Regular Meeting

Monday, August 24, 2026 7:00 PM
Jersey Shore Area School District Administration Building, 175 A&P Drive, Jersey Shore, PA 17740

1. **Opening**

1.A. **Call To Order**

1.B. **Roll Call**

1.C. **Pledge of Allegiance**

2. **Approvals**

2.A. **Minutes**

2.A.1. July 20, 2026 Regular Board Meeting Minutes (Attachment)

2.B. **Treasurer's Report**

2.B.1. July 2026 Treasurer Report (Attachment)
July 2026 Investment Report (Attachment)

2.C. **Approval of Bills**

2.C.1. July 2026 Disbursement Summary (Attachment)

3. **Presentations**

3.A. **Communications**

3.B. **President's Report**

3.C. **Board Representative/Committee Reports**

3.D. **Superintendent's Report**

3.D.1. Highlight - State Mandates

3.D.2. Updated Board Policy: Policy 707-Use of School Facilities

3.D.3. Student Records Secretary Job Description. (Attachment)

4. **Courtesy of the Floor**

4.A. **Public Comment on Agenda Items**

5. **Unfinished Business**

5.A. **Unfinished Business Items**

6. **Personnel**

6.A. **Personnel Items**

6.A.1. Appointment of Dominic Trunzo to the position of second shift full-time custodian at Jersey Shore Elementary, effective August 25, 2026, at Step C5 of the AFSCME contract, $17.00 per hour.

6.A.2. Appointment of Melissa Wrench as an Assistant Middle School Softball coach, at a stipend of $1,844.80, (Level 1 of the coaches' salary matrix), effective the 2026-2027 season, pending clearances.

6.A.3. An update to the Middle School Club Advisors and Stipend List for the 2026-2027 school year to include: (Attachment)

Name	**Advisor**	**Stipend**
Alexis Kitchen	1/2 Yearbook Club Advisor	$208.00.
Madeline Matthews	1/2 Yearbook Club Advisor	$208.00

6.A.4. An update to the Appendix B and C of the Co-Curricular Wages List for 2026-2027 school year to include: (Attachment)

Name	**Position**	**Stipends**
Tim Dershem	1/2 CTE/Shared Department Coordinator	$1,222.50

6.A.5. District staff to work as Auxiliary Staff, effective August 25, 2026.

6.A.6. Accepting a letter of resignation from Kristin Petruzzi, Middle School 10-month secretary, effective September 11, 2026.

6.A.7. An acknowledgment that Izak Turner has attained his Career and Technical Instructional I Certificate with salary increase at a full step rate, effective 2026-2027 school year.

6.A.8. An acknowledgement that David Houseknecht has reached Master's+30 level, salary increase to be effective the first semester of the 2026-2027 school year.

6.A.9. FMLA, intermittent days, from August 14, 2026, through to the end of the 2026-2027 school year for employee #2026-27-05.

6.A.10. Director of Building and Grounds Job Description. (Attachment)

7. **Curriculum and Instruction**

7.A. **Curriculum and Instruction Items**

7.A.1. The following out of state EF Tour field trip: (Attachment)

June 2027 - Boston and Salem, Massachusetts
HS ELA, 30 students (Grades 10-12)
3 Chaperones - Ella Simcox, Tanner Shade and TBD

7.A.2. The following out of state field trip:

December 11-16, 2026 - Universal Studios, Orlando, Florida
HS Band, 49 students (Grades 8-12)

5 Chaperones - Chris Lahr, April Embick, Allison Klugh, Will Green,
Nicole Green

8. **Building and Grounds**

8.A. **No Action or Discussion**

9. **Finance**

9.A. **Finance Items**

9.A.1. Authorization for Business Manager/JSASD Purchasing Office to participate in KPN/CSIU cooperative bidding process and submission of purchase orders for art supplies, general supplies, copy paper, custodial/maintenance supplies, cafeteria/small wares, and athletic ball/athletic supplies for the 2027-2028 school year.

9.A.2. Authorization for Business Manager/JSASD Purchasing Office to solicit bids for JSASD athletic trainer and general athletic supplies for the 2027-2028 school year.

9.A.3. The Nittany Building Specialties Inc. Invoice #26F133-4 in the amount of $41,000.00. Funds will come from the GOB 2025 funds. (Attachment)

9.A.4. The Wayfare Sport Floors Invoice #2351 in the amount of $17,360.00. Funds will come from the GOB 2025 funds. (Attachment)

9.A.5. The Wayfare Sport Floors Invoice #2452 in the amount of $182,598.30. Funds will come from the GOB 2025 funds. (Attachment)

9.A.6. An agreement between Lycoming - Clinton CCCA and Jersey Shore Area School District for, July 1, 2026, through June 30, 2027, for purchase of meals at an estimated total of $24,847.20. (Attachment)

10. **Miscellaneous**

10.A. **Miscellaneous Items**

10.A.1. A renewal of a contract for Reservation of Secondary Services with River Rock Academy at a per diem rate of $258.00, effective the 2026-2027 school year. (Attachment)

10.A.2. A renewal of a service agreement with River Rock Academy LLC for alternative education for disruptive youth, effective the 2026-2027 school year. (Attachments)

10.A.3. An Educational Services Agreement between Pyramid HealthCare, Inc Soaring Heights and Jersey Shore Area School District at a tuition rate of $323.00 per day for each student, effective August 1, 2026, through July 31, 2027. (Attachment)

10.A.4. An updated Pre-K Counts Partnership Agreement between Jersey Shore Area School District and Your Guardian Angel Preschool and Childcare at an amount of $390,526.00 for the provision of tuition-free prekindergarten opportunities for the 2026-2027 school year. (Attachment)

10.A.5. The enrollment for exchange student #26-27-01 from Spain for the 2026-2027 school year.

10.A.6. Board Member, Craig Allen, to attend the 3-day annual PSBA Conference at a cost of $549.00 with hotel accommodations of $730.28 to be split equally between JSASD and the board member. In addition, the Board member will be reimbursed for; only 1 meal, which is not included in the conference registration fee and the standard IRS mileage rate not to exceed 240 miles round-trip. (Attachments)

10.A.7. A donation of volleyball equipment from Jersey Shore Volleyball Booster Club for the High School Volleyball Program to help with start-up equipment. (Attachment)

10.A.8. The following policy at first read. (Attachment)
Policy 716-Integrated Pest Management

11. **Courtesy of the Floor**

11.A. **Public Comment on Items Not on the Agenda**

12. **Adjournment**

12.A. **Adjourn Meeting**

Regular Meeting-Draft
Monday, July 20, 2026, 7:00 PM
Eastern

Jersey Shore Area School District
Administration Building
175 A&P Drive
Jersey Shore, PA 17740

1. **Opening**

1.A. **Call To Order**

Mrs. Stemler, Board President, called the meeting to order a 7:14 pm.

1.B. **Roll Call**

Members Present: Harry Brungard, Jessie Edwards, Timothy McDonnell, Cheri Peters, Bill Pfirman, Mary Thomas, Craig Allen, Neihl Williamson, and Michelle Stemler.

1.C. **Pledge of Allegiance**

2. **Approvals**

2.A. **Minutes**

Motion by Tim McDonnell and seconded by Neihl Williamson to approve the following Minutes:

2.A.1.
a. June 8, 2026 Regular Board Meeting Minutes
b. June 22, 2026 Regular Board Meeting Minutes

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

2.B. **Treasurer's Report**

Motion by Tim McDonnell and seconded by Cheri Peters to approve the following Treasure’s Report:

2.B.1.
a. June 2026 Treasurer Report
b. June 2026 Investment Report
c. June 2026 Quarterly Board Summary Report

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

2.C. **Approval of Bills**

Motion by Cheri Peters and seconded by Harry Brungard to approve the following Bills:

2.C.1. Disbursement Summary - June 2026

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

3. **Presentations**

3.A. **Communications**
None.

3.B. **President's Report**

Mrs. Stemler reported that an Executive Session was held at 5:45 pm to discuss contracts, personnel, and safety.

3.C. **Board Representative/Committee Reports**

Jessie Edwards gave an update on the IU where they recently participated in a summer program with students working outside which was sponsored by DCNR. It was a great success.

Harry Brungard gave an update on the Middle School flooring. The next

step would be for them to sand the flooring. The ceiling tile is being replaced at the Middle School. He also gave an update on the Salladasburg status.

3.D. **Superintendent's Report**

3.D.1.

a. Volleyball Presentation - William Mincer
b. Cyber Charter Presentation - Dr. Ulmer and Mr. Enders
c. MTSS Presentation - Erin Lucas

4. **Courtesy of the Floor**

4.A. **Public Comment on Agenda Items**

None.

5. **Unfinished Business**

5.A. **Unfinished Business Items**

None.

6. **Personnel**

6.A. **Personnel Items**

Motion by Tim McDonnell and seconded by Cheri Peters to approve the following Personnel Items:

6.A.1.
a. An MOU between Jersey Shore Area School District and AFSCME, effective July 1, 2025, through June 30, 2026.
b. Accepting a letter of resignation from Michelle Laubach as a Part-Time Food Service Employee, effective the end of the 2025-2026 school year.
c. Accepting a letter of resignation from Joshua Eichenlaub as an Assistant Boys Basketball Coach, effective the end of the 2025-2026 school year.
d. Accepting a letter of resignation from Jared Kowalchick as Middle School Girls Head Basketball Coach, effective the end of the 2025-2026 school year.
e. Transfer of Averie Hess from Varsity Girls First Assistant Basketball

Coach to Middle School Girls Head Basketball Coach at a stipend of $4,282.00, effective 2026-2027 school year.
f. Appointment of Kathryn Strouse to a Guidance Counselor position at the Jersey Shore Area Middle School and High School, Master's Step 1 of the current JSAEA teacher contract, ($59,374.00), effective August 11, 2026.
g. Appointment of Kendra Bardo to a Part-Time Food Service position at the Jersey Shore Elementary School, at $13.93 per hour, effective August 4, 2026.
h. Appointment of Amanda Heck to a Part-Time Food Service substitute position, at $13.11 per hour, effective August 3, 2026, pending clearances.
i. An update to the 2026-2027 Middle School Club Advisor and Stipend List: Tim Dershem FBLA Advisor with a stipend of $416.00.
j. An update to the Appendix B and C of the Co-Curricular Wages List for 2026-2027 to include Mentor-Mallory Myers for Kathryn Strouse-1st Year Induction, at a stipend of $520.00.
k. The following 2026-2027 Safe to Say Something Team Members at a stipend of $1,000.00: Dr. Laura Osenbach, Jennifer Berry-Propst, Jordan McGregor, Erin Lucas.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, Michelle Stemler: Yea
Yea: 9, Nay: 0
Motion Carried.

7. **Curriculum and Instruction**

7.A. **Curriculum and Instruction Items**

Motion by Harry Brungard and seconded by Neihl Williamson to approve the following Curriculum and Instruction Items:

7.A.1.
a. An MOU between Jersey Shore Area School District and the Keystone Central School District for the purpose to enroll JSASD students at KCSD CTC program for the 2026-2027, 2027-2028, 2028-2029, and 2029-2030 school years.
b. High School TSI plan.
c. A Revision to an MOU between Jersey Shore Area School District

and the Jersey Shore Area Education Association for the 21st Century Learning Environment.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, Michelle Stemler: Yea
Yea: 9, Nay: 0
Motion Carried.

8. **Building and Grounds**

8.A. **Building and Grounds Items**

Motion by Craig Allen and seconded by Neihl Williamson to approve the following Building and Grounds Items:

8.A.1.
a. Piocinski Tree Service quote for lifting and crane service to provide lifting for the Middle School Main Chiller replacement at a cost of $125.00 an hour, paid for by GOB 2025 Bond Funds.
b. BSC Mechanical, Inc quote for replacement of Middle School Main Chillers at a cost of $39,400.00, paid for by GOB 2025 Bond Funds.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

9. **Finance**

9.A. **Finance Items**

Motion by Harry Brungard and seconded by Neihl Williamson to approve the following Finance Items a-d:

9.A.1.
a. The purchase of student iPads and cases from Apple Inc at the cost of $45,000 from the Committed Technology Fund.
b. A cash withdrawal of $2,000.00 from the General Fund Account for the purpose of athletic events start-up funds.
c. A cash withdrawal of $116.29 from the 1100-610 and 2380-610 Accounts for the purpose to reimburse the High School Petty Cash

Fund.
d. Exoneration of the attached Food Service debts.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea, Neihl Williamson: Yea
Yea: 9, Nay: 0
Motion Carried.

Motion by Harry Brungard and seconded by Neihl Williamson to approve the following Finance Item “e”:

e. Authorization to increase band transportation funds by $7,000 to be paid for with contingency funds.

The vote was as follows: Craig Allen: Nay, Harry Brungard: Nay, Tim McDonnell: Nay, Cheri Peters: Nay, Bill Pfirman: Nay, Neihl Williamson: Nay, Jessie Edwards: Yea, Mary Thomas: Yea, Jessie Edwards: Yea, Mary Thomas: Yea, and Michelle Stemler: Nay.
Yea: 2, Nay: 7
Motion Failed.

10. **Miscellaneous**

10.A. **Miscellaneous Items**

Motion by Tim McDonnell and seconded by Neihl Williamson to approve the following Miscellaneous Items a-h:

10.A.1.
a. Renewal of the Jersey Shore Area School District Pre K Counts Partnership Agreement with Your Guardian Angel Preschool and Childcare for the 2026-2027 school year.
b. A Keep Safe Transportation Services Agreement for the 2026-2027 school year.
c. The administration to place obsolete CTE equipment for decommissioning and to list decommissioned items for sale on Municibid.com, if no bids are received items will be disposed of.
d. The administration to place obsolete Fitness Center equipment for decommissioning and to list decommissioned items for sale on

Municibid.com, if no bids are received items will be disposed of.
e. Title I Inter District Agreement between Jersey Shore Area School District, Saint John Neuman and Williamsport Area School District for 2026-2027 Title I Reading Instruction.
f. Title I Inter District Agreement between Jersey Shore Area School District, Lock Haven Catholic Academy and Keystone Central School District for 2026-2027 Title I Reading Instruction.
g. A Letter of Agreement between the West Branch Drug and Alcohol Abuse Commission and Jersey Shore Area School District that outlines the services that the staff members will be able to provide to our Student Assistant Programs, effective September 1, 2026, until June 30, 2028.
h. The following policies at second read.
Policy 006.2-Recording of Public Meetings
Policy 815.3-Use of Artificial Intelligence in District Schools
Policy 815.4-Use of Wearable Artificial Intelligence in District Schools

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea, Neihl Williamson: Yea
Yea: 9, Nay: 0
Motion Carried.

Motion by Tim McDonnell and seconded by Neihl Williamson to approve the following Miscellaneous Item letter “i”:

i. A Transportation Service Agreement between Windecker Enterprises DBA Marden's Inc and Jersey Shore Area School District, effective July 1, 2026, through June 30, 2029.

The vote was as follows: Michelle Stemler: Nay, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, and Neihl Williamson: Yea.
Michelle Stemler: Nay.
Yea: 8, Nay: 1
Motion Carried.

11. **Courtesy of the Floor**

11.A. **Public Comment on Items Not on the Agenda**

None.

12. **Adjournment**

12.A. **Adjourn Meeting**

The meeting was adjourned at 9:12 pm.

JERSEY SHORE AREA SCHOOL DISTRICT
TREASURER'S REPORT - INVESTMENTS
FOR THE MONTH ENDED
July 31, 2026

Investments	Rate	Maturity Date	Beginning Balance	Investment Purchased	Investment Redeemed	Net Interest Earned	Change in Market Value	Ending Balance
General Fund								
Journey - 3 month CD	3.89%	7/24/2026	500,000.00	-	(504,582.73)	4,582.73	-	-
Journey - 12 month CD	4.04%	7/24/2026	500,000.00	-	(520,508.08)	20,508.08	-	-
Journey - 6 month CD	3.84%	7/30/2026	500,000.00	-	(509,566.41)	9,566.41	-	-
Journey - 9 month CD	3.80%	8/24/2026	500,000.00	-	-	-	-	500,000.00
Journey - 6 month CD	3.84%	8/27/2026	500,000.00	-	-	-	-	500,000.00
Journey - 3 month CD	3.89%	8/28/2026	500,000.00	-	-	-	-	500,000.00
Journey - 3 month CD	3.84%	9/24/2026	500,000.00		-	-	-	500,000.00
Journey - 12 month CD	3.75%	11/24/2026	500,000.00	-	-	-	-	500,000.00
Journey - 6 month CD	3.67%	12/17/2026	509,140.97	-	-	-	-	509,140.97
PLGIT - 6 month TERM	4.10%	1/27/2027		500,000.00	-	-	-	500,000.00
Journey - 12 month CD	3.55%	1/30/2027	500,000.00	-	-	-	-	500,000.00
Journey - 12 month CD	3.65%	2/27/2027	500,000.00	-	-	-	-	500,000.00
Journey - 12 month CD	3.75%	3/23/2027	500,000.00	-	-	-	-	500,000.00
PLGIT - 12 month TERM	3.92%	4/16/2027	500,000.00	-	-	-	-	500,000.00
PLGIT - 9 month TERM	4.22%	4/23/2027		500,000.00	-	-	-	500,000.00
PLGIT - 12 month TERM	3.92%	6/1/2027	500,000.00	-	-	-	-	500,000.00
Journey - 12 month CD	4.23%	6/24/2027	500,000.00	-	-	-	-	500,000.00
PLGIT - 12 month TERM	4.32%	7/28/2027	-	500,000.00	-	-	-	500,000.00
Total			$ 7,509,140.97	$ 1,500,000.00	$ (1,534,657.22)	$ 34,657.22	$ -	$ 7,509,140.97
Scholarship Fund								
Olive I. Gilhart			$ 1,439,376.90	$ -	$ -	$ -	$ -	$ 1,439,376.90

Jersey Shore Area School District
Treasurer's Report - Cash and Cash Equivalents
July 2026

Bank Accounts	Beginning Balance	Received	Disbursed	Ending Balance
General Fund Tax Account - Journey Bank	$ -	$ 2,523,352.29	$ 2,523,352.29	$ -
General Fund - PSDLAF	-	-	-	-
General Fund - Journey Bank	3,184,599.82	4,837,777.66	4,482,142.99	3,540,234.49
General Fund Sweep Account - Journey Bank	-	769,606.33	769,606.33	-
Activity/Other Trust Funds - Journey Bank	97,954.20	250.78	909.44	97,295.54
Food Service Fund - Journey Bank	528,758.62	120,939.43	133,695.14	516,002.91
Capital Reserve - Journey Bank	267.71	0.68	-	268.39
Scholarship Fund - Journey Bank	108,261.14	18,484.65	-	126,745.79
General Fund - PLGIT	3,147,709.04	1,510,103.67	1,500,000.00	3,157,812.71
Ramsey Fund - PLGIT	61,850.83	5,059.75	4,700.00	62,210.58
Capital Reserve - PLGIT	292,054.09	928.59	-	292,982.68
Sechrist Scholarship Fund - PLGIT	157,209.71	467.86	13,000.00	144,677.57
G.O. Bonds Series 2025 Fund - PLGIT	2,558,148.83	8,171.22	-	2,566,320.05
Totals	**$ 10,136,813.99**	**$ 9,795,142.91**	**$ 9,427,406.19**	**$ 10,504,550.71**

Disbursement Summary
July 2026

General Fund Payments	2,134,884.78
Food Service Fund Payments	133,602.36
Payroll Fund Net Pay - 7.10, 7.24	841,146.06
Total	$ 3,109,633.20

Conference Attendees

Date	Name of Conference	Conference Facility	Conference Location	Attendees
				8/24/2026

Field Trips						
Date	**Student Group**	**Destination Facility**	**Destination Location**	**Reason for Going**	**Funding Source**	**Chaperones**
8/18/2026	HS Band 8-12 (51 students)	Downtown Williamsport	Williamsport	Little League Grandslam Parade	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
9/4/2026	HS Band 8-12 (51 students)	Montoursville HS	Montoursville	Away football game at Montoursville	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
9/18/2026	HS Band 8-12 (51 students)	Shamokin HS	Shamokin	Away football game at Shamokin	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
9/25/2026	HS Band 8-12 (51 students)	Shikellamy HS	Shikellamy	Away football game at Shikellamy	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
10/2/2026	HS Band 8-12 (51 students)	Bloomsburg Fairgrounds	Bloomsburge	Bloomsburg Fair performance	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
9/26/2026	HS Band 8-12 (51 students)	Shamokin HS	Shamokin	Cavalcade @ Shamokin	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
10/10/2026	HS Band 8-12 (51 students)	Williamsport HS	Williamsport	Cavalcade @ Williamsport	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
10/17/2026	HS Band 8-12 (51 students)	Loyalsock HS	Loyalsock	Cavalcade @ Loyalsock	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
10/31/2026	HS Band 8-12 (51 students)	Manheim Central HS	Manheim	Cavalcade @ Manheim Central	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
10/24/2026	HS Band 8-12 (51 students)	Nazareth HS	Nazareth	Cavalcade @ Nazareth	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents
9/19/2026	HS Band 8-12 (51 students)	Hughesville HS	Hughesville	Lycoming County Band Directors Association Marching Exhibition	Band 3210-513	Lahr, Henry, Henry, Walk, Approved Band Parents

Date	Student Group	Destination Facility	Destination Location	Reason for Going	Funding Source	Chaperones
						8/24/2026

Vandalism Report				
Date	**Building**	**Damage**	**Outcome**	**Cost for Repair**
None.				
				8/24/2026

Policy Number	707
Title	Use of School Facilities
Adopted	10/12/2015
Revised	3/23/2026
Version	v1 · 8/18/2026 · DRAFT

Use of School Facilities

Purpose

The Board recognizes that although the primary purpose of the school buildings, facilities and property is to provide students with an appropriate learning environment, the Board may make school facilities available to individuals and community groups without discrimination and in accordance with this policy, provided the use does not interfere with the educational program of the schools. This policy establishes conditions, restrictions and procedures for the use of school facilities for nonschool-sponsored purposes.

