Regular Meeting

Monday, September 14, 2026 7:00 PM
Jersey Shore Area School District Administration Building, 175 A&P Drive, Jersey Shore, PA 17740

1. **Opening**

1.A. **Call To Order**

1.B. **Roll Call**

1.C. **Pledge of Allegiance**

1.C.1. Led by Everly Dittmar and Avery Edkin representing the 7th Grade from the Jersey Shore Area Middle School.

2. **Presentations**

2.A. **Communications**

2.B. **President's Report**

2.C. **Board Representative/Committee Reports**

2.D. **Student Representative Report:**

2.E. **Superintendent's Report**

2.E.1. Board Member Recognition

2.E.2. Highlight-504 Plans (Attachment)

2.E.3. **Updated Board Policies:** (Attachments)
Policy 102-Academic Standards
Policy 105-Curriculum
Policy 204.1-Virtual Attendance and Wellness Checks
Policy 209-Health Examinations/Screenings
Policy 803-School Calendar
Policy 822-Automated External Defibrillator (AED)/ Cardiopulmonary Resuscitation (CPR)

3. **Courtesy of the Floor**

3.A. **Public Comment on Agenda Items**

4. **Unfinished Business**

4.A. **Unfinished Business Items**

5. **Personnel**

5.A. **Personnel Items**

5.A.1. Appointment of Andrea Hensler, as a 10-month Middle School Building Secretary, annual salary of $33,437.00 per the 2026-2027 Classified Staff Pay Rates, effective September 21, 2026, pending clearances.

5.A.2. Appointment of Margaret Koons to an Event Staff position at $15.78 per hour, effective September 15, 2026.

5.A.3. Appointment of Zach Sloan to an Assistant Varsity Boys Basketball coach at a stipend of $3,971.20, Step Level 2 of the coaches' salary matrix, effective the 2026-2027 school year.

5.A.4. The 2026-2027 Winter Sports Coaching Staff and Stipends per the attached listing. (Attachment)

5.A.5. A correction to the stipend amount for Melissa Wrench's appointment as an Assistant Middle School Softball coach, to be $1,890.40, (Level 1 of the coaches' salary matrix), effective the 2026-2027 season.

5.A.6. An update to the High School Club Advisors and Stipend List for the 2026-2027 school year to include: (Attachment)

Name	Advisor	Stipend
Kelly Walker	Red Cross Club Advisor	$416.00

5.A.7. An update to the Co-Curricular Positions and Stipend List for the 2026-2027 school year to include: (Attachment)

Name	Position	Stipend
Sara Smith	Avis SAP Team Member	$416.00
Sarah Harbach	Avis SAP Team Leader	$520.00

5.A.8. Accepting a letter of resignation from Robert Rook as auxiliary staff, effective September 9, 2026.

5.A.9. Accepting a letter of resignation from Karen Fausnaught as a 6th Grade ELA teacher and 6th Grade Level Leader, effective October 14, 2026. (Attachment)

5.A.10. Jade Schneider as a bus driver for Windecker Enterprises Inc.

5.A.11. Christian Getgen as a bus driver for Windecker Enterprises Inc.

5.A.12. The following job description-Student Records Secretary (Attachment)

6. **Curriculum and Instruction**

6.A. **Curriculum and Instruction Items**

7. **Building and Grounds**

7.A. **Building and Grounds Items**

8. **Finance**

8.A. **Finance Items**

8.A.1. The Sitelogiq Energy Services Inc. Invoice #7347-09 in the amount of $251,305.00. Funds will come from the GOB 2025 funds. (Attachment)

8.A.2. The Sitelogiq Energy Services Inc. Invoice #7347-10 in the amount of $19,813.00. Funds will come from the GOB

2025 funds. (Attachment)

8.A.3. The Sitelogiq Energy Services Inc. Invoice #7347-11 in the amount of $11,530.00. Funds will come from the GOB 2025 funds. (Attachment)

8.A.4. A cash withdrawal of $1,000.00 from the General Fund account #6001789206 for the purpose of Athletic Meal Money. (Attachment)

8.A.5. A transfer of $500,000 to the Technology Committed Fund balance from the General Fund Balance.

9. **Miscellaneous**

9.A. **Miscellaneous Items**

9.A.1. The following policy at second read: (Attachment)
Policy 716-Integrated Pest Management

9.A.2. An addendum to contract for additional purchase of two (2) elementary student slots with River Rock Academy at a per diem rate of $200.00, for a prorated annual cost of $58,800.00, effective October 26, 2026, through to the end of the 2026-2027 school year. (Attachment)

10. **Courtesy of the Floor**

10.A. **Public Comment on Items Not on the Agenda**

11. **Adjournment**

11.A. **Adjourn Meeting**

504 Agreements at Jersey Shore

From the Federal Government

The Section 504 regulations require a school district to provide a "free appropriate public education" (FAPE) to each qualified student with a disability who is in the school district's jurisdiction, regardless of the nature or severity of the disability. Under Section 504, FAPE consists of the provision of regular or special education and related aids and services designed to meet the student's individual educational needs as adequately as the needs of nondisabled students are met.

From PDE

A student that does not qualify for special education services under IDEA (an educational law) still may qualify for services under Section 504 (a civil rights law) if the disability is shown to substantially limit his or her educational performance.

A child with a disability is one who has a physical or mental impairment that substantially limits major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Accommodations often refer to building accessibility, classroom adjustments and curriculum modifications and may be updated or revised as the need changes.

34 CFR § 104.3 (j) defines a handicapped person with rights under the Rehabilitation Act as any person who:

- Has a physical or mental impairment which substantially limits one or more major life activities,
- Has a record of such an impairment, or
- Is regarded as having such an impairment.

Examples of disabilities under Section 504 include:

- Student breaks their arm in 5 places and cannot write; the district provides someone to take notes or write the homework
- Student is deaf and plays sports. The district provides an interpreter for the classroom and any school sports activities they are involved in
- Student has cancer, diabetes, epilepsy, migraines, allergies or asthma; the student is allowed to obtain treatment or medication, as needed
- Student uses a wheelchair; student is permitted to leave classes early to avoid hall traffic
- Student is under a doctor's care for depression or anxiety, frequent behavioral problems, ADHD; the student is given additional time for completing assignments and allowed to sit in the front of the classroom

At Jersey Shore

As of last week, 85 students in the district had an active 504 plan. This requires medical documentation, an eligibility determination, an initial team meeting, teacher communication to provide documentation on required supports and services, and an annual review. Meetings include the parent, student, regular education teacher, and Director of Pupil Services. 504 plans are managed entirely by the Director of Pupil Services including parent communication, meeting coordination, and teacher communication.

District Service Center
175 A&P Drive
Jersey Shore PA 17740

Dr. Brian Ulmer, Superintendent
Phone 570.398.1561
Fax 570.398.5089

Policy Number	102
Title	Academic Standards
Version	v3 · 8/26/2026 · DRAFT

Academic Standards

PURPOSE

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.[2][3]

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics **- PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) **- PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.
11. **Personal Finance.**

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[2] **[4] [5]**

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use. [9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] **[6] [7]**

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] **[8]**

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[1] 22 PA Code 4.11
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[2] 22 PA Code 4.12
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[3] 22 PA Code 4.3
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[4] Pol. 105
Policy Reference
Open policy

[5] Pol. 107
Policy Reference
Open policy

[6] Pol. 127
Policy Reference
Open policy

[7] Pol. 212
Policy Reference
Open policy

[8] Pol. 113
Policy Reference
Open policy

[9] 24-P-S-1556
palegis.us
palegis.us
Legal Reference
View source

Legal References

[1] 22 PA Code 4.11
[2] 22 PA Code 4.12
[3] 22 PA Code 4.3
[4] Pol. 105
[5] Pol. 107
[6] Pol. 127
[7] Pol. 212

[8] Pol. 113

[9] 24-P-S-1556 — 24 P.S. 1556

Policy Number	105
Title	Curriculum
Version	v3 · 8/26/2026 · DRAFT

Curriculum

PURPOSE

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2] [3] **[4]**

AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1] [3] **[4]**

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1] [3] [5] [6] **[7] [8]**

Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.**[20][21][22]**

GUIDELINES

The district's curriculum shall provide the following:

1. {x-} Continuous learning through effective collaboration among the schools of this district.
2. {x } Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. **[9]**
3. {x } Guidance and counseling services for all students to assist in career and academic planning.[23]
4. {x } A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. **[11]**
5. {x } Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[12] **[13]**
6. {x } Compensatory education programs for students, pursuant to law and regulation.
7. {x } Equal educational opportunity for all students, pursuant to law and regulation. **[14] [15]**

8. {x } Career awareness and vocational education, pursuant to law and regulation.[16]
9. {x } Educational opportunities for identified gifted students, pursuant to law and regulation.[17]
10. {x } Regular and continuous instruction in required safety procedures.[18]

1.

Movie Guidelines

Teachers at the middle school and high school level are permitted to show portions of G, PG, and PG-13 rated movies to illustrate certain concepts. Elementary teachers are permitted to show G-rated movies. All segments or movies shall be reviewed directly by the teacher showing the film to ensure that there is no excessive inappropriate language and that any sexual content is not of an offensive nature.

