Business Meeting

Monday, November 16, 2026 7:00 PM
Community Room, 250 West Avenue, Jenkintown, PA 19046

1. **OPENING**

1.1. Call to Order The meeting was called to order at 7:00 pm	Mrs. Carolyn Riley
1.2. Open Public Meeting Statement	Mrs. Carolyn Riley
1.3. FLAG SALUTE	
1.4. Roll Call	Board Secretary
1.5. Announcement of Executive Session(s)	Mrs. Carolyn Riley

2. BUSINESS MEETINGS: COMMENTS FROM STUDENT REPRESENTATIVES — Anthony Ash & Thalia Pezzella

Attendance Taken at 7:02 PM.

Nancy Campbell (Ms. Nancy Campbell):	Present
Laura Igoe (Dr. Laura Igoe):	Present
Jonathan Litwinowicz (Mr. Jonathan Litwinowicz):	Present
Carolyn Riley (Mrs. Carolyn Riley):	Present
Nina Russakoff (Mrs. Nina Russakoff):	Present
Lisa Smith (Mrs. Lisa Smith):	Present
Jason Tucker (Mr. Jason Tucker):	Present
Patrick Wicks (Mr. Patrick Wicks):	Present
Katie Costandino (Mrs. Katie Costandino):	Absent

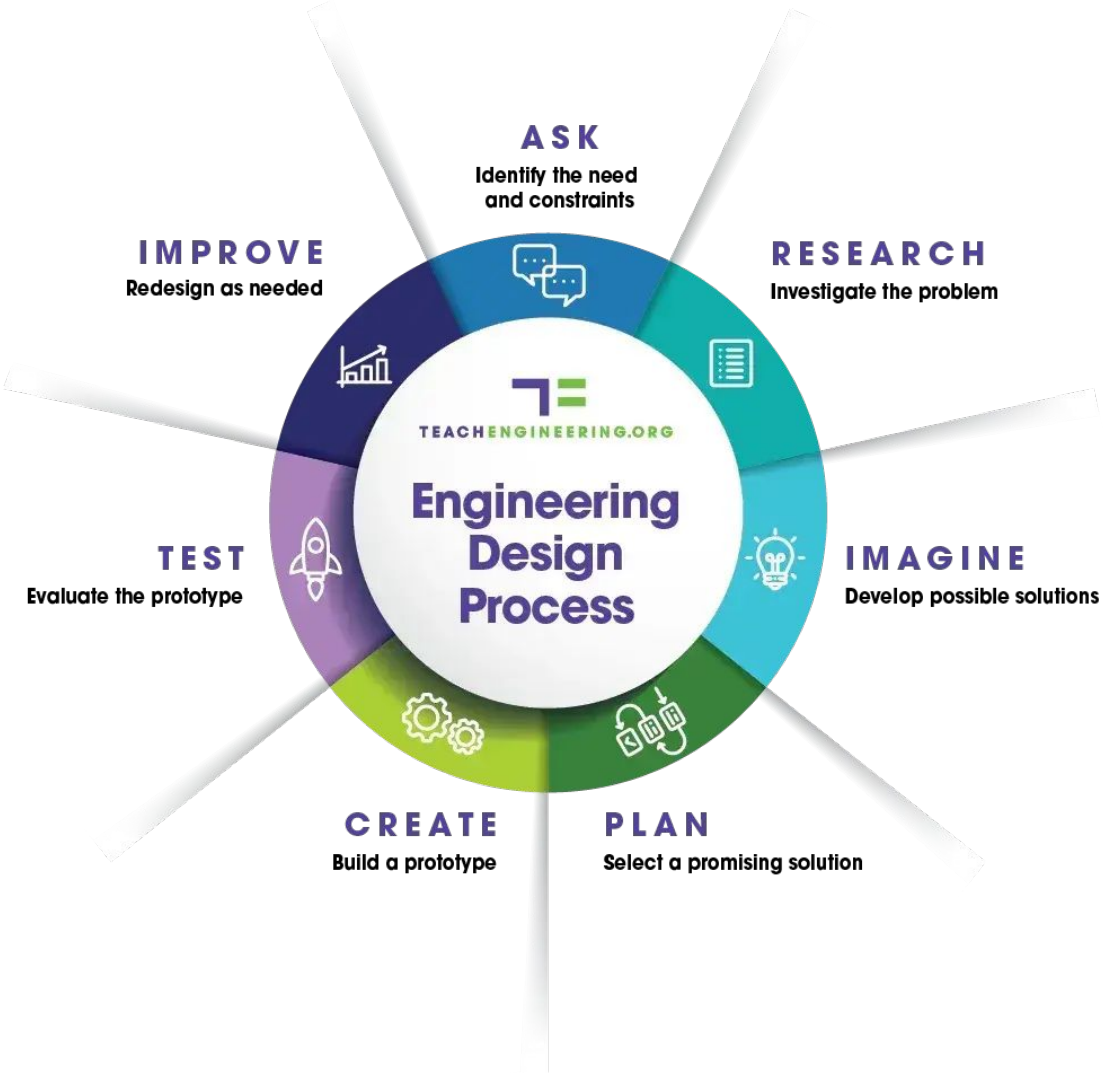
3. BUSINESS MEETING : SUPERINTENDENT'S REPORT — Dr. Brea D'Angelo
4. **BOARD MEETING PRESENTATION**

4.1. Work Session Presentation - Project-Based Engineering Curriculum 2

Project Based Engineering

Amy Dewees
Brittany Coopersmith

S	TE	ELS
Science	**Technology and Engineering**	**Environmental Literacy and Sustainability**
A Framework for K–12 Science Education	Standards for Technological and Engineering Literacy	North American Association for Environmental Education (NAAEE) Guidelines for Excellence


ASK
Identify the need and constraints
RESEARCH
Investigate the problem
IMAGINE
Develop possible solutions
PLAN
Select a promising solution
CREATE
Build a prototype
TEST
Evaluate the prototype
IMPROVE
Redesign as needed
TEACHENGINEERING.ORG
Engineering Design Process

Projects So Far…

- Paper airplanes to teach the iterative engineering process
- Solar Ovens to investigate thermodynamics and material properties
- Kinetic Solar sculptures to learn about electrical circuits and moving parts
- Wind Turbines to model large scale civil engineering
- Plaster Bricks to introduce materials testing
- Balloon Rockets for testing limits and trying until failure
- Bottle Rockets to experiment with aerodynamics and conservation of momentum


Carolina Kits
Brilliant
brilliant
Carolina Kits

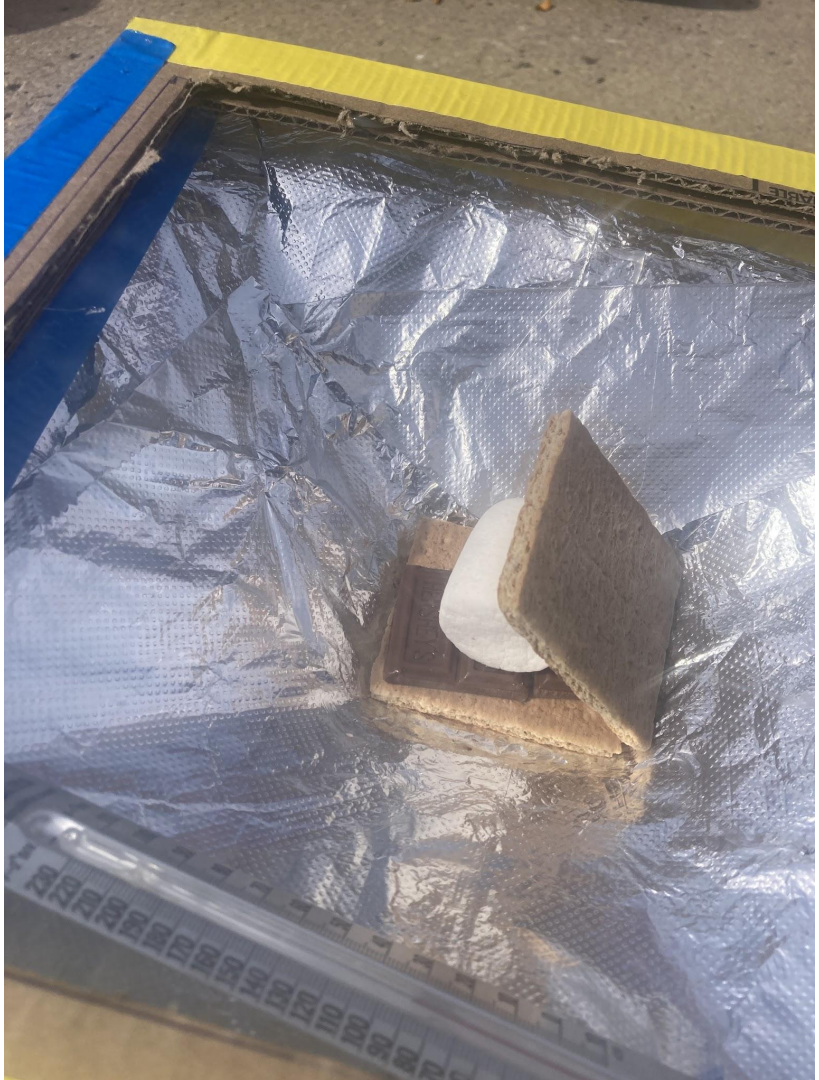



PLANTS AND PLANT LIFE
Carolina Kits
COMET
Bones
brilliant


CAROLINA
lululemon


GARDEN PEA
PLANTS and PLANT LIFE


Carolina Kits



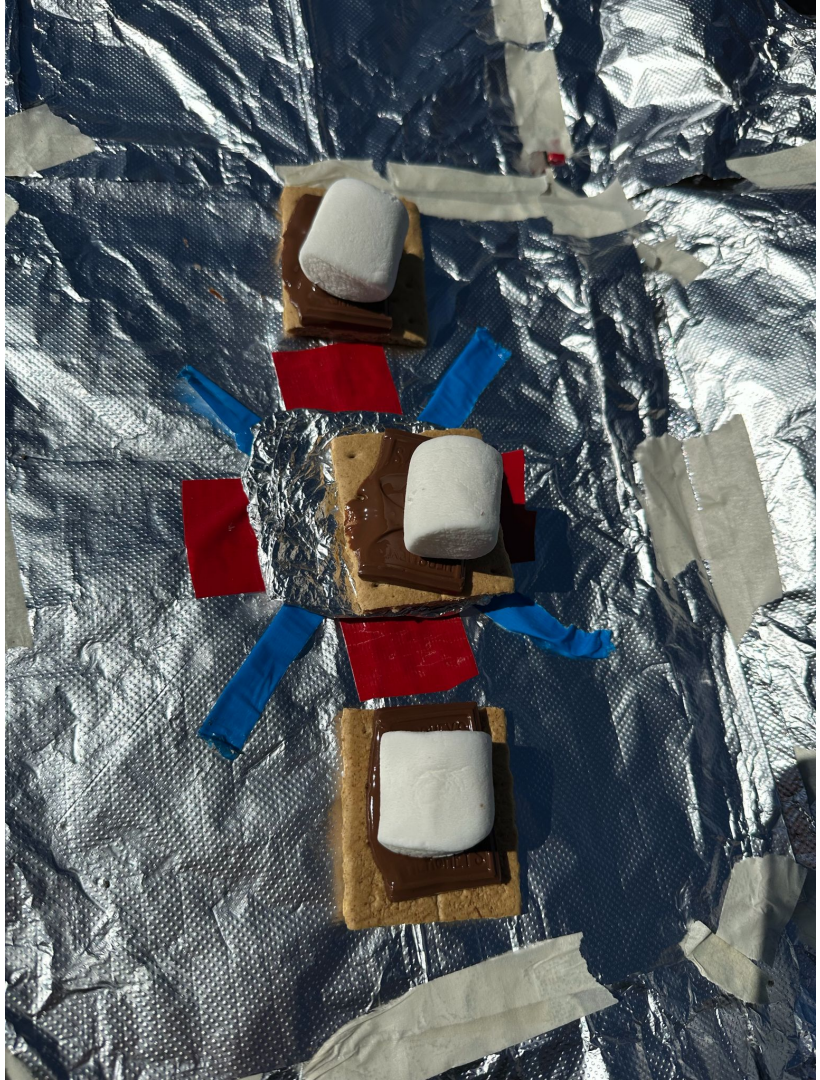

















Bones
Brilliant
Carolina Kits

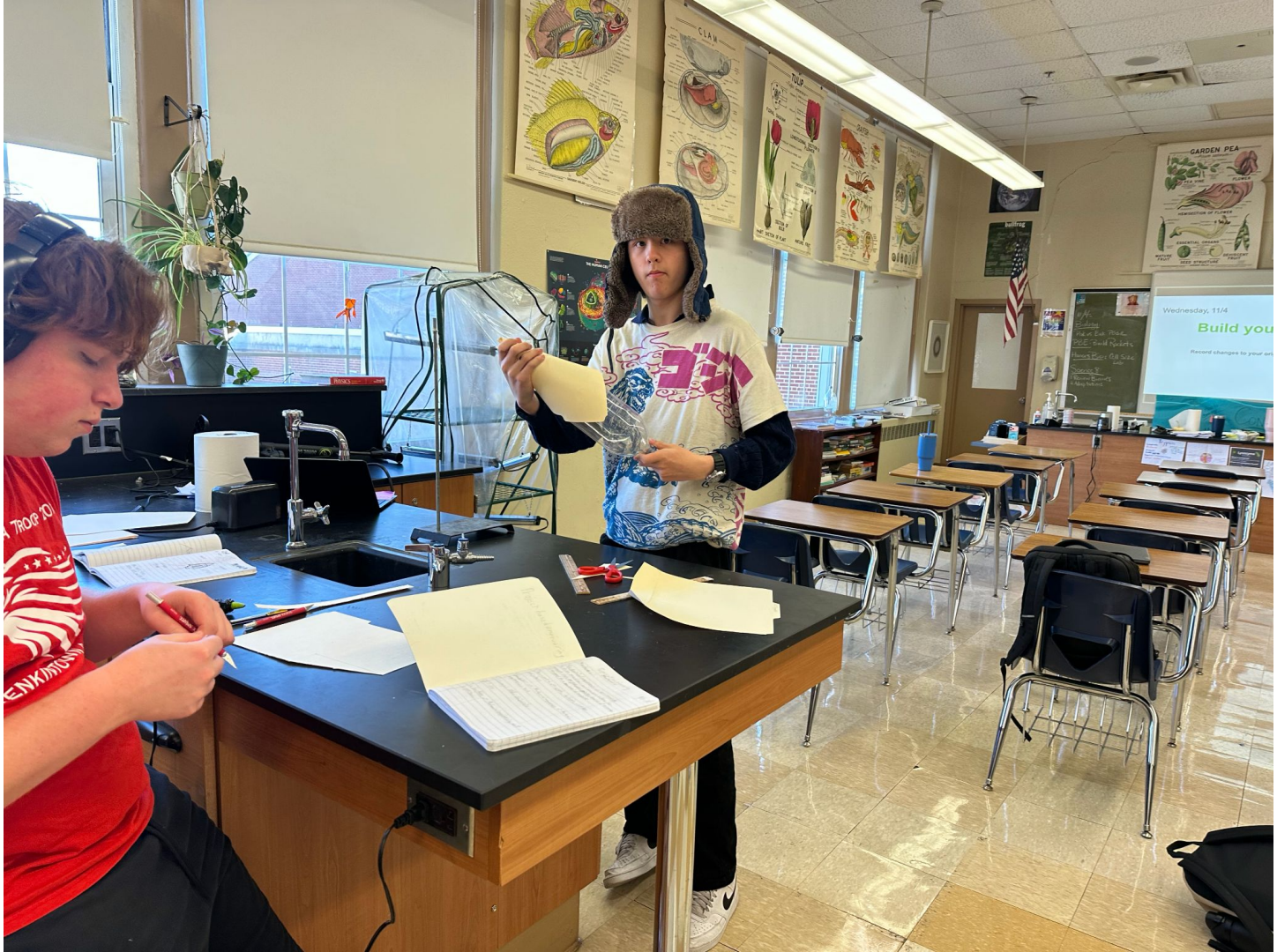

CAROLINA
JK COPIER






STARFISH


CAROLINA
Protect
Your Eyes
KC
decta


CLAM
GARDEN PEA
Wednesday, 11/4
Build you


PHILADELPHIA
76ers



4.2. Business Meeting Presentation - MS/HS Musical Preview: *Newsies*

5. PUBLIC COMMENTS - AGENDA ITEMS ONLY

Name	Address	Topic
NONE		

6. APPROVAL OF MINUTES — Mrs. Carolyn Riley

★ It is recommended that the Board of School Directors approve the minutes, as presented.
Motion made by Smith (Mrs. Lisa Smith), **second by** Wicks (Mr. Patrick Wicks).
Final Resolution: : Motion Passes
Katie Costandino (Mrs. Katie Costandino): Absent, Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 8, Nay: 0, Absent: 1

7. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - FINANCE**

★ The board voted to approve agenda items 7.1 to 7.11, as presented.
Motion made by Russakoff (Mrs. Nina Russakoff), **second by** Campbell (Ms. Nancy Campbell).
Final Resolution: : Motion Passes
Katie Costandino (Mrs. Katie Costandino): Absent, Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 8, Nay: 0, Absent: 1

7.1. Payment of Bills Report — 27

THE SCHOOL DISTRICT OF JENKINTOWN
ACCOUNTS PAYABLE
10/01/2026 - 10/31/2026

NOVEMBER 2026

6.1

GENERAL FUND CHECKS:

67216-67359, M262700018-M262700022	$784,827.95

PAYROLL FUND CHECKS:

P262700039-P262700059	$326,146.83
TOTAL	**$1,110,974.78**

THE SCHOOL DISTRICT OF JENKINTOWN
GENERAL FUND BILL LIST
10/01/2026 - 10/31/2026

Payment #	Vendor Name	Description Of Purchase	Amount
0000067216	MONTGOMERY COUNTY COMMUNITY COLLEGE	REGISTRATION FEE	390.00
0000067217	INTERSTATE MAINTENANCE CORP.	MONTHLY SERVICE	41,978.02
0000067218	THE SHERWIN WILLIAMS CO.	SUPPLIES	948.90
0000067219	PASBO	MEMBERSHIP RENEWAL	125.00
0000067220	SCHOOL HEALTH CORPORATION	SUPPLIES	24.07
0000067221	COMCAST	MONTHLY SERVICE	14.74
0000067222	COMMONWEALTH CHARTER ACADEMY	TUITION FEE	13,047.88
0000067223	HOME DEPOT CREDIT SERVICES	SUPPLIES	423.52
0000067224	PSLA	MEMBERSHIP RENEWAL	75.00
0000067225	B&H PHOTO-VIDEO	SUPPLIES	3,196.95
0000067226	ALAN WILDBERGER	TUNING SERVICES	375.00
0000067227	GEORGE ALLEN PORTABLE TOILETS INC.	SUPPLIES	368.04
0000067228	BANK OF AMERICA	SUPPLIES/BOOKS/MEMBERSHIP	13,387.62
0000067229	CALVARY CHRISTIAN ACADEMY	PROFESSIONAL SERVICES	78.00
0000067230	PECO ENERGY	MONTHLY GAS SERVICE	167.28
0000067231	PECO ENERGY	MONTHLY ELECTRIC SERVICE	53.45
0000067232	PECO ENERGY	MONTHLY ELECTRIC SERVICE	13,945.06
0000067233	PECO ENERGY	MONTHLY ELECTRIC SERVICE	141.93
0000067234	MCIU	CHILD ACCOUNTING SVCS	13,176.00
0000067235	MCIU	PAYROLL SERVICES	14,274.00
0000067236	MCIU	PROFESSIONAL SERVICES	31,611.60
0000067237	LLOYD SIXSMITH SPORTING GOODS	SUPPLIES	142.70
0000067238	TCI	LICENSE RENEWAL	2,820.00
0000067239	ACCO BRANDS USA LLC	SUPPLIES	90.00
0000067240	UGI ENERGY SERVICE LLC	MONTHLY SERVICE	125.49
0000067241	PA LEADERSHIP CHARTER SCHOOL	TUITION FEE	4,514.83
0000067242	AVANT ASSESSMENT, LLC	SUPPLIES	747.00
0000067243	BEST TRANSIT	SPORTS TRANSPORTATION	1,240.00
0000067244	EQUIPMENTSHARE.COM, INC.	RENTAL OF EQUIPMENT	3,108.88
0000067245	ERNESTO ORTIZ, JR.	SUPPLIES REIMBURSEMENT	46.89
0000067246	ESS NORTHEAST, LLC	SUBSTITUTE SERVICES	7,114.18
0000067247	GOOSE SQUAD, LLC	SERVICE	850.00
0000067248	HEROLD'S PEST CONTROL, INC.	MONTHLY SERVICE	325.00
0000067249	IRON MOUNTAIN	SHREDDING SERVICES	20.00
0000067250	MUSEUM OF THE AMERICAN REVOLUTION	REGISTRATION FEE	728.00
0000067251	[redacted]	TRANSPORTATION	2,000.00
0000067252	PHILLY TRANSPORTATION LLC	TRANSPORTATION	6,270.00
0000067253	PROCARE THERAPY	PROFESSIONAL SERVICES	1,668.88
0000067254	LANDCARE USA LLC	ADDITIONAL SERVICES	1,111.11
0000067255	EASTERN CENTER FOR ARTS AND TECHNOLOGY	TUITION FEE	63,400.40
0000067256	EASTERN CENTER FOR ARTS AND TECHNOLOGY	CAPITAL ASSESSMENT	3,594.40
0000067257	OFFICE BASICS INC.	SUPPLIES	2,039.20

THE SCHOOL DISTRICT OF JENKINTOWN
GENERAL FUND BILL LIST
10/01/2026 - 10/31/2026

Payment #	Vendor Name	Description Of Purchase	Amount
0000067258	GRAINGER	SUPPLIES	699.73
0000067259	ORELAND LIONS	REGISTRATION FEE	400.00
0000067260	LAKESIDE EDUCATIONAL NETWORK	TRANSPORTATION	1,633.27
0000067261	LAKESIDE EDUCATIONAL NETWORK	REFERRED EDUCATION	8,610.00
0000067262	MUSIC & ARTS	SUPPLIES	205.04
0000067263	COLLEGE BOARD	MEMBERSHIP RENEWAL	400.00
0000067264	COMMONWEALTH CHARTER ACADEMY	TUITION FEE	4,349.28
0000067265	ET&T	MONTHLY SERVICES	300.00
0000067266	SCHOOL SPECIALTY, LLC	SUPPLIES	6,641.77
0000067267	SDIC	WORKERS' COMP.	475.00
0000067268	STAPLES, INC	SUPPLIES	169.37
0000067269	AGORA CYBER CHARTER SCHOOL	TUITION FEE	1,504.94
0000067270	FAST	ANNUAL INSPECTION	425.00
0000067271	H. A. BERKHEIMER INC.	PROFESSIONAL SERVICES	112.53
0000067272	SYNATEK, LP	SERVICES	1,485.00
0000067273	NACAC	MEMBERSHIP RENEWAL	330.00
0000067274	BEHAVIOR INTERVENTIONS INC.	PROFESSIONAL SERVICES	2,367.75
0000067275	CHILDREN'S THERAPY CENTER LLC	PROFESSIONAL SERVICES	1,281.00
0000067276	RODON SIGNS INC.	SUPPLIES	2,375.00
0000067277	NEW HORIZON COMMUNICATIONS	MONTHLY SERVICE	838.19
0000067278	TOSHIBA AMERICA BUSINESS SOLUTIONS	MONTHLY SERVICES	149.46
0000067279	TOSHIBA AMERICA BUSINESS SOLUTIONS	MONTHLY SERVICES	1,246.00
0000067280	GREATAMERICA FINANCIAL SVCS.	MONTHLY CONTRACT	1,189.60
0000067281	ARAMSCO, INC.	SUPPLIES	2,315.44
0000067282	ATI PHYSICAL THERAPY	PROFESSIONAL SERVICES	7,150.00
0000067283	AUBRIE BREISBLATT	TUITION REIMBURSEMENT	425.89
0000067284	B & E SPORTSWEAR	SUPPLIES	3,455.00
0000067285	[redacted]	MONTHLY SERVICES REIMB.	6,590.95
0000067286	CARDINAL POINT HOMELAND SECURITY	SECURITY SERVICES	3,358.46
0000067287	CURTIS POWER SOLUTIONS	SERVICES	4,053.70
0000067288	ESS NORTHEAST, LLC	SUBSTITUTE SERVICES	36,122.40
0000067289	HIRSCHBERG MECHANICAL, LLC	SERVICE	489.00
0000067290	HD SUPPLY FACILITIES MAINTENANCE	SUPPLIES	178.71
0000067291	MASCOT JUNCTION, INC.	SUPPLIES	2,296.32
0000067292	MELROSE ENTERPRISES, LTD.	SERVICES	3,200.00
0000067293	MUSEUM OF THE AMERICAN REVOLUTION	REGISTRATION FEE	12.00
0000067294	PENNY'S BY PLAZA FLOWERS	SUPPLIES	76.32
0000067295	PROCARE THERAPY	PROFESSIONAL SERVICES	2,990.00
0000067296	THE QUAKER SCHOOL AT HORSHAM	TUITION FEE	10,837.00
0000067297	SOLIANT	PROFESSIONAL SERVICES	1,526.25
0000067298	WAYNESBORO SCHOOL DISTRICT	TUITION FEE	6,306.24
0000067299	LANDCARE USA LLC	MONTHLY LANDSCAPE SERVICES	4,073.60

THE SCHOOL DISTRICT OF JENKINTOWN
GENERAL FUND BILL LIST
10/01/2026 - 10/31/2026

Payment #	Vendor Name	Description Of Purchase	Amount
0000067300	VERIZON	MONTHLY INTERNET SERVICE	159.00
0000067301	PA LIFESERVERS, INC.	SUPPLIES	275.00
0000067302	GRAINGER	SUPPLIES	467.46
0000067303	MUSIC & ARTS	SUPPLIES	12.28
0000067304	J.W. PEPPER & SON, INC.	SUPPLIES	479.64
0000067305	WILSON LANGUAGE TRAINING CORPORATION	SUPPLIES	597.00
0000067306	CM REGENT, LLC	LIFE INSURANCE 10/2026	1,455.19
0000067307	PSEA HEALTH AND WELFARE FUND	DENTAL INSURANCE 10/2026	8,164.80
0000067308	HOME DEPOT CREDIT SERVICES	SUPPLIES	560.65
0000067309	ET&T	SERVICE	217.50
0000067310	JENKINTOWN BOROUGH	FIRE INSPECTION	125.00
0000067311	KELLY SAXMAN	TRAVEL REIMBURSEMENT	626.52
0000067312	SANDRA A. YOST	PROFESSIONAL SERVICES	144.00
0000067313	WORLD AFFAIRS COUNCIL OF PHILADELPHIA	MEMBERSHIP RENEWAL	510.00
0000067314	SCHOOL SPECIALTY, LLC	SUPPLIES	335.52
0000067315	VAN'S LOCK SHOP INC.	SERVICE	39.00
0000067316	WASTE MANAGEMENT OF PA INC.	MONTHLY SERVICES	1,569.48
0000067317	CM REGENT, LLC (LTD)	INCOME PROTECTION INS. 10/2026	673.77
0000067318	AQUA PENNSYLVANIA	MONTHLY WATER SERVICE	182.12
0000067319	AQUA PENNSYLVANIA	MONTHLY WATER SERVICE	127.92
0000067320	AQUA PENNSYLVANIA	MONTHLY WATER SERVICE	1,842.56
0000067321	AQUA PENNSYLVANIA	MONTHLY WATER SERVICE	182.12
0000067322	AQUA PENNSYLVANIA	MONTHLY FIRE SERVICE	463.28
0000067323	AQUA PENNSYLVANIA	MONTHLY WATER SERVICE	286.57
0000067324	METRO ELEVATOR CO. INC.	MONTHLY ELEVATOR SERVICE	202.55
0000067325	AT & T MOBILITY	MONTHLY SERVICE	281.11
0000067326	FIRST STUDENT INC.	TRANSPORTATION SERVICES	24,055.05
0000067327	KADES-MARGOLIS CORPORATION	FLEXIBLE SPENDING	31.25
0000067328	PSCA	MEMBERSHIP RENEWAL	60.00
0000067329	LUKE ASHENBRENNER	TUITION REIMBURSEMENT	1,560.00
0000067330	IMAGE VENTURES LLC	SUPPLIES	365.00
0000067331	NALCO COMPANY LLC	MONTHLY WATER TREATMENT	191.90
0000067332	NCS PEARSON, INC.	SUBSCRIPTION RENEWAL	755.00
0000067333	READ NATURALLY	SUBSCRIPTION RENEWAL	544.00
0000067334	APEX INSPECTION & TESTING, LLC	SERVICES	150.00
0000067335	PA PRINCIPALS ASSOCIATION	MEMBERSHIP RENEWAL	605.00
0000067336	BLEJWAS ASSOCIATES, INC.	SERVICES	214.04
0000067337	CARDINAL POINT HOMELAND SECURITY	SECURITY SERVICES	3,632.11
0000067338	THE CENTER FOR FAMILY EMPOWERMENT	PROFESSIONAL SERVICES	3,125.00
0000067339	DEAF-HEARING COMMUNICATION CENTER	PROFESSIONAL SERVICES	237.50
0000067340	DEVINE BROTHERS INCORPORATED	SERVICES	4,046.79
0000067341	DEVINE BROTHERS INCORPORATED	SERVICES	10,437.50

THE SCHOOL DISTRICT OF JENKINTOWN
GENERAL FUND BILL LIST
10/01/2026 - 10/31/2026

Payment #	Vendor Name	Description Of Purchase	Amount
0000067342	ERNESTO ORTIZ, JR.	SUPPLIES REIMBURSEMENT	8.49
0000067343	ESPERANZA CYBER CHARTER SCHOOL	TUITION FEE	1,504.95
0000067344	ESS NORTHEAST, LLC	SUBSTITUTE SERVICES	18,294.05
0000067345	FITZGERALD, JAMES J III	REAL ESTATE TAX	4,778.92
0000067346	HD SUPPLY FACILITIES MAINTENANCE	SUPPLIES	316.83
0000067347	HUDL	SUPPLIES	8,500.00
0000067348	KOMPAN, INC.	SERVICES	8,010.00
0000067349	MDB BIOMED, LLC	DISPOSAL SERVICES	77.63
0000067350	MUNN ROOFING CORP.	SERVICES	854.30
0000067351	PENNY'S BY PLAZA FLOWERS	SUPPLIES	219.42
0000067352	PHILLY TRANSPORTATION LLC	SPORTS TRANSPORTATION 08/2026	5,140.67
0000067353	PHILLY TRANSPORTATION LLC	SPORTS TRANSPORTATION 09/2026	9,550.53
0000067354	PROCARE THERAPY	PROFESSIONAL SERVICES	3,388.36
0000067355	THE QUAKER SCHOOL AT HORSHAM	TUITION FEE	1,512.00
0000067356	REBECCA MCLOUGHLIN	SUPPLIES REIMBURSEMENT	56.86
0000067357	SOLIANT	PROFESSIONAL SERVICES	6,816.46
0000067358	W.B. MASON, CO., INC.	SUPPLIES	139.98
0000067359	ZELENKOFSKE AXELROD LLC	PROFESSIONAL SERVICES	12,600.00
* M262700018	IRS-FEDERAL TAX	FEDERAL 10/02/26	26,333.83
* M262700019	SOUTHEASTERN PA SCHOOL TRUST	SELF INS MEDICAL/VISION 10/2026	175,813.23
* M262700020	IRS-FEDERAL TAX	FEDERAL 10/16/26	24,178.09
* M262700021	IRS-FEDERAL TAX	FEDERAL 10/30/26	23,985.73
* M262700022	IRS-FEDERAL TAX	FEDERAL 10/02/26	353.21
		10 - GENERAL FUND	**784,827.95**

