Instructional Affairs Committee Meeting

Monday, August 17, 2026 6:00 PM
Board Room, 3000 Donallen Dr, Bensalem, PA 19020

1.	**Call to Order and Roll Call**	**Speaker(s):** Committee Chairperson
2.	**Pledge of Allegiance**	**Speaker(s):** Committee Chairperson
3.	**Announcements to the Audience**	**Speaker(s):** Committee Chairperson
4.	**Public Comment #1**	**Speaker(s):** Committee Chairperson
5.	**Instructional Affairs**	
5.A.	Student/Parent Handbook 2026-2027	**Speaker(s):** Brian Cohen
5.B.	GHR Education Addendum to Staffing Agreement	**Speaker(s):** Brian Cohen
5.C.	2026-2027 MCC Annual School Based Agreements	**Speaker(s):** Brian Cohen
5.D.	Everway Quote	**Speaker(s):** Brian Cohen
5.E.	Naviance Renewal	**Speaker(s):** Donna Minnigh
5.F.	EGNYTE Renewal	**Speaker(s):** Brian Cohen
5.G.	Contractor Agreement - Physician	**Speaker(s):** Brian Cohen
5.H.	Contractor Agreement - Dentist	**Speaker(s):** Brian Cohen
5.I.	Woods Purchase of Services Agreements	**Speaker(s):** Brian Cohen
5.J.	DELTA-T Group Client Agreement	**Speaker(s):** Brian Cohen
5.K.	Bucks Learning Academy Program Placement Agreement	**Speaker(s):** Brian Cohen
5.L.	2026-2027 Anticipated Field Trips	**Speaker(s):** Donna Minnigh
6.	**Discussion Items**	
6.A.	2026-2027 Assessment Calendar	**Speaker(s):** Donna Minnigh
6.B.	Grades 9-12 Grading Framework	**Speaker(s):** Donna Minnigh
6.C.	Sapphire Community Portal	**Speaker(s):** Donna Minnigh
6.D.	Talking Points	**Speaker(s):** Donna Minnigh
7.	**Public Comment #2**	**Speaker(s):** Committee Chairperson
8.	**Adjournment**	**Speaker(s):** Committee Chairperson

ADDENDUM TO STAFFING AGREEMENT
EDUCATION STAFFING FEE SCHEDULE

This Agreement shall serve as an Addendum to the Staffing Agreement (hereinafter Agreement), signed on 7/1/2024 and effective **07/01/2026** between both **Bensalem Township School District** (hereinafter "Client") and **GHR Healthcare LLC d/b/a GHR Education** (hereinafter "GHR").

NOW, THEREFORE, the parties agree as follows:

1. This Addendum shall be in effect from July 1, 2026 and expires on June 30, 2027.

2. **Section 1 of the School Staffing Fee Schedule** is removed in its entirety and replaced with:

   Client agrees to pay GHR fees as follows:

Certification	Hourly Rate	Certification	Hourly Rate
CSN	$74.00	PT	$94.00
RN	$65.00	PTA	$75.00
LPN	$55.00	OT	$94.00
CNA	$45.00	COTA	$75.00
Paraprofessional	$36.00	SLP	$96.00
RBT*	$45.00	SLP-CF	$90.00
Social Worker/Counselor	$85.00	SLPA	$80.00
Special Education Teacher	$85.00	Interim Director	TBD
Psychologist	$125.00	Interim Supervisor/Principal	TBD
BCBA	$115.00	Interim Superintendent	TBD

- Overtime bill rate is time and one-half for all hours worked by GHR employee over forty (40) hours in any given week
- Mandatory In-service days, orientations, restraint trainings or professional development days are billed at contracted rate.
- *In accordance with BACB guidelines, RBTs must be supervised by BCBA. Client will be charged BCBA rate for supervision (5% of total hours worked by RBT) unless District provides BCBA supervision.

3. All other terms and conditions remain unchanged.

In consideration of the mutual promises set forth herein, both parties do adopt this Agreement.

Bensalem Township School District
3000 Donallen Dr
Bensalem, PA 19020

GHR Healthcare, LLC
d/b/a GHR Education
1 Valley Square, Suite 200
Blue Bell, PA 19422

Signature	**Signature** Mike Alcott
Print	**Print** Assistant Vice President
Title	**Title** **4/1/2026**
Date	**Date**

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Belmont Hills Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
    - Cornwells Elementary School -- 6 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).

- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the

family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature:	Date: 7/15/26
Director of Behavioral Health at MCC Signature:	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Cornwells Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
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    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
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  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
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- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
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School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Samuel K Faust Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

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  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
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family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
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Director of Behavioral Health at MCC Signature:	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Benjamin Rush Elementary School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

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Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Russell C. Struble Elementary School

School Based Outpatient Services Mission:
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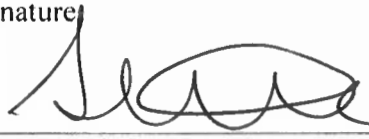
School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/25/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Valley Elementary Middle School

School Based Outpatient Services Mission:
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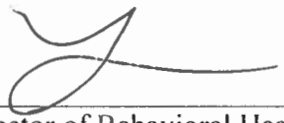
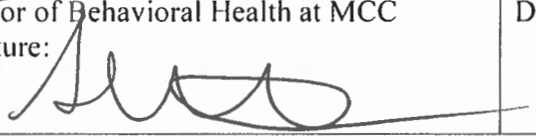
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Robert K. Shafer Middle School

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    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).

- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the

family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
- School will provide support / flexibility in scheduling student appointments.
- A school liaison is to be identified for provider communication and coordination.
- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
- The schools will notify MCC of the ability to continue Therapy in the identified space(s) over the summer or not.
- Schools will make the initial contact with families to assess interest in referral to the program.
- Schools will secure initial release of information in order to make the referral.

Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Cecilia Snyder Middle School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

Other information regarding School Based Outpatient Services (SBOS) includes:

- A Master's Level / Licensed MCC clinician will be assigned to provide the therapy
- Services will be provided on site at each school for up to the approved weekly hours as follows:
    - Belmont Hills Elementary School – 12 hours / week
    - Samuel K. Faust Elementary School – 18 hours / week
    - Valley Elementary School – 18 hours / week
    - Benjamin Rush Elementary School – 12 hours / week
    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
    - Bensalem High School – 30 hours / week
- Services include Individual and family therapy and can also include Group Therapy when deemed appropriate by school and clinician.
- Referrals are accepted from School Staff, MCC referrals and / or Families directly
- Service frequency will be tailored to the individual needs of the student and family.
- This will be an ongoing partnership between the education and mental health systems
- Each Site is licensed by the PA Department of Mental Health as a satellite OP Clinic.
- These Satellite Sites are supported by the Main Agency Site, MCC – A well established program located at:
  800 Clarmont Avenue; Suite B; Bensalem, PA 19020; .267-525-7001
- All services are confidential and mental health focused
- Services will be available year round (can be offered at the school or MCC's main site over the summer).
- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the family, services will be discharged, and the school contact and family will be notified.

- Psychiatric Support is available at MCC's Main Site as needed.
- MCC will refer and assist with connections to other services.

School responsibilities:

- Each school will provide a private / confidential office space for each approved day that is licensed by the PA Department of Human Services as a Satellite OP clinic for MCC.
- The meeting space(s) licensed by the PA Department of Human Services are the only space to be utilized for Outpatient service delivery. If there is a need to change space to another classroom or office, the school will proactively inform MCC who can notify the PA Department of Human Services, Magellan and Bucks County. Services cannot be provided in the new space until the appropriate approval. The space needs to allow for confidentiality of members served. The space is required to accommodate a locked file cabinet if any medical records are being left on site.
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- The school will support the program in making appropriate referrals and / or working with families to self-refer.
- Each school will support MCC in the delivery of services at the school site.
- Each school will offer a continued partnership with MCC around licensing requirements.
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School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

School Based Outpatient Therapy Services
Annual School Based Agreement
2026-2027 School Year

Re: MCC Annual Outpatient Agreement with Bensalem High School

School Based Outpatient Services Mission:
To offer timely access to quality services by providing school based mental health services to Medical Assistance eligible students and their families and to promote emotional, social wellness, and optimal functioning within the home, school and community.

Purpose / Scope of School Based Outpatient Services:
The School Based Outpatient Mental Health Services Initiative provides on site counseling services to youth who have been identified by school personnel, staff at MCC or families directly themselves. To be eligible for these services children must have Medical Assistance as their only insurance as well as a family commitment to participate in Therapy at least one time per month.

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    - Russell C Struble Elementary School/ -- 6 hours / week
    - Robert K. Shafer Middle School – 12 hours / week
    - Cecilia Snyder Middle School – 12 hours / week
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- Children must have Medical Assistance as their only Insurance
- Families must commit to participate in family therapy at least 1 time per month. If a family is not participating or a treatment plan is out of date, services will be put on hold for that child while attempting to reach the family. If still unable to reach the

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- Each school will support MCC in the delivery of services at the school site.
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Your signature below indicates you understand and are in agreement with the requirements above. A copy will be shared with each school once all signatures are attained.

