

Joint Operating Committee Meeting

Thursday, September 10, 2026 7:00 PM

Jerry Felver Conference Room, 5335 Kesslersville Road, Easton, PA 18040

1. Pledge of Allegiance

2. Roll Call

3. Approve the minutes of the August 13, 2026 Joint Operating Committee Meeting. Review and Action.

4. Correspondence

5. Public Comments

6. Financial Reports

6.A. Approve to receive and file the attached financial reports, A. Production Control Fund Report, B. Cafeteria Statement of Profit and Loss. C. Treasurer's Report; D. Capital Reserve Fund Report; E. Student Activities Fund Report. Review and Action.

7. Accounts Payable

7.A. Approve Accounts Payable.

8. Administrative Committee Report - Dr. Braden Hendershot

9. Executive Directors Report - Mrs. Adrianne Jones

10. Solicitors Report - Ms. Elizabeth Kelly

11. Personnel

11.A. Approve the appointment of Shaina Velasquez to First Aid/Safety and Attendance Officer effective August 25, 2026, at an hourly salary of \$37.44 (PSERS \$12.73) and benefits according to the Educational Support Personnel Collective Bargaining Agreement, contingent upon receiving acceptable final clearances and all initial paperwork. Review and Action.

11.B. Approve Robyn Raub as an additional general substitute for the 2026/2027 school year. Review and Action.

12. Business/Administrative

12.A. Approve Affiliation Agreement with Memory Care Village at Abington Manor for clinical experience for the Health Related Technology Program, effective September 17, 2026 to June 3, 2027 as per the attached. Review and Action.

13. Program/Curriculum - No Items to Report or Approve.

14. **Policies/Procedures - No Items to Report or Approve.**

15. **Conference/Travel Request**

15.A. Approve TACT2 Recertification Training, Brent Herzog, Behavioral Intervention Specialist, October 16, 2026, Colonial IU20, Easton PA. Total Cost: \$275.00. Review and Action.

16. **Other Business**

17. **Next Meeting - October 8, 2026**

18. **Adjournment**

July 31, 2026

	Revenues	Budget	Collected	Remaining
6000	Local Revenue	8,501,764.00	1,640,343.05	6,861,420.95
7000	State Revenue	1,855,000.00	-	1,855,000.00
8000	Federal Revenue	340,000.00	-	340,000.00
9000	Other Revenue	1,000.00	-	1,000.00
Totals		10,697,764.00	1,640,343.05	9,057,420.95

	Expenditures	Budget	Expense	Remaining
1100	Regular Programs	363,016.00	3,315.30	359,700.70
1200	Special Programs	128,269.00	2,408.98	125,860.02
1300	Vocational Education	4,161,000.00	144,136.70	4,016,863.30
1700	Higher Education			-
2100	Support Services - Students	603,747.00	16,968.93	586,778.07
2200	Support Services - Instructional Staff	272,962.00	7,056.29	265,905.71
2300	Support Services - Administration	961,661.00	88,737.17	872,923.83
2400	Support Services - Pupil Health	137,877.00	2,440.42	135,436.58
2500	Support Services - Business	622,148.00	61,207.81	560,940.19
2600	Operation & Maintenance of Plant Services	1,810,478.00	839,770.90	970,707.10
2700	Student Transportation Services	29,248.00	-	29,248.00
2800	Support Services - Central	495,713.00	69,397.71	426,315.29
2900	Other Support Services	15,750.00	494.67	15,255.33
3200	Student Activities	66,237.00	-	66,237.00
3300	Community Services			-
4600	Existing Building Improvement Services			-
5100	Debt Service	1,029,658.00	-	1,029,658.00
5200	Interfund Transfers			-
Totals		10,697,764.00	1,235,934.88	9,461,829.12

Net Revenue/Expense			404,408.17
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August 31, 2026

	Revenues	Budget	Collected	Remaining
6000	Local Revenue	8,501,764.00	2,249,601.88	6,252,162.12
7000	State Revenue	1,855,000.00	-	1,855,000.00
8000	Federal Revenue	340,000.00	-	340,000.00
9000	Other Revenue	1,000.00	-	1,000.00
Totals		10,697,764.00	2,249,601.88	8,448,162.12

	Expenditures	Budget	Expense	Remaining
1100	Regular Programs	363,016.00	14,907.40	348,108.60
1200	Special Programs	128,269.00	6,095.09	122,173.91
1300	Vocational Education	4,161,000.00	289,462.75	3,871,537.25
1700	Higher Education			-
2100	Support Services - Students	603,747.00	39,311.61	564,435.39
2200	Support Services - Instructional Staff	272,962.00	13,729.32	259,232.68
2300	Support Services - Administration	961,661.00	143,422.22	818,238.78
2400	Support Services - Pupil Health	137,877.00	6,206.37	131,670.63
2500	Support Services - Business	622,148.00	77,392.66	544,755.34
2600	Operation & Maintenance of Plant Services	1,810,478.00	1,058,671.75	751,806.25
2700	Student Transportation Services	29,248.00	12,412.81	16,835.19
2800	Support Services - Central	495,713.00	100,792.62	394,920.38
2900	Other Support Services	15,750.00	494.67	15,255.33
3200	Student Activities	66,237.00	-	66,237.00
3300	Community Services			-
4600	Existing Building Improvement Services		2,500.00	(2,500.00)
5100	Debt Service	1,029,658.00	-	1,029,658.00
5200	Interfund Transfers			-
Totals		10,697,764.00	1,765,399.27	8,932,364.73

Net Revenue/Expense			484,202.61
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CAREER INSTITUTE OF TECHNOLOGY STUDENT ACTIVITY ACCOUNTS
CAFETERIA REPORT
8/31/2026

