DSF Voting Meeting Agenda

Monday, November 9, 2026 7:00 PM
Large Group Instruction (LGI) area, Room #242, 244 Old Hanover Road, Spring Grove, PA 17362

1.	**Call to Order**	**Speaker(s):** Doug White
2.	**Opening Exercises**	**Speaker(s):** Doug White
3.	**Welcome Visitors**	**Speaker(s):** Doug White
4.	**Board and Administrative Response to Public Comment**	**Speaker(s):** Board President
5.	**Superintendent's Report**	**Speaker(s):** Daphne Kirkpatrick
6.	**Nutrition Services Departmental Report**	
7.	**Transportation Departmental Report**	
8.	**Correspondence**	**Speaker(s):** Doug White
9.	**Personnel / Board Actions Requested**	**Speaker(s):** Nicole Wilson
10.	**Adjournment of Action Voting Meeting**	**Speaker(s):** Doug White

SPRING GROVE AREA SCHOOL DISTRICT
LEARNING WITHOUT LIMITS

Board Report from: Holly Welch / Nutrition Services Manager / Nutrition Services

Board Report Date: November 2026

Overview of Department:

1) The Spring Grove Area School District Nutrition Department continues to focus on providing students with nutritious, accessible, and appealing meal options while maintaining efficient kitchen operations across the district. The department has made progress in expanding student food options, improving kitchen equipment, and evaluating operational needs. Moving forward, priorities include addressing staffing challenges, modernizing equipment, improving point-of-sale operations, and evaluating kitchen space and production needs.

Key Accomplishments:

1) IAC Rocket Fuel Café increased sales last year
    a. This year they are trying new Smart snack recipes with the students to sell (ex: homemade muffins, parfaits, etc.)
2) New equipment—new reach in fridges for SGI, new kettle for MS—to help better assist with meal productions

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Current Projects / Initiatives:

1) Looking into new POS system
2) Reviewing Staffing and meal production in each kitchen to determine if adjustments need to be made

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Impact on Students, Staff or Community:

1) Staffing challenges – slower lines for students, meals may have to be changed to easier meals due to staffing issues
2) Substitutes are minimal – not receiving applications

Challenges / Barriers:

1) Staffing challenges
2) Equipment issues/repairs needed in some buildings
3) Spacing in SGI needs evaluation

Supports Suggested / Requested for Consideration:

1) Implementing new POS system sometime this SY 26-27
2) Evaluating current staffing in buildings along with the meals be produced to see if adjustments need to be made
3) Evaluating equipment in all buildings to see about replacements vs repairs if needed due to outdated equipment

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Looking Ahead:

1) Staffing adjustments
2) SGI needs remodeled due to not having enough space currently

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Additional Comments

1) All schools still maintaining the free breakfasts that are available under the SBP

SPRING GROVE AREA SCHOOL DISTRICT
LEARNING WITHOUT LIMITS

Board Report from: Kristen Pepperman, Transportation Coordinator

Board Report Date: November 9, 2026

Overview of Department:

The Transportation Department focuses on providing safe, efficient, and reliable transportation for Spring Grove students while maximizing operational efficiency and responsible use of resources. The department continues to work closely with Krise Transportation to improve routing, streamline documentation, and evaluate current practices and future contract needs.

Key Accomplishments:

1) Route Optimization: Updated bus and van routes over the summer to increase the number of students assigned per vehicle, improve transportation efficiency, and maximize the District's eligible transportation subsidy.
2) Transportation Efficiency: Collaborating with Krise Transportation to reduce paper usage through increased use of electronic transportation documentation.

Current Projects / Initiatives:

1) Transportation Audit: Working with Dr. Wayne McCullough and Krise Transportation through the current audit, including reviewing van park-outs and their potential impact on the District's Pennsylvania Department of Education (PDE) transportation subsidy.
2) Transportation Contract Review: Continuing to evaluate and refine the current transportation contract while identifying service expectations, operational priorities, and cost considerations for the next contract cycle.

Impact on Students, Staff or Community:

1) Safety and Emergency Preparedness: Completed the first bus evacuation drill in September with all drivers and their currently assigned students to reinforce emergency procedures and student safety.
2) District Vehicle Procedures: Updated procedures for District vans and other vehicles to promote consistent practices, accountability, and appropriate use of District resources.