THE SCHOOL DISTRICT OF JENKINTOWN
PAYROLL FUND BILL LIST
10/01/2026 - 10/312026

Payment #	Vendor Name	Description Of Purchase	Amount
* P262700039	BERKHEIMER ASSOCIATES-EIT	PAYROLL WITHHOLDING Q3 2026	9,328.49
* P262700040	HAB-LST	PAYROLL WITHHOLDING 09/18/26	509.50
* P262700041	PA UNEMPLOYMENT COMPENSATION	PAYROLL WITHHOLDING 09/18/26	664.58
* P262700042	IRS-FEDERAL TAX	PAYROLL WITHHOLDING 10/02/26	58,711.01
* P262700043	PA DEPARTMENT OF REVENUE	PAYROLL WITHHOLDING Q3 2026	10,567.91
* P262700044	TSA CONSULTING GROUP INC.	PAYROLL WITHHOLDING 10/02/26	8,804.95
* P262700045	VOYA	PAYROLL WITHHOLDING 10/02/26	3,936.63
* P262700046	IRS-FEDERAL TAX	PAYROLL WITHHOLDING 09/18/26	795.24
* P262700047	PA DEPARTMENT OF REVENUE	PAYROLL WITHHOLDING Q3 2026	141.73
* P262700048	IRS-FEDERAL TAX	PAYROLL WITHHOLDING 10/16/26	53,620.98
* P262700049	PA DEPARTMENT OF REVENUE	PAYROLL WITHHOLDING 10/16/26	9,672.51
* P262700050	TSA CONSULTING GROUP INC.	PAYROLL WITHHOLDING 10/16/26	9,029.95
* P262700051	VOYA	PAYROLL WITHHOLDING 10/16/26	2,884.31
* P262700052	IRS-FEDERAL TAX	PAYROLL WITHHOLDING 10/30/26	52,817.76
* P262700053	PA DEPARTMENT OF REVENUE	PAYROLL WITHHOLDING 10/30/26	9,625.60
* P262700054	TSA CONSULTING GROUP INC.	PAYROLL WITHHOLDING 10/30/26	9,029.95
* P262700055	VOYA	PAYROLL WITHHOLDING 10/30/26	2,884.63
* P262700056	HAB-DLT BERKHEIMER	PAYROLL WITHHOLDING 10/30/26	128.79
* P262700057	PSERS	PAYROLL WITHHOLDING 10/16/26	72,233.20
* P262700058	JENKINTOWN EDUCATION ASSOCIATION	PAYROLL WITHHOLDING 10/30/26	7,532.40
* P262700059	CITY OF PHILADELPHIA	PAYROLL WITHHOLDING 10/2026	3,226.71

10 - GENERAL FUND **326,146.83**

7.2. Real Estate Tax Collector's Reports 34

DCED APPROVED FORMAT FOR ACT 169 TAX COLLECTOR'S REPORT

Tax Collector's Monthly Report to Taxing Districts

Oct-26

Jenkintown School District

	Real Estate	Interim	2025 Interim	
A. Collections				
1. Balance Collectable - Beginning of Month	$ 2,733,040.00		$ 140,836.00	
2A. Additions: During the Month (*)				
2B. Deductions: Credits - **(from line 17 on page 2))**	$ 4,876.00			
3. Total Collectable	$ 2,728,164.00	$ -	$ 140,836.00	$ -
4. Less: Face Collections for the Month	$ 422,188.00			
5. Less: Deletions from the List (*) see below	$ ~~-~~11,151.00		$ ~~-~~ 6,156.00	
6. Less: Exonerations (*)	$ -			
7. Less: Liens/Non-Lienable Installments (*)	$ -	$ -		
8. Balance Collectable - End of Month (1)	$ 2,294,825.00	$ -	$ 134,680.00	$ -
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - **(must agree with line 4)**	$ 422,188.00			
10. Plus: Penalties	$ 67.00	$ -		
11. Less: Discounts/Variance	$ 2,459.00			
12. Total Cash Collected per Column	$ 419,796.00	$ -	$ -	$ -
13. Total Cash Collected - **(12A + 12B + 12C + 12D)**				$ 419,796.00

NOTE: Line 5:Mutple changes from Board of Asssement due to 821 Homestead under construction by Midgard Properties

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	$ -

15. Amount Paid with this Report Applicable to this Reporting Month — Transaction #

17. Total Remitted This Month — $ -

Parcel 10 00	Name	Amount
04694 876	FITZGERALD	$ 4,876.00
	Total	$ 4,876.00

18. Interest Earnings (if applicable) $ _____

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month

Amount Collected This Month

Less Amount Paid this Month

Ending Balance $ -

Tax Collector 11/6/26 Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

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I acknowledge the receipt of this report.

JENKINTOWN BOROUGH
TAX COLLECTORS REPORT (SUMMARY)
008110 JENKINTOWN SCHOOL DISTRICT
SD RET I SCHOOL REAL ESTATE
Period: 10/01/26 to 10/31/26
FINANCIAL ACCOUNT(S):

SD

(ORIG. 2026)

A. COLLECTIONS	NO.	2025 INTERIM	NO.	2026 ORIGINAL
1. Balance Collectable Beginning of Month		1,746.02		689,716.93
2a. Additions: During the period		0.00		0.00
2b. Deductions: During the period		0.00		0.00
3. Total Collectable		1,746.02		689,716.93
4. Less: Face Collections for period		0.00		-216,299.33
5. Less: Deletions from the list		0.00		0.00
6. Less: Exonerations		0.00		0.00
7. Less: Liens/Non-Lienable Install		0.00		0.00
7a. Request for Client to Issue Refund		0.00		0.00
7b. Collected by District		0.00		0.00
7c. Spreadsheet Adj		0.00		0.00
7d. Refunds		0.00		0.00
8. Balance Collectable End of Month		1,746.02		473,417.60

$-$422,188

B. RECONCILIATION OF CASH COLLECTED			
9. Face Amount of Collections	0.00	216,299.33	
10. Plus: Penalties	0.00	67.09	$67 (Part of an Adjustment)
11. Less: Discounts	0.00	-117.77	$2459
11a. Refunds Issued	0.00	0.00	
11b. Adj. for Over Variance	0.00	0.02	
11c. Adj. for Under Variance	0.00	-0.06	
12. Total Cash Collected per Column	0.00	216,248.61	
13. Total Cash Collected			216,248.61

JENKINTOWN BOROUGH
TAX COLLECTORS REPORT (SUMMARY)
008110 JENKINTOWN SCHOOL DISTRICT
SD RET SCHOOL REAL ESTATE
Period: 10/01/26 to 10/31/26
FINANCIAL ACCOUNT(S):

A. COLLECTIONS	NO.	2025 INTERIM	NO.	2026 ORIGINAL
1. Balance Collectable Beginning of Month		138,066.29		2,045,243.20
2a. Additions: During the period		0.00		0.00
2b. Deductions: During the period		0.00		-4,876.45
3. Total Collectable		138,066.29		2,040,366.75
4. Less: Face Collections for period		0.00		-205,889.16
5. Less: Deletions from the list		-6,155.84		-11,150.83
6. Less: Exonerations		0.00		0.00
7. Less: Liens/Non-Lienable Install		0.00		0.00
7a. Request for Client to Issue Refund		0.00		0.00
7b. Collected by District		0.00		0.00
7c. Spreadsheet Adj		0.00		0.00
7d. Refunds		0.00		4,778.92
8. Balance Collectable End of Month		131,910.45		1,828,105.68

B. RECONCILIATION OF CASH COLLECTED

9. Face Amount of Collections	0.00	205,889.16
10. Plus: Penalties	0.00	0.00
11. Less: Discounts	0.00	-2,341.20
11a. Refunds Issued	0.00	-4,778.92
11b. Adj. for Over Variance	0.00	0.00
11c. Adj. for Under Variance	0.00	-1.00
12. Total Cash Collected per Column	0.00	198,768.04
13. Total Cash Collected		198,768.04

7.3. County Reports of Real Estate Transfer Tax

7.4. **Real Estate Assessments and Appeals Update**

7.4.a. 603 Rodman Ave Assessment Appeal

7.5. Student Activity Fund Report 39

Jenkintown Student Activities Account
Balance Sheet Standard
As of October 31, 2026

	Jul 31, '26	Aug 31, '26	Sep 30, '26	Oct 31, '26
ASSETS				
Current Assets				
Checking/Savings				
Activities Bank Account				
TD Checking Activities Acc...	108,568.01	103,074.17	99,406.49	101,602.82
Activities Bank Account - O...	-236.42	-236.42	-236.42	-236.42
Total Activities Bank Account	108,331.59	102,837.75	99,170.07	101,366.40
Total Checking/Savings	108,331.59	102,837.75	99,170.07	101,366.40
Total Current Assets	108,331.59	102,837.75	99,170.07	101,366.40
TOTAL ASSETS	108,331.59	102,837.75	99,170.07	101,366.40
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Activities Funds				
ES 3rd Grade Trip/Activity	420.00	420.00	420.00	420.00
Special Olympics	56.13	56.13	56.13	56.13
Class of 2031	1.23	1.23	1.23	1.23
Bocce/Best Buddies	805.66	805.66	805.66	805.66
ES Library	2,711.04	2,711.04	2,711.04	2,176.63
Ms. Wicks' Class	7.24	7.24	7.24	7.24
Ms. Askin's Class	101.30	101.30	101.30	101.30
Prom	909.96	1,140.96	1,140.96	558.60
AP Account	1,445.00	1,445.00	1,445.00	1,445.00
Class of 2030	600.44	600.44	600.44	600.44
Class of 2029	111.82	111.82	111.82	111.82
Class of 2028	957.82	957.82	957.82	957.82
Class of 2027	500.00	13,276.96	9,609.28	13,434.78
Class of 2026	13,100.25	0.00	0.00	0.00
Jenkintown Productions	-134.64	-134.64	-134.64	-134.64
Microcredit Club	3,292.32	3,292.32	3,292.32	3,292.32
Honors Chorale	11.00	11.00	11.00	11.00
ES 4th Grade Trip	1.74	1.74	1.74	1.74
General Fund	169.60	169.60	169.60	169.60
MS Field Trip	-68.60	-68.60	-68.60	-68.60
ES Art Fund	345.81	345.81	345.81	345.81
Field Hockey	1,378.73	1,378.73	1,378.73	1,378.73
Cross Country	62.08	62.08	62.08	62.08
Gay-Straight Alliance	195.00	195.00	195.00	195.00
Mock Trial	164.04	164.04	164.04	164.04
General Athletics	2,150.41	2,150.41	2,150.41	2,150.41
ES Choir	596.26	596.26	596.26	596.26
ES Drama	3,109.77	3,109.77	3,109.77	3,109.77
Yearbook	3,622.13	6,227.58	6,227.58	2,931.63
Soccer Club	1,997.52	1,997.52	1,997.52	2,771.52
Relay for Life	270.00	270.00	270.00	270.00
World Lang. Honor Society	915.20	915.20	915.20	915.20
National Honor Society	545.67	545.67	545.67	545.67
MS Music Trip	-3.67	-3.67	-3.67	-3.67

Jenkintown Student Activities Account
Balance Sheet Standard
As of October 31, 2026

	Jul 31, '26	Aug 31, '26	Sep 30, '26	Oct 31, '26
HS Music Trip	7,637.64	7,862.64	7,862.64	8,350.19
MS Student Council	2,108.25	2,108.25	2,108.25	2,108.25
Tri-M Honor Society	36.80	36.80	36.80	36.80
Hopf Account	1,950.00	1,950.00	1,950.00	1,950.00
Elementary School	7,367.46	7,367.46	7,367.46	7,367.46
Lacrosse	74.68	74.68	74.68	74.68
Girl's Basketball Boosters	8,025.98	8,025.98	8,025.98	8,025.98
Football Boosters	17,137.31	14,737.31	14,737.31	14,737.31
Ecology Club	153.67	153.67	153.67	153.67
Gaming Club	512.63	512.63	512.63	512.63
Boy's Tennis Boosters	264.00	264.00	264.00	264.00
Baseball Boosters	8,529.61	8,529.61	8,529.61	8,529.61
Bowling	216.76	216.76	216.76	216.76
Boy's Basketball Boosters	760.37	760.37	760.37	760.37
Arts & Bots ES	100.00	100.00	100.00	100.00
Art Club	5,932.76	5,932.76	5,932.76	5,932.76
HS Student Council	1,164.25	1,164.25	1,164.25	1,164.25
Interact Club	426.09	426.09	426.09	426.09
Jenkintown Theater Arts	1,305.58	-4,526.42	-4,526.42	-3,504.42
HS Band	3,749.56	3,749.56	3,749.56	4,249.56
Activities Funds - Other	-406.42	-406.42	-406.42	-406.42
Total Activities Funds	107,395.24	101,901.40	98,233.72	100,430.05
Total Other Current Liabilities	107,395.24	101,901.40	98,233.72	100,430.05
Total Current Liabilities	107,395.24	101,901.40	98,233.72	100,430.05
Total Liabilities	107,395.24	101,901.40	98,233.72	100,430.05
Equity				
Retained Earnings	-24.83	-24.83	-24.83	-24.83
Opening Balance Equity	961.18	961.18	961.18	961.18
Total Equity	936.35	936.35	936.35	936.35
TOTAL LIABILITIES & EQUITY	108,331.59	102,837.75	99,170.07	101,366.40



Prepared by Luke Ashenbrenner
Student Activity Fund Administrator

7.6. Scholarship Fund Activity Report 42

Jenkintown Scholarship Account
Balance Sheet Standard
As of October 31, 2026

	Jul 31, '26	Aug 31, '26	Sep 30, '26	Oct 31, '26
ASSETS				
Current Assets				
Checking/Savings				
Scholarship Funds				
TD Scholarship Account	224,314.05	224,343.57	224,343.57	225,146.56
Total Scholarship Funds	224,314.05	224,343.57	224,343.57	225,146.56
Total Checking/Savings	224,314.05	224,343.57	224,343.57	225,146.56
Total Current Assets	224,314.05	224,343.57	224,343.57	225,146.56
TOTAL ASSETS	224,314.05	224,343.57	224,343.57	225,146.56
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Scholarship Liability				
Robert E. Wilson Scholarship	25,000.00	25,000.00	25,000.00	25,000.00
Ali Tomzack Memorial Fund	675.00	675.00	675.00	1,360.00
Krum Insurance Fund	750.00	750.00	750.00	750.00
Barbara Colflesh Scholarship	63,578.24	63,578.24	63,578.24	63,578.24
Mary Guard Wright Fund	23,922.89	23,922.89	23,922.89	23,922.89
G&J Furse Fund	58,533.85	58,533.85	58,533.85	58,533.85
Feist Fund	1,739.04	1,739.04	1,739.04	1,739.04
Smith Fund	4,615.21	4,615.21	4,615.21	4,628.86
Saunders Fund	18,898.33	18,927.85	18,927.85	18,927.85
Operating Fund	478.66	478.66	478.66	478.66
Home & School Scholarship F...	15,793.47	15,793.47	15,793.47	15,897.81
Jenkintown Music Theater Fu...	4,887.00	4,887.00	4,887.00	4,887.00
Greeson Fund	6,027.92	6,027.92	6,027.92	6,027.92
Total Scholarship Liability	224,899.61	224,929.13	224,929.13	225,732.12
Total Other Current Liabilities	224,899.61	224,929.13	224,929.13	225,732.12
Total Current Liabilities	224,899.61	224,929.13	224,929.13	225,732.12
Total Liabilities	224,899.61	224,929.13	224,929.13	225,732.12
Equity				
Retained Earnings	-531.53	-531.53	-531.53	-531.53
Opening Balance Equity	-54.03	-54.03	-54.03	-54.03
Total Equity	-585.56	-585.56	-585.56	-585.56
TOTAL LIABILITIES & EQUITY	224,314.05	224,343.57	224,343.57	225,146.56

