

Policy Committee Meeting

Monday, October 5, 2026 5:15 PM

District Office Board Room, 6746 Carlisle Pike, Mechanicsburg, PA 17050

1. Call to Order - Andrew Clancy, Committee Chair

1.A. Approval of the Minutes

2. Section 700 Property

2.A. Policy 707 Use of School Facilities

3. Section 200 Students

3.A. Policy 204.1 Virtual Attendance and Wellness Checks

3.B. Policy 249 Bullying/Cyberbullying

4. Committee Questions / Comments

5. Adjournment - Andrew Clancy, Committee Chair

6. Informational

6.A. Policy 918 Title I Parental and Family Engagement is under review. Dr. Runkle, the district's Title I Federal Programs Coordinator, is in the process of gathering feedback from stakeholders. Once feedback has been received from the elementary buildings and PTO organizations, the policy will be brought forward for formal committee review.



BOARD POLICY

707 Use of School Facilities

POLICY NUMBER	REVISED	LAST REVIEWED	VERSION
707	2/3/2020	7/22/2026	v1.4
DOCUMENT STATUS	PRINTED		
ACTIVE	10/2/2026		

Purpose

School facilities of this District ("District Facilities") should be made available for community purposes, provided that such use does not interfere with the educational program of the schools.

Definitions

For purposes of this policy, the term **District Facilities** shall include all buildings and any areas therein, structures, athletic fields, lawns or other areas of any kind owned or leased by the Cumberland Valley School District ("District").

For purposes of this policy, the term **community based nonprofit organizations** shall mean those nonprofit organizations with at least sixty percent (60%) of the members of the group being residents of the District.

Authority

It is the position of the District that while the District and the community's best interests are served when the District Facilities are responsibly used by community groups, the use of District Facilities for personal or private financial gain is not to be encouraged.

Delegation of Responsibility

The Superintendent shall ensure that this policy is posted on the District's publicly accessible website.[\[2\]](#)

The Superintendent or designee shall implement administrative regulations or procedures for requesting and granting permission for use of school facilities and shall distribute all necessary information to individuals affected by them.

To the extent otherwise allowable and consistent with the remainder of this policy, the administration may approve use of District Facilities by community based nonprofit groups without prior approval by the Cumberland Valley School Board ("Board"). To this end, the administration may not approve the use of District Facilities by or for the benefit of for-profit applicants or applicants that are nonprofit groups that are not community based.[\[3\]](#)

Further, unless good cause is shown, it is not the policy of the Board to approve the use of District Facilities by for-profit groups or by nonprofit groups that are not community based.

Guidelines

Categories of Applicants/Administrative Approval

Cumberland Valley School District facilities shall be available to the following groups/programs as listed in priority order below:

CATEGORY A

A.1 School District-sponsored programs (e.g. curriculum, educational events).

A.2 School District-sponsored clubs and activities (e.g. SADD, athletics, school plays, dances, etc.).

CATEGORY B

B.1 School support organizations and employee support organizations (e.g. school PTO's, high school athletic and band booster clubs, CVEA, etc.).

B.2 Nonprofit (501 C-3) youth recreation organizations located in the Cumberland Valley School District.

CATEGORY C

C.1 Activities sponsored by a municipality lying within the geographic confines of the Cumberland Valley School District.

C.2 Other nonprofit (501 C-3) organizations with a physical address within the boundaries located in the Cumberland Valley School District.

C.3 Nonprofit youth recreation organizations from outside the Cumberland Valley School District that are serving at least sixty percent (60%) Cumberland Valley School District resident participants.

CATEGORY D

D.1 Other nonprofit organizations.

D.2 Other organizations (e.g. for-profit enterprises, government, etc.)

The administration shall have the authority to approve District Facilities use by all groups in Categories A and B, with priority of use given to Category A. The administration shall also have the authority, without prior Board approval, to approve District Facility use for Category C applicants if one (1) of the following criteria are met:

1. The organization requesting the use is a nonprofit (501 C-3), its services shall benefit the children and residents of the District and at least sixty percent (60%) of the membership in the organization that sponsors the event shall be District residents. When applying for the usage, such an applicant will certify on an attached document that at least sixty percent (60%) of the membership in the organization that sponsors the event are District residents. The Board and administration reserve the right to require the applicant to verify this fact at any time.
2. The applicant is a college or university and the use is for an educational purpose.

