Business Meeting

Monday, October 19, 2026 7:00 PM
Community Room, 250 West Avenue, Jenkintown, PA 19046

1. **OPENING**

1.1. Call to Order — Mrs. Carolyn Riley
The meeting was called to order at 7:00 pm

1.2. Open Public Meeting Statement — Mrs. Carolyn Riley

1.3. FLAG SALUTE

1.4. Roll Call — Board Secretary
Attendance Taken at 7:00 PM.

Nancy Campbell (Ms. Nancy Campbell):	Present
Katie Costandino (Mrs. Katie Costandino):	Present
Laura Igoe (Dr. Laura Igoe):	Present
Jonathan Litwinowicz (Mr. Jonathan Litwinowicz):	Present
Carolyn Riley (Mrs. Carolyn Riley):	Present
Nina Russakoff (Mrs. Nina Russakoff):	Present
Lisa Smith (Mrs. Lisa Smith):	Present
Jason Tucker (Mr. Jason Tucker):	Present
Patrick Wicks (Mr. Patrick Wicks):	Present

1.5. Announcement of Executive Session(s) — Mrs. Carolyn Riley

2. BUSINESS MEETINGS: COMMENTS FROM STUDENT REPRESENTATIVES — Anthony Ash & Thalia Pezzella

3. **BOARD MEETING PRESENTATION**

3.1. Beginning of the year Aimsweb data — Dr. Ortiz

Jenkintown Elementary School

Aimsweb
Beginning of Year Data
2026

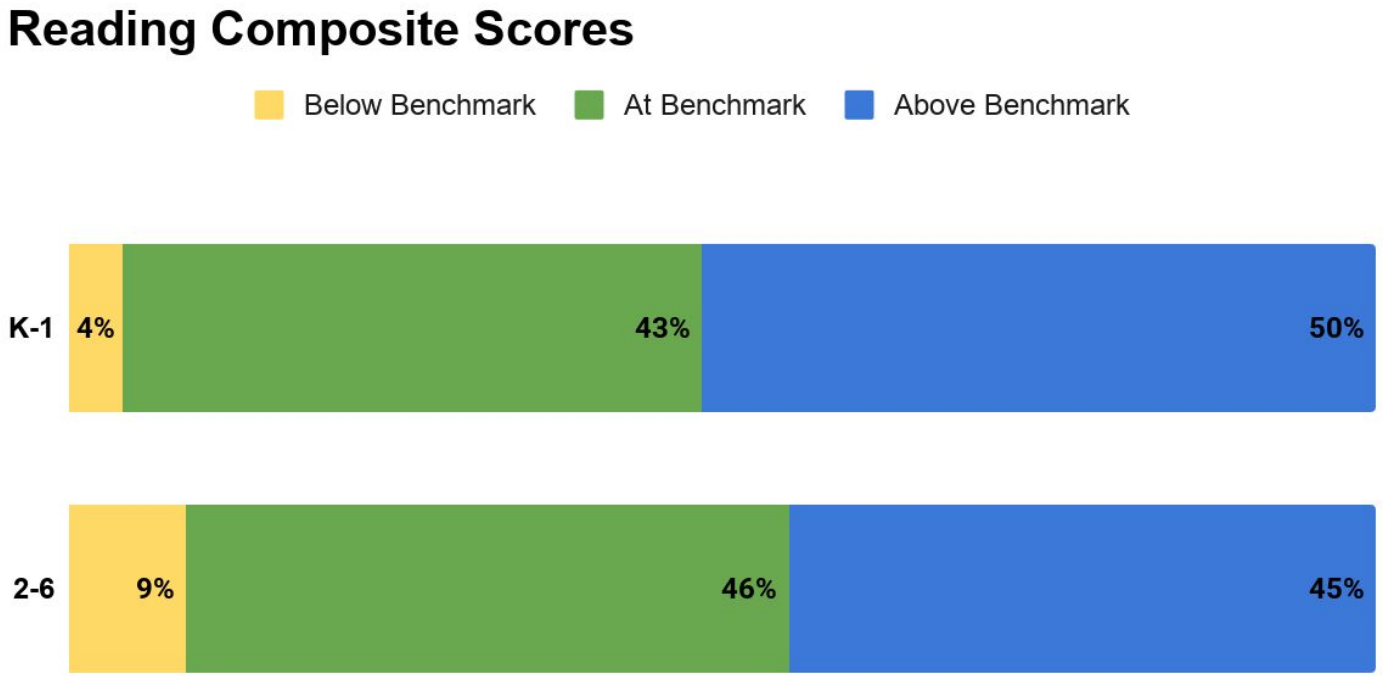
September 19, 2026

What is Aimsweb?

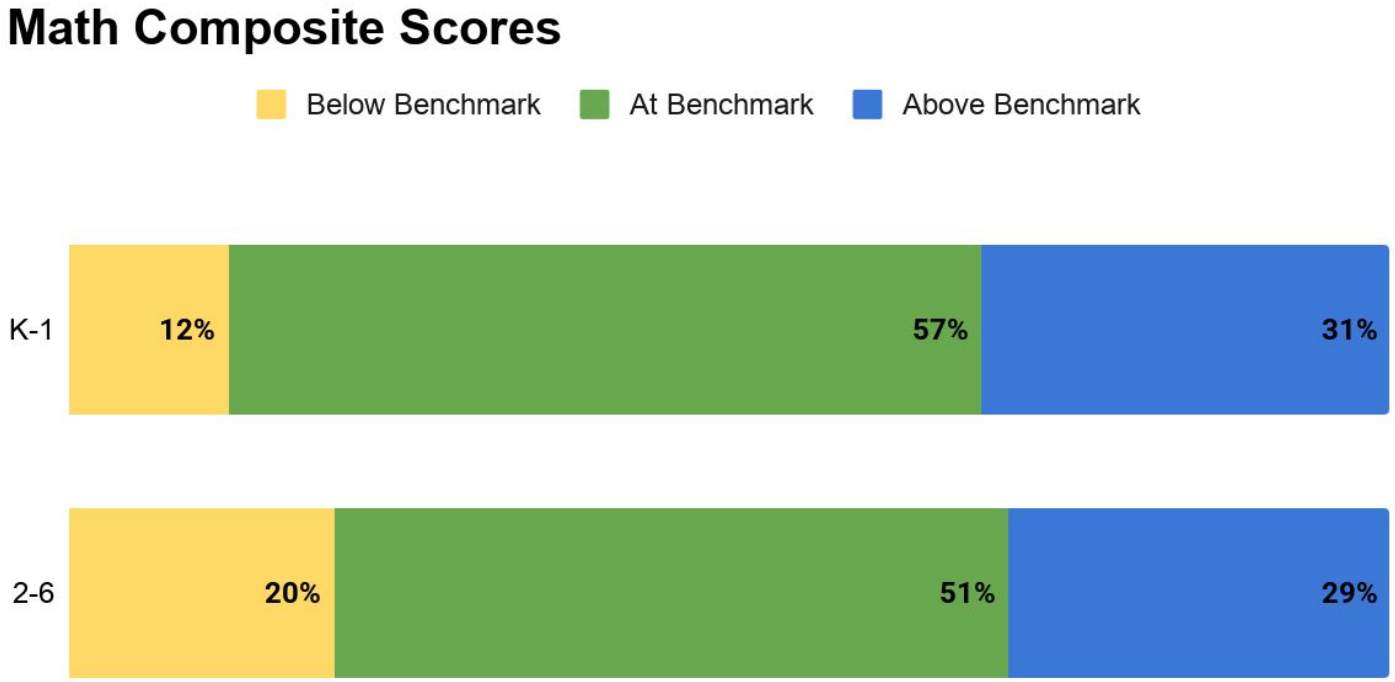
Universal Screener for Reading & Math for K-6

