Agenda of Planning Meeting

The Board of Trustees
Allegheny Valley School District

A Planning Meeting of the Board of Trustees of Allegheny Valley School District will be held Tuesday, October 6, 2026, beginning at 7:00 PM Acmetonia Forum, 300 Pearl Avenue, Cheswick, PA 15024.

1. **EXECUTIVE SESSION**
   1.A. Executive Session - 5:45 p.m. (Forum)
2. **MEETING OPENING**
   2.A. Roll Call
3. **AUDIENCE COMMENTS ON AGENDA ITEMS**
   3.A. Public Participation at School Board Meetings: Participants must be recognized by the presiding officer, come to the microphone and preface their comments by announcing their name, address, and group affiliation if applicable. All statements shall be directed to the presiding officer or Superintendent; no participant may address or question Board members individually. Each statement made by a participant shall be limited to three (3) minutes per individual. The Board Secretary will monitor the allotted time. Groups should identify a single spokesperson to avoid repetition. Please be seated after making comments. Only community members will be permitted to speak.
4. **PRESENTATIONS**
   4.A. Superintendent's Report
   - Congratulations: Mrs. Glenna Renaldi
   - District-Wide 3-Year Improvement Plan
   - Parent Square Feedback
   - Early Dismissals
5. **BILLS/PAYMENTS - Mr. Pollino**
   5.A. Bills/Payments

   Recommended Motion(s):
   Recommend the Board approve the _____ 2026 Treasurer's Report, the payment of bills (Disbursement Ledger) and the Accounts Payable List.
6. **CONSENT AGENDA OPERATIONS/FINANCE - Mr. Pollino, Mrs. Crumb, Mr. Derringer**
   6.A. Approve All Consent Items

   Recommended Motion(s):
   Recommend the Board approve Consent Agenda Items 6.B. to _____.
   6.B. Approval of Planning Meeting Minutes

Recommended Motion(s):
Recommend the Board approve the September 1, 2026, Planning Meeting Minutes.

6.C. Approval of Voting Meeting Minutes

Recommended Motion(s):
Recommend the Board approve the September 8, 2026, Voting Meeting Minutes.

7. **OPERATIONS/FINANCE - Mr. Pollino, Mrs. Crumb, Mr. Derringer**

7.A. Report
Description: 1. Finance Committee Meeting
2. Update from
Facilities Mr. Zangrille
Food Service - Mr. Donnelly

7.B. Bus Patrol Agreement

Recommended Motion(s):
Recommend Board approve agreement with Bus Patrol (pending solicitor review)

7.C. Acmetonia Roof Project Pay Application#4

Recommended Motion(s):
Recommend Board approve Pay Application#4 from Strongland Roofing in the amount of 152,651.07 from Capital Reserve Funds.

7.D. Solar for Schools Grant

Recommended Motion(s):
Recommend Board authorize Administration to accept the Solar for Schools Grant Award in the amount of $300,000/- for Acmetonia Elementary.

7.E. 2026-27 PCCD Grant

Recommended Motion(s):
Recommend Board authorize Administration to apply for the 2026-27 PCCD Grant in the amount of $138,493/-

7.F. Healthy Snack Vending Machine at SHS

Recommended Motion(s):
Recommend Board authorize Administration to review proposals to select a Healthy Snack Dispensing Machine at Springdale Junior Senior High School.

7.G. AIU Joint Purchasing

Recommended Motion(s):
Recommend Board approve Resolution appointing Dr. Rajgopal as the primary delegate and Dr. Graczyk as secondary delegate with the joint purchasing agreement with the Allegheny Intermedite Unit (AIU3).

7.H. Misc

Recommended Motion(s):
Recommend Board approve ...

8. **EDUCATION - Ms. Sarno, Ms. Mundok, Mrs. Renaldi**

8.A. Report.

8.B. Complimentary School Privileges

Recommended Motion(s):
Recommend the Board approve complimentary school privileges for the 2026-2027 school year, under Section 1302 of the PA School Code, for one (1) Springdale Jr-Sr High School student who is under the guardianship of a resident of the District. The proper notarized papers have been submitted to the business office.

8.C. Overnight Conference

Recommended Motion(s):
Recommend the Board approve Lauren Hanlon to attend the PAEA Art & Soul Workshop in Williamsport, PA on October 15-17, 2026. The cost is approximately $814.36 and includes registration, lodging, meals and mileage.

8.D. 2027 Spring Marching Band Trip

Recommended Motion(s):
Recommend the Board approve Mrs. Elizabeth Bicking, Mrs. Elizabeth Minda, Ms. Morgan Blanchflower and the marching band and show choir students to participate in a 2027 Spring Marching Band Trip to Pigeon Forge on March 4-6, 2027. The only cost to the District is substitute coverage.

9. **TECHNOLOGY - Mrs. Paulovich, Mrs. Mundok, Mr. Pollino**

9.A. Report.

10. **PERSONNEL - Ms. Haas, Mrs. Renaldi**

10.A. Report.

10.B. Employment of Athletic Staff

Recommended Motion(s):
Recommend the Board approve the employment of athletic staff for the 2026-2027 school year as listed.

Description:

NAME	POSITION	SPORT	COMP.
Eric Selick **[Ratify]**	Volunteer Coach	7/8 Grade Football	$0
Ronald Aldridge	8th Grade Coach	Boys Basketball	$3,377
Quellan Portis	7th Grade Coach	Boys Basketball	$3,377

10.C. Independent Volunteers

Recommended Motion(s):

Recommend the Board approve independent volunteers for the 2026-2027 school year as listed:

Description:

Brecken Adams
Amanda Baird
Ryan Barto
Courtney Campbell
Lisa Clark
Julia Cummings
Emily DeMann
Michelle DiPalma
Corey Douglas
Denise Elliott
Jill Fugate
Eileen Gentoso
Joseph Howard
Brandon Hreha
Michele Kissel
Briana Kloes-Ruffaner
Jenna Koprivnikar
Marissa Lohr
Karen Macedone
Caitlin Miller
Michele Mook
Madeline Palmiere
John Seborowski
Ashley Schreckengost
Janice Sproull
Elizabeth White
Marsha Wissel

10.D. Employment of Supplemental Staff

Recommended Motion(s):
Recommend the Board approve the employment of supplemental staff for the 2026-2027 school year as listed.

Description:

NAME	POSITION	COMPENSATION
Anthony Martello	Musical Director	$2,458
Shannon Schreckengost	Musical Producer	$1,237
Elizabeth Bicking	Musical Orchestra Director	$1,789
Elizabeth Minda	Musical Vocal/Piano Director	$1,789
Elizabeth Minda	Musical Rehearsal Pianist	$584
Elizabeth Minda	Musical Musician	$395

10.E. Resignation

Recommended Motion(s):
Recommend the Board accept, with regret, the resignation of Jennifer Stiner, Asst. Cook, effective September 14, 2026.

10.F. Leaves of Absence

Recommended Motion(s):
Recommend the Board approve leaves of absence as listed:

Description:

Employee #	Leave Type	Effective

1177	FMLA	August 26, 2026, not to exceed 60 work days
456	FMLA	October 16, 2026, not to exceed 60 work days

10.G. Employment of Classified Staff

Recommended Motion(s):
Recommend the Board approve the employment of classified staff as listed:

Description:

NAME	POSITION	COMPENSATION	EFFECTIVE
Theresa Benson [Ratify]	Paraprofessional	$17.00 per hour	October 5, 2026
Alexis Mangol [Ratify]	Cafeteria Worker	$14.00 per hour	October 8, 2026

11. **EMERGENCY MANAGEMENT - Mr. Pollino, Mr. Derringer, Ms. Sarno**

11.A. Report.

11.B. Appoint School Safety and Security Coordinator

Recommended Motion(s):
Recommend the Board appoint Mr. Andrew Leviski as the School Safety and Security Coordinator, effective October 13, 2026.

12. **ATHLETICS & STUDENT ACTIVITIES - Mr. Derringer, Mrs. Mundok, Mrs. Paulovich**

12.A. Report.

13. **POLICY/LEGISLATIVE AFFAIRS - Mrs. Crumb, Mrs. Mundok**

13.A. Report.

13.B. Policy Review - First Reading

Recommended Motion(s):
Recommend the Board approve the second reading of the policies as listed.

Description:
Policy 816 - District Social Media
Policy 902 - Publications Program
Policy 903 - Public Participation in Board Meetings
Policy 908 - Relations With Parents/Guardians
Policy 909 - Municipal Government Relations
Policy 911 - News Media Relations
Policy 913 - Nonschool Organizations/Groups/Individuals
Policy 914 - Relations With Intermediate Unit
Policy 917 - Parental/Family Involvement

14. **FORBES ROAD CTC & EASTERN AREA SPECIAL SCHOOLS REPORTS**

14.A. Forbes Road CTC - Mr. Derringer

14.B. Eastern Area Special Schools - Ms. Sarno

15. **DISCUSSION ITEMS**

15.A. Report.

16. **AUDIENCE COMMENTS**

16.A. Public Participation at School Board Meetings: Participants must be recognized by the presiding officer, come to the microphone and preface their comments by announcing their name, address, and group affiliation if applicable. All statements shall be directed to the presiding officer or Superintendent; no participant may address or question Board members individually. Each statement made by a participant shall be limited to three (3) minutes per individual. The Board Secretary will monitor the allotted time. Groups should identify a single spokesperson to avoid repetition. Please be seated after making comments. Only community members will be permitted to speak.

17. **ADJOURN**

17.A. Adjourn

Recommended Motion(s):
Recommend the Board adjourn the meeting.

Allegheny Valley School District
Invoices Payable 2026-2027
Vendor # 000001 - 111*

Release Dates 10/14/26 - 10/14/26

Invoice # 08159506 - YOST/9/19

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice #	Bat	Inv Date	1099	Check Number	Released Check Date
104195	**ADVANCE AUTO PARTS**		**AAP FINANCIAL SERVICES PO BOX 742063 ATLANTA GA 30374-2063**								
	ACME Operation Of Buildings Svcs - General Supplies	$7.62	26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000220	Yes	1254625731275	101426271	09/14/26	No		10/14/26
	SHS Operation Of Buildings Svcs - General Supplies	$7.04	26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000220	Yes	1254625731275	101426271	09/14/26	No		10/14/26
	104195 Vendor Total	**$14.66**									
000092	**ADVANCED SERVICE PLUMBING INC**		**PO BOX 14350 PITTSBURGH PA 15239-**								
	ADVANCED SERVICE PLUMBING INC.										
	SHS PARKING LOT DRAIN REPAIR	$23,266.00	26-27 10-2620-431-000-39-850-000-000-0000/00000503		Yes	14251	101426271	10/01/26	No		10/14/26
	SHS SHOWER REPAIR	$260.98	26-27 10-2620-431-000-19-221-000-000-0000/00000502	26000243	Yes	14252	101426271	10/01/26	No		10/14/26
	000092 Vendor Total	**$23,526.98**									
000066	**ADVANCED TURF SOLUTIONS**		**12955 FORD DRIVE FISHERS IN 46038-**								
	ACME Operation Of Buildings Svcs - General Supplies	$2,568.28	26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000283	Yes	PS66914	101426271	09/25/26	No		10/14/26
	SHS Operation Of Buildings Svcs - General Supplies	$2,370.72	26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000283	Yes	PS66914	101426271	09/25/26	No		10/14/26
	000066 Vendor Total	**$4,939.00**									
101521	**ALLEGHENY INTERMEDIATE UNIT**		**475 E WATERFRONT DRIVE HOMESTEAD PA 15120**								
	Deaf Or Hearing Impaired Support - Professional Educational	$3,573.48	26-27 10-1221-322-000-19-221-000-000-0000/99999244		Yes	53077	101426271	09/15/26	No		10/14/26
	SHS Deaf Or Hearing Impaired Support - Professional Educatio	$7,816.99	26-27 10-1221-322-000-39-850-000-000-0000/99999241		Yes	53077	101426271	09/15/26	No		10/14/26
	ACME Speech And Language Support - Professional Educational	$20,501.10	26-27 10-1225-322-000-19-221-000-000-0000/99999200		Yes	53077	101426271	09/15/26	No		10/14/26
	Autistic Program - Professional Educational Services - Ius	$63,646.42	26-27 10-1233-322-000-19-221-000-000-0000/00001429		Yes	53077	101426271	09/15/26	No		10/14/26
	Community Relations Services - Other Purchased Professional	$3,700.00	26-27 10-2370-390-000-00-000-000-000-0000/99998137	26000642	Yes	53172	101426271	09/17/26	No		10/14/26
	101521 Vendor Total	**$99,237.99**									

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice #	Bat	Inv Date	1099	Check Number	Released Check Date
105674	**ARBITER** **ARBITER**		**9815 S MONROE STREET STE 204 SANDY UT 84070-**								
	SHS School Sponsored Athletics	$2,407.50	26-27 10-3250-650-000-39-850-000-000-0000/99997434	26000825	Yes	INV89081	101426271	09/11/26	No		10/14/26
101541	**AVSD CAFETERIA ACCOUNT**		**PA**								
	Instruc & Curriculum Dev Svcs - Meals / Refreshments	$18.00	26-27 10-2260-635-000-00-000-000-000-0000/99998316	26000364	Yes	333382	101426271	08/03/26	No		10/14/26
	Board Services - Snacks	$15.00	26-27 10-2310-634-000-00-000-000-000-0000/99998226		Yes	33379	101426271	07/21/26	No		10/14/26
	Board Services - Meals / Refreshments	$28.00	26-27 10-2310-635-000-00-000-000-000-0000/99998225		Yes	33381	101426271	08/11/26	No		10/14/26
	Instruc & Curriculum Dev Svcs - Meals / Refreshments	$121.00	26-27 10-2260-635-000-00-000-000-000-0000/99998316	26000364	Yes	33383	101426271	08/17/26	No		10/14/26
	101541 Vendor Total	**$182.00**									
102046	**BOROUGH OF SPRINGDALE**		**325 SCHOOL STREET SPRINGDALE PA 15144**								
	SHS Operation Of Buildings Svcs - Water / Sweage	$325.00	26-27 10-2620-424-000-39-850-000-000-0000/99997756	26000232	Yes	711800 9/21/26	101426271	09/21/26	No		10/14/26
	SHS Operation Of Buildings Svcs - Water / Sweage	$41.00	26-27 10-2620-424-000-39-850-000-000-0000/99997756	26000232	Yes	711900 9-21-26	101426271	09/21/26	No		10/14/26
	SHS Operation Of Buildings Svcs - Water / Sweage	$4,928.00	26-27 10-2620-424-000-39-850-000-000-0000/99997756	26000232	Yes	720200 9/21/26	101426271	09/21/26	No		10/14/26
	SHS Operation Of Buildings Svcs - Water / Sweage	$100.00	26-27 10-2620-424-000-39-850-000-000-0000/99997756	26000232	Yes	720300 9-21-26	101426271	09/21/26	No		10/14/26
	102046 Vendor Total	**$5,394.00**									
000444	**BRITEWISE 360**		**PO BOX 54073 PITTSBURGH PA 15244-**								
	ACME System-wide Technology Svcs - Other Purchased Professio	$6,669.00	26-27 10-2818-390-000-19-221-000-000-0000/99997557	26000650	Yes	486	101426271	09/18/26	No		10/14/26
	SHS System-wide Technology Svcs - Other Purchased Profession	$6,156.00	26-27 10-2818-390-000-39-850-000-000-0000/99997555	26000650	Yes	486	101426271	09/18/26	No		10/14/26
	000444 Vendor Total	**$12,825.00**									

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice #	Bat	Check Number	Inv Date	1099	Released Check Date
101599	**CHECKEYE LPG CARBURETION INC**		**651 PITTSBURGH STREET SPRINGDALE PA 15144**								
	SHS Operation Of Buildings Svcs - General Supplies	$35.98	26-27 10-2620-621-000-39-850-000-000-0000/99997731		Yes	30910	101426271		09/30/26	No	10/14/26
101606	**COMBUSTION SERVICE & EQUIPMENT**		**2016 BABCOCK BOULEVARD PITTSBURGH PA 15209**								
	BLDG SVS - Repairs and Maintenance Services of Equipment	$4,095.00	26-27 10-2620-432-000-19-221-000-000-0000/00000505	26000236	Yes	104992	101426271		09/17/26	No	10/14/26
	BLDG SVS - Repairs and Maintenance Services of Equipment	$3,780.00	26-27 10-2620-432-000-39-850-000-000-0000/00000506	26000236	Yes	104992	101426271		09/17/26	No	10/14/26
	BLDG SVS - Repairs and Maintenance Services of Equipment	$583.95	26-27 10-2620-432-000-19-221-000-000-0000/00000505	26000235	Yes	105082	101426271		09/24/26	No	10/14/26
	101606 Vendor Total	**$8,458.95**									
101607	**COMCAST**		**PO BOX 70219 PHILADELPHIA PA 19176-0219**								
	ACME Operation Of Buildings Svcs - Transport / Telecommunica	$14.76	26-27 10-2620-538-000-19-221-000-000-0000/99997742	26000237	Yes	XFINITY 09/24/26	101426271		09/24/26	No	10/14/26
101609	**CONNER KANDI**		**146 HORSESHOE DRIVE FREEPORT PA 16229**								
	ACME Security Svcs - General Supplies	$627.30	26-27 10-2660-610-000-19-221-000-000-0000/99997657	26000139	Yes	CONNER 9-2-26	101426271		09/02/26	No	10/14/26
	Security Svcs - General Supplies	$579.04	26-27 10-2660-610-000-39-850-000-000-0000/00000225	26000139	Yes	CONNER 9-2-26	101426271		09/02/26	No	10/14/26
	ATHLETIC TRAINER - EIPI PEN	$842.00	26-27 10-3250-610-000-39-850-000-000-0000/99997438	26000176	Yes	CONNER 9-2-26	101426271		09/02/26	No	10/14/26
	101609 Vendor Total	**$2,048.34**									
102974	**DAIKIN APPLIED**		**24827 NETWORK PLACE CHICAGO IL 60673-**								
	BLDG SVS - Repairs and Maintenance Services of Buildings	$1,529.25	26-27 10-2620-431-000-19-221-000-000-0000/00000502	26000240	Yes	3634865	101426271		10/01/26	No	10/14/26
101662	**EQUIPARTS**		**PO BOX 464 OAKMONT PA 15139**								
	ACME Operation Of Buildings Svcs - General Supplies	$970.17	26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000247	Yes	401316	101426271		09/16/26	No	10/14/26
	SHS Operation Of Buildings Svcs - General Supplies	$895.54	26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000247	Yes	401316	101426271		09/16/26	No	10/14/26

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice # / Bat	Check Number	Inv Date	1099	Released Check Date
	ACME Operation Of Buildings Svcs - General Supplies	$174.37	26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000247	Yes	401418 / 101426271		09/16/26	No	10/14/26
	SHS Operation Of Buildings Svcs - General Supplies	$160.95	26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000247	Yes	401418 / 101426271		09/16/26	No	10/14/26
	101662 Vendor Total	**$2,201.03**								
000882	**GAAL, OTTO** **GAAL OTTO**		**5032 LEA DRIVE CHESWICK PA 15024-**							
	ACME Security Svcs - General Supplies	$175.41	26-27 10-2660-610-000-19-221-000-000-0000/99997657	26000141	Yes	OTTO 9-9-26 / 101426271		09/09/26	No	10/14/26
103205	**GLASSMERE FUEL SERVICE**		**PO BOX 187 CURTISVILLE PA 15032**							
	Operation Of Buildings Svcs - Gasoline	$1,393.49	26-27 10-2620-626-000-00-000-000-000-0000/99997725	26000251	Yes	GLASSMERE 9/30/26 / 101426271		09/30/26	No	10/14/26
101761	**GRECO GAS INC**		**PO BOX 308 TARENTUM PA 15084**							
	Regular Programs - Natural Gas	$10.44	26-27 10-1110-621-000-39-850-000-000-0000/00001877	26000253	Yes	08159506 / 101426271		08/31/26	No	10/14/26
	SHS Operation Of Buildings Svcs - Natural Gas	$90.00	26-27 10-2620-621-000-39-850-000-000-0000/99997731	26000253	Yes	08159506 / 101426271		08/31/26	No	10/14/26
	Regular Programs - Natural Gas	$19.76	26-27 10-1110-621-000-39-850-000-000-0000/00001877	26000253	Yes	GRECO SEPT 2026 / 101426271		09/30/26	No	10/14/26
	SHS Operation Of Buildings Svcs - Natural Gas	$177.88	26-27 10-2620-621-000-39-850-000-000-0000/99997731	26000253	Yes	GRECO SEPT 2026 / 101426271		09/30/26	No	10/14/26
	101761 Vendor Total	**$298.08**								
104227	**HOUCHENS FOOD GROUP, INC.** **HOUCHENS FOOD GROUP, INC**		**ATTN: TIFFANIE HAZELWOOD PO BOX 90009 BOWLING GREEN KY 42101-**							
	ACME Operation Of Buildings Svcs - General Supplies	$45.33	26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000219	Yes	ACE 9/30/26 / 101426271		09/30/26	No	10/14/26
	SHS Operation Of Buildings Svcs - General Supplies	$41.84	26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000219	Yes	ACE 9/30/26 / 101426271		09/30/26	No	10/14/26
	104227 Vendor Total	**$87.17**								