Requests for use of District Facilities by all applicants not included in Categories A and B or the two (2) exemptions to Category C as noted above shall be made in accordance with the application process, but acted upon by the Board, not the administration.

Requests for reconsideration by any applicant denied use of District Facilities by the administration may be presented to the Board for consideration at the request of the applicant.

Usage Fees and Associated Costs

The usage fee for the various District Facilities shall be as listed on Schedule A attached hereto, as amended.

In addition to the usage fees, each applicant shall be responsible for payment of the associated costs for the respective use also set forth in Schedule A. No credit will be given to one applicant for associated costs paid by another applicant that may be using another portion of the District Facilities at the same time. The total amount of the associated costs will be determined by the District, in its sole discretion, based upon the personnel costs incurred, the amount of consumable supplies used, overhead necessary and related items.[\[1\]](#)

Usage fees and associated costs may be adjusted annually at the discretion of the School Board.

Waiver of Rental Fee or Associated Costs

If the applicant is a nonprofit, community-based organization as defined above or a college or university, the usage fees as set forth on Schedule A for Category C applicants may be reduced to the usage fees set forth for Category B applicants.

Associated costs as set forth in Schedule A may be waived for Category A applicants only. All other applicants will be required to pay the appropriate associated costs as determined by the District.

Application for Use

Guidelines for the use of District Facilities, which have been adopted by Board action, including the procedure for the application process to use District Facilities, are kept on file in the District office.[\[3\]](#)

1. *Where to Submit and When* - All facility use requests must be submitted to the Superintendent's designee. To assure timely processing, all applications should be submitted sixty (60) days in advance of requested usage date.
2. *Availability* - All applications for use of District Facilities are dependent upon the availability of the facilities. School programs and school organizations have priority.
3. *Insurance* - The applicant agrees to assume all responsibility for damage claims or liability of any kind arising out of or by reason of its use of the District Facilities and further agrees to save and hold the District harmless from any claims, liability, expense, or cost, including reasonable attorney's fees, in connection with that use of the District Facilities. The District will require the applicant to furnish a bond or a certificate of insurance in the amount of \$1,000,000 to guarantee or assure performance of this assumption of liability and indemnification agreement but failure to so require shall not be deemed a waiver thereof. While the District is insured for liability damage hazards, this insurance may not cover the applicant.
4. *Subletting* - After the application has been approved and signed by or on behalf of the District and by the applicant, it becomes binding upon the applicant. The applicant may not assign, sublet, or transfer its privileges to any other individual, group, or organization, without prior written consent of the appropriate District representative.

5. *Blanket Use Request/Special Event* - Applicants holding regular meetings throughout the year need file only one (1) application at the beginning of each school year. Special events for the purpose of raising funds by such applicant, however, must be covered by separate applications whenever they occur. Applications may not be for a use exceeding one (1) academic year, without prior Board approval.
 6. *Taxes* - Any taxes to local, state, or federal government are to be paid by the applicant using the District Facilities.
 7. *Responsibility* - The applicant will assign one (1) person over the age of twenty-one (21) to be responsible for overseeing the use of the facility during occupancy. The assigned person must be present during the time the District Facility is being used. If the assigned person is other than the applicant, the District shall receive notification in writing prior to use.
 8. *Expiration* - The permission extended to any applicant to use District Facilities within any school year shall expire automatically at the end of that school year (June 30).
 9. *Payment of Usage Fee or Associated Costs* - A statement for use of District Facilities and services rendered by the School District will be forwarded to the applicant in a timely fashion, based upon the rental fee and associated costs schedule attached hereto as Schedule A. Payment will be due within thirty (30) days of the receipt of the invoice. Any invoice not paid within the thirty (30) day period shall be the basis of a denial of facility use for a period of one (1) year. All checks should be made payable to the Cumberland Valley School District, 6746 Carlisle Pike, Mechanicsburg, Pennsylvania.
- No payments are to be made directly to District employees. All District employees will be paid through District payroll and the costs billed to the applicant. Failure to follow this rule shall result in the applicant being precluded from any future use of District Facilities.
10. *Approvals/Denials/Appeals* - Administrative approval of all requests will be approved/denied by the Superintendent's designee. The **Director of Business Operations** will hear all appeals. Sunday building use requests not conforming to the policy or requests that cannot be administratively approved shall be presented to the Board at the applicant's request.