Net Balance Forwarded - Merchants	\$	78,315.87	
Cash Receipts	\$	100.00	
Online Payments			
Collections from Credit Tech Prior Yrs Debt			
Transfers from General Fund-Subsidy			
Transfers from General Fund-Subsidy			
Transfers from General Fund-Easton Lunches			
Transfers from General Fund-Easton Lunches			
Transfers from General Fund-Easton Lunches			
Interest	\$	66.53	
Total Cash Available			\$ 78,482.40
Expenditures			
Consulting-Nazareth Area S.D.			
Transfer To PSDLAF			
Transfer To General Fund			
manual checks-refunds			
Bank fee-checks/deposit slips			\$ (30.00)
Total Ending Balance \$ 78,315.87			\$ 78,452.40

Due To General Fund
Due From General Fund-Federal Reimbursement
Due From General Fund-Easton S.D. Lunches

Net Balance		\$ 78,452.40
A.P.Y. %	1.00%	
Statement Ending Balance		\$ 78,452.40

CAREER INSTITUTE OF TECHNOLOGY STUDENT ACTIVITY ACCOUNTS

PRODUCTION CONTROL ACCOUNTS

8/31/2026

PROGRAM	BEGINNING BALANCE	RECEIPTS	EXPENSES	ENDING BALANCE
AUTO BODY	3,922.61			3,922.61
AUTO MECHANICS	5,715.33			5,715.33
BANGOR CAR SHOW	165.00			165.00
BUILDING CONSTRUCTION TECHNOLOGY	4,341.02			4,341.02
BUILDING PROPERTY MAINTENANCE				-
COMPUTER AIDED DRAFTING	216.54			216.54
COSMETOLOGY / CLINIC	25,322.29			25,322.29
COSMETOLOGY / KITS				-
ELECTRICAL OCCUPATIONS	3,188.63			3,188.63
ELECTRONICS	1,149.04			1,149.04
GENERAL MISCELLANEOUS	2,992.30			2,992.30
HEALTH OCCUPATIONS TECHNOLOGY	(443.65)			(443.65)
HEATING & VENTILATING	5,539.42			5,539.42
INFORMATION SYSTEMS TECH	68.22			68.22
INTEREST	4,318.86			4,318.86
MANUFACTURING TECHNOLOGY	6,231.63			6,231.63
MARKETING TECHNOLOGY	187.03			187.03
MASONRY				-
MEMORIAL FUND	3,229.46			3,229.46
OCC CHILD CARE	21.00			21.00
PA SALES TAX	99.04			99.04
REIMBURSEMENT TO GENERAL FUND				-
RESTAURANT PRACTICE	10,794.99			10,794.99
SCHOOL STORE	32,193.60			32,193.60
SMALL ENGINE & OUTDOOR EQUIPMENT TECH	305.00			305.00
STUDENT ASSISTANCE (PARKING PERMITS)	11,172.51			11,172.51
VET TECH	70.00			70.00
VOCATIONAL SKILLS	251.93			251.93
WELDING	8,126.35			8,126.35
TOTAL	129,178.15	-	-	129,178.15

CAREER INSTITUTE OF TECHNOLOGY STUDENT ACTIVITY ACCOUNTS
8/31/2026

ACCOUNT	BEGINNING BALANCE	RECEIPTS	EXPENSES	ENDING BALANCE
RESTAURANT TIPS	786.32			786.32
H.O.S.A.	4,156.23			4,156.23
SKILLS USA	3,093.07		2,044.00	1,049.07
D.E.C.A.	7,336.80			7,336.80
PA SALES TAX				-
HONOR SOCIETY	4,451.20			4,451.20
INTEREST	1,392.46			1,392.46
A.W.S.-STUDENT CHAPTER	242.44			242.44
PERINI SCHOLARSHIP	1,260.00			1,260.00
J. LOANE SCHOLARSHIP				-
BATTLE OF THE BEST	3,549.72			3,549.72
CIT STUDENT SALES (SIGNS)	10.00			10.00
CIT STUDENT INFLUENCER CLUB	4,496.82			4,496.82
GENERAL MISCELLANEOUS	(1,163.60)			(1,163.60)
TOTAL	29,611.46	-	2,044.00	27,567.46

CAREER INSTITUTE OF TECHNOLOGY STUDENT ACTIVITY ACCOUNTS

HOUSE PROJECT #21 EXPENDITURES

8/31/2026

2020 - 2021 Expenses	3,750.00
2021 - 2022 Expenses	14,550.00
2022 - 2023 Expenses	33,722.67
2023 - 2024 Expenses	194,053.45
July 2024 Expenses	50.93
August 2024 Expenses	1,824.95
September 2024 Expenses	207.78
October 2024 Expenses	3,707.74
November 2024 Expenses	1,000.00
December 2024 Expenses	20,006.23
January 2025 Expenses	18,597.68
February 2025 Expenses	12,644.68
March 2025 Expenses	12,071.75
April 2025 Expenses	11,600.27
May 2025 Expenses	1,092.54
June 2025 Expenses	2,419.37
July 2025 Expenses	5,689.47
August 2025 Expenses	201.67
September 2025 Expenses	3,017.21
October 2025 Expenses	12,938.61
November 2025 Expenses	6,115.16
December 2025 Expenses	4,325.81
January 2026 Expenses	3,043.87
February 2026 Expenses	6,597.82
March 2026 Expenses	982.67
April 2026 Expenses	3,165.90
May 2026 Expenses	4,282.49
June 2026 Expenses	5,699.88
July 2026 Expenses	12,403.10
August 2026 Expenses	1,575.00

