

Working Session Meeting
Thursday, September 10, 2026 6:00 PM
Eastern

Pleasant Valley Administration Building Board
Room
2233 Route 115
Suite 100
Brodheadsville, PA 18322

1. Operations
 - 1.A. Construction Project Update
2. Finance
 - 2.A. Capital Funds Report - August 2026
 - 2.B. EBTEP Financial Reports - June 2026
 - 2.C. Fuel Tank Update
 - 2.D. Revenue and Expenses - Athletics - Arbiter
 - 2.E. Teacher Lounge Vending Machines
 - 2.F. Cafeteria Meal Totals - July 2026
3. Education/Curriculum
 - 3.A. Curriculum Update
4. Transportation
5. Technology
 - 5.A. Montgomery County Intermediate Unit - Mimecast License - Terms: 9/24/26-6/30/28 Cost: \$5,865.00 per year
6. Policy
 - 6.A. First Reading of Policies - September 24, 2026 Board Agenda
7. Superintendent's Report
 - 7.A. Working Sessions
 - 7.B. 2027 Proposed Working Session/Board Meeting Dates
 - 7.C. PSBA Conference and Trainings
 - 7.D. PSBA Officer Elections - Sue Kresge
8. Security
9. Athletics
10. Other

Pleasant Valley School District

High School Renovations and Additions

September 10, 2026, Project Update



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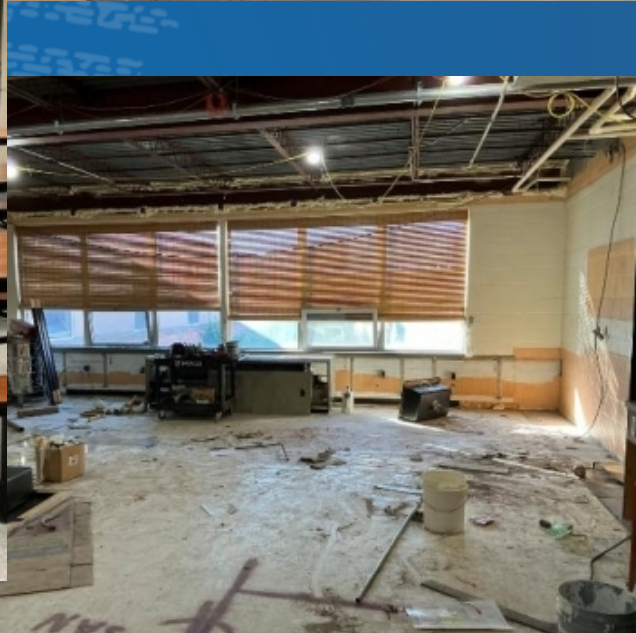
Interior Construction Activities



- Installation of kitchen equipment and serving area was completed.
- Installation of finishes including flooring, ceilings, and painting was completed.
- Classroom and STEAM area millwork was completed.
- Testing of low voltage systems including fire alarm, access control, and data continued.
- Installation of mechanical equipment, ductwork, and piping continues.
- Start up of equipment of equipment for the phase was completed.



Interior Construction Activities



Exterior Construction Activities



- Concrete curbing, sidewalks, and pavement completed.
- Installation of new entry vestibules completed.
- Continued work at receiving/mechanical enclosure.
- Mechanical and electrical equipment set.
- Demolition continues for area D.



Exterior Construction Activities



Progress Update



School District: Pleasant Valley School District													Report Submission Date:		August 31, 2026					
Project Name: High School Renovations																				
Project Number: 290003													Report Author:		Ashley Poglese					
Overall Project Schedule Status	2025						2026						2027						% Complete	Status Comments
	J-F	M-A	M-J	J-A	S-O	N-D	J-F	M-A	M-J	J-A	S-O	N-D	J-F	M-A	M-J	J-A	S-O	N-D		
Phase A - Administration Addition																			98%	Punchlist work is in progress
Phase B - Cafeteria Addition																			98%	Punchlist work is in progress
Phase C - Mechanical Room Addition																			95%	Equipment start ups ongoing.
Phase 1A - Auditorium, library, band room, choral, & classrooms renovations																			99%	Punch list work and scope changes are being completed
Phase 1B - Cafeteria toilet room renovations																			99%	Punchlist work ongoing
Phase 2B - Classroom renovations																			95%	Completing E sports room
Phase 2C - Mechanical rooms renovations																			75%	Preparing to pour the AHU pads
Phase 4C - Cafeteria renovations																			90%	MEP devices and finishes ongoing.
Phase 2A - Upper classroom renovations																			99%	Punchlist work ongoing.
Phase D1 - Demolition																			100%	Demolition is complete
Phase 3A -Classroom renovations																			99%	Punchlist work is in progress
Phase 4B - Kitchen Renovations																			95%	Exterior door installation ongoing
Phase 4A - Classroom renovations																			95%	Equipment connections and finishes
Phase D - Classroom Additions																			15%	Walls are being laid out along the corridor
Phase E - Athletic wing Additions																			15%	CMU demising walls are nearly complete
Phase 5A - Art wing renovations																			5%	Demolition in progress
Phase 5B - Athletic renovations																			5%	Foundation layout and excavation
Phase 5C - JC Mills renovations																			20%	Sprinkler sys., speakers, and fire alarm are comp
Phase S1 -Site work 2025																			95%	Wearing course scheduled summer 2027
Phase S2 - Site work 2025/2026																			40%	Concrete sidewalks and curb are in progress
Phase 3S3 - Site work 2026/2027																			0%	
Issues Resolved													Issues in Progress							
The PPL power transfer schedule will allow for decommissioning the existing generators early August. This will allow the General Contractor to do Gym Courtyard underground work without needing to protect the existing generator (scheduled for removal).													The structural steel sequence for the Classroom Addition needs to be carefully coordinated. A section of roof will be removed to allow for new steel reinforcing. The steel erectors will fasten the new roof deck as soon as steel is installed.							
The new walkin cooler/freezer combination unit requires access to pipes and utilities above the unit. Two roof access locations were added so maintenance can be performed without having to get in the cavity between the roof deck and cooler.													Parking and traffic patterns need to be finalized for next year. A meeting is scheduled with the District for mid-July.							

Next Steps



- Demolition of structures and finishes for phase 5A and D.
- Continue work on exterior walls in phase E.
- Addition D foundation
- Mechanical and electrical equipment programming and balancing.
- Site work including stormwater piping, sanitary connections, and building excavation.
- Coordinate with PVSD:
 - Punchlist work in previous phases

PLEASANT VALLEY SCHOOL DISTRICT
Capital Reserve Fund
August 31, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:									
8/31/2026	Account Balances:						-		
	Capital Reserve Fund			\$ 274,647.32					
	Certificates of Deposit			\$ 863,090.43					
	Transfers from General Fund			\$ 34,811,571.50					
	Interest			\$ 3,074,302.21					
	Other Sources	Reimbursement from 2018 Bond Fund		\$ 245,000.00					
		Reimbursement from PennDot		-					
		FNB Digital Scoreboard Sponsorship		54,728.00					
Uses of Funds:									
	Turf field replacement	Barry Isett	2018-2019		\$ 32,400.00	3,292.16	35,692.16	35,692.16	-
	Turf field replacement	Field Turf	2019-2020		\$ 860,551.00	(12,033.07)	848,517.93	848,517.93	-
	High School Roof Replacement	Tremco through Bond Fund	2018-2019		\$ 245,000.00		245,000.00	245,000.00	-
	Mold Remediation	Belfor USA	2018-2019		\$ 1,113,458.02		1,113,458.02	1,113,458.02	-
	PVE Playground Sitework	Recreation Resource	2023-2024		\$ 127,533.23	(4,650.35)	122,882.88	122,882.88	-
	PVI Playground Sitework	Recreation Resource	2023-2024		\$ 219,147.00	(26,211.00)	192,936.00	192,936.00	-
	High School Renovation Architect	KCBA Architects	2023-2024		\$ 3,550,000.00	200,000.00	3,750,000.00	3,300,628.75	449,371.25
	High School Renovation Architect Reimbursables	KCBA Architects = Not to Exceed \$20,000	2023-2024		\$ 20,000.00		20,000.00	17,131.25	2,868.75
	Team Room Addition	Lobar	2024-2025		\$ 3,181,700.00		3,181,700.00	-	3,181,700.00
	Gym Floor, Bleachers, Divider Curtain, Scoreboards & Volleyball Acces.	Lobar	2024-2025		\$ 1,574,900.00		1,574,900.00	-	1,574,900.00
	Paving	Lobar	2024-2025		\$ 492,000.00		492,000.00	-	492,000.00
	Wire Mold & Specialty Lighting	Lobar	2024-2025		\$ 39,000.00		39,000.00	-	39,000.00
	Earthwork, Sod, Rekey Hardware & Brick Flashing	Lobar	2024-2025		\$ 846,500.00		846,500.00	-	846,500.00
	PVE Carpeting Replacement	Spectrum Flooring	2024-2025		\$ 35,980.03		35,980.03	35,980.03	-
	ReKeying District Buildings	James Doorcheck	2024-2025		\$ 181,312.98		181,312.98	181,312.98	-
	Boardroom Audio/Visual/Streaming Upgrade	CDW	2024-2025		\$ 37,688.67		37,688.67	37,688.67	-
	MS Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2024-2025		\$ 264,928.46		264,928.46	256,143.80	8,784.66
	PVI Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		\$ 300,000.00	-	300,000.00	-	300,000.00
	PVE Staff Replacement Furniture	Premier Environments /Corbett/Exemplis	2025-2026		\$ 300,000.00		300,000.00	300,000.00	-
	PVI Chiller Replacement - Construction Management Fee	CHA Consulting	2026-2027		\$ 69,090.00		69,090.00	69,090.00	-
	Digital Scoreboard for Stadium - FNB Sponsorship	Digital Scoreboard	2025-2026		\$ 273,640.00		273,640.00	273,640.00	-
	Open Gate Metal Detectors	School Specialty	2025-2026		\$ 58,202.00		58,202.00	58,202.00	-
	PVI Chiller Replacement Project	Myco Mechanical	2026-2027		\$ 987,000.00		987,000.00	130,333.50	856,666.50
	PVE Teacher Mobile Storage Cart Furniture	Lakeshore Learning Supplies	2025-2026		\$ 121,524.00		121,524.00	121,524.00	-
	PVE Teacher Furniture	Premier Environments	2025-2026		\$ 327,014.78		327,014.78	27,014.78	300,000.00
	PVSD MS HVAC Upgrades	CHA Consulting	2026-2027		\$ 413,609.00		413,609.00	206,804.50	206,804.50
Total				\$ 39,323,339.46	15,672,179.17	160,397.74	15,832,576.91	7,573,981.25	8,258,595.66
	Account Balance (Total sources less expenditures)			\$31,749,358.21					
	Capital Reserve Funds Available (Account Balance less allocated costs)			\$23,490,762.55					
	Accounts Reconciliation								
	Capital Reserve Fund- First Northern			\$ 31,749,358.21					
	Total of All Accounts			\$ 31,749,358.21					
	Account Balance			\$31,749,358.21					
	Variance (must equal zero)			\$ -					