Limitation on Use

Use of District Facilities shall have the following conditions on use by any applicant:[\[3\]](#)

1. Since the law charges the Board with the responsibility for providing, maintaining, and protecting school facilities, the right to deny the use of school facilities must be reserved when deemed necessary in the public interest. The following guidelines will be used in interpreting "the public interest."
 - a. The sponsoring organizations will conduct orderly meetings and, further, such gatherings will not be of a nature to incite others to disorder.
 - b. The sponsoring organizations will conduct meetings which are not abusive of other groups by reason of race, creed, color or sex.
2. District Facilities shall not be used for any purpose that is unlawful.
3. District Facilities are not to be used for the financial gain of any individual, individuals or a private commercial enterprise, without prior Board approval upon good cause shown.
4. The use of alcoholic beverages in or on District Facilities is prohibited.
5. Use of tobacco/nicotine and nicotine delivery products is prohibited. This policy does not prohibit the use of a nicotine patch, gum or lozenge as a smoking cessation product by adults using the school facilities. [\[8\]](#)[\[9\]](#)[\[10\]](#)
6. Foods must be prepared and served in accordance with State Health Department regulations.
7. Food may be taken into cafeterias only.
8. School buildings shall not be used for parties or celebrations that are essentially private in nature; this exclusion includes birthday, anniversary, and other similar parties.
9. Unless prior written authorization is given by the District, there shall be no signs, banners, pennants, etc., placed in or on school buildings or on school grounds by any group except those sponsored by or related to the School District. Any signage must comply with local zoning ordinances.
10. The applicant agrees to assume responsibility for all attendees related to the event, including confining spectators and participants to the rooms or parts of the building or grounds specifically included in the agreement.
11. All District residents, regardless of township of residence, shall be charged the same fees for events held at District Facilities by any applicant.

12. Applicants shall not sponsor, host or otherwise reserve space for a third party in exchange for funds, other remuneration or gratis (See Applications for Use. 4. Subletting.) The organization receiving the primary benefit must apply.
13. Category B, C or D applicants shall not "Blanket Book" or schedule facilities for undetermined events. Reserving a facility to hold space open or block others from using it is prohibited.

Pool Usage

1. All pool usage shall be approved by the Community Aquatics Coordinator.
2. No person shall be permitted in the pool without a life guard present. Instructors or guards shall be the first persons in the pool area and the last person to leave. S/He shall not leave during the assigned time. Lifeguards shall not have any other responsibility while on duty.
3. Bathers must attend to personal needs before entering the pool.
4. No one who has a cold, communicable disease, skin eruption, cuts, freshly vaccinated, or who is bandaged in any way may use the pool.
5. Expectorating, spitting, or blowing the nose in the pool is strictly prohibited.
6. Whistle blowing by an instructor or guard must be heeded immediately.

Time of Use

The time of use and procedure for use shall be as follows:

1. During the school year, District Facilities usage will be limited to times when school is not in session. Exceptions must be specially arranged with the District.
2. Buildings will be opened and closed on an agreed time schedule or one-half hour before the scheduled time of the program and closed one-quarter hour after the scheduled end of the program.

3. Sunday use:

- a. Main Campus buildings (High School, Eagle View, Silver Spring, District Support Facility) are available on Sundays from 8:00 a.m. to 5:00 p.m.
 - b. All other buildings on Sundays -- only the gymnasium is available for athletic activities from 12:00 p.m. to 5:00 p.m.
 - c. All outside areas (i.e., athletic fields, parking lots) are available by the regular application process. Use shall be restricted to daylight hours.
4. The pool will be closed from 10 p.m. - 5 a.m. seven (7) days per week. All other times must be approved by the Community Coordinator for usage.
 5. During the summer breaks, buildings will not be available for use during certain maintenance and custodial functions. Use for non-reoccurring events will be considered by the administration on a case-by-case basis.
 6. In all cases, the District retains the right to deny use of any District Facility, depending upon the availability of staffing and necessary personnel; for failure to pay past-due invoices; for problematic past experiences. In select cases with anticipated high risk, the District reserves the right to charge a security deposit in advance of the rental.

Custodians/District Employees

1. A custodian or other District employee must be on duty at all times when a District Facility is in use, unless waived by the Board. In the event that the District is unable to provide adequate personnel, the District reserves the right to deny use of the facility.
2. District employees, at the expense of the applicant, shall operate all apparatus, equipment, and devices owned by the District.