School Representative Signature:	Date:
School Based Outpatient Supervisor at MCC Signature: 	Date: 7/15/26
Director of Behavioral Health at MCC Signature: 	Date: 7/15/26

Quote

#Q-364246

Quote must be attached to Purchase Order

2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

May 12, 2026

Valid Until October 29, 2026

COMMENCEMENT DATE:8/1/2026

Bill To

Bensalem Township School District

Accounts Payable

3000 Donallen Drive,

Bensalem, Pennsylvania 19020

ATTN: Accounts Payable

Ship To

Bensalem Township School District

Accounts Payable

3000 Donallen Drive,

Bensalem, Pennsylvania 19020-1898

ATTN: Shannon McMahon

PO's or Payment Questions

sales@everway.com

Fed Tax ID: 26-2606260

Everway Contact:

Karlene Feeney

k.feeney@everway.com

ULS

QTY	Item	Type	License Description	Sub Start Date	Sub End Date	Unit Price	Extended Price
25	ULS	Retail	Unique Learning System®	8/1/2026	9/11/2026	USD 162.62	USD 4,065.50
25	ULS	Retail	Unique Learning System®	9/12/2026	9/11/2027	USD 897.99	USD 22,449.75
						ULS Total Unit:	USD 26,515.25

NWS/SSX

QTY	Item	Type	License Description	Sub Start Date	Sub End Date	Unit Price	Extended Price
9	NWS	Retail	News2you™	8/1/2026	9/11/2026	USD 50.92	USD 458.28
9	NWS	Retail	News2you™	9/12/2026	9/11/2027	USD 280.99	USD 2,528.91
10	SSX	Retail	SymbolStix PRIME® / SYMBOLSTIX®	9/12/2026	9/11/2027	USD 190.99	USD 1,909.90
						NWS/SSX Total Unit:	USD 4,897.09
						Tax:	USD 0.00
						Total:	USD 31,412.34

NOTE: Credits, discount, adjustments, notes

RESOURCES INCLUDED WITH SUBSCRIPTION :

- For support, please reach out to:
  - na-support@everway.com
  - 800-697-6575 with coverage from 9am-5pm Eastern Standard Time
  - Note that chat support is available 9am-7:15pm Eastern Standard Time
- Online Support Forum/Knowledgebase
- Training and Implementation resources including Feature & How to Videos, Getting Started Guides, Toolmatcher, Training Portal, Product Certification, Live & Recorded webinars, Just-In-Time Email Communications, Smart Start Sessions and In-App Walkthroughs
- Product Updates and Enhancements
- Additional Professional Development Offerings available for purchase

FINANCIAL NOTES:

- Credit card payments can be accepted and are subject to a convenience fee applied to all credit card transactions over $2,000.
- A copy of the Tax-Exempt ID Certificate must accompany order if applicable, otherwise sales tax may be charged. All quoted sales tax is estimated and subject to change on final invoicing.
- Our prices are subject to periodic increases
- Additional licenses, optional features, upgrades and enhanced functionalities may incur additional fee(s), and will be priced pursuant to Everway's then current price list and quoted by Everway's upon receipt of a written request from Customer.
- Quotes dated more than 120 days in advance of service term may be subject to pricing changes.

Everway

Everway LLC
2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

nafinance@everway.com
www.everway.com

June 9, 2025

Everway vendor information and change to entity structure
As a result of the significant change for our company, we have made some changes to our entity structure and our banking arrangements to allow us to better serve you, our valued customers.

Timeline
April 30, 2024, we announced that n2y LLC and Texthelp Inc had agreed to merge
January 9, 2025, we announced our new name, Everway
February 24, 2025 Texthelp Inc legally merged with n2y LLC
March 12, 2025 our name was changed to Everway LLC

Entity Update
As a result of the changes to our entity structure, our operating and contracting entity is Everway LLC EIN 26-2606260 as reflected on line 2 of the W9. This is the same EIN as previously held by n2y LLC.

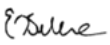
For IRS reporting requirements, the W9 must reflect the name and EIN of the parent entity, which is Everway Holdco, LLC EIN 99-0735210. We do not contract under this entity; it is a holding company.

Bank Changes
We've provided details for our new banking partner to JP Morgan who offer more banking options.

Dun and Bradstreet Reports
Our D&B report is Everway LLC number: 100321616

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust centre https://www.everway.com/trust/ any outstanding questions please contact nafinance@everway.com

Yours sincerely,

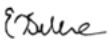


Erinn O'Sullivan
Chief Financial Officer

Our information

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust center https://www.everway.com/trust/ any outstanding questions please contact nafinance@everway.com

Yours sincerely,



Erinn O'Sullivan
Chief Financial Officer

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Everway Holdco, LLC (Parent Company)

2 Business name/disregarded entity name, if different from above.

Everway LLC (26-2606260) (Contracting/Operating entity)

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

2401 Sawmill Parkway #10-11

6 City, state, and ZIP code

Huron, OH 44839

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	9	–	0	7	3	5	2	1	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Lori A. Broen | **Date** August 20, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

DATE	DOCUMENT ID	DESCRIPTION	FILING	EXPED	CERT	COPY
03/13/2025	202507104938	OHIO LLC - AMENDMENT (LAM)	50.00	100.00	0.00	0.00

Receipt

This is not a bill. Please do not remit payment.

C T CORPORATION SYSTEM
4400 EASTON CMNS WAY STE 125
COLUMBUS, OH 43219

STATE OF OHIO
CERTIFICATE

Ohio Secretary of State, Frank LaRose

1777593

It is hereby certified that the Secretary of State of Ohio has custody of the business records for

EVERWAY LLC

and, that said business records show the filing and recording of:

Document(s)	Document No(s):
OHIO LLC - AMENDMENT	**202507104938**

Effective Date: 03/12/2025

United States of America
State of Ohio
Office of the Secretary of State

Witness my hand and the seal of the Secretary of State at Columbus, Ohio this 13th day of March, A.D. 2025.

Ohio Secretary of State

Everway

Everway LLC
2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

nafinance@everway.com
www.everway.com

April 1, 2025

Please find below the banking details for Everway LLC.

Our preferred payment method is bank ACH transfer. Please use the bank details provided to make payment. Please send all remittance information to NACreditControl@Everway.com

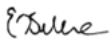
Bank Name	JPMorgan	**Account No.**	698606673
Account Name	Everway LLC	**Routing No.**	072000326

If you cannot pay by bank ACH transfer, please send a check to

Everway LLC
P.O. Box 735302
Dallas, TX 75373-5302

If you have any questions or require additional information please contact us at NAFinance@Everway.com

Yours sincerely,



Erinn O'Sullivan
Chief Financial Officer

J.P.Morgan

March 31, 2025

EVERWAY LLC
2401 SAWMILL PARKWAY SUITES 10 AND 11
--
Huron, OH 44839

IMPORTANT | Transaction Routing Instructions (ACH and Wire)

Thank you for your request for account and bank routing number information for EVERWAY LLC. Please provide the below routing instructions for ACH and wire transactions to remitters who send transactions to the company account.

For accurate and timely processing of transactions, it is very important that remitters correctly identify the company account number and the applicable routing number.

For ACH delivery:

Bank Routing Number:	072000326
Account Number:	698606673
Account Name:	EVERWAY LLC

For Wire Transfers:

Bank Routing Number:	021000021
SWIFT Code:	CHASUS33
General Bank Reference Address:	JPMorgan Chase New York, NY 10017
Account Number:	698606673
Account Name:	EVERWAY LLC

Thank you for your business and the opportunity to serve you.

Sincerely,

Jim Harvey

Jim Harvey
Managing Director
JPMorgan Chase Bank, N.A.

Please note, we do not verify funds availability, provide account statuses or other account information to third parties.

If you previously had accounts with First Republic Bank, your First Republic routing numbers are still valid and active for use.

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** Everway
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $31,412.34
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 9/11/26
10. **End Date of the Agreement:** 9/11/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-650-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

PowerSchool

Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #: Q-845254-1

Prepared By:	Joel Hill	Customer Contact:	Brian Cohen
Customer Name:	Bensalem Township School District	Title:	Asst. to Superintendent of Student Services
		Address:	3000 DONALLEN DR
Contract Term:	12 Months	City:	BENSALEM
Billing Frequency:	Annually		
Start Date:	September 30, 2026	State/Province:	Pennsylvania
End Date:	September 29, 2027	Zip Code:	19020
Payment Terms:	Net 30	Phone #	215-750-2800
Pricing Vehicle:		Pricing Vehicle Contract #:	

Contract Term : September 30, 2026 to September 29, 2027

Quote Summary

License and Subscription Period(s)	License and Subscription	Total
Subscription Period 1: September 30, 2026 to September 29, 2027	USD 23,678.52	USD 23,678.52
Total Contract : September 30, 2026 to September 29, 2027	USD 23,678.52	USD 23,678.52

License and Subscription Fees

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Uplift %	Price
Naviance Clever Integration	1.00	Each	7.00	USD 0.00
Naviance Premium Bensalem Twp HS	2,963.00	Students	7.00	USD 23,678.52
Naviance Premium: Assessment Bensalem Twp HS	2,963.00	Students	7.00	USD 0.00

Subscription Period 1 License and Subscription Fees TOTAL: USD 23,678.52

Total License and Subscription Fees : **USD 23,678.52**

Subscription Start and End Dates shall be as set forth above. The Start Date may be delayed based upon the date that PowerSchool receives this executed quote or Customer's purchase order if one is needed. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or executed agreement between the parties (e.g., services billed on time and material basis will be invoiced when such services are incurred).

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

If Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used within such twelve (12) month period will be forfeited.