PLEASANT VALLEY SCHOOL DISTRICT
Consolidated Bond Fund
August 31, 2026

DATE	PROJECT DESCRIPTION	VENDOR	YEAR	SOURCES	CONTRACT COST	CHANGE ORDERS	AWARDED GRANTS	DISCOUNTS TAKEN	TOTAL COST	EXPENDITURES	REMAINING BALANCE
Sources of Funds:											
8/31/2026	Account Balances:								\$ -		
	2023 Bond Issue - PSDLAF Account			\$14,774,438.34							
	2023 Interest			1,785,584.37							
	2024 Bond Issue - PSDLAF Account			14,797,433.71							
	2024 Interest			1,253,387.25							
	2025 Bond Issue - PSDLAF Account			40,000,240.35							
	2025 Interest			1,014,929.26							
	Public Improvement Grant			251,699.00							
	Reimbursement from PennDot			19,000.00							
Uses of Funds:											
	Plumbing Contract for HS Renovation	Myco Mechanical	2024-2025		\$ 5,551,000.00	\$ 130,350.81			\$ 5,681,350.81	\$ 3,660,874.84	\$ 2,020,475.97
	Asbestos Contract for HS Renovation	Sargent Enterprises	2024-2025		\$ 576,324.00		\$ 264,987.00		\$ 311,337.00	\$ 66,492.00	\$ 244,845.00
	Builder's Risk Insurance	CM Regent	2024-2025		\$ 291,366.00				\$ 291,366.00	\$ 291,366.00	\$ -
	Construction Management Fee	CHA Consulting	2024-2025		\$ 1,615,892.77				\$ 1,615,892.77	\$ 350,000.00	\$ 1,265,892.77
	HVAC Testing & Balancing	Butler Balancing	2024-2025		\$ 130,000.00				\$ 130,000.00	\$ 9,000.00	\$ 121,000.00
	Data Equipment	Lobar	2024-2025		\$ 200,000.00				\$ 200,000.00	\$ 97,356.99	\$ 102,643.01
	Classroom Technology	Lobar	2024-2025		\$ 300,000.00				\$ 300,000.00	\$ 35,279.58	\$ 264,720.42
	Cameras & WAP	Lobar	2024-2025		\$ 640,000.00				\$ 640,000.00	\$ 2,910.00	\$ 637,090.00
	Movable Furniture & Equipment	Lobar	2024-2025		\$ 1,000,000.00	\$ 600,000.00			\$ 1,600,000.00	\$ 663,507.19	\$ 936,492.81
	Electric Utilities	Lobar	2024-2025		\$ 40,000.00				\$ 40,000.00	\$ 16,148.93	\$ 23,851.07
	Electric Contract for HS Renovation	Wind Gap Electrical	2024-2025		\$ 14,265,793.36	\$ 71,203.00	\$ 91,306.00		\$ 14,245,690.36	\$ 8,393,817.28	\$ 5,851,873.08
	Mechanical Contract for HS Renovation	Myco Mechanical	2024-2025		\$ 13,894,000.00		\$ 334,164.00		\$ 13,559,836.00	\$ 9,521,826.86	\$ 4,038,009.14
	General Contract for HS Renovation	Lobar Inc	2024-2025		\$ 31,503,605.23	\$ 263,108.02	\$ 574,530.00		\$ 31,192,183.25	\$ 20,741,904.60	\$ 10,450,278.65
	High School Land Survey	LVL Engineering Group	2023-2024		\$ 1,548.27				\$ 1,548.27	\$ -	\$ 1,548.27
	Asbestos, PCB Lead Abatement Testing Services (not to exceed)	Element Environmental Solutions Inc	2023-2024		\$ 50,055.35				\$ 50,055.35	\$ 20,642.95	\$ 29,412.40
	Geotechnical Investigation - Phase 1	Kleinfelder Inc	2024-2025		\$ 18,900.25				\$ 18,900.25	\$ 8,935.00	\$ 9,965.25
	Geotechnical Construction Testing - Phase 2	Kleinfelder Inc	2024-2025		\$ 72,244.00				\$ 72,244.00	\$ -	\$ 72,244.00
	Legal Costs - HS Renovation Project	Fox Rothschild	2024-2025		\$ 34,073.50				\$ 34,073.50	\$ -	\$ 34,073.50
	HS Tile Testing	LGM and Associates	2025-2026		\$ 6,500.00				\$ 6,500.00	\$ 3,450.00	\$ 3,050.00
Total				\$73,896,712.28	\$70,191,302.73	\$ 1,064,661.83	\$ 1,264,987.00		\$ 69,990,977.56	\$ 43,883,512.22	\$ 26,107,465.34
	Account Balance (Total sources less expenditures)			\$30,013,200.06							
	Bond Fund Available Funds (Account Balance less allocated costs)			\$3,905,734.72							
	Accounts Reconciliation										
	2023 PSDLAF Investment Account			\$ 11,469,704.23							
	2023 FNB			\$ 366,871.36							
	2024 PSDLAF Investment Account			\$ 14,333,605.01							
	2024 FNB			\$ 27,320.78							
	2025 PSDLAF Investment Account			\$ 161,580.91							
	2025 FNB			\$ 3,654,117.77							
	Total of All Accounts			\$ 30,013,200.06							
	Account Balance			\$30,013,200.06							
	Variance (must equal zero)			\$ -							

**Reserve Balances
2025-2026**

	Member Reserves 6/30/2025	Net Current Operations	Member Reserves 6/30/2026	% Change
Bethlehem Vo-Tech	\$ 3,080,317.81	\$ (377,285.67)	\$ 2,703,032.14	-12.2%
Career Institute of Technology	1,214,558.58	92,901.61	1,307,460.19	7.6%
Colonial Intermediate Unit 20	9,360,267.30	(366,172.92)	8,994,094.38	-3.9%
Delaware Valley SD	13,899,376.28	(940,294.50)	12,959,081.78	-6.8%
East Stroudsburg Area SD	6,362,116.18	(2,060,483.31)	4,301,632.87	-32.4%
Employee Benefit Trust	-		-	0.0%
Interest Reserve Fund	1,726,031.35	(45,310.16)	1,680,721.19	-2.6%
Monroe County Tech Institute	1,306,354.67	(76,286.72)	1,230,067.95	-5.8%
Nazareth Area SD	7,386,887.00	(1,299,716.23)	6,087,170.77	-17.6%
Northampton Area SD	6,928,398.11	(2,384,474.42)	4,543,923.69	-34.4%
Pen Argyl Area SD	6,050,754.18	(870,597.60)	5,180,156.58	-14.4%
Pleasant Valley SD	5,183,011.04	1,220,639.74	6,403,650.78	23.6%
Stroudsburg Area SD	10,061,243.66	(1,839,831.34)	8,221,412.32	-18.3%
Wilson Area SD	3,672,745.91	(758,560.73)	2,914,185.18	-20.7%
	<u>\$ 76,232,062.07</u>	<u>\$ (9,705,472.25)</u>	<u>\$ 66,526,589.82</u>	
Member Reserves	\$ 74,506,030.72	\$ (9,660,162.09)	\$ 64,845,868.63	-13.0%
Interest Reserve	1,726,031.35	(45,310.16)	1,680,721.19	-2.6%
	<u>\$ 76,232,062.07</u>	<u>\$ (9,705,472.25)</u>	<u>\$ 66,526,589.82</u>	-12.7%

