Agenda of Regular Board Meeting

The Board of Trustees
West Jefferson Hills School District

A Regular Board Meeting of the Board of Trustees of West Jefferson Hills School District will be held Tuesday, August 25, 2026, beginning at 7:30 PM Large Group Instruction Room, 830 Old Clairton Rd., Jefferson Hills, PA 15025.

1. **EXECUTIVE SESSION - 6:30 PM**

2. **CALL TO ORDER BY BOARD PRESIDENT**
3. **PLEDGE OF ALLEGIANCE**

   Description: I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with liberty and justice for all.
4. **ROLL CALL BY BOARD SECRETARY**
   Description: ROLL CALL
5. **READING OF DISTRICT MISSION STATEMENT**
   Description: Students are the primary focus of the West Jefferson Hills School District where, in partnership with families and community, the mission is to educate and prepare all students to become active, contributing members of society by providing a challenging, innovative educational program guided by an exceptional staff in a safe, positive, caring environment, all of which promote excellence.
6. **PRESENTATIONS/RECOGNITIONS**
   Description:
   There are no presentations or recognitions scheduled this month.
7. **PUBLIC COMMENTS**
8. **BOARD PRESIDENT -- AS RECOMMENDED BY MRS. FINNERTY**
   Description:
   Informational Items:
   Board President's Report: Executive Session was held on August 25, 2026 for legal and personnel purposes.

   Motions:
   8A. To reappoint Dr. Janet Sardon, as Superintendent of Schools for the West Jefferson Hills School District, beginning July 1, 2027 through June 30, 2032, subject to an employment agreement with terms and conditions required by the school code and agreed upon by the parties. Resolution from solicitor to be added on Monday.

9. **SUPERINTENDENT -- AS RECOMMENDED BY DR. SARDON**

Description:
Informational Items:
Monthly Superintendent Report

Motions:
9A. To approve the Second Reading of Policy #332 Working Periods and Policy #619 District Audit; Attachments Policy #918 District Family and Parent Engagement and Policy #918 Building Family and Parent Engagement; and attachment for Policy #011 Principles of Governance and Leadership, Operating Guidelines, as presented.

9B. To approve the First Reading of Policy #716 Integrated Pest Management, as presented.

10. **FINANCE -- AS RECOMMENDED BY MRS. HARRIS**

Description:
Informational Items:
June - Monthly Financial/Treasurer's Report
July - Monthly Financial/Treasurer's Report
Director of Finance Report

Motions:
10A. To approve the minutes of the June 23, 2026 Committee of the Whole Meeting and June 23, 2026 Regular Board Meeting, as presented.

10B. To approve the bill listing from June 16, 2026 - June 30, 2026, excluding June 24, 2026, July 1, 2026 - July 31, 2026, and August 1, 2026 - August 26, 2026 for a total of $17,930,575.64 for the General Fund, as presented.

10C. To authorize the filing of annual tax assessment appeals, on terms and conditions approved by the Superintendent, Director of Finance, and Solicitor.

10D. To authorize the Administration to work with PFM Financial Advisors, as Municipal Advisor, PNC Capital Markets, as Underwriter, Dinsmore & Shohl LLP, as Bond Counsel, and the Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2026, in the approximate amount of $9,995,000, for the purpose of funding capital projects of the District.

11. **HUMAN RESOURCES/PERSONNEL -- AS RECOMMENDED BY DR. SARDON/DR. HENDERSON**
Description:
A. Professional Personnel (Act 93, JFT Etc.)
B. Non-Certificated Personnel (SEIU, Confidentials, Etc.)
C. Athletic Personnel
D. Extracurricular/Activities Personnel

E. Educational Conference Requests
F. Field Trips
G. Miscellaneous Items

12. **EDUCATION K-12 -- AS RECOMMENDED BY DR. KUHSE**
Description:
Informational Items:
No information items at this time.

Motions:
12A. To approve Cooperative School Nurse Practicum Affiliation Agreement with Eastern School of Nursing for the 2026-27 school year, as presented.

12B. To approve school handbooks Grades K-12 for the 2026-2027 school year, as presented.

12C. To approve Title I school wide plan for Jefferson Hills Intermediate School for the 2026-27 school year, as presented.

12D. To approve the Title I Services Addendum through the Allegheny Intermediate Unit for the 2026-27 school year, as presented.

12E. To approve the disposal of science curriculum materials at Jefferson Hills Intermediate School that are no longer in use and/or not aligned with current academic standards.

13. **SPECIAL EDUCATION -- AS RECOMMENDED BY DR. BOZEK**
Description:
Informational Items:
No information items at this time.

Motions:
13A. To approve agreement with the AIU for Deaf and Hard of Hearing Support consultative services for students under 504 Service Agreements at a total cost of $1,372.50, for the 2026-27 school year, to be funded by the Special Education budget, as presented.

13B. To approve agreement with The Watson Institute Social Center for two students for the 2026-27 school year at a cost of $67,412.00 per student, as presented.

13C. To approve agreement with The Watson Institute Education South for one student for the 2026-27 school year at a cost of $69,148, as presented.

14. **SAFETY AND SECURITY -- AS RECOMMENDED BY DR. SARDON**
Description:
Informational Items:
No information items at this time.

Motions:
No motions for board approval at this time.

15. **FACILITIES -- AS RECOMMENDED BY MR. MARIANI**
Description:
Informational Items:
The high school chiller project has been completed.

Motions:
No motions for board approval at this time.

16. **TECHNOLOGY -- AS RECOMMENDED BY DR. KASSIMER**
Description:
Informational Items:
No information items at this time.

Motions:
No motions for board approval at this time.

17. **TRANSPORTATION -- AS RECOMMENDED BY MRS. HARRIS**
Description:
Informational Items:
A letter with regard to transportation was sent out to families. There were four buses eliminated for the 2026-2027 school year. In addition, there were changes to the start and end times of middle school. New start time is 7:40 am, and the new dismissal time is 2:50-3:00 pm. Thank you to all those involved in making the adjustments to the bus routes.

The district will no longer be using School Messenger for reporting when buses are late. Parents are being asked to download the Bus Zone app. Information will be pushed out from the bus company. Information will be sent to parents once Qmlativ is updated.

Motions:
17A. To approve Resolution #442-26 approving the 2026-27 list of bus drivers and monitors hired by Durham School Services, as presented.

18. **ATHLETICS -- AS RECOMMENDED BY MR. CHERPAK**
Description:
Informational Items:
No information items at this time.

Motions:
No motions for board approval at this time.

19. **FOOD SERVICE -- AS RECOMMENDED BY MR. RAMBO**
Description:
Informational Items:
No information items at this time.

Motions:
No motions for board approval at this time.

20. **OTHER REPORTS: TO BE DISCUSSED AT REGULAR VOTING MEETING**
Description:
1. Report from Student Representative (TJHS Representative)
- Timur Rustamov and Bryce Little

2. Building Project Information and Updates (Dr. Henderson)
- Updated Timeline - Timeline - New MS 2026-08-19.pdf
- Updated Budget - Project Budget 2026-08-19.pdf

3. SHASDA (Mrs. Denise Kahler)
4. Legislative/PSBA (Mr. Dave Dominick)
5. Steel Center/Southeast Area Special School/Steel Valley Area School Authority (Mrs. Suzanne Downer)
6. Foundation for Education (Mrs. Suzanne Downer)
7. Other

21. **SOLICITOR'S REPORT**

22. **ADJOURNMENT**

RESOLUTION

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE WEST JEFFERSON HILLS SCHOOL DISTRICT APPOINTING DR. JANET SARDON AS SUPERINTENDENT

WHEREAS, Dr. Janet Sardon maintains a valid Letter of Eligibility that qualifies her to be appointed as the Superintendent; and

WHEREAS, the Board of School Directors of the West Jefferson Hills School District desires to re-appoint Dr. Janet Sardon to the position of Superintendent.

NOW, THEREFORE, upon due notice, be it resolved by the Board of School Directors of the West Jefferson Hills School District as follows:

1. Janet Sardon is hereby appointed as Superintendent for a term from July 1, 2027 to June 30, 2032.
2. The Superintendent is appointed subject to the following conditions:
   - (a) She possesses the necessary qualifications to receive an appropriate commission from the Pennsylvania Department of Education, makes application for a commission with said Department, and maintains said commission in good standing during her term;
   - (b) She executes an employment agreement consistent with the requirements of 24 P.S. § 10-1073; and
   - (c) The employment agreement shall be executed prior to the start of the term.

RESOLVED this 25th day of August 2026.

ATTEST:

BOARD OF SCHOOL DIRECTORS OF THE WEST JEFFERSON HILLS SCHOOL DISTRICT

_____
Secretary

By:_____
President

Policy Review Process

Policy #: 619 District Audit

Why is it being changed?

- Recommended by PSBA for legal liability purposes.

What is being changed?

- Revisions were made to clarify the purpose of the policy more effectively.
- PSBA updated this policy to reflect the shift of audit responsibility from the Auditor General's Office back to PDE.

Book	Policy Manual
Section	600 Finances
Title	Red Line District Audit
Code	619 Vol I 2026
Status	

Purpose

~~The Board recognizes the importance of the public's right to have access to the public records of the district, including public financial records. The public has the right under law to inspect and procure copies of the annual audit conducted by the district's accountants and the audit conducted by the Auditor General's office.[1][2][3][4]~~

To ensure accurate, transparent and legally compliant financial reporting for the school district, the district's financial accounts must be fully documented within the annual district audit and applicable state audits.

Authority

The Board shall employ an independent, certified public accountant to conduct an annual district audit in conformance with prescribed and legal standards. The completed audit shall be presented to the Board for its examination and approval.[5][2][8][9]

The Board recognizes ~~its obligation as an elected body to represent the best interests of all its constituents. Therefore, the Board shall make the results of both the district's accountant's audit and the Auditor General's audit available to the public at the business office of the district.~~ the importance of the public's right to access the public records of the district, including public financial records. The public has the right under law to inspect and procure copies of the annual financial audit conducted by the district's accountants and any state-level financial audit .

Delegation of Responsibility

The district must submit an annual financial report to the Pennsylvania Department of Education by October 31 each year.

The Superintendent and ~~Director of Finance~~ Board Secretary shall annually, by December 31, submit a signed statement to the Pennsylvania Department of Education certifying that the financial statements of the school district have been properly audited pursuant to law and that in the independent auditor's opinion,

the financial information submitted in the annual financial report is materially consistent with the audited financial statements.

If the financial information submitted in the annual financial report was not deemed materially consistent with the audited financial statements , the district shall submit a revised annual financial report no later than December 31.[7]

Legal

1. 24 P.S. 437
2. 24 P.S. 2401
3. 24 P.S. 2408
4. 24 P.S. 2441
5. 24 P.S. 408
6. 65 P.S. 67.701
7. Pol. 801
8. 24 P.S. 218
9. Pol. 601

24 P.S. 504
24 P.S. 511
24 P.S. 1337
24 P.S. 2432
65 P.S. 67.101 et seq

Policy Review Process

Policy #: 332 Working Periods

Why is it being changed?

- Recommended by PSBA for legal liability purposes.

What is being changed?

- Minor update of adding language to refer to state law.

Book	Policy Manual
Section	300 Employees
Title	Redline Working Periods
Code	332 Vol I 2026
Status	

Authority

Work schedules required for administrative, professional and support employees shall be clearly specified to ensure regular attendance by employees and consistent operation of the district.

The Board has the authority and responsibility to determine the hours and day during which district programs and services shall be available to students and the community, consistent with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, and Board resolutions, and state law.

The Board has the authority to make modifications to the school calendar and the school schedule as necessary to meet the instructional and health and safety needs of students and staff. Modifications to staff working periods shall be addressed in accordance with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, Board resolutions and/or Board-approved health and safety or other emergency preparedness and response plans.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to ensure district employees are informed of and adhere to their assigned work schedules.

Professional personnel shall have a duty-free lunch period of not less than thirty (30) minutes.

Staff may be assigned extra or alternative duties, distributed equitably when possible, at the discretion of the building principal and/or immediate supervisor in alignment with the Collective Bargaining Agreement.

All professional staff members are expected to attend each faculty meeting unless specifically excused by the responsible administrator.

Legal

1. 24 P.S. 133
2. 24 P.S. 510
3. 24 P.S. 1504
4. Pol. 803
5. Pol. 804
6. 24 P.S. 520.1
7. Pol. 805

Pol. 318

Policy Review Process

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY 918. BUILDING ATTACHMENT

Why is it being changed?

- Updated to ensure compliance with Federal Programs requirements.

What is being changed?

- Throughout the school year, families are engaged through Title I events and activities in accordance with Federal Programs compliance requirements at Jefferson Hills Intermediate School.

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY

Jefferson Hills Intermediate School

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. This policy, developed by Jefferson Hills Intermediate School in collaboration with and agreed to by parents and family members, describes how parents and family members will be engaged at the school level.

All engagement meetings with parents and family members must be accompanied by agendas and sign-in sheets.

Components

The school complies with federal law related to the engagement of parents and family members by detailing how the school will:

1. Involve parents and family members in the planning, review and improvement of the school's Parent and Family Engagement Policy:

Host Annual Title I Steering Committee Event

2. Convene an annual meeting, at a convenient time:

    - To which all parents and family members of participating children shall be invited, and encouraged to attend;

    - To inform parents and family members of their school's participation as a Title I school; and

    - To explain the requirements and the rights of parents and family members to be involved.

Host Annual Title I Overview Event

3. Offer a flexible number of meetings in the morning and/or the evening, and may provide Title I funds, if sufficient, to facilitate parent and family member attendance at meetings through payment of transportation, child care costs and/or refreshments.

Host Monthly PTA Meetings
Host Annual Parent Teacher Conferences
Host Multiple Monthly Family/School Meeting Days

4. Involve parents and family members, in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I program, including the planning, review, and improvement of the school's parent and family engagement program:

Host Annual Title I Steering Committee Event

5. Provide parents and family members of participating children with timely information about the Title I program:

Host Annual Title I Overview Event
Disseminate and Post Title I School-Level Parent and Family Engagement Policy & Schoolwide Program-Parent Compact

6. Provide parents and family members of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the state academic standards:

Host Annual Title I Overview Event
Host Monthly PTA Meetings
Host Annual Curriculum/Instruction/Assessment Event

7. Provide, if requested by parents and family members, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions:

Host Annual Title I Overview Event
Host Monthly PTA Meetings

8. Involve parents and family members in the joint development of the Schoolwide Program Plan in accordance with federal law. [Note: applies only to Title I schools operating a Schoolwide Program]:

Host Annual Title I Steering Committee Event

9. Create a school-parent and family compact developed jointly with parents and family members outlining how parents and family members, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and the parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:

    - Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children in Title I programs to meet the state academic standards, and the ways in which each parent and family member will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time and

- Address the importance of communication between teachers and parents and family members on an ongoing basis through, at a minimum:

    - Teacher conferences with parents and family members in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;

    - Frequent reports to parents and family members on their children's progress;

    - Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and

    - Ensuring regular two-way, meaningful communication between parents and family members and school staff, in a language that parents and family members can understand.

Host Annual Title I Steering Committee Event
Host Annual Title I Overview Event
Host Monthly PTA Meetings
Host Various School Sponsored Events With Family Volunteers Throughout the Year
Host Annual Parent Teacher Conference
Send Quarterly Progress Reports/Report Cards
Host Multiple Monthly Family/School Meeting Days
Host Annual Curriculum/Instruction/Assessment Event

10. Provide assistance to parents and family members in understanding the state academic standards, state and local academic assessments, and how to monitor a child's progress and work with teachers to improve the achievement of their children:

Host Annual Curriculum/Instruction/Assessment Event

11. Provide materials and training to help parents and family members to work with their children to improve their children's achievement, such as literacy training and using technology including education about the harms of copyright piracy, as appropriate, to foster parent and family involvement:

Host Annual Title I Overview Event

12. Educate teachers, specialized instructional support personnel, and other staff, with the assistance of parents and family members, in the value and utility of contributions of parents and family members, and in how to reach out to, communicate with, and work with parents and family members as equal partners, implement and coordinate parent programs, and build ties between parents and family members and the school:

Host Ongoing Professional Development Opportunities for Staff

13. To the extent feasible and appropriate, coordinate, and integrate parent and family member involvement programs and activities with other federal, state, and local programs including

public preschool programs, and conduct other activities that encourage and support parents and family members in more fully participating in the education of their children:

Host Annual Title I Steering Committee Event
Host Annual Title I Overview Event
Host Monthly PTA Meetings
Host Various School Sponsored Events With Family Volunteers Throughout the Year
Host Annual Parent Teacher Conference
Send Quarterly Progress Reports/Report Cards
Host Multiple Monthly Family/School Meeting Days
Host Annual Curriculum/Instruction/Assessment Event

14. Ensure that information related to school and parent and family member programs, meetings, and other activities is sent to the parents and family members of participating children in a format and in a language the parents and family members can understand:

Utilize Translations Services and Intermediate Unit Support to Effectively Communicate With Families
Host Annual Parent Teacher Conference
Send Quarterly Progress Reports/Report Cards
Host Multiple Monthly Family/School Meeting Days

15. Provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children):

Utilize Translations Services and Intermediate Unit Support to Effectively Communicate With Families
Host Annual Parent Teacher Conference
Send Quarterly Progress Reports/Report Cards
Host Multiple Monthly Family/School Meeting Days

16. Ensure distribution of the policy to all parents and family members with a child participating in a Title I program by the following means:

Host Annual Title I Overview Event
Disseminate and Post Title I School-Level Parent and Family Engagement Policy & Schoolwide Program-Parent Compact

<u>Delegation of Responsibility</u>

The Superintendent or designee shall ensure that the Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.

The building principal and/or Title I staff shall notify parents and family members of the existence of Title I programs and provide:

1. An explanation of the reasons supporting their child's selection for the program.

2. A set of goals and objectives to be addressed.

3. A description of the services to be provided.

4. A copy of this policy and the School-Parent and Family Compact.

Each school with a Title I program shall provide communications, information and school reports to parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children, in a language and format they can understand.

Policy Review Process

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY 918. DISTRICT ATTACHMENT

Why is it being changed?

- Updated to ensure compliance with Federal Programs requirements.

What is being changed?

- Throughout the school year, families are engaged in district-level Title I events and activities to meet Federal Programs compliance requirements.

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY

West Jefferson Hills School District

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. This policy, developed by West Jefferson Hills School District in collaboration with and agreed to by parents and family members, describes how parents and family members will be engaged at the district level.

All engagement meetings with parents and family members must be supported by dated agendas and sign-in sheets.

Components

The district complies with federal law related to the meaningful engagement of parents and family members by detailing how the district will:

1. Involve parents and family members in the joint development of the Title I Plan:

Host Annual Title I Steering Committee Event

2. Involve parents and family members in the process of school review and improvement:

Host Annual Title I Steering Committee Event
Host Annual Title I Overview Event

3. Provide coordination, technical assistance and other support necessary to assist and build capacity of all Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

Host Ongoing Professional Development Opportunities for Staff

4. Coordinate and integrate the parent and family engagement strategies in Title I Part A with parent and family engagement strategies with other federal, state and local laws and programs:

Host Ongoing Professional Development Opportunities for Staff

5. Conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy in improving the academic quality of all schools, including identifying:

    - Barriers to greater participation by parents and family members, with particular attention to parents and family members who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy or are of any racial or ethnic minority background.

    - The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and

    - Strategies to support successful school and family interactions.

Host Annual Title I Steering Committee Event
Host Annual Title I Overview Event
Host Monthly PTA Meetings
Host Annual Parent Teacher Conference
Host Multiple Monthly Family/School Meeting Days
Host Annual Curriculum/Instruction/Assessment Event

6. Use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the Parent and Family Engagement Policy.

Host Annual Title I Steering Committee Event

7. Involve parents and family members in the activities of the school, which may include establishing a Parent Advisory Board comprised of a sufficient number and representative group of parents or family members to adequately represent the needs of the population; revising; and reviewing the Parent and Family Engagement Policy

Host Annual Title I Steering Committee Event
Host Annual Title I Overview Event
Host Monthly PTA Meetings

<u>Delegation of Responsibility</u>

The Superintendent or designee shall ensure that the Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.

Board Operating Guidelines

Political Expression

While acting in a private capacity, Board members have the right to express their own personal political views including but not limited to:

- Supporting political candidates
- Engaging in political activity
- Expressing personal political views

To preserve the integrity of the Board:
Board members shall not use their official title (e.g., “School Board Director”) in connection with:

- Political endorsements
- Campaign materials
- Public political advocacy

This may include: social media posts, photography, public statements and/or campaign events

Board members shall exercise caution when posting publicly to:

- Avoid compromising the Board’s nonpartisanship role
- Avoid actions that undermine public confidence
- Avoid communications that could reasonably be interpreted as representing the Board’s position
- Maintain the values of the Pennsylvania Public Official and Employee Ethics Act which prohibits the use of office for private or political gain

~~If concerns arise regarding a Board Members political expression in a private capacity:~~

- ~~The issue should first be addressed collegially~~
- ~~The Board may seek guidance from legal counsel if needed~~
- ~~The Board may take action consistent with policy and applicable law~~

This guideline is not intended to restrict individual freedoms, but to:

- Protect the credibility and neutrality of the Board
- Ensure compliance with Governance Standards and Ethics Laws
- Maintain the confidence of the community

Each Board Member shall continue to maintain the pledge adopted in the Principles for Governance and Leadership Policy while exercising their right to political expression in a private capacity.

The Board may periodically review and clarify expectations related to public communications, ethical conduct and governance standards.

Closing Affirmation
The Board of School Directors remains committed to serving all members of the community with integrity, impartiality, and accountability, recognizing that public trust is foundational to effective educational leadership.

Supporting Governance Guidelines:
Pennsylvania Public Official and Employee Ethics Act
Pennsylvania School Boards Association
Pennsylvania Sunshine Act

Policy Review Process

Policy #: 716 Integrated Pest Management

Why is it being changed?

- Recommended by PSBA for legal liability purposes.

What is being changed?

- This policy was updated to provide additional clarification regarding the requirements for integrated pest management, including timelines for notification of pesticide applications and the length of time signage must remain posted following applications.
- The requirement to incorporate integrated pest management into the curriculum was removed due to the expiration of this provision within the state academic standards.
- The definition of integrated pest management was revised to align with current state regulations.

Purpose

The district shall utilize Integrated Pest Management ~~(IPM)~~ procedures to manage structural and landscape pests and the toxic chemicals used for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment.

~~The district shall integrate IPM education into the curriculum in accordance with relevant academic standards.~~

Definitions

Integrated Pest Management (IPM) is the ~~coordinated use of pest and environmental information to design and implement pest control methods that are economically, environmentally and socially sound. IPM promotes prevention over remediation and advocates integration of at least two (2) or more strategies to achieve long-term solutions.~~ managed use of combined pest control alternatives, including cultural, mechanical, biological and chemical to most effectively prevent or reduce to acceptable levels damage caused by pests.

Integrated Pest Management Plan is a plan that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks.

Authority

The Board establishes that the district shall use pesticides only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs.

The Board shall adopt an ~~Integrated Pest Management~~ IPM Plan for district buildings and grounds that complies with policies and regulations promulgated by the Department of Agriculture.

The Board shall designate an employee to facilitate ~~serve as~~ IPM ~~Coordinator~~ for the district. The designated employee will be referred to as the district's IPM Coordinator or as otherwise specified at the district.

Delegation of Responsibility

The IPM Coordinator shall be responsible to implement the ~~Integrated Pest Management~~ IPM Plan and to coordinate communications between the district and the approved contractor.

The IPM Coordinator shall be responsible to annually notify parents/guardians of the procedures for requesting notification of planned and emergency applications of pesticides in school buildings and on school grounds.

The IPM Coordinator shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.

Appropriate personnel involved in making decisions relative to pest management shall participate in ~~update~~ periodic training~~.~~, as needed.

Guidelines

Pest management strategies may include education, exclusion, sanitation, maintenance, biological and mechanical controls, and site appropriate pesticides.

When pesticide applications are scheduled ~~in school~~ for district buildings and ~~on school~~ grounds, the district shall provide notification at least seventy-two (72) hours in advance in accordance with law, including:

1. Posting a pest control sign in an appropriate area~~.~~ at the place to be treated. The sign shall remain in place for at least two (2) days following each planned treatment.

2. Providing the pest control information sheet to all individuals working in the affected school building.

3. Providing required notice to all parents/guardians of students or to a list of parents/guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, the district may authorize an emergency pesticide application and shall notify by telephone any parent/guardian who has requested such notification.

West Jefferson Hills School District

Committee of the Whole Minutes

June 23, 2026

Thomas Jefferson High School LGI- 6:00 PM

Board Members Present	**Administration Present**
Dave Dominick	Dr. Janet Sardon
Suzanne Downer	Dr. William Henderson
Kimberley Finnerty	Tracy Harris
Denise Kahler	Dr. Jennifer Kassimer
Kristin Shoemaker	Mark Mariani
Katie Noel	Dr. Erikka Kuhse
Chris Zacur	Dr. Cassandra Bozek
	Jocelyn Kramer, Solicitor

Committee of the Whole is designed as a report out of any work that the board did during the month. Issues will be discussed and motions designated for future voting purposes.

PRESENTATIONS:

AHN Chill Project

- Educators from AHN attended the meeting to provide an update on the current progress of the Chill Project throughout the district.
- The presentation included program data, an overview of the Chill Rooms, lessons being provided, and activities that have taken place throughout the year.
- AHN currently serves 52 school districts in the area, with the Chill Project providing services in all five district buildings.
- Lessons and programming are structured differently based on the needs of each building and grade level. For students in grades 6–9, the curriculum was developed over the summer and includes topics such as conflict resolution, healthy boundaries, and other skills to help students navigate challenges.
- At PHMS, programming is provided through a six-week rotation.
- At TJHS, AHN educators push into the Freshman Focus classes to provide lessons. Opportunities are also available for other students to participate in lessons and activities.
- At the intermediate school, the AHN educator provides lessons during homeroom and may deliver as many as 12–15 lessons in one day. Fifth-grade lessons include topics such as healthy relationships.

- Data is collected daily in the Chill Rooms to track how many students visit and why they are utilizing the space. Some of the most common reasons include feeling overstimulated, family/parent conflict, and stress.
- Lunch is a popular time for students to visit the Chill Rooms, with approximately 1,600 lunchtime visits. Students can use this time to practice mindfulness and other coping strategies.
- At the high school, Chill programming is also offered during PLT, with approximately 1,700 sign-ups.
- District-wide, the Chill Rooms recorded approximately 4,400 total encounters involving 798 students.
- Students are asked to rate how they are feeling when they enter and leave the Chill Room. Data showed an average rating of approximately 3.6 upon arrival and 2.01 upon leaving, demonstrating a decrease in reported distress after spending time in the Chill Room and speaking with Chill staff.
- The Chill Mobile visited Gill Hall and McClellan through a partnership with Pirates Charities. The mobile program provides Chill Project experiences to students who do not have a permanent Chill Room in their building.
- The Chill Mobile visits approximately three times per year and features an RV equipped with interactive activities and programming. Assemblies have also been provided for students.
- Through the program's therapy services, approximately 165 students received therapy services, with 39 students connected to medication-management services.
- Building-specific data and service breakdowns were provided to demonstrate the individual needs of each school.
- AHN also provides a variety of staff wellness opportunities. In March, Chill University Day offered different sessions designed to promote staff wellness.
- Teacher Tuesdays provide staff members with an opportunity to take a break and participate in something fun. Activities have included a chip-and-dip event and a dirty soda bar.
- Summer programming is also available to faculty and their families, with eligible services billed through their personal insurance.
- AHN staff continue to support various school and district events, including Gold Night, scheduling night, the School Safety and Security Symposium, and therapy-dog visits.
- An optional staff survey is distributed to gather feedback about the Chill Project. The responses have been heartwarming and demonstrate how much staff members value having the program available in their buildings.
- Talia, a student who attended the Board meeting, shared her personal experience with the Chill Project. She explained that the program has helped her when she feels stressed or sad and has taught her coping skills she can use during difficult moments. She appreciates that the Chill Room is available when needed and that students may bring a close friend with them. She described the space as calm, welcoming, and helpful to many students throughout the year.
- Payton also shared how the Chill Project has helped her manage stress and anxiety, particularly after a difficult night or when experiencing stress before a test. She discussed utilizing both the Chill Room and therapy services. After approximately two years of therapy, she feels more comfortable expressing herself and has become more confident.

- Dr. Sardon thanked the AHN team and the students who shared their experiences. She expressed her appreciation for the many opportunities the AHN Chill Project has provided and emphasized how grateful she is to have the program available throughout the district.
- President Finnerty thanked the AHN team for the positive impact the Chill Project continues to have, noting that its benefits extend not only to students, but also to district staff.

GH/Assemble: Megan Smulski

- A PowerPoint presentation was shared with the group.
- Megan, Vice President of Philanthropic Services at GH, introduced herself and provided an overview of the firm.
- GH is a Pittsburgh-based marketing, branding, and communications firm.
- The firm has approximately 100 employees and works with a variety of nonprofit and for-profit clients.
- Megan's work with WJHSD focuses on developing a private fundraising campaign and naming opportunities.
- This is a passion project for Megan, as she attended Thomas Jefferson and her parents taught in the District.
- Naming opportunities can provide an additional revenue stream for the District.
- They also provide families, alumni, organizations, and community members with opportunities to honor coaches, teachers, teams, family members, and other individuals who have made an impact on the District
- Megan noted that public school districts are increasingly utilizing naming rights to generate additional revenue.
- Examples from other schools include naming athletic and football facilities, spaces within new school buildings, and donor-funded projects, such as Seton LaSalle's chapel, which was built through a donation and named in recognition of the donor.
- These opportunities could help WJHSD add or enhance spaces while recognizing individuals or families with connections to the District.
- Megan reviewed proposed guidelines and pricing for naming opportunities.
- Naming opportunities should align with District priorities.
- The District will have guidelines for both donor-based naming opportunities. And honorary naming opportunities.
- Criteria should be established to determine what qualifications are necessary for an individual to receive an honorary naming designation.
- Naming agreements may remain in place for decades or for a predetermined period of time.
- A name may be removed if a space is significantly repurposed or a building is demolished or replaced.
- Additional guidelines should address the location and placement of plaques, plaque design, formal documentation and length of naming agreements.
- The initiative could include both new and existing naming opportunities.
- Megan toured District facilities to become familiar with the available spaces.
- WJHSD has a variety of potential naming opportunities throughout the District, including buildings, specific spaces within facilities, athletic areas, classrooms, instructional spaces, programs, and other areas that could honor coaches, teachers, teams, or individuals who have made a meaningful impact on the District.

- GH has developed an initial list of potential naming opportunities within District buildings and the stadium.
- Mrs. Kahler mentioned the possibility of a playground naming or funding opportunity at Gill Hall Elementary School.
- GH will provide recommendations on how to share naming opportunities with the community, explain how individuals and organizations can contribute and move interested donors through the process.
- Megan recommended communicating the campaign broadly throughout the District and community to begin generating interest.
- Although some naming currently exists within WJHSD, there is not a formal naming rights program or process in place.
- Megan noted that there is a strong family and community connection within WJHSD, which could benefit the campaign.
- Individuals interested in a naming opportunity can share their information with Elise and Dr. Sardon.
- The GH team will then assist with discussions regarding the potential gift and naming opportunity.
- Megan explained that this is a typical process used in fundraising campaigns.
- Megan will speak with the GH team regarding next steps and moving the campaign forward.
- Megan expressed appreciation for the support of Dr. Sardon and the Foundation for Education.
- Dr. Sardon will share the proposed naming opportunities and associated costs with the Board for review.
- Anyone wishing to speak directly with Megan may contact Dr. Sardon for her information.

HHSDR Updates: Rob Schafer

- Rob Schafer has the site plans available for any Board member who would like to review them or ask questions regarding the site plan.
- All Board members should have received the project update provided by Rob.
- The geotechnical team was on-site last week taking measurements. The necessary forms and drilling information are expected to be ready for District signature by July 2.
- The chiller remains on schedule for completion by August 7.
- The preliminary traffic study for the new middle school has been completed and submitted to Allegheny County and the Borough for review.
- Allegheny County had no comments regarding the traffic study. The Borough, however, has comments, and the District is waiting to receive additional information.
- The Borough's comments are coming from Gateway Engineers, which serves as the Borough's engineering firm.
- Dr. Sardon asked what would happen if Gateway Engineers raises concerns, given that Allegheny County had no comments and indicated the traffic study was acceptable.
- Rob explained that if there are comments or concerns, the parties will hold a meeting to review the issues, answer questions, and work toward a resolution. He noted that the District has maintained a very good working relationship with the Borough.

- There have been no significant changes to the site plan. Meetings were held with teachers, and only minor changes were made based on their feedback.
- The engineers met with Dr. Henderson and Mr. Mariani to review the heating and plumbing plans.
- At the August 25 Board meeting, the Board will be asked to approve the Act 34 costs. Rob will work with Dr. Sardon, Dr. Henderson, and Mrs. Harris over the next month in preparation for this process.
- Rob explained that the Act 34 process requires public advertisement at least 20 days before the hearing. The purpose is to present the proposed construction costs to the public and ensure all required steps are completed.
- Based on the current timeline, the Act 34 process will be advertised in August, with the hearing anticipated for September 20.
- The Board will need to approve both the advertisement and the proposed building costs.
- Rob will continue working with Tracy as additional project costs are finalized. The current estimated project budget ranges from approximately $67 million to $79 million.
- The project will likely require a significant bond. Bonding requirements and related financial options will be reviewed to ensure funding is available and the District is financially protected throughout the project.
- Rob reviewed the project costs and building construction estimates with the Board. He highlighted key information and reviewed the documentation that will be included as part of the Act 34 hearing.
- Dr. Sardon shared that several administrators recently visited Bethel Park's new school and saw a number of features and ideas worth considering. Once the project progresses further, the Board may also consider visiting the new Bethel Park school.
- The new middle school is currently planned to have approximately 191 parking spaces during the school day and 215 spaces for evening use.
- A shaded area was identified on the site plan that could potentially accommodate additional parking if needed.
- The room capacity is set by the state and cannot be changed.

ATHLETIC REPRESENTATIVES

REPRESENTATIVE REPORT: Mr. Zacur, Mr. Rice, and Mrs. Shoemaker

- No meeting held this month.
- Other Items for Discussion

ED-TECH REPRESENTATIVES

REPRESENTATIVE REPORT: Mrs. Kahler, Mr. Dominick, Mrs. Downer, and Mrs. Noel

- The district will engage in a process over the next few years, as part of strategic planning, to design a Portrait of a Graduate for Grades K-12.
    - Currently, it is only being introduced at the administrative level.
- The student handbooks will be presented in August for review and approval. There should only be minor changes.
- Other Items for Discussion

FACILITIES REPRESENTATIVES

REPRESENTATIVE REPORT: Mr. Zacur (Chair), Mr. Rice, Mr. Rash, and Mrs. Downer

- TJHS Chiller is being commissioned the week of June 22. The project will be finished.
- The TJHS Theater roof issues are being addressed. The leaks have been identified, and a remediation plan is in place.
- Additional core samples have been drilled on the new middle school site. There will be some minor remediation prior to building within the area.
- The district continues to work with HHSDR to finalize plans for the new middle school. The Act 34 hearing will be scheduled in August/September.
- Other Items for Discussion

PERSONNEL REPRESENTATIVES

REPRESENTATIVE REPORT: Mrs. Downer (Chair), Mrs. Finnerty, and Mrs. Kahler

- The district will hold a bid day, if necessary in August, based on any open remaining positions. The district is holding interviews throughout the summer.
- Based on openings, there are a number of positions being hired this evening at the regular board meeting.
- Other Items for Discussion

FINANCE REPRESENTATIVES

REPRESENTATIVE REPORT: Mrs. Finnerty, Mrs. Downer, and Mr. Rash

- Revenues are up $1.5 million due to increases in state revenue. Slightly behind in business privilege and mercantile tax, but delinquent collections are up.
- Expenditures are down $1.45 million. There are some items that will be paid throughout the end of the fiscal year.
- The final budget is on the agenda this evening. Since the preliminary budget expenditures have been reduced by $200,000. The budget includes a tax increase and monies to cover the $200,000 from debt service and retirement.
- Other Items for Discussion

POLICY REPRESENTATIVES

REPRESENTATIVE REPORT: Mrs. Shoemaker (Chair), Mrs. Kahler, Mr. Rice, and Mrs. Noel

- Policy #716: Integrated Pest Management is in the review process and will be on agenda in August for first reading.
- Policy #011 Principles of Governance and Leadership attachment will be on the agenda this month for review.
- Policy #332: Working Periods, Policy #619 District Audit, and Policy #918 Parent and Family Engagement attachments will be on agenda for first reading this month.
    - Mr. Dominick thanked the policy representative for incorporating the changes to Policy #011 discussed at the previous meeting and expressed his appreciation for their hard work.
- Other Items for Discussion

SECURITY REPRESENTATIVES

REPRESENTATIVE REPORT: Mrs. Finnerty, Mr. Rash, and Mr. Rice

- All drills in the district are up to date.
- The district is continuing the installation of cameras through the PCCD grant throughout the district.
- Other Items for Discussion

TRANSPORTATION REPRESENTATIVES

REPRESENTATIVE REPORT: Mr. Dominick (Chair), Mrs. Shoemaker, and Mr. Rice

- The district will be using the BusZone system for everyone next year. This will be the sole means of communication with regard to the lateness of buses or bus changes. Parents should make sure to enroll and the information is up to date.
- The district is doing a survey to garner the number of students who are actually using district transportation.
- Other Items for Discussion

PUBLIC COMMENT

_____ _____

Tracy A. Harris, Board Secretary Kimberley Finnerty, Board President



West Jefferson Hills School District

Regular Board Meeting

June 23, 2026

Members present

Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

EXECUTIVE SESSION - 6:30 PM

REGULAR BOARD MEETING - 7:30 PM

CALL TO ORDER BY BOARD PRESIDENT -7:49 PM

PLEDGE OF ALLEGIANCE

ROLL CALL BY BOARD SECRETARY

READING OF DISTRICT MISSION STATEMENT by Mrs. Noel

PRESENTATIONS/RECOGNITIONS

Retiree Recognition By Dr. Sardon

- Eleven staff members retired, representing a combined 240 years of service to the District.
- Dr. Sardon recognized and acknowledged the retiring staff members who were present at the meeting.
- Building-level administrators who were present shared a few words of recognition and appreciation for the retirees.
    - Susan Reynolds - 33 years
    - James Mirabella - 22 years
    - Denise Breisinger - 24 years
    - Moira Kaczmarek - 25 years
    - Michele Stoicovy - 30 years
    - Kelly Hartbauer - 19 years
    - Andrea Petro - 18 years
    - Tom Kuzma - 24 years
    - Linda Ponterio - 26 years
    - Barb Blatchford - 17 years
    - Becky Handra - 3 years

PUBLIC COMMENTS

- Community members signed in to speak but declined to provide comments during the Public Comment portion of the meeting.

    - J. Noderer - maybe
    - Mary Wilson - maybe
    - Kim Rehak - maybe
    - Kaylee Rehak - maybe
- Tracy Parsons - 5017 Grove Court, Jefferson Hills, PA 15025
- Ms. Parsons attended the meeting with her husband, Craig. They have three children, including a recent graduate and an incoming freshman.
- Two of her children have been involved with the TJ Gymnastics Team, and several other gymnastics families were also present at the meeting.
- She shared recent developments regarding the gymnastics program and expressed concern about WPIAL's decision to discontinue gymnastics, noting that the sudden decision has been devastating for participating students and families.
- She recognized the many individuals who helped establish and support the gymnastics program, including community members who contributed their own time, resources, and money to help the team succeed.
- Since its formation, the team has won three state championships and has helped bring positive recognition to TJ and the surrounding community.
- Ms. Parsons reflected on her daughter Nicole's involvement in gymnastics and the memories, awards, medals, and ribbons displayed at Nicole's graduation party. She emphasized how meaningful the program has been to her family and the opportunities it has provided her children.
- She shared artwork Nicole created in elementary school that stated, "Believe in Your Dream" Mrs. Parsons explained that Nicole's dream became possible through the support of teammates, classmates, parents, neighbors, coaches, and community members who dedicated their time and effort to the sport.
- She also shared artwork Nicole created in kindergarten describing what she wanted to be when she grew up, a gymnastics teacher. Nicole was unable to attend the meeting because she was teaching gymnastics that evening.
- Ms. Parsons expressed gratitude for the support Nicole received that allowed her to turn her passion for gymnastics into a reality.
- She noted that she also has an incoming freshman who is very involved in gymnastics and has gained valuable life skills through the sport and the ability to push through challenges.
- She encouraged the Board to recognize the importance of the gymnastics program and ensure that the sport is not forgotten as time moves forward.
- She explained that supporters are working continuously to establish a new league, including developing formal rules and procedures necessary for the program to continue.
- Ms. Parsons expressed appreciation for the support the gymnastics program has received thus far. She noted that the team has conducted fundraising efforts but, because it is a small program, fundraising opportunities are limited.
- She encouraged continued District support, including consideration of financial assistance, to help sustain the gymnastics program and provide future students with the same opportunities.

A. BOARD PRESIDENT -- AS RECOMMENDED BY MRS. FINNERTY

Board President's Report: Executive Session was held on June 23, 2026 for legal and personnel purposes.

B. SUPERINTENDENT -- AS RECOMMENDED BY DR. SARDON

SUPERINTENDENT MONTHLY REPORT **(See Ex 6-A)**

Board action to approve Items B.1 thru B.4, as presented

Motion by Kimberley Finnerty, second by Dave Dominick.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

- B.1 Board action to approve the dates and times of School Board Meetings for the 2026-27 school year, as presented.
- B.2 Board action to approve Keystone Agenda through PSBA at a total cost of $2,000.00, for the 2026-27 school year, to be funded by the 2026-27 General Fund, as presented.
- B.3 Board action to authorize the Superintendent or designee to make conditional hiring decisions between June 24, 2026, and the Board's first voting meeting in August, which will be ratified by the Board at that August meeting.
- B.4 Board action to approve the First Reading of Policy #332 Working Periods and Policy #619 District Audit; Attachments Policy #918 District Family and Parent Engagement and Policy #918 Building Family and Parent Engagement; and attachment for Policy #011 Principles of Governance and Leadership, Operating Guidelines, as presented.

C. FINANCE -- AS RECOMMENDED BY MRS. HARRIS

MONTHLY FINANCIAL/TREASURER'S REPORT **(See Ex 6-B)**

DIRECTOR OF FINANCE REPORT **(See Ex 6-C)**

Board action to approve Items C.1 thru C.12, as presented

Motion by Kimberley Finnerty, second by Christopher Zacur.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

- C.1 Board action to approve the minutes of the May 19, 2026 Committee of the Whole Meeting and May 19, 2026 Regular Board Meeting, as presented.
- C.2 Board action to approve the bill listing from May 12, 2026 to June 24, 2026 excluding May 20, 2026, for a total of $6,726,345.42 for the General Fund, as presented. **(See Ex 6-D)**
- C.3 Board action to approve Resolution No. 440-26 setting the millage rate for the 2026-27 school year at 26.119 mills and for re-enacting Act 511 taxes, earned income tax, business privilege tax, mercantile tax, and real estate transfer tax without substantial change, as presented.
- C.4 Board action to approve Resolution No.441-26 implementing the Act 1 Homestead and Farmstead exclusion for the 2026-27 school year, as presented.
- C.5 Board action to approve the final budget for the 2026-27 school year in the amount of $73,273,351, as presented by Tracy Harris, Director of Finance.
    - Mrs. Harris reviewed the final budget for the 2026–2027 school year.
    - A correction will be made under Professional Services. The property amount is currently reflected as a decrease but should be listed as an increase. Mrs. Harris will make the necessary adjustment.
- C.6 Board action to approve to commit the 2025-26 net change in fund balance so that the Unassigned Fund Balance does not exceed 8.00%. Final numbers will be provided after the Audit.
- C.7 Board action to authorize the Director of Finance to pay bills in July 2026 with ratification in August.
- C.8 Board action to approve Arthur J. Gallagher Risk Management Services, LLC as Broker of Record for the District's insurance renewal of July 1, 2026, through June 30, 2027.

- C.9 Board action to approve the insurance quote for the package policy, business auto, general liability, umbrella, educators legal liability, and crime insurance with CM Regent at a cost of $257,242 and cyber insurance with PAIU at a cost of $13,055 through Arthur J. Gallagher Risk Management Services, LLC, for the 2026-27 school year, to be funded by the 2026-27 General Fund, as presented.
- C.10 Board action to approve the renewal of Workers' Compensation insurance with UPMC Work Alliance at a total cost of $172,664.00 through Eber & Associates, for the 2026-27 school year, to be funded by the 2026-27 General Fund, as presented.
- C.11 Board action to award bids for Athletic Supplies at TJHS and PHMS, Elementary Art Supplies, Nursing Supplies and Paper Supplies for the 2026-27 school year at a total cost of $179,969.96, as presented.
- C.12 Board action to approve budget transfers for the 2025-2026 school year, as presented.

D. HUMAN RESOURCES/PERSONNEL -- AS RECOMMENDED BY DR. SARDON/DR. HENDERSON

Board action to approve items D.1 through D.7, as presented.

Motion by Kimberley Finnerty, second by Suzanne Downer.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

Abstain: Christopher Zacur - Mr. Zacur abstained from voting due to a family member being included on the personnel list presented for Board approval.

D.1 Professional Personnel (Act 93, JFT Etc.)

a. Hirings
    i. Abigail Knouse - Special Education/Life Skills Teacher-Thomas Jefferson High School, at a rate of pay of Bachelor's Level, Step 1- $60,332.00
    ii. Alana Steuernagel - Special Education/Life Skills Teacher-Jefferson Hills Intermediate School, at a rate of pay of Bachelor's Level, Step 1-$60,332.00
    iii. To Be Approved - Contracted, Part-Year, Extra Duty Positions for 2025-2026 School Year:
        - Kacey Carsone - Credit Recovery Teacher-General Science-TJHS
        - Danna Laureano - Credit Recovery Teacher-ELA Teacher-TJHS
        - Robert Marlow - Credit Recovery Teacher-Financial Literacy
        - Melissa Sosanko - Credit Recovery Teacher-Middle School Mathematics
        - Julia Moore - Orchestra Director (prorated portion of school year)
    iv. To Be Approved - Contracted, Extra Duty Positions for 2026-2027 School Year:
        - Elizabeth Hurst - ESY
        - Jennifer Knopp - Head Teacher for McClellan Elementary School
b. Resignations: None at this time
c. Retirements:
    i. Colleen Triffanoff - School Counselor-Gill Hall Elementary School, retirement effective the end of the 2025-2026 school year
d. Leaves: None at this time
e. Other: None at this time

D.2 Non-Certificated Personnel (SEIU, Confidentials, Etc.)

a. Hirings:
    i. Scott Jamison - 8 hour per day Custodial Worker-Gill Hall Elementary/McClellan Elementary School, retroactive to June 17, 2026

b. Resignations:
    i. Janice Gaydos - 8 hour per day Custodial Worker-Thomas Jefferson High School, effective May 26, 2026
c. Retirements:
    i. Peggy Seemiller, effective the end of the 2025-2026 school year

d. Leaves: None at this time

e. Other:

i. To Be Approved - Part-Year, Extra-Duty Positions For ESY:

- Christina Handshue - Para Educator
- Sarah Zacur - Para Educator
- Meghan Garrett - Para Educator

D.3 Athletic Personnel

a. Hirings:
    i. To Be Approved - Non-Contracted, Part-Year, Extra-Duty Positions For 2026-2027:
        - Pat Oster - Varsity Assistant Football Coach
        - Steve Scott - Varsity Assistant Football Coach
        - Shane Yuhas - Varsity Assistant Football Coach
        - George Souders - Varsity Assistant Football Coach
        - Jonathan Drager - Tenth Grade Assistant Coach
        - Brian McClain - Middle School Head Football Coach
        - Robert Kerr - Middle School Assistant Football Coach
        - Jon Tuladzieck - Middle School Assistant Football Coach
        - Anthony Melillo - Middle School Assistant Football Coach
        - Frank Brettschneider - Varsity Football Volunteer Coach
        - Trevor Wildman - Varsity Football Volunteer Coach
        - Aaron Davis - Varsity Football Volunteer Coach
        - Jack Giran - Varsity Football Volunteer Coach
        - Heidi Karcher - Head Varsity Softball Coach
        - Robert Karcher - Varsity Assistant Softball Coach
        - Amanda McHugh - Varsity Assistant Softball Coach
        - Ross Himmler - Varsity Boys' Head Tennis Coach
        - Brian Thatcher - Junior Varsity Boys' Head Tennis Coach
        - Robert Kerr - Head Varsity Track and Field Coach
        - Melodie Pfister - Varsity Assistant Track and Field Coach
        - James Levdansky - Varsity Assistant Track and Field Coach
        - Alexander Folino - Varsity Assistant Track and Field Coach
        - Tatiana Ziegler - Varsity Assistant Track and Field Coach
        - William Paull - Head Middle School Track and Field Coach
        - William Martinis - Middle School Assistant Track and Field Coach
        - Michael McCabe - Middle School Assistant Track and Field Coach
        - Michael Mull - Middle School Assistant Track and Field Coach
        - Lydia Shaw - Track and Field Volunteer Coach
        - Skylar Meier - Softball Volunteer Coach
b. Resignations:
        - Jodi Cummings - Head Gymnastics Coach
        - Frank Staffen - Head Varsity Boys' Volleyball Coach

- Tim Vickers - Head Varsity Boys' Baseball Coach

c. Retirements: None at this time.
d. Other: None at this time.

D.4 Extracurricular/Activities Personnel

a. Hirings:
    i. Andrew Horvath - Student Technology Intern to assist the Technology Department during the summer months at an hourly rate of $12.00 per hour
    ii. Cole Schafer - Student Technology Intern to assist the Technology Department during the summer months at an hourly rate of $12.00 per hour
b. Resignations: None at this time
c. Retirements: None at this time
d. Other: None at this time

D.5 Educational Conference Requests (See Ex 6-E)

D.6 Field Trips (See Ex 6-D)

D.7 Miscellaneous Items

1. STAT Staffing Medical Services, Inc.: Motion to approve temporary staffing services with Stat Staffing Services for the 2026-27 school year.
2. Amare Medical Network: Motion to approve temporary staffing services with Amare Medical Network for the 2026-27 school year.
3. Precision HR Solutions, Inc: Motion to approve the agreement with Precision HR Solutions, Inc. for the 2026–27 school year.
4. Amergis Educational Staffing: Motion to approve the agreement with Amergis Educational Staffing for the 2026–27 school year.
5. PA Educator: Motion to approve the PA Educator through the Allegheny Intermediate Unit for the 2026-27 school year.
6. Frontline: Motion to approve Frontline Education for the 2026-27 school year.
7. Soliant: Motion to approve Soliant for the 2026-27 school year.

E. EDUCATION K-12 -- AS RECOMMENDED BY DR. KUHSE

Board action to approve Items E.1 thru E.13 as presented

Motion by Kimberley Finnerty, second by Christopher Zacur.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

- E.1 Board action to renew Public Performance Site Licenses for all schools from Swank Movie Licensing USA at a total cost of $3,132.00, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.2 Board action to approve the purchase of 14 ESGI 12-month licenses for district-wide kindergarten teachers at a total cost of $3,640.00, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.3 Board action to approve the purchase of print services from Great Minds, LLC, not to exceed $87,500.00, for the printing of consumable student books for Eureka Math for the elementary, intermediate, and middle school, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget.

- E.4 Board action to renew a one-year school site locator from MGT Impact Solution, LLC at a cost of $1,995.00, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.5 Board action to approve the Cyber Services Agreement with Seneca Valley School District to provide access to their online learning platforms for the 2026-27 school year, as presented.
- E.6 Board action to renew Canvas Cloud Subscription and Additional Ticketing System License from Instructure at a total cost of $22,750.18, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.7 Motion to renew Reflex Site License from Explore Learning for all math courses in Grades K-5 at a total cost of $8,896.50, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.8 Board action to approve a three-year agreement with Xello for the implementation of Pennsylvania Career Education and Work Standards across grades K–12, at a total cost of $14,996.52 for the first year, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.9 Board action to approve the purchase of Reveal Math Grades 6–12 for a three-year term at a total cost of $142,411.74, with payments scheduled as follows: $48,419.99 (34%) in July 2026, $46,995.88 (33%) in July 2027, and $46,995.87 (33%) in July 2028. Funding for the first payment will be provided for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.10 Board action to approve 30 digital licenses from BFW Publishing for AP Stat at TJHS at a total cost of $5,789.40, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget.
- E.11 Board action to approve the purchase from Pearson Education, Inc. of MyMathLab for School (High School Digital) 6-year access codes and University Physics with Modern Physics, 16th Edition AP Edition (High School Binding) with Modified Mastering and eText 6-year access, at a total cost of $44,012.50. The cost will be paid over three years as follows: Year 1 $14,670.84, Year 2 $14,670.83, and Year 3 $14,670.83. The Year 1 payment will be funded through the 2026-27 Curriculum Budget, as presented.
- E.12 Board action to approve the purchase of MagicSchool Enterprise and the Learning Outcomes Module at a total cost of $12,600.00, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.
- E.13 Board action to approve the payment of an annual fee of $5,500.00 for the IncubatorEdu course through Uncharted Learning, for the 2026-27 school year, to be funded by the 2026-27 Curriculum budget, as presented.

Prior to proceeding with the Special Education voting items, Dr. Sardon congratulated and welcomed the new hires who were introduced at the meeting.

F. SPECIAL EDUCATION -- AS RECOMMENDED BY DR. BOZEK

Board action to approve Items F.1 and F.2, as presented

Motion by Kimberley Finnerty, second by Dave Dominick.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

- F.1 Board action to approve the St. Anthony School/Post-Secondary Program Public School District Service Agreement for student attendance at Duquesne University for the period of August 24, 2026, through June 30, 2027, at a total cost of $20,000 per student, for the 2026-27 school year, to be funded by the 2026-27 Special Education budget, as presented.

- F.2 Board action to approve an Individual Student Enrollment Agreement for three students to attend the Wesley School Extended School Year (ESY) Program from June 29, 2026, through July 23, 2026, at a cost of $4,240.00 per student, for a total cost of $12,720.00, as presented.

Prior to moving forward with the meeting, Dr. Sardon introduced Dr. Bozek's son, a college student who interned with WJHSD throughout the summer. Dr. Sardon recognized him and expressed appreciation for his hard work and contributions to the District over the summer.

G. SAFETY AND SECURITY -- AS RECOMMENDED BY DR. SARDON

Board action to approve Items G.1 and G.2, as presented

Motion by Kimberley Finnerty, second by Christopher Zacur.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

- G.1 Board action to approve a 12-month term for subscription to Navigate360 Visitor Management for 5 school buildings at a total cost of $2,170.55, for the 2026-27 school year, to be funded by the 2026-27 District Security budget, as presented.
- G.2 Board action to renew NaviGate360 Emergency Management Suite Subscription at a total cost of $5,570.25, for the 2026-27 school year, to be funded by the 2026-27 District Security budget, as presented.

H. FACILITIES -- AS RECOMMENDED BY MR. MARIANI - No items.

I. TECHNOLOGY -- AS RECOMMENDED BY DR. KASSIMER

Board action to approve Item I.1 thru I.5, as presented

Motion by Kimberley Finnerty, second by Denise Kahler.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

- I.1 Board action to approve the hiring of two TJHS student technology summer support assistants at a rate of $12.00 per hour to provide support to the West Jefferson Hills School District Technology Department during the summer of 2026.
- I.2 Board action to approve the purchase of software licensing from Optech Integrated Technology Solutions at a total cost of $1,399.00, for the 2026-27 school year, to be funded by the 2026-27 Technology budget, as presented.
- I.3 Board action to approve the renewal of Destiny District Library Software from Follett Software Company at a total cost of $7,283.76, for the 2026-27 school year, to be funded by the 2026-27 Technology budget, as presented.
- I.4 Board action to approve a one-year subscription renewal for Skyward hosting services with ISCORP at a total cost of $6,787.00, for the 2026-27 school year, to be funded by the 2026-27 Technology budget, as presented.
- I.5 Board action to approve the renewal of Skyward for student management annual license at a total cost of $24,634.00, for the 2026-27 school year, to be funded by the 2026-27 Technology budget, as presented.

J. TRANSPORTATION -- AS RECOMMENDED BY MRS. HARRIS - No items.

K. ATHLETICS -- AS RECOMMENDED BY MR. CHERPAK - No items.

L. FOOD SERVICE -- AS RECOMMENDED BY MR. RAMBO

Board action to approve Item L.1 and L.2 as presented

Motion by Kimberley Finnerty, second by Katie Noel.

Final Resolution: Motion Carries

Yea: Dave Dominick, Suzanne Downer, Christopher Zacur, Katie Noel, Kimberley Finnerty, Kristin Shoemaker, Denise Kahler

- L.1 Board action to approve lunch meal prices for the 2026-27 school year at $3.25 for the elementary and intermediate schools and $3.50 for the middle and high schools and breakfast is complimentary, as set by PDE regulations effective July 1, 2026, through June 30, 2027.
- L.2 Board action to approve the purchase of a mobile heated cabinet from Carney & Sloan, Inc. at a total cost of $1,798.13, to be funded by the Cafeteria Budget, as presented.

President Finnerty thanked Mr. Rambo for the excellent food and service he provides to the District's students and staff.

OTHER REPORTS: TO BE DISCUSSED AT REGULAR VOTING MEETING

Report from Student Representative (TJHS Representative)

- Student Representative reports will resume at the August 2026 Regular Board Meeting.

Building Project Information and Updates

- No update was provided

SHASDA (Mrs. Denise Kahler)

- No report

Legislative/PSBA (Mr. Dave Dominick)

- The quarterly meeting is scheduled to take place in three weeks.

Steel Center/Southeast Area Special School/Steel Valley Area School Authority (Mrs. Suzanne Downer)

Steel Center

- Sr Recognition was held May 19, 2026. There were 289 graduating seniors this year.
- Two HOSA students, Lily Shipley (Elizabeth Forward) and Lilly Kohnen (South Park) that placed in their state competition will represent the Health Assistant program at the HOSA International Leadership Conference in Indianapolis, Indiana from June 17-21. Good Luck!
- Top of the Shop Awards 2nd semester include our students:
    - Travis Hatch - Automotive technology B
    - Michael Kudis - Carpentry
    - Emma Martinez - Collision Repair and refinishing
    - Cash Korshlak - Electrical Construction
    - Brianna Purcupile - Medical Professions
    - Tessa Kanotz - Veterinary Assistant
- Extra Effort Awards 2nd semester include our students:
    - Emma Pranevich - Cosmetology B

- Jordan Crisp - Electrical Construction
- Madigan McGee - Health Assistant
- Elijah Fant - HVAC-R
- Kye Lin - Medical Professions

SEASS

- Graduation was June 1st. There were 19 graduates this year.
- ESY will run June 29-July 26.
- Minutes for both meetings should be posted.
- Next Meeting is August 4 at 7 PM.

Foundation for Education

- Ice Cream Social will be in August. No definite date yet.

Other

President Finnerty noted that an additional individual wished to provide public comment. The individual was unaware of the requirement to sign in prior to the Public Comment portion of the meeting, and President Finnerty permitted him to speak.

- Brian Oshell, 3030 Chestnut Ridge Drive, Jefferson Hills, PA 15025
- Brian stated that he received information regarding the vacant Head Baseball Coach position and wished to share his concerns regarding what he described as a negative environment within the TJ baseball program based on his experiences over the past several years.
- He referenced the retirement of the former head coach and expressed concerns regarding favoritism within the baseball program over the past three years.
- He stated that his concerns were not related to playing time but rather to fairness, communication, and the treatment of student-athletes within the program.
- He expressed concern regarding coaches allegedly discussing individual players with other players and stated that he did not believe this was appropriate.
- He also raised concerns regarding members of the coaching staff who have children participating in the program.
- He discussed differences he observed between the movement of JV and varsity players from the previous season to the current season, including freshmen being moved to the varsity level while other players received fewer opportunities.
- He expressed concern regarding a potential connection between coaching decisions and involvement with the Pittsburgh Diamond Dawgs travel baseball program, noting that members of the TJ coaching staff have ties to the travel program and coach some TJ baseball players outside of the school program.
- He stated that he requested a meeting with Mr. Vickers and that it took approximately one month for the meeting to occur.
- He indicated that he was told he would receive an apology following that meeting but stated that he never received one.
- He expressed concern that some freshmen were promoted to the varsity roster for championship competition but did not play, while some sophomores and juniors were not provided the same opportunity to participate in the championship experience.
- He reiterated that his comments were not about playing time but about ensuring that student-athletes are treated fairly.
- With the Head Baseball Coach position now vacant, he encouraged the District to use the opportunity to provide a fresh start for the baseball program and to ensure a fair coaching environment moving forward.

- He concluded by thanking the Board for its time and for allowing him the opportunity to speak.

SOLICITOR'S REPORT - No Report

ADJOURNMENT - 9:09 PM

_____ _____

Tracy A. Harris, Board Secretary Kimberley Finnerty, Board President



June Board Meeting Superintendent Report

June 23, 2026

Monthly Drills Update:

TJHS	PHMS	JHIS	Gill Hall	McClellan
Fire Drill: 6/5 Bus Evacuation: 3/13 ALICE Drill: 5/27	Fire Drill: 6/5 Bus Evacuation: 3/6 ALICE Drill: 4/14	Fire Drill: 6/4 Bus Evacuation: 3/18 ALICE Drill: 4/15	Fire Drill: 6/2 Bus Evacuation: 3/12 ALICE Drill: 3/23	Fire Drill: 6/2 Bus Evacuation: 3/12 ALICE Drill: 4/16

All required mandated drills were successfully completed throughout the 2025–2026 school year.

Job Opportunities: Please visit the district website at www.wjhsd.net.

- Paraprofessional Positions are still available.
- Substitute teachers, custodians, maintenance, cafeteria, and paraprofessionals are always available.

Academic/Professional Development Updates:

- **Year in Review:** At the end of May, we held our final in-service day and End-of-Year Celebration, where staff from each building shared highlights from a successful school year and celebrated the many accomplishments of our students and staff. District leadership also provided updates on testing scores, budget information, and future plans as we prepare for the year ahead. We also took time to recognize our retirees for their years of dedication and service to WJHSD, thanking them for the lasting impact they have made on our school community.
    - Susan Reynolds - 33 years
    - James Mirabella - 22 years
    - Denise Breisinger - 24 years
    - Moira Kaczmarek - 25 years
    - Michele Stoicovy - 30 years
    - Kelly Hartbauer - 19 years
    - Andrea Petro - 18 years
    - Tom Kuzma - 24 years
    - Linda Ponterio - 26 years
    - Barb Blatchford - 17 years
    - Becky Handra - 3 years
- **George Washington:** Dr. Kuhse and I enjoyed visiting McClellan and JHIS, where second and fourth grade students participated in a presentation from the Braddock Battlefield History Center. "George Washington" shared stories from the French and Indian War and answered thoughtful questions from our students. WJHSD is proud to provide hands-on learning experiences for our students.
- **Final Incubator Pitch:** Dr. Henderson and Dr. Kuhse attended the final pitch presentations for the Incubator program. Throughout the school year, students worked to develop and refine their own products, similar to the television show Shark Tank. After presenting their ideas during a mid-year

review, students returned to deliver their final pitches to a panel of judges. Thank you to Mrs. Kostella for her guidance, support, and dedication throughout this course.

- **The JagWire Vol. 1, Issue 3 Summer 2026:** This special issue featured two retiring teachers, Mrs. Breisinger and Mrs. Stoicovy. Readers were invited to visit the "Profile" section to learn more about their careers and watch a tribute video in their honor. We wished our graduating seniors, Mrs. Breisinger, and Mrs. Stoicovy all the best and much happiness in their next chapters.
- **Future-Driven Schools:** We shared the Future-Driven Schools publication, which highlights innovative programs helping students prepare for the future. WJHSD was featured on page 27 for the LEAP program at TJ and its impact on students.
- **Portrait of a Graduate:** The district administration participated in training with Dr. Rocco and Dr. Rondinelli as we began developing a Portrait of a Graduate. This long-term initiative will include input from students, staff, families, and the community.
- **PAIU 2026 Conference:** TJHS art students, led by Mr. Salopek, designed and built custom trolley centerpieces for the PAIU 2026 Conference in Hershey, PA. The project showcased their creativity, craftsmanship, and problem-solving skills while highlighting the talent and pride of TJHS. Great job to Mr. Salopek and all the students involved.
- **AHN Chill Project:** Cai and Kate visited McClellan and Gill Hall during the final week of school to present a student assembly, which was also featured on KDKA. Below are links to the broadcast for your review. This presentation is part of the Social-Emotional Learning (SEL) curriculum program through Allegheny Health Network that was approved by the Board at the May meeting. The program is provided at no cost to the district.
- **Curriculum Writing**: Dr. Kuhse held a curriculum alignment work session with the K-12 Business/Computer Teachers who all teach technology courses throughout the district. The teachers collaborated to identify key concepts and skills and develop K-12 vertical alignment to ensure a clear progression of learning for all students.
- **New Teacher Orientation:** Once the open position has been filled, the newly hired teacher will be invited to attend New Teacher Orientation on Monday, August 10, 2026. This orientation provides new staff members with the opportunity to meet district administrators, receive important information about district departments and operations, participate in a bus tour to see the schools and communities that make up the West Jefferson Hills School District, and collaborate with their assigned mentors as well as the building administrators with whom they will be working throughout the school year.
- **Department Coordinator Meeting:** The Department Coordinator Meeting will be held on Wednesday, August 12, 2026 to review departmental goals and portfolios for the upcoming school year. Coordinators will collaborate on priorities, share updates, and discuss plans to support student achievement and continuous improvement.

District Budget Update:

- **2026-27 Budget:** The preliminary budget was presented to the Board in accordance with the required timeline, with final approval scheduled for this evening. I would like to thank Mrs. Harris for her hard work throughout the budget process. Many meetings were held with the administrative team to develop a fiscally responsible budget that supports the district's priorities and the needs of our students and staff.

District Security Update:

- Our School Police Officers did an excellent job this school year, and we are fortunate to have them in each of our buildings. They go above and beyond by supporting after-school events and activities, and they will continue working throughout the summer during ESY, Camp Jaguar, orientations, and other programs. We are grateful for their dedication, professionalism, and commitment to keeping our students, staff, and community safe.
- **Training/Qualifications:** Our School Police Officers continue to meet all required training and certification requirements throughout the year. They regularly attend training to stay up to date on school safety practices and are well-prepared to support our students, staff, and community.

Community Information:

- **Prom**: Prom was held at Stage AE this year, with more than 600 students attending and enjoying an evening of dancing, laughter, and time with friends while creating lasting memories. A special thank you went to Marlo Petersavage for her hard work, organization, and dedication in planning and coordinating this wonderful event, as her efforts helped make the evening an enjoyable and unforgettable experience for all who attended.
- **Graduation:** We celebrated the graduation of the Class of 2026 with 275 graduates.. I would like to thank the TJHS administration, Mrs. Allan, and Mrs. Ross for their hard work and dedication in making the evening special for our graduates. In addition, thank you to Mr. Benedek, Mr. Lauso, and Mr. Betler for ensuring the livestream ran smoothly, and to the custodial staff for setting up and breaking down the event.
- **Congratulations**: Thank you Rege Conway for 20 years of dedicated service as a crossing guard for our PHMS students. For two decades, Rege was a familiar and friendly face, greeting students each morning and afternoon. We are grateful for the positive impact he made on generations of students and families throughout his years of service.

Transportation Updates:

- **BusZone:** BusZone is a bus tracking app currently being piloted by the West Jefferson Hills School District. Families interested in participating in the pilot program should follow the instructions provided on the flyer. If you have any questions, please contact Matthews Bus Company representatives Melissa Sopko at 412-613-9647 or Crystal Pearsol at 412-445-9447. A district-wide School Messenger alert has been sent to all families encouraging registration and participation in the pilot program.
- **Bus Alerts:** Since all families have access to BusZone, the district will no longer send alerts for buses running approximately five minutes late. BusZone allows parents and guardians to track their child's bus in real time and receive text notifications when delays occur 15 minutes behind schedule.
- **Durham School Services:** The district will continue to meet with the bus company throughout the summer to discuss routes, the number of buses needed, and school start and end times in order to develop the most efficient and reasonable transportation plan for the district. Mrs. Harris and Dr. Henderson will continue working closely with the bus company to ensure buses are utilized efficiently. Bus route information will not be available until August, and parents will receive a notification prior to the release of route details.

Facilities Updates:

- **Facilities**: Our Custodial and Maintenance Department has begun its summer cleaning to ensure that all district buildings are thoroughly cleaned, sanitized, and deep-cleaned in preparation for the upcoming school year. Mr. Mariani has been working with building administrators to prioritize and complete projects and needs for the start of the 2026–2027 school year.
- **Highschool Chiller:** Job conference meetings were held on June 10, June 15 and June 16, the system will be drained and refilled, requiring the air conditioning at the high school to be turned off during the

process. Employees working in the building were notified. Additional calibration work is required prior to startup, and some piping work is still being completed. The electrical and plumbing contractors have finished installing the piping and electrical wiring necessary to operate the emergency chiller at the high school and were very efficient in completing their work. The final tie-in of the chiller will occur this week. We anticipate the project will be fully completed within the next few weeks.

- **New Building Project Update:** The district administration continues to collaborate with HHSDR on the building design process, reviewing plans and providing feedback to ensure the project aligns with the district's goals and needs. The Act 34 hearing will be held in August/September.

Congratulations/Thank you:

Academics

- Thank you to the University of Pittsburgh Formula SAE Engineering Team, including TJHS alumni Campbell Thomas and Connor Horgan, for sharing their expertise and giving our students a hands-on look at engineering, design, manufacturing, and coding in action.

Arts

- Thank you to TJ parent and author Nicole Leckenby for visiting JHIS to share her new children's book, inspired by Andy the Ambulance, with our students.

Athletics

- Congratulations to Adi Bracco for being recognized as the Trib HSSN Softball Player of the Week.
- Congratulations to all of our spring athletic teams on their accomplishments.

Important Dates:

- There is no COTW/Regular Board Meeting in July.
- WJHSD ESY Program: July 7-30, 2026 from 9:00 am-12:00 pm
- Camp Jaguar: July 7-9, 14-16 and 21-23
- Fall Sports: Football and golf begin on August 10, 2026. All other fall sports begin August 17, 2026.
- Kindercamp at GH/McC: Tuesday, August 11-14, 2026 from 9 am-1 pm
- GH/McC Kindergarten Orientation: Monday, August 10, 2026 from 9 am-12 pm
- GH/McC 1st and 2nd Grade Orientation: Monday, August 10, 2026 from 1pm-2 pm
- GH/McC Meet the Teacher/PTA Welcome Back: Monday, August 24, 2026 at 4:30 pm-7:30 pm
- JHIS New to WJHSD Student Orientation: Monday, August 10, 2026 from 2:30 pm-3:30 pm
- JHIS 3rd Grade Parent Virtual Q&A: Monday, August 10, 2026 6 pm-7 pm
- JHIS 3rd Grade Open House: Tuesday, August 18, 2026 from 4:30 pm-7:30 pm
- JHIS 4th/5th Grade Open House: Thursday, August 20, 2026 from 4:30 pm-7:30 pm
- PHMS 6th Grade Orientation & Open House: Monday, August 17, 2026 from 4:30 pm-7:30 pm
- PHMS 7th/8th Grade Open House: Tuesday, August 18, 2026 from 4:30 pm-7:30 pm
- TJHS Freshman LEAP: Thursday, August 13, 2026 all day
- TJHS Open House: Wednesday, August 19, 2026 from 4:30 pm-7:30 pm
- Teacher In-Service: Wednesday, August 19-21, 2026
- GH/McC Meet the Teacher/PTA Welcome Back: Monday, August 24, 2026 at 4:30 pm-7:30 pm
- First Day of School for 2026-27 school year: Tuesday, August 25, 2026

BILLS RECOMMENDED FOR PAYMENT

GENERAL FUND	
MAY 12, 2026 - JUNE 24, 2026, EXCLUDING MAY 20, 2026 - PNC	$ 6,128,918.90
HEALTH INSURANCE - PSDLAF - JUNE 2026	$ 588,353.59
PROCUREMENT CARDS - PSDLAF - MAY 2026	$ 9,072.93
TOTAL FOR GENERAL FUND	$ 6,726,345.42
TOTAL	$ 6,726,345.42

West Jefferson Hills SD
List Of Payments 2025-2026

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
ADAM ZUNIC	00113492	06/24/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	DEC 25-MAY 26		$300.00
ADD-EDUCATION INC	00113493	06/24/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	610001300		$4,572.40
			10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	610001127		$5,621.60
			10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	610001181		$5,570.40
						Check Total	**$15,764.40**
AGORA CYBER CHARTER SCHOOL	00113481	06/11/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	1102490		$1,034.25
			10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	1102490		$3,909.48
						Check Total	**$4,943.73**
AIRGAS NATIONAL CARBONATION	00113494	06/24/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	9171980669		$382.10
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	5525319704		$130.57
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	5524649487		$130.57
						Check Total	**$643.24**
ALLEGHENY EDUCATIONAL SYSTEMS	00113495	06/24/26	10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	INV-26-0616	26001503	$935.90
ALLEGHENY INTERMEDIATE UNIT	00113496	06/24/26	10-1260-330-000-00-000-000-000-0000	OTHER PROF. SVCS-PHYS SUPP.	51761		$23,065.07
ALLEGHENY INTERMEDIATE UNIT	00113497	06/24/26	10-1110-561-000-30-000-000-000-0000	TUITION TO OTHER LEA- SEC	51544		$1,143.65
			10-1221-322-000-00-000-000-000-0000	DEAF/HEARING SUPPORT	51544		$14,831.77
			10-1221-322-000-00-000-000-000-0000	DEAF/HEARING SUPPORT	52208		$16,600.00
			10-1224-322-000-00-000-000-000-0000	BLIND/VISUALLY IMP. SUPPORT	51544		$4,125.00
			10-1225-322-000-00-000-000-000-0000	SPEECH & LANGUAGE SUPPORT	51544		$7,164.37
			10-1231-322-000-00-000-000-000-0000	EMOTIONAL SUPPORT	51544		$3,430.94
			10-1233-322-000-00-000-000-000-0000	AUTISTIC SUPPORT	51544		$72,059.66
			10-1280-322-000-00-000-000-000-0000	EARLY INTERVENTION	52139		$7,225.31
						Check Total	**$126,580.70**

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
ALLEGHENY INTERMEDIATE UNIT	00113498	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	52087		$150.00
			10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	51694		$1,047.50
						Check Total	**$1,197.50**
ALLEGHENY INTERMEDIATE UNIT	00113499	06/24/26	10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	51721		$119.70
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	51493		$184.30
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	52090		$117,053.57
						Check Total	**$117,357.57**
AMANDA LUDWIG	00113500	06/24/26	10-1225-810-000-10-250-000-000-0000	Speech/language Support - Dues & Fees	PASLP 2026	26001673	$65.00
AMARE MEDICAL STAFFING INC	00113501	06/24/26	10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	190399		$503.75
AMAZON CAPITAL SERVICES	00113437	05/14/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	17Q3-VFGW-X1T7	26001467	$132.04
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	1XCQ-WLZX-C9YN	26001471	$184.43
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	1QGJ-46FG-4NMR	26001484	$9.99
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	1L9G-7GFJ-4G9W	26001495	$37.99
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1HKD-XNCJ-GTRQ	26001465	$123.31
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1DL6-XMRN-6WPF	26001465	$93.97
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1WPC-9X49-YVH7	26001497	$35.99
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1QL1-9PYK-CFG3	26001441	$22.50
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1NHL-LTF4-J43C	26001292	$33.75
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1MMW-FXLD-6Y6W	26001293	$70.17
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	13DN-PRFP-76JX	26001301	$81.47
						Check Total	**$825.61**
AMAZON CAPITAL SERVICES	00113460	05/28/26	10-0499-020-000-00-000-000-000-0000	DUE TO HALL OF FAME	1R9P-DG9D-D9PF		$24.86
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	1PWM-CRQC-94FV		$305.78
			10-1110-610-000-30-810-140-000-0000	SUPPLIES - HEALTH,SAFETY&P.E. - TJ	1NPK-T19N-34PD	26001280	$14.99
			10-1110-610-102-30-810-000-000-0000	Regular Programs - Grable Grant Supplies	1FWD-LN9F-R6JK		$947.77
			10-1290-610-520-00-000-000-000-0000	IDEA-SUPPLIES	16DC-YCPL-17PG	26001242	$-54.99
			10-2250-610-000-10-250-000-000-0000	LIBRARY SUPPLIES - J.E.S.	1M7L-J4DP-1HKV	26001518	$28.49

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2250-610-000-10-250-000-000-0000	LIBRARY SUPPLIES - J.E.S.	1GW1-TR9H-4FPR	26001518	$408.75
			10-2260-610-000-00-000-000-000-0000	SUPPLIES- CURR. DEVELOP.	1VVJ-3WTP-FHT3		$51.70
			10-2260-610-000-00-000-000-000-0000	SUPPLIES- CURR. DEVELOP.	1HLV-GFKX-CY16		$10.98
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1RVV-Q9GN-9HV6Q		$82.11
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1MFQ-4HT9-J4C6		$36.99
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1T6F-DD9G-74NC	26001437	$315.95
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1JQN-NYP9-4N3Y	26001437	$209.73
			10-2380-610-000-30-810-000-000-0000	SUPPLIES- T.J.	1MJT-MHVQ-Y3GX	26001525	$54.45
			10-2440-610-000-10-220-000-000-0000	NURSING SUPPLIES - MC	1Y19-V7X3-X7CK	26001536	$75.37
			10-2440-610-000-10-220-000-000-0000	NURSING SUPPLIES - MC	1TQ6-TX61-T9DH	26001537	$17.29
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	117Q-J7L9-TVY6	26000819	$637.74
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1NHT-1NL7-XM1G	26000928	$191.52
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1LJH-VCJ9-3DWW	26000657	$74.62
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1LFT-4V4M-CTLV	26001569	$148.75
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1LNY-L4MJ-DJ7Y	26000807	$59.37
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	IPXN-GKWP-7QMW	26000658	$46.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1XHT-G76W-716V	26000892	$12.95
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1XNC-YDQ9-DWQQ	26001570	$17.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1VF9-YRGD-DHFW	26000926	$161.00
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1WJC-G39Q-7VKV	26000893	$26.99
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	166X-TWH7-XCJ7	26000893	$13.99
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	13F3-YYRT-G4RN	26000806	$55.96
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1979-7TJR-CKLF	26001569	$148.75
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1GGN-MHKM-D936	26001568	$44.97
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1D6L-Y3QH-CFXF	26000894	$70.63
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	161M-79L7-XV4M	26000572	$355.44
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	1KKX-PGFF-437C	26001049	$71.25
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	1R77-FKG3-313N		$41.25
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	1R7G-NHT4-DGNW		$138.00
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS -	1JQH-NYP9-N3XN		$343.34

West Jefferson Hills SD
List Of Payments 2025-2026

Check Dates 05/12/26 - 06/24/26

Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				SUPPLIES - WJHSD FFE			
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	14Q6-LG6V-XLGM		$2,827.91
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	17Q7-VKM6-3197		$564.30
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	17Q7-VKM6-3R9H		$614.26
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	1HPN-6XYM-6967		$17.44
						Check Total	**$9,215.61**
AMAZON CAPITAL SERVICES	00113482	06/11/26	10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1Q4P-JTRH-THCC	26001612	$152.41
			10-1211-610-101-10-250-000-000-0000	Life Skills Support - Supplies -JHIS - GRANT	16G3-TXJL-9V7K		$189.98
			10-1290-610-520-00-000-000-000-0000	IDEA-SUPPLIES	1KGL-L1YR-3K3Q	26001242	$48.99
			10-2250-610-000-10-250-000-000-0000	LIBRARY SUPPLIES - J.E.S.	1WNK-RFPP-XMLV	26001518	$22.67
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	13D4-6WX6-G61D		$262.50
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	13D4-6WX6-G61D		$262.50
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	13D4-6WX6-G61D		$262.50
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	1PYJ-43GG-FKDV	26001037	$7.73
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	1JJG-67NX-41P4	26001037	$145.48
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1VK1-FD3G-GMRV	26000966	$62.61
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	13LG-7N3C-61CH	26001041	$49.95
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	16C4-P41C-WR13	26001621	$15.99
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1M4J-4LTM-DF1Y	26001042	$9.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1MPT-VVW9-7MW1	26001044	$97.96
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1CGY-Q3DM-QQNX	26001040	$118.48
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1DP6-C39D-6CMC	26001136	$63.99
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	16VX-YWNH-6LJ1	26001140	$28.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1C4W-Y1DV-NLDX	26001105	$295.39
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	1NK6-H14N-FKVQ	26000968	$118.17
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	17FN-3WW4-X76H	26001554	$105.98
						Check Total	**$2,322.24**

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
AMERGIS HEALTHCARE STAFFING INC	00113502	06/24/26	10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	E19573630756		$1,827.15
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	E19716920756		$1,435.20
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	E19653710756		$2,331.55
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	E19776940756		$1,311.05
						Check Total	**$6,904.95**
AMERICAN RED CROSS	00113503	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	23276261		$336.00
			10-3310-610-000-30-810-140-000-0100	COMMUNITY RECREATION - GEN SUPPLIES - LIFE GUARD COURSE	23252528		$672.00
			10-3310-610-000-30-810-140-000-0100	COMMUNITY RECREATION - GEN SUPPLIES - LIFE GUARD COURSE	23231563		$672.00
						Check Total	**$1,680.00**
APRIL SMITH	00113504	06/24/26	10-2620-580-000-00-000-000-000-0000	TRAVEL- CUSTODIANS/MAINT.	POOL CERTIFICATION		$18.13
ARTHUR SOUTH PRINTING	00113505	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	7864	26001690	$2,366.00
ASHLEY CURA	00113506	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	MATHCON		$1,451.67
B&H PHOTO-VIDEO	00113507	06/24/26	10-1110-610-000-10-000-000-000-0000	TECHNOLOGY SUPPLIES - ELEM	244958602	26001628	$614.24
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	244958602	26001628	$614.24
						Check Total	**$1,228.48**
B&R POOLS & SWIM SHOP	00113508	06/24/26	10-2620-330-000-00-000-000-000-0000	Operation Of Building - Other Professional Svc	L102565		$204.00
BILL HENDERSON	00113509	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	5/17-5/19/2026		$294.64
BIR TAMANG	00113510	06/24/26	10-2620-580-000-00-000-000-000-0000	TRAVEL- CUSTODIANS/MAINT.	MAY 2026		$48.21
BLACKHAWK NEFF INC.	00113511	06/24/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	TJ CHILLER/1		$52,776.00
BOROUGH OF PLEASANT HILLS	00113512	06/24/26	10-3390-860-000-00-010-000-000-0000	PLEASANT HILLS GUARDS	APRIL 2026		$5,412.90
BOROUGH OF WEST ELIZABETH	00113513	06/24/26	10-3390-860-000-00-030-000-000-0000	WEST ELIZABETH GUARDS	APRIL 2026		$1,689.14
BOYD ROLL-OFF SERVICES LLC	00113514	06/24/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	BR7783		$2,180.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	BR7279		$2,189.00
			10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	BR7549		$2,180.00
						Check Total	**$6,549.00**
BRYAN NIGUT	00113515	06/24/26	10-2841-580-000-00-000-000-000-0000	TRAVEL- DIR. OF TECHNOLOGY	MAY 2026		$33.21
BUILDERS HARDWARE & SPECIALTY CO	00113516	06/24/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	7206196	26001523	$19.50
CENTURY SPORTS INC	00113517	06/24/26	10-3250-610-000-30-810-000-000-0000	ATHLETIC SUPPLIES- T.J.	90448	26001615	$611.10
			10-3250-610-000-30-810-000-000-0000	ATHLETIC SUPPLIES- T.J.	90489	26001636	$2,374.90
			10-3250-614-000-30-810-000-000-0000	ATHLETIC UNIFORMS - TJ	90490	26001637	$1,149.15
						Check Total	**$4,135.15**
CINTAS	00113518	06/24/26	10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4271815549		$57.19
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4271004430		$1,175.24
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4271004415		$321.93
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4271004360		$326.26
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4271004414		$257.89
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4270314192		$51.31
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4269483960		$57.03
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4270996556		$51.47
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4271004313		$290.63
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4268760781		$0.00
						Check Total	**$2,588.95**
COMMONWEALTH CHARTER ACADEMY	00113469	06/03/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	1100434		$8,274.04
			10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1100434		$8,274.04
			10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	1100434		$1,954.74
						Check Total	**$18,502.82**
CONSOLIDATED COMMUNICATIONS	00113470	06/03/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	4126531245/0/05-26		$2,080.36

