

Regular Board Meeting

Hempfield School District

Tuesday, September 8, 2026 6:00 PM

District Administration Building, 200 Church Street, Landisville, PA 17538

This meeting is being recorded by the District solely for the purpose of compiling minutes. The recordings will be destroyed after the meeting minutes are approved. All participants attending a public meeting should presume that the meeting is being recorded.

The School Board may take official action on any matter of agency business advertised as an action item on the agenda published at least 24-hours prior to the meeting. Additionally, in accordance with exceptions permitted by the Sunshine Act, the Board may take official action on other matters of agency business so long as the agenda is amended, and the public is given the opportunity to comment.

Note: Presentations will be posted within 24 hours following the meeting.

1. Meeting Opening

1.A. Call to Order

1.B. Pledge of Allegiance

1.C. Announcement of Executive Session(s)

2. Recognitions

2.A. Student Recognitions

2.B. Student Council

Student Council Officers

Addison Horner, President

Medha Lalani, Vice President

Sophia Boland, Secretary

Neal Patel, Treasurer

Beatriz Beheregaray, Social Media Manager

Myles Greer, Club Relations Manager

3. Board Approvals

3.A. Approval of the Agenda

3.B. Approval of Minutes

3.B.1. Minutes of the Regular Board Meeting held on August 25, 2026 (reference attachments)

Draft Minutes Regular Board Meeting_8.25.26

6

3.B.2. Minutes of the Buildings & Grounds/Finance Committee Meeting held on August 25, 2026 (reference attachments)

Draft Minutes Buildings Grounds_Finance_8.25.26

13

4. Residents' Request to Address the Board (5-minute limit)

The Board provides a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. We ask that speakers refrain from identifying specific students, staff, or community members by name.

Residents and taxpayers who are interested in making public comments must complete the electronic registration form prior to 3:00 PM on the day of the meeting.

5. Superintendent's Report

5.A. Superintendent's Report

5.B. Calendar of Events

September 22, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

October 13, 2026 - 6:00 pm

Regular Meeting

Education & Programs/Policy, Personnel, & Legal Committee Meeting

October 27, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

November 10, 2026 - 6:00 pm

Regular Meeting

Education & Programs/Policy, Personnel, & Legal Committee Meeting

All meetings are held in the Public Board Room at the Administration Building unless otherwise announced.

Committee Meetings will be held immediately following the adjournment of the Regular Meeting.

5.C. Enrollment Report (reference attachment)

Enrollment Report

9.1.2026 District Enrollment Counts

16

6. President's Report

7. Representative/Adjunct Reports

7.A. Lancaster County Career & Technology Center - Grant Keener/Kaleb Best

7.B. Hempfield recCenter - Patrick Wagner/Mekkai Williams

8. Standing Committee Reports

8.A. Buildings & Grounds - Judy Brady (Chair)/Kaleb Best/Erin Small/Justin Wolgemuth (reference attachments)

Review of the minutes from the Buildings & Grounds Committee Meeting held on August 25, 2026

Draft Minutes Buildings Grounds_Finance_8.25.26

17

8.B. Finance - Patrick Wagner (Chair)/Kaleb Best/Megan Eshleman/Justin Wolgemuth (reference attachments)

Review of the minutes from the Finance Committee Meeting held on August 25, 2026

Draft Minutes Buildings Grounds_Finance_8.25.26

20

9. Approval of Personnel Action Items

9.A. Personnel Action Items (reference attachments)

Approval of Personnel Action Items 9.A.1. - 9.A.8.

Personnel Action Items 9.8.2026

23

10. Approval of Buildings & Grounds Action Items

10.A. Quote Acceptance - Frey Lutz Corp

Approval to accept the quote from Frey Lutz Corp for the water heater replacement at Mountville Elementary School for \$64,600.00.

10.B. Proposal Acceptance - Stadium Solutions, Inc.

Approval to accept the proposal from Stadium Solutions, Inc. for the grandstands and pressboxes for the high school stadium project for \$973,118.00.

10.C. Approval of High School Project Package 2 and 3 Bid Approvals

HS Project Package 2 and 3 Bid Approvals

28

10.C.1. Package 2 General Contractor: Lobar, Inc. - Total Contract Value: \$104,394,000

10.C.2. Package 2 Mechanical Contractor: Myco Mechanical, Inc. - Total Contract Value: \$28,886,000

10.C.3. Package 2 Plumbing Contractor: Jay R Reynolds, Inc. - Total Contract Value: \$10,404,000

10.C.4. Package 2 Fire Protection Contractor: S.A. Communale - Total Contract Value: \$2,470,350

10.C.5. Package 2 Electrical Contractor: Philips Brothers Electrical Contractors, Inc. - Total Contract Value: \$21,399,000

10.C.6. Package 2 Kitchen Equipment Contractor: Todd Devin Food Equipment, Inc. - Total Contract Value: \$1,321,000

10.C.7. Package 2 Co-Stars Roofing Contractor: Weatherproofing Technologies, Inc. (WTI) - Total Contract Value: \$9,116,219.94

10.C.8. Package 3 General Contractor: eciConstruction, LLC - Total Contract Value: \$5,821,032

10.C.9. Package 3 Mechanical Contractor: Farfield Acquisition Company dba The Farfield Company - Total Contract Value: \$229,700

10.C.10. Package 3 Plumbing Contractor: Vision Mechanical, Inc. - Total Contract Value: \$215,650

10.C.11. Package 3 Electrical Contractor: Hirneisen Electric, Inc. - Total Contract Value: \$1,292,300

11. Approval of Finance Action Items

11.A. Contracts (reference attachments)

Approval of contracts 11.A.1 - 11.A.7.

Contracts - Approvals 9.8.26

30

11.A.1. High Road of York

Contract for Special Education services for the 2026-2027 school year, effective August 1, 2026 - July 31, 2027.

11.A.2. Illuminated Integration

Contract for AV integration/repair with new lights in cafe/gym at Landisville Primary Center.

11.A.3. Lancaster-Lebanon IU 13

Contract for district wide printing services effective August 1, 2026 - June30, 2027.

11.A.4. Market Street Sports Group — JK Mechanical

Two-year contract for naming rights and signage for the JK Mechanical Varsity Baseball Field, effective June 30, 2026 - July 1, 2028.

11.A.5. Market Street Sports Group - Healthsource America's Chiropractor

Three-year corporate sponsorship with Healthsource America's Chiropractor for end zone signage at the Hempfield High School Georgelis, Larsen & Sabatino Injury Law Firm Stadium, effective September 1, 2026 - August 31, 2029.

11.A.6. New Story Schools

Tuition agreement for 28 special education students for the 2026-2027 school year.

11.A.7. The Janus School

Tuition for one Special Education student for the 2026-2027 school year, including speech-language therapy.

11.B. Rise Above MOU

Approval of the Memorandum of Understanding with Touchstone Foundation for two pilot years of the program, Rise Above Youth Summit, at no cost to the district, effective through August 31, 2028.

11.C. Consolidated Application for Federal Programs

Approval of the submission of the 2026-2027 Consolidated Application for Federal Program Grants. This application will include the following Titles, and the dollar values are simply preliminary allocations:

Title IA - Improving Basic Programs \$1,037,146

Title IIA - \$154,078

Title IIIA LEP - \$56,331

Title IVA - \$79,101

12. Approval of Policy Action Items

12.A. Second Reading of Board Policies

Approval of second reading of board policies 12.A.1. - 12.A.6.

12.A.1. Policy 105 Curriculum (reference attachments)

Policy 105 Curriculum 31

12.A.2. Policy 117 Homebound Instruction (reference attachments)

Policy 117 Homebound Instruction 36

12.A.3. Policy 118 Independent Study (reference attachments)

Policy 118 Independent Study 39

12.A.4. Policy 121 Field Trips (reference attachments)

Policy 121 Field Trips 41

12.A.5. Policy 122 Extracurricular Activities (reference attachments)

Policy 122 Extracurricular Activities 44

12.A.6. Policy 124 Summer School (reference attachments)

Policy 124 Summer School 50

13. Approval of Other Action Items

13.A. Additional Contracted Transportation Staff (reference attachments)

Approval of additional contracted transportation staff employed by Student Transportation of America (STA) as presented

STA List 9.8.26 52

13.B. Non-School Sponsored Trip - Europe (reference attachment)

Approval for district personnel to advertise and hold informational meetings with students and parents/guardians regarding a non-school sponsored trip to the Europe in the summer of 2028

Europe Summer 2028 School Board Packet 53

13.C. PSBA 2027 Slate of Candidates (reference attachment)

Approval of the 2027 Slate of Candidates for the Pennsylvania School Boards Association

2027 PSBA Slate of Candidates 74

14. Adjournment

Draft Minutes Regular Board Meeting

Hempfield School District

Tuesday, August 25, 2026 6:00 PM

Location: District Administration Building, 200 Church Street, Landisville, PA 17538 and on a virtual meeting platform

Board Member Attendance

Kaleb Best:	Present
Judy Brady:	Present
Megan Eshleman:	Present
Grant Keener:	Present
Kait Linton:	Present
Erin Small:	Present
Patrick Wagner:	Present
Mekikai Williams:	Present
Justin Wolgemuth:	Present

Other Attendees

Michael Bromirski, Superintendent; William Brossman, Hempfield High School Principal; Kelly Burkholder, Director of Communications & Community Relations; Douglas Dandridge, Assistant Superintendent; Michael Graham, Chief Information Officer; Karen Hall, Chief Financial and Operations Officer/School Board Secretary; Loree Marchese, Director of Business Operations/Board Treasurer; Tab Musser, Assistant Superintendent; Carissa Rhodes, Executive Assistant to the Superintendent/Assistant School Board Secretary; Amy Secor, Centerville Elementary School Principal; two representatives from Fidevia Construction Management and Consulting; four community members were present in the audience; 14 people joined the meeting virtually on Zoom

1. Meeting Opening

1.A. Call to Order

Judy Brady called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

Megan Eshleman led the Pledge of Allegiance.

1.C. Announcement of Executive Session(s)

Judy Brady announced that the Board met in an Executive Session immediately prior to this meeting to discuss a legal matter and three personnel/contractual matters and to determine next steps as a follow-up to the June board retreat. The Board will meet immediately after tonight's meetings to discuss a legal matter and continue discussion on a contractual matter.

2. Recognitions

2.A. Staff Recognitions

Mike Bromirski recognized all district staff for their time, energy, and efforts in the opening of school today and thanked board members who visited schools and attended the district kickoff last Thursday.

2.B. Fire Protection Bid Opening

Mike Bromirski will open one bid that was received on August 6, 2026, at 10:25 am. The bid is

for fire protection for Package 2 of the High School Project.

Mike Bromirski opened and read one bid that was received on August 6, 2026, at 10:25 am for fire protection for Package 2 of the High School Project:

Triangle Fire Protection gave a base bid of \$2,948,670.00 and Alternate 1 n/a, Alternate 2 B-L n/a and Alternate M-Y n/a

This will be added to the spreadsheet of all bids to be presented to the Board on September 8.

3. Board Approvals

3.A. Approval of the Agenda

Administration requested the correction of Personnel Action Item 9.A.8.a. to correct the effective date to January 15, 2027.