08/17/2026

10:54

Month Ending - 06/30/2026

EMPLOYEE BENEFIT TRUST

Pleasant Valley School

Monthly Financial Report

ptmthfin

	July	August	September	October	November	December	January	February	March	April	May	June	Year-To-Date
Beginning Balance	5,183,011.04	5,307,466.82	5,647,549.68	5,750,307.08	6,113,054.26	6,337,705.41	6,009,929.59	5,868,787.48	6,168,857.76	6,231,705.49	5,721,191.11	6,189,573.79	5,183,011.04
Regular Funding	1,059,961.00	1,057,924.49	1,047,063.08	1,063,761.65	1,061,725.14	1,066,028.87	1,072,367.80	1,076,518.53	1,068,366.51	1,070,553.40	1,074,860.86	1,068,529.22	12,787,660.55
Funding - Self Pays	16,873.08	14,775.63	21,010.03	21,010.03	21,010.03	21,010.03	21,010.03	23,107.48	21,010.03	21,010.03	21,010.03	21,010.03	243,846.46
Health Funding	1,076,834.08	1,072,700.12	1,068,073.11	1,084,771.68	1,082,735.17	1,087,038.90	1,093,377.83	1,099,626.01	1,089,376.54	1,091,563.43	1,095,870.89	1,089,539.25	13,031,507.01
Funding - Cobra	18,892.40	16,825.75	14,757.39	14,757.39	16,824.04	14,752.63	14,715.85	14,836.41	12,830.04	12,830.04	10,793.53	8,726.88	171,542.35
Cobra Funding	18,892.40	16,825.75	14,757.39	14,757.39	16,824.04	14,752.63	14,715.85	14,836.41	12,830.04	12,830.04	10,793.53	8,726.88	171,542.35
PA Trust	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,531.61	34,374.05	88,950.10	127,855.76
PA Trust Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,531.61	34,374.05	88,950.10	127,855.76
Cat Fund Reimbursement	88,257.01	0.00	0.00	0.00	61,440.86	61,859.65	41,079.69	81,275.08	40,957.92	3,951.72	183,537.86	20,530.24	582,890.03
Cat Fund Reimbursement RX	18,270.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,483.68	17,668.99	17,668.99	25,121.83	94,214.16
Cat Fund Reimbursement	106,527.68	0.00	0.00	0.00	61,440.86	61,859.65	41,079.69	81,275.08	56,441.60	21,620.71	201,206.85	45,652.07	677,104.19
ERC Experience Refund	0.00	0.00	0.00	46,752.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,752.09
ERC Experience Refund	0.00	0.00	0.00	46,752.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,752.09
Interest	17,572.99	16,418.40	19,378.10	23,488.66	17,740.03	10,114.34	10,913.52	30,700.14	13,050.09	7,919.06	24,056.96	7,327.79	198,680.08
Interest	17,572.99	16,418.40	19,378.10	23,488.66	17,740.03	10,114.34	10,913.52	30,700.14	13,050.09	7,919.06	24,056.96	7,327.79	198,680.08
Total Revenue	1,219,827.15	1,105,944.27	1,102,208.60	1,169,769.82	1,178,740.10	1,173,765.52	1,160,086.89	1,226,437.64	1,171,698.27	1,138,464.85	1,366,302.28	1,240,196.09	14,253,441.48
Claims-Medical	785,305.79	488,708.51	568,231.68	479,027.34	716,708.90	877,875.64	902,460.72	579,403.02	758,762.53	1,194,289.03	554,839.49	546,764.39	8,452,377.04
Medical Claims	785,305.79	488,708.51	568,231.68	479,027.34	716,708.90	877,875.64	902,460.72	579,403.02	758,762.53	1,194,289.03	554,839.49	546,764.39	8,452,377.04
Claims - Dental	25,942.77	33,042.37	40,329.45	25,668.18	22,247.49	29,189.60	34,105.31	33,049.47	37,939.54	39,464.79	30,213.78	46,765.12	397,957.87
Dental Claims	25,942.77	33,042.37	40,329.45	25,668.18	22,247.49	29,189.60	34,105.31	33,049.47	37,939.54	39,464.79	30,213.78	46,765.12	397,957.87
Claims - Drug	302,219.94	286,020.41	282,977.28	356,051.93	267,536.90	397,142.92	270,238.03	282,457.78	259,250.60	358,218.04	271,834.06	355,425.91	3,689,373.80
Drug Claims	302,219.94	286,020.41	282,977.28	356,051.93	267,536.90	397,142.92	270,238.03	282,457.78	259,250.60	358,218.04	271,834.06	355,425.91	3,689,373.80
BC NEPA Drug Rebates	-105,371.57	-100,343.99	-4,456.27	-212,423.12	-145,737.67	-127,772.72	-90,852.36	-121,090.22	-107,741.00	-107,431.35	-96,193.54	-89,123.16	-1,308,536.97
Drug Formulary Rebate	-105,371.57	-100,343.99	-4,456.27	-212,423.12	-145,737.67	-127,772.72	-90,852.36	-121,090.22	-107,741.00	-107,431.35	-96,193.54	-89,123.16	-1,308,536.97
Premiums - Vision	1,486.62	1,495.96	1,489.61	1,565.81	1,529.02	1,465.68	0.00	0.00	0.00	3,057.84	3,080.25	0.00	15,170.79
Vision Premiums	1,486.62	1,495.96	1,489.61	1,565.81	1,529.02	1,465.68	0.00	0.00	0.00	3,057.84	3,080.25	0.00	15,170.79
Admin Fee - Medical	30,076.99	0.00	53,039.57	35,891.97	32,432.44	72,764.32	0.00	30,023.68	36,874.05	39,773.95	0.00	27,899.90	358,776.87
Admin Fee - Dental	0.00	993.45	1,000.85	1,004.55	989.75	1,000.85	995.30	973.70	979.15	979.20	993.60	966.60	10,877.00
Admin Fee - Drug	2,299.00	0.00	968.11	800.54	798.86	1,009.93	0.00	1,514.47	2,582.27	1,797.49	1,383.75	17,217.08	30,371.50
Admin Fee - CIU-20	0.00	0.00	0.00	1,665.36	0.00	5,009.04	3,350.16	1,671.84	1,671.84	1,681.56	1,688.04	1,671.84	18,409.68
Administrative Expenses	32,375.99	993.45	55,008.53	39,362.42	34,221.05	79,784.14	4,345.46	34,183.69	42,107.31	44,232.20	4,065.39	47,755.42	418,435.05
Stop Loss Premium	0.00	0.00	0.00	61,906.16	0.00	186,200.24	124,534.96	62,147.04	62,147.04	62,508.36	62,749.24	62,147.04	684,340.08
Stop Loss Premium, PA Trust	0.00	0.00	0.00	61,906.16	0.00	186,200.24	124,534.96	62,147.04	62,147.04	62,508.36	62,749.24	62,147.04	684,340.08
Cat Fund Premium	35,519.55	39,969.15	39,891.54	39,891.54	40,124.37	40,124.37	40,124.37	40,046.76	40,046.76	40,279.59	40,434.81	40,046.76	476,499.57

08/17/2026

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Month Ending - 06/30/2026

EMPLOYEE BENEFIT TRUST
Pleasant Valley School
Monthly Financial Report

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	July	August	September	October	November	December	January	February	March	April	May	June	Year-To-Date
Cat Fund Premium RX	11,031.30	14,250.05	14,222.38	14,222.38	14,305.39	14,305.39	14,305.39	14,277.72	14,277.72	14,360.73	14,416.07	14,277.72	168,252.24
Cat Fund Premium	46,550.85	54,219.20	54,113.92	54,113.92	54,429.76	54,429.76	54,429.76	54,324.48	54,324.48	54,640.32	54,850.88	54,324.48	644,751.81
Other Contracted Services	1,988.31	1,725.50	1,757.00	1,750.00	1,753.50	1,767.50	1,884.68	1,892.10	1,895.81	0.00	1,945.03	1,959.90	20,319.33
Contracted Services	1,988.31	1,725.50	1,757.00	1,750.00	1,753.50	1,767.50	1,884.68	1,892.10	1,895.81	0.00	1,945.03	1,959.90	20,319.33
Legal Fees	0.00	0.00	0.00	0.00	0.00	432.58	82.44	0.00	164.23	0.00	235.02	0.00	914.27
Legal	0.00	0.00	0.00	0.00	0.00	432.58	82.44	0.00	164.23	0.00	235.02	0.00	914.27
Insurance	1,781.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,781.47
Insurance	1,781.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,781.47
Actuarial Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,400.00	0.00	8,400.00
Actuarial Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,400.00	0.00	8,400.00
PCORI Fees	3,091.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,091.20
Dues & Fees	0.00	0.00	0.00	0.00	0.00	1,026.00	0.00	0.00	0.00	0.00	0.00	0.00	1,026.00
Other Expenses	3,091.20	0.00	0.00	0.00	0.00	1,026.00	0.00	0.00	0.00	0.00	0.00	0.00	4,117.20
Employee Programs	0.00	0.00	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	1,900.00	100.00	3,400.00
Employee Programs	0.00	0.00	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	1,900.00	100.00	3,400.00
Total Expenses	1,095,371.37	765,861.41	999,451.20	807,022.64	954,088.95	1,501,541.34	1,301,229.00	926,367.36	1,108,850.54	1,648,979.23	897,919.60	1,026,119.10	13,032,801.74
Ending Balance	5,307,466.82	5,647,549.68	5,750,307.08	6,113,054.26	6,337,705.41	6,009,929.59	5,868,787.48	6,168,857.76	6,231,705.49	5,721,191.11	6,189,573.79	6,403,650.78	6,403,650.78