- Administered 3 times per year (Fall, Winter, Spring)
- Helps identify students at risk, monitor progress, and differentiate instruction
  - Tier 1 - Assess all students three times per year for universal screening
  - Tier 2 - Assess and monitor at-risk students and the effectiveness of instructional changes
  - Tier 3 - Monitor progress more frequently for students who need intensive instructional services

Overall Results Summary



Overall Results Summary



Strengths & Areas of Focus

Strengths

- Reading - 91–93% of students across both grade groupings are at or above benchmark in reading, with 45–50% scoring above benchmark.

Areas of Focus

- Mathematics Focus - 80% of students in grades 2–6 and 88% of students in K–1 are at or above benchmark, identifying mathematics as an area for continued instructional focus.

How We're Responding

Instructional Next Steps

- Grade-level teams have used BOY data to identify specific skill gaps
  - Strengthen core instruction - grade level meetings held on 9/29 to review data
  - Target interventions through our MTSS process - 10/15 PM teacher in-service

Monitoring Progress

- Winter and spring Aimsweb assessments will help us evaluate student growth and determine the effectiveness of our instructional responses

Next Steps

Road Map

- Winter Benchmark (January)
  - Analyze strengths and areas of growth, celebrate small wins
  - Ongoing grade level meetings to review data
  - Instructional Adjustments
- Spring benchmark & growth celebration

Closing Reflection

This data provides a snapshot, but the real story is in our classrooms every day.

- Our teachers are using this information to make learning more responsive and intentional, ensuring every child grows from their starting point.

Thank You/Questions

Thank you for your continued support of our students and staff.

- Questions?

4. PUBLIC COMMENTS - AGENDA ITEMS ONLY

Name	Address	Topic
JILLIAN GREENBERRY	LINDEN ST.	AIMSWEB/PSSA

5. APPROVAL OF MINUTES

Mrs. Carolyn Riley

★ It is recommended that the Board of School Directors approve the minutes as presented.
Motion made by Smith (Mrs. Lisa Smith), **second by** Campbell (Ms. Nancy Campbell).
Final Resolution: : Motion Passes
Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Katie Costandino (Mrs. Katie Costandino): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 9, Nay: 0

6. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - FINANCE**

★ The board voted to approve agenda items 6.1 to 6.11, as presented.
Motion made by Campbell (Ms. Nancy Campbell), **second by** Smith (Mrs. Lisa Smith).
Final Resolution: : Motion Passes
Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Katie Costandino (Mrs. Katie Costandino): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 9, Nay: 0

6.1. Payment of Bills Report

6.2. Real Estate Tax Collector's Reports

6.3. County Reports of Real Estate Transfer Tax

6.4. Real Estate Assessments and Appeals Update

6.5. Treasurer's Reports

6.6. Student Activity Fund Report

6.7. Scholarship Fund Activity Report

6.8. Cafeteria Operations Report

6.9. Before and After School Child Care Program Operations Report

6.10. General Fund Revenues & Expenditures Financial Report

6.11. Acceptance of Donations

7. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - FACILITIES/OPERATIONS**

★ The board voted to approve agenda items 7.1, as presented.
Motion made by Igoe (Dr. Laura Igoe), **second by** Costandino (Mrs. Katie Costandino).
Final Resolution: : Motion Passes
Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Katie Costandino (Mrs. Katie Costandino): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Abstain (Without Conflict) Aye: 8, Nay: 0, Abstain (Without Conflict): 1

7.1. Facilties Use Request

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

Facility Set Up Request

Event: HSA Movie Night

Date: 10/16/26

Setup Start Time: 6:30 pm

End Time: 9:00 PM

Event Start Time: 7:00 PM

End Time: 9:00 PM

Group Contact

Name: Sarah Berry

Phone: 610-506-9283

Email Address: HSAPresident@Jtownchalkes.org

Facilities Needed:

___ HS Auditorium
___ HS Gym
___ Upper Field
___ Elem Classroom
X Florence Ave Field
___ HS Classroom
___ Stadium Field/Track
___ Tennis Courts
___ Elem Gym
___ T-Ball Field
___ Pitt Gym
___ Media Center
___ Cafeteria
___ Community Room
X Other Basketball Court Cafeteria Bathrooms

# of Folding Tables Needed: 3

# of Chairs Needed: ____

Additional Services Needed:

Needed Doors Unlocked

Time Open: 6:30

Time Closed: 9

X Cafeteria Bathroom use
___ Link
___ HS Auditorium
___ HS Gym Lobby

Cafeteria:

Will Food be Served: ☐ Yes ☒ No (may incur additional cost for cleanup)

HS Auditorium:
___ Overhead Presentation
___ Stage Use
___ Sound Light/Booth (may incur additional cost

Class Room:
___ Smartboard
___ Overhead Presentation

Bathrooms:
X Elem Cafeteria
___ HS Auditorium
___ HS Gym Lobby

Trash Removal Needed: ☐ Yes ☒ No (may incur additional cost)

Other Needs: ____

Please include a diagram of needs/layout if you feel it is useful for our preparation.

The School District of Jenkintown
250 West Avenue
Jenkintown, PA 19046-2698
Phone 215-885-3722
Fax: 215-885-2090

Application for Use of School Facilities

Date(s) of Use: 10/16/26 Time: 7-9 (note the beginning & end times)

Facilty Requested

___ MS/HS Auditorium
___ MS/HS Gymnasium
___ Upper Baseball Field
___ T-Ball Field
___ Elementary Gymnasium
___ Pit Gymnasium
___ Stadium/Track
___ Classroom
___ Tennise Courts
___ Cafeteria ___ Kitchen
X Florence Avenue Field
X Other Basketball Court Cafeteria Hall & Bathrooms

Number of Participants: approx 100

Will there be an admission charge? ☐ Yes ☒ No

Organization: Home and School Association

Contact Name: Sarah Berry

Contact Address: 201 Washington Ln. Jenkintown

Contact Phone Number: 610 506 9282

Attach a copy of your organization's insurance provider naming the School District of Jenkintown as an additionally insured in the amount of $1,000,000 Each Occurrence/$2,000,000 Aggregate for General Liability, attach a copy of the signed affirmative action statement provided.

In submitting this application, I have read and agree on my behalf of my organization to comply fully with the School District of Jenkintown's Facility Use Policy #707. Failure to comply with the above named Policy will among other things result in cancellation of my approved permit for use of school property. I, the user, am aware that building, staffing and energy fees may be applicable in order for my organization to execute their use.

