Committee of the Whole

Wednesday, October 14, 2026 6:30 PM
Lecture Hall, Muhlenberg High School, 400 Sharp Avenue, Reading, PA 19605

1. **Roll Call**

2. **Pledge of Allegiance**

2.A. 

3. **Educational Presentations**

3.A. First Reading of Policies- Dr. Alan S. Futrick

4. **Hearing of Visitors**

5. **Committee Reports**

5.A. Berks County Intermediate Unit - Mr. Andrew L. Eaton, Sr.

5.B. Reading- Muhlenberg CTC - Mrs. Cindy L. Mengle

5.C. PSBA Liasion - Mrs. Kristyna Eagle

5.D. Muhlenberg Community Library - Ms. Susan M. Roeckle

5.E. School Safety and Security Committee - Mr. Enrique Castro, Jr., Mr. S. Wayne Hardy and Mr. Garrett Hyneman

5.F. Capital Projects Committee - Mr. Andrew L. Eaton, Sr., Ms. Susan M. Roeckle and Mr. Robert Mengle

5.G. Extra- Curricular and Co-Curricular Committee - Mrs. Kristyna Eagle, Mr. Ronald J. Haas, Sr., and Mrs. Cindy L. Mengle

5.H. Educational Programs - Dr. Gangi E. Cucciuffo

6. **Personnel**

6.A. Administrative Appointment

6.B. Professional Appointments

6.C. Classified Appointments

6.D. Acceptance of Resignations

6.E. Completion of Probation

6.F. Homebound Instruction Assignment

6.G. Request for Leave of Absence/FMLA Leave

6.H. Approval of Job Descriptions

6.I. Professional Salary Adjustments for the 2026-2027 School Year

6.J. MESPA Mentor Stipend

6.K. Co-Curricular Activities

6.L. Co-Curricular Assignments

6.M. Co-Curricular Resignations

6.N. Co-Curricular Appointments

6.O. Head Night Custodian Positions

6.P. Winter Coaching Assignments

7. **Management**

7.A. Adoption of Policies

7.B. Instructional Time Template for 2026-2027 School Year

8. **Physical Plant and Transportation**

8.A. Sunday Facility Use Request

8.B. Approval of Change Orders High School Renovation Project

8.C. Ancillary Supplies for New 5/6 Middle School

9. **Budget and Finance**

9.A. Approval of Financial Reports

9.B. Disposal of Surplus Property

9.C. Student Activity Account

10. **Education**

10.A. Acceptance of Gifts, Grants, Donations

10.B. Settlement Agreement and Release

10.C. Mile 2 Consulting, LLC Agreement

10.D. Certificate of Support Students

10.E. Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

10.F. Conference Request

10.G. Educational Field Trip Request

11. **Minutes**

11.A. **Approval of Minutes**

12. **Old Business**

13. **New Business**

14. **Hearing of Visitors**

14.A. **Guidelines- For anyone who would like to make a comment, please state your name, group affiliation if applicable, and whether you are a taxpayer and/or resident.**

15. **MSD/RMCTC Board Visitor of the Month**

15.A. Schedule 2026-2027 MSD/RMCTC Board Visitor of the Month

16. **Review of Board Meetings and Calendar Events**

16.A. Calendar

17. **Adjourn the Meeting**

17.A. Adjourn Meeting

BOARD POLICY

102 Academic Standards

POLICY NUMBER	ADOPTED	REVISED	VERSION
102	6/24/2010	2/11/2026	v2
DOCUMENT STATUS	**WORKFLOW**	**PRINTED**	
UNDER-REVIEW	Pending Board Review	10/9/2026	

Purpose

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

Definition

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, state academic standards and local academic standards.[3]

Authority

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening).
2. Mathematics.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5).

4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards.[2] [4] [5]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] [6] [7]

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] [8]

Legal Footnotes

[1] 22 PA Code 4.11
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 105 — Curriculum Development
POLICY REFERENCE

[5] Pol. 107
POLICY REFERENCE
Referenced policy is not available in this policy book.

[6] Pol. 127 — Assessments
POLICY REFERENCE

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113 — Child Find
POLICY REFERENCE

BOARD POLICY

246 School Wellness

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
246	v2	UNDER-REVIEW	Pending Board Review

PRINTED
10/9/2026

Purpose

Muhlenberg School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

Authority

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.[1][2]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

Delegation of Responsibility

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.[1][2]

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.[2]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Assessment of school environment regarding school wellness issues.
2. Evaluation of food services program.
3. Listing of activities and programs conducted to promote nutrition and physical activity.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[1][2]

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[2]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[1][2]

Guidelines

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[2][3]

1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[1]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for

adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[2]

Advisory Health Council

The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[4]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[5] **[6]** **[7]**

Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Nutrition education lessons and activities shall be age-appropriate.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education. **[6]** **[7]** [9]

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

Physical education shall be taught by certified health and physical education teachers.

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.[10][11][12][13]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.[8][14][15][16]

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

Nutrition content of school meals shall be available to students and parents/guardians.

To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

The district shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[10][11][14][15]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.[2][17][18]

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.[2][17]

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.[2][17]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.[17]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations. **[19]**

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.[17]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:

    a. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).

2. Classroom Parties and Celebrations:

    a. Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.

    b. When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.

3. Shared Classroom Snacks:

    a. { } Shared classroom snacks are not permitted in district schools.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [2][17]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[20]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:[21]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.

2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.

3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

PSBA Revision 8/18 © 2018 PSBA

Legal Footnotes

[1] 42 U.S.C. 1758b
LEGAL REFERENCE

[2] 7 CFR 210.31
LEGAL REFERENCE

[3] 7 CFR 210.15
LEGAL REFERENCE

[4] 24 P.S. 1422
LEGAL REFERENCE

[5] 24 P.S. 1513
LEGAL REFERENCE

[6] Pol. 102 — Academic Standards
POLICY REFERENCE

[7] Pol. 105 — Curriculum Development
POLICY REFERENCE

[8] Pol. 808 — Food Services
POLICY REFERENCE

[9] 24 P.S. 1512.1
LEGAL REFERENCE

[10] 7 CFR 210.10
LEGAL REFERENCE

[11] 7 CFR 220.8
LEGAL REFERENCE

[12] 24 P.S. 701
LEGAL REFERENCE

[13] 24 P.S. 742
LEGAL REFERENCE

[14] 42 U.S.C. 1751 et seq
LEGAL REFERENCE

[15] 42 U.S.C. 1773
LEGAL REFERENCE

[16] 7 CFR 210.30
LEGAL REFERENCE

[17] 7 CFR 210.11
LEGAL REFERENCE

[18] 7 CFR 220.12
LEGAL REFERENCE

[19] Pol. 229 — Student Fundraising
POLICY REFERENCE

[20] 24 P.S. 504.1
LEGAL REFERENCE

[21] Pol. 209.1
POLICY REFERENCE
Referenced policy is not available in this policy book.

What Happened at the BCIU Board Meeting?

September 17, 2026 | BOARD HIGHLIGHTS

Scott L. Gruber Recognized as the 2026 BCIU Outstanding Community Partner

The Berks County Intermediate Unit (BCIU) Board of Directors recognized Scott L. Gruber as the recipient of the 2026 BCIU Outstanding Community Partner Award. Presented annually, the award honors an exceptional community leader whose advocacy, leadership, and partnership advance educational opportunities and strengthen services for children and families throughout Berks County.

BCIU Board Welcomes Two New Members

The BCIU Board welcomed Anne-Marie Grill, representing the Exeter Township School District, and Dr. Michelle Wiley, representing the Boyertown Area School District, at its September 17, 2026, meeting. Both members were officially seated and began their service on the BCIU Board of Directors.

Featured Program: BCIU Education Foundation

Dr. Jill Hackman provided an overview of the newly established BCIU Education Foundation, which serves as the philanthropic arm of the Berks County Intermediate Unit. She shared information on the Foundation's mission, *Building Futures | Enriching Lives*, and outlined its commitment to securing private, corporate, foundation, and community support to enhance educational programs, advance innovative initiatives, and improve facilities that benefit children and families throughout Berks County.

Dr. Hackman also highlighted the Foundation's inaugural Board of Trustees meeting, held on September 9, 2026, during which trustees approved governing documents, elected officers, and affirmed the Foundation's initial focus on expanding access to high-quality early childhood opportunities.

BOARD ACTIONS

- Approved the minutes of the August 20, 2026, Board meeting.
- Awarded professional contracts to Lisa M. Hunter, Teacher, Pre-K Counts; and Mailyn T. Tout, Specialized Preschool Teacher – Itinerant, Early Intervention, upon completion of three years of satisfactory service.
- Acknowledged receipt of the following Head Start reports and documents:
  - August 2026 Policy Council Meeting Minutes
  - September 2026 Policy Council Resolutions
  - September 2026 Head Start Director's Report and Performance Standards Report
- Approved the submission of the Berks County Head Start Five-Year Grant Continuation Application.
- Acknowledge receipt of the Berks County Head Start Performance Indicator Report (PIR) Summary (2025-2026).
- Approved the 2025-2026 Berks County Head Start Annual Report.
- Granted permission to solicit bids for tutoring services on behalf of Berks Catholic High School for Title I equitable services.
- Ratified multiple change orders associated with the BCIU facilities renovation and construction projects.

Honorees

Employee of the Month | September 2026

- Malery Meck, Level V Program Secretary, Early Intervention, Office of Early Childhood and Student Services

Student Spotlight

- Tyler Hartman, Pathways to Adult Living (PAL) Program

2026 BCIU Outstanding Community Partner

- Scott L. Gruber, Retired President & CEO, Tompkins VIST Bank, and Executive Director of Economic Development, Our City Reading, Inc.

Next BCIU Board Meeting – October 15, 2026

MUHLENBERG SCHOOL DISTRICT
Muhlenberg Junior High School

Christopher M. Becker
| Principal
Dana Godfrey
Joshua T. Rankin
Michele M. Weaver
| Assistant Principals

RECEIVED
SEP 30 2026
SUPERINTENDENT'S OFFICE

Memorandum

Date: September 30, 2026

To: Dr. Alan Futrick, Superintendent
Dr. Gangi Cucciuffo, Assistant Superintendent
Dr. Cathy Shappell, Executive Director of Employee Development

9/28/26

From: Mr. Christopher Becker, JH Principal

Re: Homebound Instruction

Cc: Mr. Shane Mathias, Business Manager
Tara Flowers, Confidential Secretary to Superintendent
Kristin Perez, Confidential Secretary to Asst. Superintendent

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The purpose of this memo is to request approval of homebound instruction for 9th grade student # 36543. The student's medical documentation is attached. This request includes 5 hours of homebound instruction provided weekly by Junior High teacher, Mr. Connor Oburn.

Thank you for your consideration regarding this matter.

Sincerely,

Christopher Becker
Junior High Principal
CB/eb

Muhlenberg School District

TITLE: District Content Creator

DATE: October 5, 2026

CLASSIFICATION: Class A Central Administration: Secretary/Clerical

REVISED: 10/15/26

REPORTS TO: Executive Director

FLSA STATUS: Exempt

LOCATION: Muhlenberg Administration Building

JOB SUMMARY

The District Content Creator supports the mission, vision, and strategic priorities of the Muhlenberg School District by identifying, developing, and producing engaging digital and multimedia content that tells the story of the District and its students, staff, schools, programs, and community.

Working closely with the Superintendent and District leadership, the District Content Creator serves as a highly visible, district-wide storyteller. The position is responsible for proactively identifying stories and producing high-quality video, photography, written, graphic, social media, and digital content that informs the community, celebrates student and staff accomplishments, highlights teaching and learning, and demonstrates the District's commitment to *Excellence in Action: Equipping, Engaging, Empowering*. Additionally, the District Content Creator is responsible for maintaining and updating the district website to ensure accurate, timely, accessible, and engaging information for parents, students, staff, and the broader community.

The District Content Creator is expected to regularly visit schools, classrooms, programs, activities, and events to identify and capture stories throughout the District. The successful candidate must possess strong creative and technical abilities, excellent interpersonal skills, sound professional judgment, and the ability to work independently in a fast-paced educational environment.

PRIMARY DUTIES AND RESPONSIBILITIES

Content Creation and District Storytelling

1. Proactively identify, develop, and produce compelling stories about students, staff, classrooms, schools, programs, activities, and District initiatives.
2. Regularly visit District schools, classrooms, programs, and events to capture authentic examples of teaching, learning, student achievement, school culture, and the student experience.

3. Develop content highlighting, but not limited to:
    - Student achievement, growth, and success;
    - Teaching and learning;
    - Innovative instructional practices;
    - Academic programs and opportunities;
    - Student and staff recognition;
    - Fine arts, athletics, clubs, and activities;
    - School and District culture;
    - Community partnerships;
    - Facilities and capital projects;
    - Special events and celebrations; and
    - District initiatives and strategic priorities.
4. Develop feature stories highlighting individual students, employees, classrooms, programs, and schools.
5. Ensure content reflects the District's mission, vision, values, and commitment to students and the community.
6. Seek opportunities to represent all District schools, departments, programs, students, and staff through District content.

Video Production

7. Plan, record, edit, and produce professional-quality video content for District communication platforms.
8. Produce short-form digital video content appropriate for social media and other digital platforms.
9. Produce longer-form feature stories, interviews, informational videos, and special projects as assigned.
10. Conduct on-camera interviews with students, employees, administrators, families, alumni, and community members.
11. Capture and edit supporting footage, including classroom activities, events, facilities, student activities, and other appropriate content.
12. Produce multimedia content supporting major District initiatives, programs, events, and communications.
13. Assist with the production of Superintendent and District leadership video communications.
14. Ensure video content meets established standards for quality, accessibility, captioning, branding, and appropriate use.

Photography and Visual Content

15. Capture high-quality photographs of students, staff, classrooms, programs, activities, facilities, and events.
16. Select, edit, organize, and prepare photographs for District publications, websites, social media, presentations, and other communications.
17. Create graphics, infographics, digital images, and other visual content as needed.
18. Maintain an organized and accessible digital library of District photographs, video footage, graphics, and other media assets.

Social Media and Digital Content

19. Create engaging content for District-approved social media and digital communication platforms.
20. Write and edit captions, headlines, brief feature stories, announcements, and other supporting copy.
21. Adapt content appropriately for different audiences and communication platforms.
22. Assist in developing and maintaining a District-wide content calendar aligned with the school calendar, District priorities, events, and initiatives.
23. Monitor digital content performance and engagement to identify opportunities to improve District storytelling and communication.
24. Remain current with emerging trends, tools, techniques, and best practices in digital content creation, video production, photography, and social media.

District Communications Support

25. Work closely with the Superintendent and District leadership to identify communication priorities and opportunities for multimedia storytelling.
26. Create multimedia content supporting District initiatives, announcements, presentations, and major projects.
27. Assist with multimedia materials for School Board presentations, staff presentations, community meetings, and District events.
28. Support time-sensitive and emergency communications as directed by the Superintendent or designee.
29. Collaborate with administrators, departments, and schools to identify potential stories and communication opportunities.
30. Coordinate with employees responsible for athletics, activities, websites, social media, and other communications to promote consistency and minimize duplication of efforts.
31. Maintain consistency with established District branding, visual identity, communication standards, and messaging.

Professional Responsibilities

32. Maintain confidentiality regarding students, employees, families, and District matters.
33. Comply with applicable laws, Board policies, administrative regulations, and District procedures concerning student privacy, records, photography, video, social media, copyright, and digital communications.
34. Verify appropriate permissions prior to publishing photographs, video, or other student-related content.
35. Exercise sound professional judgment when determining appropriate content for publication.
36. Maintain positive and professional relationships with students, employees, families, community members, and District partners.
37. Attend District events, activities, and programs that occur outside the regular workday when assigned.
38. Safeguard and properly maintain District-owned cameras, video equipment, computers, software, and other content-production equipment.
39. Maintain and update the district website to ensure accurate, timely, accessible, and engaging information for parents, students, staff, and the broader community.
40. Perform other duties consistent with the position as assigned by the Superintendent or the Executive Director.

QUALIFICATIONS

Required

1. Bachelor's degree in communications, journalism, digital media, multimedia production, broadcasting, public relations, marketing, or a related field or an equivalent combination of education, training, professional experience, and demonstrated ability.
2. Demonstrated experience producing high-quality digital and multimedia content.
3. Demonstrated proficiency in video recording and video editing.
4. Demonstrated proficiency in digital photography and photo editing.
5. Strong written and verbal communication skills.
6. Demonstrated ability to identify and develop compelling stories for digital audiences.
7. Experience creating content for social media and other digital communication platforms.
8. Strong interpersonal skills and demonstrated ability to interview and interact effectively with individuals of varying ages and backgrounds.
9. Ability to work independently, demonstrate initiative, and identify content opportunities without continuous direction.
10. Strong organizational and time-management skills with the ability to manage multiple projects and deadlines simultaneously.

11. Ability to exercise discretion, maintain confidentiality, and demonstrate sound professional judgment.
12. Ability and willingness to work a flexible schedule, including occasional evenings and weekends, as required.
13. Ability to travel between District buildings and event locations as required.
14. Successful completion of all employment requirements and clearances required by the Commonwealth of Pennsylvania and Muhlenberg School District.

Preferred

1. Experience producing interview-based, documentary-style, educational, or human-interest content.
2. Experience developing content featuring children, educators, or community organizations.
3. Experience with organizational social media accounts and digital content management.
4. Experience developing graphics and other visual communications.
5. Knowledge of accessibility practices for digital and multimedia content.

PHYSICAL DEMANDS:

The physical demands and work environment described below are representative of those required to successfully perform the essential functions of the position.

The employee must be able to:

- Work in office, classroom, school, athletic, performance, and outdoor environments;
- Remain standing or moving for extended periods while covering events;
- Operate cameras, computers, audio equipment, and other digital production equipment;
- Transport and set up reasonable amounts of photography, video, lighting, and audio equipment;
- Move throughout District buildings and facilities;
- Work in environments with varying levels of noise and activity; and
- Perform assignments during occasional evening and weekend events.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of the position.

APPLICATION REQUIREMENTS:

- **PORTFOLIO REQUIREMENT**

Applicants must submit a professional digital portfolio or links to work samples demonstrating relevant content-creation abilities.

The portfolio should include examples of several of the following:

- Short-form video;
- Longer-form video or feature storytelling;
- Interview-based content;
- Photography;
- Social media content;
- Written storytelling;
- Graphic or visual content; and
- Other relevant digital media projects.

Portfolio quality, demonstrated creativity, storytelling ability, and technical proficiency will be considered as part of the candidate evaluation process.

- **KNOWLEDGE, SKILLS, AND ABILITIES**

The successful candidate should possess demonstrated knowledge and/or proficiency in:

- Video production and editing;
- Digital photography and photo editing;
- Visual storytelling;
- Interviewing techniques;
- Audio recording and basic lighting;
- Short-form and long-form digital content;
- Social media content creation;
- Written storytelling and copywriting;
- Graphic and visual content development;
- Digital asset organization;
- Content planning and scheduling;
- Digital accessibility and captioning; and
- Professional communication and collaboration.

Experience with industry-standard tools such as Adobe Premiere Pro, Photoshop, After Effects, Final Cut Pro, DaVinci Resolve, Canva, or comparable platforms is preferred.

- **SENSORY ABILITIES:**
- Visual acuity;
- Auditory acuity

- CLEARANCES

Employment is contingent upon completion and maintenance of all clearances and other requirements applicable to Pennsylvania public school employees, including required criminal history, child abuse, and federal criminal history clearances.

EVALUATION

Performance will be evaluated by the Superintendent or designee in accordance with District procedures and the applicable collective bargaining agreement.

Evaluation may include consideration of:

- Quality and professionalism of content;
- Creativity and storytelling effectiveness;
- Video and photography quality;
- Timeliness and productivity;
- Representation of District schools, programs, students, and staff;
- Alignment with District priorities;
- Professional judgment;
- Initiative and independence;
- Collaboration and interpersonal effectiveness; and
- Compliance with District policies, procedures, and communication standards.

WORK ENVIRONMENT: Any building on school grounds plus off-campus events

The statements contained in this job description are intended to describe the general nature and level of work performed by the employee assigned to this position. They are not intended to constitute an exhaustive list of all responsibilities, duties, skills, or working conditions associated with the position. The District reserves the right to assign or modify duties consistent with applicable law, Board policy, and the MESPA Collective Bargaining Agreement.

Muhlenberg School District is an Equal Opportunity Employer.

Muhlenberg School District

TITLE: Supervisor of Aquatics

DATE: October 5, 2026

CLASSIFICATION: Athletics/Activities

REVISED: 10/15/26

REPORTS TO: Director of Athletics/ Building Admin

FLSA STATUS: Exempt

LOCATION: Muhlenberg High School

JOB SUMMARY

The Supervisor of Aquatics is responsible for the overall management, supervision, safety, and operation of the school district's aquatic facilities and programs. This position oversees pool operations, staffing, maintenance coordination, safety procedures, scheduling, and compliance with applicable district policies and health and safety regulations. The Supervisor of Aquatics works collaboratively with the Director of Athletics, school administration, coaches, faculty, staff, students, and community organizations to ensure a safe, organized, and efficient aquatic environment that supports educational, athletic, and recreational programming.

PRIMARY DUTIES AND RESPONSIBILITIES

1. Aquatic Facility Operations

- Oversee the daily operation and supervision of the school's swimming pool and associated aquatic facilities.
- Develop and implement operating procedures for pool use, opening, closing, and facility access.
- Coordinate pool scheduling for physical education classes, interscholastic athletics, practices, competitions, community programs, and approved outside organizations.
- Ensure appropriate supervision and security of the aquatic facility.
- Monitor pool conditions, cleanliness, water quality, temperature, and equipment functionality.
- Coordinate routine maintenance, repairs, and facility improvement needs with district maintenance personnel.
- Maintain accurate records of facility usage, inspections, incidents, and operational activities.

2. Safety and Risk Management

- Develop, implement, and periodically review aquatic safety procedures and emergency action plans.
- Ensure compliance with applicable federal, state, and local health and safety requirements, district policies, and pool operating standards.
- Ensure required lifeguard coverage, supervision, and safety equipment are in place during all scheduled activities.

- Monitor staff certifications, including lifeguarding, CPR/AED, first aid, and other required credentials.
- Coordinate emergency response procedures and staff training, including emergency drills.
- Report accidents, injuries, safety concerns, and incidents to the appropriate district administrators.
- Identify potential hazards and take appropriate action to address unsafe conditions.
- Ensure proper chemical storage, handling, and pool water testing procedures are followed by appropriately trained personnel.

3. Personnel Management and Supervision

- Recruit, train, schedule, and supervise lifeguards, aquatic personnel, and other assigned staff, as authorized by district administration.
- Establish staff expectations regarding professionalism, attendance, safety, customer service, and job performance.
- Maintain accurate staffing schedules, time records, certifications, and training documentation.
- Conduct staff orientations and provide ongoing professional development related to aquatic safety and facility operations.
- Address personnel concerns and communicate performance issues to the appropriate administrator.
- Ensure adequate staffing levels for all scheduled aquatic activities.

4. Athletic Program Coordination

- Collaborate with the Athletic Director and coaching staff to coordinate water polo, swimming, and diving practices, competitions, and other aquatic athletic activities.
- Assist with meet scheduling, facility preparation, equipment setup, and coordination of visiting teams and officials.
- Ensure that pool availability, lane assignments, equipment, and staffing support athletic schedules.
- Coordinate facility access and operational needs for preseason, regular-season, postseason, and offseason activities.
- Assist with identifying equipment needs and recommending improvements to support the district's aquatic athletic programs.

5. Budget, Equipment, and Inventory

- Assist in monitoring the aquatic facility's operating budget.
- Maintain an inventory of pool equipment, safety equipment, supplies, and operational materials.
- Recommend equipment purchases, repairs, and replacement needs.
- Monitor expenditures and ensure responsible use of district resources.
- Coordinate purchasing and vendor services in accordance with district policies and procedures.
- Identify opportunities to improve operational efficiency and manage costs.

6. Compliance and Documentation

- Maintain required pool inspection records, water quality logs, staff certifications, maintenance records, and incident reports.

- Ensure compliance with applicable health department requirements, building and fire safety regulations, and other relevant standards.
- Coordinate required inspections and communicate deficiencies or corrective actions to district administration.
- Maintain and update written aquatic facility policies, procedures, and emergency documentation.
- Ensure outside organizations and facility users comply with district policies, rental agreements, and established safety requirements.

7. Communication and Community Relations

- Serve as a primary point of contact for aquatic facility operations.
- Communicate facility schedules, closures, maintenance needs, and operational changes to appropriate personnel.
- Collaborate with district administrators, coaches, teachers, staff, students, parents, and approved community organizations.
- Promote a culture of safety, accountability, professionalism, and respect within the aquatic facility.
- Address questions and concerns professionally and refer matters to district administration when appropriate.

QUALIFICATIONS AND REQUIREMENTS

- High school diploma or equivalent required; additional education or training in aquatics, recreation management, sports administration, or a related field preferred.
- Demonstrated experience in pool operations, aquatics management, lifeguard supervision, or a related field.
- Current lifeguard, CPR/AED, and first aid certifications
- Certified Pool Operator (CPO), Aquatic Facility Operator (AFO), or equivalent certification preferred or required as determined by the district.
- Knowledge of pool safety, water quality management, emergency response, facility operations, and applicable regulations.
- Strong organizational, communication, leadership, and problem-solving skills.
- Ability to supervise staff, manage schedules, maintain records, and coordinate multiple activities.
- Ability to respond effectively to emergencies and address operational concerns.
- Required background clearances and other employment requirements applicable to school district personnel.

WORK SCHEDULE AND PHYSICAL REQUIREMENTS

- Work hours may include early mornings, evenings, weekends, athletic competitions, and special events.
- Must be able to work in a warm, humid aquatic environment and around pool chemicals in accordance with established safety procedures.
- May require standing, walking, bending, lifting, and moving equipment.
- Must be able to perform assigned emergency response duties consistent with required certifications and district expectations.

The statements contained in this job description are intended to describe the general nature and level of work performed by the employee assigned to this position. They are not intended to constitute an exhaustive list of all responsibilities, duties, skills, or working conditions associated with the position. The District reserves the right to assign or modify duties consistent with applicable law, Board policy, and the MESPA Collective Bargaining Agreement.

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Muhlenberg School District

TITLE: Certified School Nurse

DATE: June 23, 2025

CLASSIFICATION: MEA

REVISED: October 5, 2026

REPORTS TO: Director of Pupil Services

FLSA STATUS: Exempt

LOCATION: Muhlenberg School District

10/7/25

JOB SUMMARY

The school nurse will work toward meeting the total health needs of the child in relation to his/her academic program. This will include the child's physical, mental, emotional, and social growth. The role of the school nurse will be to provide developmental, corrective, and remedial opportunities to maintain optimal health.

PRIMARY DUTIES AND RESPONSIBILITIES

The duties of the school nurse shall be those assigned by the School District which are exclusively connected with medical and dental school health activities. The technical content of the duties of the school nurse shall be those prescribed by the Department of Health.

A. State mandated duties (annual)
   1. Medical examination (K/1 or grade of entry, 6, 11)
   2. Dental examination (K/1 or grade of entry, 3, 7)
   3. Height and weight (K to 12)
   4. Vision test (K/1 or grade of entry to 12)
   5. Hearing test (K/1 or grade of entry to 3, 7, 11)
   6. Tuberculosis tests (1, 9) every third year
   7. Scoliosis test (6, 7)
   8. Special examinations/Athletic physicals (7 to 12)
   9. Maintenance of medical and dental records

B. Non-Mandated Duties
   1. Individual health appraisal and evaluation
   2. Continuing care and follow through of individual medical problems
   3. Referrals for further evaluation
      a. Family physician
      b. Emergency care unit
      c. Community agencies
   4. Parental contact concerning well-being of child

a. Telephone
b. School conference
c. Home conference

5. Management and control of communicable disease
6. Evaluation and treatment of emergency situations
7. Continuing care of previous injuries
8. Blood pressure screening per medical request
9. Participates as a member of SAP team and student services team
10. Distribution of medication prescribed by physicians
11. Distribution of routine medications according to the district physicians' standing orders
12. Vision and hearing test in non-mandated grades on request or follow-up care
15. Attend team meetings when applicable
16. Maintain individual emergency cards
    a. Student
    b. Employee
17. Kindergarten registration
    a. Approve immunization status
18. Referrals
    a. Guidance counselors
    b. Community medical services
    c. Community social services
19. Health resource person for staff
20. Maintain comprehensive individual health record for each student
    a. Update pertinent health data
21. Reports -work in collaboration with the Director of Pupil Services to ensure that reports required by the district and PA Department of Health are properly prepared and forwarded
    a. State health (annual)
    b. Tuberculosis (screening)
    c. Immunization (annual)
    d. Scoliosis (annual)
    e. Accident (annual)
22. Physical education program
    a. Adapted physical education referral
    b. Medical excuses
23. Provides supervision to other ancillary support staff (LPN's, non-certified RN's) and participates in the selection and orientation process for such staff

C. Other duties may be assigned by the Principal, Assistant Superintendent, or Superintendent's Office.

QUALIFICATIONS AND EXPERIENCE

A. Educational:
   1. Licensed professional nurse in Pennsylvania
   2. Bachelor's Degree (BSN preferred)
   3. Must have or be eligible to receive PA Dept. of Education School Nurse certification
   4. Valid CPR certificate
   5. Background/experience in pediatric nursing, community health nursing, maternal-child health, and/or critical care nursing

B. Physical:
   1. Physical mobility necessary to perform assigned responsibilities
   2. Ability to move from building to building in providing service to the schools
   3. Ability to lift up to 50 pounds
   4. Must be able to push wheel chairs and utilize other equipment
   5. Must be capable of assisting students with medical needs who require help with clothing, toileting, positioning, transferring, or ambulating

C. General:
   1. Act 34 and Act 151 clearances
   2. All other clearance requirements by law

INFORMATION IN ACCORDANCE WITH THE AMERICAN DISABILITIES ACT

A. A review of this job description has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties. All duties and responsibilities listed are essential job functions. Employees will also be required to follow any other job-related instructions and to perform any other job-related duties as requested by their supervisor.

B. Requirements are representative of minimum levels of knowledge, skills, and/or abilities. To perform this job successfully, the employee will possess the abilities or aptitudes necessary to address each duty proficiently.

C. All requirements are subject to possible modification to accommodate reasonably any individuals with disabilities. It is the responsibility of the employee to inform the ADA Coordinator of any and all reasonable accommodations that will be needed.

D. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves, other employees, or the general public.

This job description may not be inclusive of all assigned duties, responsibilities, or aspects of the job described, and may be amended at any time at the sole discretion of the Employer.

Muhlenberg School District is an Equal Opportunity Employer.

MUHLENBERG SCHOOL DISTRICT

Alan S. Futrick, Ed.D.
| Superintendent
Gangi E. Cucciuffo, Ed.D.
| Assistant Superintendent
Shane M. Mathias, CPA
| Chief Financial Officer
Cathy A. Shappell, Ed.D.
| Executive Director

RECEIVED
OCT 01 2026
SUPERINTENDENT'S OFFICE

Professional Salary Adjustments for 2026-2027 School Year

Name	Step and Column	Salary
Matthew Fry	B+9, 15 from the Top	$60,699.00
Stephanie Jablonsky	M+18, 2 from the Top	$94,978.00
Christopher Elwert	B+9, 13 from the Top	$63,758.00
Jennifer Fernandez	B+9, 14 from the Top	$62,228.00
Cameron Gring	B+9, 14 from the Top	$62,228.00
Alison Franzone	B+18, 13 from the Top	$65,644.00

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| Executive Director

RECEIVED
OCT 01 2026
SUPERINTENDENT'S OFFICE

The following MESPA employees are recommended for stipend:

Mentor	Inductee	Building	Position
Kathy Heckler	Monica Brock	MJHS	Cafeteria
Jillian Ayers	Aaliya Budzlowski	MEC	Paraprofessional
Jillian Ayers	Lori Hevalow	MEC	Paraprofessional
Jillian Ayers	Aida Rodriguez	MEC	Paraprofessional
Carina Arana Morales	Infinity Snead	MEC	Paraprofessional
Kristin Lilley	Brittany Godfrey	MHS	Cafeteria

Muhlenberg School District

Co-Curricular Activity Proposal Form
*If you are thinking of running your club this school year, this form is mandatory.

The respondent's email (**nealj@muhlsdk12.net**) was recorded on submission of this form.

Name of Proposed Activity *

Academic Challenge

Building *

- (●) MHS
- ( ) MJHS
- ( ) COLE
- ( ) MEC

Purpose or Objective (describe why this organization is being formed): *

The Berks Academic Challenge is an academic quiz competition based on students' general knowledge. It is run by the BCIU. Muhlenberg doesn't currently have a team and I would like to get Muhlenberg involved in the program again.

Benefit: briefly describe how students will benefit from this organization. *

Students will be able to show their academic knowledge and compete against other schools in the county. It provides an atmosphere to recognize outstanding students and it emphasizes the importance of academic achievement.

Submitted by: *

Joyce Neal

Proposed Advisor: *

Joyce Neal

Estimated meetings per MONTH *

- ○ 1
- ◉ 2
- ○ 3
- ○ 4

Estimated time outside school day per MONTH *

- ○ 1
- ○ 2
- ○ 3
- ◉ 4

Please complete ALL of the following: *

1. Direct vs Indirect time (explain)
2. Extended season/activity (explain)
3. School time vs beyond school day time (hours)
4. The amount of time for planning:
5. The time actually spent professional hours vs monitoring hours (explain)
6. Total time and total number of days

1. Direct vs Indirect Time: I will spend time during meetings directly with students to prepare for the questions and also practicing the competition process. Indirect time will consist of outside of school or meeting time when I search for resources/questions for our practices.
2. Extended season/activity: I don't expect the activity to extend beyond the school year (June).
3. School time vs beyond school day time: School time hours consists of taking students to the competitions. Beyond school day time consists of meetings and time spent researching.
4. Time for planning: 2 hours/week
5. Time professional hours vs monitoring: Professional hours: 12 hours; monitoring hours: 15 hours
6. Total time & number of days: Time: 27 hours; Days: 4 days (competitions)

Please complete the following: *

1. Number of students
2. Amount of equipment to care for
3. Number of games/performances
4. Record keeping
5. Safety factors
6. Overnight responsibilities
7. Financial responsibilities
8. Pressure from community, parents, kids & communication responsibilities

1. Number of students: 8-10
2. Equipment: Buzzers/Game Equipment
3. Number of competitions: 4
4. Record Keeping: Records will be kept by Joyce Neal
5. Safety Factors: None known
6. Overnight responsibilities: none
7. Financial responsibilities: $500 fee to BCIU for participation
8. Pressure from community, parents, etc: While there has been no direct pressure, Muhlenberg hosted the finals last year, but didn't have a team in the competition.

Approved by: (do not complete this section) LKM

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Muhlenberg School District

Co-Curricular Activity Proposal Form
*If you are thinking of running your club this school year, this form is mandatory.

The respondent's email (**dieffenbachk@muhlsdk12.net**) was recorded on submission of this form.

Name of Proposed Activity *

Best Buddies

Building *

- ○ MHS
- ◉ MJHS
- ○ COLE
- ○ MEC

Purpose or Objective (describe why this organization is being formed): *

Pairing students with low incidence disabilities with gen ed peers to make friends, promote inclusion, and do fun things as a group

Benefit: briefly describe how students will benefit from this organization. *

Getting our students in self-contained classes involved with gen ed peers they might not normally see and vice versa

Submitted by: *

Katie Dieffenbach

Proposed Advisor: *

Francine Silvoy and Katie Dieffenbach

Estimated meetings per MONTH *

- ○ 1
- ◉ 2
- ○ 3
- ○ 4

Estimated time outside school day per MONTH *

- ◉ 1
- ○ 2
- ○ 3
- ○ 4

Please complete ALL of the following: *

1. Direct vs Indirect time (explain)
2. Extended season/activity (explain)
3. School time vs beyond school day time (hours)
4. The amount of time for planning:
5. The time actually spent professional hours vs monitoring hours (explain)
6. Total time and total number of days

meet twice a month during the school day to do projects as a group

Please complete the following: *

1. Number of students
2. Amount of equipment to care for
3. Number of games/performances
4. Record keeping
5. Safety factors
6. Overnight responsibilities
7. Financial responsibilities
8. Pressure from community, parents, kids & communication responsibilities

Possibly 20+

Approved by: (do not complete this section) LKM

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Muhlenberg School District

Co-Curricular Activity Proposal Form
*If you are thinking of running your club this school year, this form is mandatory.

Name of Proposed Activity *

Eco Club (If not science club)

Building *

- (●) MHS
- ( ) MJHS
- ( ) COLE
- ( ) MEC

Purpose or Objective (describe why this organization is being formed): *

To improve the school environment both inside and outside as well as expose kids to various types of science under the STEELS standards.

Benefit: briefly describe how students will benefit from this organization. *

Students will be using hands on science and citizen science to improve where they go to school. These applications are also touching base with the STEELS standards of environmental stewardship.

Submitted by: *

Megan Grandinetti

Proposed Advisor: *

Megan Grandinetti

Estimated meetings per MONTH *

- 1
- 2
- 3
- 4

Estimated time outside school day per MONTH *

- 1
- 2
- 3
- 4

Please complete ALL of the following: *

1. Direct vs Indirect time (explain)
2. Extended season/activity (explain)
3. School time vs beyond school day time (hours)
4. The amount of time for planning:
5. The time actually spent professional hours vs monitoring hours (explain)
6. Total time and total number of days

1. Direct time with the students would be at least twice a month for an hour each time. I would like to see student vision on what they want to plant. I would also like to take students on trips to see gardens and arboretums so they have an idea what they are going to create. Indirect time would be hours of planning, field trips, getting students to commit.
2. This would be a whole year activity. When the weather gets cold we can focus on other activities within the building such as planting seeds for the future gardens or tending plants for maybe a plant sale?
3. This would be after school but if a child had a study hall I would not be opposed to them tending to something in the back of class. I would like to do some outreach to the younger schools with my club, maybe have students come up to use microscopes or have our high school kids go down and do talks about recycling or composting. If that's the case then I would need some school time. I just don't have details or student interest yet.
4. This will be months. With students it will be hours. I'm not sure the time table but to be rough estimating its about 1-3 years.
5. Monitoring will be like half the time. I have to walk them around and show them but really they are going to be the ones creating and investing time in ideas.
6.2x a month, maybe 12 planned meetings and additional if we are going to other schools or trips.

Please complete the following: *

1. Number of students
2. Amount of equipment to care for
3. Number of games/performances
4. Record keeping
5. Safety factors
6. Overnight responsibilities
7. Financial responsibilities
8. Pressure from community, parents, kids & communication responsibilities

1. 10-15 depending on the event
2. We would be creating walking paths and tending to gardens. Student may also want to dabble in hydroponics systems, plant care for various classrooms or travel to other building to collecting recycling.
3. We would have meetings twice a month, three times a month if there are fieldtrips.
4. Students will create a type of council where they elect, president, vice president, secretary, treasurer and historian. The council will take meeting notes as well as the advisor for documentation purposes.
5. Students will be outside so we will need to make sure we have sunscreen, outside awareness and a lesson on plants and animals. Students on field trips will get additional explanation if additional safety precautions need to be taken.
6. Students will be learning how to create a green ribbon school. There will be various projects that will need teaching then students will be doing more of the projects on their own. For more detail please see the green ribbon proposal.
7. I have no idea how I am going to pay for an entire arboretum but for now we need money for transportation to sites to look at various types of gardens.
8. Students want a place to relax on campus and walk around, so there is a need to create this space with student interest in mind.

Approved by: (do not complete this section) LKM

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Muhlenberg School District

Co-Curricular Activity Proposal Form
*If you are thinking of running your club this school year, this form is mandatory.

The respondent's email (**toledox@muhlsdk12.net**) was recorded on submission of this form.

Name of Proposed Activity *

Little Aevidum

Building *

- [ ] MHS
- [ ] MJHS
- [x] COLE
- [ ] MEC

Purpose or Objective (describe why this organization is being formed): *

To teach students about themes like empathy, how to help identify signs of sadness and seak help, how to be a good friend, and the importance of supporting and caring for one another.

Benefit: briefly describe how students will benefit from this organization. *

This club will improve school climate and create a culture of positivity towards mental/emotional health at the intermediate level. Little Aevidum can serve as a stepping stone for students as they move in the JH and High shcool that already have established clubs.

Submitted by: *

Xiomara Toledo and Emily Carmichael

Proposed Advisor: *

Xiomara Toledo and Emily Carmichael

Estimated meetings per MONTH *

- ○ 1
- ◉ 2
- ○ 3
- ○ 4

Estimated time outside school day per MONTH *

- [ ] 1
- [x] 2
- [ ] 3
- [ ] 4

Please complete ALL of the following: *

1. Direct vs Indirect time (explain)
2. Extended season/activity (explain)
3. School time vs beyond school day time (hours)
4. The amount of time for planning:
5. The time actually spent professional hours vs monitoring hours (explain)
6. Total time and total number of days

1. Direct time includes meetings with students after school. Meetings will take place bi-weekly for 1 hour each. Indirect time includes time spent planning, organizing, setting up materials, etc. and will be an average of an additional 2 hours per month. Direct and Indirect time equals 4 hours total per month.
2. N/a
3. This is an after school club
4. 1 hour a week
5. Due to this being an after school program, professional hours and monitoring hours are the same.
6. Full school year, 100 hours.

Please complete the following: *

1. Number of students
2. Amount of equipment to care for
3. Number of games/performances
4. Record keeping
5. Safety factors
6. Overnight responsibilities
7. Financial responsibilities
8. Pressure from community, parents, kids & communication responsibilities

1. 30
2. N/a at this time
3. Meetings bi-weekly throughout the school year.
4. Xio and Emily will keep attendance records to monotr participants
5. Students will be monitored by district employees/administrators in the classroom
6. N/a
7. N/a at this time
8. Little aevidum is an evidence based elementary program that will benefit all stakeholders including school, community, parents, students, and communications.

Approved by: (do not complete this section) LKM

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Muhlenberg School District

Co-Curricular Activity Proposal Form
*If you are thinking of running your club this school year, this form is mandatory.

The respondent's email (**antosycj@muhlsdk12.net**) was recorded on submission of this form.

Name of Proposed Activity *

Jr. High Podcast Club

Building *

- ○ MHS
- ◉ MJHS
- ○ COLE
- ○ MEC

Purpose or Objective (describe why this organization is being formed): *

Create a Jr. High podcast that students run to highlight events and interests in the Jr. High

Benefit: briefly describe how students will benefit from this organization. *

Students will be able to become more aware and take ownership of what is happening in the Jr. High. Students not involved in the group can access the podcast to get a peer perspective of important events. Aside from this, participants will improve their communication, technical skills, and be able to express themselves socially by interviewing teachers and students for their stories.

Submitted by: *

Chris Antosy

Proposed Advisor: *

Not sure

Estimated meetings per MONTH *

- ○ 1
- ○ 2
- ○ 3
- ◉ 4

Estimated time outside school day per MONTH *

- ○ 1
- ○ 2
- ○ 3
- ◉ 4

Please complete ALL of the following: *

1. Direct vs Indirect time (explain)
2. Extended season/activity (explain)
3. School time vs beyond school day time (hours)
4. The amount of time for planning:
5. The time actually spent professional hours vs monitoring hours (explain)
6. Total time and total number of days

1. During our meetings, we will assess what we want to highlight and record the corresponding audio.
2. The activity itself is producing the podcast, which will be available for all students to listen to through a free website hosted by Canva. Since we are recording using very basic recording equipment, I would be interested in taking the group to Spyro's Modern Music and Recording just down the street on Kutztown Road so they can view a professional recording setup.
3. No time during the day would be used, except for an occasional homeroom meeting if necessary to organize a specific interview. Other than this, all time for the group will be after school.
4. Students would do the majority of the planning, I would be there as a guide to make sure they are producing quality work.
5. Professional hours would be minimal,
6. Total time: 1 hour every week after school, for 40 total hours in the school year.

Please complete the following: *

1. Number of students
2. Amount of equipment to care for
3. Number of games/performances
4. Record keeping
5. Safety factors
6. Overnight responsibilities
7. Financial responsibilities
8. Pressure from community, parents, kids & communication responsibilities

1. No more than 15 Students
2. Two corded microphones, 1 wireless audio recorder, an audio interface, computer software. I already own all of these.
3. Ideally, one recording every other week once we get going.
4. All records are kept digitally and easily accessible within the website.
5. All activities are within the Jr. High or on school grounds
6. No overnight responsibilities
7. The hosting service for the podcast costs $35 a month, but I am willing to supply that
8. Hopefully we'll have positive pressure to highlight events the community is interested in. I don't see anything that would create negative pressure.

Approved by: (do not complete this section) LKM

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Google Forms

Muhlenberg School District

Co-Curricular Activity Proposal Form
*If you are thinking of running your club this school year, this form is mandatory.

The respondent's email (**nealj@muhlsdk12.net**) was recorded on submission of this form.

Name of Proposed Activity *

Travel Club

Building *

- (●) MHS
- ( ) MJHS
- ( ) COLE
- ( ) MEC

Purpose or Objective (describe why this organization is being formed): *

We are forming the club as a way to keep the students going on our Europe trip informed, as well as to build camaraderie among the student travelers

Benefit: briefly describe how students will benefit from this organization. *

Students will be informed about important trip updates and requirements. Students will get better acquainted with their fellow travelers.

Submitted by: *

Joyce Neal

Proposed Advisor: *

Joyce Neal and Megan Grandinetti (co-advisors)

Estimated meetings per MONTH *

- ○ 1
- ◉ 2
- ○ 3
- ○ 4

Estimated time outside school day per MONTH *

- ○ 1
- ◉ 2
- ○ 3
- ○ 4

Please complete ALL of the following: *

1. Direct vs Indirect time (explain)
2. Extended season/activity (explain)
3. School time vs beyond school day time (hours)
4. The amount of time for planning:
5. The time actually spent professional hours vs monitoring hours (explain)
6. Total time and total number of days

1. Direct vs Indirect time: Direct time: 2 hours (meeting with students); Indirect time: none
2. Extended season/activity: None
3. School time vs beyond school day: School day: none; Beyond school day: 2 hours
4. The amount of time for planning: 1 hour
5. Professional hours vs monitoring hours: Professional hours: 2; monitoring: none
6. Total time & Days: Time: 16 hours; Days: 16 days (meetings)

Please complete the following: *

1. Number of students
2. Amount of equipment to care for
3. Number of games/performances
4. Record keeping
5. Safety factors
6. Overnight responsibilities
7. Financial responsibilities
8. Pressure from community, parents, kids & communication responsibilities

1. Number of students: 42
2. Equipment: none
3. Number of games/performances: none
4. Record keeping: Records will be kept by Joyce Neal and Megan Grandinetti
5. Safety Factors: none
6. Overnight Responsibilities: none for 2026-27
7. Financial Responsibilities: Overseen by Joyce Neal and Megan Grandinetti. Includes fund raising
8. Pressure from community, parents, kids, etc: No direct pressure, but Neal and Grandinetti feel the group will be a good resource for student travelers and their families.

Approved by: (do not complete this section) LKM

This form was created inside of Muhlenberg School District.

Google Forms

Muhlenberg School District

Co-Curricular Activity Proposal Form
*If you are thinking of running your club this school year, this form is mandatory.

The respondent's email (**reinigerj@muhlsdk12.net**) was recorded on submission of this form.

Name of Proposed Activity *

Intramurals

Building *

- ○ MHS
- ○ MJHS
- ◉ COLE
- ○ MEC

Purpose or Objective (describe why this organization is being formed): *

Our intramural program is designed to provide students with an opportunity to participate in a variety of recreational activities in a relaxed, inclusive environment.

Benefit: briefly describe how students will benefit from this organization. *

Students will have the opportunity to participate in organized recreation. This will give them the opportunity to exercise and work together with classmates outside of the classroom.

Submitted by: *

Jeff Reiniger

Proposed Advisor: *

Jeff Reiniger and Jen Anton

Estimated meetings per MONTH *

- ○ 1
- ○ 2
- ○ 3
- ◉ 4

Estimated time outside school day per MONTH *

- ○ 1
- ○ 2
- ○ 3
- ◉ 4

Please complete ALL of the following: *

1. Direct vs Indirect time (explain)
2. Extended season/activity (explain)
3. School time vs beyond school day time (hours)
4. The amount of time for planning:
5. The time actually spent professional hours vs monitoring hours (explain)
6. Total time and total number of days

1- We will spend time planning activities based on student feedback. Activities will be based on their feedback.
2- Intramurals will run whenever the gym is available. The schedule may not be the same each week.
3- Intramurals will run for an hour after school when we have them.
4- We will plan the activities based on student feedback.
5- We will need to plan the activities on a weekly basis to gather equipment needed and plan how we will implement the activities. There will be monitoring durning the activities to be sure all students are safe.
6- The total time and number of days will entirely depend on gym availability. We would like to have intramurals 2-3 days a week.

Please complete the following: *

1. Number of students
2. Amount of equipment to care for
3. Number of games/performances
4. Record keeping
5. Safety factors
6. Overnight responsibilities
7. Financial responsibilities
8. Pressure from community, parents, kids & communication responsibilities

1- 14-16 students. We will keep the same students for a month and then start with new set of students.
2- We will need a variety of gym equipment for these activities.
3- This will be determined by gym availability.
4- We will keep track of students attendance each time intramurals is held.
5- We are keeping it to a reasonable number of students so all students are safe.
6- None
7- None
8- We will communicate expectations and dates/times through Class Dojo.

Approved by: (do not complete this section) LKM

This form was created inside of Muhlenberg School District.

Google Forms

MUHLENBERG SCHOOL DISTRICT
Alternative Education & Co-Curricular Engagement
Lori Morris
| Supervisor

RECEIVED

OCT 09 2026

SUPERINTENDENT'S OFFICE

DATE: October 1, 2026

TO: Dr. Alan Futrick

FROM: Lori K. Morris, Supervisor of AEDY & Co-Curricular Engagement

RE: Co-Curricular advisor additions for 2026-2027 school year

CC: Dr. Gangi Cucciuffo
Mrs. Tara Flowers
Mr. Kyle Crater

gc 10/9/26

Recommendations for the following 2026-2027 school year advisors for approval at the October board meeting.

Building	Activity	Last Name	First Name	Years Credit	Salary
MEC	**Yearbook**	Ramirez	Shuleill	2	$580
MEC	**Student Council Co-Advisor**	Gajewski	Jessica	1	$870
Cole	**Little Aevidum**	Carmichael	Emily	1	$290
Cole	**Little Aevidum**	Toledo	Xiomara	1	$290
Cole	**Volunteer**	Sweigart	Marcella	1	$580
Cole	**Intramurals**	Anton	Jennifer	1	$1450

Cole	**Intramurals**	Reineiger	Jeffrey	1	$1450
JH	**Best Buddies**	Dieffenbach	Katelyn	1	$0
JH	**Artistic Director/Play**	Rodriguez	Roberto	1	$750
JH	**Podcast**	Antosy	Christopher	1	$580
JH/HS	**Travel**	Neal	Joyce	1	$290
JH/HS	**Travel**	Grandinetti	Megan	1	$290
JH	**Weight Room**	Starr	Thomas	4	$1195
HS	**Academic Challenge**	Neal	Joyce	1	$1740
HS	**Ecology**	Grandinetti	Megan	1	$580

MUHLENBERG
SCHOOL DISTRICT
Alternative Education & Co-Curricular Engagement
Lori Morris
| Supervisor

RECEIVED

OCT 13 2026

SUPERINTENDENT'S OFFICE

10/17/26

DATE: October 13, 2026

TO: Dr. Alan Futrick

FROM: Shane Mathias, Chief Financial Officer

RE: Co-Curricular advisor additions for 2026-2027 school year

CC: Jacinda Stella, Payroll

Requests approval of a stipend of $100 per event for district administrators assigned to operate and supervise weapons detection equipment at after-school events.

The stipend recognizes the additional responsibilities associated with operating security equipment outside the regular supervision of an event. The number of events requiring weapons detection is not anticipated to exceed twenty (20) annually.

Administrative staffing for these events will be determined by the Superintendent or designee based on operational and safety needs.

This request would be retroactive to the start of the 2026-2027 school year.

MUHLENBERG SCHOOL DISTRICT

Alan S. Futrick, Ed.D.
| Superintendent
Gangi E. Cucciuffo, Ed.D.
| Assistant Superintendent
Shane M. Mathias, CPA
| Chief Financial Officer
Cathy A. Shappell, Ed.D.
| Executive Director

RECEIVED

OCT 02 2026

SUPERINTENDENT'S OFFICE

10/5/26

DATE: October 2, 2026

TO: Dr. Alan Futrick, Superintendent

FROM: Ken Patterson, Director of Physical Plant K.P.

RE: Head Night Custodial Positions for 2026-2027 School Year

CC: Shane Mathias, CPA, Chief Financial Officer

Per the agreement between Muhlenberg School District and the Muhlenberg Education Support Professionals Association, there are Head Night Custodians assigned to each building and those Head Night Custodians receive a yearly bonus per the contract terms for this classification. The Head Night Custodian positions need approval by the School Board each year. The following employees are the Head Night Custodians for the 2026-2027 School Year:

Staff Name	Department	Effective Dates
Julie Damiani	MEC	August 24 thru Last Day of School Year
Summer Spangler	C.E. Cole	August 24 thru Last Day of School Year
Alex Beissel	MJHS	August 24 thru Last Day of School Year
John Hudock	MHS	August 24 thru Last Day of School Year

Thank you for your continued support.

CC: File
Jacinda Stella, Payroll

MUHLENBERG SCHOOL DISTRICT

Alan S. Futrick, Ed.D.
| Superintendent
Gangi E. Cucciuffo, Ed.D.
| Assistant Superintendent
Shane M. Mathias, CPA
| Chief Financial Officer
Cathy A. Shappell, Ed.D.
| Executive Director

DATE: 10/5/2026

TO: Dr. Alan Futrick

FROM: Ashley Care, Director of Athletics

RE: Recommendations for Winter Coaching Staff

CC: Mr. Michael Mish
Mrs. Tara Flowers

RECEIVED
OCT 09 2026
SUPERINTENDENT'S OFFICE
10/9/26

I am recommending the following Winter 2026-2027 athletic coaching staff members for approval at the next MSD Board Meeting. All effective October 7, 2026.

SPORT	POSITION	LAST NAME	FIRST NAME	YEARS CREDITED	SALARY
Varsity Boys Basketball	Head Coach	Flowers	Matthew	19	$ 7272
Varsity Boys Basketball	Assistant Coach	Giddens	Jeremiah	7	$4753
Varsity Boys Basketball	Assistant Coach	Solstre	Manuel	6	$4615
Varsity Co-Ed Bowling	Head Coach	Wolfe	Robert	7	$3486
Varsity Cheerleading	Head Coach	Eberhart	Jennifer	6	$ 3,077
Varsity Cheerleading	Assistant Coach	Vandelund	Jenele	2	$ 2,175
Varsity Cheerleading	Assistant Coach	Yeager	Julia	1	$ 2,175
Varsity Co-Ed Diving	Head Coach	Czeiner	Tyler	2	$ 2900
Varsity Girls Basketball	Head Coach	Clarke	Gregory	1	$ 5800
Varsity Girls Basketball	Assistant Coach	Herndon	Bryant	1	$4350
Varsity Girls Basketball	Co-Assistant Coach	Merriweather	William	1	$2175
Varsity Girls Basketball	Co-Assistant Coach	Stankiewicz	Kaela	1	$2175
Varsity Wrestling	Head Coach	Scheck	Edward	3	$5078
Varsity Wrestling	Assistant Coach	Sola	Matthew	9	$4162

Varsity Wrestling	Assistant Coach	DeTurk	Dean	5	$3923
Varsity Swimming	Head Coach	Eisenhofer	Todd	22	$11,797
Varsity Swimming	Assistant Coach	Kelch	Destini	4	$6721
Varsity Swimming	Assistant Coach	Gring	Cameron	3	$6721
Junior High Boys Basketball	Head Coach	Santiago	Elias	6	$4615
Junior High Boys Basketball	Co-Assistant Coach	Stoudt	Jacob	1	$1631
Junior High Boys Basketball	Co-Assistant Coach	Stoudt	Andrew	1	$1631
Junior High Cheerleading	Head Coach	Blunt	Kesh	2	$2175
Junior High Wrestling	Head Coach	Estela	Gary	2	$3698
Junior High Wrestling	Assistant Coach	Gehr	Robert	2	$2773

Respectfully submitted,

Ashley E. Care
Ashley E. Care, MS, LAT, ATC
Director of Athletics

BOARD POLICY

122 Extracurricular Activities

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
122	v2	UNDER-REVIEW	Pending Board Review

PRINTED
8/31/2026

Purpose

The Board recognizes the educational values inherent in student participation in extracurricular activities and supports the concept of student organizations for such purposes as enriching the educational experience, building social relationships, developing interests in a specific area, promoting civic engagement and gaining an understanding of the elements and responsibilities of teamwork, leadership and good citizenship.

Definitions

For purposes of this policy, **extracurricular activities** refers to programs, **which may include** athletic activities **and curriculum-related student groups**, that are sponsored or approved by the Board, are conducted wholly or partly outside the regular school day and are equally available to all students who voluntarily elect to participate.

For purposes of this policy, an **athletic activity** shall mean all of the following:[1][2]

1. An athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with the school, including cheerleading, club-sponsored sports activities and sports activities sponsored by school-affiliated organizations.

2. Noncompetitive cheerleading that is sponsored by or associated with the school.

3. Practices, interschool practices and scrimmages for all athletic activities.

Curriculum-related student group - any student group that directly relates to the body of courses offered by the district.[3]

Authority

The Board shall make school facilities, supplies and equipment available and shall assign staff members for the support of extracurricular activities for students. Such availability and assignment shall be in accordance **with applicable** laws, regulations and Board policies.[4] **[5]** **[6]** [7]

Any extracurricular activity shall be considered under the sponsorship of this Board when it has been approved by the Superintendent upon recommendation of the building principal.

The Board shall maintain the program of extracurricular activities at no cost to participating students, except that:

1. Students may assume all or part of the costs for travel and attendance at extracurricular events and trips.

Where eligibility requirements are necessary or desirable, the Board shall determine the standards for eligibility to be met by all students participating in an extracurricular activity. [4][9]

The Board directs that no student may participate in extracurricular activities who has not:

1. Met the requirements for academic eligibility.[4]
2. Complied with the requirements of applicable Board policies and administrative regulations. **[10]** [11] **[12]**
3. Attended school regularly. **[13]**
4. Been in attendance on the day of the activity, event or practice for the hours required.
5. Adhered to other applicable conduct standards.

Off-Campus Activities

Student conduct that occurs off school property or during nonschool hours shall be addressed in accordance with the provisions of the student discipline policy regarding on and off-campus activities. [12] [14]

Delegation of Responsibility

Each school year, prior to participation in an athletic activity, every student athlete and their parent/guardian shall sign and return the acknowledgment of receipt and review of the following: [2] [10] [11] [15]

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet, that includes information about electrocardiogram testing.

The Superintendent or designee shall develop administrative regulations to implement the extracurricular activities program.

Guidelines

Guidelines shall ensure that the program of extracurricular activities:

1. Ensures provision of competent guidance and supervision by staff.
2. Guards against exploitation of students.
3. Provides a variety of experiences and diversity of organizational models.
4. Provides for continuing evaluation of the program and its components.
5. Ensures that all extracurricular activities are open to all students, without discrimination, and that all students are fully informed of the opportunities available to them. [16] [17]

Legal Footnotes

[1] **24 P.S. 5322**
LEGAL REFERENCE

[2] **24 P.S. 1425**
LEGAL REFERENCE

[3] **Board of Education of Westside Community Schools v. Mergens, 496 U.S. 226 (1990)**
LEGAL REFERENCE

[4] **24 P.S. 511**
LEGAL REFERENCE

[5] **Pol. 103 — Discrimination/Harassment Affecting Students**
POLICY REFERENCE

[6] **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

[7] **Pol. 122.1**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[9] **22 PA Code 12.3**
LEGAL REFERENCE

[10] **Pol. 123.1 — Concussion Management**
POLICY REFERENCE

[11] **Pol. 123.2**
POLICY REFERENCE
Referenced policy is not available in this policy book.

[12] **Pol. 218 — Student Discipline**
POLICY REFERENCE

[13] **Pol. 204 — Attendance**
POLICY REFERENCE

[14] **Mahanoy Area School District v. B.L. 594 U.S. 180 (2021)**
LEGAL REFERENCE

[15] **24 P.S. 5323**
LEGAL REFERENCE

[16] **22 PA Code 12.1**
LEGAL REFERENCE

[17] **22 PA Code 12.4**
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

122-1-2 Nonschool-Sponsored Student Groups

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
122-1-2	v2	UNDER-REVIEW	Pending Board Review

PRINTED
8/31/2026

NOTE: It is important to distinguish that Policy 122.1 only applies to nonschool-sponsored student-intiated groups seeking permission to use district premises to meet. In this policy, it is the granting of the opportunity to meet that is approved; not the group itself.

- ***Extracurricular activities that are sponsored or approved by the Board are governed by Policy 122. Extracurricular Activities.***
- ***Nonschool organizations, groups and individuals initiating a request for use of school facilities or dissemination of materials are governed by policies 707. Use of School Facilities and 913. Nonschool Organizations/Groups/Individuals.***

Purpose

The district, by making a limited open forum available, provides the opportunity for nonschool-sponsored groups of secondary students to meet, without discrimination, on school district premises during noninstructional time for the purpose of conducting a meeting regardless of the religious, political, philosophical or other content of the speech at such meetings.[1] [2] [3]

Definitions

Noninstructional time - the time set aside by the school before actual classroom instruction begins, after actual classroom instruction ends or during time designated for lunch.

Limited open forum - a public secondary school has a limited open forum whenever such school grants an offering to or opportunity for one or more noncurriculum-related student groups to meet on school premises during noninstructional time.[1]

Authority

Meetings of nonschool-sponsored student groups (student groups) must be voluntary, student-initiated and conducted in accordance with applicable state and federal laws, regulations, Board policies and school rules.[1] [2] [3] [4]

Such meetings must not be sponsored in any way by the school district, its agents or employees.[1]

The meetings of student groups cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.[1]

Availability and assignment of facilities, supplies and equipment necessary to conduct such meetings shall be provided in accordance with the Equal Access Act. [1]

Delegation of Responsibility

The Superintendent or designee may establish procedures regarding the length of meetings, permissible number of meetings per week and other limitations deemed reasonably necessary.

The Superintendent or designee will designate areas within district buildings and outside areas authorized for meetings of student groups. Access to areas which have not been designated as meeting spaces by the Superintendent or designee is prohibited.

A district employee will be assigned to attend and monitor each student group meeting. Monitors will attend the meetings in a nonparticipatory capacity for the purpose of maintaining order. The assignment of a monitor does not constitute

sponsorship of the student group or meeting.[1]

District employees will not be required to attend any meeting where the content of the speech is contrary to their beliefs.[1]

District administrators and staff retain the authority to:[1]

1. **Maintain order and discipline on district premises.**
2. **Protect the well-being of students and employees.**
3. **Assure the attendance of students at such meetings is voluntary.**

Guidelines

Students seeking permission to form a student group to meet during noninstructional time must submit a written request to the building principal on the designated district form.

All activities of the student group must be led by the student members of the group. The meetings and activities may not be directed, conducted, controlled or regularly attended by individuals from outside the school.[1]

Guests may be invited but may not be regular participants in the student meetings. All guests must comply with Board policy regarding school visitors. [5]

Materials prepared for dissemination on district premises must comply with the provisions of Board policy relating to the dissemination of materials. [6]

Public funds may not be used for the operation of the meetings beyond the incidental cost of providing the space for the group to meet.

The student group may not be advertised as a school-sponsored activity. All announcements and disseminated materials must include a disclaimer of school sponsorship or endorsement.

Students in violation of this policy and applicable rules may result in loss of the right to meet on school premises and/or disciplinary action. [4]

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Legal Footnotes

[1] 20 U.S.C. 4071
LEGAL REFERENCE

[2] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[3] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities
POLICY REFERENCE

[4] Pol. 218 — Student Discipline
POLICY REFERENCE

[5] Pol. 907 — School Visitors
POLICY REFERENCE

[6] Pol. 220 — Student Expression/Distribution and Posting of Materials
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

140 Charter Schools

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
140	v2	UNDER-REVIEW	Pending Board Review

PRINTED
8/31/2026

Purpose

To provide students an opportunity to attend schools that operate independently from the school district, the Board shall work cooperatively with individuals and groups submitting proposals and applications for charter schools.**[1]**

Definitions

Appeal Board means the State Charter School Appeal Board established by the Charter School Law.[2]

Board of Trustees of a charter school shall be classified as public officials.[3]

Charter School means an independent, nonsectarian public school established and operated under a charter from the local Board in which students are enrolled or attend. A charter school must be organized as a public, nonprofit corporation; and charters may not be granted to any for-profit entity nor to support home education programs.[2][3][4]

Local Board of Directors (Board) means the Board of Directors of the school district in which a proposed or approved charter school is located.[2]

Regional Charter School means an independent public school established and operated under a charter from more than one local Board and approved by an affirmative vote of a majority of all Board members of each of the school districts involved.[2][5]

Authority

The Board shall evaluate submitted applications for charter schools based on the criteria established by law, regulations and any additional criteria required by the Board.[4]

A charter school application shall be approved or denied by a majority vote of all Board members at **an open** meeting, in accordance with the provisions of law. Written notice of the Board's decision shall be sent to the applicant, Department of Education and the Appeal Board, including reasons for denial and a clear description of application deficiencies if the application is denied. The Board shall evaluate denied applications that are revised and resubmitted.[4][6]

Upon approval of a charter application, the Board and the charter school's Board of Trustees shall sign the written charter, which shall be binding on both **parties**. The charter shall be for a period of three (3) to five (5) years and may be renewed for five-year periods by the Board.[7]

The Board shall not cap nor limit the number of district students enrolling in a charter school, unless agreed to by the charter school as part of the written charter.[8]

The Board may approve a leave of absence for up to five (5) years for a district employee to work in a charter school located in the district of employment or in a regional charter school in which the employing district is a participant, and the employee shall have the right to return to a comparable position in the district. The Board at its discretion may grant tenure to a temporary professional employee on leave from this district to teach in a charter school located in the district, upon completion of the appropriate probation period.[9]

The Board shall annually assess whether each charter school is meeting the goals of its charter and shall require each charter school to submit an annual report no later than August 1 of each year.[10]

The Board shall conduct a comprehensive review prior to granting a five-year renewal of the charter.[10]

The Board shall have ongoing access to the records and facilities of the charter school to ensure that the charter school is in compliance with its charter, Board policy and applicable laws.[10]

In cases where the health or safety of the charter school's students, staff or both is at serious risk, the Board may take immediate action to revoke a charter.[11]

The Board affirms that the Board of Trustees and the charter school shall be solely liable for any and all damages and costs of any kind resulting from any legal challenges involving the operation of a charter school. The local Board shall not be held liable for any activity or operation related to the program of a charter school.[12]

A charter school shall execute a "hold harmless" agreement indemnifying and insuring/agreeing to defend the school district in any and all kinds of liability areas so that the school district and Board are protected in any litigation related to the operation of a charter school.

Delegation of Responsibility

Applications for charter schools shall be submitted to the Superintendent or designee, who shall be responsible for communicating and cooperating with all applicants.

The Superintendent or designee shall be responsible to assist applicants with plans for technical assistance and contracted services that may be provided by the district.

Guidelines

A charter school shall be subject to all federal and state laws and regulations prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or need for special education services.[3]

A charter school shall submit monthly enrollment figures and other required reports to the district, as stated in the charter.

Transportation

The district shall provide **free** transportation to resident students attending a charter school located in the district, a regional charter school of which the district is a member, and a charter school located within ten (10) miles outside district boundaries, in accordance with distance requirements established for district students. **Transportation provided to charter school students need not be identical to transportation provided to traditional public school students.**[13][14]

Transportation shall be provided to charter school students on the dates and periods that the charter school is in session, regardless of whether transportation is provided to district students on those days.**[13]**

Applications

Applications for charter schools must contain all the information specified in the Charter School Law and any additional information required by the Board.[4][15]

Applications for charter schools shall be submitted to the Board by November 15 of **the preceding school** year in which the school will be established.[4]

Within forty-five (45) days of receipt, the Board shall hold at least one (1) public hearing on the charter application, in accordance with law. At least forty-five (45) days must pass between the first public hearing and the final decision of the Board. No later than seventy-five (75) days after the first public hearing, the Board shall grant or deny the application.[4]

Insurance/Risk Management

The charter school shall adequately protect against liability and risk through an active risk management program approved by the Board. The program shall include proof of purchase of insurance coverages as required by the Board.[12][15]

Minimum coverages and levels of appropriate coverages shall be established in the charter.

A charter school shall operate in a manner that minimizes the risk of injury and harm to students, employees and others.

PSBA Revision 3/26 © 2026 PSBA

Legal Footnotes

[1] 24 P.S. 1702-A
LEGAL REFERENCE

[2] 24 P.S. 1703-A
LEGAL REFERENCE

[3] 24 P.S. 1715-A
LEGAL REFERENCE

[4] 24 P.S. 1717-A
LEGAL REFERENCE

[5] 24 P.S. 1718-A
LEGAL REFERENCE

[6] 65 Pa. C.S.A. 701
LEGAL REFERENCE

[7] 24 P.S. 1720-A
LEGAL REFERENCE

[8] 24 P.S. 1723-A
LEGAL REFERENCE

[9] 24 P.S. 1724-A
LEGAL REFERENCE

[10] 24 P.S. 1728-A
LEGAL REFERENCE

[11] 24 P.S. 1729-A
LEGAL REFERENCE

[12] 24 P.S. 1727-A
LEGAL REFERENCE

[13] 24 P.S. 1726-A
LEGAL REFERENCE

[15] 24 P.S. 1719-A
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

221 Dress and Grooming

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
221	v2	UNDER-REVIEW	Pending Board Review

PRINTED
8/31/2026

Purpose

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference.

Authority

The Board has the authority to impose limitations on students' dress in school. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or constitute a health or safety hazard.[1][2]

The Board directs compliance with Board policy and law prohibiting discrimination, including but not limited to protections addressing:[3] [4]

1. **Protective hairstyles, including but not limited to hairstyles such as locs, braids, twists, coils, Bantu knots, afros and extensions.**
2. **Religious creed including head covering and hairstyles historically associated with religious creeds.**

Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities or other situations where special attire may be required to ensure the health or safety of the student.[2]

The Board directs district staff to support students experiencing educational instability by waiving penalties related to a delay in compliance with Board policy or school rules related to dress and grooming. [5]

Delegation of Responsibility

The building principal or designee shall be responsible to monitor student dress and grooming, and to enforce Board policy and school rules governing student dress and grooming.

The Superintendent or designee shall ensure that all school rules implementing this policy impose only the minimum necessary restrictions on the exercise of the student's taste and individuality.[2]

Staff members shall be instructed to demonstrate, by example, positive attitudes and compliance with Board policy and school rules related to dress and grooming. [6]

NOTE:

If district has three (3) employee sections, remember to change the policy cites in the policy and references.

PSBA Revision 3/26 © 2026 PSBA

Legal Footnotes

[1] 24 P.S. 1317.3
LEGAL REFERENCE

[2] 22 PA Code 12.11
LEGAL REFERENCE

[3] 43 P.S. 951
LEGAL REFERENCE

[4] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[5] Pol. 251 — Students Experiencing Homelessness, Foster Care and Other Educational Instability
POLICY REFERENCE

[6] Pol. 325 — Dress and Grooming
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

236.1 Threat Assessment

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
236.1	v2	UNDER-REVIEW	Pending Board Review

PRINTED
8/31/2026

Purpose

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

Authority

The Board directs the Superintendent or designee, in consultation with the School Safety and Security Coordinator, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[1]

The established procedures must include protocols for the timely consultation between the team and law enforcement, juvenile justice agencies, county agencies, health care providers or behavioral service providers, as appropriate, to refer students whose behavior indicates a potential threat for additional interventions or supports, including the exchange of relevant information in accordance with federal and state law.[1][2][3]

Definitions

Behavioral service providers – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[4]

Bias – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.

Individualized Management Plan – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team's attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Delegation of Responsibility

The Superintendent or designee, in consultation with the School Safety and Security Coordinator, shall appoint [1] individuals to a district threat assessment team.

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[1]

The threat assessment team shall include the School Safety and Security Coordinator and individuals with expertise in school health; counseling, school psychology or social work; special education; and school administration;[1] members of the Student Assistance Program team [5] and law enforcement agency representatives.

The Superintendent or designee may assign additional staff members or designated community resources to the threat assessment team for assessment and response support.

The Superintendent or designee shall develop and implement administrative regulations to support the threat assessment process.

Guidelines

Training

The Superintendent or designee shall ensure that threat assessment team members are provided individual and/or group training annually on:[1]

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias. **[9]** **[10]**
4. Confidentiality requirements under state and federal laws and regulations, and Board policies. **[5]** **[7]** **[11]** **[12]** **[13]**
5. Student Assistance Program process. **[5]**
6. Youth suicide awareness, prevention and response. **[8]**
7. Trauma-informed approach. **[14]**
8. Safe2Say Something procedures. **[7]**

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[1] **[7]** [15][16][17] **[18]**

Information for Students, Parents/Guardians and Staff

The district shall annually notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[1]

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians.[1] **[8] [9] [19] [20] [21]**

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[1] **[8] [9] [19] [21]**

The district shall annually provide mandatory training for school staff on identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with law, Board policy and the standards specified by the state's School Safety and Security Committee. **[7]** [17]

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1] **[7]**

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1] **[8]**

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.

2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration.[1] **[6]** **[7]** **[22]**

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][23] **[24]**

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Harassment. **[9]** **[19]**

2. Bullying/Cyberbullying. **[21]**

3. Suicide Awareness, Prevention and Response. **[8]**

4. Hazing. **[25]**

5. Dating Violence. **[26]**

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.

2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.

3. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.

4. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team or others. **[5]** **[10]** **[28]** **[29]** **[30]** **[31]**

The threat assessment team shall establish and implement procedures, in accordance with the district's memorandum of understanding with each law enforcement agency having jurisdiction over school property, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency. **[6]** **[22]**

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program. [5]
2. A referral to the appropriate law enforcement agency. [6] [7] [22]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy. [10] [28] [31]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy. [28] [29] [30] [31]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan. [10]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency. [32]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct. [33] [34] [35] [36]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.

9. Taking steps to address the safety of any potential targets identified by the reported threat. [7] [37]

School Safety and Security Incident Reporting –

For reporting purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco products; or conduct that constitutes an offense listed in the school safety and security provisions of School Code. [22] [38][39][40]

When a reported threat also meets the definition of an incident, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the law enforcement agency that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies. [22] [33] [38][39][41][42][43]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the law enforcement agency that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian. [22] [39][44]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these

authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[2][3] [11] [13] [45][46]

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy. [5] [8] [10] [11] [13] [28]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations:[1]

1. Student health records.[47] [48]
2. Prior school disciplinary records. [11] [13] [49]
3. Records related to adjudication under applicable law and regulations. [49] [50][51][52][53] [54]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[1]

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[2][3] **[5] [8] [11] [12] [13] [21] [49]** [55]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations. **[12]** [56][57][58][59]

Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[1]

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.
7. Any additional information required by the Superintendent or designee.

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[1] **[6]** [60]

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Legal Footnotes

[1] 24 P.S. 1302-E
LEGAL REFERENCE

[2] 20 U.S.C. 1232g
LEGAL REFERENCE

[3] 34 CFR Part 99
LEGAL REFERENCE

[4] 24 P.S. 1301-E
LEGAL REFERENCE

[5] Pol. 236 — Student Assistance Program
POLICY REFERENCE

[6] Pol. 805.2 — School Security Personnel
POLICY REFERENCE

[7] Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

[8] Pol. 819 — Suicide Awareness, Prevention and Response
POLICY REFERENCE

[9] Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

[10] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities
POLICY REFERENCE

[11] Pol. 113.4 — Parental Status and Appointment of Surrogate Parents for Children With Disabilities
POLICY REFERENCE

[12] Pol. 207 — Confidential Communications of Students
POLICY REFERENCE

[13] Pol. 216 — Education Records
POLICY REFERENCE

[14] Pol. 146.1 — Trauma-Informed Approach
POLICY REFERENCE

[15] 24 P.S. 1205.2
LEGAL REFERENCE

[16] 24 P.S. 1205.5
LEGAL REFERENCE

[17] 24 P.S. 1310-B
LEGAL REFERENCE

[18] Pol. 333 — Professional Development
POLICY REFERENCE

[19] Pol. 104 — Discrimination/Harassment Affecting Staff
POLICY REFERENCE

[20] Pol. 105.1 — Review of Instructional Materials by Parents/Guardians and Students
POLICY REFERENCE

[21] Pol. 249 — Bullying/Cyberbullying
POLICY REFERENCE

[22] Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

[23] 23 Pa. C.S.A. 6311
LEGAL REFERENCE

[24] Pol. 806 — Child Abuse
POLICY REFERENCE

[25] Pol. 247 — Hazing
POLICY REFERENCE

[26] Pol. 252 — Dating Violence
POLICY REFERENCE

[28] Pol. 113 — Child Find
POLICY REFERENCE

[29] Pol. 113.1 — Discipline of Students With Disabilities
POLICY REFERENCE

[30] Pol. 113.2 — Behavior Support
POLICY REFERENCE

[31] Pol. 113.3 — Screening and Evaluations for Students With Disabilities
POLICY REFERENCE

[32] Pol. 146 — Student Services
POLICY REFERENCE

[33] Pol. 218 — Student Discipline
POLICY REFERENCE

[34] Pol. 218.1 — Weapons
POLICY REFERENCE

[35] Pol. 218.2 — Terroristic Threats
POLICY REFERENCE

[36] Pol. 233 — Suspension and Expulsion
POLICY REFERENCE

[37] Pol. 709 — Building Security
POLICY REFERENCE

[38] 24 P.S. 1319-B
LEGAL REFERENCE

[39] 22 PA Code 10.2
LEGAL REFERENCE

[40] 35 P.S. 780-102
LEGAL REFERENCE

[41] 24 P.S. 1306.2-B
LEGAL REFERENCE

[42] 22 PA Code 10.21
LEGAL REFERENCE

[43] 22 PA Code 10.22
LEGAL REFERENCE

[44] 22 PA Code 10.25
LEGAL REFERENCE

[45] 20 U.S.C. 1415
LEGAL REFERENCE

[46] 34 CFR Part 300
LEGAL REFERENCE

[47] 24 P.S. 1409
LEGAL REFERENCE

[48] Pol. 209 — Health Examinations/Screenings
POLICY REFERENCE

[49] Pol. 216.1 — Supplemental Discipline Records
POLICY REFERENCE

[50] 24 P.S. 1304-A
LEGAL REFERENCE

[51] 24 P.S. 1305-A
LEGAL REFERENCE

[52] 24 P.S. 1307-A
LEGAL REFERENCE

[53] 42 Pa. C.S.A. 6341
LEGAL REFERENCE

[54] Pol. 218.3 — Student Bus Code
POLICY REFERENCE

[55] 24 P.S. 1304-D
LEGAL REFERENCE

[56] 22 PA Code 12.12
LEGAL REFERENCE

[57] 42 Pa. C.S.A. 5945
LEGAL REFERENCE

[58] 42 Pa. C.S.A. 8337
LEGAL REFERENCE

[59] 42 CFR Part 2
LEGAL REFERENCE

[60] 24 P.S. 1309-B
LEGAL REFERENCE

Legal References

No additional references listed.

BOARD POLICY

325 Dress and Grooming

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
325	v2	UNDER-REVIEW	Pending Board Review

PRINTED
8/31/2026

Authority

Administrative, professional and support employees set an example in dress and grooming for students and the school community. Employees' dress should reflect their professional status and encourage respect for authority in order to have a positive influence on the district's programs and operations.

The Board has the authority to specify reasonable dress and grooming requirements, within law, for all district employees to prevent an adverse impact on the educational programs and district operations.[1]

The Board directs compliance with Board policy and law prohibiting discrimination, including but not limited to protections addressing:[2] [3]

1. **Protective hairstyles, including but not limited to hairstyles such as locs, braids, twists, coils, Bantu knots, afros and extensions.**
2. **Religious creed including head coverings and hairstyles historically associated with religious creeds.**

When assigned to district duties, employees shall be physically clean, neat, well-groomed and dressed in a manner consistent with assigned job responsibilities.

Employees shall be groomed so that their hair style does not cause a safety or health hazard.

Support employees shall be required to utilize safety gear when performing assigned duties where applicable.

Delegation of Responsibility

If an employee feels that an exception to this policy would enable **the employee** to carry out **their** assigned duties more effectively, a request should be made to the building principal and immediate supervisor.

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Legal Footnotes

[1] **24 P.S. 510**
LEGAL REFERENCE

[2] **43 P.S. 951**
LEGAL REFERENCE

[3] **Pol. 104 — Discrimination/Harassment Affecting Staff**
POLICY REFERENCE

Legal References

No additional references listed.

BOARD POLICY

332 Working Periods

POLICY NUMBER	VERSION	DOCUMENT STATUS	WORKFLOW
332	v2	UNDER-REVIEW	Pending Board Review

PRINTED
8/31/2026

Authority

Work schedules required for administrative, professional and support employees shall be clearly specified to ensure regular attendance by employees and consistent operation of the district.

The Board has the authority and responsibility to determine the hours and days during which district programs and services shall be available to students and the community, consistent with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, Board resolutions**, and state law**.[1][2][3][4][5]

The Board has the authority to make modifications to the school calendar and the school schedule as necessary to meet the instructional and health and safety needs of students and staff. Modifications to staff working periods shall be addressed in accordance with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, Board resolutions and/or Board-approved health and safety or other emergency preparedness and response plans.[4][6][7]

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to ensure district employees are informed of and adhere to their assigned work schedules.

Professional personnel shall have a duty-free lunch period of not less than thirty (30) minutes.[3]

Staff may be assigned extra or alternative duties, distributed equitably when possible, at the discretion of the building principal and immediate supervisor.

All professional staff members are expected to attend each faculty meeting unless specifically excused by the responsible administrator.

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Legal Footnotes

[1] **24 P.S. 133**
LEGAL REFERENCE

[2] **24 P.S. 510**
LEGAL REFERENCE

[3] **24 P.S. 1504**
LEGAL REFERENCE

[4] **Pol. 803 — School Calendar**
POLICY REFERENCE

[5] **Pol. 804 — School Day**
POLICY REFERENCE

[6] **24 P.S. 520.1**
LEGAL REFERENCE

[7] **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

Legal References

No additional references listed.

Muhlenberg High School
2026-2027 Calendar Year

JULY 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July
3 Holiday – Independence Day

August
19 Teacher In-Service Day
20 Teacher In-Service Day
21 Teacher Clerical Day
24 First Day of School (Students)

September
4 Holiday – Labor Day
7 Labor Day – District Closed
21 Teacher In-Service Day

October
12 Teacher In-Service Day
23 Early Dismissal – Gr K-12
29 End of First Quarter

November
3 Teacher In-Service Day
23 Parent-Teacher Conferences
24 Parent-Teacher Conferences
25 Parent-Teacher Conferences
26 Thanksgiving – District Closed
27 Thanksgiving – District Closed
30 Thanksgiving – District Closed

December
23 Early Dismissal - Gr. K- 12
24 Holiday – Winter Break
25 Holiday – District Closed
28 Holiday - District Closed
29 Holiday - Winter Break
30 Holiday - Winter Break
31 Holiday – District Closed

January
1 Holiday – District Closed
15 End of Second Quarter
18 Holiday – MLK Birthday
22 Prof. Dev. Early Dismissal – Gr. K – 12

February
12 Prof. Dev. Early Dismissal - Gr. K- 12
15 Holiday – Presidents' Day - Snow Make-Up Day

March
5 Early Dismissal - Gr K-12
22 Spring Break – Snow Make-Up Day
23 Spring Break – Snow Make-Up Day
24 Spring Break – Snow Make-Up Day
25 Spring Break – Snow Make-Up Day
26 Spring Break – District Closed
29 Spring Break – District Closed
31 End of Third Quarter

April
16 Early Dismissal - Gr. K- 12

May
28 Prof. Dev. Early Dismissal – Gr. K - 12
31 Memorial Day

June
2 Early Dis- Gr. K- 12,
3 Early Dis- Gr. K- 12, End of Fourth Quarter
3 Last Student Day, (Graduation)
4 Teacher Clerical Day
18 Holiday-Juneteenth Nat. Ind. Day

JANUARY 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Total Instructional:
Days: **177**
Minutes:**61242**

Total Instructional:
Hours: **1002.4**

Muhlenberg High School
Instructional Time Calculations
2026-2027

Muhlenberg High School
Regular Daily Instructional Minutes equals 346 minutes (1 period (52 min)+ 7 periods (42 min)

12:30 Early Dismissals (lunch served)
October 23, 2026, December 23, 2026, January 22, 2027, February 12, 2027, March 5, 2027, April 16, 2027, May 28, 2027, June 2, 2027, and June 3, 2027

Instructional Minutes= 224
Instructional Minutes lost= 122

Muhlenberg High School Instructional Minutes Calculations
Requirements 990/year

Minutes per Day	x Number of School Days	Minutes per Year	Date	Lost Instrucutional Minutes	Instructional Minutes	Instructional Hours
346	177	**61242**	10/23/2026	122		
			12/23/2026	122		
			1/22/2027	122		
			2/12/2027	122		
			3/5/2027	122		
			4/16/2027	122		
			5/28/2027	122		
			6/2/2027	122		
			6/3/2027	122		
				1098	**60144**	**1002.4**

Muhlenberg Junior High School
2026-2027 Calendar Year

JULY 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

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22	23	24	25	26	27	28
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DECEMBER 2026

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July
3 Holiday – Independence Day

August
19 Teacher In-Service Day
20 Teacher In-Service Day
21 Teacher Clerical Day
24 First Day of School (Students)

September
4 Holiday – Labor Day
7 Labor Day – District Closed
21 Teacher In-Service Day

October
12 Teacher In-Service Day
23 Early Dismissal – Gr K-12
29 End of First Quarter

November
3 Teacher In-Service Day
23 Parent-Teacher Conferences
24 Parent-Teacher Conferences
25 Parent-Teacher Conferences
26 Thanksgiving – District Closed
27 Thanksgiving – District Closed
30 Thanksgiving – District Closed

December
23 Early Dismissal - Gr. K- 12
24 Holiday – Winter Break
25 Holiday – District Closed
28 Holiday - District Closed
29 Holiday - Winter Break
30 Holiday - Winter Break
31 Holiday – District Closed

January
1 Holiday – District Closed
15 End of Second Quarter
18 Holiday – MLK Birthday
22 Prof. Dev. Early Dismissal – Gr. K – 12

February
12 Prof. Dev. Early Dismissal - Gr. K- 12
15 Holiday – Presidents' Day - Snow Make-Up Day

March
5 Early Dismissal - Gr K-12
22 Spring Break – Snow Make-Up Day
23 Spring Break – Snow Make-Up Day
24 Spring Break – Snow Make-Up Day
25 Spring Break – Snow Make-Up Day
26 Spring Break – District Closed
29 Spring Break – District Closed
31 End of Third Quarter

April
16 Early Dismissal - Gr. K- 12

May
28 Prof. Dev. Early Dismissal – Gr. K - 12
31 Memorial Day

June
2 Early Dis- Gr. K- 12,
3 Early Dis- Gr. K- 12, End of Fourth Quarter
3 Last Student Day, (Graduation)
4 Teacher Clerical Day
18 Holiday-Juneteenth Nat. Ind. Day

JANUARY 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

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4	5	6	7	8	9	10
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18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Total Instructional:
Days: **177**
Minutes:**60888**

Total Instructional:
Hours: **996.4**

Muhlenberg Junior High School
Instructional Time Calculations
2026-2027

12:30 Early Dismissals (lunch served)
October 23, 2026, December 23, 2026, January 22, 2027, February 12, 2027, March 5, 2027, April 16, 2027, May 28, 2027, June 2, 2027, and June 3, 2027

Instructional Minutes= 222
Instructional Minutes lost= 122

Muhlenberg High School Instructional Minutes Calculations
Requirements 990/year

Minutes per Day	x Number of School Days	Minutes per Year	Date	Lost Instrucutional Minutes	Instructional Minutes	Instructional Hours
344	177	**60888**	10/23/2026	122		
			12/23/2026	122		
			1/22/2027	122		
			2/12/2027	122		
			3/5/2027	122		
			4/16/2027	122		
			5/28/2027	122		
			6/2/2027	122		
			6/3/2027	122		
				1098	**59790**	**996.5**

CE Cole Intermediate School

2026-2027 Calendar Year

JULY 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

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2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

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		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

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29	30					

DECEMBER 2026

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July

3	Holiday – Independence Day

August

19	Teacher In-Service Day
20	Teacher In-Service Day
21	Teacher Clerical Day
24	First Day of School (Students)

September

4	Holiday – Labor Day
7	Labor Day – District Closed
21	Teacher In-Service Day

October

12	Teacher In-Service Day
23	Early Dismissal – Gr K-12
29	End of First Quarter

November

3	Teacher In-Service Day
23	Parent-Teacher Conferences
24	Parent-Teacher Conferences
25	Parent-Teacher Conferences
26	Thanksgiving – District Closed
27	Thanksgiving – District Closed
30	Thanksgiving – District Closed

December

23	Early Dismissal - Gr. K- 12
24	Holiday – Winter Break
25	Holiday – District Closed
28	Holiday - District Closed
29	Holiday - Winter Break
30	Holiday - Winter Break
31	Holiday – District Closed

January

1	Holiday – District Closed
15	End of Second Quarter
18	Holiday – MLK Birthday
22	Prof. Dev. Early Dismissal – Gr. K – 12

February

12	Prof. Dev. Early Dismissal - Gr. K- 12
15	Holiday – Presidents' Day - Snow Make-Up Day

March

5	Early Dismissal - Gr K-12
22	Spring Break – Snow Make-Up Day
23	Spring Break – Snow Make-Up Day
24	Spring Break – Snow Make-Up Day
25	Spring Break – Snow Make-Up Day
26	Spring Break – District Closed
29	Spring Break – District Closed
31	End of Third Quarter

April

16	Early Dismissal - Gr. K- 12

May

28	Prof. Dev. Early Dismissal – Gr. K - 12
31	Memorial Day

June

2	Early Dis- Gr. K- 12,
3	Early Dis- Gr. K- 12, End of Fourth Quarter
3	Last Student Day, (Graduation)
4	Teacher Clerical Day
18	Holiday-Juneteenth Nat. Ind. Day

JANUARY 2027

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

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21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

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MAY 2027

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23	24	25	26	27	28	29
30	31					

JUNE 2027

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Total Instructional:
Days: **177**
Minutes:**59295**

Total Instructional:
Hours: **968.75**

CE Cole Intermediate School Instructional Time Calculations 2026-2027

CE Cole Intermediate School
Regular Daily Instructional Minutes equals 335 minutes (9:00AM-3:25 PM- 30 minutes lunch, 20 minute recess)

12:30 Early Dismissals (lunch served)
October 23, 2026, December 23, 2026, January 22, 2027, February 12, 2027, March 5, 2027, April 16, 2027, May 28, 2027, June 2, 2027, and June 3, 2027

Instructional Minutes= 205
Instructional Minutes lost= 130

Muhlenberg High School Instructional Minutes Calculations
Requirements 990/year

Minutes per Day	x Number of School Days	Minutes per Year	Date	Lost Instrucutional Minutes	Instructional Minutes	Instructional Hours
335	177	**59295**	10/23/2026	130		
			12/23/2026	130		
			1/22/2027	130		
			2/12/2027	130		
			3/5/2027	130		
			4/16/2027	130		
			5/28/2027	130		
			6/2/2027	130		
			6/3/2027	130		
				1170	**58125**	**968.75**

Muhlenberg Elementary Center
2026-2027 Calendar Year

JULY 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July
3 Holiday – Independence Day

August
19 Teacher In-Service Day
20 Teacher In-Service Day
21 Teacher Clerical Day
24 First Day of School (Students)

September
4 Holiday – Labor Day
7 Labor Day – District Closed
21 Teacher In-Service Day

October
12 Teacher In-Service Day
23 Early Dismissal – Gr K-12
29 End of First Quarter

November
3 Teacher In-Service Day
23 Parent-Teacher Conferences
24 Parent-Teacher Conferences
25 Parent-Teacher Conferences
26 Thanksgiving – District Closed
27 Thanksgiving – District Closed
30 Thanksgiving – District Closed

December
23 Early Dismissal - Gr. K- 12
24 Holiday – Winter Break
25 Holiday – District Closed
28 Holiday - District Closed
29 Holiday - Winter Break
30 Holiday - Winter Break
31 Holiday – District Closed

January
1 Holiday – District Closed
15 End of Second Quarter
18 Holiday – MLK Birthday
22 Prof. Dev. Early Dismissal – Gr. K – 12

February
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22 Spring Break – Snow Make-Up Day
23 Spring Break – Snow Make-Up Day
24 Spring Break – Snow Make-Up Day
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26 Spring Break – District Closed
29 Spring Break – District Closed
31 End of Third Quarter

April
16 Early Dismissal - Gr. K- 12

May
28 Prof. Dev. Early Dismissal – Gr. K - 12
31 Memorial Day

June
2 Early Dis- Gr. K- 12,
3 Early Dis- Gr. K- 12, End of Fourth Quarter
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18 Holiday-Juneteenth Nat. Ind. Day

JANUARY 2027

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Total Instructional:
Days: **177**
Minutes:**59295**

Total Instructional:
Hours: **968.75**

Muhlenberg Elementary Center
Instructional Time Calculations
2026-2027

Muhlenberg Elementary Center
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12:30 Early Dismissals (lunch served)
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Instructional Minutes= 205
Instructional Minutes lost= 130

Muhlenberg High School Instructional Minutes Calculations
Requirements 990/year

Minutes per Day	x Number of School Days	Minutes per Year	Date	Lost Instrucutional Minutes	Instructional Minutes	Instructional Hours
335	177	**59295**	10/23/2026	130		
			12/23/2026	130		
			1/22/2027	130		
			2/12/2027	130		
			3/5/2027	130		
			4/16/2027	130		
			5/28/2027	130		
			6/2/2027	130		
			6/3/2027	130		
				1170	**58125**	**968.75**

MUHLENBERG SCHOOL DISTRICT

Alan S. Futrick, Ed.D. | Superintendent
Gangi E. Cucciuffo, Ed.D. | Assistant Superintendent
Shane M. Mathias, CPA | Chief Financial Officer
Cathy A. Shappell, Ed.D. | Executive Director

RECEIVED

SEP 23 2026

SUPERINTENDENT'S OFFICE

DATE: September 23, 2026

TO: Dr. Alan Futrick, Superintendent

FROM: Ken Patterson, Director of Physical Plant K.P.

RE: Sunday Facility Use

9/24/26

On Sunday, November 8, 2026, the Church of Latter-Day Saints are requesting the use of the High School Auditorium for a regional organizational meeting. The Church of Latter-Day Saints have been using our facility for this meeting for years. I am recommending Board approval of this meeting to allow the Church of Latter-Day Saints access to our High School Auditorium on Sunday, November 8, 2026. Thank you for your continued support.

MAROTTA/MAIN
ARCHITECTS

October 2, 2026

Ken Patterson
Director of Physical Plant
Muhlenberg School District
801 Bellevue Avenue
Reading, PA 19605

10/6/26

Re: Muhlenberg High School Addition and Renovations
Asbestos Abatement

Dear Ken,
This memo is intended to summarize the costs associated with the asbestos abatement for the second floor of the high school. The cost events are itemized below.

GC-08 2nd Floor A-Block Asbestos Abatement – Added cost to provide full containment and removal of asbestos at blackboard mastic on the second floor of A-Block. Costs include disposal and air testing per OSHA standards. Twenty-nine locations of blackboards / mastic abated. $103,584.00

TOTAL = **$103,584.00**

The above is submitted for Board action.

Sincerely,
MAROTTA / MAIN Architects

Ginger Houser
Project Architect

MUHLENBERG SCHOOL DISTRICT

Alan S. Futrick, Ed.D.
| Superintendent
Gangi E. Cucciuffo, Ed.D.
| Assistant Superintendent
Shane M. Mathias, CPA
| Chief Financial Officer
Cathy A. Shappell, Ed.D.
| Executive Director

RECEIVED

OCT 07 2026

SUPERINTENDENT'S OFFICE

DATE: October 7, 2026

TO: Dr. Alan Futrick, Superintendent

FROM: Ken Patterson, Director of Physical Plant K.P.

RE: Approval To Spend Allocated Soft Costs for the New 5/6 Middle School Capital Project

CC: Shane Mathias, CPA, Chief Financial Officer

10/7/26

This memorandum serves as an explanation on the need for the Board to authorize the release and spending of allocated soft cost funds associated with the new 5/6 grade middle school capital project. As the capital project enters the last three months of construction, it is time for Muhlenberg School District to supply the general contractor with some of the owner supplied items specified in the construction documents. These items include the following, with estimated costs:

Owner Supplied Items	Estimated Costs
42 appliances	$43,000.00
Hand Dryers, Paper Towel Holders, Toilet Paper Holders, Soap Dispensers, etc.	$24, 225.00
Total Estimated Costs	$67,225.00

These costs do not increase the amount of the overall project, as they were included in the soft costs associated with this capital project. Capital Project funds will be used to make these purchases. Thank you for your continued support.

MUHLENBERG SCHOOL DISTRICT

FINANCIAL REPORTS
October 14, 2026

Treasurer's Report/General Fund
Investment Schedule
Year to Date Summary of Revenues
Year to Date Summary of Expenditures
Summary Revenue Comparison Report 8/31/26 & 8/31/25
Summary Expenditure Comparison Report 8/31/26 & 8/31/25
Expenditure Budget Activity – Sept 2026 (none)
Bill List Approvals and Ratifications
Capital Reserve Fund 32 Update
Capital Projects - 2023 GO Bonds
Capital Projects - 2024 GO Bonds
Capital Projects – 2025 GO Bonds
Monthly Activity Fund Report
Monthly Cafeteria Profit/Loss Statement

MUHLENBERG SCHOOL DISTRICT

Treasurer's Report/General Fund

For the Month Ended AUGUST 2026

		MID PENN		PSDLAF Investments		PLGIT Investments
GENERAL LEDGER 8/1/26		1,495,148.40		1,312,477.13		30,377,611.70
RECEIPTS:						
	Local Sources	-				
	Real Estate Taxes Muhlenberg	14,454,383.91				
	Real Estate Taxes Laureldale	1,371,147.32				
	LST	7,005.58				
	Berks EIT	204,584.40				
	Real Estate Transfer Tax	68,748.56				
	Real Estate Interim Taxes Laureldale	-				
	Real Estate Interim Taxes Muhlenberg	-				
	Business Privilege Tax - Muhlenberg	12,023.44				
	Business Privilege Tax - Laureldale	779.68				
	Delinquent Real Estate Taxes	85,486.98				
	ECYEH Transp pymt	-				
	COBRA	330.86				
	Charter School Refund	-				
	Cafeteria Expenses	94,856.41				
	Earnings on Investments	10,110.80		5,770.60		97014.29
	Fees Driver Ed	1,500.00				
	AFJROTC	-				
	Retiree Insurance Receipts	38,515.83				
	Credit Recovery/Summer School	525.00				
	Miscellaneous	15,668.72				
	Fire Relief	-				
	RWAN	21,356.94				
	NRG	-				
	Chromebook Ins/Dmg	134.00				
	Corpay Revenue Share	-				
	Total Local Revenue	**16,387,158.43**		**5,770.60**		97,014.29
	State Revenues					
	State Subsidy Retirement			-		
	State Social Security Subsidy			524,775.65		
	Sp Ed			-		
	Sp Ed Misc			187.60		
	Safe Schools Equipment Grant			-		
	1305 & 1306			-		
	Dollar Day			-		
	Medicaid			-		
	SHARRS			-		
	Vocational Rehabilitation			-		
	Plan Con			-		
	Ready To Learn					
	PCCD Grant			49.16		
	Basic Education			2,032,182.00		
	Transportation			13,295.00		
	Rental/Bldg			-		
	Cyber Charter Transition			-		
	Property Tax Relief			1,046,458.00		
	Total State Revenue	**-**		**3,616,947.41**		-
	Federal Revenue					
	IDEA B	354,114.58				
	Consolidated Title Grants			163,209.56		
	Food Service Subsidy			-		
	Total Federal Revenue	**354,114.58**		**163,209.56**		-
DISBURSEMENTS:						
	Quarterly Employer share PSERS					
	Quarterly PAUC					
	Quarterly Philly Tax					
	Quarterly Local Tax					
	Section 125	5,000.00				
	PSERS EE Contribution	174,269.03				
	Cash Transfer for Payroll	2,449,858.54				
	Cash Transfer for AP Checking	3,260,816.24				
	Debt Service Payments					
	Total Disbursements	**5,889,943.81**		-		-
TRANSFERS:						
	Transfers between Mid Penn & PSDLAF					
	Transfers between Mid Penn & PLGIT					
	Total Transfers	-		-		-
GENERAL LEDGER 8/31/26		12,346,477.60		5,098,404.70		30,474,625.99

MUHLENBERG SCHOOL DISTRICT
Investment Schedule for 2026-27 Fiscal Year
Aug-26

FUND	DEPOSITORY		TYPE	RATE	CURRENT INTEREST	YTD INTEREST	BANK STATEMENT BALANCE
General Fund	MPB Section 125		Checking	0.00%	-	-	2,371.86
	Mid Penn Bank		Checking	2.63%	10,110.80	12,925.01	13,163,394.65
	PLGIT/Class		Pooled	3.49%	926.40	1,846.51	313,336.58
	PLGIT/Prime		Pooled	3.76%	96,087.89	191,377.14	30,161,289.41
	PLGIT/Term						
	Total PLGIT				**97,014.29**	**193,223.65**	**30,474,625.99**
	PSDLAF						
	Interest credited all accounts						
	MAX Account		Pooled	3.457%	5,254.76	8,866.04	4,928,872.70
	Full Flex Pool (NEXBANK, NJ)		Pooled	3.593%	515.84	1,029.82	169,532.00
	Total PSDLAF				**5,770.60**	**9,895.86**	**5,098,404.70**
	TOTAL GENERAL FUND				**112,895.69**	**216,044.52**	**48,738,797.20**
Activity Fund	Mid Penn Bank		Checking	2.63%	307.87	624.49	137,866.63
Athletics Activity Fund	Mid Penn Bank		Checking	2.63%	75.54	156.00	25,587.45
Food Service Fund	Mid Penn Bank		Checking	2.63%	11,492.33	22,651.04	**5,101,519.75**
Capital Reserve Fund	PLGIT/Class		Pooled	3.49%	21.92	43.69	7,414.49
	PLGIT/Prime		Pooled	3.76%	4,965.75	9,890.22	1,558,712.13
	PLGIT/Class (Env Repairs Grant)		Pooled	3.49%	1,372.71	1,616.51	1,372.71
	PLGIT/Prime (Env Repairs Grant)		Pooled	3.76%	439.56	4,947.78	439.56
	Total CAPITAL RESERVE				**6,799.94**	**16,498.20**	**1,567,938.89**
Capital Projects Fund	PLGIT/Class (2023 GOB)		Pooled	3.49%	16,877.09	33,639.72	5,708,365.05
	PLGIT/Prime (2023 GOB)		Pooled	3.76%	26,327.78	52,436.74	8,264,098.91
	Total 2023 GOB				**43,204.87**	**86,076.46**	**13,972,463.96**
	PLGIT/Class (2024 GOB)		Pooled	3.49%	732.94	1,460.91	247,902.75
	PLGIT/Prime (2024 GOB)		Pooled	3.76%	16.16	32.19	5,073.27
	Total 2024 GOB				**749.10**	**1,493.10**	**252,976.02**
	PLGIT/Class (2025 GOB)		Pooled	3.49%	3,128.10	8,758.46	163,002.86
	PLGIT/Prime (2025 GOB)		Pooled	3.76%	115,919.32	242,397.53	33,864,001.86
	Total 2025 GOB				**119,047.42**	**251,155.99**	**34,027,004.72**
Capital Projects TOTAL	**2023|2024|2025 GOB**				**163,001.39**	**338,725.55**	**48,252,444.70**

MUHLENBERG SCHOOL DISTRICT
DETAIL REVENUE STATUS REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026
BOARD MEETING - OCTOBER 14, 2026

ORGANIZATION	TITLE	BUDGET	PERIOD RECEIPTS	YEAR TO DATE REVENUE	BALANCE
10-6111-000-57	RE TAXES - LAURELDALE REVENUE	4,762,696.00	1,398,234.93	1,848,513.30	2,914,182.70
10-6111-000-66	RE TAXES - MUHLENBERG REVENUE	43,343,971.00	14,735,679.32	18,871,512.79	24,472,458.21
10-6112-000-57	INTERIM TAXES - LAUREL REVENUE	3,000.00	72.97	72.97	2,927.03
10-6112-000-66	INTERIM TAXES - MUHL REVENUE	367,000.00	2,018.84	5,753.51	361,246.49
10-6113-000-00	PURTA REVENUE	44,000.00	0.00	0.00	44,000.00
10-6114-000-00	PAYMENT IN LIEU OF TAXES REVENUE	8,500.00	0.00	10,085.38	-1,585.38
10-6143-000-00	CURRENT LST REVENUE	83,500.00	7,005.58	7,005.58	76,494.42
10-6151-000-00	EARNED INCOME TAXES REVENUE	4,400,000.00	204,584.40	215,866.54	4,184,133.46
10-6153-000-00	RE TRANSFER TAXES REVENUE	750,000.00	68,748.56	68,748.56	681,251.44
10-6157-000-57	BUS PRIV TAX -LAUREL REVENUE	50,000.00	779.68	1,360.00	48,640.00
10-6157-000-66	BUS PRIV TAX - MUHL REVENUE	1,185,000.00	12,023.44	12,023.44	1,172,976.56
10-6211-000-57	RE DISCOUNT LAURELDALE REVENUE	0.00	-22,820.92	-31,400.19	31,400.19
10-6211-000-66	RE DISCOUNT MUHL TWP REVENUE	0.00	-287,988.24	-366,174.39	366,174.39
10-6212-000-66	INTERIM TAX DISC MUHL TWP REVENUE	0.00	-51.59	-126.28	126.28
10-6312-000-57	INT TAX PENALTY LAURLDALE REVENUE	0.00	7.30	7.30	-7.30
10-6312-000-66	INT TAX PENALTY MUHL TWP REVENUE	0.00	378.62	378.62	-378.62
10-6411-000-57	DELINQ RE TAXES-LAUREL REVENUE	85,000.00	874.76	874.76	84,125.24
10-6411-000-66	DELINQ RE TAXES-MUHL REVENUE	965,000.00	10,457.22	10,457.22	954,542.78
10-6510-000-00	EARNINGS ON INVESTMENTS REVENUE	829,121.00	112,895.69	216,044.52	613,076.48
10-6740-000-00	FEES-DRIVER ED REVENUE	25,000.00	1,500.00	4,750.00	20,250.00
10-6832-510-00	IDEA SECTION 619 REVENUE	18,598.00	0.00	0.00	18,598.00
10-6832-520-00	IDEA PART B IU REVENUE	870,883.00	0.00	0.00	870,883.00
10-6910-000-00	RENTALS REVENUE	6,500.00	0.00	0.00	6,500.00
10-6920-000-00	CONTRIBUTIONS / DONATIONS REVENUE	5,000.00	116.66	116.66	4,883.34
10-6991-000-00	REF OF PY EXPENDITURES REVENUE	23,500.00	0.00	56,823.59	-33,323.59
10-6992-008-00	ENERGY INCENT DEMAND RESP REVENUE	5,000.00	0.00	0.00	5,000.00
10-6999-000-00	MISC REVENUE REVENUE	2,500.00	234.06	777.08	1,722.92
10-6999-102-00	CORPAY MC PROGRAM REVENUE	7,500.00	0.00	0.00	7,500.00
10-6999-103-00	COKE COMMISSION REVENUE	500.00	0.00	0.00	500.00
10-6999-109-00	AQUATICS REVENUE	36,000.00	0.00	0.00	36,000.00
10-7111-201-00	BASIC ED FUNDING FORMULA REVENUE	11,750,624.00	2,032,182.00	2,032,182.00	9,718,442.00
10-7160-000-00	SECTION 1305 / 1306 REVENUE	15,000.00	0.00	0.00	15,000.00
10-7271-000-00	SPED ED STATE REVENUE	3,149,514.00	0.00	500,162.00	2,649,352.00
10-7311-311-00	PUPIL TRANSP SUBSIDY REVENUE	694,300.00	13,295.00	13,295.00	681,005.00

MUHLENBERG SCHOOL DISTRICT
DETAIL REVENUE STATUS REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026
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10-7312-312-00	NONPUB & CHARTER TRANSP REVENUE	84,700.00	0.00	0.00	84,700.00
10-7330-000-00	MEDICAL / DENTAL SERVICES REVENUE	85,000.00	0.00	0.00	85,000.00
10-7332-330-00	FEM HYGIENE FUNDS REVENUE	7,995.00	0.00	0.00	7,995.00
10-7340-000-00	STATE PROP TAX REDUCTION REVENUE	2,092,916.00	1,046,458.00	1,046,458.00	1,046,458.00
10-7362-360-00	PCCD MNTL HLTH & SAFE/SEC REVENUE	181,500.00	49.16	49.16	181,450.84
10-7531-222-00	RTLBG FOUNDATION REVENUE	5,240,897.00	0.00	0.00	5,240,897.00
10-7532-222-00	RTLBG ADEQUACY SUPPLEMENT REVENUE	1,997,448.00	0.00	0.00	1,997,448.00
10-7810-000-00	STATE SUBSIDY FICA REVENUE	1,960,636.00	122,732.13	256,404.71	1,704,231.29
10-7820-000-00	STATE SUBSIDY RETIREMENT REVENUE	8,741,872.00	170,024.68	326,551.21	8,415,320.79
10-8390-915-00	FED FUND ROTC PROGRAM REVENUE	100,062.00	0.00	0.00	100,062.00
10-8514-412-00	TITLE I REVENUE	1,380,184.00	0.00	0.00	1,380,184.00
10-8515-421-00	TITLE IIA REVENUE	152,979.00	0.00	0.00	152,979.00
10-8516-471-00	TITLE III REVENUE	93,621.00	0.00	0.00	93,621.00
10-8517-432-00	TITLE IV 21ST CENTURY REVENUE	79,025.00	0.00	0.00	79,025.00
10-8810-890-00	ACCESS REIMBURSEMENT PROG REVENUE	365,914.00	0.00	0.00	365,914.00
10-8820-890-00	ACCESS REIMB TITLE 19 REVENUE	15,000.00	0.00	0.00	15,000.00
10-9351-000-00	FOOD SERVICE FUND XFER REVENUE	50,000.00	0.00	0.00	50,000.00
10-9990-000-00	INSURANCE RECOVERIES REVENUE	20,000.00	0.00	0.00	20,000.00
	TOTAL REPORT	**96,136,956.00**	**19,629,492.25**	**25,108,573.04**	**71,028,382.96**

MUHLENBERG SCHOOL DISTRICT
EXPENDITURE SUMMARY STATUS REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026
BOARD MEETING - OCTOBER 14, 2026

FUNCTION	----- TITLE -----	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1110	REGULAR PROGRAMS	31,992,003.00	769,087.00	22,035,377.59	1,287,458.67	8,669,166.74	72.90%
1190	FED FUNDED REGULAR PROG	1,226,316.00	11,025.00	828,512.22	11,025.00	386,778.78	68.46%
1211	LIFE SKILLS SUPPORT	1,102,567.00	25,416.66	328,331.11	57,093.28	717,142.61	34.96%
1221	HEARING SUPPORT	102,500.00	145.00	163.00	145.00	102,192.00	0.30%
1224	VISION SUPPORT	23,920.00	6.01	15,615.00	6.01	8,298.99	65.31%
1225	SPEECH/LANGUAGE SUPPORT	874,857.00	7,219.58	635,310.95	14,492.33	225,053.72	74.28%
1231	EMOTIONAL SUPPORT	1,544,121.00	5,759.28	326,714.08	15,089.60	1,202,317.32	22.14%
1232	EMOTIONAL SUPPORT PRRI	162,000.00	0.00	162,800.00	0.00	-800.00	100.49%
1233	AUTISTIC SUPPORT	3,796,254.00	75,349.29	1,350,993.30	141,994.34	2,303,266.36	39.33%
1241	LEARNING SUPPORT	6,333,883.00	88,804.65	3,644,433.40	179,536.66	2,509,912.94	60.37%
1243	GIFTED SUPPORT	142,270.00	1,180.87	113,096.55	2,368.27	26,805.18	81.16%
1270	MULTI-HANDICAPPED SUPPOR	137,000.00	0.00	0.00	0.00	137,000.00	0.00%
1281	DEV DELAY SUPPORT	18,598.00	0.00	740.00	0.00	17,858.00	3.98%
1290	OTHER SUPPORT	718,773.00	19,689.42	219,423.17	38,735.95	460,613.88	35.92%
1390	OTHER VOC EDUCATION PROG	3,273,538.00	259,892.85	2,753,752.08	519,785.70	0.22	100.00%
1410	DRIVERS EDUCATION	152,363.00	5,502.77	106,999.32	10,709.87	34,653.81	77.26%
1420	SUMMER SCHOOL	422,208.00	76,925.92	0.00	139,423.04	282,784.96	33.02%
1430	HOMEBOUND EDUCATION	500.00	0.00	0.00	0.00	500.00	0.00%
1441	COURT PLACED PROGRAMS	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
1442	ALT ED PROGRAMS	531,361.00	20,956.27	233,638.36	39,896.04	257,826.60	51.48%
1490	OTHER INSTRUCTIONAL PRGM	360,746.00	11,729.90	113,181.74	20,794.28	226,769.98	37.14%
1500	NONPUBLIC SCHOOL PROGRAM	35,000.00	0.00	0.00	0.00	35,000.00	0.00%
2111	SUPERVISN OF STUDENT SRV	783,558.00	58,128.25	407,060.26	114,101.79	262,395.95	66.51%
2119	OTHER SUPRVSN STUDNT SER	670,181.00	6,422.10	490,319.89	12,577.01	167,284.10	75.04%
2122	COUNSELING SVCS	2,508,469.00	83,066.69	1,598,377.93	149,521.24	760,569.83	69.68%
2125	RECORD MAINT SVCS	104,000.00	0.00	0.00	0.00	104,000.00	0.00%
2126	PLACEMENT SVCS	188,073.00	3,378.84	130,422.75	6,772.06	50,878.19	72.95%
2140	PSYCHOLOGICAL SVCS	716,919.00	13,331.66	475,299.21	22,641.22	218,978.57	69.46%
2141	SUPERVISE PSYCH SVCS	346,898.00	20,585.92	225,816.50	36,646.45	84,435.05	75.66%
2160	SOCIAL WORK	603,385.00	46,847.34	360,901.63	97,169.18	145,314.19	75.92%
2190	OTHER STUDENT SVCS	87,889.00	0.00	0.00	0.00	87,889.00	0.00%
2250	SCHOOL LIBRARY SVCS	17,350.00	3,260.95	1,077.89	8,529.47	7,742.64	55.37%
2260	INST-CURR DEV SVCS	1,425,256.00	110,105.63	800,191.79	208,146.07	416,918.14	70.75%

MUHLENBERG SCHOOL DISTRICT
EXPENDITURE SUMMARY STATUS REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026
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2270	INST STAFF PROF DEV SVCS	73,692.00	212.48	0.00	7,591.45	66,100.55	10.30%
2271	INST STAFF PROF DEV CERT	1,118,313.00	39,554.79	661,158.30	62,547.50	394,607.20	64.71%
2272	INST STAFF PROF DEV NCER	3,200.00	0.00	0.00	0.00	3,200.00	0.00%
2280	NON PUBLIC SUPPORT SVCS	2,150.00	0.00	0.00	0.00	2,150.00	0.00%
2310	BOARD SVCS	24,110.00	0.00	701.90	20,490.42	2,917.68	87.90%
2320	BOARD TREASURER SVCS	1,600.00	0.00	1,500.00	0.00	100.00	93.75%
2330	TAX COLLECTION SVCS	74,299.00	4,082.84	0.00	13,905.04	60,393.96	18.71%
2350	LEGAL/ACCOUNTING	422,250.00	0.00	77,000.00	6,000.00	339,250.00	19.66%
2360	SUPERINTENDENT SVCS	1,023,365.00	94,688.99	566,717.77	178,023.37	278,623.86	72.77%
2380	PRINCIPAL SVCS	4,677,310.00	376,990.49	2,479,250.65	794,068.03	1,403,991.32	69.98%
2390	OTHER ADMIN SVCS	242,193.00	57,918.74	16,059.47	73,348.53	152,785.00	36.92%
2420	MEDICAL SVCS	289,500.00	0.00	281,696.00	0.00	7,804.00	97.30%
2440	NURSING SVCS	974,883.00	21,277.29	329,628.42	38,189.65	607,064.93	37.73%
2450	NONPUBLIC HEALTH SERVICE	1,150.00	0.00	127.01	0.00	1,022.99	11.04%
2511	SUPR OF FISCAL SVCS	409,578.00	40,701.98	283,487.95	74,566.92	51,523.13	87.42%
2512	BUDGETING SERVICES	7,000.00	0.00	0.00	7,240.64	-240.64	103.44%
2514	PAYROLL SERVICES	144,979.00	11,190.60	66,237.54	23,169.82	55,571.64	61.67%
2515	FINANCIAL ACCTG SERVICES	350,453.00	26,974.12	136,622.61	39,479.39	174,351.00	50.25%
2519	OTHER FISCAL SERVICES	128,301.00	10,322.59	69,528.60	21,433.80	37,338.60	70.90%
2611	OPERATION AND MAINT PLAN	306,833.00	24,786.85	166,312.00	49,812.14	90,708.86	70.44%
2619	OPER/MAINT PLANT SPVSR	75,542.00	14,167.25	226,888.28	38,803.91	-190,150.19	351.71%
2620	OPERATION OF BUILDING SV	5,360,221.00	305,198.61	1,931,215.18	578,912.53	2,850,093.29	46.83%
2630	GROUNDS MAINTENANCE SVCS	72,300.00	10.00	24,424.13	1,453.00	46,422.87	35.79%
2640	EQUIPMENT MAINTENANCE SV	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
2650	B&G VEHICLE OPERATION	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
2660	SECURITY SVCS	857,950.00	7,155.45	205,378.40	32,350.45	620,221.15	27.71%
2690	OTHER - OPERATION & MAIN	27,896.00	242,112.00	0.00	242,112.00	-214,216.00	867.91%
2711	STUDENT TRANSP DIRECTOR	325,477.00	25,739.62	194,385.54	94,462.12	36,629.34	88.75%
2720	VEHICLE TRANS SVCS	1,746,226.00	0.00	0.00	0.00	1,746,226.00	0.00%
2730	BUS MONITORING SVCS	83,999.00	65.00	5,970.00	163.00	77,866.00	7.30%
2740	VEHICLE MAINTENANCE SVCS	7,500.00	196.05	0.00	617.21	6,882.79	8.23%
2750	NON-PUBLIC TRANSPORTATIO	435,762.00	0.00	0.00	0.00	435,762.00	0.00%
2790	OTHER STUDENT TRANS SVCS	1,140,000.00	4,963.83	0.00	-4,702.92	1,144,702.92	-0.41%
2818	SYSTEM-WIDE TECH SVCS	527,795.00	82,109.92	148,795.02	184,162.80	194,837.18	63.08%
2823	PUBLIC INFORMATION SVCS	12,000.00	30.04	6,383.74	8,793.84	-3,177.58	126.48%
2831	SUPR OF STAFF SERV	277,054.00	9,250.94	67,380.18	150,795.90	58,877.92	78.75%

MUHLENBERG SCHOOL DISTRICT
EXPENDITURE SUMMARY STATUS REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026
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2832	RECRUITMENT AND PLACEMEN	10,670.00	247.00	270.00	460.00	9,940.00	6.84%
2834	STAFF DEV NON-INSTR CERT	49,550.00	3,059.80	0.00	3,509.80	46,040.20	7.08%
2836	PROF DEV NON-INST NONCER	9,700.00	299.99	191.52	299.99	9,208.49	5.07%
2839	STAFF SERVICES	2,900.00	0.00	0.00	0.00	2,900.00	0.00%
2841	SUPR OF DATA PROCESS SVC	1,172,287.00	96,557.77	641,415.77	192,300.39	338,570.84	71.12%
2850	STATE & FED AGENCY LIASO	2,170.00	0.00	595.77	198.59	1,375.64	36.61%
2910	OTHER SUPPRT SERVICES	48,000.00	0.00	0.00	0.00	48,000.00	0.00%
3210	STUDENT ACTIVITIES	304,296.00	295.04	240.64	295.04	303,760.32	0.18%
3250	SCHOOL ATHLETICS	1,519,070.00	43,563.42	302,435.64	78,826.68	1,137,807.68	25.10%
3320	CIVIC SVCS	119,000.00	5,937.61	51,788.96	11,435.37	55,775.67	53.13%
3390	OTHER COMMUNITY SVCS	83,092.00	6,634.33	21,106.21	12,367.99	49,617.80	40.29%
3400	HALL OF FAME/ AWARDS	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5130	REFUND PRIOR YR REVENUES	308,000.00	0.00	0.00	0.00	308,000.00	0.00%
5140	LEASES	231,120.00	18,055.00	0.00	35,907.00	195,213.00	15.54%
5230	TRANSFER TO CAP PROJECT	633,123.00	0.00	0.00	0.00	633,123.00	0.00%
5240	DEBT SVCS FUND TRANSFERS	9,989,841.00	0.00	0.00	0.00	9,989,841.00	0.00%
	TOTAL REPORT	**96,136,956.00**	**3,298,168.28**	**46,323,442.92**	**6,208,049.92**	**43,605,463.16**	**54.64%**

MUHLENBERG SCHOOL DISTRICT
SUMMARY REVENUE COMPARISON REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026 COMPARED TO THE PERIOD JULY 1, 2025 THROUGH AUGUST 31, 2025
BOARD MEETING - OCTOBER 14, 2026

TITLE	CURRENT YEAR BUDGET	CURRENT YEAR REVENUE	CURRENT YEAR BALANCE	CURRENT YEAR %	PRIOR YEAR BUDGET	PRIOR YEAR REVENUE	PRIOR YEAR BALANCE	PRIOR YEAR %
ACCESS-TITLE 19	15,000	0.00	15,000.00	0.0%	15,000	0.00	15,000.00	0.0%
BASIC ED FUNDING FOR	11,750,624	2,032,182.00	9,718,442.00	17.3%	11,675,618	0.00	11,675,618.00	0.0%
BUILDING RENTAL PAYM	-	0.00	0.00	0.0%	555,000	0.00	555,000.00	0.0%
CONTRIBUTIONS & DONA	5,000	116.66	4,883.34	2.3%	2,300	51.17	2,248.83	2.2%
CURRENT 511 MERC. TA	1,235,000	13,383.44	1,221,616.56	1.1%	1,225,000	53,642.24	1,171,357.76	4.4%
CURRENT 511 MUN. SVC	83,500	7,005.58	76,494.42	8.4%	85,000	7,055.34	77,944.66	8.3%
CURRENT EIT	4,400,000	215,866.54	4,184,133.46	4.9%	4,225,000	214,567.80	4,010,432.20	5.1%
CURRENT REAL ESTATE	48,106,667	20,720,026.09	27,386,640.91	43.1%	46,164,735	36,157,654.57	10,007,080.43	78.3%
DELINQUENT TAXES	1,050,000	11,331.98	1,038,668.02	1.1%	950,000	33,001.23	916,998.77	3.5%
DISCOUNT CURRENT RE	-	-397,574.58	397,574.58	0.0%	-	-708,929.73	708,929.73	0.0%
DISCOUNT ON INTERIM	-	-126.28	126.28	0.0%	-	-1,436.95	1,436.95	0.0%
ENERGY EFF REV/INCEN	5,000	0.00	5,000.00	0.0%	5,000	0.00	5,000.00	0.0%
FEDERAL IDEA PASSED	889,481	0.00	889,481.00	0.0%	855,773	0.00	855,773.00	0.0%
FEES	25,000	4,750.00	20,250.00	19.0%	25,000	4,750.00	20,250.00	19.0%
FEM HYGIENE	7,995	0.00	7,995.00	0.0%	-	0.00	0.00	0.0%
FOOD SERVICE FUND XF	50,000	0.00	50,000.00	0.0%	50,000	0.00	50,000.00	0.0%
HEALTH SVCS	85,000	0.00	85,000.00	0.0%	80,000	0.00	80,000.00	0.0%
INSURANCE RECOVERIES	20,000	0.00	20,000.00	0.0%	20,000	2,399.00	17,601.00	12.0%
INTERIM REAL ESTATE	370,000	5,826.48	364,173.52	1.6%	375,000	71,847.96	303,152.04	19.2%
INTERIM TAX PENALTY	-	385.92	-385.92	0.0%	-	0.00	0.00	0.0%
INVESTMENT INTEREST	829,121	216,044.52	613,076.48	26.1%	1,184,000	439,194.34	744,805.66	37.1%
MEDICAL ASSISTANCE-A	365,914	0.00	365,914.00	0.0%	231,576	0.00	231,576.00	0.0%
MENTL HEALTH & SAFET	181,500	49.16	181,450.84	0.0%	-	0.00	0.00	0.0%
MIGRATORY CHILDREN	-	0.00	0.00	0.0%	-	383.00	-383.00	0.0%
MISC REVENUE	46,500	777.08	45,722.92	1.7%	35,000	1,801.41	33,198.59	5.1%
NONPUB & CHARTER TRA	84,700	0.00	84,700.00	0.0%	77,000	0.00	77,000.00	0.0%
OTHER RESTR FED DIRE	100,062	0.00	100,062.00	0.0%	92,262	0.00	92,262.00	0.0%
PAYMENTS IN LIEU OF	8,500	10,085.38	-1,585.38	118.7%	7,250	0.00	7,250.00	0.0%
PUBLIC UTILITY REALT	44,000	0.00	44,000.00	0.0%	42,500	0.00	42,500.00	0.0%
PUPIL TRANSP SUBSIDY	694,300	13,295.00	681,005.00	1.9%	680,000	0.00	680,000.00	0.0%
READY TO LEARN BLOCK	-	0.00	0.00	0.0%	947,941	0.00	947,941.00	0.0%
READY TO LEARN BLOCK	5,240,897	0.00	5,240,897.00	0.0%	-	0.00	0.00	0.0%
REAL ESTATE TRANSFER	750,000	68,748.56	681,251.44	9.2%	650,000	40,790.25	609,209.75	6.3%
REFUNDS OF PRIOR YR	23,500	56,823.59	-33,323.59	241.8%	10,000	301.80	9,698.20	3.0%
RENTALS	6,500	0.00	6,500.00	0.0%	4,500	0.00	4,500.00	0.0%
RTLBG ADEQUACY SUPPL	1,997,448	0.00	1,997,448.00	0.0%	3,995,362	0.00	3,995,362.00	0.0%
RTLBG TAX EQUITY SUP	-	0.00	0.00	0.0%	297,594	0.00	297,594.00	0.0%
SCHOOL SAFETY & SEC	-	0.00	0.00	0.0%	24,000	0.00	24,000.00	0.0%
SECTION 1305 & 1306	15,000	0.00	15,000.00	0.0%	50,000	0.00	50,000.00	0.0%
SPECIAL EDUCATION	3,149,514	500,162.00	2,649,352.00	15.9%	3,110,821	0.00	3,110,821.00	0.0%
STATE PROPERTY TAX R	2,092,916	1,046,458.00	1,046,458.00	50.0%	2,089,932	1,044,966.00	1,044,966.00	50.0%
STATE SHARE RETIREME	8,741,872	326,551.21	8,415,320.79	3.7%	8,206,004	332,370.58	7,873,633.42	4.1%
STATE SHARE SOC SEC	1,960,636	256,404.71	1,704,231.29	13.1%	1,824,140	239,468.89	1,584,671.11	13.1%
TITLE I	1,380,184	0.00	1,380,184.00	0.0%	1,030,884	0.00	1,030,884.00	0.0%

MUHLENBERG SCHOOL DISTRICT
SUMMARY REVENUE COMPARISON REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026 COMPARED TO THE PERIOD JULY 1, 2025 THROUGH AUGUST 31, 2025
BOARD MEETING - OCTOBER 14, 2026

TITLE IIA	152,979	0.00	152,979.00	0.0%	150,366	0.00	150,366.00	0.0%
TITLE III	93,621	0.00	93,621.00	0.0%	89,259	0.00	89,259.00	0.0%
TITLE IV 21ST CENTUR	79,025	0.00	79,025.00	0.0%	84,991	0.00	84,991.00	0.0%
TRANSFER FROM CAP PR	-	0.00	0.00	0.0%	1,000,000	0.00	1,000,000.00	0.0%
TOTAL REPORT	**96,136,956**	**25,108,573.04**	**71,028,382.96**	**26.1%**	**92,223,808**	**37,933,878.90**	**54,289,929.10**	**41.1%**
TOTAL EXPENDITURES		**6,208,049.92**				**5,985,600.86**		
REVENUES OVER EXPENDITURES		**18,900,523.12**				**31,948,278.04**		
as a % of Expenses:		304.45%				533.75%		

MUHLENBERG SCHOOL DISTRICT
SUMMARY EXPENDITURE COMPARISON REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026 COMPARED TO THE PERIOD JULY 1, 2025 THROUGH AUGUST 31, 2025
BOARD MEETING - OCTOBER 14, 2026

TITLE	CURRENT YEAR BUDGET	CURRENT YEAR EXPENDITURES	CURRENT YEAR BALANCE	CURRENT YEAR %	PRIOR YEAR BUDGET	PRIOR YEAR EXPENDITURES	PRIOR YEAR BALANCE	PRIOR YEAR %
ALT ED PROGRAMS	531,361.00	39,896.04	491,464.96	7.51%	564,697.00	31,263.99	533,433.01	5.54%
AUTISTIC SUPPORT	3,796,254.00	141,994.34	3,654,259.66	3.74%	2,809,866.00	139,640.38	2,670,225.62	4.97%
B&G VEHICLE OPERATIO	10,000.00	0.00	10,000.00	0.00%	10,000.00	406.97	9,593.03	4.07%
BOARD SVCS	24,110.00	20,490.42	3,619.58	84.99%	58,720.00	55,587.51	3,132.49	94.67%
BOARD TREASURER SVCS	1,600.00	0.00	1,600.00	0.00%	1,600.00	0.00	1,600.00	0.00%
BUDGETING SERVICES	7,000.00	7,240.64	-240.64	103.44%	6,500.00	6,817.93	-317.93	104.89%
BUS MONITORING SVCS	83,999.00	163.00	83,836.00	0.19%	129,062.00	642.18	128,419.82	0.50%
CIVIC SVCS	119,000.00	11,435.37	107,564.63	9.61%	114,120.00	10,572.60	103,547.40	9.26%
COUNSELING SVCS	2,508,469.00	149,521.24	2,358,947.76	5.96%	2,469,459.00	151,186.10	2,318,272.90	6.12%
COURT PLACED PROGRAM	2,500.00	0.00	2,500.00	0.00%	5,000.00	0.00	5,000.00	0.00%
DEBT SVCS FUND TRANS	9,989,841.00	0.00	9,989,841.00	0.00%	11,461,405.00	0.00	11,461,405.00	0.00%
DEV DELAY SUPPORT	18,598.00	0.00	18,598.00	0.00%	52,598.00	0.00	52,598.00	0.00%
DRIVERS EDUCATION	152,363.00	10,709.87	141,653.13	7.03%	148,820.00	8,870.44	139,949.56	5.96%
EMOTIONAL SUPPORT	1,544,121.00	15,089.60	1,529,031.40	0.98%	1,163,554.00	29,708.04	1,133,845.96	2.55%
EMOTIONAL SUPPORT PR	162,000.00	0.00	162,000.00	0.00%	316,080.00	0.00	316,080.00	0.00%
EQUIPMENT MAINTENANC	12,000.00	0.00	12,000.00	0.00%	4,750.00	0.00	4,750.00	0.00%
FED FUNDED REGULAR P	1,226,316.00	11,025.00	1,215,291.00	0.90%	983,246.00	9,286.98	973,959.02	0.94%
FINANCIAL ACCTG SERV	350,453.00	39,479.39	310,973.61	11.27%	367,235.00	23,600.23	343,634.77	6.43%
GIFTED SUPPORT	142,270.00	2,368.27	139,901.73	1.66%	136,135.00	2,028.82	134,106.18	1.49%
GROUNDS MAINTENANCE	72,300.00	1,453.00	70,847.00	2.01%	78,200.00	3,261.66	74,938.34	4.17%
GUIDANCE SVCS	0.00	0.00	0.00	0.00%	8,115.00	0.00	8,115.00	0.00%
HALL OF FAME/ AWARDS	2,000.00	0.00	2,000.00	0.00%	2,000.00	0.00	2,000.00	0.00%
HEARING SUPPORT	102,500.00	145.00	102,355.00	0.14%	77,500.00	773.34	76,726.66	1.00%
HOMEBOUND EDUCATION	500.00	0.00	500.00	0.00%	900.00	0.00	900.00	0.00%
INST STAFF PROF DEV	3,200.00	0.00	3,200.00	0.00%	5,225.00	0.00	5,225.00	0.00%
INST STAFF PROF DEV	73,692.00	7,591.45	66,100.55	10.30%	77,763.00	-0.57	77,763.57	0.00%
INST STAFF PROF DEV	1,118,313.00	62,547.50	1,055,765.50	5.59%	981,603.00	48,798.44	932,804.56	4.97%
INST-CURR DEV SVCS	1,425,256.00	208,146.07	1,217,109.93	14.60%	1,156,356.00	174,121.68	982,234.32	15.06%
LEARNING SUPPORT	6,333,883.00	179,536.66	6,154,346.34	2.83%	5,475,879.00	162,324.02	5,313,554.98	2.96%
LEASES	231,120.00	35,907.00	195,213.00	15.54%	258,224.00	20,454.00	237,770.00	7.92%
LEGAL/ACCOUNTING	422,250.00	6,000.00	416,250.00	1.42%	346,000.00	0.00	346,000.00	0.00%
LIFE SKILLS SUPPORT	1,102,567.00	57,093.28	1,045,473.72	5.18%	1,543,867.00	63,655.73	1,480,211.27	4.12%
MEDICAL SVCS	289,500.00	0.00	289,500.00	0.00%	248,500.00	0.00	248,500.00	0.00%
MULTI-HANDICAPPED SU	137,000.00	0.00	137,000.00	0.00%	95,500.00	0.00	95,500.00	0.00%
NON PUBLIC SUPPORT S	2,150.00	0.00	2,150.00	0.00%	1,309.00	0.00	1,309.00	0.00%
NONPUBLIC HEALTH SER	1,150.00	0.00	1,150.00	0.00%	500.00	448.19	51.81	89.64%

MUHLENBERG SCHOOL DISTRICT
SUMMARY EXPENDITURE COMPARISON REPORT
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NONPUBLIC SCHOOL PRO	35,000.00	0.00	35,000.00	0.00%	15,000.00	0.00	15,000.00	0.00%
NON-PUBLIC TRANSPORT	435,762.00	0.00	435,762.00	0.00%	405,000.00	0.00	405,000.00	0.00%
NURSING SVCS	974,883.00	38,189.65	936,693.35	3.92%	929,984.00	41,962.20	888,021.80	4.51%
OPER/MAINT PLANT SPV	75,542.00	38,803.91	36,738.09	51.37%	294,524.00	47,056.86	247,467.14	15.98%
OPERATION AND MAINT	306,833.00	49,812.14	257,020.86	16.23%	283,616.00	45,351.93	238,264.07	15.99%
OPERATION OF BUILDIN	5,360,221.00	578,912.53	4,781,308.47	10.80%	5,279,946.00	1,047,485.53	4,232,460.47	19.84%
OTHER - OPERATION &	27,896.00	242,112.00	-214,216.00	867.91%	30,658.00	30,015.00	643.00	97.90%
OTHER ADMIN SVCS	242,193.00	73,348.53	168,844.47	30.29%	209,605.00	34,593.16	175,011.84	16.50%
OTHER COMMUNITY SVCS	83,092.00	12,367.99	70,724.01	14.88%	98,754.00	10,266.33	88,487.67	10.40%
OTHER FISCAL SERVICE	128,301.00	21,433.80	106,867.20	16.71%	120,589.00	19,615.37	100,973.63	16.27%
OTHER INSTRUCTIONAL	360,746.00	20,794.28	339,951.72	5.76%	344,135.00	45,979.96	298,155.04	13.36%
OTHER STUDENT SVCS	87,889.00	0.00	87,889.00	0.00%	87,889.00	0.00	87,889.00	0.00%
OTHER STUDENT TRANS	1,140,000.00	-4,702.92	1,144,702.92	-0.41%	500,250.00	-4,787.30	505,037.30	-0.96%
OTHER SUPPORT	718,773.00	38,735.95	680,037.05	5.39%	718,778.00	42,381.09	676,396.91	5.90%
OTHER SUPPRT SERVICE	48,000.00	0.00	48,000.00	0.00%	44,000.00	0.00	44,000.00	0.00%
OTHER SUPRVSN STUDNT	670,181.00	12,577.01	657,603.99	1.88%	605,722.00	14,220.00	591,502.00	2.35%
OTHER VOC EDUCATION	3,273,538.00	519,785.70	2,753,752.30	15.88%	3,150,722.00	499,345.06	2,651,376.94	15.85%
PAYROLL SERVICES	144,979.00	23,169.82	121,809.18	15.98%	130,015.00	21,126.27	108,888.73	16.25%
PLACEMENT SVCS	188,073.00	6,772.06	181,300.94	3.60%	180,003.00	5,829.72	174,173.28	3.24%
PRINCIPAL SVCS	4,677,310.00	794,068.03	3,883,241.97	16.98%	4,085,831.00	658,958.57	3,426,872.43	16.13%
PROF DEV NON-INST NO	9,700.00	299.99	9,400.01	3.09%	12,000.00	2,664.00	9,336.00	22.20%
PSYCHOLOGICAL SVCS	716,919.00	22,641.22	694,277.78	3.16%	555,644.00	20,774.43	534,869.57	3.74%
PUBLIC INFORMATION S	12,000.00	8,793.84	3,206.16	73.28%	42,000.00	8,762.67	33,237.33	20.86%
RECORD MAINT SVCS	104,000.00	0.00	104,000.00	0.00%	100,000.00	101,088.40	-1,088.40	101.09%
RECRUITMENT AND PLAC	10,670.00	460.00	10,210.00	4.31%	11,850.00	884.00	10,966.00	7.46%
REFUND PRIOR YR REVE	308,000.00	0.00	308,000.00	0.00%	627,834.00	0.00	627,834.00	0.00%
REGULAR INSTRUCTION	0.00	0.00	0.00	0.00%	104,186.00	0.00	104,186.00	0.00%
REGULAR PROGRAMS	31,992,003.00	1,287,458.67	30,704,544.33	4.02%	31,384,264.00	1,016,479.08	30,367,784.92	3.24%
SCHOOL ATHLETICS	1,519,070.00	78,826.68	1,440,243.32	5.19%	1,512,534.00	119,456.83	1,393,077.17	7.90%
SCHOOL LIBRARY SVCS	17,350.00	8,529.47	8,820.53	49.16%	15,821.00	-67.00	15,888.00	-0.42%
SECURITY SVCS	857,950.00	32,350.45	825,599.55	3.77%	675,155.00	4,897.50	670,257.50	0.73%
SOCIAL WORK	603,385.00	97,169.18	506,215.82	16.10%	581,499.00	91,040.88	490,458.12	15.66%
SPEECH/LANGUAGE SUPP	874,857.00	14,492.33	860,364.67	1.66%	719,683.00	12,422.86	707,260.14	1.73%
STAFF DEV NON-INSTR	49,550.00	3,509.80	46,040.20	7.08%	58,054.00	5,404.00	52,650.00	9.31%
STAFF SERVICES	2,900.00	0.00	2,900.00	0.00%	2,900.00	825.00	2,075.00	28.45%
STATE & FED AGENCY L	2,170.00	198.59	1,971.41	9.15%	0.00	1,183.34	-1,183.34	0.00%
STUDENT ACCTG SVCS P	0.00	0.00	0.00	0.00%	12,500.00	0.00	12,500.00	0.00%
STUDENT ACTIVITIES	304,296.00	295.04	304,000.96	0.10%	301,209.00	150.00	301,059.00	0.05%
STUDENT TRANSP DIREC	325,477.00	94,462.12	231,014.88	29.02%	250,967.00	40,893.17	210,073.83	16.29%

MUHLENBERG SCHOOL DISTRICT
SUMMARY EXPENDITURE COMPARISON REPORT
FOR THE PERIOD JULY 1, 2026 THROUGH AUGUST 31, 2026 COMPARED TO THE PERIOD JULY 1, 2025 THROUGH AUGUST 31, 2025
BOARD MEETING - OCTOBER 14, 2026

SUMMER SCHOOL	422,208.00	139,423.04	282,784.96	33.02%	406,551.00	188,672.50	217,878.50	46.41%
SUPERINTENDENT SVCS	1,023,365.00	178,023.37	845,341.63	17.40%	1,193,478.00	167,522.65	1,025,955.35	14.04%
SUPERVISE PSYCH SVCS	346,898.00	36,646.45	310,251.55	10.56%	170,569.00	27,423.76	143,145.24	16.08%
SUPERVISN OF STUDENT	783,558.00	114,101.79	669,456.21	14.56%	512,924.00	80,376.25	432,547.75	15.67%
SUPR OF DATA PROCESS	1,172,287.00	192,300.39	979,986.61	16.40%	991,830.00	156,568.05	835,261.95	15.79%
SUPR OF FISCAL SVCS	409,578.00	74,566.92	335,011.08	18.21%	377,816.00	59,309.20	318,506.80	15.70%
SUPR OF STAFF SERV	277,054.00	150,795.90	126,258.10	54.43%	437,011.00	145,390.95	291,620.05	33.27%
SYSTEM-WIDE TECH SVC	527,795.00	184,162.80	343,632.20	34.89%	294,027.00	214,266.12	79,760.88	72.87%
TAX COLLECTION SVCS	74,299.00	13,905.04	60,393.96	18.71%	76,057.00	16,363.81	59,693.19	21.52%
TRANSFER TO CAP PROJ	633,123.00	0.00	633,123.00	0.00%	0.00	0.00	0.00	0.00%
VEHICLE MAINTENANCE	7,500.00	617.21	6,882.79	8.23%	4,500.00	0.00	4,500.00	0.00%
VEHICLE TRANS SVCS	1,746,226.00	0.00	1,746,226.00	0.00%	1,775,000.00	0.00	1,775,000.00	0.00%
VISION SUPPORT	23,920.00	6.01	23,913.99	0.03%	340,636.00	0.00	340,636.00	0.00%
TOTAL REPORT	**96,136,956.00**	**6,208,049.92**	**89,928,906.08**	**6.46%**	**92,223,808.00**	**5,985,600.86**	**86,238,207.14**	**6.49%**

MUHLENBERG SCHOOL DISTRICT
BILL LIST SUMMARY
9/01/26-9/30/26

RATIFICATION

GENERAL FUND EXPENSES		9/01/26-9/30/26
September 3, 2026	$	3,377.11
September 4, 2026	$	109,587.20
September 4, 2026	$	4,941.39
September 4, 2026	$	246,342.43
September 10, 2026	$	23,221.89
September 10, 2026	$	1,422,195.79
September 10, 2026	$	25,679.85
September 17, 2026	$	3,436.11
September 17, 2026	$	10,864.96
September 17, 2026	$	702,774.30
September 17, 2026	$	18,511.95
September 18, 2026	$	1,602.00
September 23, 2026	$	20,511.31
September 23, 2026	$	155,602.61
VOID		
Total	**$**	**2,748,648.90**
SEPTEMBER 2026 Non-check Payments	$	3,194,133.10

Cafeteria Fund Expenses		
September 4, 2026	$	744.10
September 4, 2026	$	53,961.07
September 4, 2026	$	1,129.00
September 10, 2026	$	95,151.21
September 10, 2026	$	167.50
September 10, 2026	$	490.65
September 17, 2026	$	38,136.62
September 17, 2026	$	1,207.00
September 23, 2026	$	34,584.17
Void Check		
Total	**$**	**225,571.32**

Check Register

Check Number	Check Date	Vendor Name	Transaction Amount
61298	09/03/2026	MUHLENBERG SD FOUNDATION	41.82
61299	09/03/2026	READING-BERKS SCHOOL EMPLOYEES	3,335.29
61300	09/04/2026	ACHIEVEMENT HOUSE CYBER CHARTER SCH	1,162.16
61301	09/04/2026	BCIU/TRANSPORTATION	155,888.95
	09/04/2026		3,304.80
	09/04/2026		40,620.77
	09/04/2026		17,961.30
61302	09/04/2026	BERKS CO INTERMEDIATE UNIT	77.70
61303	09/04/2026	LANGUAGE LINE SERVICES	28.35
61304	09/04/2026	MUHLENBERG TOWNSHIP	19,111.44
61305	09/04/2026	PENNSYLVANIA CYBER CHARTER SCHOOL	3,865.87
	09/04/2026		2,909.48
	09/04/2026		729.74
61306	09/04/2026	PENNWOOD CYBER CHARTER SCHOOL	681.83
	09/04/2026		0.04
61307	09/04/2026	INDUSTRIAL GROUNDS MAINTENANCE	550.00
61308	09/04/2026	ACHIEVEMENT HOUSE CYBER CHARTER SCH	1,936.90
61309	09/04/2026	AMAZON CAPITAL SERVICES INC	2,019.66
	09/04/2026		1,769.00
61310	09/04/2026	AMERICHEM INTERNATIONAL INC	5,390.85
	09/04/2026		1,936.82
	09/04/2026		1,813.53
61311	09/04/2026	AUSTILL'S REHABILITATION SERV INC	4,024.20
	09/04/2026		2,491.31
61312	09/04/2026	B&H FOTO & ELECTRONICS CORP	449.80
61313	09/04/2026	BERKS BUSINESS EDUCATION COALITION	900.00
61314	09/04/2026	BERKS CO INTERMEDIATE UNIT	520.00
	09/04/2026		6,500.00
61315	09/04/2026	BLICK ART MATERIALS	24.88
	09/04/2026		136.65
61316	09/04/2026	BODNO LLC	490.00
61317	09/04/2026	BOROUGH OF LAURELDALE	7,037.17
61318	09/04/2026	CARDIO PARTNERS INC	677.00
	09/04/2026		838.00
	09/04/2026		633.00
	09/04/2026		588.00
	09/04/2026		1,398.00
61319	09/04/2026	EMILY CARMICHAEL	4,164.00
61320	09/04/2026	DHARMA TRADING COMPANY	532.58
61321	09/04/2026	ELITE SPORTSWEAR L.P.	596.19
61322	09/04/2026	ENCK'S TROPHIES	145.88
61323	09/04/2026	ENRIQUE CASTRO JR.	150.00

61324	09/04/2026	GLOBAL INDUSTRIAL	424.95
61325	09/04/2026	GOPHER SPORTS	401.74
61326	09/04/2026	RONALD JEFF HAAS	375.00
61327	09/04/2026	HEFFNER PRINTING INC	495.00
	09/04/2026		5,124.00
61328	09/04/2026	JANET C HEILMAN	50.00
	09/04/2026		188.95
61329	09/04/2026	INSIGHT PA CYBER CHARTER SCHOOL	1,936.90
61330	09/04/2026	KENCOR LLC	4,410.42
61331	09/04/2026	KEYSTONE FIRE PROTECTION CO	1,088.95
	09/04/2026		127.50
	09/04/2026		705.00
61332	09/04/2026	COMMONWEALTH ORTHOPAEDIC ASSOCIATES	1,800.00
61333	09/04/2026	KURTZ BROS	337.57
	09/04/2026		998.79
	09/04/2026		230.85
61334	09/04/2026	CHRISTINA M MARCO-FIES	340.00
61335	09/04/2026	MIDWEST TECHNOLOGY PRODUCTS	388.84
61336	09/04/2026	MSD- CAFETERIA	600.00
	09/04/2026		1,487.50
61337	09/04/2026	MUHLENBERG TOWNSHIP AUTHORITY	3,262.15
61338	09/04/2026	SPM MARKETING LLC	516.30
61339	09/04/2026	NUMERACY CONSULTANTS LLC	2,395.00
61340	09/04/2026	OFFICE BASICS INC	660.40
	09/04/2026		798.28
	09/04/2026		70.00
61341	09/04/2026	PA ASSOCIATION OF INTERMEDIATE UNIT	125.00
61342	09/04/2026	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	968.45
	09/04/2026		968.45
61343	09/04/2026	PITNEY BOWES BANK INC	1,259.74
61344	09/04/2026	QBS LLC	3,498.00
61345	09/04/2026	QUILL CORPORATION	33.58
61346	09/04/2026	READING BEARING & DRIVE SOL INC	725.00
61347	09/04/2026	RED RIVER PRESS INC	500.00
61348	09/04/2026	RANDLERS OF ROBESONIA INC	2,756.25
	09/04/2026		1,837.50
61349	09/04/2026	RIVER ROCK ACADEMY INC	16,280.00
61350	09/04/2026	S.A.N.E.	500.90
61351	09/04/2026	IVANA JEAN SCHLOTT	136.60
61352	09/04/2026	SWEETWATER SOUND HOLDINGS LLC	450.96
61353	09/04/2026	THE ART STORE INC	1,306.12
61354	09/04/2026	THE READING EAGLE	328.40
61355	09/04/2026	ULINE	400.82
	09/04/2026		52.74
61356	09/04/2026	ZESWITZ	531.18

61357	09/10/2026	BCIU/TRANSPORTATION	8,220.09
61358	09/10/2026	CHESTER COUNTY INTERMEDIATE UNIT	1,433.42
61359	09/10/2026	KOZLOFF STOUDT	9,619.20
61360	09/10/2026	SHI INTERNATIONAL CORP	3,949.18
61361	09/10/2026	ADVANCED ENVIROMATION INC	4,896.00
	09/10/2026		8,262.00
	09/10/2026		11,628.00
	09/10/2026		5,814.00
61362	09/10/2026	A3 COMMUNICATIONS INC	37,030.58
	09/10/2026		49,374.12
61363	09/10/2026	AGORA CYBER CHARTER SCHOOL	3,873.80
	09/10/2026		7,747.60
	09/10/2026		3,660.74
	09/10/2026		3,660.75
	09/10/2026		7,321.50
61364	09/10/2026	AMAZON CAPITAL SERVICES INC	-23.56
	09/10/2026		11.47
	09/10/2026		53.27
	09/10/2026		0.00
	09/10/2026		78.69
	09/10/2026		0.00
	09/10/2026		15.62
	09/10/2026		79.98
	09/10/2026		14.08
	09/10/2026		39.73
	09/10/2026		8.39
	09/10/2026		70.02
	09/10/2026		96.85
61365	09/10/2026	BCIU/TUITION	740.00
61366	09/10/2026	BERKS CO INTERMEDIATE UNIT	102,272.00
	09/10/2026		680.00
	09/10/2026		425.00
61367	09/10/2026	BERKS CTY SCHOOL DIST HEALTH TRUST	961,388.31
	09/10/2026		852.28
61368	09/10/2026	CASCADE SCHOOL SUPPLIES	4,260.32
	09/10/2026		18.40
	09/10/2026		1,500.00
61369	09/10/2026	CENGAGE LEARNING	498.75
	09/10/2026		498.75
61370	09/10/2026	CHERRY BEKAERT LLP	9,250.00
61371	09/10/2026	CONCENTRA MEDICAL CENTERS	184.00
61372	09/10/2026	KYLE C CRATER	127.72
61373	09/10/2026	DECKER INC SCHOOL FIX	150.00
61374	09/10/2026	FOLLETT CONTENT SOLUTIONS, LLC	318.71
61375	09/10/2026	INSIGHT PA CYBER CHARTER SCHOOL	1,936.90

	09/10/2026		1,936.90
61376	09/10/2026	INTEGRA ONE	12,000.00
61377	09/10/2026	JOSEPH SWARCTZ	3,000.00
61378	09/10/2026	KELLY SERVICES INC	2,337.48
	09/10/2026		2,091.43
	09/10/2026		1,282.50
	09/10/2026		1,276.50
	09/10/2026		127.65
	09/10/2026		510.60
61379	09/10/2026	KOCHEL EQUIPMENT	1,300.00
	09/10/2026		2,600.00
	09/10/2026		1,300.00
61380	09/10/2026	KOZLOFF STOUDT	7,278.40
61381	09/10/2026	KURTZ BROS	507.51
	09/10/2026		87.92
61382	09/10/2026	PAULA TAYLOR	800.00
61383	09/10/2026	MOBILE MODULAR MANAGEMENT CORP	2,805.00
61384	09/10/2026	MSD- CAFETERIA	71,836.41
61385	09/10/2026	NATIONAL ART & SCHOOL SUPPLIES	2,801.26
	09/10/2026		51.96
	09/10/2026		1,805.32
	09/10/2026		1,022.00
61386	09/10/2026	NEW STORY, LLC	7,182.00
	09/10/2026		9,576.00
61387	09/10/2026	OAM SUPPLY COMPANY	109.80
	09/10/2026		109.80
	09/10/2026		90.42
	09/10/2026		54.90
61388	09/10/2026	PA ASSOC OF SCHOOL ADMINISTRATORS	2,164.00
61389	09/10/2026	PA DISTANCE LEARNING CHARTER SCHOOL	3,873.80
	09/10/2026		3,873.80
61390	09/10/2026	PENNSYLVANIA INTERSCHOLASTIC	100.00
61391	09/10/2026	PMEA	320.00
61392	09/10/2026	PORTA PHONE COMPANY , INC	242.39
61393	09/10/2026	PRECISION DYNAMICS CORPORATION	475.20
61394	09/10/2026	PYRAMID SCHOOL PRODUCTS INC	652.60
61395	09/10/2026	FOUND FOR READING PUBLIC MUSEUM	1,470.00
61396	09/10/2026	RESEARCH PRESS COMPANY INC	4,121.59
61397	09/10/2026	SCHAEFFER MANUFACTURING	382.00
	09/10/2026		191.00
	09/10/2026		379.90
61398	09/10/2026	IVANA JEAN SCHLOTT	106.67
	09/10/2026		106.67
61399	09/10/2026	SCHOOL CONNECT LLC	1,350.00
61400	09/10/2026	SHI INTERNATIONAL CORP	1,443.98

61401	09/10/2026	SPORTSMANS	520.10
61402	09/10/2026	STAPLES INC	374.94
61403	09/10/2026	STONEY CREEK CONTRACTOR SERVICES	1,219.20
61404	09/10/2026	SWEET, STEVENS, KATZ & WILLIAMS LLP	1,493.00
61405	09/10/2026	TEMPLE GREENHOUSE	120.00
	09/10/2026		120.00
61406	09/10/2026	THE ART STORE INC	31.14
	09/10/2026		3,887.00
	09/10/2026		2,265.76
	09/10/2026		6,107.31
61407	09/10/2026	TOBII DYNAVOX LLC	15,615.00
61408	09/10/2026	CASAD COMPANY INC	423.75
61409	09/10/2026	UPS SUPPLY CHAIN SOLUTIONS, INC.	13.57
61410	09/10/2026	VISUAL SOUND INC	226.50
61411	09/10/2026	VOYAGER SOPRIS /CAMBIUM LEARNING	3,395.00
61412	09/10/2026	WOODCRAFT SUPPLY LLC	433.39
61413	09/17/2026	MUHLENBERG SD FOUNDATION	41.82
61414	09/17/2026	READING-BERKS SCHOOL EMPLOYEES	3,394.29
61415	09/17/2026	ACHIEVEMENT HOUSE CYBER CHARTER SCH	3,873.80
61416	09/17/2026	A3 COMMUNICATIONS INC	3,000.00
	09/17/2026		37,030.60
	09/17/2026		3,000.00
	09/17/2026		49,374.11
61417	09/17/2026	NCS PEARSON, INC.	7,935.00
61418	09/17/2026	AMAZON CAPITAL SERVICES INC	217.36
	09/17/2026		210.65
	09/17/2026		215.00
	09/17/2026		88.32
	09/17/2026		59.40
	09/17/2026		122.15
	09/17/2026		121.05
	09/17/2026		172.78
61419	09/17/2026	AMERICHEM INTERNATIONAL INC	115.15
61420	09/17/2026	ARAMSCO INC	84.85
	09/17/2026		163.45
	09/17/2026		242.05
	09/17/2026		242.05
61421	09/17/2026	BCIU/TRANSPORTATION	2,093.12
	09/17/2026		1,086.78
61422	09/17/2026	BCIU/TUITION	1,820.00
61423	09/17/2026	BERKS CO INTERMEDIATE UNIT	520.00
61424	09/17/2026	REPUBLIC SERVICES #318	2,218.60
61425	09/17/2026	C&S OFFICE SUPPLY & FURNITURE INC	61.50
	09/17/2026		120.00
	09/17/2026		1,041.50

61426	09/17/2026	CM REGENT RESOURCES LLC	284.00
61427	09/17/2026	CONCENTRA MEDICAL CENTERS	92.00
61428	09/17/2026	DIESEL DIRECT CENTRAL LLC	650.36
61429	09/17/2026	DOUGLAS A. HARING	6,500.00
61430	09/17/2026	JEROME H RHOADS INC	251.00
61431	09/17/2026	GOODING SIMPSON & MACKES INC	422.60
	09/17/2026		577.48
61432	09/17/2026	H.A. BERKHEIMER INC	2.96
61433	09/17/2026	SUSAN DIANNE HAWKINS	1,600.00
61434	09/17/2026	HINKLETOWN SEWING LLC	5,592.00
61435	09/17/2026	HOGAN LEARNING ACADEMY LLC	13,910.00
	09/17/2026		13,910.00
61436	09/17/2026	HUDL	11,300.00
61437	09/17/2026	HUMMER TURFGRASS SYSTEMS INC	1,067.00
61438	09/17/2026	JACOBSON & JOHN LLP	7,000.00
61439	09/17/2026	JOHNSTONE SUPPLY	37.30
61440	09/17/2026	KELLY SERVICES INC	1,968.41
	09/17/2026		1,377.32
	09/17/2026		1,968.41
	09/17/2026		1,522.55
	09/17/2026		1,021.20
	09/17/2026		127.65
	09/17/2026		255.30
	09/17/2026		765.90
61441	09/17/2026	KENCOR LLC	312.11
	09/17/2026		304.50
61442	09/17/2026	KEYSTONE FIRE PROTECTION CO	2,607.91
	09/17/2026		2,072.95
61443	09/17/2026	MEDICALESHOP INC.	415.95
61444	09/17/2026	LILIANA CUESTA	154.99
61445	09/17/2026	MSD- CAFETERIA	123,576.76
	09/17/2026		180.00
61446	09/17/2026	MUHLENBERG MEDICAL REPAIR INC	403.00
61447	09/17/2026	NATIONAL ART & SCHOOL SUPPLIES	183.18
61448	09/17/2026	NEW STORY, LLC	10,270.00
	09/17/2026		12,610.00
	09/17/2026		8,370.00
61449	09/17/2026	NORTH EAST PARTS GROUP, LLC	199.99
	09/17/2026		-48.00
61450	09/17/2026	DIRECT ENERGY MARKETING INC	37.71
	09/17/2026		272.42
61451	09/17/2026	CONNOR L OBURN	1,770.00
61452	09/17/2026	OFFICE DEPOT INC	546.05
61453	09/17/2026	OVERBROOK SCHOOL FOR THE BLIND	6,720.00
61454	09/17/2026	PYRAMID SCHOOL PRODUCTS INC	621.46

	09/17/2026		1,117.63
	09/17/2026		353.74
	09/17/2026		589.24
	09/17/2026		349.41
	09/17/2026		415.37
61455	09/17/2026	READING BEARING & DRIVE SOL INC	268.76
61456	09/17/2026	SINCLAIR CAMPBELL COMPANY	6,580.00
61457	09/17/2026	READING SCHOOL DISTRICT	9,666.75
61458	09/17/2026	READING-MUHLENBERG CAREER &	259,892.85
61459	09/17/2026	REDNER'S WAREHOUSE/5TH STREET	31.35
61460	09/17/2026	RANDLERS OF ROBESONIA INC	459.38
61461	09/17/2026	RIVER ROCK ACADEMY INC	30.00
61462	09/17/2026	SCHOOL CONNECT LLC	900.00
61463	09/17/2026	SDIC	45,366.00
61464	09/17/2026	STAPLES INC	26.41
61465	09/17/2026	AMANDA STEVENS	1,602.00
61466	09/17/2026	THE GUARDIAN LIFE INSURANCE COMPANY	3,130.45
61467	09/17/2026	THE HARRISON GROUP INC	429.25
61468	09/17/2026	THE IRIS COMPANIES	233.30
61469	09/17/2026	THOMSON REUTERS	1,646.19
61470	09/17/2026	TRIANGLE COMMUNICATIONS INC	207.45
61471	09/17/2026	ULINE	594.68
61472	09/17/2026	VARSITY BRANDS HOLDING CO., INC.	8,196.45
61473	09/17/2026	VERIZON	30.04
61474	09/17/2026	VOYAGER SOPRIS /CAMBIUM LEARNING	49.00
61475	09/17/2026	WEAVER'S HARDWARE	183.79
	09/17/2026		124.69
	09/17/2026		299.06
	09/17/2026		223.19
61476	09/17/2026	YEAGER SUPPLY INC	239.18
61477	09/17/2026	YOUR STORAGE SOLUTION	525.00
61478	09/17/2026	TIFFANI S TURK	1,602.00
61479	09/23/2026	95 PERCENT GROUP INC	636.00
61480	09/23/2026	AIRGAS USA LLC	157.36
61481	09/23/2026	AMAZON CAPITAL SERVICES INC	281.20
	09/23/2026		369.72
	09/23/2026		820.73
	09/23/2026		222.64
	09/23/2026		608.77
61482	09/23/2026	AMERGIS HEALTHCARE STAFFING, INC.	2,655.00
61483	09/23/2026	AMPLIFY EDUCATION INC	1,293.84
	09/23/2026		31,605.00
	09/23/2026		31,605.00
61484	09/23/2026	AUSTILL'S REHABILITATION SERV INC	6,564.53
	09/23/2026		2,374.22

61485	09/23/2026	B&H FOTO & ELECTRONICS CORP	348.02
	09/23/2026		1,194.58
61486	09/23/2026	BCIU/TRANSPORTATION	1,974.00
61487	09/23/2026	BOB FISHER CHEVROLET INC	424.91
	09/23/2026		215.13
61488	09/23/2026	C&S MEDICAL SUPPLY INC	140.00
	09/23/2026		140.00
61489	09/23/2026	C&S OFFICE SUPPLY & FURNITURE INC	60.00
61490	09/23/2026	COLONIAL ELECTRIC SUPPLY COMPANY IN	143.10
61491	09/23/2026	WILLIAM P DRAMBY	3,522.00
61492	09/23/2026	GREAT MINDS PBC	6,971.06
61493	09/23/2026	SUSAN MARY BECKER	495.00
61494	09/23/2026	KELLY SERVICES INC	9.25
	09/23/2026		2,091.43
	09/23/2026		2,157.54
	09/23/2026		1,722.37
	09/23/2026		1,401.37
	09/23/2026		1,021.20
	09/23/2026		1,531.80
61495	09/23/2026	KEYSTONE FIRE PROTECTION CO	590.00
	09/23/2026		1,185.00
	09/23/2026		117.50
	09/23/2026		590.00
	09/23/2026		590.00
	09/23/2026		590.00
61496	09/23/2026	KIDSPEACE CORPORATION	1,920.00
61497	09/23/2026	KURTZ BROS	111.60
61498	09/23/2026	LANDIS MECHANICAL GROUP INC	4,122.55
61499	09/23/2026	LOWES BUSINESS ACCT/SYNCB	226.77
	09/23/2026		108.26
	09/23/2026		231.30
	09/23/2026		191.88
	09/23/2026		46.86
61500	09/23/2026	PA LEADERSHIP CHARTER SCHOOL	968.45
	09/23/2026		9,684.50
	09/23/2026		1,830.38
61501	09/23/2026	PENNSYLVANIA VIRTUAL CHARTER SCHOOL	968.45
	09/23/2026		968.45
61502	09/23/2026	SINCLAIR CAMPBELL COMPANY	3,264.25
61503	09/23/2026	JOSEPH R SCOBORIA JR	114.08
61504	09/23/2026	SLP TOOLKIT LLC	1,125.00
	09/23/2026		225.00
61505	09/23/2026	SPOTTS, STEVENS AND MCCOY	6,825.54
61506	09/23/2026	THE ART STORE INC	532.80
	09/23/2026		426.86

61507	09/23/2026	VARSITY BRANDS HOLDING CO., INC.	487.55
61508	09/23/2026	VOYAGER SOPRIS /CAMBIUM LEARNING	422.40
	09/23/2026		5,106.00
61509	09/23/2026	WEAVER'S HARDWARE	61.89
	09/23/2026		61.89
	09/23/2026		88.74
	09/23/2026		61.89
61510	09/23/2026	ZEARN	3,500.00
	09/23/2026		3,500.00
V28619	09/04/2026	*HOWIES HOCKEY INC	4,209.00
V28620	09/04/2026	*W. B. MASON CO., INC.	732.39
V28621	09/10/2026	*CURRICULUM ASSOCIATES LLC	450.58
V28622	09/10/2026	*FLINN SCIENTIFIC INC	526.90
	09/10/2026		1,958.00
V28623	09/10/2026	*QUAVERED INC	4,650.00
V28624	09/10/2026	*SCHOOL SPECIALTY LLC	1,734.32
V28625	09/10/2026	*TOMLINSON BOMBERGER	4,991.00
V28626	09/10/2026	*W. B. MASON CO., INC.	2,200.20
	09/10/2026		1,819.38
	09/10/2026		3,441.00
	09/10/2026		219.37
	09/10/2026		1,293.00
	09/10/2026		1,600.00
	09/10/2026		582.20
	09/10/2026		0.00
	09/10/2026		0.00
	09/10/2026		213.90
	09/10/2026		0.00
V28627	09/17/2026	*BERKSHIRE SYSTEMS GROUP INC	1,767.00
	09/17/2026		4,863.00
	09/17/2026		3,934.00
	09/17/2026		2,714.00
	09/17/2026		3,955.00
V28628	09/17/2026	*D & R HEFFNER INC	94.62
V28629	09/17/2026	*PIONEER MANUFACTURING CO INC	258.54
V28630	09/17/2026	*PITNEY BOWES GLOBAL FINANCIAL SERV	422.13
V28631	09/17/2026	*SCHOOL SPECIALTY LLC	1.06
V28632	09/17/2026	*W. B. MASON CO., INC.	129.72
	09/17/2026		372.88
V28633	09/17/2026	*CORPAY MC	7,333.50
	09/17/2026		403.96
	09/17/2026		183.60
	09/17/2026		159.60
	09/17/2026		503.41
	09/17/2026		21.20

	09/17/2026		149.00
	09/17/2026		-33.25
	09/17/2026		180.00
	09/17/2026		539.92
	09/17/2026		1,157.50
	09/17/2026		200.00
	09/17/2026		66.52
V28634	09/23/2026	*BERKSHIRE SYSTEMS GROUP INC	2,288.50
V28635	09/23/2026	*HILLYARD INC LANCASTER	3,266.57
	09/23/2026		1,484.50
	09/23/2026		5,140.20
	09/23/2026		5,178.88
V28636	09/23/2026	*J.C. EHRLICH	185.00
V28637	09/23/2026	*D & R HEFFNER INC	1,270.00
V28638	09/23/2026	*PITNEY BOWES GLOBAL FINANCIAL SERV	422.13
V28639	09/23/2026	*SCHOOL SPECIALTY LLC	776.66
	09/23/2026		82.35
V28640	09/23/2026	*W. B. MASON CO., INC.	416.52
Total			**2,748,648.90**

MUHLENBERG SCHOOL DISTRICT
NON-CHECK PAYMENTS
BOARD MEETING

Payment Date	Vendor Name & Description	Amount
9/8/26	GROSS PAYROLL AND EMPLOYERS SHARE SOCIAL SECURITY	1,403,608.52
9/8/26	PSERS PAYMENT (VOYA)	20,822.52
9/4/26	ZIP CHECK PAYMENT FOR UGI-HEATING	36.44
9/4/26	ZIP CHECK PAYMENT FOR UGI-HEATING	753.43
9/4/26	ZIP CHECK PAYMENT FOR UGI-HEATING	840.23
9/4/26	ZIP CHECK PAYMENT FOR UGI-HEATING	981.44
9/4/26	ZIP CHECK PAYMENT FOR UGI-HEATING	2,186.00
9/10/26	PSERS EE AUG CONTRIBUTIONS	173,789.08
9/11/26	ZIP CHECK PAYMENT FOR MET ED UTILITIES	208.01
9/11/26	ZIP CHECK PAYMENT FOR MET ED UTILITIES	496.07
9/11/26	ZIP CHECK PAYMENT FOR MET ED UTILITIES	82.82
9/17/26	GROSS PAYROLL AND EMPLOYERS SHARE SOCIAL SECURITY	1,558,259.50
9/17/26	PSERS PAYMENT (VOYA)	25,286.98
9/21/26	ZIP CHECK PAYMENT FOR UGI-HEATING	67.61
9/24/26	ZIP CHECK PAYMENT FOR UGI-HEATING	16.26
9/28/26	ZIP CHECK PAYMENT FOR MET ED UTILITIES	1,565.47
9/28/26	ZIP CHECK PAYMENT FOR MET ED UTILITIES	1,536.82
9/28/26	ZIP CHECK PAYMENT FOR UGI-HEATING	68.20
9/28/26	ZIP CHECK PAYMENT FOR UGI-HEATING	43.64
9/28/26	ZIP CHECK PAYMENT FOR UGI-HEATING	1,113.91
9/28/26	ZIP CHECK PAYMENT FOR UGI-HEATING	88.68
9/30/26	ZIP CHECK PAYMENT FOR FRONTIER	2,281.47
		$ 3,194,133.10

CAFÉ Check Register

Check Number	Check Date	Vendor Name	Transaction Amount
9085	09/04/2026	CLEMENS REFRIGERATION & HVAC LLC	394.90
	09/04/2026		734.10
9086	09/04/2026	DENISE M BUONO	125.00
9087	09/04/2026	CLOVER FARMS DAIRY LLC	675.98
	09/04/2026		792.40
	09/04/2026		328.97
	09/04/2026		1,013.98
9088	09/04/2026	ANA M ECHEVARRIA	111.41
9089	09/04/2026	FEESER'S FOOD DISTRIBUTORS	4,239.59
	09/04/2026		7,807.25
	09/04/2026		3,830.74
	09/04/2026		6,359.38
9090	09/04/2026	GOLD STAR FOOD INC	165.00
	09/04/2026		165.00
	09/04/2026		165.00
	09/04/2026		165.00
9091	09/04/2026	MARYJO LISA	12.60
9092	09/04/2026	MORABITO BAKING COMPANY CO	198.80
	09/04/2026		215.70
	09/04/2026		298.20
9093	09/04/2026	MUHLENBERG SCHOOL DISTRICT	11,906.77
9094	09/04/2026	STEPHANIE MURPHY	125.00
9095	09/04/2026	SINGER EQUIPMENT COMPANY INC	188.72
	09/04/2026		676.71
	09/04/2026		283.07
9096	09/04/2026	SYSCO ALLENTOWN. DIV OF SYSCO USA	3,444.81
	09/04/2026		3,132.57
	09/04/2026		2,366.20
	09/04/2026		5,167.22
9097	09/10/2026	CLEMENS REFRIGERATION & HVAC LLC	167.50
9098	09/10/2026	CLOVER FARMS DAIRY LLC	539.13
	09/10/2026		321.93
	09/10/2026		481.49
	09/10/2026		808.70
9099	09/10/2026	TANYA COOPER	114.99
9100	09/10/2026	EKON-O-PAC LLC	7,896.00
	09/10/2026		8,460.00
9101	09/10/2026	FEESER'S FOOD DISTRIBUTORS	129.82
	09/10/2026		2,455.35
	09/10/2026		10,181.79
	09/10/2026		4,940.71
	09/10/2026		194.74

	09/10/2026		3,683.03
9102	09/10/2026	MORABITO BAKING COMPANY CO	374.40
	09/10/2026		195.40
	09/10/2026		261.75
	09/10/2026		561.60
9103	09/10/2026	MUHLENBERG SCHOOL DISTRICT	45,816.77
	09/10/2026		1,131.25
	09/10/2026		4,960.32
9104	09/10/2026	OFFICE DEPOT INC	10.99
	09/10/2026		13.74
	09/10/2026		13.74
	09/10/2026		16.50
9105	09/10/2026	SCHEID PRODUCE INC	236.54
	09/10/2026		354.81
9106	09/10/2026	SINGER EQUIPMENT COMPANY INC	257.95
	09/10/2026		20.94
	09/10/2026		329.90
	09/10/2026		386.93
9107	09/17/2026	CLOVER FARMS DAIRY LLC	639.85
	09/17/2026		912.41
	09/17/2026		339.48
	09/17/2026		959.80
9108	09/17/2026	FEESER'S FOOD DISTRIBUTORS	182.87
	09/17/2026		3,121.03
	09/17/2026		7,199.82
	09/17/2026		113.05
	09/17/2026		3,562.28
	09/17/2026		274.31
	09/17/2026		4,681.54
9109	09/17/2026	MORABITO BAKING COMPANY CO	294.10
	09/17/2026		448.50
	09/17/2026		72.65
	09/17/2026		441.15
9110	09/17/2026	MUHLENBERG SCHOOL DISTRICT	21.68
9111	09/17/2026	KELLY L PETSCH	125.00
9112	09/17/2026	SINGER EQUIPMENT COMPANY INC	209.75
	09/17/2026		314.63
9113	09/17/2026	SYSCO ALLENTOWN. DIV OF SYSCO USA	3,665.00
	09/17/2026		3,236.36
	09/17/2026		1,823.85
	09/17/2026		5,497.51
9114	09/23/2026	CLOVER FARMS DAIRY LLC	609.12
	09/23/2026		515.46
	09/23/2026		491.35
	09/23/2026		913.67

9115	09/23/2026	FEESER'S FOOD DISTRIBUTORS	4,411.01
	09/23/2026		9,740.42
	09/23/2026		4,975.50
	09/23/2026		6,616.52
9116	09/23/2026	GOLD STAR FOOD INC	416.83
	09/23/2026		617.76
	09/23/2026		617.76
	09/23/2026		625.25
9117	09/23/2026	MORABITO BAKING COMPANY CO	238.00
	09/23/2026		111.50
	09/23/2026		298.70
	09/23/2026		357.00
9118	09/23/2026	JOAN DIANE SANDRITTER	94.98
9119	09/23/2026	SINGER EQUIPMENT COMPANY INC	442.10
	09/23/2026		1,509.26
	09/23/2026		318.82
	09/23/2026		663.16
V3251	09/04/2026	*BEDWAY PRODUCE INC	96.24
	09/04/2026		362.00
	09/04/2026		141.50
	09/04/2026		144.36
V3252	09/10/2026	*BEDWAY PRODUCE INC	195.25
	09/10/2026		295.40
V3253	09/17/2026	*BEDWAY PRODUCE INC	182.80
	09/17/2026		496.50
	09/17/2026		253.50
	09/17/2026		274.20
Total			**225,571.32**

Muhlenberg School District
Capital Reserve Fund - Fund 32

Capital Reserve Cash Balance as of September 30, 2026		**$ 1,571,069.81**
Approved Project balances due	(63,650.00)	
Total Encumbrances	$ (63,650.00)	
TOTAL CASH AVAILABLE (DEFICIT) FOR FUTURE CAPITAL PROJECTS		**$ 1,507,419.81**
Proposed 5-year Facility Improvements - Funded by Capital Reserve funds		
2026-27 Budget estimates	(528,000.00)	
2027-28 Budget estimates	(45,000.00)	
2028-29 Budget estimates	(545,000.00)	
2029-30 Budget estimates	(1,045,000.00)	
2030-31 Budget estimates	(55,000.00)	
Total Proposed Facility Improvements	(2,218,000.00)	
Total Proposed Funding	1,433,123.00	
TOTAL CASH AVAILABLE (DEFICIT)		**$ 722,542.81**

Blue Print for Success - Facility Improvements Summary

Approved Projects:	Board Approved	Paid To Date	Estimated Balances Due
Classroom construction MEC SGI	197,853.42	(167,853.42)	30,000.00
MEC Roof Repairs	33,650.00	-	33,650.00
	231,503.42	(167,853.42)	63,650.00

Cash Available Proof:

Balance at August 2026	1,536,126.62
Roof Repairs MEC - New	(33,650.00)
Interest Earned Sept	4,943.19
	1,507,419.81

c - project complete

MUHLENBERG SCHOOL DISTRICT

CAPITAL RESERVE FUND
SCHOOL DISTRICT IMPROVEMENTS

BLDG	PROPOSED PROJECT	COST	BUDGETED CONTRIBUTIONS	RUNNING CAPITAL RESERVE CASH BALANCE
	Cash Balance after approved projects September 30, 2026		→	1,507,420
	2026-27			
MHS/MJHS	REPLACE STAGE CURTAINS WITH IFR MATERIAL CURTAINS	60,000		
MJHS	RIGGING EQUIPMENT INSPECTION	25,000		
MHS	RECOAT ROOF SECTION OVER NATATORIUM AND SURROUNDING ROOF SECTIONS	200,000		
DIST	REPLACE AND UPGRADE FENCING	208,000		
MEC	ROOF PREVENTATIVE MAINTENANCE	35,000		
		528,000	633,123	1,612,543
	2027-28			
DIST	SEAL PARKING LOTS, REPAINT LINES	45,000		
		45,000	200,000	1,767,543
	2028-29			
COLE	EXTEND ROOF LIFE WITH TREMCO PAINTING	500,000		
DIST	SEAL PARKING LOTS, REPAINT LINES	45,000		
		545,000	200,000	1,422,543
	2029-30			
DIST	REPLACE TRACK SURFACE	550,000		
DIST	SEAL PARKING LOTS, REPAINT LINES	45,000		
DIST	REPLACE TURF ON TURF FIELDS	450,000		
		1,045,000	200,000	577,543
	2030-31			
DIST	SEAL PARKING LOTS, REPAINT LINES	55,000		
		55,000	200,000	**722,543**

ACCOUNTING PERIOD: 3/27

(INACTIVE ACCOUNTS INCLUDED)
SELECTION CRITERIA: genledgr.gl_key_orgn='32' AND genledgr.account in ('010101','010120','010121')
TOTALED ON: FUND,ACCOUNT,PERIOD

FUND - 32 - CAPITAL RESERVE FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION	NET
010101	PLGIT-CLASS				7,414.49		BEGINNING BALANCE	
	10/05/26 19-3	JE	09022		21.78		SEPT CLASS INT	
	TOTAL PERIOD 3				21.78	.00		21.78
TOTAL PLGIT-CLASS					7,436.27			
010121	PLGIT-PRIME				1,558,712.13		BEGINNING BALANCE	
	10/05/26 19-3	JE	09022		4,921.41		SEPT PRIME INT	
	TOTAL PERIOD 3				4,921.41	.00		4,921.41
TOTAL PLGIT-PRIME					1,563,633.54			
TOTAL CAPITAL RESERVE FUND					1,571,069.81	.00		
TOTAL REPORT					1,571,069.81	.00		

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

Muhlenberg School District
Environmental Repairs Grant - Fund 32
Board Meeting - October 14, 2026

Grant Receipt, 50% of Total Grant		**$**	**3,915,675.00**
Project costs paid thru September 30, 2026	(4,186,772.44)		
	(4,186,772.44)		
Original grant remaining balance at September 30, 2026	(271,097.44)		
Interest earned PLGIT Investment account thru September 30, 2026	272,915.13		
Balance PLGIT Investment Account at September 30, 2026		**$**	**1,817.69**
Approved project balances due	$ -		
Total Encumbrances	$ -		
TOTAL CASH AVAILABLE (DEFICIT) FOR FUTURE CAPITAL PROJECTS		**$**	**1,817.69**

Approved Projects:	Paid To Date	
MEC HVAC Upgrades - GESA Project	$ 3,193,240.44	cp
JH Chiller & Generator Project - GESA Project	375,918.00	cp
JH HVAC Rooftop Units - GESA Project	617,614.00	cp
TOTAL	**$ 4,186,772.44**	

cp **Project funded with capital projects funds as well as the Env Repairs Grant**
Payments shown here represent the portion paid from the grant

Balance of grant will be paid to district after the project is finished

ACCOUNTING PERIOD: 3/27

(INACTIVE ACCOUNTS INCLUDED)
SELECTION CRITERIA: genledgr.gl_key_orgn='32' AND genledgr.account in ('010101.9','010121.9')
TOTALED ON: FUND,ACCOUNT,PERIOD

FUND - 32 - CAPITAL RESERVE FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION	NET
010101.9	PLGIT CLASS - ENV REPAIRS				1,372.71		BEGINNING BALANCE	
	10/05/26	19-3	JE 09022		4.03		ENV REPRS CLASS INT	
	TOTAL PERIOD 3				4.03	.00		4.03
TOTAL PLGIT CLASS - ENV REPAIRS					1,376.74			
010121.9	PLGIT PRIME - ENV REPAIRS				439.56		BEGINNING BALANCE	
	10/05/26	19-3	JE 09022		1.39		SEPT ENV RPR PRIME INT	
	TOTAL PERIOD 3				1.39	.00		1.39
TOTAL PLGIT PRIME - ENV REPAIRS					440.95			
TOTAL CAPITAL RESERVE FUND					1,817.69	.00		
TOTAL REPORT					1,817.69	.00		

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

Muhlenberg School District
GO Bonds, Series 2023 - Fund 39
Board Meeting - October 14, 2026

General Obligation Bonds, Series of 2023		**$ 14,800,000.00**
Bond Issuance Costs	(237,460.00)	
Net Original Issue Premium	196,661.60	
Project costs paid thru September 30, 2026	(13,150,387.98)	
	(13,191,186.38)	
Original Note remaining balance at September 30, 2026	1,608,813.62	
Interest earned PLGIT Investment account thru September 30, 2026	1,700,359.98	
Balance PLGIT Investment Account at September 30, 2026		**$ 3,309,173.60**
Approved project balances due	$ -	
Total Encumbrances	$ -	
TOTAL CASH AVAILABLE (DEFICIT) FOR FUTURE CAPITAL PROJECTS		**$ 3,309,173.60**

Approved Projects:	Board Approved	Paid To Date	Amount Due	
5-6 Building - Marotta Main Architects*	$ -	$ 1,619,157.57	$ -	
Turf Fields - Marotta Main Architects*	-	205,070.64	-	
Campus Roadway - Marotta Main Architects*	-	61,884.10	-	
JH Building - Marotta Main Architects*		576,038.58	-	
HS Building Renovations - Marotta Main Architects*		250,821.90	-	
Mechanical Upgrades - Marotta Main Architects*	-	13,142.61	-	
General Phase I		32,399.00	-	
Modular Classrooms		10,710.95	-	
Sports Turf - Football Stadium Field Construction	1,431,490.00	218,384.30	-	T
Stadium Turf - Change orders (approved August 2024)	176,297.75	4,175.25	-	T
Multi-Purpose Turf Field	6,409,338.00	-	-	T
New Grades 5-6 Middle School Building	29,270,244.26	4,072,951.42	-	
HS Building Renovation & Classroom Addition	33,535,894.31	4,973,875.08	-	
JH Summer Classroom Renovation	1,950,000.00	661,252.58	-	
McClure - Energy Savings Agreement JH	4,271,516.00	450,524.00	-	
TOTAL	**$ 77,044,780.32**	**$ 13,150,387.98**	**$ -**	

C **Completed**

* **Phase 1 approved by Board. Amounts paid to MMA include engineering and other professional fees (McCarthy & ELA Sports, etc)**

T **Liabilities totaling $7,794,566.20 transferred to 2024 Bond Issue. Plan to spend those proceeds down prior to the 2023 bonds**

Resumed spending of 2023 bonds in August 2026. All funds must be spent down by Nov 2026.

ACCOUNTING PERIOD: 3/27

(INACTIVE ACCOUNTS INCLUDED)
SELECTION CRITERIA: genledgr.gl_key_orgn='39' AND genledgr.account in ('010101.1','010121.1')
TOTALED ON: FUND,ACCOUNT,PERIOD

FUND - 39 - OTHER CAP PROJ FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION	NET
010101.1	PLGIT CLASS 2023 BOND				190,656.95		BEGINNING BALANCE	
	09/01/26 19-3	VENCHKS				36,100.00	VENDOR CHECKS	
	09/17/26 19-3	VENCHKS				9,952.00	VENDOR CHECKS	
	09/17/26 19-3	VENCHKS				3,319,063.25	VENDOR CHECKS	
	09/22/26 20-3				3,329,015.25		VOID CHECKS	
	09/22/26 19-3	VENCHKS				5,137,400.21	VENDOR CHECKS	
	09/25/26 19-3	CP TRSF			5,137,400.00		TRANSFER	
	10/05/26 19-3	JE 09023			6,267.62		SEPT CLASS INT 2023	
	TOTAL PERIOD 3				8,472,682.87	8,502,515.46		-29,832.59
TOTAL PLGIT CLASS 2023 BOND					160,824.36			
010121.1	PLGIT PRIME 2023 BOND				8,264,098.91		BEGINNING BALANCE	
	09/25/26 19-3	CP TRSF				5,137,400.00	TRANSFER	
	10/05/26 19-3	JE 09023			21,650.33		SEPT PRIME INT 2023	
	TOTAL PERIOD 3				21,650.33	5,137,400.00		-5,115,749.67
TOTAL PLGIT PRIME 2023 BOND					3,148,349.24			
TOTAL OTHER CAP PROJ FUND					3,309,173.60	.00		
TOTAL REPORT					3,309,173.60	.00		

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SELECTION CRITERIA: transact.yr='27' and transact.gl_key_orgn='39' and transact.check_no between '1043' and '1055'
ACCOUNTING PERIOD: 4/27

FUND - 39 - OTHER CAP PROJ FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
010101.1	1043	09/22/26	5357	EARTH ENGINEERING I	3946000003009230	450	PROJ 39154.00 MHS	0.00	13,506.00
010101.1	1044	09/22/26	5416	ECICONSTRUCTION LLC	3945000001009160	450	PROJ 25103 MS	0.00	1,171,668.00
010101.1	1044	09/22/26	5416	ECICONSTRUCTION LLC	3946000003009230	450	PROJ 25118 MHS	0.00	1,794,878.96
TOTAL CHECK								0.00	2,966,546.96
010101.1	1045	09/22/26	612	GOVCONNECTION INC	3946000003009230	450	PO 05262026	0.00	42,980.00
010101.1	1045	09/22/26	612	GOVCONNECTION INC	3946000003009230	450	PO 05262026	0.00	3,960.00
010101.1	1045	09/22/26	612	GOVCONNECTION INC	3946000003009230	450	PO 05262026	0.00	46,940.00
TOTAL CHECK								0.00	93,880.00
010101.1	1046	09/22/26	2764	GOODING SIMPSON & M	3945000001009160	450	DRAW 11	0.00	70,781.62
010101.1	1047	09/22/26	2315	HIRNEISEN ELECTRIC	3945000001009160	450	MS 5-6 BLDG	0.00	209,034.72
010101.1	1048	09/22/26	4642	MAROTTA/MAIN ARCHIT	3944000003009190	450	23-MSD-7 JH	0.00	128,646.98
010101.1	1048	09/22/26	4642	MAROTTA/MAIN ARCHIT	3944000003000260	330	24-MSD-02 DIST MECH	0.00	1,800.00
010101.1	1048	09/22/26	4642	MAROTTA/MAIN ARCHIT	3946000003009230	450	24-MSD-01 HS	0.00	22,660.30
010101.1	1048	09/22/26	4642	MAROTTA/MAIN ARCHIT	3945000001009160	450	23-MSD-02 MEC	0.00	31,884.00
TOTAL CHECK								0.00	184,991.28
010101.1	1049	09/22/26	5660	MARTIN ENTERPRISES	3946000003009230	450	PROJ 5671	0.00	12,450.00
010101.1	1050	09/22/26	5417	MATCHLINE MECHANICA	3945000001009160	450	MS 5-6 BLDG	0.00	222,015.00
010101.1	1050	09/22/26	5417	MATCHLINE MECHANICA	3945000001009160	450	MS 5-6 BLDG	0.00	438,402.36
TOTAL CHECK								0.00	660,417.36
010101.1	1051	09/22/26	5538	NORTH BAY MECHANICA	3946000003009230	450	PROJ 24-MSD-01	0.00	92,751.26
010101.1	1052	09/22/26	5536	PHILIPS BROTHERS EL	3946000003009230	450	PROJ 24-MSD-01	0.00	777,748.91
010101.1	1053	09/22/26	5419	SM FRIDY MECHANICAL	3945000001009160	450	MS 5-6 BLDG	0.00	34,540.10
010101.1	1054	09/22/26	5390	THE CINCINNATI INSU	3945000001009160	450	POLICY 0740375	0.00	9,952.00
010101.1	1055	09/22/26	5537	VISION MECHANICAL I	3946000003009230	450	MHS ADD RENOV	0.00	10,800.00
TOTAL CASH ACCOUNT								0.00	5,137,400.21
TOTAL FUND								0.00	5,137,400.21
TOTAL REPORT								0.00	5,137,400.21

Muhlenberg School District
GO Bonds, Series 2024 - Fund 39
Board Meeting - October 14, 2026

General Obligation Bonds, Series of 2024			**$ 46,990,000.00**
Bond Issuance Costs		(471,656.00)	
Net Original Issue Premium		3,481,427.15	
Project costs paid thru September 30, 2026		(52,235,675.17)	
		(49,225,904.02)	
Original Note remaining balance at September 30, 2026		(2,235,904.02)	
Interest earned PLGIT Investment account September 30, 2026		2,489,624.38	
Balance PLGIT Investment Account at September 30, 2026			**$ 253,720.36**
Approved project balances due	$	64,312,129.57	
Total Encumbrances	$	64,312,129.57	
TOTAL CASH AVAILABLE (DEFICIT) FOR FUTURE CAPITAL PROJECTS			**$ (64,058,409.21)**

Approved Projects:	Board Approved		Paid To Date	Amount Due	
Turf Fields - Marotta Main Architects*	$ -		$ 240,981.19	$ -	
Campus Roadway - Marotta Main Architects*	-		67,500.00	-	
5-6 Building - Marotta Main Architects*	-		6,249,670.88	-	
5-6 Building - Builders Risk Insurance	-		53,148.00	-	
HS Building Renovations - Marotta Main Architects*	-		1,722,877.45		
HS Renovation - Permits, Builders Risk, Other			756,533.28		
JH Building - Marotta Main Architects*	-		689,434.08	-	
Mechanical Upgrades - Marotta Main Architects*	-		20,515.02	-	
General Phase I	-		36,677.50	-	
Modular Classrooms	-		13,867.50	-	
Fidevia LLC (Clerk of the Works)	-		441,550.28	-	
Sports Turf - Football Stadium Field Construction	1,213,105.70	T	1,213,105.70	-	c
Stadium Turf - Change Orders	188,339.50	T	188,339.50	-	c
Multi-Purpose Turf Field	6,409,338.00	T	6,257,955.14	-	c
Multi-Purpose Turf Field - Change Orders	1,091,703.22		1,091,703.22	-	c
(2) Daktronic Scoreboards	460,000.00		449,850.00	-	c
New Grades 5-6 Middle School Building	60,567,500.00		31,297,255.74	29,270,244.26	
Time Lapse/Security Camera - 5/6 Building	15,077.24		14,774.00	-	c
McClure - Energy Savings Agreement	2,763,457.00		1,257,466.00	1,505,991.00	
HS Building Renovation & Classroom Addition	33,708,365.00		172,470.69	33,535,894.31	
TOTAL	**$ 106,416,885.66**		**$ 52,235,675.17**	**$ 64,312,129.57**	

c Completed

***** Phase 1 approved by Board. Amounts paid to MMA include engineering and other professional fees (McCarthy & ELA Sports, etc)

T Liabilities totaling $7,794,566.20 transferred to 2024 Bond Issue (from 2023 Bond Issue)

ACCOUNTING PERIOD: 3/27

(INACTIVE ACCOUNTS INCLUDED)
SELECTION CRITERIA: genledgr.gl_key_orgn='39' AND genledgr.account in ('010101.2','010121.2')
TOTALED ON: FUND,ACCOUNT,PERIOD

FUND - 39 - OTHER CAP PROJ FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION	NET
010101.2	PLGIT CLASS 2024 BOND				247,902.75		BEGINNING BALANCE	
	10/05/26	19-3	JE 09023		728.32		SEPT CLASS INT 2024	
	TOTAL PERIOD 3				728.32	.00		728.32
TOTAL PLGIT CLASS 2024 BOND					248,631.07			
010121.2	PLGIT PRIME 2024 BOND				5,073.27		BEGINNING BALANCE	
	10/05/26	19-3	JE 09023		16.02		SEPT PRIME INT 2024	
	TOTAL PERIOD 3				16.02	.00		16.02
TOTAL PLGIT PRIME 2024 BOND					5,089.29			
TOTAL OTHER CAP PROJ FUND					253,720.36	.00		
TOTAL REPORT					253,720.36	.00		

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

Muhlenberg School District
GO Bonds, Series 2025 - Fund 39
Board Meeting - October 14, 2026

General Obligation Bonds, Series of 2025		**$ 49,260,000.00**
Bond Issuance Costs	(500,551.30)	
Net Original Issue Premium	1,240,551.30	
Project costs paid thru September 30, 2026	(17,974,878.12)	
	(17,234,878.12)	
Original Note remaining balance at September 30, 2026	32,025,121.88	
Interest earned PLGIT Investment account thru September 30, 2026	2,109,282.42	
Balance PLGIT Investment Account at September 30, 2026		**$ 34,134,404.30**
Approved project balances due	$ 58,103,884.58	
Total Encumbrances	$ 58,103,884.58	
TOTAL CASH AVAILABLE (DEFICIT) FOR FUTURE CAPITAL PROJECTS		**$ (23,969,480.28)**

Approved Projects:	Board Approved	Paid To Date	Amount Due
5-6 Building - Soft Costs		176,602.20	
HS Renovation - Soft Costs		209,314.85	
JH Project - Soft Costs		265,818.09	
Concession - Soft Costs		7,063.33	
District Wide Mechanical - Soft Costs		4,500.00	
Fidevia LLC (Clerk of the Works)		73,748.66	
New Grades 5-6 Middle School Building	29,270,244.26 T	10,008,033.16	19,262,211.10
McClure - Energy Savings Agreement	10,585,577.00 T	2,020,233.56	8,565,343.44
HS Building Renovation & Classroom Addition	33,535,894.31 T	5,104,878.57	28,431,015.74
JH Summer Classroom Renovation	1,950,000.00	104,685.70	1,845,314.30
TOTAL	**$ 75,341,715.57**	**$ 17,974,878.12**	**$ 58,103,884.58**

c **Completed**

T **Liabilities totaling $64,312,129.57 transferred to 2025 Bond Issue (from 2024 Bond Issue)**

Proof:

Balance May meeting	51,443,092.33
Newly issued checks	(3,705,528.00)
Interest earnings posted (May)	160,904.48
Balance June meeting	47,898,468.81

ACCOUNTING PERIOD: 3/27

(INACTIVE ACCOUNTS INCLUDED)
SELECTION CRITERIA: genledgr.gl_key_orgn='39' AND genledgr.account in ('010101.3','010121.3','010122.3')
TOTALED ON: FUND,ACCOUNT,PERIOD

FUND - 39 - OTHER CAP PROJ FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION	NET
010101.3	PLGIT CLASS 2025 BOND				163,002.86		BEGINNING BALANCE	
	10/05/26 19-3	JE	09023		478.89		SEPT CLASS INT 2025	
	TOTAL PERIOD 3				478.89	.00		478.89
TOTAL PLGIT CLASS 2025 BOND					163,481.75			
010121.3	PLGIT PRIME 2025 BOND				33,864,001.86		BEGINNING BALANCE	
	10/05/26 19-3	JE	09023		106,920.69		SEPT PRIME INT 2025	
	TOTAL PERIOD 3				106,920.69	.00		106,920.69
TOTAL PLGIT PRIME 2025 BOND					33,970,922.55			
010122.3	PLGIT TERM 2025 BOND				.00		BEGINNING BALANCE	
	TOTAL PERIOD 3				.00	.00		.00
TOTAL PLGIT TERM 2025 BOND					.00			
TOTAL OTHER CAP PROJ FUND					34,134,404.30	.00		
TOTAL REPORT					34,134,404.30	.00		

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

MUHLENBERG SCHOOL DISTRICT
ACTIVITY FUND BALANCE SHEET
FOR THE PERIOD ENDING AUGUST 31, 2026
BOARD MEETING - OCTOBER 14, 2026

ACCOUNT	TITLE	DEBITS
010113	ACTIVITY FUNDS HS YEARBOOK CASH	4,708.16
010114	ACTIVITY FUNDS COLE STORE CASH	680.75
010115	ACTIVITY FUNDS READING OLYMPICS CASH	5,132.03
010116	ACTIVITY FUNDS NAT HONOR SOC CASH	1,039.55
010117	ACTIVITY FUNDS HS ST COUNC CASH	14,912.55
010118	ACTIVITY FUNDS HS SOCIAL MEDIA CASH	30.95
010119	ACTIVITY FUNDS MEC ST COUNCIL CASH	41,598.25
010123	ACTIVITY FUNDS JH ST COUNCIL CASH	2,567.71
010124	ACTIVITY FUNDS SADD CLUB CASH	200.97
010125	ACTIVITY FUNDS UN CLUB CASH	54.20
010126	ACTIVITY FUNDS SCIENCE CLUB CASH	4,223.55
010127	ACTIVITY FUNDS HS ART CLUB CASH	125.40
010128	ACTIVITY FUNDS HS SPRING MUS CASH	9,300.29
010130	ACTIVITY FUNDS JH SPRING MUS CASH	3,993.27
010132	ACTIVITY FUNDS JRH AEVIDUM CASH	1,260.95
010133	ACTIVITY FUNDS COLE ST COUNCIL CASH	4,705.77
010134	ACTIVITY FUNDS CHESS CLUB CASH	258.06
010135	ACTIVITY FUNDS JRH YEARBOOK CASH	2,412.49
010136	ACTIVITY FUNDS LEO CLUB CASH	3,131.12
010145	ACTIVITY FUNDS YOUTH VOLUNT CASH	120.60
010151	ACTIVITY FUNDS CLASS OF 2026 CASH	2,569.75
010153	ACTIVITY FUNDS MUSIC FUND CASH	5,919.69
010154	ACTIVITY FUNDS ONE BY ONE CLUB CASH	1,572.67
010155	ACTIVITY FUNDS HS AEVIDUM CASH	1,345.18
010160	ACTIVITY FUNDS JROTC	24,171.03
010161	ACTIVITY FUNDS JH SCHOOL STORE CASH	203.12
010163	ACTIVITY FUNDS CLASS OF 2027 CASH	312.44
010164	ACTIVITY FUNDS CLASS OF 2028 CASH	1,064.37

010129	ATHLETIC FUNDS ATHLETICS CASH	23,712.45
010300	ATHLETIC FUNDS PETTY CASH-ADM	2,000.00

Muhlenberg School District

Cafeteria Statement of Income and Expense

For the Period July 1, 2026 to August 31, 2026

Operating Revenues	Total Cafeteria Fund	MSHS	MJHS	COLE	ELEM
Sales - Students - Breakfast (6612)	$0.00	$0.00	$0.00	$0.00	$0.00
Sales - Students - Lunch (6611)	$0.00	$0.00	$0.00	$0.00	$0.00
Sales - Adults - Ala Carte (6620)	$2,106.45	$331.90	$248.80	$1,293.30	$232.45
Sales - Student Ala Carte - Lunch (6620)	$1,022.38	$519.08	$293.80	$162.35	$47.15
State Subsidies (7600)	$4,459.09	$1,114.77	$1,114.77	$1,114.77	$1,114.78
State Retirement (7820)	$6,017.04	$1,544.50	$1,547.96	$1,171.82	$1,752.76
State Social Security (7810)	$1,566.38	$395.55	$392.56	$335.53	$442.74
Federal Subsidies (8531)	$119,117.67	$29,779.41	$29,779.42	$29,779.42	$29,779.42
Donated Commodities Used	$0.00	$0.00	$0.00	$0.00	$0.00
School Catering (6630)	$2,665.00	$2,065.00	$600.00	$0.00	$0.00
Outside Catering (6631)	$2,380.00	$880.00	$1,500.00	$0.00	$0.00
Other Revenue (6999)	$649.38	$172.35	$207.35	$112.38	$157.30
Earnings on Investments (6510)	$22,651.04	$5,662.76	$5,662.76	$4,530.21	$6,795.31
Fresh Fruit and Vegetable Grant - ES	$0.00	$0.00	$0.00	$0.00	$0.00
Refund of Prior Yr. Exp.	$0.00	$0.00	$0.00	$0.00	$0.00
Sale of Fixed Asset	$0.00	$0.00	$0.00	$0.00	$0.00
Emergency Food Service Program	$0.00	$0.00	$0.00	$0.00	$0.00
Summer Food Service Program	$85,780.95	$21,445.23	$21,445.24	$21,445.23	$21,445.25
Total Operating Revenue	**$248,415.38**	**$63,910.55**	**$62,792.66**	**$59,945.01**	**$61,767.16**
Cost of Sales					
Food Purchased (631)	$58,866.38	$11,639.61	$21,851.93	$9,064.76	$16,310.08
Supplies Purchased (610)	$2,310.01	$552.67	$0.00	$702.93	$1,054.41
Processing (590)	$0.00	$0.00	$0.00	$0.00	$0.00
Software (650)	$11,613.79	$2,903.45	$2,903.45	$2,856.35	$2,950.54
Donated Commodities Used	$0.00	$0.00	$0.00	$0.00	$0.00
Change in Food Inventory (639)	($26,264.40)	($5,808.79)	($10,877.73)	($3,831.16)	($5,746.72)
Change in Supplies Inventory (611)	($677.29)	($570.16)	$625.84	($293.19)	($439.78)
Total Cost of Sales	**$45,848.49**	**$8,716.78**	**$14,503.49**	**$8,499.69**	**$14,128.53**
Operating Expenses					
Salaries-Staff (171)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Add'l (113,173)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Temp. (172)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Payout (115)	$4,820.62	$1,111.30	$1,000.17	$1,568.35	$1,140.80
Salaries-Mentor Stipend (175)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Clerical (151)	$8,787.24	$2,196.80	$2,196.80	$1,757.44	$2,636.20
Salaries-FSD & Managers (111)	$17,696.84	$4,616.89	$4,616.89	$3,385.22	$5,077.84
Salaries-Total	**$31,304.70**	**$7,924.99**	**$7,813.86**	**$6,711.01**	**$8,854.84**
Insurance (211/116)	$24,310.67	$9,093.18	$4,987.89	$4,091.85	$6,137.75
LT Disability (214)	$205.38	$62.38	$62.38	$27.60	$53.02
Social Security (220)	$2,324.70	$587.04	$582.60	$497.97	$657.09
Retirement (230)	$8,929.99	$2,292.22	$2,297.37	$1,739.10	$2,601.30
Unemployment (250)	$0.00	$0.00	$0.00	$0.00	$0.00
Worker's Compensation (260)	$0.00	$0.00	$0.00	$0.00	$0.00
Other Retirement Plan (291)	$120.00	$0.00	$0.00	$48.00	$72.00
Other Professional Services	$0.00	$0.00	$0.00	$0.00	$0.00
Benefits - Total	**$35,890.74**	**$12,034.82**	**$7,930.24**	**$6,404.52**	**$9,521.16**
Repairs & Maintenance (432)	$5,851.05	$1,556.01	$3,251.27	$376.43	$667.34
Maint of Tech Equipment (438)	$0.00	$0.00	$0.00	$0.00	$0.00
Rental of Equipment (442)	$535.09	$133.77	$133.77	$133.77	$133.78
Cap Equip Replacement	$0.00	$0.00	$0.00	$0.00	$0.00
Clothing allowance (612)	$2,476.10	$743.46	$449.16	$496.78	$786.70
Communications (530)	$21.68	$5.42	$5.42	$4.34	$6.50
Misc Purch Svcs (591)	$657.90	$657.90	$0.00	$0.00	$0.00
Dues & Fees & Misc. (810/890)	$689.68	$172.42	$172.42	$137.94	$206.90
Registration/Reservations	$0.00	$0.00	$0.00	$0.00	$0.00
Employee Training/Conferences	$0.00	$0.00	$0.00	$0.00	$0.00
Utilities (424)	$850.00	$283.34	$283.34	$113.33	$169.99
GF Indirect Cost	$0.00	$0.00	$0.00	$0.00	$0.00
Summer Food Service Program	$92,259.74	$23,064.93	$23,064.93	$23,064.93	$23,064.95
Total Operating Expenses	**$170,536.68**	**$46,577.06**	**$43,104.41**	**$37,443.05**	**$43,412.16**
Net Profit or Loss	**$32,030.21**	**$8,616.71**	**$5,184.76**	**$14,002.27**	**$4,226.47**

Muhlenberg School District

Cafeteria Statement of Income and Expense

For the Period August 1, 2026 Through August 31, 2026

Operating Revenues	Total Cafeteria Fund	MSHS	MJHS	COLE	ELEM
Sales - Students - Breakfast (6612)	$0.00	$0.00	$0.00	$0.00	$0.00
Sales - Students - Lunch (6611)	$0.00	$0.00	$0.00	$0.00	$0.00
Sales - Adults - Ala Carte (6620)	$1,365.45	$331.90	$248.80	$552.30	$232.45
Sales - Student Ala Carte - Lunch (6620)	$1,015.38	$519.08	$293.80	$155.35	$47.15
State Subsidies (7600)	$4,459.09	$1,114.77	$1,114.77	$1,114.77	$1,114.78
State Retirement (7820)	$3,597.27	$939.56	$943.02	$687.86	$1,026.83
State Social Security (7810)	$794.68	$208.59	$208.59	$150.99	$226.51
Federal Subsidies (8531)	$119,117.67	$29,779.41	$29,779.42	$29,779.42	$29,779.42
Donated Commodities Used	$0.00	$0.00	$0.00	$0.00	$0.00
School Catering (6630)	$2,665.00	$2,065.00	$600.00	$0.00	$0.00
Outside Catering (6631)	$2,380.00	$880.00	$1,500.00	$0.00	$0.00
Other Revenue (6999)	$189.23	$57.93	$90.43	$20.85	$20.02
Earnings on Investments (6510)	$11,492.33	$2,873.08	$2,873.08	$2,298.47	$3,447.70
Fresh Fruit and Vegetable Grant - ES	$0.00	$0.00	$0.00	$0.00	$0.00
Refund of Prior Yr. Exp.	$0.00	$0.00	$0.00	$0.00	$0.00
Sale of Fixed Asset	$0.00	$0.00	$0.00	$0.00	$0.00
Emergency Food Service Program	$0.00	$0.00	$0.00	$0.00	$0.00
Summer Food Service Program	$19,823.10	$4,955.77	$4,955.78	$4,955.77	$4,955.78
Total Operating Revenue	**$166,899.20**	**$43,725.09**	**$42,607.69**	**$39,715.78**	**$40,850.64**
Cost of Sales					
Food Purchased (631)	$58,866.38	$11,639.61	$21,851.93	$9,064.76	$16,310.08
Supplies Purchased (610)	$2,310.01	$552.67	$0.00	$702.93	$1,054.41
Processing (590)	$0.00	$0.00	$0.00	$0.00	$0.00
Software (650)	$11,613.79	$2,903.45	$2,903.45	$2,856.35	$2,950.54
Donated Commodities Used	$0.00	$0.00	$0.00	$0.00	$0.00
Change in Food Inventory (639)	($22,608.96)	($5,808.79)	($10,877.73)	($2,368.98)	($3,553.46)
Change in Supplies Inventory (611)	($825.85)	($570.16)	$625.84	($352.61)	($528.92)
Total Cost of Sales	**$49,355.37**	**$8,716.78**	**$14,503.49**	**$9,902.45**	**$16,232.65**
Operating Expenses					
Salaries-Staff (171)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Add'l (173)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Temp. (172)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Payout (115)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Mentor Stipend (175)	$0.00	$0.00	$0.00	$0.00	$0.00
Salaries-Clerical (151)	$4,393.62	$1,098.40	$1,098.40	$878.72	$1,318.10
Salaries-FSD & Managers (111)	$11,399.14	$3,042.47	$3,042.47	$2,125.68	$3,188.52
Salaries-Total	**$15,792.76**	**$4,140.87**	**$4,140.87**	**$3,004.40**	**$4,506.62**
Insurance (211/116)	$12,151.81	$4,545.56	$2,492.76	$2,045.40	$3,068.09
LT Disability (214)	$102.69	$31.19	$31.19	$13.80	$26.51
Social Security (220)	$1,179.41	$309.57	$309.57	$224.09	$336.18
Retirement (230)	$5,304.79	$1,390.92	$1,390.92	$1,009.17	$1,513.78
Unemployment (250)	$0.00	$0.00	$0.00	$0.00	$0.00
Worker's Compensation (260)	$0.00	$0.00	$0.00	$0.00	$0.00
Other Retirement Plan (291)	$60.00	$0.00	$0.00	$24.00	$36.00
Other Professional Services	$0.00	$0.00	$0.00	$0.00	$0.00
Benefits - Total	**$18,798.70**	**$6,277.24**	**$4,224.44**	**$3,316.46**	**$4,980.56**
Repairs & Maintenance (432)	$4,295.04	$0.00	$3,251.27	$376.43	$667.34
Maint of Tech Equipment (438)	$0.00	$0.00	$0.00	$0.00	$0.00
Rental of Equipment (442)	$0.00	$0.00	$0.00	$0.00	$0.00
Cap Equip Replacement	$0.00	$0.00	$0.00	$0.00	$0.00
Clothing allowance (612)	$2,476.10	$743.46	$449.16	$496.78	$786.70
Communications (530)	$21.68	$5.42	$5.42	$4.34	$6.50
Misc Purch Svcs (591)	$657.90	$657.90	$0.00	$0.00	$0.00
Dues & Fees & Misc. (810/890)	$89.70	$22.42	$22.42	$17.94	$26.92
Registration/Reservations	$0.00	$0.00	$0.00	$0.00	$0.00
Employee Training/Conferences	$0.00	$0.00	$0.00	$0.00	$0.00
Utilities (424)	$0.00	$0.00	$0.00	$0.00	$0.00
Emergency Food Service Program	$0.00	$0.00	$0.00	$0.00	$0.00
Summer Food Service Program	$42,488.09	$10,622.02	$10,622.02	$10,622.02	$10,622.03
Total Operating Expenses	**$84,619.97**	**$22,469.33**	**$22,715.60**	**$17,838.37**	**$21,596.67**
Net Profit or Loss	**$32,923.86**	**$12,538.98**	**$5,388.60**	**$11,974.96**	**$3,021.32**

MUHLENBERG SCHOOL DISTRICT

Alan S. Futrick, Ed.D.
| Superintendent
Gangi E. Cucciuffo, Ed.D.
| Assistant Superintendent
Shane M. Mathias, CPA
| Business Manager

RECEIVED
SEP 02 2026
SUPERINTENDENT'S OFFICE

TO: Dr. Alan Futrick, Superintendent

FROM: Mr. Kyle Crater, Director of Curriculum and Instruction 09/02/2026

RE: Disposal of Outdated/Unused Resources

CC: Dr. Gangi Cucciuffo, Assistant Superintendent
Mr. Christopher Becker, Junior High School Principal

9/14/26

This memorandum serves as a request for the following resources to be discarded as they have been deemed outdated and unused. Updated resources have been purchased and are being utilized.

Book Title	Publication Year	Amount
History of Our World: The Early Ages	2008	139
Readings in Social Studies: Ancient Times	2008	62
World Explorer People Places and Culture	2007	127
Civics Today Citizenship, Economics and You	2008	121
America: History of Our Nation	2009	129

Sincerely,

Mr. Kyle C. Crater
Director of Curriculum and Instruction

MUHLENBERG SCHOOL DISTRICT

REQUEST TO CLOSE A STUDENT ACTIVITY

1. NAME OF ORGANIZATION: MHS Class of 2026

2. REASON FOR CLOSING: (Briefly describe why this organization is being disbanded.)
   Class of 2026 Graduated

9/21/26

3. DISPOSITION OF FUNDS:
   a. Does this organization have any funds? Yes ☒ No ☐
      If yes, what is the present balance? $ 2569.75

   b. What disposition will be made of these funds? 34%- MHS Class of 2027, 33%- MHS Class of 2028
      33% MHS Class of 2029

   c. How will the funds be used after the above disposition is made?

   Future costs of each graduating class- to support Muhl Pride, Pep Rallies and Prom

4. DATE OF CLOSING:

Date Submitted: 9/11/26 Submitted by: Tara Pacharis, Tara Pacharis

Approval of Fund Custodian (Principal): Hamilton L. Shuster

BOARD OF EDUCATION ACTION

This request was (Approved ___ Disapproved ___) by the Board of Education at their meeting held _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows: _____

_____

_____

Date: _____ Secretary: _____

MUHLENBERG SCHOOL DISTRICT
Muhlenberg Elementary Center

Virginia Hornberger
| Principal
Crystal Jordan
Daniel Kramer
| Assistant Principals

RECEIVED
SEP 15 2026
SUPERINTENDENT'S OFFICE

Ms. Ariel Wolf
Giant
4320 N. 5th Street Hwy
Temple, PA 19560
610-939-2640

September 2026

9/15/26

Dear Ariel Wolf,

Muhlenberg Elementary Center is ecstatic to accept your donation of a $500 Giant gift card as well as the tote bags filled with goodies for our faculty and staff.

Muhlenberg School District **Tax Exemption Number is 76-06550-6.**

Wishing you the best of luck for the upcoming rebrand opening. Thank you for your generous donation and for thinking of the faculty, staff and students of Muhlenberg School District.

Sincerely,

Virginia Hornberger

Virginia Hornberger
MEC Principal

INDEPENDENT CONTRACTOR AGREEMENT

This is an Independent Contractor Agreement (this "Agreement") dated as of the 15th day of October, 2026 (the "Effective Date"), by Mile 2 Consulting, LLC, a Pennsylvania Limited Liability Company ("Contractor"), and the Muhlenberg School District, a Pennsylvania school district ("Muhlenberg" or the "District").

W I T N E S S E T H:

WHEREAS, the Muhlenberg School District (Muhlenberg) is a school district in the Commonwealth of Pennsylvania, and

WHEREAS, Mile 2 Consulting (Contractor) provides, inter alia, planning, policy development, and interagency coordination services to assist Local Education Agencies with participation in the Pennsylvania School-Based ACCESS Program ("SBAP") and Medicaid Administrative Claiming Program ("MAC"); and

WHEREAS, Muhlenberg School District desires to retain the services of Contractor to provide certain consulting Services (as defined below) to Muhlenberg School District on an independent contractor basis, and Contractor desires to be so retained, in accordance with the terms of this Agreement;

NOW, THEREFORE, in consideration of the mutual promises contained herein, and intending to be legally bound hereby, the parties agree as follows:

1. Engagement; Competent Work.

a. Engagement. Muhlenberg School District hereby engages Contractor, and Contractor accepts such engagement, to perform certain services for Muhlenberg School District as more specifically set forth on Schedule A (collectively, the "Services").

b. Competent Work; Consulting and Research Services. All Services will be performed in a competent fashion in accordance with applicable standards of the profession. Muhlenberg School District may inspect the work of the Contractor to ensure that the level of service meets the specified high level of professionalism and care. Any deficiencies in service will be reported to the Contractor and promptly corrected by Contractor. Unless performing services on an emergency basis, Contractor shall furnish all necessary services, labor, supervision, equipment, supplies and materials needed for the satisfactory performance of the Services.

2. Term; Termination.

a. Term. Contractor shall provide Services to Muhlenberg School District pursuant to this Agreement for a term (the "Term") commencing on the Effective Date. This Agreement shall continue through December 31, 2029, unless earlier terminated in accordance with this Agreement. The parties' obligations relating to final reconciliation, payment, data retention/destruction, indemnification, confidentiality, intellectual property, and other provisions expressly surviving termination shall continue thereafter as provided herein.

b. Termination.

i. Either party may terminate this contract upon written notice to the other party in the event of misconduct by the other party. "Misconduct" means conduct or actions that are illegal or unethical in standard business practice. The written notice must identify the nature of the misconduct. In the event of termination due to misconduct, Muhlenberg School District shall pay Contractor any outstanding fees owed up until the date on which the first instance of misconduct occurred. After payment of any such outstanding fees, Muhlenberg School District will not owe any additional fees to Contractor.

ii. Muhlenberg School District may terminate this agreement for any reason with thirty (30) calendar days' notice by providing written notice of termination to Mile 2 Consulting. In the event that a court determines that a termination by Muhlenberg School District due to Contractor's misconduct was without cause or for a breach of contract, such termination shall be deemed a termination for convenience.

iii. Termination fees.

(1) In the event of termination of the contract by Muhlenberg School District for reasons other than misconduct, Muhlenberg agrees to pay contractor termination fees according to the schedule listed below.

If Muhlenberg terminates the contract between…	The district agrees to pay contractor the percentage below of the increased SBAP and MAC revenues for the year of termination above the baseline year…		
	Fiscal Year 2027	**Fiscal Year 2028**	**Fiscal Year 2029**
Effective Date of this agreement - December 31, 2026	30%	–	–
January 1, 2027 - March 31, 2027	33%	–	–
April 1 - June 30, 2027	36%	–	–
July 1 - September 30, 2027	–	27%	–
October 1, 2027 - March 31, 2028	–	30%	–
April 1 - June 30, 2028	–	33%	–
July 1 - September 30, 2028	–	–	24%

October 1, 2028 - March 31, 2029	–	–	27%
After March 31, 2029	–	–	30%

The applicable percentage in the table above shall be multiplied by the difference between the funds Muhlenberg School District is scheduled to receive from reimbursements from the School-Based ACCESS Program (SBAP) and the Medicaid Administrative Claims (MAC) program for the school year in which the termination occurred and the funds previously received by Muhlenberg School District from reimbursements from the School-Based ACCESS Program (SBAP) and the Medicaid Administrative Claims (MAC) program in the baseline year designated in this agreement - minus any interim payments previously paid to contractor for services in the termination year.



(2) Payment of the termination fee will be due to Contractor within 10 business days of receipt by the District of the Cost Settlement Summary for the termination year or by June 30 of the year following the termination year, whichever comes first. Muhlenberg School District will have no further obligation to Contractor following payment of the termination fee. The termination fee shall not be less than zero.

iv. Upon termination of this Agreement for any reason, Contractor shall promptly return to Muhlenberg School District all documents (including copies) and other materials and property of Muhlenberg School District, or pertaining to its businesses, including without limitation contracts, files, letters, reports and records in Contractor's possession or control, no matter from whom or in what manner acquired.

3. **Place of Work; Reporting; Time**. Contractor shall render Services in accordance with Schedule A. Contractor's daily schedule and hours worked under this Agreement on a given day shall generally be subject to Contractor's discretion, provided that Contractor shall devote sufficient time as is reasonably necessary to perform the Services and to fulfill the spirit and purpose of this Agreement. Contractor shall perform services from a remote location, with the exception of being on-site at the District's request.

4. Fees; Payment.

a. Description of Fees and W-9. Service fees due to the Contractor are described in subsection (c) below. Prior to receiving payment hereunder, Contractor agrees to provide a complete and accurate completed Form W-9 and payment information to Muhlenberg School District.

b. Invoices. Contractor shall submit invoices to Muhlenberg School District for Services provided by Contractor. Such invoices shall be due and payable by Muhlenberg School District within thirty (30) calendar days after receipt, other than fees that may be disputed by Muhlenberg School District in good faith.

c. Fees.

i. Total Service Fees. Muhlenberg School District shall pay Contractor a total service fee equal to a percentage of the district's increase in reimbursements from the School-Based ACCESS Program and Medicaid Administrative Claiming program relative to the reimbursements from these programs in the baseline fiscal year of 2023-2024, in which the district received two hundred twenty-nine thousand, six hundred ninety-one dollars ($229,691) in total reimbursements. This figure is subject to verification and may be amended at a future date should both parties agree in writing that the figure listed in this paragraph is not accurate or that the figure has changed due to adjustments directed by the state. The total reimbursements received from the School-Based ACCESS Program and Medicaid Administrative Claiming programs will be verified not later than ninety (90) days following the execution of this Agreement. In the event that the total reimbursements cannot be determined within ninety (90) days of the execution of this Agreement, the figure provided herein shall be the established baseline.

Contractor will provide Muhlenberg School District with both Medicaid Optimization Analysis and Monitoring Services and School-Based ACCESS Program Coordination Services as outlined in Schedule A for the duration of the agreement.

The applicable service fee percentages in each year are:

- Fiscal Year 2026-2027: 36%
- Fiscal Year 2027-2028: 33%
- Fiscal Year 2028-2029: 30%

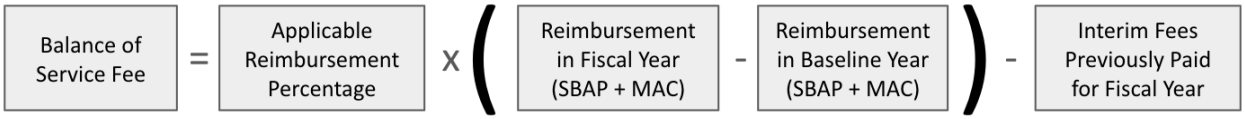
Service Fees		The District agrees to pay Contractor the percentage below of the increased SBAP and MAC revenues for the identified year above the baseline year…		
Dates	**Service Type**	**Fiscal Year 2027**	**Fiscal Year 2028**	**Fiscal Year 2029**
Effective Date of This Agreement - June 30, 2027	Medicaid Optimization Analysis and Monitoring + School-Based ACCESS Program Coordination Services	36%	–	–
July 1, 2027 - June 30, 2028		–	33%	–
July 1, 2028 - December 31, 2029*		–	–	30%

*From July 1, 2029 - December 31, 2029, Contractor's services will be limited to supporting Muhlenberg School District with final SBAP reporting and documentation for SBAP services provided through June 30, 2029.

The total service fee will be paid through a combination of monthly payments and a final cost reconciliation as outlined in the Cost Settlement; Reconciliation section below. The monthly fees shall be deducted from the total service fee when calculating the final payment for each fiscal year.

ii. Monthly Fees. Muhlenberg School District shall pay Contractor a portion of the Total Service Fee through a series of monthly fees in the amount of Two Thousand Dollars ($2,000.00) per month ("Monthly Fee"). The monthly fee shall be payable in each month beginning the month following the effective date of this agreement, and ending June 30, 2029. Contractor shall submit invoices to Muhlenberg School District in accordance with this Agreement for the monthly fee. Payment on each invoice shall be due within thirty (30) calendar days of submission of the invoice.

iii. Cost Settlement; Reconciliation. The Parties shall convene within seven (7) calendar days following Muhlenberg School District's receipt of the cost settlement summary in order to determine the appropriate total fee, for the year then ended, to the Contractor. The balance of the service fee due to Contractor shall be calculated by the following formula:



in which the amount owed is calculated by multiplying the applicable service fee percentage by the growth in total program revenues minus the total of the monthly fees paid for services rendered during the fiscal year. The growth in total program revenue is calculated by adding the amount of revenue received from the MAC program for services rendered for the fiscal year and the amount designated to be received from the SBAP program for services rendered for the fiscal year based on the amount listed on the Cost Settlement Summary section entitled "5. Cost Settlement Federal Share Amount Due to or From Provider" or its equivalent, and subtracting the total reimbursement received in the baseline year as identified in the total service fees section of this agreement. In the unlikely event of a decline in total MAC and SBAP revenues, the total service fee shall be zero dollars ($0). District shall pay the balance of the service fee with thirty (30) calendar days of submission of the invoice by Contractor. Muhlenberg School District recognizes and acknowledges that payments from Muhlenberg School District to Contractor may occur prior to receipt of funds by Muhlenberg School District from the state.

(1) In the event that the monthly fees paid to Contractor for the service year exceed the Contractor's calculated Total Service Fee, Contractor shall remit to Muhlenberg School District a payment in the amount of the difference between the monthly service fees received and the Total Service Fee within thirty (30) days of the date on which the total service fee was calculated and certified by the District and Contractor.

iv. Funds Subject to Forfeit or Repayment to Government Entities; Indemnification by Contractor. The fee and payment provisions hereunder shall survive the Term of this Agreement. In the event that a reimbursement or payment to Muhlenberg School District is disallowed within three years after it was paid to Muhlenberg School District, Contractor shall return to Muhlenberg School District any fees that were paid to Contractor by Muhlenberg School District with respect to the disallowed reimbursement or payment within thirty (30) days of the District's notification to Contractor of the disallowed funds.

5. **Independent Contractor**. Contractor is, and at all times shall be, an independent contractor to Muhlenberg School District. Contractor does not have, nor shall same at any time hold itself out as having, any right, power or authority to create any contract or obligation, either expressed or implied, on behalf of, or in the name of Muhlenberg School District, or to bind Muhlenberg School District to pledge the credit of Muhlenberg School District, or to extend credit in the name of Muhlenberg School District. Each person employed or contracted by Contractor while performing Services pursuant to this Agreement, shall at all times be acting and performing as an independent contractor, employed or contracted by the Contractor and not as an employee of Muhlenberg School District for any purpose whatsoever, and no such employee or independent contractor of Contractor shall be eligible to participate in any compensation plan, benefit program or entitlement provided by Muhlenberg School District for or to its employees. Contractor shall be exclusively responsible for the payment of all compensation to its employees and contractors. Contractor shall not bring any action and shall hold harmless and provide

Muhlenberg School District with a defense against any and all claims alleging that Muhlenberg School District is or was responsible for filing of documents and returns or for the payment of withholdings, contributions and taxes, including but not limited to social security taxes and employer income tax withholding obligations, or that Muhlenberg School District is or was responsible for the payment of compensation, providing of benefits and entitlements to such employees and contractors.

6. Good Standing.

a. Good Standing Representation. Contractor represents that neither it, nor any of its owners or employees, have been convicted of, nor indicted for, a crime which would affect its ability to conduct business in a public school, or listed by a federal agency as debarred, excluded, or otherwise ineligible for participation in service to a public school or school district. Contractor agrees to notify Muhlenberg School District in the event of any such conviction, indictment, listing or notification arising during the Term of this Agreement. Such notice shall be provided in writing on form PDE-6004 and within seventy-two (72) hours of the arrest or conviction. Upon the receipt of such notice, or if Muhlenberg School District otherwise becomes aware of such conviction, indictment, listing or notification, Muhlenberg School District shall have the right to terminate this Agreement immediately.

b. Social Security Act Exclusion. Contractor attests that it and its principals, owners, officers, directors, members, employees, agents, and subcontractors (collectively, the "Contractor Parties") are not excluded from participating in state or federally funded health care programs pursuant to 42 U.S.C. §§ 1320a-7, 1320c-5, and further agrees that it shall notify the District within five (5) business days should Contractor or any of the Contractor Parties receive a Notice of Intent to Exclude or a formal notice of exclusion.

7. Intellectual Property and Usage Rights

a. Ownership of Intellectual Property: The Contractor shall retain all right, title, and interest, including copyright, in and to any and all intellectual property, including but not limited to, documents, designs, software, computer code, written methodologies or frameworks, and any other materials developed, created, or produced by the Contractor under this Agreement (the "Materials"). Data contained within the Materials are the sole property of the District.

b. Client's License to Use: Muhlenberg School District is hereby granted a non-exclusive, non-transferable, perpetual license to use, modify, and adapt the Materials designated by Contractor for use by Muhlenberg School District for Muhlenberg School District's internal purposes only. This license does not include the right to sublicense, distribute, sell, or otherwise share the Materials with third parties, including other districts, charter schools, intermediate units, or local education agencies, without the written consent of the Contractor.

c. Restrictions on Distribution: Muhlenberg School District agrees not to distribute, share, or disclose the Materials produced as part of this agreement to any third party, including but not limited to other districts, charter schools, intermediate units, or local education agencies, without the prior written consent of the Contractor. Any such unauthorized distribution or sharing shall constitute a material breach of this Agreement. Notwithstanding any contrary

provision in this Agreement, Muhlenberg School District may share the Materials as needed with the Pennsylvania Department of Education, other state and federal agencies, legal counsel, auditors, retained financial professionals, and in accordance with valid subpoenas or orders of court.

d. Modification of Materials: Muhlenberg School District may modify or adapt the Materials for its internal use. However, any such modifications or adaptations shall not affect the Contractor's ownership of the original Materials. Muhlenberg School District shall not claim ownership or copyright in any modifications or adaptations of the Materials.

8. **Indemnification**.

a. Contractor Indemnification. To the extent permitted by law, Contractor hereto agrees upon demand, to indemnify, defend, release, and hold harmless Muhlenberg School District and its officers, directors, employees and agents (collectively, the "Indemnified Parties") from and against any third-party claims, damages, liabilities, judgments, costs, and reasonable attorneys' fees to the extent arising out of or resulting from: (i) the negligent acts or omissions or willful misconduct of Contractor or its employees, agents, or subcontractors in the performance of the Services under this Agreement; (ii) Contractor's material breach of this Agreement; or (iii) Contractor's violation of applicable law.

Contractor shall have no obligation to indemnify the District Indemnified Parties to the extent that any claim, loss, or liability results from the negligence, willful misconduct, or breach of this Agreement by the District or its employees, agents, or contractors. Contractor's liability shall not exceed fees paid by District to Contractor.

b. District Indemnification. To the extent permitted by law, District shall indemnify and hold harmless Contractor and its officers, members, employees, and agents (collectively, the "Contractor Indemnified Parties") from and against any third-party claims, damages, liabilities, judgments, costs, and reasonable attorneys' fees to the extent arising out of or resulting from: (i) the negligent acts or omissions or willful misconduct of the District or its employees or agents; (ii) the District's material breach of this Agreement; or (iii) the District's violation of applicable law.

Nothing in this subsection shall be construed as a waiver of any immunity or limitation of liability, right, or defense available to the District under the Political Subdivision Tort Claims Act, 42 Pa. C.S. §§ 8541–8564 or any other applicable law.

c. Notice and Defense. A party seeking indemnification shall promptly notify the indemnifying party of any claim for which indemnification is sought. The indemnifying party shall have the right to assume the defense of such claim with counsel reasonably acceptable to the indemnified party. The indemnified party may participate in the defense at its own expense. No settlement that imposes any obligation or admission of liability upon the indemnified party may be entered into without that party's prior written consent, which shall not be unreasonably withheld.

d. Limitation. Neither party shall be responsible under this Section for indirect, incidental, special, consequential, or punitive damages except to the extent awarded to a third party in a claim subject to indemnification under this Section.

9. Insurance.

a. Comprehensive General Liability Insurance. Contractor shall carry and be responsible for its own comprehensive General Liability Insurance with reputable insurance carriers acceptable to Muhlenberg School District, including product liability for personal injury and property damage with minimum limits of one million dollars ($1,000,000) per occurrence and one million ($1,000,000) in the aggregate.

b. Worker's Compensation. Contractor shall carry at its own expense Worker's Compensation insurance in compliance with all applicable laws.

c. Automobile Liability Insurance. Contractor agrees that any vehicle operated by Contractor or Contractor's employee will be covered by automobile liability insurance in full force and effect throughout the term of this Agreement, against risk of causing personal and property damage.

d. Cyber Liability Insurance. Contractor shall carry and be responsible for its own cyber liability covering liabilities for breach of contract, privacy and security liability, breach of applicable laws, privacy regulatory defense and payment of civil fines, payment of credit card provider penalties, and breach response costs (including but without limitation, notification costs, forensics, payment of ransom demands, credit protection services, call center services, and identity theft protection services). Such policy shall have a minimum coverage level of $1,000,000. The responsibility for payment of sums under any deductible or self-insured retention provisions of the policy or policies remains with the Contractor. It is expressly understood and agreed that the Muhlenberg School District does not in any way represent that the above specified minimum coverage limit is sufficient or adequate to protect Contractor's interests or liabilities. Contractor's failure to provide proof of meeting these requirements within thirty (30) days of the full execution and/or Contractor's failure to maintain such insurance for the duration of this Agreement shall be considered a material breach and grounds for immediate termination with cause, in the Muhlenberg School District's sole discretion.

e. Certificate of Insurance. Upon request, Contractor shall supply Muhlenberg School District with a valid certificate of insurance evidencing the aforementioned insurance coverage and naming Muhlenberg School District and/or its officers, agents, employees, successors, assigns and representatives as additional insureds, on a primary and non-contributory basis and providing that additional insureds receive at least thirty (30) days' notice before any modification or cancellation of said coverage.

10. **Legal Authority**. Contractor and Muhlenberg School District represent and warrant to one another that each has the legal right to enter into this Agreement and to perform the Services in accordance with its terms without violating the rights of others or any applicable law and that each has not and shall not become a party to any other agreement of any kind which conflicts with this Agreement.

11. **Nondiscrimination**. Contractor shall comply with the Pennsylvania Human Relations Act, 43 P.S. § 951 et seq., which prohibits discrimination because of race, color, religious creed, ancestry, age, sex, national origin, handicap, or disability, by employers, employment agencies, labor organizations, contractors, and others. Contractor's attention is directed to the language of the Commonwealth Non-Discrimination Clause as set forth in 16 Pa. Code § 349.101.

12. **Family Educational Rights and Privacy Act; Data Privacy**. Muhlenberg School District is required to comply with all federal student record requirements as outlined in 20 U.S.C. 1232g and the regulations promulgated thereunder, 34 C.F.R. Part 99 et seq. (commonly known as the Family Educational Rights and Privacy Act or "FERPA"), and in the IDEA regulations, 34 C.F.R. Part 300 et seq. Muhlenberg School District also takes affirmative steps to protect the privacy of its employees and information and data related thereto. Both Muhlenberg School District and Contractor, and each party's officers and employees, shall comply with Muhlenberg School District policies and all applicable laws in this regard at all times. The District is providing education records to Contractor as a school official pursuant to 34 CFR § 99.31(a)(1)(i)(B). Contractor's obligations related to FERPA and the District's Data are further described in Schedule B.

13. **Licenses**. All licenses and permits which may be necessary for Contractor to perform the Services within the Commonwealth of Pennsylvania and any other applicable jurisdiction shall be obtained and maintained at the sole cost and expense of Contractor. In the event of any revocation, lapse, or suspension of any such licenses and/or permits, Contractor shall immediately notify Muhlenberg School District of such revocation, lapse or suspension, and Contractor shall not render Services until such revocation, lapse or suspension has been cured.

14. **Confidential Information**. Contractor agrees that it will take appropriate steps to ensure that its employees and Subcontractors will not disclose to others any confidential information of or about the business of Muhlenberg School District. Contractor understands that this undertaking applies not only to Education Records and Personally Identifiable Information (as defined in FERPA and in IDEA) but also to information which may be of a commercial nature, so that any information regardless of whether or not it is reduced to writing is to be considered confidential. Contractor's obligations to the District in connection with the District's Education Records and Personally Identifiable Information are detailed in Schedule B. In addition to the terms of Schedule B, Contractor shall not disclose an Education Record or Personally Identifiable Information except as required by law.

Muhlenberg School District understands that the Contractor may be required to disclose from time to time such information to its legal counsel, to state officials or their contracted representatives, and/or to other agents and as required by applicable federal, state and local laws, rules and regulations, and any such disclosure shall not be considered a violation of this paragraph, provided that such disclosure is made in accordance with all applicable federal, state and local laws, rules and regulations. Notwithstanding the foregoing, and to the extent permitted by law, Contractor shall provide reasonable notice to Muhlenberg School District before disclosing any of the District's Confidential Information to a third party pursuant to a subpoena,

court order, or other legal process, so as to provide the District with the opportunity to oppose the disclosure.

15. **Notices**. Any notice required to be given hereunder shall be sufficient if in writing, and sent by certified or registered mail, return receipt requested, first class, postage prepaid, in the case of Muhlenberg School District to:

Muhlenberg School District
801 Bellevue Avenue
Reading, PA 19605

in the case of Contractor to:

Mile 2 Consulting, LLC
47 W Willow Grove Avenue
Philadelphia, PA 19118

16. **Controlling Law and Dispute Resolution**. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania without giving effect to the conflicts of law principles thereof or of any other jurisdiction that would cause the substantive laws of any jurisdiction other than the Commonwealth of Pennsylvania to apply. Sole and exclusive jurisdiction for claims or suit arising from or under this agreement shall be in the Court of Common Pleas for Berks County and in no other forum. Both parties irrevocably waive any objection to personal jurisdiction in such venue. Should either party file suit in any other forum, that party shall be responsible for paying the reasonable attorneys' fees and costs incurred by the other party to have the matter dismissed from the improper forum or transferred to the Court of Common Pleas of Berks County. Contractor's liability in any dispute shall not exceed fees paid under this Agreement.

17. **Entire Agreement**. This Agreement constitutes the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements between the parties, whether written or oral. This Agreement may be amended, supplemented or changed only by an agreement in writing signed by both of the parties.

18. **Severability**. If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.

19. **Waiver**. Failure of either party to exercise or delay in exercising any right under this agreement shall not operate as a waiver. Exercising any right does not preclude the party from exercising any other right.

20. **Counterparts; Electronic or Facsimile Signatures**. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. Delivery of an executed counterpart of a

signature page to this Agreement by facsimile or electronic mail shall be as effective as delivery of a manually executed counterpart of this Agreement. Electronic signatures shall be permitted and shall have the same effect as an original signature.

21. **Political Subdivision Tort Claims Act**. Nothing in this Agreement shall be construed as the District waiving any protection provided under the Political Subdivision Tort Claims Act, 42 Pa. C.S.A. §§ 8541-8564. The provisions of this Section shall survive the termination or expiration of this Agreement with respect to any claims or liability accruing prior to such termination.

22. **Compliance With Law**. Contractor shall comply with all applicable federal, state, local, and industry statutes, regulations, ordinances, codes, and standards. The specific statutory requirements enumerated in this Section shall not limit the generality of the foregoing sentence or be construed as an exhaustive enumeration of Contractor's obligations under applicable laws. The failure to specifically reference or include said matters in the Agreement does not excuse Contractor from compliance with same.

23. **Right to Know Law**. In the event that the District receives a request for records pursuant to the Pennsylvania Right to Know Law, 65 P.S. § 67.101 et seq., request for records relating to this Agreement or the Services, and such records are in Contractor's possession, Contractor shall produce such documents within ten (10) business days.

24. **Survival**. The provisions of sections 2.b.iii, 4, 7, 8, 12, 14, 15, 16, 21, 23, and Schedule B shall survive the termination of this Agreement.

25. **Force Majeure.** Neither party shall be liable for any failure or delay in performing its obligations under this Agreement (other than the obligation to pay amounts due and owing) if such failure or delay is caused by events beyond that party's reasonable control, including, but not limited to, acts of God; fire; flood; severe weather; earthquake; epidemic or pandemic; war; terrorism; civil unrest; labor disputes (excluding those involving the affected party's own workforce); governmental actions, orders, or restrictions; interruptions or failures of utilities or telecommunications services; cyberattacks or widespread technology failures not caused by the affected party's negligence; or delays, outages, or failures of state or federal systems or agencies necessary for administration of the School-Based ACCESS Program (SBAP) or Medicaid Administrative Claiming (MAC) Program.

The affected party shall promptly notify the other party of the Force Majeure event, describe its anticipated impact on performance, and use commercially reasonable efforts to minimize the effects of the event and resume performance as soon as reasonably practicable.

If a Force Majeure event continues for more than ninety (90) consecutive days and materially prevents performance of a substantial portion of the Services, either party may terminate this Agreement upon thirty (30) days' written notice to the other party. In the event of such termination, District shall pay Contractor for all Services performed and all fees earned through the effective date of termination in accordance with this Agreement. Neither party shall have any further liability arising solely from the termination, except for obligations that expressly survive termination.

IN WITNESS WHEREOF, this Agreement will be effective as of the date first above written.

Muhlenberg School District

Signature:

Name:

Title:

Date:

Mile 2 Consulting, LLC

Signature: 

Name: Ryan Stewart

Title: CEO

Date: October 8, 2026

Schedule A

Proposal for Services

Mile 2 Consulting (Mile 2) will partner with the Muhlenberg School District to provide the District with the Medicaid Optimization Analysis and Monitoring Services and the School-Based ACCESS Program Coordination Services described below.

Medicaid Optimization Analysis and Monitoring Services

Using our innovative and proprietary analytical tools, Mile 2 Consulting will partner with Muhlenberg School District to conduct an in-depth analysis of the district's health service offerings, its health-related expenditures, and other areas in which the district may be eligible to generate funding through Medicaid reimbursement.

The analysis will identify all eligible expenditures that the district could be claiming for Medicaid reimbursement, along with the potential Medicaid reimbursement revenue that each expenditure would generate.

Mile 2 will conduct the optimization analysis in the following phases:

Kickoff Meeting

- Mile 2 will convene a kickoff meeting that includes representatives from the district's finance, special education, and transportation departments.
- The goals of the kickoff meeting will be to develop a shared understanding of the rationale and scope of the project, and to identify the data needed to conduct the analysis.

Data Review and Formatting

- Mile 2 will conduct follow-ups as needed with district personnel to resolve any outstanding questions or data discrepancies.
- Mile 2 will review all data received and will perform any clean-up, cross-referencing, or reformatting necessary to prepare the data for inclusion in the revenue projection model.

Data Modeling

- Mile 2 will input the district's data into the revenue projection model.
- Mile 2 will run the projections under a variety of scenarios to produce a set of revenue projections for the district.

Analysis of Results

- Mile 2 will analyze the results of the various revenue projection scenarios.
- Mile 2 will compare the results of the revenue projection scenarios with other high-reimbursement districts from across the state.

Presentation of Findings

- Mile 2 will present the findings of the revenue projections to district leadership.

In order to conduct the Medicaid optimization analysis, Muhlenberg School District agrees to provide Mile 2 access to the following categories of information if it is requested and readily available:

- Employee salary and benefits costs.
- Financial expenditure information related to health services and specialized transportation.
- Titles of and expenditures on contractors providing health services.
- Names of schools and tuition and health service costs for students in private placements for special education services.
- SBAP and MAC cost reports submitted to the state.
- A breakdown of the allocation of the district's federal funds.

On a quarterly basis, Mile 2 Consulting will work with the District's Medicaid ACCESS coordinator and the District's finance team to monitor the district's progress toward meeting revenue targets. We will help Muhlenberg School District identify areas that are off-track for meeting their target so that the district can proactively take the appropriate measures to ensure that no eligible revenue opportunities go unclaimed.

We will prepare quarterly reports for school and district administrators as well as for board members. This way, everyone can work collaboratively with transparent and quantifiable data toward optimal outcomes.

A Mile 2 Consulting partnership also comes with technical assistance in a number of key School-Based ACCESS Program areas, including the following:

Federal Funds Review

- We work with your business office to identify ways to strategically allocate IDEA funds so that no Medicaid reimbursement opportunities are lost.

Record Keeping Systems

- We work with your ACCESS coordinator to develop record keeping systems to comprehensively and efficiently store and manage SBAP records.

Medicaid Outreach Materials

- We work with your communications and parent outreach teams to identify families in need of Medicaid outreach and to develop compelling outreach materials.

Process Management Tools

- We provide your ACCESS coordinator with easy-to-use, customizable tools to help streamline SBAP management processes.

Transportation & Depreciation Review

- We work with your business office to identify all eligible reimbursements through specialized transportation and capital asset depreciation. We can also provide easy-to-use tools to automate specialized transportation record-keeping.

School-Based ACCESS Program Coordination Services

Pennsylvania's School-Based ACCESS Program requires expert project management systems and processes in order to efficiently coordinate its many requirements.

At Mile 2 Consulting, we marry our unique strategic analytics and performance management tools with a comprehensive and detail-oriented approach to program coordination to ensure your district receives every dollar for which it is eligible.

Processes that Mile 2 will manage as part of the service package include:

- Student Medicaid eligibility reviews
- Maintenance and updating of the random moment time study roster
- Review and verification of provider licenses
- Training and onboarding of service providers
- Tracking of the return of parental consent forms
- Development of Medicaid outreach materials that the district and its schools can distribute to families
- Review of IEPs to ensure compliance with Medicaid requirements
- Provider Eligibility Checks
- Coordination of the reporting process for administrative activities claiming and the annual cost settlement
- Development of the annual parental notification that the district and its schools can distribute to families
- Development and maintenance of SBAP record keeping systems
- Coordination of the SBAP re-enrollment process when necessary
- Review of any state or federal policy changes

The District agrees to designate a District employee as the official ACCESS Coordinator. This individual will have at least 33% of their time dedicated to the implementation of the SBAP program. Mile 2 will work closely with this individual to provide training and support on all components of the SBAP program. Mile 2 will also work with this individual to create a customized support plan that clearly outlines which party will lead or support the implementation of each SBAP program component.

We will work with the district's business office, special education team, and other departments to ensure clarity of responsibilities and timelines. We will break down each phase of the SBAP program cycle so that all parties involved are clear on what needs to happen on a monthly, quarterly, annual, and ongoing basis.

We have developed customizable, easy-to-use tools to create efficient workflow management for the SBAP process. This enables us to streamline communication with school and district staff, and to quickly identify potential hazards or challenges before they become a problem.

Medical Authorization Services

If desired, the District can elect to utilize Mile 2's Medical Practitioner Authorization Form services for an additional fee based on the number of students requiring an authorization. For students requiring an authorization for occupational therapy, speech therapy, or physical therapy, Mile 2 can arrange for the review of the student's IEP and for the granting of a medical authorization by a Certified Registered Nurse Practitioner for a fee of $16 per student. For students requiring an authorization for other Medicaid-eligible services, Mile 2 can arrange for the review of the student's IEP and for the granting of a medical authorization by a Medical Doctor for a fee of $28 per student. Fees for Medical Practitioner Authorization Services shall be considered separate and apart from the other service fees identified in this agreement. Fees for Medical Practitioner Authorization Services are subject to change with written notice from Mile 2 to the District occurring at least 7 days prior to the submission of a medical practitioner authorization form for signature.

Schedule B

Data Sharing Agreement

Muhlenberg School District is a school district in Pennsylvania. Muhlenberg School District retains student data and information that may be used by Contractor in performing the Services as more fully set forth in Schedule A. Certain categories of information necessary for Contractor's performance of the Services may include personally identifiable information and/or student education records.

Muhlenberg School District and Contractor agree as follows with respect to personally identifiable information and/or information contained in student education records:

1. **Definitions**.

a. Data: Student Data and/or PII in the District's possession and/or control.

b. Student Data: Student Data may include, but is not limited to, the following: Education Records, FERPA PII, metadata, any academic or grade information, attendance, truancy, discipline, receipt of special education services or supplementary educational services, social security or public benefits, or information as to race, ethnicity or disability and any and all data and information that the District (or any authorized end user(s)) provides or uploads to meet the information needs of the Contractor under the Agreement.

c. Data Privacy Laws: "Data Privacy Laws" means any and all national, state, regional and/or local laws, rules, regulations, security requirements and regulatory guidance applicable to the protection or processing of Student Data, including without limitation, (1) the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), (2) Pennsylvania's data breach notification law (73 Pa. Stat. § 2301 et seq.), (3) the Children's Online Privacy Protection Act of 1998, 15 U.S.C. §§ 6501–6506; and (4) any other applicable data privacy law that comes into effect during the Term of this Agreement.

d. Data Security Incident: An actual or reasonably suspected breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to, Data transmitted, stored or otherwise processed.

e. De-Identified Information: means information created using Data that cannot reasonably be used to infer information about or otherwise be linked to a natural person, directly or indirectly.

f. Destroy: means (1) shredding; (2) permanently erasing and deleting; (3) degaussing; or (4) otherwise modifying Data in paper, electronic, or other means so as to make it unreadable, unreconstructible, and indecipherable.

g. Education Records: means "Education records," as defined under 34 C.F.R. § 99.3.

h. FERPA PII: means "Personally Identifiable Information," as defined under 34 C.F.R. § 99.3. FERPA PII does not include de-identified data derived from Education Records.

i. Personally Identifiable Information (PII): means any data or information that: (a) is linked or reasonably linkable to an identified or identifiable natural person; or (b) is otherwise "personal data," "personal information," "personally identifiable information" or similarly defined data or information under Data Privacy Laws.

j. Subcontractor: For the purposes of this Agreement, the term "Subcontractor" means a party other than the District or the Contractor, who the Contractor contracts with to provide services under the Agreement and may have access to Data.

2. **Access to Data**.

a. Contractor will be given access to Student Data for the limited purpose of conducting the analysis and producing the deliverables described in the Schedule A. Contractor understands and agrees that any unauthorized disclosure of this information is illegal as provided in FERPA and in the implementing federal regulations found in 34 CFR, Part 99. Contractor agrees to obtain written consent from parents/guardians for use of Student Data for any purpose other than the business purposes authorized by the District in this Agreement. For the avoidance of doubt, Contractor has no authority or right to use any of the Student Data collected, processed, or reviewed in connection with this Agreement without prior written consent of the District or students' parents/guardians, as appropriate.

b. Contractor agrees that only Contractor and its employees and individuals contracted by Contractor for the expressed purpose of supporting Muhlenberg School District within the agreed upon scope of activities as outlined in Schedule A and Section 5 below are authorized to have access to Data.

3. Subcontractors

a. Contractor shall notify District in writing of its plans to engage any Subcontractor related to the processing of Data. District shall have fourteen (14) days to object to Contractor engaging such Subcontractor. Only after District's right to object to Contractor engaging the Subcontractor has expired, the Contractor shall have authorization, subject to the requirements in this Agreement, to engage such Subcontractor, or subcontract any of its obligations under or in connection with the Agreement to such Subcontractor, in each case without the prior specific written authorization of the District .

b. Contractor shall ensure that any Subcontractor engaged to support the scope of services outlined in Schedule A agrees in writing to maintain and implement privacy and security controls that are as least as stringent as those set out in this Agreement as between the District and the Contractor, in particular providing sufficient guarantees to implement appropriate technical and organizational measures in such a way that the processing will meet the requirements of applicable Data Privacy Laws. Contractor shall remain fully liable to the District for the performance of each of Contractor's Subcontractor's obligations under the Agreement.

Upon request, the Contractor shall promptly provide to the District a copy of each Subcontractor agreement.

4. **Data Sharing Requirements**

a. Contractor may use Data only for the purposes for which the disclosure was made. Contractor acknowledges and agrees that FERPA limits the transfer and re-transfer of Educational Records and FERPA PII. Other than disclosing Data to a Subcontractor pursuant to the services outlined in Schedule A above or to an authorized state official or to an authorized vendor contracted by the state to administer the School-Based ACCESS Program, Contractor shall not release, re-disclose or otherwise reveal, directly or indirectly, Data to any individual, agency, entity, or third party unless specifically authorized by the District in writing.

b. If Contractor has access to, has custody of, or creates legally protected confidential Data on behalf of District while providing goods or services to District, Contractor shall not disclose, and shall use its best efforts not to allow to be disclosed, such Data except as directed by District and in accordance with the provisions of the law protecting the Data, including, without limitation, Data Privacy Laws.

c. Contractor shall not disclose "directory information", as that term is defined under FERPA, concerning any student unless the disclosure is required by the District.

d. If by court order, legal requirement or regulatory authority Contractor is forced to disclose Data, Contractor will (to the extent legally permitted) give the District notice of the order within not later than one (1) day of receipt of the order and will provide, at the District's request and cost, reasonable assistance to contest the disclosure. If such contest or protective action or other remedy is not obtained, Contractor agrees that it will disclose only that portion of the Data which it is advised by legal counsel is legally required to be disclosed, and Contractor will reasonably cooperate with District's efforts to obtain reliable assurance that the receiving party will accord such Data confidential treatment. Contractor shall immediately provide District with a copy of such court order or lawfully issued subpoena prior to releasing the requested data or Data, if allowed by law or judicial and/or administrative order.

e. Any Data disclosed to a third party must be Destroyed once the Data is: (1) no longer needed for its permitted use, or (2) termination of this Agreement, whichever is earlier. Without undue delay, Contractor must certify the Destruction of any Data disclosed.

f. If Contractor creates or receives De-Identified Information, then Contractor shall: (1) take reasonable measures to ensure the information cannot be associated with an identified or identifiable natural person; (2) process the De-Identified Information solely in deidentified form and not attempt to reidentify the De-Identified Information; and (3) ensure any and all employees or Subcontractors comply with the foregoing requirements and Data Privacy Laws.

5. **Use of Data** Contractor may use the Data provided by Muhlenberg School District for the purpose of providing any of the following services that may be requested by Muhlenberg School District:

a. A comparative analysis of Muhlenberg School District Medicaid revenues and related metrics relative to high-reimbursement local education agencies in Pennsylvania.

b. A Medicaid Revenue Projection of Muhlenberg School District revenues under optimal or near-optimal Medicaid Access claiming performance.

c. A report identifying the highest return on investment (ROI) areas in which Muhlenberg School District can increase Medicaid ACCESS reimbursement rates.

d. A review of documentation practices and processes and identification of opportunities to enhance the completeness and accuracy of records and the efficiency of the record-keeping process.

e. Quarterly monitoring of Medicaid submissions and support to complete the cost settlement report to ensure optimal claiming performance on an ongoing basis.

f. A review of student IEPs to ensure that the IEP is written in a way that allows for all eligible and medically-necessary services to be claimed for reimbursement.

g. The entry and periodic updating of information required for submission as part of the School-Based ACCESS Program and Medicaid Administrative Claiming Program.

h. The maintenance of records required for School-Based ACCESS Program and Medicaid Administrative Claiming Program.

i. Any other activity reasonably necessary for participation in the School-Based ACCESS Program or analysis of the district's performance in the School-Based ACCESS Program.

6. Data Security Incidents

a. Contractor shall, to the extent permitted by law, notify the District without undue delay and, where feasible, within twenty-four (24) hours after Contractor becomes aware of a Data Security Incident affecting Data, provide the District with sufficient information and documentation to allow the District to meet any obligations to report or inform individual(s) and/or regulators of the Data Security Incident under Data Privacy Laws. The notification, at a minimum, shall include: (1) the types of PII that were or are reasonably believed to be the subject of the Data Security Incident; (2) the date or estimated date of the Data Security Incident; (3) a general description of the Data Security Incident; and (4) the steps Contractor has taken to remediate the Data Security Incident. Contractor will continuously supplement the information provided to the District as additional information becomes available to it regarding the Data Security Incident.

b. Contractor shall review the applicable technical and organizational measures and make appropriate changes to remediate such Data Security Incident and prevent it from occurring in the future to the District's satisfaction. If it is determined that the Data Security Incident resulted, directly or indirectly, from the negligence, errors, omissions, or willful misconduct of Contractor, Contractor shall bear all related costs and expenses including without

limitation: notification of the affected persons, identity theft prevention and mitigation services, and regulatory costs. Contractor's liability shall not exceed fees paid by District to Contractor. If the unauthorized disclosure is the result of the acts or omissions of the District, or its personnel, Contractor will work with the District to remedy the breach and notify affected parties, but all costs of notification of the breach will be borne by the District.

c. Contractor agrees that it shall not inform any third party of a Data Security Incident without first obtaining the District's prior written consent (other than notifying Contractor's legal counsel). Further, Contractor agrees that the District shall have the sole right to determine: (1) whether notice of the Data Security Incident is to be provided to any individuals, regulators, law enforcement agencies, or others as required by law or regulation; and (2) the contents of such notice, whether any type of remediation may be offered to affected individuals, and the nature and extent of any such remediation.

7. **Data Security**

a. Adequate Security: Contractor shall implement accepted industry standards of competence and diligence exercised to mitigate the possibility of unauthorized disclosure or acquisition of Data by an unauthorized person. Contractor represents and warrants that it has implemented and maintains appropriate technical and organizational measures to ensure a level of security commensurate to the risk to Data. Such measures include taking appropriate administrative, physical, organizational, and technical safeguards to ensure that (a) the use of the Data is secure and used only for authorized purposes and that (b) Data is protected against unauthorized or accidental access, disclosure, destruction, loss, processing, damage, or alteration. Contractor shall provide at least the same level of privacy protection as required by Data Privacy Laws. Without derogating from the above, Contractor shall comply with the following obligations:

b. Limited Access: Contractor will allow only authorized employees and representatives access to Data. Contractor shall be solely responsible for ensuring that these individuals are not security risks, and upon District request, Contractor will provide any Data reasonably necessary for District to evaluate security issues.

c. Passwords and Access. Contractor shall employ usernames, passwords, and other means of restricting access to the District Data. Contractor shall only provide access to Data to employees or Subcontractors who are performing the services and to IT administrators as required. Contractor shall immediately revoke access to Data for any user no longer requiring access to Data and shall immediately terminate service accounts upon completion of the work completed by such service provider.

d. Multi-Factor Authentication (MFA). Contractor and its Subcontractors shall use MFA on any applications used in the transfer or transmission of any Data.

e. Cloud-Based File Storage. Contractor shall, to the greatest extent possible, maintain all Data obtained or generated pursuant to the Agreement in a secure, cloud-based environment. Contractor shall only use United-States based providers whose dedicated

cloud-based environment: (1) encrypts data at rest; and (2) meets generally accepted encryption standards.

f. Vulnerability and Patch Management. All Contractor devices are and shall throughout the term of this Agreement be configured for automatic patching and application security patches shall be installed without unreasonable delay.

g. Personnel. Contractor shall ensure that its personnel with access to Data are informed of the confidential nature of PII and have executed written contracts to maintain the confidentiality of PII. Contractor shall ensure that personnel with access to Data receive adequate training on compliance with this Agreement and the Data Privacy Laws applicable to the Data and the Agreement.

8. **Right to Use Data**: Contractor shall only use Data for the purposes outlined in this Agreement, and in accordance with Data Privacy Laws. Contractor is prohibited from: (1) selling or sharing (as such terms are defined under Data Privacy Laws) Data received from or on behalf of District, including, without limitation, sharing Data with third parties via cookies or other online tracking technologies; (2) retaining, using, or disclosing Data for any commercial purpose other than the purposes outlined in Schedule A; or (3) retaining, using, or disclosing Data outside of the direct business relationship between District and Contractor. The use shall be compliant with Data Privacy Laws. The Parties agree that Contractor meets the requirements contained in 34 CFR § 99.31(a) and qualifies as a school official pursuant to FERPA. Contractor shall only request or collect the minimum amount of Data needed to complete the services requested. This Agreement and its terms and conditions take precedence and priority over any conflict in language with any other agreement between the Parties. Contractor abides and shall, throughout the Term of this Agreement abide by the terms of the Data Privacy Laws.

9. **Ownership and License of the Data**: All Data transmitted to the Contractor pursuant to the Agreement is and will continue to be the property of and under the control of the District. Contractor further acknowledges and agrees that all copies of such Data transmitted to the Contractor, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this Agreement in the same manner as the original Data. The Parties agree that as between them, all rights, including all intellectual property rights, title and interest in and to Student Data, the District's financial and personal Data, and any other Data provided by the District to Contractor in order to administer the School-Based Access program contemplated per the Agreement shall remain the exclusive property of the District. Contractor acknowledges and agrees that the District grants to the Contractor a limited, revocable, nonexclusive right and license to use any such Data, solely for the Contractor's use in carrying out the services set forth in this Agreement and solely in conformity with Data Privacy Laws, and other applicable laws or regulations.

10. **Destruction of Data**: Upon termination or expiration of this Agreement, Contractor shall without undue delay Destroy all Data received in connection with this Agreement.

CONFERENCE/CONVENTION REQUEST FOR APPROVAL

Please complete and submit this form to your building principal/supervisor. The Conference Request form shall accompany the "Application for Leave" form to be submitted to the Superintendent. Conferences/conventions that include overnight travel and accommodations require pre-approval by the Superintendent and School Board.

Patterson — Last Name
Ken — First Name

PASBO Facilities and Transportation Conference
Title of Event

Penn Stater Hotel and Conference Center
Location

October 22 and 23
Conference Dates

Departure: Date Oct. 21 Time 6:00 p.m. Return: Date Oct.23 Time 4:00 p.m.

Brief justification of attendance: PASBO Facilities and Transportation Conference contains the CEUs needed to maintain my Pennsylvania Certified School Facilities Professioonal and Pennsylvania Certied School Business Official certifications.

TOTAL MAXIMUM EXPENSE TO SCHOOL DISTRICT (itemized worksheet on other side of form) $ ~~901.60~~ 856.00

BUDGETED FROM Buildings and Grounds Budget (Department)

NUMBER OF DAYS A SUBSTITUTE TEACHER WILL BE NEEDED # 0 0

Ken Patterson — SIGNATURE OF STAFF MEMBER
10/2/2026 — DATE SUBMITTED

Principal — Recommended: Approval ___ Denial ___ Date ___

~~Assistant Superintendent~~ CFO — Recommended: Approval ✓ Denial ___ Date ___

Superintendent — Recommended: Approval ✓ Denial ___ Date ___

Board Resolution # ___ Approval Date (if applicable) ___

Upon return from conference, please submit a Personal Expense Report (including all receipts) and a Conference Report to your supervisor. Also submit a copy of the Conference Report to the Superintendent.

ITEMIZED EXPENSE WORKSHEET FOR CONFERENCE/CONVENTION

REGISTRATION FEE $240.00

TRANSPORTATION

FROM MSD 150 m.

miles ~~360~~ 300 ✓ @ 76 /mile $~~273.60~~ 228.00

(Mileage reimbursement is calculated at current IRS rate.)

Other mode of transportation _____ $_____

MEAL EXPENSE

The latest federal per diem rate schedule for meals and incidental expenses (M+IE) by location and the standard destination rate can be found at the U.S. General Services Administration website: www.gsa.gov

Breakfast: $_____
Lunch: $_____
Dinner: $_____

Total Meal Expense $0.00

LODGING COSTS

Reimbursement for lodging will be based on prevailing rates of the hotel if the hotel is the site of the conference/convention. If the hotel at the site of the conference is not available, lodging may be paid for similar accommodations at a rate not to exceed the hotel rate at the event site.

The latest federal per diem rate schedule for lodging by location and the standard destination rate can be found at the U.S. General Services Administration website: www.gsa.gov

2 # of days X $185 /day = Total Lodging Cost $370.00

OTHER EXPENSES (Please specify)

Tolls _____ Total Other $18.00

TOTAL ESTIMATED EXPENSE TO SCHOOL DISTRICT $~~901.60~~ 856.00

ENTER THIS TOTAL ON PAGE 1

Attachment A

MUHLENBERG SCHOOL DISTRICT

Budget Request for Field Trip

To be submitted at the normal time of budget requisitioning for supplies and equipment.
Incomplete forms will be returned.

Destination Washington D.C. Area

Approximate date of trip 21-23 May 2027

Duration 3 days

Teacher (s) MSgt Beaver Grade level 9-12

Estimate number of students involved 50

Means of transportation Charter

Means of funding School / Student Funds

Cost to district #5120

Educational goals and alignment to the curriculum

Describe the correlation of the trip to PA Academic Standards and curriculum goals?

Air Force Curriculum in Action

Describe the student specific learning targets that will be achieved on this trip.

See Aircraft and history of the United States.
View the Marine Corps Museum

Describe the educational benefits to be derived from the trip?

Touch Aircraft and see history

Teacher's Signature	MHS School	5 Oct 26 Date

Requisition Approved ☒ Not Approved ☐

Principal	10/6/26 Date
Assistant Superintendent.	10/8/26 Date
Superintendent	10/9/26 Date

MUHLENBERG SCHOOL DISTRICT
Committee of the Whole Meeting Minutes
September 9, 2026
Lecture Hall, Muhlenberg High School
www.muhlsdk12.org

Call to Order

The Committee of the Whole Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, September 9, 2026 at 6:45 PM by Board President, Mrs. Cindy L. Mengle.

There was a brief executive session held prior to the meeting regarding legal matters.

Members Present

President – Mrs. Cindy L. Mengle
Vice President – Mrs. Kristyna Eagle
Treasurer - Mr. Ronald J. Haas, Sr.
Secretary – Mr. Enrique Castro, Jr.
Assistant Secretary – Ms. Susan Roeckle (via zoom)
Member – Mr. Andrew L. Eaton, Sr. (via zoom)
Member – Mr. S. Wayne Hardy (via phone)
Member – Mr. Garrett Hyneman
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Member – Mr. Robert Mengle

Administration Present

Superintendent - Dr. Alan S. Futrick
Assistant Superintendent - Dr. Gangi E. Cucciuffo
Chief Financial Officer - Mr. Shane M. Mathias, CPA
Executive Director of Strategic Programs & Emp. Dev.- Dr. Cathy Shappell
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education - Dr. Nicole Huntbach
Supervisor of Special Education - Ms. Jaclyn Bellanca
Supervisor of Special Education - Ms. Autumn Gilmore
Licensed Behavior Specialist - Ms. Courtney Knittle
Licensed Behavior Specialist - Ms. Melissa Cooper
Director of Food Services & Nutrition - Mr. Carey Kline
Director of Pupil Services - Mr. Michael J. Mish

Director of Curriculum & Instruction K-12 - Mr. Kyle Crater
Curriculum & Instruction Supervisor - Dr. Janet Heilman
Supervisor of Student Services - Dr. Joseph Scoboria
Supervisor of Alt. Education & Co-Curr. Programs- Ms. Lori Morris
Director of Transportation - Dr. Timothy Moyer
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Ms. Cristina Lillis
High School Assistant Principal - Ms. Nicole McGowan
High School Assistant Principal - Mr. William Dramby
Junior High Principal - Mr. Christopher Becker
Junior High Assistant Principal - Mr. Joshua Rankin
Junior High Assistant Principal - Ms. Michele Weaver
C.E. Cole Intermediate Assistant Principal - Dr. Tara Nelson
C.E. Cole Intermediate Assistant Principal - Mr. Jacob Conrad
C.E. Cole Intermediate Assistant Principal - Ms. Xiomara Toledo
Elementary Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Daniel Kramer
Elementary Assistant Principal - Ms. Crystal Jordan
Social Worker- Ms. Lauren Heydt
Social Worker - Ms. Emily Carmichael

Visitors

Don Main	Austin Harmes	Linda Roebuck	Daniel Fair
Diane Benson	Shane Clark		

Educational Presentations

A. PSBA's Honor Roll of School Board Service and Pennsylvania Association of School Business Officials - Dr. Alan S. Futrick

Dr. Futrick honored Mrs. Kristyna Eagle for five years of service and Mr. Garrett Hyneman for fifteen years of service. Dr. Futrick honored Mr. Ken Patterson for his status as a Pennsylvania Certified School Facilities Professional as well as a Pennsylvania Certified School Business Official by the Board of Directors of the Pennsylvania Association of School Board Officials.

B. First Reading of Policies - Dr. Alan S. Futrick

<u>100 Programs</u>
Policy No. 122, Extracurricular Activities

Policy No. 122.1, Non-Sponsored Student Groups
Policy No. 140, Charter Schools

200 Pupils
Policy No. 221, Dress and Grooming
Policy No. 236.1, Threat Assessment

300 Employees
Policy No. 325, Dress and Grooming
Policy No. 332, Working Periods

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comments at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Committee Reports

A. Berks County Intermediate Unit – Mr. Andrew L. Eaton, Sr.

   There is no report at this time.

B. Reading-Muhlenberg CTC – Mrs. Cindy L. Mengle

   The next CTC meeting is not for another two weeks.

C. PSBA Liaison – Mrs. Kristyna Eagle

   There is no report at this time.

D. Muhlenberg Community Library – Ms. Susan M. Roeckle

   There is no report at this time.

E. School Safety and Security Committee - Mr. Enrique Castro, Jr., Mr. S. Wayne Hardy and Mr. Garrett Hyneman

The next School Safety and Security committee meeting is scheduled for September 28th. Mr. Castro added although the meeting is coming up, the weapon detectors seem to have rolled out quite nicely in the junior high school. He advised a lot of great posts for the parents to be aware of what's going on as well as the kids to know what to take out of their backpacks so that things go smoothly; no complaints or issues from his son who walks through them every day. Dr. Futrick also shared they have been very well received and thanked Mr. Mish for rolling out the weapon detectors and working with the district staff to make sure they are fully prepared. Dr. Futrick advised he spoke with Mr. Skeete at the high school, originally it took an hour to get everybody in the first day of school, however as of today they are now down to forty-three minutes which is great. Dr. Futrick advised the junior high is at about twenty-six minutes, keep in mind the junior high does not have the cell phone pouches so that does add a layer there, but the district is moving in a very good direction. They are being extremely well received by the students. He was thinking about putting out a connect-ed message but instead went around and had the students share their feelings (*with videos on social media*) on how they perceive the weapon detectors and how it makes them feel at school. They feel very comfortable, secure, safe; same thing with the cell phones, they are all talking about the ability to focus more, concentrate better and then also asking the teachers what is like now teaching when they are not battling now with somebody to put their cell phone away makes a huge difference. The district will continue to refine it as it moves forward and continue to make adjustments to make it better. Mr. Castro also it helps that the district did not make it feel like they were walking into a courthouse or an airport, the way the district has it set up with the Muhlenberg logo all over it, they are coming into school.

Questions/Comments/Concerns

Mrs. Mengle spoke about enjoying watching the videos(on social media with Dr. Futrick) of the students enthusiasm of coming into school to learn. Dr. Futrick talked about if anyone watched the videos the kids enjoyed talking, even though putting them on the spot once he got them going they were very comfortable doing it. He advised there were over 100,000 views on the videos so people are watching them which is great.

F. Capital Projects Committee - Mr. Andrew Eaton, Sr., Ms. Susan M. Roeckle and Mr. Robert Mengle

Dr. Futrick reported there was a meeting held on September 2nd, they reviewed a couple of the board actions that were related to the asbestos abatement and the sound system. They provided updates to where the district is at with the high school second floor, the natatorium, the alternative education area and the junior high projects, including what remaining work still out there to do. They discussed some of the unforeseen conditions

that they have encountered over the '26 summer and particularly the asbestos and what they can do this summer to get ahead of that stuff and address it. Those are things that they will continue to discuss as they move forward with this committee. Ms. Roeckle added she appreciated the cooperation from the teachers and the staff in helping get the classrooms set up. They really stepped up to the plate and she was so impressed. Dr. Futrick talked about Ms. Roeckle and Mr. Mengle came to the campus the Saturday morning before school started to progress, granted there is still work to be done but the district staff, custodians, maintenance, teachers, support staff, administrators and everybody just did such a wonderful job getting this building to open up.

Questions/Comments/Concerns

Mr. Haas was hoping the board would take into consideration the first floor project and look at a different alternative way of doing it. He explained back in 2002, there were temporary classrooms behind the stage and they worked three rooms a time. He advised it wasn't fair to the contractors at the time number one, and number two the job that the district got because it was rushed. He explained that he feels the district should really sit down and look at how to proceed with the first floor before it turns out to be another disaster. Mr. Main responded that they are actively working with the prime contractors to come up with options and they will be looking at that over the next month or two and bringing those recommendations forward. He believes the contractors, based on this past summer too, are eager to look at any ways they can either get ahead by working over breaks, evenings, those kinds of things and any ideas on phasing; that will be the focus of that group moving forward. Mr. Haas commented that the district does not want to drag this out and then be back to almost summer anyways. Dr. Futrick advised he would like to make some kind of decision on what this is going to look like by November. Mr. Main responded this fall so they can plan accordingly. Dr. Futrick advised he will keep the board in the loop. Mr. Haas spoke about ECI and their work being rushed. Mr. Main advised they have a very thorough punch list and are going to correct it.

G. Extra-Curricular and Co-Curricular Committee - Mrs. Kristyna Eagle, Mr. Ronald J. Haas, Sr., and Mrs. Cindy L. Mengle

Dr. Futrick reported this is a new committee that the district is forming this school year and the first meeting is scheduled for September 24th. This will take a look at all of the opportunities the district offers the kids here at Muhlenberg, whether it is a club, sport, activity, really taking a look at those things and seeing where the district can grow the extracurriculars and co-curriculars.

H. Education Programs - Dr. Gangi E. Cucciuffo

On August 24th the district welcomed 4,300 students back into the buildings. Everyone knows what the most important things are on the first day and first week; the district gets in, gets them fed, and gets them home. The district didn't lose any kids during that first week and that is kudos to the leadership, the principals, the teachers, the secretaries, the custodians, everyone did a great job. He wanted to give a special shout out to all of the administrators, teachers, office staff, anybody that helped the paraprofessionals that helped with the youngest learners, especially the kindergarteners and first graders, getting them to where they needed to be. He explained yes the name tags are great, but when a name tag is on the floor who it associates with becomes a little tricky; it was all hands on deck for the first few days to get the youngest kids to where they need to be. The athletics, the extracurriculars are well underway. There is something special about Muhlenberg when there are 4,300 kids on one campus, making it the biggest one campus in the county, obviously being K-12, but there is no other school district that does that. When kids leave at dismissal, a lot of them are not leaving, a lot of them are staying here for practices and games. Just driving in here this evening, he drove right past the soccer game, there was a tennis match coming back and it is such a great place to see the kids striving in what they love to do in school and out of school. That is something very special. Lastly, it truly does take a village, and it took a village to get started this year; everybody rolled up their sleeves and got the district where it needed to be to get kids into the building. He can honestly say once the kids got here, this was the smoothest start that he has ever been apart of and that is kudos to this community, kudos to this administration and to any of the district employees as well because it could have been very easy to throw hands up and say they ain't doing it on Monday; but instead the district was going to get there and everybody chipped in. Especially at the high school and junior high, it was puzzle pieces that came together as one group, finished something such as cleaning, another group came in and took care of what they needed to take care of and that just kept going throughout that weekend; and it's still going on it's not perfect, but it's going to be there very soon. Thank you to the district employees, thank you to the contractors for putting that little extra oomph in to get the district where it needs to be. The first day with the teaching staff and paraprofessional staff was fantastic, it was a lot of fun, they had a great breakfast. The district honored a lot of staff that have hit that thirty year mark at Muhlenberg, thirty years ago was a different time in education and to be able to last thirty years in one district and put all your heart and soul into that it gives him chills that he got to shake some of the longest tenured educators during that time as they came up on that stage and celebrated them for their longevity.

Questions/Comments Concerns:

Mr. Hyneman commented that this generation of students are experiencing the most loneliness and depression ever and the two groups that are kind of immune from that are in sports and

music; they have friends, they develop friends, friends for life in some cases. He spoke about the more kids get involved in extracurriculars, the better off everyone will be. Mrs. Eagle talked about the back to school nights, thanks to all of the teachers who did them because she knows it is tough to come back. She and her husband both commented how all of the kids that volunteered were all so helpful and friendly, and the teachers all did a great job and they appreciate that, well done.

Board Business

Personnel/Human Resources

1. Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

a. Ms. Kimberly Bray, Long-Term Substitute Teacher (M. Sterious) Muhlenberg Elementary Teacher, effective the first contractual day of the 2026-2027 school year through on or about November 11, 2026, at a salary of $56,970 (B, 16 Steps from the Top) prorated for days worked.
b. Mr. Thomas Brady, Long-Term Substitute Teacher (M. Heckman), Muhlenberg High School, effective the first contractual day of the 2026-2027 school year through on or about December 23, 2026, at a salary of $56,970 (B, 16 Steps from the Top), prorated for day worked.

2. Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District accept the following classified appointments:

a. Ms Alexis Smith, Special Education Paraprofessional (V. Barboza), Muhlenberg Elementary Center, effective August 19, 2026, at a pay rate of $22.46 per hour.
b. Ms. Naomy Torres, Special Education Paraprofessional (I. Domine), Muhlenberg Elementary Center, effective August 19, 2026, at a pay rate of $22.46 per hour.
c. Ms. Tionna Brooks, Special Education Paraprofessional (P. Gisler), Muhlenberg Elementary Center, effective August 19, 2026, at a pay rate of $22.46 per hour.
d. Mr. Jessie Ricks, Second Shift Custodian (M. Ionas), Muhlenberg Elementary Center, effective September 1, 2026, at a salary of $57,415, prorated for days worked.
e. Ms. Leona Macrina, Special Education Paraprofessional (A. Seasholtz), Muhlenberg Elementary Center, effective August 26, 2026, at a pay rate of $22.46 per hour.

f. Ms. Breanne Hardinger, Special Education Paraprofessional (A. Chapman), C.E. Cole Intermediate, effective August 26, 2026, at a pay rate of $22.46 per hour.
g. Mr. Luis Santos, Special Education Paraprofessional (A. Stoudt), Muhlenberg Elementary Center, effective August 26, 2026, at a pay rate of $22.46 per hour.
h. Mr. Anthony Brisbon, Special Education Paraprofessional (P. Amidon), Muhlenberg Junior High School, effective August 31, 2026, at a pay rate of $22.46 per hour.
i. Ms. Jael Rivera, Cafeteria Worker (K. Quiles), Muhlenberg Junior High School, effective September 10, 2026, at a pay rate of $21.79 per hour.
j. Ms. Alexandra Godziejewski, Special Education Paraprofessional (M. Dietrich), Muhlenberg Elementary Center, effective September 3, 2026, at a pay rate of $22.46 per hour.
k. Ms. Giana Schaffer, Second Shift Custodian (R. Himic), Muhlenberg Junior High School, effective September 8, 2026, at a salary of $57,415, prorated for days worked.

3. Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

a. Ms. Patricia Amidon, Special Education Paraprofessional, Muhlenberg Junior High School, resignation for the purpose of retirement, effective August 12, 2026.
b. Ms. Sheryl Boyer, Special Education Teacher, Muhlenberg Junior High School, effective August 28, 2026.
c. Mr. Luis Santos, Special Education Paraprofessional, Muhlenberg Elementary Center, effective August 31, 2026.
d. Ms. Yahaira Colon, Third Shift Custodian, Muhlenberg High School, effective August 31, 2026.

4. Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of $30.00 per hour for the 2026-2027 school year:

a. Mr. Anthony Geddio, mentor for Mr. Austin Chapman, Special Education Teacher, for sixty (60) hours.
b. Mr. Todd Eisenhofer, mentor for Mr. Troy Corson, Health & Physical Education Teacher, for sixty (60) hours.
c. Ms. Alison Franzone, mentor for Ms. Samantha Fick, Elementary Teacher, for sixty (60) hours.

d. Ms. Kaley Quillman, mentor for Ms. Morgan Gallagher, Elementary Teacher, for sixty (60) hours.
e. Ms. Stefanie Cerroni, mentor for Ms. Rebecca Alexander, Special Education Teacher, for sixty (60) hours.
f. Ms. Stefanie Cerroni, mentor for Ms. Alexandra Brodestsky, Special Education Teacher, for sixty (60) hours.
g. Ms. Meghan Goetz, mentor for Ms. Isabella Wisenburn, Special Education Teacher, for sixty (60) hours.
h. Ms. Sarah Kopetsky, mentor for Sarah Pacharis, Elementary Teacher, for thirty (30) hours.
i. Mr. Kevin Maier, mentor for Ms. Kristina Hamalainen, Speech & Language Pathologist, for sixty (60) hours.
j. Ms. Megan Douglas, mentor for Ms. Jocelyn Drebushenko, Elementary Teacher, for thirty (30) hours.
k. Ms. Kristina Antonellos, mentor for Ms. Macy McDonough, Long-Term Substitute Teacher, for fifteen (15) hours.
l. Ms. Jessica Levy-West, mentor for Ms. Kimberly Bray, Long-Term Substitute Teacher, for fifteen (15) hours.
m. Ms. Paige McGrogan, mentor for Ms. Elyssa Hession, Special Education Teacher, for fifty-three (53) hours.
n. Mr. Nathan Mohler, mentor for Mr. Nathan Patton, Music Teacher, for thirty (30) hours.
o. Ms. Ashley Roth, mentor for Ms. Megyn Stevens, Special Education Teacher, for thirty (30) hours.
p. Ms. Ashley Roth, mentor for Ms. Raquel Barbera, Special Education Teacher, for thirty (30) hours.
q. Ms. Maryann Ligenza, mentor for Ms. Lauren Palladino, Certified School Nurse, for thirty (30) hours.

5. Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

a. Ms. Meghan Cook, MJHS Cross Country Volunteer Coach, effective August 28, 2026.
b. Ms. Jules Lesher, MHS Girls Tennis Volunteer Coach, effective August 28, 2026.

6. Health Services Agreement for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the health services agreement with Dr. Kimberly Rauenzahn, DO to provide school physician services for the district for the 2026-2027 school year.

7. Professional and Administrative Salary Adjustments for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional and Administrative salary adjustments for the 2026-2027 school year as presented.

8. Co-Curricular Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular assignments for the 2026-2027 school year as presented.

9. Sports Event Monitors for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2026-2027 School Year at the pay rate of $20.00 per hour as presented.

10. Award Professional Employee Contract for Tenured Teacher

Resolved, that the Board of Education of the Muhlenberg School District in accordance with Section 1121 of Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, authorize awarding a Professional Employee Contract to the following teachers who have performed on a satisfactory basis for three years as presented.

11. AFJROTC Stipend for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the AFJROTC additional stipend for services performed outside normal school hours for the first semester of the 2026-2027 school year the following instructor:

a. MSgt. Jonathan Beaver, USAF, Retired stipend $4,000.

Management

1. Election of PSBA Officers

WHEREAS, instead of individuals voting during the PASA-PSBA School Leadership Conference in October, each school entity will have one vote for each officer and at-large representative position;
WHEREAS, this will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (September 8, 2026 through October 31, 2026). The voting will be done through a secure, third-party, web-based voting site that will require a login password;
WHEREAS, one person from each member school entity will be authorized as the official person to cast the vote on behalf of his or her school entity. In the case of school districts, it will be the Board secretary who will cast votes on behalf of the school board as follows:

2027 President Elect - One Year Term
Matt Vannoy, Sharon School District

2027 Vice President - One Year Term
Kristy Bolte, Northwestern School District

2027-2029 Treasurer - Three Year Term
David Hein, Parkland School District

2027 Eastern Zone Representative - One Year Term
Jason Mell, Exeter School District

PSBA Insurance Trustees- Three Year term
choose up to two candidates for a 3-year term
Marianne L. Neel
Dr. Michael Faccinetto

Physical Plant and Transportation

1. Environmental Services for Muhlenberg High School

Resolved, that the Board of Education of the Muhlenberg School District approve environmental services provider Spotts, Stevens, and McCoy including bid phase services, asbestos abatement and construction oversight at the Muhlenberg High School at a total cost of $23,300 (funded through Capital Projects Fund) as presented.

Questions/Comments/Concerns

Mr. Main spoke about this item being the professional services to put out to bid the asbestos on first floor that was an unforeseen condition that was found with the second floor ; so by approving that

work can be queued up to happen early and get ahead of that. He explained that was for the bidding and also for the oversight and testing that has to happen during that work.

2. New Sound System for Renovated Natatorium

Resolved, that the Board of Education of the Muhlenberg School District approve a new sound system in the renovated natatorium at the high school at a total cost of $75,603.14 (funded through Capital Project Funds) as presented.

Questions/Comments/Concerns

Mr. Main talked about this item is the sound system the natatorium, these are typically in school construction done under the FFN furniture fixtures and equipment budgets, so it is fractured into that 22% that is on top of the construction, it's part of the furniture and equipment line item and the reason why school districts typically do this is allows them to to get equipment that they are able to select the equipment that is not out for public bid equals and so forth so its consistency throughout the district, they know they are getting something from an operational standpoint that makes sense. Mr. Main explained from a cost standpoint, the district avoids the overhead and markup; they don't have the general contractor purchase furniture for the building because why pay 15 to 20% to have them pass that through, this the same kind of item; avoiding that markup from the prime contractor. Dr. Futrick explained in doing so this way and using the capital reserve, the district saved about $25,000.

Budget and Finance

1. Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Jul 2026	Jul 2026	Aug 2026 Ck#61127-61297 V#28608-28618	Jul 2026	
Cafeteria	Jul 2026	Jul 2026	Aug 2026 Ck#9054-9084 V#3247-3250	Jul 2026	

Capital Reserve (Fund 32)	Aug 2026	Aug 2026	Aug 2026 Ck#5003		
Capital Reserve (Fund 39)	Aug 2026	Aug2026	Aug 2026 Ck#1019-1029 Ck#25040-25047		
Activity	Aug 2026	Jul 2026			

2. Adult Meal Price Increase

Resolved, that the Board of Education of the Muhlenberg School District approve the increase of the adult breakfast price from $3.00 to $3.05, and the adult meal price from $5.00 to $5.05, using the Adult Meal Price Calculation Spreadsheet for the 2026-2027 school year and remain in compliance, effective September 9, 2026 as presented.

Education

1. Educational Field Trip Request

Resolved, that the Board of Education of Muhlenberg School District approve the following education field trip request:

a. Muhlenberg High School AFJROTC, travel to the National Fitness Competition in Daytona, FL on April 30, 2027 through May 4, 2027.

2. Student Tuition Agreement for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the 2026-2027 student tuition agreement for the following student as presented:

a. Student No. 42524

3. Conference Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference request:

a. Dr. Joseph Scoboria to attend the National Law Association Annual Conference in Cary, NC October 22 to October 24, 2026 at a cost not to exceed $1,240.89 (funded through Curriculum & Instruction Funds).

Questions/Comments/Concerns

Dr. Scoboria spoke about his invitation to the conference to speak about his dissertation he wrote on school law to speak on his topic and receive his reward. He advised his topic was a critical policy analysis on the unconstitutional decision in 2023 of school funding in the Commonwealth; it came to the conclusion when speaking with Mr. Mathias that the district for seven years in a row so he spent some time in Harrisburg speaking with the legislature about their thoughts on funding.

4. Student to Complete Senior Year as Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following senior to complete the 2026-2027 school year as a non resident student:

a. Student No. 36744, grade 12, Muhlenberg High School

5. Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented:

a. Student No. 41285

6. Schoolwide Title I/TSI/A-TSI School Plans for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Elementary Center Schoolwide Title I School Plan, the C.E. Cole Intermediate Schoolwide TSI-Title I School Plan and the Muhlenberg Junior High School and Muhlenberg High School Schoolwide A-TSI School Plans for the 2026-2027 school, as presented.

Minutes

Review minutes of the Committee of the Whole Meeting of August 12, 2026 and the Regular Board Meeting of August 12, 2026.

Old Business

Mr. Haas questioned as far as these projects are going, is that going to be under capital reports, building reports. Dr. Futrick asked Mr. Harmes to give an update on the 5/6 building, the new middle school.

Mr. Harmes reported:

Schedule wise it is on track, November 30th substantial, December 31st final. Fixtures are going in, electrical devices, gym equipment, painters are getting close to wrapping up with veneer, roofers are working on the flat roof side, hydroseating got pushed back a little bit because of weather a couple times they had a lot of rain in August so that's actually happening on Saturday. Up the C road, they numbered the parking lot, that is done. The ATC, the control contractor up in the three story side is going to be pushing over to the equipment mezzanine above the gym area equipment is set up there, welders are up there working on some more piece work today, they are setting the guidance suite up with sole surface today.

Dr. Futrick asked when the building would be fully enclosed. Mr. Harmes responded that he and Mr. Main are pushing that this week; their storefront contract or curvewall contractors working their way around, ideally very soon pending weather changes. Mr. Main advised the roofers is the last piece with the metal panels, in approximately 4 weeks, they enclosed the mezzanine where the mechanicals are. Dr. Futrick asked Mr. Harmes to talk about the steel girders being delayed and where the high school is projected to be done. Mr. Harmes advised the steel has been ordered, but it did get pushed back a couple of times; the 15th of September is when they are going to start swinging now. Mr. Harmes advised there has been some crumbles in the construction industry that data centers are hogging up a lot of the steel. Mr. Haas asked if this is going to affect the price. Mr. Harmes responded no. Dr. Futrick asked if it would affect the timeline. Mr. Harmes responded it would have been ideal if they would have had steel by this point, but the last schedule update they had they are still tracking. Mr. Main advised the project manager for ECI is going to rework the schedule based on that delivery date and then going back through all of the sequences that happened in the new construction to rework that schedule; that process happens if they run into a wall. Dr. Futrick questioned if tentatively saying August or September of 2027 would be the timeframe to fix the expansion of the high school. Mr. Main responded correct, so that those classrooms will be ready next summer for setup for use. Mr. Haas asked when the building was supposed to be done. Dr. Futrick advised everything is supposed to be done, including the renovation of the entire first floor, August 27th, 2027, eleven months from now. Mr. Main responded, that is correct. Dr. Futrick advised in regards to the junior high school there is an upcoming meeting with Laureldale. Mr. Main indicated with conditional use zoning hearing at the end of September, beginning of October; October 1st. Mr. Haas asked if the 5/6 building and high school were still on budget. Dr. Futrick responded yes.

Mr. Castro talked about the kids being dropped off on fifth street highway as he knows there is still a lot of constriction and it looks like the district has been managing most of it with getting the kids to school, but he still sees a lot of kids being dropped off on fifth street. Dr. Futrick asked the high school staff if they were seeing the kids getting dropped off on fifth street highway and the administrators responded that the kids do. Mr. Castro talked about the board mentioning having the SRO parked up there or something. Mr. Mish advised the SRO is part of being of the students during the weapon detectors so that's an unrealistic request. Dr. Futrick advised where this will stop will be with the fence that is going up along fifth street highway in that area; once that fence is up they won't be able to since it is an eight foot high fence. Mr. Castro advised he understands the fence, however he was asking if there was anything else being done in the meantime because if they're being dropped off on the side of the high school if they are running through the grass, but if they are dropping them off on the other side of fifth street that is scary. Dr. Futrick is asking the high school staff to make a couple of announcements to tell kids that the place is not safe. Mrs. Mengle asked when the fence was going up. Mr. Harmes responded next summer. Mr. Mathias advised it is not part of this first phase.

New Business

1. Memoriam of Ms. Dolores Anne Hildebrand

Resolved, that we remember the passing of Ms. Dolores Anne Hildebrand who served in the Muhlenberg School District for twenty-three (23) years (1968-1991) as a health and physical education teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Mr. Haas would like the board to consider coming up with some ideas on how to fund the district's Capital Reserve. The current balance is approximately a million five (*dollars*). The current project's outstanding is $30,000, so the total cost of the project in the next five years is $2,200,00 with an estimated shortfall of $682,000, but in this year's budget the district is going to include a transfer of $633,000 going forward. Mr. Haas advised the district should build into the budget based on a five-year plan, so if the district wants to continue to do these projects that the district has here, instead of trying to, the district should at least look into maybe putting in the budget $200,000 every year into that reserve. He advised not like that prior administration when they wanted to balance the budget, they took the money out of there; he thinks they should make a conscientious effort to try and keep money in there. Dr. Futrick asked Mr. Mathias if $200,000 was doable. Mr. Mathias responded that he thinks it is a rolling five-year plan and to

Mr. Haas's point, the district never actually had an actual plan to fund it. Mr. Mathias explained the district had a five-year plan to spend money, but the district never actually formally planned to fund it. so he thinks it is a great point that it makes sense. Mr. Mathias advised $200,000 probably is a reasonable expense, as it is rolling the district will have to evaluate and the district will have to sustain it and it's something that the district can certainly look at; and he agrees building it into the budget makes a lot of sense. He advised those are projects that the district is not financing; roof repairs, major roof repairs and things like that and do not want to borrow money to do those kinds of things and want to have the capital reserve there to do those kinds of things. Dr. Futrick advised if the board is open to it, when they begin the budget workshops, they can start at this number, if the district can go up great it would be better; however as the district builds the budget for the upcoming year $200,00 would be the baseline.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2026-2027

October	Mr. Robert Mengle
November	Mrs. Kristyna Eagle
December	Ms. Susan M. Roeckle
January	Mrs. Cindy L. Mengle
February	Mr. S. Wayne Hardy
March	Mr. Garrett Hyneman
April	Mr. Andrew L. Eaton, Sr.
May	Mr. Ronald J. Haas, Sr.

Review of Board Meetings and Calendar of Events

September 21	6:30 PM	RMCTC Board Meeting

October 12	6:30 PM	RMCTC Board Meeting
October 14	6:30 PM	COW Meeting and Regular Board Meeting
November 9	6:30 PM	RMCTC Board Meeting
November 11	6:30 PM	COW Meeting and Regular Board Meeting
December 2	6:30 PM	Annual Organization Meeting; COW Meeting; Regular Board Meeting

Adjourn Meeting

Moved by Mrs. Eagle and Mr. Castro that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:27 PM.
Attest:

Enrique Castro Jr.
Secretary

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
September 9, 2026
Lecture Hall, Muhlenberg High School
www.muhlsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, September 9, 2026 at 7:27 PM by Board President, Mrs. Cindy L. Mengle.

Members Present

President – Mrs. Cindy L. Mengle
Vice President – Mrs. Kristyna Eagle
Treasurer - Mr. Ronald J. Haas, Sr.
Secretary – Mr. Enrique Castro, Jr.
Assistant Secretary – Ms. Susan Roeckle (via zoom)
Member – Mr. Andrew L. Eaton, Sr. (via zoom)
Member – Mr. S. Wayne Hardy (via phone)
Member – Mr. Garrett Hyneman
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Member – Mr. Robert Mengle

Administration Present

Superintendent - Dr. Alan S. Futrick
Assistant Superintendent - Dr. Gangi E. Cucciuffo
Chief Financial Officer - Mr. Shane M. Mathias, CPA
Executive Director of Strategic Programs & Emp. Dev.- Dr. Cathy Shappell
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education - Dr. Nicole Huntbach
Supervisor of Special Education - Ms. Jaclyn Bellanca
Supervisor of Special Education - Ms. Autumn Gilmore
Licensed Behavior Specialist - Ms. Courtney Knittle
Licensed Behavior Specialist - Ms. Melissa Cooper
Director of Food Services & Nutrition - Mr. Carey Kline
Director of Pupil Services - Mr. Michael J. Mish

Director of Curriculum & Instruction K-12 - Mr. Kyle Crater
Curriculum & Instruction Supervisor - Dr. Janet Heilman
Supervisor of Student Services - Dr. Joseph Scoboria
Supervisor of Alt. Education & Co-Curr. Programs- Ms. Lori Morris
Director of Transportation - Dr. Timothy Moyer
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Ms. Cristina Lillis
High School Assistant Principal - Ms. Nicole McGowan
High School Assistant Principal - Mr. William Dramby
Junior High Principal - Mr. Christopher Becker
Junior High Assistant Principal - Mr. Joshua Rankin
Junior High Assistant Principal - Ms. Michele Weaver
C.E. Cole Intermediate Assistant Principal - Dr. Tara Nelson
C.E. Cole Intermediate Assistant Principal - Mr. Jacob Conrad
C.E. Cole Intermediate Assistant Principal - Ms. Xiomara Toledo
Elementary Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Daniel Kramer
Elementary Assistant Principal - Ms. Crystal Jordan
Social Worker- Ms. Lauren Heydt
Social Worker - Ms. Emily Carmichael

Visitors

Linda Roebuck Daniel Fair Diane Benson Shane Clark

Educational Presentations

A. Second Reading of Policies - Dr. Alan S. Futrick

<u>100 Programs</u>
Policy No. 122, Extracurricular Activities
Policy No. 122.1, Non-Sponsored Student Groups
Policy No. 140, Charter Schools

<u>200 Pupils</u>
Policy No. 221, Dress and Grooming
Policy No. 236.1, Threat Assessment

<u>300 Employees</u>
Policy No. 325, Dress and Grooming
Policy No. 332, Working Periods

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. ***This period of time is for comments only; it is not a time to engage in a question and answer or debate with the board. Comments from the Board are at the option of the Board.*** The Board retains the option to accept all public comment at this time. Presentations ***will*** be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Solicitor's Comments – Mr. Brina F. Boland, Esq.

There were none.

Superintendent's Comments - Dr. Alan S. Futrick

He is very pleased to share Dr. Cucciuffo's very positive start of the school year. The staff did an outstanding job preparing the buildings and making sure all of the kids felt welcomed, safe, supported, and ready to learn when they came in here. Teachers and administrators did an outstanding job setting a tone for the students, starting to build strong relationships, they have high expectations for the kids and providing a clear focus for the students to learn. The implementation of the weapon detectors has been received very well by the students and particularly the staff. The District will continue to monitor, make adjustments as needed to make sure the district can certainly be on the cutting edge of safety. This Friday evening, it's the first home football game, the district is playing Wilson its the first time since 2008 and will have a large crowd. Dr. Futrick advised he was just talking to Mrs. Eagle, and if everyone did not know, there were some things that happened at some other school districts in the county that they actually stopped the games and cleared the entire stadium. He can tell everyone, the District will be the first school district in the county to use weapon detectors when people come into the game. Dr. Futrick knows Ms. Care and Mr. Mish has already communicated with the opposing team, the families about what they are allowed to bring, what they are allowed to bring. The District has a zero tolerance policy for any fooling around or shenanigans, they have no problem kicking people out of the game; this has been reiterated to the District staff, to the kids, the additional safety members the District put in place. He advised there will be an increased security presence, the District has the SROs, the Muhlenberg Township Police will be at the game, the district has controlled entry points, enhanced screening taking place; so it will be a great atmosphere for everyone but everyone will be safe coming here. He advised they have put a lot of thought into planning for this so using what happened in other school districts as a learning experience helped to be prepared for this Friday. Something he wants to make sure that the District does as a school district is the 25th anniversary of September 11th.

He wanted to make sure the principals assure the kids know what September 11th is, what it is about, what happened. Dr. Futrick talked about what the high school is going to be doing is sharing people's stories that are commemorating the people that passed away at 9/11 and really putting a personal touch to that; he thinks that is important no one forgets what happened there. He spoke about the importance of remembering where everyone was twenty-five years ago, when finding out about this and it's something everyone never forgets, something ingrained in everyone's memories. Dr. Futrick reiterated to administrators to make sure this is talked about in the schools, make sure to take a moment of silence, make sure everyone remembers everyone so brave to go in there and the first responders. Dr. Futrick wanted to thank the staff, students, families for their patience, their flexibility, their support to get this open here. He appreciates everybody's flexibility, the District had a strong start and is going to continue to focus on safety, focus on academic achievement, student belonging and making sure every kid here at Muhlenberg counts; every kid is spoken for and the District is looking after them.

Questions/Comments/Concerns

Mr. Castro wanted to echo the importance of September 11th and the kids walking into the doors; none of them would have been around before that happened so for them it is something else they learn in the history books like everyone else did about things that happened before. He spoke about being important to remember that and some of them may have had parents who lived through that or lost relatives. He advised he himself is from New York City, he was not at the building, but he served as a volunteer at ground zero for about two and half months so it certainly means a lot to him that this day is honored here. Mrs. Eagle pointed out that there are some teachers here that were not alive then.

Personnel/Human Resources

Personnel/Human Resources 7A - 7K

Moved by Mr. Castro and Ms. Roeckle that the Board of Education of the Muhlenberg School District approve **Personnel/Human Resources No. 7A through 7K (Personnel/Human Resource 7H was pulled for separate vote by Mr. Eaton)** in their entirety.

Yeas: Mr. Castro, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Ms. Roeckle. The motion **carried** unanimously.

7A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

a. Ms. Kimberly Bray, Long-Term Substitute Teacher (M. Sterious) Muhlenberg Elementary Teacher, effective the first contractual day of the 2026-2027 school year through on or about November 11, 2026, at a salary of $56,970 (B, 16 Steps from the Top) prorated for days worked.
b. Mr. Thomas Brady, Long-Term Substitute Teacher (M. Heckman), Muhlenberg High School, effective the first contractual day of the 2026-2027 school year through on or about December 23, 2026, at a salary of $56,970 (B, 16 Steps from the Top), prorated for day worked.

7B Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District accept the classified appointments:

a. Ms. Alexis Smith, Special Education Paraprofessional (V. Barboza), Muhlenberg Elementary Center, effective August 19, 2026, at a pay rate of $22.46 per hour.
b. Ms. Naomy Torres, Special Education Paraprofessional (I. Domine), Muhlenberg Elementary Center, effective August 19, 2026, at a pay rate of $22.46 per hour.
c. Ms. Tionna Brooks, Special Education Paraprofessional (P. Gisler), Muhlenberg Elementary Center, effective August 19, 2026, at a pay rate of $22.46 per hour.
d. Mr. Jessie Ricks, Second Shift Custodian (M. Ionas), Muhlenberg Elementary Center, effective September 1, 2026, at a salary of $57,415, prorated for days worked.
e. Ms. Leona Macrina, Special Education Paraprofessional (A. Seasholtz), Muhlenberg Elementary Center, effective August 26, 2026, at a pay rate of $22.46 per hour.
f. Ms. Breanne Hardinger, Special Education Paraprofessional (A. Chapman), C.E. Cole Intermediate, effective August 26, 2026, at a pay rate of $22.46 per hour.
g. Mr. Luis Santos, Special Education Paraprofessional (A. Stoudt), Muhlenberg Elementary Center, effective August 26, 2026, at a pay rate of $22.46 per hour.
h. Mr. Anthony Brisbon, Special Education Paraprofessional (P. Amidon), Muhlenberg Junior High School, effective August 31, 2026, at a pay rate of $22.46 per hour.
i. Ms. Jael Rivera, Cafeteria Worker (K. Quiles), Muhlenberg Junior High School, effective September 10, 2026, at a pay rate of $21.79 per hour.

j. Ms. Alexandra Godziejewski, Special Education Paraprofessional (M. Dietrich), Muhlenberg Elementary Center, effective September 3, 2026, at a pay rate of $22.46 per hour.
k. Ms. Giana Schaffer, Second Shift Custodian (R. Himic), Muhlenberg Junior High School, effective September 8, 2026, at a salary of $57,415, prorated for days worked.

7C Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

a. Ms. Patricia Amidon, Special Education Paraprofessional, Muhlenberg Junior High School, resignation for the purpose of retirement, effective August 12, 2026.
b. Ms. Sheryl Boyer, Special Education Teacher, Muhlenberg Junior High School, effective August 28, 2026.
c. Mr. Luis Santos, Special Education Paraprofessional, Muhlenberg Elementary Center, effective August 31, 2026.
d. Ms. Yahaira Colon, Third Shift Custodian, Muhlenberg High School, effective August 31, 2026.

7D Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of $30.00 per hour for the 2026-2027 school year:

a. Mr. Anthony Geddio, mentor for Mr. Austin Chapman, Special Education Teacher, for sixty (60) hours.
b. Mr. Todd Eisenhofer, mentor for Mr. Troy Corson, Health & Physical Education Teacher, for sixty (60) hours.
c. Ms. Alison Franzone, mentor for Ms. Samantha Fick, Elementary Teacher, for sixty (60) hours.
d. Ms. Kaley Quillman, mentor for Ms. Morgan Gallagher, Elementary Teacher, for sixty (60) hours.
e. Ms. Stefanie Cerroni, mentor for Ms. Rebecca Alexander, Special Education Teacher, for sixty (60) hours.
f. Ms. Stefanie Cerroni, mentor for Ms. Alexandra Brodestsky, Special Education Teacher, for sixty (60) hours.
g. Ms. Meghan Goetz, mentor for Ms. Isabella Wisenburn, Special Education Teacher, for sixty (60) hours.

h. Ms. Sarah Kopetsky, mentor for Sarah Pacharis Elementary Teacher, for thirty (30) hours.
i. Mr. Kevin Maier, mentor for Ms. Kristina Hamalainen, Speech & Language Pathologist, for sixty (60) hours.
j. Ms. Megan Douglas, mentor for Ms. Jocelyn Drebushenko, Elementary Teacher, for thirty (30) hours.
k. Ms. Kristina Antonellos, mentor for Ms. Macy McDonough, Long-Term Substitute Teacher, for fifteen (15) hours.
l. Ms. Jessica Levy-West, mentor for Ms. Kimberly Bray, Long-Term Substitute Teacher, for fifteen (15) hours.
m. Ms. Paige McGrogan, mentor for Ms. Elyssa Hession, Special Education Teacher, for fifty-three (53) hours.
n. Mr. Nathan Mohler, mentor for Mr. Nathan Patton, Music Teacher, for thirty (30) hours.
o. Ms. Ashley Roth, mentor for Ms. Megyn Stevens, Special Education Teacher, for thirty (30) hours.
p. Ms. Ashley Roth, mentor for Ms. Raquel Barbera, Special Education Teacher, for thirty (30) hours.
q. Ms. Maryann Ligenza, mentor for Ms. Lauren Palladino, Certified School Nurse, for thirty (30) hours.

7E Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

a. Ms. Meghan Cook, MJHS Cross Country Volunteer Coach, effective August 28, 2026.
b. Ms. Jules Lesher, MHS Girls Tennis Volunteer Coach, effective August 28, 2026.

7F Health Services Agreement for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the health services agreement with Dr. Kimberly Rauenzahn, DO to provide school physician services for the district for the 2026-2027 school year.

7G Professional and Administrative Salary Adjustments for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional and Administrative salary adjustments for the 2026-2027 school year as presented.

7H Pulled for separate vote.

7I Sports Event Monitors for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2026-2027 School Year at the pay rate of $20.00 per hour as presented.

7J Award Professional Employee Contract for Tenured Teacher

Resolved, that the Board of Education of the Muhlenberg School District in accordance with Section 1121 of Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, authorize awarding a Professional Employee Contract to the following teachers who have performed on a satisfactory basis for three years as presented.

7K AFJROTC Stipend for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the AFJROTC additional stipend for services performed outside normal school hours for the first semester of the 2026-2027 school year the following instructor:

a. MSgt. Jonathan Beaver, USAF, Retired stipend $4,000.

Personnel/Human Resources 7H

Moved by Mrs. Eagle and Mr. Castro that the Board of Education of the Muhlenberg School District approve **Personnel/Human Resources No. 7H** in its entirety.

Yeas: Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle. **Abstain**: Mr. Eaton The motion **carried**.

7H Co-Curricular Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2026-2027 School Year at the pay rate of $20.00 per hour as presented.

Management 8A

Moved by Mrs. Eagle and Mr. Castro that the Board of Education of the Muhlenberg School District approve **Management No. 8A** in its entirety.

Yeas: Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle. The motion **carried** unanimously.

8A Election of PSBA Officers

WHEREAS, instead of individuals voting during the PASA-PSBA School Leadership Conference in October, each school entity will have one vote for each officer and at-large representative position;
WHEREAS, this will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (September 8, 2026 through October 31, 2026). The voting will be done through a secure, third-party, web-based voting site that will require a login password;
WHEREAS, one person from each member school entity will be authorized as the official person to cast the vote on behalf of his or her school entity. In the case of school districts, it will be the Board secretary who will cast votes on behalf of the school board as follows:

2027 President Elect - One Year Term
Matt Vannoy, Sharon School District

2027 Vice President - One Year Term
Kristy Bolte, Northwestern School District

2027-2029 Treasurer - Three Year Term
David Hein, Parkland School District

2027 Eastern Zone Representative - One Year Term
Jason Mell, Exeter School District

PSBA Insurance Trustees- Three Year term
Marianne L. Neel
Dr. Michael Faccinetto

Physical Plant and Transportation

Physical Plant and Transportation 9A - 9B

Moved by Mrs. Eagle and Mr. Castro that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation 9A and 9B)** in their entirety.

Yeas: Mr. Hyneman, Mrs. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman. The motion **carried** unanimously.

9A Environmental Services for Muhlenberg High School

Resolved, that the Board of Education of the Muhlenberg School District approve environmental services provider Spotts, Steven and McCoy including bid phase services, asbestos abatement and construction oversight at the Muhlenberg High School at a total cost of $23,300 (funded through Capital Projects Fund) as presented.

9B New Sound System for Renovated Natatorium

Resolved, that the Board of Education of the Muhlenberg School District approve a new sound system in the renovated natatorium at the high school at a total cost of $75,603.14 (funded through Capital Project Funds) as presented.

Budget and Finance

Budget and Finance 10A - 10B

Moved by Mrs. Roeckle and Mr. Hyneman that the Board of Education of the Muhlenberg School District approve **Budget and Finance 10A and 10B** in their entirety.

Yeas: Mr. Hyneman, Mrs. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy. The motion **carried** unanimously.

10A Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting:

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Jul 2026	Jul 2026	Aug 2026 Ck#61127-61297 V#28608-28618	Jul 2026	

Cafeteria	Jul 2026	Jul 2026	Aug 2026 Ck#9054-9084 V#3247-3250	Jul 2026	
Capital Reserve (Fund 32)	Aug 2026	Aug 2026	Aug 2026 Ck#5003		
Capital Reserve (Fund 39)	Aug 2026	Aug2026	Aug 2026 Ck#1019-1029 Ck#25040-25047		
Activity	Aug 2026	Jul 2026			

10B Adult Meal Price Increase

Resolved, that the Board of Education of the Muhlenberg School District approve the increase of the adult breakfast price from $3.00 to $3.05, and the adult meal price from $5.00 to $5.05, using the Adult Meal Price Calculation Spreadsheet for the 2026-2027 school year and remain in compliance, effective September 9, 2026 as presented.

Education

Education 11A – 11G

Moved by Mrs. Eagle and Mr. Castro, that the Board of Education of the Muhlenberg School District approve **Education 11A through 11G** in their entirety.

Yeas: Mr. Hardy**,** Mr. Hyneman, Mrs. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Eaton, Mr. Haas. The motion **carried** unanimously.

11A Educational Field Trip Request

Resolved, that the Board of Education of Muhlenberg School District approve the following education field trip request:

a. Muhlenberg High School AFJROTC, travel to the National Fitness Competition in Daytona, FL on April 30, 2027 through May 4, 2027.

11B Student Tuition Agreement for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the 2026-2027 student tuition agreement for the following student as presented:

a. Student No. 42524

11C Conference Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference request:

a. Dr. Joseph Scoboria to attend the National Law Association Annual Conference in Cary, NC October 22 to October 24, 2026 at a cost not to exceed $1,240.89 (funded through Curriculum & Instruction Funds).

11D Student to Complete Senior Year as Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following senior to complete the 2026-2027 school year as a non resident student:

a. Student No. 36744, grade 12, Muhlenberg High School

11E Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the Settlement Agreement and Release for the following student as presented:

a. Student No. 41285

11F Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2026-2027 School Year as listed.

11G Schoolwide Title I/TSI/A-TSI School Plans for the 2026-2027 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Muhlenberg Elementary Center Schoolwide Title I School Plan, C.E. Cole Intermediate Schoolwide TSI-Title I School Plan and the Muhlenberg Junior High School and Muhlenberg High School Schoolwide A-TSI School Plans for the 2026-2027 school, as presented.

Minutes

12A Approval of Minutes

Review minutes of the Committee of the Whole Meeting of August 12, 2026 and the Regular Board Meeting of August 12, 2026.

Moved by Mr. Castro and Mr. Hyneman minutes of the Committee of the Whole Meeting of August 12, 2026 and the Regular Board Meeting of August 12, 2026.

Yeas: Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle, Mr. Eaton. The motion **carried** unanimously.

Old Business

There was none.

New Business

14A Memoriam of Ms. Dolores Anne Hildebrand

Resolved, that we remember the passing of Ms. Dolores Anne Hildebrand who served in the Muhlenberg School District for twenty-three (23) years (1968-1991) as a health and physical education teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Moved by Mr. Castro and Mr. Hyneman the Memoriam of Ms. Dolores Anne Hildebrand.

Yeas: Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Ms. Roeckle, Mr. Castro, Mrs. Eagle. The motion **carried** unanimously.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2026-2027

October	Mr. Robert Mengle
November	Mrs. Kristyna Eagle
December	Ms. Susan M. Roeckle
January	Mrs. Cindy L. Mengle
February	Mr. S. Wayne Hardy
March	Mr. Garrett Hyneman
April	Mr. Andrew L. Eaton, Sr.
May	Mr. Ronald J. Haas, Sr.

Review of Board Meetings and Calendar of Events

September 21	6:30 PM	RMCTC Board Meeting
October 12	6:30 PM	RMCTC Board Meeting
October 14	6:30 PM	COW Meeting and Regular Board Meeting
November 9	6:30 PM	RMCTC Board Meeting

November 11	6:30 PM	COW Meeting and Regular Board Meeting
December 2	6:30 PM	Annual Organization Meeting; COW Meeting; Regular Board Meeting

18A Adjourn Meeting

Moved by Mr. Hyneman and Mrs. Eagle that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:39 PM.

Yeas:, Mrs. Eagle, Mr. Eaton, Mr. Haas, Mr. Hardy, Mr. Hyneman, Mrs. Mengle, Ms. Roeckle, Mr. Castro. The motion **carried** unanimously.

Attest:

Enrique Castro, Jr.
Secretary