Use of Equipment

1. Arrangements for the use of the dressing rooms, public address system, A.V. equipment, stage crew, etc., shall be made on the application for use. All arrangements shall be made well in advance of the function. Usage fees shall be charged as outlined on Schedule A.

2. If the District agrees to provide specialty services or equipment, technical/computer equipment or specialty sound/ lighting equipment, the respective Department (Technology, Facilities, Performing Arts, etc.) must be consulted well in advance. Charges for each type and amount of equipment or services will be negotiated based on applicant need plus the cost of a qualified employee to operate it as determined by the District.

Cafeterias

1. Use of kitchen facilities, equipment, and services may be granted upon request, at the option of the administration, under applicable state and federal regulations.
2. Requested kitchen facilities, equipment and utensils will remain under the direction and control of authorized cafeteria personnel.
3. If the District agrees to provide a meal, the price charged for each meal shall be based on the cost to prepare and serve the meal.
4. District cafeteria employee must be on duty at all times when a kitchen is in use.

Care of Facilities

1. Every body, organization, or group which may hold meetings, practices, or events shall be financially responsible and pay for any damage done to the building, contents and/or grounds while the facility is being rented.
2. Use of School District dumpsters is limited to trash from custodial clean-up.
3. Facility usage is restricted to the area approved. Children should not be left unsupervised in any area and not permitted to be in areas not approved for use by the District.

Damage and Theft

The applicant will be responsible for all thefts of school property, damage thereto or destruction thereof, and shall, upon demand, reimburse the District for such thefts, damage or destruction while using the facility. The applicant shall also be responsible for damage to athletic fields and playing fields, which resulted from usage during inclement weather. Reimbursements will be based on actual replacement costs plus labor.

Police Protection

Applicants receiving permission to use District Facilities will be held responsible for the conduct of participants and spectators. Adequate provisions should be made to properly handle anticipated crowds. The applicant shall reimburse the District for securing school police protection for an event.

Proper adult chaperones must be provided at all times where school-age children are concerned.

Parking of Automobiles on School District Property

The applicant will assume responsibility for providing necessary personnel to assure the proper parking of automobiles surrounding the school. An open traffic lane must be maintained around the building at all times to provide adequate police and fire protection. School police will be provided if deemed necessary by the District. Any additional personnel costs will be charged to the applicant. No vehicle or trailer shall be parked on District property for an extended period of time. All parking must be on paved surfaces unless approved in advance by the District.

Auditorium/Stadium/Gymnasium Seating Capacity

1. Ticket sales shall not exceed the capacity of the facility being used.
2. Capacity seating will have been attained when all seats are occupied in the auditorium/stadium/gymnasium of the school involved in accordance with federal, state and local codes. Chairs must never be placed in the aisles. Standing in the aisles is prohibited.

Decorations

1. No equipment is to be brought into the school building without prior approval.
2. There shall be no installations of equipment or alterations to existing facilities or equipment by the applicant without prior approval of the Director of Facilities.

3. All decorations used within the buildings must be fireproof and are subject to the approval of Director of Facilities. No open flame decorations or equipment shall be permitted. No decorations shall be fastened to the walls or ceilings with nails, screws, tape, or other fastener that would damage the finish of the wall. Use of pyrotechnics, flash pots, or similar incendiary devices is prohibited. All usage will comply with IBC Code when applicable.
4. The applicant, under the direction and supervision of the school custodian, shall remove all decorations, furnishings, and equipment provided and installed by the applicant immediately, following the terms of the agreement.

Emergency Closing of Schools

When schools are closed for inclement weather, other acts of God, physical breakdowns in the plant, or other emergencies, scheduled use of District Facilities will automatically be canceled.

Right to Refuse

These regulations do not create any contract rights in the applicant for the use of District Facilities. The Board and/or the administration reserve the right to refuse any individual or organization use of District Facilities at any time.

Review

The Board, in matters relating to use of District Facilities after hours, is empowered to review any action taken there under and its affirmation, modification, or reversal of that action shall be final.

Right to Alter

The Board or its designee reserves the right to alter any of the procedures governing the use of District Facilities.

Coordination of Event

Applicant shall be required to attend a coordination of event meeting if required by the District.

Approvals/Denials/Appeals

Administrative approval of all requests will be approved/denied by the Superintendent’s designee. The **Director of Business Operations** will hear all appeals. Sunday building use requests not conforming to the policy or requests that cannot be administratively approved shall be presented to the Board at the applicant’s request.

