Committee of the Whole/Study Session
Monday, October 12, 2026 6:30 PM Eastern

District Office
100 Harthan Way
Albion, PA 16401

| | |
|---|---|
| Kristy Bolte: | Present |
| Meghan Dalaba: | Present |
| Heather Fawcett: | Present |
| Beth Hough: | Present |
| Jennifer Kumar: | Present |
| Dan Peppers: | Present |
| Shelly Rice: | Present |
| Sam Ring: | Absent |
| Mark Swanson: | Present |

Present: 8, Absent: 1.

Sam Ring: Present

Present: 9.

1. **Zoom Link Instructions**
2. **Reports**
3. **Education**
   - 3.A. **2026-2027 Purchase of Service Agreement with Beacon Light Academy**
   - 3.B. **Student Travel Guidelines Update**
   - 3.C. **Overnight Trip Request**
   - 3.D. **Comprehensive Planning Feasibility Study RFP Update**
4. **Building and Grounds**
   - 4.A. **Equipment Discard List**
   - 4.B. **Snow Plowing/Removal Bid Update**
   - 4.C. **Sunday Facility Usage Request**
5. **Finance**
   - 5.A. **2026-2027 Special Education Services Contract with Northwest Tri-County IU5**
   - 5.B. **Lateral Movement on Salary Schedule**
   - 5.C. **Act 1 Resolution**
   - 5.D. **Sale of Parcel from Repository for Unsold Properties**
   - 5.E. **Added 10.12.2026--Overnight Conference Request**
   - 5.F. **Monthly Financial Reports**
6. **Policy**
   - 6.A. **Policy Approval-Second Reading**
   - 6.B. **Policy Approval-First Reading**
7. **Personnel-Public Session**
8. **Informational Items**
   - 8.A. **Monthly Enrollment Update**
9. **Personnel-Executive Session**
   - 9.A. **Support Staff Recommendation**

9.B. **Support Staff Resignation**
9.C. **Extra Curricular Recommendations**
9.D. **Added 10.12.2026--Extra Curricular Resignation**
9.E. **Emergency Substitute Approval**
9.F. **Classroom Monitor Approval**
9.G. **Confidential Personnel Recommendation**
9.H. **Early Bird Negotiations**
9.I. **Superintendent Resignation**

RECEIVED SEP 21 2026

BEACON LIGHT
BEHAVIORAL HEALTH SYSTEM
*AN AFFILIATE OF JOURNEY HEALTH SYSTEM*

**Northwestern School District**
100 Harthan Way
Albion, PA 16401

To Whom It May Concern,

We are writing to you at this time because our records indicate one (or more) of your district students will be placed in our private school this upcoming school year.

At this time we need to obtain agreements for the 2026-2027 academic school year to cover services actively being provided, or in anticipation of future placements.

Enclosed you will find one original of the Purchase of Service Agreement between Northwestern School District and Beacon Light Academy.

If you find the terms acceptable, please execute all originals and return a copy by either faxing to 814-817-1447 or mailing back to the attention of Susan Sayers. As always, please feel free to contact me at 814-817-1400 x1205 should you have any questions or require any additional information.

Thank you for your time.

Sincerely,

Jennifer Gesing |Executive Director

PRTF EDUCATION SERVICES
PURCHASE OF SERVICE AGREEMENT
***Beacon Light Academy, Bradford, PA***

This AGREEMENT is made between **Northwestern School District,** ("Home District") whose principal place of business is 100 Harthan Way Albion, PA 16401 and the **Children's Center for Treatment and Education d/b/a Beacon Light Behavioral Health Systems** ("CCTE") which operates Beacon Light Academy at 17 Derrick Road, Bradford, PA 16701 and **Bradford Area School District** ("Host District"), whose principal place of business is 150 Lorana Avenue, Bradford, PA 16701.

WHEREAS, the CCTE operates a psychiatric residential treatment facility and is licensed and approved by the Pennsylvania Department of Education to provide education services for children and youth; and

WHEREAS, Home District desires to purchase the education services set forth in this Agreement for the benefit of one or more students who are residents of Home District; and

WHEREAS, Host District provide administrative services to facilitate the CCTE's provision of educational services to Home District.