Teachers at the middle school will use a more critical eye to reduce inappropriate language or content in PG or PG-13 rated films being used in a classroom setting. Parents/Guardians have the option to requires that their child(ren) not view films.

DELEGATION OF RESPONSIBILITY

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1]

{x } administrators

{ x} teaching staff members

~~{ } students~~

~~{ } community members~~

~~{ } Board members.~~

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1] [19]

{x } With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

{x } The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

{x} The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[1] 22 PA Code 4.4
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[2] 22 PA Code 4.3
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[3] 22 PA Code 4.12
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[4] Pol. 102
Policy Reference
Open policy

[5] 24 P.S. 1511
palegis.us
palegis.us
Legal Reference
View source

[6] 24 P.S. 1512
palegis.us
palegis.us
Legal Reference
View source

[7] Pol. 107
Policy Reference
Open policy

[8] Pol. 127
Policy Reference
Open policy

[9] Pol. 109
Policy Reference
Open policy

[11] Pol. 113
Policy Reference
Open policy

[12] 22 PA Code 4.26
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[13] Pol. 138
Policy Reference
Open policy

[14] Pol. 103
Policy Reference
Open policy

[15] Pol. 103.1
Policy Reference
Open policy

[16] Pol. 115
Policy Reference
Open policy

[18] Pol. 805
Policy Reference
Open policy

[19] Pol. 105.1
Policy Reference
Open policy

[20] 24 P.S. 1541-1555

[21] 36 U.S.C. 106

[22] P.L. 108-447 — P.L. 108-447

[23] Pol. 112
Policy Reference
Open policy

Policy Number	204.1
Title	Virtual Attendance and Wellness Checks
Version	v2 · 8/26/2026

Virtual Attendance and Wellness Checks

PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[1]

This policy shall be posted on the district's publicly accessible website.[1]

DEFINITION

District employee/representative – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.
2. Virtual or face-to-face participation by the student in any of the following activities:
    a. Health screenings.
    b. Standardized testing.
    c. Advising sessions.
    d. Tutoring sessions.
    e. In person, school-sponsored activities chaperoned by a district employee/representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[1] [4][5]

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[1]

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.[1]

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

{ x } When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/ representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.
2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.
3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Footnotes

[1] 24 P.S. 1327.4
palegis.us
palegis.us
Legal Reference
View source

[2] 23 Pa. C.S.A. 6301
palegis.us
palegis.us
Legal Reference
View source

[3] Pol. 806
Policy Reference
Open policy

[4] 24 P.S. 1329
palegis.us
palegis.us
Legal Reference
View source

[5] Pol. 204
Policy Reference
Open policy

Legal References

[1] 24 P.S. 1327.4 — 24 P.S. 1327.4
[2] 23 Pa. C.S.A. 6301 et seq — 23 Pa. C.S.A. 6301 et seq
[3] Pol. 806
[4] 24 P.S. 1329 — 24 P.S. 1329
[5] Pol. 204

Policy Number	209
Title	Health Examinations/Screenings
Version	v3 · 8/27/2026 · DRAFT

Health Examinations/Screenings

AUTHORITY

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests **and** other tests deemed **advisable** ~~**and height and weight measurements,**~~ **at** intervals established by the district. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.[2][4][6]

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[2][25]

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[7][8][9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace

to the health of others in contact with the student if the student is not examined for those conditions. [10] [11]

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[13] **[14]**

Health Monitoring

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. **[15]**

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. **[16]**

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. **[16] [17]**

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. **[15]**

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[18] **[19] [20]**

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. **[15]** [18] **[19] [20]** [21][22] **[23]**

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[18]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[18] **[24]**

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall instruct all staff members to continually observe students for

conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website.[26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP).[12]

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[1] 24 P.S. 1401
palegis.us
palegis.us
Legal Reference
View source

[2] 24 P.S. 1402
palegis.us
palegis.us
Legal Reference
View source

[3] 24 P.S. 1403
palegis.us
palegis.us
Legal Reference
View source

[4] 22 PA Code 12.41
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[5] 24 P.S. 1407
palegis.us
palegis.us
Legal Reference
View source

[6] 28 PA Code 23.1
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[7] 24 P.S. 1405
palegis.us
palegis.us
Legal Reference
View source

[8] 28 PA Code 23.2
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[9] 20 U.S.C. 1232h
uscode.house.gov
uscode.house.gov
Legal Reference
View source

[10] 24 P.S. 1419
palegis.us
palegis.us
Legal Reference
View source

[11] 28 PA Code 23.45
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[12] 24 P.S. 1406
palegis.us
palegis.us
Legal Reference
View source

[13] 23 Pa. C.S.A. 6311
palegis.us
palegis.us
Legal Reference
View source

[14] Pol. 806
Policy Reference
Open policy

[15] Pol. 203
Policy Reference
Open policy

[16] Pol. 103
Policy Reference
Open policy

[17] Pol. 103.1
Policy Reference
Open policy

[18] 24 P.S. 1409
palegis.us
palegis.us
Legal Reference
View source

[19] Pol. 113.4
Policy Reference
Open policy

[20] Pol. 216
Policy Reference
Open policy

[21] 20 U.S.C. 1232g
uscode.house.gov
uscode.house.gov
Legal Reference
View source

[22] 34 CFR Part 99
ecfr.gov
ecfr.gov
Legal Reference
View source

[23] Pol. 805
Policy Reference
Open policy

[24] Pol. 800
Policy Reference
Open policy

[25] 28 PA Code 23.7
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[26] 24 P.S. 1408
palegis.us
palegis.us
Legal Reference
View source

[27] 24-P-S-1426
palegis.us
palegis.us
Legal Reference
View source

Legal References

[1] 24 P.S. 1401
[2] 24 P.S. 1402
[3] 24 P.S. 1403
[4] 22 PA Code 12.41
[5] 24 P.S. 1407
[6] 28 PA Code 23.1 et seq
[7] 24 P.S. 1405
[8] 28 PA Code 23.2
[9] 20 U.S.C. 1232h
[10] 24 P.S. 1419
[11] 28 PA Code 23.45
[12] 24 P.S. 1406
[13] 23 Pa. C.S.A. 6311
[14] Pol. 806
[15] Pol. 203
[16] Pol. 103
[17] Pol. 103.1
[18] 24 P.S. 1409
[19] Pol. 113.4

[20] Pol. 216
[21] 20 U.S.C. 1232g
[22] 34 CFR Part 99
[23] Pol. 805
[24] Pol. 800
[25] 28 PA Code 23.7 — 28 PA Code 23.7
[26] 24 P.S. 1408 — 24 P.S. 1408
[27] 24-P-S-1426 — 24 P.S. 1426

Policy Number	803
Title	School Calendar
Version	v3 · 8/26/2026 · DRAFT

School Calendar

PURPOSE

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of [1][2][8][10]

{ x} 180 student days.

~~{ } 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.~~

~~{ } 450 hours of instruction for half-day kindergarten programs.~~

~~{ } and prekindergarten programs.~~

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13] **[14]**

When an emergency arises, which the Board could not anticipate or foresee, and such emergency results in the district being unable to provide for the in-person attendance of all students during the established length of school days, number of days per week or hours of classes, the Board may establish temporary provisions during the period of emergency. During an open regular or special Board meeting, the Board shall take action to identify the emergency and establish the temporary provisions. Such action shall be recorded in the Board minutes for the open meeting and certified with the Secreta4ry of Education in the form prescribed by the PA Department of Education for review or approval. The Board shall enact the temporary provisions in response to the emergency, which may remain in effect for a period of no more than four (4) years.

Temporary provisions established in accordance with law may include but are not limited to:[1][2][5][6][7][8][9][12][13] **[15]**

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
   ~~{ } 450 hours of instruction for half-day kindergarten programs.~~
   ~~{ } and prekindergarten programs.~~
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[7] [14]

DELEGATION OF RESPONSIBILITY

The Superintendent shall annually prepare a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[7][14] **[15]**

PSBA Revision 8/26 © 2026 PSBA

Footnotes

[1] 24 P.S. 133
palegis.us
palegis.us
Legal Reference
View source

[2] 24 P.S. 1501
palegis.us
palegis.us
Legal Reference
View source

[3] 24 P.S. 1502
palegis.us
palegis.us
Legal Reference
View source

[4] 24 P.S. 1503
palegis.us
palegis.us
Legal Reference
View source

[5] 24 P.S. 1504
palegis.us
palegis.us
Legal Reference
View source

[6] 24 P.S. 1505
palegis.us
palegis.us
Legal Reference
View source

[7] 24 P.S. 1506
palegis.us
palegis.us
Legal Reference
View source

[8] 22 PA Code 11.1
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[9] 22 PA Code 11.2
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[10] 22 PA Code 4.4
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
View source

[11] 24 P.S. 520
palegis.us
palegis.us
Legal Reference
View source

[12] 24 P.S. 520.1
palegis.us
palegis.us
Legal Reference
View source

[13] 24 P.S. 1501.3
palegis.us
palegis.us
Legal Reference
View source

[14] Pol. 006
Policy Reference
Open policy

[15] Pol. 805
Policy Reference
Open policy

Legal References

[1] 24 P.S. 133
[2] 24 P.S. 1501
[3] 24 P.S. 1502
[4] 24 P.S. 1503
[5] 24 P.S. 1504
[6] 24 P.S. 1505
[7] 24 P.S. 1506
[8] 22 PA Code 11.1
[9] 22 PA Code 11.2
[10] 22 PA Code 4.4

[11] 24 P.S. 520
[12] 24 P.S. 520.1
[13] 24 P.S. 1501.3
[14] Pol. 006 — Pol. 006
[15] Pol. 805

Policy Number	822 SD PNN
Title	Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
Version	v3 · 8/27/2026

Automated External Defibrillator (AED)/ Cardiopulmonary Resuscitation (CPR)

PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

DEFINITION

Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.[1]

AUTHORITY

~~**Except in extenuating circumstances,**~~ **Each** school **building** shall have one (1) person **trained and** certified in the use of **an AED and** ~~**cardiopulmonary resuscitation**~~ CPR during ~~regular school hours~~ **the school day** when school is in session and students are present.[2][3]

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.[2]

The ~~automated external defibrillator~~ AED units are owned by the district and shall be properly maintained **and tested,** and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.[4][5]

The ~~automated external defibrillator~~ AED units shall be used in accordance with approved district procedures.

GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.[2]

~~**{ } The district may make instruction on the principles and techniques of CPR and the use of operating an AED available to students.**~~[2]

Written guidelines for medical emergencies related to the use of ~~automated external defibrillator~~ AED units shall be provided to all ~~members of the core team.~~ **employees instructed in the use of an AED**.

{ x } Responders' use of AED units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

DELEGATION OF RESPONSIBILITY

The **Superintendent** or designee shall develop and disseminate administrative regulations that detail the use of ~~automated external defibrillator~~ AED units.

~~Automated external defibrillator~~ (AED) units may be used by all members of the district's core team who have successfully completed training and any trained volunteer who has a current course completion card.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.[6]

Footnotes

[1] 24 P.S. 1401

[2] 24 P.S. 1423.1

[3] 24 P.S. 1424

[4] 24 P.S. 1423.3

[5] Pol. 123
Policy Reference
Open policy

[6] 24 P.S. 1423.2

Sport	First Name	Last Name	Position	Level	Stipend	
Boys Varsity Basketball	Jon	Boob	Head Varsity	5	7,786	
	Open					Reccomended Zach Sloan
	Adam	Kline	Head MS	5	4,282	
	Clark	McLane	Assistant MS Coach	5	3,114	
Girls Varsity Basketball	Mike	Schall	Head Varsity	5	7,786	
	OPEN		First Assistant			
	Avery	Hess	Head MS Coach	5	4,282	
	Steve	Lehman	Assistant MS Coach	5	3,114	
Wrestling	Tony	Owens	Head Varsity	5	7,786	
	Ty	Kanouff	Head Junior	5	4,282	
	Cody	Ulmer	1st Assistant	5	4,672	
	Crock	Herman	Assistant Girls Varsity	5	4,672	
	Aubrey	Sechrist	Assistant Girls MS	2	2,647	
	Open		Assistant JH			
Swimming	Open		Head Swim Coach			
	Open		Assistant Swim Coach			
Bocee	Steph	Machmer	Head Coach		2,225	
	Haley	Enders	Assistant Coach		668	
	Patty	Hess	Assistant Coach		668	

Each Principal will get a copy of the Master Club List. Once you filled it in, please save it to your files and share the file with me, Kim Holter, and I will update the Master Club List. Thank you.

Description	HIGH SCHOOL CLUBS Advisor Name & Email Address	Stipend Amount		
An extension of the local Red Cross Unit. Hosting blood drives for community.	**American Red Cross**			
	Kelly Walker kWalker@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Provides opportunity to read/discuss Bible passages and teachings. Student run & led.	**Bible Club**			
	Jim Watson Jwatson@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Promotion of inclusion for all students in a club that would be open to all students throughout the school and encourage understanding, teamwork, leadership, equality and unity through school wide activities. The club would sponser at least one school wide activity per	**Bulldogs Better Together Club**			
	Steph Machmer Smachmer@jsasd.org	$ 208.00	$ 104.00	$ 104.00
	Patty Hess Phess@jsasd.org	$ 208.00	$ 104.00	$ 104.00
Academic competitions with other districts.	**Constitution Convention/Model UN**			
	Jess George Jessica.George@jsasd.org	$ 138.66	$ 69.33	$ 69.33
	Jeffrey Klugh jklugh@jsasd.org	$ 138.66	$ 69.33	$ 69.33
	Tim Greene Tgreene@jsasd.org	$ 138.66	$ 69.33	$ 69.33
Learn more about actively participating in technical and performance aspects of theatre.	**Drama Club**			
	Michele Long Mlong@jsasd.org	$ 416.00	$ 208.00	$ 208.00
FBLA is a national student organization that provides business and non- business students the opportunity to enhance their personal	**FBLA**			
	Tim Dershem Tdershem@jsasd.org	$ 416.00	$ 208.00	$ 208.00

Promotes Information Technology/Computer related fields. Organizational skills/LAN Party fundraisers	**IT (Information Technology)**			
	Scott Alexander scott.alexander@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Offers students additional time to practice their instruments. It is also used as additional time to listen and discuss jazz music and	**Jazz Band or Modern Band**			
	Chris Lahr Clahr@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Key Club is part of Kiwanis International, making it an international organization as well. Activities focus on community service,	**Key Club**			
	Jodi English Jenglish@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Design and fabricate mass production/large-scale real-life projects.	**Manufacturing Club**			
	Izak Turner iturner@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Mock Trial will foster student's leadership and critical thinking skills while developing intermediate and involved young citizens.	**Mock Trial**			
	Tanner Shade Tanner.Shade@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Promotes art advocacy with art projects in school/community. Must have GPA of 90% or higher in all art classes.	**National Art Honor Society**			
	Sarah Keim Skeim@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Supports development of hardworking/diligent students striving to support community and excel in academics. Required 90% in English.	**National English Honor Society**			
	Sarah Kuehne Skuehne@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Students who meet specific academic, extra-curricular, and volunteer requirements are eligible to be inducted into this organization.	**National Honor Society**			
	Michele Persun mpersun@jsasd.org	$ 416.00	$ 208.00	$ 208.00
National Mathematics Honor Society: Promotion of scholarship in, and enjoyment and understanding of, mathematics among high school and two- year college	**National Math Honor Society**			
	Michele Persun mpersun@jsasd.org	$ 416.00	$ 208.00	$ 208.00

Academic Society focused on Spanish Language, excellence in Secondary education & promoting continuity of interest in Spanish culture, must maintain cumulative average of 90%, 94% in Spanish, 10th grade or above.	**National Spanish Honor Society**			
	Closed			
Extension of Physical Education and our lifetime fitness activities. The club's purpose is to connect high school-age students to our amazing Tiadaghton state forest. Community service.	**Outdoor Club**			
	Averie Hess averie.hess@jsasd.org	$ 208.00	$ 104.00	$ 104.00
	Eric Hess Ehess@jsasd.org	$ 208.00	$ 104.00	$ 104.00
Meet with information regarding student-section and athletics events	**Pep Club**			
	Jenn Rieck Jrieck@jsasd.org	$ 208.00	$ 104.00	$ 104.00
	Julie Wagner jwagner@jsasd.org	$ 208.00	$ 104.00	$ 104.00
Executive committee of carefully selected students to work with teachers to improve school climate and atmosphere. Extension of	**Renaissance Club**			
	Ella Simcox esimcox@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Academic club of seniors only, students participate in numerous competitions like Con-Con & Mock Trial, Government Day and Law Day.	**RHO KAPPA-National Social Studies Honor Society**			
	Jess George Jessica.George@jsasd.org	$ 208.00	$ 104.00	$ 104.00
	Tim Greene Tgreene@jsasd.org	$ 208.00	$ 104.00	$ 104.00
SkillsUSA is a national membership association serving high school, college and middle school students who are preparing for careers in trade, technical and skilled	**Skills USA**			
	Jocelyn Shirey Jshirey@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Provides students of all genders, race, religion, culture, sexual orientation, and economic background a safe place to socialize and support each other	**Spectrum Club**			
	Michele Long Mlong@jsasd.org	$ 416.00	$ 208.00	$ 208.00
Government body for the high	**Student Council**			

school. A member of the National Association of Student Councils & the PA Association.	Laura Eck Leck@jsasd.org	$ 416.00	$ 208.00	$ 208.00
YDTF's mission is to empower young people to successfully lead regional community initiatives through collaborative leadership roles across various school districts.	**Youth Development Task Force**			
	Jodi English Jenglish@jsasd.org	$ 416.00	$ 208.00	$ 208.00
	Total	$ 9,567.98	$ 4,783.99	$ 4,783.99