TOTAL

401,338.70

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FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000046128	08/26/2026	LE0117100001	2700000146	C. Miller	10-1380-810-000-00-000-000-0000		35.00
49-AVTEC				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	35.00
0000046129	08/26/2026	LE0117100003	2700000145		10-4600-330-000-00-000-000-0000		2,500.00
920-FORKS TOWNSHIP				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	2,500.00
0000046130	08/26/2026	AP0117200006		42726891	10-2120-913-000-00-000-000-0000		172.80
3302-GREATAMERICA FINANCIAL SERVICES CORP				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	172.80
0000046131	08/26/2026	LE0117100009	2700000104	INV00005607	10-1370-650-600-00-000-000-0000		3,750.00
2736-NIDA CORPORATION				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	3,750.00
0000046132	08/26/2026	LE0117100008	2700000137	6375109	10-2840-438-000-00-000-000-0000		262.36
1529-TOSHIBA BUSINESS SOLUTIONS				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	262.36
0000046133	08/26/2026	AP0117200003		6150449518	10-2818-538-000-00-000-000-0000		80.02
59-VERIZON				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	80.02
0000046134	09/11/2026	LE0120900016	2700000172	854003	10-2310-635-000-00-000-000-0000		40.00
535-AHOLD FINANCIAL SERVICES				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	40.00
0000046135	09/11/2026	LE0120900023	2700000178	269009	10-2823-540-000-00-000-000-0000		295.96
0000046135	09/11/2026	LE0120900024	2700000100	268193	10-2823-540-000-00-000-000-0000		388.98
1993-BETHLEHEM BUSINESS FORMS				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	684.94
0000046136	09/11/2026	LE0120900015	2700000016	53560820	10-1330-610-000-00-000-000-0000-0220		409.50
366-CAROLINA BIOLOGICAL SUPPLY CO				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	409.50

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000046137	09/11/2026	LE0120900017	2700000129	AK62G1C	10-2840-438-000-00-000-000-0000		47.62
662-CDW GOVERNMENT INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	47.62
0000046138	09/11/2026	LE0120900034	2700000140	26-134	10-2620-490-000-00-000-000-0000		750.00
DAVIDAB-David A. Brown				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	750.00
0000046139	09/11/2026	LE0120900005	2700000124	P44013280102	10-1320-610-000-00-000-000-0000		69.99
0000046139	09/11/2026	LE0120900037	2700000124	P44013280101	10-1320-610-000-00-000-000-0000		640.77
130-DISCOUNT SCHOOL SUPPLY				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	710.76
0000046140	09/11/2026	AP0121100006		8312026	50-6620-000-000-00-000-000-0000		27.50
MICHELLA-Michelle LaBreche				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	27.50
0000046141	09/11/2026	LE0120900044	2700000144	333586	10-2650-433-000-00-000-000-0000		167.03
1338-NAZARETH FORD INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	167.03
0000046142	09/11/2026	AP0121100008		1211505	50-3100-610-000-00-000-000-0000		65.86
0000046142	09/11/2026	AP0121100009		1212450	50-3100-631-000-00-000-000-0000		156.76
149-POCONO MOUNTAIN DAIRIES				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	222.62
0000046143	09/11/2026	LE0120900055	2700000036	56378	10-2620-610-000-00-000-000-0000		21.57
3365-SUPERIOR HARDWARE LLC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	21.57
0000046144	09/11/2026	LE0120900049	2700000162	37248	10-2620-610-000-00-000-000-0000		108.00
1038-TOLINO'S FUEL SERVICE				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	108.00
* 00P8242026	08/24/2026	OD0120000004			10-2620-424-000-00-000-000-0000		440.68

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
104-EASTON WATER AUTHORITY				Remit ID R-1	Payment Date: 08/24/2026	Payment Amt:	440.68
* 00P8262026	08/26/2026	OD0120000001			10-2800-538-000-00-000-000-0000		451.27
96-SERVICE ELECTRIC CABLE TV				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	451.27
D000000491	08/18/2026	AP0116500001		38135	10-2620-523-000-00-000-000-0000		1,404.00 ^D
D000000491	08/18/2026	AP0116500002		38134	10-2720-522-000-00-000-000-0000		12,376.00 ^D
D000000491	08/18/2026	AP0116500003		38134	10-2620-521-000-00-000-000-0000		124,770.00 ^D
ENGLEHDA-Engle-Hambright & Davies, Inc				Remit ID R-1	Payment Date: 08/18/2026	Payment Amt:	138,550.00
D000000492	08/24/2026	LE0116900001	2700000120	5CD7C333-0003	10-2120-650-000-00-000-000-0000		1,728.00 ^D
2606-ENHANCESOFT LLC				Remit ID R-1	Payment Date: 08/24/2026	Payment Amt:	1,728.00
D000000493	08/26/2026	AP0117200002		PO# 2600000821	10-2271-240-000-00-000-000-0000		2,950.00 ^{#D}
3337-BLAZURE TANA				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	2,950.00
D000000494	08/26/2026	LE0117100002	2700000138		10-2271-240-000-00-000-000-0000		5,800.00 ^D
3339-BROWN AMANDA				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	5,800.00
D000000495	08/26/2026	AP0117200001		43721004	10-2540-913-000-00-000-000-0000		778.00 ^D
2699-CANON FINANCIAL SERVICES INC				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	778.00
D000000496	08/26/2026	LE0117100004	2700000113	CS-851725	10-1330-650-600-00-000-000-0000		875.00 ^D
D000000496	08/26/2026	LE0117100005	2700000111	CS-851724	10-1380-650-000-00-000-000-0000		349.00 ^D
D000000496	08/26/2026	LE0117100006	2700000110	CS-851726	10-1380-650-600-00-000-000-0000		1,782.00 ^D
D000000496	08/26/2026	LE0117100007	2700000114	CS-851728	10-1370-650-600-00-000-000-0000		875.00 ^D