THEREFORE, in consideration of the mutual promises contained in this Agreement, and intending to be legally bound, the parties agree as follows:

1. **Term.** This Agreement shall commence on August 26, 2026 and terminate on June 3, 2027.
2. **Services.** CCTE offers special education, life skills education, autistic education, speech services, occupational therapy, physical therapy, and PCA (personal care aide). CCTE shall provide one or more of the foregoing services to students of Home District when such services are requested by the Host District. All services shall be performed in accordance with the standards and requirements of the Pennsylvania Department of Education and relevant state and federal laws and regulations.
3. **Referral and Acceptance into CCTE Program.**
    a. A student may be referred to CCTE by the Home District, the Host District, a Court, or a parent or legal guardian of the student.
    b. CCTE shall notify the Host District within one business day of the student's admission to CCTE via the *Notification of Admission to Facility or Institution and School Enrollment* Form or such other form as may be prescribed by the Commonwealth of Pennsylvania.
    c. Home District, in coordination with CCTE shall schedule a pre-placement conference with the student and their parent(s) or guardian(s). The participants may include, but not be limited to, the child, parent or guardian, Home and Host District staff, county caseworker, and probation officer and other members of the student's support system.
    d. When CCTE accepts the student into the program and agrees to provide services pursuant to this Agreement, Host District shall provide the CCTE with the student's books and student network access for academic purposes, prior to or upon the date of placement, or as soon as the information is available.
    e. The CCTE will request, in writing, any necessary information about the student and their parents or guardians that has not been received from the Home District within fourteen calendar days following placement of the student. CCTE shall retain a copy of the request in the student's record.

f. CCTE's acceptance of a student for services is conditioned upon Home District accepting financial responsibility for the CCTE services provided to the student. If Home District determines that another school district is or should be the financially responsible for the CCTE services provided to the student, Home District shall seek compensation solely from that school district for services provided by CCTE until the school district enters into a signed agreement for services with CCTE.

g. CCTE shall notify Home District and Host District at least two weeks prior to the anticipated discharged date for the student, unless extenuating circumstances inhibit such notice, in which case CCTE shall notify Home District and Host District as soon as possible of the anticipated discharge date.

**4. CCTE and Host District Responsibilities.**

a. Individual Education Plan.

A. Host District and CCTE will mutually agree upon a procedure to ensure that accurate documentation is being completed on educational reviews of Individualized Education Plan ("IEP") goals and objectives.

B. CCTE shall ensure that the requirements of a student's IEP, as established by the Host District with input from CCTE, are met in all respects and that the students are provided with a free and appropriate public education.

C. The Home District and CCTE mutually agree to complete the required regulatory paperwork for special education students. This includes, but may not necessarily be limited to: the ER/RR (Evaluation / Re-evaluation), the IEP (Individual Education Plan) and the NOREP (Notice of Recommended Educational Placement).

D. CCTE shall submit to Home District and parents, quarterly progress reports pertaining to a student's Individualized Education Plan in such format as Home District may request.

b. Report Cards. CCTE shall complete academic progress reports and report cards utilizing Host District forms on the schedule required by the Host District.

c. Transportation. While the student is admitted to CCTE, CCTE shall be responsible for all student transportation associated with fulfilling the terms of this Agreement.

d. Attendance. CCTE will maintain daily attendance records on all students and provide copies of attendance reports to the Home District and the Host District.

e. Participation. CCTE, Home District, and Host District shall make their staff available to participate in evaluations, IEP meetings, hearings, and similar sessions or meetings to evaluate, make educational decisions for, or otherwise meet the needs of students served mutually by Host District, Home District, and CCTE.

f. The term "IEP" or "Individualized Education Plan" shall refer to, and include, any applicable IEP and/or GIEP (Gifted Individualized Education Plan).

g. Restraints. In the event that the CCTE or any employee or representative thereof who performs services for the Home District as contemplated in this Agreement restrains or causes to be restrained a Home District student, as the term "restraint" is contemplated in the Pennsylvania special education regulations, CCTE shall immediately, or as soon as practicable thereafter, notify the Home District's Director of Pupil Services and provide reasonable assistance to the Home District in performing any additional reporting that must take place as a result.

