others. Since school bus drivers want and need the respect of their pupils, they should dress in such a way that they become a model for the student and not a model of the student. Clothing of a transparent or otherwise suggestive nature, sweat suits, shorts or short skirts and muscle shirts are unacceptable. Articles of clothing that advertise or glamorize drugs, tobacco, alcohol, steroids or that display profanities, vulgar or indecent language, etc. are likewise unacceptable.

SCHOOL BUS STOPS & SCHEDULES

The major purpose of school bus transportation is to transport students in a safe and efficient manner. The transportation coordinator will be responsible for establishing all school bus stops and schedules. Every effort will be made to shorten the length of run and time in transit of students to the school.

Only those students assigned to a bus may ride that bus. Exception to this will be allowed when a student presents a pass issued by the transportation office. (See Appendix B). Only YCST students are permitted to ride the bus. Students from other districts, adults, and parents are not permitted to ride unless they present a pass issued by the transportation office. (Notes from parents to drivers are not acceptable).

REPORTING OF CRIMINAL ARRESTS AND/OR CONVICTIONS

Contractors or Drivers are required to report any criminal arrest and/or convictions to York County School of Technology within 24 hours of the arrest and/or convictions.

SEATING ON THE BUS

A bus driver has the authority to assign any student to a seat, or all students on the bus to seats, or to make changes in seating, as deemed necessary. It is recommended that students be assigned seats the first day of school and a copy of the seating chart be turned into the transportation office at the beginning of the school year and every time a seat is changed. An updated seating chart must be handed in along with the mileage sheet each month. Seating charts (Appendix C) are available in the transportation office. Students are not permitted to sit in aisles or stand at any time.

BUS EVACUATION

In case of an emergency, students should evacuate the bus by using both the front and rear doors. So that students will be familiar with evacuation procedures, evacuation drills are conducted twice a year in September and March.

BUS RULES

Riding a bus is a privilege, which can be suspended. Students violating rules or creating other types of disturbances may be suspended from riding a bus by the school authorities. Any damage caused by the student will be paid for by that student. The following rules and all other school rules will be enforced by YCST and by all bus drivers.

- If requested, the student must show a student identification card before being permitted to board a bus or at anytime while on the bus.
- If an administrator or bus driver assigns a seat, the student must sit in that seat.
- All students must be seated.
- Permission to open windows must be received from the bus driver.
- Any item to be transported on the bus, other than books or gym bags, must have prior written approval from the transportation office.
- Food and drinks may be consumed while aboard the bus only at the discretion of the bus driver. Additionally, the bus driver shall regulate types of containers brought aboard the bus e.g. glass, metal, multi-liter bottles, etc.
- Electronic entertainment/communicative devices may be used while aboard the bus only at the Driver's discretion.

- Possession of alcohol, drugs, drug paraphernalia, tobacco products, “look alike” drugs or non-prescribed drugs (regardless of whether or not these items are controlled substances) are prohibited on the bus.

If the school administrator deems the violation serious enough, he may refer the matter to the school operating committee for action under the suspension and expulsion provisions of Section 131 of the Public School Code of 1949, as amended.

RULES OF CONDUCT ON SCHOOL BUSES

1. Be on time for your bus stop.
2. Cooperate with the driver**.** Follow directions the first time they are given. The bus driver is Authorized to assign seats.
3. Do not fight, push or shove. Keep hands, feet and any objects to yourself.
4. Keep all body parts and objects inside the bus.
5. Stay in your seat at all times.
6. Do not tamper with, deface or damage the bus or bus equipment. Do not litter. Keep the bus clean.
7. Be courteous, loud talking, loud noise, foul language and rude gestures are forbidden.
8. No eating or drinking is permitted on the bus unless approved by the driver.
9. No smoking on the bus!
10. Pets, insects or any other living creatures are not permitted on buses.
11. Radios, CD players, recorders, cell phones, pagers, etc. are permitted only with the driver’s Permission.
12. Only musical instruments and bags that can be comfortably carried on the lap are permitted on the bus.
13. The possession, sale or use of all harmful items (alcohol, drugs, weapons, tobacco, sharp objects, Flammable material, etc.) Are forbidden and cause for **immediate** suspension of Bus riding privileges.
13. Observe classroom conduct. The rules of the school apply to all students riding the bus and at the bus stop.

RIDER RESPONSIBILITY AT DESIGNATED BUS STOPS

Waiting riders should wait on the sidewalk or off the main traveled portion of the roadway. The designated waiting area, when possible, should be 20 feet back from the edge of the roadway to increase protection from the traffic movement.

Riders should wait until the bus has stopped completely before approaching the bus. Riders should not enter or leave from the rear of the bus unless an emergency evacuation is required. Riders should make a conscientious effort to be seen by the bus driver as they approach or leave a designated bus stop. Riders should observe the following rules for bus stop citizenship:

LOADING

1. Report to the assigned bus stop at least 10 minutes prior to assigned time.

2. Be punctual and wait quietly.

3. Avoid disturbing private property.

4. Move to the stopped bus in an orderly fashion.

5. Walk facing oncoming traffic or on a sidewalk, if provided.

6. Do not enter the street until the bus has come to a complete stop at the bus stop.

UNLOADING

1. Move well away from the bus. Take six or more steps forward from the bus before starting to cross the road. Cross only in front of the bus.

2. Stop in line with the left front corner of the bus to enable a clear view of traffic lanes to the rear of the bus.

3. Look left and right and left again then at the driver for his or her signal before continuing to cross the road.

4. Walk briskly across the road. Do not run.

In addition to the following policies, all York County School of Technology Policies may be found and read on line at **ytech.edu**

YORK COUNTY SCHOOL OF TECHNOLOGY CELL PHONE & OTHER PERSONAL COMMUNICATION DEVICE USAGE

Cellular telephones, including hands free, and wireless devices, or other portable devices shall not be used by the driver while the school bus is in motion or while the driver is supervising the loading or unloading of students. The use of cell phone includes conventional use, hands free voice, Bluetooth, text messaging, SMS, MMS, instant messaging and email/internet based information sharing. The use of a cell phone is not only unnecessary but also dangerous when operating a vehicle or supervising students. It is also illegal. While operating a bus transporting York Tech students all personal cell phones should be in the off position and put away. In the case of a break down or emergency and the 2-way radio system cannot be used, you may use a cell phone if the bus is pulled over in a safe location and the bus is turned off. Full attention must be given to the safe operation of your bus.

YORK COUNTY SCHOOL OF TECHNOLOGY DRUG AND ALCOHOL POLICY

Book	Policy Manual
Section	300 Employees
Title	Drug and Substance Abuse
Code	351
Status	Active
Adopted	January 28, 2021

Purpose

The Joint Operating Committee recognizes that the misuse of drugs by administrative, professional and support employees is a serious problem with legal, physical and social implications for the whole school community and is concerned about the problems that may be caused by drug use by employees, especially as the use relates to an employee's safety, efficiency and productivity.

The primary purpose and justification for any action by the school will be for the protection of the health, safety and welfare of students, staff and school property.

Definitions

Drugs - shall be defined as those outlined in the Controlled Substance, Drug, Device and Cosmetic Act.[1]

Conviction - a finding of guilt, including a plea of nolo contendere, an imposition of sentence, or both by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statute.[2]

Criminal Drug Statute - a federal or state criminal statute involving the manufacture, distribution, dispensation, use or possession of any controlled substance.[2]

Drug-free Workplace - the site for the performance of work at which employees are prohibited from engaging in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance.[2]

Authority

The Joint Operating Committee requires that each administrative, professional and support employee be given notification that, as a condition of employment, the employee will abide by the terms of this policy and notify the school of any criminal drug statute conviction for a violation occurring in the workplace immediately, but no later than seventy-two (72) hours, after such conviction.[3][4]

Any employee convicted of delivery of a controlled substance or convicted of possession of a controlled substance with the intent to deliver shall be terminated from his/her employment with

the school.[5][1]

Delegation of Responsibility

A statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the employee's workplace shall be provided by the Administrative Director or designee and shall specify the actions that will be taken against the employee for violation of this policy, up to and including termination and referral for prosecution.[4][6]

Within ten (10) days after receiving notice of the conviction of an employee, the school shall notify any federal agency or department that is the grantor of funds to the school.[4]

The school shall take appropriate personnel action within thirty (30) days of receiving notice against any convicted employee, up to and including termination, or require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency.[4][6]

In establishing a drug-free awareness program, the Administrative Director shall inform employees about:[4]

1. Dangers of drug abuse in the workplace.

2. Joint Operating Committee's policy of maintaining a drug-free workplace.

3. Availability of drug counseling, drug rehabilitation, and employee assistance programs.

4. Penalties that may be imposed for drug abuse violations occurring in the workplace.

The school shall make a good faith effort to continue to maintain a drug-free workplace through implementation of this policy.[4]

Guidelines

The Administrative Director or designee shall immediately report incidents involving the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act by any employee while on school property, at any school-sponsored activity or on a conveyance providing transportation to or from the school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Joint Operating Committee policies.[7][8][9][10][11][12]

In accordance with state law, the Administrative Director shall annually, by July 31, report all incidents of possession, use or sale of controlled substances or drug paraphernalia to the Office for Safe Schools on the required form.[8][12]

Legal

1. 35 P.S. 780-101 et seq
2. 41 U.S.C. 8101
3. 24 P.S. 111
4. 41 U.S.C. 8103
5. 24 P.S. 527
6. 41 U.S.C. 8104
7. 24 P.S. 1302.1-A
8. 24 P.S. 1303-A

9. 22 PA Code 10.2

10. 22 PA Code 10.21

11. 35 P.S. 780-102

12. Pol. 805.1

41 U.S.C. 8101 et seq

Pol. 317

Last Modified by Policy Administrator on February 3, 2021

YORK COUNTY SCHOOL OF TECHNOLOGY
TOBACCO USE
POLICY

Book	Policy Manual
Section	300 Employees
Title	Tobacco
Code	323
Status	Active
Adopted	January 28, 2021

Purpose

The Joint Operating Committee recognizes that tobacco presents a health and safety hazard that can have serious consequences for the user and the nonuser and the safety of the school.

Definition

For purposes of this policy, **tobacco** includes a lighted or unlighted cigarette, cigar, pipe, vaping products/devices, or other smoking product or material and smokeless tobacco in any form.[1]

Authority

The Joint Operating Committee prohibits tobacco use by administrative, professional and support employees in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school.[1][2]

The Joint Operating Committee shall annually notify employees about the Joint Operating Committee's tobacco policy by distributing it through handbooks, newsletters, posted notices, and other efficient methods.[1]

Guidelines

A violation of this policy may be punishable by a fine of not more than fifty dollars ($50.00) and court costs.

The Administrative Director or designee may report incidents involving the sale of tobacco to minors by employees on school property, at any school-sponsored activity or on a conveyance providing transportation to or from the school or a school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Joint Operating Committee policies.[3][4][5][6][7][8]

In accordance with state law, the Administrative Director or designee shall annually, by July 31, report all incidents of possession, use or sale of tobacco on school property to the Office for Safe Schools on the required form.[4][8]

Legal

1. 35 P.S. 1223.5

2. 20 U.S.C. 7183

3. 24 P.S. 1302.1-A

4. 24 P.S. 1303-A

5. 22 PA Code 10.2

6. 22 PA Code 10.22

7. 18 Pa. C.S.A. 6305

8. Pol. 805.1

20 U.S.C. 7181 et seq

Last Modified by Policy Administrator on February 3, 2021

YORK COUNTY SCHOOL OF TECHNOLOGY
EMERGENCY EVACUATION OF SCHOOL

Book	Policy Manual
Section	800 Operations
Title	Emergency Preparedness and Response
Code	805
Status	Active
Adopted	November 26, 2019
Last Revised	November 22, 2022

Purpose

The Joint Operating Committee recognizes its responsibility for the safety of students, staff, visitors and facilities. Therefore, the Joint Operating Committee shall provide facilities, equipment and training necessary to protect against hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, intruders, terrorism, communicable diseases and pandemics. Advance planning, training, practice and comprehensive implementation are key components in protecting the safety and security of the school community.[1]

Authority

The school, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by PEMA and other applicable state requirements.[2][3]

The Joint Operating Committee shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, the Pennsylvania Department of Education, and local law enforcement agencies.[4]

The Joint Operating Committee requires that emergency preparedness, emergency evacuation and school security drills be conducted at intervals required by state law.[3][5][6]

Definitions

School security drill – a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat.[5]

School Safety and Security Assessment – a strategic evaluation of a school entity's facilities and programs used to identify potential safety and security threats.[7]

Delegation of Responsibility

The Administrative Director or designee shall collaborate with relevant stakeholders, including parents/guardians, students, staff, community agencies, local law enforcement agencies and first responders, during the development and implementation of the emergency preparedness plan.

The Administrative Director or designee shall implement a communication system to notify parents/guardians of the evacuation or sheltering of students and to alert the entire school community when necessary.