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
COUNTY HAULING CORP	00113519	06/24/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	CH2068556		$2,535.02
CRYSTAL ROSS	00113520	06/24/26	10-2380-580-000-30-810-000-000-0000	TRAVEL- T.J.	4/10-5/1/26		$20.30
CUMMINS SALES & SERVICE	00113521	06/24/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	T8-260577216	26001708	$2,116.49
DAN ALBERTS PIANO SERVICE	00113522	06/24/26	10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	1594	26001587	$175.00
DEMCO	00113523	06/24/26	10-2250-610-000-10-250-000-000-0000	LIBRARY SUPPLIES - J.E.S.	7815160	26001517	$335.50
DISPLAYS2GO	00113524	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	PSI2616830	26001541	$66.28
DIVERSIFIED MUNICIPAL SERVICES	00113525	06/24/26	10-2330-310-000-00-030-000-000-0000	INTERIM REAL ESTATE TAX	APRIL 2026		$1,250.00
DONNA CONNELLY	00113526	06/24/26	10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	5/2/26 TRACTOR SUPPLY		$104.63
DOUGLAS BRICKLEMYER	00113527	06/24/26	10-2841-580-000-00-000-000-000-0000	TRAVEL- DIR. OF TECHNOLOGY	APRIL 2026		$115.35
			10-2841-580-000-00-000-000-000-0000	TRAVEL- DIR. OF TECHNOLOGY	MAY 2026		$131.59
						Check Total	**$246.94**
DQE COMMUNICATIONS LLC	00113438	05/14/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	CI105291		$1,870.00
DUQUESNE LIGHT COMPANY	00113451	05/22/26	10-2620-422-000-00-220-000-000-0000	ELECTRICITY - MC	3902850000/05-26		$3,332.23
			10-2620-422-000-00-510-000-000-0000	ELECTRICITY - PHMS	0684310000/05-26		$9,370.29
						Check Total	**$12,702.52**
EQUIPMENTSHARE.COM, INC.	00113471	06/03/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	PIT-6974648-0000		$593.80
ERIKKA KUHSE	00113528	06/24/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	OCT25-MAY26		$400.00
ERIN ENGLERT	00113529	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	STAR 5/15/2026		$40.00
ESPRESSO SOLUTIONS INC.	00113530	06/24/26	10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	1165		$1,375.00
FAGAN SANITARY SUPPLY INC	00113531	06/24/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	194571	26000082	$-1,028.15
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198253	26001547	$2,863.26

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198268	26001549	$2,257.34
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198353	26001580	$2,117.56
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198420	26001599	$1,390.94
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198417	26001547	$316.80
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198442	26001600	$361.31
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	198647	26001642	$217.55
						Check Total	**$8,496.61**
FAMILY TENT RENTAL	00113532	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	B9701F95	26001681	$2,456.50
FILTECH, INC	00113533	06/24/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1281647	26001496	$909.69
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1281646	26001496	$130.68
						Check Total	**$1,040.37**
FIRE FIGHTER SALES & SERVICE	00113534	06/24/26	10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0078576		$280.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0078574		$560.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0078582		$280.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0078583		$610.00
						Check Total	**$1,730.00**
FIRELITE CENTER FOR FITNESS AND FUNDAMEN	00113535	06/24/26	10-1211-322-000-00-000-000-000-0000	LIFE SKILLS SUPPORT	0000461	26001540	$300.00
FNA SOLUTIONS LLC	00113436	05/13/26	10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	WJHSD001.1	26000688	$5,700.00
FOLLETT CONTENT SOLUTIONS, LLC	00113536	06/24/26	10-2250-640-000-10-220-000-000-0000	LIBRARY BOOKS/MAG. - MCCL.	757137	26001500	$1,567.82
			10-2250-640-000-10-250-000-000-0000	LIBRARY BOOKS/MAG. - J.E.S.	745833	26001439	$379.60
			10-2250-640-000-10-250-000-000-0000	LIBRARY BOOKS/MAG. - J.E.S.	745833F	26001439	$19.44
						Check Total	**$1,966.86**
FORD OFFICE TECHNOLOGIES	00113537	06/24/26	10-2380-610-000-30-810-000-000-0000	SUPPLIES- T.J.	817321	26001552	$118.00
GEOMECHANICS INC.	00113538	06/24/26	10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	25068/1		$19,946.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
GH ADVERTISING INC	00113539	06/24/26	10-4200-390-000-00-000-000-000-0000	EXISTING SITE IMPROVE - OTHER PURCHASED PRO SVC	015815	26001567	$8,500.00
PNC BANK, N.A.	00113466	05/28/26	10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	4507147507000	26001551	$15.98
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	4507114507000	26001482	$98.26
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	450738507000	26001468	$57.71
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	4506141506000	26001468	$68.38
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	4508145508000	26001608	$148.31
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	1241391159391000	26001482	$90.16
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	1438146381000	26001508	$63.70
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	51079123	26001521	$65.51
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	54205160	26001551	$33.42
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	73513104115	26001468	$35.92
						Check Total	**$677.35**
GOODWILL SOUTHWESTERN PA	00113540	06/24/26	10-1290-566-000-00-000-000-000-0000	TUITION HIGHER ED	202600557		$2,100.00
GORDON FOOD SERVICE INC.	00113439	05/14/26	10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	890129108	26001501	$72.48
GOVCONNECTION INC	00113541	06/24/26	10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	77640531	26001454	$61,022.92
			10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	77568474	26001454	$90.00
			10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	77541579	26001454	$40,275.66
			10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	77572929	26001454	$391.76
			10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	77532441	26001454	$8,598.50
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	77631997	26001566	$3,985.00
						Check Total	**$114,363.84**
GRAINGER	00113542	06/24/26	10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	9914567681	26001285	$48.44
HHSDR ARCHITECTS &	00113543	06/24/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	4800/4		$1,716.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
ENGINEERS							
			10-4300-330-000-00-000-000-000-0000	Arch & Engineer-new - Other Professional Svc	4780/8		$107,434.80
						Check Total	**$109,150.80**
HILLIS-CARNES ENGINEERING ASSOCIATES INC	00113544	06/24/26	10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	INV-1050407		$13,345.00
HOME DEPOT 4115	00113440	05/14/26	10-1110-610-000-10-220-180-000-0000	SCIENCE SUPPIES - MC	9901970	26001431	$51.41
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	11589	26001533	$89.87
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9902017	26001481	$40.08
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9632356	26001478	$15.74
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	8010421	26001586	$17.97
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9010264	26001586	$73.17
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	7010585	26001586	$10.40
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	4014602	26001531	$269.81
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	4092482	26001505	$71.22
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1011453	26001586	$35.41
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	3013205	26001506	$13.20
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	4014598	26001512	$70.56
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	3011122	26001586	$26.64
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	2013397	26001507	$31.10
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	11601	26001532	$273.06
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	60553748	26001530	$128.97
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	5622384	26001530	$89.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	5193623	26001530	$-89.00
			10-2841-610-000-00-000-000-000-0000	SUPPLIES-DIR. OF TECHNOLOGY	30111161		$28.56
						Check Total	**$1,247.17**
HOME DEPOT 4115	00113483	06/11/26	10-1110-610-000-30-810-260-000-0000	SUPPLIES - TECH ED - TJ	6900968	26001487	$843.51
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	6514860	26001625	$47.96
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9014744	26001627	$86.70
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	3010432	26001676	$90.96

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	2613193	26001676	$909.96
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	3010445	26001697	$40.59
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	2014290	26001627	$82.10
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	3012674	26001627	$85.78
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	14593	26001627	$17.47
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1051395	26001697	$105.94
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	4012515	26001627	$288.12
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1084398	26001647	$37.97
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	4512194	26001667	$45.48
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	7900903	26001604	$336.35
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	8011109	26001627	$105.86
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9013326	26001646	$120.85
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	6013789	26001627	$18.94
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	50110178	26001665	$9.97
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	4905910	26001592	$97.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	5624271	26001626	$60.46
			10-2620-752-000-00-000-000-000-0000	EQUIP/NEW - CAPITAL - FACILITIES	7903975	26001526	$399.98
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	2012831	26001645	$93.68
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	8362324		$-17.46
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	5747511		$210.77
						Check Total	**$4,119.92**
HOPE SQUAD INC.	00113545	06/24/26	10-3210-810-101-30-810-000-000-0000	STUDENT ACTIVITIES - HOPE FUNDS	INV-002937		$4,950.00
INTERMEDIATE UNIT 1	00113546	06/24/26	10-1231-322-000-00-000-000-000-0000	EMOTIONAL SUPPORT	WJH-3RD-26		$8,874.36
IRIS MACHESKY	00113547	06/24/26	10-2530-580-000-00-000-000-000-0000	TRAVEL-DISTRIBUTION SERVICES	MAY 2026		$28.06
JACKSON WELDING SUPPLY COMPANY	00113548	06/24/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	R 26060862		$39.26
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	R 26040874		$39.26
						Check Total	**$78.52**

West Jefferson Hills SD
List Of Payments 2025-2026

Check Dates 05/12/26 - 06/24/26

Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
JAMIE OSTROFF	00113549	06/24/26	10-2530-580-000-00-000-000-000-0000	TRAVEL-DISTRIBUTION SERVICES	MAY 2026		$150.87
JEFFERSON HILLS LAWN & EQUIP	00113550	06/24/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	59454	26001701	$138.82
JEFFERSON HILLS RECREATION INITIATI	00113452	05/22/26	10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	2026COMMUNITYDAY		$60.00
JODI KNIGHT	00113551	06/24/26	10-2380-240-000-30-000-000-000-0000	TUITION REIMB - SEC	SPRING 2026		$4,359.42
			10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	APRIL 2026		$50.00
						Check Total	**$4,409.42**
JOHNSON CONTROLS BUILDING SOLUTIONS LLC	00113552	06/24/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	1-137655545623	26001417	$12,838.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	1-137676750981	26001415	$12,839.00
						Check Total	**$25,677.00**
JOSTENS	00113553	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	39785195	26001693	$144.80
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	39886860	26001692	$524.22
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	N003468562	26001588	$1,027.18
						Check Total	**$1,696.20**
JULIANN DAWSON	00113461	05/28/26	10-2122-330-390-00-000-000-000-0000	COUNSELING SVCS - PHEAA STUDENT TEACHER PMT	2025-26PAHELPSFALL		$5,000.00
KELLINGTON PROTECTION, LLC	00113554	06/24/26	10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80201	26001651	$1,821.21
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80139	26001656	$2,289.90
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	79942	26001578	$2,283.40
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	79994	26001601	$2,289.90
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	78732	26001573	$2,226.02
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	79590	26001579	$1,700.08
			10-3310-490-000-30-000-120-000-0200	COMMUNITY RECREATON - CONTRACTED SERVICE -THEATER	80186		$210.00
			10-3310-490-000-30-000-120-000-0200	COMMUNITY RECREATON - CONTRACTED SERVICE -THEATER	79980		$819.90
			10-3310-490-000-30-000-120-000-0200	COMMUNITY RECREATON - CONTRACTED SERVICE -THEATER	79908		$690.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-3310-490-000-30-000-120-000-0200	COMMUNITY RECREATON - CONTRACTED SERVICE -THEATER	80107		$772.50
						Check Total	**$15,102.91**
KEYSTONE EDUCATION GROUP LLC	00113555	06/24/26	10-1231-322-000-00-000-000-000-0000	EMOTIONAL SUPPORT	2367		$1,250.00
			10-1231-322-000-00-000-000-000-0000	EMOTIONAL SUPPORT	2339		$5,000.00
						Check Total	**$6,250.00**
LANGUAGE TESTING INTERNATIONAL INC	00113556	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	L110899-IN	26001597	$6.00
LAURA LOPEZ	00113557	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	SUMMIT FUTURE FAIR		$28.61
LEGAL TAX SERVICE INC	00113472	06/03/26	10-2620-424-000-00-220-000-000-0000	WATER/SEWAGE - MC	PHS10007717/06-26		$386.24
			10-2620-424-000-00-510-000-000-0000	WATER/SEWAGE - PHMS	PHS10007724/06-26		$647.27
						Check Total	**$1,033.51**
LEGAL TAX SERVICE INC.	00113473	06/03/26	10-2620-424-000-00-029-000-000-0000	WATER/SEWAGE - OLD TJ	JHS10079754/05-26		$17.00
			10-2620-424-000-00-210-000-000-0000	WATER/SEWAGE - GH	JHS10079574/05-26		$479.68
			10-2620-424-000-00-250-000-000-0000	WATER/SEWAGE - JI	JHS10079647/05-26		$593.74
			10-2620-424-000-00-810-000-000-0000	WATER/SEWAGE - TJ	JHS10082316/05-26		$2,061.40
						Check Total	**$3,151.82**
MANCHESTER ACADEMIC CHARTER SCHOOL	00113441	05/14/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	1097274		$1,137.88
MANCHESTER ACADEMIC CHARTER SCHOOL	00113484	06/11/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	1102719		$1,137.89
MATTHEWS BUS CO	00113453	05/22/26	10-1110-513-000-10-210-000-000-0000	TRANSPORTATION- G.H.	92140029		$816.13
			10-1110-513-000-10-220-000-000-0000	TRANSPORTATION- MCCL.	92140029		$770.47
			10-1110-513-000-10-250-000-000-0000	TRANSPORTATION- J.E.S.	92140029		$1,829.89
			10-1110-513-000-30-810-000-000-0000	TRANSPORTATION- T.J.	92140029		$1,404.67
			10-1241-580-000-30-810-000-000-0000	LEARNING SUPPORT TRAVEL - TJ	92140029		$575.58
			10-1243-580-000-30-810-000-000-0000	TRAVEL-GIFTED/TJ	92140029		$1,305.89
			10-2650-626-000-00-000-000-000-0000	GAS - FUEL	92140029		$269.17

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2720-513-000-00-000-000-000-0001	CONTRACTED STUDENT TRANSPORATION	92140029		$165,072.39
			10-2720-513-000-00-000-000-000-0002	CONTRACTED STUD TRANS-SPECIAL ED	92140029		$104,828.92
			10-2720-513-000-00-000-000-000-0003	CONT TRANS-STVC&ADV STUDENT TRANS	92140029		$6,157.80
			10-2720-513-000-00-000-000-000-0006	CHARTER SCHOOL TRANSPORTATION	92140029		$1,551.38
			10-2720-513-000-00-000-000-000-0007	CONTRACTED TRANSP - HOMELESS	92140029		$1,204.17
			10-2750-513-000-00-000-000-000-0000	CONTR. TRANS.-NONPUBLIC	92140029		$32,594.48
			10-3250-513-000-20-510-000-000-0000	TRANSPORT.- ATHLETICS/PHMS	92140029		$3,075.14
			10-3250-513-000-30-810-000-000-0000	TRANSPORT.- ATHLETICS/T.J.	92140029		$11,416.66
						Check Total	**$332,872.74**
MICHAEL FREEDMAN	00113558	06/24/26	10-2330-530-000-00-000-000-000-0000	POSTAGE- TAX COLLECTION	1-2026/2-11-5/13/2026		$780.00
			10-2330-610-000-00-000-000-000-0000	SUPPLIES- TAX COLLECTION	1-2026/2-11-5/13/2026		$176.87
						Check Total	**$956.87**
MICHELLE FLINN	00113559	06/24/26	10-2380-580-000-10-220-000-000-0000	TRAVEL- MCCL.	MAY 2026		$5.22
MINCIN LANDSCAPING AND TREE SERVICE	00113560	06/24/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	7348		$1,115.00
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	7266		$3,795.00
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	7358		$4,190.00
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	7444		$240.00
						Check Total	**$9,340.00**
MR JOHN	00113561	06/24/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-182795		$125.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-183281		$215.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-186356		$125.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-183425		$125.00
						Check Total	**$590.00**
NCS PEARSON INC	00113562	06/24/26	10-2140-610-000-00-000-000-000-0000	SUPPLIES-PSYCHOLOGIST	31682117	26001593	$136.50

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2142-390-000-00-000-000-000-0000	PSYCHOLOGICAL TESTING SVCS.	31791338		$33.22
			10-2142-390-000-00-000-000-000-0000	PSYCHOLOGICAL TESTING SVCS.	31791047		$96.72
			10-2142-390-000-00-000-000-000-0000	PSYCHOLOGICAL TESTING SVCS.	31614554		$76.20
			10-2142-390-000-00-000-000-000-0000	PSYCHOLOGICAL TESTING SVCS.	31614712		$17.57
						Check Total	**$360.21**
North Eastern Uniforms & Equip., Inc.	00113462	05/28/26	10-2660-610-000-00-000-000-000-0000	SECURITY SERVICES - SUPPLIES	71872	26001544	$210.00
			10-2660-610-000-00-000-000-000-0000	SECURITY SERVICES - SUPPLIES	70913	26001546	$155.98
			10-2660-610-000-00-000-000-000-0000	SECURITY SERVICES - SUPPLIES	71693	26001545	$30.00
						Check Total	**$395.98**
NOVA SPORTS INC	00113563	06/24/26	10-3250-415-000-30-810-000-000-0000	UNIFORM CLEANING- T.J.	12541	26001614	$1,178.45
			10-3250-430-000-30-810-000-000-0000	RECONDITIONING/REPAIRS-T.J.	12541	26001614	$34.80
						Check Total	**$1,213.25**
ODP BUSINESS SOLUTIONS, LLC	00113442	05/14/26	10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	465882160001		$21.49
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	465699575001		$48.87
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	467413679001		$11.60
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	467504875001		$52.64
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	468172966001		$34.06
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	468165985001		$46.62
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467104927001		$2.99
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467826065001		$2.80
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467826065002		$4.67
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467827280001		$10.49
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467828456001		$5.38
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467963244001		$21.42
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	464799734001		$131.34
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	466116037001		$8.39
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	466115576001		$91.31
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	464804879001		$17.46
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467415960001		$9.34

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467799120001		$127.79
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467682883001		$96.29
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467485141001		$89.69
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467916963001		$3.40
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	464467663001		$103.78
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	466428879001		$95.84
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	467488953001		$79.04
						Check Total	**$1,116.70**
ODP BUSINESS SOLUTIONS, LLC	00113485	06/11/26	10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	466527644001		$31.37
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	465699575002		$48.79
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	468172783001		$50.18
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	467757286001		$108.05
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	467669149001		$52.37
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	466537806001		$22.38
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467280185001		$84.54
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467281355001		$3.36
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	466472393001		$1.97
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467350676001		$29.91
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467590838001		$19.49
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467994930001		$49.76
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467638453001		$23.09
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467636215001		$16.98
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467658331001		$28.85
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	470091650001		$41.67
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	466472489001		$23.03
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	466271513001		$7.44
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	465519136001		$84.06
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	466256890001		$3.06
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467856819001		$4.50
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467855602001		$5.94
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	467719226001		$29.33

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	468410568001		$69.91
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	468418082001		$15.11
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	469716865001		$9.94
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	469714293001		$5.68
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	468901241001		$148.49
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	468617263001		$14.69
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	468864733001		$9.94
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	468887076001		$91.16
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	468022378001		$6.05
			10-1110-610-000-30-810-000-000-0000	SUPPLIES - T.J.	468500429001		$137.44
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	465996275001		$74.64
			10-2511-610-000-00-000-000-000-0000	SUPPLIES- BUSINESS OFF.	468944405001		$44.58
						Check Total	**$1,397.75**
OTC BRANDS, INC.	00113564	06/24/26	10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	74230779201	26001564	$334.02
PA CYBER CHARTER SCHOOL	00113443	05/14/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	MAY2026		$5,123.58
			10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	MAY2026		$388.27
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	MAY2026		$652.14
			10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	MAY2026		$-650.41
						Check Total	**$5,513.58**
PA DISTANCE LEARNING CHARTER SCHOOL	00113486	06/11/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1101184		$1,034.26
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	1101184		$1,954.74
			10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	1101184		$1,954.73
						Check Total	**$4,943.73**
PA LEADERSHIP CHARTER SCHOOL	00113474	06/03/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	1099656		$1,034.25
			10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter	1099656		$3,102.77

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				Schools-Secondary			
						Check Total	**$4,137.02**
PA VIRTUAL CHARTER SCHOOL	00113454	05/22/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1097823		$1,034.26
PENNSYLVANIA-AMERICAN WATER CO	00113455	05/22/26	10-2620-424-000-00-015-000-000-0000	WATER/SEWAGE - GARAGE	1024210035969773/05-26		$55.70
			10-2620-424-000-00-023-000-000-0000	WATER/SEWAGE - FIELD HOUSE	1024210037439759/05-26		$277.47
			10-2620-424-000-00-220-000-000-0000	WATER/SEWAGE - MC	1024210036645629/05-26		$863.28
			10-2620-424-000-00-810-000-000-0000	WATER/SEWAGE - TJ	1024220030720512/05-26		$3,815.89
						Check Total	**$5,012.34**
PENNSYLVANIA-AMERICAN WATER CO	00113463	05/28/26	10-2620-424-000-00-210-000-000-0000	WATER/SEWAGE - GH	1024210035494583/06-26		$1,151.41
			10-2620-424-000-00-250-000-000-0000	WATER/SEWAGE - JI	1024210035743889/05-26		$1,317.80
			10-2620-424-000-00-510-000-000-0000	WATER/SEWAGE - PHMS	1024210036645704/05-26		$1,427.77
						Check Total	**$3,896.98**
PENNSYLVANIA-AMERICAN WATER CO	00113475	06/03/26	10-2620-424-000-00-010-000-000-0000	WATER/SEWAGE - OLD ADMIN	1024210030496522/05-26		$49.49
			10-2620-424-000-00-029-000-000-0000	WATER/SEWAGE - OLD TJ	1024210036994178/05-26		$143.03
						Check Total	**$192.52**
PEOPLES NATURAL GAS	00113456	05/22/26	10-2620-621-000-00-010-000-000-0000	NATURAL GAS - OLD ADMIN	200007096866/05-26		$22.80
			10-2620-621-000-00-015-000-000-0000	NATURAL GAS - GARAGE	200007096015/05-26		$83.45
			10-2620-621-000-00-023-000-000-0000	NATURAL GAS - FIELD HOUSE	200017897071/05-26		$659.92
			10-2620-621-000-00-210-000-000-0000	NATURAL GAS - GH	200007096445/05-26		$1,783.59
			10-2620-621-000-00-220-000-000-0000	NATURAL GAS - MC	200007096635/05-26		$761.59
			10-2620-621-000-00-250-000-000-0000	NATURAL GAS - JHIS	200007096247/05-26		$1,309.57
			10-2620-621-000-00-510-000-000-0000	NATURAL GAS - PHMS	200007097294/05-26		$409.11
						Check Total	**$5,030.03**
PEOPLES NATURAL GAS	00113464	05/28/26	10-2620-621-000-00-810-000-000-0000	NATURAL GAS - TJHS	210006592120/05-26		$12,228.64
PETROLEUM TRADERS CORP	00113465	05/28/26	10-2650-626-000-00-000-000-000-0000	GAS - FUEL	2189111		$16,948.37

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
PETROLEUM TRADERS CORP	00113565	06/24/26	10-2650-626-000-00-000-000-000-0000	GAS - FUEL	2192884		$21,266.73
PIONEER MANUFACTURING CO	00113566	06/24/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	INV-295144	26001519	$416.82
PITTSBURGH LAWN CARE LLC	00113567	06/24/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	2678		$8,820.00
PRECISION HUMAN RESOURCE SOLUTIONS	00113444	05/14/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100039658		$78.40
			10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100039658		$295.57
			10-2380-590-000-20-000-000-000-0500	OFFICE OF PRINCIPAL - MISC PURCH SVCS - SUBS	2100039658		$71.93
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	2100039658		$1,751.00
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100039658		$230.30
						Check Total	**$2,427.20**
PRECISION HUMAN RESOURCE SOLUTIONS	00113457	05/22/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100039772		$289.10
			10-2380-590-000-10-000-000-000-0500	OFFICE OF PRINCIPAL - MISC PURCH SVCS - SUBS	2100039772		$183.06
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	2100039772		$1,428.00
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100039772		$599.37
						Check Total	**$2,499.53**
PRECISION HUMAN RESOURCE SOLUTIONS	00113476	06/03/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100039887		$135.63
			10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100039887		$78.40
			10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100040000		$147.00
			10-2380-590-000-10-000-000-000-0500	OFFICE OF PRINCIPAL - MISC PURCH SVCS - SUBS	2100039887		$403.17
			10-2380-590-000-10-000-000-000-0500	OFFICE OF PRINCIPAL - MISC PURCH SVCS - SUBS	2100040000		$313.60

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	2100039887		$1,283.50
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	2100040000		$1,462.00
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100040000		$372.40
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100039887		$553.70
						Check Total	**$4,749.40**
PRECISION HUMAN RESOURCE SOLUTIONS	00113487	06/11/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100040115		$78.40
			10-2380-590-000-10-000-000-000-0500	OFFICE OF PRINCIPAL - MISC PURCH SVCS - SUBS	2100040115		$36.65
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	2100040115		$1,020.00
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100040115		$552.13
						Check Total	**$1,687.18**
PRODUCTION CONSULTING GROUP	00113568	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	140113337	26001650	$925.00
PROPEL CS - ANDREW STREET	00113445	05/14/26	10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	MAY2026		$2,083.62
PROPEL CS - BRADDOCK HILLS MIDDLE	00113446	05/14/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	MAY2026		$1,137.89
PROPEL CS - MCKEESPORT	00113447	05/14/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	MAY2026		$1,137.89
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	MAY2026		$2,083.61
						Check Total	**$3,221.50**
QBS LLC	00113569	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	INV544358	26001524	$5,198.00
QUEST DIAGNOSTICS	00113570	06/24/26	10-2831-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	9221246492		$36.60
R & B MECHANICAL INC	00113571	06/24/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	RB-012/1		$47,635.20
REDROCK FENCE CO	00113572	06/24/26	10-2620-752-000-00-000-000-000-0000	EQUIP/NEW - CAPITAL - FACILITIES	11754	26001462	$4,870.00

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Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
RHEA ENGINEERS & CONSULTANTS INC.	00113573	06/24/26	10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	4740		$19,205.00
			10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	4725		$5,745.00
						Check Total	**$24,950.00**
ROMANS XIII CONSULTING LLC	00113574	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	TJHS88	26001682	$2,400.00
RYAN AUTOMOTIVE INC	00113575	06/24/26	10-2650-433-000-00-000-000-000-0000	VEHICLE REPAIRS	185510	26001702	$152.08
SAMSCLUB-WALMART	00113458	05/22/26	10-0499-020-000-00-000-000-000-0000	DUE TO HALL OF FAME	2026041016305445		$36.41
SHASDA	00113576	06/24/26	10-2360-810-000-00-000-000-000-0000	DUES & FEES-SUPT. OFF.	2026ADMIN ASSISTANT		$90.00
SHAUGHNESSY & ASSOCIATES, LLC	00113577	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	60126	26001680	$40.00
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	AMERICAPA250STICKERS	26001691	$60.00
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	TJHS/27/26	26001589	$2,511.99
						Check Total	**$2,611.99**
SHI	00113578	06/24/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	B21227902	26001594	$10,432.32
SID HARVEY INDUSTRIES INC	00113579	06/24/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	053231681	26001669	$299.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	053231088	26001577	$494.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	053231269	26001605	$24.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	053231426	26001619	$749.00
						Check Total	**$1,566.00**
STANDARD INSURANCE COMPANY	00113477	06/03/26	10-0462-213-000-00-000-000-000-0000	EMPLOYER SHARE LIFE INS	0011000020001/06-26		$12.00
			10-0462-213-000-00-000-000-000-0000	EMPLOYER SHARE LIFE INS	0011000020001/06-26		$3,194.95
			10-0462-214-000-00-000-000-000-0000	EMPLOYER SHARE INCOME PROTECT	0011000020001/06-26		$5,448.84
						Check Total	**$8,655.79**
STAT STAFFING MEDICAL	00113580	06/24/26	10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER	48722		$3,273.36

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
SERVICES INC.				PROFSVC			
			10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	48789		$3,842.64
			10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	48652		$3,652.88
			10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	48588		$2,103.68
			10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	48860		$3,714.64
			10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROF SVC	48924		$1,660.40
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	48721		$284.64
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	48790		$569.28
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	48861		$284.64
						Check Total	**$19,386.16**
STEEL CENTER	00113581	06/24/26	10-1370-564-000-30-000-000-000-0000	TUITION-STEEL CENTER	2600000026		$185,096.88
			10-1370-564-000-30-000-000-000-0000	TUITION-STEEL CENTER	2600000072		$185,096.88
						Check Total	**$370,193.76**
THE CONSORTIUM FOR PUBLIC EDUCATION	00113582	06/24/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	1309		$1,200.00
THIRD GENERATION OF PENNSYLVANIA LLC	00113478	06/03/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	1279194		$177.50
THOMAS JEFFERSON HIGH SCHOOL	00113583	06/24/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	TEACHER APPRECIATION SAMS	26001576	$51.80
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	PLTMATH	26001655	$131.27
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	TEACHER APPRECIATION LUNH	26001575	$1,998.00
						Check Total	**$2,181.07**
TJ HOCKEY CLUB	00113584	06/24/26	10-3250-890-000-30-810-000-000-0000	MISC. EXP ATHLETICS- T.J.	2025-2026		$5,000.00
TRANE CO	00113585	06/24/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	990512758		$1,921.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	21752147	26001618	$4.50
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	21768592	26001618	$448.36
						Check Total	**$2,373.86**
TRANS ASSOCIATES	00113586	06/24/26	10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	40069		$1,557.75
TRIB TOTAL MEDIA	00113587	06/24/26	10-2511-540-000-00-000-000-000-0000	ADVERTISING- BUSINESS OFF.	2500540		$1,222.75
TRICONNEX COMMUNICATIONS, INC.	00113448	05/14/26	10-2620-340-000-00-000-000-000-0000	Operation Of Building - Technical Services	TC26-10287		$108.00
TRICONNEX COMMUNICATIONS, INC.	00113488	06/11/26	10-2620-340-000-00-000-000-000-0000	Operation Of Building - Technical Services	TC26-10341		$108.00
TRUGREEN	00113489	06/11/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	225888630		$893.54
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	225891217		$430.14
						Check Total	**$1,323.68**
UGI ENERGY SERVICES	00113467	05/28/26	10-2620-621-000-00-015-000-000-0000	NATURAL GAS - GARAGE	G7033142		$32.16
			10-2620-621-000-00-210-000-000-0000	NATURAL GAS - GH	G7033142		$916.67
			10-2620-621-000-00-220-000-000-0000	NATURAL GAS - MC	G7033142		$336.86
			10-2620-621-000-00-250-000-000-0000	NATURAL GAS - JHIS	G7033142		$658.75
			10-2620-621-000-00-510-000-000-0000	NATURAL GAS - PHMS	G7033142		$151.02
						Check Total	**$2,095.46**
ULINE, INC.	00113588	06/24/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	207502555	26001539	$90.49
UPMC HEALTH SYSTEM - FISCAL DEPT	00113589	06/24/26	10-2149-330-000-00-000-000-000-0000	Other Psychological Svc - Other Professional Svc	WPICC-012578		$600.00
US BANK EQUIPMENT FINANCE	00113479	06/03/26	10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	582888178		$53.32
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	582888178		$55.25
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	582888178		$69.07
			10-2380-610-000-20-510-000-000-0000	SUPPLIES- PHMS	582888178		$50.08
			10-2380-610-000-30-810-000-000-0000	SUPPLIES- T.J.	582888178		$172.02
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	582888178		$5,848.29

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	582888178		$97.60
						Check Total	**$6,345.63**
VERIZON	00113449	05/14/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	255911797000171/05-26		$119.99
			10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	455838373000135/05-26		$279.00
						Check Total	**$398.99**
VERIZON	00113490	06/11/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	455838373000135/06-26		$279.00
VERIZON WIRELESS	00113468	05/28/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	6143678719		$92.05
VIK-KEL CORP	00113590	06/24/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	18482		$750.00
VOLKWEIN'S	00113591	06/24/26	10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	317317	26001003	$480.00
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	316030	26001561	$180.00
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	312249	26001555	$191.00
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	312495	26001584	$75.00
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	311733	26001556	$275.00
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	309830	26001559	$30.00
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	310476	26001558	$126.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	316726	26001562	$284.73
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	319114	26001606	$425.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	315732	26001563	$9.98
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	312099	26001557	$108.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	314143	26001583	$39.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	309205	26001560	$236.00
						Check Total	**$2,459.71**
WEISS BURKARDT KRAMER LLC	00113592	06/24/26	10-2330-310-000-00-010-000-000-0000	REAL ESTATE	01517		$17,171.46
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL	01524		$12,202.58
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL-EXP	01517		$267.49
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL-EXP	01524		$129.24
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL	DELRE TAXLIENS 5/20/26		$6,410.00
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL	01477		$1,358.50

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL-EXP	01477		$782.25
			10-2350-330-000-00-000-000-000-0000	LEGAL SERVICES- SOLICITOR	01476		$4,978.00
						Check Total	**$43,299.52**
WESLEY FAMILY SERVICES	00113593	06/24/26	10-1290-563-000-00-000-000-000-0000	TUITION NON-PUBLIC PRIVATE SCH	4636483/APRIL2026		$7,509.92
			10-1290-563-000-00-000-000-000-0000	TUITION NON-PUBLIC PRIVATE SCH	4712429 APRIL 2026		$5,803.12
						Check Total	**$13,313.04**
WEST JEFFERSON HILLS SCHOOL	00113594	06/24/26	10-1110-390-000-10-250-000-000-0000	OTHER CONTR. SVCS.- J.E.S.	202559		$130.50
			10-1110-390-000-10-250-000-000-0000	OTHER CONTR. SVCS.- J.E.S.	202551		$220.30
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	202557		$89.50
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	202550		$174.30
			10-1110-610-000-30-810-130-000-0000	SUPPLIES - BUSINESS ED - TJ	202554	26001653	$92.63
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	202547	26001654	$177.31
			10-2310-610-000-00-000-000-000-0000	SUPPLIES-BOARD SERVICES	202555		$74.95
			10-2310-610-000-00-000-000-000-0000	SUPPLIES-BOARD SERVICES	202546		$74.95
			10-2360-635-000-00-000-000-000-0000	REFRESHMENTS- SUPT OFFICE	2360635		$446.75
			10-8531-000-000-00-000-000-000-0000	FOOD NUTRITION SERVICE	APRIL 2026		$107,743.08
						Check Total	**$109,224.27**
WEST JEFFERSON HILLS SCHOOL DISTRICT	90000539	05/15/26	10-0101-002-PAY-00-000-000-000-0000	PNC - PAYROLL CASH			1,322,316.77
WEST JEFFERSON HILLS SCHOOL DISTRICT	90000541	05/29/26	10-0101-002-PAY-00-000-000-000-0000	PNC - PAYROLL CASH			1,358,596.09
WEST JEFFERSON HILLS SCHOOL DISTRICT	90000542	06/12/26	10-0101-002-PAY-00-000-000-000-0000	PNC - PAYROLL CASH			1,428,956.30
WEST PENN POWER	00113450	05/14/26	10-2620-422-000-00-010-000-000-0000	ELECTRICITY - OLD ADMIN	100093621793/05-26		$15.90
			10-2620-422-000-00-020-000-000-0000	ELECTRICITY - STADIUM	100093622049/05-26		$339.95
			10-2620-422-000-00-210-000-000-0000	ELECTRICITY - GH	100097704645/05-26		$3,752.29
						Check Total	**$4,108.14**
WEST PENN POWER	00113459	05/22/26	10-2620-422-000-00-025-000-000-0000	ELECTRICITY - CONCESSION	100093622338/05-26		$501.75

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				STAND			
			10-2620-422-000-00-250-000-000-0000	ELECTRICITY - JHIS	100094627633/05-26		$6,715.97
						Check Total	**$7,217.72**
WEST PENN POWER	00113480	06/03/26	10-2620-422-000-00-018-000-000-0000	ELECTRICITY - THEATER WAREHOUSE	100161590524/06-26		$16.86
			10-2620-422-000-00-250-000-000-0000	ELECTRICITY - JHIS	100141627503/06-26		$657.75
			10-2620-422-000-00-810-000-000-0000	ELECTRICITY - TJ	100133273852/06-26		$331.94
						Check Total	**$1,006.55**
WEST PENN POWER	00113491	06/11/26	10-2620-422-000-00-010-000-000-0000	ELECTRICITY - OLD ADMIN	100093621793/06-26		$16.27
			10-2620-422-000-00-010-000-000-0000	ELECTRICITY - OLD ADMIN	100097480220/06-26		$199.35
			10-2620-422-000-00-020-000-000-0000	ELECTRICITY - STADIUM	100093622049/06-26		$310.17
			10-2620-422-000-00-025-000-000-0000	ELECTRICITY - CONCESSION STAND	100093622338/06-26		$405.57
			10-2620-422-000-00-210-000-000-0000	ELECTRICITY - GH	100136416656/06-26		$2,817.23
			10-2620-422-000-00-210-000-000-0000	ELECTRICITY - GH	100097704645/06-26		$3,995.88
			10-2620-422-000-00-810-000-000-0000	ELECTRICITY - TJ	100127345708/06-26		$39,444.43
						Check Total	**$47,188.90**
WILLIAM CHERPAK	00113595	06/24/26	10-3250-580-000-30-810-000-000-0000	TRAVEL- ATHLETICS	SPRINGSPORTSPLAYOFFS		$532.15
						Bank Total	**6,128,918.90**
						Report Total	**$6,128,918.90**

West Jefferson Hills SD
List Of Payments 2025-2026

Check Dates 05/01/26 - 05/31/26

Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0107-000-000-00-000-000-000-0000 PSDLAF CASH ACCOUNT							
ALLEGHENY COUNTY SCHOOLS	90000540	05/20/26	10-0462-212-000-00-000-000-000-0000	EMPLOYER SHARE DENTAL INS			$26,662.05
			10-0462-215-000-00-000-000-000-0000	EMPLOYER SHARE VISION INS			$377.91
			10-0462-215-000-00-000-000-000-0000	EMPLOYER SHARE VISION INS			$3,715.28
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$101,739.45
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$340,594.41
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$10,142.96
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$48,617.28
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$33,637.93
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$22,866.32
						Check Total	**$588,353.59**
						Bank Total	**$588,353.59**
						Report Total	**$588,353.59**

Easy Procure Card

Director of Finance | Month: April 2026

Date	Company	Item	Amount	Account Code	Employee
4/8/2026	MathCon	Registration for student	95.00	T118105	Tracy Harris for Melissa Sosanko
4/8/2026	ChecksforLess	Checks for Athletic and Activity Accounts	672.90	T321610	Tracy Harris for Crystal Ross
		Total	767.90		
	Authorized Signature	Tracy L Harris			

	Facilities Department		**Month:**	April 2026	
Date	**Company**	**Item**	**Amount**	**Account Code**	**Employee**
04/02/26	Thermo King of Pittsburgh	Replace 2 Body Panels on Box Truck due to minor accident	$2,868.31	2650433	Mariani
04/13/26	PTC EZ Pass Auto	EZ Pass Auto Renewal*	$105.00	2620580	Automatic Charge
04/16/26	B & R Pools	Pesticide Applicator (Core/Cat 24) - Certification Exams w/Review A. Smith & B. Shaffer	$730.00	2620240	Mariani
		Total	**$3,703.31**		

Authorized Signature: _____ 6-2-26

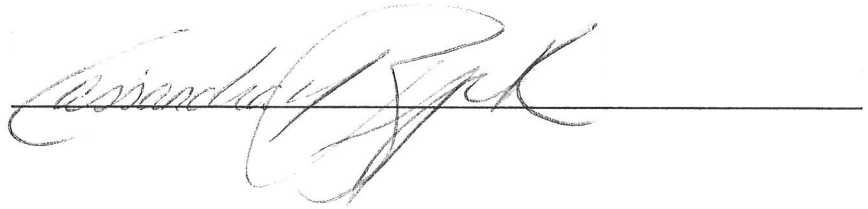
Date: 6/2/26

* No receipt due to N. Fierst no longer being employed by the district.

Easy Procure Card

Special Ed Department — Month: April 2026

Date	Company	Item	Amount	Account Code	Employee
03/25/2026	prc-saltillo / i-share	Renew Amamda Ludwig's I-Share account	99	J122581	Fedoris for Ludwig
4/16/2026	Sheetz	$25 Gift Card for South Hills Future Fair	25	2140610	Lauryn Gray
		Total:	124.00		

Authorized Signature 

Superintendent

Month: April 2026

Date	Company	Item	Amount	Account Code	Employee
3/25/2026	Italian Village Pizza	Lunch for meeting	$45.72	2360-635	E. Dopudja
3/26/2026	Vocelli Pizza	GOLD night dinner - FFE Grant	$460.00	34610300	HS GOLD Staff
3/31/2026	Beef Jerky Outlet	Hall of Fame Banquet 2026	$83.13	10-0499-020	E. Dopudja
4/1/2026	Kate Spade	Hall of Fame Banquet 2026	$92.88	10-0499-020	E. Dopudja
4/1/2026	Vera Bradley	Hall of Fame Banquet 2026	$114.39	10-0499-020	E. Dopudja
4/3/2026	The UPS Store	Return of item and charge for Box/Shipping	$20.83	10-2360-610	E. Dopudja
4/6/2026	Pittsburgh Trophy Company	Hall of Fame Banquet 2026	$50.15	10-0499-020	E. Dopudja
4/10/2026	7 Twelve Taphouse	Hall of Fame Banquet 2026	$730.25	10-0499-020	E. Dopudja
4/13/2026	American Airlines	MathCon Flight	$342.81	F227331	Student
4/13/2026	American Airlines	Ashley Cura MathCon Flight	$342.81	F227331	Ashley Cura
4/23/2026	American Screening	Supplies needed for School Police Officers	$181.46	10-2660-610	Jaison Mikelonis
4/23/2026	SwabTek	Supplies needed for School Police Officers	$262.50	10-2660-610	Jaison Mikelonis
		Total	$2,726.93		

Authorized Signature

Janet Sardon

Dr. Janet Sardon, Superintendent

Date 5/29/26

Easy Procure Card					
	Food Service Department		Month:	Apr-26	
Date	Company	Item	Amount	Account Code	Employee
3/27/2026	AGASERVICECO	Travel Insurance	$13.00	3100610	J. Rambo
3/28/2026	Residence Inn	C. Gaugler - FSD Training Part 2	$130.98	3100610	J. Rambo
3/27/2026	Dunkin	JHIS Student of the Month	$161.53	3100610	J. Rambo
4/9/2026	Jim Coleman	Lunch Hero Day	$362.67	3100610	J. Rambo
4/17/2026	Webstaurant	Steel Hose real - JHIS	$708.43	3100610	J. Rambo
4/21/2026	Residence Inn	Visa Fee	$3.00	3100610	J. Rambo
4/23/2026	SNA	Membership	$183.00	3100610	J. Rambo
		Total	**$1,562.61**		

Authorized Signature: _____ Date: 5.19.26

Easy Procure Card

Technology Department

Month: 4/1/2026

Date	Company	Item	Amount	Account Code	Employee
4/2/26	AWS	Amazon Web Services	$61.74	2841340	J.Kassimer
4/2/26	AWS	Amazon Web Services	$84.07	2841340	J.Kassimer
4/3/26	Boxcast	Boxcast Live Streaming	$42.37	2841340	J.Kassimer

$188.18

Authorized Signature J Kassimer 6/3/26

Director of Finance Report
June 23, 2026

Recap of the May Budget Summary:

May Revenues	$ 1,314,322	
May Expenditures	$ 6,963,436	
May Expenditures exceed Revenues	$ (5,649,115)	
YTD Revenues	$ 63,835,338	90.61 % of Budget
YTD Expenditures	$ 60,125,742	85.34% of Budget
YTD Revenues exceed Expenditures	$ 3,709,596	

The Prior Year, YTD Revenues and Expenditures were 94.68% and 87.54% of budget respectively.

Recap of Month:

- The 2026-2027 Final Budget will be presented this evening and is on the agenda for approval in the amount of $73,271,762. The budget includes a millage rate increase of 4.7% or 1.172 mills for a total millage rate of 26.119. The increase in millage rate is the second of a three-year plan to increase millage to support the building of a new middle school. There is a deficit of $199,248 of expenditure exceeding revenues. Salaries are increasing by $788,375. This is contributed to 21 teachers reaching a jump step in the contract and one new special education position was added. Benefits are increasing by $746,317, which included an insurance increase of 8.3% and transportation is increasing by $988,946. The committed fund balance will be used to offset the budget deficit.

- The 2026-2027 Homestead Exemption Resolution is on the agenda for approval this evening. The Homestead Exemption will be $317.89 per eligible property.

Upcoming Items:

- During the next few weeks, we will close out the 2025-2026 accounting records. The auditors will begin the 2025-2026 audit within the next few months.

YEAR TO YEAR REVENUE AND EXPENDITURE COMPARISON THRU THE MONTH OF MAY

	ACCOUNT CLASSIFICATION	2024-2025 Year to Date as of MAY 2025	2025-2026 Year to Date as of MAY 2026
6000	LOCAL	$ 42,611,542	$ 46,237,800
7000	STATE	$ 20,517,773	$ 17,240,830
8000	FEDERAL	$ 383,106	$ 355,708
9000	OTHER	$ -	$ 1,000
	TOTAL REVENUES COLLECTED	$ 63,512,421	$ 63,835,338
	REVENUE BUDGET	$ 67,084,283	$ 70,453,487
	PERCENT OF BUDGET	94.68%	90.61%
1100	REGULAR	$ 24,971,936	$ 26,268,024
1200	SPECIAL EDUCATION	$ 5,559,868	$ 5,792,267
1300	VOCATIONAL EDUCATION	$ 525,533	$ 405,743
1400	OTHER EDUCATION	$ 67,357	$ 105,647
1500	NONPUBLIC SCHOOL PROG	$ -	$ -
2100	PUPIL PERSONNEL	$ 2,013,934	$ 2,287,936
2200	INSTRUCTIONAL STAFF	$ 1,158,307	$ 1,233,276
2300	ADMINISTRATION	$ 3,033,503	$ 2,912,068
2400	PUPIL HEALTH	$ 559,591	$ 580,253
2500	BUSINESS	$ 466,792	$ 487,031
2600	MAINTENANCE AND PLANT	$ 5,434,846	$ 5,939,055
2700	TRANSPORTATION	$ 2,026,801	$ 2,732,016
2800	CENTRAL	$ 1,293,724	$ 1,146,150
2900	OTHER EDUCATION	$ 45,947	$ 47,195
3200	STUDENT ACTIVITIES	$ 1,310,372	$ 1,356,071
3300	COMMUNITY SERVICE	$ 142,423	$ 179,210
4000	FACILITIES	$ 2,781,670	$ 1,002,897
5100	DEBT SERVICE	$ 7,974,018	$ 7,433,467
5200	FUND TRANSFERS	$ 198,466	$ 217,435
5800	SUSPENSE	$ -	$ -
	TOTAL EXPENDITURES	$ 59,565,087	$ 60,125,742
	REV. OVER (UNDER) EXP.	**$ 3,947,334**	**$ 3,709,596**
	EXPENDITURE BUDGET	$ 68,040,880	$ 70,453,487
	PERCENT OF BUDGET	87.54%	85.34%
	EXPENDITURE BALANCE	8,475,793	10,327,745

YEAR TO YEAR REVENUE AND EXPENDITURE COMPARISON FOR THE MONTH OF MAY

	ACCOUNT CLASSIFICATION	MAY 2025	MAY 2026
6000	LOCAL	$ 1,261,515	$ 1,199,079
7000	STATE	$ 2,929,110	$ 319,078
8000	FEDERAL	$ 59,520	$ (204,835)
9000	OTHER	$ -	$ 1,000
	TOTAL REVENUES	$ 4,250,145	$ 1,314,322
1100	REGULAR	$ 3,430,680	$ 3,556,099
1200	SPECIAL EDUCATION	$ 837,760	$ 651,155
1300	VOCATIONAL EDUCATION	$ -	$ -
1400	OTHER EDUCATION	$ 1,337	$ 967
1500	NONPUBLIC SCHOOL PROG	$ -	$ -
2100	PUPIL PERSONNEL	$ 217,627	$ 372,133
2200	INSTRUCTIONAL STAFF	$ 95,870	$ 114,513
2300	ADMINISTRATION	$ 364,915	$ 357,710
2400	PUPIL HEALTH	$ 74,213	$ 89,412
2500	BUSINESS	$ 53,746	$ 54,008
2600	MAINTENANCE AND PLANT	$ 511,976	$ 665,499
2700	TRANSPORTATION	$ 341,697	$ 647,690
2800	CENTRAL	$ 106,246	$ 106,797
2900	OTHER EDUCATION	$ -	$ -
3200	STUDENT ACTIVITIES	$ 181,381	$ 185,259
3300	COMMUNITY SERVICE	$ 53,654	$ 83,422
4000	FACILITIES	$ 121,389	$ 3,493
5100	DEBT SERVICE	$ 1,916	$ -
5200	FUND TRANSFERS	$ (35,707)	$ 75,279
5800	SUSPENSE	$ -	$ -
	TOTAL EXPENDITURES	$ 6,358,700	$ 6,963,436
	REV. OVER (UNDER) EXP.	**$ (2,108,555)**	**$ (5,649,115)**

WEST JEFFERSON HILLS SCHOOL DISTRICT

MONTHLY FINANCIAL REPORT

Month Ending May 31, 2026

Date Prepared June 11, 2026

MEMORANDUM

TO: BOARD MEMBERS

FROM: BUSINESS OFFICE

RE: FINANCIAL REPORTS – PERIOD ENDING 5/31/2026

DATE: JUNE 11, 2026

Attached is the Financial Report for review and approval at the June 23, 2026 School Board meeting. The packet includes the following reports:

1. Reconciliation of General Fund

2. Year-to-Date Expenditure Summary

3. Year-to-Date Revenue Summary

WEST JEFFERSON HILLS SCHOOL DISTRICT
RECONCILIATION OF GENERAL FUND
May 31, 2026

PNC BANK

Balance available as of April 30, 2026		$ 2,387,233.83
Receipts:		
Local Revenues	$ 1,336,840.14	
Transfers from PSDLAF	$ 2,300,000.00	
Interest	$ 3,859.82	$ 3,640,699.96
Total Receipts Plus Beginning Balance		$ 6,027,933.79
Disbursements:		
Account Analysis Charge	$ 1,387.81	
Check Register for May	$ 5,429,842.85	$ 5,431,230.66
Balance available as of May 31, 2026		$ 596,703.13
Balance as per Bank Statement		$ 25,000.00
Sweep Money Market Account Balance		$ 1,630,634.17
Less: Payroll Account Balance		$ (390,001.73)
Outstanding Checks		$ (668,929.31)
Balance available as of May 31, 2026		$ 596,703.13

PSDMAX- GENERAL FUND

Balance available as of April 30, 2026		$ 23,595,425.57
Receipts:		
State Revenues	$ 314,077.81	
Federal Revenues	$ 212,296.18	
Interest	$ 46,144.97	$ 572,518.96
Total Receipts Plus Beginning Balance		$ 24,167,944.53
Disbursements:		
Transfer to PNC General Fund - payroll & bills	$ 1,500,000.00	
Transfer to PNC General Fund - payroll & bills	$ 800,000.00	
Procurement Card Purchases	$ 9,072.93	
Transfer to ACSHIC-Health Ins.	$ 588,353.59	$ 2,897,426.52
Balance available as of May 31, 2026		$ 21,270,518.01

West Jefferson Hills SD
Account Summary Report 2025-2026
Expenditure Accounts - with Activity Only

Ending Date: 05/31/26

Board Expenditure Report _4

	Adjusted Budget	YTD Expended	Current Expended	Current Encumbrances	Remaining Balance	%Use
ALL						
10 Fund 10						
1100 Reg Prog Elem/secondary						
100 Salaries & Wages	19,684,382.00	15,232,705.58	2,257,043.31	0.00	4,451,676.42	77
200 Employee Benefits	11,840,264.00	9,649,870.38	1,238,470.93	0.00	2,190,393.62	82
300 Purchased Prof & Tech	30,729.00	16,559.22	0.00	2,500.00	11,669.78	62
400 Purchased Property Svc	33,100.00	5,340.02	2,630.22	2,547.90	25,212.08	24
500 Other Purchased Serv	429,299.00	416,217.15	46,854.94	0.00	13,081.85	97
600 Supplies	658,420.00	249,579.93	11,005.04	322,738.61	86,101.46	87
700 Property	689,754.00	654,357.90	0.00	22,517.11	12,878.99	98
800 Other Objects	53,495.00	43,393.76	95.00	0.00	10,101.24	81
1100 Function (E) Total	33,419,443.00	26,268,023.94	3,556,099.44	350,303.62	6,801,115.44	80
1200 Spec Prog Elemen/second						
100 Salaries & Wages	2,828,748.00	2,197,186.53	341,812.33	0.00	631,561.47	78
200 Employee Benefits	1,911,387.00	1,623,729.17	211,016.25	0.00	287,657.83	85
300 Purchased Prof & Tech	1,532,673.00	1,246,455.14	51,332.00	300.00	285,917.86	81
500 Other Purchased Serv	859,366.00	692,349.88	44,209.34	0.00	167,016.12	81
600 Supplies	33,972.00	22,216.19	632.52	0.00	11,755.81	65
800 Other Objects	16,250.00	10,330.40	2,152.40	0.00	5,919.60	64
1200 Function (E) Total	7,182,396.00	5,792,267.31	651,154.84	300.00	1,389,828.69	81
1300 Vocational Education						
500 Other Purchased Serv	650,000.00	405,742.99	0.00	0.00	244,257.01	62
1300 Function (E) Total	650,000.00	405,742.99	0.00	0.00	244,257.01	62
1400 Other Instruction Prog						
100 Salaries & Wages	57,000.00	74,352.22	679.00	0.00	-17,352.22	130
200 Employee Benefits	24,050.00	31,295.02	287.58	0.00	-7,245.02	130
1400 Function (E) Total	81,050.00	105,647.24	966.58	0.00	-24,597.24	130
1500 Nonpublic School Pgms						
300 Purchased Prof & Tech	2,000.00	0.00	0.00	0.00	2,000.00	0
1500 Function (E) Total	2,000.00	0.00	0.00	0.00	2,000.00	0
2100 Support Svcs-students						
100 Salaries & Wages	1,258,945.00	1,030,338.87	145,246.20	0.00	228,606.13	82
200 Employee Benefits	740,839.00	605,470.69	77,172.80	0.00	135,368.31	82
300 Purchased Prof & Tech	693,000.00	635,132.08	148,789.93	0.00	57,867.92	92

West Jefferson Hills SD
Account Summary Report 2025-2026
Expenditure Accounts - with Activity Only

Ending Date: 05/31/26

Board Expenditure Report _4

	Adjusted Budget	YTD Expended	Current Expended	Current Encumbrances	Remaining Balance	%Use
ALL						
10 Fund 10						
2100 Support Svcs-students						
500 Other Purchased Serv	882.00	365.00	0.00	0.00	517.00	41
600 Supplies	6,885.00	3,466.95	25.00	202.74	3,215.31	53
800 Other Objects	20,467.00	13,162.80	899.00	0.00	7,304.20	64
2100 Function (E) Total	2,721,018.00	2,287,936.39	372,132.93	202.74	432,878.87	84
2200 Support Services-instru						
100 Salaries & Wages	653,694.00	538,232.93	72,694.31	0.00	115,461.07	82
200 Employee Benefits	386,395.00	313,163.40	38,272.40	0.00	73,231.60	81
300 Purchased Prof & Tech	364,015.00	369,958.60	2,646.18	11,785.81	-17,729.41	105
500 Other Purchased Serv	4,000.00	1,543.40	279.81	0.00	2,456.60	39
600 Supplies	12,690.00	8,070.75	620.46	3,055.34	1,563.91	88
700 Property	2,535.00	2,192.35	0.00	0.00	342.65	86
800 Other Objects	2,500.00	114.29	0.00	0.00	2,385.71	5
2200 Function (E) Total	1,425,829.00	1,233,275.72	114,513.16	14,841.15	177,712.13	88
2300 Support Services-admin						
100 Salaries & Wages	1,785,611.00	1,578,128.79	208,330.26	0.00	207,482.21	88
200 Employee Benefits	1,186,290.00	995,217.92	113,227.33	0.00	191,072.08	84
300 Purchased Prof & Tech	359,360.00	217,866.56	30,475.63	0.00	141,493.44	61
400 Purchased Property Svc	500.00	0.00	0.00	0.00	500.00	0
500 Other Purchased Serv	60,978.00	36,206.92	1,194.82	0.00	24,771.08	59
600 Supplies	64,102.00	41,300.03	3,607.21	1,488.17	21,313.80	67
700 Property	16,284.00	240.37	0.00	0.00	16,043.63	1
800 Other Objects	39,937.00	43,107.30	875.00	605.00	-3,775.30	109
2300 Function (E) Total	3,513,062.00	2,912,067.89	357,710.25	2,093.17	598,900.94	83
2400 Supp Svc-public Health						
100 Salaries & Wages	422,136.00	320,655.82	47,234.48	0.00	101,480.18	76
200 Employee Benefits	289,611.00	220,904.16	29,559.09	0.00	68,706.84	76
300 Purchased Prof & Tech	8,000.00	29,446.15	12,277.98	0.00	-21,446.15	368
400 Purchased Property Svc	77.00	70.00	0.00	0.00	7.00	91
500 Other Purchased Serv	65.00	0.00	0.00	0.00	65.00	0
600 Supplies	11,405.00	9,177.17	340.66	1,159.63	1,068.20	91
2400 Function (E) Total	731,294.00	580,253.30	89,412.21	1,159.63	149,881.07	80

West Jefferson Hills SD
Account Summary Report 2025-2026
Expenditure Accounts - with Activity Only

Ending Date: 05/31/26

Board Expenditure Report _4

	Adjusted Budget	YTD Expended	Current Expended	Current Encumbrances	Remaining Balance	%Use
ALL						
10 Fund 10						
2500 Supp Services-business						
100 Salaries & Wages	282,270.00	257,458.40	32,104.80	0.00	24,811.60	91
200 Employee Benefits	206,577.00	187,725.30	20,531.88	0.00	18,851.70	91
300 Purchased Prof & Tech	37,500.00	33,155.71	646.50	0.00	4,344.29	88
400 Purchased Property Svc	2,100.00	2,100.06	530.55	0.00	-0.06	100
500 Other Purchased Serv	10,900.00	5,051.53	194.59	0.00	5,848.47	46
600 Supplies	3,000.00	677.35	0.00	0.00	2,322.65	23
700 Property	1,000.00	0.00	0.00	0.00	1,000.00	0
800 Other Objects	1,500.00	862.63	0.00	0.00	637.37	58
2500 Function (E) Total	544,847.00	487,030.98	54,008.32	0.00	57,816.02	89
2600 Op/maint Plant Svcs						
100 Salaries & Wages	2,251,245.00	2,023,996.77	255,125.69	0.00	227,248.23	90
200 Employee Benefits	1,432,890.00	1,287,069.34	149,350.18	0.00	145,820.66	90
300 Purchased Prof & Tech	20,500.00	10,590.52	249.08	0.00	9,909.48	52
400 Purchased Property Svc	1,398,000.00	1,510,723.28	142,379.98	19,034.68	-131,757.96	109
500 Other Purchased Serv	292,250.00	285,211.30	2,140.33	0.00	7,038.70	98
600 Supplies	605,500.00	726,075.66	110,553.75	18,037.13	-138,612.79	123
700 Property	55,000.00	80,738.32	5,700.00	161,598.54	-187,336.86	441
800 Other Objects	15,700.00	14,649.69	0.00	0.00	1,050.31	93
2600 Function (E) Total	6,071,085.00	5,939,054.88	665,499.01	198,670.35	-66,640.23	101
2700 Student Transp Services						
100 Salaries & Wages	3,374.00	3,141.63	409.40	0.00	232.37	93
200 Employee Benefits	3,969.00	3,899.85	405.57	0.00	69.15	98
500 Other Purchased Serv	3,213,000.00	2,724,975.00	646,875.24	0.00	488,025.00	85
600 Supplies	300.00	0.00	0.00	0.00	300.00	0
2700 Function (E) Total	3,220,643.00	2,732,016.48	647,690.21	0.00	488,626.52	85
2800 Support Svcs-central						
100 Salaries & Wages	480,577.00	387,198.76	49,272.45	0.00	93,378.24	81
200 Employee Benefits	652,406.00	462,190.57	45,446.26	0.00	190,215.43	71
300 Purchased Prof & Tech	349,188.00	249,380.44	7,598.90	63,604.43	36,203.13	90
500 Other Purchased Serv	69,751.00	47,237.08	4,451.15	0.00	22,513.92	68
600 Supplies	500.00	28.56	28.56	0.00	471.44	6
800 Other Objects	180.00	114.29	0.00	0.00	65.71	63

West Jefferson Hills SD
Account Summary Report 2025-2026
Expenditure Accounts - with Activity Only

Ending Date: 05/31/26

Board Expenditure Report _4

	Adjusted Budget	YTD Expended	Current Expended	Current Encumbrances	Remaining Balance	%Use
ALL						
10 Fund 10						
2800 Function (E) Total	1,552,602.00	1,146,149.70	106,797.32	63,604.43	342,847.87	78
2900 Other Support Services						
500 Other Purchased Serv	47,192.00	47,195.13	0.00	0.00	-3.13	100
2900 Function (E) Total	47,192.00	47,195.13	0.00	0.00	-3.13	100
3100 Food Services						
100 Salaries & Wages	0.00	69,321.12	51,472.75	0.00	-69,321.12	-999
200 Employee Benefits	0.00	146,551.24	22,327.35	0.00	-146,551.24	-999
600 Supplies	0.00	1,562.61	1,478.70	0.00	-1,562.61	-999
3100 Function (E) Total	0.00	217,434.97	75,278.80	0.00	-217,434.97	-999
3200 Student Activities						
100 Salaries & Wages	655,142.00	661,886.57	113,288.19	0.00	-6,744.57	101
200 Employee Benefits	303,160.00	294,589.39	46,467.11	0.00	8,570.61	97
300 Purchased Prof & Tech	27,061.00	27,060.80	0.00	0.00	0.20	100
400 Purchased Property Svc	34,722.00	28,319.01	0.00	2,105.40	4,297.59	88
500 Other Purchased Serv	163,150.00	160,828.12	24,683.58	0.00	2,321.88	99
600 Supplies	172,150.00	131,509.96	819.79	11,958.56	28,681.48	83
700 Property	27,447.00	21,806.95	0.00	0.00	5,640.05	79
800 Other Objects	45,020.00	30,069.73	0.00	6,653.50	8,296.77	82
3200 Function (E) Total	1,427,852.00	1,356,070.53	185,258.67	20,717.46	51,064.01	96
3300 Community Services						
100 Salaries & Wages	80,000.00	91,399.13	53,168.89	0.00	-11,399.13	114
200 Employee Benefits	27,800.00	28,686.00	17,065.07	0.00	-886.00	103
400 Purchased Property Svc	0.00	3,558.90	1,417.50	0.00	-3,558.90	-999
600 Supplies	0.00	698.30	288.00	0.00	-698.30	-999
800 Other Objects	65,000.00	58,634.81	5,932.05	0.00	6,365.19	90
3300 Function (E) Total	172,800.00	182,977.14	77,871.51	0.00	-10,177.14	106
3400 Scholarships And Awards						
600 Supplies	0.00	-3,767.02	5,550.18	0.00	3,767.02	-999
3400 Function (E) Total	0.00	-3,767.02	5,550.18	0.00	3,767.02	-999
4200 Existing Site Improve						
300 Purchased Prof & Tech	0.00	34,000.00	0.00	8,500.00	-42,500.00	-999

West Jefferson Hills SD
Account Summary Report 2025-2026
Expenditure Accounts - with Activity Only

Ending Date: 05/31/26

Board Expenditure Report _4

	Adjusted Budget	YTD Expended	Current Expended	Current Encumbrances	Remaining Balance	%Use
ALL						
10 Fund 10						
4200 Existing Site Improve						
400 Purchased Property Svc	0.00	114,811.40	0.00	0.00	-114,811.40	-999
4200 Function (E) Total	0.00	148,811.40	0.00	8,500.00	-157,311.40	-999
4300 Arch & Engineer-new						
300 Purchased Prof & Tech	0.00	787,855.20	0.00	0.00	-787,855.20	-999
4300 Function (E) Total	0.00	787,855.20	0.00	0.00	-787,855.20	-999
4500 Building Acquisition						
400 Purchased Property Svc	0.00	27,807.74	0.00	0.00	-27,807.74	-999
4500 Function (E) Total	0.00	27,807.74	0.00	0.00	-27,807.74	-999
4600 Existing Bldg Improve						
400 Purchased Property Svc	42,000.00	38,423.00	3,493.00	172,799.00	-169,222.00	503
4600 Function (E) Total	42,000.00	38,423.00	3,493.00	172,799.00	-169,222.00	503
5100 .						
800 Other Objects	2,958,947.00	2,876,414.98	0.00	0.00	82,532.02	97
900 Other Uses Of Funds	4,557,052.00	4,557,052.00	0.00	0.00	0.00	100
5100 Function (E) Total	7,515,999.00	7,433,466.98	0.00	0.00	82,532.02	99
5900 Budgetary Reserve						
000 .	132,375.00	0.00	0.00	0.00	132,375.00	0
5900 Function (E) Total	132,375.00	0.00	0.00	0.00	132,375.00	0
10 Fund (E) Total	70,453,487.00	60,125,741.89	6,963,436.43	833,191.55	9,494,553.56	87
Report Totals	**70,453,487.00**	**60,125,741.89**	**6,963,436.43**	**833,191.55**	**9,494,553.56**	**87**

West Jefferson Hills SD
Account Detail Report 2025-2026
Ending Date: 05/31/26 Accounts - with Activity Only

Ending Date: 05/31/26

Board Revenue Detail Report_1

Account Number / ASN		Anticipated Revenue	Adjustments	YTD Revenue Received	Current Revenue Received	Remaining Balance	%Use
ALL							
10 Fund 10							
6100 Taxes Levied/assessed By The Lea							
10-6111-001-000-00-000-000-000-0000	6111001 CURR. RE	14,380,000.00	0.00	14,335,507.45	0.00	44,492.55	99
10-6111-002-000-00-000-000-000-0000	6111002 CURR. RE	22,820,000.00	0.00	22,681,899.40	0.00	138,100.60	99
10-6111-003-000-00-000-000-000-0000	6111003 CURR. RE	292,000.00	0.00	294,242.73	0.00	(2,242.73)	100
10-6112-001-000-00-000-000-000-0000	6112001 INTERIM REAL	50,000.00	0.00	44,289.94	1,156.36	5,710.06	88
10-6112-002-000-00-000-000-000-0000	6112002 INTERIM REAL	150,000.00	0.00	164,821.11	1,629.04	(14,821.11)	109
10-6113-000-000-00-000-000-000-0000	6113000 PUBLIC UTIL.	40,000.00	0.00	39,853.11	0.00	146.89	99
10-6143-001-000-00-000-000-000-0000	6143001 LOCAL SERVICES	21,000.00	0.00	20,516.03	4,490.81	483.97	97
10-6143-002-000-00-000-000-000-0000	6143002 LOCAL SERVICES	28,000.00	0.00	13,786.72	0.00	14,213.28	49
10-6143-003-000-00-000-000-000-0000	6143003 LOCAL SERVICES	1,000.00	0.00	618.67	0.00	381.33	61
10-6151-001-000-00-000-000-000-0000	6151001 EARNED INC. TAX-	1,550,000.00	0.00	1,573,444.79	302,285.83	(23,444.79)	101
10-6151-002-000-00-000-000-000-0000	6151002 EARNED INC. TAX-	2,600,000.00	0.00	2,656,117.90	528,126.91	(56,117.90)	102
10-6151-003-000-00-000-000-000-0000	6151003 EARNED INC. TAX-	44,400.00	0.00	42,219.16	5,958.97	2,180.84	95
10-6153-001-000-00-000-000-000-0000	6153001 RE TRANSFER	250,000.00	0.00	223,824.59	15,493.80	26,175.41	89
10-6153-002-000-00-000-000-000-0000	6153002 RE TRANSFER	370,000.00	0.00	360,135.02	36,761.53	9,864.98	97
10-6153-003-000-00-000-000-000-0000	6153003 RE TRANSFER	6,000.00	0.00	2,846.74	0.00	3,153.26	47
10-6155-001-000-00-000-000-000-0000	6155001 BUS. PRIV.	700,000.00	0.00	183,916.32	0.00	516,083.68	26
10-6155-002-000-00-000-000-000-0000	6155002 BUS. PRIV. TAX-	1,000,000.00	0.00	325,021.60	0.00	674,978.40	32
10-6155-003-000-00-000-000-000-0000	6155003 BUS. PRIV. TAX-	92,000.00	0.00	71,778.92	0.00	20,221.08	78
10-6157-001-000-00-000-000-000-0000	6157001 MERCANTILE TAX-	335,000.00	0.00	83,617.63	0.00	251,382.37	24
10-6157-002-000-00-000-000-000-0000	6157002 MERCANTILE TAX-	60,000.00	0.00	36,679.71	0.00	23,320.29	61
10-6157-003-000-00-000-000-000-0000	6157003 MERCANTILE TAX-	12,000.00	0.00	5,689.31	0.00	6,310.69	47
6100 Function (R) TOTALS		**44,801,400.00**	**0.00**	**43,160,826.85**	**895,903.25**	**1,640,573.15**	**96**
6400 Delinquent Tx Levied/assessed By Lea							
10-6411-001-000-00-000-000-000-0000	6411001 DEL. RE TAX- PL.	531,000.00	0.00	787,536.58	58,294.55	(256,536.58)	148
10-6411-002-000-00-000-000-000-0000	6411002 DEL. RE TAX-	650,000.00	0.00	798,631.21	72,576.42	(148,631.21)	122
10-6411-003-000-00-000-000-000-0000	6411003 DEL. RE TAX- W.	50,000.00	0.00	87,248.79	18,624.49	(37,248.79)	174
10-6443-002-000-00-000-000-000-0000	6443002 DEL. LOCAL	0.00	0.00	35.16	0.00	(35.16)	-999
10-6443-003-000-00-000-000-000-0000	6443003 DEL. LOCAL	0.00	0.00	70.19	0.00	(70.19)	-999
10-6451-001-000-00-000-000-000-0000	6451001 DEL. EARNED	90,000.00	0.00	49,981.88	3,509.30	40,018.12	55
10-6451-002-000-00-000-000-000-0000	6451002 DEL. EARNED	130,000.00	0.00	60,149.26	4,344.79	69,850.74	46
10-6451-003-000-00-000-000-000-0000	6451003 DEL. EARNED	1,000.00	0.00	1,057.58	96.22	(57.58)	105
10-6457-001-000-00-000-000-000-0000	6457001 DEL.	0.00	0.00	640.81	0.00	(640.81)	-999
6400 Function (R) TOTALS		**1,452,000.00**	**0.00**	**1,785,351.46**	**157,445.77**	**(333,351.46)**	**122**

West Jefferson Hills SD
Account Detail Report 2025-2026
Ending Date: 05/31/26 Accounts - with Activity Only

Ending Date: 05/31/26

Board Revenue Detail Report_1

Account Number / ASN		Anticipated Revenue	Adjustments	YTD Revenue Received	Current Revenue Received	Remaining Balance	%Use
ALL							
10 Fund 10							
6500 Earnings On Investments							
10-6510-000-000-00-000-000-000-0000	6510000 INTEREST	1,000,000.00	0.00	964,499.84	48,616.98	35,500.16	96
6500 Function (R) TOTALS		**1,000,000.00**	**0.00**	**964,499.84**	**48,616.98**	**35,500.16**	**96**
6700 Revenues From Student Activities							
10-6790-000-000-00-000-000-000-0000	6790000 CHROMEBOOK	0.00	0.00	1,699.78	1,576.20	(1,699.78)	-999
6700 Function (R) TOTALS		**0.00**	**0.00**	**1,699.78**	**1,576.20**	**(1,699.78)**	**-999**
6800 Revenues From Intermediate Sources / Pass Through							
10-6821-000-000-00-000-000-000-0000	6821000 ST MONIES REC	185,000.00	0.00	0.00	0.00	185,000.00	0
10-6831-000-000-00-000-000-000-0000	6831000 IDEA	323,000.00	0.00	0.00	0.00	323,000.00	0
6800 Function (R) TOTALS		**508,000.00**	**0.00**	**0.00**	**0.00**	**508,000.00**	**0**
6900 Other Revenue From Local Sources							
10-6910-000-000-00-000-000-000-0000	6910000 RENTALS/COMM.	10,000.00	0.00	20,904.10	4,740.00	(10,904.10)	209
10-6910-000-000-00-000-000-000-0100	6910100 RENTALS - POOL	7,000.00	0.00	5,692.50	0.00	1,307.50	81
10-6910-000-000-00-000-000-000-0200	6910200 RENTALS -	112,000.00	0.00	198,632.00	83,054.00	(86,632.00)	177
10-6920-000-000-00-000-000-000-0000	6920000 CONTRI/DONA	50,000.00	0.00	42,600.00	5,500.00	7,400.00	85
10-6941-000-000-00-000-000-000-0000	6941000 TUITION FROM	20,000.00	0.00	22,896.17	330.00	(2,896.17)	114
10-6949-000-000-10-000-000-000-0100	694910100 TUITION - SWIM	20,000.00	0.00	13,685.00	0.00	6,315.00	68
10-6949-000-000-30-000-000-000-0100	694930100 TUITION - LIFE	10,000.00	0.00	4,386.00	1,859.00	5,614.00	43
10-6990-000-000-00-000-000-000-0000	6990000 MISC. REVENUE	100,000.00	0.00	9,716.78	45.06	90,283.22	9
10-6990-001-000-00-000-000-000-0000	6990001 MISCELLANEOUS	3,000.00	0.00	(8.72)	9.00	3,008.72	-0
10-6991-000-000-00-000-000-000-0000	6991000 Refunds Of Prior Yr	97,000.00	0.00	6,918.17	0.00	90,081.83	7
6900 Function (R) TOTALS		**429,000.00**	**0.00**	**325,422.00**	**95,537.06**	**103,578.00**	**75**
7100 Basic Instruct & Oper							
10-7110-000-000-00-000-000-000-0000	7110000 BASIC INSTR.	7,921,656.00	0.00	5,915,040.00	0.00	2,006,616.00	74
7100 Function (R) TOTALS		**7,921,656.00**	**0.00**	**5,915,040.00**	**0.00**	**2,006,616.00**	**74**
7200 Subsidies For Specific Educational Programs							
10-7271-000-000-00-000-000-000-0000	7271000 SPECIAL	2,205,244.00	0.00	1,656,990.00	0.00	548,254.00	75
7200 Function (R) TOTALS		**2,205,244.00**	**0.00**	**1,656,990.00**	**0.00**	**548,254.00**	**75**

West Jefferson Hills SD
Account Detail Report 2025-2026
Ending Date: 05/31/26 Accounts - with Activity Only

Ending Date: 05/31/26

Board Revenue Detail Report_1

Account Number / ASN		Anticipated Revenue	Adjustments	YTD Revenue Received	Current Revenue Received	Remaining Balance	%Use
ALL							
10 Fund 10							
7300 Subsidies For Non-educational Programs							
10-7311-000-000-00-000-000-000-0000	7311000 S D	1,000,000.00	0.00	845,019.00	0.00	154,981.00	84
10-7312-000-000-00-000-000-000-0000	7312000 N P	50,000.00	0.00	9,240.00	0.00	40,760.00	18
10-7320-000-000-00-000-000-000-0000	7320000 RENTAL &	1,314,000.00	0.00	0.00	0.00	1,314,000.00	0
10-7330-000-000-00-000-000-000-0000	7330000 HEALTH	65,000.00	0.00	0.00	0.00	65,000.00	0
10-7332-000-330-00-000-000-000-0000	7332330 FEMININE	5,000.00	0.00	6,327.20	0.00	(1,327.20)	126
10-7340-000-000-00-000-000-000-0000	7340000 STATE PROP TAX	1,937,872.00	0.00	1,937,872.09	0.00	(0.09)	100
10-7361-000-360-00-000-000-000-0000	7361360 School Safety and	100,000.00	0.00	0.00	0.00	100,000.00	0
10-7362-000-360-00-000-000-000-0000	7362360 SCHOOL MENTAL	0.00	0.00	250,444.32	0.00	(250,444.32)	-999
7300 Function (R) TOTALS		**4,471,872.00**	**0.00**	**3,048,902.61**	**0.00**	**1,422,969.39**	**68**
7500 .							
10-7531-000-222-00-000-000-000-0000	7531000 READY TO LEARN	470,797.00	0.00	626,364.50	0.00	(155,567.50)	133
10-7532-000-222-00-000-000-000-0000	7532000 READY TO LEARN	300,000.00	0.00	289,027.40	0.00	10,972.60	96
10-7599-000-390-00-000-000-000-0000	7599390 OTHER STATE	0.00	0.00	5,000.00	5,000.00	(5,000.00)	-999
7500 Function (R) TOTALS		**770,797.00**	**0.00**	**920,391.90**	**5,000.00**	**(149,594.90)**	**119**
7800 Subsidies For State Paid Benefits							
10-7810-000-000-00-000-000-000-0000	7810000 SOCIAL SECURITY	1,158,731.00	0.00	1,305,241.03	314,077.81	(146,510.03)	112
10-7820-000-000-00-000-000-000-0000	7820000 RETIREMENT	5,089,887.00	0.00	4,394,264.85	0.00	695,622.15	86
7800 Function (R) TOTALS		**6,248,618.00**	**0.00**	**5,699,505.88**	**314,077.81**	**549,112.12**	**91**
8500 Restrict Grants-in-aid							
10-8514-000-410-00-010-000-000-0000	8514000 TITLE I - IMPROV	300,000.00	0.00	195,363.44	(146,071.07)	104,636.56	65
10-8515-000-421-00-000-000-000-0000	8515000 TITLE II - IMPROV	60,000.00	0.00	22,852.85	(30,803.17)	37,147.15	38
10-8516-000-470-00-000-000-000-0000	8516000 TITLE III - ENGLISH	17,600.00	0.00	0.00	(12,129.52)	17,600.00	0
10-8517-000-431-00-000-000-000-0000	8517000 Nclb - Title	17,300.00	0.00	6,618.00	(14,154.28)	10,682.00	38
10-8531-000-000-00-000-000-000-0000	8531000 FOOD NUTRITION	0.00	0.00	124,349.21	(3,978.19)	(124,349.21)	-999
8500 Function (R) TOTALS		**394,900.00**	**0.00**	**349,183.50**	**(207,136.23)**	**45,716.50**	**88**
8600 Restricted Grants-in-aid From The Federal Government							
10-8690-000-000-00-000-000-000-0000	8690000 OTHER	0.00	0.00	0.00	0.00	0.00	-999
8600 Function (R) TOTALS		**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**-999**

West Jefferson Hills SD
Account Detail Report 2025-2026
Ending Date: 05/31/26 Accounts - with Activity Only

Ending Date: 05/31/26

Board Revenue Detail Report_1

Account Number / ASN	Anticipated Revenue	Adjustments	YTD Revenue Received	Current Revenue Received	Remaining Balance	%Use
ALL						
10 Fund 10						
8800 Med Assist Reimburse						
10-8810-000-000-00-000-000-000-0000 8810000 ACCESS	250,000.00	0.00	1,530.80	0.00	248,469.20	0
10-8820-000-000-00-000-000-000-0000 8820000 MEDICAL	0.00	0.00	4,993.59	2,300.81	(4,993.59)	-999
8800 Function (R) TOTALS	**250,000.00**	**0.00**	**6,524.39**	**2,300.81**	**243,475.61**	**2**
9400 Sale Of Fixed Assets						
10-9400-000-000-00-000-000-000-0000 9400000 SALE OF FIXED	0.00	0.00	1,000.00	1,000.00	(1,000.00)	-999
9400 Function (R) TOTALS	**0.00**	**0.00**	**1,000.00**	**1,000.00**	**(1,000.00)**	**-999**
10 Fund (R) TOTALS	**70,453,487.00**	**0.00**	**63,835,338.21**	**1,314,321.65**	**6,618,148.79**	**90**
FINAL TOTALS FOR REPORT	**70,453,487.00**	**0.00**	**63,835,338.21**	**1,314,321.65**	**6,618,148.79**	**90**

Ex 6-E

Agenda Item Details

Meeting	Jun 23, 2026 - Regular Board Meeting - 7:30 P.M.
Category	D. HUMAN RESOURCES/PERSONNEL -- AS RECOMMENDED BY DR. SARDON/DR. HENDERSON
Subject	D.5 Educational Conference Requests
Access	Public
Type	Action

Public Content

Name	Meeting	Location	Day	Cost
Gwenna Cokley	Jostens Advisor University	Austin, Texas	Sunday, July 12, 2026 - Wednesday, July 15, 2026	Mtg. Dues: $525.00 Plane: $407.00 Lodging: $600.00 Meals: $60.00 Other expenses: $50.00 Title II Funds

*The general fund budget covers all substitute costs for professional development.

Educational Conference Request Board Approval.pdf (441 KB)

Administrative Content

Executive Content

Ex 6-F

Agenda Item Details

Meeting	Jun 23, 2026 - Regular Board Meeting - 7:30 P.M.
Category	D. HUMAN RESOURCES/PERSONNEL -- AS RECOMMENDED BY DR. SARDON/DR. HENDERSON
Subject	D.6 Field Trips
Access	Public
Type	Action

Public Content

There are no field trips for board approval this month.