Signature of Applicant

9/25/26
Date

Attachment:

Policy 707
Nondiscrimination Statement
Facilities Memo
Hold Harmless
Fee Schedule

Revised 2025

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

I, (We) the undersigned, the duly authorized representatives of

Home and School Association

In consideration of the permission given to use the facilities of the School District of Jenkintown do agree to defend and save harmless the School District, its directors, employees, and agents from all suits, claims, demands, charges costs and expense whatsoever, in any way arising from our use of the School District's facilities.

Signature

Sarah Berry President

Name and Title

Date: 9/25/26

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

USE OF DISTRICT FACILITIES BY COMMUNITY ORGANIZATIONS

STATEMENT OF NONDISCRIMINATION

This is to certify that Home and School Association
(name of entity or person)

Assures equal access and opportunity in membership and activities regardless of race, color, religion, sex, age, national origin or handicap, in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.

Signature

Sarah Berry President
Name and Title

Date: 9/25/26

Attn:
@ Mike Nickerson

The School District of Jenkintown
250 West Avenue
Jenkintown, PA 19046-2698
Phone 215-885-3722
Fax: 215-885-2090

Application for Use of School Facilities

Date(s) of Use: Sat Nov 14th, 2026 Time: 1p - 8p (note the beginning & end times)

Facilty Requested

___ MS/HS Auditorium	[X] Elementary Gymnasium	___ Tennise Courts
___ MS/HS Gymnasium	___ Pit Gymnasium	___ Cafeteria ___ Kitchen
___ Upper Baseball Field	___ Stadium/Track	___ Florence Avenue Field
___ T-Ball Field	___ Classroom	___ Other _____

Number of Participants: ES students K-3 3-5p & 4th-6th 530-730p

Will there be an admission charge? [ ] Yes [✓] No

Organization: HSA - Fall Dance

Contact Name: Caroline Brinkley @ HSA vice president @ jtowndrakes.org
Jen Connors @ HSA secretary @ Jtowndrakes.org

Contact Address: _____

_____

Contact Phone Number: Jen - 215 806-9806 Caroline - 908-309-9366

Attach a copy of your organization's insurance provider naming the School District of Jenkintown as an additionally insured in the amount of $1,000,000 Each Occurrence/$2,000,000 Aggregate for General Liability, attach a copy of the signed affirmative action statement provided.

In submitting this application, I have read and agree on my behalf of my organization to comply fully with the School District of Jenkintown's Facility Use Policy #707. Failure to comply with the above named Policy will among other things result in cancellation of my approved permit for use of school property. I, the user, am aware that building, staffing and energy fees may be applicable in order for my organization to execute their use.

Signature of Applicant

10/6/2026
Date

Attachment:

Policy 707
Nondiscrimination Statement
Facilities Memo
Hold Harmless
Fee Schedule

Revised 2025

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

Facility Set Up Request

Event: ES- Fall Dance Date: Sat Nov 14th, 2026

Setup Start Time: 1p- End Time: 8 pm

Event Start Time: 3p- End Time: 730p

Group Contact

Name: Jen Connors Phone: 215 806-9806

Email Address: Jen Connors HSA secretary@jtown charles.org

Facilities Needed:

___ HS Auditorium
___ HS Gym
___ Upper Field
___ Elem Classroom
___ Florence Ave Field
___ HS Classroom
___ Stadium Field/Track
___ Tennis Courts
X Elem Gym
___ T-Ball Field
___ Pitt Gym
___ Media Center
___ Cafeteria
___ Community Room
___ Other

# of Folding Tables Needed: 2/3 # of Chairs Needed: 4-6

Additional Services Needed:

Needed Doors Unlocked Time Open: 1 pm Time Closed: 8 pm

X Cafeteria ___ Link ___ HS Auditorium ___ HS Gym Lobby

Cafeteria:

Will Food be Served: ☑ Yes (?) ☑ No (may incur additional cost for cleanup)

HS Auditorium:
___ Overhead Presentation ___ Stage Use ___ Sound Light/Booth (may incur additional cost

Class Room:
___ Smartboard ___ Overhead Presentation

Bathrooms:
X Elem Cafeteria ___ HS Auditorium ___ HS Gym Lobby

Trash Removal Needed: ☐ Yes ☐ No (may incur additional cost)

Other Needs: _____

Please include a diagram of needs/layout if you feel it is useful for our preparation.

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

I, (We) the undersigned, the duly authorized representatives of

J Connors - HSA Secretary

In consideration of the permission given to use the facilities of the School District of Jenkintown do agree to defend and save harmless the School District, its directors, employees, and agents from all suits, claims, demands, charges costs and expense whatsoever, in any way arising from our use of the School District's facilities.

J Connors

Signature

HSA Secretary

Name and Title

Date: 10/6/2026

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

USE OF DISTRICT FACILITIES BY COMMUNITY ORGANIZATIONS

STATEMENT OF NONDISCRIMINATION

This is to certify that Commons
(name of entity or person)

Assures equal access and opportunity in membership and activities regardless of race, color, religion, sex, age, national origin or handicap, in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.

Commons
Signature

HSA Secretary
Name and Title

Date: 10/6/2026

The School District of Jenkintown
250 West Avenue
Jenkintown, PA 19046-2698
Phone 215-885-3722
Fax: 215-885-2090

Application for Use of School Facilities

Date(s) of Use: 10/19/26 - 02/20/27; see addendum Time: See attached schedule (note the beginning & end times)

Facilty Requested

___ MS/HS Auditorium	X ___ Elementary Gymnasium	___Tennise Courts
X ___ MS/HS Gymnasium	X ___ Pit Gymnasium	___ Cafeteria ___Kitchen
___ Upper Baseball Field	___ Stadium/Track	___Florence Avenue Field
___ T-Ball Field	___ Classroom	___ Other _____

Number of Participants: 200 estimated; final count pending

Will there be an admission charge? ☐ Yes ☑ No

Organization: Jenkintown Youth Activities / JYB Basketball

Contact Name: Brendan Duffey

Contact Address: 321 West Ave, Jenkintown, PA 19046

Contact Phone Number: 215-605-6510

Attach a copy of your organization's insurance provider naming the School District of Jenkintown as an additionally insured in the amount of $1,000,000 Each Occurrence/$2,000,000 Aggregate for General Liability, attach a copy of the signed affirmative action statement provided.

In submitting this application, I have read and agree on my behalf of my organization to comply fully with the School District of Jenkintown's Facility Use Policy #707. Failure to comply with the above named Policy will among other things result in cancellation of my approved permit for use of school property. I, the user, am aware that building, staffing and energy fees may be applicable in order for my organization to execute their use.

Signature of Applicant

09/18/2026
Date

Attachment:

Policy 707
Nondiscrimination Statement
Facilities Memo
Hold Harmless
Fee Schedule

Revised 2025

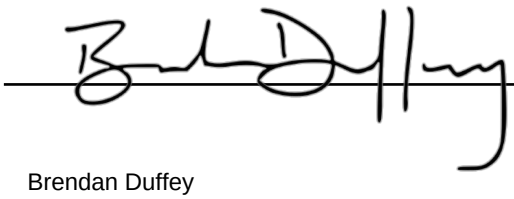
The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

USE OF DISTRICT FACILITIES BY COMMUNITY ORGANIZATIONS

STATEMENT OF NONDISCRIMINATION

This is to certify that Jenkintown Youth Activities
(name of entity or person)

Assures equal access and opportunity in membership and activities regardless of race, color, religion, sex, age, national origin or handicap, in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.