Annually, on or before April 10, the Administrative Director shall certify that emergency evacuation drills and school security drills have been conducted in the manner prescribed by law. [5]

In accordance with state law and regulations, the Administrative Director shall execute a memorandum of understanding with each local police department that has jurisdiction over school property.[4][8][9]

The Joint Operating Committee directs the Administrative Director or designee to periodically complete a School Safety and Security Assessment in accordance with the provisions of law and established criteria, based on the needs of the school and availability of funding and resources. [7][10][11][12]

Guidelines

Emergency Planning

The emergency preparedness plan shall be accessible in each school building, be reviewed at least annually, and be modified as necessary. A copy of the plan shall be made accessible to the county Emergency Management Agency, each local police department and each local fire department that have jurisdiction over center (school) property. The school shall obtain assurances from each appropriate agency that the emergency preparedness plan will be safeguarded and maintained confidentially.[2][3][13]

Appropriate information regarding the emergency preparedness plan shall be communicated to students, parents/guardians, staff, participating school districts, the community and other relevant stakeholders.

Annually, by September 30, the school shall assemble information required to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster.[2][3][4]

Schools and school buses or transportation vehicles owned or leased by the school shall be made available to local, county and state officials for emergency planning and exercises.[3]

Continuity of Student Learning/Core Operations

In the event of an emergency, local, county or state officials may require that schools be made available to serve as mass-care facilities. Local, county or state officials may also utilize school - owned buses and other transportation vehicles. The Administrative Director or designee shall determine whether schools shall be closed, or the educational program suspended, to safeguard student and staff health and safety.[3][14]

State officials may also direct schools to close in order to mitigate the spread of infection or illness in designated emergencies.[15]

The school shall make provisions in the emergency preparedness plan and any applicable health and safety plan for the continuity of student learning during school closings or excessive absences, in accordance with law. This may include, as appropriate, activities qualifying as

instructional days for fulfilling the minimum required days of instruction under the law. Instructional activities may include: Web-based instruction, Mailed lessons and assignments, Instruction via local television or radio stations, & other means as deemed necessary.

The continuity of core operations such as payroll and ongoing communication with staff, students and parents/guardians shall be an essential part of the emergency preparedness plan.

Education and Training

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.[5][6][20]

Effective infection control and prevention education and procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at the school.[21][22]

The school shall provide mandatory training for school staff on school safety and security, in accordance with law and the standards specified by the state's School Safety and Security Committee:[20][23][24][25]

1. Two (2) hours of required training addressing any combination of one (1) or more of the following areas shall be completed each year, in person or virtually:
    a. Situational awareness.
    b. Trauma-informed approaches.[24]
    c. Behavioral health awareness.
    d. Suicide and bullying awareness.[26][27]
    e. Substance use awareness.[28][29]
2. One (1) hour of training in the following areas shall be completed each year:
    a. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat. This training must be conducted in person.[30]
    b. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities, or the community. This training may be conducted in person or virtually.[31][32]

The required school safety and security training shall be credited toward professional education requirements, in accordance with law and the center's (school's) Professional Education Plan.[20][24][33]

Required Drills

Emergency Preparedness Drill –

The Joint Operating Committee directs the school to conduct a disaster response or emergency preparedness plan drill at least annually, in accordance with the provisions of law.[3]

Fire Drills –

The Joint Operating Committee directs the school to conduct fire drills at least once a month during the school year, in accordance with the provisions of law.[5][6]

School Security Drills –

The Joint Operating Committee directs the school to conduct a school security drill within ninety (90) days of the beginning of each school year. The school security drill shall be conducted while school is in session, with students present.[5]

The school security drill may take the place of a fire drill for the month in which it is conducted.

The Administrative Director or designee may conduct additional school security drills in the school after the first ninety (90) days of the school year. Up to two (2) additional school security drills per school year may be conducted in place of the required fire drills for the month in which they are conducted.[5]

The Administrative Director or designee shall:[5]

1. Oversee instruction and training of students and school employees in procedures for conducting school security drills and responding to emergency situations.

2. Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.

3. Notify parents/guardians of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.

Bus Evacuation Drills –

Bus evacuation and safety drills shall be conducted twice a year, in accordance with the provisions of law.[5][34]

Safe2Say Something Program

The Joint Operating Committee directs the Administrative Director or designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which school administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and local law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and school facilities, in accordance with applicable law and Joint Operating Committee policy and administrative regulations.[4][25][30][32][35]

Legal

1. Pol. 705
2. 22 PA Code 10.24
3. 35 Pa. C.S.A. 7701
4. Pol. 805.1
5. 24 P.S. 1517
6. 24 P.S. 1518
7. 24 P.S. 1301-B
8. 22 PA Code 10.11
9. 24 P.S. 1303-A
10. 24 P.S. 1303-B
11. 24 P.S. 1314-B

12. 24 P.S. 1315-B
13. 24 P.S. 1302.1-A
14. Pol. 804
15. 35 Pa. C.S.A. 7301 et seq
16. 22 PA Code 11.2
17. 24 P.S. 1501
18. 24 P.S. 1506
19. Pol. 803
20. 24 P.S. 1310-B
21. Pol. 203
22. Pol. 203.1
23. 24 P.S. 102
24. Pol. 333
25. Pol. 805.2
26. Pol. 249
27. Pol. 819
28. Pol. 227
29. Pol. 351
30. Pol. 805
31. 24 P.S. 1302-E
32. Pol. 236.1
33. 24 P.S. 1205.2
34. 75 Pa. C.S.A. 4552
35. 24 P.S. 1303-D

24 P.S. 1205.7

20 U.S.C. 7112

20 U.S.C. 7118

20 U.S.C. 7801

Pol. 146

Pol. 236

Pol. 709

Pol. 810

Last Modified by Policy Administrator on November 23, 2022

YORK COUNTY SCHOOL OF TECHNOLOGY
TRANSPORTATION POLICIES

Book	Policy Manual
Section	800 Operations
Title	Transportation
Code	810
Status	Active
Adopted	November 26, 2019

Purpose

Transportation for school students shall be provided in accordance with law and Joint Operating Committee policy.

Definitions

School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of school students school or school-related activities.[1]

School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of school students while registered by or under contract to the school. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.[1]

Authority

The Joint Operating Committee shall purchase, lease, equip, and maintain school buses/vehicles and/or contract for school bus/vehicle services for transportation of students.[2][3][4][5][6][7][8]

The Joint Operating Committee shall provide transportation for students attending the school in accordance with the Articles of Agreement.[3][9]

The school may coordinate with the student's school district of residence to ensure that transportation is provided for homeless children and youths and children in foster care in accordance with federal and state laws and regulations.[15][16][17]

The Joint Operating Committee prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.[18]

The Joint Operating Committee shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on school property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload. Signs shall also be posted at locations that

provide fifteen (15) or more parking spaces for such diesel-powered motor vehicles.[19][20]

Delegation of Responsibility

The school bus/vehicle driver shall be responsible to maintain order while students are being transported.

The school bus/vehicle driver shall report all incidents, including, but not limited to, discipline problems, medical problems, bullying/harassment, safety issues, accidents or injuries, and violations of Pennsylvania's School Bus Stopping Law to the Administrative Director or designee as soon as practicable.

The building administrator may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.

When the school provides daily transportation for students, the Administrative Director or designee shall be responsible to:

1. Maintain records and make required reports regarding school transportation.[4]
2. Distribute rules governing student conduct during transport; such rules shall be binding on all students transported by the school.
3. Provide each school bus/school vehicle driver with:
    a. The Pennsylvania School Bus Driver's Manual;
    b. The written rules for student conduct on buses/vehicles;
    c. The procedures for evacuation drills; and
    d. Any additional laws and applicable Joint Operating Committee policies and administrative regulations which apply to school bus/vehicle drivers.
4. Establish administrative regulations that specify the number of chaperones to accompany students in connection with school-related activities and field trips.[21]
5. Prepare a map or schedule indicating each bus stop and bus route.

Guidelines

Student Health Information

When necessary for student safety, or when required by a student's IEP or Section 504 Service Agreement, a school bus/vehicle driver shall be provided with relevant student health and medical information.[14][22][23][24][25]

School bus/vehicle drivers shall maintain the confidentiality of student health/medical information in accordance with school policies and procedures and applicable law.[26][27]

Evacuation Drills

Bus evacuation drills shall be conducted twice a year and reported to the Pennsylvania Department of Education, in accordance with law and Joint Operating Committee policy.[28][29][30]

Legal

1. 75 Pa. C.S.A. 102
2. 24 P.S. 1362
3. 24 P.S. 1850.1

4. 22 PA Code 23.1
5. 22 PA Code 23.2
6. Pol. 610
7. Pol. 611
8. Pol. 818
9. Articles of Agreement
10. 24 P.S. 2541
11. 22 PA Code 23.3
12. Pol. 103
13. Pol. 103.1
14. Pol. 113
15. 20 U.S.C. 6312
16. 42 U.S.C. 11432
17. Pol. 251
18. 35 P.S. 4601 et seq
19. 35 P.S. 4608
20. 67 PA Code 212.101
21. Pol. 121
22. Pol. 209.1
23. Pol. 209.2
24. Pol. 210
25. Pol. 210.1
26. Pol. 113.4
27. Pol. 216
28. 24 P.S. 1517
29. 75 Pa. C.S.A. 4552
30. Pol. 805

24 P.S. 1331

24 P.S. 1365

24 P.S. 1366

24 P.S. 2542

22 PA Code 15.1 et seq

22 PA Code 23.6

75 Pa. C.S.A. 4551-4553

20 U.S.C. 6301 et seq

42 U.S.C. 11431 et seq

49 CFR Part 37

49 CFR Part 38

Pol. 810.1

Last Modified by Policy Administrator on December 4, 2019

APPENDIX

Incident Report

Office Use Only:

To Be Filed Under _____

DATE: _____

NAME: _____

STUDENT ID: _____

GRADE: _____

LOCATION OF INCIDENT: _____

OTHERS INVOLVED:

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

REASON:

SIGNATURE: _____

Write on back if more space is needed.

APPENDIX A

APPENDIX B

YORK COUNTY SCHOOL OF TECHNOLOGY
TRANSPORTATION FORM

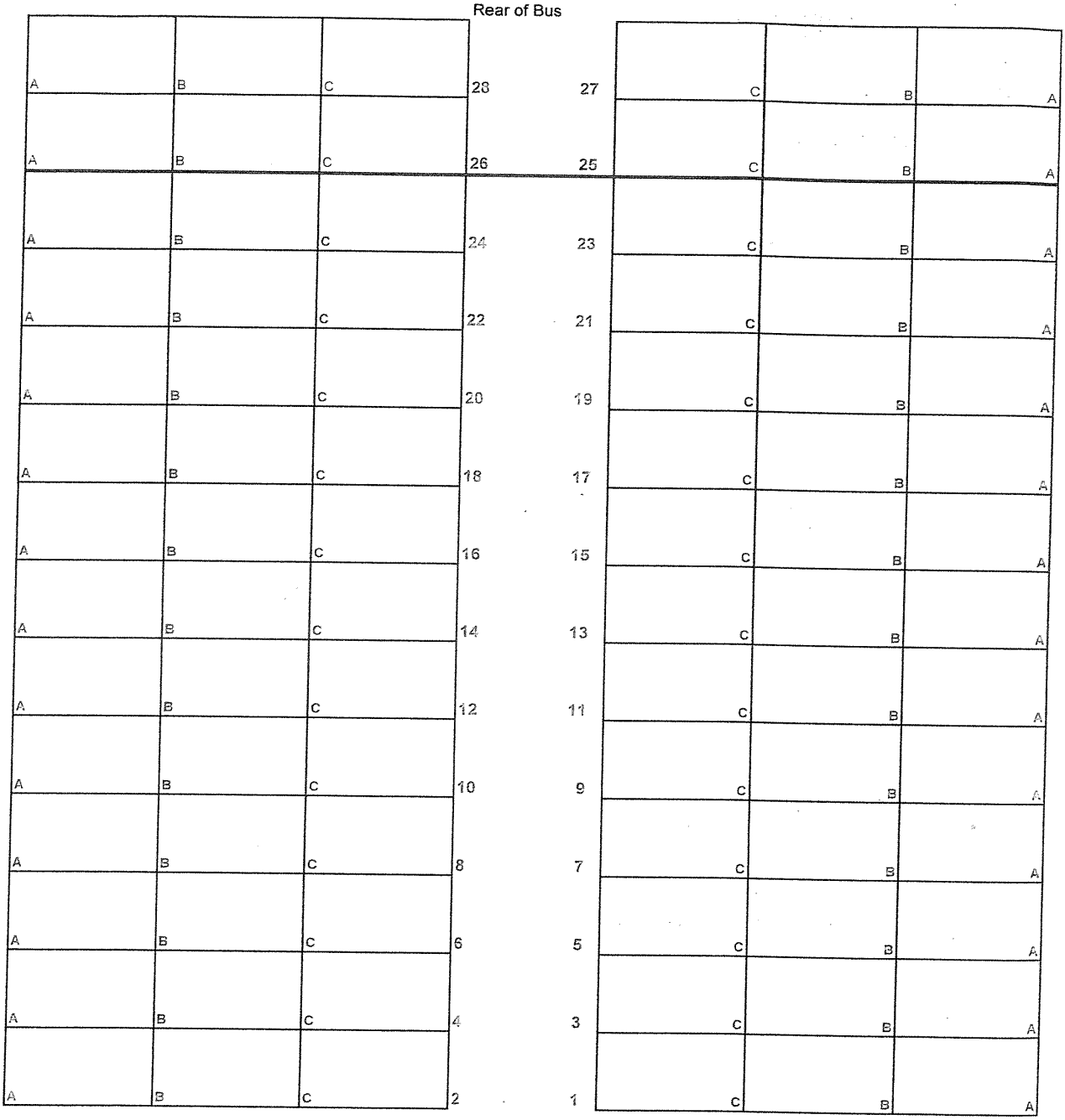
Student Name _____ Grade _____ Date _____

Bus Change ☐	Add ☐	Delete ☐	Stop Change ☐
Run #			
Time		Please be at stop 10 minutes early every day.	
Stop Location			
Effective Date			
Notes			

Bus Seating Chart

York County School of Technology

Rear of Bus



FRONT OF BUS

BUS DOOR

DRIVER

Bus Run # _____

DATE _____

YORK COUNTY SCHOOL OF TECHNOLOGY
DRIVER'S MONTHLY REPORT

Vehicle Number _____

If using a Spare Bus, Spare Bus Number_____

Run Number_____

Date_____

Please remember all mileages must be to the tenth of a mile.

