Facilities and Finance Committee Meeting

Tuesday, September 8, 2026 5:00 PM Eastern

The Administration Building / Conference Room
5775 Main St.
Center Valley, PA 18034

1. OPENING PROCEDURES A. Call to Order
   B. Recording of Attendance
2. VISITORS' COMMENTS A. Comments will be limited to three minutes per speaker to provide input ot the board on items that are before us.
3. APPROVAL OF MINUTES A. Approval of the Facilities and Finance Committee Meeting Minutes of
4. FACILITIES AGENDA ITEMS
   4.A. Summer Projects Update
5. FINANCE AGENDA ITEMS
   5.A. Project Green Spartan Launch
   5.B.
   - Audit Schedule Update
   - Status of Financial Reports - CSIU "Treasurer's Report & Bills List"
6. VISITORS' COMMENTS A. Comments will be limited to three minutes per speaker to provide input to the board.
7. ADJOURNMENT A. Adjourn

Southern Lehigh School District Facilities & Finance Committee Meeting
May 26, 2026

Southern Lehigh School District
Facilities & Finance Committee Meeting
5/26/26
Southern Lehigh High School
Board Meeting Room
5800 Main Street
Center Valley, PA 18034
5:00 pm

Members present: Mr. Eric Boyer, Mr. Luis Melecio, Ms. Emily Gehman, Mr. Josh Rager
Members Absent:
Administrators present: Dr. Karen Trinkle, Mr. Lou Pepe

1. OPENING PROCEDURES
    A. Call to Order
        1. The meeting was called to order by Eric Boyer at 5:00 p.m.
    B. Recording of Attendance
        1. Present: Mr. Eric Boyer, Mr. Luis Melecio, Ms. Emily Gehman, Mr. Josh Rager, Mr. Louis Pepe, Dr. Karen Trinkle
           Absent: Mr. Eric Boyer left at 5:34 PM and called in at 5:34PM

2. VISITORS COMMENTS:
    A. Comments will be limited to three minutes per speaker to provide input to the board.
        1. No visitors' comments were made at this time.

3. APPROVAL OF MINUTES
    A. No minutes were taken at the previous meeting due to not having a quorum. The May 5, 2026 was a discussion only panel.

4. AGENDA ITEMS
    A. Auditorium Project - spoke in depth about the auditorium project. The committee will be bringing the proposed project design forth to the Board of School Directors for approval. This project has been a five month process.
    B. Debt Service - the committee spoke about debt derives and the timeline for the next four to five years and what that would entail. The district will have a rolling debt which is needed to continue capital projects, upgrades, and improvements within the Southern Lehigh School District.
    C. Boys' Volleyball - Administration has received a thoughtful and comprehensive proposal from the middle school boys' volleyball team to be considered a sport and not a club. Administration

is in support of this proposal however the policy will need to be updated to provide a clear and consistent process being forward in the future.

5. VISITORS' COMMENTS:
    A. Comments will be limited to three minutes per speaker to provide input to the board.
        1. No visitors' comments were made at this time.

6. ADJOURNMENT
    A. The meeting was adjourned at 6:10 p.m.

Notes taken by Dr. Karen Trinkle
Transcribed and Respectfully submitted by
Nicole Lounsberry
Board Secretary & Executive Assistant to the Superintendent



Project: Green Spartan

Fueling Student Success Through Fresh Nutrition

Launching September 2026 for the 2026-27 School Year



Mission & Wellness Policy 246

Our Goal

To enhance the overall food service program by increasing awareness of and access to fresh fruits and vegetables.

Aligned with **Student Wellness Policy 246**, we are implementing best practices in food placement, marketing, and local sourcing.



Supported by Our Community

$7,521

GIANT Food Stores Grant

Investment in Health

This generous award supports program costs including high-impact signage, modern displays, state-of-the-art equipment, and fresh supplies.

Project "Green Spartan" is a dedicated action to realize our goal of nutrition-focused excellence.

Farm-to-Table Philosophy

Cultivating Connection

"Farm-to-table" is more than a phrase; it's a vital journey from local fields to student plates.

We provide an educational window into the agricultural process—ensuring every meal begins with a "great start" at a regional farm.

Local Sourcing: Prioritizing freshness based on seasonal availability.



Leadership & Hands-On Oversight

School Site	Lead Cafeteria Worker	Site Visit Focus
Southern Lehigh High School	Ms. Charise Grube	Flow, Displays & Marketing
Southern Lehigh Middle School	Ms. Lauren Sullivan	Student Engagement
Joseph P. Liberati Intermediate	Ms. Lori Michael	Nutrition Messaging
Liberty Bell Elementary	Ms. Amy Angelone	Menu Diversification
Hopewell Elementary	Ms. Margie Bachman	Freshness Standards

Directed by Mr. Greg Martin, Food Service Director

Nutrition-Approved Excellence



Dynamic Exploration

Constant research into local flavors to ensure the cafeteria remains a vibrant space.



Monthly Features

Combating menu fatigue with seasonal ingredients and innovative regional recipes.



Nutrikids Partnership

Wholesome, nutrient-dense entrées designed for high standards of student health.

Operational Efficiency & Staffing

Benchmarking Success

We use **Meals Per Labor Hour (MPLH)** to optimize production capacity across all locations. All schools currently meet target ranges for efficiency.

Staffing Innovation

The addition of a **Floater** role has significantly strengthened our substitute pool, ensuring staffing consistency and operational continuity district-wide.

Reinvesting in Our Future

As a self-sustaining program, all revenue is reinvested to enhance the dining experience.

- **Liberty Bell:** High-efficiency dish machine, combi-ovens, & convection ovens.
- **SLMS:** New industrial garbage disposal systems.
- **JPLIS:** High-capacity modern ice machine. High-efficiency Steamer, combi-ovens, and convection ovens.
- **High School:** State-of-the-art combi-ovens, steamer, & convection ovens.



Technology & Systems Integration



Modern POS Infrastructure

Our cloud-based computerized cash register system ensures 100% accuracy in reimbursement claims and secure student privacy.

Real-Time Data: Live monitoring of participation rates and sales via district-wide high-speed Wi-Fi.

The Student Table: Test Kitchens

A Culinary Partnership

Students take a seat at the decision-making table through our new **Taste Testing Initiative**.

You Taste It: Innovative recipes & global flavors.

You Rate It: New interactive feedback stations.

We Build It: Only high-rated "Student Favorites" earn a permanent menu spot.



Integration & Community Advocacy



Classroom Connection

Using food systems for math ratios, biological life cycles, and environmental case studies.



Parent Partnerships

Building a transparent program through focus groups and advocacy for regional farm networks.



Local Vetting

Ensuring all agricultural connections meet rigorous safety and logistics standards.

Questions?

Southern Lehigh School District Food Service Department

Have you had your greens today?

Mr. Greg Martin, Food Service Director

www.slsd.org/foodservice