Motion to approve the agenda for the August 25, 2026 Regular Board Meeting with the correction in Personnel Action Item 9.A.8.a. to correct the effective date to January 15, 2027. This motion, made by Erin Small and seconded by Kait Linton, Carried.

Kaleb Best: Yea

Judy Brady: Yea

Megan Eshleman: Yea

Grant Keener: Yea

Kait Linton: Yea

Erin Small: Yea

Patrick Wagner: Yea

Mekikai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

3.B. Approval of Minutes

Motion to approve the minutes 3.B.1. - 3.B.2. as presented. This motion, made by Kaleb Best and seconded by Kait Linton, Carried.

Kaleb Best: Yea

Judy Brady: Yea

Megan Eshleman: Yea

Grant Keener: Yea

Kait Linton: Yea

Erin Small: Yea

Patrick Wagner: Yea

Mekikai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

3.B.1. Minutes of the Regular Board Meeting held on August 11, 2026 (reference attachments)

3.B.2. Minutes of the Education & Programs/Policy, Personnel, & Legal Committee Meeting held on August 11, 2026 (reference attachments)

4. Residents' Request to Address the Board (5-minute limit)

The Board provides a time of public comment for residents and taxpayers to bring their thoughts to the Board, but it is not a time for exchange between the Board, administration, and speaker. We ask that speakers refrain from identifying specific students, staff, or community members by name. Residents and taxpayers who are interested in making public comments must complete the electronic registration form prior to 3:00 PM on the day of the meeting.

One resident requested to address the board at this meeting:

Thomas Degnan/Bowling Coach addressed the Board regarding bus riding safety and etiquette.

5. Superintendent's Report

5.A. Superintendent's Report

Mike Bromirski shared the following:

Thanked everyone for their hard work on the first day of school.

Shared the following high school project update:

The district received the NPDES permit from the DEP.

The INF was signed and completed, and it has been recorded with the county.

The next steps are to schedule pre-construction meetings with the Conservation District and to have the Board award bids.

5.B. Calendar of Events

September 8, 2026 - 6:00 pm

Regular Meeting

Education & Programs/Policy, Personnel, & Legal Committee Meeting

September 22, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

October 13, 2026 - 6:00 pm

Regular Meeting

Education & Programs/Policy, Personnel, & Legal Committee Meeting

October 27, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

All meetings are held in the Public Board Room at the Administration Building unless otherwise announced.

Committee Meetings will be held immediately following the adjournment of the Regular Meeting.

6. President's Report

Judy Brady shared that she has been busy with new teacher orientation, district kickoff, visiting schools today for the first day of school, and seeing the work completed at the PAC, LPC, and all the new playgrounds.

7. Representative/Adjunct Reports

7.A. IU 13 - Kait Linton

Kait Linton shared the following from the meeting on August 12, 2026:

Recognized Director Staci Murray from Northern Lebanon School District for 10 years of IU board service.

Recognized Andi Fellows, 2026 Educator of the Year recipient, at this year's Delta Waterfowl Expo.

Kait Linton was appointed chair of the Board's Instructional, Technology, and Facilities Services Committee.

Had a presentation about updates in the Preschool Early Intervention Program, which has three regional learning centers that house all level 2 and 3 specialized classrooms. The program adopted a new Student Information System.

There was great representation at summer events, including Rep. Rivera and Rep. Smith-Wade-El's Back to School Event at Penn Medicine Park, which benefits families in Hempfield, Lancaster, Penn Manor, and Manheim Township.

Camp Inspiration was held at the IU Conference Center, serving approximately 100 campers and their families.

Learned about Cocalico High School's Life Skills class's student-run mini-business called Eagle Crafts. Gave special thanks to their teacher, Jennifer Vigilante, for all she does to support these students.

The next meeting is scheduled for September 9, 2026.

7.B. Safety & Security - Megan Eshleman

Megan Eshleman shared that the safety and security committee plans to meet this fall. Justin Wolgemuth recommended that bus safety concerns be addressed by the safety and security committee.

7.C. PSBA Liaison - Erin Small

Erin Small shared the following:

PSBA released a new guide for school directors, Essentials of School Finance, that focuses on board oversight responsibilities, budgeting, fund balance decisions, and fiscal governance.

PSBA published an implementation timeline for Act 20 of 2026 and a one-page guide explaining Pennsylvania's Special Education Funding Formula.

The slate of candidates for 2027 PSBA leadership positions is available. Voting for PSBA leadership positions will open September 8 and continue through October 31, 2026, at 5:00 p.m. The Board will discuss and vote on candidates during a meeting in September or October.

PSBA offers an asynchronous course, Foundational AI for School Leaders, through a partnership between the PSBA Institute and Millersville University.

On January 16, 2027, a public webinar for potential school board candidates will provide essential insights into what it takes to serve effectively on a school board.

PSBA resources for July/August 2026, along with important upcoming dates, will be provided to board members.

7.D. Lancaster County Academy - Erin Small

Erin Small noted that Kaleb Best attended the meeting on August 5, 2026, and shared the following:

LCA is currently reviewing and updating some policies within an approved budget for legal review, which may go into next year.

The student handbook was updated to align with policy.

At the time of the meeting, Hempfield had filled 3 of our 10 possible seats.

LCA has adopted a platform called Dream Class, which allows parents and sending districts to check student progress.

The next meeting is scheduled for October 7, 2026.

Grant Keener left the meeting at 6:31 pm.

8. Standing Committee Reports

8.A. Education & Programs - Megan Eshleman (Chair)/Kait Linton/Patrick Wagner/Mekikai Williams (reference attachments)

Review of the minutes from the Education & Programs Committee Meeting held on August 11, 2026

Megan Eshleman reviewed the minutes of the Education & Programs Committee Meeting held on August 11, 2026, highlighting the agenda items discussed.
The meeting minutes were attached to the agenda.
The next meeting will be held on September 8, 2026.

8.B. Policy, Personnel, & Legal - Erin Small (Chair)/Grant Keener/Kait Linton/Mekkai Williams (reference attachments)
Review of the minutes from the Policy, Personnel, & Legal Committee Meeting held on August 11, 2026

Erin Small reviewed the minutes of the Policy, Personnel, & Legal Committee Meeting held on August 11, 2026, highlighting the agenda items discussed.
The meeting minutes were attached to the agenda.
The next meeting will be held on September 8, 2026.

Grant Keener returned to the meeting at 6:33 pm.

9. Approval of Personnel Action Items

Motion to approve Personnel Action Items 9.A. as amended to correct the effective date to January 15, 2027 in 9.A.8.a. This motion, made by Kaleb Best and seconded by Kait Linton, Carried.

Kaleb Best:	Yea
Judy Brady:	Yea
Megan Eshleman:	Yea
Grant Keener:	Yea
Kait Linton:	Yea
Erin Small:	Yea
Patrick Wagner:	Yea
Mekkai Williams:	Yea
Justin Wolgemuth:	Yea

Yea: 9, Nay: 0

9.A. Personnel Action Items (reference attachments)
Approval of Personnel Action Items 9.A.1. - 9.A.11.

10. Approval of Finance Action Items

Motion to approve Finance Action Items 10.A. - 10.D. as presented. This motion, made by Grant Keener and seconded by Kaleb Best, Carried.

Kaleb Best:	Yea
Judy Brady:	Yea
Megan Eshleman:	Yea
Grant Keener:	Yea
Kait Linton:	Yea
Erin Small:	Yea
Patrick Wagner:	Yea

Mekkai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

10.A. Contracts (reference attachments)

Approval of contracts 10.A.1.

10.A.1. Market Street Sports Group - STA (reference attachments)

One-year sponsorship agreement for naming rights and signage for the STA Student Section in the Hempfield High School Georgelis, Larsen & Sabatino Injury Law Firm Stadium and the Varsity Gymnasium, effective September 1, 2026 through September 1, 2027.

10.B. Financial Reports

Approval of Financial Reports 10.B.1 - 10.B.8.

10.B.1. Activity Fund - July 2026 (reference attachments)

10.B.2. Athletic Spending - July 2026 YTD (reference attachments)

10.B.3. Board Treasurers Report - June 2026 (reference attachments)

10.B.4. Board Treasurers Report - July 2026 (reference attachments)

10.B.5. Expense - June 2026 YTD (reference attachments)

10.B.6. General Fund Check Report - July 2026 (reference attachments)

10.B.7. Monthly Financial Report - June 2026 (reference attachments)

10.B.8. Revenue - June 2026 YTD (reference attachments)

10.C. Food Services Financial Reports

Approval of Food Services Financial Reports 10.C.1. - 10.C.4.

10.C.1. Food Service Check Register - July 2026 (reference attachments)

10.C.2. Food Service Check Register - Payroll Adjustment - June 2026 (reference attachments)

10.C.3. Food Service Comparative Financial Report - July 2026 (reference attachments)

10.C.4. Food Service Financial Report - July 2026 (reference attachments)

10.D. Financial Transactions

Approval of Financial Transactions 10.D.1.

10.D.1. Invoice Payments from the Capital Projects Fund (reference attachments)

Approval to pay invoices from the Capital Projects Fund - \$3,006,618.24

11. Approval of Policy Action Items

Motion to approve Policy Action Items 11.A. as presented. This motion, made by Patrick Wagner and seconded by Mekkai Williams, Carried.

Kaleb Best: Yea

Judy Brady: Yea

Megan Eshleman: Yea

Grant Keener: Yea

Kait Linton: Yea

Erin Small: Yea

Patrick Wagner: Yea

Mekkai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

11.A. First Reading of Board Policies

Approval of first reading of board policies 11.A.1. - 11.A.6.

11.A.1. Policy 105 Curriculum (reference attachments)

11.A.2. Policy 117 Homebound Instruction (reference attachments)

11.A.3. Policy 118 Independent Study (reference attachments)

11.A.4. Policy 121 Field Trips (reference attachments)

11.A.5. Policy 122 Extracurricular Activities (reference attachments)

11.A.6. Policy 124 Summer School (reference attachments)

12. Adjournment

Motion to adjourn meeting. This motion, made by Patrick Wagner and seconded by Kait Linton, Carried.

Kaleb Best: Yea

Judy Brady: Yea

Megan Eshleman: Yea

Grant Keener: Yea

Kait Linton: Yea

Erin Small: Yea

Patrick Wagner: Yea

Mekkai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

Meeting adjourned at 6:36 pm.

Karen M. Hall, School Board Secretary

Draft Minutes Buildings & Grounds/Finance Committee Meeting

Hempfield School District

Tuesday, August 25, 2026 Immediately following the Regular Board Meeting at 6:00 pm

Location: District Administration Building, 200 Church Street, Landisville, PA 17538 and on a virtual meeting platform

Board Member Attendance

Kaleb Best:	Present
Judy Brady:	Present
Megan Eshleman:	Present
Grant Keener:	Present
Kait Linton:	Present
Erin Small:	Present
Patrick Wagner:	Present
Mekkai Williams:	Present
Justin Wolgemuth:	Present

Other Attendees

Michael Bromirski, Superintendent; William Brossman, Hempfield High School Principal; Kelly Burkholder, Director of Communications & Community Relations; Douglas Dandridge, Assistant Superintendent; Michael Graham, Chief Information Officer; Karen Hall, Chief Financial and Operations Officer/School Board Secretary; Loree Marchese, Director of Business Operations/Board Treasurer; Tab Musser, Assistant Superintendent; Carissa Rhodes, Executive Assistant to the Superintendent/Assistant School Board Secretary; Amy Secor, Centerville Elementary School Principal; two representatives from Fidevia Construction Management and Consulting; three community members were present in the audience; 14 people joined the meeting virtually on Zoom

1. Meeting Opening

1.A. Call to Order

Judy Brady called the meeting to order at 6:37 pm.

