

**Agenda of Regular Board Meeting
Board of Directors
Susquenita School District**



A Regular Board Meeting of the School Board of Directors of Susquenita School District will be held Tuesday, September 8, 2026, beginning at 7:00 PM High School Large Group Instruction Room (LGI), 309 Schoolhouse Road, Duncannon, PA 17020.

Susquenita School District, in partnership with parents, teachers, and community members, is dedicated to providing a safe and enriching learning environment that establishes high expectations, incorporates rigorous academics, utilizes progressive technology, and focuses on developing the whole student so he or she may become a lifelong learner and make positive contributions to our diverse world.

1. OPENING OF MEETING

1.A. **CALL TO ORDER** - Mr. Fry, President, calls the meeting to order at 7:00 p.m.

1.A.1. ATTENDANCE

1.B. **PLEDGE OF ALLEGIANCE**

1.C. **ADOPT THE AGENDA** - **MOVE** to adopt the agenda

2. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

3. **MINUTES** - **MOVE** to approve the Minutes from the following meetings:

3.A. Regular Board Meeting held August 11, 2026

3.B. Policy Committee Meeting held September 1, 2026

3.C. Caucus Meeting held September 1, 2026

4. **INTERVIEW OF CANDIDATES FOR BOARD VACANCY** - Candidates for Region 3

5. BOARD ACTIONS - VACANT BOARD MEMBER POSITION

5.A. **NOMINATIONS** - **MOVE** to open nominations for Board Member Vacancy

5.B. **NOMINATIONS** - **MOVE** to nominate _____ of _____, Pennsylvania to fill the vacancy for Region III.

[**MOVE** to nominate _____ of _____, Pennsylvania to fill the vacancy for Region III.]

[**MOVE** to nominate _____ of _____, Pennsylvania to fill the vacancy for Region III.]

5.C. **NOMINATIONS** - **MOVE** to close nominations

5.D. **APPOINTMENT OF NEW BOARD MEMBER** - **MOVE** to appoint _____ of _____, Pennsylvania as the Board Member representing Region III for the term expiring December ___, 202__.

5.E. **ADMINISTER THE OATH OF OFFICE** - Judge _____ will administer the Oath Of Office to Region III Board Member _____

6. **STUDENT REPRESENTATIVES | REPORTS** - Braelyn McKee (Senior) and Ariana Rylatt (Junior) to present reports on academic, extracurricular, and community events.

7. **FINANCE**

7.A. **Treasurer's Reports**

7.A.1. Treasurer's Reports | August 2026

7.A.2. All Funds Summary

7.A.3. Foodservices Cash Report

7.B. **Payment of Orders** - **MOVE** to approve the following payments

7.B.1. September 2026 General Fund Paid Bills, First National Bank: \$ 314,217.59

7.B.2. September 2026 General Fund Pre-Paid Bills, First National Bank: \$ 421,304.80

7.B.3. September 2026 General Fund Wire Transfers, Mid Penn Bank: \$ 353,254.67

7.B.4. September 2026 FNB Loan Proceeds Wire Transfers: \$ 1,270,270.28

8. **PERSONNEL** - **MOVE** to approve the following personnel matters 8.A. through 8.F.

8.A. **Change of Status**

8.A.1. Successful completion of 90-Day Evaluation Period: Nicholas T. Forney, Custodian, SHS

8.A.2. Successful Completion of 90-Day Evaluation Period: Amber R. Gerhold, Paraprofessional, SMS

8.A.3. Change In Status: Meagan Neumayer, from Master's +15 at \$63,888.00 to Master's +30 at 65,491.00, SES, effective August 19, 2026.

8.A.4. Change In Status: Andrew Rissinger, from Bachelor Step 5 at \$58,534.00 to Master's Step 5 at \$60,785.00, SMS, effective September 9, 2026.

8.B. Employment

8.B.1. Ysabel Amengual, Newport, as a Nurse, at a salary of \$56,534.00, effective August 26, 2026. SMS

8.B.2. Tayah R. Bauer, Duncannon, as the Superintendent Secretary, at a salary of \$45,000.00, effective August 31, 2026. DO

8.B.3. Marguerite L. Cole, Harrisburg, as a Counselor, at a salary of \$58,285.00, effective August 24, 2026. SHS

8.B.4. Sherry L. Brace, Hershey, as an Human Resource Generalist, at a salary of \$53,000.00, effective date TBD (pending clearances).

8.C. Transfers

8.C.1. Kenneth Ward from Elementary School Principal to High School Principal, effective date: T.B.D.

8.D. Induction Mentors

8.D.1. Andrew Shaffer, Induction Mentor for Marguerite Cole

8.E. Co-Curricular Assignments - Rates per the Negotiated Agreement; shared/split positions noted.

8.E.1. Innovation Coach (SES)(Shared), Jodi L. Fruhwirth

8.E.2. Innovation Coach (SES)(Shared), Terrance M. Shepler

8.E.3. HS Stage Crew Advisor (SHS) Makenzie Gammon

8.E.4. Student Council Advisor 2 (SHS) Mariah Mauser

8.E.5. Prom Coordinator (SHS) Wes Popp

8.F. Authorization to Commit Employment

9. BOARD ACTIONS

9.A. **FY27 ADULT BREAKFAST PRICE** - **MOVE** to approve the price for Adult Breakfast district-wide to \$3.05 for the 2026-27 Fiscal Year, per the PDE Guidelines and Calculations.