Administrative Content

Executive Content

BILLS RECOMMENDED FOR PAYMENT

GENERAL FUND	
JUNE 16, 2026 - JUNE 30, 2026, EXCLUDING JUNE 24, 2026 - PNC	$ 5,254,187.39
JULY 1, 2026 - JULY 31, 2026 - PNC	$ 4,537,247.48
AUGUST 1, 2026 - AUGUST 26, 2026 - PNC	$ 1,652,317.80
HEALTH INSURANCE - PSDLAF - JULY 2026	$ 629,258.25
HEALTH INSURANCE - PSDLAF - AUGUST 2026	$ 631,672.09
US BANK - BONDS - PSDLAF	$ 5,199,827.51
PROCUREMENT CARDS - PSDLAF - JUNE 2026	$ 16,915.70
PROCUREMENT CARDS - PSDLAF - JULY 2026	$ 9,149.42
TOTAL FOR GENERAL FUND	$ 17,930,575.64
TOTAL	$ 17,930,575.64

West Jefferson Hills SD
List Of Payments 2025-2026

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
AIRGAS NATIONAL CARBONATION	00113654	06/30/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	9172876702		$394.40
ALEXANDRA DOWNER	00113655	06/30/26	10-2834-240-000-10-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUI TION REIM-ELEM	2025-2026		$3,932.59
ALLEGHENY EDUCATIONAL SYSTEMS	00113606	06/25/26	10-1110-610-000-30-810-260-000-0000	SUPPLIES - TECH ED - TJ	INV-26-00759	26001574	$1,257.00
ALLEGHENY INTERMEDIATE UNIT	00113607	06/25/26	10-1221-322-000-00-000-000-000-0000	DEAF/HEARING SUPPORT	52339		$1,555.50
ALLEGHENY INTERMEDIATE UNIT	00113608	06/25/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	52271		$1,047.50
ALLEGHENY INTERMEDIATE UNIT	00113656	06/30/26	10-1231-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	52506		$5,000.00
ALLEGHENY INTERMEDIATE UNIT	00113657	06/30/26	10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	52415		$39.90
AMANDA MCHUGH	00113658	06/30/26	10-2834-240-000-30-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUI TION REIM-SEC	2025-2026		$3,982.00
AMAZON CAPITAL SERVICES	00113609	06/25/26	10-1110-610-000-30-810-260-000-0000	SUPPLIES - TECH ED - TJ	1HFC-9YN4-K6ML	26001652	$271.75
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	1333-CGK1-LRCL		$7.09
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	1GMY-7DKM-PV4V		$1,675.20
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	1Q3C-QQY7-N439		$996.00
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	1T4X-VFDR-RWXJ		$78.88
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	1YFG-C1MC-KPWL		$664.00
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	13QP-T69T-9DTL		$36.86
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1QGY-DVRD-7DHW		$32.48
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1NJD-Y6Q6-JMPN	26001571	$115.99
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1P3K-RXV4-JLGD	26001571	$36.66
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1TXC-VP4K-KPHK	26001622	$39.09
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	1M4G-LRV7-W1WL	26001644	$124.00
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	1YXF-Q6Q1-6GNW		$1,953.46
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	1GPQ-MLMV-PQGX	26001666	$43.99
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	1TW9-PXG7-M799	26001666	$20.53

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD FFE	14HG-MMHG-LVQD		$249.67
						Check Total	**$6,345.65**
AMAZON CAPITAL SERVICES	00113659	06/30/26	10-1110-610-000-10-000-000-000-0000	TECHNOLOGY SUPPLIES - ELEM	1MML-MLGJ-7G4V	26001674	$109.99
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	17CT-6JVF-4769	26001696	$237.99
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1DQX-RGQ6-4TLR	26001675	$29.99
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1Q3L-MGDH-4MYG	26001632	$72.99
			10-1110-610-000-30-810-260-000-0000	SUPPLIES - TECH ED - TJ	19QH-9LXM-4G3W	26001591	$80.23
			10-1211-610-000-20-510-000-000-0000	Life Skills Support - General Supplies - PHMS	1KQ9-DJPD-494M	26001607	$109.99
			10-2122-610-000-10-250-000-000-0000	SUPPLIES - GUIDANCE - J.E.S.	141T-4JR9-6673	26001632	$72.99
			10-2250-610-000-10-250-000-000-0000	LIBRARY SUPPLIES - J.E.S.	1DQX-RGQ6-GTM4	26001679	$101.30
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1MG4-9NYL-4YFC		$15.10
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1CFY-9R1T-KXVK	26001664	$573.58
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	176X-X7TF-TDYT	26001695	$326.48
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1LMH-QPJ3-3WYV	26001688	$398.87
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	14CN-FD4L-Q46F	26001634	$206.31
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1DHL-3TKP-3YWX	26001713	$63.99
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1HYY-NYYX-PW63	26001635	$271.76
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1VGT-L4XW-46DT	26001700	$53.45
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	1FQ7-TVKH-YHV3		$2,699.73
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	1GFK-N97R-GTYG		$316.30
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	1NFG-Y9Q9-4CJ7		$793.46
						Check Total	**$6,534.50**
AMERGIS HEALTHCARE STAFFING INC	00113610	06/25/26	10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	E19839170756		$2,015.00
AMERICAN RED CROSS	00113611	06/25/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	23296619		$462.00
			10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	23299222		$420.00
						Check Total	**$882.00**
ANDREW SANDERS	00113612	06/25/26	10-2841-580-000-00-000-000-000-0000	TRAVEL- DIR. OF TECHNOLOGY	TECHTALK2026		$384.99

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
ANGELA COYLE	00113660	06/30/26	10-2834-240-000-10-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUITION REIM-ELEM	2025-2026		$1,929.30
BEARCOM	00113661	06/30/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	6054446	26001639	$123.09
BOROUGH OF PLEASANT HILLS	00113613	06/25/26	10-3390-860-000-00-010-000-000-0000	PLEASANT HILLS GUARDS	MAY2026		$6,089.79
			10-3390-860-000-00-010-000-000-0000	PLEASANT HILLS GUARDS	4-25-2026ENCOVA		$159.00
						Check Total	**$6,248.79**
BOROUGH OF WEST ELIZABETH	00113614	06/25/26	10-3390-860-000-00-030-000-000-0000	WEST ELIZABETH GUARDS	MAY-JUNE2026		$4,060.87
BOYD ROLL-OFF SERVICES LLC	00113662	06/30/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	BR8026		$1,090.00
BUTLERS GOLF COURSE	00113615	06/25/26	10-3250-762-000-30-810-000-000-0000	EQUIP/REPL-CAPITAL-ATHLETICS-TJ	3	26001711	$1,800.00
CALDWELL'S WINDOWARE INC	00113616	06/25/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	97994		$250.00
CASSANDRA BOZEK	00113663	06/30/26	10-2260-580-000-00-000-000-000-0012	TRAVEL-CURRICULUM-SPECIAL ED	JAN-JUNE 2026		$340.75
			10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JAN-JUNE 2026		$300.00
						Check Total	**$640.75**
CHRISTOPHER VERY	00113617	06/25/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JULY2025-MAY2026		$550.00
CINTAS	00113664	06/30/26	10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4273255776		$51.47
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4272585506		$51.47
						Check Total	**$102.94**
CONNECTIVITY COMMUNICATIONS INC	00113618	06/25/26	10-1110-610-000-10-000-000-000-0000	TECHNOLOGY SUPPLIES - ELEM	6798-A	26001426	$138,700.00
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	6798-A	26001426	$138,700.00
						Check Total	**$277,400.00**
CONSOLIDATED COMMUNICATIONS	00113619	06/25/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	4126531245/0/06-26		$2,080.36
COUNTY HAULING CORP	00113620	06/25/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	CH2117845		$2,535.02

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
CRYSTAL ROSS	00113621	06/25/26	10-2380-580-000-30-810-000-000-0000	TRAVEL- T.J.	5/12-6/9/26		$27.55
CUSTOM ENGRAVING PLATES	00113622	06/25/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	28447	26001596	$270.00
DIVERSIFIED MUNICIPAL SERVICES	00113623	06/25/26	10-2330-310-000-00-030-000-000-0000	INTERIM REAL ESTATE TAX	MAY2026		$1,250.00
DQE COMMUNICATIONS LLC	00113597	06/18/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	CI106442		$1,870.00
DUQUESNE LIGHT COMPANY	00113598	06/18/26	10-2620-422-000-00-220-000-000-0000	ELECTRICITY - MC	3902850000/06-26		$3,408.91
			10-2620-422-000-00-510-000-000-0000	ELECTRICITY - PHMS	0684310000/06-26		$10,816.80
						Check Total	**$14,225.71**
ELISE DOPUDJA	00113665	06/30/26	10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	4/22/2026		$89.00
EQUIPARTS	00113624	06/25/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	389794	26001582	$98.74
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	387543	26001582	$263.71
						Check Total	**$362.45**
EQUIPMENTSHARE.COM, INC.	00113666	06/30/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	PIT-7099014-0000		$695.70
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	PIT-7056329-0000		$1,205.20
						Check Total	**$1,900.90**
EVERON LLC	00113667	06/30/26	10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	160979428	26001461	$27,000.00
FAGAN SANITARY SUPPLY INC	00113625	06/25/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198866	26001719	$83.91
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	198732	26001671	$437.12
						Check Total	**$521.03**
FAGAN SANITARY SUPPLY INC	00113668	06/30/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	197510	26001550	$5,265.66
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198779	26001677	$578.06
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198731	26001670	$259.68
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198779-1	26001677	$131.95
						Check Total	**$6,235.35**
FIRE FIGHTER SALES & SERVICE	00113626	06/25/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	FP0079474		$1,120.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
FIRE FIGHTER SALES & SERVICE	00113669	06/30/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	FP0079836	26001756	$165.00
FORD OFFICE TECHNOLOGIES	00113627	06/25/26	10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	824659	26001661	$59.00
GEOMECHANICS INC.	00113670	06/30/26	10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	25068/2		$24,539.50
PNC BANK, N.A.	00113690	06/30/26	10-1110-610-000-20-510-240-000-0000	SUPPLIES - F.C.S. - PHMS	1614894140	26001603	$363.20
PNC BANK, N.A.	00113691	06/30/26	10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	733823382000	26001608	$30.27
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	73393103393000	26001683	$0.70
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	4506182506000	26001657	$107.17
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	73362146	26001608	$168.80
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	51737372078	26001657	$-0.49
						Check Total	**$306.45**
GORDON FOOD SERVICE INC.	00113628	06/25/26	10-1110-610-000-20-510-240-000-0000	SUPPLIES - F.C.S. - PHMS	890130023	26001731	$255.45
			10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	890130023	26001684	$124.40
						Check Total	**$379.85**
GOVCONNECTION INC	00113629	06/25/26	10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	77733777	26001454	$1,205.12
HHSDR ARCHITECTS & ENGINEERS	00113630	06/25/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	4800/5		$2,184.00
			10-4300-330-000-00-000-000-000-0000	Arch & Engineer-new - Other Professional Svc	4780/9		$179,058.00
						Check Total	**$181,242.00**
HILLIS-CARNES ENGINEERING ASSOCIATES INC	00113631	06/25/26	10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	INV-1052177		$3,085.00
INDUSTRIAL/COMMERCIAL ELEVATOR	00113632	06/25/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	INV-19296-Y0F6		$794.58
JANET SARDON	00113671	06/30/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JAN-JUNE 2026		$300.00
JEFFERSON HILLS LAWN & EQUIP	00113672	06/30/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	60199	26001759	$28.99

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
JENNIFER HRVATIN	00113673	06/30/26	10-2834-240-000-10-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUITION REIM-ELEM	2025-2026		$489.00
JENNIFER KASSIMER	00113674	06/30/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	6/23-6/25/2026		$504.84
JODI KNIGHT	00113675	06/30/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	MAY 2026		$50.00
JORDAN TAX SERVICE	00113676	06/30/26	10-2330-310-000-00-000-000-000-0000	E.I.T./OCC	6-C-#201		$8.41
			10-2330-310-000-00-000-000-000-0000	E.I.T./OCC	6-C-#198		$132.95
			10-2330-310-000-00-020-000-000-0000	BUSINESS PRIV/MERCANTILE	6-C-#203		$6,269.19
			10-2330-310-000-00-020-000-000-0000	BUSINESS PRIV/MERCANTILE	6-C-#202		$35,139.30
						Check Total	**$41,549.85**
JOSTENS	00113677	06/30/26	10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	N003472529	26001734	$1,456.14
JOSTENS	00113678	06/30/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	61626	26001732	$473.00
JULIA PALMER	00113679	06/30/26	10-1110-330-390-10-210-000-000-0000	REGULAR PROGRAMS - PHEAA STUDENT TEACHER PMT	PHEAA SPRING 2026		$10,000.00
KATIE KLEINHANS	00113680	06/30/26	10-1110-330-390-20-000-000-000-0000	REGULAR PROGRAMS - PHEAA STUDENT TEACHER PMT	PHEAA FALL 2025		$10,000.00
KELLINGTON PROTECTION, LLC	00113633	06/25/26	10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80541		$138.46
KELLINGTON PROTECTION, LLC	00113681	06/30/26	10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80574		$138.46
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80354	26001714	$1,823.25
						Check Total	**$1,961.71**
LAURYN GRAY	00113634	06/25/26	10-2140-580-000-00-000-000-000-0000	TRAVEL-PSYCHOLOGIST	AUG-DEC2025		$133.14
			10-2140-580-000-00-000-000-000-0000	TRAVEL-PSYCHOLOGIST	JAN-JUNE2026		$129.34
						Check Total	**$262.48**
LEIGH-ANN SCHEPONIK	00113635	06/25/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	SCIENCEOFREADING		$36.00
LEWAY ENTERPRISES	00113682	06/30/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	63935	26001754	$2,294.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
LINCOLN INVESTMENT PLANNING LLC	00113636	06/25/26	10-1110-124-000-10-000-000-000-0000	SABBATICALS/SEVERENCE	2394502		$18,675.00
			10-1110-124-000-30-000-000-000-0000	SABBATICALS/SEVERENCE	2394502		$19,575.00
			10-1110-124-000-30-000-000-000-0000	SABBATICALS/SEVERENCE	2394502		$6,900.00
						Check Total	**$45,150.00**
MARISSA REED TELEGA	00113637	06/25/26	10-2140-580-000-00-000-000-000-0000	TRAVEL-PSYCHOLOGIST	JAN-JUNE2026		$206.70
			10-2140-580-000-00-000-000-000-0000	TRAVEL-PSYCHOLOGIST	AUG-DEC2025		$77.63
						Check Total	**$284.33**
MICHAEL FREEDMAN	00113638	06/25/26	10-2330-310-000-00-030-000-000-0000	INTERIM REAL ESTATE TAX	INTERIM3/6/26		$30.00
MINCIN LANDSCAPING AND TREE SERVICE	00113683	06/30/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	8088		$240.00
MONICA KILCOYNE	00113684	06/30/26	10-2834-240-000-30-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUITION REIM-SEC	2025-2026		$9,401.00
MR JOHN	00113639	06/25/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-187136		$125.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-186965		$215.00
						Check Total	**$340.00**
ODP BUSINESS SOLUTIONS, LLC	00113685	06/30/26	10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	472267082001		$45.47
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	468617263002		$16.09
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	470589090001		$-16.09
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	471762937001		$36.42
			10-1110-610-000-30-810-000-000-0000	SUPPLIES - T.J.	470143062001		$70.20
			10-1110-610-000-30-810-000-000-0000	SUPPLIES - T.J.	469336295001		$77.19
			10-1110-610-000-30-810-000-000-0000	SUPPLIES - T.J.	470140884001		$12.70
			10-1110-610-000-30-810-000-000-0000	SUPPLIES - T.J.	469336236001		$11.99
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	470227171001		$14.98
						Check Total	**$268.95**
OLIVIA ELK	00113686	06/30/26	10-2834-240-000-10-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUI	2025-2026		$5,722.80

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				TION REIM-ELEM			
PA VIRTUAL CHARTER SCHOOL	00113640	06/25/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1103174		$1,034.25
PARKWAY WEST CAREER & TECHNOLOGY CENTER	00113641	06/25/26	10-1370-564-000-30-000-000-000-0000	TUITION-STEEL CENTER	2600000229		$3,361.66
PENNSYLVANIA-AMERICAN WATER CO	00113599	06/18/26	10-2620-424-000-00-015-000-000-0000	WATER/SEWAGE - GARAGE	1024210035969773/06-26		$184.30
			10-2620-424-000-00-023-000-000-0000	WATER/SEWAGE - FIELD HOUSE	1024210037439759/06-26		$832.89
			10-2620-424-000-00-220-000-000-0000	WATER/SEWAGE - MC	1024210036645629/06-26		$808.53
			10-2620-424-000-00-250-000-000-0000	WATER/SEWAGE - JI	1024210035743889/06-26		$1,154.63
			10-2620-424-000-00-810-000-000-0000	WATER/SEWAGE - TJ	1024220030720512/06-26		$2,903.30
						Check Total	**$5,883.65**
PENNSYLVANIA-AMERICAN WATER CO	00113687	06/30/26	10-2620-424-000-00-510-000-000-0000	WATER/SEWAGE - PHMS	1024-210036645704/06-26		$1,149.73
PEOPLES NATURAL GAS	00113600	06/18/26	10-2620-621-000-00-023-000-000-0000	NATURAL GAS - FIELD HOUSE	200017897071/06-26		$463.40
			10-2620-621-000-00-210-000-000-0000	NATURAL GAS - GH	200007096445/06-26		$1,364.90
			10-2620-621-000-00-220-000-000-0000	NATURAL GAS - MC	200007096635/06-26		$355.34
			10-2620-621-000-00-510-000-000-0000	NATURAL GAS - PHMS	200007097294/06-26		$354.88
						Check Total	**$2,538.52**
PEOPLES NATURAL GAS	00113688	06/30/26	10-2620-621-000-00-010-000-000-0000	NATURAL GAS - OLD ADMIN	200007096866/06-26		$22.80
			10-2620-621-000-00-015-000-000-0000	NATURAL GAS - GARAGE	200007096015/06-26		$35.21
			10-2620-621-000-00-250-000-000-0000	NATURAL GAS - JHIS	200007096247/06-26		$752.92
			10-2620-621-000-00-810-000-000-0000	NATURAL GAS - TJHS	210006592120/06-26		$11,219.38
						Check Total	**$12,030.31**
PETOI LLC	00113642	06/25/26	10-1110-610-102-30-810-000-000-0000	Regular Programs - Grable Grant Supplies	PO26001352	26001352	$972.48
PLEASANT HILLS MIDDLE SCHOOL	00113643	06/25/26	10-3210-610-000-20-510-000-000-0000	STUDENT ACT.-SUPPLIES	2026AWARDS/RECOGNITION	26001686	$4,323.10
			10-3210-610-000-20-510-000-000-0000	STUDENT ACT.-SUPPLIES	ADDITIONALTROPHIES	26001716	$220.46

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
						Check Total	**$4,543.56**
PLEASANT HILLS ROTARY CLUB	00113689	06/30/26	10-2360-810-000-00-000-000-000-0000	DUES & FEES-SUPT. OFF.	5477902		$6.30
			10-2360-810-000-00-000-000-000-0000	DUES & FEES-SUPT. OFF.	5477938		$59.00
						Check Total	**$65.30**
PRECISION HUMAN RESOURCE SOLUTIONS	00113601	06/18/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100040219		$78.40
			10-2380-590-000-10-000-000-000-0500	OFFICE OF PRINCIPAL - MISC PURCH SVCS - SUBS	2100040219		$156.80
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	2100040219		$1,156.00
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100040219		$316.93
						Check Total	**$1,708.13**
PROPEL CS - ANDREW STREET	00113692	06/30/26	10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	JUNE 2026		$2,083.61
PROPEL CS - BRADDOCK HILLS MIDDLE	00113693	06/30/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	JUNE 2026		$1,137.89
PROPEL CS - MCKEESPORT	00113694	06/30/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	JUNE 2026		$1,137.89
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	JUNE 2026		$2,083.61
						Check Total	**$3,221.50**
PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTE	90000544	06/22/26	10-0462-230-000-00-000-000-000-0000	EMPLOYER SHARE RET			2,354,247.59
QUEST DIAGNOSTICS	00113695	06/30/26	10-2831-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	9221503781		$256.20
REGINA SLATER	00113696	06/30/26	10-2834-240-000-30-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUITION REIM-SEC	2025-2026		$486.40
ROBERT MARLOW	00113697	06/30/26	10-2834-240-000-30-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUITION REIM-SEC	2025-2026		$2,007.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
ROBERT R KERR	00113644	06/25/26	10-3250-513-000-30-810-000-000-0000	TRANSPORT.- ATHLETICS/T.J.	PIAATRACK		$852.63
ROCHESTER 100 INC	00113698	06/30/26	10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	INV119228	26001662	$672.00
RYAN AUTOMOTIVE INC	00113699	06/30/26	10-2650-433-000-00-000-000-000-0000	VEHICLE REPAIRS	185750	26001758	$2,025.09
			10-2650-433-000-00-000-000-000-0000	VEHICLE REPAIRS	185722	26001757	$830.81
						Check Total	**$2,855.90**
SAMSCLUB-WALMART	00113602	06/18/26	10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	2026052718215904		$53.94
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	2026060113063692	26001685	$191.04
			10-3400-610-000-00-000-000-000-0300	SCHOLARSHIPS AND AWARDS - SUPPLIES - WJHSD - FFE	2026050821264739		$55.92
						Check Total	**$300.90**
SCHIAVONE	00113645	06/25/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	010		$4,100.00
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	008		$3,850.00
						Check Total	**$7,950.00**
SOUTHEAST REGIONAL	00113700	06/30/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	2606170		$300.00
			10-3210-810-000-30-810-000-000-0000	DUES & FEES-ACTIVITIES/T.J.	2506153		$300.00
						Check Total	**$600.00**
STANDARD INSURANCE COMPANY	00113701	06/30/26	10-0462-213-000-00-000-000-000-0000	EMPLOYER SHARE LIFE INS	001100002 0001/07-26		$3,140.95
			10-0462-213-000-00-000-000-000-0000	EMPLOYER SHARE LIFE INS	001100002 0001/07-26		$12.00
			10-0462-214-000-00-000-000-000-0000	EMPLOYER SHARE INCOME PROTECT	001100002 0001/07-26		$5,353.19
						Check Total	**$8,506.14**
STAT STAFFING MEDICAL SERVICES INC.	00113646	06/25/26	10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	48982		$2,797.28
			10-2440-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	48983		$284.64
						Check Total	**$3,081.92**
SUMMIT FIRE & SECURITY, LLC	00113702	06/30/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	4172730		$1,896.00
SUSAN BLYNN	00113703	06/30/26	10-2834-240-000-30-000-000-000-0000	STAFF	2025-2026		$8,598.85

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				DEV-NON-INSTRUCT-CERTIFIED-TUITION REIM-SEC			
SWEETWATER SOUND, LLC	00113647	06/25/26	10-1110-762-000-30-810-000-000-0000	EQUIP/REPL-CAPITAL-TJ	50570001	26001598	$1,288.45
SYDNEY FLINN	00113704	06/30/26	10-2834-240-000-30-000-000-000-0000	STAFF DEV-NON-INSTRUCT-CERTIFIED-TUITION REIM-SEC	2025-2026		$10,607.75
TCV COMMUNITY SERVICES	00113648	06/25/26	10-1225-322-000-00-000-000-000-0000	SPEECH & LANGUAGE SUPPORT	05072607270825		$556.00
			10-1225-322-000-00-000-000-000-0000	SPEECH & LANGUAGE SUPPORT	06082607010938		$556.00
			10-1233-322-000-00-000-000-000-0000	AUTISTIC SUPPORT	05072607270825		$4,567.50
			10-1233-322-000-00-000-000-000-0000	AUTISTIC SUPPORT	06082607010938		$5,400.00
			10-1260-330-000-00-000-000-000-0000	OTHER PROF. SVCS-PHYS SUPP.	05072607270825		$250.00
			10-1260-330-000-00-000-000-000-0000	OTHER PROF. SVCS-PHYS SUPP.	06082607010938		$200.00
						Check Total	**$11,529.50**
THOMAS JEFFERSON HIGH SCHOOL	00113649	06/25/26	10-3250-513-000-30-810-000-000-0000	TRANSPORT.- ATHLETICS/T.J.	LENZERBUS	26001712	$2,889.60
			10-3250-513-000-30-810-000-000-0000	TRANSPORT.- ATHLETICS/T.J.	LENZERBUS/187696	26001705	$2,833.60
						Check Total	**$5,723.20**
TRUGREEN	00113603	06/18/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	226124610		$481.48
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	226123743		$312.64
						Check Total	**$794.12**
UGI ENERGY SERVICES	00113650	06/25/26	10-2620-621-000-00-015-000-000-0000	NATURAL GAS - GARAGE	G7059402		$6.24
			10-2620-621-000-00-210-000-000-0000	NATURAL GAS - GH	G7059402		$633.64
			10-2620-621-000-00-220-000-000-0000	NATURAL GAS - MC	G7059402		$106.99
			10-2620-621-000-00-250-000-000-0000	NATURAL GAS - JHIS	G7059402		$322.27
			10-2620-621-000-00-510-000-000-0000	NATURAL GAS - PHMS	G7059402		$106.75
						Check Total	**$1,175.89**
UNIVERSITY OF PITTSBURGH	00113705	06/30/26	10-2111-810-000-00-000-000-000-0000	DUES & FEES- PUP. PERSONNEL	2026-0174/SAM FRANCIS		$110.00
BOXX MODULAR INC	00113596	06/18/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	INV13886		$3,493.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
VERIZON	00113604	06/18/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	255911797000171/06-26		$119.99
VERIZON WIRELESS	00113706	06/30/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	6146188850		$92.05
VOLKWEIN'S	00113651	06/25/26	10-1110-432-000-20-510-000-000-0000	REPAIRS & MAINT.- PHMS	319347	26001689	$640.00
			10-1110-432-000-20-510-000-000-0000	REPAIRS & MAINT.- PHMS	319041	26001624	$135.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	319090	26001658	$72.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	319309	26001687	$171.20
						Check Total	**$1,018.20**
WEISS BURKARDT KRAMER LLC	00113652	06/25/26	10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL	01572		$2,796.00
			10-2350-330-000-00-000-000-000-0000	LEGAL SERVICES- SOLICITOR	01571		$5,232.50
						Check Total	**$8,028.50**
WEST JEFFERSON HILLS SCHOOL	00113653	06/25/26	10-2310-610-000-00-000-000-000-0000	SUPPLIES-BOARD SERVICES	202561		$74.95
			10-3210-610-000-20-510-000-000-0000	STUDENT ACT.-SUPPLIES	202560	26001715	$948.00
						Check Total	**$1,022.95**
WEST JEFFERSON HILLS SCHOOL	00113707	06/30/26	10-3100-610-000-00-000-000-000-0000	Food Services - General Supplies	202501		$458.00
			10-3100-610-000-00-000-000-000-0000	Food Services - General Supplies	202404		$453.50
			10-8531-000-000-00-000-000-000-0000	FOOD NUTRITION SERVICE	MAY 2026		$113,625.99
						Check Total	**$114,537.49**
WEST JEFFERSON HILLS SCHOOL DISTRICT	90000545	06/26/26	10-0101-002-PAY-00-000-000-000-0000	PNC - PAYROLL CASH			1,924,724.10
WEST PENN POWER	00113605	06/18/26	10-2620-422-000-00-250-000-000-0000	ELECTRICITY - JHIS	100094627633/06-26		$7,704.69
						Bank Total	**5,254,187.39**
						Report Total	**$5,254,187.39**

West Jefferson Hills SD
List Of Payments 2026-2027

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
ADD-EDUCATION INC	00113789	07/31/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	610001361		$1,042.40
AIRGAS NATIONAL CARBONATION	00113726	07/10/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	9173328941		$256.48
AIRGAS NATIONAL CARBONATION	00113790	07/31/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	5525998063		$130.57
ALANA STEUERNAGEL	00113791	07/31/26	10-1241-580-000-10-250-000-000-0000	LEARNING SUPPORT TRAVEL-J.E.S	PATTAN6/23-6/25/26		$108.75
ALEXANDRA DOWNER	00113792	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$1.25
ALLEGHENY EDUCATIONAL SYSTEMS	00113708	07/02/26	10-1110-390-000-30-810-000-000-0000	OTHER CONTR. SVCS.- T.J.	INV-26-00810	26001502	$2,500.00
ALLEGHENY INTERMEDIATE UNIT	00113727	07/10/26	10-1260-330-000-00-000-000-000-0000	OTHER PROF. SVCS-PHYS SUPP.	52524		$18,899.07
ALLEGHENY INTERMEDIATE UNIT	00113728	07/10/26	10-1221-322-000-00-000-000-000-0000	DEAF/HEARING SUPPORT	52452		$-27.35
			10-1221-322-000-00-000-000-000-0000	DEAF/HEARING SUPPORT	52599		$16,930.00
			10-1221-322-000-00-000-000-000-0000	DEAF/HEARING SUPPORT	52680		$495.00
			10-1224-322-000-00-000-000-000-0000	BLIND/VISUALLY IMP. SUPPORT	52452		$729.28
			10-1225-322-000-00-000-000-000-0000	SPEECH & LANGUAGE SUPPORT	52452		$1,322.65
			10-1233-322-000-00-000-000-000-0000	AUTISTIC SUPPORT	52452		$1,392.27
						Check Total	**$20,841.85**
ALLEGHENY INTERMEDIATE UNIT	00113793	07/31/26	10-1260-330-000-00-000-000-000-0000	OTHER PROF. SVCS-PHYS SUPP.	52698		$6,815.38
ALLEGHENY INTERMEDIATE UNIT	00113794	07/31/26	10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	52768		$67.45
ALLISON WALDO	00113795	07/31/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JULY2026		$50.00
			10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	APR-JUNE2026		$150.00
						Check Total	**$200.00**
AMAZON CAPITAL SERVICES	00113729	07/10/26	10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	1KYH-1J6C-DQH3	26001733	$40.77
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	143W-Y43X-N776	26001723	$122.64
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1Y67-YNNQ-F637	26001726	$232.18
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1VGD-FYKG-1C4P	26001723	$117.60

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-1110-610-000-10-250-121-000-0000	MUSIC SUPPLIES - J.E.S.	1MYK-VXQQ-LCHY	26001722	$359.96
			10-2159-390-000-00-000-000-000-0000	ENGLISH AS SECOND LANG.	1FT3-4JPP-JNNK		$2,545.33
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1Y67-YNNQ-TN3Q	26001724	$43.78
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	13FP-KWRY-VMDF	26001725	$189.99
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1WLJ-VN13-F4XL	26001738	$48.95
			10-2380-610-000-30-810-000-000-0000	SUPPLIES- T.J.	1PNX-VT1C-9DD4	26001720	$112.33
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1JHK-6FMV-CFR9	26001721	$94.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1R3K-HJRY-L74H	26001623	$30.27
			10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	1CC9-71P3-GNLT		$219.99
			10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	16MH-73WD-4Y9C		$193.51
			10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	1W96-1CXG-G171		$16.77
			10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	1GPY-TRXQ-7JQ4		$53.99
						Check Total	**$4,423.04**
AMAZON CAPITAL SERVICES	00113786	07/24/26	10-1110-610-000-10-220-121-000-0000	MUSIC SUPPLIES - MC	1VHF-FJCK-GJMJ	27000049	$54.05
			10-1110-610-000-10-220-140-000-0000	PE SUPPLIES - MC	1X4W-YFVR-4KHT	27000051	$367.20
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1XY1-9RNG-WLKX	26001747	$96.87
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1X4D-CPLQ-KCL9	26001743	$230.30
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1X4D-CPLQ-KD46	26001737	$203.57
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1M9H-YVGV-YQNC	26001737	$267.28
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1NLN-9CKP-T6Q3	26001736	$735.25
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1TCX-QW4R-MVTW	27000311	$45.98
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1RCT-13X9-MFKC	26001739	$834.44
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	19J6-37VQ-VJ1X	26001744	$111.58
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	1GQT-WGMY-VLPH	26001739	$24.69
			10-1110-610-000-10-250-140-000-0000	PE SUPPLIES - J.E.S.	1XK6-V11N-YWV3	27000320	$79.32
			10-1110-610-000-10-250-140-000-0000	PE SUPPLIES - J.E.S.	1TJC-HDDV-NYTN	27000326	$408.00
			10-1110-610-000-10-250-140-000-0000	PE SUPPLIES - J.E.S.	1CMW-31YP-W7LW	27000320	$666.80
			10-1110-610-000-14-250-000-000-0000	SUPPLIES - 4TH GRADE - J.E.S.	1DN1-DPNC-JFJJ	27000311	$256.43
			10-1110-610-000-15-250-000-000-0000	SUPPLIES - 5TH GRADE - J.E.S.	1G99-VR7K-6Q6K	27000313	$538.75
			10-1110-610-000-20-510-140-000-0000	SUPPLIES - HEALTH,SAFETY&P.E.-PHMS	1CMW-31YP-WLMH	27000134	$473.48

West Jefferson Hills SD
List Of Payments 2026-2027

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-1110-610-000-20-510-169-000-0000	SUPPLIES - OTHER LANGUAGES - PHMS	13CL-T4L6-76RY	27000139	$210.57
			10-1110-610-000-20-510-240-000-0000	SUPPLIES - F.C.S. - PHMS	1YNX-3LGX-46PW	27000093	$5.98
			10-1110-610-000-20-510-240-000-0000	SUPPLIES - F.C.S. - PHMS	196H-V4JP-4494	27000093	$129.93
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	1KW3-PGMK-4JJP		$48.40
			10-1110-610-000-30-810-150-000-0000	SUPPLIES - LANGUAGE ARTS - TJ	16PW-NFYP-6MJN	27000165	$116.37
			10-1110-610-000-30-810-170-000-0000	SUPPLIES - MATHEMATICS - TJ	1W16-3XK4-XNVP	27000167	$61.54
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	1HRJ-V4G6-NRH3	27000212	$144.84
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	13QP-46VM-WWMG	27000221	$455.19
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	1GJG-D3L6-G31P	27000255	$54.45
			10-1110-762-000-20-510-000-000-0000	EQUIP/REPL-CAPITAL-PHMS	1KHN-34LK-6NVP	27000175	$1,259.00
			10-1211-610-000-10-210-000-000-0000	Life Skills Support - Supplies - GH	1Y1X-YHM4-6CY1	27000240	$336.14
			10-1211-610-000-10-250-000-000-0000	Life Skills Support-Supplies-JHIS	1YNG-H146-4FQD	27000231	$322.51
			10-1211-610-000-10-250-000-000-0000	Life Skills Support-Supplies-JHIS	1N1T-N1PG-L6KC	26001742	$153.13
			10-1211-610-000-10-250-000-000-0000	Life Skills Support-Supplies-JHIS	1NC3-KKJ1-RLGL	27000226	$9.89
			10-1211-610-000-10-250-000-000-0000	Life Skills Support-Supplies-JHIS	1T6P-KVWG-QPHD	27000241	$121.98
			10-1211-610-000-10-250-000-000-0000	Life Skills Support-Supplies-JHIS	1QWF-44QQ-4L4W	26001742	$36.99
			10-1211-610-000-30-810-000-000-0000	Life Skills Support - General Supplies - TJHS	1NGC-H4FR-P7JM	27000230	$141.24
			10-1211-610-000-30-810-000-000-0000	Life Skills Support - General Supplies - TJHS	19D1-W6XV-PY61	27000331	$463.11
			10-1225-610-000-10-250-000-000-0000	Speech/language Support -Supplies-JHIS	1H77-CHWG-1HYN	27000232	$28.78
			10-1241-610-000-10-250-000-000-0000	LEARNING SUPP. SUPPLIES-J.E.S	1VHF-7CCJ-N3K4	27000223	$358.26
			10-1241-610-000-10-250-000-000-0000	LEARNING SUPP. SUPPLIES-J.E.S	1QY3-JRN7-N1X1	27000224	$487.84
			10-1241-610-000-20-510-000-000-0000	LEARNING SUPP SUPPLIES-P.H.M.S	13CL-T4L6-9LTG	27000184	$105.52
			10-1243-610-000-10-250-000-000-0000	GIFTED SUPPLIES- J.E.S.	1FWW-6R3X-RTQ9	27000229	$5.67
			10-1290-610-520-00-000-000-000-0000	IDEA-SUPPLIES	1YJ6-76WT-3WX6		$722.56
			10-1290-610-520-00-000-000-000-0000	IDEA-SUPPLIES	1PW1-DXP6-4PF3	27000242	$174.02
			10-1290-610-520-00-000-000-000-0000	IDEA-SUPPLIES	1DQW-YDYV-14RQ		$25.99
			10-2220-762-000-20-510-000-000-0000	EQUIP-REPL/CAPITAL-A.V.-PHMS	1WTL-QPG4-1X6V	27000091	$1,357.99
			10-2250-610-000-10-220-000-000-0000	LIBRARY SUPPLIES - MCCL.	1CM6-KQT3-JG7G	27000052	$137.48

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	11XT-QTXK-1RH6		$87.48
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	1KHN-34LK-7VWD		$173.56
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	141Y-H4WQ-73JC		$86.68
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1HV1-XV4V-H147		$34.08
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	131Q-7GFQ-GC9R		$158.43
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	1M9H-YVGV-FQ7K		$123.82
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	1JYD-PJCL-YQNJ		$2,130.59
						Check Total	**$15,664.00**
AMERICAN RED CROSS	00113797	07/31/26	10-1110-610-000-30-810-140-000-0000	SUPPLIES - HEALTH,SAFETY&P.E. - TJ	29025800	27000187	$29.95
			10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	23410802		$342.00
						Check Total	**$371.95**
AMY DAVIDSON	00113798	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$94.83
ANATOMY WAREHOUSE	00113799	07/31/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	INV-2628477	27000194	$333.48
APPLE FINANCIAL SERVICES	00113709	07/02/26	10-1110-756-000-10-000-000-000-0000	EQUIPMENT/NEW - CAPITAL - TECH - ELEM	50300		$157,073.58
			10-1110-756-000-30-000-000-000-0000	EQUIPMENT/NEW - CAPITAL - TECH - SEC	50362		$190,231.00
						Check Total	**$347,304.58**
APPLE FINANCIAL SERVICES	00113730	07/10/26	10-1110-756-000-10-000-000-000-0000	EQUIPMENT/NEW - CAPITAL - TECH - ELEM	50461		$234,906.86
APPLE INC	00113731	07/10/26	10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	MC85250944	26001706	$5,940.00
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	MC81077163	26001707	$199.50
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	MC81108519	26001707	$599.50
						Check Total	**$6,739.00**
APPLE INC	00113800	07/31/26	10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	MC88708613	26001707	$12,948.00
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	MC88713559	26001707	$16,185.00

West Jefferson Hills SD
List Of Payments 2026-2027

Check Dates 07/01/26 - 07/31/26
Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
						Check Total	**$29,133.00**
ARBOR SCIENTIFIC	00113801	07/31/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	506420	27000201	$718.20
ARTHUR J. GALLAGHER RISK MANAGEMENT SERV	00113772	07/20/26	10-2620-523-000-00-000-000-000-0000	GEN. PROPERTY & LIAB. INS.	6236075		$257,242.00
ASHLEY PARADISE	00113802	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$100.00
ASPP (ASSOC OF SCHOOL PSYCHOLOGISTS OF P	00113803	07/31/26	10-2140-810-000-00-000-000-000-0000	DUES & FEES-PSYCHOLOGIST	2026-2027	27000272	$100.00
			10-2140-810-000-00-000-000-000-0000	DUES & FEES-PSYCHOLOGIST	2026-2027/GRAY	27000273	$100.00
						Check Total	**$200.00**
B&H PHOTO-VIDEO	00113710	07/02/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	245576912	26001718	$942.79
B&R POOLS & SWIM SHOP	00113711	07/02/26	10-2620-330-000-00-000-000-000-0000	Operation Of Building - Other Professional Svc	L102338		$340.00
B&R POOLS & SWIM SHOP	00113804	07/31/26	10-2620-330-000-00-000-000-000-0000	Operation Of Building - Other Professional Svc	L102917		$204.00
BETHEL PARK SCHOOL DISTRICT	00113732	07/10/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	BPSD-2026-0707		$2,350.00
BILL HENDERSON	00113805	07/31/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS-TELEPHONES	JAN26-JUNE26		$300.00
BIR TAMANG	00113806	07/31/26	10-2620-580-000-00-000-000-000-0000	TRAVEL- CUSTODIANS/MAINT.	JUNE2026		$12.69
BLICK ART MATERIALS	00113807	07/31/26	10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	8421316	27000161	$64.32
BOROUGH OF JEFFERSON HILLS	00113808	07/31/26	10-3390-860-000-00-020-000-000-0000	JEFFERSON BORO GUARDS	G6397/JAN-JUNE26		$2,192.46
BOROUGH OF PLEASANT HILLS	00113809	07/31/26	10-3390-860-000-00-010-000-000-0000	PLEASANT HILLS GUARDS	6-25-2026ENCOVA		$159.00
			10-3390-860-000-00-010-000-000-0000	PLEASANT HILLS GUARDS	JUNE2026		$5,366.79
						Check Total	**$5,525.79**
BOYD ROLL-OFF SERVICES LLC	00113734	07/10/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	BR8316		$1,090.00
BOYD ROLL-OFF SERVICES LLC	00113810	07/31/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	BR8584		$545.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
BRYAN NIGUT	00113811	07/31/26	10-2841-580-000-00-000-000-000-0000	TRAVEL- DIR. OF TECHNOLOGY	JUNE2026		$41.76
BUILDERS HARDWARE & SPECIALTY CO	00113713	07/02/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	7207151	26001638	$36.95
CAROLINA BIOLOGICAL SUPPLY CO.	00113812	07/31/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	53504362RI	27000253	$1,437.78
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	53504351RI	27000265	$131.08
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	53503427RI	27000265	$145.93
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	53503435RI	27000253	$49.05
						Check Total	**$1,763.84**
CEIA USA Ltd.	00113813	07/31/26	10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	101689	26001509	$24,399.00
CHRISTOPHER VERY	00113814	07/31/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JUNE2026		$50.00
CINTAS	00113735	07/10/26	10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4274748645		$45.56
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4274036379		$321.93
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4274036424		$707.24
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4274036378		$257.89
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4274036180		$290.63
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4274036321		$326.26
			10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4274027304		$45.56
						Check Total	**$1,995.07**
CINTAS	00113815	07/31/26	10-2620-449-000-00-000-000-000-0000	OTHER RENTALS	4275551510		$45.56
CN FINANCING	00113736	07/10/26	10-2650-762-000-00-000-000-000-0000	EQUIP/REPL-CAPITAL-VEHICLES	00531331		$13,598.59
COMMONWEALTH CHARTER ACADEMY	00113816	07/31/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	2025-2026RECON		$1,029.89
			10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	2025-2026RECON		$2,209.39
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	2025-2026RECON		$1,290.13
			10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	2025-2026RECON		$656.80

West Jefferson Hills SD
List Of Payments 2026-2027

Check Dates 07/01/26 - 07/31/26

Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
						Check Total	**$5,186.21**
CONNECTIVITY COMMUNICATIONS INC	00113817	07/31/26	10-1110-610-000-10-000-000-000-0000	TECHNOLOGY SUPPLIES - ELEM	6798-B	26001426	$6,150.00
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	6798-B	26001426	$6,150.00
						Check Total	**$12,300.00**
CONSOLIDATED COMMUNICATIONS	00113818	07/31/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	4126531245/0/07-26		$2,124.40
COUNTY HAULING CORP	00113819	07/31/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	CH2138490		$2,535.02
DENNIS PETERSON	00113820	07/31/26	10-0462-HOS-PAY-00-000-000-000-0000	Hospitalization	DENTAL/VISION		$490.08
DIVERSIFIED MUNICIPAL SERVICES	00113821	07/31/26	10-2330-310-000-00-030-000-000-0000	INTERIM REAL ESTATE TAX	JUNE2026		$1,250.00
DOUGLAS BRICKLEMYER	00113737	07/10/26	10-2841-580-000-00-000-000-000-0000	TRAVEL- DIR. OF TECHNOLOGY	JUNE2026		$60.18
DQE COMMUNICATIONS LLC	00113773	07/20/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	CI107638		$1,785.00
DUQUESNE LIGHT COMPANY	00113778	07/23/26	10-2620-422-000-00-220-000-000-0000	ELECTRICITY - MC	3902850000/07-26		$3,220.88
DUQUESNE LIGHT COMPANY	00113822	07/31/26	10-2620-422-000-00-510-000-000-0000	ELECTRICITY - PHMS	0684310000/07-26		$10,805.08
EMILY KEMPA	00113823	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$93.20
EPS OPERATIONS, LLC	00113824	07/31/26	10-1241-610-000-10-250-000-000-0000	LEARNING SUPP. SUPPLIES-J.E.S	INV900072294	27000249	$4,104.13
			10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	INV900072312	27000148	$1,573.39
			10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	INV900072718	27000148	$1,779.41
						Check Total	**$7,456.93**
EQUIPARTS	00113825	07/31/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	392166	27000177	$609.20
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	392691	27000218	$142.33
						Check Total	**$751.53**

West Jefferson Hills SD
List Of Payments 2026-2027

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
EQUIPMENTSHARE.COM, INC.	00113738	07/10/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	PIT-7151379-0000		$1,274.25
ESGI, LLC	00113826	07/31/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	INVES016803	27000117	$3,640.00
EXPLOREK12, INC	00113827	07/31/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	CI-00882795	27000118	$8,896.50
FAGAN SANITARY SUPPLY INC	00113739	07/10/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198607	27000023	$14,728.18
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198684	27000039	$5,328.74
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199008	27000154	$354.37
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199006	27000155	$1,047.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	198499	27000003	$416.39
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	198970	27000141	$143.55
						Check Total	**$22,018.23**
FAGAN SANITARY SUPPLY INC	00113828	07/31/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198553	27000016	$6,265.59
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199034	27000016	$-1,062.07
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199074	27000180	$1,151.35
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199034-1	27000016	$350.14
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198975	27000146	$30.04
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198975-1	27000146	$150.20
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198882	27000125	$2,333.86
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	198882-1	27000125	$305.50
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199115	27000250	$1,532.57
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199186	27000306	$4,957.67
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199385	27000357	$64.10
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199418	27000367	$616.81
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199338	27000349	$1,097.78
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199310-1	27000016	$178.08
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199326	27000343	$78.36
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199186-1	27000306	$70.92
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199310	27000016	$1,414.06
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199473	27000376	$74.44

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	199094	27000191	$266.50
						Check Total	**$19,875.90**
ACTIVE INTERNET TECHNOLOGIES, LLC	00113788	07/31/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	INV101872	27000103	$8,200.00
FIRE FIGHTER SALES & SERVICE	00113740	07/10/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	FP0079913		$3,460.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0080254		$560.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0079536		$4,182.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0079535		$1,970.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0079532		$3,890.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0079533		$1,920.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0079523		$1,920.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0079443		$1,920.00
						Check Total	**$19,822.00**
FIREWATER RESPONSE	00113829	07/31/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	A1-003-E5		$1,545.64
FNA SOLUTIONS LLC	00113714	07/02/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	WJHSD002.1	26001760	$6,000.00
FOLLETT CONTENT SOLUTIONS, LLC	00113741	07/10/26	10-2250-640-000-10-250-000-000-0000	LIBRARY BOOKS/MAG. - J.E.S.	768665F	26001678	$74.01
FOLLETT CONTENT SOLUTIONS, LLC	00113830	07/31/26	10-2250-640-000-10-220-000-000-0000	LIBRARY BOOKS/MAG. - MCCL.	757137A	26001500	$520.05
			10-2250-640-000-10-220-000-000-0000	LIBRARY BOOKS/MAG. - MCCL.	757137F	26001500	$34.92
			10-2250-640-000-20-510-000-000-0000	LIBRARY BOOKS- PHMS	773846	27000277	$882.23
						Check Total	**$1,437.20**
FOLLETT SOFTWARE, LLC	00113831	07/31/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	191134	27000362	$-632.16
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	1610496	27000362	$7,283.76
						Check Total	**$6,651.60**
FORD OFFICE TECHNOLOGIES	00113832	07/31/26	10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	825974		$59.00
FRONTLINE TECHNOLOGIES GROUP LLC	00113742	07/10/26	10-2831-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	INVUS247409	27000216	$45,719.73

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
GAGGLE.NET, INC,	00113833	07/31/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	INV09448	27000104	$16,675.00
GEOMECHANICS INC.	00113834	07/31/26	10-4500-490-000-00-000-000-000-0000	BUILDING CONSTRUCTION - Other Purch Prop Svcs	25068/3		$29,828.00
GH ADVERTISING INC	00113743	07/10/26	10-4200-390-000-00-000-000-000-0000	EXISTING SITE IMPROVE - OTHER PURCHASED PRO SVC	016135	26001768	$8,500.00
			10-4200-390-000-00-000-000-000-0000	EXISTING SITE IMPROVE - OTHER PURCHASED PRO SVC	015962	26001649	$8,500.00
						Check Total	**$17,000.00**
GOPHER SPORT	00113835	07/31/26	10-1110-610-000-10-250-140-000-0000	PE SUPPLIES - J.E.S.	IN526112	27000322	$379.17
			10-1110-610-000-20-510-140-000-0000	SUPPLIES - HEALTH,SAFETY&P.E.-PHMS	IN526095	27000135	$144.53
			10-1110-610-000-30-810-140-000-0000	SUPPLIES - HEALTH,SAFETY&P.E. - TJ	IN526370	27000173	$1,315.03
						Check Total	**$1,838.73**
GOVCONNECTION INC	00113715	07/02/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	77667863	26001565	$10,306.85
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	77673393	26001565	$4,414.04
						Check Total	**$14,720.89**
GRAINGER	00113836	07/31/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	9011946739	27000365	$295.77
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	9008936297	27000353	$244.74
						Check Total	**$540.51**
GRANITE TELECOMMUNICATIONS LLC	00113744	07/10/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	754292603		$902.35
GWENNA COKLEY	00113837	07/31/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	JAU 7/12-15/26		$122.19
PROSOFT TECHNOLOGIES INC.	00113873	07/31/26	10-2511-330-000-00-000-000-000-0000	PROFESSIONAL SVCS-BUS. OFF.	PROMN0000944	27000113	$22,482.77
HHSDR ARCHITECTS & ENGINEERS	00113838	07/31/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	4800/6		$1,300.00
			10-4200-450-000-00-000-000-000-0000	EXISTING SITE IMPROVEMENTS	4784/5		$3,275.00
			10-4300-330-000-00-000-000-000-0000	Arch & Engineer-new - Other	4780/10		$179,058.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				Professional Svc			
						Check Total	**$183,633.00**
HJ STORAGE TRAILERS	00113839	07/31/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	134		$600.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	135		$300.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	135/JULY2026		$300.00
						Check Total	**$1,200.00**
HOME DEPOT 4115	00113745	07/10/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	10134	26001727	$104.79
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	13842	26001772	$305.24
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	7719018	26001643	$26.74
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	6014401	26001773	$53.88
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	5011660-1	26001648	$105.84
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	5014571	26001774	$40.03
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	345988	26001620	$39.00
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	3903490	26001668	$12.97
						Check Total	**$688.49**
HOWARD TECHNOLOGY SOLUTIONS	00113716	07/02/26	10-1110-756-000-10-000-000-000-0000	EQUIPMENT/NEW - CAPITAL - TECH - ELEM	5684272026	26001631	$10,090.00
			10-1110-756-000-30-000-000-000-0000	EQUIPMENT/NEW - CAPITAL - TECH - SEC	5684272026	26001631	$10,090.00
						Check Total	**$20,180.00**
IMAGE SPECIALTIES	00113747	07/10/26	10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	12241	26001770	$597.73
IN COMMUNITY MAGAZINES INC	00113748	07/10/26	10-2370-550-000-00-000-000-000-0000	COMM. RELATIONS PRINTING	65322		$1,600.00
INDUSTRIAL/COMMERCIAL ELEVATOR	00113717	07/02/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	INV-19383-M6G6	26001767	$340.75
INDUSTRIAL/COMMERCIAL ELEVATOR	00113840	07/31/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	1025		$665.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	1901		$794.58
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	INV-19391-R5S26		$399.00
						Check Total	**$1,858.58**

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
INSTRUCTURE, INC.	00113841	07/31/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	INV679508	27000122	$11,375.09
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	INV679508	27000122	$11,375.09
						Check Total	**$22,750.18**
ISCORP	00113842	07/31/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	4798	27000101	$6,787.00
IRIS MACHESKY	00113749	07/10/26	10-2530-580-000-00-000-000-000-0000	TRAVEL-DISTRIBUTION SERVICES	JUNE2026		$41.69
IXL LEARNING INC	00113843	07/31/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	S548933	27000121	$15,918.75
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	S548933	27000121	$15,918.75
						Check Total	**$31,837.50**
J. N. SHEFFEY ASSOCIATES	00113844	07/31/26	10-2440-610-000-10-210-000-000-0000	NURSING SUPPLIES - G.H.	24272	27000057	$70.00
			10-2440-610-000-10-220-000-000-0000	NURSING SUPPLIES - MC	24272	27000057	$70.00
			10-2440-610-000-10-250-000-000-0000	NURSING SUPPLIES - JEFF	24272	27000057	$140.00
			10-2440-610-000-20-510-000-000-0000	NURSING SUPPLIES - PHMS	24272	27000057	$70.00
			10-2440-610-000-30-810-000-000-0000	NURSING SUPPLIES - T. J.	24272	27000057	$70.00
						Check Total	**$420.00**
JACKSON WELDING SUPPLY COMPANY	00113750	07/10/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	R 26050861		$39.26
JAMIE OSTROFF	00113751	07/10/26	10-2530-580-000-00-000-000-000-0000	TRAVEL-DISTRIBUTION SERVICES	JUNE2026		$141.74
JEFF'S LOCK & KEY SERVICE	00113845	07/31/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	8142		$125.00
JESSICA ZARLINO	00113846	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$58.33
JIM'S FLOWER SHOP	00113752	07/10/26	10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	013107		$1,650.00
JODI KNIGHT	00113753	07/10/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JUNE2026		$50.00
JODI KNIGHT	00113847	07/31/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JULY2026		$50.00
JOHN POZIVIAK	00113848	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$98.42

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
KELLINGTON PROTECTION, LLC	00113754	07/10/26	10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80432	26001730	$3,075.93
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80696		$138.46
						Check Total	**$3,214.39**
KELLINGTON PROTECTION, LLC	00113849	07/31/26	10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80781	27000360	$138.46
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80884	27000361	$138.46
						Check Total	**$276.92**
KELLY TARASI	00113850	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$223.58
			10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026/2		$70.18
						Check Total	**$293.76**
LANCASTER-LEBANON IU13	00113851	07/31/26	10-2831-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	HRS00003330		$130.00
LEADER SERVICES	00113852	07/31/26	10-1200-330-000-00-000-000-000-0000	CONTRACTED SERVICES	IEP10784-IN	27000390	$15,595.00
LEGAL TAX SERVICE INC	00113755	07/10/26	10-2620-424-000-00-220-000-000-0000	WATER/SEWAGE - MC	PHS10007717/07-26		$456.30
			10-2620-424-000-00-510-000-000-0000	WATER/SEWAGE - PHMS	PHS10007724/07-26		$806.60
						Check Total	**$1,262.90**
LEGAL TAX SERVICE INC.	00113756	07/10/26	10-2620-424-000-00-029-000-000-0000	WATER/SEWAGE - OLD TJ	JHS10079754/06-26		$17.00
			10-2620-424-000-00-210-000-000-0000	WATER/SEWAGE - GH	JHS10079574/06-26		$576.52
			10-2620-424-000-00-250-000-000-0000	WATER/SEWAGE - JI	JHS10079647/06-26		$743.30
			10-2620-424-000-00-810-000-000-0000	WATER/SEWAGE - TJ	JHS10082316/06-26		$2,244.32
						Check Total	**$3,581.14**
LINCOLN INVESTMENT PLANNING LLC	00113853	07/31/26	10-1110-124-000-10-000-000-000-0000	SABBATICALS/SEVERENCE	2406011		$900.00
MAGICSCHOOL	00113855	07/31/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	7469	27000131	$6,300.00
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	7469	27000131	$6,300.00
						Check Total	**$12,600.00**
MANCHESTER ACADEMIC CHARTER SCHOOL	00113774	07/20/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	1108341		$1,137.89

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
MATTHEWS BUS CO	00113757	07/10/26	10-1110-513-000-10-210-000-000-0000	TRANSPORTATION- G.H.	92146066		$565.60
			10-1110-513-000-10-220-000-000-0000	TRANSPORTATION- MCCL.	92146066		$690.77
			10-1110-513-000-10-250-000-000-0000	TRANSPORTATION- J.E.S.	92146066		$6,506.17
			10-1110-513-000-20-510-000-000-0000	TRANSPORTATION- PHMS	92146066		$4,130.04
			10-1241-580-000-30-810-000-000-0000	LEARNING SUPPORT TRAVEL - TJ	92146066		$648.72
			10-2650-626-000-00-000-000-000-0000	GAS - FUEL	92146066		$-18,878.21
			10-2720-513-000-00-000-000-000-0001	CONTRACTED STUDENT TRANSPORATION	92146066		$174,302.89
			10-2720-513-000-00-000-000-000-0002	CONTRACTED STUD TRANS-SPECIAL ED	92146066		$111,347.04
			10-2720-513-000-00-000-000-000-0003	CONT TRANS-STVC&ADV STUDENT TRANS	92146066		$6,810.90
			10-2720-513-000-00-000-000-000-0006	CHARTER SCHOOL TRANSPORTATION	92146066		$1,905.63
			10-2750-513-000-00-000-000-000-0000	CONTR. TRANS.-NONPUBLIC	92146066		$35,103.04
			10-3210-513-000-20-510-000-000-0000	STUDENT ACT.-TRANSPORTATION	92146066		$151.29
			10-3210-513-000-30-810-000-000-0000	STUDENT ACT.-TRANSPORTATION	92146066		$917.13
			10-3250-513-000-30-810-000-000-0000	TRANSPORT.- ATHLETICS/T.J.	92146066		$6,794.96
						Check Total	**$330,995.97**
MATTHEWS BUS CO	00113856	07/31/26	10-2650-626-000-00-000-000-000-0000	GAS - FUEL	92146603		$-55,031.60
			10-2720-513-000-00-000-000-000-0001	CONTRACTED STUDENT TRANSPORATION	92146603		$45,951.17
			10-2720-513-000-00-000-000-000-0002	CONTRACTED STUD TRANS-SPECIAL ED	92146603		$32,512.05
			10-2720-513-000-00-000-000-000-0002	CONTRACTED STUD TRANS-SPECIAL ED	92149093		$7,466.70
			10-2720-513-000-00-000-000-000-0003	CONT TRANS-STVC&ADV STUDENT TRANS	92146603		$2,052.60
			10-2720-513-000-00-000-000-000-0006	CHARTER SCHOOL TRANSPORTATION	92146603		$998.36
			10-2750-513-000-00-000-000-000-0000	CONTR. TRANS.-NONPUBLIC	92146603		$6,834.06
			10-3100-610-000-00-000-000-000-0000	Food Services - General Supplies	92146603		$-911.50

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-3210-513-000-30-810-000-000-0000	STUDENT ACT.-TRANSPORTATION	92146603		$977.49
			10-3250-513-000-30-810-000-000-0000	TRANSPORT.- ATHLETICS/T.J.	92146603		$780.18
						Check Total	**$41,629.51**
MEASUREMENT INCORPORATED	00113857	07/31/26	10-1110-610-000-30-810-150-000-0000	SUPPLIES - LANGUAGE ARTS - TJ	ARINV01582	27000162	$4,665.60
MICHAEL FREEDMAN	00113758	07/10/26	10-2330-530-000-00-000-000-000-0000	POSTAGE- TAX COLLECTION	#3-2026		$316.50
			10-2330-610-000-00-000-000-000-0000	SUPPLIES- TAX COLLECTION	#3-2026		$137.60
						Check Total	**$454.10**
MICHAEL FREEDMAN	00113858	07/31/26	10-2330-310-000-00-030-000-000-0000	INTERIM REAL ESTATE TAX	INTERIM7/6/26		$20.00
MICHAEL MURRAY	00113859	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$100.00
MACMILLAN HOLDING LLC	00113854	07/31/26	10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	88019659	27000128	$5,789.40
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	8790487X	27000128	$7.74
						Check Total	**$5,797.14**
MR JOHN	00113759	07/10/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-190755		$85.00
MR JOHN	00113860	07/31/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-191097		$125.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-191096		$125.00
						Check Total	**$250.00**
NASH CONSULTING LLC	00113861	07/31/26	10-1110-340-000-30-810-000-000-0000	TECHNICAL SERVICES- T.J.	THJEHS-02	27000157	$4,960.00
NATIONAL ASSOC OF SCHOOL PSYCHOLOGISTS	00113862	07/31/26	10-2140-810-000-00-000-000-000-0000	DUES & FEES-PSYCHOLOGIST	2026-2027/GRAY	27000275	$240.00
			10-2140-810-000-00-000-000-000-0000	DUES & FEES-PSYCHOLOGIST	2026-2027	27000274	$240.00
						Check Total	**$480.00**
NAVIGATE 360, LLC	00113863	07/31/26	10-2660-390-000-00-000-000-000-0000	Security Services - Other Purchased Pro/tec	INV-52439	27000110	$5,570.25
			10-2660-390-000-00-000-000-000-0000	Security Services - Other Purchased Pro/tec	INV-52361	27000108	$936.44
			10-2660-390-000-00-000-000-000-0000	Security Services - Other Purchased	INV-51868	27000109	$434.11

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				Pro/tec			
			10-2660-610-000-00-000-000-000-0000	SECURITY SERVICES - SUPPLIES	INV-52361	27000108	$800.00
						Check Total	**$7,740.80**
NCS PEARSON INC	00113760	07/10/26	10-2142-390-000-00-000-000-000-0000	PSYCHOLOGICAL TESTING SVCS.	31972500		$15.61
			10-2142-390-000-00-000-000-000-0000	PSYCHOLOGICAL TESTING SVCS.	31972593		$46.87
						Check Total	**$62.48**
HOUGHTON MIFFLIN HARCOURT PUBLISHIG	00113746	07/10/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	857481		$316.25
			10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	115013/2		$500.00
						Check Total	**$816.25**
ODP BUSINESS SOLUTIONS, LLC	00113761	07/10/26	10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	461896595001		$29.09
			10-1110-610-000-10-210-000-000-0000	SUPPLIES - G.H.	468814818001		$22.19
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467638645001		$5.38
			10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	454054916001		$63.58
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	462261137001		$25.42
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	462259094001		$18.49
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	462259286001		$70.68
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	459198446001		$40.49
			10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	459198803001		$10.49
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	459630786001		$67.14
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	455466179001		$49.00
			10-1110-610-000-20-510-000-000-0000	SUPPLIES - PHMS	456839849001		$65.53
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	467939641001		$41.99
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	467941194001		$108.66
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	467278830001		$522.79
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	472562059001		$228.39
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	471955608001		$66.35
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	471314989001		$187.86
			10-2380-610-000-20-510-000-000-0000	SUPPLIES- PHMS	459588430001		$29.69

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Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
						Check Total	**$1,653.21**
ONHAND SCHOOLS, INC.	00113864	07/31/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	OHSMN0001233	27000120	$13,465.39
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	OHSMN0001233	27000120	$13,465.38
						Check Total	**$26,930.77**
PA DISTANCE LEARNING CHARTER SCHOOL	00113775	07/20/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1107051		$1,034.26
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	1107051		$1,954.74
			10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	1107051		$1,954.74
						Check Total	**$4,943.74**
PA LEADERSHIP CHARTER SCHOOL	00113718	07/02/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1103892		$4,137.02
PA PRINCIPALS ASSOCIATION	00113865	07/31/26	10-2380-810-000-10-250-000-000-0000	DUES & FEES- J.E.S.	23036	27000269	$605.00
PA VIRTUAL CHARTER SCHOOL	00113779	07/23/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1110790		$1,034.26
PEARSON EDUCATION INC	00113866	07/31/26	10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	32092029	27000152	$38,772.72
PENNSYLVANIA-AMERICAN WATER CO	00113719	07/02/26	10-2620-424-000-00-000-000-000-0000	WATER/SEWAGE	1024210030496522/06-26		$49.49
			10-2620-424-000-00-210-000-000-0000	WATER/SEWAGE - GH	1024210035494583/07-26		$872.29
						Check Total	**$921.78**
PENNSYLVANIA-AMERICAN WATER CO	00113762	07/10/26	10-2620-424-000-00-029-000-000-0000	WATER/SEWAGE - OLD TJ	1024210036994178/06-26		$143.03
PENNSYLVANIA-AMERICAN WATER CO	00113780	07/23/26	10-2620-424-000-00-015-000-000-0000	WATER/SEWAGE - GARAGE	1024210035969773/07-26		$281.83
			10-2620-424-000-00-023-000-000-0000	WATER/SEWAGE - FIELD HOUSE	1024210037439759/07-26		$264.19
			10-2620-424-000-00-220-000-000-0000	WATER/SEWAGE - MC	1024210036645629/07-26		$363.84

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2620-424-000-00-250-000-000-0000	WATER/SEWAGE - JI	1024210035743889/07-26		$542.73
			10-2620-424-000-00-810-000-000-0000	WATER/SEWAGE - TJ	1024220030720512/07-26		$1,890.55
						Check Total	**$3,343.14**
PENNSYLVANIA-AMERICAN WATER CO	00113867	07/31/26	10-2620-424-000-00-210-000-000-0000	WATER/SEWAGE - GH	1024210035494583/08-26		$515.40
			10-2620-424-000-00-510-000-000-0000	WATER/SEWAGE - PHMS	1024210036645704/07-26		$719.83
						Check Total	**$1,235.23**
PEOPLES NATURAL GAS	00113781	07/23/26	10-2620-621-000-00-010-000-000-0000	NATURAL GAS - OLD ADMIN	200007096866/07-26		$22.98
			10-2620-621-000-00-015-000-000-0000	NATURAL GAS - GARAGE	200007096015/07-26		$22.98
			10-2620-621-000-00-023-000-000-0000	NATURAL GAS - FIELD HOUSE	200017897071/07-26		$286.73
			10-2620-621-000-00-210-000-000-0000	NATURAL GAS - GH	200007096445/07-26		$558.23
			10-2620-621-000-00-220-000-000-0000	NATURAL GAS - MC	200007096635/07-26		$198.39
			10-2620-621-000-00-250-000-000-0000	NATURAL GAS - JHIS	200007096247/07-26		$234.05
			10-2620-621-000-00-510-000-000-0000	NATURAL GAS - PHMS	200007097294/07-26		$293.17
			10-2620-621-000-00-810-000-000-0000	NATURAL GAS - TJHS	210006592120/07-26		$10,197.40
						Check Total	**$11,813.93**
PETER MURPHY	00113763	07/10/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	JULY25-JUNE26		$600.00
RESERVE ACCOUNT	00113765	07/10/26	10-2260-530-000-00-000-000-000-0012	POSTAGE-CURRICULUM-SPECIAL ED	17961848-5/01/26-6/30/26		$162.63
			10-2360-530-000-00-000-000-000-0000	COMMUNICATIONS & POSTAGE	17961848-5/01/26-6/30/26		$594.62
			10-2380-530-000-30-810-000-000-0000	POSTAGE- T.J.	17961848-5/01/26-6/30/26		$219.91
			10-2831-530-000-00-000-000-000-0000	POSTAGE	17961848-5/01/26-6/30/26		$41.10
			10-3100-610-000-00-000-000-000-0000	Food Services - General Supplies	17961848-5/01/26-6/30/26		$216.74
						Check Total	**$1,235.00**
AMERICAN CITY BUSINESS JOURNALS INC	00113796	07/31/26	10-2360-640-000-00-000-000-000-0000	BOOKS- SUPT. OFF.	0517071934/26-27	27000112	$170.00
PITTSBURGH LAWN CARE LLC	00113868	07/31/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	2721		$12,480.00
PLEA	00113869	07/31/26	10-1225-322-000-00-000-000-000-0000	SPEECH & LANGUAGE SUPPORT	07162612280177		$419.88
			10-1233-322-000-00-000-000-000-0000	AUTISTIC SUPPORT	07162612280177		$11,770.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-1260-330-000-00-000-000-000-0000	OTHER PROF. SVCS-PHYS SUPP.	07162602340082		$150.00
			10-1260-330-000-00-000-000-000-0000	OTHER PROF. SVCS-PHYS SUPP.	07162612280177		$150.00
						Check Total	**$12,489.88**
PLEASANT HILLS ROTARY CLUB	00113870	07/31/26	10-2360-810-000-00-000-000-000-0000	DUES & FEES-SUPT. OFF.	5544835		$39.00
POWERSCHOOL GROUP LLC	00113871	07/31/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	INV484050	27000106	$7,095.54
PRECISION HUMAN RESOURCE SOLUTIONS	00113872	07/31/26	10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100040650		$548.80
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100040578		$441.00
			10-2831-590-000-00-000-000-000-0500	SUPERVISION STAFF SVCS - MISC PURCH SVCS - SUBS	2100040578		$78.40
			10-2831-590-000-00-000-000-000-0500	SUPERVISION STAFF SVCS - MISC PURCH SVCS - SUBS	2100040545/26-27		$63.70
			10-2831-590-000-00-000-000-000-0500	SUPERVISION STAFF SVCS - MISC PURCH SVCS - SUBS	2100040545		$98.00
						Check Total	**$1,229.90**
PRODUCTION CONSULTING GROUP	00113720	07/02/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	140113340		$11,279.00
PSBA INSURANCE TRUST	00113721	07/02/26	10-0462-250-000-00-000-000-000-0000	EMPLOYER SHARE UC	6874		$17,720.17
PSBA INSURANCE TRUST	00113782	07/23/26	10-2310-810-000-00-000-000-000-0000	DUES & FEES- BOARD SERVICES	2627-SD-0519	27000126	$17,872.01
PSBA INSURANCE TRUST	00113874	07/31/26	10-1110-250-000-30-000-000-000-0000	UNEMPLOYMENT COMP.-SEC	6990		$42.24
			10-1241-250-000-30-000-000-000-0000	Learning Support-public - Unemployment Comp	6990		$529.10
						Check Total	**$571.34**
QBS LLC	00113764	07/10/26	10-2111-810-000-00-000-000-000-0000	DUES & FEES- PUP. PERSONNEL	INV550481		$203.00
R & B MECHANICAL INC	00113875	07/31/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	17-2229		$1,436.70
			10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	RB26-012/2		$49,895.55
						Check Total	**$51,332.25**

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
REALITYWORKS INC.	00113876	07/31/26	10-1110-610-000-30-810-240-000-0000	SUPPLIES - F.C.S. - TJ	81816	26001728	$2,145.98
SAMSCLUB-WALMART	00113783	07/23/26	10-2511-810-000-00-000-000-000-0000	DUES & FEES- BUSINESS OFF.	000986		$115.00
SAVVAS LEARNING COMPANY	00113766	07/10/26	10-1190-610-430-00-000-000-000-0000	TITLE IV - SUPPLIES	7029305916	26001609	$14,414.23
SCENARIO LEARNING LLC	00113877	07/31/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	INV142741	27000114	$2,758.00
SCHIAVONE	00113767	07/10/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	018		$2,200.00
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	022		$4,200.00
						Check Total	**$6,400.00**
SCHOOL MART	00113878	07/31/26	10-1110-610-000-20-510-170-000-0000	SUPPLIES - MATHEMATICS - PHMS	461206	27000096	$1,140.46
SCHOOL TECHNOLOGY ASSOCIATES	00113879	07/31/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	00000598	26001749	$1,596.40
SCIENCE TAKE-OUT LLC	00113880	07/31/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	18958	27000257	$276.85
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	18957	27000183	$1,132.80
			10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	18959	27000264	$434.85
						Check Total	**$1,844.50**
SECURLY, INC.	00113881	07/31/26	10-1110-340-000-30-810-000-000-0000	TECHNICAL SERVICES- T.J.	153336	27000156	$4,320.00
SHERWIN-WILLIAMS CO, INC.	00113882	07/31/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	15987209150626	27000408	$341.54
SID HARVEY INDUSTRIES INC	00113883	07/31/26	10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	053232923	27000321	$299.00
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	053232683	27000283	$398.94
						Check Total	**$697.94**
SKYWARD	00113884	07/31/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	0000243107	27000100	$24,634.00
SLOOH LLC	00113885	07/31/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	35122	27000196	$750.00
SOUTHWEST PASBO	00113886	07/31/26	10-2511-810-000-00-000-000-000-0000	DUES & FEES- BUSINESS OFF.	2026-27MEMBERSHIP		$35.00
STANDARD INSURANCE COMPANY	00113887	07/31/26	10-0462-213-000-00-000-000-000-0000	EMPLOYER SHARE LIFE INS	0011000020001/08-26		$12.00
			10-0462-213-000-00-000-000-000-0000	EMPLOYER SHARE LIFE INS	0011000020001/08-26		$3,140.95

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-0462-214-000-00-000-000-000-0000	EMPLOYER SHARE INCOME PROTECT	0011000020001/08-26		$5,353.19
						Check Total	**$8,506.14**
STAT STAFFING MEDICAL SERVICES INC.	00113888	07/31/26	10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	49129		$1,897.60
			10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	49168		$3,036.16
						Check Total	**$4,933.76**
STEEL CITY GREASE TRAPS	00113889	07/31/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	65112		$250.00
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	65113		$250.00
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	65111		$250.00
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	68000		$700.00
						Check Total	**$1,450.00**
STEPHANIE MARTINIS	00113890	07/31/26	10-6941-000-000-00-000-000-000-0000	TUITION FROM PATRONS	CAMPJAGUAR2026		$199.21
TABWRITE LLC	00113891	07/31/26	10-1110-610-000-30-810-150-000-0000	SUPPLIES - LANGUAGE ARTS - TJ	A791EEE4-0003	27000164	$233.34
THE EDUCATION CENTER AT	00113722	07/02/26	10-1290-563-000-00-000-000-000-0000	TUITION NON-PUBLIC PRIVATE SCH	IVC00000000011651		$4,135.00
THE WATSON INSTITUTE	00113723	07/02/26	10-1290-563-000-00-000-000-000-0000	TUITION NON-PUBLIC PRIVATE SCH	IVC00000000013632		$3,545.00
THIRD GENERATION OF PENNSYLVANIA LLC	00113768	07/10/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	1293964		$177.95
TRANE CO	00113892	07/31/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	990610768	26001520	$10,549.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	990611097	26001590	$11,856.00
			10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	990586808	26001581	$9,834.00
						Check Total	**$32,239.00**
TRICONNEX COMMUNICATIONS, INC.	00113776	07/20/26	10-2620-340-000-00-000-000-000-0000	Operation Of Building - Technical Services	TC26-10377		$108.00
TRUGREEN	00113893	07/31/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	228169007		$893.54
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	228766596		$312.64
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	228168860		$430.14

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	228168771		$481.48
						Check Total	**$2,117.80**
UGI ENERGY SERVICES	00113894	07/31/26	10-2620-621-000-00-210-000-000-0000	NATURAL GAS - GH	G7091371		$249.81
			10-2620-621-000-00-220-000-000-0000	NATURAL GAS - MC	G7091371		$28.81
			10-2620-621-000-00-250-000-000-0000	NATURAL GAS - JHIS	G7091371		$51.22
			10-2620-621-000-00-510-000-000-0000	NATURAL GAS - PHMS	G7091371		$87.02
						Check Total	**$416.86**
UNIVERSITY OF PITTSBURGH	00113895	07/31/26	10-2360-810-000-00-000-000-000-0000	DUES & FEES-SUPT. OFF.	2627-001/TRI-STATEDUES	27000111	$800.00
UNIVERSITY OF PITTSBURGH	00113896	07/31/26	10-2360-810-000-00-000-000-000-0000	DUES & FEES-SUPT. OFF.	2026-0200/FORUM	27000185	$1,800.00
US BANK EQUIPMENT FINANCE	00113725	07/02/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	2841340		$5,848.29
V-SYSTEMS	00113897	07/31/26	10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	INV1004314	27000143	$210.00
BOXX MODULAR INC	00113712	07/02/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	INV13887		$3,493.00
BOXX MODULAR INC	00113733	07/10/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	INV20201		$3,493.00
VERIZON	00113769	07/10/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	455838373000135/07-26		$279.00
VERIZON	00113784	07/23/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	255911797000171/07-26		$119.99
VERIZON WIRELESS	00113898	07/31/26	10-2620-530-000-00-000-000-000-0000	COMMUNICATIONS- TELEPHONES	6148696124		$92.06
VERNIER SOFTWARE & TECHNOLOGY	00113899	07/31/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	5553696	27000219	$278.03
VOLKWEIN'S	00113900	07/31/26	10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	318760	26001764	$25.50
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	318104	26001763	$120.00
			10-1110-432-000-30-810-000-000-0000	REPAIRS & MAINT. - T.J.	318909	26001765	$95.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	317893	26001761	$144.00
			10-1110-610-000-30-810-121-000-0000	SUPPLIES - MUSIC - TJ	317974	26001762	$245.80
						Check Total	**$630.30**
WATER HEATER DISTRIBUTORS	00113901	07/31/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	175415	27000142	$7,642.31

West Jefferson Hills SD
List Of Payments 2026-2027

Check Dates 07/01/26 - 07/31/26

Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
WEISS BURKARDT KRAMER LLC	00113902	07/31/26	10-2330-310-000-00-010-000-000-0000	REAL ESTATE	01611		$17,883.64
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL - EXP	01611		$268.93
						Check Total	**$18,152.57**
WESLEY FAMILY SERVICES	00113770	07/10/26	10-1290-563-000-00-000-000-000-0000	TUITION NON-PUBLIC PRIVATE SCH	4749108/05-26		$6,485.84
WEST JEFFERSON HILLS SCHOOL DISTRICT	90000546	07/10/26	10-0101-002-PAY-00-000-000-000-0000	PNC - PAYROLL CASH			1,009,186.67
WEST JEFFERSON HILLS SCHOOL DISTRICT	90000548	07/24/26	10-0101-002-PAY-00-000-000-000-0000	PNC - PAYROLL CASH			1,005,141.97
WEST MUSIC COMPANY	00113903	07/31/26	10-1110-610-000-10-220-121-000-0000	MUSIC SUPPLIES - MC	SI2656412	27000053	$269.45
WEST PENN POWER	00113771	07/10/26	10-2620-422-000-00-010-000-000-0000	ELECTRICITY - OLD ADMIN	100097480220/07-26		$171.82
			10-2620-422-000-00-010-000-000-0000	ELECTRICITY - OLD ADMIN	100093621793/07-26		$214.10
			10-2620-422-000-00-018-000-000-0000	ELECTRICITY - THEATER WAREHOUSE	100161590524/07-26		$16.82
			10-2620-422-000-00-020-000-000-0000	ELECTRICITY - STADIUM	100093622049/07-26		$531.61
			10-2620-422-000-00-025-000-000-0000	ELECTRICITY - CONCESSION STAND	100093622338/07-26		$5,558.61
			10-2620-422-000-00-210-000-000-0000	ELECTRICITY - GH	100097704645/07-26		$3,367.93
			10-2620-422-000-00-250-000-000-0000	ELECTRICITY - JHIS	100141627503/07-26		$404.47
			10-2620-422-000-00-810-000-000-0000	ELECTRICITY - TJ	100127345708/07-26		$33,857.03
			10-2620-422-000-00-810-000-000-0000	ELECTRICITY - TJ	100133273852/07-26		$315.32
						Check Total	**$44,437.71**
WEST PENN POWER	00113777	07/20/26	10-2620-422-000-00-210-000-000-0000	ELECTRICITY - GH	100136416656/07-26		$2,983.12
WEST PENN POWER	00113785	07/23/26	10-2620-422-000-00-250-000-000-0000	ELECTRICITY - JHIS	100094627633/07-26		$6,317.07
UPMC HEALTH BENEFITS INC.	00113724	07/02/26	10-0462-260-000-00-000-000-000-0000	EMPLOYER SHARE WC	378006		$43,307.00
XELLO	00113904	07/31/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	INV50443	27000123	$7,498.26
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	INV50443	27000123	$7,498.26

West Jefferson Hills SD
List Of Payments 2026-2027

Check Dates 07/01/26 - 07/31/26

Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
						Check Total	**$14,996.52**
YOUNG SCHOLARS OF GREATER ALLEGHENY CS	00113787	07/24/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	2025-2026RECON		$6.06
						Bank Total	**4,537,247.48**
						Report Total	**$4,537,247.48**

West Jefferson Hills SD
List Of Payments 2026-2027

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
AIRGAS NATIONAL CARBONATION	00113930	08/26/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	5526672972		$130.57
AMAZON CAPITAL SERVICES	00113909	08/06/26	10-1110-610-000-10-210-152-000-0000	ELA SUPPLIES - GH	1FNF-3JCR-VJY6	27000071	$18.99
			10-1110-610-000-10-220-122-000-0000	ART SUPPLIES - MC	1MG1-FPHR-L3JP	27000065	$679.04
			10-1110-610-000-10-250-140-000-0000	PE SUPPLIES - J.E.S.	1K4D-XF4L-D377	26001735	$360.59
			10-1110-610-000-12-210-000-000-0000	SUPPLIES - 2ND GRADE - G.H.	11XT-QTXK-LHVJ	27000087	$49.34
			10-1110-610-000-20-510-121-000-0000	SUPPLIES - MUSIC - PHMS	1PLP-TDCV-YTNC	27000097	$461.82
			10-1110-610-000-20-510-121-000-0000	SUPPLIES - MUSIC - PHMS	1QDL-VTPF-JJXQ	27000097	$1,639.37
			10-1110-610-000-20-510-140-000-0000	SUPPLIES - HEALTH,SAFETY&P.E.-PHMS	1TT7-X3VF-1PJW	27000134	$239.98
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	1W4X-LFT1-DPMK		$318.00
			10-1110-640-000-30-810-193-000-0000	BOOKS - CIVICS & GOVERNMENT - TJ	1G74-4NV3-M4QX	27000270	$95.94
			10-1225-610-000-30-000-000-000-0000	Speech/language Support - General Supplies	141Y-H4WQ-4KTC	27000247	$71.97
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1TXX-KD3J-D4G6		$37.99
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1QFL-9V6D-GG1X		$83.49
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1PD7-PPF3-7NX1		$35.99
			10-2360-610-000-00-000-000-000-0000	SUPPLIES-SUPT. OFF.	1FTK-HVN3-H4C6		$81.72
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	1NWH-XXMF-C7Y9	27000077	$130.32
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	13G3-KCWM-1XVW	27000048	$363.08
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1GD7-MMV9-NHYK	27000342	$27.88
						Check Total	**$4,695.51**
ARTHUR SOUTH PRINTING	00113931	08/26/26	10-2380-550-000-10-210-000-000-0000	PRINTING- G.H.	7886	27000041	$78.00
			10-2380-550-000-10-210-000-000-0000	PRINTING- G.H.	7889	27000040	$70.00
			10-2380-550-000-10-220-000-000-0000	PRINTING- MCCL.	7889	27000040	$70.00
			10-2380-550-000-20-510-000-000-0000	PRINTING- PHMS	7892	27000140	$284.00
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	7887	27000042	$36.00
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	7886	27000041	$78.00
			10-2511-610-000-00-000-000-000-0000	SUPPLIES- BUSINESS OFF.	7888	27000439	$312.00
						Check Total	**$928.00**

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
B&R POOLS & SWIM SHOP	00113932	08/26/26	10-2620-330-000-00-000-000-000-0000	Operation Of Building - Other Professional Svc	L103408		$340.00
BAILEY POTTERY EQUIPMENT CORP	00113933	08/26/26	10-1110-610-000-30-810-122-000-0000	SUPPLIES - ART - TJ	0612293-IN	27000159	$746.59
BC INDUSTRIAL SUPPLY	00113934	08/26/26	10-2630-610-000-00-000-000-000-0000	SUPPLIES- LAWN MAINT/SNOW REMOVAL	12477	27000458	$584.47
BLICK ART MATERIALS	00113935	08/26/26	10-1110-610-000-10-210-122-000-0000	ART SUPPLIES - G.H.	8571925	27000258	$81.00
			10-1110-610-000-10-210-122-000-0000	ART SUPPLIES - G.H.	8566361	27000205	$125.16
			10-1110-610-000-10-210-122-000-0000	ART SUPPLIES - G.H.	8546848	27000089	$21.12
			10-1110-610-000-10-210-122-000-0000	ART SUPPLIES - G.H.	8497688	27000089	$500.39
			10-1110-610-000-10-220-122-000-0000	ART SUPPLIES - MC	8550939	27000064	$21.12
						Check Total	**$748.79**
BOROUGH OF JEFFERSON HILLS	00113936	08/26/26	10-2330-525-000-00-000-000-000-0000	BONDS- TAX COLLECTORS	TAXCOLLECTORSURETYBOND		$18,956.80
BOYD ROLL-OFF SERVICES LLC	00113937	08/26/26	10-2620-411-000-00-000-000-000-0000	DISPOSAL SERVICES	BR8854		$545.00
BSN SPORTS/US GAMES	00113938	08/26/26	10-3250-610-000-20-510-000-000-0000	ATHLETIC SUPPLIES- PHMS	934786550	27000043	$107.44
CAROLINA BIOLOGICAL SUPPLY CO.	00113939	08/26/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	53510805RI	27000253	$21.80
DEEP RUN AQUATIC SERVICES INC	00113940	08/26/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	260714-4	27000457	$2,620.00
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	260714-5	27000457	$1,547.00
						Check Total	**$4,167.00**
DELTAMATH SOLUTIONS INC.	00113941	08/26/26	10-1110-610-000-30-810-170-000-0000	SUPPLIES - MATHEMATICS - TJ	30766	27000168	$720.00
DOUGLAS BRICKLEMYER	00113942	08/26/26	10-2841-580-000-00-000-000-000-0000	TRAVEL- DIR. OF TECHNOLOGY	JULY2026		$36.69
EQUIPARTS	00113943	08/26/26	10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	395873	27000392	$183.43
FAGAN SANITARY SUPPLY INC	00113944	08/26/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	199197	27000307	$8,088.40
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199518	27000391	$1,429.40

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Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	199707	27000437	$4,166.54
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	199536	27000397	$123.69
						Check Total	**$13,808.03**
FILTECH, INC	00113945	08/26/26	10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	1284129	27000350	$319.68
FIRE FIGHTER SALES & SERVICE	00113946	08/26/26	10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	FP0080456		$2,448.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0080579		$475.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0080532		$1,005.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0081961		$300.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0081962		$580.00
			10-2620-890-000-00-000-000-000-0000	OPER. PERMITS/INSP. FEES	FP0081963		$125.00
						Check Total	**$4,933.00**
FORD OFFICE TECHNOLOGIES	00113947	08/26/26	10-1110-340-000-30-810-000-000-0000	TECHNICAL SERVICES- T.J.	835050	27000373	$6,480.00
GRAINGER	00113948	08/26/26	10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9026027848	27000412	$54.94
GRANITE TELECOMMUNICATIONS LLC	00113919	08/12/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	757305387		$468.22
GUARDIAN PROTECTION SERVICES INC	00113920	08/12/26	10-2660-430-000-00-000-000-000-0000	MAINTENANCE- SECURITY	72869944		$2,190.42
HMH - RIVERSIDE CUSTOMER SERVICE	00113949	08/26/26	10-1241-610-000-30-810-000-000-0000	LEARNING SUPP SUPPLIES - TJ	956526923	27000251	$383.67
HOME DEPOT 4115	00113921	08/12/26	10-1110-610-000-10-250-000-000-0000	SUPPLIES - J.E.S.	3900226	26001753	$916.98
			10-1110-610-000-30-000-000-000-0000	TECHNOLOGY SUPPLIES - SEC.	6514510		$76.37
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	8013395	27000416	$53.17
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	7013584	27000416	$288.98
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	9013208	27000416	$434.31
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	9023101	27000416	$403.89
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	9904079	27000356	$131.36
			10-2620-431-000-00-000-000-000-0000	BUILDING REP. & MAINT.	5013910	27000418	$441.61
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	8014986	27000414	$88.32