This quote incorporates any statement of work attached hereto. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at: https://www.powerschool.com/MSA_2024

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term of this quote, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Bensalem Township School District
Signature: 	Signature:
Printed Name: Jon Scrimshaw	Printed Name:
Title: Chief Accounting Officer	Title:
Date: 23-APR-2026	Date:

PO Number: _____

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** PowerSchool
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $23,678.52
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 9/30/26
10. **End Date of the Agreement:** 9/29/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-650-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

EGNYTE V-106807

10-1290-650.99-00

Invoice

Egnyte Inc.
1350 W Middlefield Rd
Mountain View CA 94043-3061
United States

Ship To

Bensalem Township School District
3000 Donallen Dr, Bensalem, Pennsylvania 19020 United States

Bill To

Bensalem Township School District
3000 Donallen Dr, Bensalem, Pennsylvania 19020 United States

Invoice Number	**PO Number**
INV-51737	
Account Name	**Domain Name**
Bensalem Township School District	bensalem
Service Start	**Service End**
4/10/2026	4/9/2027
Invoice Date	**Due Date**
4/30/2026	5/30/2026
Total Amount Due	**Payment Terms**
$44,928.00	Net 30

Service	Start Date	End Date	Quantity	Unit Price*	Amount	Tax Amt	Total
PDF File Handler	4/10/2026	4/9/2027	50.00	$6.24	$3,744.00	$0.00	$3,744.00
Egnyte Platform Subscription – Enterprise Plan	4/10/2026	4/9/2027	50.00	$68.64	$41,184.00	$0.00	$41,184.00

Subtotal	$44,928.00
Tax Total	$0.00
Total	$44,928.00
Payments/Credits	$0.00
Invoice Total	USD $44,928.00

* The unit price shown above has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. The total price for this invoice was calculated using the actual price, rather than the unit price displayed above, and is the true and binding total for this Invoice.

EGNYTE

Customer Payment & Remittance Instructions

Pay by Wire or ACH

Bank
JPMorgan Chase Bank, N.A.
PO Box 182051, Columbus, OH 43218- 2051

Account Name
EGNYTE INC

Account Number
700708966

Routing Number (Wires)
021000021

Routing Number (ACH)
322271627

SWIFT Code / BIC
CHASUS33

Remittance Advice

- Please send remittance advice to **ar@egnyte.com** to ensure accurate application to your account
- Please include Customer Name, Invoice Number, and Payment Amount as part of the remittance advice

Pay by Credit Card

To update your payment information, please navigate **here (https://bensalem.egnyte.com/).**

Lockbox

Name
EGNYTE, INC.

Lockbox Number
E736029

Lockbox Address
P.O. BOX 736029, DALLAS, TX 75373-6029

Lockbox Courier Address
JPMorgan Chase - Lockbox Processing
Attn: EGNYTE, INC
Lockbox 736029
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

Copy of W9

Egnyte W9

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** EGNYTE
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $44,928.00
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 4/10/26
10. **End Date of the Agreement:** 4/9/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-650-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

BENSALEM TOWNSHIP SCHOOL DISTRICT

Contractor Agreement for Fixed Term

This Agreement is made this August 25, 2026, by and between the School District of Bensalem Township School District and Dr. Bierman (contractor), collectively, referred to as the "Parties." The Parties agree to as follows:

1. The District agrees to retain Contractor and Contractor agrees to perform the services described herein for a fixed period beginning August 25, 2026 and ending June 30th, 2027, unless sooner terminated by either party for any reason by giving notice of fourteen (14) days in advance of the projected termination date. During the term, Contractor shall be available to serve the District as needed. The dates/times of the service to be provided will be at a mutually convenient scheduled time.
2. The District shall pay Contractor, as compensation for Contractor's services, the sum of $1500.00, to be paid in two equal installments, less authorized deductions as provided by law.
3. Contractor covenants that he/she is qualified to perform the services to be furnished under this agreement and is permitted by law to perform such services.

   It is hereby understood and agreed that Contractor, in performing this Agreement, is acting in the capacity of an independent contract and that the Contractor is not an agent, servant, partner, nor employee of the District. Contractor will have control over the work to be performed and shall be solely responsible to pay its own federal, state, and local income taxes, salary, Social Security payments, and any and all other payments incurred by the Contractor in the performance of this agreement, as well as perform all necessary legal requirements pertaining to employment. None of the benefits provided by District to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from District to Contractor and/or any and all Contractor's agents, servants, and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in the name of District or to bind District in any way whatsoever.

4. Contractor's responsibilities:
   a. Contractor shall maintain proper licensure, certification, or other applicable credentials legally required to perform services as a medical doctor in the Commonwealth of Pennsylvania in accordance with this Agreement.
   b. Contractor will provide proof of liability insurance in the minimal amount of $500,000/incident and $1,500,000 annual aggregate malpractice insurance to the school district.

c. Contractor shall write the school district's scripts, sign off on the medication procedures and provide consultation services to the nurse Practitioner's as needed in the completion of the physical examinations.

5. Contractor shall conform to all District policies and procedures currently and hereafter established by the District or required by law, including but not limited to those related to confidentiality of student records and other information. Failure to maintain the confidentiality of student records and other information shall constitute a breach of this Agreement and may subject Controvert to further liability as provided by law.

Contractor agrees to indemnify, protect, defend, and save harmless District, its directors, officers, agents, workers, servants, or employees of any and all claims, demands, causes of action, suits, damages, costs, expenses, including reasonable attorney's fees, which may arise directly or indirectly, in whole or in part, from or by any reason of any and all accident, personal injury, loss of life or property, or damage claim of any nature, or any other claim that may be raised by any party to the persons or property of any person or individual, including corporations or partnerships, in connection with or arising from the services rendered by Contractor hereunder, excepting those arising from negligent acts or omissions of District, directors, officers, agents, servants, or employees.

Contractor hereby further releases District, its directors, officers, agents, workers, servants, and employees from any and all manner of liability whatsoever, whether it be in law or in equity, as to any kind and all kinds of damages, which shall include but not limited to personal injury and damage to personal property, resulting to the Contractor, its agents, servants, or employees in the performance of the Agreement, as well as any responsibility for income taxes, payroll taxes, PSERS contributions, and the like.

6. In the performance of Contractor's duties, Contractor may have access to certain District records, including, but not limited to, student health and other records (District records).
    a. Contractor agrees that Contractor shall not copy, duplicate, retain, or disclose any District records or any information contained therein to anyone in any format, other than to a District administrator for purposes related to contractor's duties for the District; and
    b. Contractor agrees that Contractor will indemnify, defend and hold the District harmless from any claim or loss, including, but not limited to any claim of damages or loss of funding, arising from contractor's copying, duplication, retention or disclosure or alleged copying, duplication, retention or disclosure of any District Records of information contained in any District Records.
7. This agreement may be extended for an additional fixed period of time, upon mutual consent of the Parties as evidenced by a separate writing (letter) signed by both parties.

Intending to be legally bound hereby, the Parties have set their hands and seals the date set forth above.

School District Representative: Printed Name and Date

School District Representative's Signature

Louis Bierman D.O. 7/22/26

School Physician: Printed Name and Date

LOFTS MEDICAL ASSOCIATES
170 Middletown Blvd. Ste #101
Langhorne, PA 19047
215-757-8100 Fax 215-757-7358

215-757-8100

School Physician Phone #

05-003880-L

School Physician License #

School Physician: Signature

BENSALEM TOWNSHIP SCHOOL DISTRICT

Dorothy D. Call Administrative Center
3000 Donallen Drive Bensalem, PA 19020

Contractor Agreement for Fixed Term

This Agreement is made this **25th day of August 2026**, by and between the School District of Bensalem Township and **Dr. Jeff Rosen, DDS** (contractor), collectively, referred to as the "Parties." The Parties agree to as follows:

1. The District agrees to retain Contractor and Contractor agrees to perform the services described herein for a fixed period beginning **July 1, 2026** and ending **June 30, 2027**, unless sooner terminated by either party for any reason by giving notice of thirty (30) days in advance of the projected termination date. During the term, Contractor shall be available to serve the District as needed. The dates/times of the service to be provided will be at a mutually convenient scheduled time.

2. The District shall pay Contractor, as compensation for Contractor's services, ***the sum of $105 per hour, less authorized deductions as provided by law. Contractor shall submit a timesheet immediately after the service has been provided.*** The school district will ensure payment within 45 days of receipt of timesheet.

3. Contractor covenants that they are qualified to perform the services to be furnished under this agreement and is permitted by law to perform such services.

   It is hereby understood and agreed that Contractor, in performing this Agreement, is acting in the capacity of an independent contract and that the Contractor is not an agent, servant, partner, nor employee of the District. Contractor will have control over the work to be performed and shall be solely responsible to pay its own federal, state, and local income taxes, salary, Social Security payments, and any and all other payments incurred by the Contractor in the performance of this agreement, as well as perform all necessary legal requirements pertaining to employment. None of the benefits provided by District to its employees, including but not limited to workers' compensation insurance, disability insurance, medical insurance, and unemployment insurance are available from District to Contractor and/or any and all Contractor's agents, servants, and employees. Contractor has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in the name of District or to bind District in any way whatsoever.

4. Contractor's responsibilities:
   a. Contractor shall maintain proper licensure, certification, or other applicable credentials legally required to perform services as a dentist in the Commonwealth of Pennsylvania in accordance with this Agreement.
   b. When contacted by the District, Contractor shall report as directed and conduct the mandated dental examinations of qualifying students pursuant

to the applicable provisions of the Pennsylvania Public School Code of 1949, Article XIV (School Health Services).

5. Prior to performing any services, Contractor shall furnish all criminal history and related clearances required of direct service providers to students in the Commonwealth. This includes as current criminal history background check pursuant to the Pennsylvania Public School Code, 24 P.S. 1-111 (Act 34) and an official clearance statement from the Pennsylvania Department of Public Welfare pursuant to the Child Protective Services Act, 23 Pa. C.S. 6355 (Act 151), Federal Fingerprinting (Act 114), and PDE 6004.