Mileage for A.M. Run

Starting Odometer:

_____._____
(When your run starts at bus garage, drivers home, etc.)

Odometer at first bus stop:

_____._____
(When first rider gets on the bus)

Odometer at YCST:

_____._____
(When you arrive at school)

Ending Odometer:

_____._____
(Place where you park your bus until your P.M. run)

Mileage for P.M. Run

Starting Odometer:

_____._____
(When your run starts at bus garage, drivers home, etc.)

Odometer at YCST:

_____._____
(When you arrive at school)

Odometer at last bus stop:_____.__
(When last rider gets off the bus)

Ending Odometer:

_____._____
(Place where you park your bus at night)

DRIVERS SIGNATURE:

_____

APPENDIX E

YORK COUNTY SCHOOL OF TECHNOLOGY
2179 SOUTH QUEEN STREET
YORK, PA 17402
Phone (717) 741-0820

School Bus Accident Report Form

Check List	Date	Time	Comments
Initial Contact To Transportation Coordinator			
Transportation Coordinator			
Records Details:			
Bus Number			
Location			
No. Students on Bus			
Injuries			
Back Up bus			
911 called Emergency Equipment needed			
Ambulance			
Police			
Fire Truck			
Transportation Coordinator Contacts and			
communicates updates as available to the			
following			
Jon Boyer			
Nick Staab			
School Nurse Sharon Melhorn			
Principle in charge			
Kiosk			
one call is launched			

APPENDIX F
York County School of Technology
2179 South Queen Street
York, PA. 17402

CONSENT TO BE VIDEO/AUDIO RECORDED

Bus No._____

I _____ give permission to York County
(Please Print)
School of Technology to video/audio record me while working as a school bus driver.

Signature:_____ Date_____

Witness:_____ Date_____

YORK COUNTY SCHOOL OF TECHNOLOGY
EQUITY STATEMENT

The York County School of Technology shall not discriminate against any student, employee or applicant for admission or employment, or in its activities or programs, on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender expression or identity, national origin, AIDS or HIV status, or disability. Inquiries may be directed to Mr. Gerry Mentz, Director of Student Services, at 2179 S. Queen Street; York, Pennsylvania 17402; or 717-741-0820 x5108. Email GMentz@ytech.edu.

La Escuela de Tecnología del Condado de York no discriminará a ningún estudiante, empleado o solicitante de admisión o empleo, ni en sus actividades o programas, por raza, color, credo religioso, ascendencia, afiliación sindical, edad, sexo, orientación sexual , la expresión o la identidad de género, el origen nacional, el SIDA o la condición de VIH, o la discapacidad. Las preguntas pueden dirigirse al Sr. Gerry Mentz, Director de Servicios Estudiantiles, al 2179 S. Queen Street; York, Pennsylvania 17402; o 717-741-0820 x5108. Correo electrónico GMentz@ytech.edu.

YORK COUNTY SCHOOL OF TECHNOLOGY
2179 SOUTH QUEEN STREET
YORK, PENNSYLVANIA 17402

TELEPHONE: 717-741-0820, EXT. 5010

Sealed bids will be received by The York County School of Technology Committee, York, York County, Pennsylvania, at 2179 South Queen Street, York, Pennsylvania no later than 2:00 o' clock on Thursday the 8th day of July, 2026.

FOR

Fluid Power Trainer or equivalent

Name of Bidder: [redacted]

Address of Bidder: [redacted]

Telephone Number: 570-760-1103

By: _____
Signature

President, ESE
*Official Title & Name (**Please Print**)*

(initial) I have read and agree to all installation requirements which are listed as #15 on the General Instructions for Bidders.

TOTAL Bid Amount: $58,112.-

Educational Solutions Enterprises
ENERGIZING AMERICA'S WORKFORCE
P.O. BOX 700
EFFORT PA 18330
Www.EsEnterprises.Net

$5811.20 Bid Security enclosed!

York County School of Technology

www.ytech.edu | 2179 S. Queen St. York, PA 17402 | 717-741-9427 | 717-741-0820

June 9, 2026

Dear Prospective Bidder,

Attached are our specifications for: [redacted] Fluid Power Trainer or equivalent

I would like to bring a few instructions to your attention. Attached are the *"General Instructions for Bidders"* and the bid packet. All of the instructions need to be taken into consideration as you prepare to bid. Please be aware of the transportation charge specifications listed in item #5 and that the bid must be valid for 90 days after the bid opening as listed in item #10.

Failure to comply with our Bid Specifications and Instructions will result in your bid being rejected.

To further assist us in processing and tabulating your bid, please pay particular attention to the quantity, unit and items requested. If you have any questions, please contact Alice Folckomer (717) 741-0820, Ext. 5010.

Sincerely,

Jon Boyer
Business Administrator/Board Secretary

JSB/amf

Enclosures

EDUCATIONAL SOLUTIONS ENTERPRISES
P.O. Box 700
Effort, PA 18330
Main/Fax: (570) 619-7808
Email PO to: DMaly@EducationalSE.com

To: York County School of Tech
Kevin Schussler

ESE Consultant: MJC
Terms: Net 30
Date: 6/2/2026
Validity: 90 Days

Educational Solutions

Item	Qty	Festo PN	LabVolt Ref.	Laboratory Equipment Description	Unit Price	Extended Price
				Fluid Power Trainers (for NC3 Fundamentals of Hydraulics and Pneumatics)		
1	1	8062672	6301-20	Learntop-S	$878.00	$878.00
2	1	8062673	6303-20	Bench Learntop-S	$6,244.00	$6,244.00
3	4	162360	1623-60	Aluminum profile plate (D:SE-DE-PP-1100)	$690.00	$2,760.00
4	1	535812	5358-12	Cable guide (D:LL2-HC)	$205.00	$205.00
5	1	539737	5397-37	Hose holder (D:LL2-HH)	$284.00	$284.00
6	1	8065049	80650-49	Hydr. Pwr Unit	$6,373.00	$6,373.00
7	1	192215	1922-15	Hydraulic oil (DIN 51524) (D:AS-HLP22-10L)	$229.00	$229.00
8	8	152960	1529-60	Hose line with quick release couplings (600 MM NG4)	$354.00	$2,832.00
9	5	152970	1529-70	Hose line with quick release couplings (1000 MM NG4)	$363.00	$1,815.00
10	2	159386	1593-86	Hose line with quick release couplings (1500 MM NG4)	$367.00	$734.00
11	1	152971	1529-71	Pressure relief unit (D:H-B-DEE)	$207.00	$207.00
12	1	8060282	80602-82	TP 101 America Equipment Set	$14,284.00	$14,284.00
13	1	8060227	80602-27	TP 501 America Equipment Set	$21,267.00	$21,267.00
				Warranty: Two year warranty of manufacturing defects from the date of shipment.		
				Sub-Total		$58,112.00
				Freight		Included
				Grand Total		$58,112.00

Shipment: To be established at time of order.
No returns or cancellations on custom orders. 25% restocking charge on all cancellations and returns.
Prices and packages are subject to change without notice.

FESTO

OR EQUIVALENT

NC3 FI4.0CP Training Packages

Fluid Power (Double-Sided Trainer; Hydraulics/Pneumatics)
Model Numbers
FD- 8060282 and 8060227

Last Update
06/09/2026

Configuration to be (1) Double-sided trainer with TP101America Pneumatics on one side, and TP501America Hydraulics on the other. Needs to match the existing Fluid Power trainer already on-site in the Mechatronics lab. Curriculum to be provided in both hard copy and digital form.

Platform to house the components: Learntop-S Workstation

The following items will be included:

1-Learntop-S

4-Aluminium profile plate 350 x 1100 mm supplied without side caps

1-Mobile worktable for Learntop-S (includes storage and drip tray)

1-Holder for laboratory cables (D:LL2-HC)

1-Holder for up to 20 hydraulic hoses (D:LL2-HH)

TP501AMERICA Hydraulic Fundamentals

The Hydraulics Training System shall be a modular program in hydraulics and its applications. The Hydraulics Training System shall use hydraulic components that are used in real-world hydraulic systems and shall allow students to build, operate, maintain, and troubleshoot hydraulic systems. Each subsystem shall be further divided into specific topics which deal with the components found in industry. This system shall allow co-mingling of products such as pneumatic systems.

Basic Hydraulics system must combine the proven learning approach through object-oriented and project-orientation courseware.

The design of the system components must ensure a high level of inherent safety.

The hydraulic hoses shall be equipped with leakage-free, self-sealing couplings in high-grade stainless steel that are easy on the environment and reduce contamination. The Spring Load for Cylinders comes must include a safety cover to prevent potential hazards when high forces are involved. The Cylinders must include a safety cover, reducing the risk of injury, and include a guide for easy positioning and a tool-free quick-action mounting system. All power pack motors shall be equipped with overload protection, protection against restart, and an easy-to-access emergency off button.

System must include the following features:

- Easy and precise switching of hand-lever valves.
- Ergonomic handwheels with a high resolution allow the simple and precise setting of the flow and pressure valves.
- Tool-free, single-hand operation with Quick-Fix mounting system.
- The equipment trays fit exactly into the drawers in Learnline/Learntop workstations.
- The trays are compatible with the Systainer suitcases for enhanced mobility.
- The solid aluminum structure and profile bars can support heavy components without twisting or bending.
- Easy and precise positioning of components along the profile groove

Training aims that must be covered

Introduction to Hydraulics

- Familiarization with the Training System
- Basic Principles of Hydraulics

- Hydraulic Power Unit and Distribution Equipment

Valves

- Pressure Relief Valve
- Flow control valves
- Flow regulating valves
- Pressure-Reducing vales
- Directional control valves

Basic Controls of Cylinders

- Cylinders – Direction and Speed
- Cylinders – Pressure and Force

Basic Hydraulic Circuits

- Meter-in/Meter-Out Configurations
- Securing a Load
- Regenerative Circuit
- Sequential Circuit
-

The equipment set must contain the components for basic training in hydraulics according to American Standards:

- 1x Differential cylinder 16/10/200 with cover
- 1x Differential cylinder 25/18/200 with cover
- 1x 2-way flow control valve
- 1x 4/3-way hand lev r valve, closed mid-position, detenting
- 1x Non-return valve, delockable
- 1x Shut-off valve
- 1x One-way flow control valve
- 1x Pressure relief valve
- 1x Pressure relief valve, piloted
- 1x Spring load for cylinders, hydraulic
- 1x Flow indicator with float
- 1x 3-way pressure reducing valve
- 2x 4-way distributor with pressure gauge
- 2x Pressure gauge
- 4x T-distributor

- The components must be able to be arranged manually without tools as desired on a profile panel with 50 mm slot spacing in order to create different circuits.
- All hydraulic connections shall be located on the easily-accessible upper side of the components.
- The equipment set shall include trays that fit in both the stackable and interlocking case system and the workstations drawer containers.
- In addition, each component must have a pictogram, which complies with DIN ISO 1219-1, thus providing a clear overview.
- The package includes shall include adhesive symbols (in accordance with DIN ISO 1219-1) for labelling the components' storage location, safety and work instructions, and a storage suggestion.
- The hydraulic connection must not require any tools and involves low-leakage stainless steel couplings.
- The coupling nipple and socket must be self-sealing when uncoupled and are pressure-resistant up to 12 MPa.
- The sensors for pressure, temperature and flow must have the ability to be used at any coupling location.

TP101AMERICA Pneumatic Fundamentals

The Festo Pneumatics Training System shall be a modular program in pneumatics and its applications. The Pneumatics Training System shall use pneumatic components that are used in real-world pneumatic systems and shall allow students to build, operate, maintain, and troubleshoot pneumatic systems.