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Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	8719228	27000355	$612.00
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	7902808	27000319	$14.80
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	7010663		$111.99
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	903889	27000351	$8.47
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	7010703		$99.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	7013578	27000419	$239.00
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9904072	27000352	$81.36
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9904076	27000355	$197.04
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9904051	27000352	$76.88
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9383408	27000355	$39.98
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	9904087	27000355	$224.88
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	6621374	27000417	$90.18
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	5904626	27000368	$229.93
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	5904597	27000364	$62.36
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1014504	27000415	$45.49
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	5010289	27000414	$93.16
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	5013910	27000418	$116.64
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	3093021		$823.29
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	1014549	27000415	$12.30
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	27000346	27000346	$7.68
			10-2620-610-000-00-000-000-000-0000	MAINT/CUSTODIAL SUPPLIES	2011425		$29.97
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	9011837		$83.73
			10-2640-610-000-00-000-000-000-0000	SUPPLIES- UPKEEP OF EQUIP.	3093022		$109.00
			10-2841-610-000-00-000-000-000-0000	SUPPLIES-DIR. OF TECHNOLOGY	3613620		$475.75
						Check Total	**$6,720.85**
INDUSTRIAL/COMMERCIAL ELEVATOR	00113951	08/26/26	10-2640-432-000-00-000-000-000-0000	REP. & MAINT.- EQUIPMENT	513		$794.58
INSIGHT PA CYBER CHARTER SCHOOL	00113922	08/12/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1119441		$2,068.51
ISCORP	00113953	08/26/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	3877	26001750	$2,827.91

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Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
IRIS MACHESKY	00113952	08/26/26	10-2530-580-000-00-000-000-000-0000	TRAVEL-DISTRIBUTION SERVICES	JULY2026		$8.34
J E FOSS CO	00113954	08/26/26	10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	210462	27000327	$544.00
J W PEPPER & SONS INC	00113955	08/26/26	10-1110-610-000-10-250-121-000-0000	MUSIC SUPPLIES - J.E.S.	368662543	27000296	$292.74
JACKSON WELDING SUPPLY COMPANY	00113956	08/26/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	R26070859		$39.26
JAMIE OSTROFF	00113957	08/26/26	10-2530-580-000-00-000-000-000-0000	TRAVEL-DISTRIBUTION SERVICES	JULY2026		$175.09
JODI KNIGHT	00113958	08/26/26	10-2360-635-000-00-000-000-000-0000	REFRESHMENTS- SUPT OFFICE	6/23/2026		$56.03
			10-2360-635-000-00-000-000-000-0000	REFRESHMENTS- SUPT OFFICE	7/21/2026		$93.24
						Check Total	**$149.27**
KELLINGTON PROTECTION, LLC	00113959	08/26/26	10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	80976	27000393	$138.46
			10-2660-490-000-00-000-000-000-0000	CONTRACTED SECURITY SVCS	81043	27000407	$138.46
						Check Total	**$276.92**
LEGAL TAX SERVICE INC	00113905	08/06/26	10-2620-424-000-00-220-000-000-0000	WATER/SEWAGE - MC	PHS10007717/08-26		$398.67
			10-2620-424-000-00-510-000-000-0000	WATER/SEWAGE - PHMS	PHS10007724/08-26		$513.93
						Check Total	**$912.60**
LEGAL TAX SERVICE INC.	00113906	08/06/26	10-2620-424-000-00-029-000-000-0000	WATER/SEWAGE - OLD TJ	JHS10079754/07-26		$17.00
			10-2620-424-000-00-210-000-000-0000	WATER/SEWAGE - GH	JHS10079574/07-26		$296.76
			10-2620-424-000-00-250-000-000-0000	WATER/SEWAGE - JI	JHS10079647/07-26		$579.75
			10-2620-424-000-00-810-000-000-0000	WATER/SEWAGE - TJ	JHS10082316/07-26		$1,534.16
						Check Total	**$2,427.67**
MANCHESTER ACADEMIC CHARTER SCHOOL	00113923	08/12/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	1119144		$1,137.89
MCGRAW HILL SCHOOL EDUCATION HOLDINGS	00113960	08/26/26	10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	141068949001A	27000127	$48,419.99
MGT IMPACT SOLUTIONS LLC	00113961	08/26/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	460597	27000115	$1,995.00

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Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
MINCIN LANDSCAPING AND TREE SERVICE	00113962	08/26/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	8197		$300.00
MR JOHN	00113963	08/26/26	10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-194453		$85.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-193931		$125.00
			10-2620-442-000-00-000-000-000-0000	RENTAL OF EQUIP.	INV-194643		$125.00
						Check Total	**$335.00**
NASCO EDUCATION LLC/SCHOOL SPECIALTY LLC	00113964	08/26/26	10-1110-610-000-10-210-122-000-0000	ART SUPPLIES - G.H.	955322	27000088	$28.32
			10-1110-610-000-10-210-122-000-0000	ART SUPPLIES - G.H.	953705	27000088	$60.95
			10-1110-610-000-10-220-122-000-0000	ART SUPPLIES - MC	953704	27000063	$60.95
			10-1110-610-000-10-220-122-000-0000	ART SUPPLIES - MC	955321	27000063	$28.32
						Check Total	**$178.54**
NATALE SPORTING GOODS	00113965	08/26/26	10-3250-610-000-20-510-000-000-0000	ATHLETIC SUPPLIES- PHMS	200305	27000045	$842.38
			10-3250-610-000-30-810-000-000-0000	ATHLETIC SUPPLIES- T.J.	200304	27000014	$2,418.42
			10-3250-762-000-20-510-000-000-0000	EQUIP/REPL-CAPITAL-ATHLETICS-PHMS	200305	27000045	$575.04
						Check Total	**$3,835.84**
NAVIGATE 360, LLC	00113966	08/26/26	10-2660-756-360-00-000-000-000-0000	SAFE SCHOOLS GRANT - CAPITALIZED TECHNOLOGY	INV-58474	27000409	$8,733.27
NOVUM DESIGNS	00113967	08/26/26	10-1110-610-000-30-810-150-000-0000	SUPPLIES - LANGUAGE ARTS - TJ	INV-38728	27000404	$134.40
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	INV-38728	27000404	$2,000.00
						Check Total	**$2,134.40**
HOUGHTON MIFFLIN HARCOURT PUBLISHIG	00113950	08/26/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	854193	27000119	$20,112.50
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	854193	27000119	$20,112.50
						Check Total	**$40,225.00**
ODP BUSINESS SOLUTIONS, LLC	00113910	08/06/26	10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	474549428001		$35.89
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	474548285001		$109.35

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			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	474748158001		$56.43
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	474356302001		$42.08
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	474315556001		$27.66
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	473499161001		$11.79
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	474549429001		$23.62
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	475477227001		$17.93
						Check Total	**$324.75**
OHIO UNIVERSITY	00113911	08/10/26	10-0499-010-000-00-000-000-000-0000	DUE TO WJHSD ALUMNI ASSOCIATION	JOURNEYOFGROWTH2026		$500.00
PA DISTANCE LEARNING CHARTER SCHOOL	00113924	08/12/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1117114		$1,034.25
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	1117114		$-1,954.74
			10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	1117114		$1,954.74
						Check Total	**$1,034.25**
PA LEADERSHIP CHARTER SCHOOL	00113912	08/10/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	1114535		$4,137.02
PA PRINCIPALS ASSOCIATION	00113968	08/26/26	10-2380-810-000-10-210-000-000-0000	DUES & FEES- G.H.	23424	27000133	$605.00
			10-2380-810-000-30-810-000-000-0000	DUES & FEES- T.J.	26/27	27000427	$605.00
						Check Total	**$1,210.00**
PASCO SCIENTIFIC	00113969	08/26/26	10-1110-610-000-30-810-180-000-0000	SUPPLIES - SCIENCE - TJ	26INV007421	27000204	$543.45
PEARSON EDUCATION INC	00113970	08/26/26	10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	32109711	27000152	$979.16
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	32102916	27000152	$4,000.00
						Check Total	**$4,979.16**
PENNSYLVANIA-AMERICAN WATER CO	00113907	08/06/26	10-2620-424-000-00-010-000-000-0000	WATER/SEWAGE - OLD ADMIN	1024210030496522/07-26		$43.64
			10-2620-424-000-00-029-000-000-0000	WATER/SEWAGE - OLD TJ	1024210036994178/07-26		$137.70

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Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
						Check Total	**$181.34**
PERIPOLE INC.	00113971	08/26/26	10-1110-610-000-10-250-121-000-0000	MUSIC SUPPLIES - J.E.S.	216938	27000295	$1,909.95
PITNEY BOWES	00113913	08/10/26	10-2511-442-000-00-000-000-000-0000	RENTAL OF EQUIPMENT	3322993609		$530.55
PITTSBURGH LAWN CARE LLC	00113972	08/26/26	10-2630-432-000-00-000-000-000-0000	REP. & MAINT.- GROUNDS	2761		$10,950.00
PRECISION HUMAN RESOURCE SOLUTIONS	00113914	08/10/26	10-1200-590-000-00-000-000-000-0500	SPEC PROG - MISC PURCH SVCS - SUBS	2100040684		$548.80
			10-2620-410-000-00-000-000-000-0500	OPERATIONS OF BLDG - CLEANING SVCS - SUBS	2100040684		$470.40
			10-2831-590-000-00-000-000-000-0500	SUPERVISION STAFF SVCS - MISC PURCH SVCS - SUBS	2100040684		$78.40
						Check Total	**$1,097.60**
PROPEL CS - ANDREW STREET	00113925	08/12/26	10-1241-562-000-30-000-000-000-0000	Learning Support - Charter -Secondary	JULY2026		$2,083.61
PROPEL CS - BRADDOCK HILLS MIDDLE	00113926	08/12/26	10-1110-562-000-30-000-000-000-0000	Regular Prog-Charter Schools-Secondary	JULY2026		$1,137.89
PROPEL CS - MCKEESPORT	00113927	08/12/26	10-1110-562-000-10-000-000-000-0000	Regular Prog-Charter Schools-Elementary	JULY2026		$1,137.89
			10-1241-562-000-10-000-000-000-0000	Learning Support - Charter - Elementary	JULY2026		$2,083.61
						Check Total	**$3,221.50**
PSBA INSURANCE TRUST	00113973	08/26/26	10-2310-810-000-00-000-000-000-0000	DUES & FEES- BOARD SERVICES	INV-76052-D2X0K6		$49.00
QUEST DIAGNOSTICS	00113974	08/26/26	10-2831-330-000-00-000-000-000-0000	OTHER PROFESSIONAL SERVICES	9222213624		$183.00
QUILL CORP	00113975	08/26/26	10-3250-610-000-30-810-000-000-0000	ATHLETIC SUPPLIES- T.J.	49700374	27000013	$164.08
R & B MECHANICAL INC	00113976	08/26/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	RB26-012/3		$17,779.05
ROCHESTER 100 INC	00113977	08/26/26	10-1110-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	INV124465	27000059	$688.80
			10-1110-610-000-13-250-000-000-0000	SUPPLIES - 3RD GRADE - J.E.S.	INV124263	27000308	$504.00
			10-1110-610-000-14-250-000-000-0000	SUPPLIES - 4TH GRADE - J.E.S.	INV124264	27000309	$504.00
			10-1110-610-000-15-250-000-000-0000	SUPPLIES - 5TH GRADE - J.E.S.	INV124265	27000312	$504.00

West Jefferson Hills SD
List Of Payments 2026-2027

Check Dates 08/01/26 - 08/26/26
Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
						Check Total	**$2,200.80**
RYAN AUTOMOTIVE INC	00113978	08/26/26	10-2650-433-000-00-000-000-000-0000	VEHICLE REPAIRS	186332	27000413	$2,201.55
RYDIN	00113979	08/26/26	10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	PS-INV142660	27000354	$1,047.50
SAVVAS LEARNING COMPANY	00113980	08/26/26	10-2270-330-421-00-000-000-000-0000	PROF DEVELOPMENT - TITLE II	7029364366	27000147	$3,550.00
SCHOLASTIC INC	00113981	08/26/26	10-1110-610-000-20-510-151-000-0000	SUPPLIES - READING - PHMS	M7733418 3	27000137	$580.14
SCHOOL HEALTH CORPORATION	00113982	08/26/26	10-2440-610-000-30-810-000-000-0000	NURSING SUPPLIES - T. J.	CINV000432587	27000078	$62.08
			10-2440-610-000-30-810-000-000-0000	NURSING SUPPLIES - T. J.	CINV000425206	27000078	$88.62
			10-2440-610-000-30-810-000-000-0000	NURSING SUPPLIES - T. J.	CINV000422870	27000078	$986.36
						Check Total	**$1,137.06**
SIGNS & TAGS LLC	00113983	08/26/26	10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	1928	27000366	$116.66
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	1929	27000348	$269.00
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1929	27000348	$269.00
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	1928	27000366	$116.67
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	1928	27000366	$116.67
						Check Total	**$888.00**
SKYWARD	00113984	08/26/26	10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	0000246765	25001437	$17,447.00
SPORTS IMPORTS INC	00113985	08/26/26	10-3250-762-000-30-810-000-000-0000	EQUIP/REPL-CAPITAL-ATHLETICS-T J	INV43315	27000020	$3,317.45
STANDARD AIR & LITE CORP	00113915	08/10/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	3662635	26001240	$172,799.00
STAT STAFFING MEDICAL SERVICES INC.	00113986	08/26/26	10-1224-330-000-00-000-000-000-0000	BLIND/VISUAL IMP-OTHER PROFSVC	49201		$2,656.64
SWANK MOVIE LICENSING USA	00113987	08/26/26	10-2260-340-000-10-000-000-000-0000	Instruction & Curr Dev - Technical Services - Elem	INV10130059	27000116	$1,566.00
			10-2260-340-000-30-000-000-000-0000	Instruction & Curr Dev - Technical Services - Sec	INV10130059	27000116	$1,566.00
						Check Total	**$3,132.00**
TC CUSTOMIZED	00113988	08/26/26	10-2650-433-000-00-000-000-000-0000	VEHICLE REPAIRS	7505		$300.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
THIRD GENERATION OF PENNSYLVANIA LLC	00113928	08/12/26	10-2841-530-000-00-000-000-000-0000	COMMUNICATIONS- TECHNOLOGY	1307702		$178.14
THOMAS JEFFERSON HIGH SCHOOL	00113989	08/26/26	10-1110-810-000-30-810-000-000-0000	DUES & FEES - T.J.	2025/26 AP TEST REFUNDS	27000425	$45,755.00
			10-2380-610-000-30-810-000-000-0000	SUPPLIES- T.J.	2025/26 AP TEST REFUNDS	27000425	$2,961.00
			10-3210-610-000-30-810-000-000-0000	ST. ACTIV. SUPPLIES- T.J.	CREDIT RECOVERY 2026	27000402	$825.00
						Check Total	**$49,541.00**
TOLEDO PHYSICAL EDUCATION SUPPLIES	00113990	08/26/26	10-1110-610-000-10-210-140-000-0000	PE SUPPLIES - G.H.	361414-00	27000072	$600.52
TRANSITION CURRICULUM INC	00113991	08/26/26	10-1211-610-000-30-810-000-000-0000	Life Skills Support - General Supplies - TJHS	2451	27000406	$3,000.00
TRIB TOTAL MEDIA	00113992	08/26/26	10-2310-540-000-00-000-000-000-0000	ADVERTISING- BOARD SERVICES	510268		$152.50
US BANK EQUIPMENT FINANCE	00113916	08/10/26	10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	587392762		$105.33
			10-2380-610-000-10-210-000-000-0000	SUPPLIES- G.H.	587392762/26-27		$2.81
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	587392762		$103.01
			10-2380-610-000-10-220-000-000-0000	SUPPLIES- MCCL.	587392762/26-27		$0.47
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	587392762		$49.27
			10-2380-610-000-10-250-000-000-0000	SUPPLIES- J.E.S.	587392762/26-27		$26.85
			10-2380-610-000-20-510-000-000-0000	SUPPLIES- PHMS	587392762		$59.05
			10-2380-610-000-20-510-000-000-0000	SUPPLIES- PHMS	587392762/26-27		$11.96
			10-2380-610-000-30-810-000-000-0000	SUPPLIES- T.J.	587392762		$142.75
			10-2380-610-000-30-810-000-000-0000	SUPPLIES- T.J.	587392762/26-27		$12.32
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	587392762		$101.12
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	587392762/26-27		$68.38
			10-2841-340-000-00-000-000-000-0000	TECHNICAL SERVICES	587392762/26-27		$5,848.29
						Check Total	**$6,531.61**
BOXX MODULAR INC	00113918	08/12/26	10-4600-450-000-00-000-000-000-0000	BUILDING IMPROVEMENTS	INV24724		$3,493.00

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
VOLKWEIN'S	00113993	08/26/26	10-1110-610-000-20-510-121-000-0000	SUPPLIES - MUSIC - PHMS	319408	27000130	$3,639.50
			10-1110-752-000-20-510-121-000-0000	EQUIP/NEW-CAPITAL-MUSIC-PHMS	319408	27000130	$13,602.50
						Check Total	**$17,242.00**
WASHINGTON & JEFFERSON COLLEGE	00113917	08/10/26	10-0499-010-000-00-000-000-000-0000	DUE TO WJHSD ALUMNI ASSOCIATION	JOURNEYOFGROWTH2026		$500.00
WEISS BURKARDT KRAMER LLC	00113994	08/26/26	10-2330-310-000-00-010-000-000-0000	REAL ESTATE	01700/2026-27		$27,983.08
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL - EXPENSE	01700		$4,536.50
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL - EXPENSE	01700/2026-27		$5,901.32
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL - EXPENSE	01657		$625.00
			10-2330-330-000-00-000-000-000-0000	TAX COLLECTION LEGAL	01657		$1,574.50
			10-2350-330-000-00-000-000-000-0000	LEGAL SERVICES- SOLICITOR	01656		$5,512.50
						Check Total	**$46,132.90**
WEST JEFFERSON HILLS SCHOOL	00113995	08/26/26	10-8531-000-000-00-000-000-000-0000	FOOD NUTRITION SERVICE	JUNE2026		$24,092.99
WEST JEFFERSON HILLS SCHOOL DISTRICT	90000550	08/07/26	10-0101-002-PAY-00-000-000-000-0000	PNC - PAYROLL CASH			$984,002.44
WEST MUSIC COMPANY	00113996	08/26/26	10-1110-610-000-10-210-121-000-0000	MUSIC SUPPLIES - G.H.	SI2658347	27000069	$65.93
WEST PENN POWER	00113908	08/06/26	10-2620-422-000-00-018-000-000-0000	ELECTRICITY - THEATER WAREHOUSE	100161590524/08-26		$16.85
			10-2620-422-000-00-250-000-000-0000	ELECTRICITY - JHIS	100141627503/08-26		$456.39
			10-2620-422-000-00-810-000-000-0000	ELECTRICITY - TJ	100133273852/08-26		$300.49
						Check Total	**$773.73**
WEST PENN POWER	00113929	08/12/26	10-2620-422-000-00-010-000-000-0000	ELECTRICITY - OLD ADMIN	100097480220/08-26		$251.36
			10-2620-422-000-00-010-000-000-0000	ELECTRICITY - OLD ADMIN	100093621793/08-26		$22.01
			10-2620-422-000-00-020-000-000-0000	ELECTRICITY - STADIUM	100093622049/08-26		$301.90
			10-2620-422-000-00-025-000-000-0000	ELECTRICITY - CONCESSION	100093622338/08-26		$1,920.94

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0101-002-000-00-000-000-000-0000 PNC - GENERAL FUND CASH							
				STAND			
			10-2620-422-000-00-210-000-000-0000	ELECTRICITY - GH	100136416656/08-26		$3,217.50
			10-2620-422-000-00-210-000-000-0000	ELECTRICITY - GH	100097704645/08-26		$3,478.75
			10-2620-422-000-00-810-000-000-0000	ELECTRICITY - TJ	100127345708/08-26		$55,162.84
						Check Total	**$64,355.30**
WINNING TEAMS BY NISSEL LLC	00113997	08/26/26	10-3250-610-000-30-810-000-000-0000	ATHLETIC SUPPLIES- T.J.	18991	27000024	$2,299.68
						Bank Total	**1,652,317.80**
						Report Total	**$1,652,317.80**

West Jefferson Hills SD
List Of Payments 2025-2026

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0107-000-000-00-000-000-000-0000 PSDLAF CASH ACCOUNT							
ALLEGHENY COUNTY SCHOOLS	90000543	06/18/26	10-0462-212-000-00-000-000-000-0000	EMPLOYER SHARE DENTAL INS			$27,241.02
			10-0462-215-000-00-000-000-000-0000	EMPLOYER SHARE VISION INS			$3,692.13
			10-0462-215-000-00-000-000-000-0000	EMPLOYER SHARE VISION INS			$377.91
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$11,287.64
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$26,464.27
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$52,607.60
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$38,326.53
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$365,746.93
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$103,514.22
						Check Total	**$629,258.25**
						Bank Total	**$629,258.25**
						Report Total	**$629,258.25**

West Jefferson Hills SD
List Of Payments 2026-2027

Check Dates 07/01/26 - 07/31/26

Check # 00000001 - 99999999

Vendor Name	Check	Date	Account Number	Description	Invoice #	PO #	Check Amount
Bank Account: 10-0107-000-000-00-000-000-000-0000 PSDLAF CASH ACCOUNT							
ALLEGHENY COUNTY SCHOOLS	90000547	07/20/26	10-0462-212-000-00-000-000-000-0000	EMPLOYER SHARE DENTAL INS			$27,349.95
			10-0462-215-000-00-000-000-000-0000	EMPLOYER SHARE VISION INS			$377.91
			10-0462-215-000-00-000-000-000-0000	EMPLOYER SHARE VISION INS			$3,708.55
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$365,654.99
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$38,316.88
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$11,287.64
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$51,678.66
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$26,464.27
			10-0462-211-000-00-000-000-000-0000	EMPLOYER SHARE MEDICAL INS			$106,833.24
						Check Total	**$631,672.09**
US BANK	90000549	07/29/26	10-5100-832-000-00-000-000-000-0000	INTEREST- DEBT SERVICE			1,259,827.51
			10-5100-912-000-00-000-000-000-0000	DEBT SERVICE PRINCIPAL			3,940,000.00
						Check Total	**5,199,827.51**
						Bank Total	**5,831,499.60**
						Report Total	**$5,831,499.60**

Easy Procure Card					
	Director of Finance		Month:	May 2026	
Date	Company	Item	Amount	Account Code	Employee
4/29/2026	Middle Dept Inspection	Plan review for chiller replacement	2,859.00	4600450	Tracy Harris for Bill Henderson
5/6/2026	Best Buy	3D Printer	1,999.99	T1161026	Tracy Harris for Ken Gruntz
5/7/2026	MLB Pittsburgh	Pirate Tickets for Best Buddies, reimbursed by student payments	840.00	T1240580	Tracy Harris for Taylor Noro
5/7/2026	NASSP Product & Service	NHS Wite Stole	1,615.99	T3210610	Tracy Harris for Laura Herron
		Total	7,314.98		
	Authorized Signature				

	Facilities Department		**Month:**	May 2026	
Date	**Company**	**Item**	**Amount**	**Account Code**	**Employee**
05/08/26	Drain-Net Technologies	2 Grease Traps for TJHS Cafeteria	$1,243.61	2620610	Mariani
05/12/26	Epic Sports	Gared Basketball Backstop Safstop Locking Straps 1100 - TJHS	$907.89	2640432	Mariani
05/20/26	The Training Center	EPA 608 Universal On-Demand 2026 - Online Course for J. Atkinson	$300.00	2620240	Atkinson
		Total	**$2,451.50**		

Authorized Signature: _____ 7-7-26 Date: 7/7/26

Superintendent

Month: May 2026

Date	Company	Item	Amount	Account Code	Employee
5/4/2026	Italian Village Pizza	Lunch for Interviews	$34.76	2360635	E. Dopudja
5/4/2026	PAFPC	Federal Program Coordinators Membership	$125.00	F227331	Dr. William Henderson
5/19/2026	Sheraton- Erie, PA	Hotel for 2026 PAFPC Annual Conference	$176.28	F227331	Dr. William Henderson
5/19/2026	PAFPC	2026 PAFPC Annual Conference	$550.00	F227331	Dr. William Henderson
5/21/2026	Sheraton- Erie, PA	Hotel for 2026 PAFPC Annual Conference	$186.09	F227331	Dr. William Henderson
5/22/2026	Michaels	Balloons for end of year celebration	$4.26	2360610	E. Dopudja
5/22/2026	Michaels	Balloons for end of year celebration	$19.17	2360610	E. Dopudja
5/22/2026	ALDI	Flowers for end of year celebration	$112.28	2360610	E. Dopudja
		Total	$1,207.84		

Authorized Signature

Janet Sardon

Dr. Janet Sardon, Superintendent

Date 7/15/26

Easy Procure Card					
	Food Service Department		Month:	May-26	
Date	Company	Item	Amount	Account Code	Employee
5/1/2026	Penn Stater	Breakfast Summit	$165.39	3100610	J. Rambo
5/7/2026	Sams Club	Croutons, Buns, Pop	$110.44	3100610	J. Rambo
5/14/2026	Dunkin	JHIS Student of the Month	$177.05	3100610	J. Rambo
5/21/2026	Dunkin	MC Student of the Month	$43.50	3100610	J. Rambo
				3100610	J. Rambo
				3100610	J. Rambo
				3100610	J. Rambo
		Total	**$496.38**		

Authorized Signature: _____ Date: 6.9.26

Easy Procure Card

Technology Department

Month: 5/1/2026

Date	Company	Item	Amount	Account Code	Employee
4/27/26	B&H Photo	Ubiquiti radio, Trendnet switch & power rail supply	$651.97	D116103	J.Kassimer
5/1/26	Apple	Dr. Sardon- Macbook Pro 14 inch Laptop Apple Care	$199.00	D116103	J.Kassimer
5/1/26	Apple	Dr. Sardon- Macbook Pro 14 inch Laptop	$1,799.00	D116103	J.Kassimer
5/2/26	AWS	Amazon Web Services	$50.40	2841340	J.Kassimer
5/2/26	AWS	Amazon Web Services	$60.19	2841340	J.Kassimer
5/4/26	Boxcast	Boxcast Web Services	$23.42	2841340	J.Kassimer
5/10/26	1Password	1 Password	$239.40	2841340	J.Kassimer DISPUTE
				This is the remaining balance of the All State Fall 2025	1140103
5/23/26	Uline	Uline- Technology Dept shelving for SPOT	$2,421.62	Grant for SPOT.	J. Kassimer
			$5,445.00		

Authorized Signature J Kassimer 6/18/26.

Easy Procure Card					
	Director of Finance		Month:	June 2026	
Date	Company	Item	Amount	Account Code	Employee
6/10/2026	Best Buddies Shop	Best Buddies Graduation Cord	15.30	T321610	Tracy Harris for Crystal Ross
		Total	15.30		
	Authorized Signature				

	Facilities Department		**Month:**	June 2026	
Date	**Company**	**Item**	**Amount**	**Account Code**	**Employee**
05/27/26	Bobcat Company	Replacement glass/seal for skid steer	$423.98	2640432	J. Sobeck
05/30/26	Italian Village Pizza	Pizza & drinks for student workers @ the stadium	$26.14	2620610	M. Mariani
05/31/26	Italian Village Pizza	Hoagies for student workers @ the stadium	$24.60	2620610	M. Mariani
6/10/26	BP - Giant Oil (Dayton, OH)	Gas for SCHOOL van: Trip to University of Indiana for Future Problem Solving International Conference	$60.24	2650626	A. Capretto
06/12/26	The Webstaurant	Ashland PolyTrap 4807 14 lb. Grease Trap with Threaded Connections	$258.37	2640610	B. Shaffer
6/14/26	70 Quick Stop (Richmond, IN)	Gas for SCHOOL van: Trip to University of Indiana for Future Problem Solving International Conference	$64.80	2650626	A. Capretto
		Total	**$858.13**		

Authorized Signature: _____ 7-30-26

Date: 7/30/26

Superintendent

Month: June 2026

Date	Company	Item	Amount	Account Code	Employee
5/27/2026	Agas Service Co.	Travel Insurance - Gwenna Cokley Professional Development	$29.65	F227331	Gwenna Cokley
5/27/2026	Expedia	Fight protection plan - Gwenna Cokley Professional Development	$34.00	F227331	Gwenna Cokley
5/27/2026	Josten Event Management	Professional Development Training for Gwenna Cokley	$525.00	F227331	Gwenna Cokley
5/28/2026	Italian Village	Lunch Interview	$73.76	2360635	E. Dopudja
5/28/2026	Southwest Airlines	Flight for Gwenna Cokley Professional Development	$384.60	F227331	Gwenna Cokley
6/5/2026	Goucher College	Zachary Bonatesta Professional Development	$925.00	F227331	Zachary Bonatesta
6/12/2026	Jersey Mike's	Lunch Interview	$79.69	2360635	E. Dopudja
6/12/2026	Italian Village	Lunch Interview	$91.44	2360635	E. Dopudja
6/15/2026	GFS Store	Conference room supplies	$113.00	2360610	E. Dopudja
6/17/2026	Chick Fil A	Lunch Interview	$59.63	2360635	E. Dopudja
		Total	$2,315.77		

Authorized Signature

Janet Sardon

Dr. Janet Sardon, Superintendent

Date 7/15/26

Easy Procure Card					
	Food Service Department		Month:	Jun-26	
Date	Company	Item	Amount	Account Code	Employee
5/28/2026	SNAPa	Membership	$338.00	3100610	J. Rambo
6/3/2026	National Restaurant Assoc	ServSafe Trainning	$1,100.06	3100610	J. Rambo
6/4/2026	Dunkin	JHIS Classroom	$130.50	3100610	J. Rambo
6/19/2026	Webstaurant	Equipment & Supplies	$158.72	3100610	J. Rambo
				3100610	J. Rambo
				3100610	J. Rambo
				3100610	J. Rambo
		Total	$1,727.28		

Authorized Signature: _____ Date: 7.7.26

Easy Procure Card

Technology Department

Month: 6/1/2026

Date	Company	Item	Amount	Account Code	Employee
5/27/26	Remarkable OPS LLC	Remarkable digital tablets for TJHS admin and technology dept.	$4,021.92	D116103	J.Kassimer
6/2/26	AWS	Amazon Web Services	$59.52	2841340	J.Kassimer
6/2/26	AWS	Amazon Web Services	$61.75	2841340	J.Kassimer
6/24/26	Quicken	Quicken for TJHS - Crystal Ross	$89.75	2841340	J.Kassimer

$4,232.94

Authorized Signature Jennifer L Kassimer 7/16/26.

A. Professional Personnel (Act 93, JFT Etc.)

1. Professional Personnel
    a. Hirings
        - Haven Briggs - Special Education/Tier III Teacher, Jefferson Hills Intermediate School, at a rate of pay of Bachelor's Level, Step 1 - $60,332.00
        - Juliann Dawson - School Counselor, Gill Hall Elementary School, at a rate of pay of Master's Level, Step 1 - $61,132.00
        - Nevada Kraus - Grade 3 Teacher, Jefferson Hills Intermediate School, at a rate of pay of Master's Level, Step 1 - $61,132.00
        - Rachel McGough - Grade 5 Teacher, Jefferson Hills Intermediate School, at a rate of pay of Bachelor's Level, Step 2- $61,132.00
        - Sydney Schroer - Special Education/Life Skills Teacher, Gill Hall Elementary School, at a rate of pay of Bachelor's Level, Step 1 - $60,332.00
        - To be Approved - Professional, Long-term Substitutes for 2026-2027 School Year:
            - Andrew Griffiths - Elementary PK-4
            - Juliana Barbano - Elementary PK-4
        - To be approved - Professional, Day-to-Day Substitute Teachers for the 2026-2027 school year:
            - Lance Catlos-Social Studies 7-12
            - Jordan Gremba-Elementary PK-4
            - Sydney Kosko-Bachelor Substitute
            - Brittany Samolovitch-Elementary PK-4, STEM PK-12
            - Rylie Sippey-Elementary PK-4
            - Amanda Williams-Bachelor Substitute
            - Haven Briggs, substitute ESY teacher, retroactive to July 7, 2026
            - Robert Shoemaker-Special Education PK-12
            - Ava Zenobi-Elementary PK-4

        - To be approved - Returning Professional, Day-to-Day Substitutes for the 2026-2027 school year
        - To be approved - Full-Year, Contracted, Extra Duty Positions for 2026-2027 school year:
            - Regina Slater - Mentor Teacher for Juliann Dawson, Year 1 of 2
            - Alanna Paladino - Mentor Teacher for Haven Briggs, Year 1 of 2
            - Amanda Sparico - Mentor Teacher for Sydney Schroer, Year 1 of 2
            - David Shearouse- Mentor Teacher for Cullen Browell, Year 1 of 2
            - Emily Leininger - Mentor Teacher for Abigail Knouse, Year 1 of 2

- Amanda Ludwig - Mentor Teacher for Alana Steuernagel, Year 1 of 2
- Deann Stefl - Mentor Teacher for Nevada Kraus, Year 1 of 2
- Lori Gephart - Mentor Teacher for Rachel McGough, Year 1 of 2
- Zachary Bonatesta - Mentor Teacher for Alyson Krecota, Year 2 of 2
- Allison Romito - Mentor Teacher for Dagny McCann, Year 2 of 2
- Marlo Petersavage - Mentor Teacher for Emma Shum, Year 2 of 2
- Michelle Gardiner - Mentor Teacher for Jessica Zarlino, Year 2 of 2
- Amanda Ludwig - Mentor Teacher for Payton Mendyk, Year 2 of 2
- Diane McGrady - Mentor Teacher for Amy Pasternak, Year 2 of 2
- Breanna Douglass - Mentor Teacher for Isabel Bejjani, Year 2 of 2
- Gwenna Cokley - Mentor Teacher for Tatum Malone, Year 1 of 1
- Katie Palmer - Mentor Teacher for Juliana Barbano, Year 1 of 1
- Michelle Gardiner - Mentor Teacher for Andrew Griffiths, Year 1 of 1
- Julia Lucci - Mentor Teacher for Sarah Dawson, Year 1 of 1
- Stephanie Martinis - JHIS Staff Influencer

a. Retirements/Resignations:
    - Donna Connelly - JHIS Staff Influencer Extra Duty Position
b. Leaves: None at this time
c. Other: Notification of Tenure
    - Emily Kempa
d. <u>TO BE APPROVED - CYBER SCHOOL COORDINATOR</u>
    - Jodi Knight- Stipend $3,500

B. Non-Certificated Personnel (SEIU, Confidentials, Etc.)

a. Hirings:
   i. Luke Caruso - 8.00 hour/day Custodian-Thomas Jefferson High School, retroactive to July 9, 2026
   ii. Matthew Seman - 8.00 hour/day Custodial Maintenance Worker-Floater, retroactive to August 3, 2026
   iii. TBD - 4.00 hour/day General Cafeteria Worker-Jefferson Hills Intermediate School
   iv. Amanda Bianco - Paraeducator, location TBD
   v. Hayley Maizer - Paraeducator, Thomas Jefferson High School
   vi. Kevin Nagel - Paraeducator, Thomas Jefferson High School
   vii. Denise Sommer - Paraeducator, Gill Hall Elementary School
   viii. Amanda Westerbeck - Paraeducator, location TBD

b. Resignations:
   i. Zachary Adams - Paraeducator, Pleasant Hills Middle School
   ii. Samantha Lantz - Paraeducator, Gill Hall Elementary School, last day being September 25, 2026
   iii. Joshua Marvenko - Paraeducator, Thomas Jefferson High School
   iv. Krystal Toth - General Cafeteria Worker, McClellan Elementary School

c. Retirements:
   i. Lynn Damico - General Cafeteria Worker, Thomas Jefferson High School, last day being September 11, 2026

d. Leaves:

   1. Unpaid FMLA Leave of Absences:
      a. Employee #2955
      b. Employee #2915
      c. Employee #3184

e. Other: None at the time

C. Athletic Personnel

a. Hirings for 2026-2027 School Year:
    i. Rick Bubash - Head Varsity Baseball Coach
    ii. Courtney Frost - Head Boys' Varsity Volleyball Coach
    iii. Nathan Harris - Varsity Assistant Football Coach
    iv. Jerry Olsavsky - Volunteer Football Coach
    v. Wade Goslicky - Junior High Wrestling Coach
    vi. Bryce Wilkes - Junior High Assistant Wrestling Coach
    vii. Michael Zacur - Varsity Assistant Wrestling Coach
    viii. Brad Cipriani - Volunteer Wrestling Coach
    ix. James Danko - Volunteer Wrestling Coach
    x. Brendan Finnerty - Volunteer Wrestling Coach
    xi. Michael Goslicky - Volunteer Wrestling Coach
    xii. Christopher Kolling - Volunteer Wrestling Coach
    xiii. Kellan Stout - Volunteer Wrestling Coach
    xiv. Joseph Bracco - Softball Volunteer Coach
    xv. Emma Shrum - Softball Volunteer Coach
    xvi. Jess Noderer - Softball Volunteer Scorekeeper
    xvii. Greg Lockley - Girls' Volleyball Volunteer Coach
b. Resignations:
    i. James Danko - Jr. High Assistant Wrestling Coach
c. Retirements: None at this time.
d. Other: None at this time.

D. Extracurricular/Activities Personnel

a. Hirings:
    i.
b. Resignations:
    i. Robert Hasak - Assistant Director for Fall Production
c. Retirements: None at this time
d. Other: None at this time

E. Educational Conference Requests

Name	Meeting	Location	Day	Cost
Juliann Dawson	UPMC SAP	Virtual	Wednesday, September 16, 2026	No cost to district
Dr. Erikka Kuhse Dr. Cassandra Bozek Dr. Melissa McCauley Anthony Sendro Jodi Knight Allison Waldo	Human-Centered Design for School Leaders	The Consortium for Public Education - McKeesport, PA	Thursday, September 24, 2026 Thursday, October 15, 2026 Tuesday, November 10, 2026 Thursday, December 10, 2026 Thursday, January 14, 2027	Mtg. Dues: $500.00. Title Funds
Stephanie Martinis	AIU Library Coordinator Meetings	AIU, Waterfront	Wednesday, September 23, 2026 Tuesday, November 17, 2026 Wednesday, January 13, 2027 Thursday, March 11, 2027 Tuesday, May 11, 2027	Mileage: $72.50 Substitute: $625.00 District Funds Title II Funds
Michelle Lander	SHASDA Monthly Meeting	Gianna Via's Caste Village	Friday, September 25, 2026. Additional dates will be announced as they are scheduled.	No cost to district

WEST JEFFERSON HILLS SCHOOL DISTRICT
PROFESSIONAL MEETING REQUEST & EXPENSE REPORT

NAME: Juliann Dawson
BUILDING: Gill Hall Elementary
MEETING TITLE: UPMC SAP
ADDRESS OF MEETING: Virtual
SUB NEEDED: Yes ___; No ✓
Date(s) Sub Needed: N/A
Date of Departure: Sept 16 2026
Date of Return: Sept 17 2026

ESTIMATED COSTS

Mileage: 0 mi. x $ 0. 67 = _____
Bus, train, plane, taxi _____
Lodging _____
Mtg. Dues/Fees (Ref. any PO#) _____
Parking _____
Turnpike tolls _____
Other expenses (explain below*) _____

ACTUAL COSTS

Mileage: _____ mi. x $ 0.67 = _____
Bus, train, plane, taxi _____
Lodging _____
Mtg. Dues/Fees (Ref. any PO#) _____
Parking _____
Turnpike tolls _____
Other expenses (explain below*) _____

Meals: (estimated cost)
Meals: (actual cost)

Date:	Breakfast:	Lunch:	Dinner:	Total	Date:	Breakfast:	Lunch:	Dinner:	Total
Total Meals:					Total Meals				
TOTAL ESTIMATED COST:					**TOTAL ACTUAL COST:**				
Employee Signature: Juliann Dawson					Employee Signature:				
Date: 8-12-26					Date:				

By signing this form, you are agreeing to be willing to present information gained at a Staff In-Service or to your building staff.

1. How will you apply this training in your role in the West Jefferson Hills School District? I will apply SAP training by using its strategies to support students' academic, behavioral, & social-emotional needs.
2. How will you share what you have gained with other colleagues? I'll share key SAP strategies with colleagues to collaborate on ways to support students.

WITHIN FIVE (5) DAYS OF RETURNING FROM MEETING, SUBMIT THIS FORM WITH ACTUAL COSTS AND ORIGINAL *ITEMIZED* RECEIPTS TO THE ASSISTANT SUPERINTENDENT. All expenditures, with the exception of mileage must be justified by a receipt or payment cannot be made.
Please fill out the questionnaire on the reverse side of this form before submitting for reimbursement.

Budget Encumbrance:

			Date:	Account Code:	Amount:
☒ Approved	☐ Denied	**Principal/Supervisor:**	8-17-26		
☑ Approved	☐ Denied	**Assistant Superintendent**	Date: 8/18/26		
☐ Approved	☐ Denied	**Director of Finance:**	Date:		
***Comments:**					

1:46 5G
mail.google.com
Gmail is better on the app
Secure, fast & organized email
OPEN
'Miche...

Here are the dates of upcoming SAP Trainings

To register, click here:

www.UPMC.com/SAPregistration

ONLINE Trainings

Fee: PDE-funded or $350/person fee includes all materials and (13) Act 48 Credit Hours and (14) Act 45 Credit Hours. **Staff from public school entities qualify for PDE-funded SAP training until the end of December 2026.**

Time: 8 a.m. to 4 p.m. One hour lunch; two fifteen-minute breaks.

Date(s) of Training:

- August 11-12, 2026
- September 9-10, 2026
- September 16-17, 2026
- October 20-21, 2026
- November 11-12, 2026

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forms.cloud.microsoft

SAP TRAINING REGISTRATION FORM: AMS Prevention of UPMC Western Behavioral Health

Starting on March 27, 2025 **we are pleased to offer SAP training for FREE to individuals employed by K-12 public school entities,** thanks to state grant funding. *Please note that this grant funding does not cover SAP training for individuals employed by external agencies (such as SAP Liaisons or contracted employees).*

If you are registering for an upcoming training and are employed by a public K-12 school entity, please enter "GRANT" in the field requesting your payment confirmation number. If you are not employed by a public K-12 school, please use the provided link to make your payment and then return to

Dr. Bozek, Dr. McCauley, Anthony Sendro,
Jodi Knight, Allison Waldo

WEST JEFFERSON HILLS SCHOOL DISTRICT
PROFESSIONAL MEETING REQUEST & EXPENSE REPORT

NAME: Erikka Kuhse BUILDING: Central Office

MEETING TITLE: Human-Centered Design for School Leaders ADDRESS OF MEETING: 1100 Industry Rd, McKeesport, PA 15132

SUB NEEDED: Yes ___ ; No X Date(s) Sub Needed:

Date of Departure: ← 9/24, 10/15, 11/10, 12/10, 1/14 Date of Return: →

ESTIMATED COSTS

Mileage: _____ mi. x $ .655 = _____

Bus, train, plane, taxi _____

Lodging _____

Mtg. Dues/Fees (Ref. any PO#) $500.00

Parking _____

Turnpike tolls _____

Other expenses (explain below*) _____

Meals: (estimated cost)

ACTUAL COSTS

Mileage: _____ mi. x $ .655 = _____

Bus, train, plane, taxi _____

Lodging _____

Mtg. Dues/Fees (Ref. any PO#) _____

Parking _____

Turnpike tolls _____

Other expenses (explain below*) _____

Meals: (actual cost)

Date:	Breakfast:	Lunch:	Dinner:	Total	Date:	Breakfast:	Lunch:	Dinner:	Total
Total Meals:					Total Meals				
TOTAL ESTIMATED COST:				500.00	**TOTAL ACTUAL COST:**				
Employee Signature: Kuhse					Employee Signature:				
Date: 7/20/26					Date:				

By signing this form, you are agreeing to be willing to present information gained at a Staff In-Service or to your building staff.

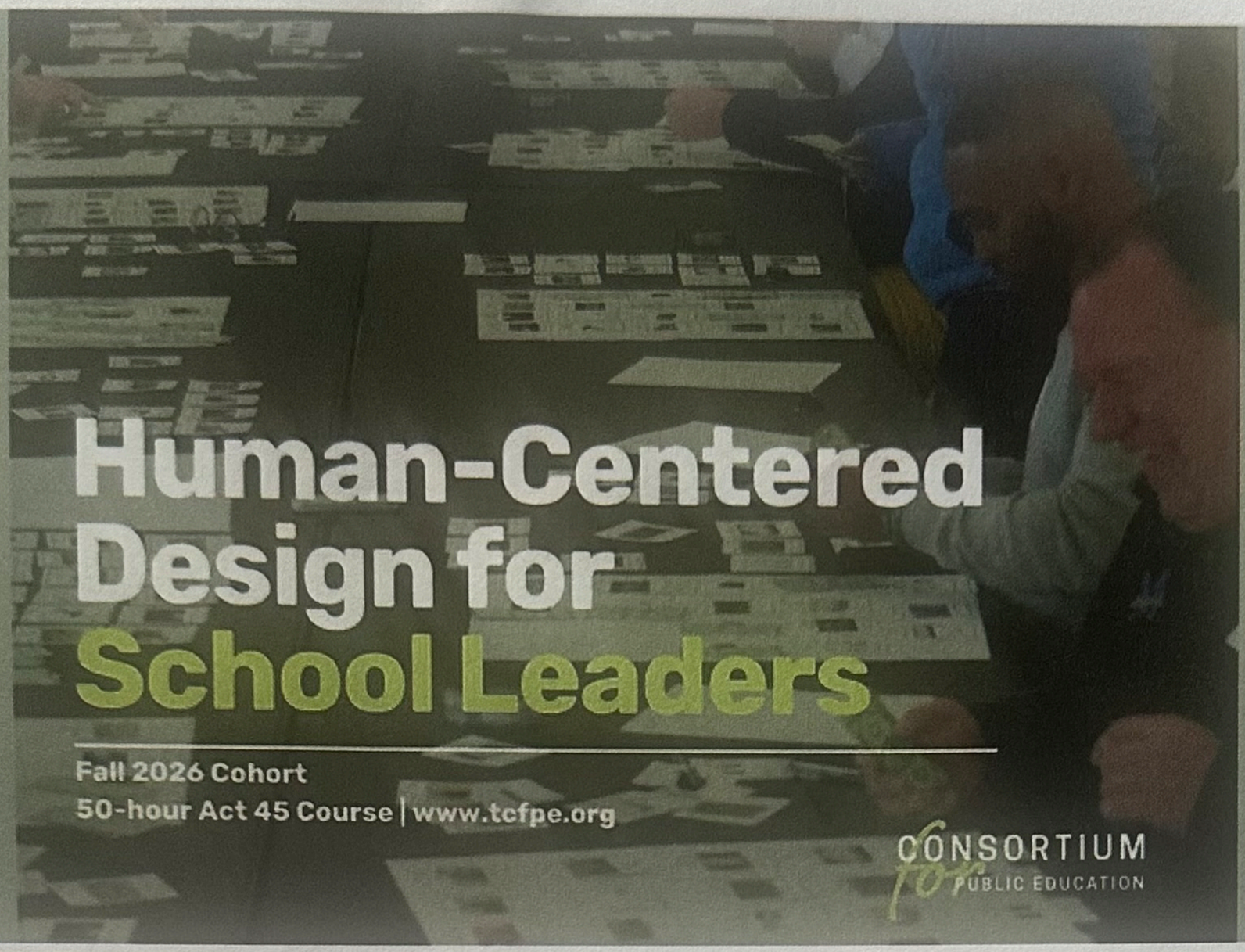
1. How will you apply this training in your role in the West Jefferson Hills School District? Using strategies to lead instructional staff, including new teachers and dept. coordinators
2. How will you share what you have gained with other colleagues? through Monthly + annual meetings

WITHIN FIVE (5) DAYS OF RETURNING FROM MEETING, SUBMIT THIS FORM WITH ACTUAL COSTS AND ORIGINAL ITEMIZED RECEIPTS TO THE ASSISTANT SUPERINTENDENT. All expenditures, with the exception of mileage must be justified by a receipt or payment cannot be made. Please fill out the questionnaire on the reverse side of this form before submitting for reimbursement.

Budget Encumbrance:

		Date:	Account Code:	Amount:
☐ Approved ☐ Denied	**Principal/Supervisor:**	**Date:**	F22733	
☐ Approved ☐ Denied	**Assistant Superintendent**	**Date:**		
☐ Approved ☐ Denied	**Director of Finance:**	**Date:**		
***Comments:**				

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BY:



GOING FAST

Fall 2026: Human-Centered Design for School Leaders

by **Consortium for Public Education**

60 followers • 23 events • 6y hosting • 4.3k total attendees

Follow

The Consortium for Public Education · McKeesport, PA

Thursday, September 24, 2026-Thursday, January 14, 2027 • 9 AM-3 PM

Overview

Fall 2026 Cohort: This Act 45 course will introduce school leaders to HCD and have them apply it to a challenge within their school system.

An impactful and engaging education system puts people first – students, parents, teachers, community members. Human-Centered Design (HCD) provides the toolbox and mindset to ensure a system stays agile and responsive to current and future stakeholders.

This course will introduce school leaders to design thinking and, more specifically, Human-Centered Design. Design thinking encompasses five phases of design: empathize, define, ideate, prototype, and

Free
Sep 24-Jan 14, 2027

Reserve a spot

WEST JEFFERSON HILLS SCHOOL DISTRICT
PROFESSIONAL MEETING REQUEST & EXPENSE REPORT

NAME: Stephanie Martinis BUILDING: JHIS

MEETING TITLE: AIU Library Coordinator Meetings ADDRESS OF MEETING: AIU 475 E. Waterfront Drive

SUB NEEDED: Yes X; No ___ Date(s) Sub Needed: 9/23/26, 11/17/26, 1/13/27, 3/11/27, 5/11/27

Date of Departure: 9/23/26, 11/17/26, 1/13/27, 3/11/27, 5/11/27 Date of Return: Five one day meetings

ESTIMATED COSTS

Mileage: 20 mi. x $ 0.725 = $14.50

X5 days

$72.50 total

Bus, train, plane, taxi

Lodging

Mtg. Dues/Fees (Ref. any PO#)

Parking

Turnpike tolls

Other expenses (explain below*)

Meals: (estimated cost)

ACTUAL COSTS

Mileage: _____ mi. x $ 0.725 = _____

Bus, train, plane, taxi _____

Lodging _____

Mtg. Dues/Fees (Ref. any PO#) _____

Parking _____

Turnpike tolls _____

Other expenses (explain below*) _____

Meals: (actual cost)

Date:	Breakfast:	Lunch:	Dinner:	Total	Date:	Breakfast:	Lunch:	Dinner:	Total
Total Meals:					Total Meals				
TOTAL ESTIMATED COST:				$72.50	TOTAL ACTUAL COST:				
Employee Signature: Stephanie Martinis					Employee Signature:				
Date: 8/4/26					Date:				

By signing this form, you are agreeing to be willing to present information gained at a Staff In-Service or to your building staff.

1. How will you apply this training in your role in the West Jefferson Hills School District? I will implement the tools, resources, and best practices learned to enhance the library program and better serve the needs of students and staff throughout the district.

2. How will you share what you have gained with other colleagues? I will share key take aways, resources, and best practices with colleagues during team meetings and ongoing collaboration.

WITHIN FIVE (5) DAYS OF RETURNING FROM MEETING, SUBMIT THIS FORM WITH ACTUAL COSTS AND ORIGINAL *ITEMIZED* RECEIPTS TO THE ASSISTANT SUPERINTENDENT. All expenditures, with the exception of mileage must be justified by a receipt or payment cannot be made.

Please fill out the questionnaire on the reverse side of this form before submitting for reimbursement.

Budget Encumbrance:

		Date:	Account Code:	Amount:
☑ Approved ☐ Denied	**Principal/Supervisor:** Melissa Tracy			
☑ Approved ☐ Denied	**Assistant Superintendent** Ehlise	Date: 8/13/26	F227331	
☐ Approved ☐ Denied	**Director of Finance:**	Date:		
***Comments:**				

Save the Date

AIU Library Coordinators' Role-Alike

Wednesday, September 23, 2026

Tuesday, November 17, 2026

Wednesday, January 13, 2027

Thursday, March 11, 2027

Tuesday, May 11, 2027

aiu transformED

Questions?
rachel.mcveagh@aiu3.net

WEST JEFFERSON HILLS SCHOOL DISTRICT
PROFESSIONAL MEETING REQUEST & EXPENSE REPORT

NAME: Michelle Lander BUILDING: TJHS

MEETING TITLE: SHASDA monthly; further dates to be announced ADDRESS OF MEETING: Gianna Via's Caste Village

SUB NEEDED: Yes ___; No X Date(s) Sub Needed:

Date of Departure: 1/2 day pm 9/25/26 Date of Return:

ESTIMATED COSTS		ACTUAL COSTS	
Mileage: _____ mi. x $ .655 =	—	Mileage: _____ mi. x $ .655 =	
Bus, train, plane, taxi		Bus, train, plane, taxi	
Lodging		Lodging	
Mtg. Dues/Fees (Ref. any PO#)		Mtg. Dues/Fees (Ref. any PO#)	
Parking		Parking	
Turnpike tolls		Turnpike tolls	
Other expenses (explain below*)		Other expenses (explain below*)	

Meals: (estimated cost)

Date:	Breakfast:	Lunch:	Dinner:	Total
Total Meals:				
TOTAL ESTIMATED COST:				—
Employee Signature: Michelle Lander				
Date: 8-13-26				

Meals: (actual cost)

Date:	Breakfast:	Lunch:	Dinner:	Total
Total Meals				
TOTAL ACTUAL COST:				
Employee Signature:				
Date:				

By signing this form, you are agreeing to be willing to present information gained at a Staff In-Service or to your building staff.

1. How will you apply this training in your role in the West Jefferson Hills School District? I will use the information learned to share & better serve students.
2. How will you share what you have gained with other colleagues? I can share information in SAP and departmental Mtgs.

WITHIN FIVE (5) DAYS OF RETURNING FROM MEETING, SUBMIT THIS FORM WITH ACTUAL COSTS AND ORIGINAL *ITEMIZED* RECEIPTS TO THE ASSISTANT SUPERINTENDENT. All expenditures, with the exception of mileage must be justified by a receipt or payment cannot be made. Please fill out the questionnaire on the reverse side of this form before submitting for reimbursement.

Budget Encumbrance:

		Date:	Account Code:	Amount:
☑ Approved ☐ Denied	**Principal/Supervisor:**	8/17/26		
☑ Approved ☐ Denied	**Assistant Superintendent**	8/18/26		
☐ Approved ☐ Denied	**Director of Finance:**			
***Comments:**				

Michelle Lander <mlander@wjhsd.net>

Invitation: SHASDA Meeting @ Fri Sep 25, 2026 11am - 3pm (EDT) (mlander@wjhsd.net)

1 message

Maureen Shaw <shawm@clairton.k12.pa.us> Thu, Aug 13, 2026 at 12:29 PM
Reply-To: Maureen Shaw <shawm@clairton.k12.pa.us>
To: mlander@wjhsd.net, jwilliams@bwschools.net, mswift@cvsd.net, hazlett@kosd.org, nchurilla@cvsd.net, bruce.mike@bphawks.org, nsantini@bwschools.net, cscalfari@go-efsd.net, jthomas@bwschools.net, chris.stoicovy@sparksd.org, lkunkel@cvsd.net, sdepace@cvsd.net, ctriffanoff@wjhsd.net, lrogers@efsd.net, Melissa Kolling <kolling.melissa@bphawks.org>, king@kosd.org, sarah@sarahhazlettcounseling.com, linda.capozzoli@bb-sd.com, tom@kosd.org, whitney.reynolds@bb-sd.com, eenglert@wjhsd.net, blodgett.jennifer@bphawks.org, greggs@kosd.org, nicole.angelo@sparksd.org, lawhead@kosd.org, moorewbbsd@gmail.com, simmonsa@pt-sd.org, pflore@mtlsd.net, tleja@mtlsd.net, atkinsont@serrahs.org, terri.kauric@bb-sd.com, Lauren Harvilla <harvilla@kosd.org>, dboyd@cvsd.net, lmorin@mtlsd.net, lomalley@cvsd.net, rjohnson@bwschools.net, tbjones@southfayette.org, lorenzi.john@bphawks.org, tmarquis@uscsd.k12.pa.us, lrogers@go-efsd.net, walters.keith@bphawks.org, henderson.jordan@bphawks.org, rmelvin@bwschools.net, cscalfari@efsd.net, mmckinley@wjhsd.net, krose@uscsd.k12.pa.us, jmmartin@southfayette.org, benincasa@kosd.org, varrenti@kosd.org, wallm@wmasd.org, jmonti@efsd.net, nbowers@efsd.net, tarasl@upmc.edu

School(s)	Grade	Requested By	Additional Chaperones	No. Students	Cost	Day	Date	No. Buses or School Van	Pick up	Drop off	Purpose of Field Trip
McC	KG	Kindergarten Teachers	0	125	McC Budget	Monday	August 10, 2026	1	9:00 AM	11:00 AM	McClellan – Kindergarten Neighborhood Trip
TJHS	9-12	Sarah Dawson	Band Parents	129	TJHS Budget	See Schedule	Numerous Dates	N/A	See Schedule	See Schedule	TJHS Band Football Performances, Festivals, and Parades for the 2026–2027 School Year
TJHS	9-12	Julie Lucci	TJ Staff and Parent Volunteers	60	Fundraising to raise money throughout the school year.	Thursday-Saturday	April 29, 2027 - May 1, 2027	0	5:30 AM	11:00 PM	New York, NY – Students will experience live professional and theatrical performances while exploring the rich cultural and historical significance of New York City.

WJHSD

WEST ELIZABETH ~ JEFFERSON HILLS ~ PLEASANT HILLS

Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School: McClellan Elementary School		**Grade(s):** Kindergarten	
Teacher(s): korchok, manga, scheponik, morto Aleski, disilvestro		**No. of Pupils:** 125	
Day of Trip: Mon	**Date of Trip:** 08/10/20	**Departure Time:** 9:00	**Return Time:** 11:00

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 2 hours		**Submittal Date:** 07/31/2026
Location and Trip Itinerary: McClellan School and trip around neighborhood		
Objectives of Trip: Allow pre-k students to ride on a bus in preparation for next school year. Bus driv gives talk about rules of boarding and getting off bus and rules when riding a bus		
Academic Standards to be met as a result of this trip: 1a, 1b, 3, 5		
Planned follow-up activities: Upon start of school year, we will review bus rules and draw pictur **To show someone following rules**		
Description of Chaperones: teachers	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:** n/a

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., subs, transportation, bus requirements: Matthews___- # of Buses __1__; Other Vendor ___):
Bus Transportation Cost: 1 mi x 2.42 pm x 1 busses = 2.42
2 hours x 44.56 per hour x 1 busses = $ 89.12 **TOTAL: 89.12**

Detailed Cost to students and/or group:

How will trip be financed:

For busses: WJHSD

Please attach contract, proposal or any other information.

Approval
Principal _____ Date 7/31/26

Date approved by Board: _____

RECEIVED
AUG 04 2026
BY:

WEST JEFFERSON HILLS
WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School Thomas Jefferson HS		**Grade(s)** 9-12	
Teacher(s) Ms. Sarah Dawson		**No. of Pupils** 129	
Day of Trip 2026 marching band season	**Date of Trip** Fall 2026	**Departure Time** per event, see attached	**Return Time**

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: n/a	**Submittal Date:**	
Location and Trip Itinerary: per event, see attached		
Objectives of Trip: All marching band performances Fall 2026 (football games, festivals, parades)		
Academic Standards to be met as a result of this trip:		
Planned follow-up activities:		
Description of Chaperones: band parents	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☐	**Chaperone-to-Student Ratio:**

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., substitutes, transportation, bus requirement: Matthews____ Other Vendor ____):

4 school buses, 2 pick-up trucks/trailers

Detailed Cost to students and/or group:

How will trip be financed:

District funds for mileage/bussing

Please attach contracts, proposal or any other information.

Approval

Principal _____ Date 8/17/24

Date approved by Board: _____

TJHS Jaguar Marching Band Bussing Requests 2026

Ms. Sarah Dawson, Director (sdawson@wjhsd.net / cell: (412) 855-7487)

All departures & returns will be at Thomas Jefferson High School (830 Old Clairton Road)

EVENT DATE	EVENT TYPE	# of BUSES	EVENT LOCATION	DEPARTURE TIME	Est. RETURN TIME	TOTAL MILEAGE
08/28/26	Football (away)	4	Belle Vernon Area HS	5:30pm	10:30pm	26 miles
09/04/26	Football (away)	4	Mt. Lebanon Senior HS	5:15pm	11:00pm	25 miles
09/11/26	Football (home)	4	TJHS Stadium	5:30pm	10:15pm	4 miles
09/12/26	Festival	4	Chartiers Valley HS	5:00pm	11:00pm	30 miles
09/18/26	Football (home)	4	Moon Area HS	4:45pm	11:00pm	54 miles
09/19/26	Festival	4	South Allegheny HS	5:30pm	10:30pm	10 miles
09/25/26	Football (home)	4	TJHS Stadium	5:30pm	10:15pm	4 miles
10/02/26	Football (away)	4	Trinity Senior HS	5:00pm	11:00pm	70 miles
10/03/26	Festival	4	TJHS Stadium	4:30pm	9:30pm	4 miles
10/09/26	Football (away)	4	West Allegheny HS	4:45pm	11:00pm	50 miles
10/16/26	Football (home)	4	TJHS Stadium	5:30pm	10:15pm	4 miles
10/23/26	Football (away)	4	Upper St. Clair HS	5:15pm	10:30pm	22 miles
10/30/26	Football (home)	4	TJHS Stadium	5:30pm	10:15pm	4 miles
11/07/26	Parade	4	Downtown PGH	TBD	TBD	26 miles

WEST JEFFERSON HILLS
WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Field Trip Request Form for Board Approval

~ FIELD TRIP INFORMATION ~

School Thomas Jefferson High School		**Grade(s)** 9-12	
Teacher(s) Julie Lucci		**No. of Pupils** Approximately 60	
Day of Trip Thur-Sat	**Date of Trip** April 29, 30, May 1, 2027	**Departure Time** 5:30 AM	**Return Time** 11:00 PM

~ ALL CATEGORIES MUST BE COMPLETED ~

Number of student days missed: 2	**Submittal Date:** June 5, 2026	
Location and Trip Itinerary: New York, NY		
Objectives of Trip: Students will experience live professional musical and theatrical performances to enhance their understanding of vocal technique, stagecraft, and artistic interpretation. Students will explore the cultural and historical significance of New York City as a center for the performing arts and American music.		
Academic Standards to be met as a result of this trip: 9.1.12.A, 9.2.12.A, 9.4.12.B		
Planned follow-up activities: Upon returning, students will participate in structured reflection activities, classroom discussions, and performance analysis assignments related to the Broadway productions and cultural experiences observed during the trip.		
Description of Chaperones: TJHS Staff; parent volunteers	**If Chaperones are NOT employees, please check box to confirm ALL required clearances are on file.** ☑	**Chaperone-to-Student Ratio:** 1:20

~ ESTIMATED COST OF TRIP ~

School District Costs (i.e., substitutes, transportation, bus requirement: Matthews____ Other Vendor ____):

Cost of daily substitute for teachers

RECEIVED
JUL 10 2026
BY:

Detailed Cost to students and/or group:

See attached itinerary

How will trip be financed:

Students have the opportunity to participate in various fundraisers throughout the school year to raise money for this trip.

Please attach contracts, proposal or any other information.

Approval

Principal _____ Date 7/7/26

Date approved by Board: 7/20/26

Mrs. Julie Lucci
Director of Choirs
Music Department Coordinator

Thomas Jefferson High School
830 Old Clairton Road
Jefferson Hills, PA 15025

Dr. Janet Sardon and the West Jefferson Hills School Board
835 Old Clairton Road
Jefferson Hills, PA 15025

Dear Dr. Sardon and the WJHSD School Board:

The Thomas Jefferson High School Choral Department is asking for your approval to travel to New York, NY next Spring. The tentative dates chosen for the trip are Thursday, April 29 - Saturday, May 1, 2027. The dates selected do not interfere with any state or AP testing. The travel company we have used for many years is Choice Music. The students and chaperones will take a chartered bus from Thomas Jefferson High School to New York, NY. Students on the trip will miss two school days. The **only** expense to be incurred by the school district would be for day-to-day substitutes for two to three district employees. The Thomas Jefferson Choral Department will bear all fiscal responsibilities by initiating and coordinating student fundraising activities. All students within the Choral Department are able to attend this trip, with the option of Senior band and orchestra members. However, only students who are in good standing both with academics and attendance are eligible.

This trip offers a hands-on educational experience for our choir students. Musically, they will experience vocal performance and theatrical storytelling firsthand by attending two Broadway productions. Additionally, the itinerary is packed with powerful historical and learning opportunities, including guided educational tours of the National 9/11 Memorial & Museum, One World Observatory, and NBC Studios.

Thank you for your continued support and commitment to the WJHSD students and to the TJHS Choral program at Thomas Jefferson High School.

Sincerely,

Julie Lucci

Thomas Jefferson High School
Director of Choirs
Music Department Chair K-12

Cc: Mr. Peter Murphy – TJHS Principal, Mr. Adam Knaresboro – Assistant Principal, Mrs. Erikka Kuhse – Assistant Principal

It is the policy of the West Jefferson Hills School District to not discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 5904 and Title VI. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Personnel Director at 412-655-8450 x2228.

CHOICE music tours

THOMAS JEFFERSON CHOIR
New York City
April 29-May 1, 2027

TRIP COST ESTIMATE
6/4/26

75 students, 7 chaperones, 2 staff = 84

THURSDAY, April 29	*Lunch – $20 at Brookfield Mall; Dinner at Ellen's Stardust Diner*
5:30 am	Depart Thomas Jefferson High School, 830 Old Clairton Rd, Jefferson Hills, PA 15025
	Rest stops along the route
12:45 pm	Arrive at the St George Ferry Terminal, 1 Bay Street, Staten Island, NJ
	Board the **Staten Island Ferry** to NYC for views of the Statue of Liberty
	Whitehall Terminal in Manhattan, 4 Whitehall Street, New York
1:30 pm	Walk to Brookfield Place Mall (20 mins)
2:00 pm	Lunch with a $20 meal stipend at **Brookfield Place Mall**
	Use underground tunnel to cross under West St
3:00 pm	Admission to the **National 911 Memorial & Museum**
4:30 pm	Admission to **One World Observatory**
6:00 pm	Bus transfer to **Ellen's Stardust Diner**
6:30 pm	Dinner at Ellen's Stardust Diner
8:00 pm	Bus transfer to the Renaissance Meadowlands Hotel for check in
10:00 pm	Room check / security

FRIDAY, May 1	*Lunch – $20 stipend; Dinner at John's Pizzeria*
7:00 am	Breakfast at the hotel
9:30 am	Bus transfer to Times Square area
10:00-12:00 pm	Step on guides for Movie/Celebrity tour
	Lunch with a $20 meal stipend in/near Rockefeller Center
1:30 pm	Meet at the NBC Store in Rockefeller Center (or Radio City Music Hall Tour)
TBD	**NBC Studio Tours**
	X groups of XX people
	Free time in Times Square
4:15 pm	Meet at John's Pizzeria, 260 W 44th St (between 7th & 8th) *OR Planet Hollywood*
4:30 - 6:00 pm	Dinner at John's Pizzeria
6:15 pm	Walk to the Walter Kerr Theatre, 219 West 48th Street (between Broadway & 8th)
7:00 pm	***HADESTOWN*** *(2:30)*
9:30 pm	Bus transfer to the hotel (meet the bus on 8th Ave)
11:00 pm	Room check / security

SATURDAY, May 2	*Lunch – $20 meal stipend; Dinner - $20 stipend along route*
7:00 am	Breakfast at the hotel
	Check out of the hotel; load luggage on the bus
9:30 am	Bus transfer to Hudson Yards
	View The Vessel *(no entry - hours 11am-7pm)*
11:00 am	Walk Highline Park to Chelsea Market – approx. 20 minutes
	Possibly visit Little Island Park

OR	Lunch in Chelsea Food Mkt with a stipend
	Bus transfer to Central Park *Explore Central Park and The Metropolitan Museum of Art*
1:00 pm	Bus transfer or walk to Longacre Theatre
1:30 pm	Arrive at the Longacre Theatre, 220 West 48th Street (between Broadway & 8th)
2:00 – 4:30 pm	**Matinee – TWO STRANGERS (Carry a Cake Across New York)** *(2:15)*
5:00 pm	Depart for Thomas Jefferson High School
	Dinner along the route with a $20 meal stipend
11:59 pm	Estimated arrival at Thomas Jefferson High School

ESTIMATED PRICING (per person):

Renaissance Meadowlands Hotel (or similar)
Based on 84 total: 82 paying students and chaperones with 2 staff packages included:

$ 1,153 per student based on Quad occupancy
$ 1,200 per student based on Triple occupancy
$ 1,305 per adult based on Double occupancy
$ 1,588 per adult based on Single occupancy

IMPORTANT NOTES:

1. The prices quoted in this proposal are based on 84 participants using two (2) 55-passenger buses.

2. The pricing above includes two (2) adult staff packages in double occupancy, based on 82 paying students and adults.

3. Broadway shows are suggested and ticket pricing is estimated at $90 per seat and will be adjusted when tickets are available and the shows are chosen.

4. The quoted per person trip costs are estimated and subject to final itinerary inclusions, availability, fuel surcharges, and final number of participants. Trip costs are not finalized until all contracts are signed and reservations are confirmed. All items are based on availability at the time the Proposal is accepted, and the first deposit is received.

Miscellaneous: None at this time.

EASTERN
SCHOOL OF NURSING

COOPERATIVE SCHOOL NURSE PRACTICUM AFFILIATION AGREEMENT 2026-2027

This agreement is entered into by and between Eastern University and the_____School District hereinafter referred to as the "cooperating school district."

1.0 Scope of Agreement

This agreement sets forth the roles, responsibilities, and rights of personnel associated with the cooperating school district, personnel associated with Eastern University and of any student enrolled at the university, while such student is assigned as a School Nurse Practicum student in the cooperating school district. The assignment is for 100 clinical hours to be obtained during the semester the student is enrolled in the School Nurse Practicum Course.

2.0 Placement of School Nurse Practicum Student

2.1 The placement of the School Nurse practicum student shall be accomplished on a cooperative basis involving both Eastern University and the cooperating school district.

2.2 Placement shall be initiated by the student school nurse with the cooperating school district with assistance as needed from Eastern University's Practicum Coordinator.

2.3 The request for placement may be accompanied by the name of a suggested preceptor recommended to university supervisors, if not by a School Nurse practicum student through employment.

2.4 The cooperating school district reserves the right to refuse placement of any given School Nurse practicum student; however, said decisions shall not be based on race, creed, color, sex, national origin, handicap, age, sexual orientation or veteran or marital status.

2.5 Cooperating school nurse preceptors must hold at least an Instructional I certification in the state of Pennsylvania and must have at least three years of experience as a PA Certified School Nurse. A Level II Instructional certification is preferred.

2.6 Cooperating school nurse preceptors will not be compensated by Eastern University.

2.7 Students may or may not be paid for clinical hours based on school district policy. This must be verified at the end of the semester on the Eastern University Practicum Verification Form by the Superintendent of the School District.

2.8 School health students enrolled in NURS 530 Clinical Practicum for the completion of the Certified School Nurse Certificate will complete Practicum hours paired and precepted by a qualified, seasoned, and certified school district nurse during the clinical time as part of the normal workday. The qualified, seasoned certified school nurse will act as a preceptor for the student.

2.9 The school health student in the clinical practicum is not working but rather shadowing and being accepted by the certified school nurse during the certified school nurses' daily activities and interactions with students. The clinical experience is an experiential learning opportunity that provides the school health student with hands-on skill development, critical thinking, and problem-solving skills in the area of school health nursing.

2.10 The school health student in clinical practicum can be paid as a shadow and precepted opportunity but not as work hours.

2.11 At no time during these precepted or shadow events is the school health student in the practicum working or performing their normal nursing responsibilities. To create the best learning experience, it is important that the school health student's work responsibilities are not present while they are learning and in the clinical practicum.

3.0 Termination or Change of Assignment

3.1 Either the cooperating school district or the Supervisor of Nurses may terminate or change assignments of any of School Nurse practicum students. Prior to doing so, the party seeking termination or change shall make reasonable efforts to consult with all parties concerned regarding reasons for the termination or change in assignment.

3.2 This agreement may be terminated, and the provisions of this agreement may be altered, changed, or amended, by mutual consent of the parties hereto.

4.0 Supervision of School Nurse Practicum Student

4.1 Members of the University faculty will serve as collaborators with the preceptor of the School Nurse practicum student in conjunction with the cooperating employers who guide, direct, and assist in the evaluation of the student.

4.2 The School Nurse practicum student shall be subject to the rules and regulations of the cooperating school and to those established by the Supervisor of Nurses as well as the Code of Ethics of the profession. The School Nurse practicum student shall complete and submit all required clearances prior to placement.

5.0 Status and Legal Protection of School Nurse Practicum Student

5.1 The School Nurse practicum students shall have status and authority in accordance with the Pennsylvania Public School Code.

5.2 School Nurse practicum students actually engaged under the terms of this contract shall be entitled to the same protection under provisions of the Pennsylvania Public School Code as is afforded to officers and employees of the school district, during the time they are so assigned.

5.3 Eastern University agrees that School Nurse practicum students are obligated to comply with and abide by the policies, rules and regulations of the cooperating school district and nurse practicum students shall have all required clearances completed before placement.

6.0 Placement Duration

6.1 All required Eastern University practicum documentation must be submitted to the School Health Programs Department of Eastern University via CastleBranch before the student may begin.

6.2 The School Nurse practicum student shall have all required clearances completed prior to placement.

6.3 All required Eastern University practicum documentation must remain valid during the practicum. These include: Background Checks - Criminal Background Check, Child Abuse History Clearance, FBI Clearances; Current PA RN License; Current CPR/BLS Certification; TB testing and results; proof of Personal Health Insurance; and Professional Liability Insurance (purchased by student) with the limit of the policy being set at a minimum of $1,000,000.00 per claim.

6.4 A signed School District Acceptance/Affiliation Agreement and HIPAA/FERPA confidentiality agreement must also be submitted and uploaded to CastleBranch.

Cooperating School District Representative

_____
Representative Signature

_____
Printed Name

_____
Title

Date Approved: _____

Eastern University Student:

Natalie Mackulin
Student Signature

Natalie Mackulin
Printed Student Name

Date: 6/29/2026
Semester Enrolled in NURS 530: School Nurse Practicum:
Fall ✓ Spring _____

Eastern University Representative:

Kimberly Sharp _____
Representative Signature

Dr. Kimberly Sharp PhD, RN
Printed Name

Title Associate Dean

Date Approved: _____



THOMAS JEFFERSON HIGH SCHOOL
JAGUARS
~~2025-2026~~ 2026-2027
Student Handbook

THOMAS JEFFERSON HIGH SCHOOL

830 Old Clairton Road
Jefferson Hills, PA 15025
412-655-8610
Fax: 412-655-8618

www.wjhsd.net
PLEASE VISIT OUR WEBSITE FOR DAILY STUDENT ANNOUNCEMENTS
AND DISTRICT POLICIES

Pete Murphy, Principal
Dr. Adam Knaresborough, Assistant Principal
Ms. Allison Waldo, Assistant Principal

~~2025-2026~~ 2026-2027
STUDENT HANDBOOK

Name _____

Address_____

_____

Phone _____ Mentor Teacher _____

ALMA MATER

Now our high school we are praising,
With our hearts so true
Black and gold our banners waving
Loyal e'er to you!
Moulder of our lives to come
Mentor of our youth,
Alma Mater, Alma Mater
Thomas Jefferson.

The West Jefferson Hills School District is an equal opportunity educational institution and will not discriminate on the basis of race, sex, religion, color, national origin, age, handicap, or limited English proficiency in its educational programs, activities, or employments policies as required by Title IX of the 1972 Educational Amendments, Title VI and VII of the Civil Rights Act of 1964, and Section 504 requirements of the Rehabilitation Act of 1973.

WELCOME TO THOMAS JEFFERSON HIGH SCHOOL **5**
MISSION STATEMENT 5
VISION STATEMENT 5
PERSONAL CORE VALUES/DISTRICT CORE VALUES 6
STUDENT CODE OF CONDUCT FOR THE WEST JEFFERSON HILLS SCHOOL DISTRICT 7
STUDENT RESPONSIBILITIES 7
GENERAL CONDITIONS 7
WEST JEFFERSON HILLS SCHOOL DISTRICT: 8
Telecommunication Acceptable Use Policy 8
Scope 8
Policy 8
Standards 8
Exceptions to Policy 9
Reporting 9
Consequences of Inappropriate Use 9
Bring Your Own Device Policy 9
iPad Guidelines 9
Internet & Software Guidelines 9
Web Publishing Policy
Gaggle Student Safety Monitoring 11
PENNSYLVANIA SAFE SCHOOLS 12
STUDENT DISCIPLINE 13
Level I 14
Level II 14
Level III 15
Level IV 15
WEST JEFFERSON HILLS DISTRICT POLICIES 17
SUSPENSION POLICY 233 17
NO SMOKING POLICY 222 17
DRUG & ALCOHOL ADMINISTRATIVE GUIDELINES POLICY 227 17
BULLYING POLICY 249 17
HAZING POLICY 247 17
WEAPONS AND DANGEROUS INSTRUMENTS POLICY 218.1 17
ATTENDANCE POLICY 204 17
ATTENDANCE 18
SCHOOL INFORMATION 21
ACTIVITY PROGRAMS 21
AUDIO/VIDEO RECORDING 21
AFTER SCHOOL DETENTION 21
ASSEMBLY CONDUCT 21
BAG DROP ROOM 21
BELL SCHEDULES 21
BOOKBAGS, BACKPACKS & ATHLETIC BAGS 22
BULLETINS AND ANNOUNCEMENTS 22
CAFETERIA/STUDENT CENTER 22
CALCULATOR POLICY 22
ACADEMIC DISHONESTY: CHEATING AND PLAGIARISM 22
AHN CHILL PROJECT™ (CHILL ROOM™ PROCEDURE) 23
CLASSROOM CELL PHONE POLICY 23
CYBER SCHOOL 23

DANCES 24
DRESS CODE 24
DROPPING/ADDING A COURSE 25
DROP/ADD COURSE PROCEDURE 25
DROPPING A COURSE 25
EARLY DISMISSAL 26
EMPLOYMENT CERTIFICATES 27
FIRE DRILLS AND SAFETY DRILLS 27
FLEXIBLE INSTRUCTION DAY 27
COUNSELING SERVICES 27
- Graduation Requirements 28
- Pathways to Graduation 30
- Grading System and Weighted Scale 31
- Quality Points 31
- Class Rank 32
- Honor Roll 33
- Graduation Recognition Levels 34
- National Honor Society 34
- AP Scholars 34
- Graduation Speakers 34

KEYSTONE EXAMS 34
PATHWAYS TO GRADUATION 36
PATHWAY CRITERIA 37
E-HALLPASS 38
HEALTH SERVICES 38
HOMEWORK 39
INTERNSHIPS 39
INTERSCHOLASTIC SPORTS 39
LIBRARY/MEDIA CENTER 39
LOCKERS 40
LUNCH/PLT DETENTION 40
MENTOR GROUPS 40
WEAPONS DETECTION SYSTEM 40
OVERRIDE COURSES 41
PERSONALIZED LEARNING TIME (PLT) 41
REASONABLE SUSPICION - DRUG TESTING OF INDIVIDUAL STUDENTS 41
RESTORATIVE DISCIPLINE
Safe2Say 42
SATURDAY DETENTION 42
SCHOOL FIELD TRIPS 43
SCHOOL FIELD TRIPS (& OVERNIGHT POLICY) 43
SMALL GROUP INSTRUCTION PODS (SGIs) 43
STUDENT ASSISTANCE PROGRAM (SAP) 43
STUDENT DEBTS 43
STUDENT DISCIPLINARY OBLIGATIONS 44
STUDENT DRIVING REGULATIONS 44
STUDENT GRADING REPORTS 45
SWIMMING POOL DRESS CODE 45
SURVEILLANCE CAMERAS 46
TESTING CALENDAR 46
THOMAS JEFFERSON IS YOUR SCHOOL

TITLE IX Rules and Procedures 46
VISITORS 46
WORK STUDY/WORK RELEASE 46
EDUCATION FOR HOMELESS YOUTH 46

WELCOME TO THOMAS JEFFERSON HIGH SCHOOL

The Student Handbook has been prepared as a ready reference guide to school policies and regulations. All students and parents should take the time to read this information and become familiar with the materials so that your high school years will be productive and enjoyable. The staff and administration urge you to participate in our co-curricular activities of the school and to strive for excellence in your academic courses. It is through your personal involvement and commitment that you will develop a sense of pride in yourself and your school. Thomas Jefferson High School is your school. Be proud of it, and always conduct yourself in a manner that will reflect pride in yourself, your school, and your community.

MISSION STATEMENT

Students are the primary focus of the West Jefferson Hills School District where, in partnership with families and community, the mission is to educate and prepare all students to become active, contributing members of society by providing a challenging, innovative, educational program guided by an exceptional staff in a safe, positive, caring environment, all of which promote excellence.

VISION STATEMENT

- The learning and the educational development of individuals are collaborative efforts involving students, family, school & community.
- High expectations promote high achievement.
- Individuals are responsible for their actions.
- The family is a primary influence and motivator for the student.
- Students are the primary focus of the school system.
- Everyone learns at different rates and in different ways.
- All students have an equal opportunity for an education in which they are encouraged to develop their potential.
- Effective learning takes place in a safe, positive, and caring environment where respect for others is demonstrated.
- Education involves an interdisciplinary process.
- Learning involves acquiring basic academic knowledge, skills, and the ability to analyze, interpret, apply, synthesize, and evaluate.
- Education provides skills to enable all students to participate in a lifelong process of learning in a changing world.
- Quality education includes activities inside and outside of the classroom.
- An effective educational program requires giving an exceptional staff a voice in the educational process and providing them with consistent and planned professional development opportunities.
- Advancements in technologies impact knowledge and education.
- Quality public education is essential for a thriving community and requires shared fiscal responsibility, as well as academic accountability.
- Effective communication among school, family, students, and community is vital throughout the educational process.

Personal Core Values

Respect
Our commitment is to earn the respect of others by building trust, honoring differences, and celebrating diversity. We are in this together!

We will expect the best of others by treating them the way we would want to be treated…

Empathy
Our commitment is to listen deeply before jumping to conclusions. We will work to understand first.

We will seek first to understand before being understood…

Integrity
Our commitment is to model high moral behavior by being honest, fair, and forthcoming with ALL our interactions.

We will do the right thing AND we will do things right….

District Core Values

Learner-Centric Focus
Decisions about people, policies, practices, and structures are decided by focusing on what is best for the learners.

Keeping Learners First

Personalization/Customization System
We believe that the future of education will be characterized by a customized and highly personalized system where the instructional methodologies are optimized for the needs of each learner.

Every learner, every day

Fostering Positive Relationships
We know positive relationships have the power to unleash untapped potential in people.

Honoring and Affirming Others

DIGNITY AND RESPECT
Thomas Jefferson High School values a culture of inclusion, dignity, and respect. Respectful interactions in school and school related activities are an expectation for all.

STUDENT CODE OF CONDUCT FOR THE WEST JEFFERSON HILLS SCHOOL DISTRICT

It is the responsibility of the total school community to create and maintain an atmosphere that is conducive to learning, living, and teaching. Everyone in the educational process has the right to expect that the environment shall be safe, pleasant, and well organized. The climate should produce security and consistency through the establishment of reasonable rules and guidelines that require an interaction based on mutual respect and cooperation. The emphasis should be on courtesy, consideration and the fulfillment of all necessary obligations at all times.

STUDENT RESPONSIBILITIES

Student responsibilities include regular school attendance, conscientious effort in classroom work, and compliance with school rules and regulations. Students share with the entire staff a responsibility to develop a climate within the school that is conducive to wholesome learning and living. No student has the right to interfere with the education of his/her fellow students. It is the responsibility of each student to respect the rights of all who are involved in the educational process. Students should express their ideas and opinions in a respectful manner so as not to offend or slander others.

The students' responsibilities are to:

1. Be aware of all rules and regulations for student behavior and conduct themselves in accordance with them.
2. Be willing to volunteer information in disciplinary cases and cooperate with school staff should they have knowledge of importance in relation to such cases.
3. Dress and groom themselves to meet fair standards of safety, health and common standards of decency.
4. Assume that until a rule is waived, altered or repealed, it is in full effect.
5. Assist the school staff in running a safe school for all students enrolled therein.
6. Be aware of and comply with state and local laws.
7. Protect and take care of the school's property.
8. Attend school daily, except when excused, and be on time for all classes and other school functions.
9. Make all necessary arrangements for making up work when absent from school.
10. Pursue and attempt to complete the courses of study prescribed by the state and local school authorities.
11. Avoid inaccuracies in student newspapers or publications and avoid indecent or obscene language and topics that incite student unrest.
12. Refrain from using disrespectful, indecent, insensitive, or obscene gestures or language in direct or indirect contact with other persons.
13. Actively participate and engage in any online learning opportunities that may arise due to school closures.