6. Contractor shall conform to all District policies and procedures currently and hereafter established by the District or required by law, including but not limited to those related to confidentiality of student records and other information. Failure to maintain the confidentiality of student records and other information shall constitute a breach of this Agreement and may subject Controvert to further liability as provided by law.

Contractor agrees to indemnify, protect, defend, and save harmless District, its directors, officers, agents, workers, servants, or employees of any and all claims, demands, causes of action, suits, damages, costs, expenses, including reasonable attorney's fees, which may arise directly or indirectly, in whole or in part, from or by any reason of any and all accident, personal injury, loss of life or property, or damage claim of any nature, or any other claim that may be raised by any party to the persons or property of any person or individual, including corporations or partnerships, in connection with or arising from the services rendered by Contractor hereunder, excepting those arising from negligent acts or omissions of District, directors, officers, agents, servants, or employees.
Contractor hereby further releases District, its directors, officers, agents, workers, servants, and employees from any and all manner of liability whatsoever, whether it be in law or in equity, as to any kind and all kinds of damages, which shall include but not limited to personal injury and damage to personal property, resulting to the Contractor, its agents, servants, or employees in the performance of the Agreement, as well as any responsibility for income taxes, payroll taxes, PSERS contributions, and the like.

7. In the performance of Contractor's duties, Contractor may have access to certain District records, including, but not limited to, student health and other records (District records).
    a. Contractor agrees that Contractor shall not copy, duplicate, retain, or disclose any District records or any information contained therein to anyone in any format, other than to a District administrator for purposes related to contractor's duties for the District; and
    b. Contractor agrees that Contractor will indemnify, defend and hold the District harmless from any claim or loss, including, but not limited to any claim of damages or loss of funding, arising from contractor's copying, duplication, retention or disclosure or alleged copying, duplication, retention or disclosure of any District Records of information contained in any District Records.

8. This agreement may be extended for an additional fixed period of time, upon mutual consent of the Parties as evidenced by a separate writing (letter) signed by both parties.

Intending to be legally bound hereby, the Parties have set their hands and seals the date set forth above.

School District Representative: Printed Name and Date

School District Representative's Signature

Dr. Jeffrey Rosen
Dentist Printed Name and Date

215-757-1197
Dentist Phone #

PS028245C
Dentist License #

Dentist Signature 7/21/26
Date

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** Dr. Jeffrey Rosen
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** $105.00/hour
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. Brian Cohen
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent - Special Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 7/1/26
10. **End Date of the Agreement:** 6/30/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-2430-330-99-00
14. **Board Approval Date:** _____

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

CLIENT AGREEMENT

THIS AGREEMENT, entered into between DELTA-T GROUP, Inc. (hereinafter called "DELTA-T") and Bensalem Township School District (hereinafter called "CLIENT").

WHEREAS, DELTA-T is a Pennsylvania corporation engaged in the business of brokering services to various entities, such as CLIENT, desiring those services and DELTA-T contracts with Independent Contractors (hereinafter "CONTRACTOR(S)") to render those services. CONTRACTOR shall render such services at CLIENT's facility or at any place as directed by CLIENT. DELTA-T is not a clinical facility and will not provide any clinical services or treatment of any kind to CLIENT's patients or clients. DELTA-T will not provide direction or supervision to CONTRACTOR. CLIENT desires to use such brokerage services of DELTA-T to secure CONTRACTORS who are customarily engaged in an independent business or occupation and who hold themselves out to the public as independently competent and available in his/her field of professional specialty.

WHEREAS, nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between DELTA-T and CONTRACTOR and DELTA-T and CLIENT.

NOW THEREFORE, in consideration of the mutual promises contained herein and intending to legally bind themselves, their parents, affiliates, subsidiaries, heirs, executors, administrators and assigns, the parties agree as follows:

1) **Independent Contractors**. Each CONTRACTOR is a self-employed independent contractor, responsible for his/her own actions and using his/her best efforts while performing services for CLIENT. DELTA-T shall have no control, direction, supervision, or influence whatsoever over the actions of any CONTRACTOR in the performance of his/ her duties for CLIENT. It is intended that neither CLIENT nor DELTA-T shall be responsible for the payment of any taxes, insurance premiums, licensing fees, or any other expenses incurred by a CONTRACTOR in connection with his/her professional business including, but not limited to, FICA, federal, state, and local income wage taxes, unemployment and Workers' Compensation taxes and insurance, disability insurance, professional liability insurance and organization dues.

2) **Client Discretion**. CLIENT agrees to accept CONTRACTOR for assignments when CLIENT has requested same, such acceptance being effective upon verbal communication of same to DELTA-T by CLIENT. The specific CONTRACTOR(S) to be used for each assignment is within the sole and absolute discretion of CLIENT, with CLIENT reserving the right to discontinue any assignments for non-performance or inadequate performance. CLIENT may request a specific CONTRACTOR which DELTA-T will use its best efforts, but not be bound, to supply. In the event the requested CONTRACTOR is not available, DELTA-T shall use its reasonable best efforts to refer to CLIENT another CONTRACTOR. CLIENT has the right to terminate any assignment, upon eight (8) hours advance notice to DELTA-T, without CLIENT incurring any liability under this Agreement.

3) **Payment of Fees**. On the basis of invoices provided by CONTRACTOR stating the nature and timing of services performed and provided to CLIENT, payment of DELTA-T's brokerage fees shall be in accordance with the fee schedule attached hereto as Exhibit "A", which is incorporated herein as if fully set forth in this paragraph. Payment of DELTA-T's brokerage fees by CLIENT shall be made in full within net twenty (20) days

from the invoice date. If DELTA-T so elects, when payment is not received in full within these terms then the unpaid balance shall be subject to statutory interest and a late charge computed at one and one half percent (1 1/2%) monthly until payment is made in full. CLIENT further agrees to pay reasonable attorney's fees and other costs incurred for collection. Failure of CLIENT to pay DELTA-T's brokerage fees constitutes a material breach of this Agreement and DELTA-T, in its sole discretion, may cease referring CONTRACTORS until payment is received in full.

4) **Invoices.** CLIENT shall notify DELTA-T of any disputed amounts within ten (10) business days of CLIENT's receipt of DELTA-T's invoice. Invoices or amounts not disputed within this time period shall be deemed accepted by Client. Payment on all undisputed amounts is due and shall be made in accordance with the terms stated in Paragraph 3 of this Agreement. CLIENT shall not withhold payment of any undisputed amounts and shall not withhold payment of entire invoice when only a portion of the invoice is being disputed. CLIENT shall notify DELTA-T within ten (10) business days of receipt of DELTA-T's invoice if a CONTRACTOR has failed to provide CLIENT with the requisite documentation. If CONTRACTOR has failed to comply with CLIENT's reasonable requests for proper documentation, of which CONTRACTOR was made aware he/she had an obligation to provide to CLIENT, DELTA-T shall, at the request of CLIENT, act as a liaison in communicating with CONTRACTOR regarding missing or incomplete documentation. CLIENT may, at their sole discretion, discontinue the services of any CONTRACTOR who fails to promptly supply such documentation when requested. If CLIENT fails to notify DELTA-T of CONTRACTOR's failure to submit the requisite documentation within ten (10) business days of CLIENT's receipt of DELTA-T's invoice, then CLIENT shall be solely responsible for obtaining any such missing or incomplete documentation from CONTRACTOR and payment to DELTA-T shall be made in accordance with the terms stated in Paragraph 3 of this Agreement, irrespective of whether proper documentation has been provided. DELTA-T shall take all reasonable measures to work with CLIENT to resolve documentation issues.

5) **Exclusive Arrangement.** CONTRACTOR, while retained by CLIENT through DELTA-T, is to perform services for CLIENT exclusively through DELTA-T. CLIENT will not engage, hire or contract with CONTRACTOR independent of DELTA-T, either directly or through another agency without first notifying DELTA-T. Unless other arrangements have been made in writing, DELTA-T's standard Temp to Perm Policy is that from the time CLIENT notifies DELTA-T of its intention to engage, hire or contract with a CONTRACTOR independent of DELTA-T, said CONTRACTOR must work seven hundred and fifty (750) hours through DELTA-T at a CLIENT facility before the CONTRACTOR may work or perform services for CLIENT independent of DELTA-T. This 750-hour requirement remains in effect for a period of six (6) months after the last date of CONTRACTOR's assignment with CLIENT through DELTA-T. CLIENT may engage, hire or contract with CONTRACTOR independent of DELTA-T without meeting the 750-hour requirement by making payment to DELTA-T the sum of $7,500.00 or a sum equal to 1/3 of the total compensation package offered to CONTRACTOR (including bonuses and fringe benefits), whichever sum is greater. Payment of this amount must be made prior to CONTRACTOR performing services for CLIENT independent of DELTA-T. The termination of this AGREEMENT between CLIENT and DELTA-T shall not be construed as waiver of the conditions outlined in this paragraph five (5.)

6) **Breach.** In the event of a breach of any provision of this Agreement by CLIENT, DELTA-T shall have the option of exercising all its rights and remedies at law or in equity or proceeding with binding arbitration

administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on any award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

7) **Termination.** This Agreement shall remain in full force and effect until terminated without cause by either party upon thirty (30) days written notice to the other party. Termination by either party shall not act as a waiver by either party of any right to pursue damages for a pre-existing breach. The parties shall deal with each other in good faith during the 30-day period after which any notice of intent to terminate without cause has been given.