Signature

Brendan Duffey
JYA Board Member & JYB Commissioner

Name and Title

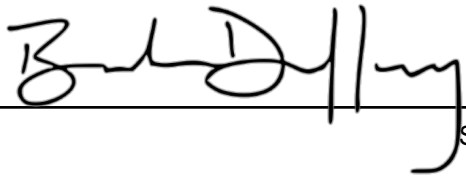
Date: 09/18/2026

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

I, (We) the undersigned, the duly authorized representatives of

Jenkintown Youth Activities / JYB Basketball

In consideration of the permission given to use the facilities of the School District of Jenkintown do agree to defend and save harmless the School District, its directors, employees, and agents from all suits, claims, demands, charges costs and expense whatsoever, in any way arising from our use of the School District's facilities.



Signature

Brendan Duffey
JYA Board Member & JYB Commissioner

Name and Title

Date: 09/18/2026

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

Facility Set Up Request

Event: JYB Basketball 2026-2027 Date: 10/19/26 - 02/20/27

Setup Start Time: See addendum End Time: See addendum

Event Start Time: See addendum End Time: See addendum

Group Contact

Name: Brendan Duffey Phone: 215-605-6510

Email Address: brendan@mayarts.com

Facilities Needed:

___ HS Auditorium
_X_ HS Gym
___ Upper Field
___ Elem Classroom
___ Florence Ave Field
___ HS Classroom
___ Stadium Field/Track
___ Tennis Courts
_X_ Elem Gym
___ T-Ball Field
_X_ Pitt Gym
___ Media Center
___ Cafeteria
___ Community Room
___ Other _____

# of Folding Tables Needed: Confirm with district # of Chairs Needed: Confirm with district

Additional Services Needed:

Needed Doors Unlocked Time Open: Per approved schedule Time Closed: Per schedule

_X_ Cafeteria ___ Link ___ HS Auditorium _X_ HS Gym Lobby

Cafeteria:

Will Food be Served: ☐ Yes ☑ No (may incur additional cost for cleanup)

HS Auditorium:
___ Overhead Presentation ___ Stage Use ___ Sound Light/Booth (may incur additional cost

Class Room:
___ Smartboard ___ Overhead Presentation

Bathrooms:
_X_ Elem Cafeteria ___ HS Auditorium _X_ HS Gym Lobby

Trash Removal Needed: ☐ Yes ☑ No (may incur additional cost)

Other Needs: Basketball hoops/courts; existing gym equipment. No food service.

Door access, setup, chairs/tables and cleanup to be coordinated with district.
Please include a diagram of needs/layout if you feel it is useful for our preparation.

Book	Policy Manual
Section	700 Property
Title	Use of School Facilities
Code	707
Status	Active
Legal	1. 20 U.S.C. 7905 2. 24 P.S. 775 3. 24 P.S. 511 4. 61 PA Code 901.701 5. 20 U.S.C. 7182 6. 20 U.S.C. 7183 7. 10 P.S. 328.101 et seq 24 P.S. 779 22 PA Code 403.1 61 PA Code 901.1 20 U.S.C. 7181 et seq Pol. 000
Adopted	March 3, 2003
Last Revised	March 18, 2019

Purpose

The Board desires to make its facilities available for community purposes that serve the educational mission of the district and promote the notion of the district being a focal point for community spirit. However, the Board recognizes that the primary purpose of the school buildings, facilities and property is to provide students with an appropriate learning environment. Therefore, school facilities of this district shall be made available for the community provided that such use does not conflict with the school programs.

Authority

The Board will provide for the use of school facilities when permission has been requested in writing and has been approved by the Board in accordance with the following order of priority:

1. Requests by school-related organizations.
2. Requests by nonschool-related community activities.
3. Requests by private interest groups.

The use of school facilities shall not be granted for:

1. Partisan political activity.
2. Private social functions.
3. Any purpose which is prohibited by law.

Equal Access

Pursuant to federal law, the district shall not deny access or a fair opportunity to meet, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the U.S. Code (as a patriotic society), that wishes to conduct a meeting, including denying such access or opportunity or discriminating for reasons based on the membership or leadership criteria or oath of allegiance to God and country of the Boy Scouts of America or of the youth group listed in Title 36 of the U.S. Code (as a patriotic society).[1]

Delegation of Responsibility

The Superintendent shall ensure that this policy and the accompanying administrative regulation is posted on the district's publicly accessible website.

Guidelines

School facilities will be made available to the community according to the following guidelines:

1. All extra-school use of school facilities must be scheduled in a manner which does not conflict in any way with the curricular and cocurricular activities of the school.

2. *Agreement and Insurance* – The using group is expected to complete and sign a written application which, if approved by the district, causes that group to be financially responsible for any damages to district property related to the group's use of the facilities, for any liability action taken as a result of the activity, and for proper supervision. The group may be required to post evidence of insurance against damage or liability from the use of school facilities.

3. *Fees and Payment* – Rental will be charged for the facility according to the schedule of fees approved by the Board. Payment shall become due upon receipt of billing for the use of the facility from the district office.[2]

4. *Engagement* – The Superintendent or the Superintendent's designee will establish procedures for requesting use of facilities that ensure consistent implementation and enforcement of Board policy.

5. If appropriate under the circumstances, the Board may arrange usage of facilities by a third party through a lease or license agreement, subject to mutually agreeable terms. Considerations regarding whether to pursue a lease or license agreement, as opposed to the normal facility use procedure, include but are not necessarily limited to a preference for non-for-profit organizations over for-profit organizations; whether the usage will generate revenue for the user; impact on the district community; whether user resides or has a principal place of business in the district; whether the usage requires the district to incur more than incidental costs; the availability of the facility sought to be used; the potential for wear and tear of the facility and whether the intended use of the facility is consistent with the mission and policies of the district. Notwithstanding these criteria, the Board retains sole discretion as to whether and to whom it leases or licenses district facilities.

6. Users understand that the district's facilities exist primarily to serve the district's educational and related programs. If use of a facility is granted but the Superintendent determines that the district has a need for the use of the facility or that the use of the facility by the third party will interfere with some aspect of the district's operations, then the Superintendent may cancel the use and refund any portion of the facility use fee paid by the third party.

Provisions for the Use of School Grounds

The Board is interested in making its school grounds and other outdoor facilities available for community purposes that serve the educational mission of the district and promote the notion of the district being a focal point for community spirit. Citizens must realize, however, that school property is not public property, and is subject to reasonable regulations of the Board. The recreational facilities of the district are available to district residents according to the following guidelines:

1. The facilities of the district set aside as playground shall be freely available to the use of district residents, except that playgrounds will be closed to the public:

    a. During school hours,

b. Between dusk and dawn and

c. When otherwise posted or arranged by school officials.

2. The playing fields and other outdoor facilities of the district shall be reserved for the scheduled use of the district's athletic teams. The emergency use of the grounds for school purposes preempts any other reservations granted for nonschool use.