GENERAL CONDITIONS

1. The examples, procedures, and disciplinary options/responses at each level are not limited to those specified.
2. The provisions of the student code of conduct apply to students who are under the supervision of school authorities while scheduled for part of their educational program at a facility other than the homeschool. (e.g., Steel Center CTE, Mon-Valley School, Co-op Education Programs, extra-curricular activities, field trips, etc.)

WEST JEFFERSON HILLS SCHOOL DISTRICT:
Telecommunication Acceptable Use Policy

Objective

The Board supports the use of the Internet and other telecommuting/computer resources in the district's education delivery environment, the student record keeping environment and the administrative environment of the District.

The District uses or may use the public Internet for (List of uses that may include but are not limited to)

- Maintaining a website that is currently used as an information-sharing device for the general public. Information sharing includes posting of schedules, event descriptions, posting of homework assignments, description of classroom activities and accomplishments.
- Email communication with parents, board members, PTA, vendors, other external business partners
- Distance Learning for staff and students
- Research by staff and students
- Communication with vendors and downloading of services and technology
- Partnering with vendors to enhance the use of technology in the District to reduce costs, improve service and provide expanded training and opportunity for students

The District also maintains Local Area Networks in each facility and a Wide Area Network which, in addition to providing Internet Access, is used for file sharing, operating and accessing both education and business applications and managing public, business only and confidential information. The District will store information both at District facilities and off-site locations.

Every staff member and the student is responsible for safeguarding District information and physical assets. Every staff member and the student is also responsible for using resources in an effective, ethical, and lawful manner.

Scope

This policy applies to the use of all District telecommunications/computing environments. This policy applies to all District staff (as defined in the Information Security Policy) and students using these resources.

Policy

Authorized personnel may only use District telecommunications/computing resources for approved purposes in prescribed manner consistent with all district policies. Occasional, limited, appropriate personal use of such systems is permitted, provided that such use does not preempt, disrupt, interfere, create liability or harm the District or the delivery of education services.

Standards

- Only authorized users may use, or otherwise be granted access by IT Management, to the District's telecommunications/ computing environment.
- All access must comply with the implemented standards, processes and procedures for telecommunications/computer usage including but not limited to Password Management Policies, Virus Protection, Internet Monitoring, Screen Saver Standards, Internet Safety and Cyberbullying and Backup Standards.

This includes but is not limited to:

1. Maintaining strong passwords that are changed frequently
2. Never reveal a password to another
3. For users that have multiple userIDs intended for specific purposes, never using an id for an inappropriate purpose.
4. Never accessing a computer that is logged in under another userID
5. Never leave a computer without logging off
6. Always using a locking screen saver that is activated within minutes of inactivity
7. Never saving District information on non-District computer
8. Never placing portable storage devices (diskettes, CDs, zip disks, etc. (in unsecured locations)
9. Any attempt to disable or circumvent security software or processes including but not limited to passwords, Internet monitoring software, virus protection software, network monitoring software, and firewalls, is prohibited.
10. Auditing, testing, hacking, or bypassing security controls (whether within or outside the District network) is prohibited without written authorization from the Superintendent.
11. The falsification of identity or information is prohibited
12. Sharing of accounts and user passwords is prohibited.
13. Access by authorized users is limited to those rights specifically granted by IT Management.
14. District's computer and electronic communication systems may not be used for outside business activities or the dissemination or storage of commercial or personal advertisements, solicitations, promotions, or political materials or any other non-district related business or education purpose.
15. Material that is fraudulent, harassing, embarrassing, sexually explicit, profane, obscene, intimidating, defamatory, offensive, or otherwise unlawful or inappropriate may not be accessed, displayed, stored, created, or disseminated on or using District's telecommunications/computing environment.
16. Any use of the District's telecommunications/computing environments that conflicts with any of the District's explicit or implied policies is prohibited.
17. Unauthorized or illegal installation, distribution, reproduction or use of copyrighted materials is prohibited.
18. Accessing public bulletin boards or chat rooms not specifically related to District business is prohibited.
19. Expressing controversial or inflammatory opinions or making statements in public forums or email from the district's network such that those statements could be interpreted as representing district opinion is strictly prohibited.
20. All illegal activities including but not limited to malicious attempts to inappropriately access, harm or destroy data, hardware or software including parts of the district's telecommunications/computing environment or launching such an attack against another from the district's network is prohibited. This includes but is not limited to creating, uploading or accessing viruses, installing worms or Trojan horses, launching attacks or inappropriately monitoring or capturing another user or systems activity or data.
21. Abuse or waste of resources is prohibited.
22. All access to District information and information resources is restricted to a need-to-know basis. Ability to access information or information resources does not imply permission to do so.
23. Users may not access, alter or copy information belonging to another user without first obtaining permission from the owner or IT Management.
24. The ability to access, alter, or copy a file belonging to another user does not imply permission to do so.
25. Inappropriate and unsecured online behavior and activities via communications with individuals or organizations on social-networking websites, instant messaging clients, mobile feed, and in chat rooms is prohibited.
26. Using District resources to execute actions which result in defamation of character of an individual or group and cyber-bullying is prohibited.

Exceptions to Policy

The Board acknowledges that under rare circumstances, certain staff may need to employ systems or processes that are not compliant with this policy. The Superintendent/Designee must approve in writing all such instances in advance.

Reporting

All violations or non-compliances with the Policies must be reported to IT Management and the Superintendent's office immediately. Failure to do so implies cooperation with the noncompliance and will be subject to the same consequences as the violator.

Consequences of Inappropriate Use

The violator of these or related Policies will be responsible for damages to equipment, systems, and software resulting from deliberate or willful acts. General rules of behavior and communications apply when using the telecommunications/computing environments including all policies related to privacy, harassment, vandalism, and theft. Vandalism is defined as a malicious attempt to inappropriately access, harm or destroy data, hardware or software including parts of the district's telecommunications/computing environment or launching such an attack against another from the district's network. This includes but is not limited to creating, uploading or accessing viruses, installing worms or Trojan horses, launching attacks or inappropriately monitoring or capturing another user or systems activity or data.

If a student violates any of the District's security measures, the Incident Handling Policy covers the investigation of any such incident. A substantiated charge of non-compliance against a staff member or student shall subject such staff member or student to the restriction of use or access to computer/telecommunications resources and other disciplinary action up to and including discharge or expulsion. Illegal use of the telecommunications/computing environment, deletion or damaging of files or data, copyright violations, theft of services, hacking, or bypassing security controls, violations of the privacy standards of another user, student, staff or the district misrepresentation of another's identity, will be reported to the appropriate legal authorities for possible prosecution.

Bring Your Own Device Policy

All students will be required to use the district issued iPad. Students are not permitted to use their own laptop computer, tablet, or other electronic devices at Thomas Jefferson High School. Students are permitted to have a cell phone in school; however, no cell phone or smart watches will be permitted to be used in a classroom unless directed to do so by a Thomas Jefferson High School teacher.

iPad Guidelines

iPads are the property of WJHSD and must be returned at the end of the school year or upon a student's withdrawal from the district. The use of the iPad is bound by the WJHSD Acceptable Use of Educational Technology Policy, regardless of the student's location. The iPads are strictly educational tools and should be used only for academic purposes.

Use of the iPad is a privilege. Inappropriate use, neglect, or failure to follow guidelines for the device, its accessories, software, or Internet access may result in disciplinary action, including loss of device privileges. Students will still be responsible for all classroom and assignment expectations regardless of iPad access.

Students and their guardians are financially responsible for iPads and any assigned accessories not maintained or returned in good working condition.

Internet and Software Guidelines

The WJHSD Acceptable Use of Educational Technology Policy must be followed at all times.
There is no expectation of privacy when using any district-owned resource, including iPads, software, networks, and internet access. School staff, administrators, and designated technical support may monitor iPad activity, including real-time usage, application logs, documents, and browser history.

Any inappropriate internet or email activity may result in loss of privileges. If a student unintentionally accesses inappropriate content, they should immediately close the site and inform a teacher or staff member

Gaggle Student Safety Monitoring

To help maintain a safe and secure learning environment, the West Jefferson Hills School District utilizes **Gaggle**, a student safety monitoring service, on all district-issued devices and school accounts. Gaggle continuously monitors activity on district devices and accounts for content that may indicate a concern for student safety or violations of school policy.

Gaggle may notify school administrators when it detects content that includes, but is not limited to:

- Threats of violence or harm to self or others;
- Suicidal ideation or indications of self-harm;
- Sexual content or explicit images;
- Pornographic or obscene material;
- Harassment, bullying, or discriminatory language; and
- Other content that may violate district policies or present a safety concern.

When an alert is received, school administrators have an obligation to investigate the matter and take appropriate action to ensure the safety and well-being of students and the school community. Depending on the nature of the alert, school officials may contact parents/guardians, law enforcement, or emergency responders when necessary.

Students should have no expectation of privacy when using district-issued devices, district accounts, or the district's network. All use of school technology must comply with the District's Acceptable Use Policy and all applicable Board policies.

District-issued devices and school networks are provided solely for educational purposes. Students are prohibited from using school technology to access, create, transmit, store, or share inappropriate, illegal, or offensive material. Violations of the District's Acceptable Use Policy, Board policies, or other applicable school rules may result in disciplinary action, including the loss of technology privileges,

suspension, expulsion, or referral to law enforcement when appropriate.

General Rules/Guidelines

- The iPad should be securely stored and supervised at all times. Do not leave the device unattended.
- iPads must remain free of stickers, writing, or personal decorations. Any such markings will be addressed when the device is returned.
- Protective cases issued with iPads must remain on the device at all times.
- Always carry the iPad with the screen closed and supported with two hands.
- Students are not permitted to use another student's iPad.
- iPads may not be used on school buses.
- Avoid placing objects (e.g., earbuds, pencils) inside the iPad case or backpack with the device. This may damage the screen.
- If a student cannot supervise their iPad, it must be secured in their locker. Malfunctioning lockers must be reported to the office.
- iPads should not be stored in lockers overnight. Devices must be taken home daily.
- Students must maintain password confidentiality and use only their assigned accounts.
- Documents and assignments should be stored in the student's Google Drive or other approved cloud services.
- Headphones may be used in class only with teacher permission.
- Obscene or inappropriate content (e.g., wallpapers, apps, media) is strictly prohibited.
- Illegal downloading or sharing of copyrighted materials is prohibited.
- School-issued labels and ID tags must remain on the iPad at all times.
- Food and drinks must be kept away from the iPad.
- Always use the iPad on a flat, stable surface and close it gently.
- Any technical issues must be reported to WJHSD technology staff or a teacher.
- Students should not attempt to clean or repair iPads on their own. Contact tech support if cleaning is necessary.

Charging Guidelines

- Begin each day with a fully charged iPad.
- Use care when connecting or disconnecting the charging cable.
- Do not twist, bend, or force the charging cable.
- Keep power cords out of walking paths to avoid tripping hazards.
- Students are responsible for their charging cables and should not leave them in classrooms.

Frequently Asked Questions (FAQs)

- Will there be training for students? Yes, training will be integrated into classroom instruction throughout the school year.
- Can students use iPads on the bus? No. iPad use on the bus is prohibited and will result in disciplinary action.
- What if the iPad charger is lost or stolen? Report lost accessories immediately. If not recovered, students will be charged the replacement cost. In cases of theft, a police report must be filed within 48 hours, or full replacement costs will apply.
- What if the iPad is damaged? Students are responsible for maintaining their iPads in good condition. Charges will apply for damages, including:
- Markings or scratches on the casing

- Cracked or damaged screens
- Damage due to neglect or intentional acts
- Any misuse deemed dishonest, fraudulent, or criminal
- Is insurance available? The device and charger are covered by a four-year AppleCare Warranty, covering two breaks per year, of which, the device or charger could be replaced. More than two breaks per year, students will be responsible to reimburse the District for the repair cost of the device. NOTE: If the equipment is lost, stolen or damaged due to any intentional act, neglect, or abuse of the equipment, or because of a student's failure to follow Board Policies, District Rules and guidelines, including this agreement, students are responsible to reimburse the District for the replacement cost.
- What happens if a student violates Internet policies? Disciplinary action will be determined by the building principal in accordance with the student handbook.
- Where should iPads be kept during gym, Vo-Tech, lunch, or school events? iPads should be secured in the student's locker during these times.
- Will defective batteries be replaced? Yes. Batteries found to be defective under warranty will be replaced by the manufacturer.
- How long will the battery last? Typical battery life is 8–10 hours. Students are expected to fully charge their iPads each night.
- Can students install apps or music on the iPad? Only district-approved apps and content may be installed. All media must be legally obtained.
- What if a student's iPad is being repaired? A limited number of loaner devices may be available. If damage is deemed negligent or intentional, a replacement may only be issued with administrative approval and after repair costs are addressed.
- Do students need a printer at home? No. Assignments will be submitted digitally via platforms like Canvas.
- How is internet safety managed? WJHSD uses filtering software that meets CIPA standards. All web activity is monitored both at school and at home. Attempts to bypass filters or access inappropriate content will result in disciplinary action.
- Are iPads at risk for viruses? No. The iPads use a secure operating system that is not susceptible to traditional viruses.
- Can iPads be used at home? Yes. iPads can connect to home Wi-Fi, though WJHSD tech staff will not provide support for home network issues. Offline access is available for most assignments and applications.
- Can students bring their own iPads? No. All students are required to use the iPad issued by WJHSD during the school day.

Web Publishing Policy

West Jefferson Hills School District uses printed newsletters and publications as well as its internet website www.wjhsd.net to provide information to interested individuals about school curriculum, instruction, homework assignments, school-authorized activities, and other general information relating to our schools and our District's mission.

The web pages also serve as a link to educational resources on the internet for students and staff to access. The content of those publications and pages is enhanced by the use of examples of student projects and activities. The satisfaction of students in seeing their work published is important as well.

The security and protection of students are of primary importance in all District activities including publications both print and electronic. To that end, the following safeguards are adhered to in all published material.

9th through 12th Grade

- Full first and last names may be published with parent approval
- Single student images may be published with parent approval
- No phone numbers, addresses or names of family or friends will be published

Pennsylvania Safe Schools and Student Safety Requirements

Thomas Jefferson High School operates in accordance with the Pennsylvania Public School Code, including Article XIII-A (Student Supports), Section 1317.2 (Possession of Weapons Prohibited), Section 1303.2-A (Parental and Employee Notification of Weapon Incidents), and other applicable Pennsylvania and federal laws governing student safety and school discipline.

Weapons

Pennsylvania law requires a school district to expel, for a period of not less than one year, a student who is determined to have brought a weapon onto school property, to a school-sponsored activity, or onto a public conveyance providing transportation to a school or school-sponsored activity, subject to the exceptions and procedures established by law.

The Superintendent may recommend modification of the one-year expulsion requirement on a case-by-case basis, consistent with applicable law and School Board policy. Disciplinary decisions involving students with disabilities will be made in accordance with applicable federal and state special education requirements.

For purposes of Pennsylvania's weapons provisions, a weapon includes, but is not limited to, a knife, cutting instrument, cutting tool, firearm, shotgun, rifle, or any other instrument or implement capable of inflicting serious bodily injury.

The District may take disciplinary action regarding weapons and dangerous instruments that are prohibited by School Board policy even when the circumstances do not meet the statutory definition of a weapon.

Reporting and Notification

Incidents involving weapons may require notification to law enforcement and other reporting agencies in accordance with Pennsylvania law, School Board policy, and applicable procedures.

Under Pennsylvania law, school entities are required to notify parents or guardians and school employees regarding qualifying incidents involving the possession of a weapon on school property. Unless circumstances require otherwise, required notification must generally occur within 24 hours of the incident. Notifications will be made in a manner reasonably likely to reach the intended recipients and will comply with applicable student privacy requirements.

Nothing in these notification requirements limits the District's responsibility to contact law enforcement or take immediate action when necessary to protect the safety of students, staff, or others.

Student Safety and Supports

Pennsylvania's current Safe Schools framework, identified in Article XIII-A as **Student Supports**, recognizes the importance of providing students with appropriate behavioral, academic, social,

emotional, and mental health supports while maintaining accountability for violations of school expectations and applicable law.

Thomas Jefferson High School may utilize positive behavioral supports, restorative practices, counseling, school-based interventions, threat assessment, school-based diversion programs, and other appropriate supports when warranted by the circumstances.

Serious or potentially dangerous conduct may result in immediate administrative intervention, removal from school, notification of parents or guardians, notification of law enforcement, threat assessment, suspension, recommendation for expulsion, or other action required or permitted by law and School Board policy.

Nothing in this handbook limits the District's authority or responsibilities under applicable Pennsylvania or federal law or West Jefferson Hills School District Board Policy. In the event of a conflict between this handbook, Board Policy, or applicable law, Board Policy and applicable law shall govern.

~~Pennsylvania Safe Schools~~
~~Act 26 of 1995~~

~~Act 26 of 1995 implements the federal Gun-Free Schools legislation. This amendment to the Pennsylvania Public School code contains specific provisions, which require the expulsion of any student who brings a deadly weapon to school. The main parts of this important legislation are as follows:~~

1. ~~Except as otherwise provided in this section, a school or area vocational-technical school shall expel, for a period of not less than one (1) year, any student who is determined to have brought a weapon onto school property, any school-sponsored activity, or any public conveyance providing transportation to a school or school-sponsored activity.~~
2. ~~Every school district and area vocational-technical school shall develop a written policy regarding expulsions for possession of a weapon, as required under this section. Expulsions shall be conducted pursuant to all applicable regulations.~~
3. ~~The superintendent of a school district or an administrative director of an area vocational-technical school may recommend discipline short of expulsion on a case-by-case basis. The superintendent or other chief administrative officer of a school entity shall, in the case of an exceptional student, take all steps necessary to comply with the Individuals with Disabilities Education Act (Public law 91-230, 29 U. S. C. 2400 et seq.)~~
4. ~~**The provisions of this section shall not apply to the following:**~~
   a) ~~A weapon being used as part of a program approved by the individual who is in charge of the program~~
   b) ~~A weapon that is unloaded and is possessed by an individual while traversing school property for the purpose of obtaining access to public or private lands used for lawful hunting, if the entry on school premises is authorized by school authorities~~
5. ~~Nothing in this section shall be construed as limiting the authority or duty of the school or area vocational-technical school to make an alternative assignment or provide alternative educational services during the period of expulsion.~~
6. ~~All school districts and areas vocational-technical schools shall report all incidents involving possession of a weapon prohibited by this section as follows:~~
   a) ~~The school superintendent or chief administrator shall report the discovery of any weapon prohibited by this section to local law enforcement officials~~
   b) ~~The school superintendent or chief administrator shall report to the Department of Education all incidents relating to expulsions for possession of a weapon on school grounds, school-sponsored~~

activities or public conveyances providing transportation to a school or school-sponsored activity. Reports shall include all information, as required under Section 1302-A

7. As used in this section, the term "weapon" shall include, but not be limited to, any knife, cutting instrument, cutting tool, firearm, shotgun, rifle, and any other instrument or implement capable of inflicting serious bodily injury.
8. The student discipline file of any student, who is determined to have brought a weapon onto school property, any school-sponsored activity, or public conveyance providing transportation to a school or school-sponsored activity, will be maintained until his/her graduation. A copy of the record would follow the student if he/she transferred to another school district.

Student Discipline

DISCIPLINARY OPTIONS

Disciplinary actions occur on four (4) levels, referred to as Level I, II, III, and IV. With each higher level, the severity of the behavior problem, and the repetitious nature of the behavior problem are addressed with stronger disciplinary action.

A strong behavior plan starts with classroom rules regarding Level I behavior. Each student is to be aware of the rules of the individual teacher and the penalties regarding misconduct in each classroom assigned. Students must know what each teacher expects and be prepared for penalties if the rules are not followed.

All behavior problems that are referred to the administration will be handled according to the level of the misconduct as follows:

Unforeseeable Actions:

As a matter of policy, it is recognized that not all foreseeable situations or their severity can be anticipated. Students and parents should understand that if unforeseeable situations should occur, the administrator will deal with these offenses at his/her discretion, including the possible use of law enforcement authorities. The principal may request a Superintendent's Hearing at his/her discretion. All referrals may be appealed to the principal.

West Jefferson Hills School District Student Discipline

THOMAS JEFFERSON HIGH SCHOOL – DISCIPLINE RESPONSE STRUCTURE – LEVEL I

Level I misconduct involves minor behavior problems that must be addressed to ensure the orderly operation of the classroom, school, and/or school-sponsored activities. All level I infractions will be handled by teacher classroom rules. These offenses will be recorded as discipline infractions in the Skyward system. Building level administration will not be involved in Level I Discipline offenses.

Such behavior is seen as Level I will be addressed as follows:

OFFENSES

- Breaking minor classroom rules (first three offenses must be handled under the respective teacher's classroom management plan) Minor Disruptive behaviors
- Minor defacing of school property (writing on desks, walls, books, etc.)
- Tardiness to class (first and second offense will be handled under the respective teacher's classroom management plan)
- Possession of any item that distracts from education is prohibited
- Minor disrespect to fellow students
- Throwing objects
- Any other minor offense that detracts from a student's ability to learn or a teacher's ability to teach in the classroom

setting

PROCEDURES

- There is immediate intervention by the staff member who is supervising the student or who observes the misbehavior.
- A proper and accurate record of the offense and disciplinary action is maintained by the staff member.
- The staff member may wish to discuss the behavior with the parents/guardians, the administrators, and/or appropriate support personnel.
- Teachers will communicate through email or phone conversation with the parents regarding the classroom incident.

POSSIBLE DISCIPLINARY OPTIONS/RESPONSES

- Verbal reprimand
- Teacher-student conference
- Isolation within assigned area
- Withdrawal of privileges
- Failure to receive future privileges
- After-school detention
- Lunch Detention
- Special assignment or activity
- Teacher/Administrator communication with parent/guardian
- Parental/Guardian conference
- Referral to counselor

THOMAS JEFFERSON HIGH SCHOOL – DISCIPLINE RESPONSE STRUCTURE – LEVEL II

Level II misconduct involves behavior that is repetitious, or serious enough to disrupt the learning climate of the school or school-sponsored activity. Level II offenses are referred to building level administration and will be handled according to the 2025-2026 Thomas Jefferson High School Discipline Matrix.

PROCEDURES

- The student is referred to the administration for appropriate disciplinary action.
- The teacher is informed of the administrator's action.
- Parents/Guardians are notified of student's misconduct.
- A proper and accurate record of the offense and disciplinary action is maintained by the administrator.
- If/when a student exhausts the discipline matrix, progressive discipline will be applied.

THOMAS JEFFERSON HIGH SCHOOL – DISCIPLINE RESPONSE STRUCTURE – LEVEL III

Level III misconduct involves continued Level II offenses along with other behaviors which are considered to be more serious in nature. Level III offenses can, at times, be viewed as those which may pose a potential threat to the health, safety, welfare and/or morals of an individual. All Level III offenses are referred to building level administration and will be handled according to the 2025-2026 Thomas Jefferson High School Discipline Matrix.

PROCEDURES

- Immediate referral to administration
- Administrator verifies the offense and, if necessary, confers with the teacher/staff person involved before meeting with the student.
- The administrator meets with the student to establish the most appropriate response and contacts parents/guardians.

- A proper and accurate record of the offenses and disciplinary action is maintained by the administrator.
- If/when a student exhausts the discipline matrix, progressive discipline will be applied.

THOMAS JEFFERSON HIGH SCHOOL – DISCIPLINE RESPONSE STRUCTURE – LEVEL IV

Level IV misconduct involves behavior that includes acts of violence directed toward a person and/or property. Such behavior poses a threat to the safety, health, welfare and/or morals of others, and/or materially disrupts the educational environment. All level IV infractions are required to be reported to the Pennsylvania Department of Education.

PROCEDURES

- The staff member documents a proper and accurate record of the offense and the student is then referred to the administration for appropriate disciplinary action.
- School Police will be notified immediately. If necessary Jefferson Hills Police may also be notified.
- The administrator meets with the student to review the information and determine an appropriate course of action. A formal investigation will be conducted by the school administration, school police, and local police when necessary. The Superintendent of Schools will be notified immediately.
- Parent(s) and/or guardian(s) are contacted by telephone and will have the option to meet with building administration and/or local police representatives. Suspension Notice report will be mailed home. An informal hearing will be offered as required by law.

Such behavior seen as Level IV will be addressed as follows:

LEVEL 4 OFFENSES ACCORDING TO PENNSYLVANIA DEPARTMENT OF EDUCATION Include all State Level 4 Infractions

- Aggravated Assault/ Student/Staff
- Arson
- Battery on student
- Bomb Threat
- Bullying/Cyber Bullying
- Burglary
- Criminal Trespass
- Disorderly Conduct
- Distribution/selling of unauthorized substance/drugs/alcohol
- Engaging in any conduct contrary to the criminal code or ordinances of the Commonwealth / Community on school grounds or at school-sponsored activities
- Extortion
- False fire alarm
- Fighting
- Gun Threat
- Hazing
- Indecent exposure
- Indecent Assault
- Kidnapping
- Leading or participating in a major disruption
- Major disrespect to a school employee
- Molesting a student
- Murder
- Physical assault on a student
- Possession/use/transfer of weapons/dangerous instruments or tools not reasonably related to education

- ~~Racial/Ethnic intimidation~~
- ~~Reckless endangerment~~
- ~~Refusal to cooperate with a search based on reasonable suspicion~~
- ~~Rioting~~
- ~~Robbery~~
- ~~Sexual harassment~~
- ~~Sexual assault~~
- ~~Terroristic threats~~
- ~~Theft/possession/sale of stolen property (greater than $50)~~
- ~~Use and/or possession of drug, alcohol or nicotine related paraphernalia~~
- ~~Use or possession of unauthorized substance/drugs/alcohol~~
- ~~Verbal Assault of Student~~
- ~~Verbal Assault on Staff Member~~
- ~~Vandalism (over $50)~~
- ~~Violation of security protocol of the West Jefferson Hills School District computer network and its components.~~
- ~~Walkouts/demonstrations/food fights~~
- ~~Any other offense so severe as to merit expulsion or police involvement~~

~~PROCEDURES~~

- ~~Immediate referral to an administrator~~
- ~~The administrator verifies the offense and, if necessary, confers with the teacher/staff person involved before meeting with the student.~~
- ~~After an informal hearing, the student is suspended from school and parents/guardians are notified. If appropriate, law enforcement agencies will be notified.~~
- ~~A complete and accurate report is submitted to the Superintendent for a possible hearing before the Board of School Directors.~~

~~SUGGESTED POSSIBLE DISCIPLINARY OPTIONS/RESPONSES~~

- ~~Suspension(Out-of-School)~~
- ~~Referral to appropriate law enforcement agencies~~
- ~~Restitution of damages or property~~
- ~~Referral for School Board hearing that could result in appropriate disciplinary action including possible expulsion~~
- ~~Charges under the criminal code~~
- ~~Referral to Student Assistance Program (SAP)~~

~~*The procedures and options suggested are actions that may be taken. Additional consequences may be at the discretion of the building administrator.~~

~~*Should an occasion arise that demands it, reasonable force may be used by a teacher, administrator, school police, staff, or security personnel. Examples of such situations are to quell a disturbance, or to obtain possession of weapons or dangerous objects, for self-defense, for protection of a person's property, or to remove a student who is disruptive or a danger to him/herself or others.~~

~~PROGRESSIVE DISCIPLINE~~

~~Students who continue to violate Level 1, 2 , and 3 infractions of the Thomas Jefferson High School Discipline Matrix are subject to placement in the West Jefferson Hills Cyber Academy or other approved alternative~~

~~school options.~~

Student Discipline

Discipline Philosophy

Thomas Jefferson High School is committed to providing a safe, respectful, and orderly learning environment where every student has the opportunity to succeed. The primary purpose of school discipline is to teach and correct inappropriate behavior—not simply to punish students. Whenever possible, disciplinary responses are intended to help students accept responsibility for their actions, repair harm caused to others, and develop the skills necessary to make better decisions in the future.

Student discipline is based on the principles of progressive discipline. As the seriousness, frequency, or impact of misconduct increases, so do the level of intervention, support, and disciplinary consequences. School administrators will consider the nature of the offense, the student's disciplinary history, the age and maturity of the student, the circumstances surrounding the incident, and any mitigating or aggravating factors when determining an appropriate response.

Whenever appropriate, the school will utilize restorative practices, counseling, problem-solving conferences, and other educational interventions to promote positive behavioral change. Restorative practices are intended to supplement—not replace—appropriate disciplinary consequences necessary to maintain a safe, respectful, and orderly learning environment.

Thomas Jefferson High School is committed to administering student discipline in a fair, consistent, and equitable manner while recognizing that each disciplinary situation presents unique circumstances requiring professional judgment.

Administrative Discretion

Thomas Jefferson High School utilizes progressive discipline and a Student Conduct and Discipline Matrix to promote consistency, fairness, and transparency. However, no two disciplinary situations are identical. School administrators reserve the right to investigate each incident individually and assign disciplinary consequences based on the specific facts of the incident, the student's disciplinary history, age and maturity, intent, severity of the behavior, and any mitigating or aggravating circumstances.

Not every disciplinary matter will progress through each level of the discipline system. Serious misconduct may result in immediate Level III or Level IV disciplinary action, regardless of a student's prior disciplinary history.

Student Due Process

Before disciplinary consequences are assigned, students will generally be afforded the opportunity to explain their actions and respond to the allegations, consistent with applicable law and School Board policy. Certain situations involving student safety or the need to maintain an orderly educational environment may require immediate administrative action.

Students are expected to cooperate with school personnel during disciplinary investigations. Providing false information, withholding relevant information, or interfering with a school investigation may result in additional disciplinary action.

School Jurisdiction

The authority of Thomas Jefferson High School extends to student conduct that occurs:

- On school property;
- During school-sponsored activities;
- While traveling to or from school or school-sponsored events;
- On district-provided transportation; and
- Off campus or through electronic communication when the conduct substantially disrupts the educational environment or affects the safety, welfare, or rights of students or staff.

Student Conduct Expectations

Every student at Thomas Jefferson High School shares the responsibility for creating a safe, respectful, and productive learning environment. Students are expected to conduct themselves in a manner that reflects integrity, responsibility, and respect for others while contributing positively to the school community.

Students are expected to:

- Demonstrate respect for themselves, fellow students, staff members, visitors, and members of the community.
- Follow the reasonable directions of teachers, administrators, school police, support staff, and other authorized school personnel.
- Attend school regularly, arrive on time, and be prepared to learn by bringing required materials and participating appropriately in class.
- Contribute to a positive learning environment by behaving in a manner that supports teaching, learning, and the rights of others to receive an education free from unnecessary disruption.
- Maintain academic integrity by completing their own work, using technology and artificial intelligence ethically, and complying with the school's Academic Honesty expectations.
- Respect school property and the property of others by using facilities, equipment, technology, and instructional materials responsibly.
- Use technology responsibly in accordance with Board Policy, the Student Acceptable Use Policy, and all school technology expectations.
- Help maintain a safe school environment by reporting safety concerns, threats, bullying, harassment, discrimination, or other behaviors that may endanger members of the school

community.

- Take responsibility for personal choices and work cooperatively with staff to resolve conflicts and correct inappropriate behavior.
- Comply with all Board policies, school rules, and applicable state and federal laws while on school property, at school-sponsored activities, on district transportation, and in situations where school authority applies.

Students who choose not to meet these expectations may be subject to disciplinary action consistent with the principles of progressive discipline, the Thomas Jefferson High School Student Conduct and Discipline Matrix, applicable School Board policy, and state or federal law.

Thomas Jefferson High School believes that positive relationships, personal responsibility, and mutual respect are the foundation of a successful school community. Every student is encouraged to make choices that contribute to a culture of safety, respect, academic excellence, and Jaguar Pride.

Progressive Discipline

Student misconduct is organized into four levels based on the severity and frequency of the behavior. The examples below illustrate the progression of disciplinary responses. Depending on the circumstances of an individual incident, disciplinary consequences may vary.

Level	Managed By	Primary Goal	Examples of Possible Responses
Level I	Classroom Teacher	Correct minor behavior and reinforce expectations.	Verbal warning, teacher conference, parent communication, restorative conversation, loss of classroom privileges, lunch detention.
Level II	Administration	Address repeated or disruptive behavior.	Parent conference, restitution, restorative conference, after-school detention, loss of school privileges, behavioral intervention.
Level III	Administration	Address serious misconduct or repeated violations.	Restitution, Saturday detention, in-school suspension, out-of-school suspension, loss of school privileges, Student Assistance Program (SAP) referral, alternative educational placement.
Level IV	Administration / Superintendent / Law Enforcement (when appropriate)	Protect the safety of the school community.	Out-of-school suspension, recommendation for expulsion, restitution, referral to law enforcement, criminal charges when warranted by law.

Level I – Classroom Managed

Level I offenses involve minor classroom or school rule violations that can generally be addressed through classroom management strategies. These incidents are managed by the classroom teacher and documented in Skyward when appropriate. Building administration is typically not involved unless the behavior becomes repetitive, significantly disrupts the learning environment, or escalates in severity.

Level II – Administrative Intervention

Level II offenses involve repeated Level I behaviors or misconduct that disrupts the educational environment. These incidents are referred to building administration for investigation and appropriate disciplinary action.

Level III – Serious Misconduct

Level III offenses involve significant misconduct that substantially interferes with the operation of the school or poses a potential threat to the health, safety, or welfare of others. Administrative intervention is required, and more significant disciplinary consequences may be assigned.

Repeated violations of school rules may result in increasingly serious disciplinary consequences, even when the individual incidents would otherwise be considered minor.

Level IV – Severe Misconduct

Level IV offenses involve the most serious violations of school rules or state law, including behaviors that threaten the safety of students or staff, involve violence, weapons, controlled substances, or other criminal conduct. These incidents may require immediate removal from school, notification of law enforcement, mandatory reporting to the Pennsylvania Department of Education when applicable, and recommendation for expulsion.

Student Conduct and Discipline Matrix

Thomas Jefferson High School utilizes a Student Conduct and Discipline Matrix to promote consistency, fairness, and transparency in the administration of student discipline. The Matrix identifies categories of student misconduct, describes prohibited behaviors, and outlines the range of possible disciplinary responses based on the severity of the offense and whether the violation is a first or subsequent occurrence.

Student conduct violations not specifically identified within the Matrix may still result in disciplinary action when the behavior disrupts the educational environment, violates Board policy, or conflicts with applicable law.

The procedures and disciplinary responses outlined in this handbook are intended as guidelines and do not limit the authority of school administrators to assign appropriate consequences based on the facts

and circumstances of each incident.

The goal of student discipline is not simply to respond to misconduct, but to foster personal growth, accountability, and responsible decision-making while maintaining a safe and productive learning environment for every member of the Thomas Jefferson High School community.

This handbook summarizes the student discipline procedures of the West Jefferson Hills School District. In the event of any conflict between this handbook, School Board Policy, or applicable state or federal law, School Board Policy and applicable law shall govern.

2026-2027 Student Conduct and Discipline Matrix

West Jefferson Hills School District Policies

Please review all policies in their entirety at www.wjhsd.net. Link to policy location

~~***SUSPENSION POLICY 233***~~

~~http://www.boarddocs.com/pa/wjhsd/Board.nsf/goto?open&id=9W8PZU6719AA~~

~~***NO SMOKING POLICY 222***~~

~~http://www.boarddocs.com/pa/wjhsd/Board.nsf/goto?open&id=9W8PZB670546~~

~~***DRUG & ALCOHOL ADMINISTRATIVE GUIDELINES POLICY 227***~~

~~http://www.boarddocs.com/pa/wjhsd/Board.nsf/goto?open&id=9W8PZK670E78~~

~~***BULLYING POLICY 249***~~

~~http://www.boarddocs.com/pa/wjhsd/Board.nsf/goto?open&id=9W8Q2T673D6D~~

~~***HAZING POLICY 247***~~

~~http://www.boarddocs.com/pa/wjhsd/Board.nsf/goto?open&id=9W8Q2K6734E0~~

~~***WEAPONS AND DANGEROUS INSTRUMENTS POLICY 218.1***~~

~~http://www.boarddocs.com/pa/wjhsd/Board.nsf/goto?open&id=9W8PYV66F535~~

~~***ATTENDANCE POLICY 204***~~

~~http://www.boarddocs.com/pa/wjhsd/Board.nsf/goto?open&id=9W8PXQ66C998~~

Attendance

The following are reasons for an excused absence for temporary periods of time from school:

Health Care -- A student may be excused during school hours for the purpose of obtaining health care under the following circumstances:

a) The health care services are rendered by a state licensed practitioner.
b) The time of necessary absence from school involves a minimum of interference with school work.
c) Every principal may require a written statement signed by the state-licensed practitioner stating the time of the student's appointment.

Illness or Other Urgent Reasons -- Upon receipt of satisfactory evidence of mental, physical, or other urgent reasons, every principal may excuse a student from non-attendance from school during a temporary period. However, the term "urgent reasons" will be strictly construed and will not be used to permit irregular attendance.

Funerals – Funerals are considered excused absences for members of the immediate family. Non-family member funerals may require documentation.

Educational Visits/Trips -- Student absences from school resulting from family vacations with the educational value will not exceed ten (10) school days to be considered excused. Educational trips will be ruled excused if, in the opinion of the building administrator, a vacation does have educational value and the following procedure is adhered to:

a) The parent/guardian provides a written request to the building administrator through Skyward at least one week prior to the educational trip. The request must indicate the school days to be missed, the destination of the trip, and the educational value of the trip. All action forms must be completed and submitted through Skyward. Failure to submit the request at least one week in advance may result in denial of the trip request.
b) All students that miss school will be expected to check their respective teachers Canvas pages while away to stay current with all assignments missed in class.
c) The student will give completed assignments to his/her teachers and arrange for the completion of other academic work missed.
d) All academic work will be completed within a time period not exceeding the number of days absent as a result of the trip.
e) Prior excessive tardies, early dismissals and/or numerous (10 or more including the trip) absences may result in the educational trip being denied.
f) No Educational visits/trip permission will be granted over the 10 school days allowed by state law. Any day that a student misses over the 10th day will be considered an unexcused/ illegal absence.

WRITTEN STATEMENT REQUIRED FOR ALL ABSENCES

Upon return from an absence from school for any reason, the student will present to the attendance office a written statement which is signed by the student's parent or guardian giving the date and reason for the absence or a written email, from the parent/guardian from an account that is registered in Skyward. If the written statement is not presented within three (3) days of the student's return to school, the absence will be considered unexcused/illegal absence. Excuses can be submitted in writing from the parent by the student, submitted to through the Skyward portal, or emailed to tjhsattendance@wjhsd.net or

cbricklemyer@wjhsd.net.

If a student misses 10 or more days of school during one school year, he/she will be required to present a written statement from a **licensed medical practitioner** for all subsequent absences. It is recommended that chiropractic care/physical therapy should be scheduled after school hours. A student who is required to present such proof must do so for every subsequent absence from school. Failure to provide appropriate documentation will result in the absence being recorded as unexcused and possibly illegal under the compulsory attendance laws of Pennsylvania. If a student has exceeded 10 absences, he/she will be required to provide a written physician's excuse for tardiness in addition to absences.

POLICY REGARDING UNEXCUSED ABSENCES/MAKE-UP PRIVILEGES

While all unexcused absences are subject to the provisions of the Pennsylvania School Code, certain such absences include make-up privileges, and others do not. The following unexcused absences carry makeup privileges:

- Emergency at home – One or more days of absence may include make-up privileges depending upon the nature of the emergency.
- Runaways – Each case must be dealt with on its own individual merit. A decision to grant makeup privileges is the responsibility of the administrator involved.
- Weddings and Graduations – Make-up work will be granted for the day and reasonable travel time.

The following absences from school do not carry makeup privileges:

- Leaving school without permission
- Class cut
- Students that miss 18 days of school that are parent excused and/or unexcused will not have the ability to make up any missed classroom work or assessments.

Failure on Attendance Policy/Procedure

Students with excessive unexcused absences may fail a course based on missed instruction. Teachers will have the discretion to administer the following procedure if a student is excessively absent from the class:
Students with 12 unexcused absences from a semester class can fail for the semester course.
Students with 24 unexcused absences from year-long class can fail the year-long course.
*The teacher will notify parents when a student has missed 10 classes. The documented communication will also be submitted to the grade level principal and appropriate school counselor.

TARDINESS TO SCHOOL

All students are to be in the school by 7:30 am. Students who are tardy to school will be required to sign in at the tardy kiosk. Individuals with excuses will be asked to drop the signed parental note upon arrival in the high school attendance office. Four (4) unexcused tardies will result in school issued consequences such as Lunch/PLT Detention, Saturday Detention, and loss of driving privileges. Failure to report to the attendance office may result in disciplinary action. All students must be in school prior to **8:59 a.m.** in order to be eligible for any extra curricular activity scheduled on the date. Extra curricular activities are defined as athletic practices, games, matches, competitions, or special recognition events. Additionally, any activity such as parades, musical practice/ performance, play practice/ performance, mock trial, academic competitions, or any other social event that occurs outside the normal school day of 7:30-2:35. Only exceptions to the 8:59 tardy rule are students with documented medical appointments, mandatory court appearances, and students that have pre-approved arrangements with the high school administration.

WRITTEN STATEMENT REQUIRED FOR EXCUSED TARDIES

Upon entry to TJHS from a tardy, the student will present to the appropriate attendance personnel a written statement by the student's parent/guardian or a licensed medical doctor giving the date and reason for the tardy. If no written statement is provided a tardy will be recorded as unexcused, and consequences may be issued based on the number of unexcused tardies accumulated. Examples of consequences that are tied directly to unexcused tardiness to school: Loss of Driving Privileges (temporarily), Revocation of Parking Permit, After School Detention, Lunch Detention, Saturday Detention, Loss of Athletic or Extra Curricular Opportunities, Parent Conferences, Out of School Suspension

Valid reasons for an excused tardy include personal illness, a medical/dental appointment, funeral, court hearing, extremely poor road conditions, or a family emergency verified by a school administrator. All other reasons will be deemed unexcused.

If a student has a record of excessive tardiness (10 or more days in one year), he/she will be required to present a written statement from a licensed medical doctor stating the reason for the tardiness. A student who is required to present such proof must do so for every tardy from school. Failure to do so will result in the tardy being recorded as unexcused. Excuses can be submitted in writing by the student, submitted through the Skyward portal, or emailed to tjhsattendance@wjhsd.net or cbricklemyer@wjhsd.net.

Delegation of Responsibility

SCHOOL RESPONSIBILITY

Student attendance and tardiness will be recorded and monitored in the Skyward Qmlativ student information system.

An electronic report listing those students who are absent for the day will be made available to all faculty members as early in the day as possible in the secondary schools.

All faculty members will maintain an accurate daily record of absences and tardiness of all students in classes assigned to them.

The district will seek to assist the parent/guardian and the students to resolve chronic attendance problems through counseling and appropriate referrals.

PARENTAL RESPONSIBILITY

The Commonwealth's compulsory school attendance law charges the student's parent/guardian with the responsibility for the student's school attendance. Therefore, all parents should encourage their children to be in regular and continuous attendance at school during the school year.

Parents should direct their children to report to school even when it appears the child may be late to school.

STUDENT RESPONSIBILITY

Students are responsible for regular school attendance. They are expected to report to school and all classes each day on time.

Full-Day Absences

Students who are excused for the entire school day will be given the opportunity to make up all work missed.

~~All work must be completed within a time period not to exceed the number of school days the student was absent. Students who miss 18 or more days of school, that are not excused with medical, court, or bereavement documentation, will not be permitted to make up missed work.~~

~~**Partial-Day Absences**~~

~~Students who are excused for any part of the school day are responsible for the work covered in all classes. If students know that they are going to miss class because of an appointment or an athletic event, they should get their assignments or make arrangements to take a test BEFORE they leave for the day. Students are expected to be prepared for class the next day. In addition, any homework due that day must be submitted BEFORE leaving.~~

ATTENDANCE

Philosophy

Regular attendance is essential to academic success and the development of responsible habits expected in college, careers, military service, and life. Students are expected to attend school each day, arrive on time, remain in school for the entire instructional day, and actively participate in all scheduled classes and learning activities.

The Thomas Jefferson High School attendance program is designed to promote regular attendance while recognizing that students may occasionally need to be absent for legitimate reasons. Attendance is governed by the Pennsylvania Public School Code, Pennsylvania Department of Education regulations, and West Jefferson Hills School District Board Policy.

Excused Absences

The following reasons may qualify as excused absences when appropriate documentation is provided in accordance with District procedures.

Personal Illness

Students may be excused due to personal illness or injury that prevents attendance at school.

Medical and Dental Appointments

Students may be excused to obtain medical, dental, orthodontic, behavioral health, or other health care services provided by a licensed practitioner. Whenever possible, appointments should be scheduled outside of school hours.

The District may require documentation verifying the appointment.

Family Emergency or Other Urgent Reasons

Students may be excused for verified family emergencies or other urgent reasons approved by the building administration.

Bereavement

Students may be excused to attend funeral services or grieve the loss of an immediate family member. Additional time or absences for non-immediate family members may be approved by the administration based upon individual circumstances.

Court Appearances

Students may be excused for mandatory court appearances or other legal obligations requiring their attendance.

Religious Holidays and Religious Instruction

Thomas Jefferson High School respects the religious beliefs and practices of all students and families.

Students may be excused to observe a religious holiday recognized by a bona fide religious organization upon written request from a parent or guardian. When possible, parents/guardians are encouraged to identify the religious holiday being observed for attendance recordkeeping purposes.

Students may also be excused, upon written request from a parent or guardian, to attend religious instruction for up to thirty-six (36) hours during a school year, as provided by Pennsylvania law.

Absences for approved religious observances or religious instruction will be recorded as excused absences. Students shall not receive academic or disciplinary penalties solely because of these excused absences. Students remain responsible for completing all missed assignments and assessments.

Educational Trips

Educational trips provide students opportunities for learning beyond the classroom.

Students may request approval for educational trips not exceeding ten (10) school days in accordance with Pennsylvania law.

Requests must:

- be submitted through Skyward at least one week prior to departure;

- identify the destination;
- explain the educational relevance of the trip;
- receive prior administrative approval.
- students are expected to notify their teachers prior to the trip in order to prepare for missed work.

Students are expected to monitor Canvas or other teacher-designated instructional platforms while absent and complete all assignments within a timeline equal to the number of school days missed.

Educational Vacation Request Forms (Link)Educational trip requests may be denied based upon attendance history, excessive tardiness, excessive absences, academic standing, or failure to follow District procedures.

College and Career Exploration Days

Thomas Jefferson High School recognizes the importance of preparing students for life after graduation.

Students in grades 10, 11, and 12 may receive up to three (3) excused College and Career Exploration Days during each school year.

Approved experiences include:

- college or university visits;
- career and technical education programs;
- apprenticeship programs;
- military recruitment activities;
- job shadowing;
- other administrator-approved postsecondary planning activities.

To receive an excused absence for a college visit, career exploration activity, or other approved educational opportunity, the following requirements must be met:

- A parent or guardian must notify the school in advance of the absence.
- The student must participate in an approved activity.
- Documentation verifying the student's participation must be submitted. Verification may be provided through a document from the college or facility visited or by having the official school form, available through the Guidance Office, completed by a representative of the college, employer, or other approved activity.
- Upon returning to school, the student must complete a Xello reflection artifact. The completed artifact will become part of the student's College and Career Portfolio.

Students may receive up to two (2) additional College and Career Exploration Days, for a maximum of five (5) days per school year, with prior administrative approval.

Documentation for Absences

Written documentation must be submitted within three (3) school days following a student's return to school.

Documentation may be submitted:

- through the Qmlativ Parent Portal;
- by email from the parent or guardian's registered Skyward email account;
- by written note;
- by medical documentation when appropriate.

Failure to provide documentation within three (3) school days may result in the absence being recorded as unexcused.

Understanding Parent-Excused Absences

Parents and guardians should be aware that Pennsylvania law permits a limited number of absences to be excused based solely on parental notification. At Thomas Jefferson High School, students may accumulate up to ten (10) parent-excused absences during a school year without additional documentation, subject to the District's attendance procedures.

The ten (10) parent-excused absences are not in addition to a separate number of unexcused absences. The ten-day parent-excused allowance represents the maximum number of absences that may be excused solely through parental notification. Once a student has reached the ten (10) parent-excused absence limit, additional absences that do not qualify for another legally recognized or school-approved reason may be considered unexcused and may require appropriate documentation.

Parents and guardians should also understand that partial-day absences, tardies, and early dismissals may be subject to separate attendance procedures and may count toward applicable attendance thresholds in accordance with District policy.

Examples of absences that generally count toward the ten (10) parent-excused absences include:

- Personal illness documented by a parent or guardian
- Family vacations or educational trips approved by the District
- Family emergencies or other parent-excused reasons approved by the school

The following absences **do not count** toward the ten (10) parent-excused absences when appropriate documentation is provided:

- Absences verified by a licensed medical practitioner
- Court appearances
- Bereavement or funeral leave for immediate family member

- Approved religious holidays
- Approved religious instruction (up to thirty-six (36) hours per school year as provided by Pennsylvania law)
- Approved College and Career Exploration Days (3)
- School-sponsored educational activities

Parents are encouraged to use parent-excused absences thoughtfully throughout the school year. Once a student has accumulated ten (10) parent-excused absences, the District may require documentation from a licensed medical practitioner for all subsequent absences. Failure to provide the required documentation may result in future absences being recorded as unexcused in accordance with Pennsylvania law and District policy.

Excessive Parent Excuses

After ten (10) cumulative parent-excused absences during a school year, the District may require all subsequent absences to be verified by documentation from a licensed medical practitioner. Failure to provide required medical documentation may result in subsequent absences being recorded as unexcused in accordance with Pennsylvania compulsory attendance law.

Make-Up Work

Students are expected to complete all assignments, assessments, projects, and other instructional activities missed because of an excused absence.

Students generally will be provided a period of time equal to the number of school days absent to complete missed work unless alternate arrangements are approved by the teacher or administrator.

Students are encouraged to communicate with their teachers before planned absences whenever possible.

Students experiencing excessive absences may be required to provide medical documentation or receive administrative approval to continue receiving make-up privileges.

Unexcused Absences

Absences that do not meet the criteria for an excused absence or that are not properly documented shall be recorded as unexcused.

Examples include:

- leaving school without permission;
- class cuts;
- failure to submit required documentation;
- other absences not recognized under Pennsylvania law or District policy.
- Any parental note after the 10th parent note in a given school year.

Repeated unexcused absences may result in disciplinary action, parent conferences, School Attendance Improvement Conferences (SAIC), referrals required by Pennsylvania compulsory attendance law, and other interventions designed to improve attendance.

Chronic Absenteeism

Students who miss ten percent (10%) or more of the school year, whether absences are excused or unexcused, may be identified as chronically absent.

The District may implement attendance improvement strategies including conferences, intervention plans, counseling referrals, and additional supports designed to improve attendance.

Attendance and Academic Credit

Attendance is an important component of successful course completion.

Teachers shall notify parents when excessive unexcused absences begin to negatively impact academic performance.

Students who accumulate excessive unexcused absences may be denied academic credit only after documented interventions, parent notification, administrative review, and consideration of the student's individual circumstances and applicable District policy.

Tardiness

Students are expected to arrive at school before the official start of the school day and report to their assigned location on time.

A tardy may be excused when it is supported by an appropriate and verifiable reason consistent with District attendance procedures. When a student arrives late to school, any documentation or written excuse intended to establish an excused tardy should be presented to the attendance office at the time of arrival. Documentation submitted later may not be accepted as an excuse for the tardy unless approved by the administration.

After ten (10) parent-excused tardies during a school year, the District may require appropriate documentation for subsequent tardies in accordance with District attendance procedures.

Progressive disciplinary consequences for excessive unexcused tardiness may include parent conferences, detention, loss of parking privileges, loss of driving privileges, Saturday detention, or other disciplinary measures consistent with the Student Code of Conduct.

Students and parents/guardians are responsible for ensuring that attendance excuses are submitted in a timely manner. A parent notification does not automatically make a tardy excused if the tardy does not meet the requirements for an excused absence under District policy.

Attendance and Extracurricular Activities

Students must be present in school prior to 8:59 a.m. to participate in extracurricular activities scheduled that day unless the absence or tardy results from:

- a documented medical appointment;
- a mandatory court appearance;
- prior administrative approval.

Students who accumulate excessive absences or excessive tardiness may lose eligibility to attend dances, prom, or other extracurricular events as established by District procedures.

Responsibilities

Parents/Guardians

Parents and guardians are responsible for ensuring regular attendance, providing timely documentation, and communicating with the school regarding absences.

Students

Students are responsible for attending school regularly, arriving on time, completing missed work, and communicating with teachers regarding assignments missed during absences.

School

The District shall maintain accurate attendance records, notify families regarding attendance concerns, provide interventions as appropriate, and administer attendance procedures in accordance with Pennsylvania law and Board policy.

Attendance and Eligibility for School-Sponsored Events

Regular school attendance is an expectation for participation in extracurricular and school-sponsored social events. Students are expected to demonstrate a commitment to attending school consistently

and fulfilling their academic and disciplinary responsibilities.

Students who accumulate **eighteen (18) or more full-day absences** that are parent-excused and/or unexcused, or **eighteen (18) or more parent-excused and/or unexcused tardies** during the school year, may be deemed ineligible to attend school-sponsored social events.

School-sponsored social events include, but are not limited to:

- Homecoming
- Winter Semi-Formal
- Junior/Senior Prom
- Other school-sponsored dances or social activities as determined by the administration

In addition, students must have satisfied all assigned disciplinary consequences and be in good standing with the Student Code of Conduct in order to purchase tickets for or attend school-sponsored social events.

The building administration reserves the right to review individual circumstances and make eligibility determinations consistent with District policy and the best interests of the school community.

Failure Due to Excessive Unexcused Class Absences

Students with excessive **unexcused class absences** may fail a course due to the loss of instructional time. Teachers may assign a failing grade in accordance with the following guidelines:

Semester Courses

- A student who accumulates **12 unexcused class absences** in a semester course may receive a failing grade for the course.

Year-Long Courses

- A student who accumulates **24 unexcused class absences** in a year-long course may receive a failing grade for the course.

Parent Notification

- When a student accumulates **10 unexcused class absences** in any course, the teacher will notify the parent/guardian. Documentation of the communication must also be provided to the student's grade-level assistant principal and school counselor.

Quick Reference Attendance Chart

~~**Attendance attached to School Dances**~~

~~**NOTE: Students that miss 18 days of school that are parent excused and/or unexcused or accumulate 18 tardies that are parent excused and/or unexcused will not be permitted to attend any extra curricular school sponsored events. This includes, Homecoming, Winter Semi-Formal, and the Junior/Senior Prom. Additionally, any student that has not satisfied all disciplinary actions will not be permitted to purchase tickets or attend any school extra curricular functions.**~~

SCHOOL INFORMATION

Activity Programs

Thomas Jefferson High School maintains an extensive extracurricular program. Each student is encouraged to belong to at least one after-school activity. New clubs or activities can be initiated by students and will be incorporated into the activities program if enough students are interested, if a faculty sponsor is available, and if the necessary facilities can be provided. Click on the link for this year's activities:
Activities Guide

Advanced Course Acceleration

Students who have completed the highest level of coursework in a subject area have the option to enroll in a college course. The college course must continue the progression of learning in that subject and can not be a current course offered at the high school. The student assumes the cost of tuition and fees from the college or university. The college course needs to be approved by the High School Principal and will appear on the student's transcript at the conclusion of the course. The grade earned will be calculated into the student's high school GPA in accordance with our College in the High School (CHS) weighted credit scale.

AP Scholar Recognition

Students who have taken at least five (5) Advanced Placement (AP) examinations and have earned a score of 3 or higher on at least three (3) AP examinations will be recognized as an AP Scholar. AP Scholars will be recognized in the graduation program and will be awarded an AP Scholar medal to wear during the commencement ceremony. Medals will be distributed to eligible students prior to graduation during their graduating year.

Students are eligible to earn AP Scholar recognition only once during their high school career. Once a student has been recognized as an AP Scholar, they will not receive the recognition or a second graduation medal.

After School Detention

After school detention is assigned for minor disciplinary infractions, taking place on Tuesday and Thursday from 2:35 p.m. to 3:30 p.m. Activity buses will be available for transportation every Thursday. If a student fails to attend after-school detention once assigned and confirmed with the parent, the student will be assigned a Saturday Detention.

Assembly Conduct

Students and teachers are to sit together unless participating in the assembly. Students are to move to their seats quickly and quietly. All talking should cease when the program begins, and students should indicate their sincere appreciation by continued attention and applause only.

Audio/Video Recording

Students are not permitted to audio or video record on a school campus without permission from school administration.

Bag Drop Room

Upon arrival at school, all students that have sports equipment that cannot fit in a locker will be expected to place the bags, clubs, etc… in the bag drop room next to the student center on the first floor of TJHS across from the JAG Den. Bats, golf clubs, as well as any bag too large to fit in a locker must be stored in this room during the school day.

Bell Schedule

2026-2027 Bell Schedule

~~Bookbags, Backpacks & Athletic Bags~~

~~Students are encouraged to keep bookbags, backpacks, and large purses locked in their assigned locker during the school day. Students are permitted to arrive and leave with bookbags and backpacks daily. All athletic bags will be dropped off in an assigned bag room that will be locked and monitored by camera during the school day. Students will not be permitted to retrieve athletic bags from cars once the school day begins for safety and security reasons. No book bags or back packs will be permitted in the student center during the lunch periods.~~

Bookbags, Backpacks, and Athletic Bags

Thomas Jefferson High School encourages students to minimize the personal belongings they bring to school each day. Students should bring only those items necessary for their classes, activities, and other

school-related needs. Limiting the number and size of personal items in the school helps maintain a safe, orderly, and secure learning environment.

Students may bring bookbags or backpacks to and from school each day. Students who regularly carry large bookbags, backpacks, or other personal belongings are encouraged to request a locker through the Counseling Office for storage during the school day. Students are responsible for securing their personal belongings and should not leave valuables unattended.

Athletic Bags

Athletic bags must be stored in the designated athletic bag room during the school day. The bag room will remain secured and monitored by camera.

Students may not retrieve athletic bags from vehicles once the school day has begun. Students should plan accordingly and bring all necessary athletic equipment with them when they arrive at school.

Bags in the Student Center

Bookbags, backpacks, athletic bags, and large personal bags are not permitted in the Student Center during lunch periods. Students should store these items in a locker or designated storage area before reporting to lunch.

Safety and Security

The school may establish additional restrictions regarding the size, location, or use of bags when necessary to maintain safety, security, or the orderly operation of the school. Students are expected to cooperate with reasonable directions from school personnel regarding the storage, inspection, or removal of personal belongings in accordance with School Board policy and applicable law.

Bulletins and Announcements

The Daily Announcements will be posted on the district website under Resources, or by clicking the link below. If you wish to have announcements made regarding school activities, you must have the announcement approved by both the teacher/advisor, and by an administrator. It is the responsibility of all students to read and be aware of announcements pertaining to them.

Rise Vision Announcements Link

Cafeteria/Student Center

A hot lunch or a la carte is provided for those students who wish to buy their lunch. Students may bring their own lunch if desired. Lunch must be consumed in the student center or designated areas permitted to have food or beverage. Administration will make all attempts to keep the consumption of food items centralized to the first floor student center. Students are responsible for returning their trays, paper and waste matter to the disposal area, and keeping their area clean. Students who don't clean up after themselves during breakfast/lunch will be subject to the discipline matrix (cafeteria disturbance). **All students are expected and required to clean up their personal area and their table before leaving the student center.** Students are NOT permitted to receive lunch from outside

establishments or to have food vendors deliver items to the cafeteria or to the high school without prior **Administrative** approval.

Calculation of Final Grades

Nine-week marking period grades and final course grades will be calculated by averaging the percentage grades earned during each applicable grading period. In accordance with District policy, quarterly grades and final course grades will be rounded up to the next whole percentage point when determining the reported grade. The resulting percentage will then be converted to the appropriate final letter grade for the course. Only the final course grade will be recorded on the official high school transcript.

For semester courses, the final course grade will be determined by averaging the two marking period grades. If a midterm exam or culminating assessment is administered, the grade earned will be added to the respective quarter grade in which the assessment occurs and will become part of that marking period calculation.

Semester Course Grade Calculation Example:
Q1: 93%
Q2: 82%
Semester Average: (93 + 82) ÷ 2 = 87.5%
Rounded Final Percentage: 88% = B

For year-long courses, the final course grade will be determined by averaging the four marking period grades. If a midterm exam or final exam is administered, the exam grade will be included in the respective quarter grade in which it is administered and will be calculated as part of that marking period grade.

Year-Long Course Final Grade Calculation Example:
Q1: 82%
Q2: 71%
Q3: 87%
Q4: 93%
Year Average: (82 + 71 + 87 + 93) ÷ 4 = 83.25%
Rounded Final Percentage: 84% = B

Calculator Policy

Students who require the use of a graphing calculator for math or science class will have two options. The first option: students can purchase their own graphing calculator that is equivalent to a TI-83 or higher. The TJHS Math Department recommends a TI-83. Option two: students can rent a calculator from TJHS for the year at a cost of $30. Calculators rented from the school that are lost or damaged, the student will be charged the full price to replace the calculator, $100. Calculators being rented will be distributed on a first come first serve basis. TJHS has a limited amount of calculators for rent during the ~~2025-2026~~ 2026-2027 school year. Rental payment and signed parent form must be submitted

before a calculator is provided.

~~***CHEATING AND PLAGIARISM: Academic Dishonesty***~~

~~Academic dishonesty involves using someone else's work or ideas without proper credit. This includes—but is not limited to—willingly sharing completed work with another student, copying another student's homework or assignments, submitting someone else's work as one's own (this includes having a parent or another person complete the assignment), copying any portion of another's work without proper citation using the Thomas Jefferson High School Research Manual and/or MLA/APA documentation styles, and using or attempting to use unauthorized aids during a test or academic exercise.~~

~~The use of Artificial Intelligence (AI) to complete assignments—without explicit teacher permission—is a violation of academic integrity. It will be treated the same as plagiarism or cheating.~~

~~Academic dishonesty will result in a zero for the assignment, which may include but is not limited to: homework, quizzes, tests, labs, projects, or research papers. Parents/guardians will be notified, and a discipline referral will be issued.~~

~~Students involved in academic dishonesty will also be referred to the National Honor Society Advisory Board, which may impact their eligibility for induction or continued membership.~~

~~Students who take a picture of, record, or share an assignment from their iPad, smartphone, or smartwatch without teacher permission will receive a zero on the assignment and be referred to the main office for both academic dishonesty and unauthorized use of personal technology. Additional disciplinary consequences will apply for improper use of electronic devices during academic tasks.~~

Cheating and Plagiarism: Academic Dishonesty

Academic dishonesty is any act that misrepresents a student's own knowledge, understanding, or work. This includes, but is not limited to, willingly sharing completed work with another student; copying another student's homework, classwork, or assignments; submitting another person's work as one's own (including work completed by a parent, guardian, tutor, or any other individual); copying any portion of another person's work without proper citation in accordance with the Thomas Jefferson High School Research Manual and/or MLA/APA documentation guidelines; and using or attempting to use unauthorized materials, devices, or assistance during a test, quiz, or other academic exercise.

The unauthorized use of **Artificial Intelligence (AI)** or other generative technologies is also considered academic dishonesty. Unless expressly permitted by the classroom teacher for a specific assignment, students may not use AI tools to generate, complete, revise, paraphrase, summarize, solve, or otherwise produce work that is submitted for academic credit. Presenting AI-generated content, in whole or in part, as one's own original work is considered plagiarism and will be treated as academic dishonesty. When AI is authorized by the teacher, students must use it only in the manner and to the extent directed by the teacher and must comply with any required citation or disclosure expectations.

Academic dishonesty will result in a grade of zero for the assignment or assessment. This may include, but is not be limited to, homework, quizzes, tests, laboratory activities, projects, presentations, essays, research papers, or other graded coursework. Parents/guardians will be notified, and a disciplinary referral will be issued. The high school administration will follow the discipline matrix in regards to

academic dishonesty.

Students involved in academic dishonesty will also be referred to the National Honor Society Advisory Board, which may impact eligibility for induction into or continued membership in the National Honor Society.

Students who photograph, record, copy, transmit, or share any assessment, assignment, answer key, or other instructional material using an iPad, smartphone, smartwatch, or any other electronic device without teacher authorization will receive a zero on the assignment and be referred to the main office for academic dishonesty and unauthorized use of personal technology. Additional disciplinary consequences may be assigned for the improper use of electronic devices during academic activities.

Chill Project AHN ™

AHN Chill Project™ is a school-based mental health program whose mission is to Spark Change and Transform Lives. We aim to increase student resilience, school employee/faculty comprehension of emotional wellness, parent well-being, and community connectedness. In addition, AHN Chill Project™ seeks to decrease parent stress, school employee burnout/turnover, and non-preferred student behavior. The Chill Room™ has one full time mental health professional in the room five days a week. This professional will lead preventative programming to help students achieve greater academic success, reduce anxiety, improve student-teacher relationships, and to engage in more effective decision-making. Students may visit the Chill Room™ at any time throughout the day and speak individually with the Behavioral Health School Educators or simply take a few moments of quiet reflection and calm before they resume their normal schedule. Teachers, administrators and staff members are encouraged to visit the Chill Rooms™ for moments of mindfulness to support their own well-being.

AHN Chill Project™ also offers opportunities for students who require a higher level of care by providing traditional outpatient counseling services in the school setting. School-based therapy is a voluntary outpatient mental health service provided in the school. Therapy is provided by a master's level clinician, services are billed through the student's health insurance. Instead of traveling to an office for therapy, students and their families are able to access this service during the school day. Students attend regular therapy appointments with their therapist and return to class following the appointment. The therapist, counseling department, and teachers all collaborate to find the most appropriate time for students to have their sessions.

Chill Room™ Procedure

All students that require use of the Chill Room™ during the school day must have permission and an E-hallpass from a classroom teacher, counselor, administrator, or Chill Room™ Behavioral Health School Educator. Individuals will be required to check in upon arrival. All teachers will be notified electronically of students that are utilizing this service during instructional periods. Additionally, the Chill Room™ will be open for drop-in service during PLT, or students may schedule time through Flextime Manager.

CLASSROOM CELL PHONE POLICY

~~All students are required to check in their cell phone in the cell phone caddy located in every classroom at the beginning of each period. Unless directed to do so by a classroom teacher, cell phones are not permitted to be~~

~~used during instructional periods. Students who violate this policy are subject to school discipline according to the TJ discipline matrix.~~
~~Students called to the main office to meet with any administrator must place their cell phones in the basket located on the counter upon arriving in the main office.~~

Cell Phone Policy

To promote a focused learning environment and minimize distractions, a bell-to-bell cell phone restriction is in effect for all classrooms at Thomas Jefferson High School. This restriction applies from the beginning of the class period until the dismissal bell and includes all instructional time within the classroom.

All students are required to place their cell phones in the designated cell phone caddy located in each classroom at the beginning of every period. Cell phones must remain in the caddy for the duration of the class period unless a classroom teacher specifically directs students to use their devices for an approved instructional purpose.

Students are not permitted to access, use, or have their cell phones in their possession during instructional periods unless authorized by a classroom teacher. Violations of this policy will result in disciplinary consequences in accordance with the TJHS Discipline Matrix.

Students who are called to the main office to meet with any administrator must place their cell phones in the basket located on the counter upon arriving in the main office. Cell phones must remain in the designated location until the student's meeting has concluded and the student has been dismissed by administration.

The administration reserves the right to address any misuse of electronic devices that disrupts the educational environment or violates district expectations for student conduct.

Class Rank

Thomas Jefferson High School does not publish or use class rank for students.

Counseling Services

Counseling services are available for every student at Thomas Jefferson High School. These services include assistance with educational planning, interpretation of test scores, occupational and career readiness information, help with individual concerns, or any question he/she would like to discuss with their appointed counselor. Students wishing to visit a counselor should contact the counseling secretary in the counseling office to arrange for an appointment or they are eligible to request one during PLT through email. Academic Handbooks and Program of Studies are available for course selection questions.

Cyber School

The WJHSD Cyber Academy is designed for students who require mobility and flexibility during the school day due to out-of-school extra-curricular activities, medical issues, or unforeseen circumstances. All requests for cyber courses will need approval by the cyber coordinator, high school administration, and students school counselor. Cyber School students who violate school rules during school hours or on school issued devices will be subject to the established discipline matrix.

Dances

Thomas Jefferson High School will sponsor two formal dances during the ~~2025-2026~~ 2026-2027 school year, Homecoming and Prom. Tardiness, attendance, and student behavior are directly tied to participation in these extra-curricular activities. Any student that is suspended for a level 3 or 4 infractions may lose the opportunity to participate in one or all of these social events. Students who do not serve an assigned Detention or Saturday Detention will not be eligible to attend school sponsored dances, and will not receive permission from a school administrator to attend another school's dance/prom.

No student or guest over the age of twenty (20) years of age will be permitted to attend any school-sponsored dance including the prom. Any guest who is not a WJHSD student must complete the appropriate paperwork and provide photo identification prior to attending a dance. Middle School students are not permitted to attend High School dances. All school rules pertaining to student behavior will be in effect. Prom does not permit students who are in grades 9 or below to attend.

~~Dress Code~~

~~It is the policy of the West Jefferson Hills School District to promote a positive learning environment that promotes the intellectual, personal, and social well-being of all students. In order to maintain this environment, the Board of School Directors recognizes the vital role of enforcing this dress code.~~

- ~~Apparel which may be considered destructive to school property or generally unsafe for the health and wellbeing of other students is prohibited.~~
- ~~Students may not wear costume apparel unless related to a school-related project and pre-approved.~~
- ~~Shorts and skirts must be of modest length.~~
- ~~Apparel which reveals the student's bare midriff, cleavage, or bra cups is prohibited.~~
- ~~Tank Tops must have a strap at least the width of the student's own two fingers. See-through shirts lacking appropriate coverage or showing visible undergarments are prohibited.~~
- ~~Hoodies are not to cover the head while inside the building.~~
- ~~Pants and shorts/skirts must be worn at or above the hips in a manner that does not expose undergarments.~~
- ~~Clothing that depicts, advertises, or promotes any of the following is prohibited: Alcohol/drug use, violence, tobacco or tobacco products, profane language, ethnically/racially inappropriate behavior, obscene/sexual content, gang-related activities.~~
- ~~Racial, ethnic, gender, or sexually offensive language or depictions on clothing is prohibited. *Please refer to *Racially Offensive or Derogatory Language/Dress* in Discipline Matrix for administrative action.~~
- ~~Earbuds or any other type of headphones are only allowed to be worn in one ear during the school day.~~

~~The following steps will be followed sequentially unless the safety and wellbeing of any student are at risk. The main goals of this process are to reduce the loss of instructional time and maintain acceptable dress and appearance.~~

- ~~First Offense: Warning, phone call home, dress corrected~~
- ~~Second Offense: Letter home, dress corrected, and after-school detention~~
- ~~Third Offense: Parent meeting, dress corrected, Saturday detention, and no extra-curricular activities for one calendar week. Ineligible for upcoming dance (Homecoming, Prom, etc.)~~
- ~~Fourth Offense: Progressive discipline as well as continued loss of extra-curricular activities will be administered.~~

~~**Administration reserves the right to impose additional consequences based on the severity of the infraction.~~

~~For purposes of clarification, bandanas, chains, and any apparel promoting drugs, alcohol, sex, or violence are prohibited. Clothing that is not within the dress code policy, as deemed by the administration, which disrupts the orderly operation of the school or presents a clear and present danger to the health and welfare of the school community is prohibited. Students will be required to comply with the dress code standards and policies. Failure to do so will result in disciplinary action as stated above.~~

Student Dress Code

Dress Code Philosophy

Thomas Jefferson High School recognizes that student dress is an important form of personal expression and that students come from diverse backgrounds, cultures, and communities. The purpose of the dress code is to establish reasonable standards for student attire that support a safe, respectful, and productive learning environment.

Students are expected to dress appropriately for school and school-sponsored activities. Clothing and accessories should allow students to participate safely and fully in the educational program and should not unnecessarily disrupt the learning environment.

The dress code is intended to be applied fairly, consistently, and without regard to a student's gender, race, ethnicity, religion, or other protected characteristic. Religious, cultural, and medically necessary attire or accommodations will be permitted in accordance with applicable law and School Board policy.

Student Dress Expectations

Students are expected to comply with the following standards:

- **Appropriate coverage:** Clothing must provide appropriate coverage and may not expose areas of the body that are normally covered by undergarments.
- **Undergarments:** Undergarments must be worn and may not be intentionally exposed.
- **Tops:** Tops must provide appropriate coverage and may not expose the student's chest, torso, or undergarments. Clothing that is see-through or otherwise does not provide appropriate coverage is prohibited.
- **Pants, shorts, and skirts:** Pants, shorts, and skirts must be worn securely at or above the hips and provide appropriate coverage. Clothing may not be worn in a manner that intentionally exposes undergarments or areas of the body that are normally covered.
- **Footwear:** Appropriate footwear must be worn during the school day and for school-sponsored activities. Additional footwear requirements may apply for specific classes or activities for safety reasons.

- **Head coverings:** Hoods and other head coverings may not be worn in the school building unless specifically permitted for religious, cultural, medical, instructional, or school-approved purposes. Hoodies may not be worn over the head while inside the building unless an exception applies.
- **Costumes:** Costume apparel may not be worn during the school day unless it is related to a school-sponsored activity, instructional project, or other school-approved event.
- **Safety:** Clothing, footwear, jewelry, accessories, or other items that create a safety hazard, interfere with participation in school activities, damage school property, or otherwise compromise the health and welfare of students or staff are prohibited.
- **Identification:** Students must remain readily identifiable to school personnel. Clothing, accessories, or other items may not obscure a student's face or substantially interfere with identification, except when permitted for religious, cultural, medical, or school-approved purposes.
- **Messages and images:** Clothing, accessories, or other items may not display words, images, symbols, or messages that are obscene, sexually explicit, threatening, discriminatory, harassing, or reasonably likely to cause a substantial disruption to the educational environment.
- **Prohibited substances and activities:** Clothing, accessories, or other items that depict, advertise, promote, or encourage the use of alcohol, drugs, tobacco or nicotine products, violence, criminal activity, or gang-related activity are prohibited.
- **Discriminatory or offensive content:** Racially, ethnically, sexually, or otherwise discriminatory or derogatory language, symbols, or depictions on clothing or accessories are prohibited. Such conduct may result in disciplinary action consistent with the Student Conduct and Discipline Matrix.
- **Chains and similar accessories:** Chains, bandanas, or similar accessories may not be worn when they create a safety concern, interfere with the educational environment, or otherwise violate school expectations.

The fact that an item of clothing is fashionable, commercially available, or commonly worn does not exempt it from these expectations.

Dress Code Enforcement

The goal of dress code enforcement is to address violations efficiently, preserve instructional time, and maintain a safe and productive learning environment. Students will generally be given an opportunity to correct a dress code violation when reasonably possible.

Dress code violations will be addressed in accordance with the principles of progressive discipline and the Thomas Jefferson High School Student Conduct and Discipline Matrix. Depending on the nature and severity of the violation, responses may include:

- Verbal reminder or correction;
- Student conference;
- Opportunity to correct or modify the clothing;
- Parent/guardian notification;
- Loss of privileges;
- Lunch or after-school detention;
- Saturday detention;
- In-school or out-of-school suspension; or

- Other disciplinary consequences consistent with the Student Conduct and Discipline Matrix and applicable School Board policy.

Repeated dress code violations may result in increasingly serious disciplinary consequences. Serious violations, including clothing or accessories that create a significant safety concern, contain threatening or discriminatory content, or substantially disrupt the educational environment, may result in more significant disciplinary action regardless of prior violations.

When a student is unable to immediately correct a dress code violation, the school may provide an appropriate alternative, when available, to minimize the loss of instructional time.

School administrators retain the authority to determine whether an item of clothing or accessory violates the dress code based on the circumstances of the individual situation. Administrative decisions will be guided by the purpose and expectations of this policy and applicable School Board policy and law.

Dropping/Adding A Course

The Drop/Add Period covers the first 5 days of a year-long course (September 1, 2026) and the first 5 days for second-semester courses). During this time students are able to change elective courses more freely than at other times of the year.

Students will have the ability to move from one elective to another elective as space permits. We want to ensure that students are in classes they want to be in. Students are not able to move from one section of a class to another section under this scenario (A student can't move from one English 10 teacher to another English 10 teacher). After the first 5 days of the school year or the first 5 days of the second semester, students will not be able to add a new class, as too much class material will have been covered during the interim. Level changes of core academic classes will only be made in extremely limited situations and must be approved by an administrator.

Drop/Add Course Procedure

Students may add or drop an elective class within the first week(5 days) of a course without a penalty at the beginning of the school year (August/September). Exceptions may be made with administration approval only for the following reasons: 1) medical reasons; 2) additional coursework that was completed over the summer; or 3) academic misplacement. Students must complete the "Drop/Add Form" which can be picked up in the Counseling Office. Parent signature is required. To drop a course for academic misplacement, a meeting with the parents, administration, counselor, and the classroom teacher must be held prior to the course drop and assignment of a new course.

Dropping a course after the first–week(5 days) of school will result in a "Withdrawal " being permanently attached to the official transcript. A withdrawal will not be calculated into the students final GPA in any way. Students that are removed from a course for cheating, non compliance, parent/student decision, or any additional disciplinary reason will receive a "WF Withdrawal Failure". Withdrawal failures will be calculated as an F on the individual's final transcript.

Dropping A Course

For a 1.0 credit class or greater (full year course) any class dropped prior to the end of the first five days of a new school year or the first five days of the second semester will not be recorded on a transcript. Classes dropped after the first five days of a new school year or the first five days of the second semester will result in at least a "W" on a transcript which will be part of a student's permanent record. Students may also be assigned a"WF '' withdrawal failure if the teacher, administration, parents, or any combination of these three feel it appropriate. Withdrawal Failures will be included when calculating a cumulative QPA and will be the equivalent of an "F" for the year. A WF will be displayed on a student's final transcript.

For a .5 credit class or greater (half year course) any class dropped prior to the end of the first five days of a new school year or the first five days of the second semester will not be recorded on a transcript. Classes dropped after the first five days of a new school year or the first five days of the second semester will result in at least "W" on a transcript which will be part of a student's permanent record. Students may also be assigned a"WF '' withdrawal failure if the teacher, administration, parents, or any combination of these three feel it appropriate. Withdrawal Failures will be included when calculating a cumulative QPA and will be the equivalent of an "F" for the year. A WF will be displayed on a students final transcript

SCHEDULE CHANGE PROCEDURES/PROCESS

- All schedule changes must be initiated by a parent/guardian request in writing (note or email).
- A student's counselor and grade level principal will meet with the student to discuss the ramifications of making a change to the student's schedule.
- A schedule change form must be completed with the signatures from teachers, a parent/guardian, and the student's counselor.
- All changes are accommodated only as space permits in classrooms.

VALID REASONS FOR A SCHEDULE CHANGE INCLUDE:

- Scheduling error – If a student is incorrectly scheduled for a class, that error will be corrected upon request of a student/parent.
- Ensuring graduation requirements are being met
- Completion of a summer school remediation class
- Adding work-study, mentorship/internships, dual enrollment, or college and career electives.

INVALID REASONS FOR A SCHEDULE CHANGE INCLUDE:

- Poor work ethic resulting in failing grades
- After school employment/extra-curricular activities
- Request for teacher change
- Preferred class periods (medical exceptions may apply)
- Having classes with friends
- Overriding the teacher recommendation process after a meeting was held with a signed agreement.
- Inappropriate academic placement resulting in a D or F

LEVEL CHANGE PROCESS

Students are expected to commit to the courses they select during the scheduling process and must maintain a full schedule totaling seven (7) credits. School counselors and administration work to ensure that all students, including seniors, are scheduled for a full academic load.

Requests for level changes—such as moving from AP to Academic or from Honors to Academic—must be submitted no later than June 5, 2025. The master schedule is developed based on student course requests, so it is critical that core course selections are finalized before the end of the school year.

Unless there are documented extenuating circumstances, level changes will not be permitted after this deadline.Course changes at the start of the school year will be limited to elective offerings only, based on available space and scheduling constraints.

~~Early Dismissal~~

~~Students requesting an early dismissal must report to the attendance office prior to the first period with a written statement from their parent or guardian indicating the reason for early dismissal. Requests for early dismissal will be granted in cases of (1) verified medical and dental appointments; (2) driver's test (½ day excused); and (3) family emergencies. Early dismissal for college appointments, job interviews, or must have prior approval from a counselor or administrator prior to leaving. Students must sign out with the attendance secretary/ or high school security personnel in the main entrance prior to leaving the building. Parents/guardians picking up students for early dismissal are required to present a **valid government-issued photo ID** at the security station upon arrival at Thomas Jefferson High School. This applies regardless of whether a written note or email was previously provided to the high school attendance office. Once ID has been verified, parents/guardians will sign out their child at the security station.All students leaving for early dismissal will be sent out of the main entrance doors of Thomas Jefferson High School after checking in with the attendance office. Students will be required to provide documented verification for early dismissal upon returning to school the day of or the following day. Administration may request documentation from a state licensed practitioner for excessive early dismissals. Failure to provide medical documentation will result in an unexcused absence. It is suggested that all chiropractic and physical therapy appointments be scheduled after school hours. All students with an early dismissal must return to school following the appointment in order to participate in extracurricular activities.~~

~~Students being sent home from the nurse will be picked up at the high school athletic entrance. The school nurse will contact a parent/ guardian prior to the student leaving school. The school nurse will supervise the pick up and document the time and who picked up the student for school records through the athletic entrance.~~

Early Dismissal Procedures

Students who need to leave school before the end of the regular school day must follow the District's early dismissal procedures. Early dismissals should be limited to necessary appointments, emergencies, or other approved reasons, and families are encouraged to schedule appointments outside the school day whenever reasonably possible.

Requesting an Early Dismissal

A parent or guardian must provide written excuse to the Attendance Office identifying the student, the requested dismissal time, and the reason for the early dismissal. Students should report to the Attendance Office at the beginning of the school day to present the early dismissal request.

Early dismissals may be approved for reasons including:

- Verified medical or dental appointments;
- A driver's examination or test (up to one-half day may be excused);
- Family emergencies; or
- Other reasons permitted under District attendance procedures or approved by an administrator.

Early dismissal for college visits, college appointments, job interviews, or other educational or career-related activities requires prior approval from a counselor or administrator in accordance with District attendance procedures.

Students are responsible for completing any required academic work missed because of an early dismissal.

Early Dismissal Check-Out Procedures

Students leaving school for an approved early dismissal must sign out through the Attendance Office and follow the designated check-out procedures at the main entrance.

Parents or guardians picking up a student must present a valid government-issued photo ID at the security station upon arrival at Thomas Jefferson High School. This requirement applies even when a written note, email, or other notification has previously been provided to the Attendance Office.

After the parent's or guardian's identity has been verified, the student will be released in accordance with District procedures. Students leaving for an early dismissal will exit through the designated attendance office entrance.

Students may not leave school grounds during the school day without authorization from the Attendance Office or appropriate school personnel.

Documentation for Early Dismissals

Students may be required to provide documentation verifying the reason for an early dismissal. When documentation is required, it should be provided to the Attendance Office upon the student's return to school or no later than the following school day.

Administration may require appropriate documentation, including documentation from a state-licensed medical or other qualified practitioner, when a student has excessive early dismissals. Failure to provide required documentation may result in the early dismissal being recorded as unexcused, consistent with

District attendance procedures.

Extracurricular Activities

Students who are dismissed early for an appointment or other approved reason must return to school following the appointment in order to participate in extracurricular activities, unless an administrator has approved an exception.

To be eligible to participate in an extracurricular activity on a given school day, a student must be present in school for a minimum of four (4) of the eight (8) instructional periods scheduled that day.

Students who have a medical appointment that requires them to be absent for more than half of the school day must receive prior approval from a high school administrator in order to participate in an extracurricular activity that day. Medical documentation may be required.

Students who do not meet the attendance requirement or receive the required administrative approval may not participate in that day's extracurricular activity.

Nurse-Directed Dismissals

Students who are dismissed from school due to illness or injury at the direction of the school nurse will follow a separate health-office dismissal procedure.

The school nurse will contact a parent or guardian before the student leaves school. The parent or guardian will pick up the student at the designated athletic entrance. The school nurse will supervise the dismissal and document the time of departure and the identity of the person picking up the student for school records.

Students who become ill or believe they need to leave school due to illness or injury must report to the school nurse before leaving school. Students may not leave school due to illness or injury without being evaluated and authorized for dismissal by the school nurse or appropriate school personnel.

Students who leave school early because they report being ill but have not been evaluated or authorized for dismissal by the school nurse must provide a parent or guardian note upon returning to school. The absence or early dismissal will be reviewed in accordance with District attendance procedures and may be recorded as unexcused if the required documentation is not provided.

Excessive early dismissals or absences attributed to illness that are not supported by appropriate documentation may result in subsequent absences or early dismissals being recorded as unexcused and may result in additional attendance interventions.