8) **Immediate Termination.** This Agreement will immediately and automatically terminate on and as of the date any of the following occur:

a) Default. Failure of either party to comply with any of the material terms of this Agreement; or

b) Discontinuance of Operations. Discontinuance of its operations by either party by law or otherwise for a period of fifteen (15) or more consecutive business days; or

c) Bankruptcy. The filing of a petition in bankruptcy by either party or the making by either party of an assignment for the benefit of creditors; or if any involuntary petition in bankruptcy or petition for an arrangement pursuant to the Bankruptcy Act is filed against either party and is not dismissed within thirty (30) days; or if a receiver is appointed for the business of either party, or any part thereof.

9) **Merger.** In the event that CLIENT is merged or otherwise consolidated with another organization with which it is not otherwise affiliated, or sells all or substantially all of its assets to an unaffiliated organization (collectively, a “Change of Control”), DELTA-T may at its option terminate this Agreement upon ten (10) days prior written notice to CLIENT. CLIENT shall give DELTA-T written notice of any Change in Control not less than ten (10) business days after it occurs. In the event, DELTA-T elects not to terminate, subject to the foregoing, this Agreement inures to the benefit of, and is binding upon, the successors and assigns of the parties hereto. All outstanding obligations arising hereunder under paragraph four (4) shall remain the liability of CLIENT in the event there is a Change of Control unless the new entity assumes the obligations by providing written notice of its intent to DELTA-T in writing and the terms are accepted by DELTA-T.

10) **Indemnification.** DELTA-T and CLIENT, as the case may be, shall indemnify the other party for, and hold harmless against, any loss, liability or expense, including reasonable attorneys' fees, that the other party may incur, as a result of an act or failure to act of DELTA-T or CLIENT, as the case may be, that gives rise to a claim for damage or loss by anyone. It is the intent of this paragraph that each DELTA-T and CLIENT shall be alone responsible for the legal consequences of their own acts and protect the other from such consequences.

11) **Partial Invalidity.** The severance of any provision hereof shall have no adverse impact on the remaining provisions. If any provision of hereof shall be found to be invalid, illegal, or unenforceable, the remaining provisions will remain in full force and effect.

12) **Entire Agreement.** This Agreement represents the entire agreement between the parties concerning the subject matter herein, and this Agreement supersedes all prior and contemporaneous negotiations, representations and agreements, oral or written, between the parties concerning the subject matter herein. With

the exception of rate/fee increases by DELTA-T, no provision of this Agreement shall be considered modified or amended by either party unless such modification is made in writing and signed by an authorized representative of each party. DELTA-T shall notify CLIENT in writing of any rate change(s). If there is no written objection by CLIENT within thirty (30) days of CLIENT's receipt of notification of rate change(s), then said change(s) are deemed binding upon CLIENT.

13) **Notice.** Any notice given pursuant to this Agreement shall be given by personal delivery, facsimile, overnight delivery service postage prepaid, registered or certified mail, with return receipt requested, directed to the parties at the following addresses:

For CLIENT: Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020-1898

For DELTA-T: DELTA-T GROUP, INC.
950 HAVERFORD RD, SUITE 200
BRYN MAWR, PA 19010
SCOTT MCANDREWS

14) **Governing Law and Attorney's Fees.** The parties agree that any dispute concerning this Agreement shall be resolved according to the laws of the Commonwealth of Pennsylvania, without regard to any other jurisdictions choice of law rules, and shall be brought in the state or federal courts of Pennsylvania. The prevailing party in any action at law or in equity that is brought to enforce or interpret the provisions of this Agreement shall be entitled to recover reasonable attorney's fees and all reasonable costs associated therewith.

15) **Confession of Judgment.** In the event CLIENT fails to make payment to DELTA-T in accordance with paragraph 3 hereof, CLIENT hereby authorizes and empowers any attorney or clerk of any court of record in the United States or elsewhere to appear for and, with or without declaration filed, confess judgment against CLIENT in favor of DELTA-T, its assignee or successor, at any time, for the full or total amount of due under this Agreement, together with all indebtedness provided for therein, with costs of suit and attorney's commission of ten (10) percent for the collection; and the CLIENT expressly releases all errors, waives all stay of execution, rights of inquisition and extension upon any levy upon real estate and all exemption of property from levy and sale upon any execution hereon; and the CLIENT expressly agrees to condemnation and expressly relinquishes all rights to benefits or exemptions under any and all exemption laws now in force or which may hereafter be enacted.

16) **Confidentiality.** The financial arrangements between DELTA-T and CLIENT are confidential; likewise the financial arrangements between DELTA-T and CONTRACTOR are confidential. CLIENT warrants that they will honor and respect the confidentiality of both relationships.

17) **References.** All references to CLIENT under this Agreement shall be deemed to include its affiliates and subsidiaries, unless specifically stated otherwise.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this _____ day of _____, 20_____.

DELTA-T GROUP, INC.	CLIENT
By:_____ (Authorized Signature)	By:_____ (Authorized Signature)
_____ (Name and Title)	_____ (Name and Title)
_____ (Date)	_____ (Date)

DELTA-T GROUP
Dedicated to the Caring Professionals

RATE SHEET

Date: 06/2/2026

Delta-T Group, Inc. specializes in referring intermittent independent professionals (contractors) in the **Human Services, Behavioral Healthcare, and Nursing** fields. Our **24 hour a day, 7 days a week** availability and the unique focus of our referral services allow access to a strong network of professionals possessing a wide variety of experience and training. Below are the standard market rates including contractor's charges and administrative fees associated with the type of professional referred.

Prepared for: Bensalem Township School District

Professional	Standard Market Rate
Paraprofessional/PCA	$30/hr
RN	$61/hr
LPN	$51/hr
Non Certified Teacher/Certified Teacher	$40/$42/hr
Special Education Teacher	$64/hr
Behavior Technician/Registered Behavior Technician	$36/$42/hr
School Psychologists -Standard Evals	$1600 ea.
Bilingual Evals (range based on preferred language)	$2800-$5500 range
Speech and Language Pathologist	$90/hr
BCBA	$100/hr

Rates above are valid from 06/02/2026 through 07/31/2027 .

Rates may vary depending on the rate a contractor charges and the specific criteria your organization requires for a particular engagement. Client will not be billed for fees in excess of those listed above without prior written approval from an authorized representative of your organization.

Agreed upon by:

Client Name: Bensalem Township School District

Client Address: 3000 Donallen Drive, Bensalem, PA 19020-1898

Signature Title _____ Date _____

Delta-T Group, Inc.
Behavioral Healthcare Referral Agency

Corporate Address: 950 Haverford Road | Suite 200 | Bryn Mawr, PA 19010 | Phone: 800.251.8501 | Fax: 610.527.0833
www.DeltaTGroup.com

Education, Allied Therapy, Social Work and Nursing Professionals

Overview of Services

Interim • Temporary to Permanent • Permanent

DELTA-T GROUP
MAKING LIFE EASIER FOR K12 SCHOOLS

Delta-T Group specializes in referring intermittent professionals in the Special Education, Allied Therapy, Social Work, and Nursing fields for long and short term needs. We offer 24 hours a day, 7 days a week availability and unique portfolio of services. This portfolio allows us access to a strong network of professionals possessing a wide variety of experience and training. Delta-T Group is able to refer independent professionals with the appropriate degree(s), certification(s), licensure, and experience to meet each organization's requirements.

Professionals

Education

- Paraprofessionals
- Teachers' Assistants
- Substitute Teachers
- Teachers
- Social Workers and Counselors
- Psychologists
- Autism Support Specialists
- Child Study Teams
- Registered Behavioral Technicians
- Custodians *(through an affiliate office)*
- Bus Aides

Nursing

- Nurses - RNs, LPNs, CNAs, LVNs

Quick Starts For

- Public, Private & Charter Schools
- Intermediate Units
- Education Service Agencies
- Social Service Agencies
- Correctional Facilities
- City, State and County
- HeadStart / Early Intervention

Benefits

- Improve Retention
- Reduce Hiring Costs
- Immediate Coverage to Relieve Pressure on Current Staff
- Save Time Recruiting & Onboarding
- Reliable Source for Credentialed Professionals
- Access to 24 Hour On-Call Service 365 Days a Year
- Eliminate Overtime Expenses
- Scheduling Flexibility

Referrals For

- Same Day Substitute Coverage & Call Outs
- Interim Coverage During Employee Turnover
- Increase in 1:1s or Specialized 1:1s
- FMLA, Medical or Maternity Leave
- Vacation Coverage
- Holiday Coverage
- Summer Programs
- Temporary to Permanent or Direct Hire
- Short Term Projects
- New Program Start Ups
- Expand In Home / Community Programs
- Hard to Fill & Unusual Work Hours

ESY & Summer Support Available!

Service Descriptions

Interim - *Partner for day to day, general temporary needs 24 hours/7days a week.*

Situation	1. Unexpected employee resignation 2. Vacation coverage 3. Same day shift coverage 4. High amount of overtime 5. Medical or maternity leave 6. Short term projects 7. Census fluctuation 8. New contract / RFP ramp up
Benefits	▪ Delta-T Group negotiated hourly rate is competitive and similar to existing employee cost with benefits. ▪ Provide immediate coverage with pre-screened/credentialed professionals. ▪ Cost effective alternative to overtime. ▪ Continuity of care during staffing shortages. ▪ Reduces stress on staff/managers during vacancies. ▪ Quick ramp-up of key programs. ▪ Maintain required staffing ratios during staffing challenges.

Permanent Placement - *Direct hire or temporary to permanent.*

Situation	1. Routine turnover causes strain on existing staff. 2. New RFP or program requires immediate staff. 3. Program growth, geographic expansion and new RFP awards. 4. Challenging positions to fill.
Benefits	▪ Cost - Delta-T Group will often be able to match your average cost per hire. ▪ Temporary to permanent program or direct hire options. ▪ Temporary to permanent program will provide ability to see professionals in action. ▪ Direct hire option provides immediate prescreened professionals for employment. ▪ Outsourcing recruitment to Delta-T Group will save internal staff's time. ▪ Quickly filling positions assists in maintaining required staffing ratios. ▪ Partner for supporting RFPs without straining existing human resources department.