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
1090-CAREER SAFE ONLINE				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	3,881.00
D000000497	08/26/2026	LE0117100011	2700000118	INV-21503	10-1380-650-600-00-000-000-0000		14,855.00 ^D
D000000497	08/26/2026	LE0117100012	2700000118	INV-21503	10-1380-650-000-00-000-000-0000		17,965.00 ^D
3310-CEV MULTIMEDIA LLC				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	32,820.00
D000000498	08/26/2026	LE0117100010	2700000119	6316.80	10-2840-650-000-00-000-000-0000		6,316.80 ^D
3279-JOTFORM INCORPORATED				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	6,316.80
D000000499	08/26/2026	AP0117200005		3323025908	10-2540-913-000-00-000-000-0000		516.96 ^D
3264-PITNEY BOWES GLOBAL FINANCIAL SERVICES				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	516.96
D000000500	08/26/2026	LE0117100013	2700000102	22786	10-1380-610-000-00-000-000-0000-0210		350.00 ^D
3343-RP MACHINE LLC				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	350.00
D000000501	08/26/2026	LE0117100014	2700000044	304822	10-1370-650-000-00-000-000-0000		5,250.00 ^D
3364-TESTFORCE USA INC				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	5,250.00
D000000502	08/26/2026	AP0117200004		137973	10-2510-330-000-00-000-000-0000		14.00 ^D
3256-US OMNI & TSACG COMPLIANCE SERVICE INC				Remit ID R-1	Payment Date: 08/26/2026	Payment Amt:	14.00
D000000503	09/11/2026	LE0120900018	2700000105	94580	10-1342-610-000-00-000-000-0000-0201		295.00 ^D
1429-ALLSTATE SEPTIC SYSTEMS				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	295.00
D000000504	09/11/2026	LE0120900001	2700000117	1MWW-YT69-YDM4	10-2620-490-000-00-000-000-0000		(135.27) ^D
D000000504	09/11/2026	LE0120900002	2700000117	1T1G-FTLX-WFQR	10-2620-490-000-00-000-000-0000		142.39 ^D