E-Hallpass

All students are required to generate an e-hallpass, via their iPad, whenever a request is made to leave the classroom. When a student receives an e-hallpass, it is expected that the student travels directly from their location to the destination which was approved. It is also expected that students utilize the e-hallpass in a timely manner, determined by the classroom teacher. E-hallpass use is a privilege. Abuse of this privilege will result in disciplinary action and/or restrictions.

- Students must generate an e-hallpass with an electronic device.
- Students will not be granted permission to use an e-hallpass at the start of class. Students are expected to use the restroom during class changes.
- Students will not be granted permission to use an e-hallpass during instruction. Instruction is not to be interrupted unless in the case of an emergency.
- All student requests to leave the classroom are to be done, via a Quick Pass or Regular Pass. In addition, faculty and staff may use the Appointment Pass to schedule students to come to their classroom/office on a future date.
- Only one student is permitted out of the classroom on an e-hallpass at a time, this includes during PLT. Exceptions to the above mentioned are in the case of an emergency.
- Students found out of their classroom without an e-hallpass will be returned to class, and a discipline consequence will be assigned. Additional misuse of e- hallpass procedures will result in progressive disciplinary action.

Note: Based on supporting data, the administration reserves the right to restrict a student's hall pass use.

Employment Certificates (Work Permit)

Child Labor Laws require each student seeking employment to obtain a certificate for employment from the school district. Employment certificates are processed by office personnel and are available daily from 7:00 a.m. to 3:00 p.m. State law requires the parent or guardian to sign the application which can be found on the district website to be completed by the parent. Proof of age must be provided.

Fire Drills and Safety Drills

Fire drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly and quietly as possible. The teacher in each classroom will give the students instructions about exiting the building.

Safety Drills will be conducted with the students and staff during the school year. Drills will be conducted using the ALICE (alert, lockdown, inform, counter, evacuate) Response Training.

Flexible Instruction Day(s)

The district reserves the right to move all members or partial members of the high school community

to on-line learning through the Canvas platform as a result of the following: Poor weather conditions, excessively cold temperatures, state or grade level testing, health related concerns, or any other reason the district communicates with the families in advance. With the exception of poor weather, excessive cold, or health related concerns that may affect the high school community, the administration will communicate with all stakeholders the reason for the flexible instruction day(s).

Graduation Requirements

The following requirements apply to all students. Credits are totaled for classes of ~~2026 &~~ 2027:

		Class of ~~2026~~, 2027
Language Arts (English)	Credits	4
*Social Studies (SS)	Credits	3SS/4SC*
*Science (SC)	Credits	3SC/4SS*
Mathematics	Credits	3
Computers	Credits	0.5
Physical Education /Health	Credits	1.5
Arts and/or Humanities	Credits	1
Electives	Credits	8
TOTAL CREDITS		25.00

The following requirements apply to all students in the class of 2028 and beyond:

		Class of 2028 and Beyond
Language Arts (English)	Credits	4
*Social Studies (SS)	Credits	3SS/4SC*
*Science (SC)	Credits	3SC/4SS*
Mathematics	Credits	3
Business/Tech Ed. /Computers	Credits	0.5
Physical Education /Health	Credits	1.5
Arts and/or Humanities	Credits	1

Financial Literacy	Credits	.5
Electives		7.5
TOTAL CREDITS		25

** All students must complete three social studies and three science courses as well as one additional Science or Social Studies credit (or .5 credit of each) in order to fulfill the graduation requirement.*

In order to commence with your class and receive your diploma, you must earn all course-credits needed to fulfill your graduation requirements by the end of your senior year. Course-credit failures earned in grades 9, 10 and 11 must be made up during or prior to the summer between your junior and senior years.

Completion of all Graduation Requirements

Every student must completely fulfill all graduation requirements established by the West Jefferson Hills School District in order to participate in commencement activities at the end of the school year. Any student who fails to earn the 25 credits required for graduation or does not complete one of the approved, Act 158 State Pathways to Graduation will not be eligible to participate in the commencement ceremony without exception. The Pennsylvania Act 158 Pathways to Graduation are displayed on the following page. Seniors who have met the local and state graduation requirements at the conclusion of the first semester may be eligible to graduate from Thomas Jefferson High School early.


THOMAS JEFFERSON HIGH SCHOOL
PATHWAYS TO GRADUATION
EVIDENCE-BASED PATHWAYS
(3 ARTIFACTS)
INDUSTRY-RECOGNIZED CREDENTIALIZATION
SUCCESSFUL COMPLETION OF SERVICE-LEARNING PROJECT INTERNSHIP, EXTERNSHIP, COOPERATIVE, OR EDUCATION PROGRAM
LETTER GUARANTEEING:
ACCEPTANCE INTO A 2-YEAR COLLEGE
FULL-TIME EMPLOYMENT
MILITARY ENLISTMENT
KEYSTONE COMPOSITE PATHWAY
EARN A COMPOSITE SCORE OF 4452 ON THE KEYSTONES
AT LEAST ONE SCORE OF PROFICIENT
NO SCORE OF BELOW BASIC
KEYSTONE PROFICENCY PATHWAY
SCORE PROFICIENT ON ALL 3 KEYSTONE EXAMS:
ALGEBRA I
LITERATURE
BIOLOGY
ALTERNATIVE ASSESSMENT
SCORING A 3 OR HIGHER AP EXAMS
GETTING ACCEPTED INTO 4-YEAR COLLEGE
ASVAB (31)
PSAT (970)
SAT (1010)
CTE CONCENTRATOR
(1 Artifact)
INDUSTRY-BASED COMPETENCY CERTIFICATION
LIKELIHOOD OF INDUSTRY-BASED COMPETENCY ASSESSMENT SUCCESS
READINESS FOR CONTINUED ENGAGEMENT IN CTE CONCENTRATOR PROGRAM OF STUDY
THOMAS JEFFERSON
Julia Zarra Class of 2024

Grading System and Weighted Scale

The marking system in Thomas Jefferson High School represents five levels of achievement. These levels indicate a student's achievement as compared with that of others studying the same subject matter.

Quality Points

See course description in ~~2025-2026~~ 2026-2027 Program of Studies for unit of credit

COURSE CREDIT	GRADES	POINTS
1	A - Superior attainment (90.00% - 100.00%)	4
1	B - Above average (80.00% - 89.99%)	3
1	C – Average (70.00% - 79.99%)	2
1	D - Below average (60.00% - 69.99%)	1
1	F – Failing (00.00% - 59.99%)	0

COURSE CREDIT	GRADES	POINTS
.5	A - Superior attainment (90.00% - 100.00%)	2
.5	B - Above average (80.00% - 89.99%)	1.5
.5	C – Average (70.00% - 79.99%)	1
.5	D - Below average (60.00% - 69.99%)	.5
.5	F – Failing (00.00% - 59.99%)	0

COURSE CREDIT	GRADES	POINTS
1.5	A - Superior attainment (90.00% -100.00%)	6.0
1.5	B - Above average (80.00% - 89.99%)	4.5
1.5	C – Average (70.00% - 79.99%)	3.0
1.5	D - Below average (60.00% - 69.99%)	1.5
1.5	F – Failing (00.00% - 59.99%)	0

Weighted Scale

As long as courses differ substantially in academic challenge, a weighted scale for computing grade-point average will remain at Thomas Jefferson High School.

Quality Point System

Grade	Regular	Honors	AP and College in High School
A	4	4.50	5
B	3	3.50	4
C	2	2.50	3
D	1	1.00	1
F	0	0.00	0

All Advanced Placement/College in High School and Honors courses will be reviewed annually by the West Jefferson Hills School District Board of Directors and approved as per the Thomas Jefferson High School Program Of Studies/ Academic Handbook.

Class rank and GPA/QPA will not be given over the phone. Thomas Jefferson High School does not publish or use class rank for students.

QPA Calculation Example

Course	Final Letter Grade	Quality Points		Course Credit Value		Quality Point Total
Algebra I	A	4.0	x	1.0	=	4.0
Biology	B	3.0	x	1.0	=	3.0
Honors Civics & Government	B	3.5	x	1.0	=	3.5
AP Psychology	B	4.0	x	1.0	=	4.0
Physical Ed.	A	4.0	x	0.5	=	2.0
				4.5		**16.5**

Quality Point Average = 16.5/4.5 = 3.67

Percentage Grading System

The marking system uniformly used at Thomas Jefferson High School represents five levels of achievement. These levels are:

A – Superior attainment of course objectives (89.5%-100%)

B – Above-average attainment of course objectives (79.5-89.49%) •

C – Average attainment of course objectives (69.5-79.49%)
D – Below-average attainment of course objectives (59.5-69.49%)
F – Performance does not meet minimum standards

~~**Calculation of Final Grades**~~

~~Reporting of nine-week and will be done by averaging the percentage grade for each marking period. The averaged percentage will then become a final letter grade for the course. It is important to note that only the final grade will be recorded on the official high school transcript.~~

~~Semester Course Grade Calculation Example: Q1: 93% Q2: 82% Semester Average = (93+82)/2 = 87.5% = 88% = B~~

~~Year-long Course Final Grade Calculation Example:~~
~~Q1: 82% Q2: 71% Q3: 87% Q4: 93% Year Average = (82+71+87+93)/4 = 83.25% = 83% = B~~

~~**Incomplete Rule**~~

~~Major Course Requirement: an incomplete grade ("I") will be entered as the grade for any marking period when a student does not complete a major course requirement. The incomplete will remain as the grade of record until the student completes the major course requirement prior to the end of the course. If the major course requirement is not completed, the incomplete grade will remain on the report card, and the final course grade will be an "F" regardless of quality point average.~~

~~Major course requirements subject to this rule include term/research papers; notebooks required for a course; required projects in industrial technology, arts/crafts, home economics, etc. Chapter tests, homework assignments, quizzes, etc., are not considered major course requirements.~~

~~Prior approval by the principal is required to implement this rule. Once approval is given, strict procedures for notifying students and parents in advance must be followed.~~

~~An extension of time will be made to allow for students who fail to meet major course requirements due to a health problem, death in the family, or some unforeseen problem. Each situation will be evaluated on a case-by-case basis by the building principal.~~

Incomplete Grades

An Incomplete ("I") grade is intended to be used only in limited circumstances when a student has been unable to complete required coursework due to extenuating circumstances beyond the student's control (e.g., extended illness, hospitalization, family emergency, or other circumstances approved by the administration). An Incomplete grade is **not** intended to provide additional time for students who have simply failed to complete assignments during the grading period.

The assignment of an Incomplete grade requires prior administrative approval. Teachers requesting an Incomplete must complete the district's Incomplete Grade Request Form identifying:

- The reason for the Incomplete grade;
- The specific assignments or assessments that remain outstanding;
- The timeline for completion; and

- The expected grade calculation upon completion of the required work.

Students and parents/guardians will be notified in writing of the requirements necessary to remove the Incomplete grade, including all remaining coursework and the deadline for completion. Failure to complete the required work by the established deadline may result in the Incomplete grade being converted to the earned grade based on work submitted, including a failing grade if warranted.

An Incomplete grade should be used only when there is a reasonable expectation that the student can successfully complete the required coursework within the approved timeframe. Each request will be reviewed individually by the building administration based on the student's circumstances and the educational merits of the request.

Grade Appeal Process

Should any parent or guardian have a question regarding a reported grade, it is recommended that a parent contact the school to arrange a conference with the teacher either in person or via phone to receive verification through classroom records. If further inquiries concerning the grade in question are desired, conferences with building administrators/school counselors and teachers may be arranged.

Graduation Recognition Levels

Upon completion of final senior year grades, a student's final cumulative GPA will be calculated for all four years of high school. Students meeting criteria will be awarded cords and or medallions to wear at graduation to signify their academic accomplishments. The final, cumulative GPA requirement for cords and medallions is listed below:

GPA	Graduation Award Recognition
4.0	Medallion
3.600 – 3.999	Gold Cord
3.200 – 3.599	Silver Cord

Graduation Speakers

All graduating seniors will have the opportunity to submit a speech to be evaluated to speak at commencement. All speeches will be judged according to board approved procedures and rubrics. Three members of the graduating class will be selected to speak at graduation according to the criteria determined. They are as follows:

- Class president
- One student with a weighted 4.0 GPA through the first seven semesters of high school.
- One student from the graduating class.

Honor Roll

An Honor Roll will be compiled at the end of each nine-week period. Honor Roll status is based upon a student's earned quality point average as follows:

Students with an "F", "D" or "I" (incomplete) are not eligible for honor roll status.

GPA	Honor Roll Recognition
4.0	Highest Honors
3.600 – 3.999	High Honors
3.200 – 3.599	Honors

Keystone Exams

The Keystone Exams are state mandated, end-of-course assessments designed to assess proficiency in the subject areas of Algebra, Literature, and Biology. Students in all Algebra I, Biology and English 10 courses will demonstrate their proficiency on the Keystone Exam as an end of year assessment in May. Students who do not score proficient or advanced will re-test 3 times during future test administrations in Winter, Spring, and/or Summer. Demonstrating proficiency on the Keystone Exams is the first pathway to graduation from a Pennsylvania public school. Scoring proficient or advanced will satisfy the state graduation requirement on the Keystone Exams for Algebra I, Biology, and Literature. Students who do not pass the Keystone Exam(s) after multiple attempts will be required to successfully complete one of the alternative pathways listed in Pennsylvania Senate Bill 1095. These alternative options are listed under "Procedures for Seniors Who Do Not Pass a Keystone Exam."

Procedures for Students Who Do Not Pass a Keystone Exam After Multiple Attempts

A student is permitted to re-take the Keystone Exams until the conclusion of his/her junior year. Students with Individualized Education Programs (IEPs) can participate in the retest option and participate in other supplemental instruction, as determined by the IEP Team.

Procedures for Students Who Do Not Pass a Keystone Exam

If a student does not receive a score of "Advanced" or "Proficient" on a Keystone Exam, the student is permitted to re-test during designated testing windows established by the Pennsylvania Department of Education. Students may take the retest as many times as desired prior to the conclusion of their junior year.

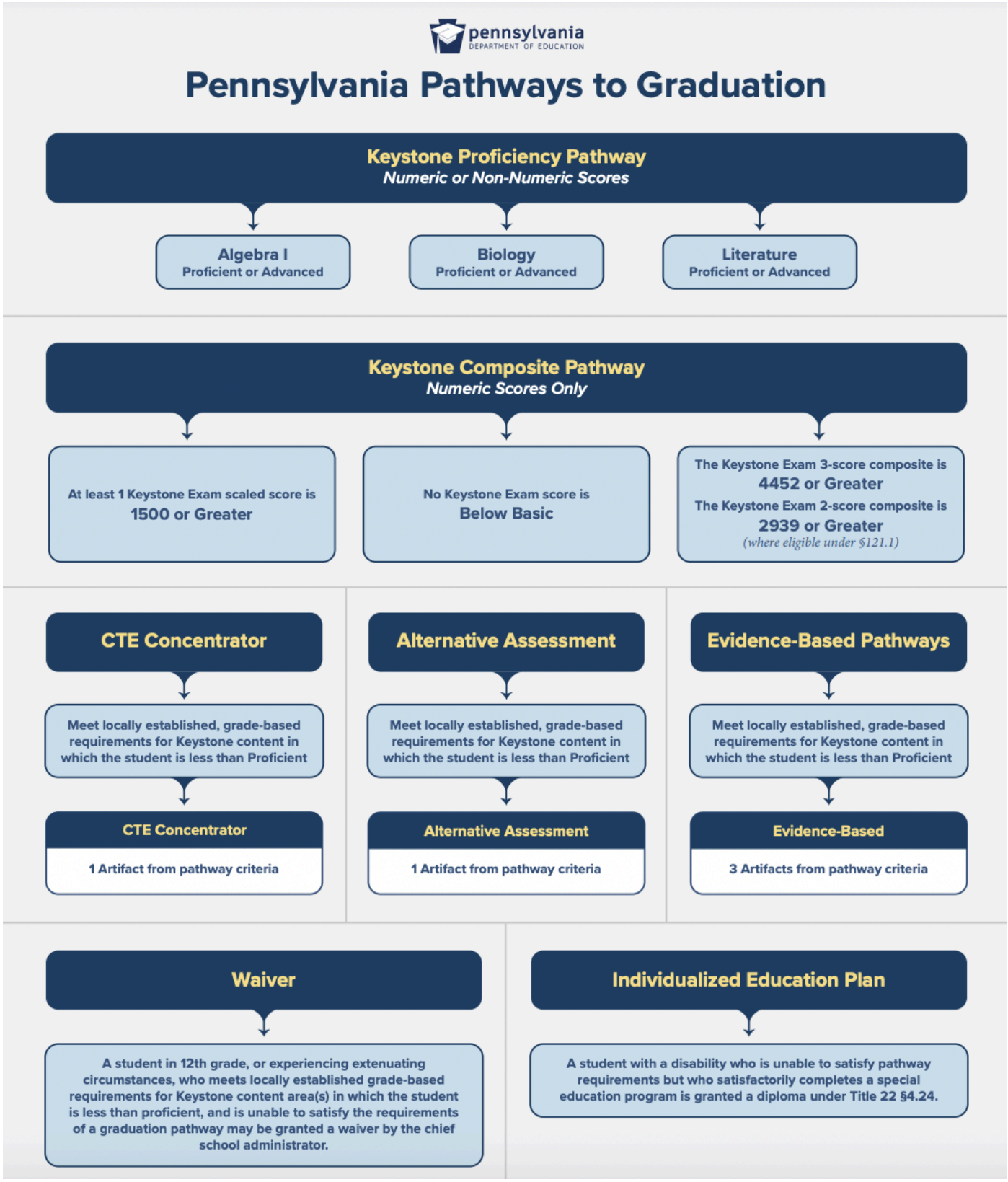
If a student does not reach at least the “Proficient” level on a Keystone re-test in a particular subject, he or she must demonstrate proficiency through an alternative pathway to graduation outlined in Pennsylvania Senate Bill 1095.

Procedures for Seniors Who Do Not Pass a Keystone Exam

A senior who has basic or below basic scores on the Keystone Exam have alternative ways to graduate under PA ACT 158. Seniors will need to successfully complete one of the alternative pathways to graduation. PA Act 158 Pathways to Graduation

Keystone Testing Dates

- Winter Retakes and Make-ups: December 7-18, 2026 ~~January 5-16, 2026~~
- Spring End of Year Assessment & Make-ups: May 17-28, 2027 ~~May 11-22, 2026~~
- Summer Make-ups July 26-30, 2027 ~~July 27-31 2026~~


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Pennsylvania Pathways to Graduation
Keystone Proficiency Pathway
Numeric or Non-Numeric Scores
Algebra I
Proficient or Advanced
Biology
Proficient or Advanced
Literature
Proficient or Advanced
Keystone Composite Pathway
Numeric Scores Only
At least 1 Keystone Exam scaled score is
1500 or Greater
No Keystone Exam score is
Below Basic
The Keystone Exam 3-score composite is
4452 or Greater
The Keystone Exam 2-score composite is
2939 or Greater
(where eligible under §121.1)
CTE Concentrator
Meet locally established, grade-based requirements for Keystone content in which the student is less than Proficient
CTE Concentrator
1 Artifact from pathway criteria
Alternative Assessment
Meet locally established, grade-based requirements for Keystone content in which the student is less than Proficient
Alternative Assessment
1 Artifact from pathway criteria
Evidence-Based Pathways
Meet locally established, grade-based requirements for Keystone content in which the student is less than Proficient
Evidence-Based
3 Artifacts from pathway criteria
Waiver
A student in 12th grade, or experiencing extenuating circumstances, who meets locally established grade-based requirements for Keystone content area(s) in which the student is less than proficient, and is unable to satisfy the requirements of a graduation pathway may be granted a waiver by the chief school administrator.
Individualized Education Plan
A student with a disability who is unable to satisfy pathway requirements but who satisfactorily completes a special education program is granted a diploma under Title 22 §4.24.

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Pathway Criteria

CTE Concentrator

1 Artifact

- Industry-based competency certification
- Likelihood of industry-based competency assessment success
- Readiness for continued engagement in CTE Concentrator program of study

Alternative Assessment

1 Artifact

- Attainment of one alternative assessment score or better: ACT (21), ASVAB AFQT (31), PSAT/NMSQT (970), or SAT (1010)
- Attainment of Gold Level or better on ACT WorkKeys
- Attainment of 3 or better on AP Exam(s) related to each Keystone content area in which less than Proficient
- Attainment of 4 or better on IB Exam(s) related to each Keystone content area in which less than Proficient
- Successful completion of concurrent enrollment course(s) related to each Keystone content area in which less than Proficient
- Successful completion of a pre-apprenticeship program
- Acceptance into accredited, non-profit Institution of Higher Education (IHE) 4yr program for college-level coursework

Evidence-Based

3 Artifacts consistent w/student goals

ONE or more from Section One
No more than TWO from Section Two

Section 1

- Attainment of 630 or better on any SAT Subject Test
- Attainment of Silver Level or better on ACT WorkKeys
- Attainment of 3 or better on any AP Exam
- Attainment of 3 or better on any IB Exam
- Successful completion of any concurrent enrollment or postsecondary course
- Industry-recognized credentialization
- Acceptance into accredited, non-profit Institution of Higher Education (IHE) for college-level coursework in an other-than-4yr program

Section 2

- Attainment of Proficient or Advanced on any Keystone Exam
- Successful completion of a service-learning project
- Letter guaranteeing full-time employment or military enlistment
- Completion of an internship, externship, or cooperative education program
- Compliance with NCAA Division II academic requirements

Health Services

Procedures for Students Coming to the Health Room

All students must have a pass from a teacher or administrator before going to the health room (exception: emergencies). Students reporting at the end of a class will be asked to go to the next period teacher to request a pass. When the nurse is not available, students are to report to the main office.

Early Dismissal Due to Illness.

Students who become ill during regular school hours may be excused by the school nurse. The parent/guardian will be contacted by the school nurse from information provided on the emergency card only, (students are not permitted to contact parent/guardian directly for dismissal). Early dismissals count toward days of absences. The parent/guardian will be responsible for transportation necessary to take the student home. The parent/guardian may be responsible for providing documentation from a state licensed practitioner for chronic early dismissals. Failure to provide documentation from a state licensed practitioner will result in an unexcused absence. Extreme emergencies requiring immediate doctor's care will be handled as the situation warrants.

Students who feel ill during the school day are encouraged to visit the school nurse **before** calling home to be picked up. The nurse will assess the student and, if necessary, notify parents/guardians regarding dismissal. Students who do not contact the nurse prior to calling home will be required to follow the same early dismissal policy outlined above.

Emergency Cards

The district no longer uses paper emergency cards. Parents/guardians are encouraged to update **Skyward** at the beginning of each school year with current contact information for all immediate family members, as well as accurate and up-to-date information for designated emergency contacts for that school year. Maintaining current contact information ensures that the school can reach the appropriate individuals quickly in the event of an emergency.

West Jefferson Hills School District Policy 210 Use Of Medication

NO STUDENT is permitted to carry any prescription or over the counter medication in school for any reason without permission from the school nurse. Please refer to Policy 210 for information regarding Use of Medication.
https://go.boarddocs.com/pa/wjhsd/Board.nsf/Public?open&id=policies#

Homework

All students have the capability to obtain homework assignments through the Canvas LMS Platform.

Teachers will provide students with their Canvas Online Learning Platform information, which will notify students of their homework assignments.

Honors Optional Courses

Beginning with the 2026–2027 school year, Thomas Jefferson High School will offer select Honors Optional courses that provide students with the opportunity to earn Honors-weighted credit through the successful completion of an approved capstone project.

Students enrolled in an Honors Optional course will complete the standard course curriculum and expectations. Students who elect the Honors option will complete an additional capstone project designed to extend learning beyond the traditional course requirements and demonstrate advanced understanding, independent learning, and application of course content.

Capstone Project Requirement:

Students pursuing Honors credit must complete a capstone project that demonstrates advanced understanding, independent learning, and application of course content.

Additional Workload:

The Honors option requires approximately 20–30% additional work beyond the traditional course expectations. Additional work may occur outside of the regular school day.

Presentation Requirement:

All Honors capstone projects must include a formal presentation to an audience in which students explain their project, learning process, and outcomes.

Teacher Approval and Evaluation:

The approval, scope, and evaluation of all capstone projects are subject to teacher discretion. Teachers will determine whether a student's project meets Honors-level expectations and requirements.

Honors Contract and Opt-In Deadline:

Students who wish to pursue Honors-weighted credit must submit a signed Honors Contract, co-signed by a parent/guardian, acknowledging their commitment to the additional expectations and responsibilities associated with the Honors option.

The completed Honors Contract must be submitted prior to the established drop/add deadline for Semester 1 or Semester 2. Students who do not submit the required documentation by the deadline will not be eligible to earn Honors-weighted credit for that semester.

Individual Honors Designation:

Honors weight will be awarded at the conclusion of the course to individual students who successfully complete all Honors requirements. Enrollment in an Honors Optional course does not automatically result in Honors-weighted credit.

Students considering the Honors Optional pathway should carefully evaluate their academic workload, time commitment, and readiness for independent learning before selecting this option.

Internships

Seniors are encouraged to explore internships during their Senior Year to gain valuable career experience. Interested students need to contact their school counselor to request admission into the Career Work Study/Internship Program.

Interscholastic Sports

Thomas Jefferson High School belongs to the P.I.A.A. and W.P.I.A.L. and adheres to the rules and regulations of these organizations. Sports programs are available in the following areas:

BOYS: Football, Soccer, Cross Country, Golf, Basketball, Wrestling, Bocce, Baseball, Track, Tennis, Volleyball, and Swimming

GIRLS: Volleyball, Tennis, Cheerleading, Cross Country, Basketball, Bocce, Softball, Track, Soccer, Flag Football and Swimming

Attendance Eligibility

To participate is contingent on attendance. Students must arrive at school prior to 8:59 am to participate in that day's activities, and if a student has an early dismissal or excessive tardies/dismissals, they may not be eligible to participate.

Academic and Curricular Requirements for Athletics

You must be passing at least four full-credit subjects, or the equivalent, as of each Friday during a grading period (week, quarter/marking period, and semester). If you fail to meet this requirement, you will lose your eligibility from the immediate following Sunday through the Saturday of that week. All grades will be checked again during the Friday of the ineligible week. If the student is passing four full credit subjects, or the equivalent, their eligibility will be reinstated on the immediate following Sunday. Additionally, all student athletes must have passed at least four full-credit subjects or the equivalent during the previous grading period, except the eligibility for the first grading period is based on your final grades for the preceding school year. If you fail to meet this requirement, you will lose your eligibility for at least 15 school days of the next grading period, beginning on the first day that report cards are issued.

Lunch/PLT Detention

Lunch/PLT detention is assigned for minor disciplinary infractions. Lunch/PLT Detention is Tuesday and Thursday during all three Lunch/PLT sessions. Students will have the opportunity to eat lunch during the detention. If a student fails to attend lunch/PLT detention, the student will be assigned a Saturday Detention and will not be able to participate in extracurricular activities until fulfilling the discipline obligation.

Media Center

The Thomas Jefferson High School Media Center provides students with access to a wide variety of print and digital resources to support learning, research, and recreational reading.

Students will have limited opportunities to check out library materials and utilize Media Center resources outside of their scheduled class time. A certified Media Specialist is available to manage the circulation of materials, assist students with research, assist students with research, and provide support in accessing available resources.

Students wishing to use the Media Center outside of class should make arrangements through a classroom teacher or a school administrator. Access is subject to staff availability, scheduled classes, and other school activities.

~~***LIBRARY/MEDIA CENTER***~~

~~Thomas Jefferson's media center is a learning center where students can complement their studies through the use of books, computers, magazines, pamphlets, videos, etc. Students must obtain an e-hallpass or sign up on My Flex Learning for PLT for admission into the library.~~

Mentor Groups

Each student will be assigned a mentor teacher during the school year. Mentor groups will meet periodically throughout the school year to set goals, monitor grades, and assist the students' high school journey. Mentor groups will typically meet during an activity bell scheduled intermittently throughout the school year.

~~***LOCKERS***~~

~~All students will be assigned lockers. The expectation is that all students keep their backpacks, bookbags, and large purses in their assigned locker during the school day. Students should only keep school bags, clothing, and school-related materials in lockers and should keep their locker locked at all times. Lockers are considered school district property and state regulations permit school authorities to search a student's locker and seize any illegal materials; such materials may be used as evidence against the student in disciplinary, juvenile, or criminal proceedings. Students should maintain their locker in a neat, orderly manner. The District will not assume responsibility for items removed from a locker.~~

National Honor Society

The Thomas Jefferson High School Chapter of the National Honor Society (NHS) recognizes students who demonstrate excellence in the four pillars of the organization: Scholarship, Leadership, Service, and Character.

Students become eligible for consideration after the completion of their sophomore year by earning a minimum cumulative grade point average (GPA) of 3.800. Meeting the GPA requirement establishes eligibility for consideration but does not guarantee selection for membership.

Eligible students will be notified by the NHS Adviser in September of their junior year and will be invited to complete the chapter's candidacy process. As part of the selection process, students must provide evidence demonstrating that they meet the expectations in all four pillars of the National Honor Society.

An anonymous Faculty Council, operating in accordance with the National Honor Society Constitution and the Thomas Jefferson High School Chapter Bylaws, reviews each eligible candidate's materials and determines membership based on the student's demonstrated achievement in Scholarship, Leadership, Service, and Character.

Students selected for membership will be formally inducted during the annual National Honor Society Induction Ceremony. Additional information regarding eligibility, selection procedures, member expectations, and continued membership requirements can be found in the Thomas Jefferson High School Chapter of the National Honor Society Bylaws.

~~***NATIONAL HONOR SOCIETY***~~

~~To be eligible for selection into the TJHS Local Chapter of the (NHS) National Honor Society, you must have a cumulative GPA of 3.800 or higher to be considered for induction. Cumulative GPA will be assessed after the completion of your sophomore year. The induction ceremony takes place in the fall of the student's junior year. Eligible students will be notified in writing with more details in September by the NHS Adviser. Complete details regarding NHS membership can be found in the Thomas Jefferson High School Chapter of the National Honor Society Chapter Bylaws.~~

Override Course(s)

During the scheduling process, parents have the right to override a course as long as the procedure and criteria are followed for this process. No student will be permitted to override any courses for the 2026-2027 school year after June 5, 2026 as is stated in the program of studies. All override requests need to be submitted in writing prior to the last day of school.

Personalized Learning Time (PLT)

Personalized Learning Time (PLT) is a daily period designed to provide students with flexibility and ownership over their learning. During this time, students select sessions based on their academic needs, personal interests, or teacher recommendations. PLT provides opportunities for enrichment, academic review, intervention, assessment completion, college and career readiness activities, and quiet study time.

Students must sign up for three PLT sessions daily using MyFlexLearning by 11:00 a.m. Lunch periods will be assigned based on the student's PLT selections.

While students have the ability to choose their PLT sessions, teachers may override a student's selection and assign them to a specific session when additional academic support is needed. Students who are failing a course or not meeting academic expectations may be assigned to work with the

appropriate course teacher for remediation and support.

Students are expected to take responsibility for appropriately scheduling and attending PLT each day. Failure to complete any of the following expectations may result in a PLT class cut referral:

- Register for three daily PLT sessions.
- Report to a scheduled PLT session, whether self-selected or teacher-assigned.
- Remain with the assigned teacher or location for the full duration of the PLT session.

PLT Rules and Expectations

- Students must register for three specific PLT sessions each day before 11:00 a.m. through MyFlexLearning.
- Students must remain with the selected or assigned teacher for the entire 30-minute session.
- Food or drinks from the cafeteria or Jag Den are not permitted in PLT classrooms.
- Pods may not be used during PLT unless under the direct supervision of a faculty member.
- Students in the hallways during PLT must have an active E-Hall Pass.
- Teachers may assign only one student at a time to leave a PLT session using an E-Hall Pass.
- Students who do not register for PLT will be automatically scheduled with a teacher on their class schedule or their mentor teacher.
- PLT is a valuable opportunity for students to engage in meaningful learning, seek support when needed, and explore their interests. Students are expected to treat PLT with the same responsibility, accountability, and seriousness as any other class period.
- Beginning with the 2026–2027 school year, failure to consistently meet PLT expectations, including repeated failure to appropriately schedule or attend assigned PLT sessions, has been added to the Discipline Matrix and may impact a student's eligibility for future student parking privileges. Loss of parking privileges will be considered for students who demonstrate a pattern of noncompliance with PLT expectations. Student parking is a privilege provided by Thomas Jefferson High School and is contingent upon students demonstrating responsibility, accountability, and adherence to school expectations.

~~***PERSONALIZED LEARNING TIME (PLT)***~~

~~**Personalized Learning Time (PLT)** is a daily period designed to give students flexibility and ownership over their learning. During this time, students select sessions based on their academic needs or personal interests. PLT offers opportunities for enrichment, review, intervention, or quiet study time.~~

~~Students must sign up for **three PLT sessions daily** using **MyFlexLearning** by **11:00 a.m.** Lunch periods will be assigned based on the student's PLT selections.~~

~~While students have the ability to choose their PLT sessions, **teachers may override a student's selection** and assign them to a specific session when additional academic support is needed. Students who are **failing a course** or **not meeting expectations** will be assigned to work with that course teacher for remediation and support.~~

~~**Failure to do any of the following will result in a PLT class cut referral:**~~

- ~~Register for three daily PLT sessions~~
- ~~Report to a scheduled PLT session, whether self-selected or teacher-assigned~~
- ~~Remain with the assigned teacher for the full duration of PLT~~

~~**PLT RULES AND EXPECTATIONS**~~

- ~~Students must register for **three specific PLT sessions** each day before **11:00 a.m.** through~~

MyFlexLearning.

- Students must remain with the selected or assigned teacher for the **entire 30-minute session**.
- **Food or drinks** from the cafeteria or Jag Den are **not permitted** in PLT classrooms.
- **Pods may not be used** during PLT unless under **direct supervision** by a faculty member.
- Students in the hallways during PLT must have an **active E-Hall Pass**.
- Teachers may assign **only one student at a time** to leave a PLT session using an E-Hall Pass.
- Students who do not register for PLT will be automatically scheduled with a teacher on their class schedule or their mentor teacher.

PLT is a valuable opportunity for students to engage in meaningful learning, seek support when needed, and explore their interests. It is expected that all students treat this time with the same responsibility and seriousness as any other class period.

Student Lockers

Thomas Jefferson High School maintains a limited number of student lockers. Because the number of lockers is no longer sufficient to assign one to every student, lockers will be provided upon student request and are available on a first-come, first-served basis. Students who wish to be assigned a locker should contact the main office.

Students who are assigned a locker are expected to use it responsibly. Lockers should be used only for the storage of school bags, outerwear, school supplies, and other school-related materials. Students are responsible for keeping their lockers locked and maintaining them in a clean and orderly condition.

Lockers are the property of the West Jefferson Hills School District and are provided for student use. In accordance with Pennsylvania law and School Board policy, school authorities may inspect or search lockers and seize any illegal or prohibited materials. Such materials may be used as evidence in school disciplinary proceedings and, when appropriate, juvenile or criminal proceedings.

Students are responsible for securing their personal belongings. The District assumes no responsibility for items that are lost, stolen, or removed from a locker.

Students requesting a locker can see Mrs. Haggerty in the counseling office.

Weapon Detection Procedure – Daily Screening

To maintain a safe and secure learning environment for all students and staff, all students will pass through the OpenGate Weapon Detection System each morning upon entering the building. This daily screening is designed to detect prohibited items and help ensure the safety of our school community.

Daily Entry Procedures:

- Students will proceed through the OpenGate detectors at designated entrances each morning.
- Students should be prepared to briefly pause and walk at a steady pace through the system.
- Most students will not need to remove any items; however, if prompted, students may be asked to step aside for additional screening.
- Backpacks and bags may be visually inspected or searched by school personnel if indicated by the system or at the discretion of administration.

-

Level 2 Screening:

- If a student sets off the detector, they will be escorted to a designated area for a Level 2 screening.
- This secondary screening will be conducted by school administration and the school police officer, using a handheld wand to identify the item that triggered the alert.
- Male and female staff members will be present to ensure privacy and professionalism during the process.

Medical Considerations:

- If your child has a medical condition or surgically implanted device that could be affected by the screening system (e.g., pacemakers, defibrillators), please:
- Notify the school nurse immediately.
- Provide documentation from a physician regarding the condition or device and any necessary precautions.
- In most cases, surgically implanted metal (e.g., rods, artificial joints) may trigger the detector but will not cause harm.

Parent/Guardian Cooperation to assist us in ensuring a smooth process:

- Encourage your child to limit unnecessary metal objects in their backpacks or on their person.
- Help them understand the importance of following all screening procedures and remaining respectful during the process.
- Reassure them that this is a proactive measure intended to protect everyone in the school building.

We appreciate your continued support and cooperation in keeping Thomas Jefferson High School a safe and welcoming place for all students.

Reasonable Suspicion – Drug Testing of Individual Students

If based on observable behavior or symptoms, a school employee has a reasonable suspicion that a student is under the influence of a controlled substance, the employee will report the matter to the building principal and the student will be escorted to the school nurse's office for an examination that may include checking the student for abnormal vital signs. If based on the student's observable behavior, medical symptoms, vital signs or other factors, school administrators have a reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to, the analysis of blood, urine, saliva, or the administration of a Breathalyzer Test. Saliva or breathalyzer tests may be administered by a school district administrator.

Restorative Discipline

The High School Administration will make every attempt to repair or restore student/staff relationships when disciplinary actions occur. The high school administration will work with school counselors, social workers, Chill Room specialists, and school resource officers to reintegrate students into the learning environment upon returning from disciplinary consequences.

Safe2Say Something Program

In accordance with Pennsylvania law (Act 44 of 2018), Thomas Jefferson High School participates in the Commonwealth's Safe2Say Something Program, a statewide anonymous reporting system administered by the Pennsylvania Office of Attorney General. The program provides students, parents/guardians, school employees, and community members with a safe and confidential way to report concerns that may threaten the safety and well-being of students, staff, or the school community.

Reports may be made anonymously regarding concerns such as:

- Threats of violence or planned acts of violence
- Bullying, cyberbullying, or harassment
- Self-harm or suicidal concerns
- Substance abuse
- Weapons on school property
- Criminal activity
- Any other behavior that could pose a threat to the safety of students, staff, or the school community

Reports submitted through Safe2Say Something are reviewed by trained crisis center personnel and forwarded to the appropriate school officials and/or law enforcement agencies for assessment and response when necessary. All reports are taken seriously and investigated in accordance with district procedures and applicable law. The Safe2Say Something Program is intended to supplement, not replace, emergency services. If there is an immediate emergency or an imminent threat to life or safety, call 911 immediately.

How to Submit an Anonymous Report

Anonymous reports may be submitted 24 hours a day, 7 days a week by:

- Website: www.safe2saypa.org
- Phone: 1-844-SAF2SAY (1-844-723-2729)
- Mobile App: Safe2Say Something, available for Apple and Android devices.

Students are encouraged to report legitimate safety concerns in good faith. Intentionally making false reports or using the system to harass, intimidate, or retaliate against another individual may result in disciplinary action consistent with the Student Code of Conduct and may also have legal consequences.

Saturday Detention

Saturday Detention is a disciplinary consequence assigned to students for violations of school rules or misbehavior occurring during school hours or at school-sponsored events. The goal is to hold students accountable through time outside the regular school day to reflect, complete academic work, and engage in structured activities.

Details & Procedures

- Time: 8:00am - 11:00a on designated Saturdays
- Location: Students must report to the front atrium of the high school no later than 8:00am.
- Transportation: Students are responsible for their own transportation; bus service is NOT provided.
- Work Requirements: All students must bring academic work and will be required to complete al Saturday Detention Activity, which includes goal-setting, personal reflection and career-focused tasks.

Rescheduling & Attendance

- Students may reschedule one time only with administrative approval before the scheduled detention date.
- Late arrivals will not be admitted, and the detention will be counted as a missed assignment.
- In the event of a valid emergency (e.g. illness, family emergency, funeral), a parent/guardian must call Mr. Murphy's voicemail at 412-655-8610 x6235 before 8:00am on the day of the detention. Voicemails must include the student's name and reason for the absence.

Rules During Saturday Detention

- No eating or drinking
- No earbuds, headphones, or phones (phones must be turned off and stored away)
- No talking or socializing
- No sleeping
- Students must remain in the assigned room for the full 3-hour period
- Students removed for failure to follow rules will not receive credit for time served and will face additional disciplinary consequences per the TJHS Discipline Matrix

Consequences for Failure to Serve

- Failure to serve or complete an assignment Saturday Detention will result in:
- Ineligibility for all extracurricular activities, including sports, clubs, dances and school-sponsored events, until both Saturday Detention and any additional consequences are fully completed.
- Progressive disciplinary action in alignment with the TJHS Discipline Matrix.

Saturday Detention is designed to be an opportunity for reflection, academic accountability, and improvement. Students are expected to treat it seriously and comply fully with the expectations outlined above.

School Field Trips

Students acknowledge that participation in extracurricular activities and travel to activities is a privilege and not a right. Students should understand that baggage is subject to surveillance and possible inspection at the discretion of the School District. Students with failing grades, excessive tardies, dismissals, absences and/or behavior issues may be denied the opportunity to attend school-sponsored field trips.

School Field Trip & Overnight Policy

Teachers, clubs, and athletic teams have the ability to schedule overnight trips for students that are part of the curriculum or extra curricular activities. Teachers, sponsors, and coaches must adhere to

the following guidelines when planning trips that require students to miss school.

1. School sponsored field trips cannot remove a student from Thomas Jefferson High School for more than two instructional days without written approval from high school and district administration. Any trip that would require more than two instructional days to miss school, must have approval prior to any arrangement being made.
2. All overnight trips must include a submitted itinerary where students have designated time to complete school work on scheduled school days.
3. Any student who has missed more than 10 school days, excused or unexcused is in-eligible for any overnight field trips. Students who fundraise or pay out of pocket for overnight opportunities may or may not be eligible for refunds based on travel arrangements made prior to the trip.
4. Students are expected to turn in all missed work on the day they return from the scheduled field trip.
5. Students must be passing at least four full-credit subjects, or the equivalent, 1 week prior to the scheduled departure date of the overnight field trip. Any student not passing four full credit subjects, or the equivalent will not be permitted to attend the overnight field trip. Students who fundraise or pay out of pocket for overnight opportunities may or may not be eligible for refunds based on travel arrangements made prior to the trip.
6. Exceptions: Students who qualify for WPIAL, PIAA, PIHL, PIMBA, or other school sponsored activities do not fall under the overnight field trip policy for days missed. Attendance, and academic eligibility will apply for all student athletes participating in WPIAL and PIAA sanctioned events.

Senior Ambassador Program

The Senior Ambassador Program is an opportunity available to eligible seniors who are in good academic and behavioral standing, are on track to graduate, and have completed or exhausted Thomas Jefferson High School coursework that they believe will meaningfully benefit their future plans.

The program is designed to provide students with flexible, authentic postsecondary learning experiences while maintaining accountability, academic rigor, and preparation for life after high school.

Beginning with the Class of 2027, students who enroll in the Senior Ambassador Program for Semester 1 and/or Semester 2 will receive a Pass/Fail designation on their final high school transcript for the semester(s) in which they participate.

To earn a passing designation, students must successfully complete one approved learning experience during each semester of enrollment. Approved options include:

- Completion of a college course.
- Completion of a micro-credential.
- Obtaining a career or industry-recognized certification outside of any coursework in which the student is currently enrolled.
- Completion of a community service project during the semester of enrollment. The project scope, required hours, and expected outcomes must be approved in advance and documented.
- Completion of a graduation portfolio, which must be formally presented to Thomas Jefferson High School staff at the end of Semester 1 or at the conclusion of the school year.

- Serving as a classroom or program assistant within Thomas Jefferson High School or another West Jefferson Hills School District building. Examples may include, but are not limited to, serving as a math assistant, science/lab assistant, instructional support assistant, or another approved position that provides a meaningful educational experience. All placements must be approved in advance by administration and the supervising teacher or staff member.

Students participating in a school-based assistant position are expected to demonstrate professionalism, reliability, confidentiality, and appropriate workplace behaviors while supporting students and staff.

Students enrolled in the Senior Ambassador Program for two semesters must successfully complete at least one approved option during each semester to earn a passing designation for both terms.

Participation in the Senior Ambassador Program is a privilege. Students must maintain eligibility, meet all program requirements, demonstrate responsibility and professionalism, and communicate regularly with their assigned school contact regarding progress and completion of program expectations.

Failure to meet program expectations may result in removal from the Senior Ambassador Program and may impact the student's ability to earn a passing designation for the semester.

Small Group Instruction Pods (SGIs)

The Small Group Instruction Pods located in each academic wing of the high school will be utilized throughout the school day for instructional purposes at the discretion of each teacher. Students in an SGI must be assigned to that location by their scheduled teacher.

Smart Glasses and Wearable Recording Devices

To protect student and staff privacy and maintain a safe and distraction-free learning environment, smart glasses and other wearable devices capable of recording, photographing, transmitting, or storing audio or video are not permitted to be used or worn during the school day or at school-sponsored activities unless specifically authorized by school administration.

Students may not use these devices to photograph, record, livestream, transmit, or otherwise capture images, video, or audio of students, staff, visitors, or school activities without appropriate authorization.

Devices with recording or surveillance capabilities may not be used in classrooms, restrooms, locker rooms, changing areas, offices, or other locations where individuals have a reasonable expectation of privacy.

School administration may require a student to remove, secure, or surrender a recording-capable wearable device when its use or presence violates school expectations, interferes with the educational environment, compromises privacy, or creates a safety or security concern.

Unauthorized use of smart glasses or other recording-capable wearable technology may result in disciplinary action consistent with the Student Conduct and Discipline Matrix and applicable School

Board policy. Depending on the circumstances, consequences may include loss of technology privileges, parent/guardian notification, detention, suspension, or referral to law enforcement when warranted.

Nothing in this provision prohibits the use of assistive technology or other devices that are required as part of an approved accommodation, provided their use is consistent with applicable law and School District procedures.

Student Assistance Program(SAP)

The purpose of the Student Assistance Program (SAP) is to identify students who are experiencing significant personal problems that may place their academic success at risk. Examples of problems might include substance use (drug/alcohol), depression, suicidal thoughts, and other crisis situations. The goals of the SAP are to develop an atmosphere of trust in which students will seek help from support team members; to assure students that problems are resolvable with help from professionals, and to acquire necessary counseling services for students in need before problems reach a crisis level. Assistance is always available by visiting the School Social Worker, Guidance Counselor, or by contacting a team member.

Student Debts

It is the practice of the School District that when a student accrues a debt to the school district through loss or damage of school district property, materials, equipment, or cafeteria debt, the student's report card, transcripts, and/or diploma may be withheld until such debt is cleared.

Student Disciplinary Obligations

It shall be the practice of the West Jefferson Hills School District that a student's report card and/or the diploma may be withheld, when deemed necessary, until the satisfactory completion of disciplinary obligations. Seniors will not be able to participate in commencement if school discipline is pending or unserved.

Student Driving Regulations

Driving to school is a privilege extended to juniors and seniors at Thomas Jefferson High School. Students who wish to drive must obtain a non-refundable parking permit and agree to abide by all rules and procedures outlined below. This privilege may be revoked at any time for violations of school policy or unsafe behavior.

Permit Information

- Eligibility: Only students in grades 11 and 12 are eligible to apply at the start of the school year.
- Cost:
    - $50 for juniors and seniors
    - $40 for sophomores (if available)
- Application Process: Must include payment, parent permission form, and required documentation.

- Spot Assignment: All spaces are assigned by lottery. Permits are non-transferable.
- Display: Permits must be visible on the rearview mirror while on school property.

Sophomore Permits

- If spaces remain available, grade 10 students may apply beginning April 1, 2027, on a first-come, first-served basis.
- Sophomores may only park in the tennis court lot.
- Cost: $40.

General Driving Expectations

- Arrival: Drivers must be inside the building by 7:25 a.m.
- Speed Limit: 15 MPH on all school property.
- No student drivers will be permitted to exit campus before school buses.
- Dismissal Courtesy: Drivers must allow safe merging to prevent accidents.
- Prohibited Areas: Students may not drive or park on the grass.

Parking Lot Conduct

- Park only in your assigned numbered space.
- Remain out of vehicles during the day unless given permission.
- Vehicles may not be moved until after buses depart, unless directed by staff.
- Follow all instructions from administration, staff, or school police.
- Loitering in or around vehicles is prohibited.
- No possession or use of tobacco, alcohol, or controlled substances in vehicles or on school property.

Prohibited Behaviors & Consequences

- Reckless or dangerous driving → Immediate revocation of permit + possible police citation.
- Sharing, lending, or using another student's permit → Revocation for the remainder of the school year.
- Parking without a valid permit → Disciplinary action and/or parking ticket.
- Any rule violation → Possible school-issued parking ticket and additional disciplinary action.

Tardy & Attendance Policy

Unexcused tardies and absences will impact driving privileges:

Infraction	Consequence
8 Unexcused Tardies	1-week suspension of driving privileges
12 Unexcused Tardies	1-month suspension of driving privileges
16+ Unexcused Tardies	Revocation for the remainder of the year
18+ Total Absences (excused/unexcused)	Revocation of parking pass (no refund)

Disciplinary Infractions

Students on behavior probation will lose driving privileges for the duration of probation.
Students who fail to comply with administrative directives regarding driving/parking may face immediate and permanent revocation of privileges (no refund).

Temporary Parking Relocation

At times, school events may require changes to student parking. Administration will direct students to park in alternate locations as needed.

Parking Boot Policy

Thomas Jefferson High School has purchased a parking boot for vehicles parked illegally. If a boot is applied:

- The student may have the car towed at the owner's expense, OR
- Pay a $100 fine to TJHS for removal of the boot.

Final Notes

- Students and parents are responsible for reviewing and understanding all driving policies in the Driver Application Packet.
- Failure to comply with any regulation will result in disciplinary consequences, a parking violation, or loss of privileges

Student Grading Reports

Report cards are posted to Skyward Family and Student Access every nine weeks. Parents are encouraged to access Skyward to view the most current status of student achievement. The marking system at Thomas Jefferson High School represents five levels of achievement. These levels indicate a student's achievement as compared with that of others studying the same subject matter.

A	-	Superior achievement	(89.50 - 100%)
B	-	Above average	(79.50 - 89.49%)
C	-	Average	(69.50 - 79.49%)
D	-	Below average	(59.50 - 69.49%)
F	-	Failing	(0.00 - 59.49%)

Swimming Pool Dress Code

All students entering the pool must have proper attire as outlined in the PE course syllabus. The TJHS PE staff will explain all regulations for swimming with students prior to the aquatics unit.

The following are guidelines for student dress while utilizing the swimming pool during PE class. All students are asked to dress respectfully for their peers and instructors while in the pool or on the pool deck.

Male students must wear garments that are designed for use in water. Shorts must be of moderate length, board shorts or similar. No racing shorts will be permitted during PE class. Male students are permitted to wear dry fit shirts if they prefer while participating in swimming class.

Female students must wear garments that are designed for use in water. One piece bathing suits are

permitted. Two piece bathing suits that do not tie on the bottom or top are permitted when worn in conjunction with a dry fit shirt. Bathing suits that tie are not permitted even with the use of a dry fit shirt during PE class.

Surveillance Cameras

Please be advised that the West Jefferson Hills School District has completed the installation of surveillance cameras inside and outside Thomas Jefferson High School, including parking locations. The surveillance cameras will provide safety for our students, staff, and property of the School District. The action was recommended by the Administration and approved by the School Board. Surveillance cameras can and will be used to aid in investigations of student misconduct that occur during the school day and on school grounds.

Testing Calendar 2026-2027

Thomas Jefferson is Your School

Your parents and all taxpayers are legally required to pay taxes that build, maintain and staff the public schools. In fact, everyone including you pays taxes in one form or another. Therefore, any damage done to this building, equipment, books, etc., must be paid for with your own family's money. It is not enough that you should refrain from doing anything to increase this cost to you, your family and neighbors, but you must help protect the school by discouraging or reporting such activities by others.

Title IX, Discrimination, and Sexual Harassment (Board Policy 103)

The West Jefferson Hills School District is committed to providing all students with a safe, welcoming, and respectful learning environment that is free from discrimination, harassment, intimidation, and retaliation.

In accordance with Board Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students, federal law, and applicable Pennsylvania law, the District prohibits discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, gender identity, gender expression, ancestry, national origin, marital status, pregnancy, disability, genetic information, or any other classification protected by law.

Title IX Sexual Harassment

Title IX prohibits discrimination on the basis of sex in educational programs and activities receiving federal financial assistance. Sexual harassment is a form of sex discrimination and is prohibited.

Prohibited conduct may include, but is not limited to:

- Unwelcome sexual advances or requests for sexual favors.
- Unwelcome verbal, nonverbal, or physical conduct of a sexual nature.
- Sexual assault, dating violence, domestic violence, or stalking, as defined by law.
- Conduct that is so severe, pervasive, and objectively offensive that it effectively denies a

student equal access to the District's educational programs or activities.

Sexual harassment may occur between students, between employees and students, or involving third parties participating in District programs or activities.

Reporting Discrimination or Harassment

Any student who believes they have experienced discrimination, harassment, or Title IX sexual harassment—or who witnesses conduct that may violate this policy—is encouraged to report the incident as soon as possible.

Reports may be made to:

- A teacher, counselor, school administrator, or principal.
- The District's Title IX Coordinator.
- Any trusted District employee, who will forward the report to the appropriate administrator.

Reports may be made verbally or in writing. Parents/guardians may also report concerns on behalf of a student.

Students are encouraged to report concerns promptly so the District can respond appropriately, although delayed reporting will not prevent the District from investigating.

Investigation Process

The District will:

- Promptly review and assess all reports.
- Conduct an impartial and equitable investigation.
- Take appropriate steps to stop prohibited conduct, prevent its recurrence, and address its effects.
- Follow all applicable procedures outlined in Board Policy 103 and Title IX regulations.

The District may implement supportive measures to assist students during an investigation, regardless of whether a formal complaint is filed.

Retaliation Prohibited

Retaliation against any student or individual for reporting discrimination or harassment, participating in an investigation, or exercising rights under Board Policy 103 or Title IX is strictly prohibited.

Any person who engages in retaliation may be subject to disciplinary action.

False Reports

Knowingly making a false report or intentionally providing false information during an investigation may result in disciplinary action consistent with the Student Code of Conduct. However, a report made in

good faith that is not substantiated after investigation will not result in disciplinary action.

Confidentiality

The District will make reasonable efforts to protect the privacy of all individuals involved while conducting a thorough investigation and complying with applicable legal requirements.

Additional Information

Students and parents/guardians are encouraged to review the complete Board Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students, which is available on the District website or by contacting the school office.

Questions regarding Title IX or the District's nondiscrimination policies may be directed to the District's designated Title IX Coordinator.

Visitors

An added level of security has been implemented for ALL visitors to Thomas Jefferson High School. All parents, guardians, and guests are subject to metal detector search before being granted access to the school building between the hours of 7AM - 3 PM. All guests must register with school security in the high school reception area and receive a visitor's pass that must be worn prior to entering any other area of the building. Parents/Visitors will be asked to provide a state-issued identification card or driver's license to be scanned for criminal background checks. The district believes this is another safety measure to keep our children protected. Visitors who do not register will be considered trespassing. The main entrance to Thomas Jefferson High School is the only entrance that can be used during the school hours. Students are not permitted to open exterior doors throughout the school for any student, staff, or visitor.

Work Study/Early Release

Work Study

Seniors who wish to work during school hours can be released as long as he/she meets class hours and graduation requirements. This release must begin during the first four weeks of the school year, at the beginning of semester two, and/or at Administration's discretion. A letter is required from the student stating how this work release will enhance his/her college/work resume. A work release form must be completed, and on file in the school before work release can be granted. Changes will only be made to accommodate late release based on seat/course availability.

Students in the Work Study Program may earn up to two credits that can be applied toward the required 25 necessary to graduate from Thomas Jefferson High School. All work Study students will receive a Pass/Fail grade that will not be calculated into the students final GPA.

Early Release

Seniors who are in good academic standing and have successfully completed or are on pace to complete the required 25 credits to graduate from Thomas Jefferson High School, may be eligible for early release from high school. Students who are granted early release will not receive credit but are free to pursue any post high school college or career plans. Seniors are reminded that they must be enrolled in and pass at least four classes that meet every day in order to be eligible for any school sponsored athletic team (WPIAL/PIAA Regulation).

Requirements for Work Study/Early Release:

1. The student MUST be a senior.
2. The student must be scheduled in all classes necessary to meet graduation requirements at a minimum and must maintain passing grades in all scheduled courses.
3. Work study and Early Release students must attend a minimum of four regularly scheduled courses at Thomas Jefferson High School.
4. Students must complete all assignments associated with our work studies curriculum.
5. Students will only be permitted to arrive once and depart once from school each day.
6. Students must leave school property without disrupting the rest of the students and classes. They must sign out every day and dismiss out the front entrance of high school.
7. Students will not be on school property after their last scheduled class ends without permission from the high school administration or work study coordinator.
8. The student or their parent/guardian must provide transportation from school as necessary based on the student's schedule.
9. If a student is unable to attend school because of illness, the student should not be at work.
10. **We recommend that seniors continue to take a full academic load if they are planning to attend college. Many colleges/universities recommend students take a full academic load, including four years of English, math, science, social studies/history, and foreign language.**

****The preceding rules and guidelines contained in this handbook are a partial representation. The complete policy guides are on file in the high school office and on the website, www.wjhsd.net.**

***The student handbook can always be amended throughout the school year by the district or high school administration. All changes will be communicated to the school community prior to implementing any change.

Homeless Students

Under McKinney Vento all school districts are responsible for identifying students experiencing homelessness and connecting them with the resources needed to ensure academic success.

Who is considered homeless—Children or youth living in a shelter, transitional housing, hotel/motel, vehicle, campground, on the street or doubled up with friends or family due to a lack of alternate resources are considered homeless. An unaccompanied homeless youth is a child or youth that is not in the care of their parent or legal guardian and meets the definition of homeless under McKinney Vento.

Where can students experiencing homelessness attend school?—The law indicates that homeless students have the right to remain in their school origin (the school they attended at the time of the homeless episode or last school attended) through the end of the school year in which they find permanent housing, provided it is in the child/youth's best interest.

If through consultation between the school and the family and/or unaccompanied youth it is determined that remaining in the school of origin is not in the student's best interest, then the student has the right to immediately enroll in the school that non-homeless students living in the attendance area in which the child/youth is actually living are eligible to attend, even if they do not have all of the required documentation. Additionally, unaccompanied homeless youth have the right to immediately enroll in school, even if they do not have a legal guardian present.

What supports can school districts provide to homeless students?—Homeless students are eligible for supports and services to remove barriers to educational success. This may include transportation to the school of origin, free meals, referrals to physical/mental health providers, clothing to meet school requirements, access to school supplies and resources, assistance with credit recovery, tutoring supports, expedited evaluations and assistance to participate in school activities including parent engagement opportunities, sports, club, etc.

Homeless Dispute Process—If at any time there is a disagreement about homeless status or best interest for school placement, the district will notify the family in writing of their determination that the family/unaccompanied youth is ineligible for McKinney Vento services. At this time, the district will provide the family/unaccompanied youth with the ability to dispute their determination. Throughout the dispute process, the child/youth, including unaccompanied youth, will continue to be educated in the school of origin or immediately enrolled in the school they are seeking enrollment in until the dispute process is finalized. Transportation will continue throughout the dispute process. All disputes will be sent to the ECYEH Regional Coordinator who will issue a determination. If any party is unhappy with the determination, they can elevate the dispute to the state coordinator.

What if I think that I am eligible for services under McKinney Vento?—Please contact the West Jefferson Hills School District homeless liaison:
Dr. Cassandra Bozek
412-655-8450
cbozek@wjhsd.net

If you require further assistance, please contact Region 4 Coordinator:
Nicole Anderson
412-394-5894
Nicole.anderson@aiu3.net

TJHS Student Handbook Changes

2026-2027

Page Number (Redline Version)	Revision
Pg 12	Added info about Gaggle Student Safety morning
Pg 16	Updated the PA Safe Schools requirements
Pgs 23-27	Updated student discipline Information, expectations, and progressive discipline philosophy
Pg 31	Rewrote student attendance procedures
Pg 43	Added AI misuse into our academic dishonesty regulations
Pg 61	Incomplete grades- Added specific language in regards to the process of incomplete grades
Pg 68	Added Honors Optional criteria
Pg 70	Media Center procedures
Pg 71	Updated personalized learning time rules and expectations
Pg 73	Student locker request procedures updated
Pg 75	Added Safe2Say Something program information
Pg 77	Senior Ambassador program information
Pg 78	Smartglasses and wearable recording devices procedures
Pg 82	Added Board Policy 103 (Title IX Discrimination and Sexual Harassment)

Blue text indicates revised handbook language. These revisions are intended to make the handbook more ***student-friendly, positive, and progressive*** *while maintaining clear expectations and accountability. The updated language shifts the focus from punitive or compliance-based wording toward* ***student growth, responsibility, support, and success****, creating a handbook that is clearer and more welcoming for students and families.*

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Thomas Jefferson High School Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Assault/Battery- Level 4	3-10 days OSS / informal hearing / police notification / mediation / possible expulsion hearing or adjudication agreement	3-10 days OSS / informal hearing / police notification / mediation / possible expulsion hearing or adjudication agreement	3-10 days OSS / informal hearing / police notification / mediation / possible expulsion hearing or adjudication agreement	Refers to one or more students' unlawful attempt to injure another student/students physically without physical retaliation by the victim. Students shall either intentionally or recklessly attempt to cause nor threaten to cause injury to another person or persons. Reasonable self-defense will not be considered physical retaliation.
Bullying	Level 4: 3 days OSS / police citation / parent meeting / mediation	Level 4: 3-10 days OSS / informal hearing / police citation / mediation	Level 4: 3-10 days OSS / informal hearing / police citation / mediation / possible expulsion hearing or adjudication agreement	Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting that is severe, persistent or pervasive and has the effect of doing any of the following: Substantially interfering with a student's education. Creating a threatening environment. Substantially disrupting the orderly operation of the school. Bullying, as defined in this policy, includes cyberbullying. School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.
Bus Violation	1-3 after-school detention(s)	1-3 Saturday detention(s)	2-3 Saturday detentions / possible removal from bus	Failing to follow school bus rules or creating unsafe conditions.
Cafeteria/Campus Disturbance	1-3 lunch/plt detentions	1-2 Saturday detention(s)	moves to disruptive behavior second offense	Any behavior deemed to interrupt the normal operations of the cafeteria/student center.
Cell Phone/ Smart Watch / Smart Glasses (use in a classroom)	Written warning in Skyward	1 Saturday detention	moves to insubordination/defiance second offense	See Cell Phone Section of the Student Handbook.
Cell Phone/ Smart Watch/ Smart Glasses (Unauthorized Photo/ Video)	1 Saturday Detention. If picture or video is shared without the consent of people pictured, the offense could rise to an out of school suspension	2 Saturday Detentions	moves to insubordination/defiance second offense	See Cell Phone Section of the Student Handbook.
Cheating/Plagiarism	Student will receive a grade of "0"	Student will receive a grade of "0" on the assessment / student will receive a current quarter grade to be no higher than 60% / 1 Saturday Detention	Immediate withdrawal from course (WF) / parent responsible for credit recovery / 2 Saturday Detentions	Using a person's work, concepts, designs, data, ideas, research, or documentation, without giving proper credit to the source. It goes beyond plagiarism to also include lying, cheating, using or providing unauthorized materials in preparation for an exam/test/quiz, or using or providing unauthorized materials during an exam/test/quiz, and other acts, such as the theft or falsification of records and files. Photographing, recording, or sharing an assignment or assessment will also result in an administrative action in accordance with the Cell Phone/Smart Watch (Unauthorized Photo/Video). This includes unauthorized AI use on assignments or assessments.
Computer Violation/ Acceptable Use	1 Saturday detention / parent contact	2 Saturday detentions / parent meeting / ineligible for extra-curricular privileges until Saturday detentions are served	1-3 day(s) OSS / parent meeting / ineligible extra-curricular privileges for 9 weeks	See ~~Chromebook~~ iPad and Acceptable Use Policy in the Student Handbook.
Creating an Unsafe Environment	1-3 day(s) OSS / parent meeting / police notification	3-5 days OSS / informal hearing / police notification	3-10 days OSS / informal hearing / police notification / possible expulsion hearing or adjudication agreement	Creating unsafe conditions that could lead to injury or hazardous situations.
Cutting Class	1 Saturday detention / no credit for classes missed	2 Saturday detentions / no credit for classes missed	1 day OSS / no credit for classes missed / ineligible for extra-curricular activities for 3 weeks	Unlawful absence from a class or school activity.
Failure to attend scheduled PLT	Written warning in Skyward	1 PLT Detention	1 Saturday Detention (Students who accumulate 4 or more will receive Saturday Detentions and ineligibility to obtain a student parking pass in the future)	Failure to report to the assigned PLT location and supervising teacher as indicated on the student's PLT schedule.
Cutting PLT personalized Learning Time	1 PLT Detention	1 Saturday Detention	2 Saturday Detentions and ineligible for extracurricular activities for 3 weeks. (Students who accumulate 4 or more will receive Saturday Detentions and ineligibility to obtain a student parking pass in the future)	Unlawful absence from a PLT activity or study session.
Disorderly Conduct	Level 4: 1-3 day(s) OSS / parent meeting / police citation	Level 4: 3-5 days OSS / informal hearing / police citation	Level 4: 3-10 days OSS / informal hearing / police citation / possible expulsion hearing or adjudication agreement	Intent to cause the public inconvenience, annoyance or alarm, or recklessly creating a risk.
Destruction of School Property	2 Saturday Detentions/restitution	1-3 Day(s) OSS / restituition	3-5 days OSS / informal hearing / police citation	Action involving deliberate destruction of school property
Disrespect to Peer	1 Saturday detention / mediation	2 Saturday detentions / mediation	1 day OSS / parent meeting / mediation / eligible for extra-curricular activities for 3 weeks	Students are expected to conduct themselves in a respectful manner towards their peers.
Disrespect to Staff/Visitor	1 day OSS / parent meeting / police notification / mediation	2 days OSS / parent meeting / police notification / mediation / ineligible for extra-curricular activities 3 weeks	Level 4: 3-10 days OSS / informal hearing / police notification / mediation / possible expulsion hearing or adjudication agreement / ineligible for extra-curricular activities 9-36 weeks	Students are expected to conduct themselves in a respectful manner. However, students must understand that staff members are responsible for providing direction, correcting misbehaviors and giving directives. Although students may not agree with the directives, unless they are a threat to their health, safety or welfare, students must follow them without disrespectful gestures and/or language. A student who engages in disrespectful behaviors as indicated will be subject to disciplinary actions.
Disrespect to School Building/Campus	1 day OSS / parent meeting / police notification / mediation	2 days OSS / parent meeting / police notification / mediation / ineligible for extra-curricular activities 3 weeks	Level 4: 3-10 days OSS / informal hearing / police notification / mediation / possible expulsion hearing or adjudication agreement / ineligible for extra-curricular activities 9-36 weeks	
Disruptive Behavior	1-3 after-school detention(s) / parent meeting / police notification	1-3 Saturday detention(s) / parent meeting / police notification / ineligible for extra-curricular activities until Saturday detentions are served	1-3 day(s) OSS / informal hearing / police notification / ineligible for extra-curricular activities / possible expulsion hearing or adjudication agreement	Any behavior deemed to disrupt the normal operations of classrooms, the school building, or activities.

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Thomas Jefferson High School Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Disruptive in After-School or Lunch/PLT Detention	removal from detention / assign two detentions / ineligible for all extra-curricular activities for one week	removal from detention / 1 Saturday detention / ineligible for extra-curricular activities for 3 weeks	removal from detention / 1 day OSS / ineligible for extra-curricular activities for 9 weeks	Any behavior deemed to disrupt the normal operations of After-school detention.
Disruptive in Saturday Detention	removal from Saturday detention / time served will not count / student will be issued a second Saturday detention / ineligible for all extra-curricular activities until both Saturday detentions served	removal from Saturday detention / time served will not count / parent meeting / student will be issued 1-3 day (s) OSS / ineligible for all extra-curricular activities for 3 weeks	removal from Saturday detention / time served will not count / informal hearing / student will be issued 3 days OSS / ineligible for all extra-curricular activities for 9 weeks / police notification	Any behavior deemed to disrupt the normal operations of Saturday detention.
Distribution of (Drugs/Alcohol)	Level 4: 10 days OSS / informal hearing / Mandatory drug and alcohol screening through a licensed treatment facility / police notification / ineligible for extra-curricular activities for 18 weeks	Level 4: 10 days OSS / informal hearing / police notification / mandatory expulsion hearing or adjudication agreement / ineligible for extra-curricular activities for remainder of school year	Level 4: 10 days OSS / informal hearing / police notification / mandatory expulsion hearing or adjudication agreement / ineligible for extra-curricular activities for remainder of school year	**Distribution/Sale:** A student has disseminated or transferred drugs and/or alcohol with or without compensation. **Possession with Intent to Distribute:**The student has in his/her possession, as previously defined, drugs and/or alcohol in a quantity or packaging to indicate intent to distribute or transfer to another.
Dress Code Violation	Warning documentation in Skyward / correction of dress mandatory before returning to class	1 After-school detention / correction of dress mandatory before returning to class	1 Saturday detention / correction of dress mandatory before returning to class / parent meeting / ineligible for extra-curricular activity(s) for 1 Week, 1 school formal event missed	See Dress Code section in the Student Handbook.
Ear Buds/Oversized Headphones	Warning documentation in Skyward.	1 After-school detention	1 Saturday detention / ineligible for extra-curricular activity(s) for 1 Week,	Students are permitted to use one earbud between periods and in all common areas. Earbud and headphone use within the classroom, is at the discretion of the teacher. No student is permitted to have two earbuds, or headphones on while entering, exiting, or moving through the building for safety reasons. All students must have the ability to take direction from any staff member, while on campus.
Erratic/Unsafe Driving of Automobile	Warning ticket issued by school police, 1 week loss of driving privledge	Motor Vehicle citation written by school police, 1 Saturday Detention, loss of driving privileges for 9 weeks.	Motor Vehicle citation issued by school police, 2 Saturday Detentions, loss of driving privileges for the remainder of the school year.	Any student who fails to obey posted signs or the direction of school police officers while operating a motor vehicle. Additionally any student who uses a motorvehicle to create an unsafe environment for other drivers or pedestrians while on school grounds.
Failure to Attend After School Detention	1 Saturday detention	2 Saturday detentions	1 day OSS	Not attending (for the entire time period) an assigned after school detention,
Failure to Attend Saturday Detention	Saturday detention reassigned / ineligible for extra-curricular activities until Saturday detention is served. Student Driver Parking Pass is revoked until Saturday Detention is served.	Saturday detention reassigned / 1 additional Saturday detention assigned / ineligible for extra-curricular activities until both Saturday detentions are served	Saturday detention reassigned / 2 additional Saturday detentions assigned / ineligible for extra-curricular activities until all three Saturday detentions are served	Not attending (for the entire time period) an assigned Saturday detention,
False Records/Excuse	1 after-school detention / parent notified	1 Saturday detention	2 Saturday detentions	Falsifying schools records, parent notes, and/or excuses.
Fighting (Level 3)	3 days OSS / parent meeting / police citation / mediation / ineligible for extra-curricular activities for 3 weeks	Level 4 second offense: 3-10 days OSS / informal hearing / police citation / mediation / ineligible for extra-curricular activities for 6 weeks	Level 4 third offense: 3-10 days OSS / informal hearing / police citation / mediation / possible expulsion hearing or adjudication agreement/ loss of extra-curricular activities for 9 weeks or longer	Refers to the act of two (2) or more students hitting, punching or wrestling with each other with physical intent to harm as determined by an administration investigation.
Fighting (Level 4)	Level 4: 3-10 days OSS / informal hearing / police citation / ineligible for extra-curricular activities for 3 weeks	Level 4: 3-10 days OSS / informal hearing / police citation / mediation / ineligible for extra-curricular activities for 6 weeks	Level 4: 3-10 days OSS / informal hearing / police citation / mediation / possible expulsion hearing or adjudication agreement/ loss of extra-curricular activities for 9 weeks or longer	Refers to the act of two (2) or more students hitting, punching or wrestling with each other with physical intent to harm as determined by an administration investigation. Bodily injury to combatents, staff, and/or bystanders or major school disruption occurered
Gambling	1 Saturday detention / forfeit all proceeds / restitution made	2 Saturday detentions / forfeit all proceeds / restitution made		Wagering money or property.
Harassment	1 Saturday detention / police notification / mediation	2 Saturday detentions / police notification / mediation / parent meeting / for separated individuals OR Level 4: continued harassment of the same individual (see Bullying Second Offense)	1-3 day(s) OSS/ informal hearing/police notification / mediation / possible recommendation for expulsion or adjudication agreement / for separated individuals OR Level 4: continued harassment of the same individual (see Bullying Third Offense)	Refers to the use of force, touching, noise, coercion, threat intimidation, fear, obscene language, obscene gestures, suggestive sexual actions or verbalizations of any other unwanted contact or interaction with another person as part of an isolated incident or as actions that take place over time. This includes online, in person, or through others.
Hazing (Level 4)	3-5 days OSS / informal hearing / police notification / mediation / ineligible for extra-curricular activities for 3 weeks	3-7 days OSS / informal hearing / police notification / mediation / immediate removal from extracurricular activity / ineligible for any additional extra-curricular activities for remainder of the school year	5-10 days OSS / informal hearing / police notification / mediation / immediate removal from extracurricular activity / ineligible for any additional extra-curricular activities for remainder of the school year/possible recommendation for expulsion or adjudication agreement	See Hazing section and policy in the Student Handbook.
Inappropriate Behavior	1 Saturday detention	2 Saturday detentions / parent meeting	1 -3 day(s) OSS / parent meeting	Behavior that is not within the bounds of what is considered appropriate or socially acceptable.
Inappropriate Behavior with Injury	1-3 day(s) OSS / informal hearing / police notification / ineligible for extra-curricular activities for 3 weeks	3-5 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 6 weeks	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 9 weeks	Behavior that is not within the bounds of what is considered appropriate or socially acceptable that results in an injury to another person.
Inappropriate Sexual Misconduct	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 3 weeks	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 6 weeks	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for remainder of school year / possible expulsion or adjudication agreement	Conduct encompassing behavior of a sexual nature that is committed between two students on school grounds or at a school-sponsored event.
Indecent Exposure	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 3 weeks	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 6 weeks	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for remainder of school year / possible expulsion or adjudication agreement	Deliberate exposure in public or in view of the general public by a person of a portion or portions of his or her body.

WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Thomas Jefferson High School Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Instigating Conflict	1-3 day(s) OSS / parent meeting / police notification / ineligible for extra-curricular activities for 1 week	3-5 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 3 weeks	3-10 days OSS / informal hearing / police notification / ineligible for extra-curricular activities for 9 weeks	Starting a conflict with or between others.
Insubordination/Defiance	1 Saturday detention	2 Saturday detentions / parent meeting / ineligible for extra-curricular activities for 3 weeks	1-3 day(s) OSS / parent meeting / ineligible for extra-curricular activities for 6 weeks	Refusal to obey a direct, reasonable request from any staff member including teachers, administrators, secretaries, custodians, aides, bus drivers, cafeteria workers, etc. Reasonable is defined as that which will not threaten the health, safety or welfare of an individual student.
Language/Vulgarity	1 Saturday detention	2 Saturday detentions / parent meeting / ineligible for extra-curricular activities for 1 week	1 day OSS / parent meeting / ineligible for extra-curricular activities for 3 weeks	Using vulgar or abusive spoken or written language, such as cursing, swearing, or threatening.
Leaving without Permission (Class)	1 Saturday detention/ driving suspension / no credit for classes missed / ineligible for extra-curricular activities for 3 days	2 Saturday detentions / driving suspension / no credit for classes missed / ineligible for extra-curricular activities for 1 week	3 Saturday detentions / driving suspension / no credit for classes missed / ineligible for extra-curricular activities for 2 weeks	Leaving the classroom or other assigned area without permission from the adult in charge.
Leaving without Permission (School Grounds)	1 day OSS / driving suspension / no credit for classes missed / ineligible for extra-curricular activities for 1 week	1-3 days OSS / driving suspension or revocation / no credit for classes missed / ineligible for extra-curricular activities for 2 weeks	3-5 days OSS / parent meeting / driving suspension or revocation / no credit for classes missed / ineligible for extra-curricular activities for 9 weeks	Leaving the school building or grounds during regular school hours without permission and without a parent/guardian or someone listed on the emergency card.
Level 4 Infraction	All Level 4 Infractions: minimum 3 days OSS/ informal hearing/ police notification/ possible recommendation for expulsion			
Lying/Dishonesty/Fabrication	1 After-school or Lunch/PLT detention	1 Saturday detention	2 Saturday detentions	A false statement made with deliberate intent to deceive; an intentional untruth; a falsehood; false impression; imposture.
Misbehavior at School-Sponsored Activity	1 Saturday detention	1-3 day(s) OSS / informal hearing / ineligible for extra-curricular activities for 3 weeks	1-3 day(s) OSS / informal hearing / ineligible for extra-curricular activities for 6 weeks	Improper, inappropriate, or bad behavior at a school sponsored event whether in or outside of the school the district.
Parking/Driving Violation	written warning, School Police and Parent Notification	1 after-school detention	1 Saturday detention / parking pass suspension / revocation	Failure to follow parking rules and regulations.
Physical Altercation (Inappropriate Physical Contact)	1 Saturday detention / mediation	2 Saturday detentions / mediation	1-3 day(s) OSS / mediation	Refers to the act of engaging in inappropriate and/or physical contact.
Pornographic Materials	1-3 days OSS / police notification / parent meeting	3-5 days OSS / informal hearing / police notification	3-10 days OSS / informal hearing / police notification	Any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means of a sexual nature.
Possession or Use of Alcohol/Illegal Drugs or Paraphernalia	Level 4: 3-7 days OSS / informal hearing / mandatory drug and alcohol screening through a licensed treatment facility / police citation / ineligible for extra-curricular activities for 9 weeks	Level 4: 3-10 days OSS / informal hearing / mandatory drug and alcohol screening through a licensed treatment facility / police citation / ineligible for extra-curricular activities for remainder of school year	Level 4: 3-10 days OSS / informal hearing / police citation / mediation / possible expulsion hearing or adjudication agreement	**Possession:** The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control, of drugs or alcohol. **Consumption/Use:** The student has consumed, ingested, assimilated, inhaled, or injected drugs or alcohol.
Public Display of Affection	written warning	1 after-school detention	2 after-school detentions	Refers to visible and open displays of affection that involves but is not limited to kissing, caressing, embracing and/or other bodily contact.
Racial/Ethnic Intimidation (Direct)	Level 4: 3-10 days OSS / informal hearing / mediation / police notification / ineligible for extra-curricular activities for 18 weeks	Level 4: 3-10 days OSS / informal hearing / mediation / police notification / possible expulsion hearing or adjudication agreement / ineligible for extra-curricular activities for remainder of school year	Level 4: 3-10 days OSS / informal hearing / mediation / informal police notification / possible expulsion hearing or adjudication agreement / ineligible for extra-curricular activities for remainder of school year	Ethnic intimidation of any type is prohibited on school property and violators may be prosecuted. Ethnic intimidation is defined as: A person commits the offense of ethnic intimidation, if with malicious intention towards the race, color, religion or national origin of another individual or groups of individuals.
Indirect Discriminatory, Offensive, or Derogatory Language/Dress	1-3 day(s) OSS / mediation / police citation/ manditory conversation with cultural advisors	3 day(s) OSS / informal hearing / mediation / police notification / manditory second conversation with cultural advisors/ ineligible for extracurricular activites for 9 weeks	Level 4: 3-10 days OSS / informal hearing / mediation / police notification / possible expulsion hearing or adjudication agreement / ineligible for extra-curricular activities for remainder of school year	Language communicated to student(s) or staff that are offensive towards race, color, religion, sexual identity, gender, or national origin but not directed at a present invidual(s)
Sexual Harassment	3 days OSS/ parent meeting/ contact with parent of victim and offender/ police notification	Level 4: 5-10 days OSS/ informal hearing/ police notification/expulsion or adjudication agreement	Level 4: 10 days OSS/ informal hearing/ police notification/expulsion or adjudication agreement	Unwelcome sexual advances, requests for sexual favors, and/or other intentional and inappropriate verbal, written, or physical conduct of a sexual nature (physically suggestive actions but not actual touching).
Suspicion of Being Under the Influence	police and school nurse notification / administer in-school drug test / parent meeting / results of test determine additional consequences / level 4 possession or use of alcohol / illegal drugs or paraphernalia	police and school nurse notification / administer in-school drug test / parent meeting / results of test determine additional consequences / level 4 possession or use of alcohol / illegal drugs or paraphernalia	police and school nurse notification / administer in-school drug test / parent meeting / results of test determine additional consequences / level 4 possession or use of alcohol / illegal drugs or paraphernalia	A state of intoxication due to suspected drug/alcohol use.
Tampering with School Safety Devices	1-3 day OSS / police notification / parent meeting	3-10 day OSS / police notification / informal hearing	Level 4: 5-10 days OSS/ informal hearing/ police notification/expulsion or adjudication agreement	Willfully disabling or tampering with a school safety device.
Tardiness to Class	after third unexcused tardy to class 1 after-school detention	after fifth unexcused tardy to class 2 after-school detentions	after seventh unexcused tardy to class 1 Saturday detention	Arriving late to class.

Thomas Jefferson High School Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Tardiness to School	4 UT in a Semester = PLT detention	8 UT in a Semester = 1 Saturday detention / loss of driving privileges for 1 week/ Parent Conference	12 UT in a Semester = 2 Saturday detentions / loss of driving privileges for 1 month	UT= unexcused tardy to school. Only legal excuses for tardiness to school are: court appointment/ medical appointment/ funeral/ unsafe road conditions/ traffic accident(major accident effecting traffic for many to TJHS)/ personal illness
Theft (Major)	1-3 day(s) OSS/police notification/restitution	3 days OSS/police notification/restitution	5 days OSS/police notification/restitution	Refers to illegal taking of money or materials more than or equal to $50 in value.
Theft (Minor)	1 Saturday detention/police notification/restitution	2 Saturday detentions/police notification/restitution	1 day OSS/police notification/restitution	Refers to illegal taking of money or materials less than $50 in value .
Threat to School	3-10 days OSS / informal hearing/ police notification / possible recommendation for expulsion / loss of extracurricular activities	5-10 days OSS / informal hearing/ police notification / possible recommendation for expulsion	10 days OSS / informal hearing/ police notification / possible recommendation for expulsion	A statement of an intention to cause damage or danger to any school buildings and/or property.
Threat to Staff	1-3 day(s) OSS/police notification / mediation / loss of extra curricular activities	3-5 days OSS/police notification / mediation / loss of extra-curricular activities	5-10 days OSS/possible expulsion or adjudication agreement / police notification / mediation / loss of extra-curricular activities	Language directed to a staff member that demonstrates intent to harm a staff member or their family.
Threat to Student	1-3 day(s) OSS/police notification/mediation	3-5 days OSS/police notification / mediation / loss of extra-curricular activities	5-10 days OSS/possible expulsion or adjudication agreement / police notification / mediation / loss of extra-curricular activities	Language directed to a student that demonstrates intent to harm the student or their family.
Throwing Object(s) - Inappropriate Behavior	1 after-school detention or Lunch/PLT detention	1 Saturday detention	2 Saturday detentions	Behavior that is not within the bounds of what is considered appropriate or socially acceptable or throwing objects.
Truancy Violations	(3+ unexcused absences) Truancy Elimination Plan	(6+ unexcused absences) Magistrate charges	(18+ absences, excused and/or unexcused, with the exception of medical excuses) Ineligible for any and all extracurricular activities including prom, athletic events, musical events, and driving privileges	Unexcused absences occur when the school does not receive acceptable documentation to excuse the day (s) missed.
Unauthorized Area	1 ~~after-school detention~~ lunch detention	1 Saturday detention	2 Saturday detentions	Students who are in any area without permission or in prohibited areas.
Unauthorized Opening of Entry/Exit Doors	1 Saturday Detention/loss of extra-curricular activities for one week	2 Saturday Detentions/loss of extra-curricular activities for two weeks	1-3 Day OSS / parent meeting / loss of extra-curricular activites for 9 weeks	Opening an entry or exit door without permission.
Unauthorized Use/Possession of Medication	confiscate medication/1 Saturday detention/parent notification/nurse consultation	confiscate medication/1-3 day(s) OSS/informal hearing/nurse consultation/police notification	confiscate medication/3-10 days OSS/informal hearing/nurse consultation/police notification	**Possession:** The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control, of medication. **Consumption/Use:** The student has consumed, ingested, assimilated, inhaled medication.
Use/Possession of Non-Instructional Items	confiscate inappropriate item/consequence based on nature of item and use or intent	confiscate inappropriate item/consequence based on nature of item and use or intent	confiscate inappropriate item/consequence based on nature of item and use or intent	Any itemn brought into school or on the school grounds that creates a disruption or interferes in the educational or learning environment as well as at school sponsored events.
Vandalism	1-3 day(s) OSS / police notification / restitution	3-5 days OSS / police Notification / restitution	5 days OSS / Police notification / restitution / informal hearing	Action involving deliberate destruction of or damage to public or private property.
Vape/E-cigarette/Nicotine Pouches/ Tobacco Use	1 day of OSS/~~citation/drug test~~	3 days OSS. Citation and Drug Test for second offense.	5 days OSS/citation/drug test/informal hearing	Possession, use, sale, or distribution of tobacco or nicotine products, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, smokeless tobacco, or electronic cigarettes, smoking sticks, vape pens, and/or vape liquid— whether or not they contain tobacco products.
Verbal Altercation	1 after-school detention / mediation	1 Saturday detention / mediation	1-3 day(s) OSS/mediation/informal hearing	Refers to a loud shouting match or argument between/among students.
Weapons	10 days OSS/ police notification / recommendation for possible expulsion	10 days OSS/ police notification / recommendation for possible expulsion	10 days OSS/ police notification / recommendation for possible expulsion	Any gun of any kind, loaded or unloaded, operable or inoperable, including any object other than a firearm which is a look-a-like of a gun. This shall include, but is not limited to, pellet gun, paintball gun, stun gun, taser, BB gun, flare gun, nail gun, pencil, pen, and air soft gun. Any implement which could cause, or is intended to cause bodily harm, other than a firearm or other gun. This shall include, but is not limited to, switchblade knife, hunting knife, star knife, razors (including straight or retractable razor), brass knuckles, box cutters, nunchaku, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray product.