Legal Footnotes

[1] 24 P.S. 775
LEGAL REFERENCE

[2] 24 P.S. 510.2
LEGAL REFERENCE

[3] 24 P.S. 511
LEGAL REFERENCE

[8] 35 P.S. 1223.5
LEGAL REFERENCE

[9] 20 U.S.C. 7972
LEGAL REFERENCE

[10] 20 U.S.C. 7973
LEGAL REFERENCE

GUIDELINES FOR THE PROCESSING OF FACILITY USE REQUESTS

In order for District Facilities to be used to their maximum and in an effort to coordinate their use in an organized manner, the following guidelines will be used for all facility usage:

Request for usage will fall into the following categories:

- A. Cumberland Valley School District and Student Athletic Usage
 - 1. All school district athletic uses must originate from the Athletic Director's office. Student athletic facility usage shall be defined as:
 - A. Any District sponsored teams or programs (elementary programs included)-during the regular season.
 - B. Pre-season or post season conditioning supported by the District or being held by any District sponsored team or its coaches. This does not include for profit sports camps or Athletic Booster Camps, including those run by District Coaches.
 - C. All District sponsored teams' sports banquets.
 - 2. In processing all requests and creating all schedules the Athletic Director is to notify, in writing:
 - A. Superintendent's Designee
 - B. Facilities Director
 - C. Building Principal
 - D. Building Head Custodian
 - E. Technical/AV (if necessary)
 - 3. Sports schedules for student athletic usage are to be submitted to the Facilities Director prior to the beginning of the season.
 - 4. If a coach desires a change in the building usage he/she is to make this request through the Athletic Director.
 - 5. Practice schedules are to be communicated with the building principal so that it will occur when there is custodial coverage at the facility. Only under special circumstances will additional custodial coverage be provided for building coverage. This additional coverage must be arranged by the building principal and approved by the Facilities Director.

- B. District supported athletic, humanities and community enrichment group or programs (i.e., Eagle Foundation, PTO's and Booster Groups).
1. All Eagle Foundation, PTO and Booster Groups request for usage of facilities should be submitted to the Superintendent's designee.
 2. Upon receipt of request, the Superintendent's designee will notify, in writing, the following people:
 - A. Building Principal
 - B. Facilities Director
 - C. Athletic Director (if a secondary athletic facility is involved)
 - D. Food Service Manager (if kitchen use is involved)
 - E. Aquatics Department (if the pool is involved)
 - F. Technical Department (if AV is involved)
 3. Usage fees for Eagle Foundation, PTO's and Booster Groups sponsored events shall be charged according to Schedule "A".
 4. At the beginning of each new school year the Eagle Foundation, PTO's and Booster Groups will be required to present an Insurance Binder or Certificate of Liability Insurance in the amount of \$1,000,000 listing Cumberland Valley School District as additional insured.
- C, D Any Other Group, Individual, or Entity

District Policy #707 Use of School Facilities shall govern all other group, individual, or entity use of facilities.

Scheduling:

- A. Upon receipt of the request, the following individuals are responsible for scheduling and maintaining the schedules for the following facilities, regardless of the origin of the request:
1. Athletic Director: All gyms, athletic fields, locker rooms or any other athletic facility located in the secondary educational buildings.
 2. Building Principal: All other facilities (building, grounds, parking lots, etc.).
 3. Aquatic Director: Pool
 4. Food Service Director: All kitchens
- B. Should any approved usage need to be canceled by the District or altered for any reason, the individual responsible for scheduling the facility is responsible for contacting the groups affected.

Turf Field Usage:

Use of the turf fields will be specified as follows:

Spring Season: Priority will be given to varsity level teams for games and practices

Girls' Soccer – Varsity Level, JV Level games and occasional practices
Girls' Lacrosse - Varsity Level, JV Level games and occasional practices
Boys' Lacrosse - Varsity Level, JV Level games and occasional practices

When games are double booked, varsity teams will be scheduled for turf while JV teams will be scheduled on grass field adjacent to the turf field.

Fall Season: Priority will be given to varsity level teams and marching band for games and practices.

Girls' Field Hockey - Varsity Level, JV Level games and occasional practices
Boys' Soccer - Varsity Level, JV Level games and occasional practices
Marching Band – Practices two times per week. If a varsity game is rescheduled on a date on band practice, the band will have top priority for the parking lot area.

9th Grade football – During periods of wet weather, 9th grade games may be played on the turf field rather than Chapman Field.