The course curriculum accompanying the learning system must be designed to follow industry standards.

First, at the beginning of each exercise, meaningful objectives must be clearly stated. Then, the theory to attain these objectives shall be laid out extensively, with an emphasis on component description. Next comes the laboratory procedure itself. In this section, students follow precise and safe working instructions designed to teach them the practical principles related to the stated objectives.

Throughout the laboratory procedure, questions and remarks shall be included to ensure that students analyze and comprehend the results they obtain. Finally, review questions must be included to ascertain the degree of comprehension of students relative to the topics discussed in the exercise.

The design of the system components must ensure a high level of inherent safety. The On-Off Valve with Filter Regulator must have the ability to be locked with a padlock to avoid unauthorized access to the compressed air supply. The Spring Load for Cylinders must include a safety cover to prevent potential hazards when high forces are involved. The Air Motor shall be protected by a safety cover that does not compromise speed measurement capabilities. Work instructions and safety precautions must be included to provide to students as required when working with pneumatic, electrical, and mechanical setups.

Training aims that must be covered:

Introduction to Pneumatics

- Familiarization with the Training System
- Introduction to Pneumatics
- Air Conditioning and Distributing Equipment

Basic Physical Concepts

- Pressure vs. Force Relationship
- Pressure vs. Volume Relationship
- Pressure Drop vs. Flow Relationship
- Vacuum Generation

Basic Controls of Cylinders

- Directional Control Valves
- Direction and Speed Control of Cylinders
- Indirect Control Using Pilot-Operated Valves

Basic Controls of Pneumatic Motor

- Pneumatic Motor Circuits

Pneumatic Motor Performance

The equipment set must contain the following components, which are used for basic training in pneumatic control technology according to American Standards. In addition, all circuits in the courseware procedures must be available in a Fluid Power Simulation and Design software (Like: FluidSIM®) for reference.

- 1x Lockable on-off valve with filter regulator
- 2x Pressure gauge
- 3x One-way flow control valve
- 2x 3/2-way valve with pushbutton actuator, normally closed
- 1x 3/2-way valve with pushbutton actuator, normally open
- 1x 5/2-way double pilot valve, pneumatically actuated at both ends
- 1x Single-acting cylinder
- 1x Double-acting cylinder, smooth running
- 1x Double-acting cylinder
- 1x Air pressure reservoir, 0.4 l
- 1x Vacuum generator, type H
- 1x Vacuum gauge
- 1x Suction gripper 20 SN
- 2x Plastic tubing, 4 x 0.75 silver 10 m
- 1x Manifold
- 1x Contact tachometer
- 1x Spring load for cylinders, pneumatic
- 1x Compressed air motor
- 1x Air bearing
- 1x Flow indicator with float, pneumatic
- 1x Pneumatic resistance, long
- 1x Pneumatic resistance, short
- 1x Plastic tubing, 6 x 1 silver 5 m

- The components must be able to be arranged manually without tools as desired on a profile panel with 50 mm slot spacing in order to create different circuits.
- All pneumatic connections to be located on the easily-accessible upper side of the components.
- The components shall be equipped with precision quick connectors for plastic tubing 4 x 0.75 mm for tubing with standard inside or outside diameters.
- All components must be industrially used and readily available.
- The components shall be supplied in four correspondingly proportioned equipment trays, which fit both in system drawers and in a Systainer.

The scope of delivery must include adhesive symbols for clearly labelling where the components are to be kept.

Certifications

Due to the technical features, functionality and versatility, the Fluid Power trainer has been selected as the **required equipment to obtain the Fundamentals of Fluid Power certification** by the National Coalition of Certifications centers NC3 www.nc3.net -. The trainer allows students to obtain 2 credentials:

- **Fundamentals of Hydraulics**
- **Fundamentals of Pneumatics**

The Industry 4.0 certification program, is a third-party validation provided by NC3 to education institutions in conjunction with industry partners – Festo being one of them.

Must be an approved training system to achieve NC3 FICP4.0 certification.
More information on the certification program could be obtained at: www.nc3.net

Engles & Fahs, Inc.
Electrical Contractors

2640 Springwood Road · York PA 17402
Phone (717) 792-0100 · Fax (717) 792-0800
www.englesandfahs.com PADACHIC:000000

CHANGE ORDER

ADDITIONAL WORK ORDER
Change Order #2026-009

DATE: **July 6, 2026**

TO: **Barton Associates, Inc**

ATTN: **Jason Brooks**

JOB NAME: **480v Power for G10**
E&F: PR-2613

***Quoted prices are valid for 7 days from the date of proposal due to the fluctuating costs of materials at this time.**

We hereby agree to the change(s) or additional work specified below:

Install new wiring and breaker for Unit G10 to be 480 volt from panel EEA.

NOTE: This Change Order becomes part of and in conformance with the existing contract.

We agree hereby to make the change(s) specified above at this price **$3,170.00**

Authorized Signature: *Douglas G. Engles*

Accepted: _____

Date: _____

Authorized Signature: _____

Rejected: _____

Date: _____

Authorized Signature: _____

COPY: to file
DGE/akf

Engles & Fahs, Inc.
Electrical Contractors

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www.englesandfahs.com PAOAGHIC 000000

CHANGE ORDER

ADDITIONAL WORK ORDER
Change Order #2026-008

DATE: **July 6, 2026**

TO: **Barton Associates, Inc**

ATTN: **Jason Brooks**

JOB NAME: **480v Power for Unit G9**
E&F: PR-2613

***Quoted prices are valid for 7 days from the date of proposal due to the fluctuating costs of materials at this time.**

We hereby agree to the change(s) or additional work specified below:

Install new wiring and breaker for Unit G9 to be 480 volt from panel HHF.

NOTE: This Change Order becomes part of and in conformance with the existing contract.

We agree hereby to make the change(s) specified above at this price **$3,475.00**

Authorized Signature: *Douglas G. Engles*

Accepted: _____ Rejected: _____

Date: _____ Date: _____

Authorized Signature: _____ Authorized Signature: _____

COPY: to file
DGE/akf

CHAMPS
TRACK & FIELD SERVICES

814-327-0126

2709-16TH ST ALTOONA, PA 16601



KEVIN
'CHAMP'
CHAMPENO

champstrackservices.com
TRACK & FIELD
SERVICES PROVIDED:

1. TRACK CLEANING
2. TRACK RESTRIPING
3. TRACK REPAIRS
4. TRACK RESEALING
5. DRAIN CLEANING
6. TRACK LOGOS

PA # 149241

CHAMPSTRACKSERVICES@GMAIL.COM

#1 & #2 SERVICE PROPOSALS FOR:

YORK COUNTY TECH
2179 S QUEEN ST
YORK, PA 17402

RANDY RUCK
717-741-0820
RRUCK@YTECH.EDU

PROPOSAL BY: CHAMP
DATE CALLED: 2022
DATE GIVEN: 2026

EACH SERVICE PRICED SEPARATELY

THESE SERVICES ARE CONTRACTED & ARE PERFORMED WITH NON RATED & NON PREVAILING WAGES

SERVICE #1. RECOMMENDED EVERY 2 YEARS BY TRACK BUILDERS ASSOC.

WATER PRESSURE CLEANING THE TRACK: BRINGS THE ORIGINAL COLOR OUT AND CAN EXTEND THE LIFE (50-100%)OF THE TRACK THRU A CLEANING PROCESS USING ON SITE WATER SOURCE

CLEANING A TRACK IS A 4-6 DAY PROCESS $ 14,000.00

SERVICE #2. RECOMMENDED EVERY 4 YEARS BY TRACK BUILDERS ASSOC.

RESTRIPE/PAINT TRACK: WITH ALL NUMBERS, ARROWS, LINES,ETC, THAT THE TRACK CURRENTLY HAS.(SCHOOL LOGO NOT INCLUDED.)
(PAINT CHIPPING,FADING AND PAINT LOSS WILL OCCUR OVER TIME DUE TO SUNLIGHT, WEATHER, HUMAN & VEHICLE TRAFFIC & NOT CLEANING THE TRACK EVERY 2 YEARS.)

RESTRIPING A TRACK IS A 1-2 DAY PROCESS $12,000.00

DISCOUNTED COMBO PRICE: CLEANING + RESTRIPING.....**$25,000.00**

NOTE: SCHOOL LOGOS ARE AN EXTRA COST

~~30~~% of total amount is due upon acceptance signiture of this proposal and balance due upon completion of work with no retention of funds.

CHAMPS ATHLETIC TRACK & FIELD SERVICES shall not be held responsible after 90 days of application for recleaning, patching or reline striping of athletic areas due to consequential or indirect damages due to decision or manor of use of snow plowing, snow shoveling, snow blowing, ice scraping, salting, vehicle OR human traffic, or chemical spills of any kind (examples but not limited to: gas, oil, diesel fuel, etc.) **Champs reserves the right to cancel ANY CHAMPS signed/non signed proposal at any time and refund any monies paid.**
PA STATE CONTRACTOR LICENSED & INSURED **Above prices apply to 90 day proposal period from date given only.**

SIGNATURE & _____ DATE _____

COSTARS VENDOR #562569

*CHAMPS ATHLETIC TRACK & FIELD SERVICES IS A DIVISION OF CHAMPENO SERVICES LLC

York County School of Technology

TREASURER'S REPORT

Month Ending June 30, 2026

York County School of Technology
Table of Contents
Month Ending June 30, 2026

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Board Summary Report	3-10
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Student Activity Account	12
Agency Fund	13

York County School of Technology
Treasurer's Report
June 2026

General Fund

Cash Balance as of May 31, 2026		$ 6,671,508
Petty Cash	$ -	
M&T Bank	$ 125,154	
Investments:		
PA Treasurer's Invest Program	$ 74,227	
PSDLAF Max - General Fund	$ 4,103,518	
PSDLAF Max - Disbursement Fund	$ 14,415	
PSDLAF Max - Payroll	$ 206,736	
Total Cash Balance as of June 30, 2026		$ 4,524,050

Cafeteria Fund

Cash Balance as of May 31, 2026		$ 939,263
Petty Cash	$ -	
PSDLAF Checking Account	$ 974,506	
Total Cash Balance as of June 30, 2026		$ 974,506

Treasurer's Report
Analysis of Investments
For Period Ending June 30, 2026

Date	Interest Rate	PSDLAF Max	PA Treasurer's Invest Program	TOTAL
6/30/26	3.4380%	$ 4,324,669	$ -	$ 4,324,669
6/30/26	3.7700%	$ -	$ 74,227	$ 74,227
TOTAL		$ 4,324,669	$ 74,227	$ 4,398,896

BOARD SUMMARY

Fund: 10 - GENERAL FUND Encumbrances Included

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEM/SECONDARY						
100 PERSONNEL SERV-SALARIES	5,012,291.00	5,012,291.00	0.00	4,987,278.33	25,012.67	99.50
200 PERSONNEL EMPL BENEFITS	3,390,676.00	3,390,676.00	0.00	3,256,464.95	134,211.05	96.04
300 PROFESSIONAL SERVICES	500.00	500.00	0.00	39,878.70	(39,378.70)	7975.74
400 PROPERTY SERVICES	8,500.00	8,500.00	0.00	1,544,729.93	(1,536,229.93)	18173.29
500 OTHER PURCHASED SERVICE	4,125.00	2,197.71	0.00	2,453.47	(255.76)	111.64
600 SUPPLIES	165,525.00	168,852.29	0.00	138,953.24	29,899.05	82.29
700 PROPERTY	26,400.00	25,000.00	0.00	0.00	25,000.00	0.00
800 OTHER OBJECTS	40,950.00	40,950.00	0.00	15,457.00	25,493.00	37.75
Totals for 1100s	8,648,967.00	8,648,967.00	0.00	9,985,215.62	(1,336,248.62)	115.45
1200 SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	1,427,512.00	1,427,512.00	0.00	1,429,431.75	(1,919.75)	100.13
200 PERSONNEL EMPL BENEFITS	967,005.00	967,005.00	0.00	958,522.46	8,482.54	99.12
300 PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
400 PROPERTY SERVICES	0.00	0.00	0.00	500.00	(500.00)	0.00
500 OTHER PURCHASED SERVICE	1,500.00	1,500.00	0.00	2,992.67	(1,492.67)	199.51
600 SUPPLIES	14,500.00	14,500.00	0.00	11,149.69	3,350.31	76.89
800 OTHER OBJECTS	5,000.00	5,000.00	0.00	4,343.95	656.05	86.88
Totals for 1200s	2,419,517.00	2,419,517.00	0.00	2,406,940.52	12,576.48	99.48
1300 VOCATIONAL EDUCATION						
100 PERSONNEL SERV-SALARIES	3,252,518.00	3,252,518.00	0.00	3,264,650.09	(12,132.09)	100.37
200 PERSONNEL EMPL BENEFITS	2,190,415.00	2,190,415.00	0.00	2,149,924.59	40,490.41	98.15
300 PROFESSIONAL SERVICES	8,800.00	8,800.00	0.00	655.00	8,145.00	7.44
400 PROPERTY SERVICES	61,350.00	73,327.93	0.00	95,362.36	(22,034.43)	130.05
500 OTHER PURCHASED SERVICE	19,780.00	22,558.30	0.00	19,562.81	2,995.49	86.72
600 SUPPLIES	721,894.00	768,165.17	0.00	1,262,349.65	(494,184.48)	164.33
700 PROPERTY	629,226.00	552,603.26	0.00	668,511.60	(115,908.34)	120.97