<u>Year</u>	<u>Admission Revenue</u>	<u>Arbiter Expense</u>	
2026-2027	\$ 46,267.00	\$ 47,187.96	\$ (920.96) Projection with increase to \$8.00
2025-2026	\$ 38,917.31	\$ 46,720.75	\$ (7,803.44)
2024-2025	\$ 39,618.45	\$ 47,249.50	\$ (7,631.05)
2023-2024	\$ 41,879.81	\$ 44,799.00	\$ (2,919.19)
2022-2023	\$ 37,418.32	\$ 33,118.05	\$ 4,300.27
2021-2022	\$ 36,549.06	\$ 39,068.95	\$ (2,519.89)

Services Agreement

This Services Agreement ("Agreement"), dated August 28th, 2026 ("Effective Date"), is between Pleasant Valley School District a Pennsylvania Government Entity ("Client"), and SODEXO OPERATIONS, LLC, a Delaware limited liability company, with its principal office located at 2913 AW Grimes Boulevard, Pflugerville, Texas 78660 ("Sodexo"). Sodexo and Client shall be known individually as a "Party" and collectively as the "Parties." The Parties agree as follows:

1. Purpose of Agreement Sodexo shall provide Services at the Premises and at such other locations as Sodexo and Client shall agree in writing in accordance with the terms and conditions set forth herein and in the attached Scope of Work (Exhibit A). The Services collectively include:

Vending Service	X
-----------------	---

2. Term and Termination The term of this Agreement is for Three (3) years commencing August 28th, 2026 and shall continue thereafter, unless terminated earlier by either party upon no less than sixty (60) days prior written notice to the other party.

Either party may terminate this Agreement upon material breach by the other party if not cured within thirty (30) days of the breaching party's receipt of the nonbreaching party's written notice.

3. Premises Sodexo shall provide Services at the following locations:

Client Location Information	Client Billing Information (if different)
Client Name Pleasant Valley School District	Client Name Pleasant Valley School District
Address Pleasant Valley Elementary School 476 Polk Township Rd	Address 2233 Route 115 Suite 100
City, State, Zip Code Kunkletown PA 18058	City, State, Zip Code Brodheads ville PA 18255
Phone Number 570-402-1000	Phone Number
Email sites.leann@pvbears.org	Accounts Payable Contact (1) Rose Arace, accountspayable@pvbears.org
Client Contact Leann Sites	Accounts Payable Contact (2)
Additional Service Locations (if applicable) Pleasant Valley Intermediate School 477 Polk Township Road Kunkletown PA 18058; Pleasant Valley Middle School 2233 Route 115 Brodheads ville PA 18322 Pleasant Valley High School 1671 Route 209 Brodheads ville PA 18322	

4. Financial Terms:

A. Sodexo shall retain all cash receipts to pay operating expenses incurred in the operation of the Services. All profit or loss shall be for Sodexo's account.

B. Within sixty (60) days after the conclusion of each Accounting Period, Sodexo shall pay Client a commission as follows:]

SERVICE	COMMISSION
Vending Service	10% of Net Sales

Net Sales shall mean all amounts recorded from the sales of food, beverages, confections, goods, merchandise and other authorized products in connection with the Vending Service, excluding applicable taxes, bottle and can deposits, costs associated with card readers (including credit card service fees and processing charges), and the retail pricing of items lost due to spoilage and waste.]

C. Prices. The initial prices charged by Sodexo for food and other products managed by Sodexo in the Services operations shall be reasonable and competitive with prices charged in comparable establishments in the geographic area of the Premises for comparable products, similarly prepared and of like quality and portion. No less than annually, Sodexo shall adjust pricing to reflect the increase in the Producers Price Index for Food and Beverage Stores.

By signing this Agreement, the signatories bind their respective companies to the terms set herein.

Pleasant Valley School District

Sodexo Operations, LLC

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A
SCOPE OF WORK

1. Service Description.

Sodexo shall operate (or engage third parties to operate) the Services at Client's Premises.

A. Vending Service. The operation of automatic vending machines to sell Vending machine products at locations on Client's Premises.

2. Client Obligations. Client shall be responsible to provide, at no cost to Sodexo:

A. Electricity, gas, water and other utilities, ventilation, security service, telephone service, broadband internet access, pest extermination and control, window cleaning (including power washing as necessary), maintenance and repairs (excluding vending equipment), refuse removal, painting and decorating.

B. All utility lines needed for the proper operation of the vending machines to the location of each machine. The utility lines (with all proper hardware) are to be ready for connection to the vending machines, however, the actual connection of the machines to the utility lines shall be made by Sodexo. Client shall permit interruption of such services only in cases of emergency and shall promptly notify Sodexo of any such interruption. If notification of interruption is not provided to Sodexo which causes a loss of refrigerated or frozen products, Client shall reimburse Sodexo for such loss based on the posted retail price of such products.

C. Client shall provide, at no cost to Sodexo, an adequate amount of reasonably located space which may be secured and locked for Sodexo's use for storage of Vending Machine Products, and of cleaning and sanitation equipment.

3. Insurance.

A. Commercial General Liability Insurance. Sodexo shall obtain and keep in force during the term of this Agreement, Commercial General Liability Insurance with a limit of not less than One Million Dollars (\$1,000,000.00) for each occurrence, including, but not limited to, Personal Injury Liability, Blanket Contractual Liability and Products Liability, covering only the operations and activities of Sodexo under this Agreement and, upon request, shall provide Client with a certificate evidencing such policies. The insurance policies shall contain a provision whereby the insurer(s) shall provide notice of cancellation in accordance with the provisions of the policy.

B. Property Insurance. Client shall maintain, or cause to be maintained, a system of coverage (either through purchased insurance, self-insurance, or a combination thereof) to keep the buildings, including the Premises, and all property contained therein and Client's other property insured against loss or damage by fire, explosion or other cause normally covered by special causes of loss form and builder's risk property insurance policies.

C. Cyber Liability Insurance. Each Party shall maintain Cyber Liability Insurance in the amount of One Million Dollars (\$1,000,000.00) per each occurrence.

4. Liability and Indemnity.

A. Employment Claims. Each party hereto shall be solely responsible for all claims asserted by or on behalf of the employees on its respective payroll, including employment and personnel actions (such as wrongful termination, discrimination, etc.) and claims arising out of injuries occurring on the job.

B. Property Damage Claims. With respect to claims for damage to the property of the Parties, for which the Parties maintain a system of coverage on their respective property[, and based on the representations contained in Section 2 above,] each Party hereto waives its rights, and the rights of its subsidiaries and affiliates, to recover from the other Party hereto and its subsidiaries and affiliates for loss or damage to such Party's building, equipment, improvements and other property of every kind and description resulting from fire, explosion or other cause normally covered in special causes of loss form and builders risk property insurance policies.

C. Consequential Damages. In no event shall either Party be liable to the other for consequential, indirect or incidental damages (including punitive damages and lost profits), even if such Party has been advised of the possibility of such damages in advance.

D. Other Claims for Personal Injury or Property Damage. With respect to claims for personal injury not covered by sub-Section A and claims for damage to property not covered by sub-Section B, Sodexo and Client shall defend, indemnify and hold each other harmless from and against all claims, liabilities, losses and expenses, including reasonable costs, collection expenses, attorneys' fees and court costs, which may arise because of the sole negligence or willful misconduct of the indemnifying Party, its agents or employees in the performance of its obligations under this Agreement.

E. This Section 4 shall survive termination of this Agreement.

5. Taxes. Sodexo will obtain & pay for all federal, state & local licenses and permits as well as collect and pay all sales, use, excise and income taxes attributed to the operation under this agreement.