Prepared by Luke Ashenbrenner
Scholarship Fund Administrator

7.7. Cafeteria Operations Report 44

THE SCHOOL DISTRICT OF JENKINTOWN
CAFETERIA OPERATING STATEMENT
FOR THE PERIOD FROM 7/1/26 THROUGH 10/31/26

		October 2025	October 2026	YTD 2026-27
SALES				
	LUNCH	$ 7,524.00	$ 8,191.00	$ 15,013.40
	BREAKFAST	$ -	$ -	$ -
	VENDING	$ 9,759.00	$ 7,678.00	$ 15,849.35
	NSLP REIMBURSEMENTS	$ 22,092.72	$ 23,025.74	$ 43,727.55
	TOTAL SALES	$ 39,375.72	$ 38,894.74	$ 74,590.30
COST OF SALES				
	DRY GROCERY	$ 2,653.00	$ 2,544.00	$ 6,731.51
	BAKERY	$ 514.00	$ 367.00	$ 799.05
	DAIRY	$ 1,523.00	$ 3,152.00	$ 5,967.31
	PRODUCE	$ -	$ 145.00	$ 275.49
	GROCERY-REFRIGERATED	$ 3,374.00	$ 3,403.00	$ 7,816.24
	PROTEIN	$ 1,031.00	$ 1,819.00	$ 5,967.65
	BEVERAGES	$ 1,765.00	$ 1,639.00	$ 3,613.48
	MISC	$ (367.68)	$ (872.00)	$ (1,456.88)
	OFFICE SUPPLIES	$ 150.00	$ 30.00	$ 57.99
	EQUIPMENT SUPPLIES	$ -	$ 12.00	$ 158.14
	JANITORIAL SUPPLIES	$ 599.00	$ 303.00	$ 805.67
	DISPOSABLES	$ 588.00	$ 1,010.00	$ 2,499.55
	COMPUTER EXPENSE	$ 338.00	$ 338.00	$ 1,014.00
	LICENSES / PERMITS / TAXES	$ 100.00	$ 109.00	$ 774.00
	TOTAL COST OF SALES	$ 12,267.32	$ 13,999.00	$ 35,023.20
PAYROLL COSTS				
	SALARIES AND WAGES	$ 14,710.00	$ 11,408.00	$ 28,725.85
	PAYROLL TAXES	$ 4,119.00	$ 3,194.00	$ 8,043.00
	TOTAL LABOR	$ 18,829.00	$ 14,602.00	$ 36,768.85
OTHER FEES				
	GENERAL INSURANCE	$ 271.00	$ 203.00	$ 598.53
	MANAGEMENT FEE	$ 1,191.66	$ 1,223.84	$ 3,671.52
	ADMIN FEE	$ 2,468.45	$ 2,535.10	$ 7,605.30
	TOTAL FEES	$ 3,931.11	$ 3,961.94	$ 11,875.35
TOTAL COSTS		$ 35,027.43	$ 32,562.94	$ 83,667.40
PROFIT (LOSS)		$ 4,348.29	**$ 6,331.80**	$ (9,077.10)

7.8. Before and After School Child Care Program Operations Report 46

THE SCHOOL DISTRICT OF JENKINTOWN
BEFORE AND AFTER ARE PROGRAM
OPERATING STATEMENT
FROM 7/1/26 THROUGH 10/31/26

	OCTOBER 2025	OCTOBER 2026	YTD 2025-26	YTD 2026-27
REVENUE				
TUITION	$ 11,703.50	$ 28,977.87	$ 59,445.61	$ 50,653.87
PSERS REIMBURSEMENT	$ 1,710.97	$ 2,050.17	$ 3,581.18	$ 3,863.67
FICA REIMBURSEMENT	$ 384.98	$ 466.92	$ 805.79	$ 879.89
TOTAL REVENUE	$ 13,799.45	$ 31,494.96	$ 63,832.58	$ 55,397.42
EXPENSES				
SALARIES	$ 10,064.50	$ 12,207.00	$ 21,065.75	$ 23,003.00
PSERS	$ 3,421.93	$ 4,100.34	$ 7,162.36	$ 7,727.33
FICA	$ 769.96	$ 933.83	$ 1,611.58	$ 1,759.77
OTHER	$ -	$ -	$ -	$ -
			$ -	$ -
FOOD/SUPPLIES	$ 362.67	$ 267.14	$ 618.97	$ 664.20
			$ -	$ -
TOTAL EXPENSES	$ 14,619.06	$ 17,508.31	$ 30,458.66	$ 33,154.30
			$ -	$ -
NET INCOME (LOSS)	$ (819.62)	$ 13,986.65	$ 33,373.92	$ 22,243.12

7.9. Treasurer's Reports 48

THE SCHOOL DISTRICT OF JENKINTOWN
GENERAL FUND
SUMMARY OF INVESTMENTS
10/31/26

Pa. Local Governmental Investment Trust (PLGIT) - Class	3.70%	$346,000.84
Pa. Local Governmental Investment Trust (PLGIT) - Reserve	3.79%	$10,186,897.03
Total General Fund Investments		**$10,532,897.87**

TD Bank Money Market (9945)	$97,561.24
TD Bank Money Market (5912)	$84,270.59
Total General Fund Savings	**$181,831.83**

THE SCHOOL DISTRICT OF JENKINTOWN
CAPITAL PROJECT INVESTMENTS
SUMMARY OF INVESTMENTS
10/31/26

CAPITAL PROJECTS

Pa. Local Governmental Investment Trust (PLGIT) -Class	3.79%	$457,718.27
TOTAL CAPITAL PROJECTS ACCOUNT		**$457,718.27**
TOTAL CAPITAL PROJECTS		**$457,718.27**

7.10. General Fund Revenues & Expenditures Financial Report 51

Jenkintown School District
TREASURER'S REPORT
GENERAL FUND REVENUES AND EXPENDITURES
October 31, 2026

	2026-27 Budget	October 31, 2026 Year-to-Date	% of Budget	Description	2025-26 Budget	October 31, 2025 Year-to-Date	% of Budget
	UN-AUDITED	**1,644,555**		**Beginning Fund Balance**		**1,591,230**	
				RECEIPTS			
	13,896,352	11,895,376	86%	Real Estate Tax	13,387,600	11,768,768	88%
	20,000	6,168	31%	Interim Real Estate Tax	20,000	25	0%
	12,000	14,298	119%	Public Utility Realty Tax (PURTA)	12,000	13,578	113%
	30,000	1,879	6%	Local Service Tax	30,000	9,350	31%
	1,700,000	114,071	7%	Earned Income Tax	1,625,000	114,928	7%
	160,000	64,626	40%	Real Estate Transfer Tax	175,000	58,408	33%
	50,000	-	0%	Mercantile Tax	50,000	6,289	13%
*	675,000	476,759	71%	Delinquent Real Estate Tax	675,000	104,554	15%
	175,000	62,364	36%	Interest on Investment	150,000	73,024	49%
	227,320	104,041	46%	Other Local Revenue	226,321	65,462	29%
**	4,654,593	1,457,629	31%	7000 State Subsidies	4,368,985	831,849	19%
	90,398	116	0%	8000 Federal Subsidies	90,198	170	0%
	21,690,663	**14,197,326**	**65%**	**TOTAL RECEIPTS**	**20,810,104**	**13,046,402**	**63%**
	21,690,663	**15,841,881**		**TOTAL FUNDS AVAILABLE**	**20,810,104**	**14,637,632**	
				EXPENDITURES			
				INSTRUCTION			
	8,123,477	1,944,684	24%	1100 Regular Program	7,878,314	1,873,809	24%
	2,743,692	457,310	17%	1200 Special Programs	2,867,012	609,804	21%
	334,974	167,487	50%	1300 Vocational-Technical	267,263	143,030	54%
	77,718	87,032	112%	1400 Other Instructional Prog.	72,198	49,706	69%
	11,279,861	**2,656,513**	**24%**	**Instruction Sub-Totals**	**11,084,787**	**2,676,349**	**24%**
				SUPPORT SERVICES			
	1,564,228	400,172	26%	2100 Pupil Personnel Services	1,400,738	359,639	26%
	648,917	115,418	18%	2200 Instructional Support	497,624	84,138	17%
	1,758,844	532,942	30%	2300 Administrative Services	1,541,684	509,742	33%
	321,403	63,271	20%	2400 Pupil Health Services	295,250	52,593	18%
	483,189	169,446	35%	2500 Business Services	431,018	161,694	38%
	1,745,094	702,821	40%	2600 Operation & Maintenance	1,652,164	694,502	42%
	534,193	40,885	8%	2700 Pupil Transportation Svcs	557,417	64,102	11%
	676,933	246,971	36%	2800 Data Processing Services	822,591	273,150	33%
	8,808	-	0%	2900 Other Support Services	8,500	787	9%
	7,741,608	**2,271,927**	**29%**	**Support Services Sub-Totals**	**7,206,986**	**2,200,347**	**31%**
				NONINSTRUCTIONAL SVCS			
	856,611	153,907	18%	3200 Student Activities	895,777	121,051	14%
	50,657	-	0%	3300 Community Services	40,000	3,827	10%
	907,268	**153,907**	**17%**	**Noninstructional Svc Sub-Totals**	**935,777**	**124,877**	**13%**
				OTHER FINANCING USES			
	1,528,218	34,411	2%	5100 Debt Service	1,425,090	35,177	2%
	-	-	0%	5200 Fund Transfers	7,465	12,550	168%
	-	-	0%	5500 Special Items	-	-	0%
	1,528,218	**34,411**	**2%**	**Other Uses Sub-Totals**	**1,432,555**	**47,727**	**3%**
	21,456,954	**5,116,758**	**24%**	**TOTAL EXPENDITURES**	**20,660,105**	**5,049,300**	**24%**
	233,709	**10,725,123**		**Current Ending Fund Balance**	**149,999**	**9,588,332**	

* Difference resulting from a delinquent 2025 tax payment received from a commercial property on York Road.

** Difference resulting from timely subsidy payments this year, compared to delays caused by last year's budget impasse.

7.11. Acceptance of Donations

8. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - FACILITIES/OPERATIONS**

★ The board voted to approve agenda items 8.1, as presented.
Motion made by Campbell (Ms. Nancy Campbell), **second by** Wicks (Mr. Patrick Wicks).
Final Resolution: : Motion Passes
Katie Costandino (Mrs. Katie Costandino): Absent, Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 8, Nay: 0, Absent: 1

8.1. Facilities Use Request 53

The School District of Jenkintown
250 West Avenue
Jenkintown, PA 19046-2698
Phone 215-885-3722
Fax: 215-885-2090

Application for Use of School Facilities

Date(s) of Use: 11/11/26_____ Time: 6:00-7:00_____ (note the beginning & end times)

Facilty Requested

___ MS/HS Auditorium	___ Elementary Gymnasium	___Tennise Courts
___ MS/HS Gymnasium	___ Pit Gymnasium	_X_ Cafeteria ___Kitchen
___ Upper Baseball Field	___ Stadium/Track	___Florence Avenue Field
___ T-Ball Field	___ Classroom	___ Other _____

Number of Participants: 30_____ Will

there be an admission charge? ☐ X ☐ No

Organization: Girl Scouts of Eastern PA

Contact Name: Maureen Adgie

Contact Address: 330 Manor Rd Lafayette Hill PA 19444

Contact Phone Number: 267-332-7039

Attach a copy of your organization's insurance provider naming the School District of Jenkintown as an additionally insured in the amount of $1,000,000 Each Occurrence/$2,000,000 Aggregate for General Liability, attach a copy of the signed affirmative action statement provided.

In submitting this application, I have read and agree on my behalf of my organization to comply fully with the School District of Jenkintown's Facility Use Policy #707. Failure to comply with the above named Policy will among other things result in cancellation of my approved permit for use of school property. I, the user, am aware that building, staffing and energy fees may be applicable in order for my organization to execute their use.

Maureen

Signature of Applicant

10/14/26

Date

Attachment:

Policy 707
Nondiscrimination Statement
Facilities Memo
Hold Harmless
Fee Schedule

Revised 2025

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

I, (We) the undersigned, the duly authorized representatives of

_____

In consideration of the permission given to use the facilities of the School District of Jenkintown do agree to defend and save harmless the School District, its directors, employees, and agents from all suits, claims, demands, charges costs and expense whatsoever, in any way arising from our use of the School District's facilities.

_____
Signature

Kim E. Fraites, CEO
Name and Title

Date: 10.24.26

Book	Policy Manual
Section	700 Property
Title	Use of School Facilities
Code	707
Status	Active
Legal	1. 20 U.S.C. 7905 2. 24 P.S. 775 3. 24 P.S. 511 4. 61 PA Code 901.701 5. 20 U.S.C. 7182 6. 20 U.S.C. 7183 7. 10 P.S. 328.101 et seq 24 P.S. 779 22 PA Code 403.1 61 PA Code 901.1 20 U.S.C. 7181 et seq Pol. 000
Adopted	March 3, 2003
Last Revised	March 18, 2019

Purpose

The Board desires to make its facilities available for community purposes that serve the educational mission of the district and promote the notion of the district being a focal point for community spirit. However, the Board recognizes that the primary purpose of the school buildings, facilities and property is to provide students with an appropriate learning environment. Therefore, school facilities of this district shall be made available for the community provided that such use does not conflict with the school programs.

Authority

The Board will provide for the use of school facilities when permission has been requested in writing and has been approved by the Board in accordance with the following order of priority:

1. Requests by school-related organizations.
2. Requests by nonschool-related community activities.
3. Requests by private interest groups.

The use of school facilities shall not be granted for:

1. Partisan political activity.
2. Private social functions.
3. Any purpose which is prohibited by law.

b. Between dusk and dawn and

c. When otherwise posted or arranged by school officials.

2. The playing fields and other outdoor facilities of the district shall be reserved for the scheduled use of the district's athletic teams. The emergency use of the grounds for school purposes preempts any other reservations granted for nonschool use.

3. The use of the playing fields or other outdoor facilities of the district by an organized group must be scheduled and approved by the offices of the Athletic Athletics Administrator or his/her designees. Use may be approved or denied based upon the condition of the field or facility; the wear and tear to which the field or facility will be subjected; the need for recovery time before the next use by the district's program; the time of the activity or the nature of the activity. The district has the authority to discontinue the use of the field or facility at any time that excessive damage comes into evidence. The Athletics Administrator, his/her designee or any school administrator may deny the use of a field when the playing surfaces are too wet or soft or when use could reasonably unduly damage the surface.

4. Groups requesting the use of the playing fields or other facilities will be charged for their use based on the Fee Schedule attached to the accompanying administrative regulation and will be responsible for damage to the field or facility and pay for its restoration to pre-use condition.

5. Groups using the fields or other facilities shall be responsible to leave all school equipment as it was found and to remove all litter from the facilities. Groups may not remove or move school property such as portable backstops, pitchers' mounds, home plates, benches, bleachers, base pegs etc. without permission.

6. School fields may be open to the community when not being used by high school, middle school or elementary school programs for games, practices or activities, subject to the restrictions and guidelines contained in this policy.

7. School fields will not generally be scheduled for public use on Sunday, unless such use is authorized by the Superintendent or the Superintendent's designee. No district-sponsored or approved athletic contests or practices may be scheduled on Sunday.

8. Driving or parking vehicles on unpaved surfaces and vulgar or abusive language is prohibited. Violators may be restricted from school property and may be prosecuted under law.

9. The fields will not be open to the public during baccalaureate or commencement.

10. Athletic fields shall not be used for pets due to health concerns.

11. Individuals who use the school facilities or fields but are not associated with an organized group are also subject to the conditions and guidelines of this policy.

12. All activities shall terminate by 10:00 p.m. unless special permission is granted by the Superintendent or the Superintendent's designee.

Prohibited Activities

The following activities are strictly prohibited in school facilities and on school grounds when individuals and community groups are granted written permission to use said school facilities and/or grounds:[3]

1. Possession, use or distribution of illegal drugs and/or alcoholic beverages.

2. Possession of weapons.

3. Conduct that would alter, damage or be injurious to any district property equipment or furnishings.

4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations.

5. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

Attachment A - Fee Schedule

Fee Schedule for Use of School Facilities

	Class I/II	Class III	Clas IV	Class V	Class VI
HIGH SCHOOL					
Stadium (5 hrs.)	No Charge	$700	$2,500	$5,000	$7,000
Track Only (5 hrs.)	No Charge	$100	$200	$400	$700
Auditorium (4 hrs.) Performance	No Charge (includes one rehearsal)	$300	$500	$1,000	$2,000
Auditorium (4 hrs.)	No Charge (Additional rehearsal)	$100	$200	$300	$500
Gym (4 hrs.)	No Charge	$400	$700	$1,000	$2,000
Pit Gym (4 hrs.)	No Charge	$150	$300	$400	$500
Classroom (4 hrs.) (Per Room)	No Charge	No Charge	$50	$100	$150
Upper Field (4 hrs.)	No Charge	$100	$150	$300	$500
Tennis Courts (4 hrs.)	No Charge	$100	$200	$400	$700
ELEMENTARY SCHOOL:					
Gym (4 hrs.)	No Charge	$100	$450	$700	$1,000
Cafeteria (4 hrs.)	No Charge	$150	$350	$500	$750
Cafeteria (4 hrs.) (with kitchen)	No Charge	$200	$500	$750	$1,000
Classroom (4 hrs.)	No Charge	No Charge	$50	$100	$150
Florence Ave Field (4 hrs.) (Field/Playground/ T-Ball)	No Charge	$100	$200	$400	$700
LINK:					
Community Room (4 hrs.)	No Charge	$100	$200	$300	$500

Weekend/Holiday Service Charge - additional $200/4 hours

Multi-Use Discounts may apply

The School District of Jenkintown
250 West Avenue
Jenkintown, PA 19046-2698
Phone 215-885-3722
Fax: 215-885-2090

Application for Use of School Facilities

Date(s) of Use: Wed, Nov 18, 2026 Time: 6:45 PM to 8:15 PM (note the beginning & end times)

Facilty Requested

___ MS/HS Auditorium	___ Elementary Gymnasium	___Tennise Courts
___ MS/HS Gymnasium	___ Pit Gymnasium	___ Cafeteria ___Kitchen
___ Upper Baseball Field	___ Stadium/Track	___Florence Avenue Field
___ T-Ball Field	___ Classroom	_X_ Other Community Room (Link)

Number of Participants: 8

Will there be an admission charge? [ ] Yes [X] No

Organization: Jenkintown Football Boosters

Contact Name: Matej Korzeniowski

Contact Address: 327 Hillside Ave, Jenkintown, PA 19046

Contact Phone Number: 215-287-0426

Attach a copy of your organization's insurance provider naming the School District of Jenkintown as an additionally insured in the amount of $1,000,000 Each Occurrence/$2,000,000 Aggregate for General Liability, attach a copy of the signed affirmative action statement provided.

In submitting this application, I have read and agree on my behalf of my organization to comply fully with the School District of Jenkintown's Facility Use Policy #707. Failure to comply with the above named Policy will among other things result in cancellation of my approved permit for use of school property. I, the user, am aware that building, staffing and energy fees may be applicable in order for my organization to execute their use.

Signature of Applicant

11/11/2026
Date

Attachment:

Policy 707
Nondiscrimination Statement
Facilities Memo
Hold Harmless
Fee Schedule

Revised 2025

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

USE OF DISTRICT FACILITIES BY COMMUNITY ORGANIZATIONS

STATEMENT OF NONDISCRIMINATION

This is to certify that Jenkintown Football Boosters
(name of entity or person)

Assures equal access and opportunity in membership and activities regardless of race, color, religion, sex, age, national origin or handicap, in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.

Michelle McIntyre
Signature

Michelle McIntyre, Jenkintown Football Boosters
Name and Title

Date: 11/12/26

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

I, (We) the undersigned, the duly authorized representatives of

Jenkintown Football Boosters

In consideration of the permission given to use the facilities of the School District of Jenkintown do agree to defend and save harmless the School District, its directors, employees, and agents from all suits, claims, demands, charges costs and expense whatsoever, in any way arising from our use of the School District's facilities.

Michelle McIntyre

Signature

Michelle McIntyre, Jenkintown Football Boosters

Name and Title

Date: 11/12/2026

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

Facility Set Up Request

Event: Football Boosters parent meeting

Date: Wed, Nov 18, 2026

Setup Start Time: 6:45 PM

End Time: 7:00 PM

Event Start Time: 7:00 PM

End Time: 8:00 PM

Group Contact

Name: Matej Korzeniowski

Phone: 215-287-0426

Email Address: matej.korzeniowski@gmail.com

Facilities Needed:

___ HS Auditorium
___ HS Gym
___ Upper Field
___ Elem Classroom
___ Florence Ave Field
___ HS Classroom
___ Stadium Field/Track
___ Tennis Courts
___ Elem Gym
___ T-Ball Field
___ Pitt Gym
___ Media Center
___ Cafeteria
X Community Room
___ Other

# of Folding Tables Needed: 2

# of Chairs Needed: 10

Additional Services Needed:

Needed Doors Unlocked Time Open: 6:45 PM Time Closed: 8:15 PM

___ Cafeteria X Link ___ HS Auditorium ___ HS Gym Lobby

Cafeteria:

Will Food be Served: ☐ Yes ☒ No (may incur additional cost for cleanup)

HS Auditorium:
___ Overhead Presentation ___ Stage Use ___ Sound Light/Booth (may incur additional cost

Class Room:
___ Smartboard ___ Overhead Presentation

Bathrooms:
X Elem Cafeteria ___ HS Auditorium ___ HS Gym Lobby

Trash Removal Needed: ☐ Yes ☒ No (may incur additional cost)

Other Needs: None

Please include a diagram of needs/layout if you feel it is useful for our preparation.

Book	Policy Manual
Section	700 Property
Title	Use of School Facilities
Code	707
Status	Active
Legal	1. 20 U.S.C. 7905 2. 24 P.S. 775 3. 24 P.S. 511 4. 61 PA Code 901.701 5. 20 U.S.C. 7182 6. 20 U.S.C. 7183 7. 10 P.S. 328.101 et seq 24 P.S. 779 22 PA Code 403.1 61 PA Code 901.1 20 U.S.C. 7181 et seq Pol. 000
Adopted	March 3, 2003
Last Revised	March 18, 2019

Purpose

The Board desires to make its facilities available for community purposes that serve the educational mission of the district and promote the notion of the district being a focal point for community spirit. However, the Board recognizes that the primary purpose of the school buildings, facilities and property is to provide students with an appropriate learning environment. Therefore, school facilities of this district shall be made available for the community provided that such use does not conflict with the school programs.

Authority

The Board will provide for the use of school facilities when permission has been requested in writing and has been approved by the Board in accordance with the following order of priority:

1. Requests by school-related organizations.
2. Requests by nonschool-related community activities.
3. Requests by private interest groups.

The use of school facilities shall not be granted for:

1. Partisan political activity.
2. Private social functions.
3. Any purpose which is prohibited by law.

Equal Access

Pursuant to federal law, the district shall not deny access or a fair opportunity to meet, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the U.S. Code (as a patriotic society), that wishes to conduct a meeting, including denying such access or opportunity or discriminating for reasons based on the membership or leadership criteria or oath of allegiance to God and country of the Boy Scouts of America or of the youth group listed in Title 36 of the U.S. Code (as a patriotic society).[1]

Delegation of Responsibility

The Superintendent shall ensure that this policy and the accompanying administrative regulation is posted on the district's publicly accessible website.

Guidelines

School facilities will be made available to the community according to the following guidelines:

1. All extra-school use of school facilities must be scheduled in a manner which does not conflict in any way with the curricular and cocurricular activities of the school.

2. *Agreement and Insurance* – The using group is expected to complete and sign a written application which, if approved by the district, causes that group to be financially responsible for any damages to district property related to the group's use of the facilities, for any liability action taken as a result of the activity, and for proper supervision. The group may be required to post evidence of insurance against damage or liability from the use of school facilities.

3. *Fees and Payment* – Rental will be charged for the facility according to the schedule of fees approved by the Board. Payment shall become due upon receipt of billing for the use of the facility from the district office.[2]

4. *Engagement* – The Superintendent or the Superintendent's designee will establish procedures for requesting use of facilities that ensure consistent implementation and enforcement of Board policy.

5. If appropriate under the circumstances, the Board may arrange usage of facilities by a third party through a lease or license agreement, subject to mutually agreeable terms. Considerations regarding whether to pursue a lease or license agreement, as opposed to the normal facility use procedure, include but are not necessarily limited to a preference for non-for-profit organizations over for-profit organizations; whether the usage will generate revenue for the user; impact on the district community; whether user resides or has a principal place of business in the district; whether the usage requires the district to incur more than incidental costs; the availability of the facility sought to be used; the potential for wear and tear of the facility and whether the intended use of the facility is consistent with the mission and policies of the district. Notwithstanding these criteria, the Board retains sole discretion as to whether and to whom it leases or licenses district facilities.

6. Users understand that the district's facilities exist primarily to serve the district's educational and related programs. If use of a facility is granted but the Superintendent determines that the district has a need for the use of the facility or that the use of the facility by the third party will interfere with some aspect of the district's operations, then the Superintendent may cancel the use and refund any portion of the facility use fee paid by the third party.

Provisions for the Use of School Grounds

The Board is interested in making its school grounds and other outdoor facilities available for community purposes that serve the educational mission of the district and promote the notion of the district being a focal point for community spirit. Citizens must realize, however, that school property is not public property, and is subject to reasonable regulations of the Board. The recreational facilities of the district are available to district residents according to the following guidelines:

1. The facilities of the district set aside as playground shall be freely available to the use of district residents, except that playgrounds will be closed to the public:

    a. During school hours,

b. Between dusk and dawn and

c. When otherwise posted or arranged by school officials.

2. The playing fields and other outdoor facilities of the district shall be reserved for the scheduled use of the district's athletic teams. The emergency use of the grounds for school purposes preempts any other reservations granted for nonschool use.

3. The use of the playing fields or other outdoor facilities of the district by an organized group must be scheduled and approved by the offices of the Athletic Athletics Administrator or his/her designees. Use may be approved or denied based upon the condition of the field or facility; the wear and tear to which the field or facility will be subjected; the need for recovery time before the next use by the district's program; the time of the activity or the nature of the activity. The district has the authority to discontinue the use of the field or facility at any time that excessive damage comes into evidence. The Athletics Administrator, his/her designee or any school administrator may deny the use of a field when the playing surfaces are too wet or soft or when use could reasonably unduly damage the surface.

4. Groups requesting the use of the playing fields or other facilities will be charged for their use based on the Fee Schedule attached to the accompanying administrative regulation and will be responsible for damage to the field or facility and pay for its restoration to pre-use condition.

5. Groups using the fields or other facilities shall be responsible to leave all school equipment as it was found and to remove all litter from the facilities. Groups may not remove or move school property such as portable backstops, pitchers' mounds, home plates, benches, bleachers, base pegs etc. without permission.

6. School fields may be open to the community when not being used by high school, middle school or elementary school programs for games, practices or activities, subject to the restrictions and guidelines contained in this policy.

7. School fields will not generally be scheduled for public use on Sunday, unless such use is authorized by the Superintendent or the Superintendent's designee. No district-sponsored or approved athletic contests or practices may be scheduled on Sunday.

8. Driving or parking vehicles on unpaved surfaces and vulgar or abusive language is prohibited. Violators may be restricted from school property and may be prosecuted under law.

9. The fields will not be open to the public during baccalaureate or commencement.

10. Athletic fields shall not be used for pets due to health concerns.

11. Individuals who use the school facilities or fields but are not associated with an organized group are also subject to the conditions and guidelines of this policy.

12. All activities shall terminate by 10:00 p.m. unless special permission is granted by the Superintendent or the Superintendent's designee.

Prohibited Activities

The following activities are strictly prohibited in school facilities and on school grounds when individuals and community groups are granted written permission to use said school facilities and/or grounds:[3]

1. Possession, use or distribution of illegal drugs and/or alcoholic beverages.

2. Possession of weapons.

3. Conduct that would alter, damage or be injurious to any district property equipment or furnishings.

4. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations.

5. Gambling, games of chance, lotteries, raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been expressly authorized by the Board or

administration.[4][7]

6. Use of tobacco, nicotine or nicotine delivery products products.[5][6]

Establishment of Fee Schedule

The administration shall develop, for the Board's review and approval, a schedule of fees for the use of school facilities based upon the following classifications:

Class I - Jenkintown Educational Programs; this includes school groups with administrative approval (no rental fee, no service charge, no application or certificate of insurance required).

Class II - School Related Nonprofit Groups (no rental fee, no service charge, application or certificate of insurance may be required).

Class III - All other Nonprofit Groups whose activities directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required).

Class IV - All other Nonprofit Groups whose activities do not directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required).

Class V - All other For-Profit Groups whose activities directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required).

Class VI – All other For-Profit Groups whose activities do not directly include at least seventy-five (75%) of Jenkintown students/residents (rental fee, weekend/holiday service charge may apply, application and certificate of insurance required, security deposit may be required).

Violations

The district reserves the right to remove from district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.[3]

In the event an individual or community group violates this policy or the terms under which permission was granted to use school facilities and/or grounds, that individual or community group forfeits the right to submit future written requests to use district property, unless otherwise decided by the Board.

The School District of Jenkintown
250 West Ave
Jenkintown, PA 19046-2698

Attachment A - Fee Schedule

Fee Schedule for Use of School Facilities

	Class I/II	Class III	Clas IV	Class V	Class VI
HIGH SCHOOL					
Stadium (5 hrs.)	No Charge	$700	$2,500	$5,000	$7,000
Track Only (5 hrs.)	No Charge	$100	$200	$400	$700
Auditorium (4 hrs.) Performance	No Charge (includes one rehearsal)	$300	$500	$1,000	$2,000
Auditorium (4 hrs.)	No Charge (Additional rehearsal)	$100	$200	$300	$500
Gym (4 hrs.)	No Charge	$400	$700	$1,000	$2,000
Pit Gym (4 hrs.)	No Charge	$150	$300	$400	$500
Classroom (4 hrs.) (Per Room)	No Charge	No Charge	$50	$100	$150
Upper Field (4 hrs.)	No Charge	$100	$150	$300	$500
Tennis Courts (4 hrs.)	No Charge	$100	$200	$400	$700
ELEMENTARY SCHOOL:					
Gym (4 hrs.)	No Charge	$100	$450	$700	$1,000
Cafeteria (4 hrs.)	No Charge	$150	$350	$500	$750
Cafeteria (4 hrs.) (with kitchen)	No Charge	$200	$500	$750	$1,000
Classroom (4 hrs.)	No Charge	No Charge	$50	$100	$150
Florence Ave Field (4 hrs.) (Field/Playground/ T-Ball)	No Charge	$100	$200	$400	$700
LINK:					
Community Room (4 hrs.)	No Charge	$100	$200	$300	$500

Weekend/Holiday Service Charge - additional $200/4 hours

Multi-Use Discounts may apply

8.2. Maintenance Reports 68

TESTING RESULTS THROUGH 11/3/2026

Item	Type of Test	Frequency	Completed	Results	Date Scheduled
1	Semi-annual state elevator inspection	Semi-Annual	2/25/2026	In Progress	Next inspection is scheduled for August 2026. Waiting to hear back from the inspector.
2	Monthly Elevator service	Monthly	10/16/2026	Completed	Service scheduled for 3rd week of the month
3	Pest Control	Monthly	10/13/2026	Completed	Service scheduled for 3rd week of the month
4	Industrial Water Treatment testing	Monthly	10/5/2026	Completed	Service scheduled for 1st week of the month
5	Replacement of HVAC Filters	Tri-Annual	10/1/2026	Completed	Next PM service is scheduled for winter break, 2026
6	AHERA Training	Annual	12/22/2025	Completed	Training is scheduled for December 2026
7	Grease Pit Cleaned and Cleared	Semi-Annual	8/18/2026	Completed	Service to be scheduled for January 2027
8	Act 39 Water Sampling (Lead)	Annual	1/16/2026	Completed	One location (gym concession stand) exceeded the EPA Action level of 15 ppb. Result was 15.4 ppb. The sink has been turned off for now, as it does not get used. Next sampling will be January 2027.