2. Residents' Request to Address the Board (3-minute limit)

The Board provides a time of public comment at committee meetings for residents and taxpayers to bring their thoughts on specific agenda items to the Board, but it is not a time for exchange between the Board, administration, and speaker. We ask that speakers refrain from identifying specific students, staff, or community members by name. **Each resident is provided up to three (3) minutes to speak at a committee meeting on a topic identified on the meeting agenda.**

Residents and taxpayers who are interested in making public comments must complete the electronic registration form prior to 3:00 PM on the day of the meeting.

There were no residents requesting to address the board at this meeting.

3. Buildings & Grounds

3.A. Summer Projects Update (reference attachments)

Kim James will present an update on district summer projects.

Kim James presented an update on summer projects, including:

The completed playgrounds at Landisville Intermediate Center, Farmdale Elementary School, Landisville Primary Center, and Centerville Elementary School.

The playground equipment at East Petersburg Elementary School arrived today and will begin being installed tomorrow, followed by the Poured-In-Place.
Phase 1 of the HVAC renovation at Landisville Primary Center is complete. Phase 2 has begun.

The presentation was attached to the agenda for additional details.

3.B. MES Water Heater Replacement

Kim James will present quotes for replacing the water heater at Mountville Elementary School.

Kim James presented Costar vendor quotes for replacing the water heater at Mountville Elementary School. The Board discussed the water heater replacement.

3.C. HHS/Stadium Projects

Discussion on high school and stadium projects.

Mike Bromirski reviewed the costs of the high school project. A representative from Fidevia Construction Management and Consulting reviewed a change order for PAC Package 1A to add work that was previously included in the project budget. The Board discussed the change order and the capital plan. The capital plan will continue to be discussed at future meetings.

Mike Bromirski presented revised Co-Op Proposals for the grandstands for the Hempfield High School Stadium and Ballfield Renovations. Stadium Solutions, Inc. was the lowest proposal and will be on the agenda for approval at the Regular Board Meeting on September 8, 2026.

4. Finance

4.A. Contracts (reference attachments)

Review of contracts 4.A.1. - 4.A.7. which are scheduled for approval at the Regular Board Meeting on September 8, 2026.

Contracts scheduled for approval at the Regular Board Meeting on September 8, 2026, were reviewed.

4.A.1. High Road of York

Contract for Special Education services for the 2026–2027 school year, effective August 1, 2026–July 31, 2027.

4.A.2. Illuminated Integration

Contract for AV integration/repair with new lights in cafe/gym at Landisville Primary Center.

4.A.3. Lancaster-Lebanon IU 13

Contract for district wide printing services effective August 1, 2026-June30, 2027.

4.A.4. Market Street Sports Group — JK Mechanical

Two-year contract for naming rights and signage for the JK Mechanical Varsity Baseball Field, effective June 30, 2026–July 1, 2028.

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4.A.6. New Story Schools

Tuition agreement for 28 special education students for the 2026-2027 school year.

4.A.7. The Janus School

Tuition for 1 Special Education student for the 2026-2027 school year, including speech-language therapy.

5. Schedule of Upcoming Meetings

September 8, 2026 - 6:00 pm

Regular Meeting

Education & Programs/Policy, Personnel, & Legal Committee Meeting

September 22, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

October 13, 2026 - 6:00 pm

Regular Meeting

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October 27, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

All meetings are held in the Public Board Room at the Administration Building unless otherwise announced.

Committee Meetings will be held immediately following the adjournment of the Regular Meeting.

6. Adjournment

Motion to adjourn meeting to Executive Session. This motion, made by Megan Eshleman and seconded by Judy Brady, Carried.

Kaleb Best: Yea

Judy Brady: Yea

Megan Eshleman: Yea

Grant Keener: Yea

Kait Linton: Yea

Erin Small: Yea

Patrick Wagner: Yea

Mekikai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

Meeting adjourned at 7:19 pm.

Karen M. Hall, School Board Secretary

Totals by School

[illegible]

6847

Draft Minutes Buildings & Grounds/Finance Committee Meeting

Hempfield School District

Tuesday, August 25, 2026 Immediately following the Regular Board Meeting at 6:00 pm

Location: District Administration Building, 200 Church Street, Landisville, PA 17538 and on a virtual meeting platform

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2. Residents' Request to Address the Board (3-minute limit)

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Residents and taxpayers who are interested in making public comments must complete the electronic registration form prior to 3:00 PM on the day of the meeting.

There were no residents requesting to address the board at this meeting.

3. Buildings & Grounds

3.A. Summer Projects Update (reference attachments)

Kim James will present an update on district summer projects.

Kim James presented an update on summer projects, including:

The completed playgrounds at Landisville Intermediate Center, Farmdale Elementary School, Landisville Primary Center, and Centerville Elementary School.

The playground equipment at East Petersburg Elementary School arrived today and will begin being installed tomorrow, followed by the Poured-In-Place.
Phase 1 of the HVAC renovation at Landisville Primary Center is complete. Phase 2 has begun.

The presentation was attached to the agenda for additional details.

3.B. MES Water Heater Replacement

Kim James will present quotes for replacing the water heater at Mountville Elementary School.

Kim James presented Costar vendor quotes for replacing the water heater at Mountville Elementary School. The Board discussed the water heater replacement.

3.C. HHS/Stadium Projects

Discussion on high school and stadium projects.

Mike Bromirski reviewed the costs of the high school project. A representative from Fidevia Construction Management and Consulting reviewed a change order for PAC Package 1A to add work that was previously included in the project budget. The Board discussed the change order and the capital plan. The capital plan will continue to be discussed at future meetings.

Mike Bromirski presented revised Co-Op Proposals for the grandstands for the Hempfield High School Stadium and Ballfield Renovations. Stadium Solutions, Inc. was the lowest proposal and will be on the agenda for approval at the Regular Board Meeting on September 8, 2026.

4. Finance

4.A. Contracts (reference attachments)

Review of contracts 4.A.1. - 4.A.7. which are scheduled for approval at the Regular Board Meeting on September 8, 2026.

Contracts scheduled for approval at the Regular Board Meeting on September 8, 2026, were reviewed.

4.A.1. High Road of York

Contract for Special Education services for the 2026–2027 school year, effective August 1, 2026–July 31, 2027.

4.A.2. Illuminated Integration

Contract for AV integration/repair with new lights in cafe/gym at Landisville Primary Center.

4.A.3. Lancaster-Lebanon IU 13

Contract for district wide printing services effective August 1, 2026-June30, 2027.

4.A.4. Market Street Sports Group — JK Mechanical

Two-year contract for naming rights and signage for the JK Mechanical Varsity Baseball Field, effective June 30, 2026–July 1, 2028.

4.A.5. Market Street Sports Group - Healthsource America's Chiropractor

Three-year corporate sponsorship with Healthsource America's Chiropractor for end zone signage at the Hempfield High School Georgelis, Larsen & Sabatino Injury Law Firm Stadium, effective September 1, 2026-August 31, 2029.

4.A.6. New Story Schools

Tuition agreement for 28 special education students for the 2026-2027 school year.

4.A.7. The Janus School

Tuition for 1 Special Education student for the 2026-2027 school year, including speech-language therapy.

5. Schedule of Upcoming Meetings

September 8, 2026 - 6:00 pm

Regular Meeting

Education & Programs/Policy, Personnel, & Legal Committee Meeting

September 22, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

October 13, 2026 - 6:00 pm

Regular Meeting

Education & Programs/Policy, Personnel, & Legal Committee Meeting

October 27, 2026 - 6:00 pm

Regular Meeting

Buildings & Grounds/Finance Committee Meeting

All meetings are held in the Public Board Room at the Administration Building unless otherwise announced.

Committee Meetings will be held immediately following the adjournment of the Regular Meeting.

6. Adjournment

Motion to adjourn meeting to Executive Session. This motion, made by Megan Eshleman and seconded by Judy Brady, Carried.

Kaleb Best: Yea

Judy Brady: Yea

Megan Eshleman: Yea

Grant Keener: Yea

Kait Linton: Yea

Erin Small: Yea

Patrick Wagner: Yea

Mekhai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

Meeting adjourned at 7:19 pm.

Karen M. Hall, School Board Secretary

Draft Minutes Buildings & Grounds/Finance Committee Meeting

Hempfield School District

Tuesday, August 25, 2026 Immediately following the Regular Board Meeting at 6:00 pm

Location: District Administration Building, 200 Church Street, Landisville, PA 17538 and on a virtual meeting platform

Board Member Attendance

Kaleb Best:	Present
Judy Brady:	Present
Megan Eshleman:	Present
Grant Keener:	Present
Kait Linton:	Present
Erin Small:	Present
Patrick Wagner:	Present
Mekkai Williams:	Present
Justin Wolgemuth:	Present

Other Attendees

Michael Bromirski, Superintendent; William Brossman, Hempfield High School Principal; Kelly Burkholder, Director of Communications & Community Relations; Douglas Dandridge, Assistant Superintendent; Michael Graham, Chief Information Officer; Karen Hall, Chief Financial and Operations Officer/School Board Secretary; Loree Marchese, Director of Business Operations/Board Treasurer; Tab Musser, Assistant Superintendent; Carissa Rhodes, Executive Assistant to the Superintendent/Assistant School Board Secretary; Amy Secor, Centerville Elementary School Principal; two representatives from Fidevia Construction Management and Consulting; three community members were present in the audience; 14 people joined the meeting virtually on Zoom

1. Meeting Opening

1.A. Call to Order

Judy Brady called the meeting to order at 6:37 pm.

2. Residents' Request to Address the Board (3-minute limit)

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Residents and taxpayers who are interested in making public comments must complete the electronic registration form prior to 3:00 PM on the day of the meeting.

There were no residents requesting to address the board at this meeting.

3. Buildings & Grounds

3.A. Summer Projects Update (reference attachments)

Kim James will present an update on district summer projects.

Kim James presented an update on summer projects, including:

The completed playgrounds at Landisville Intermediate Center, Farmdale Elementary School, Landisville Primary Center, and Centerville Elementary School.

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Phase 1 of the HVAC renovation at Landisville Primary Center is complete. Phase 2 has begun.

The presentation was attached to the agenda for additional details.

3.B. MES Water Heater Replacement

Kim James will present quotes for replacing the water heater at Mountville Elementary School.

Kim James presented Costar vendor quotes for replacing the water heater at Mountville Elementary School. The Board discussed the water heater replacement.

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Discussion on high school and stadium projects.

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Mike Bromirski presented revised Co-Op Proposals for the grandstands for the Hempfield High School Stadium and Ballfield Renovations. Stadium Solutions, Inc. was the lowest proposal and will be on the agenda for approval at the Regular Board Meeting on September 8, 2026.

4. Finance

4.A. Contracts (reference attachments)

Review of contracts 4.A.1. - 4.A.7. which are scheduled for approval at the Regular Board Meeting on September 8, 2026.

Contracts scheduled for approval at the Regular Board Meeting on September 8, 2026, were reviewed.