BOARD SUMMARY

Encumbrances Included

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	5,950.00	4,881.84	0.00	8,946.00	(4,064.16)	183.25
Totals for 1300s	6,889,933.00	6,873,269.50	0.00	7,469,962.10	(596,692.60)	108.68
1400 OTHER INSTRUCTION PROG						
100 PERSONNEL SERV-SALARIES	25,000.00	25,000.00	0.00	10,626.25	14,373.75	42.51
200 PERSONNEL EMPL BENEFITS	10,844.00	10,844.00	0.00	4,512.62	6,331.38	41.61
500 OTHER PURCHASED SERVICE	1,000.00	1,000.00	0.00	303.66	696.34	30.37
600 SUPPLIES	3,000.00	3,000.00	0.00	4,283.00	(1,283.00)	142.77
Totals for 1400s	39,844.00	39,844.00	0.00	19,725.53	20,118.47	49.51
1600 ADULT EDUCATION PROGRAM						
100 PERSONNEL SERV-SALARIES	2,234,337.00	2,234,337.00	0.00	2,016,061.59	218,275.41	90.23
200 PERSONNEL EMPL BENEFITS	1,480,399.00	1,480,399.00	0.00	1,282,830.44	197,568.56	86.65
300 PROFESSIONAL SERVICES	121,850.00	121,850.00	0.00	57,626.40	64,223.60	47.29
400 PROPERTY SERVICES	155,200.00	155,200.00	0.00	98,712.75	56,487.25	63.60
500 OTHER PURCHASED SERVICE	348,100.00	348,100.00	0.00	231,271.94	116,828.06	66.44
600 SUPPLIES	554,110.00	554,110.00	0.00	791,936.99	(237,826.99)	142.92
700 PROPERTY	64,000.00	64,000.00	0.00	1,460,325.27	(1,396,325.27)	2281.76
800 OTHER OBJECTS	833,640.00	833,640.00	0.00	102,688.41	730,951.59	12.32
Totals for 1600s	5,791,636.00	5,791,636.00	0.00	6,041,453.79	(249,817.79)	104.31
2100 SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	1,006,466.00	1,006,466.00	0.00	928,996.97	77,469.03	92.30
200 PERSONNEL EMPL BENEFITS	633,905.00	633,905.00	0.00	639,728.80	(5,823.80)	100.92
300 PROFESSIONAL SERVICES	169,500.00	169,500.00	0.00	110,107.88	59,392.12	64.96
400 PROPERTY SERVICES	6,000.00	6,000.00	0.00	7,823.99	(1,823.99)	130.40
500 OTHER PURCHASED SERVICE	33,200.00	33,200.00	0.00	6,612.28	26,587.72	19.92
600 SUPPLIES	20,705.00	20,705.00	0.00	33,958.22	(13,253.22)	164.01
700 PROPERTY	0.00	16,663.50	0.00	16,663.50	0.00	100.00
800 OTHER OBJECTS	6,595.00	6,595.00	0.00	7,390.45	(795.45)	112.06
Totals for 2100s	1,876,371.00	1,893,034.50	0.00	1,751,282.09	141,752.41	92.51

BOARD SUMMARY

Encumbrances Included

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2200 SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	369,931.00	369,931.00	0.00	383,157.48	(13,226.48)	103.58
200 PERSONNEL EMPL BENEFITS	364,966.00	364,966.00	0.00	370,229.86	(5,263.86)	101.44
300 PROFESSIONAL SERVICES	49,000.00	49,000.00	0.00	64,060.84	(15,060.84)	130.74
400 PROPERTY SERVICES	1,000.00	1,000.00	0.00	992.25	7.75	99.23
500 OTHER PURCHASED SERVICE	5,650.00	5,650.00	0.00	18,187.56	(12,537.56)	321.90
600 SUPPLIES	40,350.00	40,350.00	0.00	39,291.81	1,058.19	97.38
800 OTHER OBJECTS	0.00	0.00	0.00	2,062.25	(2,062.25)	0.00
Totals for 2200s	830,897.00	830,897.00	0.00	877,982.05	(47,085.05)	105.67
2300 SUPPORT SERVICES-ADMIN						
100 PERSONNEL SERV-SALARIES	1,036,072.00	1,036,072.00	0.00	1,068,987.41	(32,915.41)	103.18
200 PERSONNEL EMPL BENEFITS	733,160.00	733,160.00	0.00	763,544.42	(30,384.42)	104.14
300 PROFESSIONAL SERVICES	100,500.00	100,500.00	0.00	72,853.22	27,646.78	72.49
400 PROPERTY SERVICES	21,000.00	21,000.00	0.00	24,401.76	(3,401.76)	116.20
500 OTHER PURCHASED SERVICE	52,200.00	52,200.00	0.00	32,863.08	19,336.92	62.96
600 SUPPLIES	166,300.00	166,300.00	0.00	153,799.11	12,500.89	92.48
700 PROPERTY	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
800 OTHER OBJECTS	33,000.00	33,000.00	0.00	26,357.13	6,642.87	79.87
Totals for 2300s	2,177,232.00	2,177,232.00	0.00	2,142,806.13	34,425.87	98.42
2400 SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	132,665.00	132,665.00	0.00	132,560.60	104.40	99.92
200 PERSONNEL EMPL BENEFITS	120,532.00	120,532.00	0.00	116,747.61	3,784.39	96.86
300 PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	16,565.50	(14,565.50)	828.28
400 PROPERTY SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
600 SUPPLIES	4,000.00	4,000.00	0.00	5,742.16	(1,742.16)	143.55
Totals for 2400s	260,197.00	260,197.00	0.00	271,615.87	(11,418.87)	104.39
2500 SUPP SERVICES-BUSINESS						
100 PERSONNEL SERV-SALARIES	356,378.00	356,378.00	0.00	361,567.20	(5,189.20)	101.46

BOARD SUMMARY

Encumbrances Included

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 PERSONNEL EMPL BENEFITS	247,674.00	247,674.00	0.00	245,888.87	1,785.13	99.28
300 PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	17,641.72	3,858.28	82.05
400 PROPERTY SERVICES	500.00	500.00	0.00	1,991.98	(1,491.98)	398.40
500 OTHER PURCHASED SERVICE	5,000.00	5,000.00	0.00	5,934.77	(934.77)	118.70
600 SUPPLIES	28,000.00	28,000.00	0.00	25,276.52	2,723.48	90.27
700 PROPERTY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
800 OTHER OBJECTS	10,000.00	10,000.00	0.00	16,708.33	(6,708.33)	167.08
Totals for 2500s	674,052.00	674,052.00	0.00	675,009.39	(957.39)	100.14
2600 OP/MAINT PLANT SVCS						
100 PERSONNEL SERV-SALARIES	968,139.00	968,139.00	0.00	751,815.78	216,323.22	77.66
200 PERSONNEL EMPL BENEFITS	890,178.00	890,178.00	0.00	623,191.36	266,986.64	70.01
300 PROFESSIONAL SERVICES	125,000.00	125,000.00	0.00	126,999.00	(1,999.00)	101.60
400 PROPERTY SERVICES	484,000.00	484,000.00	0.00	921,550.47	(437,550.47)	190.40
500 OTHER PURCHASED SERVICE	229,000.00	229,000.00	0.00	283,763.33	(54,763.33)	123.91
600 SUPPLIES	1,112,000.00	1,112,000.00	0.00	1,270,425.99	(158,425.99)	114.25
700 PROPERTY	65,000.00	65,000.00	0.00	230,786.14	(165,786.14)	355.06
800 OTHER OBJECTS	5,000.00	5,000.00	0.00	3,874.55	1,125.45	77.49
Totals for 2600s	3,878,317.00	3,878,317.00	0.00	4,212,406.62	(334,089.62)	108.61
2700 STUDENT TRANSP SERVICES						
100 PERSONNEL SERV-SALARIES	90,974.00	90,974.00	0.00	92,486.73	(1,512.73)	101.66
200 PERSONNEL EMPL BENEFITS	23,282.00	23,282.00	0.00	52,307.20	(29,025.20)	224.67
400 PROPERTY SERVICES	15,000.00	15,000.00	0.00	13,901.06	1,098.94	92.67
500 OTHER PURCHASED SERVICE	2,571,000.00	2,571,000.00	0.00	2,266,173.04	304,826.96	88.14
600 SUPPLIES	8,000.00	8,000.00	0.00	2,515.71	5,484.29	31.45
700 PROPERTY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Totals for 2700s	2,710,256.00	2,710,256.00	0.00	2,427,383.74	282,872.26	89.56
2800 SUPPORT SVCS-CENTRAL						

BOARD SUMMARY

Encumbrances Included

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 PERSONNEL SERV-SALARIES	454,707.00	454,707.00	0.00	413,217.36	41,489.64	90.88
200 PERSONNEL EMPL BENEFITS	274,469.00	274,469.00	0.00	254,601.72	19,867.28	92.76
300 PROFESSIONAL SERVICES	6,200.00	6,200.00	0.00	66,244.35	(60,044.35)	1068.46
400 PROPERTY SERVICES	5,000.00	5,000.00	0.00	6,279.15	(1,279.15)	125.58
500 OTHER PURCHASED SERVICE	49,300.00	49,300.00	0.00	18,053.09	31,246.91	36.62
600 SUPPLIES	87,000.00	87,000.00	0.00	182,095.55	(95,095.55)	209.31
700 PROPERTY	120,000.00	120,000.00	0.00	494,380.50	(374,380.50)	411.98
800 OTHER OBJECTS	104,500.00	104,500.00	0.00	7,208.49	97,291.51	6.90
Totals for 2800s	1,101,176.00	1,101,176.00	0.00	1,442,080.21	(340,904.21)	130.96
3100 FOOD SERVICES						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	5,411.19	(5,411.19)	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	51,912.35	(51,912.35)	0.00
Totals for 3100s	0.00	0.00	0.00	57,323.54	(57,323.54)	0.00
3200 STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	329,245.00	329,245.00	0.00	350,822.36	(21,577.36)	106.55
200 PERSONNEL EMPL BENEFITS	101,033.00	101,033.00	0.00	131,772.93	(30,739.93)	130.43
300 PROFESSIONAL SERVICES	91,013.00	91,013.00	0.00	102,154.90	(11,141.90)	112.24
400 PROPERTY SERVICES	28,140.00	28,140.00	0.00	6,054.46	22,085.54	21.52
500 OTHER PURCHASED SERVICE	108,300.00	108,300.00	0.00	147,987.08	(39,687.08)	136.65
600 SUPPLIES	60,020.00	60,020.00	0.00	60,687.18	(667.18)	101.11
700 PROPERTY	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
800 OTHER OBJECTS	16,390.00	16,390.00	0.00	39,677.21	(23,287.21)	242.08
900 OTHER USES OF FUNDS	0.00	0.00	0.00	10,456.77	(10,456.77)	0.00
Totals for 3200s	735,241.00	735,241.00	0.00	849,612.89	(114,371.89)	115.56
5200 FUND TRANSFERS						
900 OTHER USES OF FUNDS	0.00	0.00	0.00	47.70	(47.70)	0.00
Totals for 5200s	0.00	0.00	0.00	47.70	(47.70)	0.00
5900 BUDGETARY RESERVE						

BOARD SUMMARY
Encumbrances Included
As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
000 000	375,000.00	375,000.00	0.00	0.00	375,000.00	0.00
Totals for 5900s	375,000.00	375,000.00	0.00	0.00	375,000.00	0.00
Expenditure Totals	**38,408,636.00**	**38,408,636.00**	**0.00**	**40,630,847.79**	**(2,222,211.79)**	**105.79**
6500 EARNINGS ON INVESTMENTS						
000 000	(225,000.00)	(225,000.00)	0.00	(274,880.82)	49,880.82	122.17
Totals for 6500s	(225,000.00)	(225,000.00)	0.00	(274,880.82)	49,880.82	122.17
6700 REV FROM STUDENT ACT						
000 000	(17,000.00)	(17,000.00)	0.00	(21,477.68)	4,477.68	126.34
800 OTHER OBJECTS	0.00	0.00	0.00	(10,667.00)	10,667.00	0.00
Totals for 6700s	(17,000.00)	(17,000.00)	0.00	(32,144.68)	15,144.68	189.09
6900 OTHER REV FROM LOCAL						
000 000	(29,898,505.00)	(29,898,505.00)	0.00	(28,648,895.08)	(1,249,609.92)	95.82
400 PROPERTY SERVICES	0.00	0.00	0.00	(8,833.92)	8,833.92	0.00
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	(1,265.00)	1,265.00	0.00
600 SUPPLIES	(44,000.00)	(44,000.00)	0.00	(65,636.09)	21,636.09	149.17
800 OTHER OBJECTS	0.00	0.00	0.00	(216,137.00)	216,137.00	0.00
Totals for 6900s	(29,942,505.00)	(29,942,505.00)	0.00	(28,940,767.09)	(1,001,737.91)	96.65
7200 SUBSIDIES SPECIAL ED						
000 000	(3,532,000.00)	(3,532,000.00)	0.00	(3,760,293.33)	228,293.33	106.46
Totals for 7200s	(3,532,000.00)	(3,532,000.00)	0.00	(3,760,293.33)	228,293.33	106.46
7300 SUBSIDIES NON-ED PGMS						
000 000	(29,000.00)	(29,000.00)	0.00	(110,583.80)	81,583.80	381.32
Totals for 7300s	(29,000.00)	(29,000.00)	0.00	(110,583.80)	81,583.80	381.32
7500 EXTRA GRANTS						
000 000	0.00	0.00	0.00	(500,625.11)	500,625.11	0.00
Totals for 7500s	0.00	0.00	0.00	(500,625.11)	500,625.11	0.00

