

Agenda of Joint Operating Committee Meeting

The Joint Operating Committee Lenape Technical School

A Joint Operating Committee Meeting of the Joint Operating Committee of Lenape Technical School will be held Thursday, September 17, 2026, beginning at 6:30 PM School Library, 2215 Chaplin Avenue, Ford City, PA 16226.

1. CALL TO ORDER BY THE PRESIDENT

Speaker(s): Board Vice President

Description: The Joint Operating Committee meeting convened at 6:30pm on Thursday, August 20, 2026, with JOC Vice President, Mr. Shafer, presiding.

1.A. Roll Call

Speaker(s): Board Secretary

1.B. Pledge of Allegiance

Speaker(s): Board Vice President

1.C. Welcome Visitors

Speaker(s): Board Vice President

Description: *Visitors are welcome to comment on any agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the President. Discussion from the floor will not be entertained while the Board is acting on agenda items.*

2. EXECUTIVE SESSION

3. APPROVAL OF MINUTES

4. REPORTS

4.A. Board Secretary's Reports

Speaker(s): Board Secretary

Description:

- Prior to this evening's meeting, there was a closed Executive Session held to discuss **personnel, collective bargaining, and student confidentiality**. The session convened at **6:37 p.m.** and adjourned at **7:05 p.m.**
- Result of Mail Ballots for the Armstrong County Area Vocational-Technical School Board 2026-2027 Treasurer as follows:
 - Ms. Smail was elected as Treasurer [**32 'YES'** votes, **2 'NO'** votes and **2 'Absent'**]

4.B. Director's Report

Speaker(s): Wes Kuchta

Description:

- Public Relations Report
- Adult Education Report
- Enrollment Report
- Community Night

4.C. Supertintendent Report

Speaker(s): Dr. Jason Perrin

4.D. Practical Nursing Report

Speaker(s): Luann Carrillo

4.E. Transportation Report

5. PERSONNEL

5.A. 2026-2027 Bus Drivers

5.B. Part-Time PN Instructor Hiring

5.C. 2026-2027 Substitute Renewal List

Description: Instructional Personnel Substitutes

- Victoria Carson.....Instructional
- Lynne Miller.....School Nurse

6. FINANCE

6.A. Payment of Bills

6.B. Treasurer Report

6.C. Construction Trades Modular Home

7. CURRICULUM / CONFERENCES / TEXTBOOKS

7.A. Conferences/Workshops/Field Trips

7.B. Committee Membership Lists

Description:

- **Local Advisory Committee**
- **Occupational Advisory Committee**

7.C. College in High School Program Addition

7.D. AP Cyber-Security Addition

8. BUILDING / GROUNDS

8.A. Building Use Requests

Description:

- Armstrong Elementary Volleyball to use the Lenape Gymnasium for Volleyball Practice on Mondays and Wednesdays, October 19, 2026 - December 16, 2026, from 5:00pm - 7:00pm, as per board policy.

- Armstrong County Democratic Committee to use the Lenape Cafeteria for Annual Fall Banquet, on Thursday, October 29, 2026, from 5:00pm to 9:30pm, as per board policy.
- Elks West Central District to use the Lenape Gymnasium for the Elks Hoop Shoot on Sunday, January 31, 2027, from 1:00pm - 3:00pm, as per board policy.
- Approval for Armstrong Conservation District to use the Natural Resources shop to hold the Annual Tree and Seedling Sale from Tuesday, April 5, 2027 to Friday, April 9, 2027 during school hours only and on Saturday, April 10, 2027 from 8:30am to Noon as per board policy.

9. POLICY / LEGISLATIVE

9.A. Policy No. 622 | Governmental Accounting Standards Board (GASB) Statement 34

9.B. Policy No. 707 | Use of School Facilities

10. OTHER BUSINESS

10.A. PSBA Election of Officers

Description: The Joint Operating Committee members who are present at the meeting, will submit their vote for the PSBA Election of officers. The Board Secretary will cast the majority vote.

10.B. Student Informal Disposition and Resolution

11. FYI

Description:

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11.A. October Meeting Discussion

11.B. School Calendar

Description:

- **September 21** - Financial Aid Night
- **September 22** - Practical Nursing Graduation
- **September 23** - Practical Nursing Class Begins
- **October 8 & 9** - Progress Report Pick-Up
- **October 8** - PAC Meeting w/Commissioners
- **October 9** - Local Advisory Committee Meeting
- **October 12** - Picture Make-up Day
- **October 15** - Fall Fest
- **October 19** - Immunization Clinic
- **October 19-20** - Middle School Tours / In-Service / No School
- **October 22** - Community Night
- **October 26** - Trunk or Treat
- **October 28-30** - SkillsUSA Leadership Conference
- **November 2** - Red Cross/Allied Health Blood Drive
- **November 5** - Occupational Advisory Committee Meetings
- **November 12** - PAC Meeting

- **November 13** - End of 1st Trimester
- **November 16** - Teacher In-Service / No School
- **November 17** - FAFSA Workshop

12. NEXT JOC MEETING:

12.A. Concerns or comments from JOC members

Speaker(s): Board President

Description: Visitors are welcome to comment on any agenda or non-agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the President.

13. ADJOURNMENT

Speaker(s): Board President

Description: The meeting was unanimously adjourned at **7:45** p.m.



JOINT OPERATING COMMITTEE MEETING

MINUTES [August 20, 2026]

1. CALL TO ORDER BY THE CHAIRMAN

PLEDGE OF ALLEGIANCE: led by Mr. Luke

ROLL CALL

PRESENT

ABSENT

- | | | |
|--|----------------------------------|-------------------------------------|
| ▪ Apollo-Ridge School District: | Sue Wenckowski
Paul King | |
| ▪ Armstrong School District: | Todd Luke
Darlene Smail | Brady Shafer |
| ▪ Freeport Area School District: | | Sylvia Maxwell
Melanie Zembrzski |
| ▪ Leechburg Area School District: | Darius Lovelace
Joseph Lepish | |
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- **Also Present:** Amy Schrempf, Solicitor
Dr. Jason Perrin, Superintendent of Record
Wes Kuchta, Administrative Director
Dr. Jason Gurski, Assistant Director/Principal
Suzanne Stuben, Board Secretary
Teresa Edinger, Lenape Tech Business Manager
Marla Betts, Lenape Tech Faculty Member
Luann Carrillo, Lenape Tech Practical Nursing Coordinator

REGULAR MEETING: The Joint Operating Committee meeting convened at 6:30 p.m. on Thursday, August 20, 2026, with JOC President, Mr. Luke, presiding.

2. EXECUTIVE SESSION

On motion by Mr. Lepish with a second by Mr. Lovelace, the Joint Operating Committee entered Executive Session.

3. APPROVAL OF MINUTES

On motion by Ms. Wenckowski with a second by Ms. Smail, the minutes of the regular meeting of June 18, 2026, and the special meeting of July 7, 2026 were approved. Motion Carried Unanimously

4. INFORMATION SESSIONS - REPORTS

a. Board Secretary's Meeting Reports

- Prior to this evening's meeting, there was a closed Executive Session held to discuss personnel. The session convened at 6:32 p.m. and adjourned at 6:46 p.m.
- b. Director's Report**
 - Public Relations Report
 - Enrollment Update
 - Schedule for In-Service Day & Professional Development
- c. Superintendent's Report**
- d. Practical Nursing Report**

5. PERSONNEL

On motion by Ms. Wenckowski with a second by Mr. Lovelace, the following Personnel items [5a-5i] were approved. Motion Carried Unanimously

- a. 2026-2027 Bus Drivers**
Approved the list of drivers assigned to Lenape Tech by Barker, Inc.
- b. Co-Op Student Hiring**
Approved to hire cooperative education students for the 2026-2027 school year, as budgeted, at minimum wage, unless otherwise noted. Positions may include Help Desk/Technology Aides at a wage of \$10.00/hour, and Food & Nutrition Service Aides in the Secondary Program and Student Office/Classroom Assistants in the Adult Education Program.
- c. 2026-2027 Substitute Renewal List**
Approved the recent additions to the 2026-2027 Instructional and Support substitute renewal list.

Instructional Personnel Substitutes
 - Ciara Rupp.....Instructional**Instructional Assistant Teacher Substitutes**
 - Aislinn Aimino.....Advertising/Digital and Computer Information Technology
 - Keisha Brocious.....Culinary Arts
 - Jesse McClain.....Construction Trades Technology
 - Beth Shaffer.....Automotive Technology
- d. Part-Time Cafeteria Worker Hiring**
Approved hiring Janice Pooley, Part-Time Cafeteria Worker, pending all employment requirements.
- e. Full-Time Custodian Hiring**
Approved hiring Robert Fennell, as a full-time Custodian, with wages and benefits as per current bargaining unit contract, pending completions of employment requirements, effective, September 7, 2026.
- f. Professional Status/Tenure**
Approved professional status to the following individuals, who have met the requirements for tenure as outlined in the Pennsylvania School Code.
 - Kailyn Goldinger [*Health & Physical Education Instructor*]
- g. Student Teacher Placements**
Approved the following Cosmetology Student Teacher Placements through the Adult Education Program for the 2026-2027 School Year.
 - Keirsten Bowser
 - Summer Adams
- h. Assistant Principal Job Description**
Approved the Assistant Principal job description.

i. Part-Time PN Instructor Hiring

Approved hiring Mindy Woodin, RN and Dr. Lisa Cone, RN, as Part-Time Practical Nursing Instructor, at a wage of \$35.00/hour, with no benefits, pending all employment requirements.

j. Resignation

Accepted the resignation of Lenora Karenbauer. Part-Time Practical Nursing Instructor, effective July 14, 2026.

6. FINANCE

On motion by Ms. Smail with a second by Ms. Wenckowski, the following Finance items [6a-6d] were approved. Motion Carried Unanimously

Payment of Bills

Approved the June and July payments in the amounts listed, as submitted.

As of June 30, 2026

- i. Fund 11 – General.....\$1,989,275.74
- ii. Fund 51 – Cafeteria\$ 10,919.32
- iii. Fund 55 – Adult/LPN\$ 143,750.07
- iv. Fund 81 – Student.....\$ 8,948.41

As of July 31, 2026

- i. Fund 11 – General.....\$1,116,679.01
- ii. Fund 51 – Cafeteria\$ 8,563.58
- iii. Fund 55 – Adult/LPN\$ 314,932.10

b. Treasurer’s Report

Approved the June and July Treasurer’s reports.

c. Substitute Pay Rates for the 2026-2027 School Year

Approved the substitute pay rates for the 2026-2027 school year.

d. 2026 Affordable Care Act Employer Reporting Proposal

Approved The Reschini Group proposal regarding Employer Reporting Requirements under the Affordable Care Act for 2026.

7. CURRICULUM / CONFERENCES / TEXTBOOKS

On motion by Ms. Wenckowski with a second by Mr. Lovelace, the following Curriculum/Conferences and Textbooks items [7a-7c] were approved. Motion Carried Unanimously

a. Conferences/Workshops/Field Trips

Approved the conferences, workshops, seminars, and field trips.

b. MOU – BCTE Technical Assistance Program

Approved participation in the Bureau of Career and Technical Education Technical Assistance Program [TAP], during the 2026-2027 school year.

c. 2026-2027 Faculty Handbook

Approved the proposed 2026-2027 Faculty Handbook.

8. BUILDING/GROUNDS

On motion by Ms. Smail with a second by Mr. Lovelace, Building/Grounds item [8a] was approved. Motion Carried Unanimously

a. Disposal of Equipment

Approved the following Disposal of Equipment:

- **[Information Technology]** – 99 various items [Approximate Value = \$15-\$150 / Reason for Disposal = Outdated / Suggested Method of Disposal = Recycle
- **[Information Technology]** – [1] HP DesignJet T1300 [Approximate Value = \$2755 / Reason for Disposal = Damaged beyond repair / Suggested Method of Disposal = Recycle
- **[Information Technology]** – [1] HP LaserJet 700 [Approximate Value = \$2759 / Reason for Disposal = No current use / Suggested Method of Disposal = Recycle

b. Building Use Requests

Approved the following Building Use Requests:

- Armstrong Athletics Baseball & Softball to use the Lenape Cafeteria for an Spaghetti Fundraiser on Wednesday, September 30, 2026, from 3:00pm to 9:00pm, as per board policy.
- Approval for DKG Society/Krista Simcik to use the Cafeteria/Cosmetology Clinic to hold their meeting & use of Cosmetology clinic on Wednesday, September 30, 2026, from 4:00pm to 8:00pm, as per board policy.
- Approval for the Lenape Tech Dance Committee to use the Lenape Gymnasium/Gym Lobby to hold the Snowball on Friday, January 22, 2027 from 11:00am to 11:00pm, as per board policy.
- Approval for the Lenape Tech Dance Committee to use the Lenape Gymnasium/Gym Lobby to hold Prom Grand March on Friday, April 16, 2027, from 11:00am to 7:00pm, as per board policy.

c. Donations

Approved the following donations:

- Metal Stock [Approximate value \$8,000.00] for Precision Machining from Chick Machining
- Donation of tools for Construction Trades students in honor of Harmon E. North

9. POLICY/LEGISLATIVE

On motion by Ms. Wenckowski with a second by Mr. Lepish, the following Policy/Legislative item [9a) was approved. Motion Carried Unanimously

a. Policy No. 622 | Governmental Accounting Standards Board (GASB) Statement 34

Approved the first reading of Policy No. 622 | GASB Statement 34

On motion by Mr. Lepish with a second by Ms. Smail, the following Policy/Legislative item [9b) was tabled pending modifications to the fee schedule and availability for use. Motion Carried Unanimously

b. Policy No. 707 | Use of School Facilities

Approved the first reading of Policy No. 707 | Use of School Facilities

On motion by Mr. Lovelace with a second by Mr. Lepish, the following Policy/Legislative items [9c) was approved. Motion Carried Unanimously

c. Policy No. 716 | Integrated Pest Management

Approved the final reading of Policy No. 716 | Integrated Pest Management.

10. OTHER BUSINESS

None

11. SCHOOL CALENDAR

- August 17-19.....Teacher In-Service
- August 20.....First Day of School
- August 25.....Picture Day
- September 7.....Labor Day [No School]
- September 10.....PAC Meeting
- September 17.....Smiles Dental Program
- September 17.....JOC Meeting
- September 18.....Local Advisory Committee Meeting

12. NEXT JOC MEETING

The next regular meeting of the Lenape Joint Operating Committee is scheduled to be held on Thursday, September 17, 2026, at 6:30 p.m. in the Library of the Lenape Technical School, 2215 Chaplin Avenue, Ford City, PA 16226.

12. ADJOURNMENT

On motion by Ms. Wenckowski with a second by Ms. Smail, the meeting was unanimously adjourned at 7:27 p.m.

Respectfully Submitted,

Suzanne L. Stuben

Suzanne L. Stuben, Board Secretary
Armstrong County Area Vocational-Technical School
Lenape Joint Operating Committee

The minutes for the August 20 2026, meeting of the Lenape Joint Operating Committee were submitted and accepted at the September 17, 2026, meeting.

Board President