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4.A.3. Lancaster-Lebanon IU 13

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4.A.5. Market Street Sports Group - Healthsource America's Chiropractor

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Regular Meeting

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October 13, 2026 - 6:00 pm

Regular Meeting

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Regular Meeting

Buildings & Grounds/Finance Committee Meeting

All meetings are held in the Public Board Room at the Administration Building unless otherwise announced.

Committee Meetings will be held immediately following the adjournment of the Regular Meeting.

6. Adjournment

Motion to adjourn meeting to Executive Session. This motion, made by Megan Eshleman and seconded by Judy Brady, Carried.

Kaleb Best: Yea

Judy Brady: Yea

Megan Eshleman: Yea

Grant Keener: Yea

Kait Linton: Yea

Erin Small: Yea

Patrick Wagner: Yea

Mekkai Williams: Yea

Justin Wolgemuth: Yea

Yea: 9, Nay: 0

Meeting adjourned at 7:19 pm.

Karen M. Hall, School Board Secretary

Hempfield School District - Regular Board Meeting

9.A. Personnel Action Items

September 8, 2026

Personnel Items

1. Certified Positions

- a. Approval to employ Jessica M. Kilpatrick as a Certified Employee with a Temporary Contract, effective date to be determined provisionally, according to federal and state law regulations. Ms. Kilpatrick will be placed on Step 3, Master's Degree, in accordance with the Collective Bargaining Agreement. Ms. Kilpatrick is a graduate of Temple University and Shippensburg University, is certified as an Occupational Therapist. Assignment: Part-time Certified Occupational Therapist, Farmdale Elementary School (REPLACEMENT)

2. Extracurricular Positions

- a. Approval to appoint Avalyn Baer as a Volunteer Girls Basketball Coach for the 2026-2027 school year, provisionally, according to federal and state law regulations
- b. Approval to employ Naomi V. Beach as an Anchor Club Advisor for the 2026-2027 school year, provisionally, according to federal and state law regulations
- c. Approval to employ Melissa L. Kreider as a Student Council Advisor for the 2026-2027 school year, provisionally, according to federal and state law regulations
- d. Approval to appoint Erin D. Matthews as a Volunteer Field Hockey Coach for the 2026-2027 school year, provisionally, according to federal and state law regulations
- e. Approval to employ Amy L. Souder as an Anchor Club Advisor for the 2026-2027 school year, provisionally, according to federal and state law regulations
- f. Approval to appoint the following individual as a Peer Advisor for the 2026-2027 school year, compensated in accordance with the Collective Bargaining Agreement:
 - i. Natalie L. Stoudt
- g. Approval to employ Hannah E. Weidle as a Student Council Advisor for the 2026-2027 school year, provisionally, according to federal and state law regulations
- h. Approval to appoint the following as Department Coordinators effective for the 2026-2027 school year, compensated with a stipend:
 - i. Aaron Buckwalter, Elementary Science
 - ii. Amy Saporetti, Elementary English and Reading

- iii. Andrew Wise, Business Education
- iv. Debra Krantz, Health Services
- v. Elizabeth Burns, Art
- vi. Hillary Buckwalter, Elementary Math
- vii. Jason James, Technology Education
- viii. Jessica Kling, Music
- ix. Kathryn Miller, Secondary Science
- x. Lauren Lewis, Secondary English
- xi. Lauren Stauffer, Family and Consumer Science
- xii. Mark Ashley, Health and Physical Education
- xiii. Michael Gambler, Secondary Math
- xiv. Sarah Demaria, Library
- xv. Stephanie Herich, World Language
- xvi. Svetlana Sagalov-Feldman, English Language Development
- xvii. Zahid Virmani, Social Studies

3. Leaves of Absence

- a. Approval to grant a Leave of Absence to Elizabeth M. Earhart, Custodian at Hempfield High School, from October 29, 2026 through December 11, 2026
- b. Approval to amend a Leave of Absence for Victoria E. Gainer, Grade 6 Teacher at Mountville Elementary School, from April 7, 2026, through October 29, 2026, to April 7, 2026, through September 29, 2026. Special Sick Leave May 4, 2026 through May 18, 2026
- c. Approval to grant a Leave of Absence to Mark D. Harman, Math Teacher at Landisville Education Center, from August 24, 2026 through September 7, 2026
- d. Approval to grant an Intermittent Leave of Absence to Kelley A. Keel, Grade 2 Teacher at Mountville Elementary School, from August 19, 2026 through August 18, 2027
- e. Approval to grant a Leave of Absence to Kimberly J. Petrosky, ELA Teacher at Landisville Middle School, from August 19, 2026 through to be determined
- f. Approval to grant a Intermittent Leave of Absence to Rickey L. Petrosky, Grade 5 Teacher at Landisville Intermediate Center, from August 19, 2026 through August 18, 2027

4. Other

- a. Approval to grant tenure to Nicolas J. Cashdollar who completed three years of satisfactory teaching service, effective date August 18, 2026

- b. Approval to grant tenure to Sheridan G. Dominguez who completed three years of satisfactory teaching service, effective date August 18, 2026
- c. Approval to grant tenure to Emily M. Hohenwarter who completed three years of satisfactory teaching service, effective date August 18, 2026
- d. Approval to grant tenure to Riley C. Hughes who completed three years of satisfactory teaching service, effective date August 18, 2026
- e. Approval to grant tenure to Cynthia R. Wallis who completed three years of satisfactory teaching service, effective date August 18, 2026

5. Resignations

- a. Approval to accept the resignation of Simbitim D. Bagnabana, General Food Service Worker at Hempfield High School, effective August 20, 2026
- b. Approval to accept the resignation of Bonnie Heidelbaugh, General Food Service Worker at Centerville Elementary School, effective August 27, 2026
- c. Approval to accept the resignation of Florence M. Prokay, General Food Service Worker at Landisville Intermediate Center, effective August 26, 2026
- d. Approval to accept the resignation of Dawn M. Scheele, Special Education Paraprofessional at East Petersburg Elementary School, effective September 15, 2026
- e. Approval to accept the resignation of Jennifer L. Stack, Certified School Nurse at East Petersburg Elementary School and Farmdale Elementary School, effective September 2, 2026
- f. Approval to accept the resignation of Heather L. Szmerda, Student Council Advisor at Landisville Middle School, effective August 19, 2026

6. Substitute Positions

- a. Approval to accept the following individuals as Returning Substitutes for the 2026-2027 school year, effective date below, provisionally, according to federal and state law regulations, compensated at the current substitute rate:
 - i. Diana Bachman
 - ii. Andrew Benchich
 - iii. Kathleen Bigler
 - iv. Catherine Conicella
 - v. Jenna Connor
 - vi. Harold Crush
 - vii. Jessica Fischer
 - viii. Maryellen Heckendorn

- ix. Margaret Hodgden
- x. Sherry Lowe
- xi. Chloe Matchett
- xii. Paula Millhouse
- xiii. Wendy Schroeder
- xiv. Cindy Schueman
- xv. Karen Siegel
- xvi. Frances Stively
- xvii. Manasi Trivedi
- xviii. Juanye Williams

- b. Approval to employ the following individual as a PA Certified Substitute for the 2026-2027 school year, effective date below, provisionally, according to federal and state law regulations, compensated at the current substitute rate:
 - i. Julia E. Naumann, effective date to be determined

7. Support Staff Employments

- a. Approval to employ Warren S. Draper as a 2nd Shift Custodian at Centerville Middle School, effective date to be determined, provisionally, according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2026-2027 (REPLACEMENT)
- b. Approval to employ Megan L. Killian as a General Food Service Worker at Landisville Primary Center, effective date to be determined, provisionally, according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2026-2027 (REPLACEMENT)
- c. Approval to employ Layla Morales as a Special Education Paraprofessional at Rohrerstown Elementary School, effective date to be determined, provisionally, according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2026-2027 (REPLACEMENT)
- d. Approval to employ Chelsea M. Murray as a Special Education Paraprofessional at Rohrerstown Elementary School, effective date to be determined, provisionally, according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2026-2027 (REPLACEMENT)
- e. Approval to employ Isabel Santos as a Special Education Paraprofessional at Centerville Elementary School, effective date to be determined, provisionally, according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2026-2027 (REPLACEMENT)

- f. Approval to employ Victoria Torres as an Elementary Building Aide at Centerville Elementary School, effective August 31, 2026, provisionally, according to federal and state law regulations, compensated in accordance with the Salary Rate Ranges for 2026-2027 (REPLACEMENT)
- 8. Corrections
 - a. Approval to accept the correction of the start date for Elizabeth A. Roda as a Certified Employee with a Permanent Contract, from August 19, 2026 to August 12, 2026
 - b. Approval to accept the correction of the start date for Stephanie M. Stoltzfus as a Certified Employee with a Permanent Contract, from August 19, 2026 to August 12, 2026

10.C. High School Project Bid Approvals

Package 2:

10.C.1. General Contractor: Lobar - Total Contract Value: \$104,394,000

Base Bid	\$103,072,000
ALT #1 - Unclassified	+\$1,458,000
ALT #20 - Alum. Conductors	N/A
ALT #21 - All CAT 6A Cabling	N/A
ALT #24 - Masonry Cleaning	+\$80,000
ALT #25 - Soil Stockpiling	-\$216,000

10.C.2. Mechanical Contractor: Myco - Total Contract Value: \$28,886,000

Base Bid	\$28,786,000
ALT #1 - Unclassified	+\$100,000
ALT #20 - Alum. Conductors	N/A
ALT #21 - All CAT 6A Cabling	N/A
ALT #24 - Masonry Cleaning	N/A
ALT #25 - Soil Stockpiling	N/A

10.C.3. Plumbing Contractor: Jay R Reynolds - Total Contract Value: \$10,404,000

Base Bid	\$10,289,000
ALT #1 - Unclassified	+\$115,000
ALT #20 - Alum. Conductors	N/A
ALT #21 - All CAT 6A Cabling	N/A
ALT #24 - Masonry Cleaning	N/A
ALT #25 - Soil Stockpiling	N/A

10.C.4. Fire Protection Contractor: SA Communale - Total Contract Value: \$2,470,350

Base Bid	\$2,470,350
ALT #1 - Unclassified	N/A
ALT #20 - Alum. Conductors	N/A
ALT #21 - All CAT 6A Cabling	N/A
ALT #24 - Masonry Cleaning	N/A
ALT #25 - Soil Stockpiling	N/A

10.C.5. Electrical Contractor: Phillips Brothers - Total Contract Value: \$21,399,000

Base Bid	\$21,199,000
ALT #1 - Unclassified	+\$250,000
ALT #20 - Alum. Conductors	-\$85,000
ALT #21 - All CAT 6A Cabling	+\$35,000
ALT #24 - Masonry Cleaning	N/A
ALT #25 - Soil Stockpiling	N/A

10.C.6. Kitchen Equipment Contractor: Todd Devin - Total Contract Value: \$1,321,000

Base Bid	\$1,321,000
ALT #1 - Unclassified	N/A
ALT #20 - Alum. Conductors	N/A
ALT #21 - All CAT 6A Cabling	N/A
ALT #24 - Masonry Cleaning	N/A
ALT #25 - Soil Stockpiling	N/A

10.C.7. Co-Stars Roofing Contractor: WTI - Total Contract Value: \$9,116,219.94

Base Bid	\$10,026,219.94
ALT #1 - Switch to Mechanically Fastened System	-\$910,000

WTI agrees to take care of the temp roof work associated with package 1A immediately after a formal approval letter and at no additional cost to the District.