ESY / Summer Programs - *Supporting extended school year needs.*

Situation	1. Hard to fill due to minimal hours/summer hours. 2. Coverage wait list created due to the lack of staff. 3. Program ends within month(s) making permanent hiring a challenge.
Benefits	▪ Coverage for vacations and hard to fill hours. ▪ Coverage for staff allowing more students to attend. ▪ Delta-T Group is a cost effective option. ▪ Recruit and obtain new staff for the upcoming school year.

Bensalem Township School District
3000 Donallen Drive
Bensalem, PA 19020

Contract Information Summary

1. **Counter Party to Contract/Agreement:** Delta-t Group
2. **Person Recommending Approval:** Brian Cohen
3. **Contract Amount** Varies
4. **Person Responsible for Administering Contract including maintaining current Clearances, current Certificates of Insurance, monitoring Autorenewal dates, payment approvals and all counter party responsibilities to the District:**
5. na
6. **District Contract Administrator** Brian Cohen
7. **Position with the District:** Asst to the Superintendent, Spec Services
8. **Was the Contract reviewed by the District Solicitor? Yes or No.** No
9. **Start Date of the Agreement:** 6/2/26
10. **End Date of the Agreement:** 7/31/27
11. **Autorenewal, Yes or No:** No
12. **Number of Days' Notice to Terminate if Autorenewal:** na
13. **Funding (Account Code):** 10-1290-323-99-00
14. **Board Approval Date:**

Any questions regarding this form, please contact the business office Purchasing Department. All forms must be submitted to Diane Litwin prior to Board approval.

BUCKS LEARNING ACADEMY

BENSALEM TOWNSHIP SCHOOL DISTRICT

PROGRAM PLACEMENT AGREEMENT

The Parties:

Approved Private Provider - Bucks Learning Academy Inc. (hereinafter referred to as "BLA"), with its principal office at 600 Louis Drive, Suite 100B, Warminster, Pennsylvania

Public School District – Bensalem Township School District (hereinafter referred to as "School District") with its principal office at 3000 Donallen Dr., Bensalem, PA 19020.

The Premises:

WHEREAS, BLA is a private educational organization that, among other things, provides educational services to students with behavioral needs; and

WHEREAS, BLA has developed a specific educational program to educate such children (the "Program"); and

WHEREAS, School District desires to place certain of its students with behavioral needs with BLA to be educated by BLA; and

WHEREAS, BLA and School District have entered into a contractual arrangement, as further described herein, wherein School District will have certain placement rights regarding the students with behavioral needs that School District desires to transfer to BLA for placement in the Program;

The Agreement:

NOW THEREFORE, in consideration of the Premises and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each party, BLA and School District, intending to be legally bound, agree as follows:

1. DEFINITIONS. The following definitions apply to the terms this Agreement:

a) Term. The Term shall be the 2026-2027 School Year;

b) Program. Program is BLA's Program for students with behavioral needs;

c) School District shall be defined collectively as the Administration and Senior High Schools of the Bensalem Township School District, acting by and through their authorized employees, agents and representatives;

d) Student. Student shall be defined as a student who resides in School District whom the School District has decided to place at BLA to discharge the School District's responsibility to educate school-age children; and

e) Seat. Seat shall be defined as the cost for one Student to attend the Program for one Term. The cost of each Seat under this Agreement is as follows:

$230.00 per school day. An additional fee of $30.00 per day will be applied for any students identified as needing special education services.

2. MATRICULATION RIGHTS. School District shall have the right to matriculate the number of Students that may be agreed upon by BLA and School District during the Term under the following terms and conditions:

a) School District shall provide to BLA all pertinent information reasonably required by BLA regarding the Student; and

b) BLA reserves the absolute right in its sole discretion to reject placement of any Student(s).

3. FEES; PAYMENT. School District shall compensate BLA for the Program services rendered to Students, as follows:

a) BLA will submit a monthly invoice to School District; and

b) School District shall make prompt payment for each invoice received.

4. THIS AGREEMENT will be valid throughout the Term.

5. COMPLIANCE - PDE GUIDELINES. BLA and School District warrant to each other that during the Term they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education (the "PDE"), or any other applicable statute or ordinance regarding all aspects of Program, **including Acts 34, 131 and 151.**

a) Upon written request by School District, BLA shall provide to School District, within ten (10) days after BLA's written receipt of such request, duly notarized and true and correct copies of the original permits, licenses and/or approvals issued by PDE; and

b) SPECIAL EDUCATION PROVISIONS – BLA will provide (a) certified Special Education teacher(s) to implement any PDE Special Education requirements, including but not limited to implementation of the IEP for each student with a disability.

6. INSURANCE: BLA shall provide proof of liability and risk insurance in an amount equal to or greater than $750,000.00 on which the School District is named as an additional insured and is deemed acceptable by the School District. For purposes of this Agreement, a well-rated insurance carrier,

protected by the Pennsylvania Guaranty Fund or otherwise deemed secure and stable by another similar and well-recognized stability index, shall be deemed an acceptable liability insurance carrier. In addition to the liability insurance coverage, BLA agrees to provide and maintain at all times during the term of the Agreement, Worker's Compensation insurance. BLA does not have any volunteer employees, but to the extent any volunteers are utilized by BLA, BLA shall procure mutually acceptable volunteer insurance. BLA further agrees to provide proof of said insurance during the Term, upon receipt of written request therefore.

7. INSOLVENCY OF School District: If School District is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this Agreement shall automatically terminate upon the election of BLA and payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to BLA within (10) days. If said payment is not received, all School District Students shall not be entitled to continue to be matriculated at BLA and each Student's records shall be forwarded by BLA to School District. If said payment is received, the matriculated School District Students shall be entitled to remain for the remainder of the applicable Term.

8. ACCESS: BLA agrees that the School District shall have access, at agreeable dates and times, to the records and facilities of BLA to ensure that BLA is in compliance with all applicable Federal, State and Local laws, regulations, provisions, statutes and ordinances. School District agrees that BLA shall have access, at mutually agreeable dates and times, to the records and facilities of School District to ensure that School District is in compliance with all applicable Federal, State and Local laws, regulations, provision, statutes and ordinances.

9. TERMINATION BY SCHOOL DISTRICT: School District and BLA agree that the School District retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by BLA.

10. TERMINATION BY BLA: BLA retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by School District, for any of the following reasons:

a) One or more material violations of this Agreement;

b) Failure to timely comply with the requests for information regarding any matriculated Students or failure to cooperate with any staff regarding matriculation procedures set forth herein;

c) Failure to make any payment hereunder or pay any BLA invoice when due;

d) Violations of any provisions of state or federal law from which School District has not been exempted; and

e) The School District or the School District Board of School Directors has been indicted for and convicted of fraud.

11. COMPLIANCE WITH STATE REGULATIONS: BLA agrees that as a Licensed Private Academic School it must comply with all of the statutory requirements related thereto under Pennsylvania Law. School District and BLA agree that they shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

12. ASSIGNMENT: BLA and School District agree that this Agreement may not be assigned by BLA or School District and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the School District.

13. COMPLIANCE: Both parties agree that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

14. SEPARABILITY: Both parties agree that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement, provided, however that the invalidation of any portion of this agreement that renders either party unable to comply with State and Federal Law shall render the whole invalid and unenforceable.

15. MISCELLANEOUS: This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under paragraphs 10 or 11 of this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth on page one (1) of this Agreement. Nothing in this agreement shall be construed to establish a joint venture, partnership, or similar relationship between the parties. The employees, agents, and contractors of each party shall not be deemed or construed as the employees, agents, or contractors of the other for any purpose whatsoever.

16. ENTIRE AGREEMENT: This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties.

17. NONDISCRIMINATION: BLA agrees that BLA will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation of the basis on disability, race, creed, gender, national origin, religious ancestry, need for special education services, subject to BLA's right to receive waivers from the same or BLA's statutory or regulatory rights of noncompliance.

IN WITNESS WHEREOF, we the undersigned enter into the above written Agreement.