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice # / Bat	Check Number	Inv Date / Check Date	1099	Released
104674	**INDUSTRIAL APPRAISAL COMPANY** **INDUSTRIAL APPRAISAL COMPANY**		**501-503 MARTINDALE STREET SUITE 650 PITTSBURGH PA 15212-**							
	Supervision Of Fiscal Services - Other Purchased Professiona	$465.00	26-27 10-2511-390-000-00-000-000-000-0000/99997872		Yes	IAC 9-30-26 101426271		09/30/26	No	10/14/26
	Supervision Of Fiscal Services - Other Purchased Professiona	$345.00	26-27 10-2511-390-000-00-000-000-000-0000/99997872		Yes	IAC 9-30-26 101426271		09/30/26	No	10/14/26
	104674 Vendor Total	**$810.00**								
105894	**IT'S ALL CLEAN, INC.** **IT'S ALL CLEAN, INC.**		**4500 B NEW TEXAS RD PITTSBURGH PA 15239-**							
	BLDG SVS - Repairs and Maintenance Services of Equipment	$4,175.00	26-27 10-2620-432-000-39-850-000-000-0000/00000506	26000262	Yes	25424 101426271		09/15/26	No	10/14/26
	BLDG SVS - Repairs and Maintenance Services of Equipment	$720.00	26-27 10-2620-432-000-39-850-000-000-0000/00000506	26000262	Yes	3987 101426271		09/23/26	No	10/14/26
	105894 Vendor Total	**$4,895.00**								
102284	**JANITORS SUPPLY COMPANY INC**		**P.O. BOX 1027 ERIE PA 16512-1027**							
	ACME Operation Of Buildings Svcs - General Supplies	$58.97	26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000690	Yes	127866 101426271		09/25/26	No	10/14/26
	SHS Operation Of Buildings Svcs - General Supplies	$54.43	26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000690	Yes	127866 101426271		09/25/26	No	10/14/26
	102284 Vendor Total	**$113.40**								
101788	**JOSTENS** **JOSTENS INC.**		**21336 NETWORK PLACE CHICAGO IL 60673-1213**							
	YEARBOOK PRINTING/BINDING BAL	$700.15	26-27 10-2380-550-000-39-850-000-000-0000/99998041	26000061	Yes	1469455 101426271		08/13/26	No	10/14/26
000823	**LAUX SPORTS LLC** **LAUX SPORTING GOODS**		**25 PINEVIEW DR, STE A, AMHERST, NY 14228-**							
	BASEBALL HELMETS	$912.00	26-27 10-3250-610-000-39-850-000-000-0000/99997438	26000678	Yes	5123353 101426271		09/23/26	No	10/14/26

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice #	Bat	Check Number	Inv Date	1099	Released Check Date
101823	**LOWER VALLEY AMBULANCE** **LOWER VALLEY AMBULANCE**		**P.O. BOX 13 1201 FREEPORT ROAD CHESWICK PA 15024-**								
	SOCCER GIRLS VAR EMS SERVICES	$300.00	26-27 10-3250-390-000-39-850-000-000-0000/99997447	26000184	Yes	26-577	101426271		09/17/26	No	10/14/26
	SOCCER BOYS VAR EMS SERVICES	$450.00	26-27 10-3250-390-000-39-850-000-000-0000/99997447	26000184	Yes	26-577	101426271		09/17/26	No	10/14/26
	SOCCER GIRLS VARSITY 9/21/26	$150.00	26-27 10-3250-390-000-39-850-000-000-0000/99997447	26000184	Yes	26-617	101426271		10/01/26	No	10/14/26
	SOCCER BOYS VARSITY 9/24, 9/30/26	$300.00	26-27 10-3250-390-000-39-850-000-000-0000/99997447	26000184	Yes	26-617	101426271		10/01/26	No	10/14/26
	101823 Vendor Total	**$1,200.00**									
104953	**NOVA SPORTS INC**		**115 E MCMURRAY ROAD MCMURRAY PA 15317-**								
	FOOTBALL RECONDITIONING HELMETS	$856.10	26-27 10-3250-430-000-39-850-000-000-0000/99997446	26000187	Yes	12858	101426271		09/23/26	No	10/14/26
	FOOTBALL HELMET RECONDITIONING	$2,991.90	26-27 10-1110-430-000-39-850-000-000-0000/99999674	26000164	Yes	12859	101426271		09/23/26	No	10/14/26
	104953 Vendor Total	**$3,848.00**									
101906	**OFFICE DEPOT** **ODP BUSINESS SOLUTIONS, LLC**		**PO BOX 633204 CINCINNATI OH 45263-3204**								
	ACME - Regular programs General Supplies	$464.56	26-27 10-1110-610-000-19-221-000-000-0000/99999641	26000870	Yes	483220854001	101426271		09/25/26	No	10/14/26
	SHS Regular Programs - General Supplies	$428.83	26-27 10-1110-610-000-39-850-000-000-0000/99999638	26000870	Yes	483220854001	101426271		09/25/26	No	10/14/26
	101906 Vendor Total	**$893.39**									
103689	**PA LEADERSHIP CHARTER SCHOOL** **PA LEADERSHIP CHARTER SCHOOL**		**PO BOX 1215 WEST CHESTER PA 19380-**								
	Regular Programs - Tuition To Pennsylvania Charter Schools	$4,414.67	26-27 10-1110-562-000-19-221-000-000-0000/00001124		Yes	1138619	101426271		10/01/26	No	10/14/26
	Regular Programs - Tuition To Pennsylvania Charter Schools	$1,471.56	26-27 10-1110-562-000-39-850-000-000-0000/00001125		Yes	1138619	101426271		10/01/26	No	10/14/26
	Learning Support - Public - Tuition To Pennsylvania Charter	$2,781.24	26-27 10-1241-562-000-39-850-000-000-0000/00001122		Yes	1138619	101426271		10/01/26	No	10/14/26
	103689 Vendor Total	**$8,667.47**									

Vendor#	Vendor Name And Address	Year Account Number	P.O.#	Combined?	Invoice #	Bat	Inv Date	1099	Released	Check Number	Check Date
102381	**PENNSYLVANIA VIRTUAL CHARTER**	**CHARTER SCHOOL P O BOX 41406 PHILADELPHIA PA 19101**									
	Regular Programs - Tuition To Pennsylvania Charter Schools	$1,471.55 26-27 10-1110-562-000-39-850-000-000-0000/00001125		Yes	1134469	101426271	09/21/26	No	10/14/26		
105046	**PRECISION HUMAN RESOURCE SOLUTIONS**	**P O BOX 884 BRYN MAWR PA 19010-**									
	SHS Medical Services - Professional Educational Services - O	$210.00 26-27 10-2420-329-000-39-850-000-000-0000/99997952	26000327	Yes	2100041099	101426271	09/20/26	No	10/14/26		
000722	**PREMIER SPORTS MEDICINE** **PREMIER SPORTS MEDICINE OF FL**	**5390 MOUNT VERNON WAY DUNWOODY GA 30338-**									
	SHS School Sponsored Athletics - Other Professional Services	$6,552.00 26-27 10-3250-330-000-39-850-000-000-0000/99997450	26000193	Yes	I261001336	101426271	10/01/26	No	10/14/26		
105696	**QUEST DIAGNOSTICS**	**PO BOX 740709 ATLANTA GA 30374-0709**									
	Health Services - Other Professional Services	$68.80 26-27 10-2835-330-000-00-000-000-000-0000/99997514		Yes	QUEST 9-25-26	101426271	09/25/26	No	10/14/26		
000036	**ROSS MAINTENANCE**	**1620 HOMESTEAD ROAD VERONA PA 15147-**									
	ACME Operation Of Buildings Svcs - General Supplies	$1,220.70 26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000228	Yes	231823	101426271	09/28/26	No	10/14/26		
	SHS Operation Of Buildings Svcs - General Supplies	$1,126.80 26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000228	Yes	231823	101426271	09/28/26	No	10/14/26		
	ACME Operation Of Buildings Svcs - General Supplies	$274.56 26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000228	Yes	232192	101426271	09/21/26	No	10/14/26		
	SHS Operation Of Buildings Svcs - General Supplies	$253.44 26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000228	Yes	232192	101426271	09/21/26	No	10/14/26		
	ACME Operation Of Buildings Svcs - General Supplies	$1,113.94 26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000263	Yes	232368	101426271	09/28/26	No	10/14/26		
	SHS Operation Of Buildings Svcs - General Supplies	$1,028.26 26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000263	Yes	232368	101426271	09/28/26	No	10/14/26		
	000036 Vendor Total	**$5,017.70**									

Allegheny Valley School District
Invoices Payable 2026-2027
Vendor # 000001 - 111*

Release Dates 10/14/26 - 10/14/26

Invoice # 08159506 - YOST/9/19

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice #	Inv Date	1099	Released
				Bat		Check Number			Check Date
103882	**SCHOLASTIC CLASSROOM MAGAZINES**		**PO BOX 639850 CINCINNATI OH 45263-9850**						
	SCHOLASTIC INC								
	SHS -Regular Programs - Books And Periodicals	$106.79	26-27 10-1110-640-000-39-850-000-000-0000/99999600	26000385	Yes	M7746246 101426271	09/15/26	No	10/14/26
102062	**SCHOOL HEALTH CORPORATION**		**865 MUIRFIELD DRIVE HANOVER PARK IL 60133**						
	ACME Medical Services - General Supplies	$4.26	26-27 10-2420-610-000-19-221-000-000-0000/99997932	26000055	Yes	CINV000471239 101426271	09/29/26	No	10/14/26
	SHS Medical Services - General Supplies	$4.25	26-27 10-2420-610-000-39-850-000-000-0000/99997930	26000055	Yes	CINV000471239 101426271	09/29/26	No	10/14/26
	102062 Vendor Total	**$8.51**							
102062	**SCHOOL HEALTH CORPORATION**		**PO BOX 857616 MINNEAPOLIS MN 55485-7616**						
	SCHOOL HEALTH CORPORATION								
	ACME Medical Services - General Supplies	$140.23	26-27 10-2420-610-000-19-221-000-000-0000/99997932	26000055	Yes	CINV000464660 101426271	09/19/26	No	10/14/26
	SHS Medical Services - General Supplies	$129.45	26-27 10-2420-610-000-39-850-000-000-0000/99997930	26000055	Yes	CINV000464660 101426271	09/19/26	No	10/14/26
	ACME Medical Services - General Supplies	$777.12	26-27 10-2420-610-000-19-221-000-000-0000/99997932	26000055	Yes	CINV000467496 101426271	09/23/26	No	10/14/26
	SHS Medical Services - General Supplies	$717.34	26-27 10-2420-610-000-39-850-000-000-0000/99997930	26000055	Yes	CINV000467496 101426271	09/23/26	No	10/14/26
	102062 Vendor Total	**$1,764.14**							
102971	**SIGMUND DEBORAH K**		**412 SCHOOL STREET SPRINGDALE PA 15144**						
	Tax Assessment & Collect Svcs - Travel ST	$73.64	26-27 10-2330-580-000-14-000-000-000-0000/00000256		Yes	SIGMUND 9-17-26 101426271	09/28/26	No	10/14/26
102049	**SPRINGDALE FREE PUBLIC LIBRARY**		**331 SCHOOL STREET SPRINGDALE PA 15144**						
	Community Services - Grants To Municipal And Community Servi	$5,000.00	26-27 10-3300-860-000-00-000-000-000-0000/99997404	26000029	Yes	LIBRRAY DONATION 26-27 101426271	09/13/26	No	10/14/26
000074	**STATE INDUSTRIAL PRODUCTS**		**PO BOX 830316 PHILADELPHIA PA 19182-0316**						
	STATE INDUSTRIAL PRODUCTS								
	ACME Operation Of Buildings Svcs - General Supplies	$1,281.80	26-27 10-2620-610-000-19-221-000-000-0000/99997740	26000228	Yes	904360838 101426271	09/23/26	No	10/14/26
	SHS Operation Of Buildings Svcs - General Supplies	$1,183.20	26-27 10-2620-610-000-39-850-000-000-0000/99997737	26000228	Yes	904360838 101426271	09/23/26	No	10/14/26
	000074 Vendor Total	**$2,465.00**							

Vendor#	Vendor Name And Address		Year Account Number	P.O.#	Combined?	Invoice #	Bat	Inv Date	Check Number	1099	Released Check Date
102108	**TRIB TOTAL MEDIA INC**		**ATTN: ACCOUNTING DEPARTMENT 622 CABIN HILL DRIVE GREENSBURG PA 156011657**								
	Supervision Of Fiscal Services - Advertising	$120.25	26-27 10-2511-540-000-00-000-000-000-0000/99997866		Yes	2573997	101426271	09/21/26		No	10/14/26
	Supervision Of Fiscal Services - Advertising	$136.00	26-27 10-2511-540-000-00-000-000-000-0000/99997866		Yes	2574000	101426271	09/21/26		No	10/14/26
	102108 Vendor Total	**$256.25**									
000569	**TURNEY ELECTRIC, INC.**		**1048 24TH ST. EXT BEAVER FALLS PA 15010-**								
	TURNEY ELECTRIC, INC.										
	BLDG SVS - Repairs and Maintenance Services of Buildings	$480.00	26-27 10-2620-431-000-39-850-000-000-0000/00000503	26000269	Yes	12951	101426271	09/23/26		No	10/14/26
100074	**TYLER TECHNOLOGIES, INC**		**PO BOX 203556 DALLAS TX 75320-3556**								
	TYLER TECHNOLOGIES INC.										
	SHS Instructional Staff Dev Svcs - Other Purchased Professio	$3,126.40	26-27 10-2270-390-000-39-850-000-000-0000/99998283	26000558	Yes	DI100-00321741	101426271	08/31/26		No	10/14/26
	TITLE II 26-27 Instructional Staff Dev Svcs - Other Purchase	$2,885.90	26-27 10-2270-390-421-19-221-000-000-2627/00002393	26000558	Yes	DI100-00321741	101426271	08/31/26		No	10/14/26
	100074 Vendor Total	**$6,012.30**									
000710	**UNITED SITE SERVICES**		**PO BOX 660475 DALLAS TX 75266-0475**								
	UNITED SITE SERVICES										
	Operation Of Buildings Svcs - Rental Of Equipment	$259.00	26-27 10-2620-442-000-39-850-000-000-0000/00002272		Yes	INV-6336254	101426271	09/14/26		No	10/14/26
000101	**USI CONSULTING GROUP**		**PO BOX 352888 TOLEDO OH 43635-2888**								
	USI CONSULTING GROUP										
	Supervision Of Fiscal Services - Other Professional Services	$7,500.00	26-27 10-2511-330-000-00-000-000-000-0000/99997875		Yes	USICG 26-27	101426271	09/15/26		No	10/14/26
000143	**YOUNG SCHOLARS OF WESTERN PA**		**CHARTER SCHOOL 600 NEWPORT DRIVE PITTSBURGH PA 15234-**								
	Regular Programs - Tuition To Pennsylvania Charter Schools	$1,721.94	26-27 10-1110-562-000-19-221-000-000-0000/00001124		Yes	1135766	101426271	08/25/26		No	10/14/26
	Report Total	**$225,776.62**				**26-27**	**$225,776.62**				

2025 Edition

SCHOOL DISTRICT MANDATES: THEIR IMPACT ON PUBLIC EDUCATION



PSBA
Pennsylvania School Boards Association

Founded in 1895,

PSBA is the voice for public education and works for strong local school boards in the halls of the Capitol. The association is committed to supporting an effective child-centered public education that is adequately and equitably funded.

PSBA
Pennsylvania School Boards Association

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INTRODUCTION

The Pennsylvania School Boards Association (PSBA) presents this report on school district mandates and their impact on public education.

Mandates, put simply, tell public schools what they are required to do, how they must do it and ultimately, dictate how much they will spend in order to get it done. Mandates come from several sources. Some mandates come from the federal government, but most mandates come from state laws, regulations and other types of guidance from state agencies such as the Pennsylvania Department of Education (PDE).

Pennsylvania's 500 public school districts are required to comply with hundreds of individual mandates. Considered separately, many mandates can be defended as implementing important policy objectives or as sincere efforts to enhance the quality of education, student achievement, health, safety and wellness, accountability, transparency, and the efficient expenditure of taxpayer money. Taken as a whole, however, mandates can create unwieldy and burdensome requirements, drain money away from classrooms, result in higher property taxes, and negatively impact local decision-making because they either dictate in considerable detail the actions to be taken or severely limit available options.

This report is not intended to be a complete and detailed listing of all mandates applicable to Pennsylvania school districts. Rather, this report is intended to:

- Highlight some of the costliest mandates and the impact those mandates have on school districts.
- Illustrate the cumulative effect of the mandates placed on school districts.
- Help provide a better understanding of the wide range of requirements with which school districts must comply.
- Elicit thought and diligence among policymakers in limiting future unfunded mandates.
- Demonstrate the need for mandate relief.

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Most mandates are unfunded, in that the state imposes a requirement on schools, but does not contribute funding to specifically assist schools in paying the costs associated with compliance.

Unfunded and Underfunded Mandates

Although the state imposes many mandates, the state only sometimes contributes toward the cost of compliance. Those contributions typically do not keep pace with escalating costs and in some cases, state funding has completely disappeared, leaving local school districts and their taxpayers to assume the burden of an ever-increasing share of the costs required to comply with the mandates.

Most mandates are unfunded, in that the state imposes a requirement on schools, but does not contribute funding to specifically assist schools in paying the costs associated with compliance.

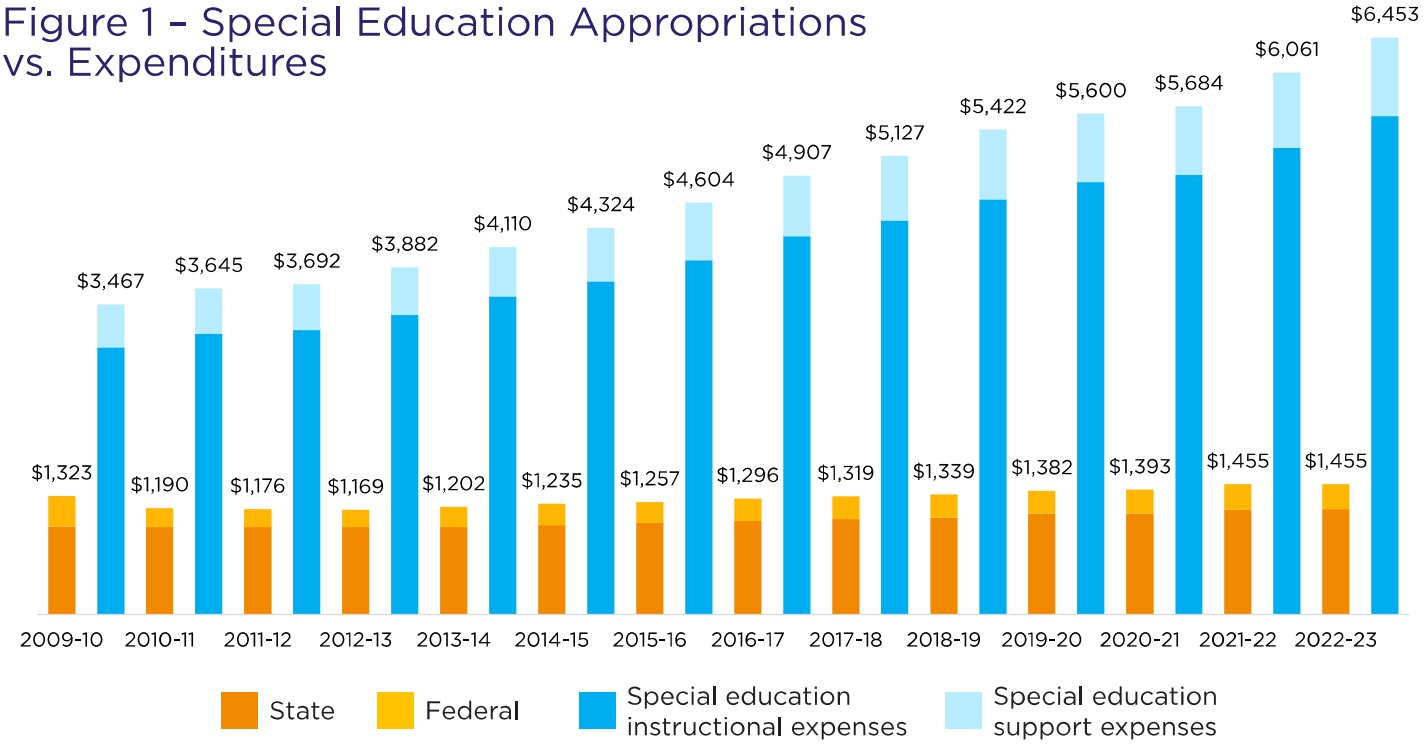
Many of the costliest mandates are only partially funded by the state and/or federal government. A prime example is in the area of special education. Public schools have a legal obligation to identify students with disabilities and provide them with specialized instruction, programs and services. Because these programs and services are so specialized, they usually come at a significantly higher cost.

Between 2009-10 and 2022-23, public schools experienced an 86% increase in special education expenses. However, during that same time, state and federal funding for special education only increased 10%, leaving school districts with limited options to pay the balance.

In 2009-10, state and federal special education revenue accounted for 38.1% of all special education spending, but by 2022-23, state and federal special education revenue only accounted for 22.5% of all special education spending.

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Figure 1 – Special Education Appropriations vs. Expenditures



Unfunded and underfunded mandates force school districts to pay the costs associated with compliance out of local funding or to make other difficult choices. Specifically, school district options to pay for unfunded and underfunded mandates include, but are not limited to:

- Raising local taxes (such as property taxes)
- Cutting spending or adjusting operations in other areas, which can include, but is not limited to:
  - Increasing class sizes
  - Cutting staff positions
  - Eliminating or reducing programs and course or extracurricular offerings
  - Foregoing curriculum updates
  - Reducing professional development opportunities for staff
  - Postponing building maintenance or technology upgrades
  - Reducing the amount of books/supplies the school provides students and staff
- Using reserve funds

Many school districts have been forced to face these difficult choices time and time again in recent years as a result of the financial pressures they have been facing from increases in mandated costs. Meaningful relief from the mandates consuming much of their budgets would be a welcome and critical step toward improving public education in Pennsylvania.

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THE MANDATES

In this report, mandates have been classified as either a **cost driver** or **prescriptive** mandate. A brief description of each mandate will be provided along with a reference to the legal and/or regulatory authority for the mandate.