3. The use of the playing fields or other outdoor facilities of the district by an organized group must be scheduled and approved by the offices of the Athletic Athletics Administrator or his/her designees. Use may be approved or denied based upon the condition of the field or facility; the wear and tear to which the field or facility will be subjected; the need for recovery time before the next use by the district's program; the time of the activity or the nature of the activity. The district has the authority to discontinue the use of the field or facility at any time that excessive damage comes into evidence. The Athletics Administrator, his/her designee or any school administrator may deny the use of a field when the playing surfaces are too wet or soft or when use could reasonably unduly damage the surface.

4. Groups requesting the use of the playing fields or other facilities will be charged for their use based on the Fee Schedule attached to the accompanying administrative regulation and will be responsible for damage to the field or facility and pay for its restoration to pre-use condition.

5. Groups using the fields or other facilities shall be responsible to leave all school equipment as it was found and to remove all litter from the facilities. Groups may not remove or move school property such as portable backstops, pitchers' mounds, home plates, benches, bleachers, base pegs etc. without permission.

6. School fields may be open to the community when not being used by high school, middle school or elementary school programs for games, practices or activities, subject to the restrictions and guidelines contained in this policy.

7. School fields will not generally be scheduled for public use on Sunday, unless such use is authorized by the Superintendent or the Superintendent's designee. No district-sponsored or approved athletic contests or practices may be scheduled on Sunday.

8. Driving or parking vehicles on unpaved surfaces and vulgar or abusive language is prohibited. Violators may be restricted from school property and may be prosecuted under law.

9. The fields will not be open to the public during baccalaureate or commencement.

10. Athletic fields shall not be used for pets due to health concerns.

11. Individuals who use the school facilities or fields but are not associated with an organized group are also subject to the conditions and guidelines of this policy.

12. All activities shall terminate by 10:00 p.m. unless special permission is granted by the Superintendent or the Superintendent's designee.

Prohibited Activities

The following activities are strictly prohibited in school facilities and on school grounds when individuals and community groups are granted written permission to use said school facilities and/or grounds:[3]

1. Possession, use or distribution of illegal drugs and/or alcoholic beverages.

2. Possession of weapons.

3. Conduct that would alter, damage or be injurious to any district property equipment or furnishings.

4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations.

5. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or

administration.[4][7]

6. Use of tobacco, nicotine or nicotine delivery products products.[5][6]

Establishment of Fee Schedule

The administration shall develop, for the Board's review and approval, a schedule of fees for the use of school facilities based upon the following classifications:

Class I - Jenkintown Educational Programs; this includes school groups with administrative approval (no rental fee, no service charge, no application or certificate of insurance required).

Class II - School Related Nonprofit Groups (no rental fee, no service charge, application or certificate of insurance may be required).

Class III - All other Nonprofit Groups whose activities directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required).

Class IV - All other Nonprofit Groups whose activities do not directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required).

Class V - All other For-Profit Groups whose activities directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required).

Class VI – All other For-Profit Groups whose activities do not directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required, security deposit may be required).

Violations

The district reserves the right to remove from district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.[3]

In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities and/or grounds, that individual or community group forfeits the right to submit future written requests to use district property, unless otherwise decided by the Board.

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

Attachment A - Fee Schedule

Fee Schedule for Use of School Facilities

	Class I/II	Class III	Clas IV	Class V	Class VI
HIGH SCHOOL					
Stadium (5 hrs.)	No Charge	$700	$2,500	$5,000	$7,000
Track Only (5 hrs.)	No Charge	$100	$200	$400	$700
Auditorium (4 hrs.) Performance	No Charge (includes one rehearsal)	$300	$500	$1,000	$2,000
Auditorium (4 hrs.)	No Charge (Additional rehearsal)	$100	$200	$300	$500
Gym (4 hrs.)	No Charge	$400	$700	$1,000	$2,000
Pit Gym (4 hrs.)	No Charge	$150	$300	$400	$500
Classroom (4 hrs.) (Per Room)	No Charge	No Charge	$50	$100	$150
Upper Field (4 hrs.)	No Charge	$100	$150	$300	$500
Tennis Courts (4 hrs.)	No Charge	$100	$200	$400	$700
ELEMENTARY SCHOOL:					
Gym (4 hrs.)	No Charge	$100	$450	$700	$1,000
Cafeteria (4 hrs.)	No Charge	$150	$350	$500	$750
Cafeteria (4 hrs.) (with kitchen)	No Charge	$200	$500	$750	$1,000
Classroom (4 hrs.)	No Charge	No Charge	$50	$100	$150
Florence Ave Field (4 hrs.) (Field/Playground/ T-Ball)	No Charge	$100	$200	$400	$700
LINK:					
Community Room (4 hrs.)	No Charge	$100	$200	$300	$500

Weekend/Holiday Service Charge - additional $200/4 hours

Multi-Use Discounts may apply

JYB 2026-2027 Facility Use Addendum

Prepared September 18, 2026 | Jenkintown Youth Activities | Brendan Duffey

Request for district approval. Dates and access windows below are requested, not confirmed reservations. This includes the gradual launch of one 3rd-grade boys ICBA travel team. Travel players are encouraged to participate in in-house basketball too.

Event / facility	Requested date	Event hours
Main travel tryout - High School OR Elementary Gym	Monday, October 19, 2026	5:00-8:00 p.m.
Backup travel tryout - HS Gym preferred; Elementary backup	Tuesday, October 20, 2026	6:00-7:30 p.m.
In-house assessments - Elementary Gym	Monday, November 9, 2026	5:30-9:00 p.m.
Assessment makeup - Elementary Gym	Wednesday, November 11, 2026	5:30-9:00 p.m.

For these four sessions, please allow access 15 minutes before and after the event for setup and cleanup. October 20 is a backup hold, to be released if not needed.

Regular season: November 30, 2026 through February 20, 2027

Facility	Practice availability requested	Game availability requested
Elementary Gym	Monday-Friday, 5-10 p.m.	Saturday 9 a.m.-1 p.m.; Sunday noon-4 p.m.
Pit Gym	Monday-Friday, 5-10 p.m.	As coordinated with district
High School Gym	None in this request	Saturday noon-9 p.m.; Sunday noon-6 p.m.

These repeat last year's requested access windows; they are not a request to bill every hour. Final team assignments and actual use will be coordinated with the district. Sunday use is requested only if permitted and approved.

Proposed in-house game Saturdays: December 12 and 19, 2026; January 9, 16, 23 and 30, and February 6 and 13, 2027. Proposed All-Star / closing event: February 20, 2027. Final start/end times within the above windows depend on enrollment and court approval.

School closures: No regular use requested December 24-January 3, January 18, or February 15. Other district events and closures take priority. Travel practices and home games after tryouts will be coordinated separately; this request does not assume additional October/November travel practice bookings.

Insurance: JYA will procure/provide the required current certificate naming the School District of Jenkintown as additional insured. Certificate is not attached to this packet.