BUCKS LEARNING ACADEMY	SCHOOL DISTRICT
_____	_____
Dated: 10/29/20	Dated: _____

2026 - 2027 Assessment Calendar

Bensalem Township School District

Month	Assessment	Grade Level	Testing Window
September 2026	IXL Level Up Benchmark MATH	3 - 8	September 8 - 11
	IXL Level Up Benchmark ELA	3 - 8	September 8 - 11
	Universal Screener (FastBridge - Reading and Math)	K, 1, 2 & 3 CBMS 2 - 8	September 14 - 25 September 14 - 18
	Classroom Diagnostic Tools CDT	Geometry, Alg 2 (HS)	September 8 - 11
	ACT Testing	HS	September 19
	SAT Testing	HS	September 12
	ELD Writing & Speaking Benchmarks	1-6	September 22 - 30
	ELD Writing & Speaking Benchmarks	7-12	September 14 - 25
***October* 2026**	**MTSS Data Meeting #1: Review Grade Level FALL Benchmark/Screener Data**	**ALL**	**October 1 - 9**
	SAT Testing	HS	October 3
	PA Firefly	Alg1, Bio, Lit, & 9th ELA (HS)	October 5 - October 16
	PSAT/NMSQT	HS	October 14
	ACT Testing	HS	October 17
November 2026	**MTSS Progress Monitor Meeting #1: Review Interventions/Enrichments, Assess Progress, Adjust**	**ALL**	**November 16-20**
	ELD Writing & Speaking Benchmarks	1-12	November 12-23
	SAT Testing	HS	November 7
December 2026	Keystones- Winter	HS	December 7-18
	SAT Testing	HS	December 5
	ACT Testing	HS	December 12
Month	**Assessment**	**Grade Level**	**Testing Window**
January 2027	IXL Level Up Benchmark MATH	3 - 8	January 6 - 13
	IXL Level Up Benchmark ELA	3 - 8	January 6 - 13
	Universal Screener (FastBridge - Reading and Math)	K, 1, 2 & 3 CBMS 2 - 8	January 14 - 29 January 14 - 22
	IXL Science Benchmark	5, 8	January 11 - 15

	Classroom Diagnostic Tools CDT	Geometry, Alg 2	January 11 - 15
	PA Firefly	Alg1, Bio, Lit, & 9th ELA (HS)	January 19 - 29
	WIDA – ACCESS	ELD K-12	January 11- February 12
February 2027	**MTSS Data Meeting #2: Review Grade Level WINTER Benchmark/Screener Data**	**ALL**	**February 1-12**
	WIDA – ACCESS	ELD	January 11- February 12
	ACT Testing	HS	February 27
March 2027	**MTSS Progress Monitor Meeting #2: Review Interventions/Enrichments, Assess Progress, Adjust**	**ALL**	**March 22- April 7**
	PASA - Reading, Math, and Science	3 - 8, 11 (SpEd)	March - May
	SAT Testing	HS	March 6
April 2027	PSSA English Language Arts	3 - 8	April 26 - 30
	ACT Testing	HS	April 10
	PASA - Reading, Math, and Science	3 - 12 (SpEd)	March - May
May 2027	PSSA Mathematics, Science, & Make-ups	3 - 8	May 3-7
	Universal Screener (FastBridge - Reading and Math)	K, 1, 2 & 3 CBMS 2 - 8	May 10-25 May 12-21
	Act 35 Civics Exam	11	May 24 - 28
	PASA - Reading, Math, and Science	3 - 12 (SpEd)n	March - May
	Keystones - Spring	HS	May 17 - 28
	ELD Writing & Speaking Benchmarks	K-12	May 12-24
June 2027	**MTSS Data Meeting #3: Review Grade Level SPRING Benchmark/Screener Data** - Looking at the SPRING data to assist in student programming and asset allocation for the upcoming school year	ALL	June 2-9
	Final Course Exams	Grade 12	May 27th - 3rd
	Final Course Exams	9-11	June 7 - 11th
	SAT Testing	HS	June 5
	ACT Testing	HS	June 12

July 2027	Keystone - Summer	HS	July TBD
	Final Exam Makeups	HS	June 15th & 18th

Important Notes:

- Assessment dates may be adjusted at the discretion of the district administration to best support the needs and interests of students.
- ACT and SAT test dates and locations are determined by the respective testing vendors and are subject to change. Please refer to the official ACT (act.org) and SAT (collegeboard.org) websites for the most current information.

Updated 8.10.2026

9-12 Grading Framework
Effective 2021-22 School Year, updated 2025~~5~~6

All 9–12 teachers will follow this grading framework with the understanding that modifications and accommodations will be made for students who possess an IEP or 504 service agreement.

Marking Period Grade Category Framework (Assessment & Learning Activity)

ASSESSMENT - 80% of Marking Period Grade

- Assignments that fall into this category will have any point value with a maximum of 100 points.
- There will be a minimum of (6) six “Assessments” that fall into this category during a marking period.
- Weighting determined by point value of assignment. All assignments should be whole numbers within 1-100 (for Assessments)

  Examples of items included in this category:
  - Summative Assessments
  - Major Assessments and/or Major Projects
    - Eligible content needs to be assessed through major assessments and/or projects.
    - Project Based Assessments and/or Performance Tasks and/or Skill Demonstration may be administered/assessed in courses where pencil/paper assessments are not always feasible.
  - Minor Assessments and/or Minor Projects
    - Minor Assessments can include projects, labs, quizzes, performance tasks, and/or demonstration of a skill.
    - Examples include mini-quizzes and/or labs, and/or other mini-assessments should be administered during the course of a marking period. Mini assessments can be project based, skill based, performance tasks, demonstration of a skill, or alternate forms of assessment.

LEARNING ACTIVITY - 20% of Marking Period Grade

- Assignments that fall into this category will have any point value with a maximum of 25 points.
- There will be a minimum of (4) four “learning activities” that fall into this category during a marking period.
- Weighting determined by point value of assignment. All assignments should be whole numbers within 1-25 (for Learning Activities).

Examples of items included in this category:
- Classwork
- Homework (Grades 3-12)
- Independent Work
- Group Work

OVERALL GRADE CALCULATION FOR THE YEAR

MARKING PERIOD 1	22.5%
MARKING PERIOD 2	22.5%
MARKING PERIOD 3	22.5%
MARKING PERIOD 4	22.5%
FINAL EXAM	10%

Final Course Grade = (Average of MP grades × 0.90) + (Final Exam Score × 0.10)*
Each marking period grade is calculated as 80% assessments and 20% learning activities. The final course grade is then determined by combining the average of the marking period grades (90%) with a final exam or culminating project (10%).

Final Assessments/Exams - 10% of Course Grade

Final assessments are comprehensive assessments given at the end of a course to measure students' overall understanding of key concepts and skills. They serve as a culminating evaluation of learning and help determine readiness for the next course level. The final exam or culminating project will count for 10% of the overall course grade.
~~Please note that there is no grading floor (45%) for the final exam or project, and students' final grades will reflect the actual score they earn.~~
Students who make a good-faith effort to complete the final exam or project will receive a minimum score of 50%. Students who do not make a good-faith effort will receive the actual score earned.

Final Exam Exemptions:
Students who earn a 93% cumulative average or higher by the end of the fourth marking period will be exempt from the final exam; however, they may choose to take it if they wish.
Students enrolled in an AP course and registered for the corresponding AP Exam through the College Board are exempt from the assessment; however, they may choose to take it if they wish.
**If a student is exempt from the Final Exam, the final course grade will be calculated as the average of the four marking periods.*

Mark/Grading Policy:
Please note – no A+ in the grading table.

Alpha Grade	Low Number	High Number	Quality Points
A	93.00	100	4.0
A-	90.00	92.99	3.7
B+	87.00	89.99	3.3
B	83.00	86.99	3.0
B-	80.00	82.99	2.7
C+	77.00	79.99	2.3
C	73.00	76.99	2.0
C-	70.00	72.99	1.7
D+	67.00	69.99	1.3
D	63.00	66.99	1.0
D-	60.00	62.99	0.7
F	45.00	59.99	0.0
F**	0.00	59.99	0.0

**4th Quarter grade has no floor-students will earn the true numeric score.

Honor Roll (Middle):
There are three types of honors that students can achieve each marking period. Honor rolls are determined independently each marking period and use **unweighted GPAs** since students are not competing against each other to achieve an honor roll distinction.

Principal's Honor Roll requires a 4.0 minimum unweighted GPA for the marking period and student grades must be in the A range.
Distinguished Honor Roll requires a minimum of a 3.51 unweighted GPA for the marking period and student grades must be in the B- to A range.
Honor Roll requires a minimum of 3.0 unweighted GPA for the marking period and student grades must be in the C to A range.

AP Courses
Students who score a 4 or higher on an AP Exam will have their final grade for that associated course changed to an 'A' (excluding 12th grade students due to the timing of the released AP Exam scores).

Grades are subject to the discretion of the administration.

This framework was adopted in the 2021-2022 School Year, updated August 2025~~5~~6.

GRADES
IPR/REPORT CARDS
ATTENDANCE
SCHEDULE
DISCIPLINE
and more!

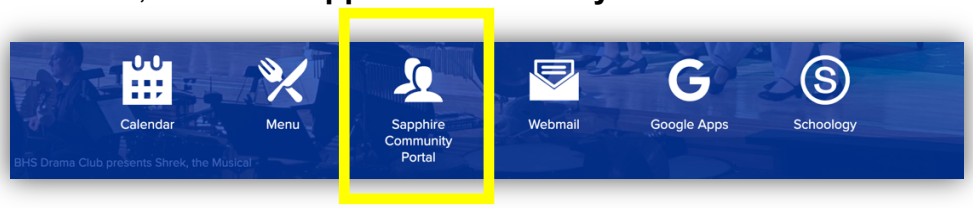
APPLY for a Sapphire Community Portal Parent Account

SAPPHIRE SOFTWARE

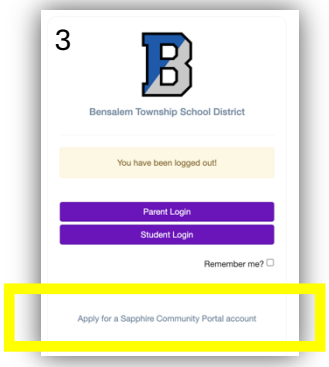
To complete the SCP Parent Account application, you will need:

- ☐ Parent/Guardian: Name, Phone #, active *parent* E-Mail address
- ☐ Child's: Name, Birthdate, Grade, School

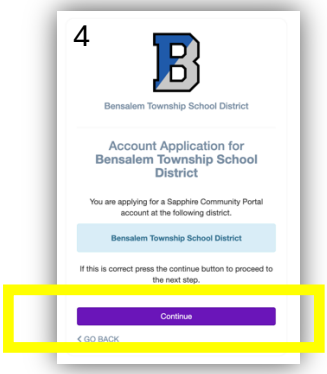
1. Navigate to: https://www.bensalemsd.org/
2. Scroll down, click on "**Sapphire Community Portal**" icon