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Cost Drivers

The mandates listed in this section are of particular importance to school districts because of the impact they have on school budgets, operations and student success. Given the different levels of staffing and resources among school districts, it would be difficult to quantify or predict the impact of each mandate. This report lists the potential impacts that school districts may experience from implementing cost driver mandates. The potential impact will be illustrated by icons which aid in visually depicting the impact they could have.



Additional staffing

These mandates can require a school district to create positions or hire additional employees to ensure the district can fulfill the responsibilities required by the mandate. This may include contracting with a third party for services.



Adding to current workload

These mandates add responsibilities to existing duties that will require school district employees to divert time and focus away from educating students in the classroom or overseeing school operations.



Results in increased costs

These mandates require or will result in school districts increasing spending in a given area in order to comply with the mandate.



Legal fees/court costs

These mandates require or can result in a school district incurring legal fees and/or court costs regarding compliance with and/or implementation of the mandate.

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Training

These mandates require or will result in school districts providing training to some or all district employees. This could include purchasing training materials or paying for the services of a trainer.



Changes to current programs

These mandates require or can result in a school district changing its educational and/or extracurricular programs in order to comply with or due to the mandate's impact on the district's finances or current programs.



Record/data management

These mandates require or will result in a school district being required to compile, maintain, or report records and/or data concerning district programs or operations.



Purchasing/maintaining additional equipment/ technology

These mandates require or can result in a school district purchasing equipment or technology in order to implement or carry out the requirements of the mandate.



Requiring additional reporting

These mandates require or will result in a school district compiling and/or reporting data on school operations to a state or federal authority.



Printing/publishing/mailing

These mandates require or will result in a school district providing notification to parents/guardians, students, employees and/or the school community. This includes posting information to the school district's website.



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IMPACT ON SCHOOLS


Additional staffing


Adding to current workload


Results in increased costs


Legal fees/ Court costs


Training


Record/ Data management


Printing/ Publishing/ Mailing

Right-to-Know Law

School districts are subject to the state's open records law which considers all records to be public unless an exception applies. Districts are required to:

- Appoint an open records officer who is responsible for receiving and responding to requests for records.
- Post contact information, forms, fee schedules and procedures on the district's website.
- Respond to requests within five days (though extensions may be taken).
- Search district records for responsive information.
- Redact nonpublic information from records.
- Comply with other requirements of the law.

The law does not currently include any limitations or restrictions on the number of requests an individual can make, the volume of records that can be requested or the purpose for which the request is being made. As a result, school districts receive and are required to respond to requests made for commercial purposes (including requests from outside of Pennsylvania), requests related to litigation against the district, and repeated requests from the same individuals – all of which may be time-consuming, disruptive and/or burdensome for district operations.

Reference

65 P.S. § 67.101 et seq.

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Employee Benefits

Pensions

Perhaps the costliest mandate impacting school districts is the required contribution to the Public School Employees' Retirement System (PSERS). As employers and participants in PSERS, school districts are required to contribute an actuarily calculated percentage of the wages/salaries paid to all full-time and regular part-time employees (working at least 80 days or 500 hours) to help fund the system. Pension costs are predicted to continue rising and will remain a drain on the state and school district budgets for the foreseeable future.

References

24 Pa. C.S.A. §§ 8301(a), 8327

IMPACT ON SCHOOLS



Results in increased costs



Changes to current programs

Health/Dental/Vision/Prescription Benefits

Federal law requires employers with 50 or more employees to offer health insurance for employees who work 30 hours or more per week. Specific plans and employee contributions are typically part of the collective bargaining process.

Reference

42 U.S.C. § 4980H

IMPACT ON SCHOOLS



Results in increased costs



Changes to current programs

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IMPACT ON SCHOOLS



Additional staffing



Adding to current workload



Results in increased costs



Changes to current programs

Paid leave

School districts are required to provide some or all of their employees with the following types of paid leave:

- Bereavement leave – School districts must provide professional employees with at least three days of paid absence when a death occurs to an immediate family member, and at least one paid day for the day of the funeral of a near relative.
- Sick leave – School districts must provide professional employees with 10 sick days per year. Professional employees are permitted to accumulate unused sick days without limitation. When professional employees end employment in one district and enter employment with another, they are entitled to transfer up to 25 previously accumulated sick days.
- Military leave – Federal and state law requires public and private employers to grant unpaid leave of absence for military service members on active duty or in the military reserve components, and requires that they be reinstated to their jobs upon return and have access to certain health, pension, seniority and other benefits during the absence or upon return.
- Sabbatical leave – School districts must offer sabbatical leave to administrative and professional employees who have completed 10 years of satisfactory service, with at least five consecutive years in their current district. Sabbaticals can be taken for professional study or restoration of health. Sabbatical leave can be taken for one full school year or as two half-terms within two years, at the employee's option. Employees are entitled to at least one-half of their regular salary during a sabbatical.

References

24 P.S. §§ 11-1154, 11-1176, 11-1181
51 Pa. C.S.A. §§ 4102, 7309
38 U.S.C. § 4301 et seq.

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Contracting with Employees

Collective bargaining

School districts, as public employers, are required to engage in collective bargaining with the representative of each of the district's employee bargaining units. Collective bargaining is used to determine salary schedules, hours of work, benefits, and other terms and conditions of employment. Numerous other provisions govern timelines for the bargaining process, including bargaining impasses; require the arbitration of disputes or grievances arising from interpretation of the agreement; and indicate when strikes and/or lockouts may occur.

References

24 P.S. § 11-1101-A et seq.
43 P.S. § 1101.101 et seq.

IMPACT ON SCHOOLS


Adding to current workload


Results in increased costs


Legal fees/ court costs


Record/Data management

Third-party contracts

Before a school district may enter into a contract with a third party to provide non-instructional services, the district is required to solicit applications from third parties which contain at least a three-year cost projection, information concerning any violations of law or regulation by the third party, criminal and disciplinary records of the third party's employees who may perform the services, and information concerning traffic violations. The district is required to hold at least one public hearing prior to selecting a contractor. The third party must give any school employee displaced by the contract an opportunity to interview for the same or substantially similar position if one becomes open during the term of the contract.

Reference

24 P.S. § 5-528

IMPACT ON SCHOOLS


Results in increased costs


Legal fees/ court costs


Printing/ Publishing/ Mailing


Changes to current programs


Record/Data management

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IMPACT ON SCHOOLS



Results in increased costs



Adding to current workload



Training



Requiring additional reporting

IMPACT ON SCHOOLS



Adding to current workload



Requiring additional reporting



Legal fees/ court costs

Personnel Issues

Professional development

In addition to explicitly mandated training requirements in specific topics/areas such as child abuse recognition and reporting training, school districts are required to have a plan for continuing professional education that must be submitted to PDE for approval. The plan must include at least one hour of required training in trauma-informed approaches.

References

24 P.S. § 12-1205.1
22 Pa. Code § 49.17

Educator evaluations

Act 13 of 2020 made significant revisions to the state's educator evaluation system. Teachers, nonteaching professional employees and building principals must be evaluated according to Act 13. The act spells out how those employees are to be evaluated, the weight given to each component of the evaluation and a process to improve the performance of professional employees who need improvement. Evaluators are required to use specific forms to rate employees according to established standards and measures. Evaluators will be required to spend a significant amount of time on the observations and documentation required under the new system.

Reference

24 P.S. § 10-1073.1, 11-1138.1 et seq.
22 Pa. Code Chapter 19

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Employment protections

School districts must comply with numerous requirements under state law, constitutional due process provisions and, if applicable, provisions of contracts or collective bargaining agreements. Specific employment protections include the following:

- Layoffs due to school closure: When reducing staff because of the closing of a school or department, school districts must hold a publicly advertised meeting on the closure at least 90 days before the school board's decision. When teacher positions are abolished as a result of a school closing, the affected individuals must be given notice at least 60 days prior to the start of the school year in which the layoff will take effect. Failure to provide notice could result in an obligation to pay the employees their salaries for the entire upcoming school year.
- Tenure: School districts must grant tenure rights to professional employees upon successful completion of a three-year probationary period in the district. With tenure, employees have enhanced protection from termination of employment and layoffs. Teachers acquire tenure in all public school entities except charter schools. Once a teacher earns tenure, that status is transferable if they decide to take employment in another school district.
- Furloughs: Professional employees may only be furloughed under certain circumstances and procedures outlined in law. Employees furloughed or demoted have a right to be recalled to positions for which they are properly certificated. School districts may not hire a new employee to fill a position for which a suspended employee is certificated. When furloughs occur, professional employees must be furloughed in accordance with law.
- Transfer between entities: Special rights are given to professional employees who are laid off due to the transfer of an entire class or program to another school entity. The entity that takes over the class or program must offer such professional employees a position in the program at the new location before hiring new staff to operate the program.

References

24 P.S. §§ 7-780, 10-1080, 11-1108, 11-1113, 11-1121-11-1130

IMPACT ON SCHOOLS



Results in increased costs



Legal fees/ Court costs



Changes to current programs

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IMPACT ON SCHOOLS


Additional staffing


Adding to current workload


Results in increased costs


Legal fees/ court costs


Changes to current programs


Record/Data management


Printing/ Publishing/ Mailing

Charter Schools

Charter school applications (brick-and-mortar)

The Charter School Law requires school districts to consider applications for brick-and-mortar charter schools that would be located within their boundaries. (Cyber charter school applications are considered by PDE). Within 45 days of receiving the application, the district must hold at least one public hearing on the application. School districts must then evaluate the application based on established criteria and render a decision within 75 days of the first public hearing. If the district denies the application, the charter applicant may revise and resubmit the application to the school board or appeal to the state Charter School Appeal Board.

Charter and cyber charter school tuition payments

School districts are required to make tuition payments to charter and cyber charter schools for each of their resident students enrolled in a charter/cyber charter school. Tuition rates are calculated based on the home school district's expenditures, and not those of the charter/ cyber charter school, to provide an educational program.

Extracurriculars and athletics

School districts are required to allow charter and cyber charter school students to compete for spots in/on district extracurricular activities and athletic teams, provided the student meets all eligibility criteria and the charter and cyber charter school does not offer the same activity. School districts may charge the charter/cyber charter school for the cost of participation.

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Cyber charter access to facilities

School districts are required to provide a cyber charter school with reasonable access to their facilities for the administration of standardized testing upon request. A reasonable facility usage fee can be charged to the cyber charter for use of the school district's facilities. A school district may deny the request for dates and times that may cause undue interference with the educational programs of the school district.

Transportation

Please see the section on transportation mandates.

References

24 P.S.§ 17-1701-A et seq.

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IMPACT ON SCHOOLS


Additional staffing


Adding to current workload


Results in increased costs


Changes to current programs


Requiring additional reporting


Additional equipment/ technology


Record/Data management

Transportation

Non-public school student transportation

When school districts provide their students with transportation to and from schools, they must also make identical provisions for the free transportation of students who regularly attend non-public schools. In addition, such transportation must be provided to non-public schools within a 10-mile radius of the school district boundaries, including when the non-public school is located out of state. Transportation must be provided on the days and times the non-public school is in regular session, regardless of whether the district is also in session.

Charter school student transportation

While not required to provide transportation for their own students, school districts are required to provide transportation for students to and from charter schools on days the charter school is in regular session, regardless of whether the district is also in session. The same distance requirements are established for charter school students as for other public school students regarding when transportation must be provided.

Homeless student transportation

To help counteract the educational disruption caused by mobility, a student experiencing homelessness has the right to continue attending the same school the student was attending prior to becoming homeless. This is referred to as the student's school of origin. A school district is required, upon parental request, to provide transportation to and from the school of origin, even if the student moves out of the school's attendance area.

References

24 P.S. §§ 13-1306(b) 13-1361(1), 17-1726-A(a)
42 U.S.C. § 11432

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Students with Disabilities

Public schools are required to provide appropriate educational programs and services to meet the needs of all children eligible for attendance, regardless of handicap, disability or the need for specially designed instruction. Numerous federal and state laws and regulations, court opinions and agency guidance documents dictate virtually every aspect of providing an education to students with disabilities. Instead of listing all of the mandates applicable to educating students with disabilities, this report highlights some of the most significant mandates and their impact on schools.

Special education

It's fair to say that special education is one of the most costly and prescriptive mandates imposed on school districts. Mandates related to special education require school districts to:

- Develop special education plans every three years, the content of which is specified by state regulations.
- Take steps to identify students with disabilities (through a process called Child Find), including conducting public awareness activities so parents are aware of their right to request that their child be evaluated for special education.
- Evaluate or screen students who may be in need of special education.
- Provide early intervention services for children with disabilities age 3 to kindergarten.
- Develop, review and revise as needed, individualized education programs (IEPs) for each student with a disability. An IEP lays out the program of special education instruction, supports and services the student needs to make progress and succeed in school. Each program is designed to meet a child's specific needs. The school must assemble an IEP team consisting of administrators, teachers and the student's parents/guardians to develop the IEP.
- Pay for the placement of the student in other public or private educational institutions or care facilities in certain cases.

IMPACT ON SCHOOLS


Additional staffing


Adding to current workload


Results in increased costs


Legal fees/ court costs


Changes to current programs


Record/Data management


Additional equipment/ technology


Requiring additional reporting


Printing/ Publishing/ Mailing

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- Educate students in the least restrictive environment.
- Provide behavior supports to students.
- Follow specific due process and dispute resolution procedures.
- Employ qualified personnel to provide or assist in providing services.

Protected handicapped students

Students with disabilities that do not require special education programs and services are also entitled to free appropriate public education (FAPE) under a separate set of laws and regulations and must be provided services and accommodations needed to afford each student with an equal opportunity to participate in and obtain the benefits from educational programs and extracurricular activities without discrimination. These laws and regulations are commonly referred to as "Section 504," after the section of federal law that serves as the basis for these protections. Though not as extensive as the mandates for special education, school entities are required to:

- Attempt to identify students who may be eligible for Section 504 services and protections.
- Evaluate and periodically reevaluate students who need or may need Section 504 services and protections.
- Develop a written Service Agreement (or Section 504 plan) for the delivery of all necessary services and accommodations. The service agreement cannot be implemented until signed by the student's parent/guardian. Any changes to the agreement must also be agreed to by the parent/guardian.

References

20 U.S.C. § 1400 et seq.
29 U.S.C. § 794
28 CFR Part 35
34 CFR Part 104
34 CFR Part 300
22 Pa. Code §§ 4.13, 4.28, Chapters 14, 15

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Gifted Education

While not a federal mandate, Pennsylvania law and regulations also require school districts to identify and provide specifically designed instruction and programs for gifted students. Charter schools are not required to provide gifted services to identified students. Mandates related to gifted education require school districts to:

- Develop a gifted education plan every six years, the content of which is specified by state regulations.
- Identify and screen students who may be gifted.
- Evaluate and periodically reevaluate students who are or may be gifted.
- Develop, review and revise as necessary a gifted individualized education plan (GIEP) for each gifted student that describes the education and support services to be provided to the student. The school must assemble a team consisting of administrators, teachers and the student's parents/guardians to develop the GIEP.
- Limit the class size and caseloads of personnel working with or teaching gifted students.
- Provide complaint and dispute resolution procedures.

References

24 P.S. § 13-1371
22 Pa. Code §§ 4.13, 4.28, Chapter 16

IMPACT ON SCHOOLS



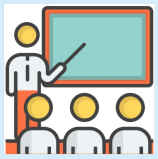
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IMPACT ON SCHOOLS


Additional staffing


Results in increased costs


Legal fees/ Court costs


Training


Record/Data management


Additional equipment/ technology


Requiring additional reporting


Printing/ Publishing/ Mailing

English Learners

School districts are required to identify students who are English Learners (ELs), notify parents of the identification and programming options, and appropriately place the student into a language instruction educational program (LIEP) unless the student's parents refuse placement in specialized programming. School districts have 30 days from the start of the school year, or 14 days from the date of a student's enrollment, to complete this process. Other mandates related to ELs require school districts to:

- Design their LIEP in a way that ensures the program will meet the needs of EL students and is based on research and/or sound educational theory recognized by experts in the field.
- Evaluate the effectiveness of their LIEP at least annually with the results documented and reported to the state.
- Utilize the Pennsylvania English Language Development Standards (PA ELDS) Framework for planning instruction and assessment by all teachers of ELs.
- Annually assess EL student progress using the ACCESS for ELs assessment.
- Ensure any teacher that provides specialized EL instruction hold an appropriate instructional certificate and the ESL Program Specialist certificate.
- Offer professional development related to ELs for all personnel.
- Provide all important information to parents who are not proficient in English in a language or mode of communication that they understand.

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- Implement an effective means of outreach to parents of ELs to inform the parents regarding how they can be involved in the education of their children and be active participants in assisting their children to attain English proficiency and succeed academically.
- Collect certain data elements related to ELs and report that data to the state.

References

20 U.S.C. § 6312
20 U.S.C. § 6801 et seq.
34 CFR Part 200
22 Pa. Code § 4.26
Basic Education Circular – Educating English Learners (ELs) July 1, 2017

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IMPACT ON SCHOOLS



School Construction

The Pennsylvania School Code requires each school district to provide the necessary grounds and suitable school buildings to accommodate all the children between the ages of 6 and 21 years in the district. Such buildings must be constructed, furnished, equipped and maintained in a suitable manner so that every student may have proper and healthy accommodations.

The Pennsylvania School Code also contains numerous requirements for school construction in addition to regular building codes. The entire process is dictated by state mandates. The mandates include:

- Public hearing(s) prior to approving any construction project or obtaining voter consent for a construction project through a referendum. Public notice of the hearing must also be provided
- Authorizing the maximum project cost and a maximum building construction cost.
- Submitting the initial building construction cost estimates to PDE for approval.
- Submitting plans and specifications to PDE.

References

24 P.S. §§ 5-501, Article VII, Article XXVI-J
22 Pa. Code Chapters 21, 349

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Prevailing wage

State law requires school districts, along with other public bodies, to pay state-mandated wage rates for workers on construction or renovation projects where estimates exceed $25,000.

Reference

43 P.S. § 165.1 et seq.

IMPACT ON SCHOOLS



Results in increased costs



Legal fees/ court costs



Record/Data management

Separations Act

State law requires school districts to request and approve separate bids for each component of a school construction project, such as general construction, plumbing, HVAC and electrical. Another common method for referring to this mandate is requiring "multiple prime" contractors.

References

24 P.S. § 7-751

71 P.S. § 1618

IMPACT ON SCHOOLS



Results in increased costs



Legal fees/ court costs



Record/Data management

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IMPACT ON SCHOOLS



Additional staffing



Results in increased costs



Adding to current workload



Record/Data management



Requiring additional reporting

Reporting Requirements

Schools must comply with numerous state and federally mandated reporting requirements throughout the year for different categories of information, containing hundreds, if not thousands of unique data elements. Reporting requirements include, but are not limited to:

- Various pieces of information regarding their school calendar, such as start and end dates, graduation date, number of scheduled school days and instructional hours, instructional days lost to approved professional development, strike information, days lost to weather emergencies, etc.
- Various pieces of information regarding all enrolled students, pre-K to grade 12. Data elements include:
  - Gender
  - Race/ethnicity
  - Attendance
  - Special education student counts, disability, educational placement, service costs per student and report of federal ACCESS funding.
  - Gifted education
  - English Learner
  - Economically disadvantaged
  - Charter school and career and technical center enrollments
  - Homebound instruction
  - Private tutoring
- Graduation and dropout data.
- Annual financial reports which include information on all school district revenues, expenditures, debt and fund balance levels.
- Data related to obtaining reimbursement from the state – for example, data related to transportation of students.
- Various pieces of information regarding both certificated and noncertificated employees. Data elements, albeit different depending on the type of employee, include:
  - Annual salary
  - Highest level of education attained
  - Years of service in education

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    - Years of service in the district
    - Job classification
    - Information related to the employee's assignment
- Technology-related data through a variety of surveys that comprise the Pennsylvania Technology Inventory (PATI). PATI is used for required federal and state technology reporting.
- Records must be created for all core-content courses taught from pre-K to grade 12. Core-content courses generally include math, science, language arts, social studies, world languages and art. School districts also must provide information on Advanced Placement (AP) and International Baccalaureate (IB) courses offered as well as dual-enrollment courses. In addition, the district must identify the instructors of every course reported.
- School districts are required to annually prepare an extensive report detailing the interscholastic athletic opportunities provided to students in grades 7-12 and athletic expenditures in the preceding year. Districts also must report all contributions and purchases for teams made by booster clubs and non-school entities.
- Other federal reporting requirements which include data related to:
    - Homeless/Unaccompanied students
    - Teaching staff qualifications and assignments
    - Accountability data (as reported in the Future Ready PA Index)
    - School nutrition program information (for schools participating in federal meal programs)
- School districts are required to report the following information on instructional vacancy data to PDE annually by August 31:
    - The total budgeted complement of instruction employees for that fiscal year and vacancies included in the final adopted budget.
    - The quarterly average of instructional employee vacancies the school district had during the school year.
- School districts that choose to request from PDE a permit for classroom monitors to deliver preplanned assignments to students are required to report the following information to PDE by March 31, 2026:
    - The number of individuals who served as classroom monitors
    - The number of days the classroom monitors worked
    - The school district's substitute teacher compensation rates from the 2020-21 school year to the 2025-26 school year
- Other reporting requirements that accompany the receipt of state or federal funding, for example, the federal Universal Services for Schools and Libraries, or E-rate program,

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which provides funding and discounts for telecommunications, internet access and internal connections to eligible schools and libraries.

References

24 P.S. §§ 1-131, 2-218, 2-222, 12-1218.1, 15-1501, 16-1601-C et seq.

IMPACT ON SCHOOLS



Results in increased costs



Record/Data management



Printing/ Publishing/ Mailing

Legal Advertising

School districts are required to publish notice (including the place, date and time of the meeting) of all open school board meetings, including committee meetings, in a newspaper of general circulation designated by the board. A newspaper of general circulation is a printed newspaper issued daily or not less than once a week intended for general distribution or circulation. In addition, districts must advertise in printed newspapers when seeking to sell lands and buildings, close schools, or purchase furniture, equipment and supplies more than a specified amount. Using electronic means to publish notices, such as school district websites, does not satisfy a district's legal requirement to advertise.