10. POLICIES

10.A. **MOVE** to approve Second Reading of Policy 237 - Electronic Devices

11. CUMBERLAND PERRY AREA CAREER & TECHNICAL CENTER UPDATE (CPACTC)

12. SUSQUENITA BLACKHAWK FOUNDATION UPDATE

13. MEETING SCHEDULE

13.A. *Mark Your Calendars...*

- Policy Committee Meeting — October 6, 2026 - HS LGI | 5:30 PM
- Caucus Meeting — October 6, 2026 - HS LGI | 7:00 PM
- Regular School Board Meeting — October 13, 2025 - HS LGI | 7:00 PM

14. DONATIONS

14.A. **MOVE** to approve a donation of \$1,000 from Progress Trucking toward delinquent School Lunch accounts.

14.B. **MOVE** to approve a donation of \$250 from Quandel, Inc. toward Homecoming decorations.

14.C. **MOVE** to approve an anonymous donation of \$400 toward delinquent School Lunch accounts.

15. INFORMATION ITEMS

15.A. Disposition of Materials — SHS inoperative equipment

16. ADMINISTRATIVE REPORTS

17. BOARD REPORTS

18. PUBLIC COMMENTS

19. ADJOURNMENT - **MOVE** to adjourn...

Kenneth L. Medina, MBA
Board Secretary



SUSQUENITA SCHOOL DISTRICT
Regular School Board Meeting
August 11, 2026 - 7:00 PM
High School Large Group Instruction Room
MINUTES



ATTENDANCE

Members of the Board

Mr. Jonathan R. Fry (President), Dr. Michael G. Jones (Vice President), Mrs. LeeAnn T. Singley (Treasurer), Ms. Amy L. Bailey Reed, Dr. Patricia A. Gutheil, Mr. James R. Lynam, Jr., Mrs. Amy L. Rabin, Mrs. Marci J. Walborn, Mr. Michael M. Worona, Mr. Kenneth L. Medina (Secretary)

NINE VOTING MEMBERS PRESENT

District Representatives

Dr. Jon-David Fox (Superintendent), Denean Bressi, Jason Black, Jason Brouse, Scott Howell, Thomas Kramer, Aubrey Loht, Dillon Page, Ken Ward

Student Representatives

[none present]

Members of the Public

Kelly Noss, Penn Twp

1) OPENING OF MEETING

A) CALL TO ORDER – Mr. Fry called the meeting to order at 7:07 p.m.

B) PLEDGE OF ALLEGIANCE – At this time the Pledge of Allegiance was recited.

C) ADOPT THE AGENDA

1) A **MOTION** was made by Dr. Jones and seconded by Mr. Lynam to amend Agenda Item 6.I. Athletic Coaches & Volunteers. Mr. Fry called for a Roll Call Vote: Mrs. Rabin: NO; Mrs. Walborn: NO; Ms. Bailey-Reed: YES; Mr. Lynam: YES; Mr. Worona: ABSTAIN; Mrs. Singley: YES; Dr. Gutheil: ABSTAIN; Dr. Jones: YES; Mr. Fry: ABSTAIN. **MOTION CARRIES**

2) A **MOTION** was made by Mrs. Singley and seconded by Dr. Gutheil to approved the amended Agenda. All members voted in the affirmative. **MOTION CARRIES**

2) PUBLIC COMMENTS ON AGENDA ITEMS ONLY – [none at this time]

3) MINUTES – A **MOTION** was made by Dr. Gutheil and seconded by Mrs. Singley to approve the Minutes from the following meetings:

A) June 16, 2026 Regular Board Meeting

B) August 4, 2026 Policy Committee Meeting

C) August 4, 2026 Caucus Meeting All members voted in the affirmative. **MOTION CARRIES**

4) SCHOOL BOARD DIRECTOR RESIGNATION – A **MOTION** was made by Mrs. Singley and seconded by Mrs. Bailey-Reed to accept the resignation of Amy Rabin, representative of Region 3 (Duncannon

Borough, New Buffalo Borough, Watts, & Reed Townships), effective August 12, 2026.