*The Chill Project and utilization of the Chill Room may be used in lieu of discipline infraction consequences

**A Threat Assessment will be administered when a student makes a threat against the school, others, or themselves. The outcome of the Threat Assessment will determine the level of ~~servority~~ severity and the appropriate consequence will be assigned based on the infraction.

STUDENT HANDBOOK

~~2025-2026~~ 2026-2027



Pleasant Hills Middle School

Mr. Daniel Como, Principal
Mrs. Jodi Knight, Assistant Principal
404 Old Clairton Road
Pittsburgh, PA 15236
(412) 655-8680

WELCOME TO PLEASANT HILLS MIDDLE SCHOOL

Pleasant Hills Middle School is home to the district's sixth, seventh and eighth grade students. As part of the West Jefferson Hills School District, we are members of the Jaguar Family. Our goal is for all students to display their ***Jaguar P.R.I.D.E***. on a daily basis.

- Jaguars are ***Prepared*** each day for their classes and activities.
- Jaguars show ***Respect*** for staff members and fellow students.
- Jaguars value their ***Integrity*** doing what's right even during difficult times.
- Jaguars exhibit ***Determination*** when faced with difficult and challenging situations.
- Jaguars display ***Empathy*** seeking to understand what it is like to walk in someone else's shoes.

When our students display their ***Jaguar P.R.I.D.E.***, it makes Pleasant Hills Middle School a better place to learn. Go Jaguars!

MISSION STATEMENT: THE DISTRICT'S STATEMENT OF ITS PURPOSE

Students are the primary focus of the West Jefferson Hills School District where, in partnership with families and community, the mission is to educate and prepare all students to become active, contributing members of society by providing a challenging, innovative, educational program guided by an exceptional staff in a safe, positive, caring environment of excellence.

WEST JEFFERSON HILLS SCHOOL DISTRICT: PERSONAL CORE VALUES AND DISTRICT CORE VALUES

Through a collaborative process of students, parents, teachers, administrators, and board members, personal core values and organizational values were developed.

PERSONAL CORE VALUES

Respect

Our commitment is to earn the respect of others by building trust, honoring differences, and celebrating diversity. We are in this together!

We will expect the best of others by treating them the way we would want to be treated…

Empathy

Our commitment is to listen deeply before jumping to conclusions. We will work to understand first.

We will seek first to understand before being understood…

Integrity

Our commitment is model high moral behavior by being honest, fair, and forthcoming with ALL our interactions.

We will do the right thing AND we will do things right….

DISTRICT CORE VALUES

Learner Centric Focus

Decisions about people, policies, practices, and structures are decided by focusing on what is best for the learners.

Keeping Learners First

Personalization/Customization System

We believe that the future of education will be characterized by a customized and highly personalized system where the instructional methodologies are optimized for the needs of each learner.

Every learner, every day

Fostering Positive Relationships

We know positive relationships have the power to unleash untapped potential in people.

Honoring and Affirming Others

PLEASANT HILLS MIDDLE SCHOOL: A PLACE TO LEARN AND GROW

Pleasant Hills Middle School is committed to the development of all middle school students. We align our practices with current research and professional organizations focusing on the unique needs of middle school students. As such our programs focus on the skills advocated by the Association for Middle Level Education. Therefore, we believe all our students should:

- Become actively aware of the larger world, asking significant and relevant questions about that world and wrestling with big ideas and questions for which there may not be one right answer.
- Be able to think rationally and critically and express thoughts clearly.
- Read deeply to independently gather, assess, and interpret information from a variety of sources and read avidly for enjoyment and lifelong learning.
- Use digital tools to explore, communicate, and collaborate with the world and learn from the rich and varied resources available.
- Be a good steward of the earth and its resources and a wise and intelligent consumer of the wide array of goods and services available.
- Understand and use major concepts, skills, and tools of inquiry in the areas of health and physical education, language arts, world languages, mathematics, natural and physical sciences, and the social sciences.
- Explore music, art, and careers, and recognize their importance to personal growth and learning.
- Develop his or her strengths, particular skills, talents, or interests and have an emerging understanding of his or her potential contributions to society and to personal fulfillment.
- Recognize, articulate, and make responsible, ethical decisions concerning his or her own health and wellness needs.
- Respect and value the diverse ways people look, speak, think, and act within the immediate community and around the world.
- Develop the interpersonal and social skills needed to learn, work, and play with others harmoniously and confidently.
- Assume responsibility for his or her own actions and be cognizant of and ready to accept obligations for the welfare of others.
- Understand local, national, and global civic responsibilities and demonstrate active citizenship through participation in endeavors that serve and benefit those larger communities.

*(Association for Middle Level Education, *Keys to Educating Young Adolescents*, 2010, p.11-12)

6th GRADE TEAM GOALS

- Provide activities that facilitate a comfortable transition from elementary to middle school throughout the school year.
- Provide opportunities for students to achieve their academic potential.
- Provide students with interdisciplinary experiences to reinforce information across subject areas.
- Promote positive communication between home and school.

7th GRADE TEAM GOALS

- Provide opportunities for students to improve organizational skills.
- Assist students in developing and implementing problem solving techniques.
- Provide opportunities for students to utilize their skills across all content areas.
- Assist students as they work together to develop and demonstrate appropriate social interaction skills.
- Provide support as students develop respect for individual differences to enhance cooperation toward goals or tasks.

8th GRADE TEAM GOALS

- Foster and develop organizational skills and responsibility.
- Prepare students for the academic transition to high school.
- Implement and reinforce technology skills to enhance learning.
- Work together in teams to foster a unified, positive, and safe learning environment.
- Encourage, support, and challenge students to achieve higher academic standards.

CURRICULUM SUMMARY

GRADES 6, 7 AND 8

CORE COURSES – Reading/Literature, Language Arts, Math, Social Studies and Science

- Core courses are conducted 5 days a week and are full year courses.

SPECIAL COURSES (Electives) - Students are also scheduled for the following special courses:
Applied Engineering and Technology, Applying Apps to Enhance Student Learning, Art, Career and College Readiness, Computer Software Applications, Drama (8th grade only), Astronomy (7th grade only), Family and Consumer Science, French, Health, Second Step Social and Emotional Learning, Spanish, Video Production, and Music.

- Students in grades 6 and 7 attend special courses for a six-week period (30 days)
- Students in grade 8 rank their elective choices and are assigned four elective courses each lasting for a period of 9 weeks (45 days)
- Students may select band, chorus, or orchestra

ADDITIONAL COURSES

- Physical Education/Health is a 30 day course for Grades 6 and 7. Physical Education/Life Fitness is a 45 day course for Grade 8.
- Band Ensemble, Orchestra Ensemble, and Chorus Ensemble are offered in 6th, 7th and 8th grades. The courses are five days a week and full year courses.

STUDENT CODE OF CONDUCT FOR THE WEST JEFFERSON HILLS SCHOOL DISTRICT

It is the responsibility of the total school community to create and maintain an atmosphere that is conducive to learning, living, and teaching. Everyone in the educational process has the right to expect that the environment shall be safe, pleasant, and well organized. The climate should produce security and consistency through the establishment of reasonable rules and guidelines that require an interaction based upon mutual respect and cooperation. The emphasis should be on courtesy, consideration, and the fulfillment of all necessary obligations at all times.

STUDENT RIGHTS

Students do have rights. Having legal rights as persons and citizens, students may not be deprived of what the law gives them. These rights include the right to an education, the right to express their opinions, and the right to be free from invidious discrimination. They also have human rights as persons and participants in the educational community. These rights include the right to be treated with dignity by other participants and the right to contribute to the educational process. Minors are compelled by law to attend school until they are 17 years of age. They cannot be compelled to want to attend or like to attend, but all school personnel and parents should encourage students to attend at all times.

STUDENT RESPONSIBILITIES

Student responsibilities include regular school attendance, conscientious effort in classroom work, and following school rules and regulations. Most of all, students share with the administration and faculty a responsibility to develop a climate within the school that fosters learning and mutual respect. No student has the right to interfere with the education of his/her fellow students. It is the responsibility of each student to respect the rights of all who are involved in the educational process. Students should express their ideas and opinions in a respectful manner.

The students' responsibilities are to:

- Be aware of all rules and regulations for student behavior and conduct themselves in accordance with them.
- Be willing to volunteer information in disciplinary cases and cooperate with school staff should they have knowledge of importance in relation to such cases.
- Dress and groom themselves so as to meet fair standards of safety, health, and common standards of decency.
- Assume that until a rule is waived, altered, or repealed it is in full effect.
- Assist the school staff in running a safe school for all students enrolled therein.
- Be aware and comply with state and local laws.
- Protect and take care of school property.
- Attend school daily, except when excused, and be on time for all classes and other school functions.
- Make all necessary arrangements for making up work when absent from school.
- Pursue and attempt to complete the course of study prescribed by the state and local school authorities.
- Avoid inaccuracies in student newspapers or publications and avoid indecent or obscene language and topics that incite student unrest.
- Refrain from using disrespectful, indecent, or obscene gestures or language in direct contact with other people.
- Act in a responsible manner at all school events at our school and when visiting other facilities.

GENERAL CONDITIONS – Student Code of Conduct

The provisions of the student code of conduct apply to students any time they are under the proper supervision of school authorities (e.g. extra-curricular, field trips, etc.). Students and parents are requested to review the "Disciplinary Matrix" provided in the back of the handbook.

PLEASANT HILLS MIDDLE SCHOOL: GENERAL INFORMATION

ACTIVITY PERIOD

Pleasant Hills Middle School has an activity period built into the student schedule to provide additional support and enrichment for students in grades six, seven, and eight. Teachers in all content areas are available to work with individual students, small groups, and on certain days large groups of students. The activity period is also used for teacher-student mentoring time. The purpose of the activity period is to meet the needs of our students promoting growth.

ACADEMIC AWARDS

Each school year, students are recognized for exemplary academic effort and performance. Three grade level programs are planned for the end of the school year to formally congratulate students who met one or more of the following academic criteria:

A. Perfect Attendance

B. Yearly Honor Roll

-High Honors with Distinction (4.0 Final Average)

-High Honors (3.5 to 3.99 Final Average)

-Honors (3.0 to 3.49 Final Average)

C. Department Awards

-One outstanding student recognized for each core subject area per team.

-One outstanding student recognized for each elective class per grade level.

ANNOUNCEMENTS

All notices of club meetings, athletic and social events, and general information for the day are announced during the *Jaguar TV Morning News Program*. You can view the Jaguar TV announcements by visiting http://livestream.com and search “PHTV”. Announcements can also be accessed by visiting the PHMS webpage at www.wjhsd.net. The School Messenger system is also utilized to send monthly updates to parents along with handouts and important information. In the case of an emergency or urgent message, parents will be notified The principal must approve all posters advertising school-sponsored events. The Superintendent must approve any posters promoting community events.

ASSEMBLY

Throughout the school year educational assemblies are scheduled for students. Assemblies are held in the school gym or LGI room. Appropriate behavior for assemblies is required including: moving to seats quickly and quietly, listening to the speaker, clapping at appropriate times to show appreciation

ATTENDANCE POLICY

Listed below is a summary of various topics from the Attendance Policy.

The purpose of the attendance policy is to promote regular school attendance and to improve the academic achievement of students in the West Jefferson Hills School District. Regular school attendance is a prerequisite for school success. School success correlates highly with regular school attendance. A student's absence from class disrupts the continuity of the learning process and the benefits of regular classroom instruction, which once lost, can never be regained. Supervised classroom learning experiences, continuity of instruction, and personal interaction are essential ingredients in the education process. Participation in planned learning activities under the supervision of school personnel provides valuable personal interaction between students and teachers. Such activities are a vital part of the learning process in any public school.

ATTENDANCE REGULATIONS

Regulations covering absences, make-up work, and tardiness are as follows:

A. Excused absences - These include absences for 1) Personal illness, 2) Urgent reasons (Serious illness or death in the immediate family), 3) Emergency medical or dental attention, 4) Absences approved in advance by the main office (Educational Trips), 5) Authorized religious holidays.

B. Make-Up Work - Students may receive credit for work missed for the above reasons, provided it is made up satisfactorily and within a reasonable time. It is the student's responsibility to contact teachers after an absence to arrange for make-up work.

C. Homebound Instruction - In case of prolonged illness of a student, the student's parent should contact the principal to request homebound instruction. Medical approvals are necessary.

D. Unexcused Absences - Unexcused absences are ones other than those listed under A above.
E. Athletics- Students participating in middle school athletics are required to arrive by 10 AM the day of a game, meet, or match to be eligible to play. If a student is late due to a medical appointment, they may be permitted to play with proof of documentation.

WRITTEN EXCUSES

PA School Code also requires that parents submit a written excuse when a child returns to school following every absence. This excuse must state the date(s) absent, reason for absence, and parent signature. If the excuse is not submitted within three (3) school days, the absence is coded as "unexcused".

You are under the age of 17. Therefore, "unexcused" absences are also "unlawful" absences. The School Code requires that school officials file a legal notice with the parent of any student who accumulates three (3) days of "unlawful" absence. If, after filing legal notice, you accumulate more days of "unlawful" absence, charges may be filed against the parent/guardian with a magistrate.

NOTIFICATION OF STUDENT ABSENCES

Parents may be contacted by Pleasant Hills Middle School staff to verify student absences. Please remember, you must still submit an excuse via Skyward when your child returns to school.

EXCESSIVE ABSENTEEISM

If a student has a record of excessive absenteeism (10 or more days in one school year as recommended by the Pennsylvania Department of Education) he/she is required to present a written statement from a licensed health practitioner stating the reason for the absence from school. A student who is required to present such proof must do so for every absence from school or illness. Failure to do so will result in the absence being recorded as unexcused and unlawful under the compulsory attendance laws of Pennsylvania.

Students who accumulate 18 or more absences (excused or unexcused) will not be permitted to participate in extracurricular activities. This includes dances, concerts, sports, etc. *This does not include medical absences.

TARDINESS

Students must be present in homeroom by ~~7:50~~ 7:55 A.M. or they are marked tardy even if an excuse is presented. If a student arrives late to school, the student must report to the office for a late pass.
Students that are continually tardy to school may be disciplined in the following manner:

4-8 unexcused tardies	1-3 Lunch Detentions
9-12 unexcused tardies	After School Detentions
13+ unexcused tardies	Saturday Detentions

It is the desire of all at PHMS that students achieve success and prompt attendance assists students towards this goal. Please refer to the District Attendance Policy for additional information regarding tardies to school.

MEDICAL AND DENTAL APPOINTMENTS

A student may be excused for a medical or dental appointment providing the student secures an appointment card from the doctor or presents a written excuse from his/her parent prior to the time of the appointment. These excuses must be approved by the main office. Before leaving the building, the parent must sign the student out in the main office. Students must also sign in at the main office upon their return to school.

TRUANCY

A student absent without the consent of the student's parent is truant. This is an unexcused absence. Work missed during this absence must be made up. Repeated truancy may be cause for disciplinary action, suspension, expulsion, or legal action. One is truant if the student 1) leaves school grounds without permission. 2) is absent from school without prior permission from parent. 3) Fails to turn in an excuse within defined timelines.

Parents/Guardians of a habitually truant student who is at least 13 years of age are liable for the truancy and can be fined up to $300 and court costs.

EDUCATIONAL TRIP

Student absences from school resulting from family vacations with educational value typically should not exceed ten (10) school days to be considered excused. Educational trips will be ruled excused if it is the opinion of the building administrator a trip does have educational value and the following procedure is followed:
Educational vacations may be requested via Skyward.
B. The student obtains an approval form from the building administrator to present to teachers in order to obtain assignments prior to the absence. Teachers will initial the form to indicate that they have met with the student regarding assigned work.
C. All academic work is completed within a time period not exceeding the number of days absent as a result of the trip.
D. Leaving school early for a trip will not be excused unless an educational vacation form has been submitted and approved prior to the absence.

BULLYING

Pleasant Hills Middle School strives for a bully free environment. Students are to report acts of bullying to

teachers, principals, and parents. All reports of bullying are investigated by the principal/vice principal and appropriate discipline, if warranted, is followed using the WJHSD Code of Conduct and Discipline Matrix.

Please refer to the following definition of bullying:
Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following: 1. Substantially interfering with a student's education. 2. Creating a threatening environment. 3. Substantially disrupting the orderly operation of the school.

BUS RULES AND REGULATIONS

The safety of all students to and from school is dependent on a common understanding and cooperative effort of parents, students, school bus drivers and school personnel. The West Jefferson Hills School District buses are equipped with video cameras and the taping of bus trips is in effect to enhance student safety.
Parents are urged to caution their children to obey the following rules:

- Students must obey bus drivers promptly as they are in full charge of buses and pupils while in transit.
- Students must be on time at the designated bus stops. Buses cannot wait.
- Students must stay off the roadway at all times while waiting for buses.
- Students must cross in front of the bus when crossing a highway.
- Students must wait until the bus comes to a complete stop before attempting to enter or exit the bus.
- Students must keep their arms and heads inside the bus at all times.
- Students must remain seated at all times when the bus is in motion.
- Any damage to the bus should be reported to the bus driver at once.
- Any student causing a disturbance on the bus may be suspended from riding the bus or receive disciplinary consequences for their actions.

BUS RULES AND REGULATIONS (Cont'd)

- Any student damaging a bus may be suspended from riding the bus or receive disciplinary consequences for their actions (refer to the discipline matrix).
- No smoking will be permitted on the bus. Violation of this regulation will result in disciplinary action.
- Students will be picked up and discharged only at their designated bus stop.
- Students may only ride the bus to which they have been assigned by the district. No unassigned students are permitted to ride the bus. If a student needs to ride another bus due to a family emergency or temporary child care need, the request should be submitted to the main office and requires administrative approval. Bus students may not walk home, to doctor's appointments, activities, or another student's home without written permission from a parent. This permission must be submitted to the office for approval on the morning of the request.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of PHMS. To encourage good nutrition, a well-balanced breakfast and lunch is offered. The cafeteria management and your fellow students will appreciate your cooperation in:

1. Depositing all litter in wastebaskets.
2. Returning all trays to the dishwashing area.
3. Leaving the table and floor around your place in a clean condition for others to use.

No food or drinks may be taken from the cafeteria. Fast food of any kind cannot be brought into the cafeteria. Students who abuse these or other cafeteria rules will be disciplined accordingly.

CELL PHONES

Cell phones, if brought to school, are to be turned off and left in the student's locker. At times, students will be permitted to use cell phones for teacher approved classroom activities. Students will return cell phones to their lockers once the activity is complete or the class period ends. If a student is caught using a cell phone without prior approval it will be confiscated and remain in the office until the end of the day. That student may also be assigned after school detention. Refer to the discipline matrix.

CHEATING/PLAGIARISM

Academic dishonesty involves stealing something from another source and not giving credit to the source. It includes, but is not limited to, copying another's homework, submitting someone else's work as the student's own, copying any part of another's work without proper attribution, using or attempting to use unauthorized aids during a test or other academic exercise intended for assessment or evaluation purposes. Students will be required to re-do the assignment/project. Parents will be notified in cases of academic dishonesty and a discipline referral will be issued. Detention may be assigned.

CHILL PROJECT

This program is designed to provide mindfulness-informed preventative education and support to all students as well as faculty, staff and families. The Chill Project will facilitate learning with students on a variety of topics

including core mindfulness, relaxed deep breathing, self-esteem and problem solving. Students are provided the opportunity to learn skills that will benefit them socially, emotionally and academically, not only during middle school, but through their high school years and beyond.

The CHILL Team will serve students, faculty, staff and families through the use of the CHILL Center. The CHILL Center is located on the ground floor of the middle school and will be the site of the preventative learning and practice.

TECHNOLOGY SUPPORT WEBSITE

Please visit the Technology Support website for more information about this and other valuable information - https://sites.google.com/wjhsd.net/wjhsd-support/home

COMMON SENSE MEDIA

WJHSD utilizes Common Sense Media resources and curriculum to teach all students digital citizenship skills. Digital citizenship is a term used to define the appropriate and responsible use of technology among users. The Common Sense Media curriculum focuses on three core components to help students to become a digital citizen: respect, educate, and protect. Specific lessons are selected for each grade level. The lessons are provided by trained teachers, administrators and/or the school resource officer.

COMPUTER/INTERNET POLICY

The computer facilities in the WJHSD are provided for the use of the district's students, staff, and community members in support of the programs of the district. All users of the facilities are responsible for seeing that these facilities are used in an effective, efficient, ethical, and lawful manner. Violations of this policy are subject to review by the district's administration. Disciplinary actions which may be taken, but not limited to, include: loss of computer use privileges, dismissal from computer-related classes, discipline under the discipline policies of the district, and/or appropriate legal action. The district may require the signature of the user and his/her parent or guardian on the Acceptable Use Agreement prior to allowing use of the facilities.

The Board supports the use of the Internet and other computer networks in the district's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and collaboration. The use of the network facilities shall be consistent with the curriculum adopted by the school district as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students.

Responsible use of the internet, computers, iPads, tablets, smart phones, and other portable electronic devices in accordance with specific district policy guidelines, is expected of all students at PHMS. These guidelines are distributed and explained to students by school faculty.

CONTROLLED SUBSTANCES/PARAPHERNALIA

The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.

The district shall work to educate, prevent and intervene in the use and abuse of all controlled substances through curriculum, classroom activities, community support and resources.

For purposes of this policy, **controlled substances** shall include all:

1. Controlled substances prohibited by federal and state law.
2. Look-alike drugs
3. Alcoholic beverages
4. Anabolic steroids
5. Drug paraphernalia
6. Any volatile solvents or inhalants, such as but not limited to glue and aerosol products.
7. Substances that when ingested cause a physiological effect that is similar to the effect of a controlled substance as defined by state or federal law.
8. Prescription or nonprescription (over-the-counter) medications, except those for which permission for use in school has been granted pursuant to Board policy.

For purposes of this policy, **under the influence** shall include any consumption or ingestion of controlled substances by a student.

For purposes of this policy, **look-alike drug** shall include any pill, capsule, tablet, powder, plant matter or other item or substance that is designed or intended to resemble a controlled substance prohibited by this policy, or is used in a manner likely to induce others to believe the material is a controlled substance.

The Board prohibits students from using, possessing, distributing, and being under the influence of any controlled substances during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and to and from school-sponsored activities.

The Board may require participation in drug counseling, rehabilitation, testing or other programs as a condition of reinstatement into the school's educational, extracurricular or athletic programs resulting from violations of this policy.

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Student Code of Student if any of the following circumstances exist:

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Student Code of Conduct if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

Anabolic Steroids

The Board prohibits the use of anabolic steroids by students involved in school-related athletics, except for a valid medical purpose. Body building and muscle enhancement of athletic ability are not valid medical purposes. Human Growth Hormone (HGH) shall not be included as an anabolic steroid.

Students shall be made aware of the dangers of steroid use; that anabolic steroids are classified as controlled substances; and that their use, unauthorized possession, purchase, or sale could subject students to suspension, expulsion and/or criminal prosecution.

Reasonable Suspicion/Drug Testing

If based on the student's behavior, medical symptoms, vital signs or other observable factors, the building principal has reasonable suspicion that the student is under the influence of a controlled substance, the student may be required to submit to drug or alcohol testing. The testing may include but is not limited to the analysis of blood, urine, saliva, or the administration of a Breathalyzer test.

CYBER SCHOOL PROGRAM

The WJHSD Cyber Academy is designed for students who require mobility and flexibility during the school day due to out-of-school extra-curricular activities, medical issues, or unforeseen circumstances. All requests for cyber courses will need approval by the cyber coordinator, middle school administration, and parent(s). Cyber School students who violate school rules during school hours or on school issued devices will be subject to the established discipline matrix.

DISMISSAL

~~First trip bus students are dismissed from their last class period at 2:30 PM. Students who are walkers, car riders, or second trip bus students will wait until 2:35 PM to be dismissed. Students riding a school bus will exit through the main lobby doors. Students who are walkers or car riders will exit near rooms 102 or 120 on the middle level.~~

Car riders and walkers will be dismissed first, estimating 2:50 PM. Use Dutch Lane at the end of the fire lane for pick-up. ***We can not use the Prince of Peace Church Parking Lot for pickup at the end of the day.*** Bus riders will be dismissed at 2:55 and 3 PM depending on the time of bus arrivals.

DRESS CODE

PHMS is an educational institution designed to promote learning and growth. Dress guidelines have been formulated with this concept in mind. While we accept changes in fashion, we also expect our students to use good judgment when choosing clothing to be worn to school.

Clothing worn should promote, not hinder, the orderly process of education.

The following clothing is inappropriate for school use:

- Apparel which may be considered destructive to school property or generally unsafe for the health and wellbeing of other students is prohibited.
- Shorts and skirts must be of modest length, with their edges meeting the tip of the student's thumb when the student's arms are straightened downward at their sides.
- Apparel which reveals the student's bare midriff, cleavage, or bra cups is prohibited.
- Tank Tops must have a strap at least the width of the student's own two fingers. See-through shirts lacking appropriate coverage or showing visible undergarments are prohibited.
- Outdoor headwear, including sunglasses, is prohibited in the building. Additionally, hoodies are not to cover the head while inside the building.

- Yoga pants and leggings are permitted provided that they are worn modestly with an over-garment that covers the bottom side and reaches the base of the student's wrist when the student's when the student's arms are relaxed and straightened downward at their sides.
- Pants and shorts/skirts must be worn at or above the hips in a manner that does not expose undergarments.
- Students may not wear costume apparel unless related to a school-related project and pre-approved

For purposes of clarification, bandanas, chains, and any apparel promoting drugs, alcohol, sex, or violence are prohibited. Clothing that is not within the dress code's policy, as deemed by administration, which disrupts the orderly operation of the school or presents a clear and present danger to the health and welfare of the school community is prohibited. Students will be required to comply with the dress code's standards and policies.
Any student reporting to school inappropriately dressed will be required to call home for a change of clothing or will be provided school apparel to wear for the remainder of the day. Additional consequences may be assigned.

EARLY DISMISSAL

If a student needs to leave school early for an appointment, they are required to bring a written note from their parent or guardian noting the date, time of dismissal and reason. Parents will meet their child in the main office. Sign-out procedures will be explained once you arrive.

EMERGENCY DRILLS

The West Jefferson Hills School District takes pride in providing a safe and nurturing environment to all of its students. The district has established procedures and plans to address emergency situations. These plans have been shared with first responders and the school staff. The Emergency Guidelines for the school district are reviewed on a regular basis and trainings are also held.

ALICE DRILLS

Recent research promotes updated emergency procedures to better protect students and staff during a crisis. One of the latest recommended programs is known as ALICE. ALICE is an acronym that stands for:

A – Alert
L – Lockdown
I – Inform
C – Counter
E – Evacuate

ALICE provides choices in emergency situations. The adult in charge, after assessing the situation, may decide that an opportunity is available to evacuate a danger area rather than remain in a lockdown situation or other option. Still, each incident presents a different set of circumstances. Students and staff will be trained annually.

BUS EVACUATION DRILLS

Bus evacuations are scheduled two times each school year. Students are instructed how to respond in the event of an emergency while riding the school bus. Students are made aware of multiple exits from the bus, the location of the fire extinguisher, and practice exiting the bus through an alternative exit.

FIRE DRILLS

Fire drills at regular intervals are required by law and are an important safety precaution. A fire evacuation plan is posted in each room. You should study the plan and become familiar with it. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly and quietly as possible. The teacher in your room will give instructions about exiting the building.

SEVERE WEATHER DRILLS

Severe weather drills are conducted once a year typically during the spring semester. Staff members inform students of how to respond during severe weather. Students and staff practice moving to safe areas and what actions to take in the event of a severe storm.

FIELD TRIPS

Field trips, when used as a device for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program. Students on field trips remain under the supervision and responsibility of the WJHSD Board and are subject to its rules and regulations.

FLEXIBLE INSTRUCTION DAYS

Students will be expected to log into their Canvas accounts or use course packets to complete all assigned work. Students not logging in or completing the packets will be marked absent for the day and an excuse will be required for it to be an Excused absence.

GRADING POLICY

~~PHMS uses five levels of achievement. These are:~~
~~A - Superior attainment of course objectives (90%-100%)~~
~~B - Above average attainment of course objectives (80% - 89.9%)~~
~~C - Average attainment of course objectives (70%-79.9%)~~
~~D - Below average attainment of course objectives~~

~~(60%-69.9%)~~

~~F - Performance does not meet minimum standards~~

The marking system uniformly used at Pleasant Hills Middle School represents five levels of achievement. These levels are:

- A – Superior attainment of course objectives (89.5%-100%)
- B – Above-average attainment of course objectives (79.5-89.49%)
- C – Average attainment of course objectives (69.5-79.49%)
- D – Below-average attainment of course objectives (59.5-69.49%)
- F – Performance does not meet minimum standards
- AD- Administrative D Teacher has awarded a student passing grade based on effort (60%)
- W- Student withdrawn from class without earning credit
- WF- Student withdrawn from course and will receive the equivalent of a failing grade
- M- Medical student will receive graduation credit for course but no numeric calculation toward QPA or GPA

Administrative D

An administrative D can be awarded to a student at the end of a course who has worked hard during the entire course, has done all that the teacher asked, but still obtained a failing average. With administrative approval, a teacher may place an Administrative D as a final average that will be calculated at a 60%. This grade shall be listed on the final transcript as an Administrative D (AD).

To help parents and students keep track of their academic progress, WJHSD utilizes a web-based grading program Skyward. This program enables up to date monitoring of student progress in all academic classes and daily attendance.

Report cards are issued at the end of each nine- week session. ~~Letter~~Numerical grades are used to designate a pupil's progress. ~~Parents must sign these reports and return them to school.~~ Student deficiency reports may be sent anytime during marking periods to parents of students who need some type of special attention. These reports do not necessarily mean that a student is failing, but a deficiency is noted which needs correction. Parents are encouraged to acknowledge the receipt of these notices.

Students may receive an incomplete grade after an extended medical absence. These students must submit the work within 3 weeks of returning.

Report Card Comments:

1. Outstanding Effort
2. Commendable Work Ethic
3. Cooperative/Positive Attitude
4. Actively Participates in Class
5. Shows Recent Improvement
6. Makes Good Use of Ability
7. Course Requirements Not Met
8. Homework/Projects Not Complete
9. Poor Classroom Performance
10. Low Test/Quiz Scores
11. Effort/Motivation Lacking
12. Inappropriate Behavior
13. Absences Limiting Class Performance

GUIDANCE

The purpose of guidance services is to help students in social, emotional, educational, vocational, and personal development. The counselor is in the guidance office daily during school hours. Conferences with students receive first consideration of the counselor's time and are scheduled whenever necessary. The counselor will assist the student:

- in recommending materials to improve study habits
- in planning schedules and school programs
- in making realistic curriculum selections and suitable plans for the future
- in offering aid in problems of adjustment--listen to students and discuss problems

HARASSMENT AND HAZING

The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated. **Harassment** shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, sex, age, disability, sexual orientation or religion when such conduct:

1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening or abusive educational environment.
2. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance.
3. Otherwise adversely affects an individual's learning opportunities.

For purposes of this policy **hazing** is defined as any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private

property for the purpose of initiation or membership in or affiliation with any organization recognized by the Board.

1. **Endanger the physical health** shall include but not be limited to any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled substance; or other forced physical activity that could adversely affect the physical health or safety of the individual.
2. **Endanger the mental health** shall include any activity that would subject an individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.
3. Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates.

HEALTH SERVICES

Health service is available to students for accidents and illness occurring only in school.
If a student becomes ill, with the permission of the student's class teacher, the student should report to the nurse. If the nurse is not on duty, the student should report to the main office. Parents will be called and asked to come for students too ill to remain in school. Students must never leave the building without permission. Students are not permitted to contact parents on their own using cell phones.

MEDICATION

Students are not permitted to carry medication to school.
This is for the protection of your child's health. Administration of medication is a responsibility the school district views with considerable concern. Due to this policy for medication, we will not be able to administer non-prescription medication sent from home such as aspirin, Tylenol, cough syrups, cold tablets, etc.
Medication can only be given when:

- Written instructions are provided to the nurse by the physician.
- Medication is in a properly labeled container with student's name, dosage, time, etc.
- Parent's written permission is complete. Forms for this purpose are available from the school nurse.

Your pharmacist may provide a split portion of the medication in a separate, labeled bottle for the school. Ask your pharmacist when having a prescription filled.

Homeless Students

Under McKinney Vento all school districts are responsible for identifying students experiencing homelessness and connecting them with the resources needed to ensure academic success.

Who is considered homeless—Children or youth living in a shelter, transitional housing, hotel/motel, vehicle, campground, on the street or doubled up with friends or family due to a lack of alternate resources are considered homeless. An unaccompanied homeless youth is a child or youth that is not in the care of their parent or legal guardian and meets the definition of homeless under McKinney Vento.

Where can students experiencing homelessness attend school?—The law indicates that homeless students have the right to remain in their school origin (the school they attended at the time of the homeless episode or last school attended) through the end of the school year in which they find permanent housing, provided it is in the child/youth's best interest.

If through consultation between the school and the family and/or unaccompanied youth it is determined that remaining in the school of origin is not in the student's best interest, then the student has the right to immediately enroll in the school that non-homeless students living in the attendance area in which the child/youth is actually living are eligible to attend, even if they do not have all of the required documentation. Additionally, unaccompanied homeless youth have the right to immediately enroll in school, even if they do not have a legal guardian present.

What supports can school districts provide to homeless students?—Homeless students are eligible for supports and services to remove barriers to educational success. This may include transportation to the school of origin, free meals, referrals to physical/mental health providers, clothing to meet school requirements, access to school supplies and resources, assistance with credit recovery, tutoring supports, expedited evaluations and assistance to participate in school activities including parent engagement opportunities, sports, club, etc.

Homeless Dispute Process—If at any time there is a disagreement about homeless status or best interest for school placement, the district will notify the family in writing of their determination that the family/unaccompanied youth is ineligible for McKinney Vento services. At this time, the district will provide the family/unaccompanied youth with the ability to dispute their determination. Throughout the dispute process, the child/youth, including unaccompanied youth, will continue to be educated in the school of origin or immediately enrolled in the school they are seeking enrollment in until the dispute process is finalized. Transportation will continue throughout the dispute process. All disputes will be sent to the ECYEH Regional Coordinator who will issue a determination. If any party is unhappy with the determination, they can elevate the dispute to the state coordinator.

What if I think that I am eligible for services under McKinney Vento?—Please contact the West Jefferson Hills School District homeless liaison:
Dr. Cassandra Bozek
412-655-8450
cbozek@wjhsd.net

If you require further assistance, please contact Region 4 Coordinator:
Nicole Anderson
412-394-5894
Nicole.anderson@aiu3.net

HOMEWORK (Daily Posting)

Students and/or parents can access homework assignments through Canvas. Please contact your child's teacher concerning access to Canvas.

INTERSCHOLASTIC SPORTS

Opportunities for participation in interscholastic sports begin at PHMS in the 7th grade. Students may choose to participate in the following activities: Football, Basketball, Track, Volleyball, Cross Country, Soccer, Cheerleading, 8th grade baseball and Wrestling. Each sport has specific guidelines which students will be advised of as needed. Students who choose to become involved in interscholastic sports should be aware that they must maintain academic and attendance eligibility to participate. Students must be in school by 10:42 A.M. the day of the event to be eligible to participate. Students must be academically eligible to participate. Also, students who are absent from school are not permitted to participate in after-school practice or games. Students who may be assigned to detention or suspension are also ineligible to participate on those dates.

INTRAMURALS

The intramural program is offered when scheduling permits. We hope that all students in Grades 6, 7, and 8 will become participants. Students' physical education teachers will give details about the program during the first week of school.

LIBRARY

The library has books and materials for assigned study and recreational reading. It is open for use during the entire school day and for a short time before and after school. See your teacher for a hall pass to report to the library during non-class times. Fines are charged for materials that are not returned.

LOCKERS

Each student is assigned a locker for the storage of books and equipment. It is the student's responsibility to see that the locker is locked at all times. Get materials from your locker for your morning classes when you arrive in the morning, and materials needed for afternoon classes after the lunch period. Students may visit their locker while going from their class to the cafeteria for lunch or from the cafeteria to their assigned afternoon class. Students may not visit lockers during the three-minute travel time between classes. The administration of PHMS has the right to search a student's locker when there is reasonable suspicion that it is being used for purposes other than storage of school materials. Students are not permitted to share lockers.

Keep your combination a secret. Friends will come and go but your locker combination will remain the same. Protect your possessions by keeping your combination private. Students who choose to give their locker combinations to others do so at their own risk.

RESTROOMS

Students may use the restrooms before and after school, between class periods only when necessary, or at the end of the lunch period. Students are expected to keep the restrooms clean at all times. Do not loiter, write on the walls, or damage the facilities in any way. If feeling ill, secure permission to report to the school nurse.

SKATEBOARDING, BICYCLE RIDING, ROLLER SKATING

School district property is posted that there is to be no skateboarding, bicycle riding, and/or roller skating on

school district property. This regulation also includes scooters and roller blades. Do not bring these items to school.

STUDENT ASSISTANCE PROGRAM (SAP)

The purpose of the Student Assistance Program (SAP) is to identify students who are experiencing significant personal problems that may place their academic success at risk. Examples of problems might include: substance use (drug/alcohol), depression, suicidal 28 thoughts, and other crisis situations. The goals of the SAP are to develop an atmosphere of trust in which students will seek help from support team members; to assure students that problems are resolvable with help from professionals; and to acquire necessary counseling services for students in need before problems reach a crisis level. Assistance is always available by visiting the School Social Worker, Guidance Counselor, or by contacting a team member.

STUDENT COUNCIL

Student council is an organization through which the students may express their opinions, assist in the administration of the school, and participate in the management of school enterprises. The council promotes leadership, initiative, and self-respect among its members and the entire student body.

STUDENT DROP-OFF/PICK-UP

Students may be dropped off and picked up before and after school on Dutch Lane (intersection with the middle school fire lane) and at the Prince of Peace Church Parking Lot on Old Clairton Road. Vehicles will be prohibited from entering the Pleasant Hills Middle School driveway and/or being in the traffic circle between the hours of 7:15 to 8:00 A.M. and 2:15 to 3:00 P.M. on days school is in session. The Pleasant Hills Police Department monitors the school driveway and enforces this restriction.

School buses will use Dutch Lane and then the middle school fire lane to drop off and pick up students each day. The fire lane is for authorized vehicles only. All other vehicles will use the main entrance on Old Clairton Road.

If you need to pick-up your child for an early dismissal, please use the main entrance on Old Clairton Road and be aware of the traffic signs in the middle school driveway. Please use the fifteen-minute parking spaces in the front of the building. You may sign your child out in the main office.

SURVEILLANCE CAMERAS

The West Jefferson Hills School District has completed the installation of surveillance cameras inside and outside Pleasant Hills Middle School. The surveillance cameras will provide safety for our students, staff and property of the School District. The action was recommended by the Administration and approved by the School Board.

PHOTOGRAPHY

Photos and/or videos of students will be taken unless a note from the student's parent/guardian is sent to the school office stating that you do not want your child's photo and/or name used in district publications, on the district's website, on the district's social media pages, in local newspapers/publications, or on television. The request will be in effect for that school year only and can be changed at any time by submitting a written request to the school office.

TITLE IX

It is the policy of the WJHSD not to discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504 and Title VI. For information about your rights or grievance procedures, contact the Title IX Coordinator, or the Section 504 Coordinator, at 412-655-8450 or at WJHSD, 835 Old Clairton Road, Jefferson Hills, PA 15025. For more information on Title IX, click here to visit our school district website.

VALUABLES

Students, not the school, are responsible for their personal property. Students should not bring personal items or large amount of money to school. If a student has lost a personal item he/she may check in the lost and found, which is located in the lobby of the school. Students are reminded to use their school lockers for all materials.

VISITORS

All visitors must register in the office. A visitor's pass will be issued to qualified visitors. The West Jefferson Hills School District currently uses the Navigate 360 Visitor Management System. The Navigate 360 System provides an additional level of security for our students. Visitors who do not register are trespassing on school grounds.

WALKERS

The development of a respect for property and the rights of others is a prime aim of education. Students should take care not to trespass or destroy property. Students should walk on the left, facing traffic at all times. "Short cuts" through private property should not be taken. All students are expected to go directly home after school unless otherwise directed by their parent.

~~Walkers exit PHMS by using the exits near rooms 102 or 120 on the middle floor. Students are not permitted to use~~

~~the main lobby entrance to exit the school at dismissal.~~
~~This exit is for use by bus students only.~~
Walking students should time their arrival to PHMS no earlier than ~~7:30~~7:40 A.M. Students should make sure they arrive by ~~7:50~~7:55 A.M.

STUDENT DISCIPLINE

The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the school district during the time they are under the supervision of the school or at any time while on school property, while present at school-sponsored activities, and while traveling to or from school and school-sponsored activities.

The Board shall adopt a Student Code of Conduct to govern student discipline, and students shall not be subject to disciplinary action because of race, sex, color, religion, sexual orientation, national origin or handicap/disability. Each student must adhere to Board policies and the Student Code of Conduct governing student discipline.
This policy shall also apply to student conduct that occurs off school property and would otherwise violate the Student Code of Conduct if any of the following circumstances exist:

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school, that would violate the Student Code of Conduct if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

The building principal shall have the authority to assign discipline to students, subject to the policies, rules and regulations of the district and to the student's due process right to notice, hearing, and appeal.

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the schools or threatens the health and safety of others.

Reasonable force may be used by teachers and school authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and for the protection of persons or property.

PHMS Student Handbook Changes: 2025-2026

Page Number (Redline Version)	Revision
1	Updated school year.
9	Updated dismissal information due to change in end time
10-11	Updated the grading policy information
14	Added the link to our website under Title IX
14	Updated information for walkers due to changes in start time; removed wording that stated students cannot exit through the front doors

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Pleasant Hills Middle School
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Assault/Battery	3-10 Days OSS / Informal hearing / Police notification / Mediation / Possible expulsion hearing or adjudication agreement	3-10 Days OSS / Informal hearing / Police notification / Mediation / Possible expulsion hearing or adjudication agreement	3-10 Days OSS / Informal hearing / Police notification / Mediation / Possible expulsion hearing or adjudication agreement	Refers to one or more students' unlawful attempt to injure another student/students physically without physical retaliation by the victim. Students shall either intentionally or recklessly attempt to cause nor threaten to cause injury to another person or persons. Reasonable self-defense will not be considered physical retaliation.
Bullying	1-3 Days Suspension, Parent Notification, Mediation	3-10 days Suspension / informal hearing / police notification / mediation	3-10 Days OSS / Informal hearing / Police citation / Mediation / Possible expulsion hearing or adjudication agreement	Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following: 1. Substantially interfering with a student's education. 2. Creating a threatening environment. 3. Substantially disrupting the orderly operation of the school.
Bus Violation	Warning or Verbal warning, assigned seating or after school detention	1-3 Days After School Detention/Assigned Seating	1-3 Days After School Detention / Suspension of Bus Riding Priviliges / Assigned Seating	Failing to follow school bus rules or creating unsafe conditions.
Cafeteria/Campus Disturbance	Warning	1-3 Days Lunch Detention	1-3 Days After School Detention	Any behavior deemed to interrupt the normal operations of the school environment
Cell Phone / Smart Watch / Smart Glasses (Unauthorized Use on School Grounds)	~~Warning~~ 1-3 Days After School Detention	1-3 Days After School detention	Addition Days After School Detentions or Saturday Detention/Parent required to pick up the device	Unauthorized usage of cell phone/smart device on school grounds.
Cell Phone/ Smart Watch / Smart Glasses (Unauthorized Photo/Video)	1-3 Days After School detention/Parent required to pick up the device. If the photo or video is shared or used without the consent of the individual(s) in it, further consequences may be assigned.	1-3 Days After-school or Saturday Detention/Parent required to pick up the device. If the photo or video is shared or used without the consent of the individual(s) in it, further consequences may be assigned.	1-3 Days OSS/Parent required to pick up the device/ Police Notification	Unauthorized usage of cell phone / smart device to take videos/pictures
Cheating/Plagiarism	Verbal Reprimand, Parent Contacted, Redo Assignment for Reduced Credit	Verbal Reprimand, Parent Contacted, Redo Assignment For Reduced Credit, After-school Detention	Parent Contacted, Redo Assignment For Reduced Credit,, Saturday Detention	Using a person's work, concepts, designs, data, ideas, research, or documentation, without giving proper credit to the source. It goes beyond plagiarism to also include lying, cheating, using or providing unauthorized materials in preparation for an exam/test/quiz, or using or providing unauthorized materials during an exam/test/quiz, and other acts, such as the theft or falsification of records and files. Photographing, recording, or sharing the assessment will also result in an administrative action in accordance with the Cell Phone/Smart Watch (Unauthorized Photo/Video)
Computer/iPad Violation/ Acceptable Use	Verbal Reprimand/Parent contacted and/or After School Detention	1-3 Days After School Detention, Parent Contacted, Additional Supervision and Monitoring	1-3 Days Suspension	Any actions/behaviors that violates the Chromebook and Acceptable Use Policy
Creating an Unsafe Environment	1-3 Days Suspension / Police notification	3-5 days Suspension / Informal hearing / Police notification	3-10 Days Suspension / Informal hearing / Police notification / Possible expulsion hearing or adjudication agreement	Creating unsafe conditions that could lead to injury or hazardous situations.
Cutting Class	1-3 Days After School Detention	1-3 Days After School Detention	1-3 Saturday Detention / No credit for assignments missed	Unlawful absence from a class or school activity.
Destruction of School Property	Saturday Detention/Restitution or 1-3 days Suspension/Restitution	1-3 Day(s) OSS / Restitution	3-5 days OSS / informal hearing / police citation	Action involving deliberate destruction of school property

WEST JEFFERSON HILLS
WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Pleasant Hills Middle School
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Disorderly Conduct	1-3 Day OSS / Police citation may be issued	3-5 days OSS / Informal hearing / Police citation	3-10 Days OSS / Informal hearing / Police citation / Possible expulsion hearing or adjudication agreement	This may include intent to cause the public inconvenience, annoyance or alarm, or recklessly creating a risk.
Disrespect to Peer	Warning & Mediation between students/ lunch detention	1-3 Days After School Detention/ Mediation	1-3 Days Saturday Detention / Mediation	Students are expected to conduct themselves in a respectful manner towards their peers.
Disrespect to Staff/Visitor	Warning & Mediation between student and staff member/lunch detention or 1-3 Days After School Detention	1-3 Days After School Detention/ Mediation	1-3 Days Saturday Detention	Students are expected to conduct themselves in a respectful manner. However, students must understand that staff members are responsible for providing direction, correcting misbehaviors and giving directives. Although students may not agree with the directives, unless they are a threat to their health, safety or welfare, students must follow them without disrespectful gestures and/or language. A student who engages in disrespectful behaviors as indicated will be subject to disciplinary actions.
Disrespect to School Building/Campus	Warning or After School Detention	1-3 Lunch Detention	1-3 Days After School Detention	Derorgatory comments/actions made to (or about) the school/district which results in a disruption to student learning and building operations.
Disruptive Behavior	Warning or 1-3 Lunch Detentions	1-3 Days After School Detention	1-3 Days Saturday Detention	Any behavior deemed to disrupt the normal operations of classrooms, the school building, or activities.
Disruptive in Lunch Detention	Removal from detention / Assign 2 addtional Lunch detentions or 1-3 Days After School Detention	Removal from detention/1-3 Days After School Detention	Removal from detention / 1 Day OSS	Any behavior deemed to disrupt the normal operations of Lunch detention.
Disruptive in After School Detention	Removal from detention / Saturday Detention	Removal from detention/ Assign Saturday Detention	Removal from detention / 1 Day OSS	Any behavior deemed to disrupt the normal operations of After School detention.
Disruptive in Saturday Detention	Removal from detention / 1 Day OSS	Removal from detention/1-3 days OSS/Time served will not count	Removal from detention / 1 Day OSS/Time served will not count	Any behavior deemed to disrupt the normal operations of Saturday detention.
Distribution of (Drugs/Alcohol)	10 Days OSS / Informal hearing / Mandatory drug and alcohol screening through a licensed treatment facility / Police notification	10 Days OSS / Informal hearing / Police notification / Mandatory expulsion hearing or adjudication agreement	10 Days OSS / Informal hearing / Police notification / Mandatory expulsion hearing or adjudication agreement	**Distribution/Sale:** A student has disseminated or transferred drugs and/or alcohol with or without compensation. **Possession with Intent to Distribute:**The student has in his/her possession, as previously defined, drugs and/or alcohol in a quantity or packaging to indicate intent to distribute or transfer to another.
Dress Code Violation	Warning / Correction of dress	1-3 Days Lunch Detention / Correction of dress	1-3 Days After School Detention / Correction of dress	Dress Code that violates district policy
Ear Buds/Oversized Headphones	Warning	1-3 Days Lunch Detention headphones held in office for duration of school day	1-3 Days After School Detention headphones held in office for duration of school day	Students are permitted to use earbuds during designated times throughout the school day. Earbud and headphone use within the classroom is at the discretion of the teacher. All students must have the ability to take direction from any staff member, while on campus.
Failure to Attend After School Detention	Assign additional After School detentions or 1 Saturday Detention	1 Saturday Detention	1-3 Days OSS	Not attending (for the entire time period) an assigned after school detention without prior communication with parent/guardian.
Failure to Attend Lunch Detention	Additional lunch detentions assigned or After School Detention	1 Day After School detention	1 Day Saturday Detention	Not attending (for the entire time period) an assigned Lunch detention.
Failure to Attend Saturday Detention	1-3 Days OSS	1-3 Days OSS	3-5 Days OSS	Not attending (for the entire time period) an assigned Saturday detention.
False Records/Excuse	Warning/Parent Notification/1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Falsifying schools records, parent notes, and/or excuses.
Fighting	1-3 Days Suspension/ Police notification / Mediation	3-10 Days OSS / Informal hearing / Police citation / Mediation	3-10 Days OSS / Informal hearing / Police citation / Mediation / Possible expulsion hearing or adjudication agreement	Refers to the act of two (2) or more students hitting, punching, or wrestling with each other with physical intent to harm as determined by an administration investigation.

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Pleasant Hills Middle School
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Gambling	1-3 Days Lunch Detention / Forfeit all proceeds / Restitution made or after school detention	1-3 Days After School Detention/ Forfeit all proceeds / Restitution made	1-3 Days Saturday Detention/Forfeit all proceeds / Restitution made	Wagering money or property.
Harassment	1-3 Days After School Detention / Police notification / Mediation	1-3 Days Saturday Detention /Police Notification/ Mediation	1-3 Days OSS / Informal hearing / Police notification / Mediation	Refers to the use of force, touching, noise, coercion, threat intimidation, fear, obscene language, obscene gestures, suggestive sexual actions or verbalizations of any other unwanted contact or interaction with another person as part of an isolated incident or as actions that take place over time. This includes online, in person, or through others.
Hazing	1-3 Days Satruday Detention/ Informal hearing / Police notification / Mediation	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification / Possible recommendation for expulsion or adjudication agreement	Any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private property for the purpose of initiation or membership in or affiliation with any organization recognized by the Board.
Inappropriate Behavior	Warning/1-3 Days Lunch Detention	1-3 Days After School Detention	1 -3 Days Saturday Detention	Behavior that is not within the bounds of what is considered appropriate or socially acceptable.
Inappropriate Behavior with Injury	1-3 Days After School Detention/Mediation	1 -3 Days Saturday Detention/Police notification/ Mediation	3-10 Days OSS / Informal hearing / Police notification	Behavior that is not within the bounds of what is considered appropriate or socially acceptable that results in an injury to another person.
Inappropriate Sexual Misconduct	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Conduct encompassing behavior of a sexual nature that is committed between two students on school grounds or at a school-sponsored event.
Indecent Exposure	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Deliberate exposure in public or in view of the general public by a person of a portion or portions of his or her body.
Instigating Conflict	Warning or 1-3 Lunch Detention	1-3 Days After School Detention / Police notification	1 -3 Days Saturday Detention / Police notification	Starting a conflict with or between others.
Insubordination/Defiance	1-3 After School Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Refusal to obey a direct, reasonable request from any staff member including teachers, administrators, secretaries, custodians, aides, bus drivers, cafeteria workers, etc. Reasonable is defined as that which will not threaten the health, safety, or welfare of an individual student.
Language/Vulgarity	1-3 Days After School Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Using vulgar or abusive spoken or written language, such as cursing, swearing, or threatening.
Leaving without Permission (Class)	1-3 Days Lunch Detention or After School Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Leaving the classroom or other assigned area without permission from the adult in charge.
Leaving without Permission (School Grounds or Office)	1-3 Days After School Detention / Police notification	1 -3 Days Saturday Detention/ Police notification	1-3 days OSS / Police notification	Leaving the school building or grounds during regular school hours without permission and without a parent/guardian or someone listed on the emergency card.
Lying/Dishonesty/Fabricati on	Warning /Mediation between parties	1-3 Days After School Detention	1-3 Days Saturday Detention	A false statement made with deliberate intent to deceive; an intentional untruth; a falsehood; false impression; imposture.
Misbehavior at School-Sponsored Activity	1-3 Days Lunch Detention or After School Detention	1-3 Days After School Detention	1-3 Days Saturday Detention / Non-Participant in future school sponsored activities	Improper, inappropriate, or bad behavior at a school sponsored event whether in or outside of the school district.
Open Containers	Verbal warning/disposal of item	Lunch detention/disposal of item	After School Detention/disposal of item	Water bottles with lids/caps are permitted. Other open containers such as coffee drinks, energy drinks, and other similar items are NOT permitted during school hours.
Physical Altercation (Inappropriate Physical Contact)	1-3 Days After School Detention / Mediation / Police notificiation	1-3 Days Saturday Detention/Mediation/Police Notification	1-3 Day OSS / Mediation/Police Notification	Refers to the act of engaging in inappropriate and/or physical contact.

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Pleasant Hills Middle School
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Pornographic Materials	1 Saturday Detention/ Police Notification	1-3 days OSS / Informal Hearing/ Police Notification	3-10 Days OSS/Informal Hearing/ Police Notification	Any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means of a sexual nature.
Possession or Use of Alcohol/Illegal Drugs or Paraphernalia	3-10 Days OSS / Informal hearing / Mandatory drug and alcohol screening through a licensed treatment facility / Police citation	3-10 days OSS / Informal hearing / Mandatory drug and alcohol screening through a licensed treatment facility / Police citation	3-10 Days OSS / Informal hearing / Police citation / Possible expulsion hearing or adjudication agreement	**Possession:** The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control, of drugs or alcohol. **Consumption/Use:** The student has consumed, ingested, assimilated, inhaled, or injected drugs or alcohol.
Public Display of Affection	Warning	1-3 Days Lunch Detention	1-3 Days After School Detention	Refers to visible and open displays of affection that involves but is not limited to kissing, caressing, embracing and/or other bodily contact.
Racial/Ethnic Intimidation (Direct)	3-10 days Suspension/ Informal hearing / Mediation / Police notification/mandatory conversation with-school social worker.	3-10 days OSS / Informal hearing / Mediation / Police notification / mandatory conversation with cultural advisors /possible expulsion hearing or adjudication agreement	3-10 Days OSS / Informal hearing / Mediation / Police notification / Possible expulsion hearing or adjudication agreement	Ethnic intimidation of any type is prohibited on school property and violators may be prosecuted. Ethnic intimidation is defined as: A person commits the offense of ethnic intimidation, if with malicious intention towards the race, color, religion, or national origin of another individual or groups of individuals.
Indirect Discriminatory, Offensive, or Derogatory Language/Dress	1-3 Days After School Detention / Mediation / Police notification/mandatory conversation with Social Worker	1-3 Days OSS / Mediation / Police notification/mandatory conversation with Social Worker	3-10 Days OSS / Informal hearing / Mediation / Police notification / Possible expulsion hearing or adjudication agreement	Language communicated to student(s) or staff that are offensive towards race, color, religion, sexual identity, gender, or national origin.
Refusing to cooperate with safety procedures/metal detectors	Warning	1-3 Days After School Detention	Saturday Detention	Avoiding the random metal detector screening after being directed to go through it (or violating any other safety procedures)
Sexual Harassment	1-3 Days Suspension/ Police notification / Mediation	3-10 days OSS / Informal hearing / Police notification	3-10 days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Unwelcome sexual advances, requests for sexual favors, and/or other intentional and inappropriate verbal, written, or physical conduct of a sexual nature (physically suggestive actions but not actual touching).
Suspicion of Being Under the Influence	Police and school nurse notification / Administer in-school drug test / Results of test determine additional consequences	Police and school nurse notification / Administer in-school drug test / Results of test determine additional consequences	Police and school nurse notification / Administer in-school drug test / Results of test determine additional consequences	A state of intoxication due to suspected drug/alcohol use.
Tampering with School Safety Device	1-3 Days OSS/ Police Notification	3-10 Days OSS/ Police Notification/ Informal Hearing	3-10 days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Willfully disabling or tampering with a school safety device
Unexcused Tardiness to Class	1-2 UT= Warning	3-6 UT=After School Detention	7+ UT to Class=Saturday Detention	Arriving late to class without a valid reason/written pass.
Unexcused Tardiness to School	4-8 UT= 1-3 Lunch Detentions	9-12 UT = After School Detention	13+ Saturday Detention	UT= unexcused tardy to school. Only legal excuses for tardiness to school are: court appointment/ medical appointment/ funeral/ unsafe road conditions/ traffic accident/ personal illness
Theft (Major)	1-3 Day OSS / Police notification / Restitution	3 days OSS / Police notification / Restitution	3-10 Days OSS / Police notification / Restitution	Refers to illegal taking of money or materials more than or equal to $50 in value.
Theft (Minor)	1-3 Days Lunch Detention / Restitution or After School Detention/Restitution	1-3 Days After School Detention / Police notification / Restitution	1-3 Days Saturday Detention/ Police notification / Restitution	Refers to illegal taking of money or materials less than $50 in value .

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Pleasant Hills Middle School
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Threat to School	3-10 Days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	A statement of an intention to cause damage or danger to any school buildings and/or property.
Threat to Staff	1-3 day(s) OSS/police notification / Informal Hearing/ Mediation / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification /Mediation/Possible Recommendation for Expulsion / Threat Assessment administered	5-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	Language directed to a staff member that demonstrates intent to harm a staff member or their family.
Threat to Student	1-3 day(s) OSS/police notification / Informal Hearing/ Mediation / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification /Mediation/Possible Recommendation for Expulsion / Threat Assessment administered	5-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	Language directed to a student that demonstrates intent to harm the student or their family.
Throwing Object(s) - Inappropriate Behavior	Warning	1-3 Days Lunch Detention	1-3 Days After School Detention	Behavior that is not within the bounds of what is considered appropriate or socially acceptable or throwing objects.
Tobacco Use/Possession/Sale/Distribution	1 Saturday Detention/ Police notification	3-5 Days OSS / Police citation	3-10 Days OSS / Informal hearing / Police citation	Possession, use, sale, or distribution of tobacco or tobacco products, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, smokeless tobacco, or electronic cigarettes, smoking sticks, vape pens, and/or vape liquid—whether or not they contain tobacco products.
Truancy Violations	Attendance Improvement Plan (3+ Unexcused Absences)	Magistrate Citation (6+ Unexcused Absences)	Ineligibility for any and all extracurricular activities (18+ absences, excused or unexcused, with the exception of medical absences)	Unexcused absences occur when the school does not receive acceptable documentation to excuse the day(s) missed. Excuses must be submitted within 3 days of absence.
Unacceptable Conduct	1 Day After School Detention	1-3 Days After School Detention	1-5 Days Saturday Detention	Conduct that disrupts the school environment.
Unauthorized Area	Warning /1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Days Satruday Detention	Students who are in any area without permission or in prohibited areas.
Unauthorized Use/Possession of Medication	Confiscate medication / Nurse consultation / Warning	Confiscate medication / Nurse consultation / Police notification / 1-3 Days After School Detention	Confiscate medication / Nurse consultation / Police notification / 1-3 Days OSS / Informal Hearing	**Possession:** The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control of medication. **Consumption/Use:** The student has consumed, ingested, assimilated, inhaled medication.
Unauthorized Opening of Entry/Exit Doors	1 Day After School Detention	1 Saturday Detention	1-3 Day OSS / parent meeting / loss of extra-curricular activites for 9 weeks	Opening an entry or exit door without permission
Use/Possession of Non-Instructional Items	Warning	1-3 Days Lunch Detention / Confiscate item	1-3 Days After School Detention / Confiscate item	Any item brought into school or on the school grounds that creates a disruption or interferes in the educational or learning environment as well as at school sponsored events.
Vandalism	1-3 Day OSS / Police notification / Restitution	3-5 Day OSS / Police Notification / Restitution	3-10 Days OSS / Police notification / Restitution / Informal hearing	Action involving deliberate destruction of or damage to public or private property.
Vape/E-cigarette/Nicotine Pouches/ Tobacco Use	1 Saturday Detention/Police notificaiton	3 Days OSS / Police notification / Drug Test	3-10 Days OSS / Police notification / Drug test / Informal hearing	Possession, use, sale, or distribution of tobacco or tobacco products, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, smokeless tobacco, or electronic cigarettes, smoking sticks, vape pens, and/or vape liquid—whether or not they contain tobacco products.
Verbal Altercation	Warning / Mediation	1-3 Days Lunch Detention / Mediation	1-3 Days After School Detention / Mediation	Refers to a loud shouting match or argument between/among students.

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Pleasant Hills Middle School
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Look-alike Weapon	1-3 Days OSS/Police Notification	3-10 Days OSS / Police notification	10 Days OSS / Police notification / Recommendation	Weapon look-alike that can reasonably be considered a firearm, knife, or any other weapon.
Weapons	10 Days OSS / Police notification / Recommendation for possible expulsion	10 Days OSS / Police notification / Recommendation for possible expulsion	10 Days OSS / Police notification / Recommendation for possible expulsion	Any gun of any kind, loaded or unloaded, operable or inoperable, including any object other than a firearm which is a look-a-like of a gun. This shall include, but is not limited to, pellet gun, paintball gun, stun gun, taser, BB gun, flare gun, nail gun, pencil, pen, and air soft gun. Any implement which could cause, or is intended to cause bodily harm, other than a firearm or other gun. This shall include, but is not limited to, switchblade knife, hunting knife, star knife, razors (including straight or retractable razor), brass knuckles, box cutters, nunchaku, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray product.

Notes:

**District administrators reserve the right to implement appropriate consequence based on the extent of the disciplinary infractions. Depending on the discplinary situation students may need additional supervison and mointoring by administrators, referral to SAP, meeting with school social worker, SRO, or student Dignity/Respect Liaison.*

**Loss of certain school sponsored activities (i.e. assemblies, presentations, programs, field trips, etc.) may be implemented in conjuction with disciplinary consequences.*

**Additional offenses will result in progressive discipline measures.*

***Parents & Guardians are always contacted when a student receives a disciplinary consequence. A meeting may be requested at any time by district administrators or parents/guardians.*

OSS - Out of School Suspension

*The CHILL Project and utilization of the CHILL Room may be used in lieu of disciplinary consequences.

*District Adminstrators will use the Threat Assessment Protocols to determine severity of threatening statements which will influence disciplinary consequences and recommendation of support services. Threat Assessment Protocols may be administered to determine the severity of threatening statements which will influence disciplinary consequences and recommendation of support services. OR Threat Assessment Protocols may be administered to determine the severity of incident and level of consuence.

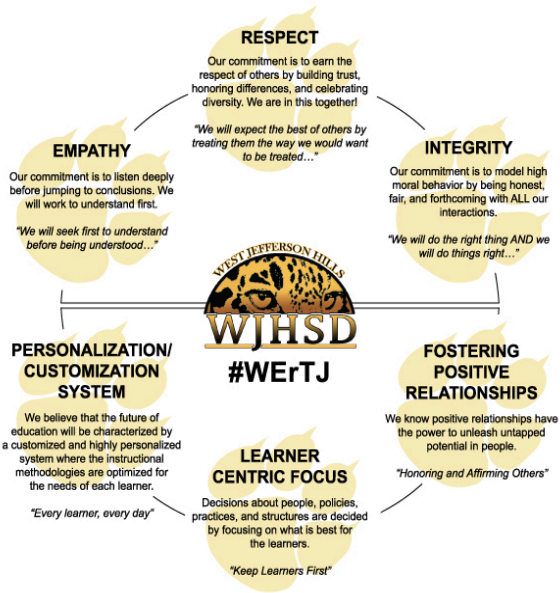
ELEMENTARY HANDBOOK 2026-2027

	**Jefferson Hills Intermediate School** 875 Old Clairton Road Jefferson Hills, PA 15025 Phone: 412-655-4163 **Principal**: Dr. Melissa McCauley **Assistant Principal:** Mr. Anthony Sendro
	**Gill Hall Elementary School** 829 Gill Hall Road Jefferson Hills, PA 15025 Phone: 412-655-4732 **Principal:** Mr. Adam Zunic
	**McClellan Elementary School** 360 School Lane Pittsburgh, PA 15236 Phone: 412-655-2700 **Principal:** Mr. Christopher Very

Building Information
ADMINISTRATION BUILDING
830 Old Clairton Road
Jefferson Hills, PA 15025-3131
412-655-8450 Fax: 412-655-9544
www.wjhsd.net

Superintendent .....Dr. Janet Sardon
Assistant Superintendent .....Dr. Bill Henderson
Supervisor Special Ed./Pupil Services.....Dr. Cassandra Bozek
Director of Curriculum.....Dr. Erikka Kuhse
Director of Finance/Transportation .....Mrs. Tracy Harris
Director of Facilities ..... Mr. Mark Mariani

Personal Core Values



District Core Values

Mission Statement

Students are the primary focus of the West Jefferson Hills School District where, in partnership with families and community, the mission is to educate and prepare all students to become responsible and active contributing members of society by providing a challenging, innovative educational program guided by an exceptional staff in a safe, positive, caring environment, all of which promote excellence.

Vision Statement

Where innovation meets excellence to create opportunities for lifelong learners.

Foreword

This booklet is intended to provide you with information that will be helpful to you as your child progresses throughout the year. It will acquaint you with our programs, school regulations, and general information concerning the Elementary Program in the West Jefferson Hills School District.

In addition to making use of this booklet to familiarize yourself with the Elementary Program, we sincerely hope that you will take every opportunity to become acquainted with your child's teacher and other professional staff members in the school. Please feel free to contact your child's school principal at any time if you have questions about the program or your child's progress.

Anti-Discrimination Policy

It is the policy of the West Jefferson Hills School District not to discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504 and Title VI. For information concerning services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Superintendent at 412-655-8450, Extension 2225.

Table of Contents

BUILDING INFORMATION 1
MISSION STATEMENT. 1
FOREWORD 1
ANTI-DISCRIMINATION POLICY 1
PERSONAL/DISTRICT CORE VALUES 2
TABLE OF CONTENTS 3
THE SCHOOL DAY 6
ELEMENTARY SCHEDULE 6
BEFORE AND AFTER SCHOOL CARE 6
EMERGENCY CLOSING OF SCHOOL 7
STUDENT SUPERVISION OUTSIDE OF NORMAL SCHOOL HOURS . .7
ATTENDANCE REQUIREMENTS 7
TARDY AND EARLY DISMISSAL 9
HOMEBOUND INSTRUCTION 10
ATTENDANCE AND HEALTH 10
HOMEWORK REQUESTS 11
BIRTHDAY/CLASSROOM TREATS 12
BUS SCHEDULE 12
BUS STOP LOCATIONS 13
DAY CARE/CHILD CARE TRANSPORTATION 13
BUS TRANSPORTATION GUIDELINES 13
BUS REGULATIONS 13
SURVEILLANCE CAMERAS 14

EMERGENCY DRILLS 15
LUNCH/BREAKFAST PROGRAM 15
MEDICAL SERVICES 16
STUDENT INFORMATION/EMERGENCY CARD 17
MEDICATIONS 18
KINDERGARTEN MEDICAL SERVICES 18
PARENT-TEACHER ASSOCIATION 19
PROGRAM OF STUDIES 19
HOMEROOM ASSIGNMENTS 20
REMOTE LEARNING DAYS 20
CYBER SCHOOL PROGRAM 20
BULLYING 21
DISCIPLINE 21
DRESS CODE 22
STUDENT SERVICES 23
CHILD FIND 24
MULTI-TIERED SYSTEM/SUPPORT (MTSS) 24
USE OF PHONES 25
REPORTING TO PARENTS 25
SKYWARD (QMLATIV) 25
REPORT CARDS 26
NOTIFICATION SYSTEM 26
PARENT-TEACHER CONFERENCES 27
OPEN HOUSE 27

REQUIREMENTS FOR ADMISSION 28
IMMUNIZATIONS 28
EXEMPTION FOR IMMUNIZATIONS 29
VISITORS 29
CAR RIDERS 29
DROP-OFF AND PICK-UP TIMES/LOCATIONS 31
HOMELESS STUDENTS 32
2026-2027 SCHOOL CALENDAR 34
WHY KINDERGARTEN? 35
CHILD GROWTH AND DEVELOPMENT 35
LANGUAGE DEVELOPMENT 36
COOPERATION BETWEEN HOME AND SCHOOL 37
HOW PARENTS CAN HELP 37
BEFORE SCHOOL BEGINS 38
ONCE SCHOOL BEGINS 38
NOTES 40

Please visit the District's website at www.wjhsd.net for the most current version of the Board Policies referenced in this Handbook.

The School Day

Homeroom period begins at 8:20 a.m. Students are considered tardy when arriving after 8:30 a.m. and should report to the office upon arrival.

Elementary Schedule

Time	Schedule
8:05 a.m.	Student Arrival Begins
8:30 a.m.	Late/Tardy Report to Office
3:15 p.m.	Student Dismissal Begins

Before and After School Care

Little Kids Playcare provides a before-and-after-school program for students enrolled in the West Jefferson Hills School District's elementary and intermediate schools. This program will be hosted at Gill Hall Elementary for all students. Parents/guardians who choose to enroll their students into this program are responsible for all associated costs. For more information on the before-and-after-school program, call 412-650-9020.

Emergency Closing of School

Barring unforeseen situations or emergencies, the school calendar is fixed for the term. To close any or all of the schools due to weather conditions, or for other reasons, announcements will be made over Television stations *KDKA (1020 AM), WTAE (1250 AM), and WPXI-TV (Channel 11) as early as possible. Announcements will also be made through SchoolMessenger, the school district's automated alert system, via e-mail, phone call and SMS text messages, and be posted on our WJHSD website at www.wjhsd.net. See Notification System section.*

Student Supervision Outside of Normal School Hours

Upon arrival at school, all students should go to areas within their school as designated by their school principal. No adult supervision of playground areas is provided before or after school, and students are expected to leave school grounds immediately following dismissal.

Attendance Requirements

Children in grades K-5 are covered by the compulsory attendance laws of the Commonwealth of Pennsylvania.

WJHSD Attendance Policy

The following list outlines those absences which **are** and **are not** excused, as per school board policy:

1. Illness (parent or doctor note -- doctor's notes do not count toward the 10-day maximum per year)
2. Quarantine (parent or doctor note -- doctor's notes do not count toward the 10-day maximum per year)
3. Recovery from accident (parent or doctor note)
4. Death in family (counts as a parent note and toward the 10-day maximum per year)
5. Family educational travel, with **prior approval** on an Educational Vacation form as found on Skyward (counts as a parent note and toward the 10-day maximum per year)

6. Religious absences (up to 36 hours per school year--counts as a parent note and toward the 10-day maximum per year)
7. **Approved** family emergencies. Family emergencies **must** be approved by a Principal or Administrator (counts as a parent note and toward the 10-day maximum per year). Otherwise, the excuse will remain unexcused. If you write "family emergency", you will be contacted by the Principal to verify.
8. The following are considered examples of unexcused absences:
    a. Family visiting from out of town, or visiting family out of town
    b. Birthday or a family birthday
    c. Slept in
    d. Missed the bus
    e. Vague notifications such as "my child will be absent today." The state of PA requires a specific reason.

Upon return to school, a signed excuse written by a parent/guardian must be sent to the homeroom teacher stating the reason and date(s) of absence. If a written statement is not presented within three (3) days of the student's return to school, the absence will be considered an unexcused absence. A doctor's statement may be required for extended illness, stating the reason for being absent. A student who accumulates ten (10) days of absence accompanied by a parent's written excuse will be required to have a doctor's excuse for each subsequent absence, in accordance with board policy. Prolonged absences must have a written doctor's excuse. If a student has reached their 10-day limit and is required to present a doctor's excuse, any absence for any other reason will be marked unexcused - including Educational Trip requests.

If a child accumulates a total of 18 (excused & unexcused) absences, the child will be prohibited from participating in certain fun activities at the school (such as Field Trips and Field Day).

Make-Up Work

Students with legal absences may have the opportunity to complete any missed assignments upon returning to school. Students will have the same number of days to submit their work or make up any tests as the number of days they missed (i.e. if a child misses 2 days of school, he/she will have 2 days after they return to school for make-up privileges).

Tardy/Early Dismissal

If a student arrives after 8:30 a.m., they are late and considered tardy. Students must report to the office to check in before going to class. Students should present a note for why they were late. If the student was at an appointment, they should bring an excuse from the doctor's office.

If a student must leave for an appointment during the school day, parents must send a note to the homeroom teacher stating the reason and time of the necessary dismissal. The teacher will send the child to the office at the time indicated. Parents must meet their child in the school office at the time indicated. Parents are encouraged to make all appointments before or after regular school hours.

Students in grades K-5 who report to school after 12:00 p.m.. will be marked absent for one-half (½) of the day. Elementary school students dismissed before 12:00 p.m.. will be marked P.M. absent.

Extra-curricular activities (i.e., music, tennis, dance, organized sports lessons/games) must be scheduled before or after school hours.

Homebound Instruction

Students who are unable to attend regular school classes due to illness may qualify for homebound instruction. If a child is absent from school for an extended period of time, and if a physician recommends

homebound instruction, the school will employ a homebound teacher. This involves up to five hours of instruction per week in the home. Parents should contact the principal when this service is warranted.

Attendance and Health

Your child should attend school each day they are well. Every absence, even part of a school day, interferes with your child's progress at school. In order to be ready for new steps in learning, your child must have mastered the previous steps and be sufficiently ready for the new material.

For the protection of your child and others, please do not send your child to school with symptoms of any of the following:

Fever of 100 degrees or higher in the last 24 hours
Vomiting in the last 24 hours
Diarrhea
Persistent cough
Sore throat with swollen glands
Earache
Widespread body rash
Contagious illness, eye or skin infection until treated by your physician and released for school attendance

If your child does not feel well before coming to school, keep the child at home under supervision. Communicable diseases such as colds, strep throat, pneumonia or influenza frequently begin with symptoms such as fever, vomiting, sore throat, or skin rash.

According to the Allegheny County Health Department (ACHD), children are excluded from school for the following communicable diseases **until properly treated and cleared by a physician:**

Chicken Pox	*Conjunctivitis*	*Fifth Disease*
Hand, Foot & Mouth	*Head Lice*[1]	*Impetigo*
Infectious Hepatitis	*Measles*	*Mononucleosis*
MRSA[2]	*Mumps*	*Ringworm*
Rubella	*Scabies*	*Scarlet Fever*
Strep Throat	*Whooping Cough*	

[1] *Head Lice*- Exclude from school until immediately after first treatment, and until nits (eggs) have been removed. Re-admitted to school after the nurse does a head/nit check. Head re-examined by nurse after 7 to 10 days for infestation.

[2] *MRSA- Methicillin-resistant Staphylococcus aureus*

Children may only be excused from physical education classes and recess with a physician's excuse. A physician's excuse is needed when physical education classes and recess are ceased and resumed due to an injury or illness.

Homework Requests

Requests for homework due to absences, must be made by contacting the school's main office prior to 9:00 a.m. Homework can be picked up in the office after 2:00 p.m. the day of the request. At the request of the parent, homework may be sent home with another student.

Birthday/Classroom Treats

Many families like to celebrate their child's birthday, or other special occasions, with classmates by sending in treats. However, no food items may be brought to school to be passed out in the classroom/cafeteria. Acceptable substitutes may be pencils, stickers, or any other non-edible

item.

If your child would like to invite classmates to a birthday party, they will only be permitted to pass out invitations if all of the students in a class are invited. The only exception is if a boy invites only all of the boys or if a girl invites only all of the girls.

Bus Schedule

Bussing information will be posted in *Skyward* in early August. This will include the **estimated** time of pickup and/or drop off, location of stop, and bus number. If you notice discrepancies in the transportation arrangements in *Skyward*, please notify Matthew's Bus Company before August 21, 2026. Please be advised that no bus transportation changes will be made during the first week of school.

Please be at your designated bus stop at least ten minutes prior to pick up and drop off. Please make every effort to have your child ride the bus to school. If it is necessary to drop off or pick up your child, please do not park in front of the school building or around the school's driveway circles. This creates a safety hazard for the children. Please see the transportation procedures for your child's building for more details. If a school bus does not arrive to pick up a student, first call Matthews Bus Company at 412-384-8810. If you are unable to reach the bus company, please contact the school office (see Page 1) or the Administration Building at 412-655-8450 x2221.

Bus Stop Locations

Students are picked up and dropped off at a bus stop location as close to the student's home as possible. Bus stop locations will generally be located at intersections and not a student's home. Bus stop locations are generally located no closer than .3 miles except on hazardous routes as

defined by the Department of Transportation.

Day Care/Child Care Transportation

Students may be picked up or dropped off at a licensed day care facility provided that:

1. Parent submits a written request
2. Location is on an appropriate run with an existing bus stop
3. There is available seating on the vehicle
4. The request is for a long-term arrangement

Bus Transportation Guidelines

Students must ride the bus that is assigned to them. Students are not permitted to change buses. Please do not ask to have your child ride another bus other than the one that is assigned. We cannot honor these requests. Bus transportation arrangements must remain consistent from day-to-day. Any permanent changes to this information may be made after the first week of school by calling Matthew's Transportation. Maintaining consistent transportation arrangements helps school staff and bus drivers safely deliver students to and from school while maintaining an efficient transportation system.

Bus Regulations

The youngest students are to be seated at the front of the bus.
Students must obey bus drivers promptly as they are in full charge of buses and pupils while in transit.
Students must be on time at the designated bus stop.
Students must stay off the roadway at all times while waiting for the bus.
Students must cross in front of the bus when crossing a highway.
Students must wait until the bus comes to a stop before attempting to enter or leave the bus.

Students must keep their arms and heads inside the bus at all times.
Students must remain seated at all times while the bus is in motion.
Any damage to the bus should be reported to the driver at once.
Students will be picked up and discharged only at designated stops.
Smoking is not permitted on the bus.
Students must not cause disturbances on the bus. This is a serious matter which endangers the safety of the driver and all passengers on the bus and will not be tolerated.
Students vandalizing buses will be subject to disciplinary action and may be held responsible for damages which they cause.
Audio-Video recording equipment may be utilized on the school buses for the purposes of safety and security.

Students who do not comply with the above regulations will be subject to disciplinary action and may have their riding privileges suspended by the school principal.

Surveillance Cameras

Please be advised that the West Jefferson Hills School District utilizes surveillance cameras throughout the elementary school campuses.The surveillance cameras will provide safety for our students, staff and property of the School District.

Emergency Drills

Fire Drills are conducted once each month. Lock-Down/Evacuation Drills are conducted at least twice annually. Bus Evacuation Drills are conducted twice annually, and Weather Drills are conducted once a year. Detailed escape plans are posted inside the doors of each classroom.

Lunch/Breakfast Program

Lunch is available for purchase to all students during the 2026-2027 school year. Menus are available on-line through the West Jefferson Hills School District website (www.wjhsd.net/***Food Services*** tab) on a monthly basis. There is no cost for Breakfast for the 2026-2027 school year. Breakfast will be FREE to all students courtesy of the State of Pennsylvania!. A complete breakfast must be selected in order for breakfast to be free. Breakfast items selected that don't make a complete breakfast will be charged ala carte.

The cost for a basic lunch is $3.25 per lunch. Students may purchase milk or snacks as well.

Lunches are purchased using the PrimeroEdge Point-of-Sale software. Each student is assigned an account number. The student's account number is keyed in for each lunch they purchase. THE ACCOUNT IS A DEBIT ACCOUNT. The parent provides the school district with a sum of money at the beginning of the week, month, or school year and each lunch purchase is deducted from that sum of money. **PLEASE MAKE CHECKS PAYABLE TO: WJHSD CAFETERIA FUND**. You will be notified when your child's account balance is low. Accounts may also be monitored by logging on to **www.SchoolCafe.com**. Please remember, this is a debit account and not a credit account. We cannot carry a negative balance. Parents who do not want their child to be able to charge snacks on PrimeroEdge may write a letter stating so to the cafeteria manager, or by choosing those options through SchoolCafe (www.SchoolCafe.com).

No food may be taken from the cafeteria.

Lunch aides are provided to help the children with their lunches, as well as to supervise their recreational time.

Medical Services

The School Health Service Program is the area of education which maintains, protects, and promotes the optimal health, physical, mental, and social environment of the school-age student. Its prime objective is the promotion of good health habits as an adjunct to the home responsibility for health care. Besides performing the state mandated screening programs, the Health Service Department acts as a resource and supports health education programs within the District.

Thorough screening is done on all new entrants to ensure that all students have had the required immunizations and are physically healthy, with no visual or hearing problems. Teaching children at an early age the importance of preventive health and safety habits is stressed.

The school nurse keeps a health record for each child. The parent must complete a health history, giving all information requested upon enrollment in the school district. The health record includes yearly height, weight, BMI notification, results of vision and hearing tests, and other important health information. It is very important to notify the office of any specific health problems such as allergies, seizure disorders, etc. that your child may have so that this may become part of the child's health file. This information is considered confidential and is only available to school personnel on a need-to-know basis.

If your child becomes ill or is injured at school, you may be notified. Parents are responsible for transportation of their children when they become ill or injured. If both parents work outside the home, it is important that the school be given the telephone number of both places of employment. The school should also have the telephone number of a relative or neighbor who may be contacted if we are unable to reach you. This information must be provided and updated by parents/guardians in *Skyward*.

If your child does not feel well before coming to school, keep the child home under observation. Communicable diseases such as colds, strep throat, pneumonia or influenza frequently begin with symptoms such as fever, vomiting, sore throat, or skin rash. Please call your school nurse if you have any questions or concerns.

Student Information/Emergency Card

All student information including contact phone numbers for parents/guardians, emergency contact information and student health information will be provided through *Skyward*. If any of this information changes during the year, parents/guardians must log into *Skyward* and make the necessary changes.

Additionally, before the start of school, parents/guardians will complete an emergency procedure form through *Skyward*. This *Skyward* form replaces the paper emergency card typically distributed during the first days of school. Please make sure all the information is accurate. Parents/Guardians will be required to verify and update this information periodically during the year. The persons listed should be available to pick up your child in case of an emergency. Make sure the contact person has been notified of this important detail.

This information may also be used in the event of an early dismissal. They are consulted only when that action is considered necessary to best provide for the safety of the students.

Medications

Any medication to be given by school personnel requires a written prescription/order from your doctor and written permission by the parent/guardian. This includes prescription and over-the-counter medication (Tylenol, Ibuprofen, Tums, etc.) A medication form can be

found on the WJHSD website (www.wjhsd.net) under Health Services/Forms.

The medication order must be completed annually, at the beginning of each new school year, and submitted to the Health Office.