References

65 Pa. C.S.A. §§ 703, 709
24 P.S. §§ 1-106(a), 7-707(1), 7-780, 8-807.1(a.2)
45 Pa. C.S.A. § 101

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Students Involved in Residency Disputes

School districts may not disenroll a student in the event of a residency dispute until the matter is fully resolved. If it is found that the parents or guardians do not reside in the school district or found that the information provided to the school district is false, the child may not be disenrolled from the school until:

- The parents are provided an opportunity to appeal the decision through a hearing held pursuant to an appropriate grievance policy of the school district and any appeal has been exhausted;
- After the parents have been provided notice of such hearing, they decline to participate in a hearing;
- After the parents have been provided information from the school district's liaison for homeless children and youth regarding the educational rights of homeless students; or
- A court enters an order directing the child to be disenrolled and enrolled in a different school.

Reference

24 P.S. § 13-1302

IMPACT ON SCHOOLS



Results in increased costs



Legal fees/ court costs



Adding to current workload

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Prescriptive Mandates

The mandates listed in this section are of particular importance to school districts because of the impact they have on instruction and school operations.

While these mandates generally do not have the significant individual impacts that the cost driver mandates listed in the previous section do, the volume of mandates that dictate how school districts instruct students and operate illustrates how much mandates have intruded into the classroom and district operations.

School districts are required to engage in a six-part comprehensive planning process.

Planning Requirements

Comprehensive planning

School districts are required to engage in a six-part comprehensive planning process. Each component relates to a different aspect of school operations and must be made available for public inspection and comment at least 28 days prior to school board approval. Comprehensive planning components include:

- A professional education plan for educators every three years.
- An induction plan for first-year educators every six years.
- A student services plan every six years.
- A special education plan every three years.
- A gifted education plan every six years.
- If offering a prekindergarten program, an implementation plan that describes the program and its target population, every three years or when the plan is amended.

References

22 Pa. Code §§ 4.13, 4.20(10)

Guidance services planning

School districts are required to develop and implement a comprehensive, sequential program of guidance services for kindergarten through grade 12. The plan must include procedures to provide for guidance services to career and technical centers.

Reference

- 22 Pa. Code § 339.31

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School Operations and Governance

Annual reorganization

School boards are required to meet and reorganize annually during the first week of December. During reorganization, school boards seat newly elected members, elect officers, make necessary appointments and establish a meeting calendar for the year.

References

24 P.S. §§ 4-401, 4-402, 4-404

School director training

Newly elected or appointed school directors are required to undergo a minimum of five hours of instruction, including, at a minimum, information regarding instruction and academic programs, personnel, fiscal management, operations, governance, ethics and open meetings, and trauma-informed approaches. Upon reelection or reappointment, school directors must complete an advanced training program consisting of a minimum of three hours of instruction on topics including relevant changes to federal and state public school law and regulations, fiscal management, trauma-informed approaches and other information.

Reference

24 P.S. § 3-328

Sunshine Act/Open meetings

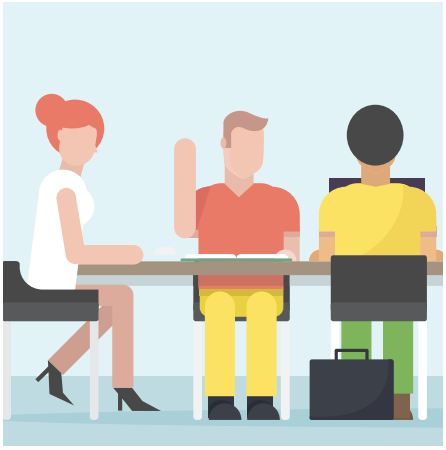
Public schools are required to:

- Ensure a quorum of members are present at every meeting. The board may not take official action without a quorum present.
- Hold meetings and discussions in public unless limited exceptions apply.
- Provide public notice of meeting dates, times and locations.
- Take and keep minutes of each meeting and record the votes of each board member.
- Include an opportunity for public comment on matters of concern at each meeting.

References

65 Pa. C.S.A. § 701 et seq.

24 P.S. § 4-425



School boards are required to meet and reorganize annually during the first week of December.

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Newly elected or appointed school directors are required to undergo a minimum of five hours of instruction.

Record retention

School districts are required to retain as a permanent record of the district, the minute book, each annual auditor's report and each annual financial report. All other financial records of the district, including financial account books, orders, bills, contracts, invoices, receipts and purchase orders must be retained by the district for a period of not less than six years.

Reference

24 P.S. § 5-518

Data breach notification

School districts are required to provide notice of any system security breach, following discovery, to any state resident whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed and acquired by an unauthorized person.

When a school district provides notification of a breach under this act to more than 500 impacted individuals, the entity must also notify concurrently the Office of Attorney General.

School districts must also provide the impacted individuals with access to one independent credit report from a consumer reporting agency and access to a credit monitoring service for a period of 12 months following notification of a breach. All costs and fees in providing the individuals with access to the independent credit report and credit monitoring service are required to be assumed by the school district if certain requirements are met.

Reference

73 P.S. § 2301 et seq.

Student records

School districts are required to adopt a plan for the collection, maintenance and dissemination of student records. The plan for student records must conform to applicable state and federal laws, regulations and guidelines issued by PDE. School districts are required to comply with numerous requirements regarding the confidentiality of student records and information.

References

22 Pa. Code §§ 12.31, 12.32
20 U.S.C. § 1232g
34 CFR Part 99
34 CFR §§ 300.610-300.627

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Student searches
School districts are required to adopt reasonable policies and procedures regarding student searches. The district must notify students and their parents of the policies and procedures.

Reference
22 Pa. Code § 12.14

Enrollment and admission of students
School districts are required to enroll and educate every child of school age who resides in the district as well as eligible nonresident students who meet the requirements for admission. Districts may require proof of the student's age, residence and immunizations prior to enrollment. Parents are also required to submit a sworn statement regarding their child's previous suspensions/expulsions from another school. Schools may not inquire about a student's immigration status.

References
24 P.S. §§ 13-1301, 13-1302, 13-1303a, 13-1304-A
22 Pa. Code § 11.11

Nondiscrimination
School districts are required to provide all students with enrollment, admission, course offerings, programs, services and extracurricular activities without discrimination based on protected characteristics. School districts are also required to provide all persons with equal access to all categories of employment without discrimination based on protected characteristics.

References
24 P.S. §§ 13-1301, 13-1310, 15-1521
43 P.S. § 951 et seq.
16 Pa. Code Chapter 44
22 Pa. Code §§ 4.4, 12.1, 12.4
20 U.S.C. § 1681 et seq.
29 U.S.C. §§ 621 et seq., 794
42 U.S.C. §§ 1981 et seq., 2000d et seq., 2000e et seq., 2000ff et seq., 12101 et seq.

School districts are required to monitor the attendance of their students.



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Enumeration of children
School districts are required to maintain a continuing school census or in lieu thereof, a careful, correct and accurate enumeration of all the children from birth to 18 years of age within their district.

Reference
24 P.S. § 13-1351

Truancy
School districts are required to monitor the attendance of their students. When a student of compulsory school age (students between the ages of 6 and 18) in attendance becomes truant (three unexcused absences during the school year) or habitually truant (six or more unexcused absences during the school year), districts must follow specific requirements and procedures to attempt to improve attendance.

References
24 P.S. §§ 13-1326, 13-1333, 13-1333.1

Suspensions and expulsions from school
School districts are required to follow specific requirements, time frames and procedures regarding the suspension and expulsion of students. Those requirements include parental notification, due process for hearings, time limits on suspensions and time frames for school action. In addition, suspensions and expulsions of students with disabilities must comply with both state and federal special education laws and regulations.

References
24 P.S. § 13-1318
22 Pa. Code §§ 12.6, 12.7, 12.8, 14.143
20 U.S.C. § 1415(k)
34 CFR §§ 300.530-300.536

District responsibility for expelled students
Expelled students of compulsory school age must still be provided an education despite their expulsion. If the parents of the expelled student are unable to provide the required education, the school district then has the responsibility to provide for the student's education. Students with disabilities must be provided educational services as required by federal law.

Reference
22 Pa. Code § 12.6(e)

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Student services
School districts are required to prepare a written plan for the implementation of a comprehensive and integrated K-12 program of student services based on the needs of their students that meets the requirements of state regulations. The plan must include policies and procedures for the administration of medication and treatment under guidelines of the state Department of Health as well as services from other categories such as developmental services, diagnostic, intervention and referral services, and consultation and coordination services. Districts must make their student services plan available for public inspection and comment for a minimum of 28 days prior to approval by the school board.

Districts must make their student services plan available for public inspection and comment for a minimum of 28 days prior to approval by the school board.

Reference
22 Pa. Code § 12.41

Armed services recruiters
School districts must provide military recruiters with the same access to secondary school students as is provided generally to postsecondary educational institutions or to prospective employers.

Districts must also provide, upon request, access to the name, address and telephone listing of each secondary school student unless the parent of such student has opted out.

References
51 P.S. § 20222(a)
10 U.S.C. § 503
20 U.S.C. § 7908(a)

Military child advanced enrollment
School districts are required to develop a policy or revise an existing policy on enrollment of students to allow a child whose parent/guardian is an active duty or reserve member of the armed forces of the United States and has received official military orders to transfer into or within the Commonwealth to enroll in the school district prior to establishing residence.

Reference
24 P.S. § 13-1302.1

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School districts are required to provide appropriate support services to students whose parent/guardian is a member of the military and is called or ordered to active duty.

Military parent student support
School districts are required to provide appropriate support services to students whose parent/guardian is a member of the military and is called or ordered to active duty.

Reference
24 P.S. § 11-1183

National Guard or Reserve parent support
School districts are required to provide children of National Guard and Reserve members the same rights as a compact student of an active-duty military family under the Interstate Compact on Educational Opportunity for Military Children Act. The compact assists transferring students by facilitating enrollment attendance requirements, timely graduation and other academic issues.

Reference
24 P.S. § 11-1184

Integrated pest management
School districts are required to adopt and implement an Integrated Pest Management Plan that meets the requirements of law and regulations on managing pests and minimizes economic, health and environmental risks. Districts must provide notification to parents and guardians of students at least 72 hours before a pesticide application.

References
24 P.S. §§ 7-772.1, 7-772.2
7 Pa. Code Chapter 128

Hazardous substance notification
School districts are required to comply with specific requirements for posting notices of hazardous substances in school facilities.

Reference
35 P.S. § 7307

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Supervision at social gatherings
School districts are required to comply with specific rules regarding the supervision of minors at a school-sponsored social gathering taking place in a liquor-licensed establishment. There must be at least one adult chaperone (25 years of age or older) for every 50 minors. No alcohol may be served, and all alcohol must be removed or secured out of reach of the minors. (Schools are not required to have a specific number of chaperones at school-sponsored events, including proms, if the event takes place in an establishment where the sales of food and nonalcoholic beverages equal 50% or more of the sales of food and alcoholic beverages.)

References
47 P.S. §§ 1-102, 4-493(14)

Student use of internet
School districts are required to adopt policies regarding acceptable internet usage that are intended to prevent minors from being able to access inappropriate material via school district computers/networks. Acceptable use policies must be provided to parents upon written request.



References
24 P.S. §§ 4604(a), (c)
20 U.S.C. § 6777(a)
47 U.S.C. § 254

Board policies online
School districts are required to post on their public website the rules, regulations and policies required to be adopted by the school district under federal or state law.

Reference
24 P.S. § 5-510.2

School buildings used as polling places
School districts are required to furnish suitable space in any public school building under its jurisdiction for use as a polling place on each day the space is desired by the county board of elections.

Reference
25 P.S. § 2727(a)

School districts are required to adopt policies regarding acceptable internet usage that are intended to prevent minors from being able to access inappropriate material via school district computers/networks.

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School districts are required to provide for the recitation of the Pledge of Allegiance or the national anthem at the beginning of each school day.

Flag displays
School districts are required to purchase a United States flag, flagstaff and the necessary appliances therefor, and shall display said flag upon or near each public school building. A United States flag must also be displayed in every classroom.

Reference
24 P.S. § 7-771

Recitation of the Pledge of Allegiance
School districts are required to provide for the recitation of the Pledge of Allegiance or the national anthem at the beginning of each school day. Students may decline to recite the Pledge of Allegiance and may refrain from saluting the flag based on religious conviction or personal belief.

Reference
24 P.S. § 7-771

Feasibility studies for mergers or consolidations
School districts that receive grants for a feasibility study for mergers or consolidations must make a preliminary report to PDE on the progress of the review and final recommendations.

Reference
24 P.S. § 15-1526-H

Publication of school board directors' email
School districts are required to publish on their publicly accessible website an email address for each school board director.

Reference
24 P.S. § 3-329

Employing retired teachers as substitutes
If a school district determines that there is a shortage of substitute teachers, the school district can hire a retired teacher who is receiving their pension benefit. However, the school district is required to offer the role to any certified professional employee on the recall list.

Reference
24 P.S. § 1-129

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Financial

Budget preparation and adoption

Regarding school district budget preparation and adoption, districts are required to decide which of the two available options the district will use to adopt its budget.

Under the preliminary budget process, school districts are required to adopt a preliminary budget, including a schedule of proposed tax increases, no later than 90 days prior to the election immediately preceding the fiscal year in which the preliminary budget will take effect.

Under the proposed budget process, school districts have the option of adopting a resolution indicating that the rate of any tax will not be raised by more than its designated index allowed under Act 1 of 2006. The resolution must be adopted no later than 110 days prior to the primary election.

Regardless of the method used, school districts must:

- Prepare the budget on the required forms.
- Include estimated revenues and expenditures and any proposed tax rates.
- Comply with the mandatory timelines for:
  - Adopting their preliminary/proposed and final budgets
  - Advertising and making budget documents and supporting information available in printed form for public inspection in the district administrative offices
- Approve a final budget annually by June 30. Final approved budgets must be electronically submitted to PDE.

References

24 P.S. § 6-687
53 P.S. §§ 6926.301, 6926.311, 6926.312

Referendum for tax increase

School districts that want to raise taxes by more than their designated Act 1 index are required to have the increase approved by voters, unless a limited exception applies. Referendum questions must be submitted to county election officials no later than 60 days prior to the primary election.

Reference

53 P.S. § 6926.333(c)

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School districts are required to provide an installment payment option for property taxes.

Exceptions to the referendum requirement
School districts are permitted to raise taxes above their Act 1 index only for limited purposes without voter approval. In order to do so, the district must publish notice of its intent to seek approval from PDE for an exception in a newspaper of general circulation and on the district's website at least one week prior to submitting its request for approval. PDE will review the application and approve or deny the request.

Reference
53 P.S. § 6926.333(j)

Homestead/Farmstead exclusion notification
School districts are required to annually notify, by first-class mail, residential property owners of the homestead/farmstead exclusions that may be available and the application process. The notice must be provided at least 60 days prior to the application deadline.

Reference
53 P.S. § 6926.341(b)

Itemization of exclusions
School districts are required to itemize homestead/farmstead exclusions on tax bills sent to property owners.

Reference
53 P.S. § 6926.343(a)

Installment payment
School districts are required to provide an installment payment option for property taxes.

Reference
53 P.S. § 6926.1502(b)

Commission for collection of delinquent property taxes
If a school district collects its own delinquent real estate taxes or utilizes the services of a third-party to do so (as authorized by law), districts are required to pay the county a 5% commission to cover the county's expense in operating the county tax claims bureau.

Reference
72 P.S. § 5860.207

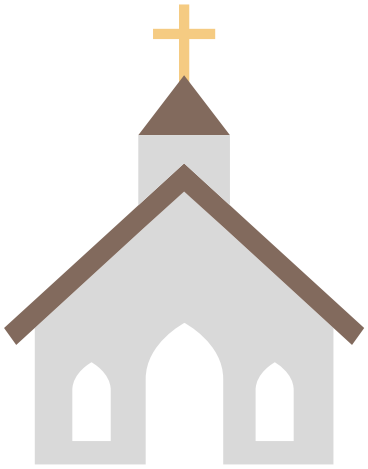
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Countywide earned income tax collection
School districts are required to participate in a tax collection district for purposes of collecting earned income taxes on a countywide basis. All expenses for operating the tax collection district must be shared by all political subdivisions within the district.

References
53 P.S. §§ 6924.504(a), 6924.505(l)(2)

Tax exemption of property owned by charitable organizations
Real estate owned by an institution of purely public charity is exempt from taxation by school districts.

References
Pa. Const. Art. VIII § 2(a)(V)
10 P.S. § 371 et seq.



Real estate owned by an institution of purely public charity is exempt from taxation by school districts.

Taxpayer bill of rights
School districts, as taxing authorities, are required to adopt and ensure taxpayers are aware of the district's taxpayer bill of rights which outlines, in simple and nontechnical terms, the rights of taxpayers and the procedures to appeal determinations, filing complaints and enforcement.

Reference
53 Pa. C.S.A. § 8421 et seq.

Audits
School districts are required to have their finances audited annually by an independent auditor. The independent auditor is authorized to have access to most school records and to require school officials to answer questions and produce records.

References
24 P.S. §§ 4-437, 24-2401
72 P.S. § 403

School districts are required to have their finances audited annually by an independent auditor.



Depositories for school funds
School districts are required to designate one or more financial institutions as the depository for its school funds. Each depository is required to furnish a bond or other collateral, in such amount and with such surety as may be required.

References
24 P.S. §§ 6-621, 6-622

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School districts are required to invest district funds consistent with law and sound business practice.

Investment of funds
School districts are required to invest district funds consistent with law and sound business practice.

References
24 P.S. § 4-440.1
53 P.S. §§ 5406, 5410.1

Purchases subject to bid/quotation
School districts are prohibited from making certain purchases or entering into certain contracts without having sought competitive bids or price quotations. When seeking competitive bids, the district must advertise once a week for three weeks in not less than two newspapers of general circulation. Unless exempt by law, at least three written or telephonic price quotations shall be obtained. School districts are prohibited from attempting to evade the requirements for bidding by splitting purchases into amounts that fall below the bid threshold.

References
24 P.S. §§ 7-751, 8-807.1

Federal fiscal compliance
All federal funds received by the school district must be administered in accordance with federal requirements, including but not limited to the federal Uniform Grant Guidance.

Reference
2 CFR Part 200

Interest penalties for late payment of bills
Political subdivisions, which include school districts, must pay interest penalties to qualified small businesses for goods and services when payments are more than 30 days past due, if the existing contract language does not specify a payment schedule.

References
72 P.S. §§ 1603-C, 1604-C

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Instruction and Assessment

Instructional time

School districts are required to provide within the school a minimum of either:

- 180 days of instruction; or
- 900 hours of instruction at the elementary level or 990 hours of instruction at the secondary level.

Reference

24 P.S. § 1-130

Subjects of instruction

School districts are required to provide instruction in the subjects and areas specified in law and regulations at each level of instruction. All instruction is required to be taught in the English language, adapted to the age and development level of students, and must be aligned with adopted academic standards.

References

24 P.S. §§ 15-1511, 15-1512, 16-1605
22 Pa. Code §§ 4.4, 4.21, 4.22, 4.23

Academic standards

The Pennsylvania State Board of Education (State Board) has established academic standards in:

- Arts and Humanities
- Career Education and Work
- Civics and Government
- Economics
- Family and Consumer Sciences
- Environment and Ecology
- Geography
- Health, Safety and Physical Education
- History
- Science and Technology
- Pennsylvania Core Standards for English Language Arts and
- Pennsylvania Core Standards for Mathematics

Academic standards are benchmark measures that define what students should know and be able to do at specified grade levels beginning in grade 3. A public school's curriculum must be designed to provide instruction to attain the academic standards.

Reference

22 Pa. Code § 4.12



School districts are required to provide instruction in at least two foreign languages; at least one of them must be offered in a minimum four-year sequence in the secondary program.

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Assessment system

In order to comply with the federal Every Student Succeeds Act (ESSA), each state is required to measure every student's progress in reading/language arts and math in grades 3-8 and once during grades 10-12; science also is tested at least once in grades 3-6, 6-9 and 10-12. Schools also must test at least 95% of their students.

Pennsylvania's assessment system is comprised of the Pennsylvania System of School Assessment (PSSA) taken by students in grades 3-8, Keystone Exams taken by students in grades 10-12 and the Pennsylvania Alternate System of School Assessment (PASA) which is an alternate assessment designed for students with the most significant cognitive disabilities who cannot meaningfully participate in the PSSA even with accommodations. School districts also are required to design a local assessment system to determine the degree to which students are achieving the academic standards. Districts must provide assistance to students that are not proficient.

References

20 U.S.C. § 6311(b)
22 Pa. Code §§ 4.51a, 4.52

Civic knowledge assessment

School districts are required to administer at least once to students during grades 7-12 a locally developed assessment of the United States history, government and civics.

Reference

24 P.S. § 16-1605.1

Grading and reporting

School districts are required to grade and record the work of their students in order to assess the students' progress in meeting established academic standards and eligibility for promotion and/or graduation.

References

24 P.S. §§ 15-1531, 15-1532

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Parental right to review instructional materials and assessments
Upon request by a parent/guardian, school districts are required to make available information about the school's curriculum and instructional materials. Parents/Guardians may also request to review any assessment that will be administered to their child.

References
22 Pa. Code § 4.4
20 U.S.C. § 1232h

Right to refuse instruction and assessments
Parents/Guardians have the right to have their children excused from specific instruction and assessments that conflict with their religious beliefs. Students may also refuse to participate in any instructional activity that involves the dissection, capture or destruction of animals or any part thereof.

References
24 P.S. § 15-1523
22 Pa. Code §§ 4.4, 11.7

Remedial courses
School districts are required to offer remedial courses in reading and math for students who fall below the acceptable level of performance.

