Agenda of Education/Student Activities Committee-Second Meeting

The Board of Trustees
Whitehall-Coplay School District

A Education/Student Activities Committee-Second Meeting of the Board of Trustees of Whitehall-Coplay School District will be held Monday, October 26, 2026, beginning at 5:00 PM WCSD Education Center Board Room, 2932 Zephyr Boulevard, Whitehall, PA 18052.

1. **OPENING OF MEETING**
   - 1.A. Call to Order
   - 1.B. Roll Call
2. **PUBLIC PARTICIPATION**
3. **POLICY**

3.A. New Policies
Description: The following new policies are recommended for first reading:

Section: 100 Programs
Title: Middle School Off-Season Workouts
Number: 122.2

Section: 100 Programs
Title: Sixth-Grade Weight Room Access for Rising Middle School Athletes
Number: 122.3

3.B. Policy Revisions - First Reading
Description: The following policies have been submitted as a first reading:

Section: 300 Employees
Title: Conduct/Disciplinary Procedures
Number: 317

Section: 800 Operations

Title: Transportation
Number: 810

3.C. Administrative Regulations Revisions
Description:
Section: 200 Pupils
Title: Physical Education
Number:246-AR-2

Section: 800 Operations
Title: Records Retention Schedule
Number: 800-AR-1

Section: 800 Operations
Title: School Calendar
Number: 803-AR-0

Section: 800 Operations
Title: Incident Report - Immediate Notification
Number: 805.1-AR-0

Section: 800 Operations
Title: Incident Report-Discretionary Notification
Number: 805.1-AR-1

Section: 900 Community
Title: Public Complaints- Special Provisions
Number: 906-AR-1

4. **FINANCIAL IMPACT ITEMS**

4.A. Fraser Service Agreement Renewal
Description: Mrs. Sallit will present WCSD renewal for printing and copying services.

4.B. Request for approval of BerkOne Act 80 Comparison Services
Description: Request to approve the agreement with Whitehall-Coplay School District and BerkOne for data services.

4.C. Lehigh County DA Office Grant
Description: Mr. Dillard will acknowledge the recent approval of the Lehigh County District Attorney Office Drug Forefeiture Grant.

5. **PERSONNEL/STAFFING**

5.A. Acknowledge MOU between WCSD and WCEA

Description: Acknowledge the MOU between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association.

5.B. Job Descriptions-Review
Description: Dr. Holub is submitting the following job descriptions for review: Assistant Director of Special Education, Assistant Cook, Bus Driver, Asst. Principal, Bus Mechanic, Academic Athletic Coach, Director of Athletics, Business Manager, Garage Shop Foreman, School Psychologist, Human Resources Specialist, Shipping and Receiving Coordinator, Summer Help-Maintenance, Courier and Warehouse Helper, Special Education Facilitator K-12, and Traffic Monitor.

5.C. Job Descriptions-Revision
Description: Dr. Holub is submitting the following job descriptions for revision: Autism Support Consultant, Food Service Driver, Utility Electrician Maintenance Personnel, Paraprofessional, Receptionist Secretary-Level I, Utility Maintenance-District Wide, and Security Personnel.

5.D. Job Descriptions-Retired
Description: Dr. Holub is submitting the following job descriptions for retirement: Supervisor of Teaching, Learning, & Technology, Mechanic Helper, Cashier, and Library and Building Secretary (Part-Time, 10-Month).

6. **CURRICULUM**

6.A. 2025-26 School Year K-12 Data Results
Description: Mrs. Herr and Mrs. Lloyd will present data highlights and the current plan for the 2026-27 school year.

7. **ATHLETICS**

8. **SHARING/DISCUSSION/OTHER**

8.A. Request for approval of WCSD Nonpublic and District Complaint Procedure for Title 1 2026-2027.
Speaker(s): Mrs. Sallit
Description: Requesting to have both the WCSD Nonpublic and District Complaint Procedure for Title I (2026-2027) reviewed and approved. New for this year, the Administrative Manual for ESSA Programming now requires the Nonpublic Complaint Procedure to be Board approved. As best practice, the District Complaint Procedure is also attached for Board review and approval.

8.B. Remote Learning Day Guidelines
Speaker(s): Mrs. Sallit
Description: Mrs. Sallit is going to discuss the Remote Learning Day guidelines for the 26/27 school year.

8.C. Affiliation Agreement - East Stroudsburg University

Description: Request to approve the affiliation agreement between Whitehall-Coplay School District and East Stroudsburg University. This agreement will be active for five years once signed.

8.D. Field Trip Request

Description: Request to approve the following field trip, if permissible, based on travel restrictions, state guidelines, and the district and administration's discretion of the trip:

- The Scholastic Scrimmage team will travel to Carlisle High School on December 12, 2026, to compete in an Eastern PA Quiz Bowl Tournament.
- Science Olympiad will travel to North Pocono High School on January 30, 2027, to compete in the Science Olympiad Invitational Tournament.
- Wrestling - Penn Manor Tournament - Friday - Saturday, December 11-12, Transportation: School Vans, 1 Day of school will be missed, Lodging paid by Wrestling Booster Club
- Wrestling - Beast of the East Tournament - Friday - Sunday, December 18-20, Transportation: School Vans, 1 Day of school will be missed, Lodging paid by Wrestling Booster Club

9. **CLOSING OF MEETING**

9.A. Adjournment