APPENDIX B & C/CO-CURRICULAR WAGES 2026-2027			
APPENDIX B			
POSITION	**AMOUNT**	**Pay Date:**	**Pay Date:**
HS MUSICAL PRODUCTION - DATE (Rehearsals start Date)		1/2 1st pay after production starts	1/2 1st pay after production ends
Musical Director			
Vacant	$ 2,232.00	$ 1,116.00	$ 1,116.00
Musical Drama Director			
Vacant	$ 2,232.00	$ 1,116.00	$ 1,116.00
Lighting			
Tim Greene	$ 651.00	$ 325.50	$ 325.50
Stage Managers (2)			
Tanner Shade	$ 651.00	$ 325.50	$ 325.50
Ella Simcox	$ 651.00	$ 325.50	$ 325.50
Public Relations (1)			
Charlotte Bierly	$ 325.50	$ 162.75	$ 162.75
Nicola Paulhamus	$ 325.50	$ 162.75	$ 162.75
Production Set Design & Completion			
Sarah Keim	$ 1,040.00	$ 520.00	$ 520.00
Sound			
Scott Alexander	$ 651.00	$ 325.50	$ 325.50
Total	$ 8,759.00		
HS DRAMA PRODUCTION - DATE (Rehearsals start Date)			
Drama Director			
Vacant	$ 1,561.00	$ 780.50	$ 780.50
Lighting			
Ella Simcox	$ 416.00	$ 208.00	$ 208.00
Stage Managers (2)			
Tanner Shade	$ 416.00	$ 208.00	$ 208.00
Vacant	$ 416.00	$ 208.00	$ 208.00
Public Relations			
Charlotte Bierly	$ 416.00	$ 208.00	$ 208.00
Sound			
Scott Alexander	$ 416.00	$ 208.00	$ 208.00
Production Set & Design			
Vacant	$ 651.00	$ 325.50	$ 325.50
Total	$ 4,292.00		

MS DRAMA PRODUCTION - DATE (Rehearsals start Date)			
Drama Coach			
Vacant	$ 1,560.00	$ 780.00	$ 780.00
Music Production Coach			
Vacant	$ 1,560.00	$ 780.00	$ 780.00
Lighting			
Nichole Bechdel	$ 391.00	$ 195.50	$ 195.50
Stage Managers (2)			
Jeffrey Klugh	$ 391.00	$ 195.50	$ 195.50
Brenna Henry	$ 391.00	$ 195.50	$ 195.50
Public Relations			
Monica Richards	$ 391.00	$ 195.50	$ 195.50
Production Set Design & Completion			
Mike Harvey	$ 585.00	$ 292.50	$ 292.50
Sound			
Quinn Henry	$ 391.00	$ 195.50	$ 195.50
Total	$ 5,660.00		
APPENDIX C			
POSITION	**AMOUNT**	1/2 2nd pay in Dec -	1/2 3rd pay in May -
Band Director HS			
Chris Lahr	$ 4,476.00	$ 2,238.00	$ 2,238.00
Band Director MS			
Brenna Henry	$ 2,232.00	$ 1,116.00	$ 1,116.00
Chorus Director HS			
Heather Haigh	$ 2,232.00	$ 1,116.00	$ 1,116.00
Chorus Director MS			
Dan Bergman	$ 2,232.00	$ 1,116.00	$ 1,116.00
Band/Chorus Elementary			
Brenna Henry	$ 1,020.00	$ 510.00	$ 510.00
Marching Band Front Staff (4)			
Positions 1-3 paid with fall sports; Position 4 paid with winter sports			
Quinn Henry	$ 1,226.00		
Tyler Walk	$ 1,226.00		
Brenna Henry	$ 1,226.00		
Tyler Walk	$ 1,226.00		
OTHER ADVISORS			
9th Grade Class Advisors (2)			

Sarah Kuehne	$ 891.00	$ 445.50	$ 445.50
Jocelyn Shirey	$ 891.00	$ 445.50	$ 445.50
10th Grade Class Advisors (2)			
Sheena Armbruster	$ 891.00	$ 445.50	$ 445.50
Katie Steppe	$ 891.00	$ 445.50	$ 445.50
11th Grade Class Advisors (2)			
Jeff Klugh	$ 1,337.00	$ 668.50	$ 668.50
Tanner Shade	$ 1,337.00	$ 668.50	$ 668.50
12th Grade Class Advisors (2)			
Julie Wagner	$ 1,337.00	$ 668.50	$ 655.50
Jess George	$ 1,337.00	$ 668.50	$ 668.50
SCHOOL WIDE POSITIVE BEHAVIOR LEADER (5)			
JSE			
Nicole Kephart	$ 416.00	$ 208.00	$ 208.00
Avis Elementary			
Allison Tripoli	$ 416.00	$ 208.00	$ 208.00
Middle School			
Makayla Dickey	$ 416.00	$ 208.00	$ 208.00
High School			
Ella Simcox	$ 416.00	$ 208.00	$ 208.00
Salladasburg Elementary			
Energy Champ			
Heath Rager	$ 520.00	$ 260.00	$ 260.00
Energy Leaders (5)			
JSE			
Megan Simcox	$ 416.00	$ 208.00	$ 208.00
Avis			
Megan McCracken	$ 416.00	$ 208.00	$ 208.00
Salladasburg Elementary			
Middle School			
Jodie Chappel	$ 416.00	$ 208.00	$ 208.00
High School			
Heath Rager	$ 416.00	$ 208.00	$ 208.00
SAP Team Leaders (5)			
JSE			
Jennifer Berry-Propst	$ 520.00	$ 260.00	$ 260.00

Avis Elementary				
Sara Smith	$ 520.00	$ 260.00	$ 260.00	Being Removed
Sarah Harbach	$ 520.00	$ 260.00	$ 260.00	
Salladasburg Elementary				
Middle School				
Dominick Bragalone	$ 520.00	$ 260.00	$ 260.00	
High School				
Katie Steppe	$ 520.00	$ 260.00	$ 260.00	
SAP Team Members (not specified)				
MS SAP Team Members				
Dr. Tara Battaglia	$ 416.00	$ 208.00	$ 208.00	
Madissen Davis	$ 416.00	$ 208.00	$ 208.00	
Matt Hartman	$ 416.00	$ 208.00	$ 208.00	
Zach Sloan	$ 416.00	$ 208.00	$ 208.00	
Heather Reeder	$ 416.00	$ 208.00	$ 208.00	
Amanda Pauling	$ 416.00	$ 208.00	$ 208.00	
Judy Morlock	$ 416.00	$ 208.00	$ 208.00	
HS SAP Team Members (not specified)				
Erin Lucas	$ 416.00	$ 208.00	$ 208.00	
Sheena Armbruster	$ 416.00	$ 208.00	$ 208.00	
Teri Bauman	$ 416.00	$ 208.00	$ 208.00	
Patty Hess	$ 416.00	$ 208.00	$ 208.00	
Judy Morlock	$ 416.00	$ 208.00	$ 208.00	
Mallory Myers	$ 416.00	$ 208.00	$ 208.00	
Zoraida Pagan	$ 416.00	$ 208.00	$ 208.00	
Kim Sweet	$ 416.00	$ 208.00	$ 208.00	
Lynnan Charnego	$ 416.00	$ 208.00	$ 208.00	
Zoraida Pagan	$ 416.00	$ 208.00	$ 208.00	
Brenda Lorson	$ 416.00	$ 208.00	$ 208.00	
JSE SAP Team Members (not specified)				
Adrienne Johnston	$ 416.00	$ 208.00	$ 208.00	
Jennifer Patterson	$ 416.00	$ 208.00	$ 208.00	
Hillary Leonard	$ 416.00	$ 208.00	$ 208.00	
Amanda Pauling	$ 416.00	$ 208.00	$ 208.00	
Amy Bischof	$ 416.00	$ 208.00	$ 208.00	
Megan Simcox	$ 416.00	$ 208.00	$ 208.00	
Avis SAP Team Members (not specified)				

Jon Jean	$ 416.00	$ 208.00	$ 208.00	
Sarah Harbach	$ 416.00	$ 208.00	$ 208.00	Being Removed
Sara Smith	$ 416.00	$ 208.00	$ 208.00	
Teri Bauman	$ 416.00	$ 208.00	$ 208.00	
Hillary Leonard	$ 416.00	$ 208.00	$ 208.00	
Jennifer Patterson	$ 416.00	$ 208.00	$ 208.00	
SE SAP Team Members				
Mentors				
1st year induction				
Mallory Myers for Kathryn Strouse	$ 520.00	$ 260.00	$ 260.00	
2nd year induction				
Danielle Miller for Emily Hayes	$ 312.00	$ 156.00	$ 156.00	
Laura Eck for Abbey Barnhart	$ 312.00	$ 156.00	$ 156.00	
Beth Spotts for Riley Frazier	$ 312.00	$ 156.00	$ 156.00	
Katie Brass for Bryley Miller	$ 312.00	$ 156.00	$ 156.00	
New Teacher to District already has induction				
Becky Sones for Joshua Keefer	$ 312.00	$ 156.00	$ 156.00	
QBS Internal Trainers (4)				
Haley Enders	$ 520.00	$ 260.00	$ 260.00	
Jodi Woleslagle	$ 520.00	$ 260.00	$ 260.00	
Vacant	$ 520.00	$ 260.00	$ 260.00	
Vacant	$ 520.00	$ 260.00	$ 260.00	
Department Coordinators (15)				
Michele Persun (Math)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Judy Morlock (Nurse)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Mallory Myers (Guidance)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Michele Long (English)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Tom Neuschafer (Modern Language)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Eric Hess (Health/PE)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Rock Griswold (Business)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Tim Greene (Social Studies)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Bradd Williamson (Science)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Charlotte Bierly (Art)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Chris Lahr (Music)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Heather Reeder (1/2 CTE/Shared)	$ 1,222.50	$ 611.25	$ 611.25	
Tim Dershem (1/2 CTE/Shared)	$ 1,222.50	$ 611.25	$ 611.25	
Katie Wert (Library)	$ 2,445.00	$ 1,222.50	$ 1,222.50	