Reference
24 P.S. § 15-1511.1

Flexible instructional days
School districts that use flexible instruction days to fulfill instruction requirements on a canceled school day are required to establish a system of notification for parents/guardians, students and employees to explain the procedures for flexible instruction days.

Reference
24 P.S. § 15-1506

Online courses
A school district that offers online courses to students is required to complete the following:
- Determine how online course instruction will be delivered.
- Establish policies and procedures for student eligibility and participation, including a policy on the selection of online courses available to students. The policies are required to be made available on the school's publicly accessible website.



School districts that use flexible instruction days to fulfill instruction requirements on a canceled school day are required to establish a system of notification for parents/guardians, students and employees to explain the procedures for flexible instruction days.

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- Ensure that parents/guardians and students are made aware of the opportunity for online learning.

Reference

24 P.S. § 15-1503-L

Hybrid learning

School districts offering hybrid learning must ensure that each student enrolled is offered the minimum hours of instruction required and are required to develop policies on the following and post such policies on the school's publicly accessible website:

- Grading rubrics
- Course credit
- Student promotion and graduation
- Eligibility requirements for students

References

24 P.S. § 15-1506-I

22 Pa. Code § 11.3

Agreements with institutions of higher learning or dual enrollment

School districts are required to enter into at least one agreement with an institution of higher education to allow students to attend while they are enrolled in the school district.

Reference

24 P.S. § 15-1525

Career and technical education

School districts are required to make planned instruction in career and technical education (CTE) available to students at the high school level. CTE can be provided by a school district directly or through a partnering career and technology center. CTE instruction must be developed in accordance with law and regulations and must be approved by PDE.

References

24 P.S. Article XVIII

22 Pa. Code §§ 4.23(d)(1), 4.31, 4.33, 4.35, Chapter 339

Career information and recruitment

Public schools are required to offer representatives of skilled trades, priority occupations, career and technical centers, and institutions of higher education opportunities during the school year to recruit and provide information to all students in grades

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4-12 on career and educational opportunities. Public schools must document and post on their websites, their plan to comply with these requirements.

Reference
24 P.S. § 1-128

Moment of silence on September 11 anniversary
School districts are required to hold a moment of silence during instructional hours for students and faculty in observance of the anniversary of September 11, 2001.

Reference
24 P.S. § 15-1555

Constitution Day/Citizenship Day
School districts that receive federal funding are required to hold an educational program on September 17 on the United States Constitution.

Reference
36 U.S.C § 106

World language instruction
School districts are required to provide instruction in at least two languages in addition to English; at least one of them must be offered in a minimum four-year sequence in the secondary program (middle level and high school).

Reference
22 Pa. Code § 4.25(a)

Physical education
School districts are required to establish a curriculum aligned with PA academic standards on health, safety and physical education requiring students to participate in physical education.

References
24 P.S. § 15-1512.1
22 Pa. Code § 4.27



School districts are required to establish a curriculum aligned with PA academic standards on health, safety and physical education requiring students to participate in physical education.

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School districts are required to provide a mandatory course in personal financial literacy.

Financial literacy
Beginning with the 2026-27 school year and in each school year thereafter, a school district is required to provide a mandatory course in personal financial literacy worth at least one-half credit. Students are required to complete the course once during grade 9, 10, 11 or 12.

Reference
24 P.S. § 15-1551

Physiology and hygiene
School districts are required to provide instruction in physiology and hygiene, which includes the study of nutrition and obesity, in health education courses.

Reference
24 P.S. § 15-1513

Humane education
School districts are required to provide instruction in humane education to all students up to and including grade 4. Information on cruel experiments on living requirements may not be included.

Reference
24 P.S. § 15-1514

Hunter education
School districts are required to make a classroom or instructional facility available to the PA Game Commission upon request for education courses.

Reference
34 Pa. C.S.A. § 2704

Drug education/in-service education
School districts are required to provide alcohol, chemical and tobacco abuse education every year in every grade from kindergarten through grade 12. Districts must provide, as part of their in-service training, programs on alcohol, drugs (including opioids and anabolic steroids), tobacco and dangerous controlled substances for all instructors whose teaching responsibilities include courses of study in which mandated instruction concerning alcohol, chemical and tobacco abuse is integrated.

References
24 P.S. §§ 15-1547(a), (e)
35 P.S. § 807.2

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HIV/AIDS and other life-threatening and communicable diseases
Public schools are required to provide instruction regarding prevention of human immunodeficiency virus (HIV) infection/acquired immunodeficiency syndrome (AIDS) and other life-threatening and communicable diseases.

Reference
22 Pa. Code § 4.29(a)

Alternative education programs
School districts and private alternative educational institutions are required to adopt a policy which requires the review of students placed in alternative education programs to determine whether the student is ready to return to the regular instructional program. This review must occur at least at the end of each semester.

Reference
24 P.S. § 19-1901-C(1)

Homeless students
School districts are required to promptly identify homeless children and youths within the district, facilitate their immediate enrollment, and eliminate existing barriers to their attendance and education, in compliance with federal and state laws and regulations. Homeless children and youths have equal access to the same educational programs and services provided to other district students and may not be discriminated against, segregated or stigmatized based on homeless status.

Reference
42 U.S.C. § 11431 et seq.

Educational instability
School districts who receive a student who has experienced educational instability are required to assign them a point of contact, grant credit for completed coursework from previous schools and ensure they are not penalized for dress code violations due to uniform delays. Schools must also waive any fees that would be assessed against the student and allow the student to participate in school-sponsored or extracurricular activities. Educational instability occurs when a student experiences one or more changes in school entities during a school year due to homelessness or adjudication.

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The point of contact and other relevant individuals are required to facilitate prompt placement of a student in the appropriate courses, expedite consultation with the school counselor/mental health professionals, connect the student with appropriate education services, request all records relating to the student from prior school entities, and develop and execute a graduation plan in collaboration with a student in grades 9-12 to support the student in graduating. School districts are required to work to ensure that a student experiencing educational instability graduates in a timely manner.

Reference

24 P.S. § 13-1331.1

Services to students in correctional facilities

School districts are required to offer educational services to persons under 21 who are confined to local correctional institutions following a conviction or charge for a criminal offense.

Reference

24 P.S. § 13-1306.2

Classroom placement of twins/higher order multiples

School districts are required to comply with the request of a parent/guardian of twins or higher order multiples who are in the same grade level at the same school who requests that their children be placed in the same classroom or in separate classrooms, unless an exception applies.

Reference

24 P.S. § 13-1310.1

Home education programs

School districts have several requirements related to students in a home education program. School districts must receive and maintain affidavits from the home education supervisor, permit the loaning of district instructional materials upon request and monitor that appropriate education is occurring.

Reference

24 P.S. § 13-1327.1



School districts must receive and maintain affidavits from the home education supervisor, permit the loaning of district instructional materials upon request and monitor that appropriate education is occurring.

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Extracurricular activities for homeschooled students
School districts are required to allow homeschooled students to participate in extracurricular activities; however, homeschooled students must meet the same participation and tryout criteria as students in the district and must comply with all the district's policies regarding that activity.

Reference
24 P.S. § 13-1327.1(f.1)

Copyright
School districts are required to comply with federal copyright law in the duplication, distribution and use of copyrighted materials.

Reference
17 U.S.C. § 101 et seq.

Students with disabilities participation in graduation ceremonies
School districts are required to allow students with disabilities to participate in graduation ceremonies. A student whose IEP requires further instruction beyond the traditional four years of high school is entitled to participate in commencement ceremonies with their graduating class and receive a certificate of attendance regardless of whether the student has completed their IEP.

Reference
24 P.S. § 16-1614(a)

Employment

Administrator compensation plans
Administrative and other supervisory employees below the rank of superintendent or assistant superintendent are not permitted to be members of an employee bargaining unit. School employers are required to, upon the written request of a majority of those administrative employees, meet and discuss matters of compensation and benefits in good faith with such employees.

Reference
24 P.S. § 11-1164

Superintendent contracts
State law contains several requirements for employing and contracting with school district superintendents and assistant superintendents. For example, employment contracts must contain specified items related to term, compensation and evaluation. A school board must also provide its current superintendent with at



School districts are required to allow students with disabilities to participate in graduation ceremonies.

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least 90 days' notice of its intent to seek other candidates for the position or the current superintendent's contract will automatically renew for one year.

Reference
24 P.S. § 10-1073

Standard teacher application
School districts are required to use the standard employment application forms for applicants for teaching positions; however, a school district may establish other application requirements.

Reference
24 P.S. § 12-1204.1

Certification and other requirements
School districts are required to ensure that any individual hired as an administrator, principal, teacher or paraprofessional performing certain functions meets the minimum requirements of law and regulations and has an appropriate certification.

References
24 P.S. §§ 11-1109, 12-1201, 2070.2
22 Pa. Code § 14.105, Chapters 49, 403

Preemployment background checks
Prior to employment, school districts must ensure compliance with the following requirements:

- Criminal history checks: All prospective school employees must submit state and federal criminal history clearances. School districts are prohibited from employing anyone with convictions for specified offenses.
- Child abuse clearance: All prospective school employees must submit a state child abuse clearance statement. School districts are prohibited from employing anyone with a prior history of child abuse.
- Employment history reviews: All prospective school employees must submit contact information for their current employer and prior positions in schools or that involved direct contact with children. School districts must then request information from those prior employers on whether the applicant has been investigated, discharged, disciplined or had a license revoked for sexual misconduct. Current and former employers of the applicant must disclose the information requested within 20 days from receiving the request from the school entity/independent contractor.

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- Disclosure of arrest/conviction: All current and prospective employees must inform the school district whether they have been arrested or convicted of an offense that bans them from employment in a public school. Current employees must report an arrest or conviction for an offense that bans them from employment in a public school within 72 hours.

Student teachers and interns may not be employed unless they have complied with the mandatory background check requirements for criminal history and child abuse.

Volunteers who are responsible for the child's welfare or who have a direct contact with children at a school are required to have state criminal history and child abuse clearances. A federal criminal history check is also required if the volunteer has not been a Pennsylvania resident for the past 10 years.

References

24 P.S. §§ 1-111, 1-111.1
23 Pa. C.S.A. §§ 6344, 6344.2

Dismissal of a tenured employee

Before a tenured employee is dismissed, the board of school directors is required to provide the employee with a detailed written statement of the charges upon which their proposed dismissal is based. The board of directors is also required to hold a hearing no earlier than 10 days and no later than 15 days after the notice was received. The school district is required to cover the costs of a competent, disinterested public stenographer to record all offered testimony.

Reference

24 P.S. § 11-1127

Medical examinations

Prior to beginning employment, all candidates must undergo medical examinations, including a tuberculosis examination, as required by law.

References

24 P.S. § 14-1418
28 Pa. Code §§ 23.43, 23.44



Prior to beginning employment, all candidates must undergo medical examinations, including a tuberculosis examination, as required by law.

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Military veterans are entitled to employment preference when districts initially hire individuals.

Veterans' preference in hiring
Military veterans are entitled to employment preference when districts initially hire individuals. Veterans must meet other reasonable, job-related qualification requirements established by the district.

Reference
51 Pa. C.S.A. § 7101 *et seq.*

Nepotism
No teacher shall be employed who is related to any member of the school board, as defined in law, unless such teacher receives the affirmative vote of a majority of all members of the board other than the member related to the applicant, who shall not vote.

Reference
24 P.S. § 11-1111

Induction for new teachers
School districts must have an induction plan for first-year teachers, long-term substitutes who are hired for 45 days or more, and educational specialists, which must be submitted to PDE for approval.

Reference
22 Pa. Code § 49.16(a)

PA Inspired Leadership Program (PIL)
Superintendents, principals, assistant principals, vice principals and other administrators are required to complete PDE's continuing professional education program for school and system leaders, called the PA Inspired Leadership Program.

References
24 P.S. §§ 10-1003, 11-1109, 12-1205.5, 12-1217

Allegations of educator misconduct
Upon receipt of notification in writing from PDE, school districts are required to investigate the allegations of misconduct as directed by PDE and may pursue the local disciplinary procedures established by law or by collective bargaining agreement for adjudication of complaints against an educator. Within 90 days of notification from PDE, the district must inform the department of the outcome of its investigation and whether it will pursue local employment action and may make a recommendation concerning discipline.

Reference
24 P.S. § 2070.11

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Lunch
School districts must provide professional and temporary professional employees a 30-minute lunch period free of supervision or other duties.

Reference
24 P.S. § 15-1504(a)

Drug law convictions
School districts are required to terminate the employment of any employee convicted of delivery of a controlled substance or convicted of possession of a controlled substance with the intent to deliver.

Reference
24 P.S. § 5-527

Other general requirements applicable to employers
As an employer, school districts are required to comply with laws and regulations applicable to all employers such as:

- Nondiscrimination in employment and hiring practices
- Paying overtime to affected employees
- Providing family and medical leave
- Granting employees access to their personnel files (though some exclusions apply)
- Federal and state tax compliance and payroll deductions
- Notice of employee rights
- Notification of a drug-free workplace

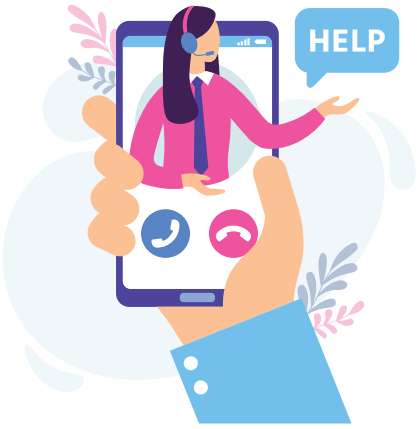
Child Abuse

Mandated reporter of suspected child abuse
School employees are required to report suspected child abuse to the state ChildLine Office if they have reasonable cause to suspect that a child is a victim of abuse. Employees are required to notify the school administrator.|

References
23 Pa. C.S.A. §§ 6311, 6313

Child abuse recognition and reporting training
School districts are required to provide training to employees on child abuse recognition and reporting as part of professional development requirements.

Reference
24 P.S. § 12-1205.6(a)



School employees are required to report suspected child abuse to the state ChildLine Office if they have reasonable cause to suspect that a child is a victim of child abuse.

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Transportation

Note: Providing transportation for school district students is not a mandate. However, districts are required to provide transportation for students to and from charter schools on days the charter school is in regular session, regardless of whether the district is also in session. Districts that choose to provide their students with transportation services are required to comply with numerous mandates.

School buses/vehicles

School districts must ensure that any buses or vehicles transporting students comply with state law and regulations.

References

75 Pa. C.S.A. § 1509
67 Pa. Code Chapter 171

School bus and vehicle drivers

In addition to the preemployment requirements applicable to all school district employees, districts must ensure that any school bus or school vehicle driver meets additional applicable requirements such as:

- Obtaining a copy of the following:
  - A valid commercial driver's license indicating the appropriate endorsements from the covered driver
  - A Commonwealth of Pennsylvania School Bus Driver's Physical Examination Form from the covered school bus driver
  - A current Pennsylvania School Bus Endorsement card from the covered school bus driver
- Preemployment alcohol and drug testing information. After obtaining the driver's consent, districts must obtain testing information from previous U.S. Department of Transportation-regulated employers during the past three years.
- Commercial motor vehicle employment information for the past 10 years.
- The driver's driving history record to determine whether the driver meets the minimum requirements for safe driving and is not disqualified to operate a commercial motor vehicle.

References

75 Pa. C.S.A. §§ 1604, 1606
67 Pa. Code § 71.3
49 U.S.C. §§ 31303, 31304
49 CFR §§ 40.25, 382.413, 382.701, 382.703, 391.25, 391.41

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Drug/Alcohol program for covered drivers

School districts are required to implement and/or ensure that any contracted transportation provider has implemented a drug use and alcohol misuse prevention program for employees who are required to hold a commercial driver's license and who perform safety-sensitive functions that comply with state and federal laws and regulations. The program is required to include preemployment, random, post-accident, reasonable suspicion, return-to-work, and follow-up drug and alcohol testing. Additional requirements include notifying covered employees of the program and/or policies, training for covered employees, reporting of violations and record retention.

References

67 Pa. Code § 229.14
49 U.S.C. § 31306
49 CFR Parts 40, 382

Audio recording on school vehicles

If a school district authorizes the audio recording of passengers on school buses or vehicles being used for school-related purposes, the district must adopt a policy authorizing such recording for disciplinary or security purposes. The district must annually include the policy in a student handbook or other publication, post a visible notice that students may be audiotaped on each school bus or school vehicle that is furnished with audio-recording equipment, and post a notice of the policy on the district's website.

Reference

18 Pa. C.S.A. § 5704

School Safety

Safety and security coordinator

School districts are required to appoint a safety and security coordinator to oversee issues related to school safety. The coordinator has several specific duties related to school safety and security, including oversight of all school police officers, school resource officers, school security guards, and policies and procedures in the school district. School districts must submit to the School Safety and Security Committee, under the Pennsylvania Commission on Crime and Delinquency (PCCD), the name and contact information of the school administrator appointed as a school safety and security coordinator. When a vacancy occurs, the chief school administrator must have the vacancy filled within 30 days. School safety and security coordinators must complete



School districts are required to appoint a safety and security coordinator to oversee issues related to school safety.

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the required training within one year of appointment or within one year from the time the first trainings are posted by the committee.

Reference

24 P.S. § 13-1309-B

Safe2Say Something procedures

School districts are required to establish procedures for receiving, assessing and responding to anonymous tip reports received from the Safe2Say Something youth violence prevention program of the Pennsylvania Office of the Attorney General.

Reference

24 P.S. § 13-1303-D

Threat assessment teams

Each school district is required to establish at least one threat assessment team for the assessment of and intervention with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others. Schools, teams and team members must also meet other requirements such as qualifications, trainings and posting information about the teams.

Reference

24 P.S. Article XIII-E



School districts are required to develop and implement a comprehensive disaster response and emergency preparedness plan.

Emergency preparedness plan

School districts are required to develop and implement a comprehensive disaster response and emergency preparedness plan consistent with the guidelines developed by the Pennsylvania Emergency Management Agency and other pertinent state regulations and requirements.

References

35 P.S. § 7701(g)

22 Pa. Code § 10.24

Safety and security training

School districts are required to provide employees with at least three hours of mandatory safety and security training every five years. Training must address situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying awareness, substance use awareness, and emergency training drills, including fire, natural disaster, active shooter, hostage

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situation and bomb threat, and recognition of student behavior that may indicate a threat to the student or others.

Reference
24 P.S. § 13-1310-B

Memorandum of Understanding (MOU)
School districts are required to develop an MOU with local police departments having jurisdiction over school property. Each MOU must be biennially updated and reexecuted with each local police department. Districts must file their MOUs with PDE and must identify any substantive differences between their own MOU and the model MOU prepared by PDE, along with a statement of reasons for the differences.

School districts are required to develop an MOU with local police departments having jurisdiction over school property.

Reference
22 Pa. Code § 10.11

Weapon possession
School districts are required to develop a policy which ensures the district expels, for not less than one year, any student who brings a weapon onto school property, any school-sponsored activity, or any public conveyance providing transportation to a school or school-sponsored activity. Districts are also required to report all incidents of possession of a weapon to local law enforcement and all instances of expulsion of any student for possessing a weapon to PDE.

Reference
24 P.S. § 13-1317.2

Maintenance of records
School districts are required to maintain records of incidents of violence, incidents of possession of a weapon, and convictions or adjudications of delinquency for acts committed on school property by students enrolled in the district on both a districtwide and schoolwide basis.

Reference
24 P.S. § 13-1307-A

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School districts are **required to report annually** to PDE all incidents of violence, weapons, alcohol, drugs and tobacco possession.

Incident reporting requirements
School districts are required to report annually to PDE all incidents of violence, weapons, alcohol, drugs and tobacco possession. An extensive annual report listing statewide and individual school district information is prepared by PDE and is available on its website.

Reference
24 P.S. § 13-1319-B

Notification of incidents/handling students with a disability
School districts are required to follow specific procedures for notifying law enforcement of certain incidents that occur on school property, at any school-sponsored activity, or on any conveyance providing transportation to or from a school or school activity. If an incident involves a student with a disability, the district is required to follow additional procedures.

Reference
22 Pa. Code §§ 10.21, 10.22, 10.23

Transfer of disciplinary records
School districts are required to send the disciplinary records of any transferred student to the new school of attendance within 10 days of receiving a request for such records.

Reference
24 P.S. § 13-1305-A

Juvenile probation notification
If a student is found to be a delinquent child, information about their adjudication is provided to the principal of the school where the child is enrolled. The principal must share the information with the student's teacher or with the principal of another school to which the student transfers. Any information reported must be maintained separate from the child's official school record.

Reference
42 Pa. C.S.A. § 6341(b.1)

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Emergency evacuation drills and school bus evacuations
School districts must conduct at least one fire drill per month while school is in session. At least one of those fire drills must be substituted with a school security drill which meets the requirements of law. School bus evacuation drills must also be held (two per school year). School districts must certify to PDE that the required drills have been conducted.

References
24 P.S. §§ 15-1517, 15-1518(b)



School districts must conduct at least one emergency evacuation drill per month.

School security personnel
School districts are required to have at least one full-time school security personnel on duty during the school day. The school security personnel can be a school police officer, school resource officer or a school security guard and have completed their respective required training. School districts who are unable to meet the requirements may apply for a one-year waiver.

Reference
24 P.S. § 13-1316-C

School police
School districts seeking to employ school police officer services must apply to the county court of common pleas to appoint such officer(s). Officers are required to meet minimum training requirements.

Reference
24 P.S. § 13-1302-C

School police annual report
If a school district employs a school police officer, they are required to annually report the following information to PDE, the School Safety and Security Committee and PCCD:

- The identity of the school district and the number of school police employed or contracted by the school district
- The municipalities in which the school district is located
- The date and type of training provided to each school police officer

Reference
24 P.S. § 13-1303-C

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School districts seeking to employ school resource officers or security guards are required to ensure that minimum training requirements are met.