Saturday contests may be scheduled for the turf field over Chapman Field. Two games of different sports may occur on the same day.

Other: Prioritization of usage is to be in the following order:

CATEGORY A –

- A.1 School district-sponsored programs. (e.g. curriculum, educational events)
- A.2 School district-sponsored clubs and activities (e.g. SADD, athletics, school plays, dances, etc.).

CATEGORY B –

- B.1 School support organizations and employee support organizations (e.g. school PTO's, high school athletic and band booster clubs, CVEA, etc.).
- B.2 Nonprofit (501 C-3) youth recreation organizations located in the Cumberland Valley School District.

CATEGORY C –

- C.1 Activities sponsored by a municipal recreation board of a municipality within the geographic confines of the Cumberland Valley School District.
- C.2 Other nonprofit (501 C-3) organizations with a physical address within the boundaries of the Cumberland Valley School District.
- C.3 Nonprofit (501 C-3) youth recreation organizations from outside the Cumberland Valley School District that are serving at least sixty percent

(60%) Cumberland Valley School District resident participants.

CATEGORY D -

D.1 Other nonprofit organizations.

D.2 Other organizations. (e.g. for-profit enterprises, government, etc.)

- A. Usage of any facilities should not be finally approved unless there is certainty of the availability of the facilities.
- B. All facility use requests must be submitted through the District's scheduling system to the Superintendent's designee. To assure timely processing, all applications should be submitted sixty (60) days in advance of requested usage date.

Updated: February 3, 2020

Cumberland Valley School District Facility Fees Effective July 1, 2026 Includes: *District- required support staff i.e. custodial, security, lifeguard, etc. *house lights *microphone upon request -	Category A. <u>Hourly Rate</u>	Category B. <u>Hourly Rate</u> No Daily Charge Mon – Fri	Category C. <u>Hourly Rate</u>	Category D. <u>Hourly Rate</u>
<u>Elementary:</u>				
Classroom	No Charge	\$30	\$45	\$85
Library	No Charge	\$30	\$55	\$110
Gymnasium	No Charge	\$30	\$70	\$135
Multi-Purpose Room	No Charge	\$30	\$55	\$110
Outdoor Spaces (i.e May Fairs, fundraisers)	No Charge	See Specialty Service Chart	See Specialty Service Chart	See Specialty Service Chart
<u>High School/Middle School:</u>				
Classroom/Large Group Room	No Charge	\$30	~~\$55~~	\$110
Library / IMC	No Charge	\$30	\$70	\$135
Specialty Room (i.e. shop, art, etc.)	No Charge	\$30	\$70	\$135
Computer Room	No Charge	\$30	\$70	\$135
<u>CV High School</u>				
Dome Gym / Locker Rooms	No Charge	\$55	\$135	\$266
Auxiliary Gym	No Charge	\$30	\$105	\$160
Spectator Gym	No Charge	\$30	\$105	\$210
Pool / Natatorium	No Charge	\$110	\$270	\$535
Cafeteria	No Charge	\$30	\$70	\$135
Auditorium (PAC) / Stage	No Charge	\$30	\$270	\$535
<u>Eagle View Middle School</u>				
Main Gymnasium	No Charge	\$30	\$110	\$220
Auxiliary Gym	No Charge	\$30	\$55	\$110
Cafeteria	No Charge	\$30	\$70	\$135
Auditorium (PAC)/ Stage	No Charge	\$30	\$200	\$400
<u>Mountain View Middle School</u>				
Main Gym (East or West ea.)	No Charge	\$30	\$65	\$125
Cafeteria	No Charge	\$30	\$70	\$135
Auditorium (PAC)/ Stage	No Charge	\$30	\$215	\$425
<u>CV-9</u>				
Main Gymnasium	No Charge	\$30	\$80	\$160
Auxiliary Gym	No Charge	\$30	\$55	\$110
Cafeteria	No Charge	\$30	\$55	\$110
Auditorium (PAC)/ Stage	No Charge	\$30	\$135	\$270
<u>Athletic Fields:</u>				
Chapman Field / Track / Concessions	No Charge	\$85	\$655	\$1,310
All Other Athletic Fields / XC Course	No Charge	\$30	\$70	\$135
Tennis Courts	No Charge	\$30	\$70	\$135
EV, MV Turf Field / Concessions	No Charge	\$55	\$200	\$280
<u>Other:</u>				
PAC performance lights / sound	No Charge	\$30	\$70	\$135
Colorado timing system/ scoreboard	No Charge	\$395 / day	\$395 / day	\$790 / Day
Specialty equipment and/or services	No Charge	Determined by District	Determined by District	Determined by District

Usage fees and associated costs may be adjusted annually at the discretion of the School Board.