Authority

It is the intention of the Board that the school facilities will be available primarily for use by organized residents and community groups within the boundaries of the district. These groups are permitted to use school facilities when such use conforms to the established regulations and does not interfere with the school programs or school maintenance. School facilities may not be used for any activity and/or event forbidden by law or policy.

The Board believes that appropriate fees shall be assessed to the user to cover operation and maintenance costs, particularly additional energy consumption and operating fees. The Board further believes that time during the year must be allowed for detailed maintenance and cleaning of the school facilities. Maintenance/cleaning has priority over public use of the school facilities during June, July, and August. It is during this period that the schools are readied for the coming school year and most maintenance is completed.

The Board directs that use of school facilities may be granted to individuals and community groups for the following types of activities:

Class A	1. District related non-profit organizations directly related to school-sponsored activities or the support of educational activities in the district. Examples include: student clubs, yearbook and other organizations of a similar purpose. 2. School-related activities, which may include PIAA events. 3. School-related non-profit organizations such as booster clubs, PTOs and organizations of similar purpose.
Class B	1. Non-profit organizations unrelated to school activities that provide a beneficial service to the citizens and community of the district as a whole. Examples include: organizations such as the Jersey Shore Community Band, Jersey Shore YMCA, Town Meeting, community youth programs, such as Little League, or community adult programs. These organizations are primarily located and residing within the district for the benefit of the district's students and citizens. 2. Lycoming/Clinton region municipal and governmental organizations and related organizations/branches.
Class C	1. Non-profit/non-school related organizations that provide a beneficial service to the citizens and community of the district as a whole, but may not be primarily located within the district.
Class D	1. For-profit groups, private interest groups and other organizations that are not directly related to school activities or are not primarily located within the district and are considered nonresident, but may have some beneficial impact on the residents of the community. 2. Commercial and profit generating activities that have limited benefit for the district or the community as a whole.

The Board shall establish a schedule of fees for the use of school facilities by approved groups.[1]

Delegation of Responsibility

The Superintendent shall ensure that this policy is posted on the district's publicly accessible website.[2]

The Superintendent or designee shall implement administrative regulations or procedures for requesting and granting permission for use of school facilities and shall distribute the necessary information to individuals affected by them.

An application for use of school facilities may be disapproved because of noncompliance with established policy and procedures by the Superintendent.

The food service director or designee shall be responsible for the general supervision of use of school cafeterias with kitchens for functions requiring catering service.

Guidelines

General

1. This policy does not create any rights to the use of school buildings and grounds.
2. The Board reserves the right to refuse the use of school buildings and grounds for cause at any time.
3. The Board reserves the right to revoke any permit that has heretofore been approved.

4. The availability of the school facilities shall at all times be subject to the conveniences, requirements, and activities of the school.

5. The district reserves the right to assign necessary employees to staff the building at the expense of the organization using the facilities.

6. The district reserves the right to refuse any application if personnel are not available to accommodate the event(s).
7. The Board requires all facilities rentals to comply with current Board policies, procedures, state and federal laws, and community standards.

Eligibility

1. School, school-related, community or civic/service and other organizations offering a program of sound educational, civic, recreational, or cultural value that is instructive and beneficial are eligible to use the school facilities. Governmental agencies may use school facilities for hearings and public meetings. Religious organizations may hold worship services during non-school hours.

2. At the secondary level, religious secular meetings that are student initiated and supervised by a school employee may be permitted during non-instructional time. School employees who are present, as monitors, may not direct, control, or participate in the meeting. Non-instructional time occurs before school convenes in the morning and after school is dismissed in the afternoon.

3. Non-school persons are prohibited from directing, conducting or regularly attending student-initiated meetings of a religious or political nature.

4. Eligibility will be verified by administrative review. If eligibility is contested, the request will be referred to the Board.

Ineligibility

The district has a compelling interest to shield its students and personnel from harassment as well as vulgar, obscene and/or inflammatory speech or other similar activities that are not compatible with the mission and function of the district. No organization shall utilize school facilities for any purpose that would tend to violate these interests.

No meeting shall be held in or on school facilities for purposes that are essentially commercial in nature.

Definitions

School Organizations - Organizations whose primary purpose and function is support of educational activities of the district. This includes student organizations, community education, PTO, booster clubs and other citizen advisory groups approved by the Board.

Booster Club - An organization that promotes, assists or augments the mission of the district. Acknowledgement by the district of such an organization's existence is confirmed by the club providing a current list of the names, addresses, phone numbers and email addresses of all officers as well as a copy of its constitution and bylaws.

School-related, Community, Civic/Service Organization - Any non-profit organization within the district whose primary purpose is the betterment of the community and the providing of service to the residents in general.

Community - The geographical area encompassed by the district.

Personnel Fee - Fee charged to building users for personnel costs incurred as a result of a given activity. This includes, but is not limited to, custodians, pool staff, technology staff, maintenance staff, food service staff and security staff.

Operating Fee - Fee charged for the additional maintenance and administration of an event, such as energy consumption fee or snow removal fee.

Rental Fee - Fee charged for the temporary use of space.

Application Process

All requests for the use of facilities, including athletic fields, by internal or external organizations shall be made through the district's online request system, or paper-based forms if the online system is not accessible. Requests shall be submitted to the Superintendent at least fourteen (14) days prior to the date the specified facilities shall be requested.

Organizations and groups using school facilities shall be required to designate one (1) adult member of its group to be in charge of and responsible to the applicable building principal for the program or activity at the time the use of the facilities application shall be submitted.

The application must specify the portion of the school facilities requested for use; proposed activities; number of individuals participating; and the date, time and duration of the proposed event. The time of the event must include setup and tear down time and all events must end by the time specified on the application.

All applications for use of athletic fields must receive approval by the Athletic Director, the Principal, the Buildings & Grounds Supervisor, and the Superintendent.

Along with the completed application, the individual or group must submit the following:

1. Payment of the specified rental fee.
2. Certificate of insurance with liability coverage of at least $1 million naming the district as an additional insured.
3. Documentation evidencing the district shall be held harmless by the user for any liability that arises from use of school facilities by the individual or group.

A reservation shall not be made final until the application and the Certificate of Insurance shall be returned and approved by the district designee.

School facilities shall be subject to district inspection at any time during use by individuals or community groups.

Applications will be reviewed and approved, and applications for use of facilities shall not be considered accepted until approved in writing.

Applications for facilities use that are denied will be returned to the requesting organization with an explanation for the denial.

Activities may be postponed or canceled by the applicant, but a request to postpone or cancel must be received at least two (2) days in advance, except in emergencies. Applicants that fail to comply with the cancelation notice will be required to pay 50% of their fee in order to cover the incurred operating costs.

All rental fees and/or other charges are due within thirty (30) days after the billing date.

Applications will be accepted up to one (1) year in advance. Scheduling is completed on a first come/first serve basis with the following exceptions:

1. Class A groups will be given priority in use of any facilities. They may negate any previously approved events if a conflict occurs.
2. Class B groups will have second priority. Class B may negate Class C or D events, but not Class A events.
3. Interscholastic athletic events will have priority over all other events.

Application Evaluation

No application to use school facilities shall be approved if the proposed activity would result in any of the following:

1. Conflict with any school-sponsored activity.

2. Access to school facilities closed due to renovations, maintenance, cleaning, the school calendar or Board action.

3. Access to school facilities containing equipment or furnishings which would be detrimental to the operation of a district program if damaged or operated by an unqualified operator.

4. The proposed use would prevent or encumber district personnel from preparing school facilities for their primary purpose, because of the nature or duration of the activity.

Restrictions in Use of Facilities

An organization/individual shall not be permitted to use school facilities if it interferes with school programs. The district may cancel any permits for school use in the event that a conflict with school program develop. The district will strive to give as much advance notice as possible in the event of a cancellation.

No application to use school facilities shall be approved if the proposed activity would result in any of the following:

1. Access to school facilities closed due to renovations, maintenance, cleaning, school calendar conflicts or Board action.

2. Access to school facilities containing equipment or furnishings which would be detrimental to the operation of a district program if damaged or operated by an unqualified operator.

3. Access to school facilities that would prevent or encumber district personnel from preparing school facilities for their primary purpose, because of the nature or duration of the activity.

Limitations

When individuals and community groups receive written permission to use school facilities under this policy, such use shall be conditioned upon strict compliance with the following:

1. The use of any school facility will automatically be canceled when the facilities have been closed by school authorities because of a local, state or natural disaster or emergencies such as fire, flood, storms, mechanical failure, etc. When classes are canceled or dismissed early due to inclement weather, all building activities will be cancelled.

2. The District reserves the right to cancel any weekend activities at its discretion.

3. The use of the school facility must comply with all state laws, local ordinances and rules of the police and fire departments regarding public assemblies. The approved applicant must arrange adequate police protection for all public assemblies.

4. No chairs or other obstructions may be placed in aisle, entrances or exit areas.

5. Outdoor school facilities shall be closed and off limits after dark, except for those areas lighted for nighttime use.

6. Organizations/individuals which charge admission shall be fully responsible for paying any taxes as required by law.

7. Individuals shall not access or enter any portion of the school facilities or use the contents of the school facility not specified in the approved written application.

8. Organizations/individuals which charge admission shall be fully responsible for paying taxes as required by law.

9. Organizations/Individuals using the school facility shall not be permitted at any time to change the electrical or electronic circuits in the facility.

10. Organizations/Individuals must identify additional equipment to be used at the event which cannot be plugged into existing receptacles. Additional electrical equipment must be inspected by and approved by a member of the district Buildings and Grounds staff, and organizations may be charged additional fees for electrical use. The district will be the sole determiner if additional fees are needed.

11. Storage or scenery or other property in school facilities shall not be permitted without the prior permission of the building principal. Putting up scenery or decorations or moving district furnishings/equipment shall be prohibited unless granted permission by the building principal.

12. All decorations, if approved, must be fire proof and subject to approval of school officials. No decorations shall be fastened to the floors, wall, and ceilings with nails, screws or any other fasteners/adhesives that will damage the finish of the floors, walls and ceilings. No open flame decorations shall be used.

13. Any and all approved decorations, furnishings and equipment, and debris, shall be removed by the user immediately upon termination of the activity. Individuals shall refrain from any conduct or activities not specifically identified in the approved written application form.

14. Only gym shoes or sneakers shall be permitted on gym floors when utilized for sports.

15. When advertising or promoting activities held at school facilities, individuals or organizations shall clearly identify that the activities are not being sponsored by the district.

16. School equipment used in conjunction with the facilities request shall be identified when the application is submitted. Users of school equipment must accept liability for any damage to or loss of equipment that occurs while in their use. Where rules so specify, no equipment may be used except by a qualified operator provided by the district.

17. All events involving elementary age children/elementary school facilities must end by 8:30 pm on nights when school is in session the following day.

18. All events involving middle school/high school age children/secondary school facilities must end by 9:30 pm on nights when school is in session the following day.

19. Only gym shoes or sneakers shall be permitted on gym floors when utilized for sports.

20. When advertising or promoting activities held at school facilities, individuals or organizations shall clearly identify that the activities are not being sponsored by the district.

21. School equipment used in conjunction with the facilities request shall be identified when the application is submitted. Users of school equipment must accept liability for any damage to or loss of equipment that occurs while in their use. Where rules so specify, no equipment may be used except by a qualified operator provided by the district.

22. All events involving elementary age children/elementary school facilities must end by 8:30 pm on nights when school is in session the following day.

23. All events involving middle school/high school age children/secondary school facilities must end by 9:30 pm on nights when school is in session the following day.

24. Individuals shall not use, access or enter upon any portions of the school facilities or their contents not specified in the approved written request form.

25. Individuals shall refrain from any conduct or activities not specifically identified in the approved written request form.

The district reserves the right to request any individual or organization to arrange for school security to be present at any event. The exact number of security staff required and applicable rates shall be determined by the district.

School authorities, at their discretion, may take action as may be necessary to preserve order and to protect school property and the taking of such action shall not in any way relieve the applicant of responsibility in that regard.

Prohibited Activities

The following activities are strictly prohibited in school facilities when individuals and community groups are granted written permission to use said school facilities:[3]

1. Direct payments to district staff including overtime.

2. Possession of food or beverages in the auditorium, gym, pool or in any room not reserved for such purpose.

3. Possession, use or distribution of controlled substances prohibited by state or federal law.

4. Possession of weapons.

5. Conduct that would alter, damage or be injurious to any district property, equipment or furnishings.

6. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations.

7. Use of tobacco and vaping products, and other e-cigarettes, as defined in the law.[4][5][6] **[7]**

   Products approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, are permitted, as long as the product is not inhaled.

8. Medical marijuana products as prohibited by federal law.

9. The Board may designate specific areas for tobacco use by the public on property owned, leased or controlled by the district that is at least fifty (50) feet from school buildings, stadiums and bleachers.

10. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or the Superintendent.[8][9]

Violations

The district reserves the right to remove from district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.[3]

In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities, that individual or community group forfeits the right to submit future written requests to use district property, unless otherwise decided by the Board.

Fee Schedule

Use of school facilities for activities directly related to the educational program and district operations shall be without cost to users except that the user shall be responsible for extra custodial fees.

The fee schedule shall be reviewed and published annually on the district web site.

Fees will be assessed according to the following schedule, with additional fees for special use areas:

Class A: No fee if during normal school/staff working hours.

Class B: Personnel Fee.

Class C: Personnel Fee, Operating Fee, Rental Fee.

Class D: Personnel Fee, Operating Fee, Rental Fee.

Any group renting facilities that qualifies as Class A or Class B will be charged all fees when they are hosting an event where attendees are charged an entry/gate fee.

Special Use Area Fee

Pool - All Class A, B, C and D will be assessed personnel fees. Class C and Class D will be assessed operating fees and rental fees.

Computer Labs - All Class B, C and D will be assessed personnel fees. Class C and Class D will be assessed operating fees and rental fees.

Stage - All Class B, C and D will be assessed personnel fees. Class C and Class D will be assessed operating fees and rental fees.

Athletic Fields - All Class A, B, C, and D will be assessed personnel fees and operating fees. Class C and Class D will be assessed operating fees and rental fees.

Kitchens - All Class A, B, C, and D will be assessed personnel fees and operating fees. Class C and Class D will be assessed rental fees.

Other - Fees may be assessed for use of any district owned equipment. Arrangements for any use of equipment must be requested and approved in advance. The district may require an applicant to secure police protection and assume associated costs for any event.

Wear and Tear

Individuals or organizations granted use of school facilities shall be required to restore to original condition any property destroyed or suffering from more than normal wear and tear. The district shall be the sole judge of destruction of property or excessive wear and tear.

Use of District Staff

Individuals or organizations requiring use of district staff shall be billed at the current hourly rate for overtime.

Payment of overtime for district staff shall be made by the district, in accordance with Board policy. **[8]**

Such district staff includes:

1. Off-duty custodians/maintenance staff to remain after the normal workday, including additional time for opening and closing a building.
2. Off-duty certified food service staff to be present for the use of school cafeterias with kitchens for functions, including catering service requiring a member of the certified district staff to be on duty during the event.
3. Off-duty technology staff or other appropriate staff for use of stage facilities, audiovisual equipment, computer labs or other technology facility and to operate the district-owned equipment.
4. In the event that the required district staff shall not be available, the facility request shall be denied.

Use of Pool Facilities

A minimum of two (2) certified lifeguards shall be present during all pool activities. The fee for such staff shall be in addition to the pool rental costs. The ratio of certified lifeguards for the number of swimmers shall be strictly adhered to.

Footnotes

[1] 24 P.S. 775
palegis.us
palegis.us
Legal Reference
View source

[2] 24 P.S. 510.2
palegis.us
palegis.us
Legal Reference
View source

[3] 24 P.S. 511
palegis.us
palegis.us
Legal Reference
View source

[4] 18 Pa. C.S.A. 6306.1
palegis.us
palegis.us
Legal Reference
View source

[5] 20 U.S.C. 7972
uscode.house.gov
uscode.house.gov
Legal Reference
View source

[6] 20 U.S.C. 7973
uscode.house.gov
uscode.house.gov
Legal Reference
View source

[7] Pol. 904
Policy Reference
Open policy

[8] 10 P.S. 328.101
palegis.us
palegis.us
Legal Reference
View source

[9] 61 PA Code 901.701
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

Legal References

[1] 24 P.S. 775
[2] 24 P.S. 510.2
[3] 24 P.S. 511
[4] 18 Pa. C.S.A. 6306.1
[5] 20 U.S.C. 7972
[6] 20 U.S.C. 7973
[7] Pol. 904
[8] 10 P.S. 328.101 et seq
[9] 61 PA Code 901.701

JERSEY SHORE AREA SCHOOL DISTRICT
Job Description

Title: Student Records Secretary

Scope: To provide responsible and confidential secretarial and support services to the Guidance Office. To assure the smooth and efficient operation of the online learning program, provide clerical support to the program staff and maintain school records.

Certifications: None

Qualifications: High School Diploma, computer fluency, organizational and communication (oral and written) skills, experience in handling highly confidential matters and interaction with staff, students and parents.

Responsible To: Guidance Counselors and JSOL Coordinator on a daily basis, but ultimately to the High School Principal and Assistant Superintendent

Supervisory Function: None

Classification: Non-Exempt

Position Objective: To provide office support to the Guidance Office and Jersey Shore Online Learning

Responsibilities:

1. Perform general secretarial tasks including, but not limited to, writing letters, reports and memorandums, maintaining required files and distributing mail.
2. Serve as primary point of contact for JSOL program and HS Guidance including phone, email, system messages, mailings, etc.
3. Communication in a positive and effective manner with staff, students, parents and visitors.
4. Schedules appointments for guidance counselors and JSOL Coordinator.
5. Responsible for the withdraw and transfer of student records at the high school level and JSOL.
6. Maintain a record retrieval system – education verification and transcript requests.
7. Maintains academic records to include pupil cumulative records – pre and post-graduation.
8. Issue Work Permits.
9. Process Scholarship Applications.
10. Maintain office equipment.
11. Maintain calendar and schedule visits for Military and College Recruiters.
12. Prepare and track JSOL student attendance daily in collaboration with building secretaries.
13. Maintain JSOL student attendance records in student information system, handling attendance concerns per Board policy.
14. Assist Online Learning Facilitator in maintaining program efficiency.
15. Process JSOL program grades for report cards and transcripts.
16. All other duties as assigned.

Placement: Classified Staff

Terms of Employment: 10 months

Evaluation: Annually by High School Principal with input from Assistant Superintendent

Date Approved:

Each Principal will get a copy of the Master Club List. Once you filled it in, please save it to your files and share the file with me, Kim Holter, and I will update the Master Club List. Thank you.

Description	MIDDLE SCHOOL CLUBS Advisor Name & Email Address	Stipend		
Community service projects (i.e. Jared Boxes, Pennies for Patients, Positive Community Initiatives like Builders Club Week & cards for Seniors)	**JSAMS Community Service Club (Formerly Builders Club)**			
	Katie Brass Kbrass@jsasd.org	$416.00	$208.00	$208.00
Host Friday night activity nights for the Middle School throughout the year. Share and spread positive and kind message. Gather food for the	**C3: Committed Christians Club**			
	Matt Hartman Mhartmant@jsasd.org	$208.00	$104.00	$104.00
	Monica Richards Mrichards@jsasd.org	$208.00	$104.00	$104.00
Goes to Constitutional Convention and Model U.N conventions yearly.	**Constitutional Convention**			
	Vacant	$416.00	$208.00	$208.00
Prepares members for careers in business. Develops leadership and communication skills through competitive events and	**Future Business Leaders of America - Middle Level**			
	Tim Dershem Tdershem@jsasd.org	$416.00	$208.00	$208.00

Promotes healthy lifestyles throughout the school year. Club members make posters, meet to have wellness activities, and support the high school's branch of the club. The club also	**Healthy Hearts Club**			
	Madissen Davis MadissenDavis@jsasd.org	$416.00	$208.00	$208.00
Collects items and ships care packages and Easter eggs to deployed service men and women. Care baskets and cards to local veterans. Police appreciation gifts	**Military and Law Enforcement Support Club**			
	Ruth Levan Rlevan@jsasd.org	$416.00	$208.00	$208.00
Service, education and fun activities to promote conservation of environment. School Recycling program	**Outdoor Club**			
	Jodie Chappel Jchappel@jsasd.org	$416.00	$208.00	$208.00
Student leadership within the building. Service to the local community.	**Student Council**			
	Cherity Rinehart Crinehart@jsasd.org	$416.00	$208.00	$208.00
Works throughout the year to create the middle school yearbook.	**Yearbook: Bullpup Memories**			
	Alexis Kitchen akitchen@jsaasd.org	$208.00	$104.00	$104.00
	Madelyn Matthews Mmatthews@jsasd.org	$208.00	$104.00	$104.00

Organizes and manages class field trip plans and funds	**TAG Club: Class Trip (similar to a Class Advisor)**			
	Allyson Cameron Acameron@jsasd.org	$416.00	$208.00	$208.00
	Totals	$4,160.00	$2,080.00	$2,080.00

APPENDIX B & C/CO-CURRICULAR WAGES 2026-2027			
APPENDIX B			
POSITION	**AMOUNT**	**Pay Date:**	**Pay Date:**
HS MUSICAL PRODUCTION - DATE (Rehearsals start Date)		1/2 1st pay after production starts	1/2 1st pay after production ends
Musical Director			
Vacant	$ 2,232.00	$ 1,116.00	$ 1,116.00
Musical Drama Director			
Vacant	$ 2,232.00	$ 1,116.00	$ 1,116.00
Lighting			
Tim Greene	$ 651.00	$ 325.50	$ 325.50
Stage Managers (2)			
Tanner Shade	$ 651.00	$ 325.50	$ 325.50
Ella Simcox	$ 651.00	$ 325.50	$ 325.50
Public Relations (1)			
Charlotte Bierly	$ 325.50	$ 162.75	$ 162.75
Nicola Paulhamus	$ 325.50	$ 162.75	$ 162.75
Production Set Design & Completion			
Sarah Keim	$ 1,040.00	$ 520.00	$ 520.00
Sound			
Scott Alexander	$ 651.00	$ 325.50	$ 325.50
Total	$ 8,759.00		
HS DRAMA PRODUCTION - DATE (Rehearsals start Date)			
Drama Director			
Vacant	$ 1,561.00	$ 780.50	$ 780.50
Lighting			
Ella Simcox	$ 416.00	$ 208.00	$ 208.00
Stage Managers (2)			
Tanner Shade	$ 416.00	$ 208.00	$ 208.00
Vacant	$ 416.00	$ 208.00	$ 208.00
Public Relations			
Charlotte Bierly	$ 416.00	$ 208.00	$ 208.00
Sound			