School resource officers and security guards
School districts seeking to employ or utilize school resource officers or security guards are required to ensure any officer or guard meets minimum training requirements.

Reference
24 P.S. § 13-1314-C

Workplace safety committee
Unless a school district self-insures, the district is required to create a certified workplace safety committee.

References
24 P.S. § 2-223
77 P.S. § 1038.2(b)

Students convicted or adjudicated delinquent of sexual assault
If a student enrolled in a school district is convicted or adjudicated delinquent of committing a sexual assault against another student enrolled in the same school district, the school district is required to take action to ensure the perpetrator is not educated in the same school building, transported in the same vehicle or participating in the same school-sponsored activities at the same time as the victim.

Reference
24 P.S. § 13-1318.1

Health and Wellness

Student assistance programs
School districts are required to create a student assistance program to help school personnel to identify issues, including alcohol, drugs and others, that pose a barrier to a student's learning and school success.

References
24 P.S. § 15-1547(g)
22 Pa. Code § 12.42

School tobacco products/vaping
School districts are required to adopt a policy which enforces the provisions of state and federal law that prohibit the use of tobacco products and electronic nicotine delivery devices by students and persons other than students on property or in vehicles owned or leased by a school district. Districts must notify students, parents and employees of their tobacco/nicotine use policy.

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References

18 Pa. C.S.A. § 6306.1
35 P.S. § 1223.5
20 U.S.C. § 7183

Local wellness policy

School districts that participate in the National School Lunch or School Breakfast Program must establish a local wellness policy that, at a minimum, includes:

- Goals for nutrition promotion and education, physical activity and other school-based activities that promote student wellness
- Standards and nutrition guidelines, for all foods and beverages provided or sold to students during the school day, that promote student health and reduce childhood obesity
- A requirement that parents, students and the general public can participate in the development, implementation, and periodic review and update of the policy
- A requirement that the district inform and update the public about the content and an assessment of the implementation of the policy

References

42 U.S.C. § 1758b
7 CFR § 210.31

Recommendations and Children's Health Insurance Program

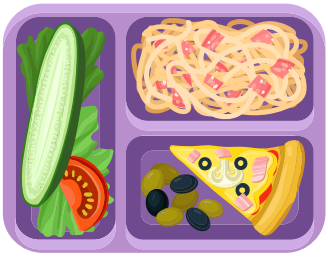
Recommendations for medical, surgical or dental care are required to be sent to each parent/guardian and the family physician or family dentist on forms prepared or approved by the secretary of health. School districts are required to provide notice of the existence of and eligibility for the Children's Health Insurance Program under Article XXIII of the Insurance Company Law of 1921 to the parent/guardian of each student enrolled in the district during the school year.

Reference

24 P.S. § 14-1406

School food program

School districts are required to provide meals to students unless a parent/guardian gives written instructions to withhold a meal.



School districts that participate in the National School Lunch or National School Breakfast Program are required to establish a local wellness policy.

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Schools cannot stigmatize, identify, make students work for meals or throw away served meals due to unpaid school meal debt. When a student owes a collective debt of five or more meals, the school is required to make at least two attempts to contact the parent/guardian and offer assistance with applying for the school food program. Communication is required to go to parents/guardians for students in grades K-8, while for grades 9-12, schools may choose to communicate with the student.

Reference

24 P.S. § 13-1337

School districts are required to adopt and implement federal nutritional guidelines for food and beverages available in each school building to be eligible for reimbursement for school lunch and breakfast programs.

School meal nutrition guidelines

School districts are required to adopt and implement federal nutritional guidelines for food and beverages available in each school building to be eligible for reimbursement for school lunch and breakfast programs.

References

7 CFR §§ 210.10, 220.8

School nutrition contracts

School districts may not enter into exclusive contracts to provide foods or beverages unless the school board provides public notice or holds a public hearing about the contract. The board must also report the amounts and sources of any funds received or spent from a food or beverage contract at a regularly scheduled board meeting, a public hearing or on the district's website.

Reference

24 P.S. § 5-504.1

Unpaid student meal charges

School districts must provide a school meal to a student who requests one regardless of whether the student has money to pay for the meal or owes money to the school for prior meals, unless the student's parent/guardian has specifically directed the school in writing to withhold the meal. Schools may provide students with an alternative meal in limited instances. Schools must follow specific guidelines for communicating with parents concerning unpaid meals and may not publicly identify or stigmatize a student who cannot pay for a meal.

Reference

24 P.S. § 13-1337

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School food safety program
School districts are required to comply with federal requirements in developing a food safety program that enables district schools to take systematic action to prevent or minimize the risk of foodborne illness among students.

References
42 U.S.C. § 1758(h)
7 CFR §§ 210.9, 210.13, 220.7

School food safety inspections
School districts are required to obtain two safety inspections per year in accordance with local, state, and federal laws and regulations. The most recent inspection report must be posted, and a copy of the report must be released to members of the public upon request.

References
42 U.S.C. § 1758(h)
7 CFR §§ 210.13, 220.7

Vision screenings
School districts are required to complete annual vision screenings until a student completes grade 5 and at least every two years thereafter until the student graduates. The vision screening must be completed by school health personnel or screeners with specific training in vision screening techniques. The results of the vision screening must be provided to the parent/guardian of the student.

Reference
24 P.S. § 14-1403.1

Dental services
School districts are required to provide dental screenings conducted by a school dentist or public health dental hygiene practitioner to students upon original entry into the school, students in grade 3, and students in grade 7. If a school district establishes a program of dental hygiene services for school-aged children to employ dental hygienists, the program is required to be approved by the secretary of health. If a school district does not have a dental hygiene services program, the school district may use a public health dental hygiene practitioner.

Reference
24 P.S. § 14-1403

School districts are required to obtain two safety inspections per year in accordance with local, state, and federal laws and regulations.

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Required school health services

School districts are required by state and federal laws and regulations to provide a number of health services for students. Mandated health services include:

- Employment of school physician(s), school dentist(s) and school nurse(s)
- Maintenance of a comprehensive health record which shall include the results of the tests, measurements, and regularly scheduled examinations and special examinations
- Medical and dental examinations
- Vision, hearing, height/weight and tuberculosis screenings
- Immunization accountability
- Policies and procedures for emergency care and the administration of medications
- Policies and procedures to address food allergies in schools

The federal Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act also dictate what services, including medical services, a school district must provide to a student.

References

24 P.S. §§ 13-1303(a), 14-1402, 14-1403, 1403.1, 14-1410
22 Pa. Code § 12.41(a)
28 Pa. Code §§ 23.2, 23.3, 23.4, 23.5, 23.7, 23.8, 23.9, 23.85
PDE guidelines implementing 24 P.S. § 14-1422.3(6)
20 U.S.C. § 1400 et seq.
29 U.S.C. § 794

School nurse requirements

School districts are required to hire school nurses that have obtained PDE's PK-12 School Nurse certification in addition to having a bachelor's degree in nursing and a valid Registered Nurse license. A school nurse cannot have more than 1,500 students under their care. A school nurse can be responsible for students across multiple school buildings, so long as they still meet the ratio requirements.

References

24 P.S. §§ 14-1401(8), 14-1402(a.1), 14-1410(a)

Tick protocol

School personnel are required to remove a tick from a student, notify parents/guardians about the removal of a tick and provide information on the symptoms of Lyme disease. The notification must include the date of the tick removal and the recommendation that the student's parent/guardian promptly seek medical treatment. The tick must be preserved for the school district or

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the student's parent/guardian to send to the Tick Research Lab of Pennsylvania for free testing. If a school district sends the tick to the Tick Research Lab of Pennsylvania, the school is required to provide the original results to the student's parent/guardian.

Reference

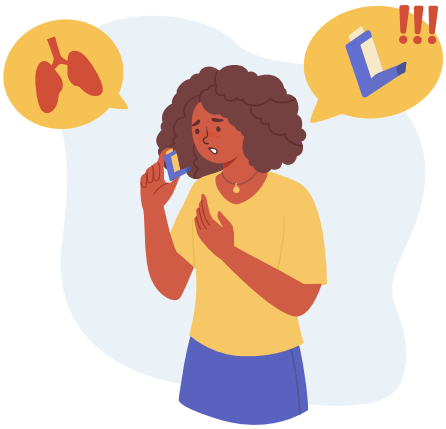
24 P.S. § 14-1402(e.1)

Asthma and allergy medication

School districts are required to adopt a policy for the possession and self-administration by students of asthma inhalers and epinephrine auto-injectors in the school setting. The school district must develop a system for students to demonstrate competency to self-administer the medication and carry the medication responsibly.

Reference

24 P.S. § 14-1402(e.1)



School districts are required to adopt a policy for the possession and self-administration by students of asthma inhalers and epinephrine auto-injectors.

Diabetes care in schools

School districts are required to allow students with diabetes to receive diabetes-related care and treatment in a school setting upon request and authorization from the student's parents and health care practitioner. This may include the possession and self-administration of diabetes medication and operation of monitoring equipment. All diabetes-related care provided to students must be consistent with the school's health program.

References

24 P.S. §§ 14-1401, 14-1414.4, 14-1414.5

Diabetes education

Beginning in the 2025-26 school year, school districts are required to make information materials on the warning signs of Type 1 diabetes in writing, electronically or on the district's publicly accessible website when a student is first enrolled in elementary school and again when the student enters grade 6.

Reference

24 P.S. § 14-1414.12

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Sun-protecting measures
School districts are required to allow the use of sunscreen and sun-protecting clothes, such as a hat, during school-sponsored activities or while under the supervision of school personnel.

Reference
24 P.S. § 14-1414.10

Bullying prohibitions
School districts are required to adopt a policy related to bullying and post it on the district's website and in each school building and classroom. The district also must include the policy in its required safe schools report, review the policy with students each school year, and review the policy at least once every three years.

Reference
24 P.S. § 13-1303.1-A

School districts are required to adopt a policy and rules prohibiting students or other persons associated with a school organization from engaging in hazing.

Hazing prohibitions
School districts are required to adopt a policy and rules prohibiting students or other persons associated with a school organization from engaging in hazing. The policy is required to be posted on the district's website.

Reference
18 Pa. C.S.A. § 2801 et seq.

Suicide awareness/prevention
School districts are required to adopt youth suicide awareness and prevention policies, inform parents and students of the policy, and provide ongoing professional development for teachers in grades 6-12. Such policies must address suicide prevention, intervention and postvention.

Reference
24 P.S. § 15-1526(a)

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Cardiopulmonary resuscitation (CPR)

School districts are subject to several mandates related to CPR:

- School nurses must be certified in CPR.
- At least one person certified in CPR must be in each school building.
- School districts are required to offer instruction in CPR on school premises at least once every three years to the general public and to all school employees.
- A school entity that offers CPR instruction for students must comply with established curriculum guidelines.

References

24 P.S. §§ 12-1205.4, 14-1410(b), 14-1424(a), 15-1528

Concussion and cardiac arrest training

Prior to participating in an athletic activity, which includes interscholastic sports, intramural and club sports as well as cheerleading, every student athlete and parent must sign and return to the school acknowledgement forms regarding concussions and cardiac arrest. All coaches must also complete annual training on symptoms of concussions and cardiac arrest.

References

24 P.S. § 5321 et seq.
24 P.S. § 5331 et seq.

Automatic external defibrillators (AEDs)

School districts are not required to have AEDs in school buildings, however, there are requirements for those who do have AEDs in school buildings. School personnel who are expected to use the AED are required to complete CPR and AED training. School districts are also required to report by June 30 each year the number, age, location and condition of each AED to PDE to receive reimbursements for health services.

Reference

24 P.S. § 14-1423

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Anabolic steroid use by athletes
School districts are required to adopt and enforce rules and regulations that prohibit the use of anabolic steroids, except for a valid medical purpose, by any student involved in school-related athletics.

Reference
35 P.S. § 807.1

Lead testing
School districts are required to either test for lead in the drinking water at school facilities where children attend school or to discuss lead issues in the school facilities at a public meeting if the district chooses not to test for lead.

Reference
24 P.S. § 7-742

Trauma-informed approaches
School districts are required to provide school employees with training on trauma-informed approaches.

Reference
24 P.S. § 1205.7

School districts are required to provide school employees with training on trauma-informed approaches.

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CONCLUSION

Public education is easily among the most important functions of government. School districts are entrusted with billions of public dollars, educating the future leaders of the commonwealth and country, and keeping students, staff and visitors safe.

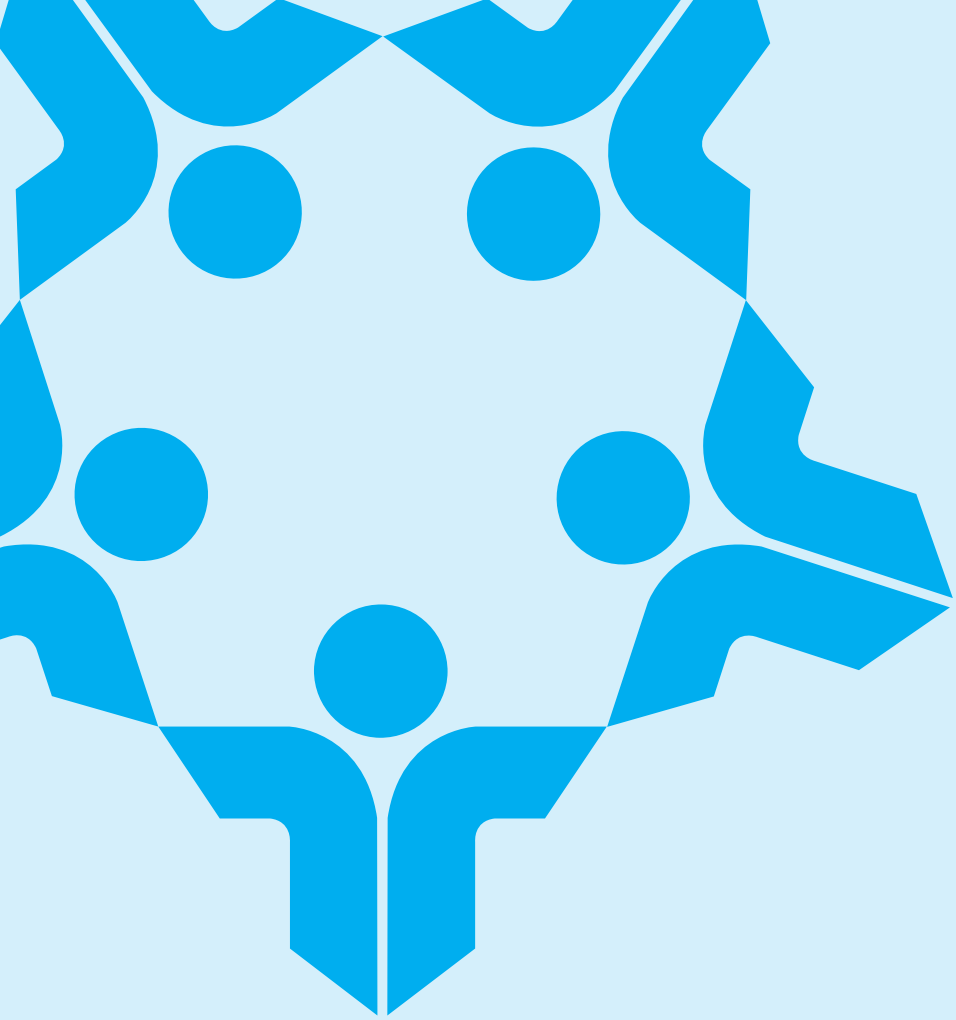
While PSBA recognizes that many mandates are necessary and cannot be eliminated, the combined effect of mandates can become a costly and time-consuming burden of complying with deadlines, filing reports and paperwork, implementing additional programs and providing additional benefits, rather than operating a system of education that is truly thorough, efficient and logical. Although the list of mandates in this report is not exhaustive, the 100+ specific mandates listed in this report should illustrate that point.

PSBA believes that mandate relief is an integral part of reforming public education. Relief from burdensome mandates can save school districts and taxpayers money and result in more efficient operation.

PSBA and its members stand ready to help identify costly and outdated mandates and assist in other legislative changes that would eliminate or reduce the impact that significant mandates have on school district budgets and operations. Relief from mandates would allow schools to direct more funds to classrooms and give districts needed flexibility to decide how to use available funds to provide an excellent education to their students.

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PSBA

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PENNSYLVANIA SCHOOL BUS SAFETY PROGRAM

BUSPATROL



OUR MISSION

Founded in 2017, our mission is to make the ride to and from school safer for all children. We partner with school districts, law enforcement, and municipalities to modernize entire school bus fleets, and curb reckless motorist behavior around buses. BusPatrol's turnkey artificial intelligence (AI)-powered platform is the most deployed school bus stop-arm enforcement solution in the nation, contracted on over 30,000 buses across 20 states.



DID YOU KNOW?

In just one year, over 24,000 vehicles illegally passed a stopped school bus in Pennsylvania.

- PennDOT ASBE Report 2023

TURNKEY SOLUTION

The entire program is managed by BusPatrol, so you can focus on the bright minds of tomorrow.

FULL FLEET: EQUITABLE ACCESS TO SAFETY

Modernize every bus to protect every child.

CURB DANGEROUS DRIVING BEHAVIOR

Once motorists know the law is enforced, they learn to stop for the bus.

Key Benefits

- Cutting-edge internal cameras to promote comprehensive school bus safety.
- Public awareness resources to educate the community about traffic safety laws.
- Invaluable data reporting to enable better route planning decisions.
- Dedicated in-house field service for system assembly, installation, and maintenance.
- Turnkey solution including equipment, operations, payment, and court support.
- Violator-funded program. Reckless motorists who put children at risk help pay for the technology.

READY TO PUT CHILD SAFETY FIRST?

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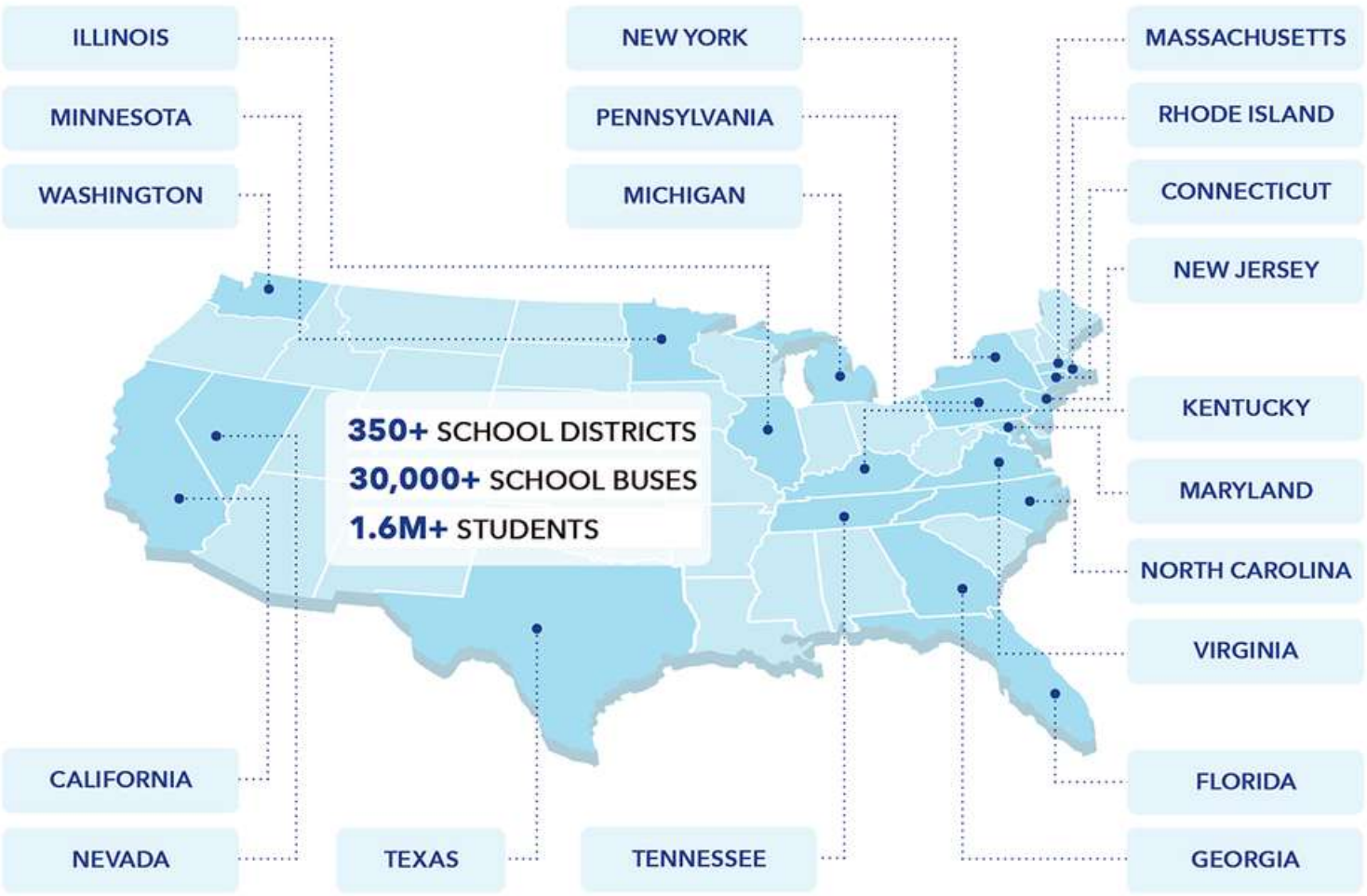
PENNSYLVANIA SCHOOL BUS SAFETY PROGRAM

BUSPATROL

The Most Trusted and Deployed School Bus Safety Program

Across the United States, hundreds of school districts have chosen BusPatrol as their safety partner. BusPatrol's cutting-edge safety technology is contracted on over 30,000 buses, protecting an estimated 1.6 million students.