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
D000000504	09/11/2026	LE0120900003	2700000117	1RPP-C7QD-FXPV	10-2620-490-000-00-000-000-0000		135.27 <i>D</i>
D000000504	09/11/2026	LE0120900026	2600000784	1MQX-RRCH-TXTP	10-1380-610-000-00-000-000-00213		885.48 <i>#D</i>
D000000504	09/11/2026	LE0120900027	2700000125	1G6Y-FQNG-9D3M	10-1320-610-000-00-000-000-0000		91.59 <i>D</i>
D000000504	09/11/2026	LE0120900028	2700000152	1FXN-KWPY-PKDJ	10-2400-610-000-00-000-000-0000		173.55 <i>D</i>
D000000504	09/11/2026	LE0120900029	2700000117	1MWW-YT69-YDM4	10-2620-490-000-00-000-000-0000		135.27 <i>D</i>
D000000504	09/11/2026	LE0120900030	2700000117	1MWW-YT69-YDM4	10-2620-490-000-00-000-000-0000		125.99 <i>D</i>
D000000504	09/11/2026	LE0120900031	2700000117	1MWW-YT69-YDM4	10-2620-610-000-00-000-000-0000		93.14 <i>D</i>
AMAZ-AMAZON CAPITAL SERVICES INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	1,647.41
D000000505	09/11/2026	LE0120900025	2700000054	735241	10-2620-490-000-00-000-000-0000		2,080.00 <i>D</i>
3139-BUILDERS DOOR & HARDWARE INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	2,080.00
D000000506	09/11/2026	LE0120900020	2700000107	999103003585	10-1380-650-600-00-000-000-0000		8,163.96 <i>D</i>
D000000506	09/11/2026	LE0120900021	2700000108	999103035245	10-1370-650-600-00-000-000-0000		825.00 <i>D</i>
D000000506	09/11/2026	LE0120900022	2700000109	999103035244	10-1370-650-600-00-000-000-0000		2,099.20 <i>D</i>
1801-CENGAGE LEARNING CENTER				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	11,088.16
D000000507	09/11/2026	LE0120900014	2700000141	260824-0084423	10-2840-810-000-00-000-000-0000		1,495.00 <i>D</i>
CENTERINS-Center for Internet Security, Inc.				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	1,495.00
D000000508	09/11/2026	AP0121100004		27-C7-0057	10-2125-650-000-00-000-000-0000		15,625.92 <i>D</i>
D000000508	09/11/2026	AP0121100005		27-C7-0057	10-2510-650-000-00-000-000-0000		14,378.84 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
3174-CENTRAL SUSQUEHANNA INTERMEDIATE UNIT				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	30,004.76
D000000509	09/11/2026	AP0121100001		135702	10-1380-411-000-00-000-000-0000		360.00 <i>D</i>
D000000509	09/11/2026	AP0121100002		134689	10-1380-411-000-00-000-000-0000		360.00 <i>D</i>
D000000509	09/11/2026	AP0121100003		144216	10-1380-411-000-00-000-000-0000		1,606.81 <i>D</i>
2128-CHRIN HAULING INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	2,326.81
D000000510	09/11/2026	LE0120900019	2700000116	12492444	10-1380-610-000-00-000-000-0000-0200		64.77 <i>D</i>
1765-CM3 BUILDING SOLUTIONS				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	64.77
D000000511	09/11/2026	LE0120900038	2700000182	129946	10-2840-650-000-00-000-000-0000		6,791.25 <i>D</i>
D000000511	09/11/2026	LE0120900039	2700000182	129946	10-2380-650-000-00-000-000-0000		658.00 <i>D</i>
131-COLONIAL NORTHAMPTON IU20				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	7,449.25
D000000512	09/11/2026	LE0120900047	2600000797	653599A	10-2620-490-000-00-000-000-0000		8,508.20 <i># D</i>
3345-DECKER INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	8,508.20
D000000513	09/11/2026	LE0120900035	2700000090	S2612690.001	10-2620-610-000-00-000-000-0000		421.38 <i>D</i>
D000000513	09/11/2026	LE0120900036	2700000093	S2612730.001	10-2620-610-000-00-000-000-0000		3,294.00 <i>D</i>
Eastlawn-EAST LAWN SUPPLY CO INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	3,715.38
D000000514	09/11/2026	LE0120900048	2600000783	91907525	10-1380-432-000-00-000-000-0000		3,508.00 <i># D</i>
3353-FARO TECHNOLOGIES INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	3,508.00
D000000515	09/11/2026	AP0121100010		5039979515	10-2540-913-000-00-000-000-0000		75.00 <i>D</i>
741-FRASER				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	75.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
D000000516	09/11/2026	LE0120900041	2700000073	9042694357	10-2620-431-000-00-000-000-0000		795.48 ^D
Grainger-GRAINGER				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	795.48
D000000517	09/11/2026	LE0120900042	2700000136	CW88151	10-2840-438-000-00-000-000-0000		961.89 ^D
Integra-INTEGRA BUSINESS CENTER INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	961.89
D000000518	09/11/2026	AP0121100007		132.41	10-2620-250-000-00-000-000-0000		132.41 ^D
28-INTERSTATE TAX SERVICE INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	132.41
D000000519	09/11/2026	LE0120900043	2600000810	103110095547	10-2660-432-000-00-000-000-0000		1,749.99 ^{#D}
545-JOHNSON CONTROLS FIRE PROTECTION LP				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	1,749.99
D000000520	09/11/2026	LE0120900032	2700000135	8142026	10-1370-329-000-00-000-000-0000		238.75 ^D
JUDITHMI-JUDITH MILOSITZ				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	238.75
D000000521	09/11/2026	LE0120900004	2700000165	232129	10-2310-810-000-00-000-000-0000		740.00 ^D
D000000521	09/11/2026	LE0120900040	2700000165	232363	10-2310-810-000-00-000-000-0000		195.00 ^D
139-KINGSPRYHERMANFREUND				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	935.00
D000000522	09/11/2026	LE0120900012	2700000128	I-268001	10-1110-610-000-00-000-110-000-0000		14.72 ^D
D000000522	09/11/2026	LE0120900013	2700000128	I-264202	10-1110-610-000-00-000-110-000-0000		11.84 ^D
D000000522	09/11/2026	LE0120900045	2700000128	I-263265	10-1110-610-000-00-000-110-000-0000		416.12 ^D
officeb-OFFICE BASICS INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	442.68
D000000523	09/11/2026	LE0120900046	2700000130	AR68244	10-2540-610-000-00-000-000-0000		510.00 ^D
2702-OFFICE TECHNOLOGY LLC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	510.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
D000000524	09/11/2026	AP0121100011		30823395	50-3100-631-000-00-000-000-0000		108.58 <i>D</i>
D000000524	09/11/2026	AP0121100016		30805478	50-3100-610-000-00-000-000-0000		80.34 <i>D</i>
3082-ROCKLAND BAKERY INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	188.92
D000000525	09/11/2026	LE0120900007	2600000448	S8244910.002	10-1380-610-000-00-000-000-0000-0213		269.84 <i>#D</i>
D000000525	09/11/2026	LE0120900008	2600000448	S8244910.001	10-1380-610-000-00-000-000-0000-0213		1,831.83 <i>#D</i>
D000000525	09/11/2026	LE0120900009	2600000448	S8244910.003	10-1380-610-000-00-000-000-0000-0213		100.58 <i>#D</i>
D000000525	09/11/2026	LE0120900052	2700000103	S8486408.001	10-2620-610-000-00-000-000-0000-0000		281.88 <i>D</i>
D000000525	09/11/2026	LE0120900053	2600000448	S8244910.004	10-1380-610-000-00-000-000-0000-0213		11.16 <i>#D</i>
2688-SCHAEDLER YESCO DISTRIBUTION INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	2,495.29
D000000526	09/11/2026	LE0120900010	2700000025	2025-1688	10-2630-414-000-00-000-000-0000-0000		3,600.00 <i>D</i>
D000000526	09/11/2026	LE0120900051	2700000025	2025-1562	10-2630-414-000-00-000-000-0000-0000		3,600.00 <i>D</i>
2574-SEAROCK'S LAWN CARE				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	7,200.00
D000000527	09/11/2026	LE0120900054	2700000139	251894	10-2620-431-000-00-000-000-0000-0000		3,907.50 <i>D</i>
3320-SUMMIT DOOR LLC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	3,907.50
D000000528	09/11/2026	AP0121100015		5847	10-2620-622-000-00-000-000-0000-0000		125.00 <i>D</i>
2401-TANGENT ENERGY SOLUTIONS INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	125.00
D000000529	09/11/2026	AP0121100012		CIT2020	10-5110-832-000-00-000-000-0000-0000		1,006,447.50 <i>D</i>
1499-THE BANK OF NEW YORK MELLON				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	1,006,447.50
D000000530	09/11/2026	AP0121100013		1098019	50-3100-631-000-00-000-000-0000-0000		1,631.49 <i>D</i>
D000000530	09/11/2026	AP0121100014		0829417	50-3100-631-000-00-000-000-0000-0000		2,711.60 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
1604-US FOODS / ALLENTOWN DIVISION				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	4,343.09
D000000531	09/11/2026	AP0121100017		1987233	10-2514-215-000-00-000-000-0000		1.77 <i>D</i>
D000000531	09/11/2026	AP0121100018		1987233	10-1320-215-000-00-000-000-0000		4.92 <i>D</i>
D000000531	09/11/2026	AP0121100019		1987233	10-2500-215-000-00-000-000-0000		4.92 <i>D</i>
D000000531	09/11/2026	AP0121100020		1987233	10-2400-215-000-00-000-000-0000		4.92 <i>D</i>
D000000531	09/11/2026	AP0121100021		1987233	10-1390-215-000-00-000-000-0000		4.92 <i>D</i>
D000000531	09/11/2026	AP0121100022		1987233	10-2360-215-000-00-000-000-0000		9.84 <i>D</i>
D000000531	09/11/2026	AP0121100023		1987233	10-2140-215-000-00-000-000-0000		4.92 <i>D</i>
D000000531	09/11/2026	AP0121100024		1987233	10-2290-215-000-00-000-000-0000		4.92 <i>D</i>
D000000531	09/11/2026	AP0121100025		1987233	10-2120-215-000-00-000-000-0000		14.76 <i>D</i>
D000000531	09/11/2026	AP0121100026		1987233	10-1370-215-000-00-000-000-0000		14.76 <i>D</i>
D000000531	09/11/2026	AP0121100027		1987233	10-1330-215-000-00-000-000-0000		11.61 <i>D</i>
D000000531	09/11/2026	AP0121100028		1987233	10-1240-215-000-00-000-000-0000		4.92 <i>D</i>
D000000531	09/11/2026	AP0121100029		1987233	10-1380-215-000-00-000-000-0000		36.21 <i>D</i>
D000000531	09/11/2026	AP0121100030		1987233	10-1110-215-000-00-000-000-0000		14.76 <i>D</i>
D000000531	09/11/2026	AP0121100031		1987233	10-2620-215-000-00-000-000-0000		26.37 <i>D</i>
D000000531	09/11/2026	AP0121100032		1987233	10-2818-215-000-00-000-000-0000		1.77 <i>D</i>
D000000531	09/11/2026	AP0121100033		1987233	10-2610-215-000-00-000-000-0000		6.69 <i>D</i>
D000000531	09/11/2026	AP0121100034		1987233	10-1342-215-000-00-000-000-0000		1.77 <i>D</i>
D000000531	09/11/2026	AP0121100035		1987233	10-2380-215-000-00-000-000-0000		13.38 <i>D</i>
D000000531	09/11/2026	AP0121100036		1987233	10-2520-215-000-00-000-000-0000		1.77 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: GF - General Fund **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
3095-Vision Benefits Of America				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	189.90
D000000532	09/11/2026	LE0120900006	2700000127	263901665	10-2620-490-000-00-000-000-0000		449.44 ^D
D000000532	09/11/2026	LE0120900050	2700000127	263867939	10-2620-490-000-00-000-000-0000		218.36 ^D
2316-WB MASON CO INC				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	667.80
* P154008182	08/18/2026	OD0118600001		114422931	10-2720-626-000-00-000-000-0000		36.81
3189-WEX BANK				Remit ID R-1	Payment Date: 08/18/2026	Payment Amt:	36.81
10 - GENERAL FUND							1,308,680.05
50 - Cafeteria Fund							4,782.13
Grand Total All Funds							1,313,462.18
Grand Total Credit Cards							0.00
Grand Total Direct Deposits							1,302,543.70
Grand Total Manual Checks							0.00
Grand Total Other Disbursement Non-negotiables							928.76
Grand Total Procurement Card Other Disbursement Non-negotiables							0.00
Grand Total Regular Checks							9,989.72
Grand Total Virtual Payments							0.00
Grand Total All Payments							1,313,462.18