All members voted in the affirmative. **MOTION CARRIES**

5) FINANCE

A) Treasurer's Report; All Funds Summary – Mr. Brouse reviewed distributed reports for May:

- 1) Treasurer's Report
- 2) All Funds Summary
- 3) Cafeteria Cash Report

B) Payment of Orders – A **MOTION** was made by Mrs. Singley and seconded by Dr. Gutheil to approve the following payments:

- 1) July Wire Transfers LPFN - \$1,989,686.23
- 2) July Wire Transfers MP - \$353,254.67
- 3) June 30 Paid Bills - \$157,068.63
- 4) July Prepaid Bills - \$1,005,312.79
- 5) August GF Paid Bills GFFN - \$312,944.94

All members voted in the affirmative. **MOTION CARRIES**

6) PERSONNEL

A) A **MOTION** was made by Dr. Jones and seconded by Mrs. Singley to approve the following personnel matters 6.B. through 6.J., as amended:

B) Resignations

- 1) Ashley S. Demmel, from the position of Autistic Support Teacher, Effective July 28, 2026. SES
- 2) Harley Straub, from the position of High School Counselor, effective September 26, 2026. SHS
- 3) Aurora A. Schaar, resignation with the intent to retire from the position of Coordinator of Human Resources, effective September 15, 2026. DO
- 4) Rachel M. Nguyen, from the position of School Nurse, effective August 11, 2026. SMS
- 5) Brandi M. Burian, from the position of Secretary to the Superintendent, effective August 18, 2026. DO

C) Retirement

- 1) Craig Funk, from the position of High School Principal, effective tentatively January 2027. Mr. Funk has been with the district for 32 years.

D) Employment

- 1) Caley A. McGuigan, Mechanicsburg, as an Elementary STEM Teacher, at a Bachelor's, Step 2, at a salary of \$56,534.00, effective August 19, 2026. SES
- 2) Audra R. Renner, Middleburg, as an Elementary Long Term Substitute Teacher, at a Bachelor's, Step 1, at a salary of \$56,034.00, effective August 19, 2026. SES
- 3) Patricia L. Hammaker, Marysville, for the position of Head Custodian, at a salary of \$35,500.00, effective August 17, 2026.

E) Change In Status

- 1) Sarah Miller, from a Masters +30, Step 15 at \$76,566.00, to a Masters +45, Step 15 at \$78,169.00, effective August 19, 2026.

F) Leave of Absence

- 1) Jacquelyn J. Beck, Elementary School Teacher, Family Medical Leave, beginning tentatively November 7, 2026, to tentatively January 4, 2027, for a leave entitlement not to exceed twelve (12) weeks. SES.

G) Induction Teachers

- 1) Justina Yoder for Riley Batdorf

H) Co-Curricular Assignments - Rates per the Negotiated Agreement

1) District

- (a) Big Brothers, Big Sisters Advisor (ES) - Caren Mann
- (b) Big Brothers, Big Sisters Advisor (MS) - Stephanie Loucks
- (c) Big Brothers, Big Sisters Advisor (HS) - Sarah Pedrick
- (d) Innovation Coach (MS) - Lyndy LeVan
- (e) Innovation Coach (HS) - Terrance Shepler
- (f) Technology Building Advisor (ES) - Jodi Fruhwirth
- (g) Technology Building Advisor (MS) - Noel Gsell
- (h) Technology Building Advisor (HS) - Kyla Falzarano

2) Elementary School

- (a) Team Leader (Kindergarten Advisor) - Kristen Gasiewski
- (b) Team Leader (1st Grade Advisor) - Yvonne Ely
- (c) Team Leader (2nd Grade Advisor) - Justina Yoder
- (d) Team Leader (3rd Grade Advisor) - Jennifer Thomas
- (e) Team Leader (4th Grade Advisor) - Hannah Langel
- (f) Team Leader (Specials Advisor) - Steven Craig
- (g) Team Leader (Special Education) - Sarah Campbell
- (h) Team Leader (Title) - Lisa Perkins

3) Middle School

- (a) MS Band Director - Myron Charowsky
- (b) National Junior Honor Society Advisors - Niki Cutman & Noel Gselle
- (c) Science Fair Coordinator - MS - Rebecca Paul
- (d) Student Council Advisors - Lyndy LeVan & Katie Wilson
- (e) Team Leader (5th Grade Advisor) - Katie Wilson
- (f) Team Leader (6th Grade Advisor) - Lyndy LeVan
- (g) Team Leader (7th Grade Advisor) - Missy Zaring
- (h) Team Leader (8th Grade Advisor) - Andrew Rissinger
- (i) Team Leader (Special Education) - Niki Cutman
- (j) Team Leader (Specials) - Terry Engle
- (k) MS Vocal Director - Brandon Houtz
- (l) Yearbook Director - MS - Gwen Anderson
- (m) Math Counts Advisor MS - Gwen Anderson

4) High School

- (a) 9th Grade Advisor - Maria Petro
- (b) 10th Grade Advisor - Wesley Popp
- (c) 11th Grade Advisor - Lynne Reeder
- (d) 12th Grade Advisor - Lauren Gechter
- (e) Art Club Advisor - Tracy Hunter
- (f) Book Club Advisor - Nadja Liptak e-Sports Coach HS/MS - Donald Albin
- (g) Robotics Competition Advisor HS/MS - Donald Albin
- (h) Environmental Club Advisor - Steve Shirmer
- (i) Homecoming Advisor (Shared) - Nadja Liptak and Sara Pedrick
- (j) Department Leader (Special Education) - Kim Kauffman