**5. Fee for Services.**

a. The Fee Schedule for the educational and therapeutic services provided by CCTE to Home District is attached as Annex A.

b. On a monthly basis, CCTE and Host District shall prepare an invoice for all education services provided by CCTE to Home District during the immediately preceding month.

c. While the student is admitted to CCTE, Host District will invoice Home District, on a monthly basis, for the educational services provided by CCTE to Home District students during the preceding month. Home District shall pay the invoice in full, without counterclaim or offset, within 30 days of receipt of an invoice from Host District.

d. Host District will remit Home District's payment for the services to CCTE.

e. CCTE shall separately invoice Home District for all ancillary (non-educational) services (Speech services, Occupational Therapy, Physical Therapy, PCA listed in Annex. A) provided during the immediately preceding month. Home District shall pay the invoice in full, without counterclaim or offset, within 30 days of the receipt of the invoice.

**6. Confidentiality.**

a. Each party and their agents and employees shall perform their respective obligations under this Agreement in such a manner as to ensure that records, names, and identities of persons shall remain confidential, except as disclosure is permitted by law or as required for fulfillment of the terms of this Agreement. In addition, the CCTE will be bound and follow the same rules of confidentiality and protection from disclosure of educational records as governs Home District, including the Family Educational Right to Privacy Act, the Protection of Pupil Rights Amendment, the Health Insurance Portability and Accountability Act, the Individuals with Disabilities Act, as well as the provisions of Chapter 12 of the State Board of Education Regulations.

b. The Parties will comply with the terms of the HIPAA Business Associate Agreement in effect between CCTE and Home District and CCTE and Host District.

c. The Parties shall and comply with the terms of the FERPA Confidentiality Agreement in effect between the Parties.

d. The terms of this Confidentiality provision shall survive the termination of this Agreement.

7. **Insurance.** CCTE shall, at its sole cost and expense, procure and maintain, so long as this Agreement is in effect, insurance covering the performance of the services rendered by CCTE and its employees and subcontractors under this Agreement in accordance with the limits specified below.

a. General Liability Insurance

*A.* *Minimum limits of liability:* $1,000,000 per occurrence, $3,000,000 in the aggregate.

*B.* *Scope of Coverage:* Premises operations, blanket contractual liability, personal injury liability (employee exclusion deleted), products and completed operations, independent contractors, employees, subcontractors, and volunteers as additional insured, joint liability and broad form property damage (including completed operations).

b. Professional Liability Insurance.

*A.* *Minimum limits of liability:* $1,000,000 per occurrence, $3,000,000 aggregate

*B.* *Scope of Coverage:* Occurrences during the performance of services required under this Agreement plus tail coverage for up to a two-year period of exposure.

c. Automobile Liability Insurance.

A. *Minimum limits of liability:* $1,000,000 per person, $3,000,000 per accident

d. Failure to maintain insurance coverage or failure to comply fully with the insurance provisions shall in no way act to relieve CCTE from the obligations of this Agreement. All insurance policies required of CCTE under the terms of this Agreement shall contain provisions that underwriters shall have no rights of recovery or subrogation against Home District, its agents, directors, officers, or employees; it being the intention of the Parties that the insurance so effected shall protect all such Parties and that said insurance shall be primarily liable for any and all losses covered by the described insurance.

8. **Relationship of Parties.** The Parties agree that they conduct completely separate businesses and affairs, are separate entities, and are not partners or joint ventures in any sense whatsoever. The Parties further agree that CCTE and CCTE's employees, agents and subcontractors are independent contractors and not employees, agents or representatives of the Home District or Host District.