THE NATION'S MOST DEPLOYED STOP-ARM ENFORCEMENT PROGRAM



BRIAN MARSHALL

Chief of Police, Phoenixville, PA

BusPatrol is a powerful tool for protecting the most valuable asset any community has—its children. It's impossible for police to be at every bus stop all the time. BusPatrol provides the solution.

JENNY CASEBOLT-ROBINSON

Bethlehem Area School District, PA

We are finding that with technology, we are able to do more with less, and we're able to do it better, and much more efficiently. Technology allows us to grow and be better at what we do.

READY TO PUT CHILD SAFETY FIRST?

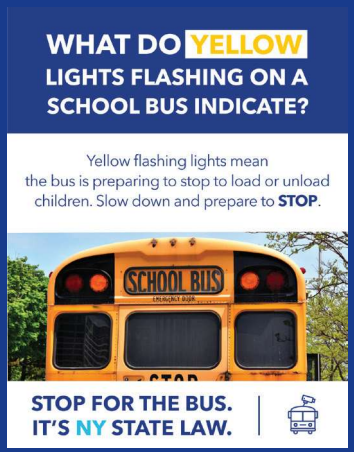
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BUSPATROL

> *IN MY 10+ YEARS WITH THE DISTRICT, WE HAVE NEVER RECEIVED THIS KIND OF PRESS FOR ANYTHING POSITIVE.*
>
> **- Sandra Claus, Community Relations,** Phoenixville Area School District, PA







TRANSFORMING DRIVER BEHAVIOR THROUGH COMMUNITY EDUCATION

At BusPatrol, we know that education is key for transforming driver behavior. That's why our turnkey school bus safety program features a comprehensive communications toolkit and a proven awareness campaign strategy. These resources are designed to educate every member of your community, like the distracted driver too busy on their phone to notice the kindergartner getting off the bus. Through effective education and enforcement, together we can make our roads safer.

COMMUNICATIONS TOOLKIT

Press Materials	• Media advisory • Press conference coordination	• Press release • Talking points
Social Media	• Graphics • Captions	• Videos
Multi-Lingual Community Outreach*	• Parent letter • Citizen text and robocall announcement	• Flyer
Web Page	• Content • FAQs	• Videos explaining the traffic laws
Student Education	• Animation • Songs	• Worksheets • Posters

**BusPatrol can provide translation support for diverse communities or non-English speaking populations.*

EDUCATING ON EVERY SIDE OF THE PROBLEM

Our school bus safety curriculum aims to engage every corner of the community. Not only do we focus on reminding motorists of important school bus traffic laws, but we also take extra steps to teach children how to safely board and disembark from the bus. By instilling these habits early, children learn the importance of caution and awareness around school buses, preparing them to become safe drivers.

RESIDENTS

- Targeted social media campaigns
- Press announcements in local media
- Community-led outreach

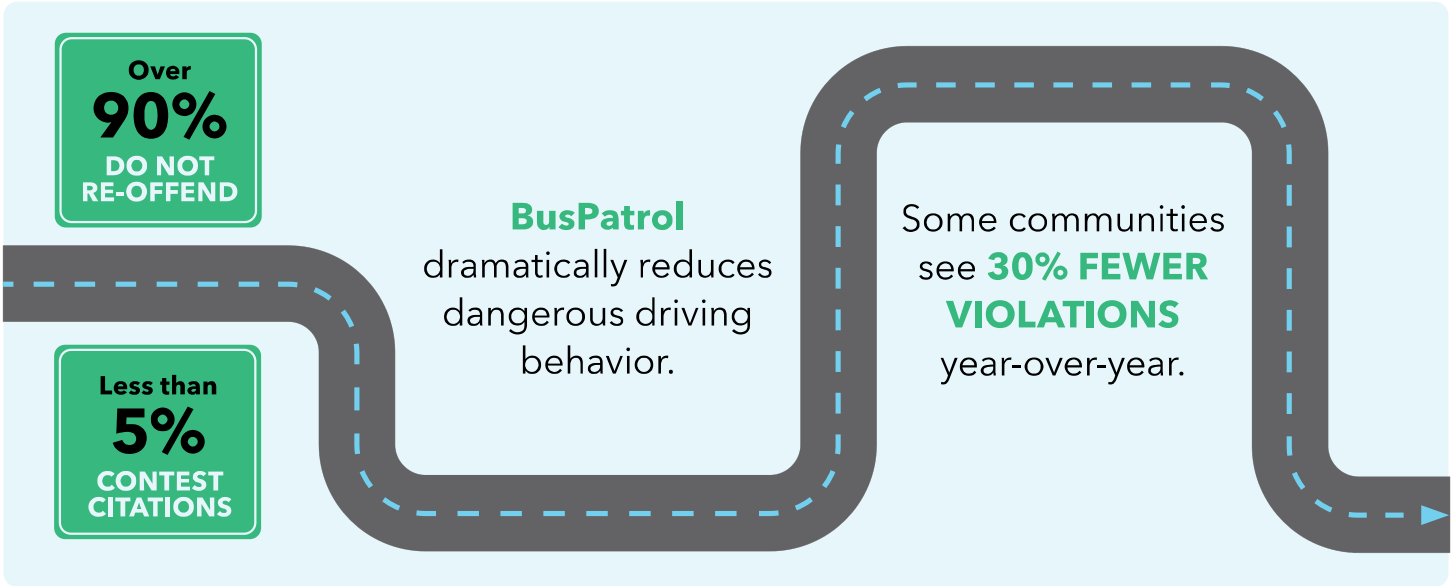
MOTORISTS

- Warning period per state law
- Notice of violation and link to view the evidence
- AlertBus support center

STUDENTS

- Classroom resources including animations, songs, work sheets, and activity books
- Posters
- School Bus Safety Week Teach-Ins

EDUCATION + ENFORCEMENT = SAFER ROADS



READY TO PUT CHILD SAFETY FIRST?

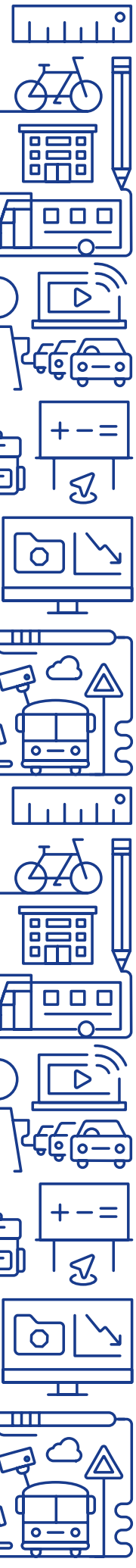
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BUSPATROL

MYTH BUSTERS

FACT vs. FICTION | SAFETY PROGRAMS

v01.22.04.19



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1

Myth:
It's too good to be true

Fact:
BusPatrol equips entire fleets at zero cost through a unique violator-funded program

- BusPatrol has a mission to make the journey to and from schools safer for students everywhere
- Company founder Jean Souliere recognized that school districts did not have the available funding to invest in advanced safety technology to modernize fleets and worked to solve that problem through a violator-funded program which requires zero investment from the school district, municipality, or taxpayer
- The program is entirely and exclusively funded by violators
- BusPatrol recoups the cost of the revenue over a 5-year term, with a monthly technology fee taken from a portion of the violation revenue
- BusPatrol is successfully operating programs across the United States using this cost recovery method
- BusPatrol is 100% financially responsible for the program, no matter the outcome.

2

Myth:
This program would require a lot of additional resources to implement and manage

Fact:
The BusPatrol School Bus Safety Program is a turnkey solution. BusPatrol takes on the lion's share of the work involved with the implementation and maintenance

- The program is a turnkey solution, including end-to-end implementation and program management services
- BusPatrol provides, installs, and maintains the equipment for the full term of the contract
- The only additional responsibility is the final reviewing of citations which requires a sworn-in officer
- It takes less than 60 seconds to approve a citation through an easy-to-use web-based software
- A fraction of citations (less than 3%) is contested. After seeing the video of the incident, almost all violators pay the ticket and correct their behavior

3

Myth:
Data captured through the program is not secure

Fact:
BusPatrol ensures maximum data security throughout the citation lifecycle

- BusPatrol shares information with law enforcement using a secure encrypted login portal
- School officials do not have access to the external cameras, and law enforcement does not have access to the internal
- An access agreement is drafted for each municipality
- Video is regularly purged based on state law and police procedure
- Data shared on an onboard DVR unique to each bus
- Data shared via an encrypted LTE Mobile AT&T Network (FirstNet)
- The school bus is an extension of the classroom, so the same privacy guidelines apply
- The school district owns the contract, the buses, and the routes. BusPatrol is under the same privacy guidelines and restrictions as any contracted body under the school district

COMMUNITY SENTIMENT AND EDUCATION

4

Myth:
Automated stop-arm enforcement programs are focused on ticketing

Fact:
BusPatrol is focused on education to change driver behavior

BusPatrol's approach to improving safety through proactive community education:

A. Communication, advocacy, and PSAs
B. Scalable enforcement through technology and automation

BusPatrol applies the law with partners and provides warning above and beyond statutory requirements. Before the first ticket is even issued, BusPatrol organizes an extensive PSA campaign to inform all drivers in the community about the presence of automated enforcement, as mandated in the contract. This education is ongoing once the program is live to change driver behavior.

- Warning letters*
- Media day/press conference
- Earned media coverage in local broadcast, digital, and print media
- Social media campaigns – these can be geotargeted to violation hot spots

- Ongoing education through the school district and law enforcement partner – posters, videos, animations, songs, worksheets, and more
- Violation footage examples shared with local DMV and media (done in VA and NY)
- Signage installed in problem areas where it is impossible to relocate the bus stop*
- BusPatrol is prepared to innovate and work with our partners to provide further educational materials where necessary

*Applied in specific instances

5

Myth:

Automated stop-arm enforcement is a 'money grab'

Fact:

School bus stop-arm enforcement is focused on changing driver behavior and reducing violations

While school districts do receive substantial cost savings and the ability to create a funding mechanism to further improve safety or education, the program is focused on safety.

- In an ideal world, no tickets would be issued, and cars wouldn't illegally pass stopped school buses
- Program proactively educates motorists to remind drivers of the school bus stopping law to reduce violations before go-live
- This is not a revenue-generating opportunity but is focused on safety and education
- These programs require major capital investment to implement high tech hardware equipment
- Revenue generated from violations is used to fund the program over a 5-year term

MAKING ROADS SAFER WITH AUTOMATED ENFORCEMENT

6

Myth:

Children are not at risk; cars rarely pass stopped school buses

Fact:

Studies have repeatedly shown that thousands of vehicles illegally pass stopped school buses each day, putting children in danger as they travel to school

- In 2019, NASDPTS conducted a survey of thousands of school bus drivers across the United States
- In one day, bus drivers observed more than 95,000 stop-arm violations
- This equates to 17 million stop-arm violations in a single school year

- This school year (2021- 22), there have been multiple fatalities and injuries caused by dangerous driving around stopped school buses
    - A 10-year-old girl in Florida was killed in a hit and run by a vehicle that failed to stop for her school bus
    - An 8-year-old boy in Virginia was left seriously injured when a pickup truck illegally blew past his stopped school bus.
    - A UPS driver in Indiana narrowly missed three children after it illegally passed their stopped school bus
- History has shown us that the most effective way to change driver behavior such as drunk driving or not wearing a seatbelt is through public advocacy combined with citations
- You need a deterrent as well as an education campaign
- This is why it's important for states, cities, and counties to enforce the law because it's the only way to change driver behavior and achieve *Vision Zero*

7

Myth:
Automated enforcement programs don't work

Fact:
BusPatrol automated enforcement programs effectively change driver behavior over time

BusPatrol school bus safety programs are successfully changing driver behavior across the country. Cars that would previously speed up to overtake the bus now slow down and prepare to stop, allowing kids to cross safely.

BusPatrol's low recidivism rates highlight the effectiveness of the program. In some communities, 98% of first-time violators never receive a second ticket, and violation rates drop by 25 - 30% YoY. Testimonies and references have been shared with the board.

Q&A SUPPORT

What are the conditions to terminate the contract with BusPatrol?

Review terms of the contract.

How is revenue shared?

Review terms of the contract.

Revenue goes to the school district. A portion of this is shared with the vendor to cover the cost of the technology. The remaining revenue is reinvested into the program, safety initiatives, or PSA campaigns.

What happens if someone can't afford to pay?

- There is an option to pay with a payment plan to spread out the cost or contest a citation
- Financial deterrents are effective
- Once people receive a ticket, they learn the school bus stopping law, tell their friends, and don't do it again.
- Unfortunately, some people will only change their behavior after a financial deterrent
- We are making roads safer for the kids getting on and off the school bus. We are making drivers more aware at a time when there are more and more distractions for people on the roads
- This is a civil monetary penalty with no license points and no consequences to insurance
- If a stop-arm violation is witnessed by a law enforcement officer, that is a criminal penalty

Strongland Roofing Systems

1465 Airport Road
Vandergrift, PA 15690

Invoice

Date	Invoice #
9/30/2026	260323-4

Bill To
Allegheny Valley School District 300 Pearl Avenue Cheswick, PA 15144

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	Progress Payment Application #4 for period through 9/30/26. See attached AIA invoice for details.	152,651.07	152,651.07
		Total	$152,651.07

PAYMENT APPLICATION

TO:	Allegheny Valley School District 300 Pearl Avenue Cheswick, PA 15144 Attn: Accounts Payable	PROJECT NAME AND LOCATION:	260323 Acmetonia Elementary School 300 Pearl Avenue Cheswick, PA 15024	APPLICATION # PERIOD THRU: PROJECT #s: DATE OF CONTRACT:	4 09/30/2026 008-E22-921 03/17/2026
FROM:	Fennick Group Inc. dba Strongland Roofing Systems 1465 Airport Road Vandergrift, PA 15690	ARCHITECT:		Distribution to:	☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ ☐
FOR:					

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1.	**CONTRACT AMOUNT**		$1,602,646.09
2.	**SUM OF ALL CHANGE ORDERS**		$0.00
3.	**CURRENT CONTRACT AMOUNT**	(Line 1 +/- 2)	$1,602,646.09
4.	**TOTAL COMPLETED AND STORED** (Column G on Continuation Page)		$1,552,556.09
5.	**RETAINAGE:**		
	a. 10.00% of Completed Work (Columns D + E on Continuation Page)	$155,255.61	
	b. 0.00% of Material Stored (Column F on Continuation Page)	$0.00	
	Total Retainage (Line 5a + 5b or Column I on Continuation Page)		$155,255.61
6.	**TOTAL COMPLETED AND STORED LESS RETAINAGE** (Line 4 minus Line 5 Total)		$1,397,300.48
7.	**LESS PREVIOUS PAYMENT APPLICATIONS**		$1,244,649.41
8.	**PAYMENT DUE**		**$152,651.07**
9.	**BALANCE TO COMPLETION** (Line 3 minus Line 6)	$205,345.61	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	$0.00	$0.00
Total approved this month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES	$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Fennick Group Inc. dba Strongland Roofing Systems

By: _____ Date: 9/17/25

Sean E. Fennick, President

State of: PA

County of: Armstrong

Subscribed and sworn to before me this 17th day of September 2026

Notary Public: Heather A. Fennick

My Commission Expires: September 10, 2030

Commonwealth of Pennsylvania - Notary Seal
Heather A. Fennick, Notary Public
Armstrong County
My commission expires September 10, 2030
Commission number 1285665
Member, Pennsylvania Association of Notaries

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... _____

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: 260323
Acmetonia Elementary School

APPLICATION #: 4
DATE OF APPLICATION: 09/17/2026
PERIOD THRU: 09/30/2026
PROJECT #s: 008-E22-921

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	General Conditions	$27,500.00	$20,625.00	$6,875.00	$0.00	$27,500.00	100%	$0.00	$2,750.00
2	Roofing Material	$981,279.09	$981,279.09	$0.00	$0.00	$981,279.09	100%	$0.00	$98,127.91
3	Roofing Labor	$448,282.00	$381,039.70	$67,242.30	$0.00	$448,282.00	100%	$0.00	$44,828.20
4	Sheet Metal Material	$95,495.00	$0.00	$95,495.00	$0.00	$95,495.00	100%	$0.00	$9,549.50
5	Sheet Metal Labor	$50,090.00	$0.00	$0.00	$0.00	$0.00	0%	$50,090.00	$0.00
	TOTALS	$1,602,646.09	$1,382,943.79	$169,612.30	$0.00	$1,552,556.09	97%	$50,090.00	$155,255.61

Quantum Software Solutions, Inc. Document

Allegheny Valley School District

POLICY PORTAL™ PSBA

BOARD POLICY

816 District Social Media

POLICY NUMBER	REVISED	LAST REVIEWED	VERSION
816	9/14/2026	9/14/2026	v3
DOCUMENT STATUS	**PRINTED**		
ACTIVE	10/1/2026		

Purpose

The purpose of this policy is to establish the process and standards for approval and operation of district-owned social media accounts, and to identify the differences between personally owned social media accounts and those maintained by the district.

Definitions

Social media - a category of Internet-based resources that integrate user-generated content and user participation to share information, ideas, personal messages and other content, including photos and videos. Social media includes **social networks**, which are online platforms where users can create profiles, share information and personal messages, and connect with others.

District-owned social media account - a social media account, regardless of platform, that is approved by the Board and operated by a designated district employee(s), and is designed to further the educational mission of the district by providing information to the school community and general public.

Personal social media account - a social media account, regardless of platform, that is attributed to and operated by an employee, individual school director or student for personal use and is not approved by the Board as an official communications channel of the district.

Nonpublic forum – created when a district-owned social media account enables members of the public to read and receive district information, but the district has not designated an opportunity for expressive activity by the public, and no commenting or posting of information by members of the public is permitted. In terms of social media, the ability to comment, post or reply is disabled on the district's account for public users.

Authority

The Board shall approve all official social media accounts created and/or maintained as district-owned accounts, including social media accounts for individual schools within the district.[1]

All district-owned social media accounts shall display the official name and logo of the district.

The Board establishes district-owned social media accounts as a **nonpublic forum** and directs school staff to disable functions allowing public users to comment or post information on district-owned social media accounts.

Delegation of Responsibility

The Board designates the Superintendent or designee to oversee all district-owned social media accounts and serve as the primary contact person for district-owned social media accounts.

The Superintendent or designee shall notify students and staff about this policy through employee and student handbooks, posting on the district website and by other appropriate methods.

All district staff assigned to monitor and maintain district-owned social media accounts shall receive training on:

1. Regularly reviewing district-owned social media accounts, in coordination with the district's chief communications representative, to update, remove and/or correct information. **[6]**

2. Complying with confidentiality provisions of student and staff information, in accordance with applicable law, regulations, and Board policy and administrative regulations. [7] [8]

3. Monitoring content for confidentiality and intellectual property violations, documenting potential violations, and notifying appropriate district staff to consider further action. [7] [8] [9]

4. Monitoring content for web accessibility standards and responding to public requests for accommodations. [2] [4] [5]

Guidelines

Posting of Personally Identifiable Information

The Board authorizes posting of student images in photos or videos depicting the educational process or school-related events on district-owned social media accounts, unless the students' parents/guardians have opted out of sharing directory information under the Family Educational Rights and Privacy Act and Board policy. [7] [8] [10][11]

The Board prohibits posting of other personally identifiable information of students on district-owned social media accounts without the consent of the parent/guardian, in accordance with applicable law, regulations and Board policy and administrative regulations. [7] [8]

The Board prohibits posting of staff images in photos or videos when a staff member has submitted a request to the Superintendent or designee that their image not be posted publicly online.

The Board directs district staff to post images and information to social media accounts in a manner that protects the safety and security of students and staff, such as posting images without identification.

Accessibility

The Board directs district staff who maintain district-owned social media accounts to post content that is accessible to individuals with disabilities, to the greatest extent possible based on the limitations of the platform. This shall include, but is not limited to: [4] [5] [12][13][14] [15]

1. Including alternate text descriptions or captions for images.
2. Including captions for video content.
3. Avoiding text that is posted as an image.
4. Creating links and attachments in formats that are accessible to screen readers and other assistive technology.
5. Formatting text so that it is accessible to screen readers and other assistive technology.

All district-owned social media accounts shall contain clear contact information that may be used by members of the public to request accommodations or assistance.

Intellectual Property Rights

The illegal use of copyrighted, branded or trademarked materials or trade secrets is prohibited on district-owned social media accounts. All content shall be subject to copyright fair use guidelines and applicable laws, regulations and Board policy and administrative regulations. [9]

Connecting with Other Social Media Accounts

Content or information posted to district-owned social media accounts shall not be connected to other social media accounts through linking or tagging if the outside account is for a commercial application, product or service and the district or its employees would receive financial or other compensation as a result of the connection.

District-owned social media accounts shall not be connected to social media accounts of individual students through linking or tagging.

District-owned social media accounts may be connected through linking or tagging to social media accounts of parent-teacher organizations, district-related booster organizations or similar school-related groups when the content or information has been reviewed and approved by the district's chief communications representative.

Third-Party Social Media Accounts

Third-party social media accounts - a social media account, regardless of platform, that is operated by a volunteer, student, parent/guardian, alumnus or other member of the public on behalf of groups associated with the district. Third-party social media accounts are not operated by district employees or school directors.

These accounts are privately created, maintained and are not actively monitored by the district. Third-party social media accounts are encouraged to add this line to their description, "This is not a district-owned social media account. The district is not responsible for the content or operation of this social media account."

Personal Social Media Accounts of District Employees

The district shall not authorize, endorse or participate in posting on private social media accounts of individual school directors or school employees.

District employees are strongly encouraged to use privacy settings on social media accounts and to clearly identify that it is their personal social media account and that it does not officially represent the Board or district.