Total Package 2 Award Value: \$178,039,350

Package 3:

10.C.8. General Contractor: ECI - Total Contract Value: \$5,821,032

Base Bid	\$5,289,032
ALT #3 - Parking Lot Lighting	N/A
ALT #4 - Base Bid Unclassified	+\$532,000

10.C.9. Mechanical Contractor: Farfield - Total Contract Value: \$229,700

Base Bid	\$229,000
ALT #3 - Parking Lot Lighting	<i>They provided a price, but we are declining to accept.</i>
ALT #4 - Base Bid Unclassified	N/A

10.C.10. Plumbing Contractor: Vision Mechanical - Total Contract Value: \$215,650

Base Bid	\$210,650
ALT #3 - Parking Lot Lighting	N/A
ALT #4 - Base Bid Unclassified	+\$5,000

10.C.11. Electrical Contractor: Hirnesien - Total Contract Value: \$1,292,300

Base Bid	\$1,140,600
ALT #3 - Parking Lot Lighting	+\$111,700
ALT #4 - Base Bid Unclassified	+\$40,000

Total Package 3 Award Value: \$7,558,682

Total Value of Packages 2 and 3 to be Awarded: \$185,598,032

CONTRACTS September 8, 2026						
Company Vendor Contractor	Amount of Contract	New (N) Amendment (A) Renewal (R)	Budgeted Expense (Yes/No/NA)	Department Budget	Point of Contact	Brief Description of the Contract
High Road of York	\$122,940.00	N	Y	Special Education	Tab Musser	Contract for Special Education services for the 2026-2027 school year, effective August 1, 2026 - July 31, 2027.
Illuminate Integration	\$5,395.50	N	Y	Technology	M. Graham	Contract for AV integration/repair with new lights in cafe/gym at Landisville Primary Center.
Lancaster-Lebanon IU 13	\$50,000.00	N	Y	Business Office	K. Hall	Contract for district wide printing services, effective August 1, 2026 - June30, 2027.
Market Street Sports Group — JK Mechanical	No Cost to District	R	Y	Communications	K. Burkholder	Two-year contract for naming rights and signage for the JK Mechanical Varsity Baseball Field, effective June 30, 2026 - July 1, 2028.
Market Street Sports Group - Healthsource America's Chiropractor	No Cost to District	N	Y	Communications	K. Burkholder	Three-year corporate sponsorship with Healthsource America's Chiropractor for end zone signage at the Hempfield High School Georgelis, Larsen & Sabatino Injury Law Firm Stadium, effective September 1, 2026 - August 31, 2029.
New Story Schools	\$2,279,700	R	Y	Sepcial Education	T. Musser	Tuition agreement for 28 special education students for the 2026-2027 school year.
The Janus School	\$44,725.00	N	Y	Special Education	T. Musser	Tuition for one Special Education student for the 2026-2027 school year, including speech-language therapy.
Contracts Pre-Signed - Needing Board Approval						
Company Vendor Contractor	Amount of Contract	New (N) Amendment (A) Renewal (R)	Budgeted Expense (Yes/No/NA)	Department Budget	Point of Contact	Brief Description of the Contract



Policy Number	105
Title	Curriculum
Adopted	10/11/2005
Revised	2/9/2016
Version	v1 · 8/18/2026 · DRAFT

Curriculum

Purpose

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, adapted and developed on a continuing basis and in accordance with a plan for curriculum improvement. [\[1\]](#)

Definition

For purposes of this policy, **curriculum** shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students. [\[3\]](#)[\[4\]](#) [\[5\]](#)

Authority

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge. [\[1\]](#) [\[4\]](#) [\[5\]](#)

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards. [\[1\]](#) [\[6\]](#) [\[4\]](#) [\[26\]](#) [\[7\]](#) [\[25\]](#)

Guidelines

The district's curriculum shall provide the following:

1. Continuous learning through effective articulation among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. [\[8\]](#)
3. Guidance and counseling services for all students to assist in career and academic planning. [\[9\]](#)
4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. [\[10\]](#)
5. Limited English Proficiency programs for students whose dominant language is not English, pursuant to law and regulation. [\[11\]](#) [\[12\]](#)
6. Compensatory education programs for students, pursuant to law and regulation.
7. Equal educational opportunity for all students, pursuant to law and regulation. [\[13\]](#) [\[27\]](#)
8. Career awareness and vocational education, pursuant to law and regulation. [\[14\]](#)
9. Educational opportunities for exceptionally gifted students, pursuant to law and regulation. [\[15\]](#)
10. Regular and continuous instruction in required safety procedures. [\[16\]](#)

Delegation of Responsibility

The Superintendent or designee shall be responsible to the Board for the development of curriculum. S/He shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators and teaching staff members. [\[1\]](#)

A listing of all district-purchased and district-required curriculum materials shall be made available upon request by grade level or course for parents/guardians, students, staff, and board members.

With prior Board approval, the Superintendent or designee may conduct pilot programs deemed necessary to the continuing improvement of the instructional program. [\[1\]](#) [\[24\]](#)

The Superintendent or designee shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent or designee to pursue actively state and federal aid in support of research activities.

Footnotes

[1] **22 PA Code 4.4**
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference [View source](#) 

[3] **22 PA Code 4.3**
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference [View source](#) 

[4] **22 PA Code 4.12**
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference [View source](#) 

[5] **Pol. 102**
Policy Reference [Open policy](#) 

[6] **24 P.S. 1512**
palegis.us
palegis.us
Legal Reference [View source](#) 

[7] **Pol. 107**
Policy Reference [Open policy](#) 

[8] **Pol. 109**
Policy Reference [Open policy](#) 

[9] **Pol. 112**
Policy Reference [Open policy](#) 

[10] **Pol. 113**
Policy Reference [Open policy](#) 

[11] **22 PA Code 4.26**
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference [View source](#)

[12] **Pol. 138**
Policy Reference [Open policy](#)

[13] **Pol. 103**
Policy Reference [Open policy](#)

[14] **Pol. 115**
Policy Reference [Open policy](#)

[15] **Pol. 114**
Policy Reference [Open policy](#)

[16] **Pol. 805**
Policy Reference [Open policy](#)

[24] **22 PA Code 4.82**
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference [View source](#)

[25] **Pol. 127**
Policy Reference [Open policy](#)

[26] **24 P.S. 1511**
palegis.us
palegis.us
Legal Reference [View source](#)

[27] **Pol. 103.1**
Policy Reference [Open policy](#)

Legal References

- [1] 22 PA Code 4.4
- [3] 22 PA Code 4.3
- [4] 22 PA Code 4.12
- [5] Pol. 102
- [6] 24 P.S. 1512
- [7] Pol. 107
- [8] Pol. 109
- [9] Pol. 112

- [10] Pol. 113
- [11] 22 PA Code 4.26
- [12] Pol. 138
- [13] Pol. 103
- [14] Pol. 115
- [15] Pol. 114
- [16] Pol. 805
- [24] 22 PA Code 4.82
- [25] Pol. 127
- [26] 24 P.S. 1511
- [27] Pol. 103.1



Policy Number 117
Title Homebound Instruction
Adopted 10/11/2005
Revised 3/8/2016
Version v1 · 8/18/2026 · DRAFT

Homebound Instruction

Purpose

Homebound instruction provides for educational instruction, in the home or hospital, for students who are deemed physically incapable of attending any potentially modified, daily educational program in the school setting by a medical health professional. The in home instruction is designed not to replace regular or special education, but rather to ensure that the student's academic skill level is maintained and to prevent the regression of skills.

Authority

The Board shall provide, pursuant to law and regulations, homebound instruction to students confined to home or hospital for physical disability, illness, injury, psychological/psychiatric condition, or urgent reasons deemed appropriate by a medical health professional. Homebound instruction can be applied for when the durations of these confinements will exceed three (3) weeks of school instructional time and shall not exceed three (3) months.[\[1\]](#) [\[2\]](#)

Delegation of Responsibility

Application for homebound instruction shall include: a Homebound Instruction Request Form, completed by the school counselor; a physician's letter that must be obtained by the parent/guardian that certifies the specific diagnosis of the illness or disability, states how the diagnosis prohibits physical attendance in the school setting, and lists the dates outlining the probable duration of the confinement.

The Director of Student Services or designee will review the application and determine if tutoring in the home is appropriate. In order to determine the appropriateness of homebound instruction, the district reserves the right to contact the recommending doctor to verify/clarify the doctor's orders. If needed the district may request a second opinion and require the student to be seen by the district's physician at district expense. Based upon the school physician's assessment, the district could deny homebound instruction, at which time the student would be required to return to school. The Superintendent or designee shall develop procedures to safeguard the privacy of each child placed on homebound instruction.

The Director of Student Services or designee may request approval from the Department of Education to extend the period of homebound instruction for an individual, which shall be re-evaluated after the initial three (3) months of service and every three (3) months thereafter.^[2]

The district reserves the final decision on course content and credit. Course credit and student promotion of grade is at the discretion of the district based on academic standards set forth by the Pennsylvania Department of Education. It is the responsibility of the district to provide a certified tutor and any related services needed to address student needs. Homebound assignments are provided by the student's current teachers and based upon work in the current course of study.

Parents/Guardians of the student must provide specific requirements for at home learning such as: adult supervision of the child during instruction, uninterrupted sessions, no eating unless medically necessary, and should work cooperatively with the tutor so that sessions do not require frequent cancellation or rescheduling. Inability to provide these requirements could lead to termination of homebound services.

Due to the need for homebound students to be removed from the traditional school setting for medical reasons, for the duration of the student's homebound experience, the child is not permitted to participate in any school related activities at the school such as, but not limited to, school sponsored sports, dances, play practices, or musical arts based programs.

Guidelines

The parent/guardian shall contact the building principal concerning a request for homebound instructional service for his/her child. The parent/guardian shall submit to the school a physician's letter that certifies the specific diagnosis of the illness or disability, states how the diagnosis prohibits physical attendance in the school setting, and lists the

dates outlining the probable duration of the confinement. Once the documents have been completed, they will be forwarded to the Student Services Office at the district Administration Building.

Upon receipt of the completed Homebound Instruction Request Form, the Director of Student Services or designee will review and collect any needed documentation. Upon approval, the Director of Student Services or designee will notify the appropriate building principal/counselor who will secure and recommend for employment fully certified teachers to provide instruction for the homebound student. Such teachers will be paid at a rate approved by the Board and will follow the curriculum prescribed by the district.

The number of hours of instruction per week shall be set by state guidelines.

Concerns regarding specific homebound related issues either from the student's family or the certified instructor assigned to work with the family should be directed to the district's Student Services Office for review/resolution.

Footnotes

[1] **24 P.S. 1329**
palegis.us [View source](#) 
palegis.us
Legal Reference

[2] **22 PA Code 11.25**
pacodeandbulletin.gov [View source](#) 
pacodeandbulletin.gov
Legal Reference

Legal References

[1] **24 P.S. 1329**
[2] **22 PA Code 11.25**



Policy Number	118
Title	Independent Study
Adopted	11/9/1993
Revised	1/15/2019
Version	v1 · 8/18/2026 · DRAFT

Independent Study

Purpose

The Board may consider approval of a course of independent study for a properly qualified student, as recommended by the Superintendent, on the condition that the student shall demonstrate achievement of established educational goals and academic standards as a result of participation in the independent study.