9	Fire Extinguishers	Annual	1/13/2026	Completed	Service will be scheduled for January 2027
10	AHERA 6-month Surveillance	Semi-Annual	2/12/2026	Completed	Next inspection will be February 2027
11	Service and Cleaning of Café & Sports Trainer Ice Machines	Semi-Annual	10/20/2026	Completed	Next service scheduled for March 2027
12	Kitchen Fire Suppression	Semi-Annual	9/3/2026	Completed	Next inspection is scheduled for September, 3 2026
13	Stage Inspection	Annual	4/21/2026	Completed	Next inspection is scheduled for April 2027
14	Backflow Prevention Devices - 3 in Link Tunnel; 1 in Stadium	Annual	3/30/2026	Completed	Scheduled for Spring break 2027
15	Backflow Prevention Devices - 1 in playground pit; 1 in stadium pit	Annual	4/15/2026	Completed	Next service scheduled for May 2027
16	Sprinkler System Inspection	Annual	7/7/2026	Completed	Next service scheduled for July 2027
17	Cleaning of Hood/Vent Exhaust System in Kitchen	Annual	7/16/2026	In Progress	Next service scheduled for July 2027
18	Generator Annual Inspection/Fuel Test	Annual	7/27/2026	Completed	Next service scheduled for July 2027

19	Fire Alarm System Test	Annual	7/10/2026	Completed	Next inspection scheduled for July 2027
20	Gym bleachers and aerial inspections	Annual	8/4/2026	Completed	Service to be scheduled for Summer 2027
21	HVAC and Duct Cleaning	Every 5 yrs.	4/2/2026	Completed	Selected units will be inspected July 2027
22	PA State Boiler Inspection	Biennial	8/11/2025	Completed	Next service scheduled for August 2027
23	Stage Curtain - HS Auditorium	Every 5 yrs.	7/28/2022	Completed	Service will be scheduled in 2027
24	High School gym floor refinished	Annual	8/18/2026	Completed	Next service is scheduled for August 2027
25	Refrigeration PM (walk-in units)	Annual	8/11/2025	Completed	No PM service needed over summer 2026. These units were replaced. Next swrvice scheduled for summer 2027
26	Boiler System Service	Annual	10/8/2026	Completed	Service to be scheduled for October 2027
27	Fire Inspection	Annual	10/16/2026	Completed	Next inspection will be October 2027

28	Radon Testing	Biennial	2/19/2026	Completed	All results are less then the EPA Guideline of 4.0 pCi/l. With three consecutive years of less than 4.0 pCi/L, we will be switching to biennial monitoring. The next round will be scheduled for January 2028
29	Stage Curtain - ES Gym	Every 5 yrs.	1/7/2023	Completed	Service will be scheduled in 2028
30	AHERA 3-year Reinspection	Triennial	8/4/2026	Completed	Next 3-yr inspection is due July 2029.

9. RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - SPECIAL EDUCATION

10. RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - TECHNOLOGY

11. RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - EDUCATION

12. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - PERSONNEL**

★ The board voted to approve agenda items 12.1 to 12.5, as presented.
Motion made by Russakoff (Mrs. Nina Russakoff), **second by** Tucker (Mr. Jason Tucker).
Final Resolution: : Motion Passes
Katie Costandino (Mrs. Katie Costandino): Absent, Carolyn Riley (Mrs. Carolyn Riley): Aye, Nina Russakoff (Mrs. Nina Russakoff): Aye, Nancy Campbell (Ms. Nancy Campbell): Aye, Laura Igoe (Dr. Laura Igoe): Aye, Jonathan Litwinowicz (Mr. Jonathan Litwinowicz): Aye, Lisa Smith (Mrs. Lisa Smith): Aye, Jason Tucker (Mr. Jason Tucker): Aye, Patrick Wicks (Mr. Patrick Wicks): Aye Aye: 8, Nay: 0, Absent: 1

12.1. Personnel Report 73

THE SCHOOL DISTRICT OF JENKINTOWN
JENKINTOWN, PA 19046
PERSONNEL REPORT

November 16, 2026

NOMINATIONS: *All personnel are approved to be hired provisionally pending the satisfactory receipt of all documentation required by law and District policy, including, but not limited to, the results of background checks and evidence of proper certification.*

1.0 APPOINTMENT(S): Professional

1.1 N/A

2.0 APPOINTMENT(S): Support Staff

2.1 N/A

3.0 APPOINTMENT(S): Athletics

3.1 Name: Carroll, Lynn
Classification: Middle School Girls Basketball Assistant Coach
Reason: To Fill Need
Effective Date: Winter 2026 appointment
Compensation: $2625

4.0 APPOINTMENT(S): Co-Curricular

4.1 Name: Garner, Megan
Classification: Co-Curricular
Assignment: Elementary Yearbook Advisor
Reason: To fill need
Effective Date: October 15, 2026 through June 11, 2027
Compensation: $1,380

4.2 Name: Struck, Sarah
Classification: Co-Curricular
Assignment: Reading Olympics Program Director
Reason: To fill need
Effective Date: 2026-2027 School Year
Compensation: $1,122

4.3 Name: Davidson, Alyssa
Classification: Co-Curricular
Assignment: High School Theater Arts Drama, Director (Spring)
Reason: To fill need
Effective Date: 2026-2027 School Year
Compensation: $2,245

4.4 Name: Davidson, Alyssa
Classification: Co-Curricular
Assignment: Stage Crew/Set Design (Spring Play)
Reason: To fill need
Effective Date: 2026-2027 School Year
Compensation: $896

5.0 BEFORE & AFTER SCHOOL PROGRAM:

5.1 N/A

* This position follows The Department of Human Services' (DHS) regulations for working in a licensed child care facility.

6.0 RECLASSIFICATION(S):

6.1 N/A

7.0 VOLUNTEER(S):

7.1 McCandish, Jon
7.2 Readinger, Eleanor
7.3 Edge, Kathryn
7.4 Pastras-Brugler, Melissa
7.5 Dugan, Anne
7.7 Berry, Jillian
7.8 Strong, Anne
7.9 Cooper, Amanda
7.10 Hernandez-Rios, Jilissa
7.11 Talmadge, Chris

8.0 INTERN(S):

8.1 N/A

9.0 MENTOR(S):

9.1 N/A

10.0 CURRICULUM WRITING

10.1 N/A

11.0 WAGE ADJUSTMENT(S)

11.1 Name: Kugelman, Louis
Classification: Co-Curricular
Assignment: Middle School Jazz Ensemble Director (formerly MS Jazz Club)
Reason: CBA Stipend Adjustment (Memorandum of Understanding)
Effective Date: 2026-27 School Year
Compensation: $2244 ($1122 + $749)

11.2 Name: Kugelman, Louis
Classification: Co-Curricular
Assignment: High School Jazz Ensemble Director (formerly HS Stage Band)
Reason: CBA Stipend Adjustment (Memorandum of Understanding)
Effective Date: 2026-27 School Year
Compensation: $2,244 ($1871 + $373)

12.0 LEAVE OF ABSENCE(S):

12.1 Employee Number: 1095
Classification: Support
Reason: Intermittent Family and Medical Leave Act (FMLA) leave
Effective Date: October 5, 2026
Anticipated End Date of Intermittent Leave: June 9, 2027

12.2 Employee Number: 594
Classification: Professional
Reason: Continuous Family and Medical Leave Act (FMLA) leave
Effective Date: November 24, 2026
Anticipated Return Date: January 4, 2027

12.3 Employee Number: 1018
Classification: Support
Reason: Continuous Family and Medical Leave Act (FMLA) leave
Effective Date: October 19, 2026 (revised)
Anticipated Return Date: January 11, 2027 (revised)

13.0 SABBATICAL(S):

13.1 N/A

14.0 RESIGNATION(S)/RETIREMENT(S):

14.1 Name: Gartner, Jacqueline
Classification: Professional
Assignment: Middle School General Science/High School Chemistry
Reason: Retirement
Effective Date: At the close of the workday on June 11, 2027

12.2. Approval of Memorandum of Understanding – Combined Boys' and Girls' Cross Country Coaching Assignment 78

MEMORANDUM OF UNDERSTANDING

Between the Board of School Directors
for the School District of Jenkintown
and the Jenkintown Education Association

This Memorandum of Understanding ("MOU") is entered into by and among the School District of Jenkintown ("District"), Tom Oliver ("Employee"), and the Jenkintown Education Association ("Association") (collectively, the "Parties").

WHEREAS, the Collective Bargaining Agreement ("CBA") identifies Boys Cross Country Head Coach and Girls Cross Country Head Coach as separate extra-curricular positions, each carrying a stipend of $4,750; and

WHEREAS, for the Fall 2026 season (August 12 - November 2), Employee has been assigned to coach both programs on a combined basis, with the boys and girls participating in the same practices and competition schedule; and

WHEREAS, the Parties wish to maintain an opportunity for the participating girls to compete in cross country in the absence of a separate girls' coach and to establish compensation that recognizes Employee's additional responsibilities in overseeing both programs.

NOW, THEREFORE, the Parties hereby set forth their mutual understanding as follows:

1. For the Fall 2026 season, Employee shall serve as the Head Coach for both the boys' and girls' cross country programs. The programs will operate on a combined basis, with shared practices and a shared competition schedule.
2. Employee shall receive the full Boys Cross Country Head Coach stipend of $4,750. In recognition of the additional responsibilities associated with overseeing the girls' cross country program, Employee shall also receive forty percent (40%) of the Girls Cross Country Head Coach stipend, equal to $1,900, for total compensation of $6,650 for the combined assignment. This additional payment is in lieu of the full stipend for "Girls Cross Country Varsity Head Coach" listed in Appendix B of the CBA, Co-Curricular Activities (Athletics).
3. This MOU applies only to the Fall 2026 cross country season and reflects the specific circumstances of this combined coaching assignment. It does not modify the stipend amounts or position structure set forth in the CBA for any future school year or coaching assignment.
4. Except as expressly modified herein, all other terms and conditions of the CBA shall remain in full force and effect.
5. This MOU is non-precedent setting and shall not be cited or relied upon by any Party in any future proceeding, grievance, or arbitration, including for the purpose of establishing a course or pattern of practice, except that this MOU may be enforced according to its own terms.

Intending to be legally bound hereby, the Representatives of the Parties set their hands below.

The School District of Jenkintown

Carolyn Riley, President — *Date*
Board of School Directors

Jenkintown Education Association

Jackie Gartner — 10/13/26 *Date*
JEA President

Employee

Thomas Oliver — 10/14/26 *Date*

12.3. Approval of Elementary Yearbook Advisor Position Description 80

The School District of Jenkintown

Co-Curricular Job Description

Position Title	Elementary Yearbook Advisor
Classification	Co-Curricular Programs and Activities, Elementary (K-6)
Supervisor	Elementary Principal
Term	One School Year
Hours	Throughout the school year, including time outside the regular school day to meet production deadlines and coordinate distribution
Salary	$1,380

Description:
The Elementary Yearbook Advisor coordinates the planning, production, and distribution of the K-6 yearbook using an online yearbook platform. The Advisor collaborates with building principals, the Home and School Association, classroom teachers, and school staff to create a yearbook that represents the student body and celebrates the school community's learning, activities, and accomplishments.

Qualifications:
- Strong organizational and communication skills, attention to detail, and the ability to collaborate effectively and meet deadlines.
- Proficiency with digital photographs and online design tools, or a willingness to learn the selected yearbook platform. Prior yearbook experience is helpful but not required.

Responsibilities:
- Establish a production timeline that allows for the inclusion of Color Day photographs before printing, and communicate submission requirements and deadlines to staff and volunteers.
- Serve as the primary contact for the yearbook company and coordinate production through the selected online platform.
- Collaborate with building principals and the Home and School Association to coordinate contributions, volunteer support, ordering communications, and distribution.
- Coordinate with the school portrait company and designated school staff to obtain student and staff portraits for the yearbook, verify names, and address missing photographs.
- Work with classroom teachers and school staff to collect photographs, gather classroom highlights, and verify student names.
- Ensure balanced coverage of K-6 classrooms, grade levels, and school activities so the yearbook is representative of the student body.
- Review student representation and request additional photographs or contributions to address gaps, consistent with district photograph permissions.
- Organize photographs, design page layouts, and prepare names and captions.
- Review all pages for accuracy, completeness, and appropriate content.
- Incorporate Color Day photographs before obtaining final principal approval and submitting the completed yearbook for printing.

- Follow district procedures regarding student privacy, photograph permissions, and access to the online platform.
- Coordinate pricing and any school-funded purchases with the principal and appropriate Home and School representatives.
- Communicate online ordering instructions and deadlines to families through approved school communication channels.
- Coordinate yearbook delivery and distribution with school staff and the Home and School Association.
- Maintain organized digital materials and production records to support future yearbook planning.
- Perform other duties related to the elementary yearbook as assigned by the Elementary Principal.

Submitted for review and approval by the Board of Directors on November 16, 2026
by Steven M. Van Mater, Director of Human Resources & Curriculum

12.4. Approval of ESS Addendum — Hourly Instructional Assistant Rate 83

ADDENDUM

This is an Addendum to the Agreement between the **Jenkintown School District** (hereinafter referred to as "LEA" for Local Education Agency) and **ESS Northeast, LLC (**the "Company") for the services of Substitute Teachers and Staff:

The parties hereby agree to modify the Agreement as follows:

1. Effective October 20, 2026 the following positions and rates are added and/or revised in Exhibit A:

Position	**Pay Rate**	**Bill Rate 2026-2027**	**Rule**
Instructional Assistant (Hourly)	$17.33	$23.05	No lunch deduction

2. All other provisions of the Agreement shall remain in full force and effect during the term of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

Jenkintown School District

By_____
Signature

_____
Name and Title

Date_____

ESS Northeast, LLC

By W. Andrew Hall
W. Andrew Hall, Executive V.P.

Date 11.2.2026

12.5. Approval of ESS Addendum — Elementary Lunch/Recess Assistant 85

ADDENDUM

This is an Addendum to the Agreement between the **Jenkintown School District** (hereinafter referred to as "LEA" for Local Education Agency) and **ESS Northeast, LLC (**the "Company") for the services of Substitute Teachers and Staff:

The parties hereby agree to modify the Agreement as follows:

1. Effective October 8, 2026 the following positions and rates are added and/or revised in Exhibit A:

Position	**Pay Rate**	**Bill Rate 2026-2027**
Elementary Lunch/Recess Assistant (Hourly)	$15.00	$19.95

2. All other provisions of the Agreement shall remain in full force and effect during the term of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth below.

Jenkintown School District

By_____
Signature

_____
Name and Title

Date_____

ESS Northeast, LLC

By W. Andrew Hall
W. Andrew Hall, Executive V.P.

Date 10.9.2026

13. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - POLICIES AND REGULATIONS**

13.1. First Reading of Policies 223 Bicycles and Motor Vehicles, 710 Use of Facilities by Staff and Policy 707 Use of School Facilities 87

THE SCHOOL DISTRICT OF JENKINTOWN

Policy 223: Bicycles and Motor Vehicles

Purpose

~~The Board regards the use of motor vehicles for travel to and from school by students as an assumption of responsibility by parents and students.~~

The School District of Jenkintown supports walking, bicycling, and other safe forms of transportation to and from school. The District recognizes the importance of encouraging healthy, age-appropriate transportation while maintaining a safe environment for students, staff, and visitors.

Authority

~~The Board shall permit the use of motor vehicles by secondary students in accordance with district rules, provided that such students have followed established procedures and obtained the required permit and have been granted permission by the building principal to drive a motor vehicle on school grounds.~~

Students who ride bicycles, scooters, or other personal transportation devices to school are expected to operate them safely, comply with applicable laws, and follow District rules regarding their use and storage.

Students may not operate bicycles, scooters, skateboards, or other personal transportation devices in a manner that endangers others, disrupts school activities, or damages District property.

Personal transportation devices brought to school shall be stored in designated areas during the school day unless otherwise authorized by the administration. The District will provide areas for storage during the day; however, students wishing to secure their personal transportation devices must bring their own locks. Any items left overnight are subject to removal and disposal by the District.