Jennifer Ingraham (Title 1)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Amy Bischof (Special Education)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Grade Level Leaders K-8 (9)				
K-Nicole Bailey	$ 1,040.00	$ 520.00	$ 520.00	
1st-Ann Knipe	$ 1,040.00	$ 520.00	$ 520.00	
2nd-Theresa Caimi	$ 1,040.00	$ 520.00	$ 520.00	
3rd-Diane Mantek	$ 1,040.00	$ 520.00	$ 520.00	
4th-Corrinne Fravel	$ 1,040.00	$ 520.00	$ 520.00	
5th-Nicole Allison	$ 1,040.00	$ 520.00	$ 520.00	
6th-Karen Fausnaught	$ 1,040.00	$ 520.00	$ 520.00	Being Removed
7th-Krista Callahan	$ 1,040.00	$ 520.00	$ 520.00	
8th-Nichole Bechdel	$ 1,040.00	$ 520.00	$ 520.00	
Yearbook Publications Advisor				
Matt Hensler	$ 2,328.00	$ 1,164.00	$ 1,164.00	
Yearbook Financial Advisor				
Matt Hensler	$ 1,687.00	$ 843.50	$ 843.50	
Culinary Arts Event Advisor				
Matt Wolford	$ 2,913.00	$ 1,456.50	$ 1,456.50	
Total				

APPENDIX B & C/CO-CURRICULAR WAGES 2026-2027			
APPENDIX B			
POSITION	**AMOUNT**	**Pay Date:**	**Pay Date:**
HS MUSICAL PRODUCTION - DATE (Rehearsals start Date)		1/2 1st pay after production starts	1/2 1st pay after production ends
Musical Director			
Vacant	$ 2,232.00	$ 1,116.00	$ 1,116.00
Musical Drama Director			
Vacant	$ 2,232.00	$ 1,116.00	$ 1,116.00
Lighting			
Tim Greene	$ 651.00	$ 325.50	$ 325.50
Stage Managers (2)			
Tanner Shade	$ 651.00	$ 325.50	$ 325.50
Ella Simcox	$ 651.00	$ 325.50	$ 325.50
Public Relations (1)			
Charlotte Bierly	$ 325.50	$ 162.75	$ 162.75
Nicola Paulhamus	$ 325.50	$ 162.75	$ 162.75
Production Set Design & Completion			
Sarah Keim	$ 1,040.00	$ 520.00	$ 520.00
Sound			
Scott Alexander	$ 651.00	$ 325.50	$ 325.50
Total	$ 8,759.00		
HS DRAMA PRODUCTION - DATE (Rehearsals start Date)			
Drama Director			
Vacant	$ 1,561.00	$ 780.50	$ 780.50
Lighting			
Ella Simcox	$ 416.00	$ 208.00	$ 208.00
Stage Managers (2)			
Tanner Shade	$ 416.00	$ 208.00	$ 208.00
Vacant	$ 416.00	$ 208.00	$ 208.00
Public Relations			
Charlotte Bierly	$ 416.00	$ 208.00	$ 208.00
Sound			
Scott Alexander	$ 416.00	$ 208.00	$ 208.00
Production Set & Design			
Vacant	$ 651.00	$ 325.50	$ 325.50
Total	$ 4,292.00		

MS DRAMA PRODUCTION - DATE (Rehearsals start Date)			
Drama Coach			
Vacant	$ 1,560.00	$ 780.00	$ 780.00
Music Production Coach			
Vacant	$ 1,560.00	$ 780.00	$ 780.00
Lighting			
Nichole Bechdel	$ 391.00	$ 195.50	$ 195.50
Stage Managers (2)			
Jeffrey Klugh	$ 391.00	$ 195.50	$ 195.50
Brenna Henry	$ 391.00	$ 195.50	$ 195.50
Public Relations			
Monica Richards	$ 391.00	$ 195.50	$ 195.50
Production Set Design & Completion			
Mike Harvey	$ 585.00	$ 292.50	$ 292.50
Sound			
Quinn Henry	$ 391.00	$ 195.50	$ 195.50
Total	$ 5,660.00		
APPENDIX C			
POSITION	**AMOUNT**	1/2 2nd pay in Dec -	1/2 3rd pay in May -
Band Director HS			
Chris Lahr	$ 4,476.00	$ 2,238.00	$ 2,238.00
Band Director MS			
Brenna Henry	$ 2,232.00	$ 1,116.00	$ 1,116.00
Chorus Director HS			
Heather Haigh	$ 2,232.00	$ 1,116.00	$ 1,116.00
Chorus Director MS			
Dan Bergman	$ 2,232.00	$ 1,116.00	$ 1,116.00
Band/Chorus Elementary			
Brenna Henry	$ 1,020.00	$ 510.00	$ 510.00
Marching Band Front Staff (4)			
Positions 1-3 paid with fall sports; Position 4 paid with winter sports			
Quinn Henry	$ 1,226.00		
Tyler Walk	$ 1,226.00		
Brenna Henry	$ 1,226.00		
Tyler Walk	$ 1,226.00		
OTHER ADVISORS			
9th Grade Class Advisors (2)			

Sarah Kuehne	$ 891.00	$ 445.50	$ 445.50
Jocelyn Shirey	$ 891.00	$ 445.50	$ 445.50
10th Grade Class Advisors (2)			
Sheena Armbruster	$ 891.00	$ 445.50	$ 445.50
Katie Steppe	$ 891.00	$ 445.50	$ 445.50
11th Grade Class Advisors (2)			
Jeff Klugh	$ 1,337.00	$ 668.50	$ 668.50
Tanner Shade	$ 1,337.00	$ 668.50	$ 668.50
12th Grade Class Advisors (2)			
Julie Wagner	$ 1,337.00	$ 668.50	$ 655.50
Jess George	$ 1,337.00	$ 668.50	$ 668.50
SCHOOL WIDE POSITIVE BEHAVIOR LEADER (5)			
JSE			
Nicole Kephart	$ 416.00	$ 208.00	$ 208.00
Avis Elementary			
Allison Tripoli	$ 416.00	$ 208.00	$ 208.00
Middle School			
Makayla Dickey	$ 416.00	$ 208.00	$ 208.00
High School			
Ella Simcox	$ 416.00	$ 208.00	$ 208.00
Salladasburg Elementary			
Energy Champ			
Heath Rager	$ 520.00	$ 260.00	$ 260.00
Energy Leaders (5)			
JSE			
Megan Simcox	$ 416.00	$ 208.00	$ 208.00
Avis			
Megan McCracken	$ 416.00	$ 208.00	$ 208.00
Salladasburg Elementary			
Middle School			
Jodie Chappel	$ 416.00	$ 208.00	$ 208.00
High School			
Heath Rager	$ 416.00	$ 208.00	$ 208.00
SAP Team Leaders (5)			
JSE			
Jennifer Berry-Propst	$ 520.00	$ 260.00	$ 260.00

Avis Elementary				
Sara Smith	$ 520.00	$ 260.00	$ 260.00	Being Removed
Sarah Harbach	$ 520.00	$ 260.00	$ 260.00	
Salladasburg Elementary				
Middle School				
Dominick Bragalone	$ 520.00	$ 260.00	$ 260.00	
High School				
Katie Steppe	$ 520.00	$ 260.00	$ 260.00	
SAP Team Members (not specified)				
MS SAP Team Members				
Dr. Tara Battaglia	$ 416.00	$ 208.00	$ 208.00	
Madissen Davis	$ 416.00	$ 208.00	$ 208.00	
Matt Hartman	$ 416.00	$ 208.00	$ 208.00	
Zach Sloan	$ 416.00	$ 208.00	$ 208.00	
Heather Reeder	$ 416.00	$ 208.00	$ 208.00	
Amanda Pauling	$ 416.00	$ 208.00	$ 208.00	
Judy Morlock	$ 416.00	$ 208.00	$ 208.00	
HS SAP Team Members (not specified)				
Erin Lucas	$ 416.00	$ 208.00	$ 208.00	
Sheena Armbruster	$ 416.00	$ 208.00	$ 208.00	
Teri Bauman	$ 416.00	$ 208.00	$ 208.00	
Patty Hess	$ 416.00	$ 208.00	$ 208.00	
Judy Morlock	$ 416.00	$ 208.00	$ 208.00	
Mallory Myers	$ 416.00	$ 208.00	$ 208.00	
Zoraida Pagan	$ 416.00	$ 208.00	$ 208.00	
Kim Sweet	$ 416.00	$ 208.00	$ 208.00	
Lynnan Charnego	$ 416.00	$ 208.00	$ 208.00	
Zoraida Pagan	$ 416.00	$ 208.00	$ 208.00	
Brenda Lorson	$ 416.00	$ 208.00	$ 208.00	
JSE SAP Team Members (not specified)				
Adrienne Johnston	$ 416.00	$ 208.00	$ 208.00	
Jennifer Patterson	$ 416.00	$ 208.00	$ 208.00	
Hillary Leonard	$ 416.00	$ 208.00	$ 208.00	
Amanda Pauling	$ 416.00	$ 208.00	$ 208.00	
Amy Bischof	$ 416.00	$ 208.00	$ 208.00	
Megan Simcox	$ 416.00	$ 208.00	$ 208.00	
Avis SAP Team Members (not specified)				