Authority

The Board may approve each course of independent study and may designate the number of credits toward graduation to be awarded upon successful completion of each such course, except that the Board reserves the right to assign no credit for such an approved course. [\[1\]](#) [\[2\]](#)

Courses of independent study may not be limited to participation by a single student but may involve a group of students, subject to Board approval.

Each course of independent study must meet the requirements of applicable laws and regulations.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement independent study programs.

The Superintendent or designee shall prepare recommendations for Board approval of new courses of independent study, based on the recommendation of the building principal.

Footnotes

[1] **22 PA Code 4.24**
pacodeandbulletin.gov
pacodeandbulletin.gov [View source](#) 
Legal Reference

[2] **22 PA Code 4.4**
pacodeandbulletin.gov
pacodeandbulletin.gov [View source](#) 
Legal Reference

Legal References

- [1] **22 PA Code 4.24**
[2] **22 PA Code 4.4**



Policy Number	121
Title	Field Trips
Adopted	10/11/2005
Revised	5/10/2016
Version	v1 · 8/18/2026 · DRAFT

Field Trips

Purpose

The Board recognizes that field trips, when used for teaching, are an educationally sound component of the instructional program of the schools. Properly planned and executed field trips can:

1. Supplement and enrich classroom learning by providing educational experiences in an environment outside the schools.
2. Arouse new interests among students.
3. Help students relate academic learning to the reality of the world outside of school.
4. Introduce community resources, such as natural, cultural, industrial, commercial, governmental, and educational.
5. Afford students the opportunity to study real things and real processes in their actual environment.

Definition

For purposes of this policy, a **field trip** is conducted as a first-hand educational experience for an entire grade level, not available in the classroom, and is supervised by a teacher or district employee.

Authority

The Board does not endorse, support nor assume responsibility in any way for any district staff member who takes students on trips not approved by the Board or Superintendent or designee. No staff member may solicit district students for such trips within district

facilities or on district grounds without Board permission.

Students on field trips remain under the supervision and responsibility of this Board and are subject to its rules and regulations.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations for the operation of field trips.

Guidelines

Field trips shall be governed by guidelines which ensure that:

1. The safety and well-being of students will be protected at all times.
2. Permission of the parent/guardian is sought and obtained before any student may participate.
3. The principal approves the purpose, itinerary and duration of each proposed trip.
4. Each field trip is properly planned and connected with the curriculum, and followed up by appropriate activities that enhance its value. **[1]**
5. Students will bear no cost of trips planned during the school day.

Administration of Medication

The Board directs planning for field trips to start early in the school year and to include collaboration between administrators, teachers, nurses, parents/guardians and other designated health officials.

Decisions regarding administration of medication during field trips and other school-sponsored programs and activities shall be based on the student's individual needs. **[2]**
[3]

Medication shall be administered in accordance with applicable laws, regulations, Board policies and district procedures. **[4] [5]**

Footnotes

[1] **Pol. 105**
Policy Reference [Open policy](#) 

[2] **Pol. 103.1**
Policy Reference [Open policy](#) 

[3] **Pol. 113**
Policy Reference [Open policy](#) 

[4] **Pol. 210**
Policy Reference [Open policy](#) 

[5] **Pol. 210.1**
Policy Reference [Open policy](#) 

Legal References

[1] Pol. 105

[2] Pol. 103.1

[3] Pol. 113

[4] Pol. 210

[5] Pol. 210.1



Policy Number 122
Title Extracurricular Activities
Adopted 10/11/2005
Revised 11/10/2020
Version v1 · 8/18/2026 · DRAFT

Extracurricular Activities

Purpose

The Board believes that the district's goals and objectives are best achieved by a diversity of learning experiences, some of which are more appropriately conducted outside the regular curricular program of the schools.

All learning experiences offered by the schools, curricular and extracurricular, shall be planned and integrated toward attainment of the district's educational objectives.

Definition

Extracurricular Activities - Those activities that are sponsored by the Board, but are not offered for credit toward graduation; voluntary participation in an activity where students serve as leaders and representatives of the district, both within the school and in the community, and for which participation is not required as a condition of passing a graded course. Extracurricular activities are considered a privilege and not a right.

Authority

Any activity shall be considered sponsored by the Board when it has been approved by the Superintendent or designee and reported to the Board for its information. A list of extracurricular activities is included in the Student Handbook and may be supplemented during the year, as approved by the Superintendent or designee and reported to the Board.^[1]^[2] ^[3] ^[4]

The Board shall maintain the programs of extracurricular activities in a fiscally responsive manner for participating students. Where applicable, a fee structure for supplies, participation, and/or necessary staffing shall carry the same exemptions as listed in the Board's policy on regular school activities. [5]

Students may assume all or part of the costs for travel and attendance at extracurricular events and trips.

Where eligibility requirements are necessary or desirable, the Board shall be informed and must approve the establishment of eligibility standards before they are operable.

Off-Campus Activities

This policy shall also apply to student conduct that occurs off school property and would violate the Code of Student Conduct if: [6]

1. There is a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, such as an agreement to complete a transaction outside of school that would violate the Code of Student Conduct.
5. The conduct involves the theft or vandalism of school property.

Delegation of Responsibility

The Superintendent or designee shall develop and disseminate procedures to implement the extracurricular activities program.

Extracurricular activities shall not be organized or instituted without the approval of the administration.

Announcements made by students, placed on public display, made as part of the daily news show, or sent via electronic media, must be approved by the building principal. [7]

Guidelines

Guidelines shall ensure that the program of extracurricular activities:

1. Assesses the needs and interests of and is responsive to district students.
2. Involves students in developing and planning extracurricular activities.
3. Ensures provision of competent guidance and supervision by staff who maintain appropriate clearances.
4. Guards against the exploitation of students.
5. Provides a variety of experiences and diversity of organizational models.
6. Provides for continuing evaluation of the program and its components.
7. Ensures that all extracurricular activities are open to all students and that all students are fully informed of the opportunities available to them.[\[8\]](#)[\[9\]](#)

Students in the school buildings and on the school grounds must at all times be under the general supervision of the appropriate credentialed staff during the school day.

Students are expected to conform to the policies, rules, and regulations of the administration and the Board; obey instructions of staff; maintain proper conduct in school buildings and grounds; and refrain from use of improper language. Upon dismissal at the end of the day each student shall immediately leave school property unless they are waiting for transportation, are under the supervision of a teacher, or are attending a regularly scheduled event.

Students who go on school-sponsored trips must be accompanied by a sponsor teacher(s). Each student shall submit to the building principal's office written permission from his/her parent/guardian to be absent from school and to attend the school-sponsored activity where applicable.

Eligibility

Because participation in extracurricular activities is a privilege, the school administration, together with the advisors, shall determine requirements for eligibility for participation in extracurricular activities.

A student who violates Board policy or school rules and regulations jeopardizes his/her opportunity to continue participation in an extracurricular activity. [6] [10] [11]

Academic Eligibility

A student must meet basic academic requirements to be eligible to participate in extracurricular activities.

The school administration shall determine the academic requirements for participation.

Attendance Eligibility

To be eligible to participate in an extracurricular activity substantial attendance is required on the day of the activity. A student who is absent from school on Friday may participate in Saturday or Sunday activities only with a note from his/her doctor explaining the student's absence.

A student who has received a failing grade in any course as a direct result of the attendance policy shall not be eligible to participate in any extracurricular activity for the following marking period.

Equal Access Act

The district shall provide secondary students the opportunity for non-curriculum related student groups to meet on the school premises during non-instructional time for the purpose of conducting a meeting within the limited open forum on the basis of religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary and student-initiated and not sponsored in any way by the school, its agents, or employees. Non-instructional time is the time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. [2]

The meetings cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.

The Superintendent or designee shall establish the necessary parameters of feasible operation.

The district retains the authority to maintain order and discipline on school premises in order to protect the well-being of students and employees and to ensure that student attendance at such meetings is voluntary.

Footnotes

[1] **24 P.S. 511**
palegis.us
palegis.us
Legal Reference
[View source](#) 

[2] **20 U.S.C. 4071**
uscode.house.gov
uscode.house.gov
Legal Reference
[View source](#) 

[3] **Pol. 103**
Policy Reference
[Open policy](#) 

[4] **Pol. 103.1**
Policy Reference
[Open policy](#) 

[5] **Pol. 110**
Policy Reference
[Open policy](#) 

[6] **Pol. 218**
Policy Reference
[Open policy](#) 

[7] **Pol. 220**
Policy Reference
[Open policy](#) 

[8] **22 PA Code 12.1**
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
[View source](#) 

[9] **22 PA Code 12.4**
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
[View source](#) 

[10] **Pol. 227**
Policy Reference
[Open policy](#) 

[11] **Pol. 227.1**
Policy Reference
[Open policy](#) 

Legal References

- [1] 24 P.S. 511
- [2] 20 U.S.C. 4071 et seq
- [3] Citation text unavailable — needs review
- [4] Pol. 103.1
- [5] Pol. 110
- [6] Pol. 218
- [7] Pol. 220
- [8] 22 PA Code 12.1
- [9] 22 PA Code 12.4
- [10] Pol. 227
- [11] Pol. 227.1



Policy Number 124
Title Summer School
Adopted 10/11/2005
Revised 5/10/2016
Version v1 · 8/19/2026 · DRAFT

Summer School

Purpose

Hempfield School District's summer school program provides opportunities for students to enrich their understanding of basic learning skills, to acquire additional knowledge, and to achieve their fullest academic potential as a result of summer class experience.[\[1\]](#) [\[2\]](#) [\[3\]](#)

Guidelines

Students who completed grades 8-11 may enroll in advance credit courses, thus enabling them to accelerate or to elect other courses during the regular school term.

Students who completed grades 7-12 have an opportunity to take remedial (make-up) courses for subjects previously failed or to correct deficiencies.

It is expected that students attend all scheduled in-person classes. However, occasional absences may be necessary and may be excused in accordance with the number of scheduled class meetings.

Planned instruction offered in summer school may be designed as credit or noncredit offerings.[\[4\]](#)

Footnotes

[1] 24 P.S. 502

palegis.us

palegis.us

Legal Reference

[View source](#) [↗](#)

[2] 24 P.S. 1901

palegis.us

[View source](#) 

palegis.us

Legal Reference

[3] 24 P.S. 1906

palegis.us

[View source](#) 

palegis.us

Legal Reference

[4] 22 PA Code 4.41

pacodeandbulletin.gov

[View source](#) 

pacodeandbulletin.gov

Legal Reference

Legal References

[1] 24 P.S. 502

[2] 24 P.S. 1901

[3] 24 P.S. 1906

[4] 22 PA Code 4.41

Role	Name	Company
Driver	Mertle, Kristen	STA
Driver	Matchett Jr, William	STA
Aide/Van Driver	Skelly, William	STA
Driver	Steinbrecher, Steven	STA
Driver	Weaver, Michelle	STA
Driver	Gray, Cori	STA
Driver	Broderick, Tracey	STA

School Board *Presentation*



SCHOOL BOARD PRESENTATION

WWII, the Cold War, and Holocaust

June 12, 2028 - June 23, 2028

CONTENTS

Introduction.....	3
Educational Excellence	4
The WorldStrides Educational Advantage	5
WorldStrides Tour Flex	6
Travel With Confidence	7
Health and Safety	9
Liability policy	10
Payment Plans	11
Insurance	12
Positive feedback	15
Tour specifics	17
Supporting documents	18



WorldStrides™



Welcome to WorldStrides and thank you for your interest in student travel!