Challenges / Barriers:

1) Contract: Ongoing contract discussions and preparing for the RFP process while considering the increasing cost of student transportation.
2) Bus terminal: Multiple owners of the terminal facility and property continue to be a challenge for the District. The fuel pumps at the terminal also need fixed, it is currently unknown if it's Krise or the building property owner who is responsible.

Looking Ahead:

1) **Ongoing Operational Improvements: Reviewing transportation practices, procedures, and oversight to identify efficiencies, improve service delivery, and ensure responsible stewardship of District resources.**

PERSONNEL BOARD ACTIONS REQUESTED:

A. **REMOVE FROM THE TABLE THE GRIEVANCE ACTION ITEM TABLED FROM THE OCTOBER 26, 2026, REGULAR VOTING MEETING.**

B. **RESPONSE TO SGEA LEVEL III GRIEVANCE** – Authorization for the Board President to respond to the SGEA Level III Grievance, denying as discussed in executive sessions on October 26, 2026.

C. **RESIGNATION** – Approval of the following resignation:

First Name	Last Name	Building Assignment	Position	Years of Service	Effective Date
Wanda	Colyer	Spring Grove Intermediate School	PT Nutrition Services Support	3	10/22/2026

D. **APPOINTMENT (*Classified)*** – Approval of the following appointment, provisionally hired, pending completion of all onboarding requirements, and receipt of clearances, with compensation established at the hourly rate included on the compensation matrix for the position, and commensurate with years of experience:

First Name	Last Name	Building Assignment	Position	Effective Date	Work Schedule
Heather	Bange	Spring Grove Elementary	Instructional Aide (Paraprofessional) Autistic Support	11/10/2026	7 hours per day/180 days

Background Information: *Heather is a current resident of Spring Grove looking for a position that supports the district and her community. She is being hired to ensure compliance with the requirements of Individualized Education Programs at Spring Grove Elementary.*

E. **LONG-TERM TEACHER SUBSTITUTE –** Approval of the following individual holding a PA Teaching certificate or a bachelor's degree and completing the necessary requirements to substitute teach in the subject area indicated during the 2026-2027 school year at a daily rate of Bachelors - Step 1, until a vacancy can be secured and approved by the school board, provisionally hired pending receipt of updated clearances and completed Act 168 disclosure forms from previous employers:

First Name	Last Name	Effective Date	Position
Heather	Altland	11/10/2026	Business Education / High School - Long-term Substitute

Background Information: *Heather is filling a vacancy at the High School resulting from the resignation of Kaylyn Ford. The position remains unfilled due to lack of a qualified, experienced candidate. Heather will remain in the position as a long-term substitute until the vacancy is filled, not to exceed the end of the 2026-2027 School Year.*

F. **EXTRACURRICULAR POSITION –** Approval of the following individual for the 2026-2027 school year, with compensation determined by the Extracurricular Minimum Stipend Matrix and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of delayed, shortened or canceled events:

Group	Position	Name	2026-2027 Stipend
4	Spring Grove Intermediate School Student Council Advisor	Jessica Reese	$932.00

G.

ATHLETICS – Approval of the following coaches for the 2026-2027 season, with compensation determined by the Coaches' Salary Matrix and the stipends noted below, and authorizing discretion to reduce, pro-rate, or cancel any appropriated payment because of a delayed, shortened, or canceled season:

	First	Last	Job Title	Years	Stipend
1	Alexis	Hoke	Varsity Head Basketball Cheerleading Coach	0	$1,828.00
2	Alexis	Hoke	Varsity Head Wrestling Cheerleading Coach	0	$1,828.00
3	Anthony	Miller	Varsity Boys Assistant Wrestling Coach	29	$3,691.00
4	Ryan	Miller	Varsity Boys Assistant Wrestling Coach	3	$3,541.00

H. **CLASSIFIED SUBSTITUTE** – Approval for the following to perform duties as a day-to-day classified substitute during the 2026-2027 school year, at the rate commensurate with the board-approved Compensation (Minimum Salary) Matrix:

1) Cynthia Ferrence – Classified Substitute (Administrative Assistant)