Scott Alexander	$ 416.00	$ 208.00	$ 208.00
Production Set & Design			
Vacant	$ 651.00	$ 325.50	$ 325.50
Total	$ 4,292.00		
MS DRAMA PRODUCTION - DATE (Rehearsals start Date)			
Drama Coach			
Vacant	$ 1,560.00	$ 780.00	$ 780.00
Music Production Coach			
Vacant	$ 1,560.00	$ 780.00	$ 780.00
Lighting			
Nichole Bechdel	$ 391.00	$ 195.50	$ 195.50
Stage Managers (2)			
Jeffrey Klugh	$ 391.00	$ 195.50	$ 195.50
Brenna Henry	$ 391.00	$ 195.50	$ 195.50
Public Relations			
Monica Richards	$ 391.00	$ 195.50	$ 195.50
Production Set Design & Completion			
Mike Harvey	$ 585.00	$ 292.50	$ 292.50
Sound			
Quinn Henry	$ 391.00	$ 195.50	$ 195.50
Total	$ 5,660.00		
APPENDIX C			
POSITION	**AMOUNT**	1/2 2nd pay in Dec -	1/2 3rd pay in May -
Band Director HS			
Chris Lahr	$ 4,476.00	$ 2,238.00	$ 2,238.00
Band Director MS			
Brenna Henry	$ 2,232.00	$ 1,116.00	$ 1,116.00
Chorus Director HS			
Heather Haigh	$ 2,232.00	$ 1,116.00	$ 1,116.00
Chorus Director MS			
Dan Bergman	$ 2,232.00	$ 1,116.00	$ 1,116.00
Band/Chorus Elementary			
Brenna Henry	$ 1,020.00	$ 510.00	$ 510.00

Marching Band Front Staff (4)			
Positions 1-3 paid with fall sports; Position 4 paid with winter sports			
Quinn Henry	$ 1,226.00		
Tyler Walk	$ 1,226.00		
Brenna Henry	$ 1,226.00		
Tyler Walk	$ 1,226.00		
OTHER ADVISORS			
9th Grade Class Advisors (2)			
Sarah Kuehne	$ 891.00	$ 445.50	$ 445.50
Jocelyn Shirey	$ 891.00	$ 445.50	$ 445.50
10th Grade Class Advisors (2)			
Sheena Armbruster	$ 891.00	$ 445.50	$ 445.50
Katie Steppe	$ 891.00	$ 445.50	$ 445.50
11th Grade Class Advisors (2)			
Jeff Klugh	$ 1,337.00	$ 668.50	$ 668.50
Tanner Shade	$ 1,337.00	$ 668.50	$ 668.50
12th Grade Class Advisors (2)			
Julie Wagner	$ 1,337.00	$ 668.50	$ 655.50
Jess George	$ 1,337.00	$ 668.50	$ 668.50
SCHOOL WIDE POSITIVE BEHAVIOR LEADER (5)			
JSE			
Nicole Kephart	$ 416.00	$ 208.00	$ 208.00
Avis Elementary			
Allison Tripoli	$ 416.00	$ 208.00	$ 208.00
Middle School			
Makayla Dickey	$ 416.00	$ 208.00	$ 208.00
High School			
Ella Simcox	$ 416.00	$ 208.00	$ 208.00
Salladasburg Elementary			
Energy Champ			
Heath Rager	$ 520.00	$ 260.00	$ 260.00
Energy Leaders (5)			
JSE			

Megan Simcox	$ 416.00	$ 208.00	$ 208.00
Avis			
Megan McCracken	$ 416.00	$ 208.00	$ 208.00
Salladasburg Elementary			
Middle School			
Jodie Chappel	$ 416.00	$ 208.00	$ 208.00
High School			
Heath Rager	$ 416.00	$ 208.00	$ 208.00
SAP Team Leaders (5)			
JSE			
Jennifer Berry-Propst	$ 520.00	$ 260.00	$ 260.00
Avis Elementary			
Sara Smith	$ 520.00	$ 260.00	$ 260.00
Salladasburg Elementary			
Middle School			
Dominick Bragalone	$ 520.00	$ 260.00	$ 260.00
High School			
Katie Steppe	$ 520.00	$ 260.00	$ 260.00
SAP Team Members (not specified)			
MS SAP Team Members			
Dr. Tara Battaglia	$ 416.00	$ 208.00	$ 208.00
Madissen Davis	$ 416.00	$ 208.00	$ 208.00
Matt Hartman	$ 416.00	$ 208.00	$ 208.00
Zach Sloan	$ 416.00	$ 208.00	$ 208.00
Heather Reeder	$ 416.00	$ 208.00	$ 208.00
Amanda Pauling	$ 416.00	$ 208.00	$ 208.00
Judy Morlock	$ 416.00	$ 208.00	$ 208.00
HS SAP Team Members (not specified)			
Erin Lucas	$ 416.00	$ 208.00	$ 208.00
Sheena Armbruster	$ 416.00	$ 208.00	$ 208.00
Teri Bauman	$ 416.00	$ 208.00	$ 208.00
Patty Hess	$ 416.00	$ 208.00	$ 208.00

Judy Morlock	$ 416.00	$ 208.00	$ 208.00
Mallory Myers	$ 416.00	$ 208.00	$ 208.00
Zoraida Pagan	$ 416.00	$ 208.00	$ 208.00
Kim Sweet	$ 416.00	$ 208.00	$ 208.00
Lynnan Charnego	$ 416.00	$ 208.00	$ 208.00
Zoraida Pagan	$ 416.00	$ 208.00	$ 208.00
Brenda Lorson	$ 416.00	$ 208.00	$ 208.00
JSE SAP Team Members (not specified)			
Adrienne Johnston	$ 416.00	$ 208.00	$ 208.00
Jennifer Patterson	$ 416.00	$ 208.00	$ 208.00
Margie Sauers	$ 416.00	$ 208.00	$ 208.00
Hillary Leonard	$ 416.00	$ 208.00	$ 208.00
Amanda Pauling	$ 416.00	$ 208.00	$ 208.00
Amy Bischof	$ 416.00	$ 208.00	$ 208.00
Megan Simcox	$ 416.00	$ 208.00	$ 208.00
Avis SAP Team Members (not specified)			
Jon Jean	$ 416.00	$ 208.00	$ 208.00
Sarah Harbach	$ 416.00	$ 208.00	$ 208.00
Teri Bauman	$ 416.00	$ 208.00	$ 208.00
Hillary Leonard	$ 416.00	$ 208.00	$ 208.00
Jennifer Patterson	$ 416.00	$ 208.00	$ 208.00
SE SAP Team Members			
Mentors			
1st year induction			
Mallory Myers for Kathryn Strouse	$ 520.00	$ 260.00	$ 260.00
2nd year induction			
Danielle Miller for Emily Hayes	$ 312.00	$ 156.00	$ 156.00
Laura Eck for Abbey Barnhart	$ 312.00	$ 156.00	$ 156.00
Beth Spotts for Riley Frazier	$ 312.00	$ 156.00	$ 156.00
Katie Brass for Bryley Miller	$ 312.00	$ 156.00	$ 156.00
New Teacher to District already has induction			
Becky Sones for Joshua Keefer	$ 312.00	$ 156.00	$ 156.00
QBS Internal Trainers (4)			

Haley Enders	$ 520.00	$ 260.00	$ 260.00
Jodi Woleslagle	$ 520.00	$ 260.00	$ 260.00
Vacant	$ 520.00	$ 260.00	$ 260.00
Vacant	$ 520.00	$ 260.00	$ 260.00
Department Coordinators (15)			
Michele Persun (Math)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Judy Morlock (Nurse)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Mallory Myers (Guidance)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Michele Long (English)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Tom Neuschafer (Modern Language)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Eric Hess (Health/PE)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Rock Griswold (Business)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Tim Greene (Social Studies)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Bradd Williamson (Science)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Charlotte Bierly (Art)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Chris Lahr (Music)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Heather Reeder (1/2 CTE/Shared)	$ 1,222.50	$ 611.25	$ 611.25
Tim Dershem (1/2 CTE/Shared)	$ 1,222.50	$ 611.25	$ 611.25
Katie Wert (Library)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Jennifer Ingraham (Title 1)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Amy Bischof (Special Education)	$ 2,445.00	$ 1,222.50	$ 1,222.50
Grade Level Leaders K-8 (9)			
K-Nicole Bailey	$ 1,040.00	$ 520.00	$ 520.00
1st-Ann Knipe	$ 1,040.00	$ 520.00	$ 520.00
2nd-Theresa Caimi	$ 1,040.00	$ 520.00	$ 520.00
3rd-Diane Mantek	$ 1,040.00	$ 520.00	$ 520.00
4th-Corrinne Fravel	$ 1,040.00	$ 520.00	$ 520.00
5th-Nicole Allison	$ 1,040.00	$ 520.00	$ 520.00
6th-Karen Fausnaught	$ 1,040.00	$ 520.00	$ 520.00
7th-Krista Callahan	$ 1,040.00	$ 520.00	$ 520.00
8th-Nichole Bechdel	$ 1,040.00	$ 520.00	$ 520.00
Yearbook Publications Advisor			
Matt Hensler	$ 2,328.00	$ 1,164.00	$ 1,164.00
Yearbook Financial Advisor			

Matt Hensler	$ 1,687.00	$ 843.50	$ 843.50
Culinary Arts Event Advisor			
Matt Wolford	$ 2,913.00	$ 1,456.50	$ 1,456.50
Total			

JERSEY SHORE AREA SCHOOL DISTRICT
Job Description

Title: Director of Building and Grounds

Scope: The Director of Building and Grounds maintains school buildings and grounds to ensure safe, full and productive use of all district facilities.

Certifications: Department of Agriculture certification for pool management.

Qualifications: Knowledge of budgeting and budget management, personnel management, long range and strategic planning, computer proficiency, Microsoft Office, digital work order systems, building operations and controls, PA procurement laws and contracting. Must have knowledge and skills to ensure the safety of all buildings, grounds, equipment, vehicles, and athletic facilities. Must have knowledge of all laws governing school operations.

Responsible To: Superintendent

Supervisory Function: Maintenance employees, Building and Grounds Secretary and custodial staff.

Classification: Exempt

Position Objective: To ensure safety and functionality of all district facilities through efficient use of maintenance and custodial employees.

Responsibilities:

1. Approve and secure all supplies needed by the maintenance and custodial staff, coordinating delivery to buildings and facilities.

2. Set work priorities and daily plans, via the work order system and verbal communication as emergencies arise, for maintenance and custodial staff.

3. Interview and recommend maintenance and custodial staff for hire.

4. Provide orientation to new custodians and maintenance personnel.

5. Track and provide required training for maintenance and custodial staff.

6. Ensure that all buildings are staffed properly daily, securing substitutes when necessary.

7. Coordinate preparation of facilities for all sporting events and extracurricular events.

8. Annually order custodial cleaning supplies, including toilet tissue, hand sanitizer and soaps for all district facilities.

9. Coordinate snow and ice removal, working closely with the Superintendent to monitor weather.

10. Coordinate all property maintenance and care of grounds.

11. Evaluate need for Capital projects, prepare data for recommendation to the capital projects Committee.

12. Coordinate Board approved Capital projects, from inception to completion.

13. Coordinate outside contractors for yearly inspection of all buildings and equipment.

14. Maintain district wide key fob system and physical plant keys.

15. Serve on Energy Conservation Committee.

16. Serve as Integrated Pest Management Facilitator.

17. Verify and approve all hours for maintenance personnel, custodial personnel and the building and grounds secretary for payroll.

18. Adjust and schedule HVAC for all district buildings.

19. Prepare proposed annual department budget.

20. Other duties as assigned.

Placement: Act 93 Administrator

Terms of Employment: 12 months

Evaluation: Annually by Superintendent

Date Approved: January 11, 2021
Revised: September 12, 2022 and May 15, 2026


EXPLORE
AMERICA
The trip of a lifetime awaits

HELLO!

My name is Ella Simcox

A little about me…

- [add info]

Why travel







Journeys that travel with them for the rest of their lives



94% of EF travelers say the tour expanded their knowledge of the world

78% felt the tour helped them grow as a person

81% felt inspired by their tour

*Source: EF Explore America 2025 Post-Tour Student Survey

GET READY GET READY GET READY GET READY GET READY GET READY G







We’re going to

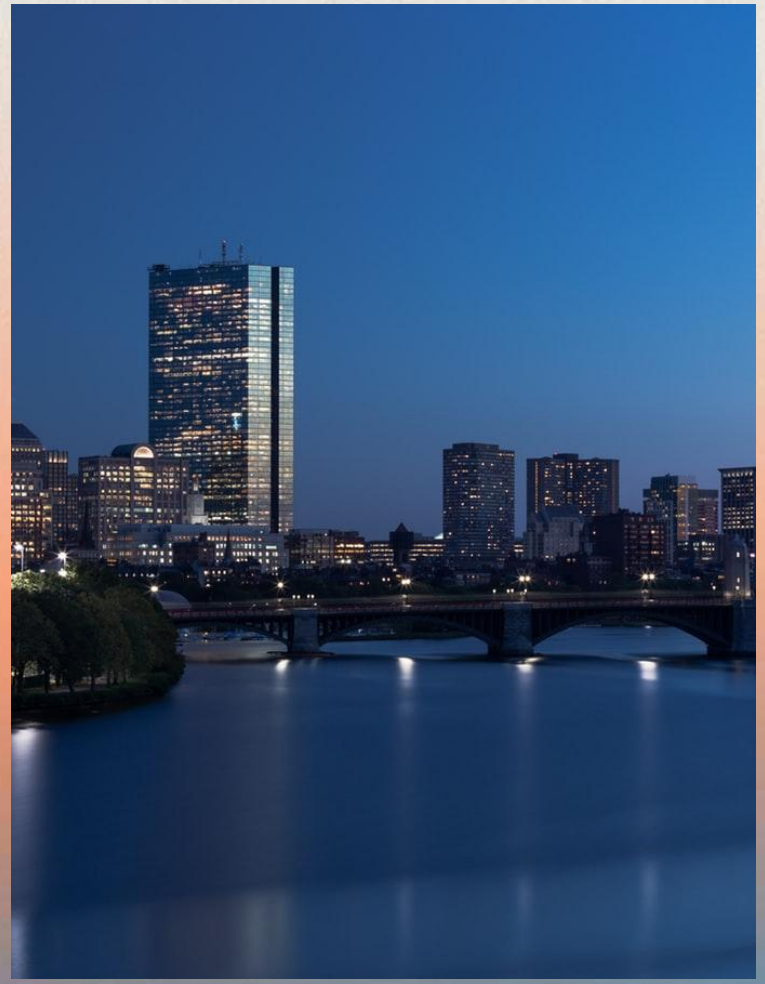


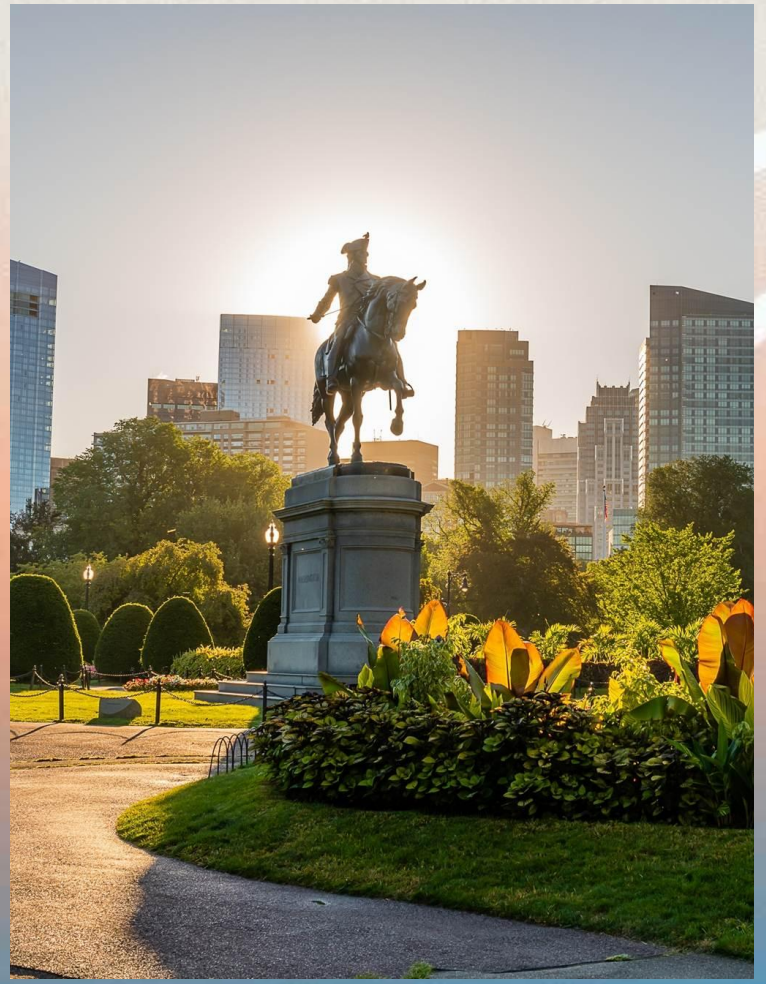






Boston







4 DAYS

HISTORIC BOSTON • 4 DAYS

Day 1: Boston

- Arrive in Boston
- Walking tour of Charlestown and the North End, including Bunker Hill, USS Constitution, Old North Church, Paul Revere's House, and the Black Heritage trail
- Visit the New England Holocaust Memorial
- Dinner at Quincy Market

Day 2: Boston • Lexington and Concord

- Explore the Boston Tea Party Ships and Museum
- Lunch on your own in Harvard Square
- Take a guided tour of Lexington and Concord: Lexington Battle Green, Old North Bridge, Author's Row
- Take in incredible panoramic views of the city atop View Boston, an observation deck on the Prudential Center's 52nd floor

Day 3: Boston • Plymouth

- Visit Plimoth Patuxet Museums
- Guided sightseeing tour of Boston: Newbury Street, Public Gard, Boston Common, Freedom Trail, Beacon Hill, Harvard Square
- Enjoy an evening activity

THE HIGHLIGHTS

Our Trip

Explore Quincy Market





Take in the stunning views of Boston



What gets YOU most excited about this travel experience?

- Take a few moments to think about what will get your child (and you!) most excited
- Talk about the highlights with your neighbor
- Quick share out with the whole group



TOUR DATES

The details

Dates to block off

June 22nd, 2027 | **June 24th, 2027 – June 27th, 2027** | **June 29th, 2027**



Earliest departure | Requested dates | Latest return

Initial flexibility helps build the best on-the-ground experience for our group

- Dates will be confirmed 2-3 months prior to departure

Our dedicated Tour Director leads the way



- Meets our group at the airport and stays with us until we depart
- Extensive knowledge of our destination
- Manage everything from hotel check-in to facilitating meals to handling tickets
- Teachers at heart who deliver engaging commentary and facilitate hands-on learning

WHAT'S INCLUDED

The details



Full-time Tour Director who's with you every step of the way



All transportation, including round-trip flights



Breakfast and dinner



Clean and safe hotels with overnight security



Expert-led sightseeing tours in iconic destinations



Tickets to bucket-list experiences and attractions



All tips needed for a seamless tour



Experiential learning that expands worldviews

WHAT YOU'RE RESPONSIBLE FOR

The details



Checked baggage fees



Snacks and lunches

PROGRAM COST

The details

$95 to enroll on our travel-based learning program. Customize your payments.

$100.50 BI-WEEKLY
for 18 weeks

$201 MONTHLY
for 9 months

$1,899 total cost*

Plus, you can cancel for any reason up to 7 days after enrollment for a full refund

*Price includes $95 enrollment fee and a $100 early enrollment discount

EXPLORE AMERICA

EF leads the way in travel-based learning

- 60 years of experience and success
- Experts in providing real-world experiences that enhance classroom learning
- Global education organization accredited by the same organizations as most U.S. schools





One class trip.

Growth that lasts a lifetime.

- Unlike other trips, an EF tour is a unique experience where learning meets life
- EF is backed by a proven, travel-based learning method that ensures impactful experiences
- EF tours are designed to help students make discoveries that build confidence, independence, and problem-solving skills
- EF introduces interactive, unique programming through exclusive partnerships with organizations like the United Nations Foundation, MassRobotics, Mount Vernon and more

EF puts safety first. And second. And third.