Contact: Brendan Duffey | 215-605-6510 | brendan@mayarts.com

7.2. Maintenance Reports 31

TESTING RESULTS THROUGH 10/7/2026

Item	Type of Test	Frequency	Completed	Results	Date Scheduled
1	Semi-annual state elevator inspection	Semi-Annual	2/25/2026	In Progress	Next inspection is scheduled for August 2026. Waiting to hear back from the inspector.
2	Service and Cleaning of Café & Sports Trainer Ice Machines	Semi-Annual	3/11/2026	In Progress	Next service scheduled for September 2026
3	Boiler System Service	Annual	9/22/2025	In Progress	Service to be scheduled for October 2026
4	Fire Inspection	Annual	10/2/2025	In Progress	Inspection is scheduled for October 16, 2026
5	Monthly Elevator service	Monthly	9/21/2026	Completed	Service scheduled for 3rd week of the month
6	Pest Control	Monthly	9/8/2026	Completed	Service scheduled for 3rd week of the month
7	Industrial Water Treatment testing	Monthly	10/5/2026	Completed	Service scheduled for 1st week of the month
8	Replacement of HVAC Filters	Tri-Annual	10/1/2026	Completed	Next PM service is scheduled for winter break, 2026
9	AHERA Training	Annual	12/22/2025	Completed	Training is scheduled for December 2026

10	Grease Pit Cleaned and Cleared	Semi-Annual	8/18/2026	Completed	Service to be scheduled for January 2027
11	Act 39 Water Sampling (Lead)	Annual	1/16/2026	Completed	One location (gym concession stand) exceeded the EPA Action level of 15 ppb. Result was 15.4 ppb. The sink has been turned off for now, as it does not get used. Next sampling will be January 2027.
12	Fire Extinguishers	Annual	1/13/2026	Completed	Service will be scheduled for January 2027
13	AHERA 6-month Surveillance	Semi-Annual	2/12/2026	Completed	Next inspection will be February 2027
14	Kitchen Fire Suppression	Semi-Annual	9/3/2026	Completed	Next inspection is scheduled for September, 3 2026
15	Stage Inspection	Annual	4/21/2026	Completed	Next inspection is scheduled for April 2027
16	Backflow Prevention Devices - 3 in Link Tunnel; 1 in Stadium	Annual	3/30/2026	Completed	Scheduled for Spring break 2027
17	Backflow Prevention Devices - 1 in playground pit; 1 in stadium pit	Annual	4/15/2026	Completed	Next service scheduled for May 2027
18	Sprinkler System Inspection	Annual	7/7/2026	Completed	Next service scheduled for July 2027
19	Cleaning of Hood/Vent Exhaust System in Kitchen	Annual	7/16/2026	In Progress	Next service scheduled for July 2027

20	Generator Annual Inspection/Fuel Test	Annual	7/27/2026	Completed	Next service scheduled for July 2027
21	Fire Alarm System Test	Annual	7/10/2026	Completed	Next inspection scheduled for July 2027
22	Gym bleachers and aerial inspections	Annual	8/4/2026	Completed	Service to be scheduled for Summer 2027
23	HVAC and Duct Cleaning	Every 5 yrs.	4/2/2026	Completed	Selected units will be inspected July 2027
24	PA State Boiler Inspection	Biennial	8/11/2025	Completed	Next service scheduled for August 2027
25	Stage Curtain - HS Auditorium	Every 5 yrs.	7/28/2022	Completed	Service will be scheduled in 2027
26	High School gym floor refinished	Annual	8/18/2026	Completed	Next service is scheduled for August 2027
27	Refrigeration PM (walk-in units)	Annual	8/11/2025	Completed	No PM service needed over summer 2026. These units were replaced. Next swrvice scheduled for summer 2027
28	Radon Testing	Biennial	2/19/2026	Completed	All results are less then the EPA Guideline of 4.0 pCi/l. With three consecutive years of less than 4.0 pCi/L, we will be switching to biennial monitoring. The next round will be scheduled for January 2028
29	Stage Curtain - ES Gym	Every 5 yrs.	1/7/2023	Completed	Service will be scheduled in 2028

30	AHERA 3-year Reinspection	Triennial	8/4/2026	Completed	Next 3-yr inspection is due July 2029.

8. RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - SPECIAL EDUCATION - NONE
9. RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - TECHNOLOGY - NONE
10. RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - EDUCATION - NONE

11. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - PERSONNEL**

★ The board voted to approve agenda items 11.1 to 11.4, as presented.
Motion made by Campbell (Ms. Nancy Campbell), **second by** Tucker (Mr. Jason Tucker).
Final Resolution: : Motion Passes
Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Katie Costandino (Mrs. Katie Costandino): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 9, Nay: 0

11.1. Personnel Report 36

THE SCHOOL DISTRICT OF JENKINTOWN
JENKINTOWN, PA 19046
PERSONNEL REPORT

October 19, 2026

NOMINATIONS: *All personnel are approved to be hired provisionally pending the satisfactory receipt of all documentation required by law and District policy, including, but not limited to, the results of background checks and evidence of proper certification.*

1.0 APPOINTMENT(S): Professional

1.1 N/A

2.0 APPOINTMENT(S): Support Staff

2.1 N/A

3.0 APPOINTMENT(S): Athletics

3.1 Name: Sobolewski, Frank
Classification: Varsity Boys Basketball Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $8000

3.2 Name: Brightcliffe, Kenneth
Classification: Varsity Boys Basketball Assistant Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $3375

3.3 Name: Kinniry, Jack
Classification: Junior Varsity Boys Basketball Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $4750

3.4 Name: Howard, Brenton
Classification: Middle School Boys Basketball Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $3500

3.5 Name: Robinson, Carl
Classification: Middle School Boys Basketball Assistant Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $2625

3.6 Name: Elliott, Jamal
Classification: Varsity Girls Basketball Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $8000

3.7 Name: Upson, Natasha
Classification: Varsity Girls Basketball Assistant Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $3375

3.8 Name: Higgins, Elizabeth
Classification: Middle School Girls Basketball Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $3500

3.9 Name: Evans, Chris
Classification: Varsity Bowling Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $4000

3.10 Name: Garner, Megan
Classification: Bowling Varsity Assistant Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $2500

3.11 Name: Johnson, Christina
Classification: Varsity Unified Bocce Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $1000

3.12 Name: Mueller, Lisa
Classification: Varsity Unified Bocce Head Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $1000

3.13 Name: Bailey, Griffin
Classification: Varsity Girls Lacrosse Head Coach
Reason: To Fill Need
Effective Date: Spring 2027 appointment
Compensation: $5500

4.0 APPOINTMENT(S): Co-Curricular

4.1 N/A

5.0 BEFORE & AFTER SCHOOL PROGRAM:

5.1 N/A

* This position follows The Department of Human Services' (DHS) regulations for working in a licensed child care facility.