6. Governing Law. The provisions of this Agreement shall be construed under the laws of the State of Maryland.

Pricing & Commission Structure offerings

Category	10%
LSS Chips	\$2.00
Non Chocolate Candy	\$2.75
Chocolate Candy	\$2.75
Crackers	\$1.50
Cookies	\$2.00
Large Cookies	\$2.25
Energy Drinks	\$4.00
Large Gum	\$3.25
Juice	\$3.25
Nuts & Granola	\$2.00
Premium Nuts & Granola	\$3.75
Pastry	\$2.75
20oz Drinks	\$2.25
Soda 12oz	\$1.50
Gatorade/Powerade	\$2.75
Core / Smartwater	\$3.25
Vitamin Water	\$3.25
Regular Water	\$2.25

Breakfast								Al A Carte					
	2026-2027	2026-2027		2025-2026	2025-2026				2026-2027	2026-2027		2025-2026	2025-2026
Month	Meals Served	Operating Days		Meals Served	Operating Days			Month	Meals Served	Operating Days		Meals Served	Operating Days
July	247	15						July	\$ 294.50	17			
August				5,190	4			August				\$ 2,891.75	4
September				24,114	20			September				\$ 23,702.10	20
October				29,525	22			October				\$ 28,013.65	22
November				19,905	15			November				\$ 17,922.65	15
December				13,345	13			December				\$ 14,703.20	13
January				18,473	17			January				\$21,772.25	17
February				19,688	16			February				\$20,379.70	16
March				25,271	20			March				\$ 24,679.45	20
April				23,806	19			April				\$ 24,961.55	19
May				26,901	19			May				\$ 24,911.45	20
June				3,962	16			June				\$ 4,489.05	3
Lunch								After School Snacks					
	2026-2027	2026-2027		2025-2026	2025-2026				2026-2027	2026-2027		2025-2026	2025-2026
Month	Meals Served	Operating Days		Meals Served	Operating Days			Month	Meals Served	Operating Days		Meals Served	Operating Days
July	247	15						July	0	0			
August				9,415	4			August				1,024	4
September				50,039	20			September				8,070	20
October				56,842	22			October				7,181	22
November				38,337	15			November				5,307	15
December				33,153	13			December				2,427	11
January				43,826	17			January				5,232	17
February				40,995	16			February				3,281	15
March				50,820	20			March				8,596	20
April				48,741	19			April				8,682	19
May				50,415	20			May				2,309	14
June				10,436	16			June				17	1



BOARD POLICY

005.1 Board Relations

POLICY NUMBER	ADOPTED	VERSION	DOCUMENT STATUS
005.1	9/10/2020	v1.2	DRAFT
PRINTED 9/9/2026			

Proposed addition

Proposed deletion

Board member requests for information regarding committee issues shall be directed to the appropriate Board Committee Chairperson and Board President. All Board members should be informed when such a request for information occurs. The Committee Chairperson, in coordination with the Superintendent or designee, will prioritize the request and provide a response as soon as possible. Any questions regarding an upcoming vote will be considered a top priority. All responses will be shared with the full Board.

Board Members ~~should~~ **must** directly communicate through the Board President to the Superintendent and not PVSD staff, should they have questions and/or concerns regarding district operations. Board members should ensure their request for information or sharing of information is distributed to other members of the Board. It is important that issues deemed as urgent are immediately shared with the Superintendent. Other issues and/or questions deemed as non-urgent will be reviewed and prioritized by the Superintendent and responded to accordingly. As a general practice, Board members who communicate with one another should strive to respond to their colleagues within a 24-hour period.

The Board President or designee will communicate with the media on behalf of the Board. If other members of the Board elect to communicate with the media they shall indicate to the media that their thoughts and opinion do not represent the viewpoint of the entire Board. When a statement is issued on behalf of the Board, the final statement shall be sent to the Superintendent from the Board President.

Communication with the district solicitor shall be channeled through the Superintendent or

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through the Board President. The Board Secretary shall monitor the legal invoices.

Legal References

No additional references listed.

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BOARD POLICY

102 Academic Standards

POLICY NUMBER	ADOPTED	REVISED	VERSION
102	10/9/2014	11/20/2025	V3.1
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

PURPOSE

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.^{[1][2]}

DEFINITION

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, **Pennsylvania Integrated Standards**, state academic standards and local academic standards.^{[2][3]}

AUTHORITY

The Board shall approve academic standards for district students to attain, in the following content areas:^[2]

1. English Language Arts (reading, writing, speaking and listening) - **PA Core Standards**.
2. Mathematics - **PA Core Standards**.
3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) - **PA Integrated Standards**.
4. Science, Environment and Ecology (Grades 6-12).
5. Technology and Engineering (Grades 6-12).
6. Social Studies (history, geography, civics and government, economics) - to include **PA Core Standards** reading in history and social studies, and writing for history and social studies.
7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer Sciences.
11. **Personal Finance**.

12. World Languages.
13. Business, Computer and Information Technology.
14. School Counselor.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. **Such standards require the incorporation of education on social media literacy.**^[2]^[4]^[5]

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.^[9]

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.^[2]^[6]^[7]

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.^[2]^[8]

The district utilizes the Standards Aligned System (SAS) which is a digital portal designed to enhance teacher effectiveness and improve student achievement using six (6) elements:

1. Standards
2. Assessments
3. Curriculum Framework
4. Instruction
5. Materials and Resources
6. Safe and Supportive Schools

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Legal Footnotes

[1] 22 PA Code 4.11
LEGAL REFERENCE

[2] 22 PA Code 4.12
LEGAL REFERENCE

[3] 22 PA Code 4.3
LEGAL REFERENCE

[4] Pol. 105 — Curriculum
POLICY REFERENCE

[5] Pol. 107 — Adoption of Planned Instruction
POLICY REFERENCE

[6] Pol. 127
POLICY REFERENCE
Referenced policy is not available in this policy book.

[7] Pol. 212 — Reporting Student Progress
POLICY REFERENCE

[8] Pol. 113 — Special Education
POLICY REFERENCE

[9]

24-P-S-1556

LEGAL REFERENCE

Legal References

No additional references listed.



BOARD POLICY

105 Curriculum

POLICY NUMBER	ADOPTED	REVISED	VERSION
105	10/23/2014	11/20/2025	v3.1
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

PURPOSE

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement **utilizing the Board approved Comprehensive Plan and PA Department of Education's Standards Aligned System (SAS).**^[1]

DEFINTION

For purposes of this policy, curriculum shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.^{[2][3]} ^[4]

AUTHORITY

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.^{[1][3]} ^[4]

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.^{[1][3][5]}
^[6] ^[7] ^[8]

Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day

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GUIDELINES

The district's curriculum shall provide the following:

1. Continuous learning through effective collaboration among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. [\[9\]](#)
3. Guidance and counseling services for all students to assist in career and academic planning. [\[23\]](#)
4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. [\[11\]](#)
5. Language Instruction Educational Program for English Learner students, pursuant to law, and regulation and Board policy. [\[12\]](#) [\[13\]](#)
6. Compensatory education programs for students, pursuant to law and regulation.
7. Equal educational opportunity for all students, pursuant to law and regulation. [\[14\]](#) [\[15\]](#)
8. Career awareness and vocational education, pursuant to law and regulation. [\[16\]](#)
9. Educational opportunities for identified gifted students, pursuant to law and regulation. [\[17\]](#)
10. Regular and continuous instruction in required safety procedures. [\[18\]](#)

DELEGATION OF RESPONSIBILITY

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators, teaching staff members, students, community members and Board members. [\[1\]](#)

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members. [\[1\]](#) [\[19\]](#)

With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program. The Superintendent shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

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Legal Footnotes

[1] 22 PA Code 4.4 LEGAL REFERENCE	[2] 22 PA Code 4.3 LEGAL REFERENCE
[3] 22 PA Code 4.12 LEGAL REFERENCE	[4] Pol. 102 — Academic Standards POLICY REFERENCE
[5] 24 P.S. 1511 LEGAL REFERENCE	[6] 24 P.S. 1512 LEGAL REFERENCE
[7] Pol. 107 — Adoption of Planned Instruction POLICY REFERENCE	[8] Pol. 127 POLICY REFERENCE <i>Referenced policy is not available in this policy book.</i>
[9] Pol. 109 — Resource Materials POLICY REFERENCE	[11] Pol. 113 — Special Education POLICY REFERENCE
[12] 22 PA Code 4.26 LEGAL REFERENCE	[13] Pol. 138 — Language Instruction Educational Program for English Learners POLICY REFERENCE
[14] Pol. 103 — Discrimination/Harassment Affecting Students POLICY REFERENCE	[15] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities POLICY REFERENCE
[16] Pol. 115 — Career and Technical Education POLICY REFERENCE	[17] Pol. 114 — Gifted Education POLICY REFERENCE
[18] Pol. 805 — Emergency Preparedness and Response POLICY REFERENCE	[19] Pol. 105.1 — Review of Instructional Materials by Parents/Guardians and Students POLICY REFERENCE
[20] 24 P.S. 1541-1555 LEGAL REFERENCE	[21] 36 U.S.C. 106 LEGAL REFERENCE
[22] P.L. 108-447 — P.L. 108-447 LEGAL REFERENCE	[23] Pol. 112 — Guidance Counseling POLICY REFERENCE

Legal References

No additional references listed.

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BOARD POLICY

204.1 Virtual Attendance and Wellness Checks

POLICY NUMBER	VERSION	DOCUMENT STATUS	PRINTED
204.1	v2	DRAFT	9/9/2026

PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[\[1\]](#)

This policy shall be posted on the district's publicly accessible website.[\[1\]](#)

DEFINITION

District employee/representative – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[\[2\]](#)[\[3\]](#)

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

GUIDELINES

Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[\[1\]](#)

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[\[1\]](#)

Wellness Check Methods

Acceptable methods of conducting wellness checks include:[\[1\]](#)

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.

2. Virtual or face-to-face participation by the student in any of the following activities:
 - a. Health screenings.
 - b. Standardized testing.
 - c. Advising sessions.
 - d. Tutoring sessions.
 - e. In person, school-sponsored activities chaperoned by a district employee/representative.