- **Safety & Incident Response Team** available 24/7, 365 days a year and trained to react quickly if travelers need help
- **Best-in-the-industry experience** means EF is ready, whatever happens
- **Hotels with overnight security** that meet high standards
- EF has **unmatched worldwide presence**, including staff on the ground in over 115 countries
- **Safety trainings** for teachers and **background checks** for adult travelers
- **Peace of Mind Program** is built into every tour and allows groups to change dates and destinations



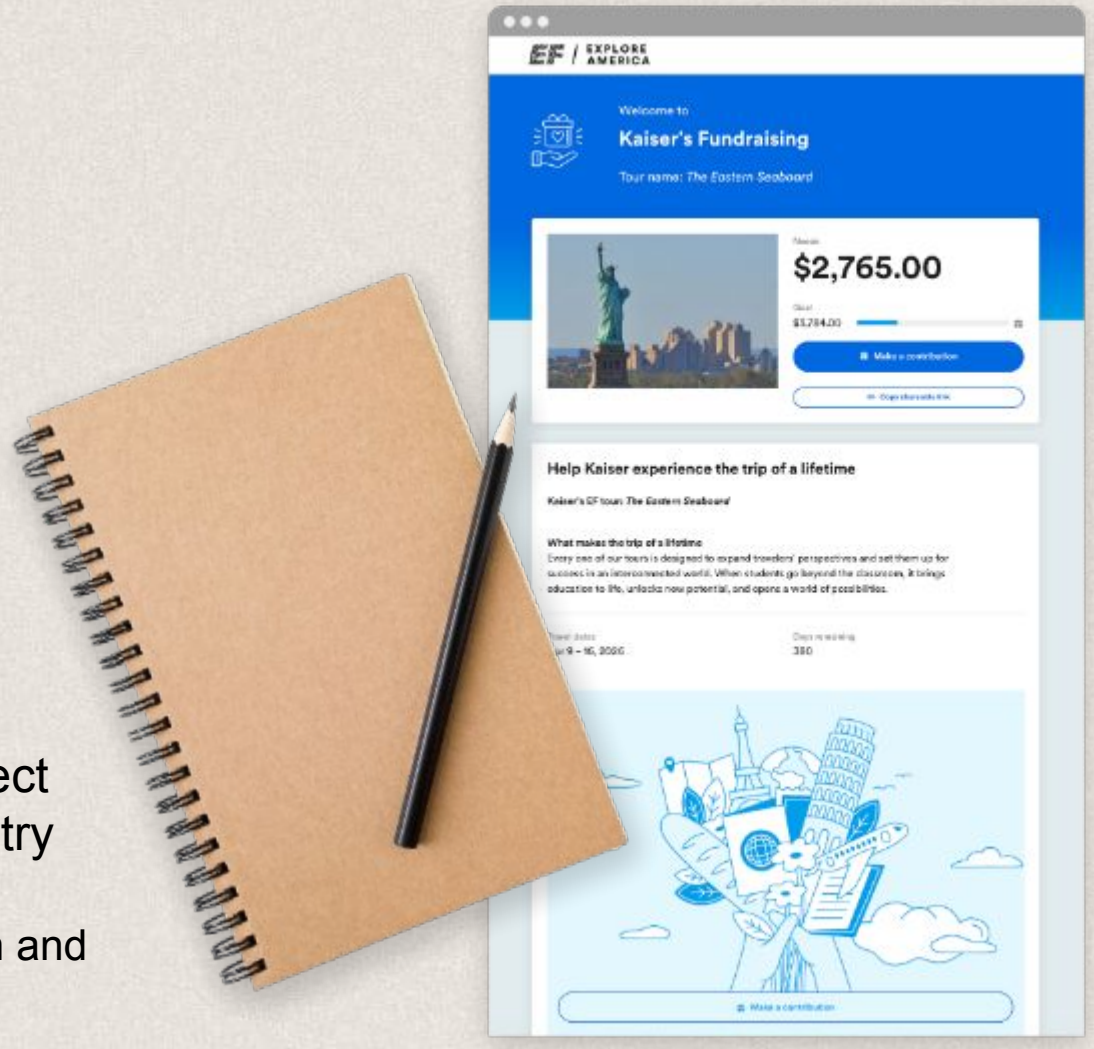
From travel to transcript



- EF is accredited (just like our school) meaning every traveler can turn this tour into high school or college credit
- Earn college credit through on online course EF developed with Southern New Hampshire University
- Earn high school credit by enrolling in EF's online course, which deepens learning by connecting the travel experience to your own life
- Earn the EF | Nobel Prize Museum Global Citizen Certificate by creating a multimedia project that reflects your learning on tour.
- Turn this tour into inspiration for a college essay that will stand out to any admissions officer with help from the UnCommon App

GET A HELPING HAND

The details



Explorer Scholarship awards $50,000 a year in travel scholarships to select students around the country

Complete a quick application and write a short essay to apply

Personalized fundraising page to share with family and friends

Consult our tour page for full details

Easy on-tour money management with Till



- EF partners with Till Financial to help make travel seamless for families
- Till helps teach students financial independence through hands-on experience managing money while away from home
- Your Tour Director will instantly distribute meal money through the Till app for certain meals
- Stay connected with your child with instant money transfers, balance updates, and notifications
- Sign up for free then keep the card for everyday spending after tour

BOOK WITH CONFIDENCE

The details



This is already included in our tour!

COVERAGE	TRAVEL PROTECTION PLAN	TRAVEL PROTECTION PLUS PLAN
Program cancellation	Any **covered** reason up to 24 hours before departure for a full refund, less $95, and any non-refundable costs.	Any reason up to 24 hours before departure for a full refund, less $95, and any non-refundable costs.
Program interruption	✓	✓
Illness & accident	✓	✓
Baggage & property	✓	✓
Flight delay	✓	✓
Emergency evacuation	✓	✓

+$210

SUPPORT

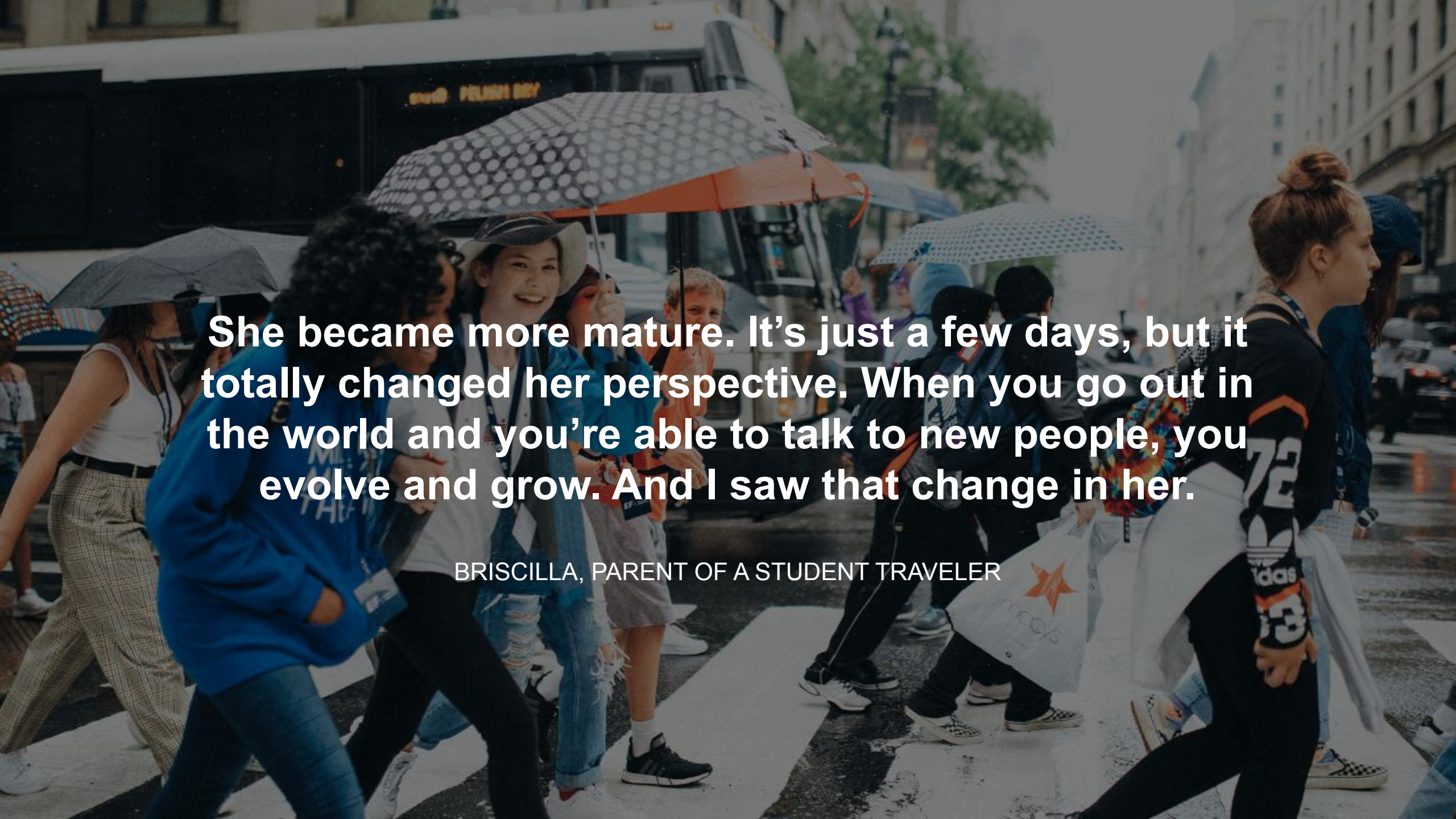
EF Traveler Support is always here to help

This team is your go-to resource for everything about our trip. Reach out for one-on-one support.

Call 1-888-333-9756

Email or chat
efexploreamerica.com/contact-us





She became more mature. It's just a few days, but it totally changed her perspective. When you go out in the world and you're able to talk to new people, you evolve and grow. And I saw that change in her.

BRISCILLA, PARENT OF A STUDENT TRAVELER

Questions?

EF is here to answer any what-ifs or how-tos.

Contact Traveler Support at
1-888-333-9756
or
efexploreamerica.com/contact-us

REMIT TO:

PO Box 444
Port Matilda, PA 16870
(814) 692-5533

NITTANY Building Specialties INC.

COSTARS

INVOICE

certified WBENC

INVOICE NO
26F133-4

SOLD TO
JERSEY SHORE AREA SCHOOL DIST
175 A AND P DRIVE
JERSEY SHORE, PA 17740

JOB
Jersey Shore HS Classroom - PW
701 Cemetery Street
Jersey Shore, PA 17740

ACCOUNT NO	PO NUMBER	SHIP VIA	DATE SHIPPED	TERMS	INVOICE DATE	PAGE
JER200	2600000776			Net 30	8/5/2026	1

ITEM NO	QTY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Demolish existing flooring and base trim and dispose into dumpster supplied by school. Skim coat floor and install new Lineo LVT by Patcraft and rubber base trim.	23,200.00	23,200.00
	1	Demolish existing flooring and base trim and dispose into dumpster supplied by school. Skim coat floor and install new Lineo and Shapestudy by Patcraft and rubber base trim.	17,800.00	17,800.00

TOTAL AMOUNT **41,000.00**

All orders subject to the approval of NITTANY BUILDING SPECIALTIES, INC., and when accepted by them are not subject to countermand except by mutual consent. No special agreement of any matter whatsoever relating to this order will be recognized by NITTANY BUILDING SPECIALTIES, INC., unless it appears in writing hereon. Acceptance of this order means acceptance of these terms.

We will not be responsible for inability to obtain materials or for delay due to causes beyond our control. All prices in any quotations and billings will be subject to adjustment and based on prices prevailing on date of shipment by our suppliers. NITTANY BUILDING SPECIALTIES, INC. IS AN EQUAL OPPORTUNITY EMPLOYER.

CHARLOTTE ESWORTHY
Salesperson

Customer agrees to pay service charges of 2% per month or the highest rate allowed by law (whichever is lesser) from the due date of each invoice to date of payment. In the event a customer's account is placed for collection, the customer agrees to pay reasonable attorney fees and other costs incurred for collection. All claims and returned goods must be accompanied by this bill. A minimum of 15% handling will be charged on all returns.

Payment must be made by cash, check, or electronic funds transfer. Credit cards are not accepted for bid work and work being completed under a contract agreement.

Invoices in duplicate must be addressed to:

Jersey Shore Area School Dist.

175 A & P Drive
JERSEY SHORE, PA 17740

Phone: 570-398-5058 Ext:
Fax: 570-398-5089
Email:

Valid until 6/30/26

PURCHASE ORDER

PO #: 2600000776 Date: 05/19/2026

PO# MUST APPEAR ON ALL INVOICES, PACKAGES AND CORRESPONDENCE

Req: 0000000881 Mark Wall - AD
Bldg: JERSEY SHORE SENIOR HIGH SCHOOL

Rollover to FY27 ✓ 6.1.26 MW

V NITTANY BUILDING SPECIALTIES INC.
E PO BOX 444
N PORT MATILDA, PA 16870
D
O
R Ph: 814-692-5533 Ext:
Fax: 814-692-7913 [204990]
State Contract #:

Ship Via:
S ADMINISTRATION
H 175 A&P DRIVE
I JERSEY SHORE, PA 17740
P

T Ph: Ext:
O Fax:
Attention: Mark Wall

Seq	Item #	Catalog #/Description	Quantity	U/M	Unit Price	Gross
1		Library Flooring: Cleaning, waxing, sealing and/or protection: Floor underlayment, patching/preparation: Moisture Membranes, primers, barriers and/or sealers: dumpster: moving and resetting of furniture	1.00	EA	23,200.00	23,200.00
2		Classroom Flooring: Cleaning, waxing, sealing and/or protection: Floor underlayment, patching/preparation: Moisture Membranes, primers, barriers and/or sealers: dumpster: moving and resetting of furniture	1.00	EA	17,800.00	17,800.00
1		**39-4600-762-000-30-010-000-000-0000**				**41,000.00**
Note:					TOTAL	**41,000.00**

Brian J. Ulmer
BJF

Payment of invoices exceeding prices on PO will not be honored without authorization prior to shipment.

PURCHASE ORDER TERMS AND CONDITIONS

***All orders must be shipped prepaid unless specified otherwise.**

***Vendors can email invoices to: accountspayable@jsasd.org (preferred method). If you are unable to email then US mail is acceptable.**

***Right to Know Act All suppliers of chemicals must comply with Sec. 4 and 6 of the Commonwealth of PA Act 1984-159.**

NOTE: PURCHASER IS EXEMPT FROM SALES AND USE TAX - EXEMPT ID: 76414009

RECEIVING

Wayfare Sports Floors
214 Kent Ave Suite 260
Endwell, NY 13760 US

Wayfare Sports Floors

INVOICE

BILL TO
Jersey Shore School
175 A&P Drive
Jersey Shore, PA 17740 USA

INVOICE	2351
DATE	06/17/2026
TERMS	Net 30
DUE DATE	07/17/2026

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Existing wood flooring sand and refinish	1. Sand existing wood flooring with 24, 36, 50, and 80 grit sandpaper. 2. Vacuum and tack the floor. 3. Screen the floor with 120 grit screens. 4. Vacuum and tack the floor. 5.Apply 2 coats of tricorn black paint to the entire stage and treads and risers. Jersey Shore High School stage	1	17,360.00	17,360.00

PO #: 2600[illegible]0777
Costar: 014 E24-352 Recreational and Fitness Equipment and Services

SUBTOTAL	17,360.00
TAX	0.00
TOTAL	17,360.00
BALANCE DUE	**$17,360.00**

MWolf
100% Complete GOB 2025.
8/7/2026

Wayfare Sports Floors
214 Kent Ave Suite 260
Endwell, NY 13760 US

Wayfare Sports Floors

INVOICE

BILL TO
Jersey Shore School
175 A&P Drive
Jersey Shore, PA 17740 USA

INVOICE	2452
DATE	08/07/2026
TERMS	Net 30
DUE DATE	09/06/2026

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Gym floor demolition and installation	1. Remove and dispose of the maple flooring. 2. Repair subfloor as needed. 3. Install vapor barrier over the subfloor. 4. Install 2-1/4" x 25/32" maple 2nd and better grade MFMA. 5. Sand the newly installed maple flooring. 6. Screen and flooring. 7. Vacuum and tack the floor. 8. Apply 2 coats of Hillyard Court Guard.	1	182,598.30	182,598.30

** THE REMAINING BALANCE IS $20,288.70. **
The remaining work is buffing the floor, taping game lines, painting, sealing and finishing.

PO #: 2600000778
TIPS Number Trades, Labor, and Materials
Contract Number (JOC) 23010402-5248
TIPS Assignment Number (5248)

SUBTOTAL	182,598.30
TAX	0.00
TOTAL	182,598.30
BALANCE DUE	**$182,598.30**

8/7/2025 GOB 2025

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
607 SOUTH DRIVE
HARRISBURG, PA 17120
www.education.pa.gov

Sponsor-to-Sponsor Agreement

Between

Lycoming-Clinton CCCA

300-41-413-0

(Purchaser)

and

Jersey Shore Area School District

113-31-400-3

(Seller)

July 1, 2026 through June 30, 2027

Any Child Nutrition Program (CNP) Sponsor selecting to purchase meals from another CNP Sponsor must prepare an agreement utilizing this document which may not be re-typed or changed in any way.

Agreement Page

The Pennsylvania Department of Education (PDE) provides this Sponsor-to-Sponsor Agreement; hereafter referred to as the Agreement, as a service to sponsors, therefore the PDE shall not be named as a party to this Agreement. The Sponsors are the responsible authorities, without recourse to the PDE and/or the United States Department of Agriculture (USDA) regarding the settlement and satisfaction of all issues arising under this Agreement. This includes, but is not limited to disputes, claims, protests of award or source evaluation.

This Agreement is made between the Sponsor purchasing meals, hereafter referred to as the Purchaser, and the Sponsor selling the meals, hereafter referred to as the Seller. A Sponsor is defined as a sponsor in any of the Child Nutrition Programs (CNPs), such as the National School Lunch Program (NSLP), Child and Adult Care Food Program (CACFP), and Summer Food Service Program (SFSP). This Agreement shall not be used between a Sponsor and a Food Service Management Company (FSMC).

All parties certify that he/she shall operate in accordance with all applicable Federal and State regulations governing the CNPs.

This Agreement shall be in effect from July 1, 2026 through June 30, 2027 This Agreement may only be for a one-year period and cannot contain guaranteed renewal clauses.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative on the date signed.

Lycoming-Clinton CCCA	Jersey Shore Area School District
Purchaser	Seller
Patricia Kiessling Digitally signed by Patricia Kiessling Date: 2026.08.06 14:22:17 -04'00'	
Purchaser's Authorized Representative Signature	Seller’s Authorized Representative Signature
Patricia Kiessling	Benjamin J Enders
Purchaser's Authorized Representative Name	Seller's Authorized Representative Name
CFO	Business Manager
Purchaser’s Authorized Representative Title	Seller’s Authorized Representative Title

Terms and Conditions

A. General Information

1. This Agreement is entered into for the purpose of purchasing meals for the operation of a nonprofit food service program for Lycoming-Clinton CCCA which will be supplied by Jersey Shore Area School District according to the terms of this Agreement.
2. This is an inter-entity agreement authorized by Title 2 CFR 200.318(e). The Purchaser ensures the prices agreed upon are competitive.
3. This Agreement is used for the Seller that prepares, cooks, and packages unitized or bulk-form meals, with or without milk, at the Seller's own facilities. Seller delivers meals ready-to-eat or heat to the site(s) determined by the Purchaser or the Purchaser picks meals up from the Seller. The Seller shall not provide the Purchaser with on-site staff or provide assistance with other administrative aspects of the CNPs.
4. If the Seller contracts with a FSMC, the Purchaser and the Purchaser's sites must have been included in the Request for Proposal (RFP). If added after the RFP was awarded (initial year contract), the Bureau of Food and Nutrition (BFN) must evaluate if adding the Purchaser/site will constitute a material change to the contract between the FSMC and the Seller. The Seller's FSMC shall not provide the Purchaser with on-site staff or provide assistance with other administrative aspects of the CNPs.
5. The Seller shall procure all products and services used to prepare meals in accordance with all applicable Federal and State regulations.
6. It is agreed by the parties hereto that there are no other considerations, favors, promises, or interests passing between the parties other than what is expressly stated in this Agreement.
7. All parties certify that all terms and conditions within this Agreement shall be considered a part of the Agreement as is incorporated therein.

B. Meal Requirements

1. The Seller will provide meals/snacks, inclusive or exclusive of milk, in accordance with this Agreement and the Federal regulations and policies applicable to the USDA CNPs.
2. It is agreed that the Purchaser and the Seller will utilize the same meal pattern in accordance with the applicable CNPs.
3. The meals/snacks, inclusive or exclusive of milk, will conform to the meal pattern or milk in accordance with the requirements for the following CNPs (check all that apply):

   ☐ School Breakfast Program (SBP) (Title 7 CFR Part 220)

   ☐ National School Lunch Program (NSLP) (Title 7 CFR Part 210)

   ☐ Afterschool Snack Program (ASP) (Title 7 CFR Part 210)

   ☐ Special Milk Program (SMP) (Title 7 CFR Part 215)

   ☒ Child and Adult Care Food Program (CACFP) (Title 7 CFR Part 226)

   ☐ Summer Food Service Program (SFSP) (Title 7 CFR Part 225)
4. Meals will be Inclusive of milk.
5. Meals will be provided to the Purchaser in the following manner: (check all that apply)

   ☐ Unitized (individual) meals.

   ☒ In bulk quantities. Seller to provide written instructions listing the planned portion size to be served of each food component to meet the meal pattern requirements and any food safety/ Hazard Analysis Critical Control Point (HACCP) procedures, including but not limited to, heating or cooling instructions.

6. Seller will provide (check all that apply):

- [x] Trays
- [x] Serving utensils, i.e. spoons, tongs, ladles
- [x] Eating utensils
- [x] Condiments
- [x] Disposable paper supplies, including but not limited to paper plates, napkins, and cups
- [x] Safe transportation containers
- [x] Cleaning of safe transportation containers
- [x] Cooler(s)
- [x] Cleaning of cooler(s)
- [ ] Other:

7. Meals must be delivered in food-grade containers approved by the state or local health departments that maintain the proper temperatures of food.

8. Seller will provide Purchaser with menus at a minimum of 2 weeks in advance of the first date listed on the menu. The menus must meet requirements established in Title 7 CFR Part 210, 215, 220, 225, and 226, as appropriate. Purchaser reserves the right to periodically suggest menu changes within the Seller's suggested food cost range throughout the agreement period.

9. Meals/snacks will be delivered or made available daily or other mutually agreed upon period in accordance with the appropriate menu cycle (21-day menus for NSLP, SBP, and ASP; 11-day menu for SFSP). Menu changes may be made only when agreed upon by both parties. When an emergency situation exists, which might prevent the Seller from delivering or offering a specified meal/snack component, the Seller shall notify the Purchaser immediately so substitutions can be agreed upon.

10. No payment will be made to the Seller for meals that are spoiled or unwholesome at the time of delivery or pick up, do not meet detailed specifications as developed by the Purchaser for each food component in the meal pattern, or do not otherwise meet the requirements of this Agreement.