6.0 RECLASSIFICATION(S):

6.1 N/A

7.0 VOLUNTEER(S):

7.1 Griffiths, Katherine
7.2 Best, Kaitlin
7.3 Lyons, Timothy
7.4 Mulvaney, Elise
7.5 Abel, Brittany
7.6 Killips, Laura
7.7 DuVilla, Colleen
7.8 Thomas, Andrea

8.0 INTERN(S):

8.1 N/A

9.0 MENTOR(S):

9.1 N/A

10.0 CURRICULUM WRITING

10.1 N/A

11.0 RESIGNATION(S)/RETIREMENT(S):

11.1 N/A

12.0 WAGE ADJUSTMENT(S)

12.1 Name: Cawley, Joe
Classification: Co-Curricular
Assignment: Varsity Football Head Coach
Reason: Fall 2026 stipend adjustment
Compensation: $4,250 (50% of $8,500)

12.2 Name: West, Jason
Classification: Co-Curricular
Assignment: Varsity Football Assistant Coach 1
Reason: Fall 2026 stipend adjustment
Compensation: $0 (0% of $4,625)

12.3 Name: Gutgesell, Jeff
Classification: Co-Curricular
Assignment: Varsity Football Assistant Coach 2
Reason: Fall 2026 stipend adjustment
Compensation: $2,312.50 (50% of $4,625)

12.4 Classification: Professional
Assignment: Substitute Nurse
Reason: Market Adjustment
Effective Date: October 20, 2026
Current Rate: $125 per full day
New Rate: $165 for a full day ($82.50 for a half day)

13.0 LEAVE OF ABSENCE(S):

13.1 Employee Number: 1018
Classification: Support
Reason: Continuous Family and Medical Leave Act (FMLA) leave
Effective Date: October 28, 2026
Anticipated Return Date: February 1, 2027

13.2 Employee Number: 994
Classification: Professional
Reason: Continuous Family and Medical Leave Act (FMLA) leave
Effective Date: December 12, 2026
Anticipated Return Date: March 7, 2027

13.3 Employee Number: 143
Classification: Professional
Reason: Intermittent Family and Medical Leave Act (FMLA) leave
Effective Date: September 14, 2026
Anticipated Return Date: To be determined

14.0 SABBATICAL(S):

14.1 N/A

11.2. Revised co-curricular position descriptions for the Middle School Jazz Ensemble Director and High School Jazz Ensemble Director 42

The School District of Jenkintown

Co-Curricular Job Description

Position Title	MS Jazz Ensemble Director
Classification	Co-Curricular Programs and Activities, MS (7-9)
Supervisor	MS/HS Principal
Term	One School Year
Hours	50 rehearsal/instructional hours; 5 administrative duties; 10 hours for performances
Salary	$1,871

Description:

The Middle School Jazz Ensemble Director provides students with an opportunity to develop their musicianship through the study, rehearsal, and performance of jazz. The Director creates a supportive ensemble environment in which students build performance skills, explore a variety of jazz styles, develop an introductory understanding of improvisation, and represent the Jenkintown Music Department through school and community experiences.

Qualifications:

- Undergraduate degree in Music, Music Education, or Performance; or commensurate experience in music performance and/or ensemble leadership.

Responsibilities:

- Recruit students and coordinate ensemble membership, instrumentation, and part assignments.
- Direct and supervise regularly scheduled rehearsals outside of the regular school day.
- Provide developmentally appropriate instruction in jazz styles, expression, articulation, improvisation, ensemble technique, and performance skills.
- Maintain attendance and monitor student preparation and participation.
- Select appropriate repertoire for rehearsals, concerts, community events, and other performance opportunities while maintaining and developing the ensemble's music library.
- Prepare and direct the ensemble for school and community performances and experiences throughout the year (which may include the Music in Our Schools Month Jazz Ensemble Concert, school and community events, local jazz festivals or adjudications, and other appropriate opportunities as they become available).
- Coordinate performance logistics, including venues, transportation, equipment, and required student forms, as applicable.

- Coordinate guest performers, clinicians, master classes, festivals, or other enrichment opportunities when appropriate and available.
- Perform other duties related to the Middle School Jazz Ensemble as assigned by the MS/HS Principal.

Submitted for review by the Board of Directors on October 19, 2026
by Steven M. Van Mater, Director of Human Resources & Curriculum

The School District of Jenkintown

Co-Curricular Job Description

Position Title	HS Jazz Ensemble Director
Classification	Co-Curricular Programs and Activities, HS (10-12)
Supervisor	MS/HS Principal
Term	One School Year
Hours	55 rehearsal/instructional hours; 10 administrative duties; 18-22 hours for performances
Salary	$2,244

Description:

The High School Jazz Ensemble provides students with an opportunity to develop their musicianship through the study, rehearsal, and performance of jazz. Students build ensemble and performance skills, explore a variety of jazz styles, and develop their understanding of improvisation while representing the Jenkintown Music Department through performances and experiences within the school and broader community.

Qualifications:

- Undergraduate degree in Music, Music Education, or Performance; or commensurate experience in music performance and/or ensemble leadership.

Responsibilities:

- Recruit students and coordinate ensemble membership, instrumentation, and part assignments.
- Direct and supervise rehearsals twice weekly before school, generally from September through early June.
- Provide instruction in jazz styles, expression, articulation, improvisation, ensemble technique, and performance skills.
- Maintain attendance and monitor student preparation and participation.
- Select appropriate repertoire for concerts, community events, and other performance opportunities, while maintaining and developing the ensemble's music library.
- Prepare and direct the ensemble for school and community performances and experiences throughout the year (which may include the Music in Our Schools Month Jazz Ensemble Concert, Jenkintown Rotary Holiday Luncheon, Student Council Holiday Breakfast, local jazz jams or competitions, Town Square Summer Music Series, Jenkintown PrideFest, and traveling adjudication opportunities).
- Coordinate performance logistics, including venues, transportation, equipment, and required student forms.

- Prepare interested and eligible students for PMEA District 11 Jazz Auditions and support/chaperone students selected to participate.
- Coordinate guest performers, clinicians, and master classes when appropriate and available.
- Perform other duties related to the Jazz Ensemble as assigned by the MS/HS Principal.

Submitted for review by the Board of Directors on October 19, 2026
by Steven M. Van Mater, Director of Human Resources & Curriculum

11.3. Memorandum of Understanding (Jazz Ensemble Director Stipends) 47

MEMORANDUM OF UNDERSTANDING

Between the Board of School Directors
for the School District of Jenkintown
and the Jenkintown Education Association

This Memorandum of Understanding ("MOU") is entered into by and between the School District of Jenkintown ("District") and the Jenkintown Education Association, PSEA-NEA ("Association") (collectively, the "Parties").

WHEREAS, the Collective Bargaining Agreement ("CBA") establishes annual stipends of $1,122 for the Middle School Jazz Ensemble Director and $1,871 for the High School Jazz Ensemble Director; and

WHEREAS, the District has updated the proposed position descriptions to more fully reflect the time commitment and responsibilities associated with rehearsals and instruction, performance preparation, program administration, and student performance and enrichment opportunities; and

WHEREAS, the Parties wish to adjust the stipends to better align compensation with the current expectations of these positions and comparable non-athletic extracurricular assignments;

NOW, THEREFORE, the Parties agree as follows:

1. **Stipend Adjustments.** The revised annual stipends shall apply to the entire 2026-2027 school year, retroactive to the start of that school year. The date this MOU is executed shall not reduce or prorate those amounts. Any payments already made for these assignments shall count toward the revised annual stipends. All other applicable CBA provisions governing proration shall remain in effect.