BOARD SUMMARY

Encumbrances Included

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7800 SUBSIDIES ST PAID BENE						
000 000	(3,813,131.00)	(3,813,131.00)	0.00	(3,058,279.90)	(754,851.10)	80.20
Totals for 7800s	(3,813,131.00)	(3,813,131.00)	0.00	(3,058,279.90)	(754,851.10)	80.20
8500 RESTRICT GRANTS-IN-AID						
000 000	(850,000.00)	(850,000.00)	0.00	(897,335.00)	47,335.00	105.57
Totals for 8500s	(850,000.00)	(850,000.00)	0.00	(897,335.00)	47,335.00	105.57
8700 AMERICAN REINVESTMENT						
000 000	0.00	0.00	0.00	(27,915.09)	27,915.09	0.00
Totals for 8700s	0.00	0.00	0.00	(27,915.09)	27,915.09	0.00
Revenue Totals	**(38,408,636.00)**	**(38,408,636.00)**	**0.00**	**(37,602,824.82)**	**(805,811.18)**	**97.90**
Fund 10 Totals						
Total Expenditure	**38,033,636.00**	**38,033,636.00**	**0.00**	**40,630,800.09**	**(2,597,164.09)**	**106.83**
Total Other Expenditure	**375,000.00**	**375,000.00**	**0.00**	**47.70**	**374,952.30**	**0.01**
Total Revenue	**(38,408,636.00)**	**(38,408,636.00)**	**0.00**	**(37,602,824.82)**	**(805,811.18)**	**97.90**
Total Other Revenue	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

BOARD SUMMARY

Encumbrances Included

As of: 06/30/2026

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Grand Totals All Funds						
Total Expenditure	38,033,636.00	38,033,636.00	0.00	40,630,800.09	(2,597,164.09)	106.83
Total Other Expenditure	375,000.00	375,000.00	0.00	47.70	374,952.30	0.01
Total Revenue	(38,408,636.00)	(38,408,636.00)	0.00	(37,602,824.82)	(805,811.18)	97.90
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00

Cafeteria Fund
Statement of Operations
For Period Ending June 30, 2026

	Current Month Activity	Current Year To Date
Revenue		
Food Sales	$ -	$ 654,626.80
Income from Special Events	-	-
Other Revenue	4,922.18	80,952.95
Earnings from Investments	2,623.58	34,558.14
State Subsidy	-	199,624.36
Federal Subsidy	-	682,053.40
Federal Donated Food	-	-
FICA Reimbursement	497.80	8,911.00
Retirement Reimbursement	2,123.67	40,585.80
General Fund Transfers	-	47.70
Total Revenue	$ 10,167.23	$ 1,701,360.15
Expenses		
Food and Milk Expenses	$ 11,405.29	$ 901,953.06
Government Donated	-	-
Non-Food Supplies	-	37,700.85
Labor (Salary)	13,520.95	268,569.77
Employee Benefits & Taxes	22,583.80	287,740.99
Purchased Professional Services	-	-
Repairs & Maintenance	1,597.91	11,522.64
Construction Services	-	-
General Supplies	-	-
Office Supplies	-	23,239.74
Computer Supplies	-	110.30
Technology Hardware Replacement	-	-
Admin Software	-	-
Technology Supplies & Fees	-	16,409.58
Dues & Fees	2,526.42	27,477.43
Travel	-	-
Advertising	-	-
Equipment Depreciation	-	71,418.03
Indirect Costs	1,632.53	28,146.28
Total Expenses	$ 53,266.90	$ 1,674,288.67
Profit/(Loss)	$ (43,099.67)	$ 27,071.48

Student Activities
Statement of Operations
June 2026

	Beginning Balance	Receipts	Disbursements	Ending Balance
AWS	$ 12,593.03	$ -	$ -	$ 12,593.03
Class of 2026	$ 7,032.68	$ -	$ 3,310.71	$ 3,721.97
Class of 2027	$ 12,212.14	$ -	$ -	$ 12,212.14
Class of 2028	$ 16,046.96	$ -	$ -	$ 16,046.96
Class of 2029	$ (1,125.00)	$ -	$ -	$ (1,125.00)
Cosmetology Club	$ 4,034.44	$ -	$ -	$ 4,034.44
Diesel Performance	$ 27,317.35	$ -	$ -	$ 27,317.35
EmpowHERment	$ 945.02	$ -	$ -	$ 945.02
Esports	$ 759.64	$ -	$ -	$ 759.64
FCCLA	$ (1,417.91)	$ 1,417.91	$ -	$ (0.00)
FFA	$ 49,929.30	$ -	$ -	$ 49,929.30
Honor Society	$ 901.68	$ 120.00	$ -	$ 1,021.68
HOSA	$ (9,514.86)	$ 9,514.86	$ -	$ 0.00
Hot Rodders of Tomorrow	$ 5,447.84	$ 573.45	$ -	$ 6,021.29
Interest [General]	$ 5,625.24	$ 450.93	$ -	$ 6,076.17
Live Loud	$ 587.97	$ -	$ -	$ 587.97
Motorsports Tech	$ 10,534.62	$ -	$ -	$ 10,534.62
NAHB	$ 1,135.32	$ -	$ -	$ 1,135.32
NTHS	$ 1,720.04	$ 60.00	$ -	$ 1,780.04
Project Harmony	$ 892.06	$ -	$ -	$ 892.06
Skills USA	$ 924.25	$ 32.00	$ 956.25	$ -
Spanish Club	$ 582.88	$ -	$ -	$ 582.88
Student Council (VSO)	$ 4,488.96	$ -	$ -	$ 4,488.96
Tech Mini-THON	$ 807.01	$ -	$ -	$ 807.01
Tech Student Association	$ 3,085.60	$ -	$ -	$ 3,085.60
Yearbook	$ 1,738.12	$ 410.00	$ -	$ 2,148.12
TOTAL	$ 157,284.38	$ 12,579.15	$ 4,266.96	$ 165,596.57

Agency
Statement of Operations
June 2026

	Beginning Balance	Receipts	Disbursements	Ending Balance
Awards	$ 18,318.07	$ 975.00	$ -	$ 19,293.07
Baseball	$ 2,576.30	$ -	$ -	$ 2,576.30
Boys Basketball	$ 947.83	$ 2,500.00	$ -	$ 3,447.83
Cheerleading	$ 3,395.89	$ 3,556.56	$ 3,245.00	$ 3,707.45
Cross Country	$ 94.97	$ -	$ -	$ 94.97
Drama Club	$ 9,663.37	$ -	$ -	$ 9,663.37
Field Hockey	$ 165.15	$ -	$ -	$ 165.15
Football	$ 13,296.93	$ -	$ -	$ 13,296.93
Girls Basketball	$ -	$ -	$ -	$ -
Interest [General]	$ 3,671.92	$ 220.22	$ -	$ 3,892.14
Renaissance	$ 27,041.37	$ 1,505.00	$ 6,500.00	$ 22,046.37
School Store	$ 15,034.51	$ 12,209.19	$ 38,399.69	$ (11,155.99)
Softball	$ 1,690.37	$ -	$ -	$ 1,690.37
Track	$ 494.74	$ -	$ 314.41	$ 180.33
Unified Track	$ 2,391.53	$ -	$ -	$ 2,391.53
Volleyball	$ 4,202.06	$ -	$ -	$ 4,202.06
Wrestling	$ 1,189.93	$ -	$ -	$ 1,189.93
TOTAL	$ 104,174.94	$ 20,965.97	$ 48,459.10	$ 76,681.81

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PY - PAYROLL ACCOUNT **Payment Dates:** 06/19/2026 - 06/30/2026 **Omit Dates:** 2026-06-20,2026-06-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00062326PY	06/23/2026	Tri-Star Systems	06/23/26 Tri-Star Claims		688.78
* 00062526PY	06/25/2026	Tri-Star Systems	06/2026 Tri-Star Admin Fee		39.00
* 00063026PY	06/30/2026	Tri-Star Systems	06/30/26 Tri-Star Claims		35.00

10 - GENERAL FUND	**762.78**
Grand Total All Funds	**762.78**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**762.78**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**0.00**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**762.78**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PY - PAYROLL ACCOUNT **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000215669	07/06/2026	RAEGAN L ZITTLE	GENERAL ACADEMIC SUBSTITUTE		78.88
* 00070226PY	07/02/2026	AUTHORIZE.NET ENTITIES	07/2026 Authorize.Net Fees		33.20
* 00071426PY	07/14/2026	PA UC FUND	Q2 2026 ER Unemployment		5,434.43
* EIT0063026	07/09/2026	YORK ADAMS TAX BUREAU	Purpose: EE EIT Pay Date: 6/5/2026	Purpose: EE EIT Pay Date: 5/8/2026	41,276.99
* FSA0000702	07/02/2026	YORK COUNTY SCHOOL OF TECHNOLOGY - FSA	DED:[HC] HEALTH CARE - Pay Date: 7/2/2026	DED:[DC] Dependent Care S125 - Pay Date: 7/2/2026	986.50
* GARN000702	07/02/2026	PA SCDU	DED: SUPPORT - Full Payroll Pay Date: 7/2/2026		424.93
* IRS0000702	07/02/2026	DEPARTMENT OF TREASURY	Purpose: EE FED Pay Date: 7/2/2026	Purpose: ER FICA Pay Date: 7/2/2026	131,266.07
* LST0063026	07/09/2026	YORK ADAMS TAX BUREAU	Purpose: EE LST Pay Date: 6/5/2026	Purpose: EE LST Pay Date: 4/10/2026	3,026.00
* MDTX000702	07/02/2026	COMPTROLLER OF MD-WH TAX	Purpose: EE STMD Pay Date: 7/2/2026		987.22
* PAUC063026	07/10/2026	PA UC FUND	Purpose: EE UNEM Pay Date: 6/5/2026	Purpose: EE UNEM Pay Date: 5/8/2026	2,811.68
* PENS000702	07/02/2026	PENSERV PLAN SERVICES INC	DED:[403B] TSA-PENSERV - Pay Date: 7/2/2026	DED:[403bROTH] TSA-PENSERV ROTH - Pay Date: 7/2/2026	4,825.00
* PY00071426	07/14/2026	Tri-Star Systems	07/14/26 Tri-Star Claims		580.01
* RET0000630	07/01/2026	PSERS	Purpose: EE RETP Pay Date: 6/5/2026	Purpose: EE RETP Pay Date: 6/18/2026	104,819.71
* STAT000702	07/02/2026	PA DEPT OF REVENUE	Purpose: EE STPA Pay Date: 7/2/2026		16,230.20
* VOYA000702	07/02/2026	VOYA FINANCIAL INSTITUTIONAL PLAN SERVICES LLC	Purpose: EE RETD Pay Date: 7/2/2026	Purpose: ER RETD Pay Date: 7/2/2026	8,170.69

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PY - PAYROLL ACCOUNT **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