Excused Absence Exemptions

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[\[1\]](#) [\[4\]](#)[\[5\]](#)

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[\[1\]](#) [\[4\]](#)[\[5\]](#)

Internet or Power Outage Exemptions

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[\[1\]](#)

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[\[1\]](#)

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.[\[1\]](#)

Failure to Complete a Required Wellness Check

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[\[1\]](#)

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

Wellness Review Conference

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[\[1\]](#)

The wellness review conference will be conducted to:[\[1\]](#)

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[\[1\]](#)

In-Person Wellness Check

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[\[1\]](#)

{ } When the district has been unable to reach or obtain a response from the student or the student’s parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

Wellness Check Records

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.^[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.^[1]

Reporting Requirements

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.^{[1][2][3]}

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.^[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:^[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district’s virtual instruction program.

2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.

3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.

4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

Legal Footnotes

[1] 24 P.S. 1327.4 LEGAL REFERENCE	[2] 23 Pa. C.S.A. 6301 LEGAL REFERENCE
[3] Pol. 806 — Child Abuse POLICY REFERENCE	[4] 24 P.S. 1329 LEGAL REFERENCE
[5] Pol. 204 — Attendance POLICY REFERENCE	

Legal References

No additional references listed.



BOARD POLICY

209 Health Examinations/Screenings

POLICY NUMBER	ADOPTED	REVISED	VERSION
209	7/16/2015	3/13/2025	v3.2
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

AUTHORITY

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

GUIDELINES

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[\[2\]](#)[\[4\]](#)[\[5\]](#)

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[\[3\]](#)[\[4\]](#)[\[5\]](#)

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[\[5\]](#)

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests **and** other tests deemed **advisable at** intervals established by the district. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.[\[2\]](#)[\[4\]](#)[\[6\]](#)

The school nurse or other health room nurse shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district and in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.[\[2\]](#)[\[25\]](#)

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[\[7\]](#)[\[8\]](#)[\[9\]](#)

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[\[10\]](#) [\[11\]](#)

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[\[2\]](#)[\[4\]](#)[\[12\]](#)

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the PA Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[\[13\]](#) [\[14\]](#)

Health Monitoring

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. [\[15\]](#)

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. [\[16\]](#)

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. [\[16\]](#) [\[17\]](#)

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. [\[15\]](#)

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations. [\[2\]](#)

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy. [\[18\]](#) [\[19\]](#) [\[20\]](#)

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. [\[15\]](#) [\[18\]](#) [\[19\]](#) [\[20\]](#) [\[21\]](#) [\[22\]](#) [\[23\]](#)

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools. [\[18\]](#)

The district shall destroy student health records only after the student has not been enrolled in district schools for at least two (2) years. [\[18\]](#) [\[24\]](#)

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff. [\[2\]](#)

The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awareness and educational materials must also be posted on the district's website. [\[26\]](#) [\[27\]](#)

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [\[12\]](#)

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Legal Footnotes

[1] 24 P.S. 1401
LEGAL REFERENCE

[2] 24 P.S. 1402
LEGAL REFERENCE

[3] 24 P.S. 1403 LEGAL REFERENCE	[4] 22 PA Code 12.41 LEGAL REFERENCE
[5] 24 P.S. 1407 LEGAL REFERENCE	[6] 28 PA Code 23.1 LEGAL REFERENCE
[7] 24 P.S. 1405 LEGAL REFERENCE	[8] 28 PA Code 23.2 LEGAL REFERENCE
[9] 20 U.S.C. 1232h LEGAL REFERENCE	[10] 24 P.S. 1419 LEGAL REFERENCE
[11] 28 PA Code 23.45 LEGAL REFERENCE	[12] 24 P.S. 1406 LEGAL REFERENCE
[13] 23 Pa. C.S.A. 6311 LEGAL REFERENCE	[14] Pol. 806 — Child Abuse POLICY REFERENCE
[15] Pol. 203 — Immunizations and Communicable Diseases POLICY REFERENCE	[16] Pol. 103 — Discrimination/Harassment Affecting Students POLICY REFERENCE
[17] Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities POLICY REFERENCE	[18] 24 P.S. 1409 LEGAL REFERENCE
[19] Pol. 113.4 — Confidentiality of Special Education Student Information POLICY REFERENCE	[20] Pol. 216 — Student Records POLICY REFERENCE
[21] 20 U.S.C. 1232g LEGAL REFERENCE	[22] 34 CFR Part 99 LEGAL REFERENCE
[23] Pol. 805 — Emergency Preparedness and Response POLICY REFERENCE	[24] Pol. 800 — Records Management POLICY REFERENCE
[25] 28 PA Code 23.7 LEGAL REFERENCE	[26] 24 P.S. 1408 LEGAL REFERENCE
[27] 24-P-S-1426 LEGAL REFERENCE	

Legal References

No additional references listed.



BOARD POLICY

246 School Wellness

POLICY NUMBER	ADOPTED	REVISED	VERSION
246	3/24/2016	5/8/2024	v3.1
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

PURPOSE

Pleasant Valley School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

AUTHORITY

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.^{[2][3]}

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1.

A comprehensive nutrition program consistent with federal and state requirements.
2.

Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3.

Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4.

Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.^{[2][3]}

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Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Assessment of school environment regarding school wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. Listing of activities and programs conducted to promote nutrition and physical activity.
5. Recommendations for policy and/or program revisions.
6. Suggestions for improvement in specific areas.
7. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:^{[2][3]}

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.^[3]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.^{[2][3]}

GUIDELINES

Recordkeeping

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1. The written School Wellness policy.
2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.^[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.^[3]

Advisory Health Council

An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.^[5]

The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

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Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.^[5]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.^{[6][7][8]}

Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Nutrition education lessons and activities shall be age-appropriate.

Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.

School food service and nutrition education classes shall cooperate to create a learning laboratory.

Nutrition education shall be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development.^[9]

Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

District food service personnel shall review and implement research-based, behavioral

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Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

Age-appropriate physical activity opportunities, such as outdoor and indoor recess, before and after school programs, during lunch, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

Physical activity breaks shall be provided for students during classroom hours.

Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

Physical activity shall not be used or withheld as a form of punishment.

District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

Students and their families shall be encouraged to utilize district-owned physical activity

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Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.^{[7][8][10]}

Instruction involving the collection of a student's height and weight measurements must be conducted in a manner that protects student confidentiality. The calculation of body mass index (BMI) is prohibited.^[10]

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

Physical education shall be taught by certified health and physical education teachers.

Appropriate professional development shall be provided for physical education staff.

Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

Physical activity shall not be used or withheld solely as a form of punishment.

Social Media

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1. Mental, psychological and physical effects of social media and mobile device use.
2. Potential impacts of social media and mobile device use on academic growth and learning.
3. Safe use of social media, including how to recognize suspicious online behavior including, but not limited to:
 - a. Cyberbullying.
 - b. Predatory behavior.
 - c. Potential human trafficking.
4. Personal security and privacy on mobile devices.

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.^{[11][12][13][24]}

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.^{[9][15][16][17]}

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.^[11]

Students shall have access to hand washing or sanitizing before meals and snacks.

Access to the food service operation shall be limited to authorized staff.

Nutrition content of school meals shall be available to students and parents/guardians.

Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

The district shall provide appropriate training to all staff on the components of the School Wellness policy.

Goals of the School Wellness policy shall be considered in planning all school based activities.

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Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

The district shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.^{[11][12][15][16]}

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.^{[3][18][19]}

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.^{[3][18]}

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.^{[3][18]}

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.^[18]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.^[20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania

Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.^[18]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:
 - a. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).
2. Classroom Parties and Celebrations:
 - a. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.
 - b. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:
 - i. Fresh fruits/vegetables; and
 - ii. Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.
 - c. When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.
 - d. All foods brought into school by parents/guardians/students during school hours which are to be shared among students i.e. birthdays/class parties must follow district guidelines, must be purchased in stores, prepacked/sealed and must contain a complete list of the ingredients on the package. Students are not permitted to bring in shared items unless discussed with a teacher/staff member prior.

Ingredients are to be checked by a staff member prior to being passed out due to potential allergens. Homemade goods are prohibited to be shared amongst the class. Foods from outside sources, such as homemade, and fast food items will not be made available to anyone other than the student from whose home it was sent.

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3. Shared Classroom Snacks:

- a. Shared classroom snacks are not permitted in district schools unless they are approved by the building administration and instructionally relevant.
- b. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages will be shared in the classroom for instructional/educational purposes relevant to the curriculum.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.^[3]
^[18]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.^[21]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:^[22]

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

✓ Policy saved — content, tracked changes, comments

Legal Footnotes

[2] 42 U.S.C. 1758b LEGAL REFERENCE	[3] 7 CFR 210.31 LEGAL REFERENCE
[4] 7 CFR 210.15 LEGAL REFERENCE	[5] 24 P.S. 1422 LEGAL REFERENCE
[6] 24 P.S. 1513 LEGAL REFERENCE	[7] Pol. 102 — Academic Standards POLICY REFERENCE
[8] Pol. 105 — Curriculum POLICY REFERENCE	[9] Pol. 808 — Food Services POLICY REFERENCE
[10] 24 P.S. 1512.1 LEGAL REFERENCE	[11] 7 CFR 210.10 LEGAL REFERENCE
[12] 7 CFR 220.8 LEGAL REFERENCE	[13] 24 P.S. 701 LEGAL REFERENCE
[15] 42 U.S.C. 1751 LEGAL REFERENCE	[16] 42 U.S.C. 1773 LEGAL REFERENCE
[17] 7 CFR 210.30 LEGAL REFERENCE	[18] 7 CFR 210.11 LEGAL REFERENCE
[19] 7 CFR 220.12 LEGAL REFERENCE	[20] Pol. 229 — Student Fundraising POLICY REFERENCE
[21] 24 P.S. 504.1 LEGAL REFERENCE	[22] Pol. 209.1 — Food Allergy Management POLICY REFERENCE
[23] 24 P.S. 1556 LEGAL REFERENCE	[24] 24 P.S. 742.1 LEGAL REFERENCE

Legal References

No additional references listed.