Position	Current Stipend	Revised Stipend
Middle School Jazz Ensemble Director	$1,122	$1,871
High School Jazz Ensemble Director	$1,871	$2,244

2. **Application.** The revised stipends replace the corresponding amounts in the CBA and apply to employees appointed to these positions. The stipends are in lieu of "Elementary Club #8" in the CBA under Appendix B for Co-Curricular Activities. The duties of each position shall be governed by its revised position description, presented separately for Board approval. Payment shall follow the existing CBA provisions and District payroll procedures applicable to extracurricular stipends, except as modified herein.
3. **Term and Fixed Stipends.** Upon execution by both Parties, this MOU shall apply beginning with the 2026-2027 school year. The stipend amounts set forth herein shall remain fixed, without automatic annual or percentage increases, and shall continue beyond the expiration of the current CBA unless and until modified by a successor collective bargaining agreement or a subsequent written agreement of the Parties.
4. **Other CBA Provisions.** Except as expressly modified herein, all other terms and conditions of the CBA shall remain in full force and effect.
5. **Limited Scope.** This MOU applies only to the two positions identified above and shall not establish a past practice or precedent with respect to compensation for any other position. This MOU may be enforced according to its terms.

Intending to be legally bound hereby, the Parties, by their duly authorized representatives, have executed this MOU on the dates indicated below.

The School District of Jenkintown

_____ _____
Carolyn Riley, President *Date*
Board of School Directors

Jenkintown Education Association

Jackie Gartner 12/13/25
Jackie Gartner *Date*
JEA President

11.4. Memorandum of Understanding (Extended Season) 49

MEMORANDUM OF UNDERSTANDING

Between the Board of School Directors
for the Jenkintown School District
and the Jenkintown Education Association

This Memorandum of Understanding ("MOU") is entered into by and between the School District of Jenkintown ("District") and the Jenkintown Education Association, PSEA-NEA ("Association"). The District and the Association may collectively be referred to as the "Parties."

WHEREAS, the Parties desire to clarify and amend the language contained in Article VII, Extra-Curricular Activities, Section C.1 of the Collective Bargaining Agreement ("CBA") regarding compensation for coaching assignments extending beyond the regular season schedule; and

WHEREAS, the Parties wish to establish a consistent definition and compensation structure for postseason and extended season athletic activities;

NOW, THEREFORE, the Parties agree as follows:

1. **Definitions**
    a. Regular Season
        i. "Regular Season" shall mean the regular league or conference schedule of practices and contests, including preseason tryouts, practices, and scrimmages, but excluding any postseason championship, league playoff, district playoff, state playoff, or tournament competition.
        ii. If a league or conference modifies its competitive structure so that all member schools participate in a championship, playoff, tournament, or similar culminating event as part of the regularly scheduled season, such participation shall be considered part of the Regular Season and shall not constitute Extended Season Play.
    b. Extended Season Play
        i. "Extended Season Play" shall mean any practice, contest, meeting, team travel, or related activity occurring after the conclusion of the Regular Season, including but not limited to:
            1. League or conference championship competitions;
            2. League or conference playoff contests;
            3. PIAA District playoff contests; and
            4. PIAA State playoff contests.
    c. Extended Day
        i. "Extended Day" shall mean each calendar day during which a coach is required to conduct, supervise, attend, or travel for an activity related to Extended Season Play.

2. **Compensation**
    a. A coach assigned to Extended Season Play shall receive additional compensation for each Extended Day worked beyond the Regular Season.
    b. Compensation shall be calculated pursuant to the formula contained in Article VII, Extra-Curricular Activities, Section C.1 of the Collective Bargaining Agreement, with each Extended Day constituting one compensable day under the formula.
    c. For purposes of clarification, compensation under this MOU shall apply only to days that occur after the conclusion of the Regular Season as defined herein and shall not duplicate compensation already included within the regular coaching stipend.

3. **Term and Effect of Agreement**
    a. This MOU shall become effective upon execution by both Parties and shall remain in effect for the duration of the current Collective Bargaining Agreement unless modified by mutual written agreement of the Parties.

    b. Except as expressly modified herein, all other terms and conditions of the Collective Bargaining Agreement shall remain in full force and effect.

    c. The Parties acknowledge that this MOU is intended solely to clarify compensation for Extended Season Play and shall not establish a past practice or precedent for any other compensation issue, grievance, arbitration, negotiation, or proceeding, except as necessary to enforce the specific terms of this MOU.

Intending to be legally bound hereby, the Representatives of the Parties set their hands below.

The School District of Jenkintown

_____ _____
Carolyn Riley, President *Date*
Board of School Directors

Jenkintown Education Association

Jackie Gartner 1/5/26
Jackie Gartner *Date*
JEA President

12. RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - POLICIES AND REGULATIONS
13. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - SAFETY REPORTS**

13.1. Safety Report 52

Jenkintown Middle/High School

Office of the MS/HS Principal

To: Dr. Brea D'Angelo, Superintendent

From: Thomas Roller, MS/HS Principal

Re: Fire Drill – September 8, 2026

This is to notify you of the completion of a fire drill at 10:00 AM on Tuesday September 8, 2026. All staff members and students were successfully evacuated in under one minute. All students and staff were accounted for at their designated evacuation locations and our internal communication system worked very well.

Authorized Signature: Thomas Roller

Date: 9/8/26

THE SCHOOL DISTRICT OF JENKINTOWN

Office of the Elementary School Principal | Dr. Ernesto Ortiz, Jr.

Jenkintown Elementary School

Office of the Principal

To: Dr. Brea D'Angelo, Superintendent

From: Dr. Ernesto Ortiz, Jr., Principal

Re: Fire Drill – September 8, 2026

This is to notify you of the completion of a fire evacuation drill on September 8, 2026 at 10 AM. The drill was conducted by our local fire company as part of Fire Prevention Week. All students and staff were accounted for at their assigned locations. The feedback from the department concerning our procedures was very positive.

Ernesto Ortiz, Jr.

Authorized Signature: _____

Date: 9-8-26

14. OLD BUSINESS (DISCUSSION)

15. **NEW BUSINESS (DISCUSSION)**

15.1. Authorization for Solicitor to Engage in Salba Property Discussions

★ Motion to authorize the District's solicitor's office to engage in discussions with the owners of the Salba property regarding its potential acquisition and to prepare and negotiate a letter of intent for Board review and consideration. Any final agreement to purchase the property shall require separate Board approval.
Motion made by Campbell (Ms. Nancy Campbell), **second by** Litwinowicz (Mr. Jonathan Litwinowicz).
Final Resolution: : Motion Passes
Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Katie Costandino (Mrs. Katie Costandino): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 9, Nay: 0

15.2. Liaison Reports

16. BUSINESS MEETING : SUPERINTENDENT'S REPORT — Dr. Brea D'Angelo

17. PUBLIC COMMENTS - NON AGENDA ITEMS

Name	Address	Topic
NONE		

18. **EXECUTIVE SESSION**

18.1. Resolution for Executive Session — Mrs. Carolyn Riley

18.2. Return to Public Meeting

19. **ADJOURNMENT**

19.1. Adjourn the meeting — Mrs. Carolyn Riley

The meeting adjourned at 7:42 pm

Respectfully Submitted,

_____

Board Secretary