As a licensed tour operator, WorldStrides is proud to be able to give your students the opportunity of a lifetime! When your school travels with WorldStrides, classroom lessons come to life and offer your students valuable exposure to the world outside of their hometown. It's an educational adventure for all!

Before we begin, here's a little more about us:

WorldStrides has over 55 years of experience partnering with teachers to create authentic, interactive, and safe educational travel programs. We specialize in connecting teachers and students to new cultures, languages, and people on specialized tours across the globe.

We believe we can create a better world by immersing every student within new cultural experiences through travel. We are the industry leader in educational travel, helping teachers and students discover the wonders of the world through safe and reliable experiences.

You may be familiar with our programs under a different name. That's because Explorica has been part of the WorldStrides family for years. Beginning in fall 2027, the Explorica experience will be fully integrated into WorldStrides. You'll enjoy the best of both worlds with our unchanging commitment to flexibility, comprehensive support, industry-leading safety infrastructure, and experiential learning expertise available in every program.

Every WorldStrides program includes round-trip flight or bus transportation, accommodations, on-tour transportation, two daily meals, and the services of an expert, full-time Tour Director dedicated to your group. WorldStrides enjoys an extensive network that includes 27 offices worldwide, a global partnership with Exlog, and a 24/7 emergency response team.

WorldStrides has helped change the lives of 11 million+ students through our educational experiences. Join us!

Happy travels!

Educational Excellence

Experience is the world's best teacher, which is why it's the core of our educational philosophy. As an internationally accredited institution, our immersive approach elevates learning, ignites growth, and sparks new passions in students of all ages. Education is the core of what we do. That's why WorldStrides became the first student travel company to be accredited in 1996. Ever since, we've been held to the same strict academic standards as schools across the world by international accrediting bodies including: Cognia, MSA-CESS, WASC, and NEASC.

Our expert team of in-house educators support students at every level, from creating all of our exciting educational materials to maintaining our accreditation status. Our commitment to educational excellence begins with our expert team of educators working together to design exciting, innovative approaches to learning.

Taking the LEAP®, which stands for Learning through Exploration and Active Participation®, is at the heart of everything we do. Our educational philosophy is built upon the hands-on, exploratory approach to learning that we know makes all the difference for your students. It increases student engagement, critical thinking, understanding of diverse perspectives, and personal growth.

WorldStrides Tour Directors get to know your students as individuals, fostering greater engagement and active participation. They are experienced education and destination professionals, trained in LEAP, and engage students with hands-on learning opportunities.

All traveling students in grades 6-12 can earn high school credit by enrolling in online coursework that has been carefully designed to accompany their travel program. Thanks to our partnership with George Mason University, students in grades 9-12 can enroll in courses to earn college credit as well.

Traveling educators are eligible to receive professional development credit that can be used toward license recertification.

Accredited Like Your School

Education is the core of what we do. That's why WorldStrides became the first student travel company to be accredited in 1996. Ever since, we've been held to the same strict academic standards as schools across the world by international accrediting bodies including:



Cognia >



MSA-CESS >



WASC >



NEASC >

The WorldStrides Educational Advantage

LEAP: Learning through Exploring and Active Participation

LEAP is an immersive teaching approach that focuses on individual student learning through critical thinking, reflection, and hands-on activities. WorldStrides field educators are trained to use LEAP to engage students. WorldStrides is the only educational travel provider that utilizes a defined, research-backed educational philosophy. WorldStrides created LEAP to transform educational travel and reinforce their commitment to authentic student learning outcomes.

Structured & Standards-Based

WorldStrides develops programs using a structured, standards-based approach that emphasizes experiential learning backed by academic oversight. WorldStrides is the only educational travel provider that aligns its programs to educational standards. WorldStrides programs are ideal for schools and districts seeking to connect their classroom curriculum to real-world experiences.

Complete Academic Package

WorldStrides provides a complete academic package that includes robust pre-trip learning resources and post-trip curriculum to enhance and expand the educational experience. WorldStrides is evaluated by the widest range of accreditors to reinforce the highest standards and expectations for educational excellence. WorldStrides programs are ideal for educators seeking lasting academic outcomes and personal growth for their students.

Credit-Bearing Programs

WorldStrides accreditation allows us to offer unmatched opportunities for our students and educators. WorldStrides is the only educational travel provider that offers both high school and college credit opportunities at no extra cost to students. WorldStrides believes that teachers learn as much as students on our travel programs. This allows us to offer educators professional development in support of teacher license recertification.

WorldStrides TourFlex

Your experience, your way

Every group's needs are unique, shouldn't your itinerary be, too? With TourFlex, you're empowered to shape an adventure that's as accessible, enriching, and flexible as your group needs it to be. Dial your trip up or down—more choice, more control, and more meaningful learning moments—so you get the right experience at the right value for your group.



EXPLORE YOUR WAY

- Add experiences like theater tickets or unique excursions
- Swap activities for ones that better serve your group
- Extend the learning through go-aheads or stay-behinds



GO YOUR WAY

- Choose the most accessible departure airport for your group
- Opt for 2-, 3-, or 4-star hotels that are centrally located or a convenient ride to major itinerary attractions



DINE YOUR WAY

- Opt for pre-selected meals or encourage exploration by dining on your own
- Enjoy 2-3 course, culturally representative meals or opt for 3-course, authentic dinners at local restaurants

Travel with Confidence

Hotels

We put the most committed, expert team behind every trip and it shows in the cultural quality your students will feel. Our carefully-selected hotels are centrally located and three to four-star rated, so you and your group maximize time exploring the heart of each city and avoid wasting time in a bus commuting. Below is a sampling of the typical hotel quality and locations you will experience on a WorldStrides tour. Specific hotels listed below are not guaranteed.

Students have the option to upgrade to twin rooming for \$45 per night. Paying adults (23 or older) are roomed in twin/double accommodations and a \$45 per night double/twin rooming supplement is included in the adult total cost. Adults have the option to upgrade to a single room for an additional \$40 per night.

HOTEL SAMPLE SPECIFIC TO BERLIN, GERMANY

Comfort Hotel Lichtenberg

Standard hotel

Hotel description

"The Comfort Hotel Lichtenberg is located in the northeast part of Berlin, opposite the Die Pyramide building, featuring the highest clock in Europe. The hotel offers 120 comfortably furnished guest rooms. All rooms have cable TV and wireless internet access. All standard guest rooms are equipped with private bathrooms, hair dryers, spacious work desks, direct-dial telephones and satellite television. This is a non-smoking hotel."

Group leader evaluations

"Good location near a tram station. This hotel had a bowling alley that the kids enjoyed."

Meals

WorldStrides provides breakfast and dinner daily on all tours, unless otherwise indicated on your itinerary. We make sure all travelers have the opportunity to experience local cuisine, whether that's paella in Madrid or pasta in Rome.



Travel with Confidence

WorldStrides has built a 55-year-old reputation for industry-leading commitment to health and safety. Expecting the unexpected is where we excel. Our experienced team is leading the way now in innovating and evolving to ensure your travel experience is as safe as possible and full of fun.

More than 500,000 students and teachers experience educational travel programs with us each year.

A Team Approach to Safety and Security

WorldStrides' in-house Health & Safety team, led by our Head of Health & Safety, leverages decades of experience to continually assess the safety of our travel destination and the activities our students participate in. Our WorldAssist team serves as our emergency response command center, staffed 24/7 by WorldStrides team members who are specially trained to handle any on program situation — no matter how big or how small. We also rely on a deep network of partnerships.

- **Doctors On Call:** Our exclusive relationship with The George Washington University Medical Faculty Associates provides 24/7 access to medical care for all traveling participants. Through telehealth consultation, medical professionals are available to evaluate health-related concerns and make treatment recommendations.
- **AXA Behavioral Health:** Telehealth consultation with a mental health professional is available 24/7 to traveling participant
- **United States Tour Operators Association:** As a member of the United States Tour Operators Association (USTOA), we follow their TOURCARE Guidelines which is a set of health, safety, and sanitation guidelines specifically developed for their tour operator members.
- **Student Youth Travel Association:** We are one of only five organizations nationwide to be named a Certified Student Travel Organization (CSTO) by the Student Youth Travel Association (SYTA), a designation awarded to companies meeting a rigorous set of safety standards.
- **Exlog:** We maintain an ongoing relationship with Exlog, a global risk management company providing intelligence, insight, and in-depth assessments of our program destinations, up-to-date reporting on breaking situations and evolving threats worldwide, and emergency response services.

Health & Safety

Being a WorldStrides Tour Director is an extremely competitive position. All of our Tour Directors come highly recommended with at least five years of experience in the industry. They receive extensive training on emergency procedures and remain with your group 24/7 as you travel.

WorldStrides has a \$50 million Liability Insurance Policy and we can have your school information printed on the certificate before traveling.

We are a member of USTOA: United States Tour Operators Association's \$1 Million Travelers Assistance Program. As an Active Member of USTOA, WorldStrides is required to post \$1 million with USTOA to be used to reimburse, in accordance with the terms and conditions of the USTOA Travelers Assistance Program, the advance payments of WorldStrides customers in the unlikely event of WorldStrides bankruptcy, insolvency or cessation of business. Further, the \$1 million posted by WorldStrides may be sufficient to provide only a partial recovery of the advance payments received by WorldStrides. Complete details of the USTOA Travelers Assistance Program may be obtained by writing to USTOA at 275 Madison Avenue, Suite 2014, New York, New York 10016, by email to information@ustoa.com, or by visiting their website at www.USTOA.com.

In addition to the USTOA, WorldStrides is affiliated with the following notable organizations: Student Youth Travel Association (SYTA), National Tour Association (NTA), European Tour Operators Association (ETOA), Better Business Bureau (BBB), International Air Transportation Association (IATA), World Youth Student & Educational (WYSE) Travel Confederation, British Educational Travel Association (BETA), B Corp certified.

WorldStrides also offers each traveler the option to purchase the Travel Protection Plan or the Ultimate Protection Plan.

Liability policy

To Whom It May Concern,

We want to assure you that the safety of the tour participants is WorldStrides' number one priority and that we have policies and procedures in place to protect the school, school district, teachers and participants involved with this tour.

WorldStrides has a \$50 million liability policy that protects third parties and tour participants (students, teachers, chaperones) for injuries and damages resulting from WorldStrides' negligence. We know that school officials should not have to assume responsibility for the safety of their students while on tour. WorldStrides has taken all precautions to best protect the students and other tour participants.

We of course share your concern for the students' safety and peace of mind. Our optional Cancel for Any Reason travel protection plan provides medical, baggage and cancellation insurance coverage for our travelers. We also have a network of support staff in the United States as well as a 24-hour emergency service for groups and their families.

If you would like to discuss this matter further, we would be happy to speak with you at any time. Please call us at 1-800.771.5353.