Policy saved — content, tracked changes, comments



BOARD POLICY

249 Bullying/Cyberbullying

POLICY NUMBER	ADOPTED	REVISED	VERSION
249	4/14/2016	10/24/2024	v3.1
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

PURPOSE

The Board recognizes that bullying **and cyberbullying create** an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning and may lead to more serious violence. **The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying.**

DEFINITIONS

Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, programs or platforms.^[1]

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:^[1]

1. Substantially interfering with a student’s education; **or**
2. Creating a threatening environment; **or**
3. Substantially disrupting the orderly operation of the school.

Cyberbullying means bullying through the use of electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence–generated or modified media. Cyberbullying includes bullying conduct which occurs in a school setting and/or outside a school setting.^[1]

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.^[1]

AUTHORITY

The Board prohibits all forms of bullying **and cyberbullying** by district students **and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.**^[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

The Board directs that complaints of bullying **and cyberbullying** be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying **or cyberbullying** brought pursuant to this policy **to** also be reviewed for conduct which may not be proven to be bullying **or cyberbullying** under this policy but merits review and possible action under other Board policies.^[1]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying **or cyberbullying** or participation in an investigation of allegations of bullying **or cyberbullying** is prohibited and shall be subject to disciplinary action.

DELEGATION OF RESPONSIBILITY

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying **and cyberbullying**.

The Superintendent or designee shall develop administrative regulations to **support** this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.^[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.^[1]

District administration shall annually provide the following information with the school safety and security incident report:^[1]^[2]

1. Board's Bullying/**Cyberbullying** Policy.
2. Report of bullying **and cyberbullying** incidents.
3. Information on the development and implementation of any bullying **and cyberbullying** prevention, intervention or education programs.

GUIDELINES

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to report incidents of bullying/cyberbullying via Safe2Say, completing an incident form or reporting the incident to a staff member who shall report the concern to building principal or designee.

Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.

District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one or more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the complainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable.^[3]^[4]

Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken.

Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or others, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy.^[5]^[6]

Discrimination/Harassment

If, at the time of the report or at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all applicable allegations and legal requirements.^[7]^[8]

Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee or whether the matter must be referred to the Superintendent or another appropriate administrator.

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

- 1. Interviewing the complainant.**
- 2. Interviewing the individual(s) accused of the conduct.**
- 3. Interviewing witnesses.**
- 4. Reviewing physical, electronic or documentary evidence.**
- 5. Reviewing any other relevant information provided during the investigation.**
- 6. Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.**

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provided to the complainant.^[9]

District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.^[1]

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.^[1]

If an investigation reveals violations of other Board policies or circumstances requiring additional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include:^[1]^[2]^[13]

- Counseling within the school.**
- Parental conference.**
- Loss of school privileges.**
- Transfer to another school building, classroom or school bus.**
- Loss of bus privileges.**
- Exclusion from school-sponsored activities.**

- **Detention.**
- **Suspension.**
- **Expulsion.**
- **Counseling/Therapy outside of school.**
- **Referral to law enforcement officials.**

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.^{[1][2][10]}

Education

The district shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.^{[1][11][12]}

School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to involve artificial intelligence-generated or modified media.^{[2][14]}

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Legal Footnotes

[1] 24 P.S. 1303.1-A LEGAL REFERENCE	[2] Pol. 805.1 — Relations With Law Enforcement Agencies POLICY REFERENCE
[3] 23 Pa. C.S.A. 6301 LEGAL REFERENCE	[4] Pol. 806 — Child Abuse POLICY REFERENCE
[5] 24 P.S. 1302-E LEGAL REFERENCE	[6] Pol. 236.1 — Threat Assessment POLICY REFERENCE
[7] Pol. 103 — Discrimination/Harassment Affecting Students POLICY REFERENCE	[8] Pol. 103 — Nondiscrimination - Qualified Students With Disabilities POLICY REFERENCE
[9] Pol. 216 — Student Records POLICY REFERENCE	[10] 22 PA Code 12.3 LEGAL REFERENCE
[11] 20 U.S.C. 7118 LEGAL REFERENCE	[12] 24 P.S. 1302-A LEGAL REFERENCE

[13]

Pol. 236 — Student Assistance Program
POLICY REFERENCE

[14]

24 P.S. 1319-B
LEGAL REFERENCE

Legal References

No additional references listed.



BOARD POLICY

704 Maintenance

POLICY NUMBER	ADOPTED	REVISED	VERSION
704	2/23/2017	8/8/2019	v3.2
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

PURPOSE

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

AUTHORITY

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[\[2\]](#)[\[3\]](#)

DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

1. Regular program of maintenance, repair and improvement of buildings and facilities.
- 2. Testing lead levels in drinking water.**[\[3\]](#)
3. Critical spare parts inventory.
4. Equipment replacement program.
5. Long-range plans for building modernization and conditioning.

The Superintendent or designee shall develop a maintenance check list applicable to all district buildings.

Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent shall report periodically to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

Legal Footnotes

[2] 24 P.S. 701 LEGAL REFERENCE	[3] 24 P.S. 742.1 LEGAL REFERENCE
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Legal References

No additional references listed.



BOARD POLICY

803 School Calendar

POLICY NUMBER	ADOPTED	REVISED	VERSION
803	4/13/2017	8/8/2024	v3.1
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

PURPOSE

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

AUTHORITY

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]\[8\]\[9\]](#)

The school calendar shall normally consist of a minimum of [\[1\]\[2\]\[8\]\[10\]](#) 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required. [\[2\]\[5\]\[6\]\[7\]\[9\]\[11\]\[12\]\[13\]](#)^{[\[14\]](#)}

Temporary provisions established in accordance with law may include but are not limited to:[\[1\]\[2\]\[5\]\[6\]\[7\]\[8\]\[9\]\[12\]\[13\]](#) ^{[\[15\]](#)}

1. Keeping schools in session such days and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.
2. Reducing the length of time of daily instruction for courses and classes.

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Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting.[\[7\]](#) ^[14]

DELEGATION OF RESPONSIBILITY

The Superintendent shall annually prepare a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy.[\[7\]](#)^[14] [\[15\]](#)

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Legal Footnotes

[1] 24 P.S. 133 LEGAL REFERENCE	[2] 24 P.S. 1501 LEGAL REFERENCE
[3] 24 P.S. 1502 LEGAL REFERENCE	[4] 24 P.S. 1503 LEGAL REFERENCE
[5] 24 P.S. 1504 LEGAL REFERENCE	[6] 24 P.S. 1505 LEGAL REFERENCE
[7] 24 P.S. 1506 LEGAL REFERENCE	[8] 22 PA Code 11.1 LEGAL REFERENCE
[9] 22 PA Code 11.2 LEGAL REFERENCE	[10] 22 PA Code 4.4 LEGAL REFERENCE
[11] 24 P.S. 520 LEGAL REFERENCE	[12] 24 P.S. 520.1 LEGAL REFERENCE
[13] 24 P.S. 1501.3 LEGAL REFERENCE	[14] Pol. 006 LEGAL REFERENCE
[15] Pol. 805 — Emergency Preparedness and Response POLICY REFERENCE	

Legal References

No additional references listed.

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BOARD POLICY

805.2 School Security Personnel

POLICY NUMBER	ADOPTED	REVISED	VERSION
805.2	1/23/2020	3/26/2026	v3.2
DOCUMENT STATUS	PRINTED		
DRAFT	9/9/2026		

AUTHORITY

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

The district shall employ or contract for at least one (1) full-time school security personnel who has completed the training required by law and this Board policy to be on duty during the school day.^[1]

The district shall certify to the state School Safety and Security Committee annually that it has met the requirements for school security personnel or has received a waiver, in accordance with applicable law.^[1]

DEFINITIONS

School security personnel - school police officers, school resource officers and school security guards.^[2]

Independent contractor - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.^[2]

School day - the hours between the morning opening of a school building and the afternoon dismissal of students on a day which classes are in session.^[1]

Third-party vendor - a company or entity approved by the PA Commission on Crime and Delinquency that provides school security services in accordance with law.^[2]

DELEGATION OF RESPONSIBILITY

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School

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to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.^[3]

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment.^[3]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:^[3]

1. Oversee all school police officers and school security guards.
2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide **awareness and prevention**, bullying **and cyberbullying** awareness **and prevention**, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.^{[3][4][5][6][7][8][9][10][11][12][13]}
4. Meet with school employees annually to seek their input on the mandatory school safety and security training.^[4]
5. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
6. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
7. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.^{[8][14]}
8. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable.^{[12][15]}
9. Coordinate school safety and security meetings with school and building leadership, at least on a quarterly basis.