In accordance with Board policy establishing professional boundaries, school employees should only communicate with students through district-provided communication devices or platforms, and shall not follow, accept or make requests to connect or be friends with current students on personal social networking or social media platforms. [16]

The district respects employees' freedom of expression. The district does not actively monitor personal social media accounts of current school employees; however, the district reserves the right to address employees' job-related speech or employee speech posted on social media that has the potential to affect the district's operations. Speech that takes place off-site and on an employee's own time, including posting on personal social media accounts, may be addressed if the district establishes that the employee's expression infringed on the interests of the district in promoting the efficient and effective functioning and educational

purpose of the district. If employee speech or expression would violate law or Board policy in a traditional forum, it is also prohibited in an online forum. When an employee speaks as a citizen on a matter of public concern, the district shall consult with the school solicitor in determining the appropriate course of action, in accordance with applicable law, regulations and Board policy.[17][18][19][20] [21] [22]

Student use of personal social media accounts

Student use of personal social media accounts shall be addressed in accordance with applicable Board policies and administrative regulations related to student conduct, expression and students' individual rights and responsibilities. In accordance with Board policy, the district shall provide education on network etiquette and appropriate online behavior for students, including interaction with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. [2] [4] [23][24] [25] [26] [27] [28]

Consequences

A district employee who violates this policy may be subject to disciplinary action, up to and including termination, in accordance with applicable law, regulations and Board policy and administrative regulations. [16] [21] [29]

Legal Footnotes

[1] 24 P.S. 510
LEGAL REFERENCE

[2] Pol. 815 — Acceptable Use of Technology
POLICY REFERENCE

[4] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[5] Pol. 104 — Discrimination/Harassment Affecting Staff
POLICY REFERENCE

[6] Pol. 911 — News Media Relations
POLICY REFERENCE

[7] Pol. 113.4 — Confidentiality of Special Education Student Information
POLICY REFERENCE

[8] Pol. 216 — Student Records
POLICY REFERENCE

[9] Pol. 814 — Copyright Material
POLICY REFERENCE

[10] 20 U.S.C. 1232g
LEGAL REFERENCE

[11] 34 CFR Part 99
LEGAL REFERENCE

[12] 42 U.S.C. 12101 et seq
LEGAL REFERENCE

[13] 29 U.S.C. 794
LEGAL REFERENCE

[14] 28 CFR 35.160
LEGAL REFERENCE

[15] Pol. 103.1 — Nondiscrimination — Qualified Students with Disabilities
POLICY REFERENCE

[16] Pol. 824 — Maintaining Professional Adult/Student Boundaries
POLICY REFERENCE

[17] 24 P.S. 1122
LEGAL REFERENCE

[18] 24 P.S. 2070.1a et seq
LEGAL REFERENCE

[19] 22 PA Code 235.1 et seq
LEGAL REFERENCE

[20] U.S. Const. Amend. I
LEGAL REFERENCE

[21] Pol. 317 — Conduct/Disciplinary Procedures
POLICY REFERENCE

[22] Pol. 320 — Freedom of Speech by Employees
POLICY REFERENCE

[23] 24 P.S. 1303.1-A
LEGAL REFERENCE

[24] 47 U.S.C. 254
LEGAL REFERENCE

[25] Pol. 218 — Student Discipline
POLICY REFERENCE

[26] Pol. 220 — Student Expression/Dissemination of Materials
POLICY REFERENCE

[27] Pol. 235 — Student Rights and Responsibilities
POLICY REFERENCE

[28] Pol. 249 — Bullying/Cyberbullying
POLICY REFERENCE

[29] Pol. 317.1 — Educator Misconduct
POLICY REFERENCE

Allegheny Valley School District

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BOARD POLICY

902 Publications Program

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
902	2/17/2009	9/14/2026	8/10/2026
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v1.4	ACTIVE	10/1/2026	

Purpose

The Board believes that all reasonable means should be employed to keep the public informed on matters of importance regarding Board policies and district finances, programs, personnel, and operations.

Authority

The Board shall determine which of its official actions have such community impact and interest to warrant special release, and it will release information on matters of importance.

Delegation of Responsibility

Matters of a routine nature may be released by the Board Secretary as they have been recorded in the minutes of Board meetings and upon request.

All publications, releases, photographs, and the like depicting the accomplishments of district students and staff may be approved at the discretion of the Superintendent or designee.

The Superintendent or designee shall develop guidelines to be observed in matters of taste, relevance, and individual privacy in the writing of school publications along with any photographs used, including provisions for personal release.

Allegheny Valley School District

POLICY PORTAL™ PSBA

BOARD POLICY

903 Public Participation in Board Meetings

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
903	6/22/1992	9/14/2026	9/14/2026
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v1.2	ACTIVE	10/1/2026	

Purpose

The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner.[1]

Authority

The Board shall establish guidelines to govern public participation in Board meetings necessary to conduct its meeting and to maintain order.[2]

In order to permit fair and orderly expression of public comment, the Board shall provide an opportunity at each open meeting of the Board for residents and taxpayers to comment on matters of concern, official action or deliberation before the Board prior to official action by the Board.[3]

If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.[3]

Delegation of Responsibility

The presiding officer at each public Board meeting shall follow Board policy for the conduct of public meetings. Where his/her ruling is disputed, it may be overruled by a majority of those Board members present and voting. [4]

Guidelines

Whenever issues identified by the participant are subject to remediation under policies and procedures of the Board, they shall be dealt with in accordance with those policies and procedures and the organizational structure of the district.

The Board requires that public participants be residents or taxpayers of this district or anyone representing a group in the community or school district; any representative of a firm eligible to bid on materials or services solicited by the Board; any district employee; or any district student.

All individuals wishing to participate in a public Board meeting may register their intent with the Board Secretary five (5) days in advance of the meeting and shall include the name and address of the participant, topic to be addressed and group affiliation, if applicable.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if applicable.

Each statement made by a participant shall be limited to three (3) minutes in duration.

No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The presiding officer may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

2. Request any individual to leave the meeting when that person does not observe reasonable decorum.

3. Request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.

4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting.

5. Waive these rules with the approval of the Board.

The portion of the meeting during which participation of the public is invited to speak may be limited to thirty (30) minutes.

Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at public meetings under guidelines established by the Board.

No placards or banners will be permitted within the meeting room.

The meeting agenda and all pertinent documents as determined by the Superintendent shall be available to the press and public at the meetings.

Legal Footnotes

[1] **65 Pa. C.S.A. 701**
LEGAL REFERENCE

[2] **65 Pa. C.S.A. 710**
LEGAL REFERENCE

[3] **65 Pa. C.S.A. 710.1**
LEGAL REFERENCE

[4] **Pol. 006 — Meetings**
POLICY REFERENCE

Allegheny Valley School District

POLICY PORTAL™ PSBA

BOARD POLICY

908 Relations With Parents/Guardians

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
908	2/17/2009	9/14/2026	9/14/2026
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v1.2	ACTIVE	10/1/2026	

Purpose

The Board believes that the education of students is a joint responsibility that is shared by the parents/guardians. To ensure that the best interests of each student are served in the educational process, a strong program of communication and cooperation between home and school must be maintained, and parental involvement encouraged. [1] [2]

Authority

The Board feels that it is the parents/guardians who have the ultimate responsibility for their children's behavior in school, including the behavior of students who have reached the legal age of majority but are, for all practical purposes, under parental authority. [3]

Delegation of Responsibility

During school hours, the Board acts in loco parentis or in place of the parents/guardians, through its designated administrators.[4]

Guidelines

Parents/Guardians are requested to keep the school staff apprised of changes in the home situation that may affect a student's conduct or performance.

The Board directs that the following activities be implemented to encourage parent-school cooperation:

1. Parent-teacher conferences to permit two-way communication between home and school. **[5]**

2. Open houses in district schools to provide parents/guardians the opportunity to see the school facilities, meet the faculty, and witness school programs. Each school shall hold an open house at least annually.

3. Meetings of parents/guardians and staff members to explain and discuss matters of general interest.

4. Meetings of staff members and groups of parents/guardians of students having special abilities, disabilities, needs, or problems.

5. Special events of a cultural, ethnic or topical nature that are initiated by parent groups; involve the cooperative effort of students, staff and parents/guardians; and are of general interest to the schools or community.

The Board believes that parents/guardians have a responsibility to support and encourage their child's career in school through the following actions:

1. Require that students comply with district policies and school rules and regulations and accept responsibility for their behavior.

2. Send students to school with proper attention to their health, personal cleanliness and dress.

3. Maintain an active interest in the student's daily work and provide appropriate supervision for completion of assigned homework.

4. Read, sign and return promptly all communications from school, when requested.

5. Attend conferences for the exchange of information on the student's progress in school. **[5]**

6. Participate in school activities and special functions.

Legal Footnotes

[1] **Pol. 917 — Parental/Family Involvement**
POLICY REFERENCE

[2] **Pol. 918 — Title I Parent and Family Engagement**
POLICY REFERENCE

[3] **Pol. 235 — Student Rights and Responsibilities**
POLICY REFERENCE

[4] **24 P.S. 1317**
LEGAL REFERENCE

[5] **Pol. 212 — Reporting Student Progress**
POLICY REFERENCE

BOARD POLICY

909 Municipal Government Relations

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
909	2/17/2009	9/14/2026	9/14/2026
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v1.2	ACTIVE	10/1/2026	

Purpose

It is the policy of the Board that school district officials and municipal officials maintain a close and harmonious association. Such liaison is requisite for dealing with school/community concerns and issues in a satisfactory manner while assuring prudent expenditure of tax dollars.

Authority

The Board recognizes that its authority derives directly from the General Assembly, but it also is aware that the municipality and the school district must work together for the welfare of the residents.[1]

The Board, as an independent body, has no statutory relationship to other local governmental bodies. However, the Board may cooperate with local government units and other appropriate organizations in matters that affect district responsibilities. Such organizations may include, but not be limited to, health agencies, public libraries, museums, police and fire departments, township supervisors, borough council, planning commissions and the courts.

In matters affecting the budgets of such agencies, the Board shall neither seek special consideration nor assume costs that properly fall outside its jurisdiction, except as prescribed by law.

The Board advocates joint expenditures of district and municipal or county funds to provide facilities from which the entire community may derive benefits. In accordance with this policy, the Board may, as either opportunity or need arises, and as it is entitled to do by law, enter into joint action agreements with the local municipal governing body in acquiring or leasing, improving, equipping, operating or maintaining such jointly used facilities.[2][3][4][5][6]

Delegation of Responsibility

The Superintendent and each local police department that has jurisdiction over school property shall enter into, and update on a biennial basis, a memorandum of understanding (FRCPP- Future Ready Comprehension Planning Portal) which shall be developed and executed in accordance with state law and regulations.[7][8][9] **[10]**

To maintain cooperation with the municipality for fiscal and facilities planning, the Superintendent or designee will meet periodically with municipal officials to discuss issues of common interest.

The public library can and should play an important role in the intellectual and educational development of district students, serving as a resource to reinforce and augment the school library and provide services and materials that may go beyond those which the school library can provide. To help achieve this end, the school district shall provide financial support for the local library.

Legal Footnotes

[1] PA Const. Art. III Sec. 14
LEGAL REFERENCE

[2] 24 P.S. 502
LEGAL REFERENCE

[3] 24 P.S. 521
LEGAL REFERENCE

[4] 24 P.S. 706
LEGAL REFERENCE

[5] 24 P.S. 775
LEGAL REFERENCE

[6] 24 P.S. 790
LEGAL REFERENCE

[7] 22 PA Code 10.11
LEGAL REFERENCE

[8] 24 P.S. 1302.1-A
LEGAL REFERENCE

[9] 24 P.S. 1303-A
LEGAL REFERENCE

[10] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

Allegheny Valley School District

POLICY PORTAL™ PSBA

BOARD POLICY

911 News Media Relations

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
911	2/17/2009	9/14/2026	10/22/2024
VERSION	**DOCUMENT STATUS**	**PRINTED**	
v1.2	ACTIVE	10/1/2026	

Purpose

Representatives of the local press, radio and TV are an important link in communications between school and community. Maintenance of good working relationships with media representatives is essential to meeting the objectives of the school-community relations program.

Authority

The Board shall have final approval for all procedures regarding relations between the news media and the district.

The Board reserves the right to negotiate for radio broadcasting, televising, filming, or sound recording of any school event by an outside agency. These rights, if sold, shall be contracted under conditions that bring the most favorable terms to the school district.

Delegation of Responsibility

The chief communications representative for the Board shall be the **Superintendent or Delegate.**

The **communications representative** shall be responsible to:

1. Be readily available to media representatives.
2. Keep media representatives informed of all aspects of the school district so that reporting will be done on the basis of a complete and valid overview.
3. Submit and suggest feature stories or articles of interest or relevance.
4. Meet periodically with news media representatives to discuss coverage of the school district.
5. Assist various school-related groups in their relations with the news media.
6. Assist the Board in preparing regular and special publications for the public.

Guidelines

Staff members shall not give school information or interviews requested by news media representatives without prior approval of the district's communications representative.

Submission of photographs to news media or permission for news media representatives to photograph district subjects, personnel, or students shall be authorized by the communications representative **and the individuals involved or their parents/guardians.** Parents/Guardians have the right and responsibility to request that their child(ren) not be photographed. If parents/guardians do not want their child(ren) photographed, that request must be made in writing to the district.

Photographs of a controversial nature, or that **are** questionable with regard to individual rights of privacy, shall not be sanctioned.

Allegheny Valley School District

POLICY PORTAL™ PSBA

BOARD POLICY

913 Nonschool Organizations/Groups/Individuals

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
913	2/17/2009	9/14/2026	8/10/2026
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NOTE: It is important to distinguish that Policy 913 only applies to requests from nonschool organizations, groups and individuals; in contrast,

- *Requests from students to personally disseminate materials shall be governed by Policy 220. Student Expression/Dissemination of Materials.* [1]
- *Requests from nonschool organizations, groups and individuals involving activities or school-related information and materials that are integrated with or presented as a part of the district's curriculum or an approved school event or student organization shall be approved and governed by Board policies related to curriculum and student activities.* [2] [3] [4]

Purpose

The Board recognizes that nonschool organizations, groups, and individuals may wish to utilize the district and its resources as a means to engage the school community in activities and/or to disseminate nonschool materials. The Board directs that requests for such utilization from nonschool organizations, groups or individuals shall be governed by this policy.

Authority

The Board recognizes that the school community may benefit from receiving information from nonschool organizations, groups, and individuals, provided the dissemination of such information does not interfere with the educational program of the schools. The district's

primary responsibility shall be to maintain a safe and orderly school environment and to protect the rights of all members of the school community.

The Board prohibits dissemination of nonschool materials for the purposes of advertisement or promotion by nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or activities not otherwise open to nonschool organizations, groups or individuals.[5][6]

Limitations on Dissemination of Nonschool Materials

Dissemination of nonschool materials shall be prohibited to the extent that they:

1. Violate federal, state or local laws, Board policy or district rules or regulations;
2. Are defamatory, obscene, lewd, vulgar or profane;
3. Advocate for the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/vaping products, alcohol or illegal drugs;
4. Incite violence, advocate use of force or threaten serious harm to the school or community;
5. Materially and substantially disrupt or interfere with the educational process, such as school activities, school work, discipline, or safety and order on school property or at school functions;
6. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs; or
7. Violate written district administrative regulations or procedures on time, place and manner for dissemination of otherwise protected expression.

Definitions

For purposes of this policy, dissemination shall mean nonschool organizations, groups or individuals distributing or publicly displaying nonschool materials to others:

1. On school property or during school-sponsored activities by placing such materials upon desks, tables, on or in lockers, walls, doors, bulletin boards, or easels; by handing out such materials to other persons; or by any other manner of delivery to others; or

2. At any time or location when creating, posting or sending information using technical or digital resources owned, provided or sponsored by the school district.

Nonschool organizations, groups or individuals shall mean those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy.

When an employee or school director acts on their own behalf or on behalf of a nonschool organization or group, the employee or school director shall be considered a nonschool organization, group or individual for purposes of this policy.

Students shall be governed by a separate and distinct Board policy regarding student expression and dissemination of materials. [1]

Nonschool materials shall mean any printed, technical, digital or written materials, regardless of form, source or authorship, that are not prepared as a part of the curricular or approved extracurricular programs of the district.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy.

Guidelines

Nonschool Materials

The Board requires that nonschool organizations, groups or individuals who wish to disseminate nonschool materials on school property or through district resources shall submit them to the building principal. The building principal shall inform the Superintendent or

designee of requests received from nonschool organizations, groups and individuals.

Requests for dissemination of nonschool materials through district social media channels shall be addressed through Board policy on district social media. [7]

The Board directs that the review and consideration of any activities or nonschool materials requested under this policy shall not discriminate on the basis of content or viewpoint.

If approval is granted by the building principal, the nonschool organization, group or individual shall comply with Board policy and administrative regulations, and the district's time, place and manner restrictions for dissemination of materials.

Materials issued by nonschool organizations, groups or individuals shall not be disseminated during instructional time or school-sponsored activities.

Nonschool Activities

Activities sponsored by nonschool organizations, groups or individuals shall not occur during instructional time or school-sponsored activities.

Requests by nonschool organizations, groups or individuals to invite or promote student participation in nonschool activities shall comply with Board policy and administrative regulations on dissemination of nonschool materials.

No activity as defined or allowed by this policy shall be associated in any way with the sale of tobacco, alcohol, illegal drugs, or weapons; contain vulgar and plainly offensive, obscene, or sexually explicit language; advocate the violation of law or district policy; advance any religious or political organization; promote, favor, or oppose a candidate for elected office or a ballot measure; or be associated with any company or individual whose actions are otherwise in violation of law.

Fundraising

Fundraising by nonschool organizations, groups or individuals is prohibited on school property or in the name of the school.[8]

Where activities or materials otherwise comply with this policy and administrative regulations, fundraising activities may be announced.

Directory information for students or staff members shall not be released to non-school organizations, groups or individuals that seek this information for the purpose of fundraising. **[9]**

Scholarships/Awards

The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established criteria be observed.

No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents/guardians of a younger student, in accordance with the Board's policy on student records. **[9]**

The scholarship or award, and any pertinent restrictions, shall be approved by the Board.

All pertinent information regarding the scholarship or award shall be submitted for review by the Superintendent or designee before the date on which it is to be presented.

Travel Services/Foreign Trips

Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Board.

Sellers of travel services to students must meet the following criteria:

1. Belong to an association of certified sellers of travel.
2. Provide proof of insurance.
3. Submit references.
4. Provide proof of a performance bond.
5. Include in all information provided to students and parents/guardians that the use of tobacco/vaping products, alcohol, and controlled substances will be prohibited.
6. Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.

Legal Footnotes

[1] **Pol. 220 — Student Expression/Dissemination of Materials**
POLICY REFERENCE

[2] **Pol. 105 — Curriculum**
POLICY REFERENCE

[3] **Pol. 122 — Extracurricular Activities**
POLICY REFERENCE

[4] **Pol. 230 — Public Performances by Students**
POLICY REFERENCE

[5] **24 P.S. 510**
LEGAL REFERENCE

[6] **24 P.S. 511**
LEGAL REFERENCE

[7] **Pol. 816 — District Social Media**
POLICY REFERENCE

[8] **24 P.S. 775**
LEGAL REFERENCE

[9] **Pol. 216 — Student Records**
POLICY REFERENCE

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POLICY PORTAL™ PSBA

BOARD POLICY

914 Relations With Intermediate Unit

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
914	2/17/2009	9/14/2026	9/14/2026
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Authority

Each school district has an opportunity to participate in the services and programs offered by the assigned intermediate unit.[1][2]

It is the policy of this Board that cooperation and communication be maintained with Allegheny Intermediate Unit to ensure maximum effectiveness of programs and services.

The Board shall annually review district programs that involve intermediate unit services and make whatever determinations such a review suggests. This review will normally take place prior to the district's approval of the proposed intermediate unit budget.[3]

In order to maintain a constructive relationship with the intermediate unit, the Board member elected by the Board is designated as the official liaison between the district and Allegheny Intermediate Unit.[4]

Delegation of Responsibility

The duties of the Board representative are to ensure that the Board receives necessary information and data that will lead to sound and valid judgments regarding decisions that involve participation by the district in the various programs and services offered by the intermediate unit.

Legal Footnotes

[1] **24 P.S. 901-A**
LEGAL REFERENCE

[2] **24 P.S. 902-A**
LEGAL REFERENCE

[3] **24 P.S. 920-A**
LEGAL REFERENCE

[4] **24 P.S. 910-A**
LEGAL REFERENCE

Allegheny Valley School District

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BOARD POLICY

917 Parental/Family Involvement

POLICY NUMBER	ADOPTED	REVISED	LAST REVIEWED
917	3/18/2025	9/14/2026	3/18/2025
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Purpose

The Board recognizes the vital role parents/guardians and family play in the education, welfare, and values of their children. The district is committed to the belief that all students can learn and acknowledges that schools and families share a commitment to the educational success of students.

Definition

Parental and family involvement shall be defined as an ongoing process that assists parents/guardians and families to meet their basic obligation as a child's first educator, promotes clear two-way dialogue between home and school, and supports parents/guardians as leaders and decision-makers concerning the education of their children at all levels.

Authority

The Board recognizes that the responsibility for each student's education is shared by the school and the family and acknowledges that schools and families must work as knowledgeable, cooperative partners to effectively educate all students. To this end, the Board shall support the development, implementation, and continuing evaluation of a parental and family involvement program that will involve parents/guardians at all grade levels in a variety of roles.

Delegation of Responsibility

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parental involvement efforts, including, but not limited to, input from parents/guardians and district staff on the adequacy of parental involvement opportunities and barriers that may inhibit parent/guardian participation.

Guidelines

Because parents/guardians are familiar with the needs, problems, and abilities of their children, staff should communicate with and seek their input throughout the school year.

The parental and family involvement program may include the following:

1. Support for parents/guardians as school leaders and decision-makers, in addition to serving in advisory roles.
2. Promotion of clear two-way communication between the school and the family about school programs and student progress.
3. Assistance to parents/guardians and families in developing parenting skills to foster positive relationships at home, to support children's educational efforts, and to assist their children with learning at home.
4. Involvement of parents/guardians, with appropriate training, in instructional and support roles at the school.