# Regular Meeting

Monday, September 28, 2026 7:00 PM
Jersey Shore Area School District Administration Building, 175 A&P Drive, Jersey Shore, PA 17740

1. **Opening**

1.A. **Call To Order**

1.B. **Roll Call**

1.C. **Pledge of Allegiance**

1.C.1. Led by Kai Allen representing the 12th grade and Kyle Greene representing the 11th grade from the Jersey Shore Area High School.

2. **Approvals**

2.A. **Minutes**

2.A.1. August 10, 2026 Regular Board Meeting Minutes (Attachment)

2.A.2. August 24, 2026 Regular Board Meeting Minutes (Attachment)

2.B. **Treasurer's Report**

2.B.1. August 2026 Treasurer Report (Attachment)

2.B.2. August 2026 Investment Report (Attachment)

2.C. **Approval of Bills**

2.C.1. August 2026 Disbursement Summary (Attachment)

3. **Presentations**

3.A. **Communications**

3.B. **President's Report**

3.C. **Board Representative/Committee Reports**

3.D. **Student Representative Report**

3.E. **Superintendent's Report**

3.E.1. Board Member Recognition

3.E.2. Highlight Lead testing (Attachment)

3.E.3. The following job descriptions: (Attachments)
Building & Grounds and Purchasing Secretary
Transportation and Operations Secretary

4. **Courtesy of the Floor**

4.A. **Public Comment on Agenda Items**

5. **Unfinished Business**

5.A. **Unfinished Business Items**

6. **Personnel**

6.A. **Personnel Items**

6.A.1. An update of the Co-Curricular Positions and Stipends List for the 2026-2027 school year to include the following: (Attachment)

| Name | Position | Stipend |
|---|---|---|
| Samantha Smith | 6th Grade Level Leader | $1,040.00 |

6.A.2. An update of the Co-Curricular Positions and Stipends List for the 2026-2027 school year to include the following: (Attachment)

| Name | Position | Stipend |
|---|---|---|
| Haley Enders | Mentor for New Teacher to District with Completed Induction | $312.00 |

6.A.3. An update of the Co-Curricular Positions and Stipends List for the 2026-2027 school year to include the following: (Attachment)

| Name | Position | Stipend |
|---|---|---|
| Marie Fox | Drama Director for the High School Drama Production, Pending Clearances | $1,561.00 |

6.A.4. An employment contract between Marie Fox and Jersey Shore Area School District, regarding an extracurricular exception requirement per the Public School Employees' Retirement Code, effective, September 29, 2026. (Attachment)

6.A.5. Appointment of Dallas Kurtz to an Event Staff position at $15.78 per hour, effective October 1, 2026.

6.A.6. Appointment of Sam Barnhart to a Special Education Emotional and Autistic Support Teacher at the Jersey Shore Area Middle School, Masters Step 16 of the current JSAEA teacher contract, ($88,253), prorated for the 2026-2027 school year, effective November 27, 2026, or upon release from the current employer, pending clearances.

6.A.7. Appointment of Frank Stetts to an Assistant Varsity Softball Coach position at a stipend of $3,150.00, (Level 5 of the Coaches' Salary Matrix), effective the 2026–2027 school year.

6.A.8. Appointment of Robert Rook as a paid Auxiliary staff member for the Sports program, effective, September 29, 2026.

6.A.9. An employment contract between Robert Rook and Jersey Shore Area School District, regarding an extracurricular exception requirement per the Public School Employees' Retirement Code, effective, September 29, 2026. (Attachment)

7. **Curriculum and Instruction**

7.A. **No Discussion or Action**

8. **Building and Grounds**

8.A. **No Discussion or Action**

9. **Finance**

9.A. **No Discussion or Action**

10. **Miscellaneous**

10.A. **Miscellaneous Items**

10.A.1. Board Operational Norms

10.A.2. The following policies at first read: (Attachments)
Policy 102-Academic Standards
Policy 105-Curriculum
Policy 204.1-Virtual Attendance and Wellness Checks
Policy 209-Health Examinations/Screenings
Policy 803-School Calendar
Policy 822-Automated External Defibrillator (AED)/
Cardiopulmonary Resuscitation (CPR)

11. **Courtesy of the Floor**

11.A. **Public Comment on Items Not on the Agenda**

12. **Adjournment**

12.A. **Adjourn Meeting**

Regular Meeting-Draft
Monday, August 10, 2026 7:00 PM
Eastern

Jersey Shore Area School District
Administration Building
175 A&P Drive
Jersey Shore, PA 17740

## 1. **Opening**

### 1.A. **Call To Order**

### 1.B. **Roll Call**

**Members Present:** Harry Brungard, Jessie Edwards, Timothy McDonnell, Cheri Peters, Bill Pfirman, Mary Thomas, Craig Allen, Neihl Williamson, and Michelle Stemler.

### 1.C. **Pledge of Allegiance**

## 2. **Presentations**

### 2.A. **Communications: None.**

### 2.B. **President's Report**

Mrs. Stemler reported that an Executive Session was held at 5:45 p.m. to discuss personnel and legal matters.

### 2.C. **Board Representative/Committee Reports**

Jessie Edwards gave an update that the next IU meeting will be held on August 19.

Mary Thomas gave an update that the Policy Committee met earlier the same day and worked on Policy 707-Facilities Use policy. They also went over some school code changes about the state budget and are waiting for updates from PSBA to address those changes. They are also looking into current policies on whether there is enough information listed to deal with pornography.

Harry Brungard gave an update on behalf of the Buildings and Grounds Committee stating that all three classes at the high school are completed. The Middle School gym has been sanded down. The ceiling tile will be starting tomorrow.

2.D. **Superintendent's Report**

2.D.1. Spring Sport Athletes Recognition - Mr. William Mincer

2.D.2. CTE Update - David Bittner

2.D.3. Highlight - Policy 006.2

2.D.4. Updated Board Policy:
Policy 716—Integrated Pest Management

2.D.5. Director of Building and Grounds Job Description

3. **Courtesy of the Floor**

3.A. **Public Comment on Agenda Items**

**Jessica Renninger (Bastress Twp)** - Came to support the girls volleyball team.
**Josephine Renninger (Bastress Twp)** - Came to support the girls volleyball team.

4. **Unfinished Business**

4.A. **Unfinished Business Items**

4.A.1. Cyber Charter Cost

Mr. Brungard asked the question as far as how many students were saved from going to cyber charter school by offering JSOL and how that translates into savings. Mr. Enders answered, stating that we saved over a million dollars by offering JSOL.

Mr. Brungard asked how many students we have lost to cyber charter school.

Mr. Allen wanted more specific documentation regarding the reason as to why students are choosing JSOL rather than other cyber charter schools.

Ms. Edwards questioned the logistics as to how this information would be acquired.

Niehl Williamson asked the question if we are losing any in-person students to the Charter School and why are we not tracking that.

Michelle Stemler asked the question as to the timeframe of the letter that is to be mailed to the legislators. She also asked how we can get our community involved by also writing letters to our legislators.

5. **Personnel**

5.A. **Personnel Items**

Motion by Tim McDonnell and seconded by Harry Brungard to approve the following Personnel Items:

5.A.1. Accepting a letter of resignation from Jeremy Wilton, Maintenance employee, effective July 28, 2026.

5.A.2. Accepting a letter of resignation from Collin Glorioso, Eighth Grade Math teacher and Middle School Assistant Wrestling coach, effective July 22, 2026.

5.A.3. George Force as a bus driver for Windecker Enterprises Inc.

5.A.4. Dorothy Mussington as a bus driver for Windecker Enterprises Inc.

5.A.5. Appointment of Angelina Thomas to a Food Service Substitute position, at $13.11 per hour, effective August 13, 2026.

5.A.6. Appointment of Hailey Stetts to a Head Varsity Softball Coach, at a stipend of $4,725.00, (Level 3 of the coaches' salary matrix), effective the 2026-2027 school year, pending clearances.

5.A.7. Appointment of Frank Stetts to a Head Middle School Softball Coach, at a stipend of $2,888.00, (Level 5 of the coaches' salary matrix), effective the 2026-2027 school year.

5.A.8. FMLA from August 17, 2026, through September 8, 2026, (approximately) for employee #2026-27-04.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

## 6. **Curriculum and Instruction**

### 6.A. **Curriculum and Instruction Items**

Motion by Harry Brungard and seconded by Tim McDonnell to approve the following Curriculum and Instruction Items:

6.A.1. The purchase of Journey Reader's Notebooks for the Avis Elementary School using curriculum reserve funds.

6.A.2. The purchase of Journey Reader's Notebooks for the Jersey Shore Elementary School using curriculum reserve funds.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

## 7. **Building and Grounds**

### 7.A. **Building and Grounds Items**

Motion by Neihl Williamson and seconded by Tim McDonnell to approve the following Building and Grounds Items:

7.A.1. An updated attached resolution between the Jersey Shore Area School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the Public-School Facility Improvement grant.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler:

Yea.
Yea: 9, Nay: 0

Motion Carried.

## 8. **Finance**

### 8.A. **Finance Items**

Motion by Harry Brungard and seconded by Neihl Williamson to approve the following Finance Items:

8.A.1. Breakfast and lunch prices for the 2026-2027 school year.

8.A.2. District Fees.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

## 9. **Miscellaneous**

### 9.A. **Miscellaneous Items**

Motion by Tim McDonnell and seconded by Cheri Peters to approve the following Miscellaneous Items:

9.A.1. An Agreement between Jersey Shore Area School District and BLaST IU 17 for the Partial Hospitalization Program for the 2026-2027 school year.

9.A.2. Volleyball as a club sport per the attached.

9.A.3. A letter of Agreement between Lycoming-Clinton Joinder Board and Jersey Shore Area School District for services provided for the Student Assistance Program, effective July 1, 2026 through June 30, 2027.

9.A.4. A letter of Agreement between Lycoming-Clinton Joinder Board and Jersey Shore Area School District for School-Based Outreach services, effective July 1, 2026, through June 30, 2027.

9.A.5. A donation of $2,000.00 from PIAA District IV Committee for the purpose of putting towards new basketball shot clocks.

9.A.6. A donation of $2,175.00 from the Boosters for the football athletic program to replace old sled pads.

The vote was as follows: Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Mary Thomas: Yea, Neihl Williamson: Yea, and Michelle Stemler: Yea.
Yea: 9, Nay: 0
Motion Carried.

## 10. **Courtesy of the Floor**

### 10.A. **Public Comment on Items Not on the Agenda**

**Keith Sampsell (Pine Creek Twp)** - Discussed issues and concerns with All Things Bright & Beautiful non-renewal of the Pre K counts.

## 11. **Adjournment**

### 11.A. **Adjourn Meeting**

The meeting was adjourned at 8:42 pm.

Regular Meeting-Draft
Monday, August 24, 2026, 7:00 PM
Eastern

Jersey Shore Area School District
Administration Building
175 A&P Drive
Jersey Shore, PA 17740

## 1. **Opening**

1.A. **Call To Order:** Meeting was called to order at 7:31 pm.

1.B. **Roll Call**

**Members Present:** Harry Brungarrd, Jessie Edwards, Timothy McDonnell, Cheri Peters, Bill Pfirman, Mary Thomas, Craig Allen, and Michelle Stemler. **Members Absent:** Neihl Williamson.

1.C. **Pledge of Allegiance**

## 2. **Approvals**

2.A. **Minutes**

Motion by Tim McDonnell and seconded by Harry Brungard to approve the following Minutes:

2.A.1. July 20, 2026 Regular Board Meeting Minutes

The vote was as follows: Neihl Williamson: Absent, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea
Yea: 8, Nay: 0, Absent: 1
Motion Carried.

2.B. **Treasurer's Report**
Motion by Tim McDonnell and seconded by Cheri Peters to approve the following Treasurer's Report.

2.B.1. July 2026 Treasurer Report
July 2026 Investment Report

The vote was as follows: Neihl Williamson: Absent, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri

Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea
Yea: 8, Nay: 0, Absent: 1
Motion Carried.

2.C. **Approval of Bills**
Motion by Tim McDonnell and seconded by Bill Pfirman to approve the following Bills:

2.C.1. July 2026 Disbursement Summary

The vote was as follows: Neihl Williamson: Absent, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea
Yea: 8, Nay: 0, Absent: 1

Motion Carried.

3. **Presentations**

3.A. **Communications: None**

3.B. **President's Report**

Mrs. Stemler announced that there was an executive session held at 5:45 pm to discuss personnel and contracts.

3.C. **Board Representative/Committee Reports**

Mrs. Thomas on behalf of the Policy Committee pointed out the policy under the Superintendent’s Report for review.

Mr. Brungard gave some dates of when the bleachers would arrive and also the basketball equipment.

Mr. Wall relayed that the bleachers would arrive on September 7 and would take until September 18 until completion. The athletic equipment will be installed after that. And then following, the painting of the lines on the floor.

Harry Brungard had some questions for the Solicitor regarding the Salladasburg project.

3.D. **Superintendent's Report**

3.D.1. Highlight - State Mandates

3.D.2. Updated Board Policy: Policy 707-Use of School Facilities

3.D.3. Student Records Secretary Job Description.

4. **Courtesy of the Floor**

4.A. **Public Comment on Agenda Items: None**

5. **Unfinished Business**

5.A. **Unfinished Business Items**

6. **Personnel**

6.A. **Personnel Items**
Motion by Tim McDonnell and seconded by Harry Brungard to approve the following Personnel Items:

6.A.1. Appointment of Dominic Trunzo to the position of second shift full-time custodian at Jersey Shore Elementary, effective August 25, 2026, at Step C5 of the AFSCME contract, $17.00 per hour.

6.A.2. Appointment of Melissa Wrench as an Assistant Middle School Softball coach, at a stipend of $1,844.80, (Level 1 of the coaches' salary matrix), effective the 2026-2027 season, pending clearances.

6.A.3. An update to the Middle School Club Advisors and Stipend List for the 2026-2027 school year to include:

| Name | Advisor | Stipend |
|---|---|---|
| Alexis Kitchen | 1/2 Yearbook Club Advisor | $208.00 |
| Madeline Matthews | 1/2 Yearbook Club Advisor | $208.00 |

6.A.4. An update to the Appendix B and C of the Co-Curricular Wages List for 2026-2027 school year to include:

| Name | Position | Stipends |
|---|---|---|

Tim Dershem 1/2 CTE/Shared Department Coordinator $1,222.50

6.A.5. District staff to work as Auxiliary Staff, effective August 25, 2026.

6.A.6. Accepting a letter of resignation from Kristin Petruzzi, Middle School 10-month secretary, effective September 11, 2026.

6.A.7. An acknowledgment that Izak Turner has attained his Career and Technical Instructional I Certificate with salary increase at a full step rate, effective 2026-2027 school year.

6.A.8. An acknowledgement that David Houseknecht has reached Master's+30 level, salary increase to be effective the first semester of the 2026-2027 school year.

6.A.9. FMLA, intermittent days, from August 14, 2026, through to the end of the 2026-2027 school year for employee #2026-27-05.

6.A.10. Director of Building and Grounds Job Description.

The vote was as follows: Neihl Williamson: Absent, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea
Yea: 8, Nay: 0, Absent: 1
Motion Carried

## 7. **Curriculum and Instruction**

### 7.A. **Curriculum and Instruction Items**

Motion by Bill Pfirman and seconded by Tim McDonnell to approve Item 7.A.1. of the Curriculum and Instruction Items:

7.A.1. The following out of state EF Tour field trip:

June 2027 - Boston and Salem, Massachusetts

HS ELA, 30 students (Grades 10-12)

3 Chaperones - Ella Simcox, Tanner Shade and TBD

The Vote was as follows: Neihl Williamson: Absent, Craig Allen: Nay, Jessie Edwards: Nay, Tim McDonnell: Nay, Cheri Peters: Nay, Bill Pfirman: Nay, Mary Thomas: Nay, Harry Brungard: Yea, Michelle Stemler: Yea
Yea: 2, Nay: 6, Absent: 1
Harry Brungard: Yea, Michelle Stemler: Yea

Motion Failed.

Motion by Bill Pfirman and seconded by Tim McDonnell to approve Item 7.A.2. of the Curriculum and Instruction Items:

7.A.2. The following out of state field trip:

December 11-16, 2026 - Universal Studios, Orlando, Florida

HS Band, 49 students (Grades 8-12)

5 Chaperones - Chris Lahr, April Embick, Allison Klugh, Will Green, Nicole Green

The vote was as follows: Neihl Williamson: Absent, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea
Yea: 8, Nay: 0, Absent: 1
Motion Carried.

## 8. **Building and Grounds**

### 8.A. **No Action or Discussion**

## 9. **Finance**

Motion by Tim McDonnell and seconded by Bill Pfirman to approve the following Finance Items:

### 9.A. **Finance Items**

9.A.1. Authorization for Business Manager/JSASD Purchasing Office to participate in KPN/CSIU cooperative bidding process and submission of purchase orders for art supplies, general supplies, copy paper,

custodial/maintenance supplies, cafeteria/small wares, and athletic ball/athletic supplies for the 2027-2028 school year.

9.A.2. Authorization for Business Manager/JSASD Purchasing Office to solicit bids for JSASD athletic trainer and general athletic supplies for the 2027-2028 school year.

9.A.3. The Nittany Building Specialties Inc. Invoice #26F133-4in the amount of $41,000.00. Funds will come from the GOB 2025 funds.

9.A.4. The Wayfare Sport Floors Invoice #2351in the amount of $17,360.00. Funds will come from the GOB 2025 funds.

9.A.5. The Wayfare Sport Floors Invoice #2452in the amount of $182,598.30. Funds will come from the GOB 2025 funds.

9.A.6. An agreement between Lycoming - Clinton CCCA and Jersey Shore Area School District for, July 1, 2026, through June 30, 2027, for purchase of meals at an estimated total of $24,847.20.

The vote was as follows: Neihl Williamson: Absent, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea
Yea: 8, Nay: 0, Absent: 1

Motion Carried.

10. **Miscellaneous**

10.A. **Miscellaneous Items**
Motion by Harry Brungard and seconded by Cheri Peters to approve the following Miscellaneous Items except for Item 10.A.6 which was removed from the agenda.

10.A.1. A renewal of a contract for Reservation of Secondary Services with River Rock Academy at a per diem rate of $258.00, effective the 2026-2027 school year.

10.A.2. A renewal of a service agreement with River Rock Academy LLC for alternative education for disruptive youth, effective the 2026-2027 school year.

10.A.3. An Educational Services Agreement between Pyramid HealthCare, Inc Soaring Heights and Jersey Shore Area School District at a tuition rate of $323.00 per day for each student, effective August 1, 2026, through July 31, 2027.

10.A.4. An updated Pre-K Counts Partnership Agreement between Jersey Shore Area School District and Your Guardian Angel Preschool and Childcare at an amount of $390,526.00 for the provision of tuition-free prekindergarten opportunities for the 2026-2027 school year.

10.A.5. The enrollment for exchange student #26-27-01 from Spain for the 2026-2027 school year.

~~10.A.6. Board Member, Craig Allen, to attend the 3-day annual PSBA Conference at a cost of $549.00 with hotel accommodations of $730.28 to be split equally between JSASD and the board member. In addition, the Board member will be reimbursed for; only 1 meal, which is not included in the conference registration fee and the standard IRS mileage rate not to exceed 240 miles round-trip.~~ **Item Removed**

10.A.7. A donation of volleyball equipment from Jersey Shore Volleyball Booster Club for the High School Volleyball Program to help with start-up equipment.

10.A.8. The following policy at first read.

Policy 716-Integrated Pest Management

The vote was as follows: Neihl Williamson: Absent, Craig Allen: Yea, Harry Brungard: Yea, Jessie Edwards: Yea, Tim McDonnell: Yea, Cheri Peters: Yea, Bill Pfirman: Yea, Michelle Stemler: Yea, Mary Thomas: Yea
Yea: 8, Nay: 0, Absent: 1
Motion Carried.

11. **Courtesy of the Floor**

11.A. **Public Comment on Items Not on the Agenda: None**

12. **Adjournment**

12.A. **Adjourn Meeting**
Adjournment at 7:56 pm

# Jersey Shore Area School District
## Treasurer's Report - Cash and Cash Equivalents
## August 2026

| Bank Accounts | Beginning Balance | Received | Disbursed | Ending Balance |
|---|---|---|---|---|
| General Fund Tax Account - Journey Bank | $ - | $ 5,099,432.37 | $ 5,099,432.37 | $ - |
| General Fund - PSDLAF | - | - | - | - |
| General Fund - Journey Bank | 3,540,234.49 | 13,988,495.23 | 7,110,939.88 | 10,417,789.84 |
| General Fund Sweep Account - Journey Bank | - | 4,544,674.79 | 4,544,674.79 | - |
| Activity/Other Trust Funds - Journey Bank | 97,295.54 | 450.30 | 318.75 | 97,427.09 |
| Food Service Fund - Journey Bank | 516,002.91 | 25,722.17 | 33,028.31 | 508,696.77 |
| Capital Reserve - Journey Bank | 268.39 | 0.68 | - | 269.07 |
| Scholarship Fund - Journey Bank | 126,745.79 | 1,400.93 | 19,200.00 | 108,946.72 |
| General Fund - PLGIT | 3,157,812.71 | 2,014,837.12 | - | 5,172,649.83 |
| Ramsey Fund - PLGIT | 62,210.58 | 14,021.63 | 100.00 | 76,132.21 |
| Capital Reserve - PLGIT | 292,982.68 | 936.37 | - | 293,919.05 |
| Sechrist Scholarship Fund - PLGIT | 144,677.57 | 460.22 | 1,000.00 | 144,137.79 |
| G.O. Bonds Series 2025 Fund - PLGIT | 2,566,320.05 | 8,190.80 | 240,958.30 | 2,333,552.55 |
| **Totals** | **$ 10,504,550.71** | **$ 25,698,622.61** | **$ 17,049,652.40** | **$ 19,153,520.92** |

**JERSEY SHORE AREA SCHOOL DISTRICT**
**TREASURER'S REPORT - INVESTMENTS**
**FOR THE MONTH ENDED**
**August 31, 2026**

| Investments | Rate | Maturity Date | Beginning Balance | Investment Purchased | Investment Redeemed | Net Interest Earned | Change in Market Value | Ending Balance |
|---|---|---|---|---|---|---|---|---|
| **General Fund** | | | | | | | | |
| Journey - 9 month CD | 3.80% | 8/24/2026 | 500,000.00 | - | (514,292.95) | 14,292.95 | - | - |
| Journey - 6 month CD | 3.84% | 8/27/2026 | 500,000.00 | - | (509,566.40) | 9,566.40 | - | - |
| Journey - 3 month CD | 3.89% | 8/28/2026 | 500,000.00 | - | (504,849.17) | 4,849.17 | - | - |
| Journey - 3 month CD | 3.84% | 9/24/2026 | 500,000.00 | | - | - | - | 500,000.00 |
| Journey - 12 month CD | 3.75% | 11/24/2026 | 500,000.00 | - | - | - | - | 500,000.00 |
| Journey - 3 month CD | 3.84% | 11/27/2026 | - | 500,000.00 | - | - | - | 500,000.00 |
| Journey - 6 month CD | 3.67% | 12/17/2026 | 509,140.97 | - | - | - | - | 509,140.97 |
| PLGIT - 6 month TERM | 4.10% | 1/27/2027 | 500,000.00 | | - | - | - | 500,000.00 |
| Journey - 12 month CD | 3.55% | 1/30/2027 | 500,000.00 | - | - | - | - | 500,000.00 |
| Journey - 12 month CD | 3.65% | 2/27/2027 | 500,000.00 | - | - | - | - | 500,000.00 |
| Journey - 6 month CD | 3.89% | 2/27/2027 | - | 500,000.00 | - | - | - | 500,000.00 |
| Journey - 12 month CD | 3.75% | 3/23/2027 | 500,000.00 | - | - | - | - | 500,000.00 |
| PLGIT - 12 month TERM | 3.92% | 4/16/2027 | 500,000.00 | - | - | - | - | 500,000.00 |
| PLGIT - 9 month TERM | 4.22% | 4/23/2027 | 500,000.00 | | - | - | - | 500,000.00 |
| Journey - 9 month CD | 3.94% | 5/27/2027 | - | 500,000.00 | - | - | - | 500,000.00 |
| PLGIT - 12 month TERM | 3.92% | 6/1/2027 | 500,000.00 | - | - | - | - | 500,000.00 |
| Journey - 12 month CD | 4.23% | 6/24/2027 | 500,000.00 | - | - | - | - | 500,000.00 |
| PLGIT - 12 month TERM | 4.32% | 7/28/2027 | 500,000.00 | | - | - | - | 500,000.00 |
| Journey - 12 month CD | 4.23% | 8/27/2027 | - | 500,000.00 | - | - | - | 500,000.00 |
| Total | | | $ 7,509,140.97 | $ 2,000,000.00 | $ (1,528,708.52) | $ 28,708.52 | $ - | $ 8,009,140.97 |
| **Scholarship Fund** | | | | | | | | |
| Olive I. Gilhart | | | $ 1,439,376.90 | $ - | $ - | $ - | $ - | $ 1,439,376.90 |

Disbursement Summary
August 2026

| | |
|---|---|
| General Fund Payments | 4,215,794.73 |
| Food Service Fund Payments | 18,416.37 |
| Scholarship Fund Payments | 19,200.00 |
| GOB 2025 Fund Payments | 240,958.30 |
| Payroll Fund Net Pay - 8.7, 8.21 | 894,693.04 |
| **Total** | $ 5,389,062.44 |

**Conference Attendees**

| Date | Name of Conference | Conference Facility | Conference Location | Attendees |
|---|---|---|---|---|
| 09/15/2026, 10/13/2026 & 11/19/2026 | Partner. Plan. Progress. | BLaST IU | | |
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| | | | | 9/28/2026 |

| Field Trips | | | | | | |
|---|---|---|---|---|---|---|
| **Date** | **Student Group** | **Destination Facility** | **Destination Location** | **Reason for Going** | **Funding Source** | **Chaperones** |
| 5/24/2027 | 2nd Grade (34 students) Avis | Penn's Cave | Centre Hall | Learn about wildlife and tour cave | Avis PTO | Weidler, Kramer, Thompson, Myers, Saville, Kahler |
| 9/23/2026 | JSAMS LSS 6-8 (8 students) | Lycoming County Fairgrounds | Hughesville | Students will be participating in activities with local law enforcement officials to learn about social interactions with them and other local students | 1200-513 | Enders, Englert, Welshans |
| 08/21/2026-6/2/2027 | MS LSS (8 students) | Surrounding JS Community | Jersey Shore | Throughout the course of the year, the Life Skills class will implement various skills taught within class practicing social distancing, hygiene safety and understanding new skills | N/A | Enders, Englert, Welshans |
| 5/27/2026 | 8th (150 Students) | Bald Eagle State Park | Howard | Observe and learn about PA wildlife and ecosystems | 8th grade TAG | Cameron, Haffley, Matthews, Bechdel, Rinehart, Sloan, Davis, Moore, Kitchen, Bragalone  TBD x 4 |
| 10/16/2026 | 9-12 Pep Club  (40 students) | HolidaysburgHS | Holidaysburg | To watch and support the high school varsity football team | Student/Pep Club | Wagner, Rieck, Neidig, Palmeter |
| 10/9/2026 | 9-12 Pep Club (40 Students) | Dubois HS | Dubois | To attend the away HS footbal varsity game | Students/Pep Club | Rieck, Neidig, Hensler, Wagner |
| 10/8/2026 | 10-12 (18 students) | Susquehanna University | Selinsgrove | Career and Educational needs, students looking at careers in accounting, finance, and business management | Budgeted amount from Business Dept | Griswold, Dershem |
| 9/28/2026 | 11-12th (18 students) CTE Childcare | LHU | Lock Haven | Tour the Early Childhood Program | CTE Childcare | Armbruster, Tibbens |
| 9/11, 10/19, 11/16, 12/11, 1/18, 2/12, 3/12 | 11-12 SH Life Skills Support (4-6 students) | Jersey Shore Share and Care | Jersey Shore | Students will assist in food distribution for the community food bank | No cost for transportation | Machmer, Menzen, Bauman, English, Sweitzer, Kuehne |

| Date | Student Group | Destination Facility | Destination Location | Reason for Going | Funding Source | Chaperones |
|---|---|---|---|---|---|---|
| 10/13/2026 | Avis Kindergarten (44 students) | Carpenters Pumpkin Patch | Linden | To learn the pumpkin life cycle and farm education | Avis PTO | Karstetter, McGhee, Thompson, Berry, McCabe, Lombard, Sakiadis |
| 11/2/2026 | MS and SH Life Skills (23 students) | CAC | Williamsport | Educational Series Mr. C Science production | Penn College | Machmer, Enders, Severini, Killion, Welshans, Englert |
| 10/23/26 (rain date 10/31/26) | JSE Life Skills K-5 (16 students) | Carpenters Pumpkin Patch | Linden | To take life skill students to a pumpkin patch, which is apart of our October Halloween unit. | JSE Life Skills fund and coffee cart/snack cart funds | Berger, Liddic, Hartman, Hershberger, Wells, Hoffman |
| 9/21/2026 | SH Life Skills Support 9-12 (15 students) | Ulmer Farms, Antes fort fields | Antes Fort | Students will pick tomatoes and learn about tomato harvesting and meet with local farmer | Budgeted | Machmer, Severini, Killion |
| 10/2/2026 | SH Life Skills Support 9-12 (15 students) | Bloomsburg Fair | Bloomsburg | Students will practice consumer skills and social skills by interacting in the community at the fair. Students will use money to purchase lunch as part of a consumer unit. | budgeted | Machmer, Severini, Killion |
| 10/13/2026 | SH Life Skills and Environmental Science 9-12 (25 students) | Hiawatha | Linden | Students will participate in several lessons as part of the floating classroom series above the Hiawatha | foundation/grant money/TIC fund | Machmer, Sweitzer, Killion, Severini |
| 10/26/2026 | 11-12 (4 students) Chemistry Department | Lycoming College | Williamsport | engage students in hands-on STEM team collaboration to tackle real-world problems, | ? | Hunter |
| 11/2/2026 | 4th JSE (122 students) | CAC | Williamsport | | Penn College | Spotts, Dolan-Ward, Dinges, Glorioso, Frazier, Stemler, Lowe, Para x 3 , AS nurse, BHT |
| 9/29/2026 | 9-12 (20 students) Key Club FBLA | Waterville Fire Hall | Waterville | Community Service for Key Club and FBLA | Key Club and FBLA Split | English, Dershem |

| Date | Student Group | Destination Facility | Destination Location | Reason for Going | Funding Source | Chaperones |
|---|---|---|---|---|---|---|
| 10/2, 11/6, 12/4, 1/8, 2/5, 3/5, 4/2, 5/7 | 9-12 YDTF-Youth Development Task Force | Williamsport YMCA | Williamsport | YDTF is countywide group of students coming together monthly to improve the mental physical well-being of our youth | YDTF | English |
| 10/26/2026 | 9-12 English/Music/Drama Clubs | CAC | Williamsport | To see Shakespear's Julius Caesar | Penn College | Long, Haigh, Menzen, Mayo, Simcox, Maneval |
| 5/3/2026 | 6-8 (473 students) | CAC | Williamsport | To see American Revolution Theatrical Performance | Penn College | All JSAMS Staff Members |
| 10/14/2026 | FBLA MS and HS (30 students) | Penn College | Williamsport | Learn Dream Pitch Shark Tank Event Business and Entrepreneurship | Shared with MS and HS FBLA | Dershem, McCabe |
| | | | | | | |
| | | | | | | 9/28/2026 |

| Vandalism Report | | | | |
|---|---|---|---|---|
| **Date** | **Building** | **Damage** | **Outcome** | **Cost for Repair** |
| None. | | | | |
| | | | | |
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| | | | | 9/28/2026 |

# Jersey Shore Area School District

LEARNING | GROWING | SUCCEEDING

## Lead Testing at Jersey Shore

**From PDE**

Studies show that no level of lead exposure is safe for children. Even low levels of lead entering the bloodstream can affect children's health and cause irreversible impacts to the brain.

As children spend a significant portion of their days in schools, the Pennsylvania Department of Education urges schools to test their water for lead. The longer water remains in contact with lead plumbing, the more opportunity exists for lead to leach into water. As a result, facilities with on again/off again water use, such as schools, may have elevated lead concentrations in their water.

To prevent exposure to lead contamination in the drinking water of Pennsylvania's public and nonpublic schools, section 742.1 of the School Code:

- Encourages schools to test for lead in their drinking water;
- Requires schools that do not test to discuss lead in drinking water in school facilities at a public meeting;
- Requires schools that test for lead in drinking water to implement a plan where lead levels are in excess of 0.005 mg/L (5 ppb) to ensure that no child or adult is exposed to the contaminated drinking water and that alternative sources of drinking water are made available; and
- Requires schools to report elevated levels in excess of 0.005 mg/L (5 ppb) to PDE for public posting.

Schools may, but are not required to, test for lead levels annually in the drinking water of any facility where children attend school.

When testing results show lead levels in excess of 0.005 mg/L (5 ppb), the school must immediately implement a plan to ensure that no child or adult is exposed to lead contaminated drinking water and provide alternate sources of drinking water.

If a school chooses not to test for lead in its drinking water, the school's governing board must discuss lead in drinking water in school facilities at a public meeting once a year. This meeting may be a stand-alone meeting or part of an existing public meeting (such as a school board meeting)

**At Jersey Shore**

Under the leadership of the Director of Buidlings and Grounds, the Jersey Shore Area School District does annually test lead levels in drinking water.

District Service Center
175 A&P Drive
Jersey Shore PA 17740

Dr. Brian Ulmer, Superintendent
Phone 570.398.1561
Fax 570.398.5089

# JERSEY SHORE AREA SCHOOL DISTRICT
## Job Description

**Title:** Building & Grounds and Purchasing Secretary

**Scope:** To assist Director of Building and Grounds in operation of the Building and Grounds Department and to assist the Business Manager in purchasing as defined in this job description.

**Certifications:** None

**Qualifications:** High School Diploma, proficiency in keyboarding, organizational and communication skills.

**Responsible To:** Director of Building and Grounds & Business Manager

**Supervisory Function:** None

**Classification:** Non-Exempt

**Position Objective:** To provide secretarial support to the Building and Grounds Department and purchasing support to the Business Office

**Responsibilities:**

1. Process and monitor purchase orders.
2. Assist staff with purchasing procedures and account coding.
3. Research vendors and pricing options.
4. Maintain vendor databases and records.
5. Coordinate district procurement activities.
6. Prepare and process cooperative purchasing bids (KPN/CSIU and related programs).
7. Coordinate athletic, trainer, and other district bids.
8. Prepare bid documentation and evaluation materials.
9. Track purchasing timelines and deadlines.
10. Coordinate vendor communications.
11. Maintain purchasing files and records.
12. Track district department purchasing requests.
13. Process Building and Grounds purchase orders.
14. Maintain Building and Grounds project files.
15. Assist with facility project documentation.
16. Prepare purchasing reports and summaries.
17. Process facility-related bid documentation.
18. Maintain department records and correspondence.
19. Assist with budget-related purchasing information.
20. Track supply and inventory requests as assigned.
21. Assist with warehouse and purchasing communications.
22. Coordinate facilities use requests and scheduling.
23. Maintain maintenance and custodial calendars.
24. Track contractor and outside organization insurance documentation.

25. Maintain vehicle insurance records and district driver information.
26. Schedule maintenance and custodial employee training.
27. Maintain key fob and building access systems.
28. Track compliance documentation and departmental records.
29. Maintain DEP and regulatory reporting records.
30. Provide clerical support to Buildings & Grounds Department.
31. Responsible for front office door monitoring.
32. Perform other duties as assigned.
33. Other duties as assigned.

**Placement:** Classified Staff

**Terms of Employment:** 12 month

**Evaluation:** Annually by Director of Building and Grounds

**Date Approved:**

# JERSEY SHORE AREA SCHOOL DISTRICT
## Job Description

**Title:** Transportation and Operations Secretary

**Scope:** To assist the Assistant Superintendent in Transportation and District Operations

**Qualifications:** High School Diploma, proficiency in keyboarding, organizational and communication skills.

**Responsible To:** Assistant Superintendent

**Supervisory Function:** None

**Classification:** Non-Exempt

**Position Objective:** Assist in effective transportation of all students within the district and support the Assistant superintendent

**Responsibilities:**

1. Assist with student transportation requests, services and coordination.
2. Coordinate transportation requests for students, parents, and schools.
3. Maintain transportation records and files.
4. Maintain driver and aide records including licenses, clearances, and physicals.
5. Review transportation documentation for board approval.
6. Prepare transportation contracts and supporting documentation.
7. Maintain transportation cost records and reports.
8. Coordinate field trip transportation requests.
9. Serve as liaison between staff and transportation contractors.
10. Maintain transportation databases and route documentation.
11. Provide support to the Student Data Coordinator and special education office as assigned.
12. Serve as secretary to the Assistant Superintendent as assigned.
13. Coordinate student teacher documentation and records.
14. Maintain all volunteer (including athletic) clearance records.
15. Maintain co-op clearances.
16. Track Act 48 hours and required professional development records.
17. Coordinate crossing guard scheduling and related records.
18. Assist with security staff and related personnel records.
19. Coordinate operational records and inventories.
20. Support security personnel records and operational tracking.
21. Support crossing guard administration when assigned.
22. Assist with front office door monitoring and operational communications as assigned.
23. Answer transportation and operational phone calls and correspondence.
24. Maintain confidential operational records.
25. Perform other duties as assigned.

**Placement:** Classified Staff

**Terms of Employment:** 12 months

**Evaluation:** Annually by Assistant Superintendent

**Date Approved:**

| APPENDIX B & C/CO-CURRICULAR WAGES 2026-2027 | | | |
|---|---|---|---|
| **APPENDIX B** | | | |
| **POSITION** | **AMOUNT** | **Pay Date:** | **Pay Date:** |
| **HS MUSICAL PRODUCTION - DATE (Rehearsals start Date)** | | 1/2 1st pay after production starts | 1/2 1st pay after production ends |
| **Musical Director** | | | |
| **Vacant** | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Musical Drama Director** | | | |
| **Vacant** | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Lighting** | | | |
| Tim Greene | $ 651.00 | $ 325.50 | $ 325.50 |
| **Stage Managers (2)** | | | |
| Tanner Shade | $ 651.00 | $ 325.50 | $ 325.50 |
| Ella Simcox | $ 651.00 | $ 325.50 | $ 325.50 |
| **Public Relations (1)** | | | |
| Charlotte Bierly | $ 325.50 | $ 162.75 | $ 162.75 |
| Nicola Paulhamus | $ 325.50 | $ 162.75 | $ 162.75 |
| **Production Set Design & Completion** | | | |
| Sarah Keim | $ 1,040.00 | $ 520.00 | $ 520.00 |
| **Sound** | | | |
| Scott Alexander | $ 651.00 | $ 325.50 | $ 325.50 |
| **Total** | $ 8,759.00 | | |
| **HS DRAMA PRODUCTION - DATE (Rehearsals start Date)** | | | |
| **Drama Director** | | | |
| **Vacant** | $ 1,561.00 | $ 780.50 | $ 780.50 |
| **Lighting** | | | |
| Ella Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Stage Managers (2)** | | | |
| Tanner Shade | $ 416.00 | $ 208.00 | $ 208.00 |
| **Vacant** | $ 416.00 | $ 208.00 | $ 208.00 |
| **Public Relations** | | | |
| Charlotte Bierly | $ 416.00 | $ 208.00 | $ 208.00 |
| **Sound** | | | |

| | | | |
|---|---|---|---|
| Scott Alexander | $ 416.00 | $ 208.00 | $ 208.00 |
| **Production Set & Design** | | | |
| **Vacant** | $ 651.00 | $ 325.50 | $ 325.50 |
| **Total** | $ 4,292.00 | | |
| **MS DRAMA PRODUCTION - DATE (Rehearsals start Date)** | | | |
| **Drama Coach** | | | |
| **Vacant** | $ 1,560.00 | $ 780.00 | $ 780.00 |
| **Music Production Coach** | | | |
| **Vacant** | $ 1,560.00 | $ 780.00 | $ 780.00 |
| **Lighting** | | | |
| Nichole Bechdel | $ 391.00 | $ 195.50 | $ 195.50 |
| **Stage Managers (2)** | | | |
| Jeffrey Klugh | $ 391.00 | $ 195.50 | $ 195.50 |
| Brenna Henry | $ 391.00 | $ 195.50 | $ 195.50 |
| **Public Relations** | | | |
| Monica Richards | $ 391.00 | $ 195.50 | $ 195.50 |
| **Production Set Design & Completion** | | | |
| Mike Harvey | $ 585.00 | $ 292.50 | $ 292.50 |
| **Sound** | | | |
| Quinn Henry | $ 391.00 | $ 195.50 | $ 195.50 |
| **Total** | $ 5,660.00 | | |
| **APPENDIX C** | | | |
| **POSITION** | **AMOUNT** | 1/2 2nd pay in Dec - | 1/2 3rd pay in May - |
| **Band Director HS** | | | |
| Chris Lahr | $ 4,476.00 | $ 2,238.00 | $ 2,238.00 |
| **Band Director MS** | | | |
| Brenna Henry | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Chorus Director HS** | | | |
| Heather Haigh | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Chorus Director MS** | | | |
| Dan Bergman | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Band/Chorus Elementary** | | | |
| Brenna Henry | $ 1,020.00 | $ 510.00 | $ 510.00 |

| | | | |
|---|---|---|---|
| **Marching Band Front Staff (4)** | | | |
| **Positions 1-3 paid with fall sports; Position 4 paid with winter sports** | | | |
| Quinn Henry | $ 1,226.00 | | |
| Tyler Walk | $ 1,226.00 | | |
| Brenna Henry | $ 1,226.00 | | |
| Tyler Walk | $ 1,226.00 | | |
| **OTHER ADVISORS** | | | |
| **9th Grade Class Advisors (2)** | | | |
| Sarah Kuehne | $ 891.00 | $ 445.50 | $ 445.50 |
| Jocelyn Shirey | $ 891.00 | $ 445.50 | $ 445.50 |
| **10th Grade Class Advisors (2)** | | | |
| Sheena Armbruster | $ 891.00 | $ 445.50 | $ 445.50 |
| Katie Steppe | $ 891.00 | $ 445.50 | $ 445.50 |
| **11th Grade Class Advisors (2)** | | | |
| Jeff Klugh | $ 1,337.00 | $ 668.50 | $ 668.50 |
| Tanner Shade | $ 1,337.00 | $ 668.50 | $ 668.50 |
| **12th Grade Class Advisors (2)** | | | |
| Julie Wagner | $ 1,337.00 | $ 668.50 | $ 655.50 |
| Jess George | $ 1,337.00 | $ 668.50 | $ 668.50 |
| **SCHOOL WIDE POSITIVE BEHAVIOR LEADER (5)** | | | |
| **JSE** | | | |
| Nicole Kephart | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis Elementary** | | | |
| Allison Tripoli | $ 416.00 | $ 208.00 | $ 208.00 |
| **Middle School** | | | |
| Makayla Dickey | $ 416.00 | $ 208.00 | $ 208.00 |
| **High School** | | | |
| Ella Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Energy Champ** | | | |
| Heath Rager | $ 520.00 | $ 260.00 | $ 260.00 |
| **Energy Leaders (5)** | | | |
| **JSE** | | | |

| | | | |
|---|---|---|---|
| Megan Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis** | | | |
| Megan McCracken | $ 416.00 | $ 208.00 | $ 208.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Middle School** | | | |
| Jodie Chappel | $ 416.00 | $ 208.00 | $ 208.00 |
| **High School** | | | |
| Heath Rager | $ 416.00 | $ 208.00 | $ 208.00 |
| **SAP Team Leaders (5)** | | | |
| **JSE** | | | |
| Jennifer Berry-Propst | $ 520.00 | $ 260.00 | $ 260.00 |
| **Avis Elementary** | | | |
| Sarah Harbach | $ 520.00 | $ 260.00 | $ 260.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Middle School** | | | |
| Dominick Bragalone | $ 520.00 | $ 260.00 | $ 260.00 |
| **High School** | | | |
| Katie Steppe | $ 520.00 | $ 260.00 | $ 260.00 |
| **SAP Team Members (not specified)** | | | |
| **MS SAP Team Members** | | | |
| Dr. Tara Battaglia | $ 416.00 | $ 208.00 | $ 208.00 |
| Madissen Davis | $ 416.00 | $ 208.00 | $ 208.00 |
| Matt Hartman | $ 416.00 | $ 208.00 | $ 208.00 |
| Zach Sloan | $ 416.00 | $ 208.00 | $ 208.00 |
| Heather Reeder | $ 416.00 | $ 208.00 | $ 208.00 |
| Amanda Pauling | $ 416.00 | $ 208.00 | $ 208.00 |
| Judy Morlock | $ 416.00 | $ 208.00 | $ 208.00 |
| **HS SAP Team Members (not specified)** | | | |
| Erin Lucas | $ 416.00 | $ 208.00 | $ 208.00 |
| Sheena Armbruster | $ 416.00 | $ 208.00 | $ 208.00 |
| Teri Bauman | $ 416.00 | $ 208.00 | $ 208.00 |
| Patty Hess | $ 416.00 | $ 208.00 | $ 208.00 |

| | | | |
|---|---|---|---|
| Judy Morlock | $ 416.00 | $ 208.00 | $ 208.00 |
| Mallory Myers | $ 416.00 | $ 208.00 | $ 208.00 |
| Zoraida Pagan | $ 416.00 | $ 208.00 | $ 208.00 |
| Kim Sweet | $ 416.00 | $ 208.00 | $ 208.00 |
| Lynnan Charnego | $ 416.00 | $ 208.00 | $ 208.00 |
| Zoraida Pagan | $ 416.00 | $ 208.00 | $ 208.00 |
| Brenda Lorson | $ 416.00 | $ 208.00 | $ 208.00 |
| **JSE SAP Team Members (not specified)** | | | |
| Adrienne Johnston | $ 416.00 | $ 208.00 | $ 208.00 |
| Jennifer Patterson | $ 416.00 | $ 208.00 | $ 208.00 |
| Hillary Leonard | $ 416.00 | $ 208.00 | $ 208.00 |
| Amanda Pauling | $ 416.00 | $ 208.00 | $ 208.00 |
| Amy Bischof | $ 416.00 | $ 208.00 | $ 208.00 |
| Megan Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis SAP Team Members (not specified)** | | | |
| Jon Jean | $ 416.00 | $ 208.00 | $ 208.00 |
| Sara Smith | $ 416.00 | $ 208.00 | $ 208.00 |
| Teri Bauman | $ 416.00 | $ 208.00 | $ 208.00 |
| Hillary Leonard | $ 416.00 | $ 208.00 | $ 208.00 |
| Jennifer Patterson | $ 416.00 | $ 208.00 | $ 208.00 |
| **SE SAP Team Members** | | | |
| | | | |
| **Mentors** | | | |
| **1st year induction** | | | |
| Mallory Myers for Kathryn Strouse | $ 520.00 | $ 260.00 | $ 260.00 |
| **2nd year induction** | | | |
| Danielle Miller for Emily Hayes | $ 312.00 | $ 156.00 | $ 156.00 |
| Laura Eck for Abbey Barnhart | $ 312.00 | $ 156.00 | $ 156.00 |
| Beth Spotts for Riley Frazier | $ 312.00 | $ 156.00 | $ 156.00 |
| Katie Brass for Bryley Miller | $ 312.00 | $ 156.00 | $ 156.00 |
| **New Teacher to District already has induction** | | | |
| Becky Sones for Joshua Keefer | $ 312.00 | $ 156.00 | $ 156.00 |
| **QBS Internal Trainers (4)** | | | |
| Haley Enders | $ 520.00 | $ 260.00 | $ 260.00 |

| | | | |
|---|---|---|---|
| Jodi Woleslagle | $ 520.00 | $ 260.00 | $ 260.00 |
| **Vacant** | $ 520.00 | $ 260.00 | $ 260.00 |
| **Vacant** | $ 520.00 | $ 260.00 | $ 260.00 |
| **Department Coordinators (15)** | | | |
| Michele Persun (Math) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Judy Morlock (Nurse) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Mallory Myers (Guidance) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Michele Long (English) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Tom Neuschafer (Modern Language) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Eric Hess (Health/PE) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Rock Griswold (Business) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Tim Greene (Social Studies) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Bradd Williamson (Science) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Charlotte Bierly (Art) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Chris Lahr (Music) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Heather Reeder (1/2 CTE/Shared) | $ 1,222.50 | $ 611.25 | $ 611.25 |
| Tim Dershem (1/2 CTE/Shared) | $ 1,222.50 | $ 611.25 | $ 611.25 |
| Katie Wert (Library) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Jennifer Ingraham (Title 1) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Amy Bischof (Special Education) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| **Grade Level Leaders K-8 (9)** | | | |
| K-Nicole Bailey | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 1st-Ann Knipe | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 2nd-Theresa Caimi | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 3rd-Diane Mantek | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 4th-Corrinne Fravel | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 5th-Nicole Allison | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 6th-Samantha Smith | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 7th-Krista Callahan | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 8th-Nichole Bechdel | $ 1,040.00 | $ 520.00 | $ 520.00 |
| **Yearbook Publications Advisor** | | | |
| Matt Hensler | $ 2,328.00 | $ 1,164.00 | $ 1,164.00 |
| **Yearbook Financial Advisor** | | | |
| Matt Hensler | $ 1,687.00 | $ 843.50 | $ 843.50 |

| Culinary Arts Event Advisor | | | |
|---|---|---|---|
| Matt Wolford | $ 2,913.00 | $ 1,456.50 | $ 1,456.50 |
| **Total** | | | |

| APPENDIX B & C/CO-CURRICULAR WAGES 2026-2027 | | | |
|---|---|---|---|
| **APPENDIX B** | | | |
| **POSITION** | **AMOUNT** | **Pay Date:** | **Pay Date:** |
| **HS MUSICAL PRODUCTION - DATE (Rehearsals start Date)** | | 1/2 1st pay after production starts | 1/2 1st pay after production ends |
| **Musical Director** | | | |
| **Vacant** | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Musical Drama Director** | | | |
| **Vacant** | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Lighting** | | | |
| Tim Greene | $ 651.00 | $ 325.50 | $ 325.50 |
| **Stage Managers (2)** | | | |
| Tanner Shade | $ 651.00 | $ 325.50 | $ 325.50 |
| Ella Simcox | $ 651.00 | $ 325.50 | $ 325.50 |
| **Public Relations (1)** | | | |
| Charlotte Bierly | $ 325.50 | $ 162.75 | $ 162.75 |
| Nicola Paulhamus | $ 325.50 | $ 162.75 | $ 162.75 |
| **Production Set Design & Completion** | | | |
| Sarah Keim | $ 1,040.00 | $ 520.00 | $ 520.00 |
| **Sound** | | | |
| Scott Alexander | $ 651.00 | $ 325.50 | $ 325.50 |
| **Total** | $ 8,759.00 | | |
| **HS DRAMA PRODUCTION - DATE (Rehearsals start Date)** | | | |
| **Drama Director** | | | |
| **Vacant** | $ 1,561.00 | $ 780.50 | $ 780.50 |
| **Lighting** | | | |
| Ella Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Stage Managers (2)** | | | |
| Tanner Shade | $ 416.00 | $ 208.00 | $ 208.00 |
| **Vacant** | $ 416.00 | $ 208.00 | $ 208.00 |
| **Public Relations** | | | |
| Charlotte Bierly | $ 416.00 | $ 208.00 | $ 208.00 |
| **Sound** | | | |

| | | | |
|---|---|---|---|
| Scott Alexander | $ 416.00 | $ 208.00 | $ 208.00 |
| **Production Set & Design** | | | |
| **Vacant** | $ 651.00 | $ 325.50 | $ 325.50 |
| **Total** | $ 4,292.00 | | |
| **MS DRAMA PRODUCTION - DATE (Rehearsals start Date)** | | | |
| **Drama Coach** | | | |
| **Vacant** | $ 1,560.00 | $ 780.00 | $ 780.00 |
| **Music Production Coach** | | | |
| **Vacant** | $ 1,560.00 | $ 780.00 | $ 780.00 |
| **Lighting** | | | |
| Nichole Bechdel | $ 391.00 | $ 195.50 | $ 195.50 |
| **Stage Managers (2)** | | | |
| Jeffrey Klugh | $ 391.00 | $ 195.50 | $ 195.50 |
| Brenna Henry | $ 391.00 | $ 195.50 | $ 195.50 |
| **Public Relations** | | | |
| Monica Richards | $ 391.00 | $ 195.50 | $ 195.50 |
| **Production Set Design & Completion** | | | |
| Mike Harvey | $ 585.00 | $ 292.50 | $ 292.50 |
| **Sound** | | | |
| Quinn Henry | $ 391.00 | $ 195.50 | $ 195.50 |
| **Total** | $ 5,660.00 | | |
| **APPENDIX C** | | | |
| **POSITION** | **AMOUNT** | 1/2 2nd pay in Dec - | 1/2 3rd pay in May - |
| **Band Director HS** | | | |
| Chris Lahr | $ 4,476.00 | $ 2,238.00 | $ 2,238.00 |
| **Band Director MS** | | | |
| Brenna Henry | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Chorus Director HS** | | | |
| Heather Haigh | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Chorus Director MS** | | | |
| Dan Bergman | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Band/Chorus Elementary** | | | |
| Brenna Henry | $ 1,020.00 | $ 510.00 | $ 510.00 |

| | | | |
|---|---|---|---|
| **Marching Band Front Staff (4)** | | | |
| **Positions 1-3 paid with fall sports; Position 4 paid with winter sports** | | | |
| Quinn Henry | $ 1,226.00 | | |
| Tyler Walk | $ 1,226.00 | | |
| Brenna Henry | $ 1,226.00 | | |
| Tyler Walk | $ 1,226.00 | | |
| **OTHER ADVISORS** | | | |
| **9th Grade Class Advisors (2)** | | | |
| Sarah Kuehne | $ 891.00 | $ 445.50 | $ 445.50 |
| Jocelyn Shirey | $ 891.00 | $ 445.50 | $ 445.50 |
| **10th Grade Class Advisors (2)** | | | |
| Sheena Armbruster | $ 891.00 | $ 445.50 | $ 445.50 |
| Katie Steppe | $ 891.00 | $ 445.50 | $ 445.50 |
| **11th Grade Class Advisors (2)** | | | |
| Jeff Klugh | $ 1,337.00 | $ 668.50 | $ 668.50 |
| Tanner Shade | $ 1,337.00 | $ 668.50 | $ 668.50 |
| **12th Grade Class Advisors (2)** | | | |
| Julie Wagner | $ 1,337.00 | $ 668.50 | $ 655.50 |
| Jess George | $ 1,337.00 | $ 668.50 | $ 668.50 |
| **SCHOOL WIDE POSITIVE BEHAVIOR LEADER (5)** | | | |
| **JSE** | | | |
| Nicole Kephart | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis Elementary** | | | |
| Allison Tripoli | $ 416.00 | $ 208.00 | $ 208.00 |
| **Middle School** | | | |
| Makayla Dickey | $ 416.00 | $ 208.00 | $ 208.00 |
| **High School** | | | |
| Ella Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Energy Champ** | | | |
| Heath Rager | $ 520.00 | $ 260.00 | $ 260.00 |
| **Energy Leaders (5)** | | | |
| **JSE** | | | |

| | | | |
|---|---|---|---|
| Megan Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis** | | | |
| Megan McCracken | $ 416.00 | $ 208.00 | $ 208.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Middle School** | | | |
| Jodie Chappel | $ 416.00 | $ 208.00 | $ 208.00 |
| **High School** | | | |
| Heath Rager | $ 416.00 | $ 208.00 | $ 208.00 |
| **SAP Team Leaders (5)** | | | |
| **JSE** | | | |
| Jennifer Berry-Propst | $ 520.00 | $ 260.00 | $ 260.00 |
| **Avis Elementary** | | | |
| Sarah Harbach | $ 520.00 | $ 260.00 | $ 260.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Middle School** | | | |
| Dominick Bragalone | $ 520.00 | $ 260.00 | $ 260.00 |
| **High School** | | | |
| Katie Steppe | $ 520.00 | $ 260.00 | $ 260.00 |
| **SAP Team Members (not specified)** | | | |
| **MS SAP Team Members** | | | |
| Dr. Tara Battaglia | $ 416.00 | $ 208.00 | $ 208.00 |
| Madissen Davis | $ 416.00 | $ 208.00 | $ 208.00 |
| Matt Hartman | $ 416.00 | $ 208.00 | $ 208.00 |
| Zach Sloan | $ 416.00 | $ 208.00 | $ 208.00 |
| Heather Reeder | $ 416.00 | $ 208.00 | $ 208.00 |
| Amanda Pauling | $ 416.00 | $ 208.00 | $ 208.00 |
| Judy Morlock | $ 416.00 | $ 208.00 | $ 208.00 |
| **HS SAP Team Members (not specified)** | | | |
| Erin Lucas | $ 416.00 | $ 208.00 | $ 208.00 |
| Sheena Armbruster | $ 416.00 | $ 208.00 | $ 208.00 |
| Teri Bauman | $ 416.00 | $ 208.00 | $ 208.00 |
| Patty Hess | $ 416.00 | $ 208.00 | $ 208.00 |

| | | | |
|---|---|---|---|
| Judy Morlock | $ 416.00 | $ 208.00 | $ 208.00 |
| Mallory Myers | $ 416.00 | $ 208.00 | $ 208.00 |
| Zoraida Pagan | $ 416.00 | $ 208.00 | $ 208.00 |
| Kim Sweet | $ 416.00 | $ 208.00 | $ 208.00 |
| Lynnan Charnego | $ 416.00 | $ 208.00 | $ 208.00 |
| Zoraida Pagan | $ 416.00 | $ 208.00 | $ 208.00 |
| Brenda Lorson | $ 416.00 | $ 208.00 | $ 208.00 |
| **JSE SAP Team Members (not specified)** | | | |
| Adrienne Johnston | $ 416.00 | $ 208.00 | $ 208.00 |
| Jennifer Patterson | $ 416.00 | $ 208.00 | $ 208.00 |
| Hillary Leonard | $ 416.00 | $ 208.00 | $ 208.00 |
| Amanda Pauling | $ 416.00 | $ 208.00 | $ 208.00 |
| Amy Bischof | $ 416.00 | $ 208.00 | $ 208.00 |
| Megan Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis SAP Team Members (not specified)** | | | |
| Jon Jean | $ 416.00 | $ 208.00 | $ 208.00 |
| Sara Smith | $ 416.00 | $ 208.00 | $ 208.00 |
| Teri Bauman | $ 416.00 | $ 208.00 | $ 208.00 |
| Hillary Leonard | $ 416.00 | $ 208.00 | $ 208.00 |
| Jennifer Patterson | $ 416.00 | $ 208.00 | $ 208.00 |
| **SE SAP Team Members** | | | |
| | | | |
| **Mentors** | | | |
| **1st year induction** | | | |
| Mallory Myers for Kathryn Strouse | $ 520.00 | $ 260.00 | $ 260.00 |
| **2nd year induction** | | | |
| Danielle Miller for Emily Hayes | $ 312.00 | $ 156.00 | $ 156.00 |
| Laura Eck for Abbey Barnhart | $ 312.00 | $ 156.00 | $ 156.00 |
| Beth Spotts for Riley Frazier | $ 312.00 | $ 156.00 | $ 156.00 |
| Katie Brass for Bryley Miller | $ 312.00 | $ 156.00 | $ 156.00 |
| **New Teacher to District already has induction** | | | |
| Becky Sones for Joshua Keefer | $ 312.00 | $ 156.00 | $ 156.00 |
| Haley Enders for Samuel Barnhart | $ 312.00 | $ 156.00 | $ 156.00 |
| **QBS Internal Trainers (4)** | | | |

| | | | |
|---|---|---|---|
| Haley Enders | $ 520.00 | $ 260.00 | $ 260.00 |
| Jodi Woleslagle | $ 520.00 | $ 260.00 | $ 260.00 |
| **Vacant** | $ 520.00 | $ 260.00 | $ 260.00 |
| **Vacant** | $ 520.00 | $ 260.00 | $ 260.00 |
| **Department Coordinators (15)** | | | |
| Michele Persun (Math) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Judy Morlock (Nurse) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Mallory Myers (Guidance) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Michele Long (English) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Tom Neuschafer (Modern Language) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Eric Hess (Health/PE) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Rock Griswold (Business) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Tim Greene (Social Studies) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Bradd Williamson (Science) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Charlotte Bierly (Art) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Chris Lahr (Music) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Heather Reeder (1/2 CTE/Shared) | $ 1,222.50 | $ 611.25 | $ 611.25 |
| Tim Dershem (1/2 CTE/Shared) | $ 1,222.50 | $ 611.25 | $ 611.25 |
| Katie Wert (Library) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Jennifer Ingraham (Title 1) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Amy Bischof (Special Education) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| **Grade Level Leaders K-8 (9)** | | | |
| K-Nicole Bailey | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 1st-Ann Knipe | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 2nd-Theresa Caimi | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 3rd-Diane Mantek | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 4th-Corrinne Fravel | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 5th-Nicole Allison | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 6th-Samantha Smith | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 7th-Krista Callahan | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 8th-Nichole Bechdel | $ 1,040.00 | $ 520.00 | $ 520.00 |
| **Yearbook Publications Advisor** | | | |
| Matt Hensler | $ 2,328.00 | $ 1,164.00 | $ 1,164.00 |
| **Yearbook Financial Advisor** | | | |

| | | | |
|---|---|---|---|
| Matt Hensler | $ 1,687.00 | $ 843.50 | $ 843.50 |
| **Culinary Arts Event Advisor** | | | |
| Matt Wolford | $ 2,913.00 | $ 1,456.50 | $ 1,456.50 |
| **Total** | | | |

| APPENDIX B & C/CO-CURRICULAR WAGES 2026-2027 | | | |
|---|---|---|---|
| **APPENDIX B** | | | |
| **POSITION** | **AMOUNT** | **Pay Date:** | **Pay Date:** |
| **HS MUSICAL PRODUCTION - DATE (Rehearsals start Date)** | | 1/2 1st pay after production starts | 1/2 1st pay after production ends |
| **Musical Director** | | | |
| **Vacant** | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Musical Drama Director** | | | |
| **Vacant** | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Lighting** | | | |
| Tim Greene | $ 651.00 | $ 325.50 | $ 325.50 |
| **Stage Managers (2)** | | | |
| Tanner Shade | $ 651.00 | $ 325.50 | $ 325.50 |
| Ella Simcox | $ 651.00 | $ 325.50 | $ 325.50 |
| **Public Relations (1)** | | | |
| Charlotte Bierly | $ 325.50 | $ 162.75 | $ 162.75 |
| Nicola Paulhamus | $ 325.50 | $ 162.75 | $ 162.75 |
| **Production Set Design & Completion** | | | |
| Sarah Keim | $ 1,040.00 | $ 520.00 | $ 520.00 |
| **Sound** | | | |
| Scott Alexander | $ 651.00 | $ 325.50 | $ 325.50 |
| **Total** | $ 8,759.00 | | |
| **HS DRAMA PRODUCTION - DATE (Rehearsals start Date)** | | | |
| **Drama Director** | | | |
| **Marie Fox** | $ 1,561.00 | $ 780.50 | $ 780.50 |
| **Lighting** | | | |
| Ella Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Stage Managers (2)** | | | |
| Tanner Shade | $ 416.00 | $ 208.00 | $ 208.00 |
| **Vacant** | $ 416.00 | $ 208.00 | $ 208.00 |
| **Public Relations** | | | |
| Charlotte Bierly | $ 416.00 | $ 208.00 | $ 208.00 |
| **Sound** | | | |

| | | | |
|---|---|---|---|
| Scott Alexander | $ 416.00 | $ 208.00 | $ 208.00 |
| **Production Set & Design** | | | |
| **Vacant** | $ 651.00 | $ 325.50 | $ 325.50 |
| **Total** | $ 4,292.00 | | |
| **MS DRAMA PRODUCTION - DATE (Rehearsals start Date)** | | | |
| **Drama Coach** | | | |
| **Vacant** | $ 1,560.00 | $ 780.00 | $ 780.00 |
| **Music Production Coach** | | | |
| **Vacant** | $ 1,560.00 | $ 780.00 | $ 780.00 |
| **Lighting** | | | |
| Nichole Bechdel | $ 391.00 | $ 195.50 | $ 195.50 |
| **Stage Managers (2)** | | | |
| Jeffrey Klugh | $ 391.00 | $ 195.50 | $ 195.50 |
| Brenna Henry | $ 391.00 | $ 195.50 | $ 195.50 |
| **Public Relations** | | | |
| Monica Richards | $ 391.00 | $ 195.50 | $ 195.50 |
| **Production Set Design & Completion** | | | |
| Mike Harvey | $ 585.00 | $ 292.50 | $ 292.50 |
| **Sound** | | | |
| Quinn Henry | $ 391.00 | $ 195.50 | $ 195.50 |
| **Total** | $ 5,660.00 | | |
| **APPENDIX C** | | | |
| **POSITION** | **AMOUNT** | 1/2 2nd pay in Dec - | 1/2 3rd pay in May - |
| **Band Director HS** | | | |
| Chris Lahr | $ 4,476.00 | $ 2,238.00 | $ 2,238.00 |
| **Band Director MS** | | | |
| Brenna Henry | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Chorus Director HS** | | | |
| Heather Haigh | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Chorus Director MS** | | | |
| Dan Bergman | $ 2,232.00 | $ 1,116.00 | $ 1,116.00 |
| **Band/Chorus Elementary** | | | |
| Brenna Henry | $ 1,020.00 | $ 510.00 | $ 510.00 |

| | | | |
|---|---|---|---|
| **Marching Band Front Staff (4)** | | | |
| **Positions 1-3 paid with fall sports; Position 4 paid with winter sports** | | | |
| Quinn Henry | $ 1,226.00 | | |
| Tyler Walk | $ 1,226.00 | | |
| Brenna Henry | $ 1,226.00 | | |
| Tyler Walk | $ 1,226.00 | | |
| **OTHER ADVISORS** | | | |
| **9th Grade Class Advisors (2)** | | | |
| Sarah Kuehne | $ 891.00 | $ 445.50 | $ 445.50 |
| Jocelyn Shirey | $ 891.00 | $ 445.50 | $ 445.50 |
| **10th Grade Class Advisors (2)** | | | |
| Sheena Armbruster | $ 891.00 | $ 445.50 | $ 445.50 |
| Katie Steppe | $ 891.00 | $ 445.50 | $ 445.50 |
| **11th Grade Class Advisors (2)** | | | |
| Jeff Klugh | $ 1,337.00 | $ 668.50 | $ 668.50 |
| Tanner Shade | $ 1,337.00 | $ 668.50 | $ 668.50 |
| **12th Grade Class Advisors (2)** | | | |
| Julie Wagner | $ 1,337.00 | $ 668.50 | $ 655.50 |
| Jess George | $ 1,337.00 | $ 668.50 | $ 668.50 |
| **SCHOOL WIDE POSITIVE BEHAVIOR LEADER (5)** | | | |
| **JSE** | | | |
| Nicole Kephart | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis Elementary** | | | |
| Allison Tripoli | $ 416.00 | $ 208.00 | $ 208.00 |
| **Middle School** | | | |
| Makayla Dickey | $ 416.00 | $ 208.00 | $ 208.00 |
| **High School** | | | |
| Ella Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Energy Champ** | | | |
| Heath Rager | $ 520.00 | $ 260.00 | $ 260.00 |
| **Energy Leaders (5)** | | | |
| **JSE** | | | |

| | | | |
|---|---|---|---|
| Megan Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis** | | | |
| Megan McCracken | $ 416.00 | $ 208.00 | $ 208.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Middle School** | | | |
| Jodie Chappel | $ 416.00 | $ 208.00 | $ 208.00 |
| **High School** | | | |
| Heath Rager | $ 416.00 | $ 208.00 | $ 208.00 |
| **SAP Team Leaders (5)** | | | |
| **JSE** | | | |
| Jennifer Berry-Propst | $ 520.00 | $ 260.00 | $ 260.00 |
| **Avis Elementary** | | | |
| Sarah Harbach | $ 520.00 | $ 260.00 | $ 260.00 |
| **Salladasburg Elementary** | | | |
| | | | |
| **Middle School** | | | |
| Dominick Bragalone | $ 520.00 | $ 260.00 | $ 260.00 |
| **High School** | | | |
| Katie Steppe | $ 520.00 | $ 260.00 | $ 260.00 |
| **SAP Team Members (not specified)** | | | |
| **MS SAP Team Members** | | | |
| Dr. Tara Battaglia | $ 416.00 | $ 208.00 | $ 208.00 |
| Madissen Davis | $ 416.00 | $ 208.00 | $ 208.00 |
| Matt Hartman | $ 416.00 | $ 208.00 | $ 208.00 |
| Zach Sloan | $ 416.00 | $ 208.00 | $ 208.00 |
| Heather Reeder | $ 416.00 | $ 208.00 | $ 208.00 |
| Amanda Pauling | $ 416.00 | $ 208.00 | $ 208.00 |
| Judy Morlock | $ 416.00 | $ 208.00 | $ 208.00 |
| **HS SAP Team Members (not specified)** | | | |
| Erin Lucas | $ 416.00 | $ 208.00 | $ 208.00 |
| Sheena Armbruster | $ 416.00 | $ 208.00 | $ 208.00 |
| Teri Bauman | $ 416.00 | $ 208.00 | $ 208.00 |
| Patty Hess | $ 416.00 | $ 208.00 | $ 208.00 |

| | | | |
|---|---|---|---|
| Judy Morlock | $ 416.00 | $ 208.00 | $ 208.00 |
| Mallory Myers | $ 416.00 | $ 208.00 | $ 208.00 |
| Zoraida Pagan | $ 416.00 | $ 208.00 | $ 208.00 |
| Kim Sweet | $ 416.00 | $ 208.00 | $ 208.00 |
| Lynnan Charnego | $ 416.00 | $ 208.00 | $ 208.00 |
| Zoraida Pagan | $ 416.00 | $ 208.00 | $ 208.00 |
| Brenda Lorson | $ 416.00 | $ 208.00 | $ 208.00 |
| **JSE SAP Team Members (not specified)** | | | |
| Adrienne Johnston | $ 416.00 | $ 208.00 | $ 208.00 |
| Jennifer Patterson | $ 416.00 | $ 208.00 | $ 208.00 |
| Hillary Leonard | $ 416.00 | $ 208.00 | $ 208.00 |
| Amanda Pauling | $ 416.00 | $ 208.00 | $ 208.00 |
| Amy Bischof | $ 416.00 | $ 208.00 | $ 208.00 |
| Megan Simcox | $ 416.00 | $ 208.00 | $ 208.00 |
| **Avis SAP Team Members (not specified)** | | | |
| Jon Jean | $ 416.00 | $ 208.00 | $ 208.00 |
| Sara Smith | $ 416.00 | $ 208.00 | $ 208.00 |
| Teri Bauman | $ 416.00 | $ 208.00 | $ 208.00 |
| Hillary Leonard | $ 416.00 | $ 208.00 | $ 208.00 |
| Jennifer Patterson | $ 416.00 | $ 208.00 | $ 208.00 |
| **SE SAP Team Members** | | | |
| | | | |
| **Mentors** | | | |
| **1st year induction** | | | |
| Mallory Myers for Kathryn Strouse | $ 520.00 | $ 260.00 | $ 260.00 |
| **2nd year induction** | | | |
| Danielle Miller for Emily Hayes | $ 312.00 | $ 156.00 | $ 156.00 |
| Laura Eck for Abbey Barnhart | $ 312.00 | $ 156.00 | $ 156.00 |
| Beth Spotts for Riley Frazier | $ 312.00 | $ 156.00 | $ 156.00 |
| Katie Brass for Bryley Miller | $ 312.00 | $ 156.00 | $ 156.00 |
| **New Teacher to District already has induction** | | | |
| Becky Sones for Joshua Keefer | $ 312.00 | $ 156.00 | $ 156.00 |
| Haley Enders for Samuel Barnhart | $ 312.00 | $ 156.00 | $ 156.00 |
| **QBS Internal Trainers (4)** | | | |

| | | | |
|---|---|---|---|
| Haley Enders | $ 520.00 | $ 260.00 | $ 260.00 |
| Jodi Woleslagle | $ 520.00 | $ 260.00 | $ 260.00 |
| **Vacant** | $ 520.00 | $ 260.00 | $ 260.00 |
| **Vacant** | $ 520.00 | $ 260.00 | $ 260.00 |
| **Department Coordinators (15)** | | | |
| Michele Persun (Math) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Judy Morlock (Nurse) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Mallory Myers (Guidance) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Michele Long (English) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Tom Neuschafer (Modern Language) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Eric Hess (Health/PE) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Rock Griswold (Business) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Tim Greene (Social Studies) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Bradd Williamson (Science) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Charlotte Bierly (Art) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Chris Lahr (Music) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Heather Reeder (1/2 CTE/Shared) | $ 1,222.50 | $ 611.25 | $ 611.25 |
| Tim Dershem (1/2 CTE/Shared) | $ 1,222.50 | $ 611.25 | $ 611.25 |
| Katie Wert (Library) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Jennifer Ingraham (Title 1) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| Amy Bischof (Special Education) | $ 2,445.00 | $ 1,222.50 | $ 1,222.50 |
| **Grade Level Leaders K-8 (9)** | | | |
| K-Nicole Bailey | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 1st-Ann Knipe | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 2nd-Theresa Caimi | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 3rd-Diane Mantek | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 4th-Corrinne Fravel | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 5th-Nicole Allison | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 6th-Samantha Smith | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 7th-Krista Callahan | $ 1,040.00 | $ 520.00 | $ 520.00 |
| 8th-Nichole Bechdel | $ 1,040.00 | $ 520.00 | $ 520.00 |
| **Yearbook Publications Advisor** | | | |
| Matt Hensler | $ 2,328.00 | $ 1,164.00 | $ 1,164.00 |
| **Yearbook Financial Advisor** | | | |

| | | | |
|---|---|---|---|
| Matt Hensler | $ 1,687.00 | $ 843.50 | $ 843.50 |
| **Culinary Arts Event Advisor** | | | |
| Matt Wolford | $ 2,913.00 | $ 1,456.50 | $ 1,456.50 |
| **Total** | | | |

**Employment Contract between Marie Fox and**

**The Jersey Shore Area School District**

The purpose of this employment contract between Ms. Marie Fox and the Jersey Shore Area School District (JSASD) is to allow Ms. Fox to be employed by JSASD under the Extracurricular Exception requirements established by the Public-School Employee's Retirement code.

Ms. Fox has informed us that she is retired under the Public-School Employee's Retirement System (PSERS) and receiving monthly annuity payments from the System.

This Extracurricular Employment Contract between Ms. Fox and JSASD will be subject to the following terms and conditions:

- Ms. Fox will be under the position title "Drama Director". The employment responsibilities will be limited to tasks occurring during school events. Because of the timing of all such events, Ms. Fox's employment hours will all be performed outside of the school's regularly scheduled class hours. The duties performed under the terms of this contract are not part of the district's mandated educational curriculum.

- By entering into this contract, Ms. Fox agrees that neither she nor JSASD shall make any contributions to PSERS on account of any service performed under this contract. Ms. Fox further agrees to waive all retirement benefits (including, but not limited to, benefits from a multiple service election) from PSERS that could arise from service performed under this contract and shall release and hold harmless both the public-school employer and PSERS from any liability for the payment of retirement benefits that could arise from service performed under this contract.

This contract requires the following approvals:

Retired PSERS Member:

_____ _____

Signature of Ms. Fox Date of Approval

JSASD School Board President:

_____ _____

Signature of Ms. Michelle Stemler Date of Approval

---

For JSASD Administration Office use only – if the retired PSERS member has retired from JSASD, a copy of the board minutes approving the employee's letter of retirement must be attached.

**Employment Contract between Robert Rook and**

**The Jersey Shore Area School District**

The purpose of this employment contract between Mr. Robert Rook and the Jersey Shore Area School District (JSASD) is to allow Mr. Rook to be employed by JSASD under the Extracurricular Exception requirements established by the Public-School Employee's Retirement code.

Mr. Rook has informed us that he is retired under the Public-School Employee's Retirement System (PSERS) and receiving monthly annuity payments from the System.

This Extracurricular Employment Contract between Mr. Rook and JSASD will be subject to the following terms and conditions:

- Mr. Rook will be under the position title "Auxiliary Staff". The employment responsibilities will be limited to tasks occurring during school events. Because of the timing of all such events, Mr. Rook's employment hours will all be performed outside of the school's regularly scheduled class hours. The duties performed under the terms of this contract are not part of the district's mandated educational curriculum.

- By entering into this contract, Mr. Rook agrees that neither he nor JSASD shall make any contributions to PSERS on account of any service performed under this contract. Mr. Rook further agrees to waive all retirement benefits (including, but not limited to, benefits from a multiple service election) from PSERS that could arise from service performed under this contract and shall release and hold harmless both the public-school employer and PSERS from any liability for the payment of retirement benefits that could arise from service performed under this contract.

This contract requires the following approvals:

Retired PSERS Member:

_____ _____

Signature of Mr. Rook Date of Approval

JSASD School Board President:

_____ _____

Signature of Ms. Michelle Stemler Date of Approval

---

For JSASD Administration Office use only – if the retired PSERS member has retired from JSASD, a copy of the board minutes approving the employee's letter of retirement must be attached.

# Jersey Shore Area School District

LEARNING | GROWING | SUCCEEDING

JSASD Board of Directors Norms

Board member questions/requests for information:

1. Email to Superintendent and copy Board President.
2. Answer will be given to entire Board.
3. At meetings, the Superintendent and Business Manager may answer if requested and they have the information present.
4. Requests for information should be directed to the Board President and Superintendent. They will decide if the request needs to be discussed with the full Board.
5. Board member questions about district business should be addressed to the Board President and Superintendent

Board emails:

1. If it goes to everyone, Superintendent or Board President will respond and include everyone on the email.
2. If email is directly to one board member, they can respond individually but should make Superintendent and President aware in the event that it comes to a meeting. A best practice would be to include the entire Board for transparency.
3. If you are uncomfortable or uncertain in answering an email, contact the Board President or Superintendent.

Public comment at meetings:

1. Policy ties it to 3 minutes.
2. The period at the beginning of the meeting will be restricted to action items per policy.
3. President will attempt to have those who signed up called during the second public comment for non-agenda items.

Board authority:

1. Board decisions happen in a public board meeting and are carried out by the administration. The power to make decisions for the district exists in the Board room and not as an individual.
2. The Board serves as a first level appellate function in personnel matters and student disciplinary matters that come before the Superintendent. Being involved before the issue comes to the Board in their appellate jurisdiction could result in Board members not being able to participate or the Board running into legal issues if challenged by the party being heard.

Board Agenda Items:

1. Contact Board President to request items be added to the Board agenda. This should be done prior to Thursday morning the week before a board meeting.
2. If a Board member would like to bring an item up under old business, contact the Board President to add to the agenda so that other members can prepare to have the conversation.

9/24/2026

District Service Center
175 A&P Drive
Jersey Shore PA 17740

Dr. Brian Ulmer, Superintendent
Phone 570.398.1561
Fax 570.398.5089

| | |
|---|---|
| **Policy Number** | 102 |
| **Title** | Academic Standards |
| **Version** | v3 · 8/26/2026 · DRAFT |

# Academic Standards

### PURPOSE

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

### DEFINITION

**Academic standards** means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.[2][3]

### AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics **- PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) **- PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.
11. **Personal Finance.**

### Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**[2] **[4] [5]**

**The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.** [9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] **[6] [7]**

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] **[8]**

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### Footnotes

[1] 22 PA Code 4.11
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[2] 22 PA Code 4.12
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pacodeandbulletin.gov
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[3] 22 PA Code 4.3
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[4] Pol. 105
Policy Reference
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[5] Pol. 107
Policy Reference
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[6] Pol. 127
Policy Reference
Open policy

[7] Pol. 212
Policy Reference
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[8] Pol. 113
Policy Reference
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[9] 24-P-S-1556
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### Legal References

[1] 22 PA Code 4.11
[2] 22 PA Code 4.12
[3] 22 PA Code 4.3
[4] Pol. 105
[5] Pol. 107
[6] Pol. 127
[7] Pol. 212

[8] Pol. 113

[9] 24-P-S-1556 — 24 P.S. 1556

| | |
|---|---|
| **Policy Number** | 105 |
| **Title** | Curriculum |
| **Version** | v3 · 8/26/2026 · DRAFT |

# Curriculum

### PURPOSE

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

### DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2] [3] **[4]**

### AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1] [3] **[4]**

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1] [3] [5] [6] **[7] [8]**

### Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.**[20][21][22]**

### GUIDELINES

The district's curriculum shall provide the following:

1. {x-} Continuous learning through effective collaboration among the schools of this district.
2. {x } Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. **[9]**
3. {x } Guidance and counseling services for all students to assist in career and academic planning.[23]
4. {x } A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. **[11]**
5. {x } Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy.[ 12] **[13]**
6. {x } Compensatory education programs for students, pursuant to law and regulation.
7. {x } Equal educational opportunity for all students, pursuant to law and regulation. **[14] [15]**

8. {x } Career awareness and vocational education, pursuant to law and regulation.[16]
9. {x } Educational opportunities for identified gifted students, pursuant to law and regulation.[ 17]
10. {x } Regular and continuous instruction in required safety procedures.[18]

1.

**Movie Guidelines**

Teachers at the middle school and high school level are permitted to show portions of G, PG, and PG-13 rated movies to illustrate certain concepts. Elementary teachers are permitted to show G-rated movies. All segments or movies shall be reviewed directly by the teacher showing the film to ensure that there is no excessive inappropriate language and that any sexual content is not of an offensive nature.

Teachers at the middle school will use a more critical eye to reduce inappropriate language or content in PG or PG-13 rated films being used in a classroom setting. Parents/Guardians have the option to requires that their child(ren) not view films.

**DELEGATION OF RESPONSIBILITY**

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of [1]

{x } administrators

{ x} teaching staff members

~~{ } students~~

~~{ } community members~~

~~{ } Board members.~~

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1] [19]

{x } With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

{x } The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

{x} The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

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**Footnotes**

[1] 22 PA Code 4.4
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[2] 22 PA Code 4.3
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[3] 22 PA Code 4.12
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[4] Pol. 102
Policy Reference
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[5] 24 P.S. 1511
palegis.us
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[6] 24 P.S. 1512
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[7] Pol. 107
Policy Reference
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[8] Pol. 127
Policy Reference
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[9] Pol. 109
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[11] Pol. 113
Policy Reference
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[12] 22 PA Code 4.26
pacodeandbulletin.gov
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[13] Pol. 138
Policy Reference
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[14] Pol. 103
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[15] Pol. 103.1
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[16] Pol. 115
Policy Reference
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[18] Pol. 805
Policy Reference
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[19] Pol. 105.1
Policy Reference
Open policy

[20] 24 P.S. 1541-1555

[21] 36 U.S.C. 106

[22] P.L. 108-447 — P.L. 108-447

[23] Pol. 112
Policy Reference
Open policy

| | |
|---|---|
| **Policy Number** | 204.1 |
| **Title** | Virtual Attendance and Wellness Checks |
| **Version** | v2 · 8/26/2026 |

# Virtual Attendance and Wellness Checks

## PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

## AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[1]

This policy shall be posted on the district's publicly accessible website.[1]

## DEFINITION

**District employee/representative** – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

## DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

## GUIDELINES

### Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

### Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.
2. Virtual or face-to-face participation by the student in any of the following activities:
    a. Health screenings.
    b. Standardized testing.
    c. Advising sessions.
    d. Tutoring sessions.
    e. In person, school-sponsored activities chaperoned by a district employee/representative.

**Excused Absence Exemptions**

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[1] [4][5]

**Internet or Power Outage Exemptions**

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[1]

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.[1]

**Failure to Complete a Required Wellness Check**

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

**Wellness Review Conference**

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

**In-Person Wellness Check**

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

{ x } When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

**Wellness Check Records**

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

## Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/ representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.
2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.
3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

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### Footnotes

[1] 24 P.S. 1327.4
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[2] 23 Pa. C.S.A. 6301
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Legal Reference
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[3] Pol. 806
Policy Reference
Open policy

[4] 24 P.S. 1329
palegis.us
palegis.us
Legal Reference
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[5] Pol. 204
Policy Reference
Open policy

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### Legal References

[1] 24 P.S. 1327.4 — 24 P.S. 1327.4
[2] 23 Pa. C.S.A. 6301 et seq — 23 Pa. C.S.A. 6301 et seq
[3] Pol. 806
[4] 24 P.S. 1329 — 24 P.S. 1329
[5] Pol. 204

| | |
|---|---|
| **Policy Number** | 209 |
| **Title** | Health Examinations/Screenings |
| **Version** | v3 · 8/27/2026 · DRAFT |

# Health Examinations/Screenings

## AUTHORITY

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

## GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[2][4][5]

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests **and** other tests deemed **advisable** ~~**and height and weight measurements,**~~ **at** intervals established by the district. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.[2][4][6]

**The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.**[2][25]

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[7][8][9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace

to the health of others in contact with the student if the student is not examined for those conditions. [10] [11]

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[13] **[14]**

**Health Monitoring**

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. **[15]**

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. **[16]**

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. **[16] [17]**

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. **[15]**

**Health Records**

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[18] **[19] [20]**

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. **[15]** [18] **[19] [20]** [21][22] **[23]**

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[18]

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years.[18] **[24]**

**DELEGATION OF RESPONSIBILITY**

The Superintendent or designee shall instruct all staff members to continually observe students for

conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

**The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website.**[26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP).[12]

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### Footnotes

[1] 24 P.S. 1401
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[2] 24 P.S. 1402
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[3] 24 P.S. 1403
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[4] 22 PA Code 12.41
pacodeandbulletin.gov
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[5] 24 P.S. 1407
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[6] 28 PA Code 23.1
pacodeandbulletin.gov
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[7] 24 P.S. 1405
palegis.us
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[8] 28 PA Code 23.2
pacodeandbulletin.gov
pacodeandbulletin.gov
Legal Reference
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[9] 20 U.S.C. 1232h
uscode.house.gov
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Legal Reference
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[10] 24 P.S. 1419
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[11] 28 PA Code 23.45
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[12] 24 P.S. 1406
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[13] 23 Pa. C.S.A. 6311
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[14] Pol. 806
Policy Reference
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[15] Pol. 203
Policy Reference
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[16] Pol. 103
Policy Reference
Open policy

[17] Pol. 103.1
Policy Reference
Open policy

[18] 24 P.S. 1409
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[19] Pol. 113.4
Policy Reference
Open policy

[20] Pol. 216
Policy Reference
Open policy

[21] 20 U.S.C. 1232g
uscode.house.gov
uscode.house.gov
Legal Reference
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[22] 34 CFR Part 99
ecfr.gov
ecfr.gov
Legal Reference
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[23] Pol. 805
Policy Reference
Open policy

[24] Pol. 800
Policy Reference
Open policy

[25] 28 PA Code 23.7
pacodeandbulletin.gov
pacodeandbulletin.gov
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[26] 24 P.S. 1408
palegis.us
palegis.us
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[27] 24-P-S-1426
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## Legal References

[1] 24 P.S. 1401
[2] 24 P.S. 1402
[3] 24 P.S. 1403
[4] 22 PA Code 12.41
[5] 24 P.S. 1407
[6] 28 PA Code 23.1 et seq
[7] 24 P.S. 1405
[8] 28 PA Code 23.2
[9] 20 U.S.C. 1232h
[10] 24 P.S. 1419
[11] 28 PA Code 23.45
[12] 24 P.S. 1406
[13] 23 Pa. C.S.A. 6311
[14] Pol. 806
[15] Pol. 203
[16] Pol. 103
[17] Pol. 103.1
[18] 24 P.S. 1409
[19] Pol. 113.4

[20] Pol. 216
[21] 20 U.S.C. 1232g
[22] 34 CFR Part 99
[23] Pol. 805
[24] Pol. 800
[25] 28 PA Code 23.7 — 28 PA Code 23.7
[26] 24 P.S. 1408 — 24 P.S. 1408
[27] 24-P-S-1426 — 24 P.S. 1426

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|---|---|
| **Policy Number** | 803 |
| **Title** | School Calendar |
| **Version** | v3 · 8/26/2026 · DRAFT |

# School Calendar

## PURPOSE

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

## AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of [1][2][8][10]

{ x} 180 student days.

~~{ } 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.~~

~~{ } 450 hours of instruction for half-day kindergarten programs.~~

~~{ } and prekindergarten programs.~~

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13] **[14]**

When an emergency arises, which the Board could not anticipate or foresee, and such emergency results in the district being unable to provide for the in-person attendance of all students during the established length of school days, number of days per week or hours of classes, the Board may establish temporary provisions during the period of emergency. During an open regular or special Board meeting, the Board shall take action to identify the emergency and establish the temporary provisions. Such action shall be recorded in the Board minutes for the open meeting and certified with the Secreta4ry of Education in the form prescribed by the PA Department of Education for review or approval. The Board shall enact the temporary provisions in response to the emergency, which may remain in effect for a period of no more than four (4) years.

Temporary provisions established in accordance with law may include but are not limited to:[1][2][5][6][7][8][9][12][13] **[15]**

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
   ~~{ } 450 hours of instruction for half-day kindergarten programs.~~
   ~~{ } and prekindergarten programs.~~
2. Reducing the length of time of daily instruction for courses and classes.
3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

**Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.**[7] [14]

**DELEGATION OF RESPONSIBILITY**

The Superintendent shall annually prepare a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[7][14] **[15]**

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### Footnotes

[1] 24 P.S. 133
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Legal Reference
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[2] 24 P.S. 1501
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[3] 24 P.S. 1502
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[4] 24 P.S. 1503
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[5] 24 P.S. 1504
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[6] 24 P.S. 1505
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[7] 24 P.S. 1506
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[8] 22 PA Code 11.1
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[9] 22 PA Code 11.2
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[10] 22 PA Code 4.4
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[11] 24 P.S. 520
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[12] 24 P.S. 520.1
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Legal Reference
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[13] 24 P.S. 1501.3
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Legal Reference
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[14] Pol. 006
Policy Reference
Open policy

[15] Pol. 805
Policy Reference
Open policy

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### Legal References


[1] 24 P.S. 133
[2] 24 P.S. 1501
[3] 24 P.S. 1502
[4] 24 P.S. 1503
[5] 24 P.S. 1504
[6] 24 P.S. 1505
[7] 24 P.S. 1506
[8] 22 PA Code 11.1
[9] 22 PA Code 11.2
[10] 22 PA Code 4.4

[11] 24 P.S. 520
[12] 24 P.S. 520.1
[13] 24 P.S. 1501.3
[14] Pol. 006 — Pol. 006
[15] Pol. 805

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|---|---|
| **Policy Number** | 822 SD PNN |
| **Title** | Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) |
| **Version** | v3 · 8/27/2026 |

# Automated External Defibrillator (AED)/ Cardiopulmonary Resuscitation (CPR)

## PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

## DEFINITION

**Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.**[1]

## AUTHORITY

~~**Except in extenuating circumstances,**~~ **Each** school **building** shall have one (1) person **trained and** certified in the use of **an AED and** ~~**cardiopulmonary resuscitation**~~ CPR during ~~regular school hours~~ **the school day** when school is in session and students are present.[2][3]

**Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.**[2]

The ~~automated external defibrillator~~ AED units are owned by the district and shall be properly maintained **and tested,** and located in secure and accessible locations.

**The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.**[4][5]

The ~~automated external defibrillator~~ AED units shall be used in accordance with approved district procedures.

## GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

**The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.**[2]

~~**{ } The district may make instruction on the principles and techniques of CPR and the use of operating an AED available to students.**~~[2]

Written guidelines for medical emergencies related to the use of ~~automated external defibrillator~~ AED units shall be provided to all ~~members of the core team.~~ **employees instructed in the use of an AED**.

{ x } Responders' use of AED units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

**DELEGATION OF RESPONSIBILITY**

The **Superintendent** or designee shall develop and disseminate administrative regulations that detail the use of ~~automated external defibrillator~~ AED units.

~~Automated external defibrillator~~ (AED) units may be used by all members of the district's core team who have successfully completed training and any trained volunteer who has a current course completion card.

**The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.**[6]

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**Footnotes**

[1] 24 P.S. 1401

[2] 24 P.S. 1423.1

[3] 24 P.S. 1424

[4] 24 P.S. 1423.3

[5] Pol. 123
Policy Reference
Open policy

[6] 24 P.S. 1423.2