Jon Jean	$ 416.00	$ 208.00	$ 208.00	
Sarah Harbach	$ 416.00	$ 208.00	$ 208.00	Being Removed
Sara Smith	$ 416.00	$ 208.00	$ 208.00	
Teri Bauman	$ 416.00	$ 208.00	$ 208.00	
Hillary Leonard	$ 416.00	$ 208.00	$ 208.00	
Jennifer Patterson	$ 416.00	$ 208.00	$ 208.00	
SE SAP Team Members				
Mentors				
1st year induction				
Mallory Myers for Kathryn Strouse	$ 520.00	$ 260.00	$ 260.00	
2nd year induction				
Danielle Miller for Emily Hayes	$ 312.00	$ 156.00	$ 156.00	
Laura Eck for Abbey Barnhart	$ 312.00	$ 156.00	$ 156.00	
Beth Spotts for Riley Frazier	$ 312.00	$ 156.00	$ 156.00	
Katie Brass for Bryley Miller	$ 312.00	$ 156.00	$ 156.00	
New Teacher to District already has induction				
Becky Sones for Joshua Keefer	$ 312.00	$ 156.00	$ 156.00	
QBS Internal Trainers (4)				
Haley Enders	$ 520.00	$ 260.00	$ 260.00	
Jodi Woleslagle	$ 520.00	$ 260.00	$ 260.00	
Vacant	$ 520.00	$ 260.00	$ 260.00	
Vacant	$ 520.00	$ 260.00	$ 260.00	
Department Coordinators (15)				
Michele Persun (Math)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Judy Morlock (Nurse)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Mallory Myers (Guidance)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Michele Long (English)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Tom Neuschafer (Modern Language)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Eric Hess (Health/PE)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Rock Griswold (Business)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Tim Greene (Social Studies)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Bradd Williamson (Science)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Charlotte Bierly (Art)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Chris Lahr (Music)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Heather Reeder (1/2 CTE/Shared)	$ 1,222.50	$ 611.25	$ 611.25	
Tim Dershem (1/2 CTE/Shared)	$ 1,222.50	$ 611.25	$ 611.25	
Katie Wert (Library)	$ 2,445.00	$ 1,222.50	$ 1,222.50	

Jennifer Ingraham (Title 1)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Amy Bischof (Special Education)	$ 2,445.00	$ 1,222.50	$ 1,222.50	
Grade Level Leaders K-8 (9)				
K-Nicole Bailey	$ 1,040.00	$ 520.00	$ 520.00	
1st-Ann Knipe	$ 1,040.00	$ 520.00	$ 520.00	
2nd-Theresa Caimi	$ 1,040.00	$ 520.00	$ 520.00	
3rd-Diane Mantek	$ 1,040.00	$ 520.00	$ 520.00	
4th-Corrinne Fravel	$ 1,040.00	$ 520.00	$ 520.00	
5th-Nicole Allison	$ 1,040.00	$ 520.00	$ 520.00	
6th-Karen Fausnaught	$ 1,040.00	$ 520.00	$ 520.00	Being Removed
7th-Krista Callahan	$ 1,040.00	$ 520.00	$ 520.00	
8th-Nichole Bechdel	$ 1,040.00	$ 520.00	$ 520.00	
Yearbook Publications Advisor				
Matt Hensler	$ 2,328.00	$ 1,164.00	$ 1,164.00	
Yearbook Financial Advisor				
Matt Hensler	$ 1,687.00	$ 843.50	$ 843.50	
Culinary Arts Event Advisor				
Matt Wolford	$ 2,913.00	$ 1,456.50	$ 1,456.50	
Total				

JERSEY SHORE AREA SCHOOL DISTRICT
Job Description

Title: Student Records Secretary

Scope: To provide responsible and confidential secretarial and support services to the Guidance Office. To assure the smooth and efficient operation of the online learning program, provide clerical support to the program staff and maintain school records.

Certifications: None

Qualifications: High School Diploma, computer fluency, organizational and communication (oral and written) skills, experience in handling highly confidential matters and interaction with staff, students and parents.

Responsible To: Guidance Counselors and JSOL Coordinator on a daily basis, but ultimately to the High School Principal and Assistant Superintendent

Supervisory Function: None

Classification: Non-Exempt

Position Objective: To provide office support to the Guidance Office and Jersey Shore Online Learning

Responsibilities:

1. Perform general secretarial tasks including, but not limited to, writing letters, reports and memorandums, maintaining required files and distributing mail.
2. Serve as primary point of contact for JSOL program and HS Guidance including phone, email, system messages, mailings, etc.
3. Communication in a positive and effective manner with staff, students, parents and visitors.
4. Schedules appointments for guidance counselors and JSOL Coordinator.
5. Responsible for the withdraw and transfer of student records at the high school level and JSOL.
6. Maintain a record retrieval system – education verification and transcript requests.
7. Maintains academic records to include pupil cumulative records – pre and post-graduation.
8. Issue Work Permits.
9. Process Scholarship Applications.
10. Maintain office equipment.
11. Maintain calendar and schedule visits for Military and College Recruiters.
12. Prepare and track JSOL student attendance daily in collaboration with building secretaries.
13. Maintain JSOL student attendance records in student information system, handling attendance concerns per Board policy.
14. Assist Online Learning Facilitator in maintaining program efficiency.
15. Process JSOL program grades for report cards and transcripts.
16. All other duties as assigned.

Placement: Classified Staff

Terms of Employment: 10 months

Evaluation: Annually by High School Principal with input from Assistant Superintendent

Date Approved:

Due 2/24/26

sitelogiQ®
Efficiency Powered by Intelligence

INVOICE

Dr. Brian Ulmer
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740

Invoice No. 7347-09
Fed I.D. # 80-0197145

OUR JOB NO.	DESCRIPTION/LOCATION	DATE
007347	Jersey Shore ASD - SES - MS 2025 Projects (Study)	11/30/25

Billing for the month of November 2025

Guaranteed Energy Savings Project

Amendment 5	$	3,246,749.00
Amendment 6	$	3,962,684.00
Current Contract Amount to Date	$	7,209,433.00
Complete to Date	$	7,178,090.00
Less: Previously Invoiced	$	(6,926,785.00)

Current Payment Due---------- $ 251,305.00

Contract Summary

	Scheduled Value	Completed & Stored To Date	Previously Invoiced	This Invoice
Amendment #5	$ 3,246,749	$ 3,245,126	$ 3,165,581	$ 79,545
Amendment #6	$ 3,962,684	$ 3,932,964	$ 3,761,204	$ 171,760
	$ 7,209,433	**$ 7,178,090**	**$ 6,926,785**	**$ 251,305**

Please Make Checks Payable to:
SitelogIQ Energy Services Inc

MWolk
39-4600-762-000-30-020-000-000

MWolk 8/24/26

REYNOLDS ENERGY SERVICES INC
3300 North Third Street
Harrisburg, PA 17110
Phone: 717-238-5737

Jersey Shore ASD - SES - MS 2025 Projects (Study)
Guaranteed Energy Savings Project