10 - GENERAL FUND	**320,951.51**
Grand Total All Funds	**320,951.51**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**320,872.63**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**78.88**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**320,951.51**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 06/19/2026 - 06/30/2026 **Omit Dates:** 2026-06-20,2026-06-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000071215	06/19/2026	DURHAM SCHOOL SERVICES	CLASS OF 2026 EXPENSES		3,310.71
0000071216	06/25/2026	ACTION MOTORSPORTS INC	PET OFFICE SUPPLIES		356.51
0000071217	06/25/2026	AIRGAS USA LLC	WELDING TECHNOLOGY SUPPLIES		521.54
0000071218	06/25/2026	AMAZON CAPITAL SERVICES	STL OFFICE SUPPLIES		2,638.09
0000071219	06/25/2026	AMERICHEM INTERNATIONAL	BG OFFICE SUPPLIES		611.70
0000071220	06/25/2026	ATHLETIC LETTERING INC	PN LOCAL OFFICE SUPPLIES		1,202.10
0000071221	06/25/2026	YGS SGP LLC	SCHOOL STORE EXPENSES		14,486.75
0000071222	06/25/2026	CHARLIES REPAIR SERVICES	TRUCK DRIVING VEHICLE REPAIR		689.58
0000071223	06/25/2026	CHAS A SCHAEFER	PN LOCAL OFFICE SUPPLIES		347.98
0000071224	06/25/2026	CM REGENT LLC	INSURANCE		903.42
0000071225	06/25/2026	CHRISTOPHER B SMITH	INSTR. STAFF TUITION REIMBURSE		2,851.20
0000071226	06/25/2026	DOCEO OFFICE SOLUTIONS LLC	STL OFFICE SUPPLIES		244.25
0000071227	06/25/2026	ECENRODE WELDING SUPPLY	WELDING TECHNOLOGY SUPPLIES		5,301.35
0000071228	06/25/2026	EDRIS OIL SERVICE INC	TRANS CONTRACTED CARRIERS		210.21
0000071229	06/25/2026	AHOLD DELHAIZE USA INC	STL MEALS/REFRESHMENTS		245.81
0000071230	06/25/2026	GRAINGER INC	BG OFFICE SUPPLIES		103.92
0000071231	06/25/2026	GUERNSEY OFFICE PRODUCTS	PN LOCAL OFFICE SUPPLIES	BG OFFICE SUPPLIES	121.60
0000071232	06/25/2026	HB MCCLURE COMPANY	BG REPAIR & MAINT - BUILDING		1,615.00
0000071233	06/25/2026	LAWSON PRODUCTS INC	BG OFFICE SUPPLIES		87.00
0000071234	06/25/2026	LINCOLN ELECTRIC COMPANY THE	WELDING TECHNOLOGY SUPPLIES		2,889.50
0000071235	06/25/2026	M. GLOSSER & SONS INC	WELDING TECHNOLOGY SUPPLIES		1,715.00
0000071236	06/25/2026	MINDBURN SOLUTIONS LLC	SUPPLIES/FEES - TECH		6,991.39

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 06/19/2026 - 06/30/2026 **Omit Dates:** 2026-06-20,2026-06-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000071237	06/25/2026	MSC INDUSTRIAL SUPPLY COMPANY	BG OFFICE SUPPLIES		117.72
0000071238	06/25/2026	AUTO OF YORK	AUTO OFFICE SUPPLIES		19.62
0000071239	06/25/2026	PEIRCE-PHELPS LLC	BG OFFICE SUPPLIES		75.38
0000071240	06/25/2026	PA TURNPIKE	PRINCIPAL TRAVEL		10.60
0000071241	06/25/2026	SAXTON & STUMP LLC	PROFESSIONAL ED SVC - OTHER	STL PROFESS ED SVC - OTHER	4,401.50
0000071242	06/25/2026	SHERWIN-WILLIAMS CO	BG OFFICE SUPPLIES		67.19
0000071243	06/25/2026	THE SHERWIN WILLIAMS COMPANY	BG OFFICE SUPPLIES		377.40
0000071244	06/25/2026	TEE TO GREEN	BG LAWN CARE SERVICES		5,062.30
0000071245	06/25/2026	TOMLINSON BOMBERGER	BG LAWN CARE SERVICES		400.00
0000071246	06/25/2026	WILLOW MEDIA	ADVERTISING		11,435.00
0000071247	06/25/2026	WPMT-TV	SHORT TERM ADVERTISING		4,397.83
0000071248	06/25/2026	BHC RESIDENTIAL AND LIGHT COMMERCIAL LLC	BG OFFICE SUPPLIES		1,797.18
0000071249	06/25/2026	YORK TOWNSHIP	BG SEWAGE		3,163.40
0000071250	06/25/2026	YORK WATER COMPANY	BG WATER / SEWAGE		1,752.09
0000071251	06/25/2026	ZACHARY L LEHR	WELDING TECHNOLOGY SUPPLIES		33.98
0000071252	06/25/2026	NICOLE HANNAH	Prepaid Lunches		100.15
0000071253	06/25/2026	YVANE VALESCO	DRIVERS EDUCATION TUITION		470.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 06/19/2026 - 06/30/2026 **Omit Dates:** 2026-06-20,2026-06-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

10 - GENERAL FUND	**63,228.34**
21 - STUDENT ACTIVITY FUND	**3,310.71**
22 - AGENCY FUND	**14,486.75**
51 - FOOD SERVICE/CAFETERIA	**100.15**
Grand Total All Funds	**81,125.95**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**0.00**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**81,125.95**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**81,125.95**

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000071254	07/02/2026	2 THE TEE OUTFITTERS	BASEBALL OFFICE SUPPLIES		342.00	#
0000071255	07/02/2026	AMAZON CAPITAL SERVICES	SUPPLIES/FEES - TECH RELATED	DIESEL TECHNICIAN OFFICE SUPPLIES	5,431.05	#
0000071256	07/02/2026	AMERICHEM INTERNATIONAL	BG OFFICE SUPPLIES	BG REPAIR & MAINT - EQUIPMENT	5,676.63	#
0000071257	07/02/2026	AT&T MOBILITY	COMMUNICATIONS		42.48	
0000071258	07/02/2026	B & H PHOTO VIDEO	PR OFFICE SUPPLIES		1,597.56	#
0000071259	07/02/2026	BIOMEDICAL SERVICES INC	BG OFFICE SUPPLIES		329.50	#
0000071260	07/02/2026	CDW GOVERNMENT LLC	CC SUPPLIES/FEES - TECH		22,110.57	
0000071261	07/02/2026	CENTERLINE	SUPPLEMENTAL GRANT CAPITAL EQU		44,398.59	#
0000071262	07/02/2026	CINTAS CORPORATION #395	BG LAUNDRY LINEN DRY CLEAN		2,263.77	#
0000071263	07/02/2026	CIOCCA FORD OF YORK	BG MAINTENANCE VEHICLE REPAIR		243.35	#
0000071264	07/02/2026	DONALD BRYANT	CO-OP TRAVEL		97.88	#
0000071265	07/02/2026	DANA MYERS	Dues & Fees		564.28	#
0000071266	07/02/2026	DOCEO OFFICE SOLUTIONS LLC	SUPPLEMENTAL GRANT CAPITAL EQU	RENTAL	17,799.96	#
0000071267	07/02/2026	DOWNFORCE AIR SOLUTIONS LLC	BG REPAIR & MAINT - BUILDING		260.75	#
0000071268	07/02/2026	EARLBECK GASES & TECHNOLOGIES	PERKINS OFFICE SUPPLIES		5,995.00	#
0000071269	07/02/2026	EDRIS OIL SERVICE INC	TRANS CONTRACTED CARRIERS		1,114.56	#
0000071270	07/02/2026	FISHER AUTO PARTS INC	AUTO OFFICE SUPPLIES		977.76	#
0000071271	07/02/2026	FOLLETT CONTENT SOLUTIONS LLC	LIBRARY BOOKS		480.49	#
0000071272	07/02/2026	AHOLD DELHAIZE USA INC	STL MEALS/REFRESHMENTS	CULINARY 1 RETAIL & SHOP SUPPLIE	599.03	#
0000071273	07/02/2026	GRAINGER INC	BG OFFICE SUPPLIES		515.80	#

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000071274	07/02/2026	GUERNSEY OFFICE PRODUCTS	BG OFFICE SUPPLIES		12.14	#
0000071275	07/02/2026	HANNA CLEANERS INC	SS LAUNDRY/LINEN/DRY CLEAN		418.50	#
0000071276	07/02/2026	HB MCCLURE COMPANY	BG REPAIR & MAINT - BUILDING		603.60	#
0000071277	07/02/2026	HEIDELBAUGH'S INC	BG REPAIR & MAINT - EQUIPMENT		395.00	#
0000071278	07/02/2026	HOME DEPOT CREDIT SERVICES	BG OFFICE SUPPLIES		230.89	#
0000071279	07/02/2026	HSLC	LIBRARY SUPPLIES/FEES - TECH		325.00	
0000071280	07/02/2026	I-CAR	PERKINS OFFICE SUPPLIES		2,400.00	
0000071281	07/02/2026	JUNIOR LIBRARY GUILD	LIBRARY BOOKS		2,629.14	
0000071282	07/02/2026	KURTZ BROTHERS INC	BG OFFICE SUPPLIES		32.86	#
0000071283	07/02/2026	LANCASTER LEBANON PUBLIC SCHOOLS INSURANCE POOL	BG FIRE INSURANCE	Workers' Comp Liability	370,437.00	
0000071284	07/02/2026	LIFETRACK SERVICES INC	SS OFFICE SUPPLIES		25.00	#
0000071285	07/02/2026	LINCOLN ELECTRIC COMPANY THE	WELDING TECHNOLOGY SUPPLIES		8,279.32	
0000071286	07/02/2026	MEDICAL STAFFING NETWORK	NURSES PROF ED SVC - OTHER		391.50	#
0000071287	07/02/2026	MET-ED	SHORT TERM ELECTRICITY		25.20	#
0000071288	07/02/2026	M. GLOSSER & SONS INC	WELDING TECHNOLOGY SUPPLIES		9,888.60	
0000071289	07/02/2026	MILLER SPORTS CONSTRUCTION	BG REPAIR & MAINT - BUILDING		7,175.00	#
0000071290	07/02/2026	MOREFIELD INC	CAPITAL EQUIPMENT - COMMITTED		38,827.63	#
0000071291	07/02/2026	NRG BUILDING SERVICES INC	BG REPAIR & MAINT - BUILDING		8,702.22	#
0000071292	07/02/2026	ORBIT SOFTWARE INC	TRANS SUPPLIES/FEES - TECH		2,470.00	
0000071293	07/02/2026	PACTA	PRINCIPAL DUES & FEES	SHORT TERM DUES & FEES	3,850.00	
0000071294	07/02/2026	PARENTSQUARE INC	SUPPLIES/FEES - TECH RELATED		13,097.48	
0000071295	07/02/2026	PEIRCE-PHELPS LLC	BG OFFICE SUPPLIES		746.63	#

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000071296	07/02/2026	PRIORITY DISPATCH CORP	PERKINS OFFICE SUPPLIES		1,690.00	#
0000071297	07/02/2026	PSBA	BO DUES & FEES		7,235.00	
0000071298	07/02/2026	RENAISSANCE LEARNING INC	DIRECTOR SUPPLIES/FEES - TECH		11,104.00	
0000071299	07/02/2026	RANDALL RUCK	WELLNESS REIMBURSEMENT		1,004.81	#
0000071300	07/02/2026	SKYWARD INC	CC SUPPLIES/FEES - TECH		22,643.52	
0000071301	07/02/2026	STUDENT SERVICES COMPANY	GRADUATION OFFICE SUPPLIES		87.28	#
0000071302	07/02/2026	VANTAGE SPORTZ	AD PROFESSIONAL ED SVC - OTHER		495.00	
0000071303	07/02/2026	VERIZON WIRELESS	SHORT TERM COMMUNICATION	BG COMMUNICATIONS	1,907.99	#
0000071304	07/02/2026	YORK COUNTY REGIONAL	SECURITY / SAFETY SERVICES	INTERGOVERNMENTAL ACCOUNTS PAY	33,229.50	
0000071305	07/02/2026	BHC RESIDENTIAL AND LIGHT COMMERCIAL LLC	BG OFFICE SUPPLIES		159.47	#
0000071306	07/02/2026	YORK EXPO CENTER	GRADUATION DUES & FEES		8,450.00	#
0000071307	07/02/2026	YORK TOWNSHIP	DUES/FEES		54.50	
0000071308	07/03/2026	PA FFA Alumni Association	FFA EXPENSES		2,700.00	
0000071309	07/09/2026	ADVANCE AUTO PARTS	AUTO TECH OFFICE SUPPLIES		355.81	#
0000071310	07/09/2026	AIRGAS USA LLC	WELDING TECHNOLOGY SUPPLIES		512.77	#
0000071311	07/09/2026	ALLEGHENY EDUCATIONAL SYSTEMS INC	COMM ART REPAIR & MAINT - EQUI		2,624.25	#
0000071312	07/09/2026	ALLEGHENY INTERMEDIATE UNIT	PRINCIPAL DUES & FEES		1,300.00	
0000071313	07/09/2026	ANDREW LOEHWING	WELLNESS REIMBURSEMENT	PRINCIPAL TRAVEL	389.29	#
0000071314	07/09/2026	ALRO STEEL	WELDING TECHNOLOGY SUPPLIES		1,050.68	#
0000071315	07/09/2026	AMBA	OFFICE SUPPLIES		1,620.00	
0000071316	07/09/2026	AMERICHEM INTERNATIONAL	BG OFFICE SUPPLIES		4,310.05	#
0000071317	07/09/2026	APPLE COMPUTER INC	COMM ART SUPPLIES/FEES - TECH		1,758.40	#