11. The Seller shall not deliver nor bill for incomplete, damaged, or spoiled meals/snacks. The Seller will provide adequate refrigeration or heating to ensure the wholesomeness of food in accordance with state and/or local health codes. Upon delivery or pick up it is the Purchaser's responsibility to maintain adequate refrigeration or heating.

12. The Seller shall deliver the meals/snack(s) to site(s) at the specified site location(s) at the delivery time(s) listed on Attachment A, Site Information, unless there is a schedule change agreed to by both parties. If the Purchaser is picking up, then the meals/snack(s) shall be ready at the time specified on Attachment A, unless there is a schedule change agreed to by both parties.

13. The Seller shall provide a delivery slip with the date and number of meals/snack(s) delivered or picked up. The Purchaser's authorized representative or designee must sign the delivery slip and verify the condition of the meals. The Seller shall only bill the Purchaser for these meals/snacks. The name and address of the Seller and Purchaser must be clearly identified on each delivery slip and each invoice. Payment shall be to the Seller and not to any other party.

14. The Purchaser shall notify the Seller of any modifications and substitutions in meals for students/children whose disabilities restrict their diet. Meal modifications and substitutions shall be made on a case-by-case basis and must be supported by a medical statement with the required information when the modification or substitution cannot be made within the Program meal pattern. Meal substitutions or modifications may result in a different price, to which both parties must agree. There will be no additional charge to the student/child for such substitutions or modifications.

15. The Purchaser will order meals/snacks inclusive or exclusive of milk on a weekly basis notifying the Seller 1 days preceding the week of delivery or pick up. Orders will include totals for each site and each type of meal/snack inclusive or exclusive of milk.

16. The Purchaser reserves the right to increase or decrease the number of meals/snacks ordered with a minimum notice of 1 hours of delivery or pick up time.

17. The Purchaser reserves the right to add or delete sites and provide one (1) week's written notice to the Seller. If a site is added, the Seller would need to agree to the change. Either party reserves the right to cancel the Agreement and provide 30 days notice.

18. The Purchaser may request changes in delivery and packaging in cases of an emergency. Emergencies may include, but are not limited to, wars, acts of public enemies, strikes, work stoppages, natural disasters, acts of God, civil disorders, public health crisis, freight embargos, or loss or malfunctions of utilities, respectively, and which by exercise of due diligence there were unable to prevent. Any price adjustment resulting from the emergency, must be agreed upon by both parties in writing. Additionally, the length of the emergency period should be estimated and agreed to by both parties in writing.

19. The Seller agrees to supply meals/snacks, inclusive or exclusive of milk, to the Purchaser for the prices as described in Attachment B, Price Per Meal Rates.

20. Any costs incurred under this Agreement that does not meet the requirement of regulations are unallowable costs.

C. Certifications

1. If the Purchaser is a sponsor of the NSLP the Seller shall comply with the Buy American provision for agreements involving the purchase of food, Title 7 CFR §210.21 (d). The Seller shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in the U.S. substantially using agricultural commodities produced in the U.S. The Seller shall certify the percentage of U.S. content in the products supplied to the Purchaser. The Purchaser reserves the right to review Seller purchase records to ensure compliance with the Buy American provision. The seller must make available purchase records and documentation identifying non-domestic commercial food program purchases per food item and unit cost of each non-domestic program purchase, as well as total commercial food program purchases made during a given school year. This information must be provided to the purchaser no less than annually at the end of the school year or more frequently as requested by the purchaser. In addition, the seller must provide the purchaser with a report that aggregates total non-domestic commercial food program purchases, domestic commercial food program purchases and total commercial food program purchases in a format that is requested by the State Agency and/or USDA no less than annually at the end of the school year or more frequently as requested by the purchaser.

2. The Seller shall comply with the mandatory standards and policies relating to energy efficiency contained in the State Energy Conservation Plan in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

3. The Seller shall comply with Executive Order 11246, entitled “Equal Employment Opportunity,” as amended by Executive Order 11375, and as supplemented in Department of Labor regulations, Title 41 CFR Part 60.

4. For agreements in excess of $100,000, the Seller shall comply with Sections 3702 of the Contract Work Hours and Safety Standards Act (Act), 40 U.S.C. §3701-3708, as supplemented by the Department of Labor Regulations, Title 29 CFR Part 5. Under Section 3702 of the Act, the Seller shall be required to compute the wages of every laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible, provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of forty hours in any work week.

5. The Seller agrees that state and/or local health and sanitation requirements will be met at all times. All food will be properly stored, prepared, packaged, and transported free of contamination and at appropriate temperatures following HACCP guidelines.

6. The Seller shall maintain state and/or local health certifications for any facility in which it prepares meals and shall maintain their health certification for the duration of the Agreement.

7. The Purchaser shall be legally and financially responsible for the conduct of the food service and shall ensure compliance with the rules and regulations of BFN and the USDA regarding CNPs.

D. Records

1. The Seller will maintain full and accurate records pursuant to the provisions of Federal regulations the Purchaser is required to meet. Recording responsibilities shall be on a calendar month basis supported by invoices, receipts, or other records. The Seller shall promptly submit itemized monthly invoices and daily delivery receipts to the Purchaser. These records are to be kept at the Purchaser's site.
2. The Seller shall provide meal allergen information and standardized recipes upon request by the Purchaser.
3. The Seller shall maintain and provide to the Purchaser production records for the School Nutrition Programs (SNP). The records must show how the meals provided contribute to the required food components in order to be creditable. Records and supporting documentation (recipes, manufacturer formulation statement, Child Nutrition label, etc.) shall be provided to the Purchaser. The Purchaser must maintain records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer if an audit is in progress). The Seller may maintain this information for the Purchaser, under the Purchaser's name, in the PrimeroEdge Menu Planning system.
4. Upon request, the Seller shall make available all accounts and records pertaining to the program to representatives of PDE, USDA, the Office of Inspector General, and/or the General Accounting Office for audit and/or administrative review purposes.
5. This Agreement shall be construed under the laws of the Commonwealth of Pennsylvania. Any action or proceeding arising out of this Agreement shall be heard in the appropriate courts of the Commonwealth of Pennsylvania.
6. No waiver of any default shall be construed to be or constitute a waiver of any subsequent claim.
7. The Seller and Purchaser shall regard any silence, absence, or omission from Agreement specifications concerning any point as meaning that only the best commercial practices prevail. The Seller shall use materials (i.e., food, supplies, etc.) and workmanship of a quality normally specified by the Purchaser.
8. In the event of the Seller's nonperformance under this Agreement and/or the violation or breach of the Agreement terms, the Purchaser shall have the right to pursue administrative, contractual, and legal remedies against the Seller and shall have the right to seek appropriate sanctions and penalties.

E. Term and Termination

1. The Purchaser or the Seller may terminate the agreement for cause or for convenience by giving 60 days written notice.
2. At any time, because of circumstances beyond the control of the Purchaser or the Seller, either party may terminate the agreement by giving 10 days written notice to the other party.
3. Force Majeure. Neither the Seller nor the Purchaser shall be responsible to the other for losses should the fulfillment of the terms of the Agreement be delayed or prevented by causes beyond its control and without the fault or negligence of either party. Causes beyond a party's control may include, but are not limited to, wars, acts of public enemies, strikes, work stoppages, natural disasters, acts of God, civil disorders, public health crises, freight embargos, or loss or malfunctions of utilities, respectively, and which by the exercise of due diligence the Seller or Purchaser were unable to prevent.
4. The Purchaser is protected under the Commonwealth of Pennsylvania's Tort Claims Act (act), and as such, cannot and shall not be held responsible or other otherwise liable for those actions or inactions specifically enumerated under the Act. Based on the foregoing, each party agrees to protect, indemnify, and hold harmless the other party and its agents, employees, directions, officers, affiliates, consultants, and/or contractors from and against any and all damages, injuries (including bodily injury, dismemberment, and/or death), claims, liabilities, and costs (including reasonable attorneys' fees), which arise or may be suffered or incurred in whole or in part as a result of the acts or omissions of the indemnifying party, its agents, employees, directors, officers, affiliates, consultants, and/or contractors, and whether arising under this Agreement, to the extent permitted by law.

F. Additional Information

The Sponsor may add any additional items that need to be covered in the Agreement.

If the agreement is to begin after the start of the school year (July 1) or the start of the program year (October 1) and the beginning Agreement term date is later than July 1 or October 1, respectively, enter the beginning Agreement term date under this section. The ending Agreement term date will always be June 30 or September 30, respectively.

Do not repeat any items/specifications outlined above.

Sponsor-to-Sponsor Agreement

Site Information

Purchaser Name: Lycoming-Clinton CCCA

Seller Name: Jersey Shore Area School District

Site Name	Complete Site Address	Site Contact Name	Site Contact Phone Number	Meal Service Specifications				
				Meal Type	*Meal Service Time*	*Number of Daily Servings*	*Availablily Time*	*Availability Method*
Jersey Shore Head Start	Jersey Shore High School 701 Cemetery Street Jersey Shore, PA 17740	Maggie Keener		Breakfast	8:30am	17	8:25am	Picked-Up
				Lunch	11:15am	17	11:10am	Picked-Up

Sponsor-to-Sponsor Agreement

Site Information

Purchaser Name: Lycoming-Clinton CCCA

Seller Name: Jersey Shore Area School District

Site Name	Complete Site Address	Site Contact Name	Site Contact Phone Number	Meal Service Specifications				
				Meal Type	*Meal Service Time*	*Number of Daily Servings*	*Availablily Time*	*Availability Method*

Sponsor-to-Sponsor Agreement

Site Information

Purchaser Name: Lycoming-Clinton CCCA

Seller Name: Jersey Shore Area School District

Site Name	Complete Site Address	Site Contact Name	Site Contact Phone Number	Meal Service Specifications				
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Sponsor-to-Sponsor Agreement

Site Information

Purchaser Name: Lycoming-Clinton CCCA

Seller Name: Jersey Shore Area School District

Site Name	Complete Site Address	Site Contact Name	Site Contact Phone Number	Meal Service Specifications				
				Meal Type	*Meal Service Time*	*Number of Daily Servings*	*Availablily Time*	*Availability Method*

Sponsor-to-Sponsor Agreement

Price Per Meal Rates

Purchaser Name: Lycoming-Clinton CCCA

Seller Name: Jersey Shore Area School District

Indicate whether Seller will provide meals/snacks *inclusive* or *exclusive* of milk to the Purchaser: Inclusive

The Seller agrees to supply meals/snacks to the Purchaser for the prices listed below:

Meal Type	Unitized or Bulk Form	Estimated Daily Servings	Estimated Serving Days Per Year	Unit Price	Estimated Total
Breakfast	Bulk	17	180	$ 3.15	$ 9,639.00
AM Snack	Choose One				$ 0.00
Lunch	Bulk	17	180	$ 4.97	$ 15,208.20
PM Snack	Choose One				$ 0.00
Supper	Choose One				$ 0.00
PM Snack	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
	Choose One				$ 0.00
				Grand Total of Agreement	$ 24,847.20

River Rock Academy Administration

2124 Ambassador Circle • Lancaster, PA 17603 • Ph: 717-208-3349 • Fax: 717-517-7932

CONTRACT FOR RESERVATION OF SECONDARY SERVICES WITH RIVER ROCK ACADEMY 2026-2027 SCHOOL YEAR

This Services Contract ("Contract") is dated this 5th day of August 2026, between Jersey Shore School District (hereafter referred to as the "District") and River Rock Academy (hereafter referred to as the "Provider").

1. District agrees to student services from Provider or its assigns for the Williamsport Campus (AEDY or Secondary Special Education 7-12) at a per diem rate of $258.00.

2. Provider agrees to send District an itemized invoice detailing all District students in the Provider Programs. Provider shall invoice the District on a monthly basis within ten (10) days of the beginning of the month for services provided in the prior month. Payment shall be remitted within 30 days' receipt of such invoices. Payments not paid within thirty (30) days of invoice date shall bear interest at the rate of 1.5% per month. If Provider pursues collection of any unpaid amounts, the District will be responsible for any costs of collection, including attorney's fees.

3. Provider agrees to keep an open line of communication with the District and provide a structured, disciplined, nurturing environment for their students.

4. Provider and the District will collaborate in the development of an individualized instruction program for all students and the implementation of special education services for students identified. Special Education Services and provisions required under Chapter 14 of State Board of Education regulations will be strictly followed, including without limitations: (a.) a consultation with the student, parents/guardian will occur securing the student, parents/guardians written approval to enroll the student in the program (34 CFR 300.322); (b.) the student's I.E.P. will be updated to reflect the decision to enroll the student in the program. The referring district will also update the Evaluation Report prior to admission (34 CFR 300.324); (c.) Any services that are not provided by Provider or cannot be provided by Provider during the period of enrollment will be the responsibility of District and the student shall be considered as a "dual enrollment" under applicable law; (d.) if a student is enrolled and it is later determined that the student should be evaluated under applicable Special Education provisions, including the I.D.E.A. "Child Find" provisions and related reporting (34 CFR 300.111), Provider will notify the referring public school. The referring district agrees to fully comply with the applicable law regarding the identification and evaluation of said student for Special Education Services; (e.) once a Special Education Student is enrolled, Provider will insure that the student's I.E.P. is updated by the referring district prior to enrollment and once the I.E.P. is received, Both parties will insure that all provisions of the I.E.P. are implemented during the education of the student through the use of a Certified Special Education Teacher, or a designee from the referring public school will monitor special education provisions, and ongoing communication with the student, parents/guardians, relevant teaching staff and administration. Provider agrees to update the

student I.E.P. annually via a conference with student, parents/guardians, and a designated referring special education representative in accordance with applicable law.

5. In the event of an extended school closure, Provider agrees to make a good faith effort to provide continuity of education for District students using alternative means during the period of closure. This plan is available upon request. Provider's plan to reopen after an extended school closure will comply with applicable law and will be available upon request. Provider will support the District's provision of FAPE as outline in any special education student's IEP as revised by the IEP team upon admission into the program.

6. Transportation. The District will be solely responsible for the transportation of students to Provider under this Agreement in accordance with applicable law, including, but not limited to, 24 P.S. 13-1361 and 67 Pa. Code Chapter 171. Once District transportation vehicles have departed from Provider property, they are not permitted to return with students. In the event of an off-site safety concern, District transportation personnel are expected to follow the District, or the District contractor's, established emergency procedures. These procedures should not include returning to Provider's location. Provider is unable to provide transportation support after school hours or off-site once students have been released to the care of the District and the District's transportation contractor. To maintain clear and consistent communication, Provider does not directly coordinate with transportation contractors. All communication should be routed through the appropriate District or designated transportation contractor. While Provider does not have a direct contractual relationship with transportation contractors, we remain committed to working closely with our District partners to support student needs within the scope of our agreements.

7. This Contract may be terminated by either party upon twenty-one (21) calendar days' written notification to the other party. School District shall remain obligated to pay all amounts due to Provider through the enrollment termination and such obligation shall survive any termination of this Contract. If student becomes hospitalized or placed at an alternate placement, after ten (10) consecutive days, District can disenroll or choose to pay the per diem rate to maintain enrollment.

   Provider reserves the right to terminate a Student's enrollment at the Provider whenever Provider determines, in its sole discretion, that Student is not benefiting from the program being offered, Provider is unable to effectively deliver services to Student, Student presents a serious risk to the safety of others, and/or Student is in need of services which Provider is unable to provide. Serious disciplinary infractions shall be defined at the sole discretion of Provider. However, the parties acknowledge that Provider is designed and intended to educate students with behavioral challenges and that serious disciplinary infractions as defined by Provider must present exceptional challenges to be so defined.

   If enrollment continues beyond either party's twenty-one (21) calendar day notice for any reason, then Provider shall continue providing services until the District is able to find a new placement for a student for a total period up to sixty (60) days, provided the District is making a good faith effort to find a new placement. If the student's continued placement beyond the twenty-one (21) day notice would create a risk to the health, safety, or welfare of the student, other students, or Provider's staff, Provider reserves the right to provide virtual instruction to the student in its sole discretion.

   If Provider gives twenty-one (21) calendar days' notice of termination due to the District's failure to pay amounts due and owing, Provider shall have the right to disenroll the student on the twenty-second (22nd) day following such notice.

If the student is no longer a resident of the District, it is the District's responsibility to immediately notify Provider and take affirmative action to terminate the student's placement. Student's placement shall terminate upon the District's written notification to Provider. District shall be responsible for payment through the date of notification to Provider.

To the extent the student's residency status is uncertain, and/or the District is disputing residency with other districts or parties, the District remains responsible for payment through the date it notifies the Provider.

If the student becomes habitually truant, the student's placement shall terminate upon the District's written notification to Provider that student has been discharged. District shall be responsible for payment through the date of notification to Provider.

8. In the event that the approval status of Provider is discontinued by the Pennsylvania Department of Education, Provider must immediately provide written notice to the District and this Contract shall be terminated. The District shall be responsible for tuition for the days the student is enrolled.

9. Provider shall not assign this Contract or any portion thereof to any other entity; however, Provider, may use employees and/or independent contractors to perform services under this Contract.

10. Provider shall maintain, at its own expense, any required licenses and certifications to provide the aforementioned services. Provider employs certified personnel as defined by the Pennsylvania Department of Education, including Private School certification, and otherwise meets regulatory requirements for a private licensed school. Provider shall be responsible for obtaining any and all necessary permits and licenses and for ensuring that each of its employees and/or independent contractors comply with all applicable laws, rules and regulations, whether federal, state or local, and the policies of Provider.

11. Provider agrees that all of its employees and staff shall possess the following valid clearances and certifications:

    a) PA Child Abuse History Clearance (Act 151);
    b) Federal Criminal History Records (Act 114);
    c) Pennsylvania Background Checks (Act 34);
    d) Employment History Review (Act 168);
    e) Mandated reporter training and all other training required by law;
    f) Tuberculin testing (28 Pa Code 23.44).

    Provider agrees to bear any costs or fees associated with obtaining these clearances, trainings and certifications. Provider agrees to provide proof of the aforementioned clearances upon request by the District. Provider will notify the District in writing within seventy-two (72) hours if it learns that a Provider Employee is arrested for or convicted of a crime. Provider will also notify the District in writing within seventy-two (72) hours of notification that a Provider employee has been named a perpetrator in an indicated or founded report pursuant to the Child Protective Services Law.

12. Non-Solicitation. The District shall not, directly or indirectly: (i) recruit, solicit or otherwise induce or attempt to induce any employee or independent contractor of Provider to leave the

employ or service of Provider or such subsidiary or affiliate, or in any way interfere with the relationship between Provider, its subsidiaries or its affiliates and their respective employees or independent contractors; or (ii) employ, hire or otherwise retain any person listed above while such person has such employment or contractual relationship with Provider, its subsidiaries or its affiliates for one year thereafter.

13. Provider shall maintain the following insurance coverages in the following limits for the term of this Contract:

Commercial General Liability	$1,000,000 per occurrence/$2,000,000 aggregate
Automobile Liability	$1,000,000 each accident
Umbrella Liability	$3,000,000 per occurrence/$3,000,000 aggregate
Workers Compensation	$1,000,000 per occurrence
Professional Liability	$6,000,000 per claim/$8,000,000 aggregate

14. District agrees to indemnify, defend, and hold Provider harmless from any claims, losses, suits or damages caused by or arising from the negligence or willful misconduct of District, its agents and its employees, District's obligation to indemnify shall survive the termination of this Contract.

    Provider agrees to indemnify, defend, and hold District harmless from any claims, losses, suits or damages caused by or arising from the negligence, or willful misconduct of Provider, its agents, and its employees. Provider's obligation to indemnify shall survive the termination of this Contract.

15. It is hereby understood and agreed that Provider, in performing this Contract, is acting in the capacity of an independent contractor, and that Provider, in such capacity, is not an agent, servant, partner, or employee of the District. None of the benefits provided by the District to its employees, including but notlimited to workers' compensation insurance, disability insurance, medical insurance, andunemployment insurance are available from the District to Provider for the services provided to this Contract. Provider has no authority hereunder to assume or create any obligation or responsibility, express or implied, on behalf or in name of the District or to bind the District in any way whatsoever.

16. Provider and District shall assure that the Services provided pursuant to this Contract are rendered without regard to race, sex, national origin, age, disability, or any other protected category under federal, state or local law.

17. All information of any kind regarding Student, including (without limitation) confidential Student data, shall be kept strictly confidential by District and Provider, and shall not be used or disclosed for any purpose except as provided in this Contract. This obligation of confidentiality shall survive the expiration or termination of this Contract. As used herein, the term "confidential Student data" shall include, without limitation, any personal or identifying Student information, names, addresses, date of birth, social security or other identification numbers, attendance records, grades, test results, assessments, work product, disciplinary records, and any information deemed to be a "Student record" under the Family Educational Rights and Privacy Act (FERPA).

    Provider further acknowledges and agrees that through its performance under this Contract it may possess, maintain, store or manage Personal Information, as that term is defined by the

Pennsylvania Breach of Personal Information Notification Act, 73 P.S. § 2301 et seq., and that the unauthorized access or acquisition of such information may expose the District to loss or injury. Provider shall maintain a policy to govern the proper data storage of Personal Information. Such policy shall require current, commercially reasonable best practices for data storage and shall be reviewed at least annually and updated as necessary. Provider shall utilize encryption and other commercially reasonable security measures to protect the transmission of Personal Information over the internet from being viewed or modified by any unauthorized third party. Provider shall maintain a policy to govern the proper encryption and other security measures it utilizes to protect the transmission of Personal Information. Provider must provide immediate notification to the District of any suspected Discovery, as defined by the Breach of Personal Information Notification Act, of an unauthorized access or acquisition of Personal Information. Provider specially acknowledges and understands that time is of the essence in providing such notification to the District, and that any failure to immediately notify the District constitutes a material breach of this Contract. Upon any suspected unauthorized access or acquisition of Personal Information, Provider will provide District access to all data or information requested by District as necessary to comply with any requirements to notify impacted individuals. Notwithstanding any other provision of this Contract, Provider agrees to indemnify, defend, and hold harmless the District, it's directors, officers, employees, agents and representatives, from and against any and all claims, demands, liabilities, suits, actions, damages, losses and any amounts payable whatsoever including, without limitation, court costs, investigative fees and expenses, and reasonable attorney's fees, arising out of or caused by the gross negligence, malfeasance or intentional recklessness of Provider and/or its partners, principals, agents, employees, subcontractors, and representatives or by their failure to perform pursuant to this Section 17 of this Contract.