- (k) Department Leader (English/World Language) - Maria Petro
- (l) Department Leader (Science) - Steve Shirmer
- (m) Department Leader (Health/PE) - Brian Jacobs
- (n) Department Leader (Art, Music, Business, FACS) - Wes Popp
- (o) Department Leader (Social Studies) - Mike Brandt
- (p) Department Leader (Math) - Jeremy Brokos
- (q) National Honor Society Advisors (Shared)- Elizabeth Black and Kylie Elsasser
- (r) Quiz Bowl Advisor - HS - Noel Gsell
- (s) Science Fair Coordinator - Steve Shirmer
- (t) Spanish National Honor Society Advisor - Rosario Eppley
- (u) Student Council Advisor 1 - Lindsey Chrismer
- (v) Varsity Club Advisor - Lauren Gechter
- (w) Yearbook Director HS (Shared) - Kristen Davis and Elizabeth Black
- (x) HS Band Director - Ben Carraher
- (y) HS Vocal Director - Mariah Mauser
- (z) West Side Singers Director - Mariah Mauser
- (aa) Marching Band Director - Ben Carraher
- (bb) Marching Band Staff - Alyssa Smeltz
- (cc) Marching Band Staff - Jessa Dietz
- (dd) Marching Band Staff - Megan Carraher
- (ee) Marching Band Staff - Jeremy Brokos
- (ff) Jazz Band Director - Ben Carraher

5) Musical/Play

- (a) HS Musical Drama Director (Shared) - Mariah Mauser and Lindsey Chrismer
- (b) HS Musical Vocal Director - Mariah Mauser
- (c) HS Musical Dance Advisor - Lindsey Chrismer
- (d) HS Musical Producer - Elizabeth Black
- (e) HS Play Director (Shared) - Rosario Eppley
- (f) HS Costume Advisor - Kendalle Wilt
- (g) HS Make-Up Advisor - Ashton Maxwell
- (h) HS Lighting Advisor - Larry Gildner

I) Athletic Coaches & Volunteers for the Fall 2026 - Salaries per the Negotiated Agreement:

1) Coaches

- (a) Joe Chrismer, III, Assistant Coach | Football
- (b) Lou Frisenda, Assistant Coach | Football
- (c) Reagan Horting, JV Coach | Field Hockey

2) Volunteers

- (a) Tammy Coulter | Cross Country
- (b) Ethan May | Football
- (c) Louie Frisenda | Football
- (d) Grant Finkenbinder | Boys Soccer

J) Authorization to Commit Employment - The Administration may commit employment of appropriate candidates for vacancies to be filled prior to the September 2026 Board Meeting. *A complete list will be provided at the September Board Meeting.*

All members voted in the affirmative. **MOTION CARRIES**

7) MOTIONS

- A) A **MOTION** was made by Mrs. Singley and seconded by Ms. Bailey-Reed to approve the following ten (10) Independent Golfers for the 2026-2027 school year:

- 1) Brennan O'Hara
- 2) Jaxon Hockenberry
- 3) Ben Stoak
- 4) Kade Hollenbach
- 5) Blake Lindsey
- 6) Landon Keller
- 7) Dylan Johnson
- 8) Remi Radabaugh
- 9) Charlie Syster
- 10) Joseph Goodling

All members voted in the affirmative. **MOTION CARRIES**

- B) A **MOTION** was made by Dr. Jones and seconded by Ms. Bailey-Reed to approve Adam Timchak as the Independent Golf Coach for the 2026-2027 school year.

All members voted in the affirmative. **MOTION CARRIES**

- C) A **MOTION** was made by Dr. Jones and seconded by Mrs. Rabin to extend the recommended changes made on January 12, 2021 to Policy 429 Remuneration and Fringe Benefits for Substitute Teachers through the 2026-2027 school year.

All members voted in the affirmative. **MOTION CARRIES**

- D) A **MOTION** was made by Dr. Jones and seconded by Dr. Gutheil to approve Amendment 2 to increase the scope of work to include installation of permanent walls to replace operable partitions in seven locations in the middle school. The cost shall not exceed \$44,495.00 (description attached).

All members voted in the affirmative. **MOTION CARRIES**

- E) A **MOTION** was made by Dr. Jones and seconded by Mrs. Singley to approve Champs Track and Field Services to conduct an onsite evaluation, inspection and report in the amount of \$1,500.00.

All members voted in the affirmative. **MOTION CARRIES**

- 8) **2026-2027 ROHRER BUS DRIVER LIST**– A **MOTION** was made by Mrs. Rabin and seconded by Dr. Jones to recommend the board approve the 2026-2027 Rohrer Bus Driver List.

All members voted in the affirmative. **MOTION CARRIES**

- 9) **ACT 80 DAYS** – A **MOTION** was made by Mrs. Rabin and seconded by Mr. Worona to approve the following Act 80 Days:

- A) One (1) Act 80 Day to account for hours lost as a result of the Kindergarten split start dates(August 26 and 27, 2026).

- B) One (1) Act 80 Day for the reason of Parent Teacher Conferences on November 11, 2026.

All members voted in the affirmative. **MOTION CARRIES**

10) **CONTRACTS**

- A) A **MOTION** was made by Ms. Bailey-Reed and seconded by Mrs. Rabin to approve the contract with Kathy J. Kisner - as an independent contractor, at a rate of \$35.00 per hour, not to exceed 20 hours per week to perform community and public relations services for the 2026-2027 school year.

All members voted in the affirmative. **MOTION CARRIES**

11) **POLICIES**

- A) A **MOTION** was made by Dr. Jones and seconded by Mrs. Rabin to approve the FIRST READING of Policy 237 - Mobile Devices.

All members voted in the affirmative. **MOTION CARRIES**

- 12) **CUMBERLAND PERRY AREA CAREER & TECHNICAL CENTER UPDATE (CPACTC)** – Dr. Jones provided a construction and curriculum update for the CPACTC.

13) SUSQUENITA BLACKHAWK FOUNDATION UPDATE – Mr. Ward provided updates on the Foundation’s fund-raising event.

14) MEETING SCHEDULE – Mr. Fry reviewed the upcoming meetings schedule.

Mark Your Calendars...

Policy Committee Meeting – Tuesday, September 1, 2026 | 5:30 PM - HS LGI

Caucus Meeting – Tuesday, September 1, 2026 | 7:00 PM - HS LGI

Regular School Board Meeting – Tuesday, September 8, 2026 | 7:00 PM - HS LGI

15) INFORMATION ITEM | DISPOSITION ITEMS – A **MOTION** was made by Dr. Gutheil and seconded by Mrs. Singley to approve the following Information and Disposition items as presented:

A) 2025-2026 fall sports financial records and bylaws.

B) PTO financial records – Susquenita Elementary School & Susquenita Middle School

C) Technology Department disposition items

1) High School

(a) Canon Ink Cartridges - expired or wrong ink cartridges

(b) Paperback Books/Acute Traumatic Stress Management - Process has changed/Not applicable

2) Elementary School

(a) Kindergarten Wonders Books (10) - outdated curriculum

(b) My Math/My Learning Stations Books (20) - outdated curriculum

3) District Office

(a) Mini DV Tapes (19) - Obsolete

(b) Reading Materials and Workbooks (45) - outdated Face Shields (3)

4) High School - Multiple outdated and damaged materials and classroom resources.

All members voted in the affirmative **MOTION CARRIES**

16) ADMINISTRATIVE REPORTS – Dr. Fox, Mr. Ward, Mr. Black, and Mr. Page provided academic, community, and opening exercise administrative reports.

17) BOARD REPORTS – [none at this time]

18) PUBLIC COMMENTS – [none at this time]

19) ADJOURNMENT – A **MOTION** was made by Dr. Gutheil and seconded by Mrs. Singley to adjourn.

All members voted in the affirmative **MOTION CARRIES**

The meeting was adjourned at approximately 7:42 p.m.



SUSQUENITA SCHOOL DISTRICT
Regular School Board Meeting
August 11, 2026 - 7:00 PM
High School Large Group Instruction Room
MINUTES



ATTENDANCE

Members of the Board

Mr. Jonathan R. Fry (President), Dr. Michael G. Jones (Vice President), Mrs. LeeAnn T. Singley (Treasurer), Ms. Amy L. Bailey Reed, Dr. Patricia A. Gutheil, Mr. James R. Lynam, Jr., Mrs. Amy L. Rabin, Mrs. Marci J. Walborn, Mr. Michael M. Worona, Mr. Kenneth L. Medina (Secretary)

NINE VOTING MEMBERS PRESENT

District Representatives

Dr. Jon-David Fox (Superintendent), Denean Bressi, Jason Black, Jason Brouse, Scott Howell, Thomas Kramer, Aubrey Loht, Dillon Page, Ken Ward

Student Representatives

[none present]

Members of the Public

Kelly Noss, Penn Twp

1) OPENING OF MEETING

A) CALL TO ORDER – Mr. Fry called the meeting to order at 7:07 p.m.

B) PLEDGE OF ALLEGIANCE – At this time the Pledge of Allegiance was recited.

C) ADOPT THE AGENDA

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2) A **MOTION** was made by Mrs. Singley and seconded by Dr. Gutheil to approved the amended Agenda. All members voted in the affirmative. **MOTION CARRIES**

2) PUBLIC COMMENTS ON AGENDA ITEMS ONLY – [none at this time]

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- 2) Harley Straub, from the position of High School Counselor, effective September 26, 2026. SHS
- 3) Aurora A. Schaar, resignation with the intent to retire from the position of Coordinator of Human Resources, effective September 15, 2026. DO
- 4) Rachel M. Nguyen, from the position of School Nurse, effective August 11, 2026. SMS
- 5) Brandi M. Burian, from the position of Secretary to the Superintendent, effective August 18, 2026. DO

C) Retirement

- 1) Craig Funk, from the position of High School Principal, effective tentatively January 2027. Mr. Funk has been with the district for 32 years.

D) Employment

- 1) Caley A. McGuigan, Mechanicsburg, as an Elementary STEM Teacher, at a Bachelor's, Step 2, at a salary of \$56,534.00, effective August 19, 2026. SES
- 2) Audra R. Renner, Middleburg, as an Elementary Long Term Substitute Teacher, at a Bachelor's, Step 1, at a salary of \$56,034.00, effective August 19, 2026. SES
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- 1) Jacquelyn J. Beck, Elementary School Teacher, Family Medical Leave, beginning tentatively November 7, 2026, to tentatively January 4, 2027, for a leave entitlement not to exceed twelve (12) weeks. SES.