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000071318	07/09/2026	ATHLETIC LETTERING INC	STL OFFICE SUPPLIES		1,301.00	#
0000071319	07/09/2026	CAREERSAFE LLC	IND CONTROLS AUTO TECH SUPPLY		1,400.00	
0000071320	07/09/2026	CITY WIDE FACILITY SOLUTIONS	BG CUSTODIAL SERVICES		37,486.23	
0000071321	07/09/2026	CAROL SABLOSKY	STL MEALS/REFRESHMENTS		9.29	
0000071322	07/09/2026	DUNCAN P MERKERT	IT TRAVEL		1,885.46	#
0000071323	07/09/2026	ECENRODE WELDING SUPPLY	AUTO TECH OFFICE SUPPLIES		3,531.12	
0000071324	07/09/2026	EDUCATIONAL SOLUTIONS ENTERPRISES	IND CONTROLS AUTO TECH SUPPLY		4,280.00	
0000071325	07/09/2026	FLEETPRIDE INC	TRUCK DRIVING VEHICLE REPAIR		52.32	
0000071326	07/09/2026	FLUORESCENT & BALLAST RECYLING COMPANY	BG DISPOSAL SERVICES		1,366.50	#
0000071327	07/09/2026	FRONTIER	BG COMMUNICATIONS		1,318.43	
0000071328	07/09/2026	USA TODAY MEDIA CORP	BO ADVERTISING		290.66	#
0000071329	07/09/2026	GARDEN SPOT MECHANICAL	PSFIG CONSTRUCTION SERVICES	CONSTRUCTION SERVICES - COMMITTED	290,070.00	#
0000071330	07/09/2026	AHOLD DELHAIZE USA INC	STL MEALS/REFRESHMENTS		65.94	
0000071331	07/09/2026	GERARD MENTZ	WELLNESS REIMBURSEMENT		285.13	#
0000071332	07/09/2026	GRAINGER INC	HVAC OFFICE SUPPLIES		65.17	#
0000071333	07/09/2026	GEORGIA L SOLOMON	INSTR. STAFF TUITION REIMBURSE		1,269.00	#
0000071334	07/09/2026	HARRISON PLUMBING AND HEATING	BG REPAIR & MAINT - BUILDING		942.00	#
0000071335	07/09/2026	HB MCCLURE COMPANY	BG REPAIR & MAINT - BUILDING		11,880.00	#
0000071336	07/09/2026	ISTE+ASCD	DUES/FEES		299.00	
0000071337	07/09/2026	JONES & BARTLETT LEARNING LLC	SUPPLIES/FEES - TECH		4,295.00	
0000071338	07/09/2026	KONA ICE	STL MEALS/REFRESHMENTS		700.00	#

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000071339	07/09/2026	LANCASTER COUNTY CTC - BROWNSTOWN CAMPUS	Enc Transfer from FY26 PROFESSIONAL SVCS		15,750.00	#
0000071340	07/09/2026	MA COMPRESSOR	PMM REPAIR & MAINT - EQUIPMENT		1,600.00	
0000071341	07/09/2026	MAGIC SCHOOL INC	PREPAID EXPENSES		9,499.00	
0000071342	07/09/2026	MCCARTHY TIRE SERVICE	TRUCK DRIVING VEHICLE REPAIR		433.81	#
0000071343	07/09/2026	M. GLOSSER & SONS INC	WELDING TECHNOLOGY SUPPLIES		7,537.50	
0000071344	07/09/2026	MIKE INKROTE PHOTOGRAPHY	PN LOCAL OFFICE SUPPLIES		579.00	#
0000071345	07/09/2026	MOUNTAIN MEASUREMENT INC	PN LOCAL OFFICE SUPPLIES		390.50	#
0000071346	07/09/2026	AUTO OF YORK	AUTO OFFICE SUPPLIES		19.62	#
0000071347	07/09/2026	NHA	PHLEBOTOMY II DUES/FEES		3,195.00	#
0000071348	07/09/2026	PATHFUL INC	ACADEMY SUPPLIES/FEES - TECH		11,700.00	
0000071349	07/09/2026	PENN WASTE INC	BG DISPOSAL SERVICES		5,029.39	
0000071350	07/09/2026	POCKET NURSE	MEDICAL ASST OFFICE SUPPLIES		2,422.08	#
0000071351	07/09/2026	PSADA	AD DUES & FEES		150.00	
0000071352	07/09/2026	SECURLY INC	PRINCIPAL SUPPLIES/FEES - TEC		5,814.00	
0000071353	07/09/2026	SOUTHERN CAREERS INSTITUTE	CDL SUPPLIES/FEES - TECH		375.00	#
0000071354	07/09/2026	THE SPOT MEDIA GROUP, LLC	STL OFFICE SUPPLIES		500.00	
0000071355	07/09/2026	SKYE ELIZABETH SMITH	CC PROFESSIONAL ED SVC - OTHER		11,900.00	#
0000071356	07/09/2026	TILLETT TOILETS	TRACTOR TRAILER RENTAL		273.00	#
0000071357	07/09/2026	WPMT-TV	SHORT TERM ADVERTISING		2,975.00	#
0000071358	07/09/2026	US ELECTRICAL SERVICES INC	HVAC OFFICE SUPPLIES		339.00	#
0000071359	07/09/2026	YCAL	DIRECTOR DUES & FEES		3,000.00	
0000071360	07/09/2026	YORK COUNTY REGIONAL	INTERGOVERNMENTAL ACCOUNTS PAY		250.00	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000071361	07/09/2026	ERIC PHELPS	HVAC TUITION - DIRECT LOAN		1,648.00	
0000071362	07/09/2026	DEPT OF VETERANS AFFAIRS	WELDING TECHNOLOGY TUITION		420.71	#
0000071363	07/09/2026	JESUS NIEVES-MEDINA	WELDING TECHNOLOGY TUITION		449.00	#
0000071364	07/09/2026	PA DEPT OF LABOR & INDUSTRY OVR	TRACTOR TRAILER DR.TR.#212		3,175.00	#
0000071365	07/09/2026	KAYLA MULLINS	Practical Nursing Tuition		25.00	
0000071366	07/09/2026	RAHZJANAE SOTO	Practical Nursing Tuition		9.00	
0000071367	07/10/2026	WERTZ FARM AND POWER EQUIPMENT INC	MOTORSPORTS TECH CLUB EXPENSE		97.46	
0000071368	07/16/2026	BARTON ASSOCIATES INC	PSFIG CONSTRUCTION SERVICES	CONSTRUCTION SERVICES - COMMITTED	3,600.00	#
0000071369	07/16/2026	YGS SGP LLC	SCHOOL STORE EXPENSES		4,815.00	
0000071370	07/16/2026	CINTAS CORPORATION #395	BG LAWN CARE SERVICES		1,509.18	
0000071371	07/16/2026	CHRISTIE L LOW	INSTR. STAFF TUITION REIMBURSE		2,133.00	#
0000071372	07/16/2026	COLUMBIA GAS	BG NATURAL GAS		4,664.32	#
0000071373	07/16/2026	COMCAST	COMMUNICATIONS		399.80	
0000071374	07/16/2026	AHOLD DELHAIZE USA INC	STL MEALS/REFRESHMENTS		336.71	
0000071375	07/16/2026	INTERNATIONAL BACCALAUREATE ORGANIZATION	DUES/FEES		9,520.00	
0000071376	07/16/2026	INTERSTATE TAX SERVICE BUREAU	BO PROFESSIONAL ED SVC - OTHER		318.00	
0000071377	07/16/2026	JONATHAN I GAJARI	INSTR. STAFF TUITION REIMBURSE		2,502.00	#
0000071378	07/16/2026	MET-ED	BG ELECTRICITY		7,536.80	#
0000071379	07/16/2026	MADISYN M GEYER	INSTR. STAFF TUITION REIMBURSE		1,441.80	#
0000071380	07/16/2026	NRG BUSINESS MARKETING	BG NATURAL GAS		3,603.06	#
0000071381	07/16/2026	STEVEN G DUVALL	FOOTBALL EXPENSES		767.99	

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
0000071382	07/16/2026	SOUTHERN YORK TURF & TRACTOR	BG OFFICE SUPPLIES		232.51	#
0000071383	07/16/2026	VERIZON WIRELESS	DIRECTOR COMMUNICATIONS		90.12	#
0000071384	07/16/2026	WERTZ FARM AND POWER EQUIPMENT INC	PET OFFICE SUPPLIES		40.43	
0000071385	07/16/2026	YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY	RENTAL		2,200.00	
0000071386	07/16/2026	ZACHARY BARTON	INSTR. STAFF TUITION REIMBURSE		378.00	#
0000071387	07/16/2026	ZACHARY L LEHR	WELDING TECHNOLOGY SUPPLIES		33.00	
0000071388	07/16/2026	JIM CANTAFIO	FOOTBALL EXPENSES		1,000.00	
0000071389	07/16/2026	JIM CANTAFIO	FOOTBALL EXPENSES		5,640.00	
* 000070926S	07/09/2026	PA DEPT OF REVENUE	FFA EXPENSES		510.13	
* DF00070226	07/02/2026	PA DEPT OF REVENUE	INTERGOVERNMENTAL ACCOUNTS PAY	INTERGOVERNMENTAL A/P	267.68	

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: DF - DISBURSEMENT FUND **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

10 - GENERAL FUND	**1,176,155.73**
21 - STUDENT ACTIVITY FUND	**3,307.59**
22 - AGENCY FUND	**12,346.29**
51 - FOOD SERVICE/CAFETERIA	**564.28**
Grand Total All Funds	**1,192,373.89**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**0.00**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**777.81**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**1,191,596.08**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**1,192,373.89**

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PN - GENERAL - PNC BANK **Payment Dates:** 06/19/2026 - 06/30/2026 **Omit Dates:** 2026-06-20,2026-06-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
* 00062526PN	06/25/2026	YCST - FOOD SERVICE DEPARTMENT	Transfer Cafeteria Subsidies		81,718.17	
D000000985	06/25/2026	ADAM J DAWSON	WELLNESS REIMBURSEMENT		583.12	*D*
D000000986	06/25/2026	ALICE FOLCKOMER	WELLNESS REIMBURSEMENT	TRAVEL	555.02	*D*
D000000987	06/25/2026	JOHN D STEARNS	WELLNESS REIMBURSEMENT		925.29	*D*
D000000988	06/25/2026	JARRET R STEHR	WELLNESS REIMBURSEMENT		803.95	*D*
* GF00062526	06/25/2026	YCST - FOOD SERVICE DEPARTMENT	PROFESSIONAL MEALS/REFRESHMENT	PRINCIPAL MEALS/REFRESHMENTS	201.27	

10 - GENERAL FUND	**84,786.82**
Grand Total All Funds	**84,786.82**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**2,867.38**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**81,919.44**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**0.00**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**84,786.82**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PN - GENERAL - PNC BANK **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount	
* 00070226PR	07/02/2026	YORK COUNTY SCHOOL OF TECHNOLOGY	07/02/26 Gross Payroll		564,033.16	
* 00070226TX	07/02/2026	YORK COUNTY SCHOOL OF TECHNOLOGY	07/02/26 ER Taxes		41,260.17	
* 00070626PN	07/06/2026	PNC BANK - PNC MERCHANT SERVICES	06/2026 PNC Merchant Svc Transaction Fees	06/2026 PNC Merchant Svc Internet Svc Fee	1,651.71	#
D000000989	07/02/2026	COLE D LEFEVER	INSTR. STAFF TUITION REIMBURSE		445.50	# D
D000000990	07/02/2026	JON BOYER	WELLNESS REIMBURSEMENT		178.45	# D
D000000991	07/02/2026	JENNIFER E KLINE	TRANS TRAVEL		634.20	# D
D000000992	07/02/2026	KODY M MCDONALD	INSTR. STAFF TUITION REIMBURSE		1,425.60	# D
D000000993	07/02/2026	SARAH KOVELESKI	WELLNESS REIMBURSEMENT		473.96	# D
D000000994	07/09/2026	COLE D LEFEVER	HS STUDENT ACTIVITY TRAVEL		160.22	# D
D000000995	07/09/2026	MATTHEW BALSAVAGE	HS STUDENT ACTIVITY TRAVEL		61.26	# D
D000000996	07/16/2026	CFC UNDERWRITING LIMITED	CC DUES & FEES		10,000.00	# D
D000000997	07/16/2026	JACOB C SKUNDRICH	INSTR. STAFF TUITION REIMBURSE		297.00	# D
D000000998	07/16/2026	MELISSA-ANN PERO	INSTR. STAFF TUITION REIMBURSE		1,698.30	# D

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PN - GENERAL - PNC BANK **Payment Dates:** 07/01/2026 - 07/16/2026 **Omit Dates:** 2026-07-04,2026-07-11

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: **Payment Number**

10 - GENERAL FUND	**622,319.53**
Grand Total All Funds	**622,319.53**
Grand Total Credit Cards	**0.00**
Grand Total Direct Deposits	**15,374.49**
Grand Total Manual Checks	**0.00**
Grand Total Other Disbursement Non-negotiables	**606,945.04**
Grand Total Procurement Card Other Disbursement Non-negotiables	**0.00**
Grand Total Regular Checks	**0.00**
Grand Total Virtual Payments	**0.00**
Grand Total All Payments	**622,319.53**

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment