

August 10, 2026 Regular Board Meeting
Monday, August 10, 2026 7:00 PM Eastern

High School Library
330 East Main Street
Millville, PA 17846

Alex Cavallini: Present
Matt Deihl: Present
Michael Farrell: Present
Greg Hemsarth: Present
Gena Maize: Present
Heather Mausteller: Present
Jonathan Richards: Present
Corey Whitmoyer: Present
Jessica Whitmoyer: Present

Present: 9.

1. OPENING PROCEDURES
2. GUEST RECOGNITION & COMMENTS
3. SUPERINTENDENT REPORT
 - 3.1. Review 2025-26 Student Performance Data
 - 3.2. Transportation Updates
 - 3.3. Summer Maintenance Projects
 - 3.4. Weapons Detectors Implementation
 - 3.5. Updated Policy 237: Electronic Devices
4. BUSINESS MANAGER REPORT
 - 4.1. Business Manager Report
5. APPROVAL OF BOARD MINUTES
 - 5.1. July 20, 2026 - Board Meeting Minutes
6. BUDGET AND FINANCE
 - 6.1. Expenditures
 - 6.2. Resolution - DCED
 - 6.3. Donation - Soccer Goals
 - 6.4. Donation - PIAA
7. POLICY & GOVERNANCE
 - 7.1. First Reading Updated MASD Policy 237: Electronic Devices
8. ADMINISTRATIVE ITEMS
 - 8.1. 2026-2027 MASD Organizational Chart
 - 8.2. MOUs with Local Law Enforcement Agency
 - 8.3. Memorandum of Understanding - Morning Duties
 - 8.4. CSIU Pre-K Counts Sponsor-to-Sponsor Agreement 2026-2027
 - 8.5. Safety Net Counseling, Inc. Agreement 2026-2027
 - 8.6. CMSU Behavioral Health Support Services Agreement 2026-2027
 - 8.7. Greenwood Friends School Health Services Agreement 2026-2027
 - 8.8. Accredited After School Care Facility 2026-2027
 - 8.9. Advent Communication Systems Services Agreement

8.10. Multi Factor Authentication - Tokens Acquisition

9. CURRICULUM / EDUCATIONAL

9.1. MASD Student Handbook 2026-2027

9.2. Secondary Faculty Handbook 2026-2027

9.3. Elementary Faculty Handbook 2026-2027

9.4. Differentiated Supervision Plan 2026-2027

9.5. Curriculum Associates: iReady Classroom 2024 Math Curriculum (Secondary)

9.6. Keystone / Red Rocks Job Corps Partnership Agreement 2026-2027

9.7. 2025-2026 Agriculture OAC End of Year Report

9.8. Athletic Ticket/Admission Prices

10. PERSONNEL AND ACTIVITIES

10.1. Administrator Merit Based Increases

10.1.A. Employee #969

10.1.B. Employee #1027

10.1.C. Employee #1056

10.1.D. Employee #1127

10.1.E. Employee #932

10.1.F. Employee #1034

10.1.G. Employee #829

10.2. Resignation - T. Anderson

10.3. Title IX Coordinator Appointment

10.4. Appoint Secondary School Counselor

10.5. Appoint Secondary Mathematics Teacher

10.6. Appoint Secondary Physics/Engineering Teacher

10.7. Appoint Secondary Spanish Teacher

10.8. Appoint Elementary Teacher

10.9. Mentor Teachers

10.10. Appoint Health Room Assistant/LPN

10.11. Appoint Cafeteria Worker

10.12. Elementary Designated Substitute - B. Strickland

10.13. Secondary Designated Substitute - K. Bray

10.14. Compensatory Hours Approval

10.15. Co-Curricular Personnel 2026-2027

10.15.A. Appoint Boys Varsity Soccer Volunteer Assistant Coach - D. Hess

10.15.B. Appoint Boys Varsity Soccer Volunteer Assistant Coach - B. Kittle

10.15.C. 2026-2027 Event Workers/Security

10.16. Rhinard Transportation Personnel 2026-2027

10.17. Game Workers Fee Schedule

10.18. Prioritized Agenda Item #1A - Appoint Co-Op Coordinator

10.19. Prioritized Agenda Item #1B - Appoint Co-Op Coordinator

10.20. Prioritized Agenda Item #1C - Appoint Co-Op Coordinator

11. MEETINGS & CALENDAR

11.1. Upcoming Meetings

11.2. Most Recent Board Committee Meetings

12. ADJOURNMENT

MILLVILLE AREA SCHOOL DISTRICT

330 East Main Street
Millville, PA 17846

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, JULY 20, 2026

The Millville Area School Board held their regular business meeting on Monday, July 20, 2026 in the Millville Jr./Sr. High School Library beginning at 7:03 pm.

2. OPENING PROCEDURES

The following Board members answered roll call: Alex Cavallini, Michael Farrell, Heather Mausteller, Jonathan Richards, Corey Whitmoyer, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent of Schools (via ZOOM); Whitney Holloway, Business Manager/Board Secretary; Danielle Fritz, Director of Student Services (via ZOOM); Matthew Mills, Secondary Principal; James Meadows, Director of Interventional Support; and Chelsea Rosenberger, Board Recording Secretary.

3. GUEST RECOGNITION & COMMENTS

Guests present who signed the register were Wendy Faatz, Lauryn Hower, Shelly Hower, Christopher Sassaman, and JD Stanley but none requested to comment.

3. SUPERINTENDENT REPORT

- ❖ Dr. Rasmus deferred to his written report previously submitted to the Board for their consideration.

4. APPROVAL OF BOARD MINUTES

4.1. June 22, 2026 - Board Meeting Minutes

A motion is needed to approve the June 22, 2026 Millville Area School District Board meeting minutes.

- ❖ This motion, made by Alex Cavallini and seconded by Heather Mausteller, Carried.
Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- ❖ Yea: 6, Nay: 0, Absent: 3

5. BUDGET AND FINANCE

5.1. Monthly Reports

- ❖ The monthly financial reports were submitted for the consideration of the Board, and no additional questions were asked.

5.2. Expenditures

A motion is needed to consider and approve the June 23, 2026 through July 20, 2026 general fund expenditures in the amount of \$335,659.06 and cafeteria expenditures in the amount of \$3,404.12.

- ❖ This motion, made by Heather Mausteller and seconded by Jonathan Richards, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

5.3. Pay July/August Expenditures

A motion is needed to consider and approve allowing the Business Manager to pay the remainder of July 2026 and August 2026 expenditures incurred that are due prior to the next scheduled meeting with final approval at the next scheduled meeting.

- ❖ This motion, made by Jonathan Richards and seconded by Michael Farrell, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

5.4. Donation - Millville Community Foundation

A motion is needed to consider and approve the acceptance of a donation of \$3,400 from the Millville Community Foundation towards the purchase of a basketball shooting machine, in coordination with the Millville Athletic Association.

- ❖ Mrs. Mausteller asked if this item was already purchased.
- ❖ Dr. Rasmus answered that yes, the Athletic Association purchased the machine and that the Foundation reached out to cover approximately half of the cost of the machine. He explained that this was coordinated with the Athletic Association.
- ❖ Mrs. Mausteller asked if this would be utilized by both girls and boys.
- ❖ Mr. Mills answered that it would be utilized by both the boys and girls basketball teams.
- ❖ This motion, made by Michael Farrell and seconded by Jonathan Richards, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

5.5. Donation - AYSO

A motion to postpone the recommended action as presented to the next meeting: A motion is needed to consider and approve the acceptance of a donation of two soccer goals from AYSO, in coordination with the Millville Athletic Association.

- ❖ This motion to postpone, made by Michael Farrell and seconded by Heather Mausteller, Carried.

- Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- Yea: 6, Nay: 0, Absent: 3

5.6. Accept 2026 Capital Blue Cross Live Healthy Grant

A motion is needed to accept the 2026 Live Healthy School Grant in the amount of \$2,000 from Capital Blue Cross to promote physical health.

- ❖ This motion, made by Alex Cavallini and seconded by Heather Mausteller, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

5.7. Cafeteria Meal Prices

A motion is needed to consider and approve the 2026-2027 cafeteria meal prices and a la carte prices as presented, to meet the guidelines for CEP.

- ❖ This motion, made by Jonathan Richards and seconded by Corey Whitmoyer, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

6. ADMINISTRATIVE ITEMS

6.1. CSIU Guest Teacher Agreement 2026-2027

A motion is needed to consider and approve the agreement between the CSIU 16 and Millville Area School District for the CSIU to provide guest teacher substitute services for the 2026-2027 school year, not to exceed a cost of \$500 (No change from previous year).

- ❖ This motion, made by Alex Cavallini and seconded by Michael Farrell, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

6.2. CSIU Special Education Services Agreement 2026-2027

A motion is needed to consider and approve the agreement with Central Susquehanna Intermediate Unit (CSIU) for Special Education Programs and Services for the 2026-2027 school year.

- ❖ This motion, made by Michael Farrell and seconded by Heather Mausteller, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

6.3. MOUs with Local Law Enforcement Agency

A motion to postpone the recommended action as presented: A motion is needed to consider and approve the Memorandums of Understanding between Hemlock Township Police and the Millville Area School District for coverage in the Millville Junior-Senior High School and the Millville Elementary School.

- ❖ This motion to postpone, made by Michael Farrell and seconded by Corey Whitmoyer, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

7. CURRICULUM / EDUCATIONAL**7.1. Early College Enrollment Agreement with LCCC**

A motion is needed to consider and approve the Agreement between Millville Area School District and Luzerne County Community College for the Early College Program from July 1, 2026 through June 30, 2031.

- ❖ This motion, made by Alex Cavallini and seconded by Heather Mausteller, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

7.2. CTE Students 2026-2027

A motion is needed to consider and approve the enrollment of Millville Area School District students attending Career and Technical Education programs at the designated tuition rate(s) for the 2026-2027 school year as presented. In the event that a MASD student disenrolls from the CTE program of study or deviates from the prescribed scope and sequence of the approved program of study, their enrollment status will be reconsidered.

<u>Student Name</u>	<u>Grade</u>	<u>School District Attending</u>
Luke Eckroth	12	Benton
AJ Varner	12	Benton
Isaac Allbeck	11	Central Columbia
Gracie Book	12	Central Columbia
Anastasia Girton	12	Central Columbia
Landen Sarisky	11	Central Columbia

- ❖ This motion, made by Michael Farrell and seconded by Heather Mausteller, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

7.3. Curriculum Associates: iReady Classroom 2024 Math Curriculum (Secondary)

A motion to postpone the recommended action as presented: A motion is needed to consider and approve the acquisition of iReady Classroom 2024 Mathematics curriculum for use in grades 7, 8, and for Algebra I at a total cost of \$14,196.05.

- ❖ This motion to postpone, made by Jonathan Richards and seconded by Heather Mausteller, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

8. BUILDINGS & GROUNDS

8.1. Disposal Approval

A motion is needed to consider and approve the disposal of a vacuum cleaner in poor condition, as presented.

- ❖ This motion, made by Alex Cavallini and seconded by Jonathan Richards, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

8.2. Columbia-Montour SWAT Facility Use - Law Enforcement Training

A motion is needed to consider and approve the request of the Columbia-Montour SWAT to use the High School Auditorium, Gymnasium, and Cafeteria on August 6, 2026 for the purpose of law enforcement training. Pending receipt of refundable deposit as per Administrative Regulation AR-707-1. Certificate of liability insurance on file.

- ❖ This motion, made by Heather Mausteller and seconded by Michael Farrell, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

9. PERSONNEL AND ACTIVITIES

9.1. Administrator Merit Based Increases

A motion to postpone the recommended action as presented: A motion is needed to consider and approve merit increases for the 2026-2027 fiscal year for Act 93 Administrators and the

District Business Manager in a manner consistent with the 2025-2028 Act 93 Agreement and the evaluation and recommendation of the Superintendent of Schools.

- ❖ This motion to postpone, made by Corey Whitmoyer and seconded by Heather Mausteller, Carried.

- Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- Yea: 6, Nay: 0, Absent: 3

9.2. Memorandum of Understanding - Designated Building Substitutes

A motion is needed to consider and approve the Memorandum of Understanding between the Millville Area Education Association and the Millville Area School District to appoint qualified professionals to serve as designated day-to-day substitutes within each school building for the 2026-2027 school year.

- ❖ This motion, made by Corey Whitmoyer and seconded by Jonathan Richards, Carried.

- Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- Yea: 6, Nay: 0, Absent: 3

9.3. Resignation - V. Isenberg

A motion is needed to consider and approve acceptance of the resignation notice from VERONICA ISENBERG as Secondary Mathematics Teacher, effective July 15, 2026.

- ❖ This motion, made by Heather Mausteller and seconded by Corey Whitmoyer, Carried.

- Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- Yea: 6, Nay: 0, Absent: 3

9.4. Resignation - K. Goldhorn

A motion is needed to consider and approve acceptance of the resignation notice from KAITLYN GOLDHORN as Paraprofessional, effective July 15, 2026.

- ❖ This motion, made by Corey Whitmoyer and seconded by Heather Mausteller, Carried.

- Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- Yea: 6, Nay: 0, Absent: 3

9.5. Appoint Elementary Teacher

A motion is needed to consider and approve appointing LAURYN HOWER, as an Elementary Teacher starting in the 2026-2027 school year at Masters, Step 6, with a commensurate salary.

- ❖ This motion, made by Heather Mausteller and seconded by Corey Whitmoyer, Carried.

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, JULY 20, 2026

- Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- Yea: 6, Nay: 0, Absent: 3

9.6. Mentor Professional Staff 2026-2027

A motion to consider and approve the mentor professional staff as presented for the 2026-2027 school year.

Mentor	Mentee	Cohort
Gwen Williamson	Hailey Kritchten	1st Year
Christopher Rhinard	Rebecca Wessner	1st Year
Megan Hippenstiel	Sarah Dischner	1st Year
Christopher Rhinard	Emily Hippenstiel	2nd Year
Travis Bodnar	Chelsea Bassett	2nd Year
Chandra Johnson	Alyssa Williams	2nd Year
Kelly Myers	Danielle Wintersteen	2nd Year

- ❖ This motion, made by Heather Mausteller and seconded by Alex Cavallini, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

9.7. Appoint High School Head Cook

A motion is needed to consider and approve appointing NADEANE FRY as the High School Head Cook, at the compensation rate of \$15.60 per hour (inclusive of the differential related to the position), pending receipt of all necessary documentation.

- ❖ This motion, made by Heather Mausteller and seconded by Jonathan Richards, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

9.8. Appoint Paraprofessional

A motion is needed to consider and approve appointing KATIE PRESTON as a Paraprofessional at the compensation rate of \$12.50 per hour, pending receipt of all necessary documentation.

- ❖ This motion, made by Alex Cavallini and seconded by Jonathan Richards, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

9.9. Employment Status Change - K. Edwards

A motion is needed to approve an employment status change for KERI ANN EDWARDS, from Paraprofessional to Paraprofessional Substitute, effective the start of the 2026-2027 school year.

- ❖ This motion, made by Jonathan Richards and seconded by Corey Whitmoyer, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

9.10. Co-Curricular Personnel 2026-2027

A motion is needed to consider and approve the Co-Curricular Personnel recommendations for the 2026-2027 school year as presented.

- ❖ 9.10.A. Appoint Varsity Girls Basketball Head Coach - T. Carl
 - A motion to consider and approve the appointment of TRICIA CARL as Varsity Girls Basketball Head Coach for the 2026-2027 winter athletic season. Pending receipt of all necessary documentation.
- ❖ 9.10.B. Appoint Junior High Softball Volunteer Coach - N. Pease
 - A motion to consider and approve the appointment of NICK PEASE as Junior High Softball Volunteer Assistant Coach for the 2026-2027 fall athletic season. Pending receipt of all necessary documentation.
- ❖ This motion, made by Jonathan Richards and seconded by Heather Mausteller, Carried.
 - Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
 - Yea: 6, Nay: 0, Absent: 3

10. ADJOURNMENT

A motion to adjourn the meeting. This motion, made by Heather Mausteller and seconded by Jonathan Richards, Carried. The meeting was adjourned at 7:26 pm.

- ❖ Matt Deihl: Absent, Greg Hemsarh: Absent, Gena Maize: Absent, Alex Cavallini: Yea, Michael Farrell: Yea, Heather Mausteller: Yea, Jonathan Richards: Yea, Corey Whitmoyer: Yea, Jessica Whitmoyer: Yea
- ❖ Yea: 6, Nay: 0, Absent: 3

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, JULY 20, 2026

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary



Millville Athletic Association

1191 State Route 254
Millville, Pa 17846
570.380.3812

“Backing Athletes, Building Pride, Creating Legacy”

Brandi Roberts
President

Brooke Deihl
Vice President

Rachel Vastine
Treasurer

JD Stanley
Fundraising Chair

7/21/26

Millville Area School District Administration and Board of Education,

The Millville Athletic Association would like to permanently convey and donate two (2) soccer goals.

These soccer goals were recently provided to the MAA through a donation from the Millville AYSO Region 475. We believe it is in the best interest of the student athletes that the goals be under the purview and ownership of MASD and the athletic department.

The goals are being donated without restriction and to be used as the MASD sees fit in support of the student-athletes and athletics programs at Millville.

The Millville Athletic Association is proud to continue to work with the MASD to contribute to the success and enjoyment of athletics programs at Millville.

Respectfully submitted,

Millville Athletic Association

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Shamokin Area School District
2000 W. State Street
Coal Township, PA 17866
Telephone (570) 648-5752
Fax (570) 648-2592

PIAA District IV Committee

July 27, 2026

To: District IV Member Schools

Dear Athletic Director and School Administrator,

At its April meeting, the PIAA District IV Committee approved a donation of \$2,000 to each participating District IV member school to assist with the purchase of new basketball shot clocks.

This contribution is intended to help offset the cost of complying with the new shot clock requirements for interscholastic basketball. We ask that these funds be specifically earmarked for the purchase of new basketball shot clocks.

To facilitate the distribution of these funds, please reply to this email confirming the following:

1. Your school agrees to use the \$2,000 donation toward the purchase of new basketball shot clocks and implementation by the 2028-29 school year.
2. The name of the individual and complete mailing address where the check should be sent.

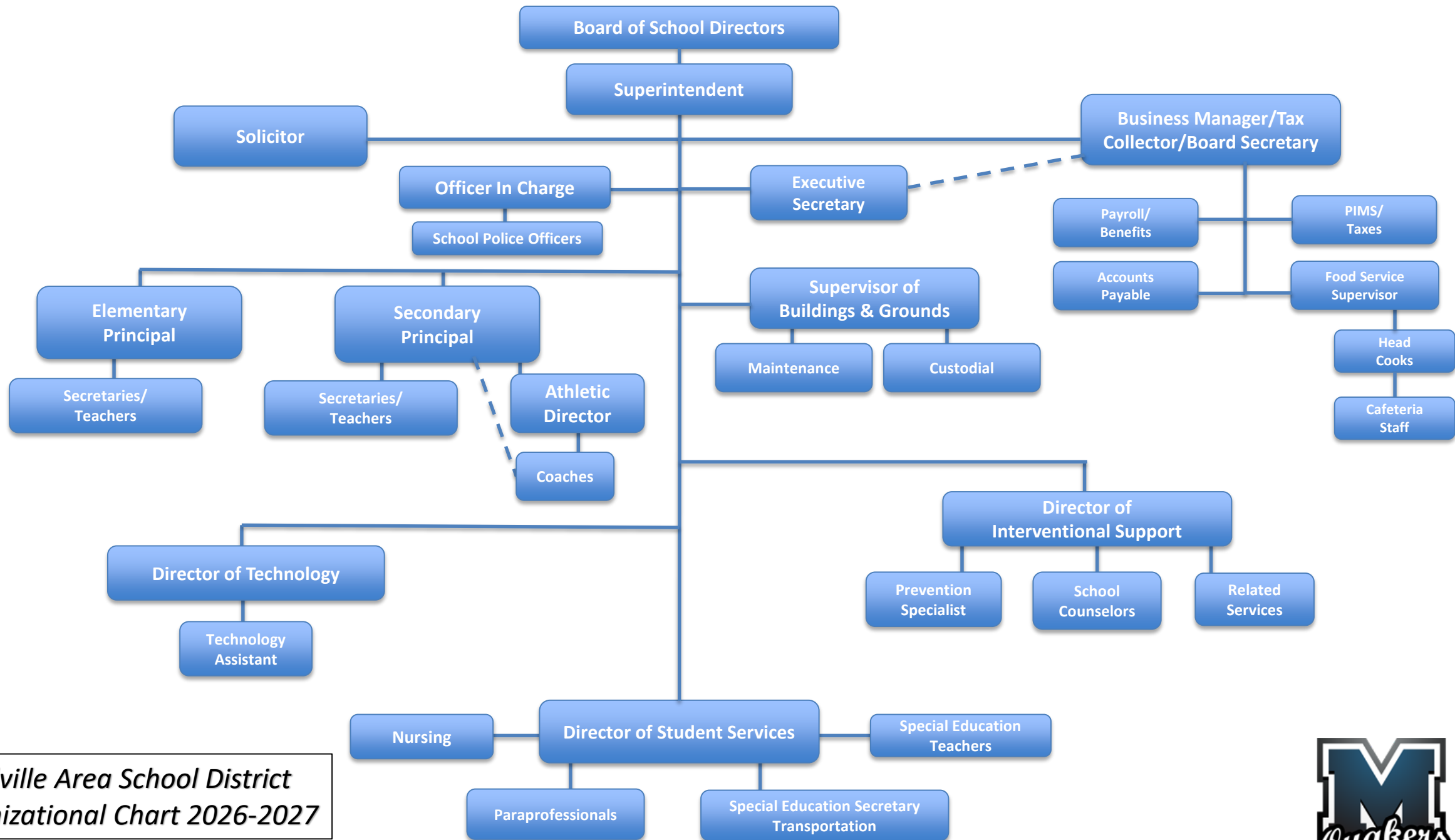
Once we receive your confirmation, the District IV Committee will process your school's payment.

Thank you for your continued support of District IV athletics. If you have any questions, please do not hesitate to contact me.

Sincerely,



Chris J. Venna
Chairman, PIAA District IV



*Millville Area School District
Organizational Chart 2026-2027*



MEMORANDUM OF UNDERSTANDING

Between the Millville Area School District and the Millville Area Education Association

Purpose

This Memorandum of Understanding ("MOU") is entered into by and between the Millville Area School District ("District") and the Millville Area Education Association ("Association") to provide flexibility in scheduling teacher work hours for the purpose of student supervision while maintaining the contractual workday.

Agreement

1. Adjusted Workday

Beginning on the effective date of this Memorandum of Understanding, teachers who volunteer for morning supervisory duties may be assigned by the District to have their contractual workday adjusted to begin ten (10) minutes earlier than the standard teacher workday.

The assigned teacher's contractual workday shall also conclude ten (10) minutes earlier than the standard teacher workday, resulting in no increase or decrease in the total contractual workday or work hours.

- In the event a faculty member's workday cannot conclude ten (10) minutes earlier than the standard teacher workday due to circumstances beyond their control, including, but not limited to, faculty meeting days, induction meeting days, early dismissals, etc., the faculty member will be permitted to accumulate time towards the arrive an hour late/leave an hour early policy. It is the responsibility of the building principal, building principal's secretary, and/or business manager to keep accurate employee records.

2. Assignment

The District shall determine which positions require adjusted work hours based on operational and student supervision needs and reach out to faculty members to determine which individuals are willing to volunteer to participate in this MOU.

The District will make reasonable efforts to assign duties equitably and provide advance notice of assignments or changes in assignments to faculty members prior to 3:10 pm of the previous day. Otherwise, a faculty member can assume they are to report to the building no earlier than 7:40 am, according to the Collective Bargaining Agreement.

3. Compensation

Because the total contractual workday remains unchanged, no additional compensation shall be provided for the adjusted schedule.

4. Collective Bargaining Agreement

Except as expressly modified by this Memorandum of Understanding, all provisions of the Collective Bargaining Agreement shall remain in full force and effect.

This MOU shall not be interpreted as creating a past practice or as modifying any other contractual provision beyond the specific adjustment of the workday described herein.

5. Duration

This Memorandum of Understanding shall become effective upon execution by both parties and shall remain in effect through June 30, 2027, unless terminated or extended by mutual written agreement.

6. Entire Agreement

This Memorandum of Understanding represents the entire agreement of the parties regarding the subject matter addressed herein and may be amended only by mutual written agreement.

MILLVILLE AREA SCHOOL DISTRICT

Superintendent of Schools

Date: _____

Board President

Date: _____

MILLVILLE AREA EDUCATION ASSOCIATION

Association President

Date: _____



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
607 SOUTH DRIVE
HARRISBURG, PA 17120
www.education.pa.gov

Sponsor-to-Sponsor Agreement

Between

Central Susquehanna Intermediate Unit 16

116-00-000-0

(Purchaser)

and

Millville Area School District

116-19-500-4

(Seller)

July 1, 2026 through June 30, 2027

Any Child Nutrition Program (CNP) Sponsor selecting to purchase meals from another CNP Sponsor must prepare an agreement utilizing this document which may not be re-typed or changed in any way.

Agreement Page

The Pennsylvania Department of Education (PDE) provides this Sponsor-to-Sponsor Agreement; hereafter referred to as the Agreement, as a service to sponsors, therefore the PDE shall not be named as a party to this Agreement. The Sponsors are the responsible authorities, without recourse to the PDE and/or the United States Department of Agriculture (USDA) regarding the settlement and satisfaction of all issues arising under this Agreement. This includes, but is not limited to disputes, claims, protests of award or source evaluation.

This Agreement is made between the Sponsor purchasing meals, hereafter referred to as the Purchaser, and the Sponsor selling the meals, hereafter referred to as the Seller. A Sponsor is defined as a sponsor in any of the Child Nutrition Programs (CNP), such as the National School Lunch Program (NSLP), Child and Adult Care Food Program (CACFP), and Summer Food Service Program (SFSP). This Agreement shall not be used between a Sponsor and a Food Service Management Company (FSMC).

All parties certify that he/she shall operate in accordance with all applicable Federal and State regulations governing the CNPs.

This Agreement shall be in effect from July 1, 2026 through June 30, 2027 This Agreement may only be for a one-year period and cannot contain guaranteed renewal clauses.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representative on the date signed.

Central Susquehanna Intermediate Unit 16

Purchaser

Purchaser's Authorized Representative Signature

Dr. John Kurelja

Purchaser's Authorized Representative Name

Executive Director

Purchaser's Authorized Representative Title

Millville Area School District

Seller

Seller's Authorized Representative Signature

Mr. Joseph Rasmus

Seller's Authorized Representative Name

Superintendent

Seller's Authorized Representative Title

Signature:

Email: rcrispell@csiu.org

Terms and Conditions

A. General Information

1. This Agreement is entered into for the purpose of purchasing meals for the operation of a nonprofit food service program for Central Susquehanna Intermediate Unit 16 which will be supplied by Millville Area School District according to the terms of this Agreement.
2. This is an inter-entity agreement authorized by Title 2 CFR 200.318(e). The Purchaser ensures the prices agreed upon are competitive.
3. This Agreement is used for the Seller that prepares, cooks, and packages unitized or bulk-form meals, with or without milk, at the Seller's own facilities. Seller delivers meals ready-to-eat or heat to the site(s) determined by the Purchaser or the Purchaser picks meals up from the Seller. The Seller shall not provide the Purchaser with on-site staff or provide assistance with other administrative aspects of the CNPs.
4. If the Seller contracts with a FSMC, the Purchaser and the Purchaser's sites must have been included in the Request for Proposal (RFP). If added after the RFP was awarded (initial year contract), the Bureau of Food and Nutrition (BFN) must evaluate if adding the Purchaser/site will constitute a material change to the contract between the FSMC and the Seller. The Seller's FSMC shall not provide the Purchaser with on-site staff or provide assistance with other administrative aspects of the CNPs.
5. The Seller shall procure all products and services used to prepare meals in accordance with all applicable Federal and State regulations.
6. It is agreed by the parties hereto that there are no other considerations, favors, promises, or interests passing between the parties other than what is expressly stated in this Agreement.
7. All parties certify that all terms and conditions within this Agreement shall be considered a part of the Agreement as is incorporated therein.

B. Meal Requirements

1. The Seller will provide meals/snacks, inclusive or exclusive of milk, in accordance with this Agreement and the Federal regulations and policies applicable to the USDA CNPs.
2. It is agreed that the Purchaser and the Seller will utilize the same meal pattern in accordance with the applicable CNPs.
3. The meals/snacks, inclusive or exclusive of milk, will conform to the meal pattern or milk in accordance with the requirements for the following CNPs (check all that apply):
 - ☐ School Breakfast Program (SBP) (Title 7 CFR Part 220)
 - ☐ National School Lunch Program (NSLP) (Title 7 CFR Part 210)
 - ☐ Afterschool Snack Program (ASP) (Title 7 CFR Part 210)
 - ☐ Special Milk Program (SMP) (Title 7 CFR Part 215)
 - ☒ Child and Adult Care Food Program (CACFP) (Title 7 CFR Part 226)
 - ☐ Summer Food Service Program (SFSP) (Title 7 CFR Part 225)
4. Meals will be Inclusive of milk.
5. Meals will be provided to the Purchaser in the following manner: (check all that apply)
 - ☐ Unitized (individual) meals.
 - ☒ In bulk quantities. Seller to provide written instructions listing the planned portion size to be served of each food component to meet the meal pattern requirements and any food safety/Hazard Analysis Critical Control Point (HACCP) procedures, including but not limited to, heating or cooling instructions.

6. Seller will provide (check all that apply):

- | | |
|---|--|
| ☐ Trays | ☒ Safe transportation containers |
| ☐ Serving utensils, i.e. spoons, tongs, ladles | ☒ Cleaning of safe transportation containers |
| ☐ Eating utensils | ☐ Cooler(s) |
| ☒ Condiments | ☐ Cleaning of cooler(s) |
| ☐ Disposable paper supplies, including but not limited to paper plates, napkins, and cups | |
| ☐ Other: | |

7. Meals must be delivered in food-grade containers approved by the state or local health departments that maintain the proper temperatures of food.
8. Seller will provide Purchaser with menus at a minimum of weeks in advance of the first date listed on the menu. The menus must meet requirements established in Title 7 CFR Part 210, 215, 220, 225, and 226, as appropriate. Purchaser reserves the right to periodically suggest menu changes within the Seller's suggested food cost range throughout the agreement period.
9. Meals/snacks will be delivered or made available daily or other mutually agreed upon period in accordance with the appropriate menu cycle (21-day menus for NSLP, SBP, and ASP; 11-day menu for SFSP). Menu changes may be made only when agreed upon by both parties. When an emergency situation exists, which might prevent the Seller from delivering or offering a specified meal/snack component, the Seller shall notify the Purchaser immediately so substitutions can be agreed upon.
10. No payment will be made to the Seller for meals that are spoiled or unwholesome at the time of delivery or pick up, do not meet detailed specifications as developed by the Purchaser for each food component in the meal pattern, or do not otherwise meet the requirements of this Agreement.
11. The Seller shall not deliver nor bill for incomplete, damaged, or spoiled meals/snacks. The Seller will provide adequate refrigeration or heating to ensure the wholesomeness of food in accordance with state and/or local health codes. Upon delivery or pick up it is the Purchaser's responsibility to maintain adequate refrigeration or heating.
12. The Seller shall deliver the meals/snack(s) to site(s) at the specified site location(s) at the delivery time(s) listed on Attachment A, Site Information, unless there is a schedule change agreed to by both parties. If the Purchaser is picking up, then the meals/snack(s) shall be ready at the time specified on Attachment A, unless there is a schedule change agreed to by both parties.
13. The Seller shall provide a delivery slip with the date and number of meals/snack(s) delivered or picked up. The Purchaser's authorized representative or designee must sign the delivery slip and verify the condition of the meals. The Seller shall only bill the Purchaser for these meals/snacks. The name and address of the Seller and Purchaser must be clearly identified on each delivery slip and each invoice. Payment shall be to the Seller and not to any other party.
14. The Purchaser shall notify the Seller of any modifications and substitutions in meals for students/children whose disabilities restrict their diet. Meal modifications and substitutions shall be made on a case-by-case basis and must be supported by a medical statement with the required information when the modification or substitution cannot be made within the Program meal pattern. Meal substitutions or modifications may result in a different price, to which both parties must agree. There will be no additional charge to the student/child for such substitutions or modifications.
15. The Purchaser will order meals/snacks inclusive or exclusive of milk on a weekly basis notifying the Seller days preceding the week of delivery or pick up. Orders will include totals for each site and each type of meal/snack inclusive or exclusive of milk.
16. The Purchaser reserves the right to increase or decrease the number of meals/snacks ordered with a minimum notice of hours of delivery or pick up time.

17. The Purchaser reserves the right to add or delete sites and provide one (1) week's written notice to the Seller. If a site is added, the Seller would need to agree to the change. Either party reserves the right to cancel the Agreement and provide 30 days notice.
18. The Purchaser may request changes in delivery and packaging in cases of an emergency. Emergencies may include, but are not limited to, wars, acts of public enemies, strikes, work stoppages, natural disasters, acts of God, civil disorders, public health crisis, freight embargos, or loss or malfunctions of utilities, respectively, and which by exercise of due diligence there were unable to prevent. Any price adjustment resulting from the emergency, must be agreed upon by both parties in writing. Additionally, the length of the emergency period should be estimated and agreed to by both parties in writing.
19. The Seller agrees to supply meals/snacks, inclusive or exclusive of milk, to the Purchaser for the prices as described in Attachment B, Price Per Meal Rates.
20. Any costs incurred under this Agreement that does not meet the requirement of regulations are unallowable costs.

C. Certifications

1. If the Purchaser is a sponsor of the NSLP the Seller shall comply with the Buy American provision for agreements involving the purchase of food, Title 7 CFR §210.21 (d). The Seller shall purchase, to the maximum extent practicable, domestic commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in the U.S. substantially using agricultural commodities produced in the U.S. The Seller shall certify the percentage of U.S. content in the products supplied to the Purchaser. The Purchaser reserves the right to review Seller purchase records to ensure compliance with the Buy American provision.
2. The Seller shall comply with the mandatory standards and policies relating to energy efficiency contained in the State Energy Conservation Plan in compliance with the Energy Policy and Conservation Act (P.L. 94-163).
3. The Seller shall comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulations, Title 41 CFR Part 60.
4. For agreements in excess of \$100,000, the Seller shall comply with Sections 3702 of the Contract Work Hours and Safety Standards Act (Act), 40 U.S.C. §3701-3708, as supplemented by the Department of Labor Regulations, Title 29 CFR Part 5. Under Section 3702 of the Act, the Seller shall be required to compute the wages of every laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible, provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of forty hours in any work week.
5. The Seller agrees that state and/or local health and sanitation requirements will be met at all times. All food will be properly stored, prepared, packaged, and transported free of contamination and at appropriate temperatures following HACCP guidelines.
6. The Seller shall maintain state and/or local health certifications for any facility in which it prepares meals and shall maintain their health certification for the duration of the Agreement.
7. The Purchaser shall be legally and financially responsible for the conduct of the food service and shall ensure compliance with the rules and regulations of BFN and the USDA regarding CNPs.

D. Records

1. The Seller will maintain full and accurate records pursuant to the provisions of Federal regulations the Purchaser is required to meet. Recording responsibilities shall be on a calendar month basis supported by invoices, receipts, or other records. The Seller shall promptly submit itemized monthly invoices and daily delivery receipts to the Purchaser. These records are to be kept at the Purchaser's site.
2. The Seller shall provide meal allergen information and standardized recipes upon request by the Purchaser.

3. The Seller shall maintain and provide to the Purchaser production records for the School Nutrition Programs (SNP). The records must show how the meals provided contribute to the required food components in order to be creditable. Records and supporting documentation (recipes, manufacturer formulation statement, Child Nutrition label, etc.) shall be provided to the Purchaser. The Purchaser must maintain records for a period of three (3) years after the end of the fiscal year to which they pertain (or longer if an audit is in progress). The Seller may maintain this information for the Purchaser, under the Purchaser's name, in the PrimeroEdge Menu Planning system.
4. Upon request, the Seller shall make available all accounts and records pertaining to the program to representatives of PDE, USDA, the Office of Inspector General, and/or the General Accounting Office for audit and/or administrative review purposes.
5. This Agreement shall be construed under the laws of the Commonwealth of Pennsylvania. Any action or proceeding arising out of this Agreement shall be heard in the appropriate courts of the Commonwealth of Pennsylvania.
6. No waiver of any default shall be construed to be or constitute a waiver of any subsequent claim.
7. The Seller and Purchaser shall regard any silence, absence, or omission from Agreement specifications concerning any point as meaning that only the best commercial practices prevail. The Seller shall use materials (i.e., food, supplies, etc.) and workmanship of a quality normally specified by the Purchaser.
8. In the event of the Seller's nonperformance under this Agreement and/or the violation or breach of the Agreement terms, the Purchaser shall have the right to pursue administrative, contractual, and legal remedies against the Seller and shall have the right to seek appropriate sanctions and penalties.

E. Term and Termination

1. The Purchaser or the Seller may terminate the agreement for cause or for convenience by giving 60 days written notice.
2. At any time, because of circumstances beyond the control of the Purchaser or the Seller, either party may terminate the agreement by giving 10 days written notice to the other party.
3. Force Majeure. Neither the Seller nor the Purchaser shall be responsible to the other for losses should the fulfillment of the terms of the Agreement be delayed or prevented by causes beyond its control and without the fault or negligence of either party. Causes beyond a party's control may include, but are not limited to, wars, acts of public enemies, strikes, work stoppages, natural disasters, acts of God, civil disorders, public health crises, freight embargos, or loss or malfunctions of utilities, respectively, and which by the exercise of due diligence the Seller or Purchaser were unable to prevent.
4. The Purchaser is protected under the Commonwealth of Pennsylvania's Tort Claims Act (act), and as such, cannot and shall not be held responsible or otherwise liable for those actions or inactions specifically enumerated under the Act. Based on the foregoing, each party agrees to protect, indemnify, and hold harmless the other party and its agents, employees, directors, officers, affiliates, consultants, and/or contractors from and against any and all damages, injuries (including bodily injury, dismemberment, and/or death), claims, liabilities, and costs (including reasonable attorneys' fees), which arise or may be suffered or incurred in whole or in part as a result of the acts or omissions of the indemnifying party, its agents, employees, directors, officers, affiliates, consultants, and/or contractors, and whether arising under this Agreement, to the extent permitted by law.

F. Additional Information

The Sponsor may add any additional items that need to be covered in the Agreement.

If the agreement is to begin after the start of the school year (July 1) or the start of the program year (October 1) and the beginning Agreement term date is later than July 1 or October 1, respectively, enter the beginning Agreement term date under this section. The ending Agreement term date will always be June 30 or September 30, respectively.

Do not repeat any items/specifications outlined above.

Sponsor-to-Sponsor Agreement
Site Information

Purchaser Name: Central Susquehanna Intermediate Unit 16
Seller Name: Millville Area School District

Site Name	Complete Site Address	Site Contact Name	Site Contact Phone Number	Meal Service Specifications				
				Meal Type	Meal Service Time	Number of Daily Servings	Availablily Time	Availability Method
Millville Pre-K Counts	Millville Elementary School 370 Batten Ln Millville, PA 17846	Christina Moser	(570) 523-1155	Breakfast	8:45am	18	8:00am	Picked-Up
				Lunch	11:30am	18	11:00am	Picked-Up

Sponsor-to-Sponsor Agreement
Site Information

Purchaser Name:

Central Susquehanna Intermediate Unit 16

Seller Name:

Millville Area School District

Site Name	Complete Site Address	Site Contact Name	Site Contact Phone Number	Meal Service Specifications				
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Sponsor-to-Sponsor Agreement

Site Information

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Sponsor-to-Sponsor Agreement
Site Information

Purchaser Name: Central Susquehanna Intermediate Unit 16
Seller Name: Millville Area School District

Site Name	Complete Site Address	Site Contact Name	Site Contact Phone Number	Meal Service Specifications				
				Meal Type	Meal Service Time	Number of Daily Servings	Availablily Time	Availability Method

Sponsor-to-Sponsor Agreement
Price Per Meal Rates

Purchaser Name:	Central Susquehanna Intermediate Unit 16
Seller Name:	Millville Area School District

Indicate whether Seller will provide meals/snacks inclusive or exclusive of milk to the Purchaser: Inclusive

The Seller agrees to supply meals/snacks to the Purchaser for the prices listed below:

Meal Type	Unitized or Bulk Form	Estimated Daily Servings	Estimated Serving Days Per Year	Unit Price	Estimated Total
Breakfast	Bulk	18	180	2.55	8262
AM Snack	Choose One				0
Lunch	Bulk	18	180	4.40	14256
PM Snack	Choose One				0
Supper	Choose One				0
PM Snack	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
	Choose One				0
Grand Total of Agreement					22518

SAFETY NET COUNSELING, INC.

129 Columbia Avenue

Atlas, PA. 17851

Phone: 570-339-1119 Fax: 570-339-2824

LETTER OF AGREEMENT

**FOR THE PROVISION OF
Intensive Behavioral Health Services (IBHS)**

BETWEEN

SAFETY NET COUNSELING, INC.

AND

Millville Area School District

On this **1st** day of **July 2026**, in order to serve children with emotional difficulties, the above named parties agree to cooperatively provide the following services. Both parties agree to follow the CASSP Principles (see attached). The following will be the responsibilities of the: **Millville Area School District**

The designated school personnel will forward referrals, along with any pertinent information, to SNC.

1. School personnel will make themselves available via telephone or in person for necessary team meetings.
2. The school district will provide on-going educational services to the Client including schoolbooks, seatwork, school evaluations or IEPs as appropriate.

The following will be the responsibilities of **Safety Net Counseling, Inc.**

1. Will accept direct referrals when appropriate and discuss with client/parents the advantage of County involvement prior to doing a formal intake.
2. Encourage any Client referred for IBHS services to enroll through the appropriate County program.
3. SNC will contact the family to arrange an intake for services within two business days
4. SNC will schedule a mental health assessment/evaluation or coordinate with an independent evaluator the family chooses to see for all IBHS services within ten days of the intake (dependent on worker availability). The following will be invited to the meeting: client, Client's family, CASSP Coordinator, School Representative, Managed Care representative and any representative from agencies who are involved with the Client and family, as well as any entity requested by the client/family.
5. IBHS services and the Treatment Plan will be discussed, and agreed upon at the end of the assessment period. A copy of the approved Treatment Plan

SAFETY NET COUNSELING, INC.

129 Columbia Avenue

Atlas, PA. 17851

Phone: 570-339-1119 Fax: 570-339-2824

will be provided to the CASSP Coordinator and any designated case manager when appropriate.

6. SNC agrees to adhere to the CASSP Principles.
7. SNC agrees to comply with all MA & BHIDS bulletins pertinent to IBHS services.

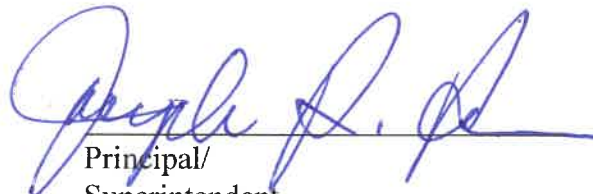
The term of the agreement is a period not to exceed one year. It is agreed that both parties will initiate contact within a minimum of 60 (sixty) days prior to the expiration of the Agreement to revise and renew the letter.



John J. Palovick
SNC CEO



Date



Principal/
Superintendent



Date

BUSINESS ASSOCIATE AGREEMENT

1. DEFINITIONS

- (a) Catch-all definitions. Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the Privacy Rule.

Examples of specific definitions:

- (a) Business Associate. "Business Associate" shall mean: **Millville Area School District**
- (b) Covered Entity. "Covered Entity" shall mean Safety Net Counseling, Inc.
- (c) Individual. "Individual" shall have the same meaning as the term "individual" in 45 C.F.R. 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. 164.502(g).
- (d) Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. part 160 and part 164, subparts A and E.
- (e) Protected Health Information. "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 C.F.R. 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- (f) Required by Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 C.F.R. 164.501.
- (g) Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.

2. OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE

- (a) Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by the Agreement or as Required by Law.
- (b) Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- (c) Business Associate agreed to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- (d) Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware.
- (e) Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.

- (f) Business Associate agrees to provide access, at the request of Covered Entity, within 10 days, to Protected Health Information in a Designated Record Set, to Covered Entity or, to an Individual in order to meet the requirements under 45 C.F.R. 164.524. Business Associate agrees to inform Covered Entity immediately of access made available to an Individual.
- (g) Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 C.F.R. 164.526 at the request of Covered Entity within 10 days and acknowledges Covered Entity of appropriate action in writing within 10 days.
- (h) Business Associate agrees to make internal practices, books, and records (including policies and procedures and Protected Health Information relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity) available to the covered Entity within 10 days or as designated by the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule.
- (i) Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. 164.528.
- (j) Business Associate agrees to provide to Covered Entity or an Individual, in writing within 30 days, information collected in accordance with Section 2(i) of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. 164.528.

3. PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE

3.1 General Use and Disclosure Provisions

The following paragraphs are alternative approaches. If we do not have a current contract in writing, Section 3.1.(a) is applicable. If a written contract exists, Section 3.1.(b) is applicable.

- (a) Specify Purposes. Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information on behalf of, or to provide services to, Covered Entity for the purposes of Treatment, **if such use or disclosure of Protected Health Information would not violate the Privacy Rule if done by the covered Entity or the minimum necessary policies and procedures of the Covered Entity.**
- (b) Refer to underlying services agreement: Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in an existing Services Agreement, **provided that such use or disclosure would not violate the Privacy Rule if done by covered Entity or the minimum necessary policies and procedures of the Covered Entity.**

3.2 Specific Use and Disclosure Provisions

- (a) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate. Business Associate may de-identify protected health information it receives from Covered Entity pursuant to 45 C.F.R. 164.514.
- (b) Except as otherwise limited in this Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required By Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached. Business Associate shall notify Covered Entity in writing of all disclosures that are provided as Required By Law.
- (c) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by 42 C.F.R. 164.504(e)(2)(i)(B).
- (d) Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State authorities, consistent with Sec. 164.502(j)(1).

4. OBLIGATIONS OF COVERED ENTITY

4.1 Provisions for Covered Entity To Inform Business Associate of Privacy Practices and Restrictions

- (a) Covered Entity shall notify Business Associate of any limitation(s) in its notice of privacy practices of Covered Entity in accordance with 45 C.F.R. 164.520, to the extent that such limitation may affect Business Associate's use or disclosure of Protected Health Information.
- (b) Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.
- (c) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 C.F.R. 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

4.2 Permissible Requests by Covered Entity

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by covered Entity.

5. TERM AND TERMINATION

- (a) Term. The Term of this Agreement shall be effective as of **July 1, 2026**, and shall terminate when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Section.
- (b) Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall either:
- (1) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate this Agreement if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity;
 - (2) Immediately terminate this Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or
 - (3) If neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.
- (c) Effect of Termination.
- (1) Except as provided in paragraph (2) of this section, upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information. Business Associate shall submit a written statement to the Privacy Officer of Covered Entity attesting to the return or destruction of Protected Health Information.
 - (2) In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification in writing of the conditions that make infeasible. Upon acknowledgement from Covered Entity that return or destruction of Protected Health Information by Business Associate is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

6. MISCELLANEOUS

- (a) Regulatory References. A reference in this Agreement to a section in the Privacy Rule means the section as in effect or as amended.
- (b) Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for both parties to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191.
- (c) Survival. The respective rights and obligations of Business Associate under Section 5(c) of this Agreement shall survive the termination of this Agreement.
- (d) Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the Privacy Rule.
- (e) Construction of Terms. The terms of this Agreement shall be construed in light of any applicable interpretation or guidance pm HIPPA and/or the Privacy Regulation issued by the Department of Health and Human Services (HSS) or the office of Civil Rights ("OCR") from time to time.
- (f) Contradictory Terms. Any provision of the Underlying Services Agreement that is directly contradictory to one or more terms of this Agreement ("Contradictory Term") shall be superceded by the terms of this Agreement as of the Effective Date of this Agreement to the extent and only to the extent of the contradiction, only for the purpose of the Covered Entity's compliance with the Privacy Rule and only to the extent that it is reasonably impossible to comply with both Contradictory Term and the terms of this Agreement.

I agree to abide by the above terms and conditions as described.



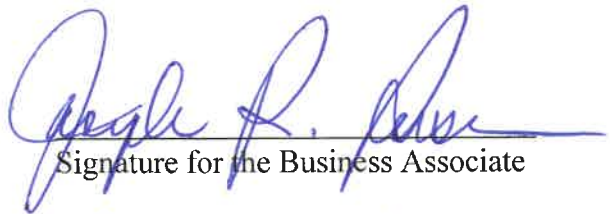
Signature of Covered Entity

CEO

Job Title

7/1/21

Date



Signature for the Business Associate

Superintendent

Job Title

8/4/2026

Date



**Health Services Agreement between the Greenwood Friends School and the Millville Area School District
2026-2027 School Year**

This Agreement outlines the provision of school health services provided by the Millville Area School District (MASD) to the non-public school students who attend the Greenwood Friends School (GFS), which is located at 1509 State Route 254, Orangeville, PA 17859. Commensurate with the *School Nurse Act of 1962* and Section 1402(a.1) of the Pennsylvania Public School Code which indicates that equitable health services shall be provided to students, whether they attended public or non-public schools, the Millville Area School District recognizes its responsibility to partner with the Greenwood Friends School to ensure that the mutually agreed upon health services are provided to students who attend the Greenwood Friends School.

The PA Department of Health regulations state in Section 23.51 "A child in private, parochial and public schools shall be provided with school nurse services in the school which the child attends;" and Section 23.52 "The school nurse services shall be provided through the public school system and the administration of this service shall be the responsibility of the public school administrator in consultation, as needed, with the private or parochial school administrator."

In an effort to identify the scope and continuum of health care services provided by the MASD, the MASD administration has engaged the administration of the Greenwood Friends School to collaboratively assess the health care needs of students who are currently enrolled within the Greenwood Friends School. In tandem with the MASD Nurse, the entities have identified the following health services that will be provided by the MASD to students enrolled in GFS:

- MASD nurse will ensure that GFS students upon original entry, 6th grade and 11th grade will be given a "comprehensive appraisal" of their health.
- MASD nurse will conduct height and weight screening of all GFS students every school year. This information is used to calculate the Body Mass Index (BMI) percentile reports.
- MASD nurse will conduct vision screenings of GFS students in the following grades: K, 1, 2, 3, 4, 5 and 7.
- MASD nurse will conduct hearing screenings of GFS students in these grades: Kindergarten; Grades 1, 2, 3, and 7.
- MASD nurse will provide health care services when a student presents an acute health crisis or need. In the event of a significant unexpected health crisis, the GFS Administrator and/or designee will contact the MASD nurse to request her consultation.

Based upon enrollment and evolving health and welfare needs of students enrolled within the GFS, this Health Service Agreement may need to be amended and/or altered. In the event the health needs of GFS students change, GFS administration is responsible to communicate this information to the Millville Area School District so that services may be adjusted, implemented, and/or discontinued accordingly.

Joseph Rasmus, Superintendent Millville Area School District

Date

Jessica Temple, Director of Administration and Business,
Greenwood Friends School

Date

Jessica Whitmoyer, Board President, Millville Board of Education

Date

Greenwood Friends School After School Program - 2026-2027

1 message

Jessica Temple <jtemple@greenwood-friends.org>
To: crosenberger@millsd.us, jrasmus@millsd.us
Cc: Jessica Temple <jtemple@greenwood-friends.org>

Wed, Aug 5, 2026 at 9:01 AM

Good morning, MASD Administrative and Transportation team!

Please allow this correspondence to serve as a formal request to seek Millville Area School District (MASD) approval to continue transportation for MASD students who are enrolled in the after-school program at Greenwood Friends School.

The GFS Pre-K-6th Grade After School Program will maintain the same schedule of Monday - Friday from 3:00 pm - 5:30 pm as was scheduled last academic year. GFS is accredited by the Pennsylvania Association of Independent Schools. Our ten-year accreditation certificate is attached for your reference. We are committed to continuing to provide the same consistent, quality program as we have in the past.

[2026-2027 GFS Family Calendar](#)

Please note the following first and last days of programming, as well as scheduled dates when the GFS Pre-K-6th Grade After School Program will not be in session:

First day of GFS Pre-K-6th After School Program for the 2026-2027 Academic Year:

September 1, 2026 - First day for GFS K-6th After School Program for 2026-2027 Academic Year

2026

September 7 - Labor Day - No After School Program
October 2 - GFS Day Off to attend the Bloomsburg Fair - No After School Program
October 9 - GFS Parent/Teacher Conferences - No After School Program
October 12 - Indigenous Peoples Day - No After School Program
November 20 - GFS Early Dismissal - No After School Program
November 23-27 - Thanksgiving Break - No After School Program
December 21-31 - Winter Break - No After School Program

2027

January 1 - Winter Break - No After School Program
January 18 - Martin Luther King, Jr. Day - No After School Program
February 15 - Presidents' Day - No After School Program
March 8-12 - Spring Break - No After School Program
March 26-29 - Easter Break - No After School Program
April 23 - GFS Parent/Teacher Conferences - No After School Program
May 31 - Memorial Day - No After School Program
June 4 - GFS Last Day of Classes/Moving Up Day - Early Dismissal - No After School Program

Last day for GFS Pre-K-6th After School Program for the 2026-2027 Academic Year:

June 3, 2027 - Last day for GFS K-6th After School Program for 2026-2027 Academic Year

Thank you in advance for your consideration of this request. Please reach out with any questions or concerns.

Have a wonderful week!

Jess

--

Jessica Temple

Director of Administration and Business

Greenwood Friends School

[1509 State Route 254](#)

[Orangeville, PA 17859](#)



"Rooted in Peace, Growing the Future."

 **Greenwood Friends School Accreditation Certificate (1).pdf**
189K

GREENWOOD FRIENDS SCHOOL

This is to certify that Greenwood Friends School
is a member in good standing of the
Pennsylvania Association of Independent Schools.

Grades PreK - 5 are accredited by this
state-sanctioned association for a standard ten-year period
as permitted under the PAIS terms of accreditation.

Accreditation expires at the end of the 2035-36
academic year unless otherwise extended or rescinded
by the PAIS Board of Directors.

*Authorization to accredit member schools has been granted to
Pennsylvania Association of Independent Schools by the State Board
of Education September 11, 2025 and is recognized by the Pennsylvania
Department of Education to serve as an approved accreditation organization.
Approval is granted under authority provided by the Private Academic Schools
Act consistent with the Statement of Policy - Accreditation Organizations
published at 22 Pa Code Chapter 5.*



A handwritten signature in black ink, appearing to read "Chad Barnett".

Chad Barnett
Chair, PAIS Board of Directors

A handwritten signature in black ink, appearing to read "Dana Harrison".

Dana Harrison
Chair, PAIS Commission for Accreditation

A handwritten signature in black ink, appearing to read "Liz Hofreuter".

Liz Hofreuter
PAIS Executive Director



We have prepared a quote for you

Advent Managed Services - Remote - for IPO

Quote # 044928
Version 1

Prepared for:

Millville Area School District

Dyson Savage
dsavage@millsd.us



Monday, July 13, 2026

Millville Area School District
Dyson Savage
330 East Main Street
Millville, PA 17846
dsavage@millsd.us

Dear Dyson,

Advent Communications appreciates this opportunity and is pleased to present our proposal to Millville Area School District.

Advent Communications offers a variety of customized technology solutions. Our specialties include cloud and premise based unified and contact center communications, building security, infrastructure cabling, data networks, as well as cyber security and IT managed services. Our solutions are designed to help your business succeed. We listen to your concerns and expertly install your tailored solution the first time, so you'll never have to worry about the integrity of your IT. Advent's experience, expertise, certifications and national reach ensure Millville Area School District will enjoy the benefits of great service and a great solution. With Advent, you have a trusted partner that works closely with your team, ensuring a successful outcome. With onsite & remote support options available, count on Advent to keep your solution performing at its peak.

You are never just a customer to Advent, together we are a team.

Thank you in advance for your careful consideration. Should you have any questions or require additional information, please do not hesitate to contact me directly.

Warm regards,

Winston McKenna

Winston McKenna
Senior Account Executive
Advent Communications



Contract specific data

This is a quote for Advent Monthly Services- 12 Month Agreement. It provides a single point of contact for Millville SD on the IP Office system and remote assistance. On Site service is available at an extra charge.

This coverage is 8x5 Remote Advent labor only for main IP-Office system components. No handset coverage and No IPOSS coverage included in this quote. No software entitlements or escalation to Avaya available without IPOSS Support. 1 Hour of MAC programming assistance included each month.

Advent Managed Services

Description		Recurring	Qty	Ext. Recurring
ADV-1001	Managed Plus Remote	\$1.00	160	\$160.00
ADV-1003	8x5 Help Desk support, Monday - Friday	\$0.00	1	\$0.00
ADV-1002	Priority support over non-managed clients	\$0.00	1	\$0.00
ADV-1005	Priority replacement for covered equipment	\$0.00	1	\$0.00
ADV-1009	1 hour of remote labor per month free for simple remote moves, adds and changes	\$0.00	1	\$0.00

Monthly Subtotal: **\$160.00**



Advent Managed Services - Remote - for IPO

Prepared by:



Advent Communications

Winston McKenna
7249162523
Fax (724)916-2539
wmckenna@adventcom.com

Prepared for:

Millville Area School District

330 East Main Street
Millville, PA 17846
Dyson Savage
(570) 458-5538
dsavage@millsd.us

Quote Information:

Quote #: 044928

Version: 1
Delivery Date: 07/13/2026
Expiration Date: 08/14/2026

Monthly Recurring Summary

Description	Amount
Advent Managed Services	\$160.00

Monthly Total: \$160.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Advent Communications

Millville Area School District

Signature: Winston McKenna
Name: Winston McKenna
Title: Senior Account Executive
Date: 07/13/2026

Signature: _____
Name: Dyson Savage
Date: _____



Appendix - TARIFF RECOVERY

PLEASE NOTE - Recent changes with imported products may lead manufacturers to impose tariff fees on required items. Our distributors have some pre-tariff equipment available, but it is on a first come first serve basis. Advent requires a 50% down payment and a set installation date to place orders. Any tariff fees will be included at the time of final billing. We apologize for any inconvenience this may cause.

Appendix - INVOICING

Please note: Payment for software support and project deposit invoices is required before we can proceed with ordering or provisioning services. Timely payment ensures no delays in project timelines or delivery.

Terms and Conditions

1. TRANSACTION:

Subject to the additional terms and conditions set forth herein, Advent Communications, Inc. ("Advent") agrees to sell to **Millville Area School District** ("Customer") and Customer agrees to purchase from Advent, the hardware, software, wiring, cable, and other equipment (hereinafter referred to generally as "Equipment") listed on the attached Order/Quote #044928. In addition, Advent will supply remote/onsite/support/professional services/programming/installation services (hereinafter referred to generally as "Services") listed on the attached Order/Quote # 044928, and any subsequent Quotes and/or Orders.

2. COVERAGE:

Advent and Customer agree that the following terms and conditions will govern the attached Quote, as well as any subsequent Quotes/Orders of Equipment and/or Services. Any other terms and conditions, preprinted, verbal, or otherwise, from any Customer Order for Equipment or Services are hereby rejected and shall have no legal effect notwithstanding Advent's acceptance or fulfillment of any such Order. In the event there is a scope of work or other agreement with terms inconsistent with this Agreement, then such terms will be effective and controlling only if signed by an authorized representative of Advent.

3. CONTRACT PERIOD:

This Agreement will become effective when it is signed by Customer and accepted by Advent and will remain in effect until terminated or cancelled as provided herein.

4. RIGHT TO REJECT:

Advent reserves the right to reject and/or terminate any Quote/Order/Services, based upon its review and/or its site review, in its sole discretion, or for any reason including but not limited to rejection of a Quote/Order/Services based on price, margin, unforeseen installation/service challenges including but not limited to union issues, additional wiring required, or payment disputes.

5. CUSTOMER OBLIGATIONS FOR INSTALLATION:

Customer agrees, at its expense, upon the signing of this Agreement, and at all other times during the period of installation and maintenance services to: (a) allow employees or agents of Advent access to the premises and facilities where the equipment is to be installed at all hours consistent with the requirements of the installation. (b) to assure that the Premises will meet all temperature, humidity control, air conditioning, and all other environmental requirements and will be dry and free from dust and other hazards so as not to be injurious to persons or to the equipment to be installed. (c) to provide all patching, painting, concrete, and other openings, conduit floor reinforcements or other mechanical modifications pertinent to this installation; (d) to provide ample electric current of proper and clean voltage for any necessary purpose, terminating in rooms where it is required; (e) to provide suitable and easily accessible space for secure storage of the equipment, any tools, test sets, and other items necessary for installation. (f) to accept delivery of the equipment. (g) To supply secure remote access to Equipment/Software for installation, monitoring, maintenance, customer requested work, programming, etc. Any delays caused by failure of Customer to comply with Subsections 5(a)-(e) may result in additional charges based on Advent's service contract/warranty rate schedule as described in this Agreement. Charges will apply only to the real time lost by Advent personnel including travel time and time on site. The risk of loss for any damage to or destruction of the Equipment or any portion thereof from and after the time of delivery thereof to the Premises shall be borne by Customer, except with respect to damage or destruction resulting from the negligence or willful conduct of Advent.



Terms and Conditions

6. RIGHT TO HIRE:

Customer agrees that Advent has devoted time, money, and other valuable resources in developing its employees as business assets, and that by having the employee work directly with a Customer, Customer is able to have an unusual access to work with and evaluate Advent's employees. Customer agrees not to solicit, request, or entice any employee of Advent who has worked with the Customer, to leave the employ of Advent within one (1) year of such Advent employee's last date working with Customer remotely or on any premise or facility. As the damages caused by a violation of this covenant is difficult to quantify, the parties agree that in the event any Advent employee is hired, either directly or indirectly, as an employee, or as an independent contractor, or otherwise, by Customer within one (1) year of such Advent employee's last remote or on-site date at Customer's premises or facilities, Customer agrees to pay to Advent liquidated damages, in the amount of \$50,000.00, payable and due in full within (30) days of Customer hiring of each such Advent employee.

7. CREDIT CONDITIONS:

The acceptance of any Quote and/or Order under this Agreement is subject to credit approval and to Customer's payment of 50% of the initial order of Equipment/Software/Services. For any subsequent Quote/Order of Equipment/Software/ Services, Advent may require a prepaid deposit. Any payment terms that differ from this Agreement must be set forth in writing signed by an authorized representative of both Advent and Customer. Payment Schedule Conditions for Quote and or Orders:

Dollar value up to and including \$50,000.00 - 50% payment with Order/Quote and 50% upon completion

Dollar value of more than \$ 50,000.00 50% payment with Order/Quote, 25% upon delivery of Equipment/Software and 25% upon completion.

Advent may, but shall not be required to, delay installation until Customer credit is approved by an authorized representative of Advent and/or third party leasing or other financing entity, and/or a site review of Customer's premises has been made by Advent's personnel.

8. PAYMENT:

If Customer pays via check or bank wire, Advent may, at its discretion, wait for the check to clear or funds to transfer before scheduling installation or shipping Equipment. If Customer pays the final balance via check or bank wire, Advent may, at its sole discretion, require final payment to be paid with a certified check or money order, or require Customer to provide a credit card authorization until the check clears or funds are transferred. If upon cutover Customer does not provide required payment, Advent may de-install Equipment and wiring, and Customer hereby grants access to Advent, its employees, and agents to Customer's premises and facilities to do so. In such case Advent will not be required to refund Customer's deposit or any monies received as part of this Agreement. Any invoice not paid within fifteen (15) days of the invoice are subject to a late payment fee of one and one-half percent (1½ %) per calendar month or portion thereof, or the maximum amount allowed by law, whichever is less, on the unpaid balance. Restrictive endorsements or other statements on checks will not be effective to alter these terms, or the duty to pay all amounts due Advent. Customer will also be liable for all costs incurred by Advent in the collection of any past due amount, including any collection agency or attorneys' fees.

9. CHANGE ORDERS:

Customer requests for any change Order to the equipment, software, wiring, or installation/labor/services will be billed at the same rate as charged on original Quote/Order for equipment and all installation/labor/service charges will be billed at Advent's service rate schedule for the original Quote/Order. Any additional expense attributable to such change Orders, including but not limited to, freight, after hours, manufacturer charges, and taxes, shall be paid by Customer. All changes & additions shall be subject to all terms and conditions provided herein. Any Equipment not on original Quote/Order will be at a price to be negotiated between Advent and Customer at the time of the Change Order.

10. SUBSEQUENT ORDERS:

The price for additional Equipment, Software and/or Services will be negotiated at the time of ordering by the Customer. Subsequent Orders may be made via facsimile, in person, U.S. Mail, or e-mail. For any subsequent Orders in an amount exceeding \$5,000.00, a 50% deposit is required.

11. THIRD PARTY FINANCING:

Any payment terms that differ from this Agreement must be set forth in a writing signed by an authorized representative of Advent. If Customer is financing Equipment with any third-party financial

services company, Advent may, at its discretion, submit all lease documents for funding on the entire amount of the lease when Equipment is ordered and shipped to Customer. Advent may require all lease documents, including credit application, lease agreement, and/or Delivery and Acceptance to be signed prior to the shipment of Equipment and



Terms and Conditions

scheduling of installation.

12. EXISTING AGREEMENTS:

In providing Equipment or Services, Advent is not liable or responsible with regard to any fees or other expenses relating to the termination of Customer's existing agreements with other persons or entities. It is the Customer's responsibility to terminate any and all existing unnecessary, redundant, and/or conflicting agreements in place. This includes but not limited to equipment leases, network services, and/or maintenance agreements. Customer is solely responsible with regard to its existing contracts or associated termination charges without reimbursement from Advent. If Customer has a current Advent maintenance contract, that contract will be modified or superseded as of the date when the new system is installed or new maintenance agreement goes into effect. The prior contract(s) will be applicable for events prior to such date.

13. TAXES, FEES, SURCHARGES:

Prices, fees, and charges shown on the Quote/Order may not include sales or other taxes and governmental fees. If applicable, Customer agrees to pay when invoiced all applicable taxes, however designated, including but not limited to, federal, state, and local sales and use taxes, fees, and surcharges, imposed on the provision, sale, license, and/or use of the Equipment, Software or Services provided hereunder.

14. CANCELLATION:

In the event Customer cancels an order for any Equipment or Software, there will be a cancellation fee paid to Advent of 25% of the Equipment or Software price as charged to Customer, in addition to any restocking or other fees charged by the third-party distributor and/or manufacturer. Cancellation by Customer of any installation, shall be made at least 72 hours prior to the date scheduled for the commencement of the installation, and a cancellation fee paid to Advent of 25% of the non-Equipment portion of the applicable Quote/Order, in addition to any travel or trip costs incurred by Advent. In the event the cancellation is made less than 72 hours prior to the date scheduled for the installation, then the cancellation fee paid to Advent shall be 30% of the non-Equipment portion of the applicable Quote/Order, in addition to any travel or trip costs incurred by Advent.

In the event Customer cancels a Maintenance Agreement, Advent is due a lump sum of either the total of the remaining payments contemplated by the Maintenance Agreement or a lump sum equal to 12 month's payments as contemplated by the Maintenance Agreement, whichever is less. Customer is required to provide at least thirty day's written notice of cancellation, including Customer's proposed End Date. The "End Date" must be the first day of a calendar month and in no event will be less than thirty days after receipt by Advent of the notice of cancellation. Calculation of the amount due pursuant to this Section 14 will be made as of the End Date. Payment in full of the lump sum due pursuant to this Section 14 is due within thirty-one days of the End Date.

15. RENEWAL:

Unless otherwise negotiated, recurring revenue contracts such as maintenance and manage services but not limited to, will be renewed for one year increments with original payment terms. In addition, Advent has the right to not renew, for any reason, at its discretion.

16. WARRANTIES OF EQUIPMENT:

Advent reserves the right to limit the duration and coverage of Equipment warranties to those provided by the applicable third-party manufacturer or provider of the Equipment. In Advent's sole discretion, Advent may provide greater remedies for issues arising from Equipment than provided by the third-party manufacturers; however, doing so does not obligate Advent to do so at any other time and/or in regard to the same or other Equipment.

17. MONITORING:

Advent may, at its discretion, electronically monitor Equipment for the following purposes: (i) to perform remote diagnostics, corrective actions, alarming; (ii) to determine system configuration and applicable charges; (iii) to verify compliance with applicable software license terms and restrictions; (iv) to assess Customer needs for additional products or Services; (v) as otherwise provided in the applicable Order.

18. LIMITATIONS ON FRAUDULENT INTRUSION:

Although Advent sells Equipment designed to be secure, Advent makes no express or implied warranty that Equipment, or the systems of which they are a part, is immune from or prevents fraudulent intrusion, unauthorized use or disclosure or loss of proprietary information. Certain features, if purchased, including but not limited to, Password Reset, Conference Mailbox, Skip Password, and Monitor Mailbox, when enabled, could be improperly used in violation of privacy laws. By ordering Equipment with these features or separately ordering such features, Customer assumes all responsibility for assuring their proper and lawful use.



Terms and Conditions

19. FACILITIES

If a Supported Product supports Telephony over Transmission Control Protocol/Internet Protocol (TCP/IP) facilities and other Network Facilities, T1/PRI, SIP, etc., Customer may experience certain compromises in performance, reliability and security, even when the Supported Product performs as warranted. CUSTOMER ACKNOWLEDGES THAT IT IS AWARE OF THESE RISKS AND THAT CUSTOMER HAS DETERMINED THEY ARE ACCEPTABLE FOR ITS APPLICATION OF THE SUPPORTED PRODUCT. CUSTOMER ALSO ACKNOWLEDGES THAT, UNLESS EXPRESSLY PROVIDED IN ANOTHER AGREEMENT, CUSTOMER IS SOLELY RESPONSIBLE FOR ENSURING THAT CUSTOMER'S NETWORK AND ACCESS, WHETHER REMOTE OR ON SITE, ARE SECURE AND BACKING UP CUSTOMER'S DATA. Advent does not warrant or guarantee uninterrupted or error-free operation of the Equipment.

20. LIMITED WARRANTY:

Advent warrants to Customer that Equipment/Software, including wiring installed by Advent will be in good working order on the date Advent delivers or completes installation of the Equipment/Software,

whichever is later. If Customer notifies Advent that the Equipment/Software is not in good working order within the standard warranty period specified for the Equipment/Software on the date of purchase, Advent will without additional charge repair or replace, at Advent's option, the Equipment/Software components that are not in good working order. Advent, at its option, may replace Equipment/Software covered under warranty with new, remanufactured, or refurbished Equipment/Software. Repair or replacement parts may be new, remanufactured, or refurbished at the option of Advent. Any removed Equipment/Software and/or parts will become the property of Advent. For any Equipment/Software that is repaired or replaced while this Limited Warranty is in effect, the repaired or replaced Equipment/Software will be warranted for the remaining warranty period covering the original purchased Equipment/Software. Advent's obligations under this Limited Warranty are contingent on Customer's full payment of the Equipment/Software purchase price. For Equipment/Software that is under a maintenance contract with Advent, Advent is not obligated to perform any replacement or repair of any Equipment/Software, even if Equipment/Software is under warranty, if Customer has any unpaid invoices.

The warranties provided pursuant to this Section 19 specifically, and pursuant to this Agreement generally, are voided in the event the Equipment/Software is damaged or malfunctioning as a result of neglect or abuse by Customer or third parties; as a result of improper handling, operation, installation, maintenance, transport, and/or storage undertaken by Customer or other party not under control of

Advent; as a result of environmental conditions not within Advent's control; as a result of alterations or repairs not authorized by Advent; as a result of the use of parts not authorized by Advent in or with the Equipment; and/or as a result of accident, fire, flood, lightning, or other acts of God.

Advent's obligation to repair or replace as set forth above is Customer's exclusive remedy. Except as specifically set forth above, Advent makes no warranties, express or implied, and specifically disclaims any warranties of merchantability and/or warranties for fitness for a particular use.

EXCEPT AS SPECIFICALLY PROVIDED IN THIS AGREEMENT, IN NO CIRCUMSTANCES AND UNDER NO LEGAL THEORY, SHALL ADVENT HAVE ANY LIABILITY TO YOU OR TO ANY PERSON OR ENTITY FOR (i) ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL LOSSES OR DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS, LOSS OF EARNINGS, LOSS OF BUSINESS OPPORTUNITIES, OR PERSONAL INJURIES (INCLUDING DEATH), RESULTING DIRECTLY OR INDIRECTLY OUT OF, OR OTHERWISE ARISING IN CONNECTION WITH, THE INSTALLATION, MAINTENANCE, FAILURE, REMOVAL, OR USE OF THE SERVICES, OR THE USE OR ATTEMPTED USE OF OR CUSTOMER'S RELIANCE ON OR USE OF PURCHASED EQUIPMENT, OR THE SERVICES, INCLUDING BUT NOT LIMITED TO ANY MISTAKES, OMISSIONS, INTERRUPTIONS, FAILURES OR MALFUNCTION, ERRORS, DEFECTS, DELAYS IN OPERATION, DELAYS IN TRANSMISSION, LOSS OR CORRUPTION OF INFORMATION OR DATA, OR FAILURE OF PERFORMANCE OF THE EQUIPMENT AND/OR SERVICES; OR (ii) ANY LOSSES, CLAIMS, DAMAGES, EXPENSES, LIABILITIES, OR COSTS (INCLUDING LEGAL FEES) RESULTING DIRECTLY OR INDIRECTLY OUT OF, OR OTHERWISE ARISING IN CONNECTION WITH, ANY ALLEGATION, CLAIM, SUIT, OR OTHER PROCEEDING BASED UPON A CONTENTION THAT THE USE OF PURCHASED EQUIPMENT AND/OR THE SERVICES BY CUSTOMER OR ANY OTHER PERSON OR ENTITY INFRINGES THE COPYRIGHT, PATENT,

TRADEMARK, TRADE SECRET, CONFIDENTIALITY, PRIVACY, OR OTHER INTELLECTUAL PROPERTY RIGHTS, OR CONTRACTUAL RIGHTS OF ANY THIRD PARTY.

This Section 19 shall survive termination of this Agreement.

21. ADVENT'S RIGHT TO CURE:

In the event Advent materially breaches any obligation it has under this Agreement, and, if that breach is capable of being cured, fails to cure that breach within 30 days after Customer notifies Advent of that breach, except that if that breach is capable of being cured but not within 30 days and Advent is making reasonable efforts to cure the breach in a timely manner, then Advent shall have 90 days after Customer notifies Advent of that breach to cure.

22. FORCE MAJEURE:



Terms and Conditions

Advent shall have no liability for damages due to fire, explosion, power failures, strikes, or other labor disputes, water, acts of God, war, acts of civil or military authorities, inability to secure raw materials or transportation facilities, fuel or energy shortages, and/or acts or omissions of Internet providers or communications carrier telecommunications services or other outside influences not controllable by Advent.

23. CHOICE OF LAW:

The construction, interpretation and performance of this Agreement shall be governed by the laws of the Commonwealth of Pennsylvania, without regard to its conflicts of law provisions. Any action brought pursuant to or to enforce the terms of this Agreement shall be brought exclusively in the Court of Common Pleas of Washington County or in the United States District Court for the Western District of Pennsylvania. The parties agree to submit to the jurisdiction of the above-listed courts under this Agreement. Customer hereby waives any objections to the jurisdiction and/or venue of the courts set forth above, including but not limited to objections based upon personal jurisdiction, venue, and/or forum nonconveniens, in any proceeding by Advent to enforce its rights under this Agreement. Customer agrees to not object to any petition filed by Advent to remove an action filed by Customer from a forum or court that is not either the Court of Common Pleas of Washington County or the United States District Court for the Western District of Pennsylvania. If Customer does object to a petition for removal, Customer agrees to reimburse Employer's legal fees and expenses associated with the removal of such action.

24. ASSIGNMENT/SUBCONTRACTING:

This Agreement is not assignable by Customer without prior written consent, which consent will not be unreasonably withheld. Advent may subcontract all or any part of the Services to be performed by it under this Agreement, but Advent remains obligated to fulfill its obligations under this Agreement, whether performed by Advent employees and/or by Advent subcontractors.

25. USE:

Customer agrees and warrants that any Equipment, Software and Services acquired hereunder are for use in the ordinary course of Customer's business in the United States and are not for resale.

26. NOTICES:

All notices required or permitted under this Agreement shall be in writing and sent to the other Party at the address specified below or to such other address as either Party may substitute from time to time by written notice to the other. Any such notice shall be deemed validly given, if via hand delivery, upon receipt by the other Party; if via FEDEX or UPS, signature required, upon delivery. No other method of delivery is acceptable unless acknowledged by the receiving Party in a physical or electronic writing, in which case receipt is deemed to be upon acknowledgment.

If to Advent:

Ken Eglberger
250 Meadowlands Boulevard
Washington, PA 15301

With a copy to:

Greg Sinnamond
250 Meadowlands Boulevard
Washington PA 15301

Service of such notice or demand so made shall be deemed complete on the day of actual delivery. Any Party hereto may, from time to time, by notice in writing served upon the other Party as aforesaid, designate a different mailing address or a different person to which all further notices or demands shall thereafter be addressed.

(The date below will remain as general until signed approval - will automatically change to reflect therein)

INTENDING TO BE LEGALLY BOUND HEREBY, effective as of 01/01/0001, the parties sign below:

Date

ADVENT COMMUNICATIONS, INC.

BY: 



Terms and Conditions

Authorized Representative

Date

CUSTOMER

BY: _____

Authorized Representative

Date



WINSLOW Technology Group

303 Wyman St. Ste 299, Waltham, MA 02451-1253
t. (781) 471-5021 f. (617) 507-6427

QUOTE

Number WTGQ82295-0

Date 7/23/2026

Expiration 8/20/2026

Sold To

Millville Area School District
Dyson Savage
330 East Main Street
Millville, PA 17846

Ship To

Millville Area School District
Dyson Savage
330 East Main Street
Millville, PA 17846

Account Executive

Connor Donovan
508-813-7578
cdonovan@winslowtg.com

Phone 570-458-5538x3247
Fax

Phone 570-458-5538x3247
Fax

Line	Qty	Description	Unit Amount	Ext. Amount
1		Cisco Duo		
2	200	Hardware token used with a Duo subscription- Qty 20 (10) Packs Est. lead time of 21 day(s)	\$28.84	\$5,768.00

**Notes:

Please reference contract PEPPM C000001024043.

***Total: \$5,768.00**

***Plus Applicable Taxes**
Payment Terms: Net 30



OFFERINGS

- Master Lease Agreements
- Installment Payment Agreements
- Capital & Operating Leases
- Software Only Financing
- Purchase Leaseback Structures
- Lease Lines
- Step Leases

Why Winslow Financial Services

- **Experience:** Our professionals are experts in finance and have extensive relationships to help you source the right solution for your needs.
- **Rates:** WFS consistently delivers the lowest rates in the industry. Our payment solutions are affordable, flexible and easy to manage.
- **Speed and Convenience:** We turn around proposals, approvals and lease documents in hours, not days. From start to finish, no leasing firm is more efficient than WFS.
- **Creativity:** Every end-user is unique: your leasing solution should be too. WFS works side-by-side with our partners to design the most effective and efficient financing plans to fit your business model and help your company grow.
- **Adaptability:** From the design of your financing solution to mid-lease options to end-of-term flexibility, WFS works with you to adapt your financing program as your budget, cash flow and technology requirements evolve over time.

PRODUCTS FINANCED

- | | |
|-------------------------------|---------------------|
| • Storage Solutions | • Security Software |
| • Enterprise Servers/Switches | • Maintenance |
| • Desktop/Laptop Computers | • Medical Equipment |
| • Enterprise Software | • Furniture |

Benefits of Leasing

- **Improve Cash Flow:** When choosing to finance with WFS, your cash is not tied up in the equipment or the software you just installed. Instead, your capital is available for other investments that can help grow your business and produce income.
- **Increase Your Bottom Line:** When choosing the right finance company, leasing costs less than owning. At WFS, we will invest a residual value in your equipment to help ensure you pay less than the original equipment cost – equating to real savings.
- **Eliminate Obsolete Technology:** Acquire the latest and most up-to-date technology solutions on the market and never be slowed down with old and outdated equipment and manufacturers.
- **Maintain Flexibility:** IT environments, technology needs and cash flow trends can change and fluctuate as businesses grow. Customers that lease with WFS have the flexibility at lease end to refinance at a lower rate, continue to rent month to month, purchase the equipment, upgrade or return the equipment etc., leaving the company with many options to meet its needs at any given time.

CONTACT US

WFS Headquarters
303 Wyman Street
Suite 299
Waltham, MA 02451
781-471-5021
info@winslowfs.com

To review our services in more detail, please email us at info@winslowfs.com



KEYSTONE / RED ROCK JOB CORPS CENTERS
OUTREACH-ADMISSION DEPARTMENT
OFFICE OF WIOA MANGER
235 West Foothills Drive, Drums PA 18222
570-708-0402
Perna.Gary@jobcorps.org



Dear School District Partner,

Enclosed is the Partnership Agreement that needs to be signed once a year with Job Corps. If you would please take a moment to review it and sign it. Nothing has changed we just need an updated signature. I have also enclosed a contact information sheet that we are asking to be filled out and returned as well.

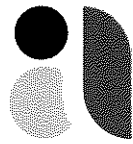
If you have any questions, please feel free to reach out to me, my contact information is at the top of the page!

Thank you,

Gary Perna

WIOA Manager

- Please email this packet back to me!



Adams
AND ASSOCIATES

PARTNERSHIP AGREEMENT BETWEEN
KEYSTONE/RED ROCK JOB CORPS & MILLVILLE AREA SCHOOL DISTRICT

This agreement is made and entered into by and between Adams & Associates of Nevada through Job Corps Programs located at both the Keystone and Red Rock Job Corps Centers, herein call "KJCC/RRJC", which operates under the US Department of Labor Contract No. DOL-ETA-1605JE-21-C-003, and the **Millville Area** School District.

WHEREAS, the parties here to wish to unite efforts to expand the education and training options and opportunities available to their respective students to the maximum extent possible, consistent with applicable laws and contractual guidelines.

NOW THEREFORE, the parties agree as follows:

1. The attending public school students must meet all Job Corps eligibility requirements to apply for enrollment in the KJCC/RRJC as residential or non-residential students.
2. The attending public school students require additional education, career and technical training and/or workforce preparation skills to be able to obtain and retain employment that leads to economic self-sufficiency.
3. Once enrolled, Job Corps will provide the students with all required components of the Job Corps program to include, but not be limited to:
 - Career Preparation, occupational exploration and career planning.
 - Year-round enrollment and participation.
 - All Job Corps required class work to satisfy US Department of Labor (USDOL) education and training outcomes to include academic training that supports the attainment of a HSE/HSD and Career Technical Training in one of the offerings provided at the Job Corps Center location in which the student is enrolled.
 - Evaluations of Student Progress and Career Pathway planning and support.
 - Participation in social, health & wellness and employability skill training programs.
 - All Job Corps required counseling, medical services, employment preparation and student services.
 - Career Transition Readiness services to support a successful transition from the Job Corps program to a career or continued education/training placement.
4. The parties will cooperate and coordinate their activities and services to provide students with support to the best of their ability and within their respective fiscal, legal or contractual abilities.

5. The parties agree to provide these services to enrolled students at no cost to the student or either party. It is understood and agreed to that neither party shall be responsible for costs or expenditures incurred by the other in conduct of this agreement.
6. Each party will identify a qualified staff member(s) from their respective organization to be the point of contact for this agreement.
7. Enrolled students will follow the Job Corps training calendar in regard to training and non-training days.
8. The determination of KJCC/RRJC related course completions shall be the reasonability of the KJCC/RRJC. Job Corps completion credits/information will be provided to **Millville Area** School District for review.
9. The determination of high school credit shall be the responsibility of Millville Area County School District. If the combination of **Millville Area** School District credits and Job Corps completion credits meet the HSD criteria established by **Millville Area** School District, the student will be granted a **Millville Area** School District Diploma.
10. Similarly, if a student obtains their HiSET completion/diploma or Penn Foster On-Line High School Diploma while enrolled in Job Corps the **Millville Area** School District will accept this as the equivalent of **Millville Area** District High School completion and the student will be granted a **Millville Area** School District Diploma. Note: The Penn Foster credits are listed at the conclusion of this document.
11. Outreach and admissions presentations, meetings and related activities will be arranged at Millville Area School District on an ongoing basis to evaluate candidates for enrollment. These activities will include representatives from KJCC/RRJC, attending public school representative and students and may also include parent(s) and/or guardian(s).
12. KJCC/RRJC will inform **Millville Area** School District of any change in enrollment status for any attending public school students enrolled.
13. Written Changes Only: This agreement shall not be amended or modified unless agreed upon by both parties.
14. Non-assignment: The obligations of **Millville Area** School District hereunder may not be assigned nor transferred in any manner whatsoever without Company approval; neither are such obligations subject to involuntary alienation, assignment, nor transfer.
15. Entire Agreement: This agreement represents the entire existing Agreement between the parties hereto concerning their respective participation in the agreement and the exchange of proprietary data pursuant thereto, and this agreement supersedes any and all other prior or contemporaneous agreement written, oral or otherwise relating thereto between the parties.
16. The parties mutually agree to comply with all applicable state and federal discrimination laws.

Eligibility Requirements for Job Corps

- Is 16-24 years of age. Age requirements waived for applicants over 24 with disabilities.
- Meets enrollment income eligibility requirements.
- Requires additional education: The individual requires additional education, career and technical training, or workforce preparation skills to be able to obtain and retain employment that leads to economic self-sufficiency.
- Is a US Citizen, US National, legal resident, permanent resident alien or other lawfully admitted alien.
- Is not on supervised probation, parole, restitution over \$500 or have open cases.
- Has signed parental consent if under 18.
- Is free of serious medical or behavioral problems that would preclude program benefit.
- Has the motivation and capability to succeed at KJCC/RRJC
- Agrees and will abide by the KJCC/RRJC Zero Tolerance for Drugs & Violence Policy

High School Responsibilities

The **Millville Area** School District coordinators will also provide support to enrolled students enrolled at KJCC/RJCC as follows:

- Students will have an assigned school counselor, designated by the Principal of the applicable High School of the attending public high school, in addition to their KJCC/RRJC career counselor and career transition counselor to assist with transitional issues.
- The school system will provide the opportunity for these students to participate in school activities including proms, graduation pictures, or other activities in accordance with Board of School Directors' policies and procedures. This would not include interscholastic sports due to transportation and time restraints.

Job Corps Responsibilities

- Provide updates to **Millville Area** School District on student progress.
- Provide students with the full range of Job Corps Services.
- Provide students the opportunity to engage in all learning enrichment activities offered outside of the standard training day.

Program Completion – Post High School Graduates

- KJCC/RRJC will provide written documentation to the school verifying student's Career Technical Training completion from the Job Corps program.
- KJCC/RRJC will provide **Millville Area** School District an official copy of the HiSET completion scores/diploma or Penn Foster On-Line High School Diploma.
- The **Millville Area** will provide an official copy of diploma and transcript to the KJCC/RRJC validating that the student has been granted a High School Diploma.
- Students participating will not be eligible to receive their diploma before the year of their anticipated graduation.

Penn Foster Credits

- Orientation (.5 Credits)
- Digital Citizenship (.5 Credits)
- Human Relations (1 Credit)
- English Language Arts (1 Credit)
- Pre-Algebra (1 Credit)
- Fitness & Nutrition (1 Credit)
- American History (1 Credit)
- English Language Arts 2 (1 Credit)
- Algebra 1 (1 Credit)
- Earth Science (1 Credit)
- Civics (1 Credit)
- English Language Arts 3 (1 Credit)
- Biology & Lab (1 Credit)
- Geometry (1 Credit)
- World History (1 Credit)
- Physical Science (1 Credit)
- English Language Arts 4 (1 Credit)
- Art Appreciation (1 Credit)
- Business Math (1 Elective Credit)
- Electives (4 Credits)

NOTICES

All notices to the KJCC/RRJC shall be addressed to:

Kelly King, Executive Director
Keystone Job Corps Center
235 West Foothills Dr
Drums, PA 18222

All notices to **Millville Area** School District shall be addressed to:

Joseph Rasmus, Superintendent
Millville Area School District
330 East Main Street
Millville, PA 17846

Upon thirty (30) days written notice to the other, either party may terminate this agreement. If any changes to name(s) or role(s) for each party included should occur, this agreement will need to be amended or considered null and void.

This agreement shall be for a term commencing on July 1, 2026 and expiring on June 30, 2027, unless earlier terminated or extended as provided herein.

Attending Public School:
Millville Area School District

Joseph Rasmus, Superintendent

Date

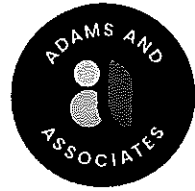
Keystone/Red Rock Job Corps:

Kelly King, Executive Director

Date



KEYSTONE / RED ROCK JOB CORPS CENTERS
OUTREACH-ADMISSION DEPARTMENT
OFFICE OF WIOA MANGER
235 West Foothills Drive, Drums PA 18222
570-708-0402
Perna.Gary@jobcorps.org



Please fill out and return to Gary Perna!

School District:

Primary Contact Name:

Primary Contact Email:

Primary Contact Phone Number:

Do you want monthly updates regarding students enrolled? _____

If yes, who should the updates go to?

Name:

Email:

Name:

Email:

Agriculture

Occupational Advisory Committee

End of Year Report

July 1, 2025 - June 30, 2026

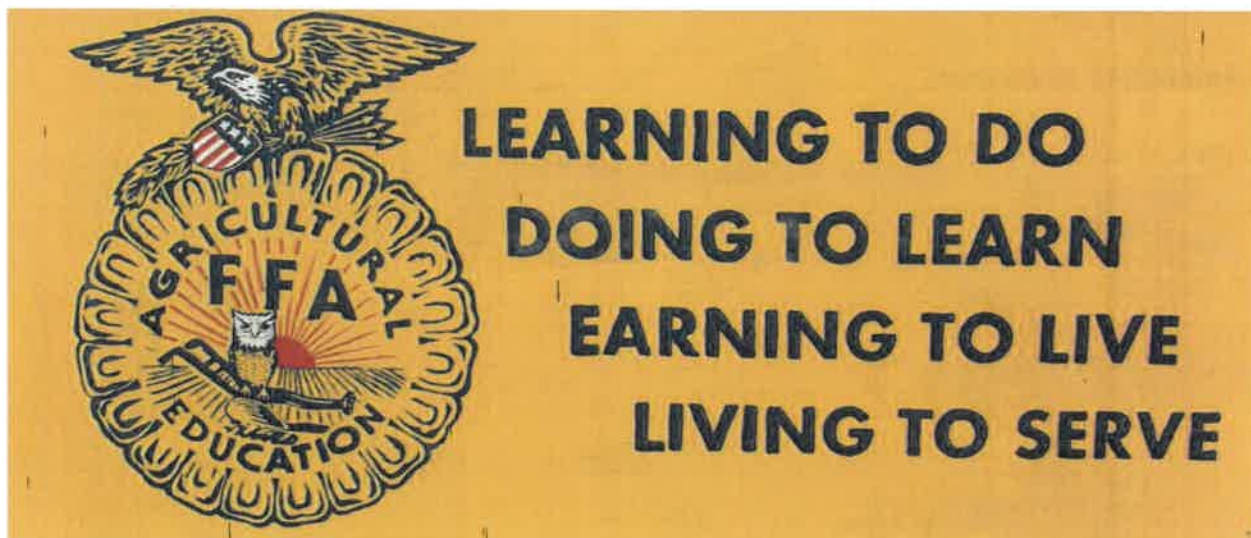


Table of Contents

The Three Circle Model.....	2
Program Enrollment.....	3
Freshmen Cohort Retention.....	5
Program Concentrators & Completers.....	6
Senior Exit Survey Results.....	8
Supervised Agricultural Experience Data.....	9
Grants.....	10
Teacher Journal Report.....	11
Industry Certifications.....	12
Student & Program Successes.....	13
Occupational Advisory Committee Membership & Attendance.....	16
Fall Occupational Advisory Committee Meeting Minutes.....	18
Spring Occupational Advisory Committee Meeting Minutes.....	21
Curriculum, Support Services, and Staff Report.....	24
OAC Annual Self-Evaluation.....	33
Strengths, Weaknesses, Opportunities, and Threats Analysis.....	38

The Three Circle Model



COLLEGE & CAREER
AGRICULTURE, FOOD AND NATURAL RESOURCES

Three Circle Model

Agricultural education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber and natural resources systems. Through agricultural education, students are provided opportunities for leadership development, personal growth and career success. Agricultural education instruction is delivered through three major components:

- Classroom/Laboratory Instruction
- AFNR Work-based Learning
- Student Leadership Organizations

These key components are often visually organized into a three-circle Venn diagram as seen below. The ideal agricultural education program uses all three components together to deliver comprehensive student growth and development. Each component is also described below.

Classroom and Laboratory Instruction

Students work with qualified, experienced agricultural education teachers to receive instruction that is competency-based and includes the development of skills, knowledge and attitudes required for gainful employment in occupations relating to Agriculture, Food and Natural Resources (AFNR). Programs of study may include courses from one or more recognized pathways in AFNR. It is highly recommended that the program be organized to meet the needs of the community, align to student interests, and support the goals of the local school district.

AFNR Work-based Learning

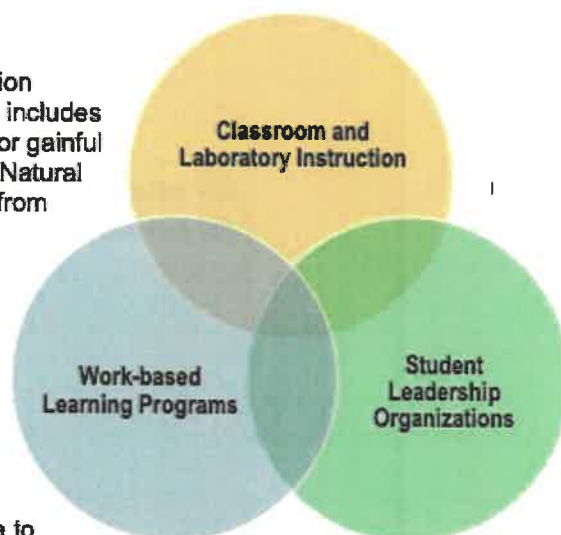
Students work with agricultural education teachers and/or designated supervisors to plan, conduct, record and reflect on a Supervised Agricultural Experience (SAE) program. Experiences develop career and employability skills in alignment with the students' personal goals. SAEs are unique to each student and may be structured as a student business, school-based enterprise, internship, or a research experiment/study. Experiences may be paid or unpaid based on local resources and opportunities.

Student Leadership Organizations

Students work with peers and designated program advisors to plan, conduct and reflect on a comprehensive program of activities designed to promote personal growth and leadership development. Activities may include but are not limited to chapter coordination, state and nationally affiliated conferences and conventions, competitive leadership events, and mentorship programs with designated alumni or supporters. The recognized Career and Technical Student Organization (CTSO) for agricultural education programs in Illinois is the Illinois Association of FFA. FFA chapters are led by a team of student officers and a local FFA Advisor.

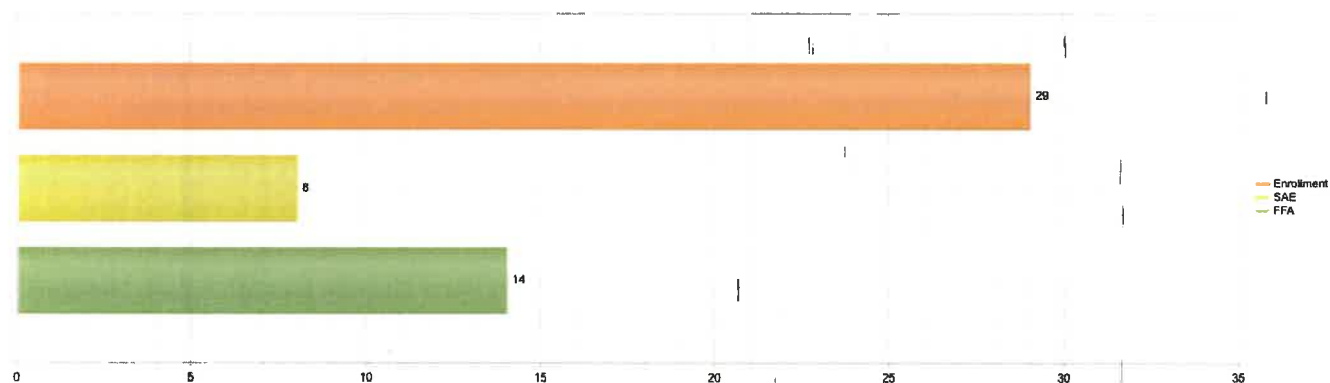
The Three-Circle Model

Each of the three components support each other. Knowledge gained in AFNR courses inform SAE program development while skills developed in SAE programs fuel inquiry during coursework. Achievement in classwork and SAE are incentivized through FFA award programs, and relationships built during shared FFA activities make learning together a joyful and lasting experience. All three components continually work in unison to develop the whole student.



Program Enrollment

Cohort	1. Ag Ed (course-base)	%	2. SAE (active SAE)	%	3. FFA Involvement	%
Total All Students	29	100.0%	8	27.6%	14	48.3%
Freshmen	8	100.0%	2	25.0%	4	50.0%
Sophomores	5	100.0%	0	0.0%	2	40.0%
Juniors	8	100.0%	3	37.5%	6	75.0%
Seniors	8	100.0%	3	37.5%	2	25.0%



All students All areas	%
7	24.1%
2	25.0%
0	0.0%
3	37.5%
2	25.0%

The following report compares the Ag Program information in comparison to data for the Millville Jr/Sr High School student body. This is important to make note of because during our state audit (occurring every five years) PDE will look for minimal discrepancies.

Gender					
Demographic Group	Ag Program	%	Your School	%	Discrepancy
Male	17	63.0%	120	50.0%	13.0
Female	10	37.0%	120	50.0%	-13.0
Total	27		240		26
Other/non-disclosed	2				
Race/Ethnicity					
Demographic Group	Ag Program	%	Your School	%	Discrepancy
American Indian / Alaska Native	0	0.0%	0	0.0%	0.0
Asian, Asian/Pacific Islander	0	0.0%	2	0.8%	-0.8
Black, non-Hispanic	0	0.0%	1	0.4%	-0.4
Hispanic or Latino, of any race	0	0.0%	7	2.9%	-2.9
White, non-Hispanic	9	100.0%	226	94.2%	5.8
Two or more Races	0	0.0%	4	1.7%	-1.7
Total	9		240		11
Other/non-disclosed	20				
Grade in School					
Demographic Group	Ag Program	%	Your School	%	Discrepancy
7th Grade	0	0.0%	45	18.8%	-18.8%
8th Grade	0	0.0%	55	22.9%	-22.9%
Freshmen	8	27.6%	42	17.5%	10.1%
Sophomores	5	17.2%	31	12.9%	4.3%
Juniors	8	27.6%	31	12.9%	14.7%
Seniors	8	27.6%	36	15.0%	12.6%
Total	29		240		83
Other/unknown	0				

We should aim to improve the following discrepancies:

- Focus on retaining Freshmen (Ag 1) students into their Sophomore year
- Encourage students from all backgrounds to participate in the Agriculture Program

Since last year's report:

- **Improvement:** More seniors were a part of the Agriculture Program, compared to last year, making the number of students involved per graduating class more representative of the school population.

Freshman Cohort Retention

Cohort	Class Enrollment Retention	FFA Member Retention	FFA Engagement Retention	SAE Retention
	Class Enrollment	FFA Membership	FFA Engagement	SAE Engagement
# in Cohort	7	7	6	6
Cohort %	-	100.0% of enrolled	85.7% of members	85.7% of enrolled

Student	Grad Yr	Class Enrollment	FFA Membership	FFA Involvement	SAE Engagement	FFAID (refresh membership data)
	2026	3	3	3	3	605093168 
	2026	1	1	1	1	605094234 
	2026	1	1	1	1	605093172 
	2026	4	4	Missing in 2022-23	Missing in 2022-23	605193140 
	2026	1	1	1	1	605093171 
	2026	3	3	2	1	605093165 
	2026	4	4	4	4	605093166 

Students: 7

4 out of 7 (57%) students in the freshmen cohort were retained in the Agriculture Program for 3-4 years and graduated in 2026. It is worth noting that one student moved out of the district so a truer representation of the data could be that **4 out of 6 students (67%) in the freshmen cohort were retained in the Agriculture Program.**

This represents a 131% increase in program retention from the 2024-2025 school year (the first year freshman cohort retention could be calculated because it was the fourth year of the program).

Program Concentrators & Completers

4-year CTE Programs = 1,320 hours

Concentrator = a student who has completed 480 hours in a CTE program

Completer = a student who has completed all courses offered in a CTE program, OR has completed 480 hours in a CTE program and taken the NOCTI exam

At Millville, one semester course is 60 hours and a year-long course is 120 hours.

This year, two students took the NOCTI exam after reaching 480+ hours of coursework.

A more detailed score report is provided on the following pages.

100% of students who took the Production Agriculture NOCTI earned the Job Ready Certification for the Knowledge-Based Written portion of the exam for "demonstrating knowledge and understanding of principles aligned with industry expectations for entry-level success verified by NOCTI's nationally-accredited process"

One student also earned a "Certificate of Competency" from the PA Department of Education for her top score. This is the first time a student at Millville has earned this certificate.



Millville Area Jr./Sr. High School PA Skills Certificate Report - Secondary Reporting Period 07/01/2025 - 06/30/2026

Site Code: 33038

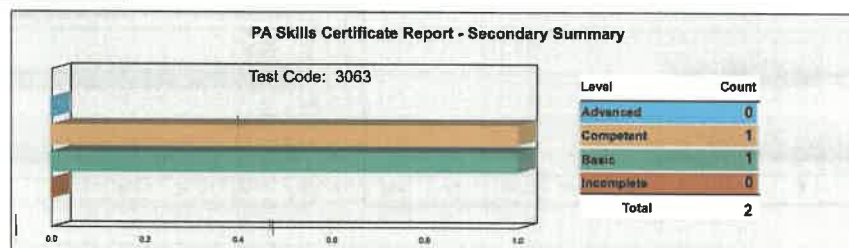
AUN: 116-95-5004

Building Code: 1623

Test Code/Title: 3063 Production Agriculture
Career Cluster(s): 1 Agriculture, Food and Natural Resources
CIP Code(s): 01.9999 Agriculture, Agriculture Operations & Related Sciences, Other
01.0000 Agriculture, General

Level	Benchmarks	
	Written	Performance
Advanced	46.00	90.0
Competent	38.20	80.2
Basic	38.10	80.1

Name	PA Secure ID	Pre-Test Score	Participant Scores				Overall PSC Level	Home District
			Written Score	Written PSC Level	Performance Score	Performance PSC Level		
		46.5	64.7	Advanced	81.6	Competent	Competent	Millville Area
			48.1	Advanced	70.4	Basic	Basic	Millville Area



Analysis of Scores

Site: Millville Area Jr./Sr. High School - 33038

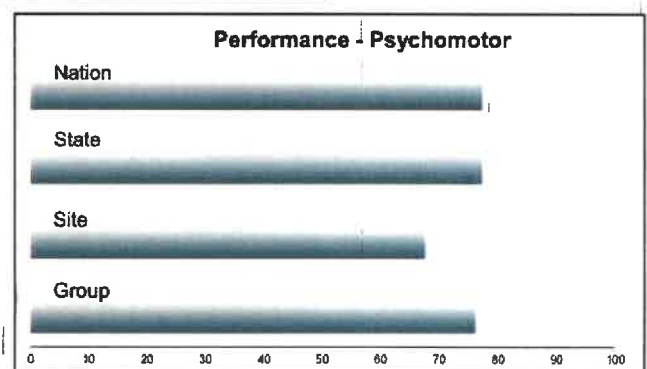
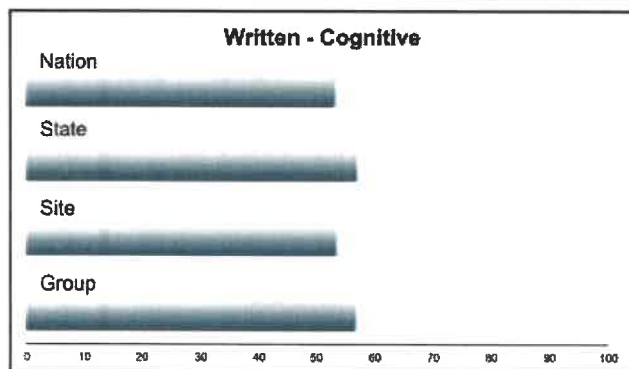
Test Date: 04/17/2026

Level: Secondary

Type: Post-Test

Production Agriculture - 3063 v1								
Written - Cognitive								
Standard #	Standard Description	N=	Group	Site(Cumulative)	State	Nation	Criterion-Referenced Cut Score	Standard Deviation
1	Animal Science		59.3	59.8	63.1	58.9		15.1
2	Conservation and Sustainable Natural Resources		58.3	50.8	54.6	49.8		19.8
3	Plant Science		45.0	50.3	52.3	48.6		14.8
4	Soil Management		68.2	56.3	53.1	49.1		20.4
5	Agricultural Technology		61.6	53.1	59.8	55.9		17.6
6	Agri-Business		56.8	47.0	52.6	48.6		14.8
Total			56.4	53.1	56.7	52.7	46.3	13.6

Performance - Psychomotor								
Job #	Job Title	N=	Group	Site(Cumulative)	State	Nation	Criterion-Referenced Cut Score	Standard Deviation
1	Vehicle Maintenance		100.0	95.1	93.9	93.8		9.7
2	Calculate Net Worth		50.0	46.6	64.6	64.4		22.5
3	Determine Genotypes and Phenotypes (Punnet Square)		78.5	60.6	71.0	71.2		27.8
4	Crop Leaf Identification		60.0	47.2	63.1	63.4		24.8
5	Administer an Injection		73.2	75.5	83.4	83.5		16.4
6	Compute Acreage		100.0	74.2	82.4	82.5		30.2
Total			76.0	67.5	77.2	77.2	82.7	14.9



Senior Exit Survey Results

What is your education plan after high school? ▾

Response	# Students	%
4-yr University - Agricultural Major	2	33.3%
No further education	2	33.3%
2-yr College/Technical School - Other Major/Non-Ag	1	16.7%
Military	1	16.7%
Total	6	100.0%

What is your primary career plan? ▾

Response	# Students	%
Work Full-time with Other Focus (Non-Ag)	2	33.3%
Work Full-time with Agricultural Focus	2	33.3%
Other career plans	1	16.7%
Work Part-time with Other Focus (Non-Ag)	1	16.7%
Total	6	100.0%

Do you have additional career plans? ▾

Response	# Students	%
Operate my own business with Other/Non-Ag Focus	2	33.3%
Operate my own business with an Agricultural Focus	2	33.3%
None of these additional career plans	2	33.3%
Total	6	100.0%

Your agricultural education & FFA experience is ... ▾

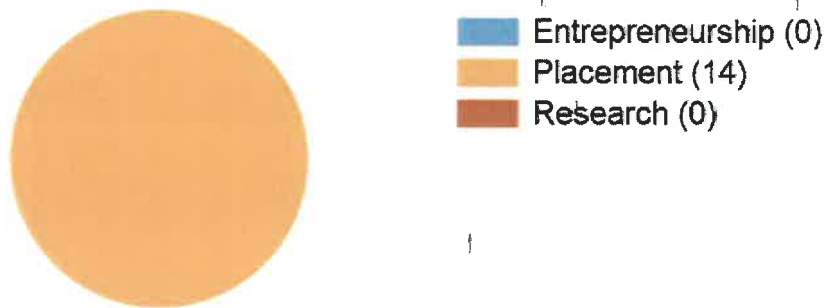
Response	# Students	%
Essential & Important to my career plans	2	33.3%
Important to my career plans	2	33.3%
Not important to my career plans	1	16.7%
Slightly important to my career plans	1	16.7%
Total	6	100.0%

Results are based on responses from six seniors during the 2025-2026 school year.

Supervised Agriculture Experience Data

- In total, students spent **2,179 hours** this school year in experiential learning.
- In 2025-2026, SAE projects impacted the local economy by generating **\$23,204**
- Students earned over **\$11,124** in paid placement SAE projects, which goes directly to the student.

Immersion SAEs by Type (2025-26)

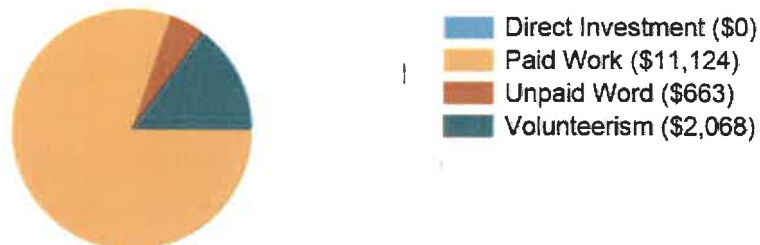


4. Three-Circle Value Summary

2025-26

Number of students with active SAE.	27.6%
Number of students participating in at least 2 local FFA activities.	48.3%
Number of students with SAE, FFA, and enrollment (three circle)	24.1%
Total Economic Impact Value (SAE + Comm. Srv.)	\$23,204
Economic Impact per Teacher	\$23,204
Economic Impact per Student	\$800

Economic Impact by Source (2025-26)



Grants

Name	Date	Amount	Status	Description
PA FFA Foundation - Learning by Doing	December 2025	\$500	Awarded	Program Scholarship - Applied for funds to purchase a class hamster which will be used in Animal Science classes and as a school-based SAE for students without SAE projects.
PA. Association of Agricultural Educators	January 2026	\$450	Awarded	Teacher Scholarship - Allowed for Mrs. Hall to attend virtual CASE ABF Institute in Winter 2026
MASD STEM Grant	February 2026	\$8,000	Awarded	Applied for a CNC Machine that would be used collaboratively between the Agriculture, Engineering, and Woodshop Programs.
Supplemental Equipment Grant	April 2026	\$11,136.24	Awarded	Applied for a Box and Pan Brake that would be used in the Building Trades class to incorporate metal working into the curriculum.
PA FFA Alumni Chapter Banquet Grant	April 2026	\$500	Awarded	Applied for funds for award plaques, food, and decorations for the FFA Chapter's Annual Awards Banquet.

Grants Applied = \$20,586.24

Grants Received = \$20,586.24

Mrs. Hall is not currently compensated for her time to write, implement, and complete the required reporting for grants.

Teacher Journal Report

The following table outlines the duties performed by Mrs. Hall during the 2025-2026 school year outside of contracted hours. The current FFA Advisor stipend is \$3775.00 (\$6.60/hour).

Journal Type	In-Contract Hours	Extended Contract Hours (Days)
SAE Visit	0.0	0.5 (0.1)
Chapter Recruitment	8.0	0.0 (0.0)
Professional Development	37.5	152.0 (19.0)
Community Service Activities	3.5	2.0 (0.3)
FFA Chapter Mgmt (events, meetings, degrees, etc)	55.0	204.3 (25.5)
FFA Competitions/Conventions (above Chapter)	82.5	56.5 (7.1)
Adult Education Programs	0.0	0.5 (0.1)
Other Programs	0.0	13.5 (1.7)
Alumni Chapter Activities	0.0	1.0 (0.1)
School Farm / Livestock / Greenhouse	1.0	30.8 (3.8)
Service Activities	0.0	21.8 (2.7)
Advisory Committee Meeting/Prep	9.5	1.0 (0.1)
Developing Business/Industry Partnerships	8.0	88.5 (11.1)
Total	205.0	572.3 (71.5)

Miles Traveled	Number of Students	Number of Volunteers	Funds Raised	Teacher Expense
7	1	0	\$0	\$0
0	42	7	\$0	\$0
0	0	0	\$0	\$0
0	3	0	\$0	\$0
704	350	8	\$1,882	\$0
0	100	8	\$0	\$0
0	1	0	\$0	\$0
20	4	0	\$20,825	\$0
0	1	0	\$0	\$0
100	4	2	\$1,476	\$0
20	0	0	\$0	\$0
0	0	0	\$0	\$0
478	1	0	\$15,000	\$35
1,329	507			

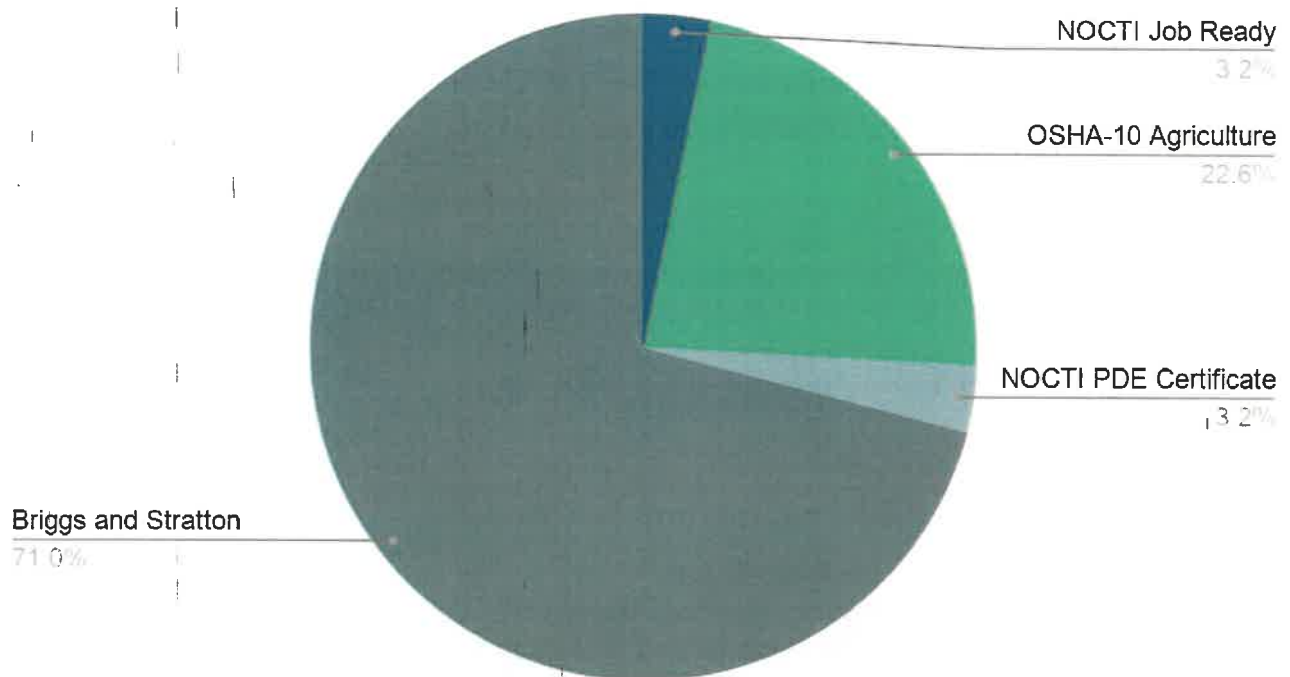
The FFA Advisor stipend should be reviewed to more accurately compensate the agriculture teacher for hours worked. An extended contract should be considered.

Industry Certifications

The following industry certifications were earned this school year.

Certification	Number of Students
Beef Quality Assurance	0
NOCTI Soil Microcredential	0
NOCTI Propagation Microcredential	0
NOCTI Business & Retailing Microcredential	0
NOCTI Job Ready Certification	1
NOCTI PDE Certificate of Competency	1
OSHA-10 Agriculture	7
Briggs and Stratton Certifications	22
TOTAL	30

Certifications Earned



Student & Program Successes

Bloomsburg Fair/North Branch Area CDE's

- Jocelynn Little - 3rd Place Agronomy, Sr. Division
- Jocelynn Little and Tavon Force-Miller - 2nd Place Agronomy Team, Sr. Division

PA Farm Show/Mid-Winter Convention

- Jocelynn Little - 2nd Place Floral Arrangement
- Ella Shultz - 2nd Place Rabbit Poster
- Ainsley Eckroth - 2nd Place Rabbit Poster
- Ella Roberts - 3rd Place Rabbit Poster

First-Year Member Jacket Recipients

- Addison Bredbenner
- Azzalene Hughes
- Hailey Phillips
- Rayna Hornberger
- Logan Jacobs
- Sophia Haden
- Ella Roberts
- Ainsley Eckroth

Keystone Degree Recipients

- Ella Shultz
- Jocelynn Little
- Samantha Shuman

Area Public Speaking

- Ella Shultz - 1st Place, Extemporaneous
- Logan Jacobs - 2nd Place, FFA Creed

Regional LDEs & CDEs

- Ella Shultz - 8th Place, Extemporaneous (later advanced to States due to other students not being able to attend the regional competition date)
- Logan Jacobs - 9th Place, FFA Creed
- Jocelynn Little - 8th Place, Floriculture (out of 60 students)

State Convention

Gold Medals

- Ainsley Eckroth - 1st Place Talent
- National Chapter Award - 1st Place Overall Winner

(Application gets forwarded to Nationals)

***See ranking of other FFA Chapters below**

Silver Medals

- Chapter Scrapbook

Community Service Challenge

- 1st Place - Volunteer Hours

2026 National Chapter Awards

Chairperson: Melanie Berndston, Tiffany Hoy, and Mikara Price

State Winner: *Plaque and \$100*

State Runner Up: *Plaque and \$50*

Division Winners: *Plaque and \$25* (Growing Leaders, Building Communities, Strengthening Agriculture)

G = Gold

S = Silver

B = Bronze

Chapters will be classified as Supreme (Form I & II completed) or Superior (Form I completed, only)

*State Winner and Runner-Up are not eligible to be Division Winners

*Applicants are only eligible to be the Division Winner in one Division

*Only Chapters classified as Supreme are eligible to receive any of the five award designations

Medal	Chapter	Classification	Placing	Award Designation
G	Millville	Supreme	1	Winner
G	Tyrone Area	Supreme	2	Runner Up
G	Cumberland Valley	Supreme	3	Growing Leaders
G	Southern Huntingdon County	Supreme	4	Strengthening Agriculture
G	West Perry	Supreme	5	
G	Upper Dauphin Area	Supreme	6	Building Communities
G	Grand Canyon	Supreme	7	
G	Grassland	Supreme	8	
G	Manor	Supreme	9	
S	Central Columbia	Supreme	10	
S	Cumberland Valley Eagle View	Supreme	11	
S	Manheim	Supreme	12	
S	Selinsgrove	Supreme	13	
S	Kennard Dale	Supreme	14	
B	California Area	Supreme	15	
B	Big Valley	Superior		
B	Blue Juniata	Superior		
B	Kutztown	Superior		
B	Oxford	Superior		
B	Schuylkill Valley FFA	Superior		

Other Honors:

- The Millville Agriculture Education Program was also named the Partner in Agriculture Literacy (PAL) Award Winner by the Pennsylvania Farm Bureau.
- The Millville Agriculture Education Program was named the 2026 Outstanding Agriculture

Education Program for the Northern Region and the State by the Pennsylvania Association of Agricultural Educators. Our application will be forwarded to the National Competition.

- Mrs. Hall was named the 2026 Outstanding Early Career Teacher for the Northern Region by the Pennsylvania Association of Agricultural Educators.

Occupational Advisory Committee Membership & Attendance

Name	Position	Term Year Ends	Attendance
Nicole Hall	MASD - Agriculture Teacher	Ongoing Ex-Officio Member	2 out of 2 meetings
Matt Mills	MASD - High School Principal	Ongoing Ex-Officio Member	2 out of 2 meetings
Matt Martone	MASD - Cooperative Education Coordinator	Ongoing Ex-Officio Member	1 out of 2 meetings
Amber Uranko	MASD - High School Guidance Counselor	Ongoing Ex-Officio Member	0 out of 2 meetings
Stephanie Trimarchi	Delaware Valley University - Articulation Agreement Coordinator	Ongoing	1 out of 2 meetings
Greg Hemsarth	Hemsarth Dairy LLC	2028	1 out of 2 meetings
Michelle Shearer	Center for Dairy Excellence - Workforce Development Manager	2028	2 out of 2 meetings
Abby Frey	Columbia County Conservation District - Water Specialist	2028	2 out of 2 meetings
Todd Rush	Scattered Acres Farms - Nutrient Management	2027	1 out of 2 meetings
Cody Lehman	Nutrien - Agronomy Specialist	2028	1 out of 2 meetings
Pat Porter	PSU Extension - Master Gardeners	2027	1 out of 2 meetings
Sam Faus	Dairy Farmer, Program Alumnus	2027	2 out of 2 meetings
Marissa Crammes	Montour Preserve/Vernal School - Education Specialist	2028	1 out of 2 meetings
Jesus Espada	The Wenger Group - HR		0 out of 2 meetings
Brian Campbell/Juneil	Brian Campbell Farms - Owner, Office Manager	2028	1 out of 2 meetings

Ritter			
--------	--	--	--

*Highlighted individuals are open positions that we are currently trying to fill before the next school year due to vacancies or lack of participation.

Agriculture Occupational Advisory Committee (OAC)

Fall Meeting

September 4th, 2025 4:00pm In-Person

Meeting was called to order by Nicole Hall (Michelle was running late) at 4:13pm

Attendance: Nicole Hall, Abby Frey, Cody Lehman, Sam Faus, Matt Mills, Greg Hemsarth (via zoom), Michelle Shearer, Marissa Crammes (Vernal School), Juneil Ritter (Brian Campbell Farms)

Absent: Todd Rush, Pat Porter, Thomas Speakman, Jesus Espada

I. Welcome and Introductions

- i. Chairperson – Michelle Shearer
- ii. Vice Chairperson - Greg Hemsarth
- iii. Secretary – Abby Frey
- iv. High School Principal – Matt Mills
- v. Agriculture Teacher – Nicole Hall

II. Old Business

Topic 1: Election of 2025-2026 Officers (Chair, Vice Chair, and Secretary)

Abby made a motion to re-elect all incumbent officers. Cody seconded. Motion passed.

Topic 2: Approve minutes from the previous meeting

Greg made a motion to approve minutes from last meeting. Sam seconded. Motion passed.

Topic 3: Discuss membership and term rotation

- i. Review terms and vacancies - Jesus and Marissa are filling vacancies with terms that end in June 30, 2026

General discussion was had about terms and term rotations.

Topic 4: Articulation Agreements

- ii. Delaware Valley University - 15 credits for Animal & Vet Science, Introduction to Agriculture, Forestry, Horticulture, Supervised Agriculture Experience
- iii. Commonwealth University - 9 credits for Forestry, Natural Resources, and Wildlife Management

Topic 5: [Annual Report \(2024-2025\) Report to the School Board](#)

- i. Are there any questions or discussion?
- ii. NOCTI Results

III. New Business

Topic 1: Millville Agriculture Department / FFA Update

- i. Upcoming FFA Activities & Events

Nicole provided an update on the new officers for this year. It's only the fifth day of school, so no students were present to provide updates. Millville received its third star for the chapter at the National Convention.

Secretary Reading would like to do a visit to Millville to see the veterinary science equipment that was purchased with the Ag in Youth Grant.

Topic 2: Approve New Membership

- i. Greg Hemsarth, Hemsarth Dairy LLC
- ii. Brian Campbell, Brian Campbell Farms & Farmer Moofy's Produce
- iii. Cody Lehman, Nutrien
- iv. Michelle Shearer, Center for Dairy Excellence Workforce Development Manager
- v. Abby Frey, Columbia County Conservation District Manager
- vi. Marissa Crammes, Montour Preserve/Vernal School

Greg made a motion to approve the slate of 6 members. Abby seconded. Motion passed.

Topic 3: Approve [Task Grid for the 2025-2026 School Year](#)

The former three animal science classes have been combined into one animal and veterinary science class with a new, combined task grid. All other task grids remained the same.

Michelle made a motion to approve the task grid for this school year. Cody seconded. Motion passed.

Topic 4: Industry Needs

- i. What needs, skill deficiencies, etc., are you seeing in your industry? What can Millville

Agricultural Sciences do to help?

Not specifically an ag industry issue, but Greg mentioned that there is a lack of communication skills with new employees (i.e. not completing a task or completing it incorrectly instead of asking questions, and not being able to read handwriting). Might not be a school curriculum issue, but a societal shift/issue. Cody noted that FFA was critical in his education in helping him learn public speaking and social skills.

Could AI be used to do mock interviews with students to practice.

OAC members offered to come into Nicole's class to do mock interviews with students. Spanish should be a recommended course for all ag students when it comes to their progression.

- ii. [Industry Certifications](#) - Should be offering additional certifications?

FSMA – food safety course relating to produce would be a good one

HACCP – another possible food related course

Ask Van Wagner about any forestry courses

Ag Bus Basics – online course, could be costly but could be really good for students and helpful with the NOCTI

Look into any Act 38/NMP certifications that high school students could take

The CCCD could come to a class and teach students how to do Manure Management

Plans and maybe even Ag E&S plans

Safe driving or ATV safety courses

Topic 5: Grants for the Upcoming School Year and/or Budgetary Suggestions

- i. [Supplemental Equipment Grant \(Box and Pan Brake\)](#) due in October
- ii. [Learning By Doing Grant](#) (Class Pet - Hamster) due November 1st
- iii. [CASE Implementation Grant](#) due in December
- iv. [Toshiba Grant](#) (STEM Projects) due November 1st
- v. Columbia County Chamber of Commerce (STEM Projects)

So far, the ag department has received over \$26,000 in grants so far, which is great. Nicole will be applying again for the Supplemental Equipment Grant for a box and pan brake for the ag mechanics area. This was previously approved and discussed by the OAC. Nicole will attach all minutes referencing the Supplemental Equipment Grant in the application.

A class pet could draw students in to the animal sciences courses that have had low enrollment.

Nicole will be applying to CASE for supplies that go with the curriculum since it is in depth.

Nicole wants to apply to Toshiba for larger pieces of equipment, like a CNC machine or laser engraver.

CCCC has STEM project money or can provide match sometimes for other grants, but it's on a case-by-case basis. Good to keep in mind as other grants, ideas, or projects arise.

Topic 6: Agriculture Department Goals

- i. Cooperative Education

The school has a cooperative advisor now who is working on all of his certifications. There are no active co-ops, but the school is in the beginning stages and moving in the right direction.

- ii. Add [Agriculture Mechanization CIP Code 01.0201](#)
- iii. Metal Shop Appendices D, E, F & G

In the beginning discussion stages of adding Ag Mech and that CIP code. Lots of things to discuss from a staffing and funding standpoint, but would be an exciting program to have. Look ahead at what supplies would be needed and what grant funding could be used.

Topic 7: Facilities Review

- i. Ag Classroom, Agriscience Lab, and Greenhouse Appendices D, E, F & G
- ii. Any Other Changes/Suggestions?
- iii. Facilities Tour for new members

Nicole gave an overview of her teaching spaces to the new members.

Topic 8: OAC Spring Meeting

- i. Set Date: March 5, 2026 at 4:00pm
- iii. Topics to Discuss: Facilities review

IV. Adjournment

Marissa made a motion to adjourn at 5:45pm. Juneil seconded. Motion passed.

Agriculture Occupational Advisory Committee (OAC)

Spring Meeting

March 5th, 2025 4:00pm In-Person

Called to order at 4:10pm.

Attendance: Abby Frey, Todd Rush, Pat Porter, Sam Faus, Nicole Hall, Matt Mills, Matt Martone (co-op coordinator), Michelle Shearer, and Stephanie Trimarchi (joined via phone)

I. Welcome and Introductions

- i. Chairperson – Michelle Shearer
- ii. Vice Chairperson - Greg Hemsarh
- iii. Secretary – Abby Frey
- iv. High School Principal – Matt Mills
- v. Agriculture Teacher – Nicole Hall

FFA student, Ella Shultz, provided updates on current happenings. Ella just applied to gov school and took first place in extemp. public speaking. Millville received the Ag Literacy Award. Attended Fall Leadership Conference, held a CTE 5k fundraiser, attended ACES Conference, National FFA Week, continue doing community service projects. Got 8 jackets and 4 Keystone Degrees at the Farm Show, and was also able to attend a career fair. Upcoming events include Regional Public Speaking, plant sale, and chapter banquet on May 1.

II. Old Business

Topic 1: Approve minutes from the previous meeting

Todd Rush moved to approve minutes. Sam seconded. Motion carried.

Topic 2: Discuss membership and term rotation

- i. Review terms and vacancies - No current members' terms expire at the end of this school year
- ii. Vacant - Ag Mechanics and Food Science representatives

If anyone knows of anyone in their communities that could fill these vacancies, please let Nicole know. Tim Carr is a good option that Nicole is going to reach out to for Ag Mechanics.

Topic 3: Articulation Agreements

- i. Delaware Valley University - 15 credits for Animal & Vet Science, Introduction to Agriculture, Forestry, Horticulture, Supervised Agriculture Experience

Stephanie Trimarchi is the new contact person at Del Val. The agreement is being updated to align with new course names and course syllabi.

- ii. Commonwealth University - 9 credits for Forestry, Natural Resources, and Wildlife Management

- Mr. Mills - Was a new agreement signed in January?

Matt is working with Mary Jo who is working with the solicitors and lawyers to update the new agreement.

III. New Business

Topic 1: Millville Agriculture Department / FFA Update

- i. Upcoming FFA Activities & Events

See above. Ella provided updates.

Topic 2: Industry Partner Letters of Support

- i. Looking for two OAC members/local businesses to write letters of support for the program
- ii. [Example Letter](#)

Todd and Abby can update last year's letters with a new date.

Topic 3: Grants for the Upcoming School Year and/or Budgetary Suggestions

- i. [Supplemental Equipment Grant \(Box and Pan Brake\)](#) - Completed in January

Nicole submitted application for the box and pan brake in January.

- ii. [Learning By Doing Grant](#) (Class Pet - Hamster) - Awarded \$500

Received the check this week to buy a hamster and supplies as a class pet.

iii. Columbia County Chamber of Commerce (STEM Projects) - CNC Machine
CNC machine has been purchased and will be shared with Mr. Martone as well.

Nicole is looking for a grant that will pay or help pay for transportation. Let her know if you hear of anything. Dept of Ag might offer a grant that can be used to purchase a van. Maybe can find a community/alumni donor (Millville Mutual, Journey Bank, Millville Community Foundation, Girton, Stackhouse, TeamAg, local businesses, etc.). Could do a big school fundraising campaign. Will start by looking at grant requirements and van prices and we can go from there.

Topic 4: Agriculture Department Goals

- i. Cooperative Education

Long Hollow Cattle Company – butcher co-op opportunity

Mr. Martone has been working since September to set up co-op opportunities and connections with local businesses and agencies.

Liberty Line Farms – horse farm that has potential

Seven Mountains EMS Council

Farmers Market – farm to table opportunities

Womer Landscaping – potential, but seasonal work poses some issues

Hawbakers – construction opportunities

Other things to look at could be Stackhouse Well Drilling or local SPCA for future opportunities.

- iii. Add [Agriculture Mechanization CIP Code 01.0201](#)

- iii. Metal Shop Appendices D, E, F & G

No current updates.

Topic 5: Curriculum Review

- i. [8th Grade Exploring Agriculture Rotation](#)

- ii. [Small Gas Engines](#)

- iii. Complete Appendices B & C

Completed appendices B and C and made some recommendations for field trip options or guest speakers for these courses.

Topic 6: Other Committee Considerations and Suggestions

i. Ag Industry Tour - Hemsarh Dairy and US Gypsum

iv. Do you have ideas for collaboration with your business or organization?

Last year, went to Dillon Floral and Pick Right. This year, going to Hemsarh Dairy.

Haven't heard back from US Gypsum, but trying to go to Dyco instead.

Other ideas could be Messicks, Mainville Ag or Helena, Soil Bound and/or Rohrbach's

Topic 7: OAC Fall Meeting

i. Set Date: Thursday September 3, 2026 at 4:00pm

v. Topics to Discuss:

IV. Adjournment

Pat motioned to adjourn. Todd seconded. Motion carried.

Appendix B: Curriculum, Support Services, Staff -- Instruction Reporting Form

Committee Report

Program Agriculture

Date 3/5/26

Reviewed Small Gas Engine Curriculum Map

Program Objectives

	Completely Achieved	Satisfactory	Unsatisfactory	Unsure
1. Program objectives are well-defined.	☒	☐	☐	☐
2. Program objectives are measurable.	☒	☐	☐	☐
3. Program outcomes are measured.	☐	☒	☐	☐

Program Content

1. The training is directly related to employment in the community/region.	☒	☐	☐	☐
2. The training reflects current trade philosophy and practices.	☒	☐	☐	☐
3. The training establishes the climate needed to develop appropriate skills and abilities needed in the relevant occupation.	☒	☐	☐	☐
4. Instruction includes employability skills such as good work habits, communications and human relations skills, preparation of resume, interviewing techniques, etc.	☐	☒	☐	☐
5. Program content reflects all aspects of the industry.	☒	☐	☐	☐
6. The curriculum is competency-based.	☒	☐	☐	☐
7. There is a balance between academic, theoretical and hands-on skills.	☒	☐	☐	☐

	Completely Achieved	Satisfactory	Unsatisfactory	Unsure
8 The career and technical curriculum is integrated with the academic curriculum.	☒	☐	☐	☐
9 The curriculum accommodates variations in students' abilities, interests and learning styles.	☒	☐	☐	☐
10 Student organizations are available and encouraged as a part of the curriculum.	☒	☐	☐	☐
11 Safety is an integral part of the curriculum.	☒	☐	☐	☐
12 The curriculum has been developed with the cooperation and advice of the OAC.	☒	☐	☐	☐
13. Follow-up information is systematically used to make program improvements.	☒	☐	☐	☐
14. The curriculum provides a pre-test/post-test to determine improvement in student proficiency.	☐	☐	☒	☐
15. Cooperative/clinical occupational programs are available to students.	☒	☐	☐	☐
16. Instruction is provided in the maintenance and repair of equipment, where appropriate.	☒	☐	☐	☐

Support Services

1. The program has effective recruitment, placement, and follow-up services.	☐	☒	☐	☐
2 Employment and job placement information is available to all students.	☐	☒	☐	☐
3. Sufficient staff is available to provide classroom support to students with special needs and those with nontraditional status.	☒	☐	☐	☐

Staff/Instruction

1. Instructional staff practice current skills and techniques in their occupational area.	☒	☐	☐	☐
---	-------------------------------------	--------------------------	--------------------------	--------------------------

	Completely Achieved	Satisfactory	Unsatisfactory	Unsure
2. Instructional staff are periodically updated in their skill area through training or in-service workshops	☒	☐	☐	☐
3. Instructional staff maintain contact with employers and former students	☐	☒	☐	☐
4. The instructor is teaching the curriculum as stated in the course outline.	☒	☐	☐	☐
5. Field trips to related job sites and/or visitations by business and industry representatives are provided.	☐	☒	☐	☐
6. Placement data and employer satisfaction data are utilized in evaluations of the curriculum, instruction, tools, and equipment.	☐	☐	☐	☐ n/a

Comments:

- Field trips - currently participate in the Small Gas Engines CDE at Danville
- OAC also suggested touring Steve's Repair, Carr's machine shop, and other local employers.

**Appendix C: Curriculum, Support Services, Staff/Instruction –
Summary of Suggestions and Recommendations**

Committee Report

Program Agriculture

Date 3/5/26

Reviewed Small Gas Engine Curriculum Map

Committee Suggestions and Recommendations:

1. Guest Speakers, field trips, and industry experiences are encouraged.
- 2.
- 3.
- 4.
- 5.

Teacher/Instructor Response:

Date 3/12/26

1. This class should always be scheduled in the fall semester since
2. the Small Gas Engine CDE is in January.
- 3.
- 4.
- 5.

Administrative Response:

Date 3/19/24

1. See the note.
- 2.
- 3.
- 4.
- 5.

Governing Board Response (if necessary):

Date _____

- 1.
- 2.
- 3.
- 4.
- 5.

Appendix B: Curriculum, Support Services, Staff – Instruction Reporting Form

Committee Report

Program Agriculture

Date 3/5/26

Reviewed 8th Grade Rotation Curriculum map

	Completely Achieved	Satisfactory	Unsatisfactory	Unsure
--	------------------------	--------------	----------------	--------

Program Objectives

- | | | | | |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Program objectives are well-defined. | ☒ | ☐ | ☐ | ☐ |
| 2. Program objectives are measurable. | ☒ | ☐ | ☐ | ☐ |
| 3. Program outcomes are measured. | ☒ | ☐ | ☐ | ☐ |

Program Content

- | | | | | |
|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. The training is directly related to employment in the community/region. | ☒ | ☐ | ☐ | ☐ |
| 2. The training reflects current trade philosophy and practices. | ☒ | ☐ | ☐ | ☐ |
| 3. The training establishes the climate needed to develop appropriate skills and abilities needed in the relevant occupation. | ☒ | ☐ | ☐ | ☐ |
| 4. Instruction includes employability skills such as good work habits, communications and human relations skills, preparation of resume, interviewing techniques, etc. | ☒ | ☐ | ☐ | ☐ |
| 5. Program content reflects all aspects of the industry. | ☒ | ☐ | ☐ | ☐ |
| 6. The curriculum is competency-based. | ☒ | ☐ | ☐ | ☐ |
| 7. There is a balance between academic, theoretical and hands-on skills. | ☒ | ☐ | ☐ | ☐ |

- | | Completely
Achieved | Satisfactory | Unsatisfactory | Unsure |
|---|-------------------------------------|-------------------------------------|-------------------------------------|------------------------------|
| 8. The career and technical curriculum is integrated with the academic curriculum. | ☒ | ☐ | ☐ | ☐ |
| 9. The curriculum accommodates variations in students' abilities, interests and learning styles. | ☒ | ☐ | ☐ | ☐ |
| 10. Student organizations are available and encouraged as a part of the curriculum. | ☒ | ☐ | ☐ | ☐ |
| 11. Safety is an integral part of the curriculum. | ☒ | ☐ | ☐ | ☐ |
| 12. The curriculum has been developed with the cooperation and advice of the OAC. | ☒ | ☐ | ☐ | ☐ |
| 13. Follow-up information is systematically used to make program improvements. | ☒ | ☐ | ☐ | ☐ |
| 14. The curriculum provides a pre-test/post-test to determine improvement in student proficiency. | ☐ | ☐ | ☒ | ☐ |
| 15. Cooperative/clinical occupational programs are available to students. | ☐ | ☐ | ☐ | ☐ n/a |
| 16. Instruction is provided in the maintenance and repair of equipment, where appropriate. | ☐ | ☒ | ☐ | ☐ |

Support Services

- | | | | | |
|--|--------------------------|-------------------------------------|--------------------------|--------------------------|
| 1. The program has effective recruitment, placement, and follow-up services. | ☐ | ☒ | ☐ | ☐ |
| 2. Employment and job placement information is available to all students. | ☐ | ☒ | ☐ | ☐ |
| 3. Sufficient staff is available to provide classroom support to students with special needs and those with nontraditional status. | ☐ | ☒ | ☐ | ☐ |

Staff/Instruction

- | | | | | |
|---|--------------------------|-------------------------------------|--------------------------|--------------------------|
| 1. Instructional staff practice current skills and techniques in their occupational area. | ☐ | ☒ | ☐ | ☐ |
|---|--------------------------|-------------------------------------|--------------------------|--------------------------|

	Completely Achieved	Satisfactory	Unsatisfactory	Unsure
2. Instructional staff are periodically updated in their skill area through training, employment or in-service workshops.	☐	☒	☐	☐
3. Instructional staff maintain contact with employers and former students.	☐	☒	☐	☐
4. The instructor is teaching the curriculum as stated in the course outline	☐	☒	☐	☐
5. Field trips to related job sites and/or visitations by business and industry representatives are provided.	☐	☐	☒	☐
6. Placement data and employer satisfaction data are utilized in evaluations of the curriculum, instruction, tools, and equipment.	☐	☐	☐	☐ n/a

Comments:

- Field trips are encouraged. There is not currently a field trip designated for 8th grade students (i.e. 7th grade students attend Water Day)
- Some suggestions from the committee:
Monter Preserve + Bloomsburg Recycling Center

**Appendix C: Curriculum, Support Services, Staff/Instruction -
Summary of Suggestions and Recommendations**

Committee Report

Program

Agriculture

Date 3/5/26

Committee Suggestions and Recommendations:

1. Guest Speakers, field trips, and exploratory opportunities are encouraged.
- 2.
- 3.
- 4.
- 5.

Date 3/12/26

Teacher/Instructor Response:

1. Pre/Post Testing can easily be implemented next school year.
- 2.
- 3.
- 4.
- 5.

Date 3/15/26

Administrative Response:

1. Guest speaker + FT are scheduled!
- 2.
- 3.
- 4.
- 5.

Date _____

Governing Board Response (if necessary):

- 1.
- 2.
- 3.
- 4.
- 5.

OAC Annual Self-Evaluation

The OAC has updated bylaws, which include terms of membership and define members' and officers' responsibilities and procedures for operation.	
Yes	2
No	

Nominations for advisory committee membership are reviewed, and appointments made, by the school's/institution's governing board.	
Yes	2
No	

The committee establishes an annual program of activities.	
Yes	2
I'm not sure that the committee sets a program of activities, but Nicole and the students do, and every meeting, the FFA students give an update on the activities they have been up to or are upcoming.	

The committee has regularly scheduled meetings.	
Yes	2
No	

Leadership in the operation of the committee is provided by committee members.	
Yes	2
No	

Agendas for committee meetings are mailed to members prior to meetings.	
Yes	2
No	

Minutes of committee meetings are mailed to members promptly after meetings.	
Yes	2
No	

Written recommendations are prepared and forwarded to the governing board by the committee.	
Yes	2
No	

Recognition is given to committee members for their service and contributions.	
Yes	2
No	

The committee has active members to carry out its work.	
Yes	2
No	

Information concerning requests for committee actions is provided prior to meetings.	
Yes	2
No	

The advisory committee is actively involved in identifying labor market needs.	
Yes	1
Not sure	1

The advisory committee is actively involved in providing safety recommendations.	
Yes	2
Too early to tell	

The advisory committee is actively involved in reviewing equipment and facility needs.	
Yes	2
No	

The advisory committee is actively involved in program evaluation.	
Yes	2
No	

The advisory committee is actively involved in integrating academic and technical skills.	
Yes	2
No	

The advisory committee is actively involved in enhancing collaboration among career and technical education schools/institutions in the area.	
Yes	2
No	0

The advisory committee is actively involved in student recruitment.	
Yes	0
No	2

The advisory committee is actively involved in student placement.	
Yes	
No	2

The advisory committee is actively involved in teacher recruitment.	
We do not need to recruit a teacher, we have one	1
No	1

The advisory committee is actively involved in public relations for the program and institutions.	
Yes	1
No	1

The advisory committee is actively involved in identification of skill needs.	
Yes	2
No	

The advisory committee is actively involved in connecting the career and technical education program with the regional Workforce Development Board (WDB), community-based organizations, etc.	
Yes	2
No	

The advisory committee is actively involved in coordinating or conducting visits to places of employment with students.	
Yes	1
No	1

The advisory committee is actively involved providing speakers/demonstrations for career and technical education classes.	
Yes	1
No	1

The advisory committee is actively involved lending personnel to provide instructional support to career and technical education teachers.	
Yes	1
No	1

The advisory committee is actively involved assisting teachers in updating skills.	
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Yes	1
No	1

The advisory committee is actively involved in attending meetings of the governing board.	
Unsure	1
No	1

The advisory committee is actively involved in informing state and federal legislators of career and technical education program accomplishments and needs.	
Yes	1
Unsure	1

Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis

Action items from last year:

- ☐ Hold CTE Open House and scheduling meetings with students to recruit more students to the Agriculture Program.
 - Completed in Fall 2025 during Parent/Teacher Conference Night - Visited homerooms and sent letters home, Attendance was low
- ☐ Students should take the NOCTI Pretest to review content that is tested and test format. This is a free service to the district.
 - Students continue to show improvement from pre-test to post-test. This should be continued.
 - When students are absent from a testing date, should they receive a make-up testing date? This year 1 out of 2 students completed the pretesting because of absences. The absent student was denied a make-up testing session.
- ☐ The OAC will be applying to PDE to have additional certifications added to the approved list for the 1.9999 CIP Code
 - Ducks Unlimited Ecology Management Certification - APPROVED
 - Elanco Veterinary Applications Certification - APPROVED

Strengths: - Students perform similarly to state and national averages on the written portion of the NOCTI Exam - The program has had success writing grants for equipment, teacher professional development, and student projects. 67% of senior students say the Agriculture Program is essential or important to their career plans after high school. - Many students earn industry certifications that help them be competitive job candidates.	Opportunities: - The Ag 1, 2, 3, & 4 scope and sequence will continue to be implemented next year with the goal of having more students "in the program" vs. taking electives. - Mrs. Hall attended CASE AFB Curriculum training this past winter, which will be used in the Ag 4 course. - The Ag 1, Natural Resources, Forestry, and Small Gas Engines courses do not currently offer PDE-approved certifications. - The OAC and Mrs. Hall will continue to explore the addition of the 01.0201 Ag Mechanics CIP Code
Weaknesses: - Students perform below average on the crop leaf identification, administering an injection, and calculating net worth skill-based assessments of the NOCTI Exam. ○ NOCTI Review time is needed - Some curriculum has been evaluated by the committee, but not all.	Threats: - Students cannot currently complete co-op experiences due to a lack of staffing and certifications. ○ This is decreasing program involvement among upperclassmen who opt for college classes or work release instead

○ Yet to be reviewed: Building Trades, SAE, and Ag 1	○ Mrs. Hall does not have time in her schedule to supervise the class "Agriculture CTE Capstone Work Experience" ● 1 OAC vacancies need to be replaced before the upcoming school year. ● In the broader CTE scope, for the second consecutive year, only 1 LAC meeting has been held which is not in compliance with the LAC constitution and bylaws. ● A qualified substitute has not been identified for Mrs. Hall's maternity leave running from August-Mid October.
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Millville Approved Drivers 2026-2027 School Year

BUS

Rachel Allbeck
Kali Berleth
Kyle Bogart
Emily Bower
Cathleen Cabral
Linda DeMott
Courtney Devine
Kimberly Evans
Marlene Eveland
Rena Faus
Brenda Hundley
Helen Johnson
Martie Johnson
Donald Keefer
Kimberly Lipko
Audrey Reifendifer
Nelly Swisher
Corey Whitmoyer
Amy Wommer

VAN

Scott Bowman
Kimberly Evans
Charlotte Farver
Mollie Faus
George Follmer
Laurie Glidewell
Britni Hess
Teresa Kyttle
Wilson Lynn
Sherry Ortman
Judith Palmatier
Pamela Pearson
Karen Reed
Karen Reifendifer
Faith Schlichter
Betsy Swank
Raymond Swank
Julie Shultz
Stephine Welsh