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT REGISTER

Bank Account: HP - House Project **Payment Dates:** 08/17/2026 - 09/11/2026

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Trans Date	Trans #	PO #/Proc Ctrl#	Invoice #	Account Code	ASN	Amount
0000001614	09/11/2026	LE0120900033	27000000028	N/A 8-24-26	11-1380-610-000-00-210-000-000-0205		6,600.00
PATRICBUM-Patrick Burd				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	6,600.00
0000001615	09/11/2026	AP0121100037	27000000026	2025-1562	11-1380-414-000-00-210-000-000-0200		740.00
0000001615	09/11/2026	LE0120900011	27000000026	2025-1688	11-1380-414-000-00-210-000-000-0200		740.00
2574-SEAROCK'S LAWN CARE				Remit ID R-1	Payment Date: 09/11/2026	Payment Amt:	1,480.00
11 - Student Construction Project							8,080.00
Grand Total All Funds							8,080.00
Grand Total Credit Cards							0.00
Grand Total Direct Deposits							0.00
Grand Total Manual Checks							0.00
Grand Total Other Disbursement Non-negotiables							0.00
Grand Total Procurement Card Other Disbursement Non-negotiables							0.00
Grand Total Regular Checks							8,080.00
Grand Total Virtual Payments							0.00
Grand Total All Payments							8,080.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

AGREEMENT OF AFFILIATION

PRINCIPALS

CAREER INSTITUTE OF TECHNOLOGY MEMORY CARE VILLAGE at ABINGTON MANOR

This Agreement made and concluded the 17th day of September 2026 by and between the Operating Committee of the Career Institute of Technology, in Easton, Pennsylvania, hereinafter designated the “School” and Memory Care Village at Abington Manor, a corporation chartered and doing business under the laws of the Commonwealth of Pennsylvania, hereinafter designated as the “Health Agency.” School and Health Agency may hereinafter be collectively referred to as the “Parties”. The Parties are each an equal opportunity employer with a nondiscriminatory policy against race, color, religion, sex, national origin, age, handicap, political affiliation or belief.

WITNESSETH:

WHEREAS, the School has established a health occupations cluster program in Health Assisting (the “Program”) that prepares students enrolled in the Program (the “Students”) to enter the world of work as nursing assistant, medical assistant, or activities assisting in accordance with Chapter 6 regulations of the Pennsylvania Department of Education, Bureau of Vocational and Adult Education; and

WHEREAS, in connection with the Program, the use, assistance and cooperation of the Health Agency is necessary to provide the Students with clinical education and the Health Agency has agreed to act in such capacity.

NOW, THEREFORE, in consideration of the mutual obligations stated herein and the benefits accruing to each of the Parties hereto, and intending to be legally bound hereby, the Parties do hereby enter into this Agreement upon the following terms, covenants, and conditions:

1. The term of the Agreement shall be from September 17, 2026 to June 3, 2027 (the “Term”) and will be reviewed annually.
2. Students shall be assigned to the Health Agency for clinical experience in accordance with the planned courses of the Program (the “Experience”). The total number of Students to be assigned to the Experience for the year shall be agreed upon between the Parties by their duly authorized representatives.
3. The Students shall abide by policies of the Health Agency at all times during participation in the Experience.
4. The Health Agency reserves the privilege of referring to the School any Student or School faculty found to be lacking in ability or failing to develop qualities essential for the special instruction offered, for ill health, or for the failure or unwillingness to conform to the regulations and routine of the Health Agency.
5. While participating in the Experience, Students shall wear the uniform of the School without any variations, and shall be identified by a name pin having the School name and title on the uniform.
6. School shall obtain parent/guardian written consent prior to any Student participating in the Program.