18. This Contract shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania without giving effect to any laws or principles of conflicts of laws that would cause the laws of any other jurisdiction to apply.

19. As it pertains to third parties, nothing contained herein shall be construed as or imply that the District is waiving its sovereign immunity. Notwithstanding anything contained in this Contract, nothing in this Contract shall be deemed to be a direct or indirect waiver of or limitation to any sovereign or governmental immunity in any respect applicable to the District, its directors, officers, employees and agents, including without limitation under the Pennsylvania Political Subdivision Tort Claims Act.

20. All official notices and other communications required or permitted under this Contract must be in writing and delivered to the recipient as provided below:

    River Rock Academy
    Attn: Brandon Hoff
    2124 Ambassador Circle
    Lancaster, PA 17603

21. Provider and District consent and agree that any legal proceedings relating to the subject matter hereof shall be maintained in the Court of Common Pleas in the county in which Provider is located, or, if applicable, the United States District Court of the Middle District of Pennsylvania, and all Parties hereto consent and agree that jurisdiction and venue for such proceedings shall lie exclusively within said courts. Service of process in any such proceeding may be made by

certified mail, return receipt requested, directed to the respective Party at the address set forth at the end of this Contract.

22. No change, amendment or modification to this Contract shall be effective unless it is in writing and signed by both the District's and Provider's authorized personnel.

23. This Contract may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same Contract. Electronic signatures are acceptable. A signed copy of this Contract delivered by facsimile, e-mail, or other means of electronic transmission shall be deemedto have the same legal effect as delivery of an original signed copy of this Contract.

24. District represents and warrants that the individual executing this Contract is duly authorized to execute and deliver this Contract on its behalf and this Contract is a valid and binding obligation of District.

25. This Contract contains the entire understanding between the Parties with respect to their subject matter and superseded all prior or contemporaneous Contracts or understandings between the Parties with respect to subject matter contained herein. The headings in this Contract are solely for convenience of reference and are not to be given any effect in the construction or interpretation of this Contract.

Thank you for this opportunity to serve the Jersey Shore School District.

Christina Spielbauer

Christina Spielbauer
Senior Vice President

Jersey Shore School District
Authorized Signer

ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH

ACT 48 Program Agreement for Services

Official public school name: JERSEY SHORE AREA SCHOOL DISTRICT

Official approved private provider name: RIVER ROCK ACADEMY LLC

AND NOW, this 5th day of August 2026, RIVER ROCK ACADEMY LLC with a principal place of operations located at 1650 Sheridan St, Williamsport, PA 17701, and the JERSEY SHORE AREA SCHOOL DISTRICT enter into this Act 48 Program Placement Agreement as follows:

WHEREAS, RIVER ROCK ACADEMY LLC primary operations is an approved independent contractor for the delivery of alternative education services for disruptive youth and has been since 2005.

WHEREAS, JERSEY SHORE AREA SCHOOL DISTRICT and, RIVER ROCK ACADEMY LLC have entered into a contractual arrangement, as further described herein, wherein JERSEY SHORE AREA SCHOOL DISTRICT will have certain placement rights regarding "disruptive youth", as defined in the Act that JERSEY SHORE AREA SCHOOL DISTRICT desires to place their students into the RIVER ROCK ACADEMY LLC'S program for educational and counseling services.

NOW THEREFORE, in accordance with the aforesaid recitals, RIVER ROCK ACADEMY LLC and JERSEY SHORE AREA SCHOOL DISTRICT, intending to be legally bound, agree as follows:

1. **DEFINITIONS**: The following definitions apply regarding the text of this Agreement:

   a. **"TERM".** For purposes of this Agreement, "Term" shall be defined as the 2026 2027 school year.

   b. **"PROGRAM".** For purposes of this Agreement, "Program" shall be defined as the, RIVER ROCK ACADEMY LLC Act 48 program;

   c. **"PUBLIC SCHOOL".** For purposes of this Agreement, "PUBLIC SCHOOL" shall collectively be defined as all schools of the JERSEY SHORE AREA SCHOOL DISTRICT, acting by and through their authorized employees, agents and representatives; and

   d. **"STUDENT".** For purposes of this Agreement, "Student" shall be defined as a male or female in middle school, high school, or an area-vocational school

at JERSEY SHORE AREA SCHOOL DISTRICT who has been officially enrolled and designated as a “disruptive youth” in accordance with the Act.

2. **MATRICULATION RIGHTS**: JERSEY SHORE AREA SCHOOL DISTRICT shall have the right to matriculate students into the RIVER ROCK ACADEMY LLC program, under the following terms and conditions:

    a. JERSEY SHORE AREA SCHOOL DISTRICT shall certify to RIVER ROCK ACADEMY LLC that the student is “disruptive” as defined in the Act and provide all pertinent information to RIVER ROCK ACADEMY LLC regarding said student;

3. **COST/PAYMENT**: JERSEY SHORE AREA SCHOOL DISTRICT shall compensate RIVER ROCK ACADEMY LLC for the program services rendered to students as agreed or set below:

    A per diem rate as detailed in the “Contract for Student Services” for the Lycoming County RRA program (AEDY) which includes Behavior Management, Therapeutic, and Educational services. Transportation will be provided by the JERSEY SHORE AREA SCHOOL DISTRICT. RIVER ROCK ACADEMY will invoice the JERSEY SHORE AREA SCHOOL DISTRICT on a monthly basis.

4. **DURATION**: School Year 2026 2027

5. **COMPLIANCE – PDE GUIDELINES**: During the entire term of this Agreement, RIVER ROCK ACADEMY LLC and JERSEY SHORE AREA SCHOOL DISTRICT warrant to each other that they shall both be and remain in compliance with Act 30, Act 48, 2015 2017 Guidelines regarding Private Alternative Education Institutions or any other requirements issued by the Commonwealth of Pennsylvania, Department of Education, or any other applicable statute or ordinance regarding all aspects of the Act 48 Program referenced herein. In addition, the following specific warranties and assurances apply:

    I. FACILITIES/ENVRIONMENT HEALTH AND SAFETY:

    a. RIVER ROCK ACADEMY LLC warrants that its educational facility conforms to all applicable State and local statutes, regulations and building and safety code requirements, in addition to fire and panic requirements of the Commonwealth of Pennsylvania and Lycoming County, and that said facility has been approved by the Licensing and Inspection Bureau of Lycoming County, and that a valid Certificate of Occupancy has been issued by said Department of Labor and Industry AND IS ON DISPLAY AT EACH FACILITY.

b. RIVER ROCK ACADEMY LLC shall provide to JERSEY SHORE AREA SCHOOL DISTRICT upon written request, any original licenses for review.

c. RIVER ROCK ACADEMY LLC warrants that its educational facility currently complies with all physical welfare and safety statutes, regulations, ordinances or mandates prescribed or issued by the Department of Environmental Protection and any applicable local governmental authority, and that said facility shall be and remain in compliance with all such physical welfare and safety statutes, regulations, ordinances or mandates during the entire term of this Agreement.

d. RIVER ROCK ACADEMY LLC warrants that its educational facility meets all state and local statutes regarding environmental health and safety and that artificial lighting facilities, heating facilities, ventilation and cleanliness standards are being provided in concert with 24 P.S. 7-736 and 7-737, 7-738, 7-739, and 7-740.

e. RIVER ROCK ACADEMY LLC has written procedures on file for student and parental/guardian concerns and that complaints are referred to the public school immediately.

II. SCHOOL FOOD SERVICE:

RIVER ROCK ACADEMY LLC shall NOT provide any food service and the requirements of Appendix 3 of the 2015 2017 Guidelines regarding Private Alternative Education Institutions set forth on page 36, items 21-2c do not apply.

III. STAFFING:

a. RIVER ROCK ACADEMY LLC warrants that all members of its staff are of good moral character and are at least 18 years of age, that they have been examined by a physician, have had tuberculosis testing, and that each member of the staff has a certificate from a physician on file verifying the examination and results of said examination in accordance with the aforesaid representation.

b. RIVER ROCK ACADEMY LLC warrants that all employees and members of its staff are citizens of the United States of America.

c. RIVER ROCK ACADEMY LLC warrants that all employees and members of its staff have applied for and received all applicable and appropriate background information, including Criminal History Records as required by 24 P.S. 1-111, Sexual Misconduct Background Checks (Act 168) and Pennsylvania Child Abuse History Clearances as required by 23

P.S. 6354, and that all records received show no evidence of a criminal background or a background of child abuse.

IV. STUDENT ATTENDANCE:

a. RIVER ROCK ACADEMY LLC warrants that it shall maintain records of student attendance in accordance with Appendix 3 of the 2015 2017 Guidelines regarding Private Alternative Educational Institutions as set forth on page thirty-six (36), items number 4a, 4b and 4c and the pupil attendance provisions under Chapter 11 of the State Board of Educational Regulations. The specific method for maintaining attendance records shall be by daily physical check of each student through the RIVER ROCK ACADEMY LLC administrative and teaching staff, documentation of said daily physical check in a written attendance log, kept on file at RIVER ROCK ACADEMY LLC, with daily contact to each parent or guardian of said student if said student is not present when school is in session.

V. STUDENT AND PROGRAM RECORDS:

a. RIVER ROCK ACADEMY LLC warrants that during the entire term of this Agreement, JERSEY SHORE AREA SCHOOL DISTRICT shall receive a written progress report for each JERSEY SHORE AREA SCHOOL DISTRICT'S student matriculated into RIVER ROCK ACADEMY LLC in accordance with Appendix 3 of the 2015 2017 Guidelines regarding Private Alternative Educational Institutions. The written progress reports shall include subject and credit information, progress grade information, attendance information, discipline records, student health, teacher and staff comments regarding said student's educational progress, and any applicable staff comments regarding the student's behavior, conduct or other pertinent issue regarding or related, in any way, with the education of said student.

b. RIVER ROCK ACADEMY LLC and JERSEY SHORE AREA SCHOOL DISTRICT their agents and employees shall perform their respective duties to ensure that records, names, and identities, shall remain confidential as required for fulfillment of the terms of this agreement.

VI. TRANSPORTATION:

a. JERSEY SHORE AREA SCHOOL DISTRICT will be responsible for transportation of said students to RIVER ROCK ACADEMY LLC'S program in accordance with 24 P.s. 13-1361 and 67 Pa. Code Chapter 171.

VII. REQUIREMENTS UNDER SAFE SCHOOLS:

a. RIVER ROCK ACADEMY LLC warrants that its Act 48 program complies with all provisions of Article XIII-A of the School Code as follows:

All new incidents involving acts of violence, possession of a weapon or possession, use or sale of controlled substances, or possession, use or sale of alcohol or tobacco by any person on school property shall be addressed by RIVER ROCK ACADEMY LLC administrative staff immediately, the student's parents and/or guardians shall be immediately notified and consulted, appropriate disciplinary action shall be taken by RIVER ROCK ACADEMY LLC administrative staff, and a written report shall be completed by RIVER ROCK ACADEMY LLC. Administrative staff shall set forth the name of the student and all pertinent information regarding the incident. A copy of said report shall be placed into the student's file and turned into the Department of Education.
All new incidents involving acts of violence, possession of a weapon and convictions or adjudication of delinquency for acts committed at the RIVER ROCK ACADEMY LLC educational facility, shall be processed handled in compliance with 24 P.S. 13-1307-A (Appendix 3 of the 2015 2017 Guidelines regarding Private Alternative Educational Institutions; Page 37, item 7).

RIVER ROCK ACADEMY LLC shall follow the Violence Policy with regard to all arrangements with local law enforcement when an incident involving an act of violence occurs, at or near the RIVER ROCK ACADEMY LLC educational facility.

VIII. SCHOOL HEALTH SERVICES

RIVER ROCK ACADEMY LLC warrants that it complies with Article 14 of the School Code and compliance with said statutes, ordinances and regulations shall be effectuated by means of providing a licensed and registered school nurse at the RIVER ROCK ACADEMY LLC educational facility.

Student Health Services will be provided jointly by the JERSEY SHORE AREA SCHOOL DISTRICT and RIVER ROCK ACADEMY LLC. RIVER ROCK ACADEMY LLC employs a Licensed Practical Nurse that is available for consultation with students and staff, and provides medication administration training and supervision. Health & Immunization Records and proof of physical examination are to be on file with JERSEY SHORE AREA SCHOOL DISTRICT by the date of admission. RIVER ROCK ACADEMY LLC will monitor for compliance and work jointly with the public school to maintain records under Article 14 of the School Code. Additional health services as required by the PA School Code will be jointly shared.

IX. ACADEMIC STANDARDS AND ASSESSMENTS:

RIVER ROCK ACADEMY LLC warrants that it complies in full with the academic standards and assessment under Chapter 4 of the State Board of Education Regulations and the academic standards for Reading, Writing, Speaking and Listening, and Mathematics that were adopted by the State Board of Education and published in the Pennsylvania Bulletin on January 16, 1999.

JERSEY SHORE AREA SCHOOL DISTRICT and RIVER ROCK ACADEMY LLC will work cooperatively to ensure that all students required to take the PSSA (Pennsylvania State Standards Assessment) test will be given the test according to state regulations. JERSEY SHORE AREA SCHOOL DISTRICT remains responsible to report the scores of the PSSA testing to the appropriate authority.

X. SPECIAL EDUCATION SERVICES AND PROGRAMS:

RIVER ROCK ACADEMY LLC and the JERSEY SHORE AREA SCHOOL DISTRICT will collaborate in the development of an individualized instruction program for all students and the implementation of special education services for students identified. Special Education Services and provisions required under Chapter 14 of State Board of Education regulations will be strictly followed, including without limitations: (a.) a consultation with the student, parents/guardian will occur securing the student, parents/guardians written approval to enroll the student in the program (34 CFR 300.322); (b.) the student's I.E.P. will be updated to reflect the decision to enroll the student in the program. The referring district will also update the Evaluation Report prior to admission (34 CFR 300.324); (c.) Any services that are not provided by RIVER ROCK ACADEMY LLC or cannot be provided by RIVER ROCK ACADEMY LLC during the period of enrollment will be the responsibility of JERSEY SHORE AREA SCHOOL DISTRICT and the student shall be considered as a "dual enrollment" under applicable law; (d.) if a student is enrolled and it is later determined that the student should be evaluated under applicable Special Education provisions, including the I.D.E.A. "Child Find" provisions and related reporting (34 CFR 300.111), RIVER ROCK ACADEMY LLC will forward a copy of the Evaluation Report to the referring public school. The referring district agrees to fully comply with the applicable law regarding the identification and evaluation of said student for Special Education Services; (e.) once a Special education Student is enrolled, RIVER ROCK ACADEMY LLC will insure that the student's I.E.P. is updated by the referring district prior to enrollment and once the I.E.P. is received, Both parties will insure that all provisions of the I.E.P. are implemented during the education of the student through the use of a Certified Special Education Teacher, or a designee from the referring

public school will monitor special education provisions, and ongoing communication with the student, parents/guardians, relevant teaching staff and administration. RIVER ROCK ACADEMY LLC agrees to update the student I.E.P. annually via a conference with student, parents/guardians, and a designated referring special education representative in accordance with applicable law.

XI. IDENTIFICATION OF ELIGIBLE STUDENTS:

In accordance with Appendix 3 of the 2015 2017 Guidelines regarding Private Alternative Educational Institutions, specifically the provisions set forth in 24 P.S. Section 1901-C (5) JERSEY SHORE AREA SCHOOL DISTRICT shall set forth its internal policies to identify those JERSEY SHORE AREA SCHOOL DISTRICT students who are eligible for the RIVER ROCK ACADEMY LLC Act 48 Program, and said internal policies shall comply with the informal hearing procedures set forth in 22 Pa. Code 12.8(c).

XII. PERIODIC REVIEW OF STUDENTS:

JERSEY SHORE AREA SCHOOL DISTRICT and RIVER ROCK ACADEMY LLC shall together ensure that a review committee reviews each student for return to the regular classroom, at a minimum, at the end of every semester.

XIII. ANNUAL REPORT

RIVER ROCK ACADEMY LLC shall submit timely an End-of-Year Report for Private Alternative Education Institutions to the Department of Education on an annual basis.

EXEMPTION FROM STATUATORY REQUIREMENTS:

RIVER ROCK ACADEMY LLC warrants that it complies with those statutory requirements identified in 24 P.S. 1902-E (3) and all additional statutory provisions, regulations, ordinances or legal mandates regarding RIVER ROCK ACADEMY LLC operations as a private high school or Act 48 Alternative Educational Services Provider (Appendix 3 of the 2015 2017 Guidelines regarding Private Alternative Educational Institutions; Page 39.

CHALLENGES: RIVER ROCK ACADEMY LLC confirms and agrees that it shall be fully liable for any and all damages and costs of any kind resulting from a legal challenge(s) regarding the RIVER ROCK ACADEMY LLC Act 48 Program and/or the actions of RIVER ROCK ACADEMY LLC as the Private Alternative Education Institution.

The RIVER ROCK ACADEMY LLC and its Board of School Directors shall not be liable for any activity or operation related to the approved private provider.

HOLD HARMLESS/INDEMNIFICATION: RIVER ROCK ACADEMY LLC and JERSEY SHORE AREA SCHOOL DISTRICT agree to hold each other harmless and indemnify each other from all claims, causes of actions, or litigation, including expenses, costs and attorneys fees, said indemnification including without limitation the RIVER ROCK ACADEMY LLC Board of Directors, Officers, Shareholders and JERSEY SHORE AREA SCHOOL DISTRICT Administrators, Board Members, as follows: (a.) To the extent that any claim is asserted regarding the compliance or failure to comply with the I.D.E.A. or other applicable Special Education requirement, or to the extent that the JERSEY SHORE AREA SCHOOL DISTRICT fails to fulfill any term, covenant or condition of this Agreement, JERSEY SHORE AREA SCHOOL DISTRICT agrees to hold RIVER ROCK ACADEMY LLC harmless and indemnify said approved private provider regarding any claims related to the same, including all costs and attorney fees; (b.) to the extent that any claim of negligence is asserted by a third party regarding RIVER ROCK ACADEMY LLC failure to comply with applicable State statutes or regulations and fails to fulfill any term, covenant or condition of this Agreement, causing JERSEY SHORE AREA SCHOOL DISTRICT to be a Defendant in litigation by a third party, RIVER ROCK ACADEMY LLC agrees to hold JERSEY SHORE AREA SCHOOL DISTRICT harmless and indemnify JERSEY SHORE AREA SCHOOL DISTRICT including costs and attorney fees.

INSURANCE: RIVER ROCK ACADEMY LLC will carry liability insurance for its employees and the program. A Class “A+” Liability Insurance Policy carrying an Aggregate Limit of $3,000,000.00 and $2,000,000.00 limit per occurrence will be purchased. The term for this policy runs yearly from April 19th to April 19th of the following year. A copy of the liability coverage is available to the District upon request and is on file in the administration office at 2124 Ambassador Circle Lancaster, PA 17603.

INSOLVENCY OF PUBLIC SCHOOL: If JERSEY SHORE AREA SCHOOL DISTRICT is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this contract shall automatically terminate upon the election of RIVER ROCK ACADEMY LLC and all payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to RIVER ROCK ACADEMY LLC within ten (10) days. If said payment is not received, all JERSEY SHORE AREA SCHOOL DISTRICT students and related records shall not be entitled to continue to be matriculated at RIVER ROCK ACADEMY LLC and said records shall be forwarded by RIVER ROCK ACADEMY LLC. If said payment is received, the matriculated JERSEY SHORE AREA SCHOOL DISTRICT students shall be entitled to remain for the remainder of the applicable Term.

TERMINATION - PUBLIC SCHOOL: RIVER ROCK ACADEMY LLC agrees that the JERSEY SHORE AREA SCHOOL DISTRICT retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty -day opportunity to cure said default by RIVER ROCK ACADEMY LLC.

TERMINATION – APPROVED PRIVATE PROVIDER
RIVER ROCK ACADEMY LLC retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty- day opportunity to cure said default by JERSEY SHORE AREA SCHOOL DISTRICT for any of the following reasons:

a. One or more material violations of this Agreement;

b. Failure to timely comply with RIVER ROCK ACADEMY LLC requests for information regarding any matriculated students, or failure to cooperate with RIVER ROCK ACADEMY LLC staff regarding matriculation procedures set forth herein;

c. Failure to make any payment required hereunder or pay any RIVER ROCK ACADEMY LLC invoice when due;

d. Violations of any provision in Act 48 of the Pennsylvania School Code;

e. Violations of any provisions of state or federal law from which JERSEY SHORE AREA SCHOOL DISTRICT has not been exempted; JERSEY SHORE AREA SCHOOL DISTRICT or their Board of School Directors has been indicted for and convicted of fraud;

COMPLIANCE - STATE REGULATIONS: RIVER ROCK ACADEMY LLC agrees that as a Private Alternative Education Institution it must comply with all of the statutory requirements identified in 24 P.S. 1902-E (3). JERSEY SHORE AREA SCHOOL DISTRICT agrees that it shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

ASSIGNMENT: RIVER ROCK ACADEMY LLC agrees that this Agreement may not be assigned or transferred by RIVER ROCK ACADEMY LLC except to a successor in interest to all or substantially all of the assets or equity interests in RIVER ROCK ACADEMY LLC and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of RIVER ROCK ACADEMY LLC and the JERSEY SHORE AREA SCHOOL DISTRICT.

COMPLIANCE: RIVER ROCK ACADEMY LLC agrees that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Education and the Federal Government.

SEPARABILITY: RIVER ROCK ACADEMY LLC agrees that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

JURISDICTION AND VENUE: Lycoming County, Pennsylvania This agreement has been made in the Commonwealth of Pennsylvania and shall be interpreted and enforced under the laws of the Commonwealth of Pennsylvania. Both parties agree that the Court of Common Pleas of Lycoming shall be the appropriate venue for any dispute involving this agreement.