The recreational operation of motorized scooters, motorized skateboards, and similar powered devices on District property is prohibited in accordance with Policy 707.

The ~~Board~~District shall not be responsible for ~~motor vehicles~~bicycles, scooters, skateboards, or other personal transportation devices that are lost, stolen, or damaged, except as otherwise provided by law.

Delegation of Responsibility

The building principal or designee shall ~~develop rules and regulations for operating and parking of motor vehicles and shall disseminate those rules to affected students.~~establish and communicate reasonable rules and procedures regarding the operation and storage of student bicycles, scooters, and other personal transportation devices.

~~The building principal or designee shall establish standards for granting permits, which contain the warning that infraction of rules may result in revocation of the permit.~~

Violations shall be addressed in accordance with applicable District policies and procedures.

THE SCHOOL DISTRICT OF JENKINTOWN

Policy 710: Use of Facilities by Staff

Authority

~~The Board establishes that school~~District equipment and facilities may not be used by ~~district~~District staff for personal reasons, either on or off school property, without explicit authorization or administrative permission.

The ~~Board~~District specifically prohibits personal use of ~~district~~District telephones, personal use of materials, tools, supplies and equipment, and personal use of ~~district~~District vehicles.

Guidelines

District facilities and equipment are available for staff use only if in accordance with provisions of an applicable collective bargaining agreement.

Staff Transportation and Parking

Staff members who operate or park motor vehicles, bicycles, scooters, or other personal transportation devices on District property shall comply with applicable laws, District policies, and designated parking and storage requirements.

Motor vehicles shall be parked in authorized areas and shall not obstruct pedestrian walkways, building entrances, emergency access routes, or other designated areas.

Bicycles, scooters, and other personal transportation devices shall be stored in appropriate locations as designated by the administration. The District will provide areas for storage during the day; however, staff wishing to secure their personal transportation devices must bring their own locks. Any items left overnight are subject to removal and disposal by the District.

Staff members shall comply with the general rules governing the safe use of District property established in Policy 707.

THE SCHOOL DISTRICT OF JENKINTOWN

Policy 707: Use of School Facilities

Purpose

~~The Board desires to make its facilities available for community purposes that serve the educational mission of the district and promote the notion of the district being a focal point for community spirit. However, the Board recognizes that the primary purpose of the school buildings, facilities and property is to provide students with an appropriate learning environment. Therefore, school facilities of this district shall be made available for the community provided that such use does not conflict with the school programs.~~

District facilities are available for appropriate community purposes that advance the educational mission and strengthen community connections. The primary function of District buildings, facilities, and grounds remains the education and safety of students. Community use is permitted only when compatible with District programs and operations.

Authority

~~The Board will provide for the use of school facilities when permission has been requested in writing and has been approved by the Board in accordance with the following order of priority:~~

Written requests for organized use of District facilities shall be reviewed and approved according to the following priorities:

~~1. Requests by school-related~~1. School-related organizations and programs.

~~2. Requests by nonschool-related~~2. Nonschool-related community activities.

~~3. Requests by private~~3. Private interest groups.

~~The use of school facilities shall not be granted for:~~

~~1.~~ Use shall not be approved for partisan political activities, private social functions, or activities ~~Partisan political activity.~~

~~2. Private social functions.~~

~~3. Any purpose which is~~ prohibited by law, subject to applicable legal requirements.

Equal Access

~~Pursuant to federal law, the district shall not deny access or a fair opportunity to meet, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the U.S. Code (as a patriotic society), that wishes to conduct a meeting, including denying such~~

~~access or opportunity or discriminating for reasons based on the membership or leadership criteria or oath of allegiance to God and country of the Boy Scouts of America or of the youth group listed in Title 36 of the U.S. Code (as a patriotic society).[1]~~

The District shall provide access and fair opportunities to meet consistent with applicable federal law, including protections for qualifying youth organizations and patriotic societies. Requests will be reviewed without unlawful discrimination.

Delegation of Responsibility

The Superintendent shall ensure ~~that~~ this policy and ~~the accompanying administrative regulation is posted on the district's publicly accessible website.~~ associated administrative regulations are accessible on the District website. The Superintendent or designee shall administer facility requests, restrictions, and procedures and may post appropriate notices on District property.

Guidelines

~~School~~Community use of District facilities ~~will be made available to the community according~~is subject to the following ~~guidelines~~requirements:

1. Outside use shall not interfere with curricular, cocurricular, or other District activities.

2. Organized users shall submit the required application and agreement. Approved users are responsible for supervision, damage associated with their use, and applicable liability obligations. The District may require evidence of insurance.

3. Facility fees and charges shall follow the Board-approved fee schedule and are due upon billing.

~~1. All extra-school use of school facilities must be scheduled in a manner which does not conflict in any way with the curricular and cocurricular activities of the school.~~

~~2. *Agreement and Insurance* – The using group is expected to complete and sign a written application which, if approved by the district, causes that group to be financially responsible for any damages to district property related to the group's use of the facilities, for any liability action taken as a result of the activity, and for proper supervision. The group may be required to post evidence of insurance against damage or liability from the use of school facilities.~~

~~3. *Fees and Payment* – Rental will be charged for the facility according to the schedule of fees approved by the Board. Payment shall become due upon receipt of billing for the use of the facility from the district office.[2]~~

4. *Engagement* – 4. The Superintendent or the Superintendent's designee will establish procedures for requesting use of facilities that ensure consistent implementation and enforcement of Board policy.

designee shall maintain consistent procedures for submitting, evaluating, and enforcing requests.

5. The District may approve a separate lease or license where appropriate, considering District priorities, nonprofit status, community benefit, cost, availability, wear and tear, and compatibility with the educational mission. The Board retains discretion over these agreements.

6. The Superintendent may cancel approved third-party use when District operational or educational needs take priority. Fees already paid for canceled use may be refunded as appropriate.

5. If appropriate under the circumstances, the Board may arrange usage of facilities by a third party through a lease or license agreement, subject to mutually agreeable terms. Considerations regarding whether to pursue a lease or license agreement, as opposed to the normal facility use procedure, include but are not necessarily limited to a preference for non-for-profit organizations over for-profit organizations; whether the usage will generate revenue for the user; impact on the district community; whether user resides or has a principal place of business in the district; whether the usage requires the district to incur more than incidental costs; the availability of the facility sought to be used; the potential for wear and tear of the facility and whether the intended use of the facility is consistent with the mission and policies of the district. Notwithstanding these criteria, the Board retains sole discretion as to whether and to whom it leases or licenses district facilities.

6. Users understand that the district's facilities exist primarily to serve the district's educational and related programs. If use of a facility is granted but the Superintendent determines that the district has a need for the use of the facility or that the use of the facility by the third party will interfere with some aspect of the district's operations, then the Superintendent may cancel the use and refund any portion of the facility use fee paid by the third party.

Provisions for the Use of School Grounds

Outdoor grounds and recreational spaces may be available to District residents for appropriate community use, subject to District ownership, operational needs, posted restrictions, and the following conditions:

The Board is interested in making its school grounds and other outdoor facilities available for community purposes that serve the educational mission of the district and promote the notion of the district being a focal point for community spirit. Citizens must realize, however, that school property is not public property, and is subject to reasonable regulations of the Board. The recreational facilities

~~of the district are available to district residents according to the following guidelines:~~

~~1. The facilities of the district set aside as playground shall be freely available to the use of district residents, except that playgrounds will be closed to the public:~~

~~a. During~~1. Playgrounds may be used by District residents except during school hours,

~~b.~~ between dusk and dawn, or when ~~Between dusk and dawn and~~

~~c. When~~ otherwise ~~posted or arranged~~restricted by school officials.

2. District athletic teams and school programs receive priority in the use of fields and outdoor facilities. Emergency school needs supersede outside reservations.

3. Organized use of fields or outdoor facilities requires advance approval by the athletics administration or designee. Approval may be denied or withdrawn because of field conditions, required recovery time, scheduling, anticipated damage, or safety concerns.

4. Approved organized groups shall pay applicable fees and are responsible for damage to grounds or facilities caused by their use and associated restoration costs.

5. Users shall remove litter, leave District equipment in its original condition, and not move or remove school property without authorization.

6. Fields may be available for informal community use when not needed for school activities, subject to this policy.

7. Sunday scheduling of public field use requires authorization from the Superintendent or designee. District-sponsored or approved athletic contests and practices shall not be scheduled on Sunday.

~~2. The playing fields and other outdoor facilities of the district shall be reserved for the scheduled use of the district's athletic teams. The emergency use of the grounds for school purposes preempts any other reservations granted for nonschool use.~~

~~3. The use of the playing fields or other outdoor facilities of the district by an organized group must be scheduled and approved by the offices of the Athletic Athletics Administrator or his/her designees. Use may be approved or denied based upon the condition of the field or facility; the wear and tear to which the field or facility will be subjected; the need for recovery time before the next use by the district's program; the time of the activity or the nature of the activity. The district has the authority to discontinue the use of the field or facility at any time that excessive damage comes into evidence. The Athletics Administrator, his/her designee or any school administrator may deny the use of a field when~~

~~the playing surfaces are too wet or soft or when use could reasonably unduly damage the surface.~~

~~4. Groups requesting the use of the playing fields or other facilities will be charged for their use based on the Fee Schedule attached to the accompanying administrative regulation and will be responsible for damage to the field or facility and pay for its restoration to pre-use condition.~~

~~5. Groups using the fields or other facilities shall be responsible to leave all school equipment as it was found and to remove all litter from the facilities. Groups may not remove or move school property such as portable backstops, pitchers' mounds, home plates, benches, bleachers, base pegs etc. without permission.~~

~~6. School fields may be open to the community when not being used by high school, middle school or elementary school programs for games, practices or activities, subject to the restrictions and guidelines contained in this policy.~~

~~7. School fields will not generally be scheduled for public use on Sunday, unless such use is authorized by the Superintendent or the Superintendent's designee. No district-sponsored or approved athletic contests or practices may be scheduled on Sunday.~~

~~8.~~ 8. Driving or parking motor vehicles on unpaved surfaces and using vulgar or abusive language ~~is~~are prohibited. Violators may be restricted from ~~school~~District property and may be ~~prosecuted under law~~subject to applicable legal remedies.

~~9. The fields will not be open to the~~9. Fields are closed to public use during baccalaureate ~~or~~and commencement activities.

~~10. Athletic~~10. Pets are not permitted on athletic fields ~~shall not be used~~ for ~~pets due to~~ health ~~concerns~~and maintenance reasons.

~~11.~~ 11. Individuals ~~who use the school~~using grounds or facilities ~~or fields but are not associated with~~independently, without an organized group, are ~~also~~ subject to ~~the conditions and guidelines~~applicable provisions of this policy.

~~12. All~~12. Outdoor activities ~~shall terminate~~must end by 10:00 p.m. unless ~~special permission is granted by~~ the Superintendent or ~~the Superintendent's~~ designee authorizes an exception.

13. Any personal property left on District property overnight is subject to removal and disposal by the District.

Prohibited Activities

~~The following activities are strictly prohibited in school facilities and on school grounds when individuals and community groups are granted written permission to use said school facilities and/or grounds:[3]~~

The following restrictions apply to all persons in District facilities or on District grounds, including students, staff, visitors, organizations, and community members, whether or not a formal facility-use approval has been issued:

~~1.~~ 1. Possession, use, or distribution of illegal drugs ~~and/~~or alcoholic beverages.

~~2.~~ 2. Possession of weapons except as authorized by applicable law.

~~3.~~ 3. Conduct that ~~would alter, damage or be injurious to any district~~damages or threatens to damage District property, equipment, or furnishings.

~~4.~~ 4. Conduct that ~~would constitute a violation of~~violates the Pennsylvania Crimes Code~~, and/or state and~~ or other applicable federal, state, or local laws and regulations.

~~5.~~ 5. Gambling, games of chance, raffles, lotteries, ~~raffles or other activities requiring a license under the Local Option Small Games of Chance Act, unless such activity has been~~and other regulated games unless expressly authorized by the ~~Board or administration.[4][7]~~District and permitted by law.

~~6.~~ 6. Use of tobacco, nicotine, or ~~nicotine delivery~~nicotine-delivery products ~~products.[5][6]~~as prohibited by District policy and applicable law.

7. Operating bicycles, scooters, skateboards, or other personal transportation devices in a manner that endangers others, interferes with authorized activities, or damages District property.

8. Riding bicycles, scooters, skateboards, or other personal transportation devices on grass, athletic fields, landscaped areas, or other District-designated restricted areas.

9. Recreational operation of motorized scooters, motorized skateboards, and similar powered devices on District property, except as authorized by the administration and permitted by law.

10. Operating or parking motor vehicles or personal transportation devices in ways that block entrances, walkways, accessible routes, emergency access, or designated areas.

The District supports safe, appropriate recreational use of its grounds by students, families, and community members, consistent with these rules, applicable law, and posted restrictions. The Superintendent or designee may establish reasonable implementation procedures and identify restricted areas as necessary for safety or property protection. Appropriate signage may be posted.

Establishment of Fee Schedule

The administration shall develop~~,~~ a fee schedule for ~~the Board's~~Board review and approval~~, a schedule of fees for the use of school facilities~~ based ~~upon~~on the following ~~classifications.~~ categories:

1. Class I – : Jenkintown Educational Programs; this includeseducational programs and school groups with administrative approval (. Generally no rental fee, noor service charge, no application, or insurance certificate of insurance required).

2. Class II – School Related Nonprofit Groups (: School-related nonprofit groups. Generally no rental fee, noor service charge, ; an application or insurance certificate of insurance may be required).

3. Class III – All other Nonprofit Groups whose: Other nonprofit groups with activities that directly include at least seventy-five (75%) of percent Jenkintown students/ or residents (rental fee, weekend/holiday. Applicable fees, service chargecharges, application, and insurance requirements may apply, application and certificate of insurance required).

4. Class IV – All other Nonprofit Groups whose activities do not directly include at least seventy-five (75%) of: Other nonprofit groups with fewer than 75 percent Jenkintown students/ or residents (rental fee, weekend/holidaydirectly included. Applicable fees, service chargecharges, application, and insurance requirements may apply, application and certificate of insurance required) .

5. Class V – All other For-Profit Groups whose: For-profit groups with activities that directly include at least seventy-five (75%) of percent Jenkintown students/ or residents (rental fee, weekend/holiday. Applicable fees, service chargecharges, application, and insurance requirements may apply, application and certificate of insurance required).

6. Class VI – All other For-Profit Groups whose activities do not directly include at least seventy-five (75%) of: For-profit groups with fewer than 75 percent Jenkintown students/ or residents (rental fee, weekend/holidaydirectly included. Applicable fees, service charge may applycharges, application and certificate of, insurance required, and security deposit requirements may be required)apply.

Violations

The district reserves the right to remove from district premises any individual or community group who fails to comply with the terms and conditions of this policy and established procedures.

In the eventThe District may require an individual or community group that violates this policy or related procedures to leave District premises, subject to applicable law. A group that violates this policy or the terms under which permission was granted to use school facilities and/or grounds, that individual or community group forfeits the rightof its approval may lose eligibility to submit future writtenfacility-use requests to use district property, unless otherwise decided by the Board. determines otherwise. Other action may be taken in accordance with applicable law and District policies.

Policy 223: Bicycles and Motor Vehicles

Purpose

The School District of Jenkintown supports walking, bicycling, and other safe forms of transportation to and from school. The District recognizes the importance of encouraging healthy, age-appropriate transportation while maintaining a safe environment for students, staff, and visitors.

Authority

Students who ride bicycles, scooters, or other personal transportation devices to school are expected to operate them safely, comply with applicable laws, and follow District rules regarding their use and storage.

Students may not operate bicycles, scooters, skateboards, or other personal transportation devices in a manner that endangers others, disrupts school activities, or damages District property.

Personal transportation devices brought to school shall be stored in designated areas during the school day unless otherwise authorized by the administration. The District will provide areas for storage during the day; however, students wishing to secure their personal transportation devices must bring their own locks. Any items left overnight are subject to removal and disposal by the District.

The recreational operation of motorized scooters, motorized skateboards, and similar powered devices on District property is prohibited in accordance with Policy 707.