9. **Indemnification.**

   a. **Duty to Indemnify.** CCTE shall indemnify, defend, and hold harmless Home District, its directors, officers, agents and employees for, or on account of any damage, injury, or loss (including Home District's cost of litigation and attorneys' fees) to the extent such result from the actions, or inactions, of CCTE and CCTE's agents, employees, and contractors, in fulfilling the terms and obligations of this Agreement.

   b. **Notice.** Home District must promptly notify CCTE, in writing, of any claim, action, proceeding, or demand that it has knowledge of in relation to this Agreement. Failure to do so shall not relieve CCM, of its obligation to indemnify, defend, and hold harmless except to the extent CCTE can demonstrate damages attributable to Home District's failure to provide timely notice.

   c. **Control of Defense.** CCTE shall be entitled to have sole control over the defense and settlement of such claim; provided that (i) Home District shall be entitled to participate in the defense of such claim and to employ counsel at its own expense to assist in the handling of such claim, and (ii) CCTE shall obtain the prior written approval Home District before entering into any settlement of such claim or ceasing to defend against such claim if such settlement or cessation would cause injunctive or other equitable relief to be imposed against Home District.

   d. **Survival.** The terms of this Indemnification provisions shall survive the termination of this Agreement.

10. **Force Majeure.** No party shall be responsible for delays or failures in performance resulting from acts that are beyond the control of such party and could not have been prevented or lessened in effect by reasonable mitigation efforts, including, without limitation, act of God, natural disaster, failures of utility or communication systems, strikes, acts of war or terrorism, and legal acts of the public authorities.

11. **CCTE Licensure and Certification.** CCTE shall ensure that its staff obtain and maintain the certifications and licenses required by the Commonwealth of Pennsylvania's Department of Education to provide the services of this Agreement to Home District. CCTE shall notify Host District and Home District, in writing, within five business days of any loss of its Licensure for any of the services being provided to Home District in accordance with this Agreement.

12. **CCTE Legal Compliance.** CCTE shall comply with, and provide Home District proof of compliance with all applicable child safeguarding, criminal background checks, and child abuse reporting requirements (for example, Act 33, Act 34, Act 114, Act 126, Act 24, Act 151, and Act 168). CCTE shall not permit any employee, agent, or subcontractor of CCTE to have direct contact with any student of the Home District until said clearances have been provided to the Home District. CCTE agrees that it, including its employees or representatives performing services for the Home District in connection with

this Agreement, will comply with all applicable federal, state, and local laws and regulations in carrying out its obligations.

13. **Non-Discrimination.** The parties to this Agreement agree that no person shall be excluded from participation in the services and total access to the services provided hereunder on the grounds of sex, color, religion, race, national origin, non-disqualifying disability or due to membership in any other class protected by law.

14. **Termination.**

    a. Home District may terminate this Agreement only upon the material breach of CCTE and only after providing written notice of the breach to CCTE and allowing CCTE a reasonable period to cure such breach.

    b. CCTE may terminate this Agreement only upon the material breach of Home District and only after providing written notice of the breach to Home District and allowing Home District a reasonable period to cure such breach.

15. **Notice.** Any legal notice required to be provided by one party to the other party under this Agreement shall be deemed given and received on the date it is delivered (i) in person or (ii) via the US Postal Service or nationally recognized carrier, so long as it is delivered with a confirmation of delivery.

    a. If to Home District: Northwestern School District, 100 Harthan Way, Albion PA 16401

    b. If to Host District: Bradford Area School District, 150 Lorana Ave., Bradford PA. 16701

    c. If to CCTE: Children's Center for Treatment and Education, 47 Beacon Light Way, Bradford, PA 16701, Attn: Executive Director.

16. **Assignment/Subcontracting.** No party may assign this agreement, or the party's respective obligations hereunder, without the consent of the other parties. None of the work or services covered by this Agreement shall be subcontracted without the prior approval of the Home District.

17. **Entire Agreement/Modification.** This Agreement, including all Annexes, constitutes the entire agreement between the parties relating the subject matter contained herein and supersedes all prior oral or written agreements and negotiations between the parties. No change, alteration or modification to this Agreement may be made except in a writing signed by the parties hereto.

18. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Scanned, digital, emailed, and faxed signatures shall be treated as originals.

19. **Use of Home District's Name/Logo**. CCTE shall not use the Home District's name or logo for the purposes of advertising, marketing, or promotion of CCTE's services without the express written authorization of the District Superintendent.

20. **Promotional Materials**. CCTE agrees not to utilize any materials prepared in connection with the services rendered under this Agreement for the purpose of illustration, advertising, publication or promotion without the Home District's express written consent. CCTE shall not publish any photograph, video, or audio recording of a student without the express written consent of the student and the student's parents or legal guardians

21. **Right to Know Law.** CCTE agrees that it will, when requested by the Home District, cooperate with the District in complying with the Pennsylvania Right-to-Know Law, 65 P.S. §67.101 et seq., and any

other similar laws, in complying with requests for public records made under such laws. This provision does not obligate the CCTE to create any record other than the written report to the Home District.

22. **Governing Law and Severability**. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability of thereof shall not affect the remainder of this Agreement, which shall remain in full force and affect enforceable in accordance with its terms.

Intending to be legally bound, the parties have executed this Agreement:

{Signature Page Follows}

**Home District**
Northwestern School District

Name/ Title

Signature

Date

CHILDREN'S CENTER FOR TREATMENT AND EDUCATION D/B/A BEACON LIGHT BEHAVIORAL HEALTH SYSTEMS

Jennifer Gesing, Executive Director
Name/ Title

Signature

08/31/2026
Date

**Host District**
Bradford Area School District

Erin Waugaman, BASD Superintendent
Name/ Title

Signature

9/11/26
Date

**Annex A**
**Education Services Fee Schedule**

CCTE shall provide the following Educational Services to Home District per the following fee schedule:

| Service | Duration | Fee |
|---|---|---|
| Special Education | Full Day | $352.32 |
| | Half Day | $176.16 |
| Life Skills | Full Day | $297.62 |
| | Half Day | $148.81 |
| Autistic Education | Full Day | $360.30 |
| | Half Day | $180.15 |
| Speech Services | Per 15 Min. | $28.75 |
| Occupational Therapy | Per 15 Min. | $28.75 |
| Physical Therapy | Per 15 Min. | $36.75 |
| PCA (Personal Care Aide) | Per Hr | $24.46 |

# BUSINESS ASSOCIATE AGREEMENT

**THIS BUSINESS ASSOCIATE AGREEMENT (this "Agreement")**, is made and entered into as of August 26, 2026, by and between **Beacon Light Behavioral Health Systems**, located at 47 Beacon Light Way, Bradford, PA 16701 ("Covered Entity"), and **Northwestern School District** ("Business Associate"), to address the parties responsibilities under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), and the regulations promulgated there under, including without limitation, the Standards for Privacy of Individually Identifiable Health Information (the "HIPAA Privacy Rule") and the Security Standards for the Protection of Electronic Protected Health Information (the "HIPAA Security Rule") set forth at 45 C.F.R., Parts 160 and 164; and

**WHEREAS**, Covered Entity has contracted the services of Business Associate that may involve the use and disclosure of Protected Health Information ("PHI") (as that term is defined below); and

**WHEREAS**, the HIPAA Privacy and Security Rules require Covered Entity to enter into this Agreement with Business Associate to obtain satisfactory assurances that Business Associate will appropriately safeguard all PHI that Business Associate receives from, creates or receives on behalf of, Covered Entity.

**NOW, THEREFORE**, in consideration of the promises and mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

## 1.0 DEFINITIONS

1.1 Health Care Operations shall have the meaning defined in 45 C.F.R. §164.501, as currently drafted and subsequently amended.

1.2 Individually Identifiable Health Information shall mean information that is a subset of health information, including demographic information collected from an individual, and (i) is created or received by a healthcare provider, health plan, or healthcare clearinghouse; and (ii) relates to the past, present, or future physical or mental health or condition of an individual; the provision of healthcare to an individual; or the past, present, or future payment for the provision of health care to an individual; and (a) identifies the individual, or (b) with respect to which there is a reasonable basis to believe the information can be used to identify the individual.