MISCELLANEOUS. This Agreement may be executed in counterpart. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding.

By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under this agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth below:

RIVER ROCK ACADEMY LLC
2124 Ambassador Circle
Lancaster, PA 17603

ENTIRE AGREEMENT. This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties. No delay or forbearance by RIVER ROCK ACADEMY LLC in exercising any right or remedy hereunder or in undertaking or performing any act or matter which is not expressly required to be undertaken by RIVER ROCK ACADEMY LLC shall be construed, respectively, to be a waiver of RIVER ROCK ACADEMY LLC rights or to represent any agreement by RIVER ROCK ACADEMY LLC to undertake or perform such act or matter thereafter.

NONDISCRIMINATION. RIVER ROCK ACADEMY LLC agrees that it will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, gender, national origin, religion, ancestry, need for special education services, subject to RIVER ROCK ACADEMY LLC right to receive waivers from the same or RIVER ROCK

ACADEMY LLC rights of noncompliance as set forth in Act 48 or other legal standard.

Chief School Officer of JERSEY SHORE AREA SCHOOL DISTRICT	**Date**
Christina Spielbauer	08/05/2026
Christina Spielbauer, Sr. Vice President River Rock Academy LLC	**Date**

PYRAMID HEALTHCARE, INC.
SOARING HEIGHTS SCHOOL EDUCATIONAL SERVICES AGREEMENT

THIS AGREEMENT is made this 1st day of June, 2026 ("Effective Date") by and between **PYRAMID HEALTHCARE, INC., t/d/b/a SOARING HEIGHTS SCHOOL**, with its corporate office located at 271 Lakemont Park Boulevard, Altoona, Pennsylvania 16602 ("Pyramid") and Jersey Shore Area School District the responsible local educational agency ("LEA") with an address at
175 A and P Drive Jersey Shore, PA 17740

Background

WHEREAS, Pyramid operates Soaring Heights School ("SHS"), a private academic school licensed and operated in accordance with the Private Academic Schools Act, 24 P.S. § 6701 *et seq*., to provide special education and related services to students;

WHEREAS, LEA wishes to place certain students at SHS and to fund the tuition and related services for such placements as specified in this Educational Services Agreement ("Agreement");

WHEREAS, Pyramid wishes to offer admission to SHS to those LEA students whose Individualized Education Program ("IEP") team has approved placement with SHS in accordance with the procedural requirements of the Individuals with Disabilities Education Act ("IDEA") and all other applicable federal and state laws and regulations;

WHEREAS, Pyramid will provide appropriate special education and related services to students placed at SHS by the LEA, and shall provide requested student information to the LEA in accordance with the terms of this Agreement;

NOW THEREFORE, Pyramid and the LEA, in consideration of the mutual agreements, covenants and conditions set forth herein, intending to be legally bound, hereby agree as follows:

I. ADMISSION & PAYMENT OF TUITION.

1. Admission

   (a) Pyramid agrees to admit eligible students to SHS commencing 08/01/2026.

   (b) Educational services to be provided by Pyramid pursuant to this Agreement shall include specially designed instruction and related services necessary to provide each student with a free and appropriate public education ("FAPE") in the least restrictive environment, as required

under each student's IEP and in accordance with applicable federal and state laws and regulations. The tuition payments described in Section I (2) below shall not include 1-1 nursing and 1-1 professional and paraprofessional support. To the extent 1-1 nursing, professional or paraprofessional support is required for any student, Pyramid and LEA will enter into an Addendum to this Agreement in substantially the form attached hereto as Exhibit "A" pursuant to which Pyramid will provide 1-1 nursing, professional or paraprofessional support services in accordance with the Addendum and this Agreement.

2. Payment of Tuition:

(a) LEA agrees to pay tuition to Pyramid for LEA students admitted to SHS at the applicable tuition rate set forth in this Agreement. The rate of tuition shall be three hundred and twenty-three dollars ($323) per day for each student who requires services. Tuition rates are exclusive of costs associated with the assignment of 1-1 nursing, professional or paraprofessional support.

(b) Tuition payments for all LEA students shall be made in monthly installments due on the 1st day of each month in accordance with the terms of the SHS invoice issued to the LEA by Pyramid.

(c) Payment is due to Pyramid within thirty (30) days of the date of invoice. If any balance due as invoiced remains unpaid for sixty (60) days after written demand for payment, the account may be referred to Pyramid's counsel for collection. All reasonable attorneys' fees and collection fees plus interest and costs, shall be added to the outstanding balance and shall be the responsibility of the LEA. The default rate of interest shall be six percent (6%) per annum.

(d) On or after the one (1) year anniversary of the Effective Date of this Agreement, and thereafter on an annual basis, Pyramid may increase the tuition, fees and other costs payable by the LEA under this Agreement by providing written notice to the LEA at least sixty (60) calendar days prior to the effective date of any proposed increase, and thereafter this Agreement and any Addendums hereto executed by the parties will be deemed amended according to the terms set forth in the written notice. Notwithstanding anything in this Agreement to the contrary, the LEA may terminate this Agreement and any Addendums hereto effective as of the date of the proposed increase by providing written notice to Pyramid within thirty (30) calendar days of the LEA's receipt of the written notice of increase.

II. ABSENCE OF WARRANTIES.

(a) EXCEPT AS PROVIDED IN THIS AGREEMENT (OR IN THIS OR ANY OTHER EXHIBIT THERETO), THERE ARE NO WARRANTIES, EITHER EXPRESSED OR IMPLIED, GIVEN BY PYRAMID IN CONNECTION WITH ITS PROVISION OF THE EDUCATIONAL SERVICES COVERED BY THIS AGREEMENT.

III. SERVICES; ACCESS; DATA COLLECTION; REPORTING; CONSENT.

(a) Pyramid is committed to data-based decision making and, as such, operates an extensive data collection and analysis program. Data from student activities is collected on an ongoing basis and analyzed on a routine, periodic schedule. Pyramid shall supply formal reports on student progress at regular intervals no less frequently than quarterly, and as required by each student's IEP.

(b) Pyramid will provide students with an appropriate education and related services, as required under each student's IEP, in a professional manner by fully qualified personnel, in compliance (without limitation) with the Individuals with Disabilities Education Act, 20 USC § 1400 *et seq*., and Chapter 14 of the Pennsylvania Administrative Code, 22 Pa. Code § 14.1 *et seq*.

(c) Pyramid services shall conform to the applicable standards for practice, within the applicable specialty, as approved by the applicable occupational board and consistent with applicable state and federal requirements.

(d) Pyramid will participate in all IEP meetings and will provide written input to all IEPs applicable to each student admitted to SHS, at the LEA's request.

(e) LEA will provide SHS with each student's most recent IEP and all other information necessary to provide students with necessary services.

(f) Pyramid agrees to adhere to the educational plan outlined in each student's IEP, as the same may be updated or amended from time to time. Pyramid shall comply with and provide appropriate services in accordance with each student's IEP.

(g) Parents/guardians of admitted students and the LEA shall have access to review individual student progress and activities in the classroom as permissible by law. In order to avoid disruption to the educational environment, classroom visits shall be pre-scheduled in accordance with SHS policy.

(h) LEA will ensure that the parents/guardians of all students admitted to SHS provide written consent for the receipt, collection, and use by SHS of all necessary data collected for the purposes of this Agreement but to no further use except as otherwise required or allowed by law.

IV. REQUIREMENTS; COMPLIANCE; CONFIDENTIALITY.

1. Compliance

(a) Pyramid shall comply with all safety standards and with all clearance and certification requirements relating to child abuse and criminal backgrounds, as required by applicable law or by the LEA, with respect to all personnel providing services hereunder or who will have access to or contact with students. Copies of all such clearances and certifications, access to originals thereof and applicable information with respect to such personnel shall be provided promptly to the LEA.

(b) Pyramid shall complete such written reports and evaluations as are required by/for each student's IEP in a thorough, accurate and timely manner.

(c) Pyramid represents, warrants and agrees (a) that the services will be provided only by its employee(s) or other personnel who have all of the qualifications and experience reasonably necessary to fulfill, perform and complete the services, (b) that all representations as to Pyramid's qualifications and experience made herein or heretofore made to the LEA by Pyramid are true and correct in all material respects, (c) that neither Pyramid nor any of its officers or directors are currently suspended, debarred, ineligible or excluded, and (d) neither Pyramid nor any of its officers or directors has received written notice of any proposed action to suspend, debar, render ineligible or exclude them or any of them, from contracts with the United States of America, Commonwealth of Pennsylvania, or any other state, or any department or agency thereof.

(d) Pyramid shall comply with all applicable federal, state and local laws, regulations and ordinances in the performance of its services hereunder. Pyramid shall comply with all written nondiscrimination policies applicable to or required by the LEA and/or any federal or state governmental agency that is the source of funds for this Agreement.

2. Confidential Student Information:

(a) The LEA shall maintain each student's cumulative academic record. Pyramid is authorized to disclose necessary information consistent with the requirements of each admitted student's IEP and the terms of this Agreement. All information of any kind regarding LEA's students,

including (without limitation) confidential student data, shall be kept strictly confidential by Pyramid and shall not be used or disclosed for any purpose except as provided in this Agreement. This obligation of confidentiality shall survive the expiration or termination of this Agreement. As used herein, the term "Confidential Student Data" shall include, without limitation, any personal or identifying student information, names, addresses, date of birth, social security or other identification numbers, attendance records, grades, test results, assessments, work product, disciplinary records, and any information deemed to be a "student record" under the Family Educational Rights and Privacy Act ("FERPA").

3. Transportation:

(a) The LEA will be solely responsible for the transportation of students admitted to SHS under this Agreement in accordance with applicable law including without limitation 24 P.S. 13-1361 and 67 Pa. Code Chapter 171.

V. INSURANCE; INDEMNITY

(a) During the term of this Agreement, and any extension or modification of this Agreement, Pyramid shall obtain and keep in effect a policy or policies of: (a) general liability and auto liability insurance, including (without limitation) coverage of owned and non-owned vehicles used in relation to the performance of services by Pyramid and for accidents and occurrences arising out of death, bodily injury, sickness and disease, of at least One Million Dollars ($1,000,000) for each occurrence and Two Million Dollars ($2,000,000) general aggregate, and with not more than Five Thousand Dollars ($5,000) per occurrence deductible or self-insured retention; (b) workers' compensation insurance, disability benefits and other social insurance as may be required by applicable law; (c) professional liability insurance in the amount of One Million Dollars ($1,000,000), each claim/aggregate; and (d) such other coverages as entities similar to Pyramid performing such services customarily and usually obtain. All policies shall be written on an occurrence basis and not a claims made basis. Upon execution of this Agreement and at any other time(s) at the LEA's reasonable request, Pyramid shall furnish the LEA with a Certificate(s) of Insurance naming the LEA as Additional Insureds to each said policy. All such insurance policies shall require at least ten
(10) days' notice to the LEA prior to cancellation, termination or expiration.

(b) LEA covenants and agrees, at its sole cost and expense to indemnify, protect and hold SHS and Pyramid harmless against and from any and all claims, liens, damages, losses liabilities, obligations, penalties, litigation

costs, demands defenses, judgments, suits and proceedings whatsoever, including administrative proceedings (including attorneys' and expert fees and disbursements) which may at any time be imposed upon, incurred by or asserted or awarded against SHS or Pyramid, arising out of or relating to the acts or omissions of the LEA, its employees, agents, officers, directors, or representatives in connection with the performance of any services or duties owed by the LEA pursuant to this Agreement. Notwithstanding the foregoing, nothing in this agreement shall be deemed to be a direct or indirect waiver of or imitation to any sovereign or governmental immunity, in any respect, applicable to the LEA, its directors, officers, employees and agents (including, without limitation, under the Pennsylvania Political Subdivision Tort Claims Act) or impose liability, directly or indirectly, on the LEA and its directors, officers, employees and agents from which it would otherwise be immune under applicable law.

(c) Pyramid covenants and agrees, at its sole cost and expense to indemnify, protect and hold LEA harmless against and from any and all claims, liens, damages, losses, liabilities, obligations, penalties, litigation costs, demands, defenses, judgments, suits and proceedings whatsoever, including administrative proceedings (including attorneys' and expert fees and disbursements) which may at any time be imposed upon, incurred by or asserted or awarded against LEA arising out of or relating to the acts or omissions of SHS or Pyramid, its employees, agents, officers, directors, or representatives in connection with the performance of any services or duties owed by SHS or Pyramid pursuant to this Agreement.

VI. ADDITIONAL PROVISIONS

1. Address for Payments:

(a) Payments must be made to Pyramid Healthcare, Inc. at the following address:

Pyramid Healthcare, Inc.
271 Lakemont Park Boulevard
Altoona, PA 16602
Attention: Accounts Receivable

2. Term of Agreement:

(a) The initial term of this Agreement shall commence on the Effective Date and shall expire on 07/31/2027.

(b) Upon the expiration of the initial term or any renewal term of this Agreement, this Agreement shall be automatically renewed for a one (1)

year renewal term unless, at least thirty (30) days prior to the expiration of the current term, either party gives the other party written notice of its intent not to renew this Agreement. During any renewal term of this Agreement, the terms, conditions and provisions set forth in this Agreement shall remain in effect unless modified in accordance with Section VI (6) (a) of this Agreement.

(c) Notwithstanding anything in this Agreement to the contrary, the LEA and Pyramid shall have the right to terminate this Agreement by providing at least sixty (60) days written notice to the other party for its convenience if it determines termination to be in its best interest. If the Agreement is terminated for convenience by the LEA, Pyramid shall be paid its proportionate share of the tuition fee owed for services satisfactorily completed prior to the effective date of the termination.

3. Independent Contractor:

(a) In performing Pyramid's obligations under this Agreement, Pyramid is at all times shall remain an independent contractor of the LEA. Neither Pyramid nor the LEA nor their respective personnel, is an employee, partner, or agent of the other hereunder, and neither Pyramid nor the LEA is authorized to incur any liability or make any representations on behalf of the other. Pyramid shall be responsible for payment of the salaries, withholding and payroll taxes, workers' compensation coverage and all other compensation or benefits of any kind required for Pyramid employees, personnel and contractors. Pyramid shall be solely responsible for the provision of all appropriate supplies and equipment necessary for each pupil as required or appropriate in order to provide the services hereunder, at Pyramid's cost except as specifically provided for in this Agreement.

4. Default:

(a) The LEA shall be deemed to have committed an "Event of Default" of this Agreement upon the occurrence of any of the following:

(i) failure to make any payment when due from the LEA on this Agreement,

(ii) failure to perform any other provision of this Agreement, or

(iii) providing Pyramid with intentionally false information or signatures.

(b) Upon or after the occurrence of any Event of Default by the LEA, Pyramid will provide the LEA with notice, by certified mail as required by law, addressed to the LEA's last known address as shown on Pyramid's records, advising the LEA of the default and of the LEA's right to cure the

default within a thirty (30) day cure period. The notice will provide the time, amount and performance necessary to cure the default. If the LEA does not cure the default as provided in the notice, Pyramid's rights shall include (but are not limited to) the right to declare all sums due under this Agreement to be immediately due and payable. The LEA agrees to pay all reasonable attorneys' fees and other reasonable collection costs and charges necessary for the collection of any amount not paid when due, after an Event of Default by the LEA.

(c) Pyramid shall be deemed to have committed an "Event of Default" under this Agreement, if it fails to comply in any material respect with this Agreement or has otherwise breached in any material respect any representation, warranty or covenant hereunder, and has failed to cure such failure, breach or default within thirty (30) days after written notice thereof (or such failure, breach or default is incapable of being cured). Upon such an Event of Default, the LEA may, without limiting any other remedy, terminate this Agreement and upon such termination the LEA shall have no further liability or obligations under this Agreement. Upon any such termination, the LEA shall be responsible for the tuition fee, to the date of termination.

(d) No waiver by Pyramid or the LEA of any Event of Default shall be deemed or constitute a waiver of any other or any subsequent Event of Default. All of Pyramid's rights and remedies shall be cumulative. Pyramid's or the LEA's exercise of one or more rights shall not cause such party to lose any other rights.

5. Notice Addresses and Additional Miscellaneous Provisions:

(a) All notices shall be in writing. The addresses of the parties are as follows:

(i) If to Pyramid:

Pyramid Healthcare, Inc. t/d/b/a Soaring Heights School
Attn: Chief Executive Officer
271 Lakemont Park Blvd
Altoona, PA 16602

With copy to:

Pyramid Healthcare, Inc.
Attn: General Counsel
271 Lakemont Park Blvd
Altoona, PA 16602

(ii) If to LEA:

_____
_____
_____

(b) If any part of this Agreement is held to be illegal, void or unenforceable, that provision shall be deemed not to have been a part of this Agreement, which shall otherwise remain fully effective

(c) The terms of this Agreement shall be governed by the laws of the Commonwealth of Pennsylvania except to the extent supplemented, superseded or preempted by federal law.

(d) The parties to this Agreement consent and agree that any legal proceedings relating to the subject matter hereof shall be maintained in the Court of Common Pleas of Blair County, Pennsylvania, or, if applicable, the United States District Court of the Middle District of Pennsylvania, and all parties hereto consent and agree that jurisdiction and venue for such proceedings shall lie exclusively within said court. Service of process in any such proceeding may be made by certified mail, return receipt requested, directed to the respective party at the address set forth above. **Any dispute shall be resolved by non-jury trial, and both the LEA and Pyramid irrevocably waive any right to jury trial which may exist.**

(e) This Agreement shall be binding upon the parties hereto, their successors and assigns.

6. Entire Agreement/Modification:

(a) This Agreement and any addendums or exhibits hereto contain the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other prior communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

7. Counterparts:

(a) This Agreement may be executed in one or more counterparts, all of which together shall constitute one Agreement.

8. Captions:

(a) The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

NOTICE TO LEA REPRESENTATIVE: (1) DO NOT SIGN THIS AGREEMENT BEFORE YOU READ IT OR IF IT CONTAINS ANY BLANK SPACE. (2) YOU ARE ENTITLED TO A COMPLETE COPY OF THIS AGREEMENT.

BY SIGNING BELOW YOUNG SCHOLARS SCHOOL DISTRICT AND PYRAMID HEALTHCARE, INC. ACKNOWLEDGE RECEIPT OF A COMPLETED COPY OF THIS AGREEMENT AND INTEND TO BE LEGALLY BOUND BY ITS TERMS.

PYRAMID HEALTHCARE, INC.
t/d/b/a
SOARING HEIGHTS SCHOOL

DATE: _____

By: _____
Jason Hendricks, Chief Executive Officer

JERSEY SHORE AREA SCHOOL DISTRICT

By: _____

Print Name: _____

DATE: _____

Print Title: _____

EXHIBIT "A"

ADDENDUM FOR 1-1 SUPPORT

THIS ADDENDUM FOR 1-1 SUPPORT ("ADDENDUM") is made this 1ST day of June, 2026, by and between **PYRAMID HEALTHCARE, INC.,** a Pennsylvania corporation with offices located at 271 Lakemont Park Boulevard, Altoona, Pennsylvania 16602 ("Pyramid") and Jersey Shore Area School District the responsible local educational agency ("LEA") with an address at 175 A and P Drive Jersey Shore, PA 17740.

.

Background

WHEREAS, Pyramid provides special education and related services to students placed at Pyramid's private academic school by the LEA pursuant to an Education Services Agreement ("Agreement") between Pyramid and the LEA;

WHEREAS, in the event any student requires certain 1-1 support services, including nursing, professional or paraprofessional support services, Section I (1)(b) of the Agreement provides that Pyramid will provide such 1-1 support services in accordance with an addendum to the Agreement;

WHEREAS, Pyramid and the LEA agree that a student or students placed at Pyramid's private academic school by the LEA pursuant to the Agreement require(s) certain 1-1 support services; and

WHEREAS, Pyramid will provide appropriate 1-1 support services to the applicable student(s) placed at Pyramid's private academic school by the LEA in accordance with the terms of the Agreement and this Addendum.

NOW THEREFORE, Pyramid and the LEA, in consideration of the mutual agreements, covenants and conditions set forth herein, intending to be legally bound, hereby agree as follows:

1. 1-1 SUPPORT SERVICES:

a. Pyramid and the LEA agree that services provided to the LEA under the Agreement require the assignment of 1-1 paraprofessional support staff, and Pyramid will provide such 1-1 paraprofessional support staff services for each student identified by Pyramid and the LEA as requiring such services.

b. If applicable, Pyramid and the LEA further agree that services provided to the LEA under the Agreement also require the assignment of 1-1 nursing and/or professional staff, and Pyramid will provide the following nursing and/or professional staff to render the agreed upon services:

Individual Nursing and/or Professional Staff:	Individual Staff Hourly Rate:
N/A AT THIS TIME	$
N/A AT THIS TIME	$
N/A AT THIS TIME	$
N/A AT THIS TIME	$

2. PYRAMID COST: Pyramid will be responsible for the payments of all wages, fees, and benefits to all support staff rendering services under this Addendum.

3. LEA COST:

a. The LEA will compensate Pyramid for all 1-1 paraprofessional support services provided under this Addendum at the rate of $153 per day for each student identified by Pyramid and the LEA as requiring such services.

b. If applicable, the LEA will compensate Pyramid for all 1-1 nursing and/or professional staff services provided under this Addendum in accordance with the individual staff's hourly rate set forth in paragraph 1(b) above plus an additional 15% of said hourly rate.

4. INVOICING AND PAYMENT: Pyramid will provide monthly invoices to the LEA for all services performed under this Addendum. Payment shall be due to Pyramid within thirty (30) days of the date of invoice. If any balance due as invoiced remains unpaid for sixty (60) days after written demand for payment, the account may be referred to Pyramid's counsel for collection. All reasonable attorneys' fees and collection fees plus interest and costs, shall be added to the outstanding balance and shall be the responsibility of the LEA. The default rate of interest shall be six percent (6%) per annum.

5. ENROLLMENT REQUIREMENT: Pyramid will only invoice the LEA for 1-1 nursing, professional or paraprofessional support services if the applicable student remains enrolled in Pyramid's private academic school.