Updated: January 20, 2026

Policy 707: The total amount of the associated costs will be determined by the district, in its sole discretion, based upon the personnel costs incurred, the amount of consumable supplies used, overhead necessary and related items.

The District reserves the right, in its sole discretion, to determine final invoice based upon:

1. Daily rate:
- Use of **specialty equipment**, i.e. but not limited to:

Category B,C / D

a. Wrestling/Cheer mats

\$265 / \$535 day

b. Tarps- gym floors

\$265 / \$535 day

c. Track and field equipment

\$265 / \$535 day

d. Piano

\$135 / \$265 day

e. Scoreboards – gyms / fields

\$135 / \$265 day

f. Scoreboard – Chapman

\$265 / \$535 day

g. Other requested items.

As determined by District
2. Use of **specialty services**, i.e. but not limited to:
- a. Truck Transport

\$50 / \$200 hour

b. Technology

\$70 / \$135 hour

c. Security

\$35 / \$65 hour

d. Custodial

\$35 / \$65 hour

e. Game/event /pool manager*

\$45 / \$85 hour*

f. Maintenance

\$45 / \$85 hour

g. Contracted services

As determined by District

h. Television/ Media rights

As determined by District

3. **For Category C, D applicants**, a District event manager* must be on-site for the duration of event while using the following facilities:

a. HS, EV, MV Performing Arts Centers

b. HS Pool

c. HS Dome Gym

d. Chapman Stadium

e. EV, MV Turf Stadium

f. MV gyms

*These rates are effective beginning July 1, 2026 and are subject to annual review by the School Board.



BOARD POLICY

249 Bullying/Cyberbullying

POLICY NUMBER	ADOPTED	REVISED	VERSION
249	10/19/2020	11/6/2023	V1
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Purpose

The Board is committed to providing a safe, positive learning environment for District students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by District students.

Definitions

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:[\[1\]](#)

1. Substantially interfering with a student's education.
2. Creating a threatening environment.
3. Substantially disrupting the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[\[1\]](#)

Authority

The Board prohibits all forms of bullying by District students.^[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the District's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, District staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.^[2]^[3]

Title IX Sexual Harassment and Other Discrimination

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Title IX Coordinator/Compliance Officer. If, in the course of a bullying investigation, potential issues of discrimination are identified, the Title IX Coordinator/Compliance Officer shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.^[4]^[5]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the District's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.

Delegation of Responsibility

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[\[1\]](#)

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[\[1\]](#)

District administration shall annually provide the following information with the Safe School Report:[\[1\]](#)

1. Board's Bullying Policy.
2. Report of bullying incidents.
3. Information on the development and implementation of any bullying prevention, intervention or education programs.

Guidelines

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.^[1] ^[6] ^[7]

This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the District website.^[1]

Education

The District shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide District staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.^[1]^[8]^[9] ^[10]

Consequences for Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:^[1] ^[6] ^[11]

1. Counseling within the school.
2. Parental conference.
3. Loss of school privileges.
4. Transfer to another school building, classroom or school bus.
5. Exclusion from school-sponsored activities.
6. Detention.
7. Suspension.
8. Expulsion.
9. Counseling/Therapy outside of school.
10. Referral to law enforcement officials.

Legal Footnotes

[1] 24 P.S. 1303.1-A LEGAL REFERENCE	[2] 24 P.S. 1302-E LEGAL REFERENCE
[3] Pol. 236.1 — Threat Assessment POLICY REFERENCE	[4] Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students POLICY REFERENCE
[5] Pol. 103.1 — Nondiscrimination — Qualified Students with Disabilities POLICY REFERENCE	[6] Pol. 218 — Student Discipline POLICY REFERENCE
[7] 22 PA Code 12.3 LEGAL REFERENCE	[8] 20 U.S.C. 7118 LEGAL REFERENCE
[9] 24 P.S. 1302-A LEGAL REFERENCE	[10] Pol. 236 — Student Assistance Program POLICY REFERENCE
[11] Pol. 233 — Suspension and Expulsion POLICY REFERENCE	