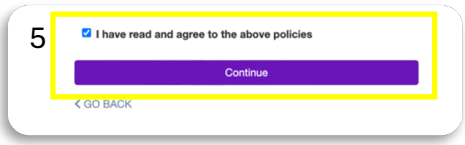
3. Click on "*Apply for a Sapphire Community Portal account*"



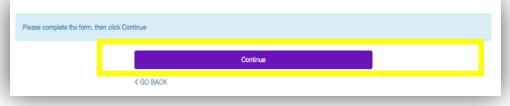
4. Click on "*Continue*"



5. Scroll though, Read the Sapphire Community Portal User Agreement. Then, check (☑) the *box for* ***I have read and agree to the above policies***, and click "*Continue*"



6. Complete the Sapphire Community Portal Application form, then click "*Continue*" to finish/submit application.
   a. Family Contact Information
   b. Children Information (Click the gray + to add additional children)
   c. Create <u>unique</u> Parent Log-in username & password (*do not use your child's info for this*)



Once submitted, **a school official should verify information within 5 business days. If you have any questions, please contact the main office of your child(ren)'s school.**

August 2026

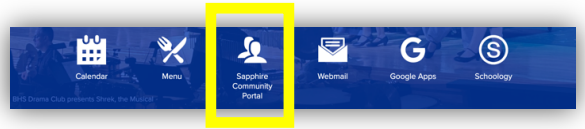
Bensalem Township School District uses the Sapphire Information System to maintain student information/records and communicate it with families. The "Sapphire Community Portal" is the web interface for this system that parents utilize to:

- Update Student Information whenever changes occur
- Access student schedules & discipline records
- Check academic progress throughout the school year
- Receive grades, report cards & interim progress reports (IPR's)
- and more!

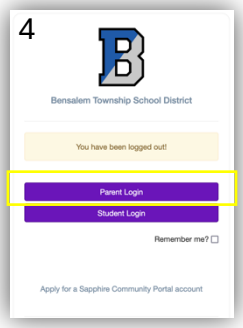
It is critical that your information is up-to-date. **If you need any assistance with the Sapphire Community Portal, please contact the main office of your child(ren)'s school.**

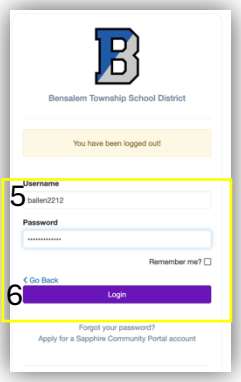
TO ACCESS SAPPHIRE COMMUNITY PORTAL

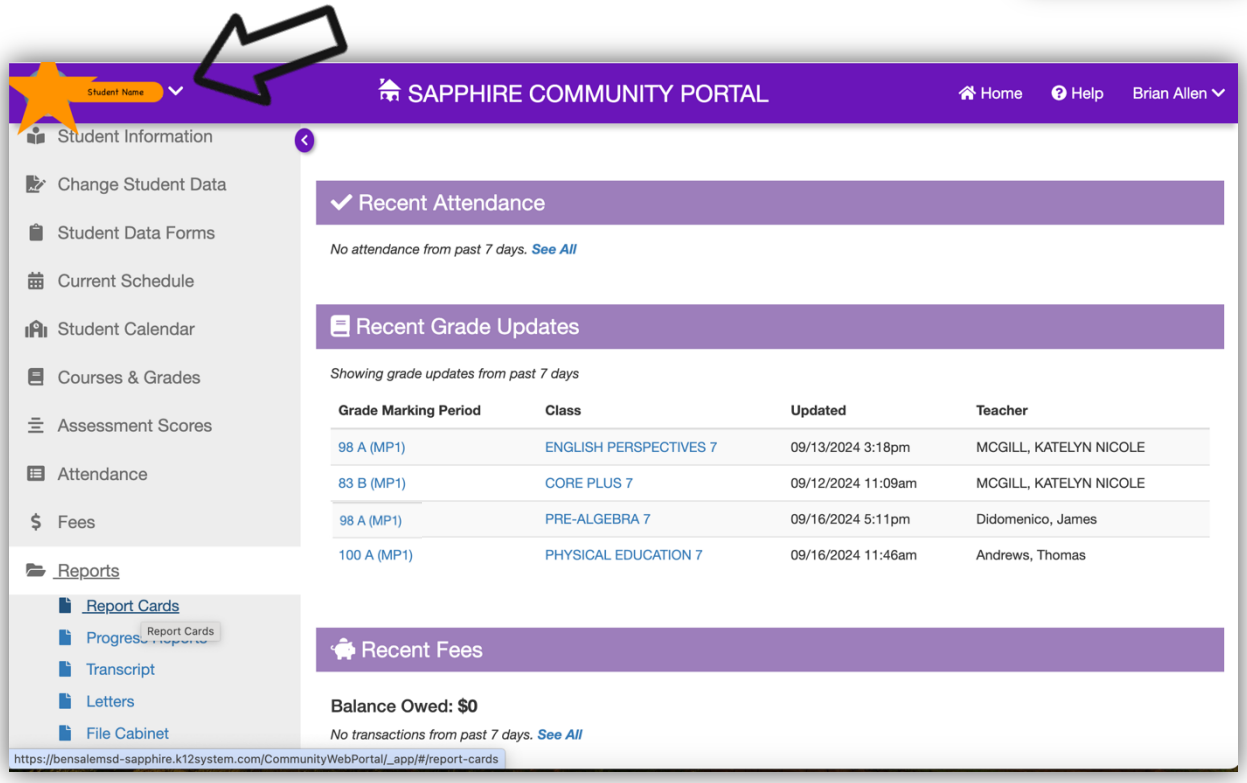
1. You need an active Parent SCP account, that has been verified by a school official.
2. Navigate to: https://www.bensalemsd.org/
3. Scroll down, click on "**Sapphire Community Portal**" icon



4. Click the "Parent Login"
5. Enter parent username & password (you created this at setup)
6. Click "Login"
7. Navigate the folders (My Backpack) for information.







Download the TalkingPoints for Families App

TalkingPoints for Families

Bensalem Schools use TalkingPoints to help families connect with teachers and schools.

The free TalkingPoints for Families app helps parents and caregivers stay connected with your child's school. Communicate in your home language, get important updates, and build strong partnerships with teachers and school staff—right from your phone.

No class code is needed.

Use the phone number your school has on file.

Scan to Download

iPhone / iPad

Download on the App Store

Android

GET IT ON Google Play

Why download the app?

- Receive school and teacher messages in one place
- Send and receive messages in your home language
- Stay updated with school information and notifications
- Keep family-school communication simple and convenient

Need help? Please contact your child's school front office.

Created July 2026 by the Teaching & Learning Department.

Bensalem Schools Use TalkingPoints!

·A simple guide for families getting started with the TalkingPoints for Families app

Learn how to log in, complete your profile, and send your first message. TalkingPoints helps families communicate with teachers and schools in their home language.

No class code is needed.

1 Log In

Use the phone number listed with your school or district to log in to the TalkingPoints for Families app.

No class code is needed.

2 Complete Your Profile

Step 1: Tap the 'Settings' tab.

Step 2: Tap 'Personal info' - the first option under Settings.

Step 3: Make your changes to any of the following:

- **Profile photo:** Tap 'Add profile photo' to add your photo. To update your profile photo, select 'Change profile photo' under your current photo. Then, you can either take a picture or select one from your gallery.
- **Language:** Tap on your current language, then select a new language.

Step 4: Tap 'Save.'

If your name or phone number appears in gray and needs to be updated, please contact your school's front office. That information is automatically set up with data provided by your school or district. TalkingPoints will be updated about 2 days after the change is made in the school's system.

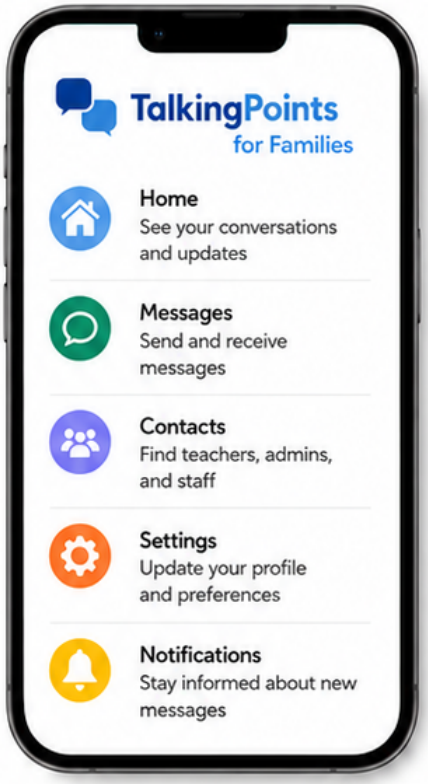
3 Send a Message

Step 1: Tap the 'Send a message' button on the home page or the compose icon in the top right of the 'Messages' tab.

Step 2: Select who you would like to contact. Teachers, admins, and other school staff are organized by the student's name. You might need to scroll down for additional staff.

Step 3: Write your message, and tap the send button.

You will receive a notification in the app whenever you get a new message.



4 Common Login Issues

Why am I being asked for a class code?

The system may need time to match your profile to your student. Please wait 2 days for the information to appear in the app, then return to this guide. The information should appear automatically. There is no need to delete the app.

It has been over 2 days, and I'm still being asked for a class code. What now?

This usually means your school may not have your most up-to-date cell phone number listed. Please contact your school's front office to make sure the phone number you entered is the same one the school has on file.

Need help? Please contact your child's school front office.

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