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, but shall count toward professional education

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as required by the School Safety and Security Committee.^[15]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.^[3]^[19]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy.^[8]^[14]
2. The number and type(s) of school security personnel contracted or employed by the district, including:^[3]
 - a. The number of school security personnel that are armed, listed by type(s) of personnel.
 - b. The school building at which each school security personnel is assigned, listed by type(s) of personnel.
 - c. The training, including the type of training and completion dates, of each school security personnel, listed by type(s) of personnel.
 - d. A listing of other individuals utilized by the district for school safety-related duties.
3. An attendance report of the school and building personnel present at each school safety and security meeting, including yearly attendance totals.
4. Reports of required emergency preparedness, fire, bus evacuation and school security drills.^[12]
5. Information on required school safety and security training and resources provided to students and staff.^[12]
6. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
7. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.^[20]
8. School safety and security incident reports for the previous year(s) and/or data collected to date for the current year.^[21]
9. Updates regarding the district's memorandum of understanding with law enforcement agencies.^[21]
10. Updates to laws, regulations and/or Board policies related to school safety and security.
11. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.
12. Information on grants or funding applied for and/or received in support of school safety and security efforts.

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The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

GUIDELINES

School Police Officers

The district shall employ and/or contract for one or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law. ^{[2][22][23][24]}[\[25\]\[26\]](#)

Within thirty (30) days of court approval for appointment of a school police officer, the district shall notify the School Safety and Security Committee and submit a copy of the court's order. ^[22]

School police officer ^{[2][23][24]}

1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or
2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted services personnel, in accordance with Board policy. ^[26]

Background Checks -

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor. ^{[25][26]}[\[27\]\[28\]\[29\]\[30\]](#)

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by an independent contractor or third-party vendor. ^{[31][32]}

Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency. ^{[33][34]}

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The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education, the School Safety and Security Committee and the PA Commission on Crime and Delinquency:^[35]

1. The district's name and the number of school police officers employed or contracted by the district.
2. The municipalities comprising the district.
3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.^[31]^[36]

School police officers shall take and subscribe to the Oath of Office required by law.^[37]

The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with applicable law and Board policy.^[22]^[38]

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.^[38]^[39]^[40]^[41]^[42]

School police officers shall possess and exercise the following duties:^[43]

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.
2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.
3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty.^[44]

ACT 235 Armed School Security Officers -

An **ACT 235 Security Officer** is an individual employed by the district or a third-party vendor

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property, but has not been granted powers of arrest by the court of common pleas. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy, and the provisions of applicable law.^{[2][24][26][45]}

School Security Guards

The district shall employ and/or contract for one or more school security guards, in accordance with the provisions of law.^{[2][25][26][47]}

School security guard - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.^{[2][24][26][47]}

Background Checks -

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor.^{[25][26][27][28][29][30]}

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.^{[31][32]}

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.^{[33][34]}

Requirements -

School security guards shall provide the following services, as directed by the district:^[47]

1. School safety support services.
2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitorina visitors on campus.^[48]

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School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.^[47]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.^[31]
^[36]

Other Agreements

The district shall enter into a cooperative police service agreement(s) with a municipality(ies), in accordance with the provisions of law.^[45]^[49]^[50]^[51]

The district shall enter into an intergovernmental agreement(s) otherwise providing for School Resource Officers with other political subdivisions, in accordance with the provisions of law.^[45]
^[46]^[51]

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Legal Footnotes

[1] 24 P.S. 1316-C LEGAL REFERENCE	[2] 24 P.S. 1301-C LEGAL REFERENCE
[3] 24 P.S. 1309-B LEGAL REFERENCE	[4] 24 P.S. 1310-B LEGAL REFERENCE
[5] Pol. 146.1 POLICY REFERENCE <i>Referenced policy is not available in this policy book.</i>	[6] Pol. 227 — Controlled Substances/Paraphernalia POLICY REFERENCE
[7] Pol. 236 — Student Assistance Program POLICY REFERENCE	[8] Pol. 236.1 — Threat Assessment POLICY REFERENCE
[9] Pol. 249 — Bullying/Cyberbullying POLICY REFERENCE	[10] Pol. 333 — Professional Development POLICY REFERENCE
[11] Pol. 351 — Controlled Substance Abuse POLICY REFERENCE	[12] Pol. 805 — Emergency Preparedness and Response POLICY REFERENCE
[13] Pol. 819 — Suicide Awareness, Prevention and Response POLICY REFERENCE	[14] 24 P.S. 1302-E LEGAL REFERENCE

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[17] 24 P.S. 1205.1 LEGAL REFERENCE	[18] 24 P.S. 1205.5 LEGAL REFERENCE
[19] Pol. 006 — Meetings POLICY REFERENCE	[20] Pol. 235.1 — Surveys POLICY REFERENCE
[21] Pol. 805.1 — Relations With Law Enforcement Agencies POLICY REFERENCE	[22] 24 P.S. 1302-C LEGAL REFERENCE
[23] 24 P.S. 1310-C LEGAL REFERENCE	[24] 24 P.S. 1311-C LEGAL REFERENCE
[25] Pol. 304 — Employment of District Staff POLICY REFERENCE	[26] Pol. 818 — Contracted Services Personnel POLICY REFERENCE
[27] 24 P.S. 111 LEGAL REFERENCE	[28] 24 P.S. 111.1 LEGAL REFERENCE
[29] 23 Pa. C.S.A. 6344 LEGAL REFERENCE	[30] 23 Pa. C.S.A. 6344.3 LEGAL REFERENCE
[31] 44 Pa. C.S.A. 7301 LEGAL REFERENCE	[32] 37 PA Code 241.5 LEGAL REFERENCE
[33] 44 Pa. C.S.A. 7310 LEGAL REFERENCE	[34] 37 PA Code 241.6 LEGAL REFERENCE
[35] 24 P.S. 1303-C LEGAL REFERENCE	[36] 37 PA Code 241.1 LEGAL REFERENCE
[37] 24 P.S. 1304-C LEGAL REFERENCE	[38] 24 P.S. 1305-C LEGAL REFERENCE
[39] 22 PA Code 10.23 LEGAL REFERENCE	[40] 22 PA Code 14.104 LEGAL REFERENCE
[41] 22 PA Code 14.133 LEGAL REFERENCE	[42] Pol. 113.2 — Behavior Support POLICY REFERENCE
[43] 24 P.S. 1306-C LEGAL REFERENCE	[44] 24 P.S. 1307-C LEGAL REFERENCE
[45] 24 P.S. 1314-C LEGAL REFERENCE	[46] 24 P.S. 1313-C LEGAL REFERENCE

Policy saved — content, tracked changes, comments

[49]

24 P.S. 1309-C

LEGAL REFERENCE

[50]

42 Pa. C.S.A. 8953

LEGAL REFERENCE

[51]

53 Pa. C.S.A. 2303

LEGAL REFERENCE

Legal References

No additional references listed.

Policy saved — content, tracked changes, comments



BOARD POLICY

822 Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

POLICY NUMBER	ADOPTED	VERSION	DOCUMENT STATUS
822	5/25/2017	v3.1	DRAFT
PRINTED 9/9/2026			

PURPOSE

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

DEFINITION

Automated external defibrillator (AED) - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.^[1]

AUTHORITY

Each school building shall have one (1) person **trained and** certified in the use of **an AED and CPR** during **the school day** when school is in session and students are present.^{[2][3]}

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.^[2]

The AED units are owned by the district and shall be properly maintained **and tested**, and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.^{[4][5]}

The AED units shall be used in accordance with approved district procedures.

GUIDELINES

A core team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.^[2]

Written guidelines for medical emergencies related to the use of AED units shall be provided to all **employees instructed in the use of an AED.**

Responders' use of AED units shall not replace the care provided by emergency medical services (EMS) providers. Patient care shall be transferred to the EMS providers upon their arrival.

DELEGATION OF RESPONSIBILITY

The **Superintendent** or designee shall develop and disseminate administrative regulations that detail the use of AED units.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.^[6]

Legal Footnotes

[1] 24 P.S. 1401 LEGAL REFERENCE	[2] 24 P.S. 1423.1 LEGAL REFERENCE
[3] 24 P.S. 1424 LEGAL REFERENCE	[4] 24 P.S. 1423.3 LEGAL REFERENCE
[5] Pol. 123 — Interscholastic Athletics POLICY REFERENCE	[6] 24 P.S. 1423.2 LEGAL REFERENCE

Legal References

No additional references listed.



PLEASANT VALLEY SCHOOL DISTRICT
Brodheadsville, PA 18322



BOARD MEETING DATES

DRAFT

JANUARY 2027 THROUGH DECEMBER 2027

***SCHOOL BOARD MEETINGS
WORKING SESSION
6:00 PM
District Office***

<u>Month</u>	<u>Dates</u>
January	14th
February	11th
March	11th
April	8th
May	6th
June	No Meeting
July	No Meeting
August	12th
September	9th
October	7th
November	4th
December	No Meeting

***SCHOOL BOARD MEETINGS
VOTING SESSION
7:00 PM
District Office***

<u>Month</u>	<u>Dates</u>
January	28th
February	25th
March	Wednesday, 24th*
April	22nd
May	20th
June	24th
July	22nd
August	26th
September	23rd
October	21st
November	18th
December	2nd (Reorganization/Voting)

Office of the Superintendent