7. The Health Agency is entirely responsible for the direct patient care and has sole authority and control over all aspects of patient care. The Health Agency shall maintain a sufficient number of staff to carry out normal service functions, so that Students shall not be performing in lieu of staff.
8. The School shall appoint a faculty member (the "Clinical Instructor") to oversee the Students participating in the Experience. The Students will be under supervision of the Clinical Instructor and will have received classroom instruction before they perform patient care. However, the Health Agency shall ensure that Students will be assigned qualified mentors (employees of Health Agency) to mentor Students during participation in the Experience.
9. The Clinical Instructor, in cooperation with the Health Agency's designee, shall be responsible for orienting the Students to the Health Agency. Health Agency shall be responsible to provide orientation to Students regarding patient and personnel safety measures, unit organization, equipment, and relevant Health Agency policies.
10. In the event a Student needs emergency health care, the Health Agency agrees to provide emergency care with the Student bearing the cost of same.
11. The Clinical Instructor, in cooperation with the Health Agency staff, will make the assignments.
12. The Clinical Instructor, with the help of the Health Agency staff, will evaluate the Students.
13. The School assures the Health Agency that Students have been appraised of the Patient's Bill of Rights and the importance of confidentiality of all patient and medical record information and shall comply at all times with the Health Agency's policies and procedures and state regulations regarding confidentiality of such information.
14. Health Agency, by executing this Agreement, verifies that it has read, understands and agrees to comply with the laws and regulations relevant to School's responsibility to protect the privacy and confidentiality of School's students, employees and other information and data. In all ways possible, the privacy, confidentiality and security of all such information and data shall be strictly maintained. Health Agency agrees to abide by all applicable laws, regulations, policies, standards and the like, of any governmental or quasi-governmental entity having jurisdiction, including but not limited to, all requirements of the Family Educational Rights and Privacy Act. Except as required to perform hereunder, Health Agency may not use the names of any Students and/or any private, confidential, and/or personally identifiable information pertaining to any of School's students or employees, and/or any of School's confidential information and/or data, and Health Agency may not redisclose any such information to any other person or source.
15. This Agreement may be terminated upon the first to occur of the following:
 - (a) Either party materially breaching this Agreement, provided, however, that the breaching party shall receive ten (10) days from the receipt of notice of breach from the nonbreaching party to cure.
 - (b) In the event and upon ninety (90) days written notice by either party for any or no reason whatsoever.

Termination shall not affect any of the rights and/or obligations accruing hereunder prior to the effective date of termination.

In the event the Agreement is terminated for any reason other than the material breach of School, all Students participating under this Agreement as of the time of termination shall be allowed to complete the Experience in accordance with this Agreement, except as otherwise set forth herein.

16. The Parties acknowledge and agree that the School Director will directly supervise all direct contact between any Health Agency independent contractors and/or employees during the Experience. Provided, however, that in the event that any Health Agency independent contractor and/or employee shall have unsupervised, direct contact with a Student during the Experience, then, prior to such contact, Health Agency shall provide School with copies of criminal history record information and child abuse clearances, pursuant to Act 34 and Act 151/33, as amended, said record to be no more than one (1) year old, for each of Health Agency's then-current employees and 1099 independent contractors who may have direct, unsupervised contact with Students hereunder. School retains the right to reasonably request updated criminal history record information and/or child abuse clearances for Health Agency's employees and 1099 independent contractors (for whom such documentation was previously provided) at any time during the term of this Agreement. For purposes of this paragraph, "recent criminal history record information and/or child abuse clearances" or "updated criminal history record information and/or child abuse clearances" shall mean a criminal history record information and/or child abuse clearance that has been performed within two (2) weeks of Health Agency's submission of the criminal history record information and/or child abuse clearance to School. Health Agency further agrees that it shall notify School immediately upon becoming aware that any of its employees or contractor's employees, for whom Health Agency previously provided recent criminal history record information and/or child abuse clearances, are subsequently arrested or convicted of any crime under state or federal law and/or named as a perpetrator in a founded or indicated child abuse report.

17. It is understood and agreed by the Parties hereto that the Students and School staff, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, are independent contractors and are not officers, agents, or employees of Health Agency. Additionally, Health Agency staff, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, are independent contractors and are not officers, agents, or employees of School. As such neither party's staff (or students, in the case of School) are entitled to the benefits provided by the other party to its employees, including, but not limited to, group insurance, pension plan enrollment, vacation, leaves of absence, workers' compensation insurance or unemployment compensation insurance.

18. Health Agency shall indemnify, defend and hold harmless School and its officers, directors, agents and employees from and against third party claims, damages and expenses, including, but not limited, to reasonable attorneys' fees and defense costs ("Losses"), solely to the extent arising out of the gross negligence or willful misconduct of Health Agency, including its officers, directors, employees, representatives, assigns and agents. School shall indemnify, defend and hold harmless Health Agency and its officers, directors, agents and employees from and against Losses, solely to the extent arising out of the gross negligence or willful misconduct of School, including its officers, directors, employees, representatives, assigns and agents. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity which would otherwise exist. In no event will either party be required to indemnify or hold harmless the other for the other's negligence, gross negligence or willful misconduct. Notwithstanding the foregoing, (a) each party shall advise the other party in writing of any claims, notices or other information received by it or of which it becomes aware for which such party will seek indemnification hereunder, in such time and manner as not to impair or prejudice the ability of the indemnifying party to defend such claims or investigate such notice, (b) each party shall provide the indemnifying party with the cooperation and assistance necessary to defend such claim requested by the indemnifying party, and (c) neither party shall settle or compromise any claim admitting the fault, liability or negligence of the other party without the other party's prior written consent, which shall not be unreasonably withheld or delayed. However, in no event shall School's liability either directly or for indemnity be greater than it could be liable under the Pennsylvania Political Subdivision Tort Act. The protections and immunities of the Political Subdivision Tort Act

are expressly not waived by School. The obligations set forth in this paragraph shall survive the termination of this Agreement.