6. ATTENDANCE: So long as the applicable student remains enrolled in Pyramid's private academic school, Pyramid will invoice the LEA for 1-1 nursing, professional or paraprofessional support services in accordance with this Addendum regardless of the applicable student's attendance.

7. CONFLICT AND RATIFICATION: In the event of a conflict between the Agreement and this Addendum, the terms of this Addendum shall control. All other terms of the Agreement are hereby ratified and shall remain in effect.

THE PARTIES HERETO, each intending to be legally bound, have caused the execution of this Addendum as of the day, month, and year first above written.

PYRAMID HEALTHCARE, INC.

By: _____
Jason Hendricks, Chief Executive Officer

DATE: _____

JERSEY SHORE AREA SCHOOL DISTRICT

By: _____

Print Name: _____

Print Title: _____

DATE: _____

2026-27 JSASD PA Pre-K Counts
Partnership Agreement
Your Guardian Angel Preschool and Childcare

1. **Purpose**
   The purpose of this document is to describe the terms under which partner organizations will work together in the delivery of the PA Pre-K Counts Program. This Partnership Agreement is made between Jersey Shore Area School District (Lead Agency) located at 175 A & P Drive, Jersey Shore, PA and Your Guardian Angel Preschool and Childcare, (Partner) located at 701 Allegheny St., Jersey Shore, PA 17740. This agreement begins as of July 1, 2026 and shall continue until June 30, 2027.

2. **Agreement for Service Delivery**
   As Lead Agency, Jersey Shore Area School District contracts with Your Guardian Angel Preschool and Childcare to provide fiscal and administrative oversight, providing all services and program activities as described by the program requirements contained within this partnership agreement, and agrees to pay Your Guardian Angel Preschool and Childcare $390,526 for the provision of tuition-free pre-kindergarten opportunities for 38 full-day eligible children for agreed upon services listed in this agreement during the 2026-2027 school year.

3. **Program and Classroom Requirements**
   a. **Length of Day and Program Year** –Your Guardian Angel Preschool and Childcare agrees to provide a program for a minimum of 5.5 hours per day, of which 5 hours shall include instructional services or activities, for a minimum of 180 days per year.
   b. **Standards-Based Curriculum** – Your Guardian Angel Preschool and Childcare agrees to use a curriculum in the Pre-K Counts classroom that is aligned with the Early Learning Standards established by the Pennsylvania Department of Education.
   c. **Class Size and Student/Teacher Ratios** – Your Guardian Angel Preschool and Childcare agrees to maintain a student/teacher ratio of no more than 20 students for one teacher and one teacher aide in a classroom (2 adults in a classroom for every 20 students).
   d. **Staffing Qualifications –** Your Guardian Angel Preschool and Childcare will employ staff in the PA Pre-K Counts classroom who meet the requirements as required by OCDEL.
      i. The lead teacher shall have an active early childhood certificate.
      ii. The teacher aide shall meet at least one of the following criteria:
         1. Completion of at least 2 years of post-secondary study
         2. Possession of an associate's degree or higher
         3. Ability to meet rigorous standards of quality and demonstration of knowledge in and the ability to assist a teacher in instructing reading, writing, and mathematics
   e. **On-Going Professional Development** – Your Guardian Angel Preschool and Childcare shall meet the professional development requirements for the lead teacher and the teacher aide. Jersey Shore Area School District will provide the district's professional development schedule for the year and collaborate with Your Guardian Angel Preschool and Childcare to include the PA Pre-K Counts teacher and/or aide in any district provided professional development that may be applicable.
   f. **Meals and Snacks** – Your Guardian Angel Preschool and Childcare shall provide a snack and one or more meals for the full-day program.
   g. **Transitioning Activities** - Your Guardian Angel Preschool and Childcare shall have a transition plan in place for incoming and outgoing Pre-K Counts children. This may include participating in meetings and other gatherings hosted by Jersey Shore Area School District teachers and administrators.
   h. **Parental Involvement** – Your Guardian Angel Preschool and Childcare shall have a plan in place for parental involvement that includes at a minimum: joint staff & parent planning process, establishment of policies that support parental involvement, role for parents in evaluating program success, system for reporting child's progress, recognition of parents' critical role and parent education activities.

i. **Develop and Implement a Comprehensive Emergency Response Plan** – Your Guardian Angel Preschool and Childcare shall have a plan in place that has been developed in cooperation with the local Emergency Management Agency and be consistent with the guidelines developed by the Pennsylvania Emergency Management agency and other pertinent state requirements. The plan must be reviewed annually and modified as necessary.

j. **Immunization Requirements –** Your Guardian Angel Preschool and Childcare shall meet the immunization requirements as outlined by the Department of Health and Department of Public Welfare.

k. **Screenings –** Your Guardian Angel Preschool and Childcare shall provide or obtain hearing, vision, dental, and health (including mental health) screenings on all children within 60 calendar days of their first day in the classroom setting.

l. **Waivers** – Your Guardian Angel Preschool and Childcare shall work through Jersey Shore Area School District and the Preschool Program Specialist for advance approval of waivers.

m. **Eligibility of Children –** Your Guardian Angel Preschool and Childcare shall follow the income eligibility and age requirements for enrolling children in Pre-K Counts. Jersey Shore Area School District will assist in screening applications for income eligibility requirements.

n. **Serve At-Risk Children –** Your Guardian Angel Preschool and Childcare shall target their PA Pre-K Counts services to children considered at-risk according to the locally developed rubric.

o. **Development and Implementation of Enrollment Plans –** Your Guardian Angel Preschool and Childcare shall have a plan in place for ensuring full enrollment by the first day of service and continuing throughout the program year. This partner shall fill a vacant slot with another child within 20 program days of the original child's departure from the program. Your Guardian Angel Preschool and Childcare shall have strategies in place to maintain at least 85% attendance rate in their PA Pre-K Counts classroom.

4. **Coordination and Collaboration Requirements –** Your Guardian Angel Preschool and Childcare shall work in a coordinated and collaborative manner with other PA Pre-K Counts programs as well as the early childhood community and OCDEL. Your Guardian Angel Preschool and Childcare and Jersey Shore Area School District shall engage in a coordination and collaboration partnership organized for the purpose of community education and outreach on early childhood education, assessing needs and resources and coordinating and developing strategies to address these issues. JSASD Pre-K Counts Partnership meetings will take place at the Jersey Shore Area Administration Building or other mutually agreed upon location at 1:30 PM on the following dates, unless circumstances necessitate postponement/cancellation: November 4, 2026, February 24, 2027, June 23, 2027

   a. Early Intervention Programs and Services –Your Guardian Angel Preschool and Childcare shall collaborate and coordinate with the local infant/toddler and preschool early intervention programs to transition children with special needs into the program and to provide an environment that will support the success of all children. Children who are receiving early intervention services while enrolled in the PA Pre-K Counts program must be able to fully participate in and attend the full range of Pre-K Counts activities and program day.

   b. ELRC – Your Guardian Angel Preschool and Childcare shall work collaboratively with ELRC regarding building enrollment and child participation verification.

   c. "Wrap-Around" Child Care Services – Your Guardian Angel Preschool and Childcare shall provide wrap-around childcare services for any of their enrollees as long as there are spaces/staffing available in the childcare center.

5. **Monitoring, Program Reporting Requirements and Assurances**

   a. **Comply with all PA Pre-K Counts Monitoring Requirements** – Your Guardian Angel Preschool and Childcare shall prepare for monitoring and site visits by the assigned Preschool Program Specialist and will provide all requested documentation.

   b. **Develop and Submit a Continuous Quality Improvement Plan (CQIP)** – Your Guardian Angel Preschool and Childcare shall develop and maintain a CQIP for their program.

   c. **Assess the Early Learning Environment** – Your Guardian Angel Preschool and Childcare shall select

and use an assessment tool from the quality rating tools approved by OCDEL to assess and monitor the quality of the learning environment. The lead teacher must be trained in the use of the tool. Data from the self-assessment should be used to develop goals for improving the quality of the environment and instruction. Your Guardian Angel Preschool and Childcare shall also have an assessment done by an outside assessor for one PKC classroom in this partnership.

d. **Assess Student Progress** – Your Guardian Angel Preschool and Childcare shall use an approved child outcomes assessment tool for the statewide measurement of child progress and agrees that the lead teacher will attend training and maintain up-to-date assessment information for each child in the classroom.

e. **Comply with Reporting Requirements** – Your Guardian Angel Preschool and Childcare shall:
   - meet all applicable reporting requirements by due dates
   - update student enrollment in Pelican updated to reflect the current enrollment
   - update teacher information in Pelican to reflect the current staff and their credentials
   - submit requested financial information
   - submit all supporting documentation for pass-through budgets or other financial information, as requested
   - provide Jersey Shore Area School District with any additional data or information that is requested by OCDEL during the course of the grant.

f. **Attend all PA Pre-K Counts Regional Meetings –** Your Guardian Angel Preschool and Childcare and/or Jersey Shore Area School District shall attend all required PA Pre-K Counts regional and statewide meetings.

g. **Fees –** Jersey Shore Area School District and Your Guardian Angel Preschool and Childcare shall not charge any fee to parents for PA Pre-K Counts services.

h. **Agree to Maintain Required Provider Status -** For the duration of the grant, Your Guardian Angel Preschool and Childcare shall maintain their provider status. If Your Guardian Angel Preschool and Childcare loses its STAR designation, it should contact the Jersey Shore Area School District immediately and work with the Preschool Program Specialist to remediate this situation.

i. **Background Checks –** Your Guardian Angel Preschool and Childcare shall follow the legal requirements for staff background checks.

j. **Classroom Content –** Your Guardian Angel Preschool and Childcare shall ensure that the content, activities and materials used in the PA Pre-K Counts classroom are secular in nature.

k. **Agree Not to Supplant Funds** – Jersey Shore Area School District and Your Guardian Angel Preschool and Childcare shall not supplant funds but will supplement public funds received from another source. Your Guardian Angel Preschool and Childcare shall not substitute PA Pre-K Counts dollars for public resources currently expended to provide pre-kindergarten programming that meets the standards of the PA Pre-K Counts program. Your Guardian Angel Preschool and Childcare shall avoid the use of PA Pre-K Counts funds in a way that replaces services that are currently being provided by Head Start grantees. Your Guardian Angel Preschool and Childcare shall not displace existing high-quality programs that are in place and serving children, such as Head Start.

l. **Appropriate Use of Funds –** Your Guardian Angel Preschool and Childcare shall use all PA Pre-K Counts pass-through funds to support the implementation of a high-quality program in the PA Pre-K Counts classroom.

6. **Oversight and Termination** – Jersey Shore Area School District shall coordinate partnership activities. Jersey Shore Area School District and Your Guardian Angel Preschool and Childcare each reserve the right to terminate this agreement if the partnership proves to be unfavorable for one or both parties. The parties shall consult with the assigned Preschool Program Specialist in an attempt to rectify the situation before terminating the agreement.

7. **Financial Reporting Requirements**
   a. **Pass-Through Budgets –** A detailed pass-through budget is required to be provided to Jersey Shore Area School District. After reviewing, Jersey Shore Area School District shall submit the budget

through Pelican. Any requested changes will follow the same procedure.

b. **Payment & Compensation –** Jersey Shore Area School District shall make pass-through payments to Your Guardian Angel Preschool and Childcare according to the JSASD Board of Directors approved payment schedule that can be found at the end of this agreement document as long as invoices are received at least two weeks prior to the dates. **JSASD will not withhold funds for transportation.** Your Guardian Angel Preschool and Childcare may use passthrough funds for transportation if they wish. The 2026-2027 school year total pass-through amount to Your Guardian Angel Preschool and Childcare, after Jersey Shore Area School District's administrative costs have been deducted, shall be the total remaining amount of $390,526, which is a per child amount of $10,277. If an increase per child is awarded to the district:
    i. A budget revision will be completed based on the amount per child increase.
    ii. An addendum or revision of the payment schedule will be submitted to the school board for approval.
    iii. Once approved, the entire amount of the per child increase will be passed through to the partners based on the number of slots and documented in the revised payment schedules.
    iv. New invoices for those months will need to be sent and approved by the board before the new payment amounts can take effect.

c. **Accountability for Expenditures –** Your Guardian Angel Preschool and Childcare shall maintain records and documentation for all program-related expenses. In addition, Your Guardian Angel Preschool and Childcare shall supply an inventory list of any equipment with a purchase price that exceeds $5,000. All documentation must be maintained for a period of seven years.

8. **Collaboration in Program Delivery** – Your Guardian Angel Preschool and Childcare and Jersey Shore Area School District shall work collaboratively to implement the Pre-K Counts program.
    a. **Professional Development** – Jersey Shore Area School District will provide the district's professional development schedule for the year and collaborate with Your Guardian Angel Preschool and Childcare to include the PA Pre-K Counts teacher and/or aide in any district provided professional development that may be applicable.
    b. **Advertising** – Jersey Shore Area School District will assist Your Guardian Angel Preschool and Childcare in advertising for Pre-K Counts slots.

2026-2027 Pre-K Counts Revised Pass-Through Payment Schedule

- **The payment schedule dates refer to the date that the check is cut and mailed.**
- **The payment schedule dates may not be exact if the district is closed for any reason on that date.**
- **The January, February, March, April, May, and June dates are tentative, and are currently based on predicted board meeting dates but will be based on the actual approved 2027 board meeting dates.**
- **The payment schedule is dependent upon receipt of invoice from Your Guardian Angel Preschool and Childcare for PA Pre-K Counts program at least two weeks prior to the date listed.**

August 25, 2026	$39,052.60
September 29, 2026	$39,052.60
October 27, 2026	$39,052.60

November 17, 2026	$39,052.60
January 12, 2027	$39,052.60
February 9, 2027	$39,052.60
March 9, 2027	$39,052.60
April 13, 2027	$39,052.60
May 18, 2027	$39,052.60
June 8, 2027	$39,052.60

Jersey Shore Area School District

By: _____
(Authorized Signature)

_____
(Title)

_____
(Date)

Your Guardian Angel Preschool and Childcare

By: _____
(Authorized Signature)

_____
(Title)

_____
(Date)

Kalahari RESORTS & CONVENTIONS

2026 PASA-PSBA School Leadership Conference
October 18, 2026 - October 20, 2026

Extend your stay

Use calendar to manage your stay dates

Show nightly rate with taxes and fees included Taxes and fees

Changes to stay dates may impact the nightly rate displayed.

	Check-in			Checkout		
Thu Oct 15	Fri Oct 16	Sat Oct 17	Sun Oct 18	Mon Oct 19	Tue Oct 20	Wed Oct 21
USD 332.44	USD 577.69	USD 801.14	USD 419.64	USD 310.64	USD 321.54	USD 321.54
Thu Oct 22	Fri Oct 23	Sat Oct 24	Sun Oct 25	Mon Oct 26	Tue Oct 27	Wed Oct 28
USD 326.99	USD 577.69	-	-	-	-	-

Available | Selected | Event | Unavailable | Waitlist

Reservation Summary

Check-in	Sun, Oct 18, 2026
Checkout	Tue, Oct 20, 2026
Rooms	1
Guests per room	1

PA KALAHARI RESORTS AND CONVENTIONS

2 BEDROOM 2 BATHROOM LIVING ROOM SUITE 1 adult, 2 nights Change rooms	USD 669.98
Subtotal	**USD 669.98**

ADDITIONAL TAXES

State Tax (6.0% per night)	USD 40.20
Local Tax (3.0% per night)	USD 20.10
Grand Total	**USD 730.28**

Edit reservation Next

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2026 School Leadership Conference

Sunday, October 18 – Tuesday, October 20, 2026 | Kalahari Resorts & Conventions

Registration Worksheet

IMPORTANT: This worksheet is ONLY for use in gathering information for ONLINE REGISTRATION. DO NOT send worksheets to PSBA as they will NOT be entered in place of an online registration. Registrations MUST be completed ONLINE ONLY. (Registration does NOT include hotel reservations.)

*If you will be completing online registrations for multiple people, complete the **CONTACT information** and then make copies for each registrant to complete their individual details. Use the forms as a reference to accurately register all individuals.*

School/Organization Name _____

Contact Person _____

Phone ( )_____

Email _____

❑ **Yes, we are a PSBA All-Access participating district (save 15% on full conference registration!)**

- - - -

Registration Type

- ❑ **Full Conference** (Sunday, October 18 – Tuesday, October 20, 2026) **$649 (or $549 for All-Access Members)** *(includes two keynote speakers, education sessions, exhibit hall, program materials, breakfast on Monday and Tuesday, lunch on Monday and Tuesday, dinner on Sunday, two exhibit hall receptions, and* PA Public Education Foundation Awards and Student Showcase*)*

  OR

- ❑ I will attend ONLY on the following **individually selected days (no discounts apply):**
  - Sunday, October 18, 2026 **$300**
  - Monday, October 19, 2026 **$300**
  - Tuesday, October 20, 2026 **$300**

****Please note – Delegate Assembly registration is a separate event from the School Leadership Conference. Information for Delegate Assembly is mailed to your board secretary.****

PAYMENT METHOD

- ❑ Bill my school entity
- ❑ Credit card (VISA or Mastercard only)

Spouse or Guest Yes No

*One complimentary registration per paid registrant. Includes exhibits and education sessions **ONLY** (no meals).*
*Guests may not be school board directors, superintendents or other school staff.

First Name_____ Last Name_____

Preferred Name (as it appears on badge) _____

Accessibility/Dietary/Special Needs _____

Cancellation Policy:

All cancellations must be submitted in writing on district letterhead and be mailed to PSBA, 400 Bent Creek Blvd., Mechanicsburg, PA 17050, or emailed to conference.info@psba.org. The last day to cancel and receive a full registration fee refund is **September 25, 2026.** A $100 cancellation fee will be charged for cancellations received September 26, 2026, and after as food and materials have been ordered on your behalf. **Beginning October 9,** NO REFUNDS will be granted on any registrations, meals or events. Refunds are not granted for failure to attend, late arrival, or early departure. No-shows will be charged the full registration fee.

No. 702-AR-1

JERSEY SHORE AREA SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: September 14, 2015

REVISED:

702-AR-1. INTENT TO GIVE GIFT/GRANT/DONATION FORM

I/We are requesting the Board to accept our intent to provide a gift, grant or donation to the district in order to support and supplement the district's educational and/or student activities program.

Name of individual, group or agency: Jersey Shore Volleyball Booster Club

Contact person if group or agency: Josh Smith

Address: 256 Pine Creek Ave

Jersey Shore PA 17740

District program, school or grade level to be recipient: High School (Volley Ball) Athletic Dept.

Purpose of gift, grant, donation: Equipment for start up. 2 Poles 2 Pads, 1 Net, 1 Cart, 20 Balls, 2 Antennas 2 Ball Carts

Amount of gift, grant, donation: Equipment

The district will make every effort to honor the intent of the donor in the use of the gift, but it reserves the right to utilize any gift in the best interest of the district's educational program.

I attest that there are no encumbrances against this gift to the district.

Donor Signature — Date: 6/6/26

Superintendent Signature — Date: 6/10/26

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Policy 716 — Integrated Pest Management - Vol II 2026 Printed 7/16/2026

Policy Number	716
Title	Integrated Pest Management - Vol II 2026
Version	v1 · 6/25/2026 · DRAFT

Integrated Pest Management - Vol II 2026

PURPOSE

The district shall utilize integrated pest management procedures to manage structural and landscape pests and the toxic chemicals used for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment.

~~The district shall integrate IPM education into the curriculum in accordance with relevant academic standards.~~

DEFINITIONS

Integrated Pest Management (IPM) is the ~~coordinated use of pest and environmental information to design and implement pest control methods that are economically, environmentally and socially sound. IPM promotes prevention over remediation and advocates integration of at least two (2) or more strategies to achieve long-term solutions.~~ **managed use of combined pest control alternatives, including cultural, mechanical, biological and chemical to most effectively prevent or reduce to acceptable levels damage caused by pests. [1]**

Integrated Pest Management Plan is a plan that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks.[2]

AUTHORITY

The Board establishes that the district shall use pesticides only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs.[3][4]

The Board shall adopt an **IPM** ~~Integrated Pest Management~~ Plan for district buildings and grounds that complies with policies and regulations promulgated by the Department of Agriculture.[2][4]

The Board shall designate an employee to ~~serve as IPM Coordinator for the district.~~ **facilitate IPM for the district. The designated employee will be referred to** as **the district's** IPM Coordinator **or as otherwise specified at** the district.

DELEGATION OF RESPONSIBILITY

The IPM Coordinator shall be responsible to implement the ~~**Integrated Pest Management**~~ **IPM** Plan and to coordinate communications between the district and the approved contractor.

The IPM Coordinator shall be responsible to annually notify parents/guardians of the procedures for requesting notification of planned and emergency applications of pesticides in school buildings and on school grounds.[5]

The IPM Coordinator shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.[5]

Appropriate personnel involved in making decisions relative to pest management shall participate in **periodic** training**, as needed**.

GUIDELINES

Pest management strategies may include education, exclusion, sanitation,

maintenance, biological and mechanical controls, and site appropriate pesticides.

An **IPM** Plan shall include the education of staff, students and the public about IPM policies and procedures.

When pesticide applications are scheduled ~~in school~~ **for district** buildings and ~~on school~~ grounds, the district shall provide notification **at least seventy-two (72) hours in advance** in accordance with law, including:[5]

1. Posting a pest control sign in an appropriate area**, at the place to be treated**. **The sign shall remain in place for at least two (2) days following each planned treatment.**

2. Providing the pest control information sheet to all individuals working in the **affected** school building.

3. Providing required notice to all parents/guardians of students or to a list of parents/guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, the district may authorize an emergency pesticide application and shall notify by telephone any parent/guardian who has requested such notification.[5]

~~**PSBA Revision 5/26 © 2026 PSBA**~~

Footnotes

[1] 7 PA Code 128.2
View source

[2] 24 P.S. 772.1
View source

[3] 3 P.S. 111.21 et seq
View source

[4] 7 PA Code 128.1 et seq
View source

[5] 24 P.S. 772.2
View source