G) Induction Teachers

- 1) Justina Yoder for Riley Batdorf

H) Co-Curricular Assignments - Rates per the Negotiated Agreement

1) District

- (a) Big Brothers, Big Sisters Advisor (ES) - Caren Mann
- (b) Big Brothers, Big Sisters Advisor (MS) - Stephanie Loucks
- (c) Big Brothers, Big Sisters Advisor (HS) - Sarah Pedrick
- (d) Innovation Coach (MS) - Lyndy LeVan
- (e) Innovation Coach (HS) - Terrance Shepler
- (f) Technology Building Advisor (ES) - Jodi Fruhwirth
- (g) Technology Building Advisor (MS) - Noel Gsell
- (h) Technology Building Advisor (HS) - Kyla Falzarano

2) Elementary School

- (a) Team Leader (Kindergarten Advisor) - Kristen Gasiewski
- (b) Team Leader (1st Grade Advisor) - Yvonne Ely
- (c) Team Leader (2nd Grade Advisor) - Justina Yoder
- (d) Team Leader (3rd Grade Advisor) - Jennifer Thomas
- (e) Team Leader (4th Grade Advisor) - Hannah Langel
- (f) Team Leader (Specials Advisor) - Steven Craig
- (g) Team Leader (Special Education) - Sarah Campbell
- (h) Team Leader (Title) - Lisa Perkins

3) Middle School

- (a) MS Band Director - Myron Charowsky
- (b) National Junior Honor Society Advisors - Niki Cutman & Noel Gselle
- (c) Science Fair Coordinator - MS - Rebecca Paul
- (d) Student Council Advisors - Lyndy LeVan & Katie Wilson
- (e) Team Leader (5th Grade Advisor) - Katie Wilson
- (f) Team Leader (6th Grade Advisor) - Lyndy LeVan
- (g) Team Leader (7th Grade Advisor) - Missy Zaring
- (h) Team Leader (8th Grade Advisor) - Andrew Rissinger
- (i) Team Leader (Special Education) - Niki Cutman
- (j) Team Leader (Specials) - Terry Engle
- (k) MS Vocal Director - Brandon Houtz
- (l) Yearbook Director - MS - Gwen Anderson
- (m) Math Counts Advisor MS - Gwen Anderson

4) High School

- (a) 9th Grade Advisor - Maria Petro
- (b) 10th Grade Advisor - Wesley Popp
- (c) 11th Grade Advisor - Lynne Reeder
- (d) 12th Grade Advisor - Lauren Gechter
- (e) Art Club Advisor - Tracy Hunter
- (f) Book Club Advisor - Nadja Liptak e-Sports Coach HS/MS - Donald Albin
- (g) Robotics Competition Advisor HS/MS - Donald Albin
- (h) Environmental Club Advisor - Steve Shirmer
- (i) Homecoming Advisor (Shared) - Nadja Liptak and Sara Pedrick
- (j) Department Leader (Special Education) - Kim Kauffman

- (k) Department Leader (English/World Language) - Maria Petro
- (l) Department Leader (Science) - Steve Shirmer
- (m) Department Leader (Health/PE) - Brian Jacobs
- (n) Department Leader (Art, Music, Business, FACS) - Wes Popp
- (o) Department Leader (Social Studies) - Mike Brandt
- (p) Department Leader (Math) - Jeremy Brokos
- (q) National Honor Society Advisors (Shared)- Elizabeth Black and Kylie Elsasser
- (r) Quiz Bowl Advisor - HS - Noel Gsell
- (s) Science Fair Coordinator - Steve Shirmer
- (t) Spanish National Honor Society Advisor - Rosario Eppley
- (u) Student Council Advisor 1 - Lindsey Chrismer
- (v) Varsity Club Advisor - Lauren Gechter
- (w) Yearbook Director HS (Shared) - Kristen Davis and Elizabeth Black
- (x) HS Band Director - Ben Carraher
- (y) HS Vocal Director - Mariah Mauser
- (z) West Side Singers Director - Mariah Mauser
- (aa) Marching Band Director - Ben Carraher
- (bb) Marching Band Staff - Alyssa Smeltz
- (cc) Marching Band Staff - Jessa Dietz
- (dd) Marching Band Staff - Megan Carraher
- (ee) Marching Band Staff - Jeremy Brokos
- (ff) Jazz Band Director - Ben Carraher

5) Musical/Play

- (a) HS Musical Drama Director (Shared) - Mariah Mauser and Lindsey Chrismer
- (b) HS Musical Vocal Director - Mariah Mauser
- (c) HS Musical Dance Advisor - Lindsey Chrismer
- (d) HS Musical Producer - Elizabeth Black
- (e) HS Play Director (Shared) - Rosario Eppley
- (f) HS Costume Advisor - Kendalle Wilt
- (g) HS Make-Up Advisor - Ashton Maxwell
- (h) HS Lighting Advisor - Larry Gildner

I) Athletic Coaches & Volunteers for the Fall 2026 - Salaries per the Negotiated Agreement:

1) Coaches

- (a) Joe Chrismer, III, Assistant Coach | Football
- (b) Lou Frisenda, Assistant Coach | Football
- (c) Reagan Horting, JV Coach | Field Hockey

2) Volunteers

- (a) Tammy Coulter | Cross Country
- (b) Ethan May | Football
- (c) Louie Frisenda | Football
- (d) Grant Finkenbinder | Boys Soccer

J) Authorization to Commit Employment - The Administration may commit employment of appropriate candidates for vacancies to be filled prior to the September 2026 Board Meeting. *A complete list will be provided at the September Board Meeting.*

All members voted in the affirmative. **MOTION CARRIES**

7) MOTIONS

- A) A **MOTION** was made by Mrs. Singley and seconded by Ms. Bailey-Reed to approve the following ten (10) Independent Golfers for the 2026-2027 school year:

- 1) Brennan O'Hara
- 2) Jaxon Hockenberry
- 3) Ben Stoak
- 4) Kade Hollenbach
- 5) Blake Lindsey
- 6) Landon Keller
- 7) Dylan Johnson
- 8) Remi Radabaugh
- 9) Charlie Syster
- 10) Joseph Goodling

All members voted in the affirmative. **MOTION CARRIES**

- B) A **MOTION** was made by Dr. Jones and seconded by Ms. Bailey-Reed to approve Adam Timchak as the Independent Golf Coach for the 2026-2027 school year.

All members voted in the affirmative. **MOTION CARRIES**

- C) A **MOTION** was made by Dr. Jones and seconded by Mrs. Rabin to extend the recommended changes made on January 12, 2021 to Policy 429 Remuneration and Fringe Benefits for Substitute Teachers through the 2026-2027 school year.

All members voted in the affirmative. **MOTION CARRIES**

- D) A **MOTION** was made by Dr. Jones and seconded by Dr. Gutheil to approve Amendment 2 to increase the scope of work to include installation of permanent walls to replace operable partitions in seven locations in the middle school. The cost shall not exceed \$44,495.00 (description attached).

All members voted in the affirmative. **MOTION CARRIES**

- E) A **MOTION** was made by Dr. Jones and seconded by Mrs. Singley to approve Champs Track and Field Services to conduct an onsite evaluation, inspection and report in the amount of \$1,500.00.

All members voted in the affirmative. **MOTION CARRIES**

- 8) **2026-2027 ROHRER BUS DRIVER LIST**– A **MOTION** was made by Mrs. Rabin and seconded by Dr. Jones to recommend the board approve the 2026-2027 Rohrer Bus Driver List.

All members voted in the affirmative. **MOTION CARRIES**

- 9) **ACT 80 DAYS** – A **MOTION** was made by Mrs. Rabin and seconded by Mr. Worona to approve the following Act 80 Days:

- A) One (1) Act 80 Day to account for hours lost as a result of the Kindergarten split start dates(August 26 and 27, 2026).

- B) One (1) Act 80 Day for the reason of Parent Teacher Conferences on November 11, 2026.

All members voted in the affirmative. **MOTION CARRIES**

10) **CONTRACTS**

- A) A **MOTION** was made by Ms. Bailey-Reed and seconded by Mrs. Rabin to approve the contract with Kathy J. Kisner - as an independent contractor, at a rate of \$35.00 per hour, not to exceed 20 hours per week to perform community and public relations services for the 2026-2027 school year.

All members voted in the affirmative. **MOTION CARRIES**

11) **POLICIES**

- A) A **MOTION** was made by Dr. Jones and seconded by Mrs. Rabin to approve the FIRST READING of Policy 237 - Mobile Devices.

All members voted in the affirmative. **MOTION CARRIES**

- 12) **CUMBERLAND PERRY AREA CAREER & TECHNICAL CENTER UPDATE (CPACTC)** – Dr. Jones provided a construction and curriculum update for the CPACTC.

13) SUSQUENITA BLACKHAWK FOUNDATION UPDATE – Mr. Ward provided updates on the Foundation’s fund-raising event.

14) MEETING SCHEDULE – Mr. Fry reviewed the upcoming meetings schedule.

Mark Your Calendars...

Policy Committee Meeting – Tuesday, September 1, 2026 | 5:30 PM - HS LGI

Caucus Meeting – Tuesday, September 1, 2026 | 7:00 PM - HS LGI

Regular School Board Meeting – Tuesday, September 8, 2026 | 7:00 PM - HS LGI

15) INFORMATION ITEM | DISPOSITION ITEMS – A **MOTION** was made by Dr. Gutheil and seconded by Mrs. Singley to approve the following Information and Disposition items as presented:

A) 2025-2026 fall sports financial records and bylaws.

B) PTO financial records – Susquenita Elementary School & Susquenita Middle School

C) Technology Department disposition items

1) High School

(a) Canon Ink Cartridges - expired or wrong ink cartridges

(b) Paperback Books/Acute Traumatic Stress Management - Process has changed/Not applicable

2) Elementary School

(a) Kindergarten Wonders Books (10) - outdated curriculum

(b) My Math/My Learning Stations Books (20) - outdated curriculum

3) District Office

(a) Mini DV Tapes (19) - Obsolete

(b) Reading Materials and Workbooks (45) - outdated Face Shields (3)

4) High School - Multiple outdated and damaged materials and classroom resources.

All members voted in the affirmative **MOTION CARRIES**

16) ADMINISTRATIVE REPORTS – Dr. Fox, Mr. Ward, Mr. Black, and Mr. Page provided academic, community, and opening exercise administrative reports.

17) BOARD REPORTS – [none at this time]

18) PUBLIC COMMENTS – [none at this time]

19) ADJOURNMENT – A **MOTION** was made by Dr. Gutheil and seconded by Mrs. Singley to adjourn.

All members voted in the affirmative **MOTION CARRIES**

The meeting was adjourned at approximately 7:42 p.m.



SUSQUENITA SCHOOL DISTRICT
POLICY COMMITTEE MEETING
September 1, 2026 | 5:30 PM
High School Large Group Instruction Room



MINUTES

A work/study session of the Susquenita School Board was held on Tuesday, September 1, 2026 in the High School Large Group Instruction Room.

Members of the Board

Dr. Michael Jones (Vice President), Mrs. LeeAnn Singley (Treasurer), Ms. Amy L. Bailey-Reed, Dr. Patricia A. Gutheil, Mr. James R. Lynam, Jr., Mrs. Marci J. Walborn, Dr. Jon-David Fox (*Superintendent*)

District Representatives

Denean Bressi, Thomas Kramer

Members of the Public

Kelly Noss; Penn Twp

1) OPENING OF MEETING

A) CALL TO ORDER – Dr. Fox, Superintendent, called the meeting to order at 5:44 p.m.

2) POLICIES FOR REVIEW

A) Cyber Program Wellness Checks

B) 707 – Facilities Usage

3) Policy 246 - Educational Opportunity for Children of Military

4) PUBLIC COMMENT – There were no public comments at this time.

5) ADJOURNMENT – The meeting was adjourned at approximately 6:56 p.m.

There were no official actions taken by the Board at this meeting.

Kenneth L. Medina, Secretary

DATE



SUSQUENITA SCHOOL DISTRICT
CAUCUS MEETING
September 1, 2026 | 7:00 PM
High School Large Group Instruction Room
MINUTES



Members of the Board

Dr. Michael Jones (Vice President), Mrs. LeeAnn Singley (Treasurer), Ms. Amy L. Bailey-Reed, Dr. Patricia A. Gutheil, Mr. James R. Lynam, Jr., Mrs. Marci J. Walborn, Dr. Jon-David Fox (Superintendent)

District Representatives

Denean Bressi, Jason Brouse, Scott Howell, Thomas Kramer, Scott Markowitz, Aubrey Loht, Craig Funk.

Members of the Public

Kelly Noss; Penn Twp

1) OPENING OF MEETING

A) **Call to Order** – Dr. Michael Jones, Vice President, called the meeting to order at 7:02 p.m.

B) **Pledge of Allegiance**

2) PERSONNEL ITEMS

A) **Resignations, Leaves, Transfers, and Employment** – Dr. Fox reviewed items.

3) REVIEW OF TENTATIVE REGULAR MEETING AGENDA

A) **Overview of Upcoming Agenda Items** – Dr. Fox reviewed items to be presented at the Regular Board Meeting.

4) DISCUSSION / PRESENTATION ITEMS

A) Discussed Items

1) **Reviewed MS & HS Construction Update** – Dr. Fox provided insight and updates regarding our in-process construction.

2) **ES Bus Loop Project Update** - Dr. Fox and our representatives from Pennoni reviewed the planning, funding & financial preparations for this project.

3) **Facilities Future Planning/Financing Discussion** – Dr. Fox, Jason Brouse and Scott Howell presented plans and tentative schedules for upcoming capital improvements.

5) PUBLIC COMMENTS – There were no online comments.

6) ADJOURNMENT – The meeting was adjourned at approximately 9:15 p.m. **There were no official actions taken by the Board at this meeting.**

Kenneth L. Medina, Secretary

DATE

Policy #706 Disposition of Materials (for DISPOSAL only)
(to be submitted electronically to appropriate secretary)

Person Making Request	Mariah Mauser		Head Custodian's Signature	Principal's Signature
Building	HS	Mark box with an "x" if books have been offered to students	Director of Building & Grounds Signature	Director of Curr. & Instruction Signature
Date	05/28/2026			

Item Number	Department/ Location	Title/ Description	Publisher/ Manufacturer	Quantity	Year Purchased	
1	HS Room 409	Clavinova	Yamaha	1	N/A	Won't Work
2	HS Room 409	Keyboard	Optimus	1	N/A	Won't Work
3	HS Room 409	Tech Cabinet	Tech Craft	1	N/A	Won't Work
4						
5						
6						
7						
8						
9						
10						

Reason items are to be disposed: They do not work and I no longer use the tech cabinet as it has no tech in it

Superintendent's Signature

[Signature]

Date

6-13-26

Director of Building and Grounds Certification of Disposition Signature

[Signature]

Date

8-11-26