The District shall not be responsible for bicycles, scooters, skateboards, or other personal transportation devices that are lost, stolen, or damaged, except as otherwise provided by law.

Delegation of Responsibility

The building principal or designee shall establish and communicate reasonable rules and procedures regarding the operation and storage of student bicycles, scooters, and other personal transportation devices.

Violations shall be addressed in accordance with applicable District policies and procedures.

Policy 710: Use of Facilities by Staff

Authority

District equipment and facilities may not be used by District staff for personal reasons, either on or off school property, without explicit authorization or administrative permission.

The District specifically prohibits personal use of District telephones, personal use of materials, tools, supplies and equipment, and personal use of District vehicles.

Guidelines

District facilities and equipment are available for staff use only if in accordance with provisions of an applicable collective bargaining agreement.

Staff Transportation and Parking

Staff members who operate or park motor vehicles, bicycles, scooters, or other personal transportation devices on District property shall comply with applicable laws, District policies, and designated parking and storage requirements.

Motor vehicles shall be parked in authorized areas and shall not obstruct pedestrian walkways, building entrances, emergency access routes, or other designated areas.

Bicycles, scooters, and other personal transportation devices shall be stored in appropriate locations as designated by the administration. The District will provide areas for storage during the day; however, staff wishing to secure their personal transportation devices must bring their own locks. Any items left overnight are subject to removal and disposal by the District.

Staff members shall comply with the general rules governing the safe use of District property established in Policy 707.

Policy 707: Use of School Facilities

Purpose

District facilities are available for appropriate community purposes that advance the educational mission and strengthen community connections. The primary function of District buildings, facilities, and grounds remains the education and safety of students. Community use is permitted only when compatible with District programs and operations.

Authority

Written requests for organized use of District facilities shall be reviewed and approved according to the following priorities:

1. School-related organizations and programs.

2. Nonschool-related community activities.

3. Private interest groups.

Use shall not be approved for partisan political activities, private social functions, or activities prohibited by law, subject to applicable legal requirements.

Equal Access

The District shall provide access and fair opportunities to meet consistent with applicable federal law, including protections for qualifying youth organizations and patriotic societies. Requests will be reviewed without unlawful discrimination.

Delegation of Responsibility

The Superintendent shall ensure this policy and associated administrative regulations are accessible on the District website. The Superintendent or designee shall administer facility requests, restrictions, and procedures and may post appropriate notices on District property.

Guidelines

Community use of District facilities is subject to the following requirements:

1. Outside use shall not interfere with curricular, cocurricular, or other District activities.

2. Organized users shall submit the required application and agreement. Approved users are responsible for supervision, damage associated with their use, and applicable liability obligations. The District may require evidence of insurance.

3. Facility fees and charges shall follow the Board-approved fee schedule and are due upon billing.

4. The Superintendent or designee shall maintain consistent procedures for submitting, evaluating, and enforcing requests.

5. The District may approve a separate lease or license where appropriate, considering District priorities, nonprofit status, community benefit, cost, availability, wear and tear, and compatibility with the educational mission. The Board retains discretion over these agreements.

6. The Superintendent may cancel approved third-party use when District operational or educational needs take priority. Fees already paid for canceled use may be refunded as appropriate.

Provisions for the Use of School Grounds

Outdoor grounds and recreational spaces may be available to District residents for appropriate community use, subject to District ownership, operational needs, posted restrictions, and the following conditions:

1. Playgrounds may be used by District residents except during school hours, between dusk and dawn, or when otherwise restricted by school officials.

2. District athletic teams and school programs receive priority in the use of fields and outdoor facilities. Emergency school needs supersede outside reservations.

3. Organized use of fields or outdoor facilities requires advance approval by the athletics administration or designee. Approval may be denied or withdrawn because of field conditions, required recovery time, scheduling, anticipated damage, or safety concerns.

4. Approved organized groups shall pay applicable fees and are responsible for damage to grounds or facilities caused by their use and associated restoration costs.

5. Users shall remove litter, leave District equipment in its original condition, and not move or remove school property without authorization.

6. Fields may be available for informal community use when not needed for school activities, subject to this policy.

7. Sunday scheduling of public field use requires authorization from the Superintendent or designee. District-sponsored or approved athletic contests and practices shall not be scheduled on Sunday.

8. Driving or parking motor vehicles on unpaved surfaces and using vulgar or abusive language are prohibited. Violators may be restricted from District property and may be subject to applicable legal remedies.

9. Fields are closed to public use during baccalaureate and commencement activities.

10. Pets are not permitted on athletic fields for health and maintenance reasons.

11. Individuals using grounds or facilities independently, without an organized group, are subject to applicable provisions of this policy.

12. Outdoor activities must end by 10:00 p.m. unless the Superintendent or designee authorizes an exception.

13. Any personal property left on District property overnight is subject to removal and disposal by the District.

Prohibited Activities

The following restrictions apply to all persons in District facilities or on District grounds, including students, staff, visitors, organizations, and community members, whether or not a formal facility-use approval has been issued:

1. Possession, use, or distribution of illegal drugs or alcoholic beverages.

2. Possession of weapons except as authorized by applicable law.

3. Conduct that damages or threatens to damage District property, equipment, or furnishings.

4. Conduct that violates the Pennsylvania Crimes Code or other applicable federal, state, or local laws and regulations.

5. Gambling, games of chance, raffles, lotteries, and other regulated games unless expressly authorized by the District and permitted by law.

6. Use of tobacco, nicotine, or nicotine-delivery products as prohibited by District policy and applicable law.

7. Operating bicycles, scooters, skateboards, or other personal transportation devices in a manner that endangers others, interferes with authorized activities, or damages District property.

8. Riding bicycles, scooters, skateboards, or other personal transportation devices on grass, athletic fields, landscaped areas, or other District-designated restricted areas.

9. Recreational operation of motorized scooters, motorized skateboards, and similar powered devices on District property, except as authorized by the administration and permitted by law.

10. Operating or parking motor vehicles or personal transportation devices in ways that block entrances, walkways, accessible routes, emergency access, or designated areas.

The District supports safe, appropriate recreational use of its grounds by students, families, and community members, consistent with these rules, applicable law, and posted restrictions. The Superintendent or designee may establish reasonable implementation procedures and identify restricted areas as necessary for safety or property protection. Appropriate signage may be posted.

Establishment of Fee Schedule

The administration shall develop a fee schedule for Board review and approval based on the following categories:

1. Class I: Jenkintown educational programs and school groups with administrative approval. Generally no rental or service charge, application, or insurance certificate required.

2. Class II: School-related nonprofit groups. Generally no rental or service charge; an application or insurance certificate may be required.

3. Class III: Other nonprofit groups with activities that directly include at least 75 percent Jenkintown students or residents. Applicable fees, service charges, application, and insurance requirements may apply.

4. Class IV: Other nonprofit groups with fewer than 75 percent Jenkintown students or residents directly included. Applicable fees, service charges, application, and insurance requirements may apply.

5. Class V: For-profit groups with activities that directly include at least 75 percent Jenkintown students or residents. Applicable fees, service charges, application, and insurance requirements may apply.

6. Class VI: For-profit groups with fewer than 75 percent Jenkintown students or residents directly included. Applicable fees, service charges, application, insurance, and security deposit requirements may apply.

Violations

The District may require an individual or community group that violates this policy or related procedures to leave District premises, subject to applicable law. A group that violates this policy or the terms of its approval may lose eligibility to submit future facility-use requests unless the Board determines otherwise. Other action may be taken in accordance with applicable law and District policies.

Policy 223: Bicycles and Motor Vehicles

Purpose

The School District of Jenkintown supports walking, bicycling, and other safe forms of transportation to and from school. The District recognizes the importance of encouraging healthy, age-appropriate transportation while maintaining a safe environment for students, staff, and visitors.

Authority

Students who ride bicycles, scooters, or other personal transportation devices to school are expected to operate them safely, comply with applicable laws, and follow District rules regarding their use and storage.

Students may not operate bicycles, scooters, skateboards, or other personal transportation devices in a manner that endangers others, disrupts school activities, or damages District property.

Personal transportation devices brought to school shall be stored in designated areas during the school day unless otherwise authorized by the administration. The District will provide areas for storage during the day; however, students wishing to secure their personal transportation devices must bring their own locks. Any items left overnight are subject to removal and disposal by the District.

The recreational operation of motorized scooters, motorized skateboards, and similar powered devices on District property is prohibited in accordance with Policy 707.

The District shall not be responsible for bicycles, scooters, skateboards, or other personal transportation devices that are lost, stolen, or damaged, except as otherwise provided by law.

Delegation of Responsibility

The building principal or designee shall establish and communicate reasonable rules and procedures regarding the operation and storage of student bicycles, scooters, and other personal transportation devices.

Violations shall be addressed in accordance with applicable District policies and procedures.

Policy 710: Use of Facilities by Staff

Authority

District equipment and facilities may not be used by District staff for personal reasons, either on or off school property, without explicit authorization or administrative permission.

The District specifically prohibits personal use of District telephones, personal use of materials, tools, supplies and equipment, and personal use of District vehicles.

Guidelines

District facilities and equipment are available for staff use only if in accordance with provisions of an applicable collective bargaining agreement.

Staff Transportation and Parking

Staff members who operate or park motor vehicles, bicycles, scooters, or other personal transportation devices on District property shall comply with applicable laws, District policies, and designated parking and storage requirements.

Motor vehicles shall be parked in authorized areas and shall not obstruct pedestrian walkways, building entrances, emergency access routes, or other designated areas.

Bicycles, scooters, and other personal transportation devices shall be stored in appropriate locations as designated by the administration. The District will provide areas for storage during the day; however, staff wishing to secure their personal transportation devices must bring their own locks. Any items left overnight are subject to removal and disposal by the District.

Staff members shall comply with the general rules governing the safe use of District property established in Policy 707.

Policy 707: Use of School Facilities

Purpose

District facilities are available for appropriate community purposes that advance the educational mission and strengthen community connections. The primary function of District buildings, facilities, and grounds remains the education and safety of students. Community use is permitted only when compatible with District programs and operations.

Authority

Written requests for organized use of District facilities shall be reviewed and approved according to the following priorities:

1. School-related organizations and programs.

2. Nonschool-related community activities.

3. Private interest groups.

Use shall not be approved for partisan political activities, private social functions, or activities prohibited by law, subject to applicable legal requirements.

Equal Access

The District shall provide access and fair opportunities to meet consistent with applicable federal law, including protections for qualifying youth organizations and patriotic societies. Requests will be reviewed without unlawful discrimination.

Delegation of Responsibility

The Superintendent shall ensure this policy and associated administrative regulations are accessible on the District website. The Superintendent or designee shall administer facility requests, restrictions, and procedures and may post appropriate notices on District property.

Guidelines

Community use of District facilities is subject to the following requirements:

1. Outside use shall not interfere with curricular, cocurricular, or other District activities.

2. Organized users shall submit the required application and agreement. Approved users are responsible for supervision, damage associated with their use, and applicable liability obligations. The District may require evidence of insurance.

3. Facility fees and charges shall follow the Board-approved fee schedule and are due upon billing.

4. The Superintendent or designee shall maintain consistent procedures for submitting, evaluating, and enforcing requests.

5. The District may approve a separate lease or license where appropriate, considering District priorities, nonprofit status, community benefit, cost, availability, wear and tear, and compatibility with the educational mission. The Board retains discretion over these agreements.

6. The Superintendent may cancel approved third-party use when District operational or educational needs take priority. Fees already paid for canceled use may be refunded as appropriate.

Provisions for the Use of School Grounds

Outdoor grounds and recreational spaces may be available to District residents for appropriate community use, subject to District ownership, operational needs, posted restrictions, and the following conditions:

1. Playgrounds may be used by District residents except during school hours, between dusk and dawn, or when otherwise restricted by school officials.

2. District athletic teams and school programs receive priority in the use of fields and outdoor facilities. Emergency school needs supersede outside reservations.

3. Organized use of fields or outdoor facilities requires advance approval by the athletics administration or designee. Approval may be denied or withdrawn because of field conditions, required recovery time, scheduling, anticipated damage, or safety concerns.

4. Approved organized groups shall pay applicable fees and are responsible for damage to grounds or facilities caused by their use and associated restoration costs.

5. Users shall remove litter, leave District equipment in its original condition, and not move or remove school property without authorization.

6. Fields may be available for informal community use when not needed for school activities, subject to this policy.

7. Sunday scheduling of public field use requires authorization from the Superintendent or designee. District-sponsored or approved athletic contests and practices shall not be scheduled on Sunday.

8. Driving or parking motor vehicles on unpaved surfaces and using vulgar or abusive language are prohibited. Violators may be restricted from District property and may be subject to applicable legal remedies.

9. Fields are closed to public use during baccalaureate and commencement activities.

10. Pets are not permitted on athletic fields for health and maintenance reasons.

11. Individuals using grounds or facilities independently, without an organized group, are subject to applicable provisions of this policy.

12. Outdoor activities must end by 10:00 p.m. unless the Superintendent or designee authorizes an exception.

13. Any personal property left on District property overnight is subject to removal and disposal by the District.

Prohibited Activities

The following restrictions apply to all persons in District facilities or on District grounds, including students, staff, visitors, organizations, and community members, whether or not a formal facility-use approval has been issued:

1. Possession, use, or distribution of illegal drugs or alcoholic beverages.

2. Possession of weapons except as authorized by applicable law.

3. Conduct that damages or threatens to damage District property, equipment, or furnishings.

4. Conduct that violates the Pennsylvania Crimes Code or other applicable federal, state, or local laws and regulations.

5. Gambling, games of chance, raffles, lotteries, and other regulated games unless expressly authorized by the District and permitted by law.

6. Use of tobacco, nicotine, or nicotine-delivery products as prohibited by District policy and applicable law.

7. Operating bicycles, scooters, skateboards, or other personal transportation devices in a manner that endangers others, interferes with authorized activities, or damages District property.

8. Riding bicycles, scooters, skateboards, or other personal transportation devices on grass, athletic fields, landscaped areas, or other District-designated restricted areas.

9. Recreational operation of motorized scooters, motorized skateboards, and similar powered devices on District property, except as authorized by the administration and permitted by law.

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14. **RECOMMENDATIONS OF THE SUPERINTENDENT (Agenda Items) - SAFETY REPORTS**

14.1. Safety Report 110

THE SCHOOL DISTRICT OF JENKINTOWN

Office of the Elementary School Principal | Dr. Ernesto Ortiz, Jr.

Jenkintown Elementary School

Office of the Principal

To: Dr. Brea D'Angelo, Superintendent

From: Dr. Ernesto Ortiz, Jr., Principal

Re: Fire Drill – October 6, 2026

This is to notify you of the completion of a fire evacuation drill on October 6, 2026 at 9:10 AM. The drill was conducted by our local fire company as part of Fire Prevention Week. All students and staff were accounted for at their assigned locations. The feedback from the department concerning our procedures was very positive.

Ernesto Ortiz, Jr.

Authorized Signature: _____

Date: 10-7-26

Jenkintown Middle/High School

Office of the MS/HS Principal

To: Dr. Brea D'Angelo, Superintendent

From: Thomas Roller, MS/HS Principal

Re: Fire Drill – October 6, 2026

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****** There was one fire door on the 2nd floor of the MS/HS that did not automatically initiate upon the alarm, so the company has requested that Mr. Nickerson work with the company to get that fixed. I will show Mr. Nickerson and Mr. Smith the door that did not initiate.

Authorized Signature: Thos Roller

Date: 10/6/26

15. OLD BUSINESS (DISCUSSION)

16. **NEW BUSINESS (DISCUSSION)**

    16.1. Liaison Reports

17. PUBLIC COMMENTS - NON AGENDA ITEMS

Name	Address	Topic
NONE		

18. **EXECUTIVE SESSION**

    18.1. Resolution for Executive Session — Mrs. Carolyn Riley
    18.2. Return to Public Meeting

19. **ADJOURNMENT**

    19.1. Adjourn the meeting — Mrs. Carolyn Riley
    The meeting adjourned at 7:28 pm

Respectfully Submitted,

_____
Board Secretary