19. During the Term of this Agreement, Health Agency shall maintain at its expense:

A. Medical professional liability and/or errors and omissions insurance of not less than One Million Dollars (\$1,000,000) per medical incident/occurrence and Three Million Dollars (\$3,000,000) in the aggregate. Each Health Agency employee shall be covered by professional liability insurance in the minimum amounts required by law, or, in the absence of such legally required amounts, in a minimum amount of One Million Dollars (\$1,000,000) per medical incident/occurrence and Three Million Dollars (\$3,000,000) in the aggregate.

B. Commercial General Liability Insurance (including bodily injury, personal injury, contractual liability, completed operations and property damage) of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate.

C. Employer's Liability Coverage with a minimum of One Million Dollars (\$1,000,000) per occurrence, One Million Dollars (\$1,000,000) disease per employee, and One Million Dollars (\$1,000,000) disease in the aggregate and workers' compensation insurance as required by law, or proof of exemption in accordance with applicable law.

During the Term of this Agreement, School shall maintain at its expense (1) Commercial General Liability Insurance (including bodily injury, personal injury, contractual liability, completed operations and property damage) of not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate; and (2) Workers' compensation insurance as required by law, or proof of exemption in accordance with applicable law.

Each party shall provide the other with a certificate of insurance evidencing all insurance coverage required by this Agreement and applicable law within ten (10) days of the execution of this Agreement and upon coverage renewal thereafter during the Term of this Agreement. No such policies of insurance may be reduced, cancelled or non-renewed during the Term of this Agreement. If any of the above coverages maintained by either party are written on a claims-made basis then upon termination of such coverage the insured shall provide the other party with evidence of "tail" coverage and/or an "extended reporting period" of sufficient duration for the insured's reasonably foreseeable exposures to loss and/or liabilities arising from this Agreement.

The insurance carrier providing the above coverages hereunder shall be authorized to insure against such risks in Pennsylvania and shall have an *A.M.* Best Rating of A- or better.

20. Miscellaneous:

- A. Neither party may assign any of its rights and/or obligations hereunder without the prior written consent of the other party.
- B. Each party hereto binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Agreement.
- C. In the event that either party breaches any provision of this Agreement and the other party retains counsel to enforce any provision hereof, the breaching party shall pay the enforcing party's reasonable counsel fees and costs incurred in the enforcement hereof.
- D. The provisions of this Agreement and amendments thereto may not be revised or modified except by written amendment upon mutual consent of both Parties.
- E. Neither party shall be deemed in default or otherwise liable under this Agreement due to its inability to perform its obligations by reason of any fire, earthquake, flood, hurricane, tornado, snowstorm, epidemic, pandemic, accident, explosion, casualty, virus or other malicious software, strike, lockout, labor controversy, riot, civil disturbance, act of public enemy, embargo, war, act of God, act of

terrorism, or any municipal, county, state or national ordinance or law, or any executive, administrative or judicial order (which order is not the result of any act or omission which would constitute a default hereunder), or any failure or delay of any transportation, power, or communications system or any other or similar cause beyond that party's reasonable control.

- F. All notices required or sought to be given under this Agreement shall be in writing and shall be deemed to have been made if (i) delivered personally, (ii) sent by certified or registered mail, postage prepaid, or (iii) sent by nationally recognized overnight courier, addressed as follows:

If to School:

Ellen Scott

Career Institute of Technology

5335 Kesslersville Road

Easton, PA 18040

If to Health Agency:

Deborah Jenkins

MEMORY CARE VILLAGE at ABINGTON MANOR

Unless otherwise stated in this Agreement, notices, consents or other communications will be deemed received (a) on the date delivered, if delivered personally; (b) on the next business day after mailing or deposit with an overnight air courier; or (c) three business days after being sent, if sent by registered or certified mail. Either party may at any time, in the manner set forth for giving notices to the other party, designate a different name and/or address to which notices to it shall be sent.

- G. The failure to enforce or require the performance at any time of the provisions of this Agreement shall in no way be construed to be a waiver of such provisions and shall not affect either the validity of this Agreement or any part hereof, or the right of either party thereafter to enforce each and every provision in accordance with the terms of this Agreement.
- H. All agreements and covenants contained in this Agreement are severable, and in the event any of them are held to be invalid by any competent court, this Agreement will be interpreted as if invalid agreements or covenants were not contained in this Agreement.
- I. This Agreement sets forth the entire agreement and understanding between the Parties and supersedes any prior agreement or understanding, written or oral, relating to the subject matter of this Agreement.
- J. The parties executing this Agreement represent and warrant to each other that they have the full right, power, capacity and authority to execute and deliver this Agreement, and that they have duly and properly performed all acts required to authorize them to carry out this Agreement and the transactions contemplated by it.
- K. This Agreement will be interpreted under the laws of the Commonwealth of Pennsylvania in effect as of the date of this Agreement. The Parties agree to submit to the exclusive jurisdiction of the Northampton County Court of Common Pleas for any action in law or equity to interpret, enforce, or defend a breach thereof or action seeking a declaratory judgment or injunction.

IN WITNESS WHEREOF, the School has caused this Agreement to be executed by the Chairperson of the Career Institute of Technology, Operating Committee, who has affixed the seal of the Board hereto, and the Health Agency has caused this Agreement to be executed by its Administrative Director, who is duly authorized to do so in behalf of the Health Agency.

CAREER INSTITUTE OF TECHNOLOGY

Memory Village – Abington
Manor

by _____
(Vice) Chairperson
Operating Committee

Administrator

Attest:
Secretary, Operating Committee
Career Institute of Technology

Date _____

Date: _____