Sincerely,

Tim Sweeney

Chief Product Delivery Officer
WorldStrides

Payment Plans

FULL PAYMENT

Pay in full at time of enrollment.

MONTHLY AUTOMATED PLAN

Pay a \$50 deposit, plus any travel protection plan fees, with a credit card or checking account upon enrollment. The balance of the tour fee will be automatically charged to the card on file or debited from the linked checking account in equal monthly installments until 35 days prior to departure.

Please note: all payments must be made by credit card, debit card or checking account. If two consecutive payments are returned NSF or declined, payment plan will update automatically to the 4-Step Manual Plan.

4-STEP MANUAL PLAN

Pay a \$99 deposit upon enrollment. \$500 toward the balance is due 30 days later. At 110 days prior to departure, 75% of the balance is due. At 65 days prior to departure, the remainder of the balance is due. Each payment must be made manually.

GENERAL PAYMENT INFORMATION

We accept MasterCard, Visa, ACH checking account payments, money orders and personal checks. Monthly payment plans require the use of a credit card or ACH payment.

Please note: personal checks cannot be accepted within 75 days prior to departure. ACH payments cannot be accepted within 65 days prior to departure.

Participants not enrolled in an automatic payment plan will receive email reminders of payments due approximately two weeks in advance of the due date. Payment reminders are sent only through email. Late payments are subject to an additional \$50 fee. Participants that remain unpaid in full within 75 days prior to departure, or who do not meet the conditions of their payment plan, will have their reservation cancelled in keeping with our standard cancellation policy.

Payments rejected due to insufficient funds, returned to us by the bank—including bounced checks, returned due to a stop-payment order, or that are otherwise in dispute are subject to an additional \$35 non-refundable fee. We reserve the right to cancel reservations for any participant who does not meet their contractually obligated payment schedule.

Insurance

All WorldStrides programs include Basic Medical, Dental, Emergency Evacuation Insurance during overseas trips.

We offer additional coverage through our partnership with Trip Mate. Four out of five WorldStrides travelers protect their investment with an additional travel protection plan.

WORLDSTRIDES' TRAVEL PROTECTION PLAN

Our standard travel protection plan provides coverage for participants experiencing:

- The injury, sickness, or death of a student or family member
- Documented theft of a passport or visa
- Flight cancellations due to strike or bad weather
- Loss of luggage and personal effects
- Medical expenses incurred while traveling
- And much more...

ULTIMATE PROTECTION PLAN

Along with the benefits provided by the standard plan, you have the option to upgrade to the WorldStrides Ultimate Protection Plan which includes our exclusive **Cancel For Any Reason** waiver. With **Cancel For Any Reason**, participants that cancel their trip reservation for any reason not otherwise covered by the protection plan will receive reimbursement for 75% of trip fees, excluding certain non-refundable fees, provided:

- 1) Payment for this plan is received by WorldStrides within 14 days of the initial deposit/payment for the trip; and
- 2) The trip is cancelled at least 2 days prior to the scheduled trip departure date.

This **Cancel For Any Reason** waiver does not cover penalties associated with any air or other travel arrangements not provided by WorldStrides. This waiver is provided by WorldStrides and is not an insurance benefit underwritten by United States Fire Insurance Company.

Insurance

Our protection plans also provide coverage for on-tour contingencies, including:

TRIP INTERRUPTION

Participants that have their WorldStrides trip interrupted after departure due to a covered reason (see previous slide for examples) can be reimbursed for unused travel arrangements as well as the additional transport costs for participants either returning home or rejoining their group.

MISSED CONNECTION

Participants that are delayed from arriving at their scheduled destination by 3+ hours due to a covered reason can receive reimbursement for unused travel arrangements as well as the additional transport costs to join their group.

TRAVEL DELAY

Participants that experience significant travel delays (12+ hours) due to a covered reason will receive reimbursement for additional accommodation, meal, and local transportation expenses.

MEDICAL EXPENSE/EMERGENCY ASSISTANCE

Participants that require medical assistance while traveling will have the cost of transportation to an appropriate medical facility covered.

BAGGAGE & PERSONAL EFFECTS

Participants will receive reimbursement if their personal belongings or baggage are damaged, lost, or stolen while traveling.

BAGGAGE DELAY

Participants that experience a significant baggage delay (24+ hours) can be reimbursed for the purchase of necessities, including clothing and personal articles.

Insurance

PRE-EXISTING CONDITIONS WAIVER

Participants that purchase a travel protection plan within 14 days of their initial deposit and/or trip payment and who are not disabled from travel at the time of protection plan payment can waive the plan exclusion for pre-existing conditions.

A **Certificate of Coverage** provides complete details of the travel protection plan, including conditions, exclusions, and limitations is available on our website or at any time by request to our team.

The WorldStrides Travel Protection Plan benefits are administered by: Trip Mate, Inc. (In **California**, dba Trip Mate Insurance Agency), 9225 Ward Parkway, Suite 200, Kansas City, Missouri 64114; tel. 1.800.888.7292.

The WorldStrides Travel Protection Plan is underwritten by United States Fire Insurance Company, Morristown, NJ.

The cost for WorldStrides' **Travel Protection Plan** and WorldStrides **Ultimate Protection Plan** is based on your program's total price and provided at enrollment. The estimated cost for your program will be provided in advance. This plan should be purchased at the time of enrollment. You have ten (10) days from the date of purchase to review and cancel your plan for a full refund. After that period, the cost of the plan is non-refundable.

From Our Program Leaders

After every tour, WorldStrides asks the educators who organize and lead a trip with us to evaluate our overall pre-tour, during tour, and post-tour performance as a company.

“

“WorldStrides offers a top-tier travel program for students. Their attention to detail, clear communication, and thorough planning ensured a seamless experience. Our recent trip with WorldStrides was a seamless and enriching experience, thanks to the careful planning and expertise of their dedicated staff. From the thoughtfully crafted itinerary to the well-organized logistics, every detail was handled with care. The trip ran smoothly from start to finish, allowing students to fully enjoy every moment. Students enjoyed delicious breakfasts and authentic dinners at local restaurants, offering genuine taste of the culture. Accommodations were centrally located providing convenience and comfort throughout our stay. Our tour guide was highly knowledgeable and well-traveled – enhancing the educational value of each destination. WorldStrides truly leaves nothing to chance. Their professionalism and attention to detail make them a leader in student educational travel.”

From Brenda R., Program Leader

“

“As a director, I can’t speak highly enough about the experiences I have had with WorldStrides. They listen to what I want and deliver what they promise. The quality of every aspect, including transportation, accommodations, meals, performance venues, cultural experiences, and tour guides, are all fantastic. I have great confidence working with a company that is a leader in the industry and has a proven history of excellence and fair pricing.”

From RON V., PROGRAM LEADER

From Our Program Leaders

“

“The biggest advantage to WorldStrides is their customer service. The entire team is responsive to teacher leaders' requests - even while on tour. Time and time again, I am blown away by how much WorldStrides helps us - even when we are already in a country. Absolutely the best in the industry.” Kari K., Program Leader

From Kari K., Program Leader

“

“More than anything I value the experience and lessons that students gained traveling abroad. WorldStrides met expectations once again for smooth sailing during our Spring Break trip.”
Jaime S., Program Leader

From Jaime S., Program Leader

WWII, the Cold War, and Holocaust

June 12, 2028 - June 23, 2028

Travel through the Black Forest to discover charming German villages and whimsical castles. Learn how over a million people (mostly Jews) were murdered here between 1940 and 1945. Museum dedicated to honoring the brave Polish soldiers who fought against Nazi occupation in Warsaw



WWII, the Cold War, and Holocaust

ITINERARY

Day 1 Overnight Flight to Germany (Berlin)

Day 2 Guten Tag Berlin

Meet your LEAP-trained Tour Director
Berlin city walk
Alexanderplatz, TV Tower, Neptune
Fountain, Rotes Rathaus

Day 3 Berlin

Berlin guided sightseeing tour
Checkpoint Charlie, Potsdamer Platz, Berlin
Wall, Brandenburg Gate
Topography of Terror visit
LEAP Ich bin ein Berliner

Day 4 Berlin

Jewish Museum visit
Optional Potsdam excursion \$80
Neues Palais guided visit, Sanssouci Palace
gardens, The Russian Colony

Day 5 Berlin--Prague

Travel to Prague via Dresden
Dresden city walk
Church of Our Lady (Frauenkirche), Saxon State
Chamber (Sächsische Staatskanzlei), Fürstenzug
mural
Prague city walk
Malá Strana, Jewish Quarter

Day 6 Prague

Prague guided sightseeing tour
Old Town Square, Astronomical clock, Charles
Bridge, John Lennon Peace Wall, Prague Castle
Prague Castle visit
Cold War Museum visit

Day 7 Prague--Krakow

Travel to Krakow via Cesky Krumlov
Cesky Krumlov Castle visit

Day 8 Krakow

Kraków guided sightseeing tour
Wawel Hill, Wawel Castle & Cathedral, Medieval
Market Square, Cloth Hall, St. Mary's
Basilica, Kazimierz Jewish Quarter

Day 9 Krakow

Auschwitz-Birkenau Memorial and Museum guided
visit

Day 10 Krawkow--Warsaw

Travel to Warsaw
Warsaw guided sightseeing tour
Palace of Culture and Science, Warsaw
Ghetto, Old Town, Royal Castle

Day 11 Warsaw

Museum of Warsaw Uprising visit
Pawiak Prison visit

Day 12 Flight home from Warsaw

WWII, the Cold War, and Holocaust

TOUR INVESTMENT:

Travelers under 23 years \$4,591.00*

Travelers 23 and above \$5,166.00*

*Fall 2026 Pricing

TOUR INCLUDES:

- › Round-trip airfare
- › 10 overnight stays in hotels with private bathrooms
- › Full European breakfast daily
- › Dinner daily
- › Full-time services of a LEAP-trained Tour Director
- › Guided sightseeing tours and city walks as per itinerary
- › Visits to select attractions as per itinerary
- › Guided sightseeing tours with high-tech headset as per itinerary
- › Local Guide and Local Bus Driver tips; see note regarding other important tips
- › Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- › Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa.



Supporting documents

This school board packet should be submitted with the following supporting documents:

- ☐ **Official price quote**
- ☐ **Student application**
- ☐ **Student/parent agreement & release form**
- ☐ **WorldStrides' terms & conditions**



WorldStrides has over 55 years of experience as the global leader in educational travel, both in the U.S. and abroad. Accredited by regional and national educational certifying bodies since 1996, our portfolio of transformative programs offers life-changing moments for everyone—students, parents, and educators alike.

Web: worldstrides.com

Phone: 1-800-771-5353

701 E. Water Street, Suite 200
Charlottesville, VA 22902

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2027 PSBA Slate of Candidates

Leadership Positions

2027 President-Elect (one-year term)

- Matt Vannoy* (Sharon City School District)

2027 Vice President (one-year term)

- Kristy Bolte* (Northwestern School District)

2027-2029 Treasurer (three-year term)

- David Hein* (Parkland School District)

2027 Eastern Zone Representative (one-year term)

- Jason Mell* (Exeter Township School District)

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Article IV and PSBA Policy & Procedures Manual – Policy 302)

PSBA Insurance Trustees

Trustees (term ends December 31, 2029)

Choose up to two candidates for a 3-year term:

- Marianne L. Neel
- Dr. Michael Faccinetto