All medication must be taken to the Health Office. Asthma inhalers, EpiPen or insulin are permitted to be self-carried only with a doctor's order (per district policy.) Medication must be in the original labeled prescription bottle or over-the-counter bottle. Ask your Pharmacist about providing a split portion in a labeled bottle for the school. The parent/guardian is responsible for delivering the medication to the school. Never send medication to school with a child. Please call the school with any medication questions.

Remember, the weather delays will often disrupt medication times at home. The time for the school medication must be adjusted accordingly. For your child's safety, NO MEDICATION will be given to your child on a delay day unless you contact the school nurse, in writing, to indicate the time medication should be given.

Kindergarten Medical Services

The following medical services are performed during your child's year in kindergarten:

Height, Weight, and Body Mass Index (BMI) are measured and recorded yearly. BMI is a standardized screening tool which helps to identify over or underweight conditions that may lead to health problems. A student who is overweight has an increased risk of developing serious conditions including diabetes, heart disease, high blood pressure, stroke, and certain cancers. A student who is underweight has an increased risk for heart problems, loss of bone mass, anemia, or other medical conditions. Height, weight, and BMI measurements will be sent to the parent/guardian.

Vision is tested for reading and far distances. The parent/guardian will be notified if their child fails the screening.
Hearing is tested by using an audiometer, an instrument which detects early defects long before a hearing loss can be noticed by parents. The parent/guardian will be notified if their child fails the screening.
Physical examinations may be done by the school doctor for those children who have not been examined by a family doctor in the past year. The parent/guardian will be notified of the date and time and may be present if they wish. To schedule a school physical, the parent/guardian must sign and return the examination permission form to the nurse.
Dental examinations may be done by the school dentist for children who have not been examined by a family dentist in the past year. The parent/guardian will be notified of the date and time and may be present if they wish. To schedule a school dental exam, the parent/ guardian must sign and return the examination permission form to the nurse.

Parent-Teacher Association

All of the elementary schools have Parent-Teacher Associations (PTA) which help in a supportive manner. Membership in these organizations is voluntary and you can join your school's PTA at any time throughout the year. Please contact your school for more information.

Program of Studies

Students will receive instruction in various subjects including, but not limited to: reading, writing, mathematics, science, social studies, art, music, technology, library and physical education. The curriculum for each course aligns with the Commonwealth of Pennsylvania's regulations; as such, state and national standards will be addressed when applicable. Course duration and options vary by grade-level. For more information please visit the West Jefferson Hills School District website.

Homeroom Assignments

Students are placed into homeroom classes using a heterogeneous grouping approach, meaning each class is intentionally designed to reflect a balanced mix of learners. When creating class rosters, we consider a variety of factors, including equal class sizes, a balanced boy/girl ratio, teacher input, and student performance data (such as DIBELS and MAP assessments). It is important to note that during our small group instruction block—known as W.I.N. (What I Need)—students may be regrouped across classes for reading and math based on their specific learning needs. To ensure students receive the most effective support, some developing readers may be placed with homeroom teachers who specialize in reading intervention. We take great care in making homeroom placements and invest significant time and thought into creating the best possible learning environment for all students. For this reason, we are unable to honor parent requests for specific teachers or for students to be placed with particular friends.

Remote Learning Day

Approved by the PA State Department of Education, students will be expected to log into their Canvas accounts to complete all assigned work. Students not logging in will be marked absent for the day, and an excuse will be required for it to be an Excused absence.

Cyber School Program

The WJHSD Cyber Academy is designed for students who require mobility and flexibility during the school day due to out-of-school extra-curricular activities, medical issues, or unforeseen circumstances. All requests for cyber courses will need approval by the cyber coordinator, school administration, and parent(s). Cyber School students who violate school rules during school hours or on school issued devices will be subject to the established discipline matrix.

Bullying

The West Jefferson Hills School District is committed to providing a safe, positive and caring learning environment for district students. Bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, bullying is prohibited

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting that is severe, persistent or pervasive and has the effect of doing any of the following: 1. Substantially interfering with a student's education. 2. Creating a threatening environment. 3. Substantially disrupting the orderly operation of the school.
Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school

The District has adopted the Second Step Social/Emotional Learning curriculum with the Bullying Prevention Unit. Specific instruction is provided to students with regard to bullying prevention.

Discipline

The school team is guided by a belief that part of a child's development is to gain an understanding of acceptable behaviors. The district's personal core values of Respect, Integrity, and Empathy guide the discipline process. Understanding what motivates a child's behavior is critical in knowing how to teach appropriate replacement behaviors. Age-appropriate consequences will be delivered in a manner that is consistent with Board Policy and applicable Discipline Matrixes.

Click here to access the Discipline Matrix for Jefferson Hills

Intermediate School.

Click here to access the Discipline Matrix for Gill Hall/McClellan Elementary Schools

Dress Code

The West Jefferson Hills School District promotes learning and growth through education. Dress guidelines have been formulated with this concept in mind. While we accept changes in fashion, we also expect our students to use good judgment when choosing clothing to be worn to school. Clothing worn should promote, not hinder, the orderly process of education. The following clothing is inappropriate for school use:

- Apparel which may be considered destructive to school property or generally unsafe for the health and wellbeing of other students is prohibited.
- Shorts and skirts must be of modest length. Apparel which reveals the student's bare midriff, cleavage, or bra cups is prohibited. See-through shirts lacking appropriate coverage or showing visible undergarments are prohibited.
- Outdoor headwear, including sunglasses, is prohibited in the building. Additionally, hoodies are not to cover the head while inside the building.
- Pants and shorts/skirts must be worn at or above the hips in a manner that does not expose undergarments. Bandanas, chains, and any apparel promoting drugs, alcohol, sex, or violence are prohibited.
- Clothing that is not within the dress code's policy, as deemed by administration, which disrupts the orderly operation of the school or presents a clear and present danger to the health and welfare of the school community is prohibited.
- Children should wear comfortable and weather-appropriate

clothing to school. Open-toed or strapless sandals and "flip-flops" are not considered appropriate footwear and should not be worn to school. Students are physically active throughout the school day, especially during recess and going up and down the stairs. Wearing sensible and supportive shoes helps to keep your child safe in school.

- Students may not wear costume apparel unless related to a school-related project and pre-approved.

Students will be required to comply with the dress code's standards and policies. Any student reporting to school inappropriately dressed will be required to call home for a change of clothing or will be provided school apparel to wear for the remainder of the day. Additional consequences may be assigned.

Student Services

*Hearing Support *Vision Support *Learning Support/Tier 3 *Speech/Language Support *Educational Interpreter, Audiological Services, Orientation and Mobility	*Gifted Support *Social Work/School Counselor *Occupational/Physical Therapy *English as a Second Language (ESL) Program *MTSS/SAP *School Based Mental Health *AHN CHILL Project

Child Find

District procedures for locating, identifying, and evaluating students who may be eligible for special education, medically-necessary support services, and/or gifted support services can be found on the West Jefferson Hills School District website www.wjhsd.net under Student Services-Special Education.

Multi-Tiered System of Support (MTSS) Process

The MTSS Process is a positive, problem-solving, team-based process that uses instruction and intervention strategies to support student achievement and to help all students achieve success in the general education classroom.

The Tier 1, 2, and 3 meetings may include the child's classroom teacher, the school principal, school nurse, school social worker, and school psychologist. Depending on the needs of the student, the speech therapist, intervention specialist(s), and representatives from community agencies may also participate in the process.

The process involves these steps:

1. Providing appropriate instruction to all students
2. Identifying students for academic and/or behavior support that are not responding to instruction
3. Determining research-based strategies needed to assist students
4. Implementing intervention strategies through a continuum of services

After reviewing students' academic and/or behavioral needs, the team recommends strategies and determines types of support to help students achieve success in the regular classroom; parents will be contacted by the school if their child is involved in this process. These strategies are implemented and monitored then evaluated by the team. If teachers report a positive change, the strategies are continued. If there isn't a positive change, more intensive interventions are implemented and progress is monitored.

Use of Phones

Students are not permitted to use the school phone to make personal arrangements such as to visit a friend after school. The office will accept

only emergency-type messages to relay to students. Cell phones, if brought to school, are to be turned off and left in the student's locker/backpack. At times, students may be permitted to use cell phones for teacher approved classroom activities. Students will return cell phones to their lockers/backpacks once the activity is complete or the class period ends. If a student is caught using a cell phone without prior approval it will be confiscated and a parent is responsible for coming to the office to pick up the phone. Appropriate disciplinary action may also be taken.

Reporting to Parents

Skyward/QMLATIV

Skyward (QMLATIV) software has been designed to provide an opportunity for improved communication with the school administration, counselors, and teachers. A parent/guardian is able to view his or her child's school assignments, upcoming events, grades, attendance, and course selections. *In Kindergarten, parents/guardians can only view Skyward (QMLATIV) for attendance and transportation purposes*. A link to this URL will be listed on the WJHSD website at www.wjhsd.net. If you are having trouble accessing *Skyward (QMLATIV)* please contact your school's main office and speak to the secretary.

Report Cards

Report cards are available to parents via the Skyward(QMALTIV) portal at the end of each nine-week period. Notification is provided via *Skyward (QMLATIV)* when report cards are finalized and ready for access. Parents can view grades in *Skyward (QMLATIV)* to monitor student progress/grades prior to the posting of report cards. If a paper

report card is needed, please contact your child's school office.

Grades K-2 Implement a Standards Based Report Card

3 = *Meets Expectations*
2 = *Progressing*
1 = *Inconsistent*

Grades 3-5

To be uniform with the grading system used at Pleasant Hills Middle School and Thomas Jefferson High School, Jefferson Hills Intermediate school will use five levels of achievement.

These levels are:

- A- Superior Attainment of course objectives (89.5-100%)
- B- Above average attainment of course objectives (79.5-89.4%)
- C- Average attainment of course objectives (69.5-79.4%)
- D- Below average attainment of course objectives (59.5-69.4%)
- F- Performance does not meet minimum standards

Notification System

SchoolMessenger is a community notification system used by the District. *SchoolMessenger* has the ability to send alerts, warnings and announcements at the district, school, and special group levels. These messages can be delivered via voice, e-mail, and SMS text messaging. *SchoolMessenger* is also integrated with *Skyward (QMLATIV)* to warn parents and guardians of unscheduled student absences. *SchoolMessenger* will be used in addition to announcements on television and the District's website, especially during weather-related situations. If you receive a call from the district via *SchoolMessenger,* please listen to the message. Do not contact the school prior to listening

to the content of the message. For assistance, please contact your child's school.

Parent-Teacher Conferences

Parent-teacher conferences can be initiated by the parent or the teacher. Parents who desire a conference can call the teacher for an appointment, or write a note/send email requesting an appointment to see the teacher. At least 24 hours of advanced notice in scheduling appointments must be provided. Conferences can only be scheduled before school, after school and at limited times during the instructional day. Conferences will also be held on Parent-Teacher Conference Day following the first nine-week reporting period.

Open House

Open House is an excellent time for parents to visit the school, meet the teachers, and learn about the curriculum and classroom procedures. Parents will have the opportunity to learn about other matters related to the school environment. Our Encore teachers and support staff will be available to visit as well.

Open House is not the appropriate time to discuss individual student issues. This can be done at Parent-Teacher Conference Days or by appointments scheduled with the teacher. This will ensure a more confidential surrounding in which to discuss any concerns.

Refer to the District calendar for dates/times of all Open House events.

Requirements for Admission

The board will establish age requirements for the admission of beginners which are consistent with statute and sound educational practice and which ensure the equitable treatment of all eligible children.

Admission to **kindergarten** in the West Jefferson Hills School District shall be limited to resident children who have attained the age of five (5)

years on or before September 1.

Students who do not enter into kindergarten may enter the lowest grade of the primary school above the kindergarten level. They shall be admitted to school only during the first two weeks of the annual school term, with the exception that a child who is eight (8) years of age may begin school at any time during the school year. A beginner is eligible for admission to the lowest grade of the primary school above the kindergarten level if she/he has attained the age of six (6) years on or before September 1.

A birth certificate, completed immunization record, health history documentation of required lead testing for enrolling Kindergarten students, and proof of residency (2) must be presented when your child first enters the West Jefferson Hills Schools.

Immunizations

Oral Polio Vaccine – Four doses, the fourth dose on or after 4th birthday **and** at least 6 months after the previous dose given.

Measles, Mumps, Rubella Vaccine - Two doses, the first dose given on or after the 1st birthday

Hepatitis B Vaccine - Three properly spaced doses

Diphtheria, Acellular Pertussis & Tetanus Vaccine - Four doses, one dose on or after the 4th birthday.

Varicella Vaccine - Two doses, on or after the 1st birthday. Serologic proof of immunity, or written document of disease from a physician/designee (month and year of disease are preferred documentation).

Universal Blood Lead Level Testing- A completed Allegheny County Health Department Lead Testing Record form must be completed and signed for by a healthcare professional and submitted to the school nurse.

Exemption for Immunization

Medical Exemption - Children need not be immunized if a physician or his/her designee provides a written statement that immunization may be detrimental to the health of the child. When the physician determines that immunization is no longer detrimental to the health of the child, the child shall be immunized according to this subchapter.

Religious Exemption - Children need not be immunized if the parent, guardian, or emancipated child objects in writing to the immunization on religious grounds or on the basis of a strong moral or ethical conviction similar to a religious belief.

Visitors

To ensure the safety of all children in the building, all visitors are required to first report to the main office to present a valid form of identification, sign in, state purpose of visit, and wear a "visitor" pass before going to other areas in the school.

Car Riders

In order to ensure the safest and most efficient methods for student dismissal, the West Jefferson Hills School District implements a car tagging system at Gill Hall, McClellan and Jefferson for those students being picked up at the end of the school day. This system utilizes car tags and backpack tags to identify students and ensure that they are released only to drivers who are authorized to pick them up. You do not need to have a car tag to drop off students in the morning.

Each car-riding family will be issued two car tags with a number associated with each family. Car tags may be purchased for a fee of $5.00 utilizing the online management system. Each student will receive a backpack tag with their family number. Please encourage your children to memorize this number.

Car tags must be clearly displayed when entering the designated car rider pick up area at each building. If you do not have your assigned car tag, you will be required to park in the lot and present identification to the office in order to pick up the requested student(s). At that time, staff will confirm that you have permission to pick up the student(s) before allowing them to leave with you. If anyone else is picking up your child, you must give them your tag to present upon arrival. They will not need to provide any additional identification.

Please help us keep everyone safe by doing the following:

- Register as a car rider even if students will be regular bus riders and only *occasional* car riders. Send in a note to your child's teacher on car riding days.
- Prepare for children to enter/exit the vehicle on the passenger side only.
- Refrain from smoking on school property at all times.
- Leave family pets at home in order to ensure the safety of personnel opening your door and the children passing by your vehicle.
- Refrain from using a hand-held electronic device while in the parking lot.
- Remain alert at all times for children, other vehicles and our personnel.
- Properly display your car tag from the rear view mirror.
- Ensure that your child's car rider number is always displayed on their back pack or another prominent area.
- When dropping your child off in the morning, drop off the passenger side only and remain in your vehicle.

Drop-Off and Pick-Up Times/Locations

Drop Off:

Gill Hall Elementary School - 8:05 a.m. -8:20 a.m.

- Drop off in the car-riding zone located behind the school. Please use the car rider entrance. Do not use the

main entrance for drop off or pick up during the times above.

McClellan Elementary School - 8:05 a.m. - 8:20 a.m.

- Drop off at the front loop.
- Times strictly enforced to avoid bus arrival in the loop.

Jefferson Hills Intermediate School - 8:05 a.m. - 8:20 a.m.

- Drop off in the car riding zone located near the rear of the building by the softball/baseball field.

Pick Up:

Gill Hall Elementary School - 3:15 p.m.

- Pick up is in the car riding zone, behind the school. Display your tag and remain in your vehicle as the line will be moving. Your child will be escorted to your vehicle.

McClellan Elementary School - 3:15 p.m.

- Line up on McClellan Drive and keep the lane open for traffic. Staff will direct you into the loop in front of the school for student pick up. Display your tag and remain in your vehicle as the line will be moving. Your child will be escorted to your vehicle.

Jefferson Hills Intermediate School - 3:15 p.m.

- Pick up in the car riding zone located near the rear of the building by the baseball field.
- Remain in your vehicle for student pick up. Staff will direct you through the designated traffic pattern.

****If you have children at Jefferson and Gill Hall or McClellan, drop off your K-2 student first (before school) and pick them up first (after school). This will help expedite the process for you and for others.*

<u>Homeless Students</u>

Under McKinney Vento all school districts are responsible for identifying students experiencing homelessness and connecting them with the resources needed to ensure academic success.

Who is considered homeless—Children or youth living in a shelter, transitional housing, hotel/motel, vehicle, campground, on the street or doubled up with friends or family due to a lack of alternate resources are considered homeless. An unaccompanied homeless youth is a child or youth that is not in the care of their parent or legal guardian and meets the definition of homeless under McKinney Vento.

Where can students experiencing homelessness attend school?—The law indicates that homeless students have the right to remain in their school origin (the school they attended at the time of the homeless episode or last school attended) through the end of the school year in which they find permanent housing, provided it is in the child/youth's best interest.

If through consultation between the school and the family and/or unaccompanied youth it is determined that remaining in the school of origin is not in the student's best interest, then the student has the right to immediately enroll in the school that non-homeless students living in the attendance area in which the child/youth is actually living are eligible to attend, even if they do not have all of the required documentation. Additionally, unaccompanied homeless youth have the right to immediately enroll in school, even if they do not have a legal guardian present.

What supports can school districts provide to homeless students?—Homeless students are eligible for supports and services to remove barriers to educational success. This may include transportation to the school of origin, free meals, referrals to physical/mental health providers, clothing to meet school requirements, access to school supplies and resources, assistance with credit recovery, tutoring supports,

expedited evaluations and assistance to participate in school activities including parent engagement opportunities, sports, club, etc.

Homeless Dispute Process—If at any time there is a disagreement about homeless status or best interest for school placement, the district will notify the family in writing of their determination that the family/unaccompanied youth is ineligible for McKinney Vento services. At this time, the district will provide the family/unaccompanied youth with the ability to dispute their determination. Throughout the dispute process, the child/youth, including unaccompanied youth, will continue to be educated in the school of origin or immediately enrolled in the school they are seeking enrollment in until the dispute process is finalized. Transportation will continue throughout the dispute process. All disputes will be sent to the ECYEH Regional Coordinator who will issue a determination. If any party is unhappy with the determination, they can elevate the dispute to the state coordinator.

What if I think that I am eligible for services under McKinney Vento?—Please contact the West Jefferson Hills School District homeless liaison:
Dr. Cassandra Bozek
412-655-8450
cbozek@wjhsd.net

If you require further assistance, please contact Region 4 Coordinator:
Nicole Anderson
412-394-5894
Nicole.anderson@aiu3.net

2026-2027 School Calendar

Visit the West Jefferson Hills School District Website at:

www.wjhsd.net

Monthly and Yearly District Calendars may be viewed under the information tab.



Why Kindergarten?

The aim of kindergarten is to provide a basic foundation for your child's education. It is a program geared to make the transition from home to school as smooth as possible, and to make each child's first experience with school a successful and happy one.

The full day kindergarten program in the West Jefferson Hills School District is designed to help stimulate a good self-concept, providing each child with many experiences of achievement. Kindergarten children will work and create independently and learn to cooperate with others in a group. The program will provide opportunities for social and emotional development, inspire language development, and expand physical and mental growth.

Child Growth and Development

Children are alike in many ways. Each goes through the same stages of growth, yet the time at which each child reaches those same stages may be different. In most instances, kindergarten children start school on the basis of their age. However, all five-year-old children have not reached the same level of development.

Some children may not progress sufficiently in kindergarten to allow them a chance for success in first grade. In these cases, the teacher and principal may suggest that a child will benefit from additional or extended kindergarten experiences. The question, "What is best for this child?" should always be the primary concern.

Language Development

In kindergarten, great emphasis is placed on listening activities and language development. The first part of the year is devoted to helping the children recognize sounds in the environment. Beginning with discrimination of vastly different sounds, the program then works with sounds of animals and human voices, and finally, with the discrimination of speech sounds.

The development of speech is a continual process. Speech sounds are acquired slowly and perfection in speech develops gradually.

Sounds most four-year-olds can make are:
p, b, m, h, w, n, k, g, and f
Sounds most five-year-olds can make are:
v, t, d, ng, and y
Sounds most six-year-olds can make are:
j, sh, ch, and l
Sounds most seven-year-olds can make are:
r, wh, and th
Sounds most eight-year-olds can make are:
s, z, tr, and sl

Children are able to understand language before they can speak. Then they first learn to communicate with a single word or idea and, through increased experience, they learn to communicate at more complex levels. Through language, children learn to try out their own ideas, express their concerns, their social attitudes, and to communicate with both adults and

with their peers. The way others respond to the child will either reinforce language development or frustrate it.

In kindergarten, language skills include:

- Story orientation which involves both listening to and recalling stories, as well as creating original stories
- Organization which includes categorizing objects and learning to sequence events
- Picture orientation which involves determining the main subject of a story and noting the details about the story
- Picture-word relationships which illustrate the concept that words are descriptions of pictures

Cooperation between Home and School

Cooperation between parents and teachers is very important during your child's first year at school. Both the parents and the school are joint partners in the total education of the child. Any concerns that may arise should be brought to the teacher's attention. If your child develops, or already has, a particular fear or dislike, it may be overcome more easily if both the parents and the school are informed and work together cooperatively.

If there is a change in routine at home or in the method of transportation, please send a note to the teacher to prevent confusion for both the child and the teacher.

How Parents Can Help

Let your child share in home responsibilities, conversations, and activities.

Give your child duties around the house to develop self-confidence and responsibility such as: putting away toys, taking out the trash, and setting the table.

Establish a regular pattern for sleep (10 hours), healthy meals (keep

snacks to a minimum), and play.
Teach your child to get dressed independently (how to put on, take off, and hang up outer clothing.)
Be sure your child listens to others and follows directions (one at a time), and check to see that the directions are carried out.
Teach your child to help others.
Teach appropriate safety procedures.
Supervise viewing of television programs and video games.

Before School Begins

Read and discuss nursery rhymes, poems, and stories with your child to stimulate a love of good books.
Talk to your child. Encourage your child to answer in complete sentences and discourage "baby talk."
Discuss experiences your child has had and places he/she has been.
Provide opportunities to play and share with other children and make friends.
Teach your child his/her full name, parents' names, address, and phone number. When learning to print his/her name, he/she should use both capital and lower-case letters (John, Mary.)
Teach your child to be independent about appropriate toilet habits.
Encourage your child to look forward to kindergarten as a happy, friendly place.

Once School Begins

Make sure labels are on all personal belongings with both first and last names; for example: jackets, sweaters, boots, mittens, books, "Show and Tell" objects, etc.
Encourage regular attendance and punctuality.
If at all possible, put your child on the school bus starting with the first day of school. If you do bring your child to school the first day, your

child's fears and tears will best be overcome if you do not linger.
Sometimes the first day of school is more difficult for the parents.
Show interest in all the work your child brings home to help develop a good self-concept. Encourage your child to explain and talk about their work.
When asking your child what happened during their day in kindergarten, ask what happened first, second, and after that. If you ask to have things listed in order, it will help to eliminate answers of "Nothing".
Recognize that each child is different and some develop faster than others.
All children become discouraged. Help your child to be happy in the activities they can do well and encourage them to not shed tears or give up when difficulties occur.
Remember, a good parent is the child's first and most important teacher.

NOTES

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Gill Hall Elementary and McClellan Elementary
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Assault / Battery	1-3 Days After School Detention / Mediation	1-3 Days OSS / Mediation	3-10 Days OSS / Mediation	Refers to one or more students' unlawful attempt to injure another student/students physically without physical retaliation by the victim. Students shall either intentionally or recklessly attempt to cause nor threaten to cause injury to another person or persons. Reasonable self-defense will not be considered physical retaliation.
Bullying	1-3 Days After School Detention / Mediation	1-3 Days OSS / Mediation	3-10 Days OSS / Mediation	Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting that is severe, persistent or pervasive and has the effect of doing any of the following: 1. Substantially interfering with a student's education. 2. Creating a threatening environment. 3. Substantially disrupting the orderly operation of the school. Bullying, as defined in this policy, includes cyberbullying. School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school
Bus Violation	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention / Assigned Seating	1-3 Days After School Detention / Loss of Bus Riding Priviliges / Assigned Seating	Failing to follow school bus rules or creating unsafe conditions.
Cafeteria / Campus Disturbance	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	1-3 Days OSS	Any behavior deemed to interrupt the normal operations of the school environment.
Cell Phone / Smart Watch / Smart Glasses (Unauthorized Use On School Grounds)	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Unauthorized usage of cell phone / smart device / smart glasses throughout all school settings.
Cell Phone / Smart Watch / Smart Glasses (Unauthorized Photo/Video)	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	1-3 Days OSS	Unauthorized usage of cell phone / smart device / smart glasses to take videos/pics.
Cheating / Plagiarism	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Using a person's work, concepts, designs, data, ideas, research, or documentation, without giving proper credit to the source. It goes beyond plagiarism to also include lying, cheating, using or providing unauthorized materials in preparation for an exam/test/quiz, or using or providing unauthorized materials during an exam/test/quiz, and other acts, such as the theft or falsification of records and files. Photographing, recording, or sharing an assessment will also result in an administrative action in accordance with the Cell Phone/Smart Watch (Unauthorized Photo/Video)
Computer Violation / Violation of Acceptable Use Policy	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Any actions/behaviors that violates the Technology Acceptable Use Policy.
Creating an Unsafe Environment	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Creating unsafe conditions that could lead to injury or hazardous situations.
Cutting Class	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	1-3 Days OSS / No Credit for Assignments Missed	Unlawful absence from a class or school activity.
Destruction of School And/Or Student/Staff Property	Warning / 1-3 Days Lunch/Recess Detention / Possible Resitution	1-3 Days Lunch/Recess Detention / Possible Restitution	1-3 Days After School Detention / Possible Restitution	Willful or malicious damage to school grounds, property, furnishings, and/or equipment (including school and property belonging to other students/staff).
Destruction And/Or Loss of School Issued Device(s)	Warning / 1-3 Days Lunch/Recess Detention / Restitution / Technology Department Notification	1-3 Days Lunch/Recess Detention / Restitution / Technology Department Notification	1-3 Days After School Detention / Restitution / Technology Department Notification	Damage and/or loss of school issued device(s) (i.e. computer, chargers).
Discriminatory, Offensive, or Derogatory Language / Dress	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Language communicated to student(s) or staff that are offensive towards race, color, religion, sexual identity, gender, or national origin
Disorderly Conduct	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Intent to cause the public inconvenience, annoyance or alarm, or recklessly creating a risk.
Disrespect to Peer	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Students are expected to conduct themselves in a respectful manner towards their peers.
Disrespect to Staff / Visitor	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Students are expected to conduct themselves in a respectful manner. However, students must understand that staff members are responsible for providing direction, correcting misbehaviors and giving directives. Although students may not agree with the directives, unless they are a threat to their health, safety or welfare, students must follow them without disrespectful gestures and/or language. A student who engages in disrespectful behaviors as indicated will be subject to disciplinary actions.
Disrespect to School Building / Campus	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Derorgatory comments/actions made to (or about) the school/district which results in a disruption to student learning and building operations.

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Gill Hall Elementary and McClellan Elementary
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Disruptive Behavior	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Any behavior deemed to disrupt the normal operations of classrooms, the school building, or activities.
Disruptive in Lunch/Recess Detention	Removal From Detention / Assign 1 Addtional Lunch/Recess Detention	Removal From Detention / Assign 2 Addtional Lunch/Recess Detentions	Removal From Detention / 1-3 After School Detention	Any behavior deemed to disrupt the normal operations of Lunch/Recess detention.
Disruptive in After-School Detention	Removal From Detention / Assign 1 Addtional After School Detention	Removal From Detention / Assign 2 Addtional After School Detentions	Removal From Detention / 3 After School Detentions	Any behavior deemed to disrupt the normal operations of After-school detention.
Distribution of (Drugs/Alcohol)	1-3 Days After School Detention	1-3 Days OSS	3-10 Days OSS	**Distribution/Sale:** A student has disseminated or transferred drugs and/or alcohol with or without compensation. **Possession with Intent to Distribute:** The student has in his/her possession, as previously defined, drugs and/or alcohol in a quantity or packaging to indicate intent to distribute or transfer to another.
Dress Code Violation	Warning / Correction of Dress Mandatory Before Returning to Class	1-3 Days Lunch/Recess Detention / Correction of Dress Mandatory Before Returning to Class	1-3 Days After School Detention / Correction of Dress Mandatory Before Returning to Class	Dress code that violates district policy.
Ear Buds / Oversized Headphones (Unauthorized Use)	Warning	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Students are permitted to use earbuds during designated times throughout the school day. Earbud and headphone use within the classroom is at the discretion of the teacher. All students must have the ability to take direction from any staff member, while on campus.
Failure to Attend After School Detention	Assign 1 Additional After School Detention	Assign 2 Additional After School Detentions	Assign 3 Additional After School Detentions	Not attending (for the entire time period) an assigned after school detention.
Failure to Attend Lunch/Recess Detention	Assign 1 Additional Lunch/Recess Detention	Assign 2 Additional Lunch/Recess Detentions	Assign 3 Additional Lunch/Recess Detentions	Not attending (for the entire time period) an assigned lunch/recess school detention.
False Records / Excuse	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Falsifying schools records, parent notes, and/or excuses.
Fighting	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Refers to the act of two (2) or more students hitting, punching or wrestling with each other with physical intent to harm as determined by an administration investigation.
Gambling	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Wagering money or property.
Harassment	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Refers to the use of force, touching, noise, coercion, threat intimidation, fear, obscene language, obscene gestures, suggestive sexual actions or verbalizations of any other unwanted contact or interaction with another person as part of an isolated incident or as actions that take place over time. This includes online, in person, or through others.
Hazing	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private property for the purpose of initiation or membership in or affiliation with any organization recognized by the Board.
Inappropriate Behavior	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Behavior that is not within the bounds of what is considered appropriate or socially acceptable.
Inappropriate Behavior With Injury	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Behavior that is not within the bounds of what is considered appropriate or socially acceptable that results in an injury to another person.
Inappropriate Sexual Misconduct	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Conduct encompassing behavior of a sexual nature that is committed between two students on school grounds or at a school-sponsored event.
Indecent Exposure	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Deliberate exposure in public or in view of the general public by a person of a portion or portions of his or her body.
Instigating Conflict	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Starting a conflict with or between others.

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Gill Hall Elementary and McClellan Elementary

Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Insubordination / Defiance	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Refusal to obey a direct, reasonable request from any staff member including teachers, administrators, secretaries, custodians, aides, bus drivers, cafeteria workers, etc. Reasonable is defined as that which will not threaten the health, safety or welfare of an individual student.
Language / Vulgarity	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Using vulgar or abusive spoken or written language, such as cursing, swearing, or threatening.
Leaving without Permission (Class)	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Leaving the classroom or other assigned area without permission from the adult in charge.
Leaving without Permission (School Grounds)	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Leaving the school building or grounds during regular school hours without permission and without a parent/guardian or someone listed on the emergency card.
Lying / Dishonesty / Fabrication	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	A false statement made with deliberate intent to deceive; an intentional untruth; a falsehood; false impression; imposture.
Misbehavior at School-Sponsored Activity	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Improper, inappropriate, or bad behavior at a school sponsored event whether in or outside of the school the district.
Physical Altercation (Inappropriate Physical Contact)	Warning / 1-3 Days Lunch/Recess Detention / Mediation	1-3 Days Lunch/Recess Detention / Mediation	1-3 Days After School Detention / Mediation	Refers to the act of engaging in inappropriate and/or physical contact.
Pornographic Materials	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means of a sexual nature.
Possession or Use of Alcohol / Illegal Drugs or Paraphernalia	1-3 Days After School Detention	1-3 Days OSS	3-10 Days OSS	**Possession:** The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control, of drugs or alcohol. **Consumption/Use:** The student has consumed, ingested, assimilated, inhaled, or injected drugs or alcohol.
Public Display of Affection	Warning	Warning / 1-3 Days Lunch/Recess Detention	Warning / 1-3 Days Lunch/Recess Detention	Refers to visible and open displays of affection that involves but is not limited to kissing, caressing, embracing and/or other bodily contact.
Racial / Ethnic Intimidation (Direct)	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Ethnic intimidation of any type is prohibited on school property and violators may be prosecuted. Ethnic intimidation is defined as: A person commits the offense of ethnic intimidation, if with malicious intention towards the race, color, religion or national origin of another individual or groups of individuals.
Sexual Harassment	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Unwelcome sexual advances, requests for sexual favors, and/or other intentional and inappropriate verbal, written, or physical conduct of a sexual nature (physically suggestive actions but not actual touching).
Suspicion of Being Under the Influence	Police and School Nurse Notification	Police and School Nurse Notification	Police and School Nurse Notification	A state of intoxication due to suspected drug/alcohol use.
Tampering With School Safety Devices	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Willfully disabling or tampering with a school safety device.
Tardiness to Class	Warning	1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	Arriving late to class.
Tardiness to School	4-8 UT = Lunch/Recess Detentions	9-11 UT = 2 Lunch/Recess Detentions	12-15 UT= 1 Day After School Detention; 16-19 UT = 2 Days After School Detention; 20+ UT will result in additional days of After School Detention	UT= unexcused tardy to school. Only legal excuses for tardiness to school are: court appointment/ medical appointment/ funeral/ unsafe road conditions/ traffic accident/personal illness.
Theft (Major)	1-3 Days Lunch/Recess Detention / Restitution	1-3 Days After School Detention / Restitution	1-3 Days OSS / Restitution	Refers to illegal taking of money or materials more than or equal to $50 in value.
Theft (Minor)	Warning / 1-3 Days Lunch/Recess Detention / Restitution	1-3 Days Lunch/Recess Detention / Restitution	1-3 Days After School Detention / Restitution	Refers to illegal taking of money or materials less than $50 in value .

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Gill Hall Elementary and McClellan Elementary
Discipline Matrix

Infraction	First Offense	Second Offense	Third Offense	Definition
Threat to School	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	A statement of an intention to cause damage or danger to any school buildings and/or property.
Threat to Staff	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Language directed to a staff member that demonstrates intent to harm a staff member or their family.
Threat to Student	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Language directed to a student that demonstrates intent to harm the student or their family.
Throwing Object(s)	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Behavior that is not within the bounds of what is considered appropriate or socially acceptable or throwing objects.
Tobacco Use / Possession / Sale / Distribution	1-3 Days After School Detention	1-3 Days OSS	3-10 Days OSS	Possession, use, sale, or distribution of tobacco or tobacco products, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, smokeless tobacco, or electronic cigarettes, smoking sticks, vape pens, and/or vape liquid— whether or not they contain tobacco products.
Truancy Violations	Student Attendance Improvement Plan (3+ Unexcused Absences)	Magistrate Charges (6+ Unexcused absences)	Ineligibility for any and all extracurricular activities (18+ absences, excused or unexcused, with the exception of medical absences)	Unexcused absences occur when the school does not receive acceptable documentation to excuse the day(s) missed
Unauthorized Area	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Students who are in any area without permission or in prohibited areas.
Unauthorized Use / Possession of Medication	Confiscate Medication / Nurse Consultation / Warning	Confiscate Medication / Nurse Consultation / Warning	Confiscate Medication / Nurse Consultation / Warning	**Possession:** The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control, of medication. **Consumption/Use:** The student has consumed, ingested, assimilated, inhaled medication.
Use / Possession of Non-Instructional Items	Warning	1-3 Days Lunch/Recess Detention / Confiscate Item(s)	1-3 Days Lunch/Recess Detention / Confiscate Item(s)	Any item brought into school or on the school grounds that creates a disruption or interferes in the educational or learning environment as well as at school sponsored events.
Vandalism	1-3 Days Lunch/Recess Detention / Restitution	1-3 Days After School Detention / Restitution	1-3 Days OSS / Restitution	Action involving deliberate destruction of or damage to public or private property.
Vape / E-cigarette	1-3 Days After School Detention	1-3 Days OSS	3-10 Days OSS	Possession, use, sale, or distribution of tobacco or tobacco products, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, smokeless tobacco, or electronic cigarettes, smoking sticks, vape pens, and/or vape liquid— whether or not they contain tobacco products.
Verbal Altercation	Warning / 1-3 Days Lunch/Recess Detention	1-3 Days Lunch/Recess Detention	1-3 Days After School Detention	Refers to a loud shouting match or argument between/among students.
Weapons	1-3 Days After School Detention	1-3 Days OSS	3-10 Days OSS	Any gun of any kind, loaded or unloaded, operable or inoperable, including any object other than a firearm which is a look-a-like of a gun. This shall include, but is not limited to, pellet gun, paintball gun, stun gun, taser, BB gun, flare gun, nail gun, pencil, pen, and air soft gun. Any implement which could cause, or is intended to cause bodily harm, other than a firearm or other gun. This shall include, but is not limited to, switchblade knife, hunting knife, star knife, razors (including straight or retractable razor), brass knuckles, box cutters, nunchaku, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray product.

Each case will be viewed on its individual merits based on the totality of the circumstance and that based on same, the Administration/Board reserves the right to adjust the discipline accordingly.

Loss of certain school sponsored activities (i.e. assemblies, presentations, programs, field trips, etc.) may be implemented in conjuction with disciplinary consequences.

Additional offenses will result in progressive discipline measures.

Student Assistance Program (SAP) may be recommended as a result of disciplinary infractions

OSS - Out of School Suspension

Jefferson Hills Intermediate Sch

Schoolwide Title 1 School Plan | 2026 - 2027

Profile and Plan Essentials

School		AUN/Branch
Jefferson Hills Intermediate Sch		103029553
Address 1		
875 Old Clairton Rd		
Address 2		
City	**State**	**Zip Code**
Jefferson Hills	PA	15025
Chief School Administrator		**Chief School Administrator Email**
Dr Janet M Sardon		jsardon@wjhsd.net
Principal Name		
Dr. Melissa McCauley		
Principal Email		
mmccauley@wjhsd.net		
Principal Phone Number		**Principal Extension**
412-655-4163		4225
School Improvement Facilitator Name		**School Improvement Facilitator Email**
Melissa McCauley		mmccauley@wjhsd.net

Steering Committee

Name	Position/Role	Building/Group/Organization	Email
Melissa McCauley	Principal	Jefferson Hills Intermediate School	mmcauley@wjhsd.net
Anthony Sendro	Principal	Jefferson Hills Intermediate School	asendro@wjhsd.net
Stephanie Martinis	Education Specialist	Jefferson Hills Intermediate School	smartinis@wjhsd.net
Melissa Arndt	Teacher	Jefferson Hills Intermediate School	marndt@wjhsd.net
Janet Sardon	Chief School Administrator	WJHSD	jsardon@wjhsd.net
Bill Henderson	Chief School Administrator	WJHSD	whenderson@wjhsd.net
Tracy Harris	District Level Leaders	WJSHD	tharris@wjhsd.net
Megan McKinley	Education Specialist	Jefferson Hills Intermediate School	mmckinley@wjhsd.net
Cassandra Bozek	District Level Leaders	WJHSD	cbozek@wjhsd.net
Nicole Leckenby	Community Member	Jefferson Hills Intermediate School	leckenby@edc.pitt.edu
Ibrahim Habeeb	Community Member	Jefferson Hills Intermediate School	theHABEEBfamily@gmail.com
Natalie Jones	Parent	Jefferson Hills Intermediate School	beauty1077@gmail.com
Christopher Very	Principal	McClellan Elementary School	cvery@wjhsd.net
Melissa Papinchak	Teacher	Jefferson Hills Intermediate School	mpapinchak@wjhsd.net

Vision for Learning

Vision for Learning

Students are the primary focus of the West Jefferson Hills School District where, in partnership with families and community, the mission is to educate and prepare all students to become active, contributing members of society by providing a challenging, innovative education program guided by an exceptional staff in a safe, positive, caring environment, all of which promote excellence. Where innovation meets excellence to create opportunities for lifelong learners.

Future Ready PA Index

Proficient or Advanced in English Language Arts/Literature

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All Student group did not meet interim goal/improvement target for ELA

False Strengths	**True** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator
English Learners	English Learner subgroup increased their proficiency by 4%
Students with Disabilities	Students with disabilities subgroup increased their proficiency by 4%

Challenges

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically Disadvantaged subgroup decreased in proficiency by 5.4%
White	White subgroup decreased in proficiency by 8%

Proficient or Advanced in Mathematics/Algebra

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All Student Group meets/exceeded 2033 statewide goal.

True Strengths	**False** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically disadvantaged subgroup increased proficiency by 2%
English Learners	English learners subgroup increased proficiency by 12%

Challenges

ESSA Student Subgroups	Indicator
Students with Disabilities	Students with disabilities subgroup did not meet the statewide goal.
Hispanic	Hispanic subgroup did not meet statewide goal.

Meeting Annual Academic Growth Expectations (PVAAS) in English Language Arts/Literature

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All Student group met the statewide goal for growth

True Strengths	**False** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator
English Learners	English Learners subgroup met the statewide goal
Asian (not Hispanic)	Asian subgroup exceeded the statewide goal

Challenges

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically disadvantaged subgroup did not meet the statewide goal
White	White subgroup did not meet the statewide goal

Meeting Annual Academic Growth Expectations (PVAAS) in Mathematics/Algebra

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All student group exceeded statewide goal

True Strengths	**False** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator
White	White subgroup exceeded the statewide growth goal.
Students with Disabilities	Students with disabilities subgroup exceeded statewide goal

Challenges

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically Disadvantaged subgroup did not meet statewide goal
English Learners	English Learners subgroup did not meet the statewide goal

English Language Growth and Attainment

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All Student group did not meet interim goal

False Strengths	**True** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator
Asian (not Hispanic)	Asian Student group met or exceeded the interim target

Challenges

ESSA Student Subgroups	Indicator
Economically Disadvantaged	Economically disadvantaged subgroup did not meet the interim goal
English Learners	English Learner subgroup did not meet the interim goal

Regular Attendance

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

All student group exceeded statewide goal

True Strengths	**False** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator
Asian (not Hispanic)	Asian subgroup exceeded statewide goal
Students with Disabilities	Student with disabilities exceeded statewide goal

Challenges

ESSA Student Subgroups	Indicator
Hispanic	Hispanic subgroup is the only subgroup that did not exceed statewide goal, rather, met expectations

Career Standards Benchmark

False We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

100% of students exceeded statewide goal

True Strengths	**False** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator
Economically Disadvantaged	100% of students exceeded statewide goal

Challenges

ESSA Student Subgroups	Indicator
English Learners	First year there was enough data for the percentage. Will continue to monitor closely to ensure we will remain at 100%

High School Graduation Rate Four-Year Cohort

True We do not have Future Ready Pa Index Data for this indicator

Comments/Notable Observations

False Strengths	**False** Challenges	**False** N/A

Strengths

ESSA Student Subgroups	Indicator

Challenges

ESSA Student Subgroups	Indicator

Summary

Strengths

Review the strengths listed. Select the strengths that have had the most significant impact in addressing your most pressing challenges.

English Learner subgroup increased their proficiency by 4%
Students with disabilities subgroup increased their proficiency by 4%
All Student Group meets/exceeded 2033 statewide goal.
Economically disadvantaged subgroup increased proficiency by 2%

Challenges

Review the challenges listed. Select the challenges that, if improved, would have the most impact in achieving your Future Ready PA index targets.

All Student group did not meet interim goal/improvement target for ELA
Economically Disadvantaged subgroup decreased in proficiency by 5.4%
White subgroup decreased in proficiency by 8%
Students with disabilities subgroup did not meet the statewide goal.

Local Assessment

English Language Arts

Data	Comments/Notable Observations
PSSA	Annual Administration and Analysis of Student Data
NWEA MAP	Multiple Administrations throughout the year and analysis of student data.
DIBELS	Multiple Administrations throughout the year and analysis of student data
PVAAS	Ongoing analysis of student data to guide instructional programming.

English Language Arts Summary

Strengths

Implementation of NWEA MAP/DIBELS assessment to continuously monitor student progress and guide instructional planning.
Comprehensive scheduling that promotes aligned instructional opportunities and systematic interventions for all learners.
All Student Group Meets the Standard Demonstrating Growth for ELA

Challenges

All student group did not meet interim goal/improvement target for ELA
Increase the number of students that are achieving Advanced on PSSA in ELA.

Mathematics

Data	Comments/Notable Observations
PSSA	Annual administration and analysis of student data.
NWEA MAP	Multiple administrations throughout the year and analysis of student data.
PVAAS	Ongoing analysis of student data to guide instructional programming.

Mathematics Summary

Strengths

All student group meet interim goal/improvement target for Math
All student subgroups exceeds the standard demonstrating growth for Math
Comprehensive scheduling that promotes small group instructional opportunities and systematic interventions.
Implementation of NWEA MAP assessment to continuously monitor student progress and guide instructional planning.

Challenges

Increase the number of students that are achieving Advanced on PSSA in Math.
Economically Disadvantaged Subgroup did not meet the standard for demonstrating growth
Students with disabilities did not meet the statewide goal for proficiency

Science, Technology, and Engineering Education

Data	Comments/Notable Observations
PSSA	Annual administration and analysis of student data.
NWEA MAP	Multiple administrations throughout the year and analysis of student data.

Science, Technology, and Engineering Education Summary

Strengths

Continued preparations for transition to the STEELS Standards.

Comprehensive scheduling that promotes additional instructional time for Science.

Challenges

All student subgroups did not meet 2033 statewide goal.
All student subgroups did not meet the standard demonstrating growth in Science.

Related Academics

Career Readiness

Data	Comments/Notable Observations
Grade Level Artifacts	Individual Student Portfolio Artifacts
Career Readiness Facilitation	School Counselor
Xello	School Counselor

Career and Technical Education (CTE) Programs

True Career and Technical Education (CTE) Programs Omit

Arts and Humanities

True Arts and Humanities Omit

Environment and Ecology

True Environment and Ecology Omit

Family and Consumer Sciences

True Family and Consumer Sciences Omit

Health, Safety, and Physical Education

True Health, Safety, and Physical Education Omit

Social Studies (Civics and Government, Economics, Geography, History)

True Social Studies (Civics and Government, Economics, Geography, History) Omit

Summary

Strengths

Review the comments and notable observations listed previously and record 2-5 strengths which have had the most impact in improving your most pressing challenges.

Continued implementation of an aligned Career Readiness Program for all students grades K-12 (Xello).
Facilitation of Career Readiness Program facilitated by our school counselor.

Challenges

Review the comments and notable observations listed previously and record 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

Continuation of implementing aligned educational opportunities facilitated by community groups that support vision/mission.
Digital career readiness program to assist in the delivery of program/collection of artifacts (Xello)

Equity Considerations

English Learners

True This student group is not a focus in this plan.

Students with Disabilities

True This student group is not a focus in this plan.

Students Considered Economically Disadvantaged

True This student group is not a focus in this plan.

Student Groups by Race/Ethnicity

True This student group is not a focus in this plan.

Summary

Strengths

Review the comments and notable observations listed previously and record the 2-5 strengths which have had the most impact in improving your most pressing challenges.

All student group meets the standard demonstrating growth for ELA
All student group meets interim goal/improvement target for Math
All student group exceeds the standard demonstrating growth for Math

Challenges

Review the comments and notable observations listed previously and record the 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

All student subgroups did not meet the interim goal/improvement target for ELA
All student subgroups did not meet the interim goal/improvement target for Math

Conditions for Leadership, Teaching, and Learning

Focus on Continuous improvement of Instruction

Align curricular materials and lesson plans to the PA Standards	Operational
Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based	Operational
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices	Exemplary
Identify and address individual student learning needs	Exemplary
Provide frequent, timely, and systematic feedback and support on instructional practices	Exemplary

Empower Leadership

Foster a culture of high expectations for success for all students, educators, families, and community members	Exemplary
Collectively shape the vision for continuous improvement of teaching and learning	Exemplary
Build leadership capacity and empower staff in the development and successful implementation of initiatives that better serve students, staff, and the school	Exemplary
Organize programmatic, human, and fiscal capital resources aligned with the school improvement plan and needs of the school community	Operational
Continuously monitor implementation of the school improvement plan and adjust as needed	Exemplary

Provide Student-Centered Support Systems

Promote and sustain a positive school environment where all members feel welcomed, supported, and safe in school: socially, emotionally, intellectually and physically	Exemplary
Implement an evidence-based system of schoolwide positive behavior interventions and supports	Exemplary
Implement a multi-tiered system of supports for academics and behavior	Exemplary
Implement evidence-based strategies to engage families to support learning	Operational
Partner with local businesses, community organizations, and other agencies to meet the needs of the school	Operational

Foster Quality Professional Learning

Identify professional learning needs through analysis of a variety of data	Operational
Use multiple professional learning designs to support the learning needs of staff	Exemplary
Monitor and evaluate the impact of professional learning on staff practices and student learning	Operational

Summary

Strengths

Which Essential Practices are currently Operational or Exemplary and could be leveraged in your efforts to improve upon your most pressing challenges?

>

Identify and address individual student learning needs
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices.
Foster a culture of high expectations for success for all students, educators, families, and community members.
Continuously monitor implementation of the school improvement plan and adjust as needed.
Use multiple professional learning designs to support the learning needs of staff.

Challenges

Thinking about all the most pressing challenges identified in the previous sections, which of the Essential Practices that are currently Not Yet Evident or Emerging, if improved, would greatly impact your progress in achieving your mission, vision and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures?

>

Partner with local businesses, community organizations, and other agencies to meet the needs of the school.
Implement evidence-based strategies to engage student subgroup families to support learning.
Implementation of aligned College and Career Measures to ensure comprehensive program for all students.

Summary of Strengths and Challenges from the Needs Assessment

Strengths

Examine the Summary of Strengths. Identify the strengths that are most positively contributing to achievement of your mission and vision. Check the box to the right of these identified strength(s).

Strength	Check for Consideration in Plan
English Learner subgroup increased their proficiency by 4%	True
Students with disabilities subgroup increased their proficiency by 4%	True
All Student Group meets/exceeded 2033 statewide goal.	True
Economically disadvantaged subgroup increased proficiency by 2%	True
English learners subgroup increased proficiency by 12%	True
All Student group met the statewide goal for growth	True
English Learners met the statewide goal	True
Asian subgroup exceeded the statewide goal	True
All student group exceeded statewide goal	True
White subgroup exceeded the statewide growth goal.	True
Students with disabilities subgroup exceeded statewide goal	True
Asian Student group met or exceeded the interim target	True
All student group exceeded statewide goal	True
Asian subgroup exceeded statewide goal	True
Student with disabilities exceeded statewide goal	True
100% of students exceeded statewide goal	True
100% of students exceeded statewide goal	True
Implementation of NWEA MAP/DIBELS assessment to continuously monitor student progress and guide instructional planning.	True
Comprehensive scheduling that promotes aligned instructional opportunities and systematic interventions for all learners.	True
All Student Group Meets the Standard Demonstrating Growth for ELA	True
All student group meet interim goal/improvement target for Math	True
All student subgroups exceeds the standard demonstrating growth for Math	True
Comprehensive scheduling that promotes small group instructional opportunities and systematic interventions.	True
Implementation of NWEA MAP assessment to continuously monitor student progress and guide instructional planning.	True
Continued preparations for transition to the STEELS Standards.	True
Comprehensive scheduling that promotes additional instructional time for Science.	True
Continued implementation of an aligned Career Readiness Program for all students grades K-12 (Xello).	True
Facilitation of Career Readiness Program facilitated by our school counselor.	True
All student group meets the standard demonstrating growth for ELA	True
All student group meets interim goal/improvement target for Math	True
All student group exceeds the standard demonstrating growth for Math	True
Identify and address individual student learning needs	True
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices.	True
Foster a culture of high expectations for success for all students, educators, families, and community members.	True
Continuously monitor implementation of the school improvement plan and adjust as needed.	True

Use multiple professional learning designs to support the learning needs of staff.	True

Challenges

Examine the Summary of Challenges. Identify the challenges which are most pressing at this time for your School and if improved would have the most pronounced impact in achieving your mission and vision. Check the box to the right of these identified challenge(s).

Strength	Check for Consideration in Plan
All Student group did not meet interim goal/improvement target for ELA	True
Economically Disadvantaged subgroup decreased in proficiency by 5.4%	True
White subgroup decreased in proficiency by 8%	True
Students with disabilities subgroup did not meet the statewide goal.	True
Hispanic subgroup did not meet statewide goal.	True
Economically disadvantaged subgroup did not meet the statewide goal	True
White subgroup did not meet the statewide goal	True
Economically Disadvantaged subgroup did not meet statewide goal	True
English Learners subgroup did not meet the statewide goal	True
All Student group did not meet interim goal	True
Economically disadvantaged subgroup did not meet the interim goal	True
English Learner subgroup did not meet the interim goal	True
Hispanic subgroup is the only subgroup that did not exceed statewide goal, rather, met expectations	True
First year there was enough data for the percentage. Will continue to monitor closely to ensure we will remain at 100%	True
All student group did not meet interim goal/improvement target for ELA	True
Increase the number of students that are achieving Advanced on PSSA in ELA.	True
Increase the number of students that are achieving Advanced on PSSA in Math.	True
Economically Disadvantaged Subgroup did not meet the standard for demonstrating growth	True
Students with disabilities did not meet the statewide goal for proficiency	True
All student subgroups did not meet 2033 statewide goal.	True
All student subgroups did not meet the standard demonstrating growth in Science.	True
Continuation of implementing aligned educational opportunities facilitated by community groups that support vision/mission.	True
Digital career readiness program to assist in the delivery of program/collection of artifacts (Xello)	True
All student subgroups did not meet the interim goal/improvement target for ELA	True
All student subgroups did not meet the interim goal/improvement target for Math	True
Partner with local businesses, community organizations, and other agencies to meet the needs of the school.	True
Implement evidence-based strategies to engage student subgroup families to support learning.	True
Implementation of aligned College and Career Measures to ensure comprehensive program for all students.	True

Most Notable Observations/Patterns

In the space provided, record any of the comments and notable observations made as your team worked through the needs assessment that stand out as important to the challenge(s) you checked for consideration in your comprehensive plan.

Continued revision of our intervention model, including both ELA and MATH WIN times, to provide a more systematic, aligned, and comprehensive program which is guided by student data.

Analyzing (Strengths and Challenges)

Analyzing Challenges

Analyzing Challenges	**Discussion Points**	**Check for Priority**
All Student group did not meet interim goal/improvement target for ELA		True
Economically Disadvantaged subgroup decreased in proficiency by 5.4%		False
White subgroup decreased in proficiency by 8%		False
Students with disabilities subgroup did not meet the statewide goal.		False
Hispanic subgroup did not meet statewide goal.		False
Economically disadvantaged subgroup did not meet the statewide goal		False
White subgroup did not meet the statewide goal		False
Economically Disadvantaged subgroup did not meet statewide goal		False
English Learners subgroup did not meet the statewide goal		False
All Student group did not meet interim goal		False
Economically disadvantaged subgroup did not meet the interim goal		False
English Learner subgroup did not meet the interim goal		False
Hispanic subgroup is the only subgroup that did not exceed statewide goal, rather, met expectations		False
First year there was enough data for the percentage. Will continue to monitor closely to ensure we will remain at 100%		False
All student group did not meet interim goal/improvement target for ELA		False
Increase the number of students that are achieving Advanced on PSSA in ELA.		False
Increase the number of students that are achieving Advanced on PSSA in Math.		True
Economically Disadvantaged Subgroup did not meet the standard for demonstrating growth		False
Students with disabilities did not meet the statewide goal for proficiency		False
All student subgroups did not meet 2033 statewide goal.		False
All student subgroups did not meet the standard demonstrating growth in Science.		False
Continuation of implementing aligned educational opportunities facilitated by community groups that support vision/mission.		False
Digital career readiness program to assist in the delivery of program/collection of artifacts (Xello)		False
All student subgroups did not meet the interim goal/improvement target for ELA		False
All student subgroups did not meet the interim goal/improvement target for Math		False
Partner with local businesses, community organizations, and other agencies to meet the needs of the school.		False
Implement evidence-based strategies to engage student subgroup families to support learning.		False
Implementation of aligned College and Career Measures to ensure comprehensive program for all students.		False

Analyzing Strengths

Analyzing Strengths	Discussion Points
English Learner subgroup increased their proficiency by 4%	
Students with disabilities subgroup increased their proficiency by 4%	
All Student Group meets/exceeded 2033 statewide goal.	
Economically disadvantaged subgroup increased proficiency by 2%	
English learners subgroup increased proficiency by 12%	

All Student group met the statewide goal for growth	
English Learners met the statewide goal	
Asian subgroup exceeded the statewide goal	
All student group exceeded statewide goal	
White subgroup exceeded the statewide growth goal.	
Students with disabilities subgroup exceeded statewide goal	
Asian Student group met or exceeded the interim target	
All student group exceeded statewide goal	
Asian subgroup exceeded statewide goal	
Student with disabilities exceeded statewide goal	
100% of students exceeded statewide goal	
100% of students exceeded statewide goal	
Implementation of NWEA MAP/DIBELS assessment to continuously monitor student progress and guide instructional planning.	
Comprehensive scheduling that promotes aligned instructional opportunities and systematic interventions for all learners.	
All Student Group Meets the Standard Demonstrating Growth for ELA	
All student group meet interim goal/improvement target for Math	
All student subgroups exceeds the standard demonstrating growth for Math	
Comprehensive scheduling that promotes small group instructional opportunities and systematic interventions.	
Implementation of NWEA MAP assessment to continuously monitor student progress and guide instructional planning.	
Continued preparations for transition to the STEELS Standards.	
Comprehensive scheduling that promotes additional instructional time for Science.	
Continued implementation of an aligned Career Readiness Program for all students grades K-12 (Xello).	
Facilitation of Career Readiness Program facilitated by our school counselor.	
All student group meets the standard demonstrating growth for ELA	
All student group meets interim goal/improvement target for Math	
All student group exceeds the standard demonstrating growth for Math	
Identify and address individual student learning needs	
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices.	
Foster a culture of high expectations for success for all students, educators, families, and community members.	
Continuously monitor implementation of the school improvement plan and adjust as needed.	
Use multiple professional learning designs to support the learning needs of staff.	

Priority Challenges

Analyzing Priority Challenges	Priority Statements
	Systematic and consistent analysis of achievement and growth of subgroup populations in the area of ELA Implementation of a more comprehensive and aligned intervention model for all learners.
	Systematic and consistent analysis of achievement and growth of subgroup populations in the area of Math. Implementation of a more comprehensive and aligned intervention model for all learners.

Goal Setting

Priority: Systematic and consistent analysis of achievement and growth of subgroup populations in the area of ELA Implementation of a more comprehensive and aligned intervention model for all learners.

Outcome Category			
English Language Arts			
Measurable Goal Statement (Smart Goal)			
Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.			
Measurable Goal Nickname (35 Character Max)			
ELA Growth and Achievement			
Target 1st Quarter	**Target 2nd Quarter**	**Target 3rd Quarter**	**Target 4th Quarter**
Analysis of PSSA/PVAAS data Administration of NWEA MAP Initial Data Team Meeting and Instructional RIT Cohorts Identified Student Goal Setting Adoption of Individual Teacher Student Performance Measure WIN Time Planning/Analysis and Future Instructional Focus	WIN Time Planning/Analysis and Future Instructional Focus Review of Instructional RIT Cohorts	Administration of NWEA MAP Mid-Year Data Team Meetings Instructional RIT Cohorts Identified Student Goal Setting Review Student Performance Measure (Mid-Year Reflection) WIN Time Analysis and Future Instructional Focus	Administration of the PSSA Administration of the NWEA MAP Student Performance Measure (End of the Year Reflection) Student Goal Setting

Outcome Category			
English Language Arts			
Measurable Goal Statement (Smart Goal)			
Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.			
Measurable Goal Nickname (35 Character Max)			
ELA Growth and Achievement			
Target 1st Quarter	**Target 2nd Quarter**	**Target 3rd Quarter**	**Target 4th Quarter**
Analysis of PSSA/PVAAS data Administration of NWEA MAP Initial Data Team Meeting and Instructional RIT Cohorts Identified Student Goal Setting Adoption of Individual Teacher Student Performance Measure WIN Time Planning/Analysis and Future Instructional Focus	WIN Time Planning/Analysis and Future Instructional Focus Review of Instructional RIT Cohorts	Administration of NWEA MAP Mid-Year Data Team Meetings Instructional RIT Cohorts Identified Student Goal Setting Review Student Performance Measure (Mid-Year Reflection) WIN Time Analysis and Future Instructional Focus	Administration of the PSSA Administration of the NWEA MAP Student Performance Measure (End of the Year Reflection) Student Goal Setting

Priority: Systematic and consistent analysis of achievement and growth of subgroup populations in the area of Math. Implementation of a more comprehensive and aligned intervention model for all learners.

Outcome Category
Mathematics
Measurable Goal Statement (Smart Goal)

Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.			
Measurable Goal Nickname (35 Character Max)			
Math Growth and Achievement			
Target 1st Quarter	**Target 2nd Quarter**	**Target 3rd Quarter**	**Target 4th Quarter**
Analysis of PSSA/PVAAS data Administration of NWEA MAP Initial Data Team Meeting and Instructional RIT Cohorts Identified Student Goal Setting Adoption of Individual Teacher Student Performance Measure WIN Time Planning/Analysis and Future Instructional Focus	WIN Time Planning/Analysis and Future Instructional Focus Review of Instructional RIT Cohorts	Administration of NWEA MAP Mid-Year Data Team Meetings Instructional RIT Cohorts Identified Student Goal Setting Review Student Performance Measure (Mid-Year Reflection) WIN Time Analysis and Future Instructional Focus	Administration of the PSSA Administration of the NWEA MAP Student Performance Measure (End of the Year Reflection) Student Goal Setting

Outcome Category			
Mathematics			
Measurable Goal Statement (Smart Goal)			
Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.			
Measurable Goal Nickname (35 Character Max)			
Math Growth and Achievement			
Target 1st Quarter	**Target 2nd Quarter**	**Target 3rd Quarter**	**Target 4th Quarter**
Analysis of PSSA/PVAAS data Administration of NWEA MAP Initial Data Team Meeting and Instructional RIT Cohorts Identified Student Goal Setting Adoption of Individual Teacher Student Performance Measure WIN Time Planning/Analysis and Future Instructional Focus	WIN Time Planning/Analysis and Future Instructional Focus Review of Instructional RIT Cohorts	Administration of NWEA MAP Mid-Year Data Team Meetings Instructional RIT Cohorts Identified Student Goal Setting Review Student Performance Measure (Mid-Year Reflection) WIN Time Analysis and Future Instructional Focus	Administration of the PSSA Administration of the NWEA MAP Student Performance Measure (End of the Year Reflection) Student Goal Setting

Action Plan

Measurable Goals

ELA Growth and Achievement	Math Growth and Achievement
ELA Growth and Achievement	Math Growth and Achievement

Action Plan For: Implementation of Benchmark Assessments

Measurable Goals:

- Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.

Action Step		**Anticipated Start Date**	**Anticipated Completion Date**
Administration of the NWEA MAP assessment at least 3 times per school year		2026-08-25	2027-06-04
Lead Person/Position	**Material/Resources/Supports Needed**	**PD Step?**	
McCauley/Principal Sendro/Assistant Principal	NWEA MAP	No	

Anticipated Output	**Monitoring/Evaluation (People, Frequency, and Method)**
Collection of NWEA MAP data, including student end of the year goals, to determine effectiveness of programming.	Teachers, 3-4 times per year, NWEA MAP

Action Plan For: Team Data Analysis and Progress Monitoring

Measurable Goals:

- Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.

Action Step		Anticipated Start Date	Anticipated Completion Date
Collective analysis of NWEA MAP, as well as other applicable student data sources (PSSA/PVAAS) following each benchmark assessment		2026-08-25	2027-06-04
Lead Person/Position	**Material/Resources/Supports Needed**	**PD Step?**	
McCaluey/Principal Sendro/Assistant Principal	NWEA MAP Data/PSSA Results/PVAAS	No	

Anticipated Output	Monitoring/Evaluation (People, Frequency, and Method)
Data analysis of benchmark assessments to determine growth/achievement of all student groups.	Teachers/3-4 Times Per Year/Collective Analysis During Data Team Meetings

Action Plan For: Development and Implementation of Tiered Intervention/Cohort Groups

Measurable Goals:

- Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of ELA. Implementation of a comprehensive and aligned intervention model for all learners, including a daily ELA WIN instructional time for all students.
- Systematic and consistent analysis of achievement and growth of all students in the area of Math. Implementation of a comprehensive and aligned intervention model for all learners, including a daily Math WIN instructional time for all students.

Action Step		Anticipated Start Date	Anticipated Completion Date
Implement purposeful WIN instructional model for daily tiered intervention for both ELA and Math.		2026-08-25	2027-06-04
Lead Person/Position	**Material/Resources/Supports Needed**	**PD Step?**	
McCaluey/Principal Sendro/Assistant Principal	WIN Model/Various Student Data Sources	Yes	

Anticipated Output	Monitoring/Evaluation (People, Frequency, and Method)
Increased growth/achievement on PSSA	Teachers/3-4 Times Per Year/Collective Analysis During Data Team Meetings

Expenditure Tables

School Improvement Set Aside Grant

True School does not receive School Improvement Set Aside Grant.

Schoolwide Title 1 Funding Allocation

False School does not receive Schoolwide Title 1 funding.

eGgrant Budget Category (Schoolwide Funding)	Action Plan(s)	Expenditure Description	Amount	
Instruction	• Implementation of Benchmark Assessments • Team Data Analysis and Progress Monitoring • Development and Implementation of Tiered Intervention/Cohort Groups	ELA/Math Extension Full/Partial Salary/Benefits	341577	
Total Expenditures				341577

Professional Development

Professional Development Action Steps

Evidence-based Strategy	Action Steps
Development and Implementation of Tiered Intervention/Cohort Groups	Implement purposeful WIN instructional model for daily tiered intervention for both ELA and Math.

Student Growth and Achievement

Action Step		
• Implement purposeful WIN instructional model for daily tiered intervention for both ELA and Math.		
Audience		
Teachers		
Topics to be Included		
NWEA Reporting and Instructional Planning		
Evidence of Learning		
WIN Educational Programming Plan		
Lead Person/Position	**Anticipated Start**	**Anticipated Completion**
McCaluey/Principal Sendro/Assistant Principal	2026-08-25	2027-06-04

Learning Format

Type of Activities	Frequency
Coaching (peer-to-peer; school leader-to-teacher; other coaching models)	3-4 Times per year
Observation and Practice Framework Met in this Plan	
This Step Meets the Requirements of State Required Trainings	
Teaching Diverse Learners in Inclusive Settings	

Approvals & Signatures

Uploaded Files

Chief School Administrator	Date
Building Principal Signature	**Date**
School Improvement Facilitator Signature	**Date**

Title I Services Addendum

This Title I Services Addendum (the "Addendum") is entered into as of July 1, 2026 by and between West Jefferson Hills School District with district administrative offices located at 830 Old Clairton Road, Jefferson Hills , PA 15025 (the "School/District") and the Allegheny Intermediate Unit an intermediate unit organized and operated under the laws of the Commonwealth of Pennsylvania, with its Central Office located at 475 East Waterfront Drive, Homestead, PA 15120 (the "AIU").

In consideration of the covenants contained herein, and under the authority of the Public School Code of 1949, as amended, intending to be legally bound, the parties to this Addendum do hereby covenant and agree as follows:

1. **Comprehensive Services Agreement**. This Addendum is subject to and incorporates the terms of the Allegheny Intermediate Unit Comprehensive Services Agreement – 2026-2027 as executed by the parties. To the extent that the terms of the Comprehensive Services Agreement conflict with this Addendum, the terms of this Addendum shall control.

2. **Services/Fees/Payment**. The AIU shall provide the School/District with the services to support students that reside in the School/District, but enroll and attend a non-public school ("Non-Public Students") as set forth in the scope of work attached hereto as Exhibit A (the "Services"). In exchange for the Services provided by the AIU, the School/District shall pay to the AIU the fees set forth in Exhibit A. The AIU will not invoice the School/District until and unless at least one Non-Public Student is identified to receive the Title I Services described herein. If at any point during the term of the Addendum no Non-Public Students are receiving Title I Services, then School/District will pay only for periods during which Services were provided by the AIU. The AIU shall invoice School/District twice annually. Invoices shall include supporting documentation describing the number of hours of Services received by each student in the applicable billing period. If this Addendum is terminated for any reason, School/District shall be responsible for paying AIU only for services rendered through the effective date of termination.

3. **Term/Termination**. This Addendum shall commence as of July 1, 2026 and remain in effect through June 30, 2027 unless otherwise terminated in accordance with the terms contained herein. This Addendum may be terminated for convenience by the School/District only if all eligible Non-Public Students are dismissed from the program, in which case the School/District shall pay the AIU in accordance with Section 2 above. This Addendum may be terminated for cause by either party in the event of a material breach by the other party following 30 days' written notice of such breach and intent to terminate, provided the breaching party fails to cure such breach. In the event of termination for cause, the AIU shall cease providing services as of the termination date and the School District shall be liable for Services rendered through the termination date.

4. **School/District Obligations.** School/District shall cooperate in good faith with the AIU in all matters relating to the Services and respond to AIU's reasonable requests for instructions, information or approvals required by the AIU to provide the Services in accordance with this Addendum. This obligation shall include but is not limited to School/District:

a. Providing the AIU with names of non-public schools identified to participate in Title I;

b. Assisting the AIU in identifying addresses of students who reside in Title I attendance areas;

c. Informing the AIU of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the original funding allocation; and

d. Providing the AIU, prior to or upon commencement of Services, with written notice of any School/District policies applicable to the AIU's provision of Services.

5. **Counterparts.** This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed an original and all of which, taken together, shall constitute one and the same instrument, even though both Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Agreement by electronic means. Each of the Parties agrees that the delivery of the Agreement by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by both Parties to the same extent as an original signature.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the date first above.

ATTEST: **SCHOOL/DISTRICT**

_____ By:_____

Secretary President
Board of Directors

ATTEST: **ALLEGHENY INTERMEDIATE UNIT**

_____ By:_____

Secretary President
Board of Directors

Exhibit A

Scope of Work

Description of Services/Deliverables:

The AIU shall provide the following services:

1) Title I Remedial reading and math instructional services for Non-Public Students attending the following non-public schools:

Mother of Mercy Academy.

Selection of students for receipt of the remedial instructional services will be determined through multiple criteria, including but not limited to standardized assessment scores, student referrals, and classroom assessments. Barring scheduling interruptions, Non-Public Students will receive remedial instructional services a minimum of twice per week with session length as requested by the Non-Public Student's Non-Public School (ranging 30 – 40 minutes at the student's Non-Public Schools). The AIU's provision of Services is subject to availability of staff. The AIU will provide the School/District with a list of participating Non-Public Students in October and will verify any new referrals with School/District throughout the year.

The AIU will administer Imagine+ assessments upon initial referral of each Non-Public Student during fall, winter, and spring benchmark assessment windows. Performance data will be sent to School/District at the completion of the school year or upon School/District request. The AIU will provide a template for performance goals that School District may use for eGrants reporting.

2) Parent and family engagement activity services will be provided by the AIU to the School/District for no additional fees regardless of Title I set-aside for such services. Parent and family engagement activity services include, but are not limited to open house and parent/guardian conferences, family nights, off-site family events, and additional school-specific opportunities as applicable.

In providing the Services, the AIU will:

- Provide instructional services by an appropriately certified teacher, as required by Title I
- Use appropriate evaluative testing/screening procedures and materials
- Provide small group supplemental reading and math instruction for participating non-public school students
- Provide the School/District with the data necessary to complete its Title I responsibilities including assessment data and related data

- Meet with non-public school administrators to review services provided to participating students

- Require AIU teachers delivering the Services to complete the following requirements in addition to providing the weekly instructional periods:
    - Conduct benchmark testing and progress monitoring as needed for all Non-Public Students receiving Services
    - Maintain records of assessment data, instructional activities, and attendance for participating Non-Public School students
    - Meet with parents/guardians of participating Non-Public Students for conferences as requested

Key Personnel:

AIU: Dr. Kelly Noyes, Kelly.noyes@aiu3.net

School/District: Bill Henderson , bhenderson@wjhsd.net

Fees:

At the time of execution of the Addendum, School/District's per pupil allocation for each Non-Public school is listed below (the per-pupil allocation times the number of low income Non-Public Students):

Non-Public School	**Allocation**	**Parent and Family Engagement Funds**
Mother of Mercy Academy	$2,753.00	
Total School/District Allocation:	**$2,753.00**	

In the consideration of the Services provided hereunder, the School/District shall compensate the AIU as follows:

The School/District shall pay the entire Total School/District Allocation listed above.

*School/District's final Title I allocation may not be determined until after March 1st. In the event that School/District's allocation is adjusted, the Total School/District Allocation stated herein shall be accordingly increased or decreased and the AIU's final invoices shall account for any such adjustment to the School/District's Title I allocation.

July 14, 2026

Dr. Cassandra Bozek
West Jefferson Hills School District
830 Old Clairton Road
Jefferson Hills, PA 15025

Dear Dr. Bozek:

This letter is to confirm the Allegheny Intermediate Unit's agreement to provide the West Jefferson Hills School District with Deaf and Hard of Hearing Support consultative services for the following students under 504 Service Agreements for the 2026-2027 school year:

The total cost of these services will be $1,372.50 (Service Agreement rate of $183 per hour x 7.5 hours.)

The parties agree to indemnify, defend and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses, or penalties that result from the acts or omissions of their own employees or agents, any real property owned or leased by such party, or the operation or maintenance of any equipment or vehicles provided or used by such party. None of the administrative, professional, paraprofessional or support personnel provided by the parties shall be considered employees or agents of the other party hereto for any purpose. The parties agree to indemnify, defend and hold harmless each other against all claims, damages, losses, or penalties resulting from any judicial, administrative or other determination that any staff member of one party hereto is an employee or agent of the other party hereto.

Please sign and date below to indicate your agreement and return via email to Suzanne Milbert at Suzanne.milbert@aiu3.net

Feel free to contact me at 412-394-4538 with any questions that you may have. Thank you for giving us the opportunity to serve you.

Sincerely,

Jeanine Esch

Jeanine Esch
Program Director,
Hearing, Vision, Communication Access

_____ _____

Signature Date

Watson INSTITUTE

Administrative Offices
The Education Center
Human Resources
Psychological Services
Respite Programs
301 Camp Meeting Road
Sewickley, PA 15143
(412) 741-1800

Friendship Academy
255 South Negley Avenue
Pittsburgh, PA 15206
(412) 365-3800

LEAP Preschool
Training and Consultation
WISCA
200 Linden Avenue
Pittsburgh, PA 15215
(412) 781-1708

July 17, 2026

Dr. Cassandra Bozek
Supervisor of Special Education/Pupil Services
West Jefferson Hills
835 Old Clairton Road
Jefferson Hills, PA 15025

Dear Dr. Bozek:

This letter will serve as an agreement between The Watson Institute and West Jefferson Hills School District.

The following students will be enrolled in The Watson Institute Social Center for Academic Achievement (WISCA- South) program for the 2026-2027 school year. The first day of school begins on August 19, 2026. The tuition for the program will be the responsibility of the school district.

Annual cost of service for the school year (2026-2027) is $67,412 per student. Watson will submit quarterly invoices to the district and payment for services should be made within thirty (30) days after the invoice is received.

Please sign this letter of Agreement noting your acceptance of the arrangement and return it to our office.

Should you have any questions, you can reach me by calling 412-749-2860 or by email at marciala@thewatsoninstitute.org

Sincerely,

Marcia Laus
Chief Operating Officer

_____ _____
West Jefferson Hills School District Date

Watson INSTITUTE

Administrative Offices
The Education Center
Human Resources
Psychological Services
Respite Programs
301 Camp Meeting Road
Sewickley, PA 15143
(412) 741-1800

Friendship Academy
255 South Negley Avenue
Pittsburgh, PA 15206
(412) 365-3800

LEAP Preschool
Training and Consultation
WISCA
200 Linden Avenue
Pittsburgh, PA 15215
(412) 781-1708

August 18, 2026

Dr. Cassandra Bozek
Supervisor of Special Education/Pupil Services
West Jefferson Hills
835 Old Clairton Road
Jefferson Hills, PA 15025

Dear Dr. Bozek:

This letter will serve as an agreement between The Watson Institute and West Jefferson Hills School District.

will be enrolled in The Education Center – South for the 2026-2027 school year. The first day of school begins on August 19, 2026. The tuition for the program will be the responsibility of the school district.

Annual cost of service for the school year (2026-2027) is $69,148 per student. Watson will submit quarterly invoices to the district and payment for services should be made within thirty (30) days after the invoice is received.

Please sign this letter of Agreement noting your acceptance of the arrangement and return it to our office.

Should you have any questions, you can reach me by calling 412-749-2860 or by email at marciala@thewatsoninstitute.org

Sincerely,

Marcia Laus
Chief Operating Officer

_____ _____
West Jefferson Hills School District Date

WEST JEFFERSON HILLS
WJHSD
WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

ADMINISTRATION BUILDING
830 OLD CLAIRTON ROAD
JEFFERSON HILLS, PA 15025
PHONE: 412-655-8450
FAX: 412-655-9544
www.wjhsd.net

RESOLUTION NO. 442-26

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE WEST JEFFERSON HILLS SCHOOL DISTRICT APPROVING THE 2026-27 BUS DRIVERS HIRED BY DURHAM SCHOOL SERVICES

WHEREAS, under the Pennsylvania Administrative Code, 22 Pa. Code § 23.4, the Board of Directors of the West Jefferson Hills School District is responsible for the "selection and approval of appropriate vehicles for use in district service and eligible operators who qualify under the law and regulations"; and

WHEREAS, the District has contracted with Durham School Services to provide school bus transportation for students within the District; and

WHEREAS, Durham School Services conducts background checks and clearances regarding child abuse information and criminal history record information for each school bus driver within the District; and

WHEREAS, Durham School Services ensures that its school bus drivers hold appropriate certifications and licenses and comply with applicable laws and regulations including, but not limited to, the Pennsylvania Public School Code, the Pennsylvania Motor Vehicle Code, and regulations adopted by the State Board of Education and the Bureau of Motor Vehicles of the Department of Transportation of Pennsylvania. See 22 Pa. Code § 23.1.

NOW, THEREFORE, be it resolved as follows:

1. In light of employee qualification information provided by Durham School Services to the West Jefferson Hills School District, the Board of Directors of the West Jefferson Hills School District approves the 2026-27 list of bus drivers, attached to this Resolution as Exhibit A.

2. This Resolution has the support of the majority of the Board of School Directors as indicated by the Board's official minutes.

3. The Board Secretary is hereby directed to provide Notice of this appointment and copy of this Resolution and any other necessary documentation to the Pennsylvania Department of Education and any other appropriate officials.

RESOLVED this 25th day of August 2026.

ATTEST: **WEST JEFFERSON HILLS SCHOOL DISTRICT**

_____ _____

Board Secretary Board President

Attachment

Employee Name	Position
Armbruster, Charles	Bus Assistant.460 (Non-DOT)
Baran, Andrew	Driver Non-CDL.410 (DOT)
Bartolomucci, Teresa	Driver Non-CDL.410 (DOT)
Basinger, Emily	Driver Non-CDL.410 (DOT)
Bernardi, Barbara	Bus Assistant.460 (Non-DOT)
Bernardi, Michelle	Driver.420 (DOT)
Bidzilya, Paul	Driver Non-CDL.410 (DOT)
Bittner, Janice	Bus Assistant.460 (Non-DOT)
Bronder, Richard	Driver.420 (DOT)
Burcin, Gary	Driver.420 (DOT)
Burley, Eileen	Bus Assistant.460 (Non-DOT)
Campano, Donna	Bus Assistant.460 (Non-DOT)
Carnegie, Christopher	Driver.420 (DOT)
Christofel, James	Driver.420 (DOT)
Corbett Jr, Michael	Driver.420 (DOT)
Craig, Kerry	Driver.420 (DOT)
Creek, Katelyn	Driver.420 (DOT)
Cusick, Charles	Driver Non-CDL.410 (DOT)
Davis, Natasha	Driver.420 (DOT)
Davis, Terrence	Non-CDL Driver In Training.405 (DOT)
Denk, Steven	Driver Non-CDL.410 (DOT)
Dodds, Megan	Driver.420 (DOT)
Donohoe, Michele	Bus Assistant.460 (Non-DOT)
Eckley, Bernard	Driver.420 (DOT)
Fresh, Judy	Driver.420 (DOT)
Giel, Maria	Bus Assistant.460 (Non-DOT)
Gillen, Robert	Maintenance Technician I.621 DOT (DOT)
Goings, Keith	Driver In Training.409 (DOT)
Gromoll, Carsten	Driver.420 (DOT)
Gwynn, Diane	Bus Assistant.460 (Non-DOT)
Gwynn, Jeffrey	Driver Non-CDL.410 (DOT)
Hasson, Leigh	Driver.420 (DOT)
Hayden, Chanelle	Driver Non-CDL.410 (DOT)
Herazo, Albert	Driver.420 (DOT)
Jeannotte, Robert	Driver.420 (DOT)
Kaminski, Robert	Driver Non-CDL.410 (DOT)
Kincak, Katherine	Driver Non-CDL.410 (DOT)
Klimcheck, John	Driver.420 (DOT)
Klousnitzer, Karen	Driver Non-CDL.410 (DOT)
Kovacs, Janet	Driver Non-CDL.410 (DOT)
Kroll, Charles	Driver.420 (DOT)
Lankford, Ray	Driver Non-CDL.410 (DOT)
Lazur, Joseph	Driver Non-CDL.410 (DOT)
Liptak, James	Casual Driver.440 (DOT)
Long, Darren	Driver Non-CDL.410 (DOT)
Loub, Karen	Driver Non-CDL.410 (DOT)
Mantia, Guy	Driver Non-CDL.410 (DOT)
Mcconeghy, Sharla	Bus Assistant.460 (Non-DOT)
McGee, Richard	Driver.420 (DOT)
Mckinney, Karen	Driver.420 (DOT)
Mckinney, Macey	Driver.420 (DOT)
Miller, Ann	Driver Non-CDL.410 (DOT)
Moss, James	Driver Non-CDL.410 (DOT)
Nagy, Taylor	Dispatcher.733 (Non-DOT)
Nevel, Jeffrey	Driver Non-CDL.410 (DOT)
Neverman, Fred	Driver.420 (DOT) (Evaluator)
Novak, Shaun	Driver Non-CDL.410 (DOT)
Oakes, Kimi	Driver.420 (DOT)
Oakes, Philip	Driver.420 (DOT)
Opfer, Patricia	Bus Assistant.460 (Non-DOT)
Ordelt, Kristen	Bus Assistant.460 (Non-DOT)
Patello, Dean	Driver.420 (DOT)
Patterson, Tina	Driver.420 (DOT)
Pielin, Rylie	Bus Assistant.460 (Non-DOT)
Pilarski, Erin	Driver Non-CDL.410 (DOT)
Pokorny, Kenneth	Driver.420 (DOT)
Radaker, Jean	Driver Non-CDL.410 (DOT)
Radovic, Thomas	Driver.420 (DOT)
Ranalli, Kenneth	Driver.420 (DOT)
Reagan, Janice	Driver.420 (DOT)
Reis, Stacy	Driver Non-CDL.410 (DOT)
Reitmeyer, Raymond	Driver Non-CDL.410 (DOT)
Ruffing, Karen	Driver Non-CDL.410 (DOT)
Ryerson, Cathy	Driver.420 (DOT)
Sauro, Shawn	Driver Non-CDL.410 (DOT)
Scheidter, Christy	Driver.420 (DOT)
Schreck, Sandra	Driver Non-CDL.410 (DOT)
Schreck, Timothy	Bus Assistant.460 (Non-DOT)
Shatzer, Ethan	Driver Non-CDL.410 (DOT)
Shelton, Donald	Bus Assistant.460 (Non-DOT)
Solman, Linda	Driver.420 (DOT)
Stock III, Harry	Driver Non-CDL.410 (DOT)
Todd, Dolores	Driver.420 (DOT)
Valerio, Kathleen	Driver Non-CDL.410 (DOT)
Vangura, Carol	Driver.420 (DOT)
Vaughan, Laurie	Driver Non-CDL.410 (DOT)
Veith, Timothy	Driver.420 (DOT)
Warner, Sharon	Bus Assistant.460 (Non-DOT)
Wenger, Todd	Non-CDL Driver In Training.405 (DOT)
White, Kayla	Driver Non-CDL.410 (DOT)
Williams, Michelle	Driver Non-CDL.410 (DOT)
Wilson, Charles	Bus Assistant.460 (Non-DOT)
Wilson, Jamie	Driver Non-CDL.410 (DOT)
Winkler, Victoria	Bus Assistant.460 (Non-DOT)
Withers, Donald	Driver.420 (DOT)
Zoglmann, Jacqueline	Driver Non-CDL.410 (DOT)