INVOICE NUMBER **7347-09**
INVOICE DATE **11/30/2025**

A	B	C	D	E	F	G		H
EEM #	EEM DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Billed this Period)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			PREVIOUS APPLICATION	THIS PERIOD				
Amendment 5								
	Design, Development, Bidding & Procurement	$ 324,675.00	$ 324,675.00	$ -		$ 324,675.00	100%	$ -
1	UV Replacement	$ 2,759,737.00	$ 2,759,737.00	$ -		$ 2,759,737.00	100%	$ -
	Close Out	$ 162,337.00	$ 81,169.00	$ 79,545.00		$ 160,714.00	99%	$ 1,623.00
		3,246,749.00	**3,165,581.00**	**79,545.00**	**-**	**3,245,126.00**	**100%**	**1,623.00**
Amendment 6								
	Design, Development, Bidding & Procurement	$ 396,268.00	$ 396,268.00	$ -		$ 396,268.00	100%	$ -
1	EEM1: Central Plant Improvement	$ 582,827.00	$ 582,827.00	$ -		$ 582,827.00	100%	$ -
	EEM2: Gymnasium Improvements - HVAC	$ 84,948.00	$ 84,948.00	$ -		$ 84,948.00	100%	$ -
	EEM2: Gymnasium Improvements - Electrical	$ 180,689.00	$ 180,689.00	$ -		$ 180,689.00	100%	$ -
	EEM2: Gymnasium Improvements - General Construction	$ 850,963.00	$ 850,963.00	$ -		$ 850,963.00	100%	$ -
	EEM3: HVAC Improvements - Library - HVAC	$ 528,798.00	$ 475,918.00	$ 52,880.00		$ 528,798.00	100%	$ -
	EEM3: HVAC Improvements - Library - Structural	$ 101,582.00	$ 101,582.00	$ -		$ 101,582.00	100%	$ -
	EEM4: LED Lighting Improvements	$ 645,173.00	$ 645,173.00	$ -		$ 645,173.00	100%	$ -
	EEM5: Corridor Improvements - General Construction	$ 232,675.00	$ 232,675.00	$ -		$ 232,675.00	100%	$ -
	EEM6: HVAC Improvements - Cafeteria - HVAC	$ 160,627.00	$ 160,627.00	$ -		$ 160,627.00	100%	$ -
	Close Out	$ 198,134.00	$ 49,534.00	$ 118,880.00		$ 168,414.00	85%	$ 29,720.00
		3,962,684.00	**3,761,204.00**	**171,760.00**	**-**	**3,932,964.00**	**99%**	**29,720.00**
	Total	**$ 7,209,433.00**	**$ 6,926,785.00**	**$ 251,305.00**	**$ -**	**$ 7,178,090.00**	**100%**	**$ 31,343.00**

Due 2/24

sitelogiQ®
Efficiency Powered by Intelligence

INVOICE

Dr. Brian Ulmer
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740

Invoice No. 7347-10
Fed I.D. # 80-0197145

OUR JOB NO.	DESCRIPTION/LOCATION	DATE
007347	Jersey Shore ASD - SES - MS 2025 Projects (Study)	12/31/25

Billing for the month of December 2025

Guaranteed Energy Savings Project

Amendment 5	$	3,246,749.00
Amendment 6	$	3,962,684.00
Current Contract Amount to Date	$	7,209,433.00
Complete to Date	$	7,197,903.00
Less: Previously Invoiced	$	(7,178,090.00)

Current Payment Due---------- $ 19,813.00

Contract Summary	Scheduled Value	Completed & Stored To Date	Previously Invoiced	This Invoice
Amendment #5	$ 3,246,749	$ 3,245,126	$ 3,245,126	$ -
Amendment #6	$ 3,962,684	$ 3,952,777	$ 3,932,964	$ 19,813
	$ 7,209,433	**$ 7,197,903**	**$ 7,178,090**	**$ 19,813**

Please Make Checks Payable to:
SitelogIQ Energy Services Inc

MWall
Amendment 5#6
39-4600-762-000-30-020-000-000

MWall 8/26/26

REYNOLDS ENERGY SERVICES INC
3300 North Third Street
Harrisburg, PA 17110
Phone: 717-238-5737

Jersey Shore ASD - SES - MS 2025 Projects (Study)
Guaranteed Energy Savings Project

INVOICE NUMBER **7347-10**
INVOICE DATE **12/31/2025**

A	B	C	D	E	F	G		H
EEM #	EEM DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Billed this Period)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			PREVIOUS APPLICATION	THIS PERIOD				
Amendment 5								
	Design, Development, Bidding & Procurement	$ 324,675.00	$ 324,675.00	$ -		$ 324,675.00	100%	$ -
1	UV Replacement	$ 2,759,737.00	$ 2,759,737.00	$ -		$ 2,759,737.00	100%	$ -
	Close Out	$ 162,337.00	$ 160,714.00	$ -		$ 160,714.00	99%	$ 1,623.00
		3,246,749.00	**3,245,126.00**	**-**	**-**	**3,245,126.00**	**100%**	**1,623.00**
Amendment 6								
	Design, Development, Bidding & Procurement	$ 396,268.00	$ 396,268.00	$ -		$ 396,268.00	100%	$ -
1	EEM1: Central Plant Improvement	$ 582,827.00	$ 582,827.00	$ -		$ 582,827.00	100%	$ -
	EEM2: Gymnasium Improvements - HVAC	$ 84,948.00	$ 84,948.00	$ -		$ 84,948.00	100%	$ -
	EEM2: Gymnasium Improvements - Electrical	$ 180,689.00	$ 180,689.00	$ -		$ 180,689.00	100%	$ -
	EEM2: Gymnasium Improvements - General Construction	$ 850,963.00	$ 850,963.00	$ -		$ 850,963.00	100%	$ -
	EEM3: HVAC Improvements - Library - HVAC	$ 528,798.00	$ 528,798.00	$ -		$ 528,798.00	100%	$ -
	EEM3: HVAC Improvements - Library - Structural	$ 101,582.00	$ 101,582.00	$ -		$ 101,582.00	100%	$ -
	EEM4: LED Lighting Improvements	$ 645,173.00	$ 645,173.00	$ -		$ 645,173.00	100%	$ -
	EEM5: Corridor Improvements - General Construction	$ 232,675.00	$ 232,675.00	$ -		$ 232,675.00	100%	$ -
	EEM6: HVAC Improvements - Cafeteria - HVAC	$ 160,627.00	$ 160,627.00	$ -		$ 160,627.00	100%	$ -
	Close Out	$ 198,134.00	$ 168,414.00	$ 19,813.00		$ 188,227.00	95%	$ 9,907.00
		3,962,684.00	**3,932,964.00**	**19,813.00**	**-**	**3,952,777.00**	**100%**	**9,907.00**
	Total	**$ 7,209,433.00**	**$ 7,178,090.00**	**$ 19,813.00**	**$ -**	**$ 7,197,903.00**	**100%**	**$ 11,530.00**

orig

sitelogiQ
Efficiency Powered by Intelligence

INVOICE

Dr. Brian Ulmer
Jersey Shore Area School District
175 A&P Drive
Jersey Shore, PA 17740

Invoice No. 7347-11
Fed I.D. # 80-0197145

OUR JOB NO.	DESCRIPTION/LOCATION	DATE
007347	Jersey Shore ASD - SES - MS 2025 Projects (Study)	1/31/26

Billing for the month of January 2026

Guaranteed Energy Savings Project

Amendment 5	$	3,246,749.00
Amendment 6	$	3,962,684.00
Current Contract Amount to Date	$	7,209,433.00
Complete to Date	$	7,209,433.00
Less: Previously Invoiced	$	(7,197,903.00)

Current Payment Due---------- $ 11,530.00

Contract Summary

	Scheduled Value	Completed & Stored To Date	Previously Invoiced	This Invoice
Amendment #5	$ 3,246,749	$ 3,246,749	$ 3,245,126	$ 1,623
Amendment #6	$ 3,962,684	$ 3,962,684	$ 3,952,777	$ 9,907
	$ 7,209,433	**$ 7,209,433**	**$ 7,197,903**	**$ 11,530**

Please Make Checks Payable to:
SitelogIQ Energy Services Inc

Final payment - 39-4600-762-000-30-020-000-000

BWilson

MW will 4-16-2026

Note - all work 100% Complete w/ Exception of Coorider Ceiling Tile Changeout.

BJ

MWill 8/26/26

REYNOLDS ENERGY SERVICES INC
3300 North Third Street
Harrisburg, PA 17110
Phone: 717-238-5737

Jersey Shore ASD - SES - MS 2025 Projects (Study)
Guaranteed Energy Savings Project

INVOICE NUMBER 7347-11
INVOICE DATE 1/31/2026

A	B	C	D	E	F	G		H
EEM #	EEM DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Billed this Period)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)
			PREVIOUS APPLICATION	THIS PERIOD				
Amendment 5								
	Design, Development, Bidding & Procurement	$ 324,675.00	$ 324,675.00	$ -		$ 324,675.00	100%	$ -
1	UV Replacement	$ 2,759,737.00	$ 2,759,737.00	$ -		$ 2,759,737.00	100%	$ -
	Close Out	$ 162,337.00	$ 160,714.00	$ 1,623.00		$ 162,337.00	100%	$ -
		3,246,749.00	**3,245,126.00**	**1,623.00**	-	**3,246,749.00**	**100%**	-
Amendment 6								
	Design, Development, Bidding & Procurement	$ 396,268.00	$ 396,268.00	$ -		$ 396,268.00	100%	$ -
1	EEM1: Central Plant Improvement	$ 582,827.00	$ 582,827.00	$ -		$ 582,827.00	100%	$ -
	EEM2: Gymnasium Improvements - HVAC	$ 84,948.00	$ 84,948.00	$ -		$ 84,948.00	100%	$ -
	EEM2: Gymnasium Improvements - Electrical	$ 180,689.00	$ 180,689.00	$ -		$ 180,689.00	100%	$ -
	EEM2: Gymnasium Improvements - General Construction	$ 850,963.00	$ 850,963.00	$ -		$ 850,963.00	100%	$ -
	EEM3: HVAC Improvements - Library - HVAC	$ 528,798.00	$ 528,798.00	$ -		$ 528,798.00	100%	$ -
	EEM3: HVAC Improvements - Library - Structural	$ 101,582.00	$ 101,582.00	$ -		$ 101,582.00	100%	$ -
	EEM4: LED Lighting Improvements	$ 645,173.00	$ 645,173.00	$ -		$ 645,173.00	100%	$ -
	EEM5: Corridor Improvements - General Construction	$ 232,675.00	$ 232,675.00	$ -		$ 232,675.00	100%	$ -
	EEM6: HVAC Improvements - Cafeteria - HVAC	$ 160,627.00	$ 160,627.00	$ -		$ 160,627.00	100%	$ -
	Close Out	$ 198,134.00	$ 188,227.00	$ 9,907.00		$ 198,134.00	100%	$ -
		3,962,684.00	**3,952,777.00**	**9,907.00**	-	**3,962,684.00**	**100%**	-
	Total	**$ 7,209,433.00**	**$ 7,197,903.00**	**$ 11,530.00**	**$ -**	**$ 7,209,433.00**	**100%**	**$ -**

Jersey Shore Area School District
Cash Withdrawal Form

Requestor's Name: Bill Mincer **Date:** 8/24/2026

School Bldg: High School

FOR REIMBURSEMENT, LIST DISBURSEMENTS BELOW & ATTACH RECEIPTS

Account Code	Vendor	Amount
10-0102	Athletic Meal $	1,000.00
		$ -
		$ -
		$ -
		$ -
		$ -

Total Disbursements /Amount Requested: $ 1,000.00 (B)

LIST DENOMINATIONS OF HOW YOU WOULD LIKE TO RECEIVE YOUR CASH REQUEST

CURRENCY

Quantity	Denomination	Amount
0	$1.00	$ -
10	$5.00	$ 50.00
45	$10.00	$ 450.00
25	$20.00	$ 500.00

Total Currency $ 1,000.00

LOOSE COINS

Quantity	Denomination	Amount
0	$0.01	$ -
0	$0.05	$ -
0	$0.10	$ -
0	$0.25	$ -

Total Loose Coins $ -

Total Currency/Coins: $ 1,000.00 Must Equal (B)

Balance in Petty Cash Fund on this date: $ - (A)

Total of A & B*: $ 1,000.00 (C)

**The balance of cash remaining in the Petty Cash Fund on date of replenishment plus total disbursements should equal the original balance of the fund.*

We authorize Benjamin Enders to withdraw $ 1,000 in cash from the Jersey Shore Area School District General Fund - Account #6001789206.

Building Principal

Brian Ulmer
Superintendent

Benjamin Enders
Business Manager

Michelle Stemler
Board President

Harry Brungard
Board Vice President

Tim McDonnell
Board Treasurer

I, William H Mincer (Print Name), accepted the above amount of cash on _____ (Date).

Requestor's Signature William H. Mincer CAA

Rev 08/2025

Policy 716 — Integrated Pest Management - Vol II 2026 Printed 7/16/2026

Policy Number	716
Title	Integrated Pest Management - Vol II 2026
Version	v1 · 6/25/2026 · DRAFT

Integrated Pest Management - Vol II 2026

PURPOSE

The district shall utilize integrated pest management procedures to manage structural and landscape pests and the toxic chemicals used for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment.

~~The district shall integrate IPM education into the curriculum in accordance with relevant academic standards.~~

DEFINITIONS

Integrated Pest Management (IPM) is the ~~coordinated use of pest and environmental information to design and implement pest control methods that are economically, environmentally and socially sound. IPM promotes prevention over remediation and advocates integration of at least two (2) or more strategies to achieve long-term solutions.~~ **managed use of combined pest control alternatives, including cultural, mechanical, biological and chemical to most effectively prevent or reduce to acceptable levels damage caused by pests. [1]**

Integrated Pest Management Plan is a plan that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks.[2]

AUTHORITY

The Board establishes that the district shall use pesticides only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs.[3][4]

The Board shall adopt an **IPM** ~~Integrated Pest Management~~ Plan for district buildings and grounds that complies with policies and regulations promulgated by the Department of Agriculture.[2][4]

The Board shall designate an employee to ~~serve as IPM Coordinator for the district.~~ **facilitate IPM for the district. The designated employee will be referred to** as **the district's** IPM Coordinator **or as otherwise specified at** the district.

DELEGATION OF RESPONSIBILITY

The IPM Coordinator shall be responsible to implement the ~~**Integrated Pest Management**~~ **IPM** Plan and to coordinate communications between the district and the approved contractor.

The IPM Coordinator shall be responsible to annually notify parents/guardians of the procedures for requesting notification of planned and emergency applications of pesticides in school buildings and on school grounds.[5]

The IPM Coordinator shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.[5]

Appropriate personnel involved in making decisions relative to pest management shall participate in **periodic** training**, as needed**.

GUIDELINES

Pest management strategies may include education, exclusion, sanitation,

maintenance, biological and mechanical controls, and site appropriate pesticides.

An **IPM** Plan shall include the education of staff, students and the public about IPM policies and procedures.

When pesticide applications are scheduled ~~in school~~ **for district** buildings and ~~on school~~ grounds, the district shall provide notification **at least seventy-two (72) hours in advance** in accordance with law, including:[5]

1. Posting a pest control sign in an appropriate area**, at the place to be treated**. **The sign shall remain in place for at least two (2) days following each planned treatment.**

2. Providing the pest control information sheet to all individuals working in the **affected** school building.

3. Providing required notice to all parents/guardians of students or to a list of parents/guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, the district may authorize an emergency pesticide application and shall notify by telephone any parent/guardian who has requested such notification.[5]

~~**PSBA Revision 5/26 © 2026 PSBA**~~

Footnotes

[1] 7 PA Code 128.2
View source

[2] 24 P.S. 772.1
View source

[3] 3 P.S. 111.21 et seq
View source

[4] 7 PA Code 128.1 et seq
View source

[5] 24 P.S. 772.2
View source

River Rock Academy Administration

2124 Ambassador Circle • Lancaster, PA 17603 • Ph: 717-208-3349 • Fax: 717-517-7932

ADDENDUM TO CONTRACT FOR
ADDITIONAL PURCHASE OF
2 ELEMENTARY STUDENT SLOTS
WITH RIVER ROCK ACADEMY
2026-2027 SCHOOL YEAR

This Addendum ("Addendum") is dated this 31st day of August 2026, between Jersey Shore School District (hereafter referred to as the "District") and River Rock Academy (hereafter referred to as the "Provider").

This Addendum will be in addition to the "Jersey Shore SD Secondary Services 26-27 Contract" (hereafter referred to as the "Contract") between District and Provider, the terms of which are incorporated herein by reference.

1. District agrees to reserve **2** elementary student slots at the Williamsport Campus at a reduced per diem rate of $200.00 for a prorated annual cost of **$58,800.00**. Prorated annual cost based on a program start date of October 26th, 2026 (147 days remaining of school year).

2. District agrees to pay $58,800.00 over a seven (7) month period: **$8,400.00** on a monthly basis for seven months. First installment will be invoiced on October 15th, 2026.

3. Provider agrees to send District a monthly invoice on the 15th of each month for the monthly installment rate of $8,400.00. District shall pay the invoice within thirty (30) days of the invoice receipt. Any amounts due Provider under the terms of this Contract which are not paid within thirty (30) days of the invoice receipt shall accrue interest at the rate of 0.5% per month, or such portion thereof from the due date, until payment is received by Provider. In the event that Provider has to pursue collection to recover any unpaid amounts, the District will be responsible for any costs of collection, including reasonable attorney's fees.

4. Provider agrees to hold 2 elementary student slot exclusively for District for the 2026 - 2027 school year. Any additional students above the 2 elementary reserved slot will incur a per diem cost of $200.00 up to an additional 2 elementary students (4 total enrolled). Students enrolled over the total number of 4 will incur a per diem cost of $275.00.

5. All other terms of the Contract remain in full force and effect.

6. This agreement has been drafted with a mutual understanding between Provider and the District, that the District has an intention to pre-purchase 2 reserved elementary student slots for the 2026-2027 school year. If this contract is not signed and returned to Provider by October 1, 2026, or by a date mutually agreed upon by both parties, then the request to reserve pre-purchased slots will be considered forfeited and the slot reservation is void.

After October 1, 2026, unless another date was agreed upon, if this slot agreement remains unsigned, it will convert to a services only agreement for the District to receive elementary services at the standard per diem rate of $275.00.

7. No change, amendment or modification to this Addendum shall be effective unless it is in writing and signed by both the District's and Provider's authorized personnel.

8. This Addendum may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same Addendum. Electronic signatures are acceptable. A signed copy of this Addendum delivered by facsimile, e-mail, or other means of electronic transmission shall be deemedto have the same legal effect as delivery of an original signed copy of this Addendum.

9. District represents and warrants that the individual executing this Addendum is duly authorized to execute and deliver this Addendum on its behalf and this Addendum is a valid and binding obligation of District.

10. This Addendum contains the entire understanding between the Parties with respect to their subject matter and superseded all prior or contemporaneous Contracts or understandings between the Parties with respect to subject matter contained herein.

Thank you for this opportunity to serve the Jersey Shore School District.

Christina Spielbauer

Christina Spielbauer
Senior Vice President

_____

Jersey Shore School District
Authorized Signer