1.3 Protected Health Information ("PHI") shall mean Individually Identifiable Health Information that is (i) transmitted by electronic media, (ii) maintained in any medium constituting electronic media, or (iii) transmitted or maintained in any other form or medium. PHI shall not include (i) education records covered by the Family Educational Right and Privacy Act, as amended, 20 U.S.C. §1232g, and (ii) employment records held by Covered Entity in its role as employer.

1.4 Designated Record Set shall mean a group of records maintained by or for Covered Entity that is (i) the medical records and billing records about individuals maintained by or for Covered Entity, (ii) the enrollment, payment, claims adjudication, and case or medical management record systems maintained by or for a health plan; or (iii) used, in whole or in part, by or for Covered Entity to make decisions about individuals. As used herein the term, "Record" means any item, collection, or grouping of information that includes PHI and is maintained, collected, used, or disseminated by or for Covered Entity.

1.5 Affiliated Covered Entity shall mean another legal entity that shares common ownership and/or control with Covered Entity and with whom Covered Entity has elected to be designated as a single Covered Entity for purposes of the HIPAA Privacy and Security Rules.

1.6 Catch-all definition. Terms used, but not otherwise defined in this Agreement shall have the same meaning as those terms in the HIPAA Privacy and Security Rules.

## 2. PERMISSIVE AND REQUIRED USES AND DISCLOSURES OF PHI BY BUSINESS ASSOCIATE

2.1 Contractual Obligations. Except as otherwise limited by this Agreement, Business Associate may use or disclose PHI necessary to perform its obligations as may be required under any and all applicable oral or written contracts with Covered Entity provided that such use or disclosure of PHI would not violate the HIPAA Privacy or Security Rules if done by Covered Entity. All other uses and

disclosures not authorized by this Agreement are prohibited, unless required by law or agreed to in writing by Covered Entity.

2.2 Business Activities. Unless otherwise limited herein, Business Associate may:

a. Use PHI in its possession for Business Associate's proper management and administration and to fulfill any present or future legal responsibilities of Business Associate provided that such uses are permitted under the HIPAA Privacy and Security Rules and any other applicable federal and state privacy laws.

b. Disclose the PHI in its possession to third parties for the purpose of Business Associate's proper management and administration and to fulfill any present or future legal responsibilities of Business Associate, provided that Business Associate represents to Covered Entity in writing, (i) that the disclosures are required by law; or (ii) Business Associate has received from the third party written assurances that the PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party, and the third party agrees to notify Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached.

c. Aggregate the PHI in its possession with the PHI of other Affiliated Covered Entities that Business Associate has in its possession through its capacity as a business associate to such other Affiliated Covered Entities provided that the purpose of such aggregation is to provide Covered Entity with data analysis relating to the Health Care Operations of Covered Entity. Business Associate will not disclose PHI obtained from Covered Entity to another non-affiliated covered entity absent written authorization from Covered Entity.

d. De-identify any and all PHI, provided that the de-identification conforms to the requirements of 45 CFR §164.514(b) and that Business Associate maintains such documentation as required by applicable law, as provided for in 45 CFR §164.514(b). The parties understand that properly de-identified information is not PHI under the terms of this Agreement.

e. Use PHI to report violations of law to appropriate federal and state authorities consistent with 45 CFR §164.502(j)(1).

## 3. RESPONSIBILITIES OF THE PARTIES WITH RESPECT TO PHI

3.1 Responsibilities of the Business Associate. With regard to its use and/or disclosure of PHI, Business Associate hereby agrees to:

a. Not use or further disclose the information other than as permitted or required by this Agreement or as required by law;

b. Mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI in violation of the requirements of this Agreement.

c. Report to Covered Entity in writing, any use or disclosure of PHI that is not permitted or required by this Agreement, or any security incident, of which it becomes aware within 10 days of Business Associate's discovery of such unauthorized use or disclosure or security incident.

d. Ensure that any agent, including a subcontractor to whom Business Associate provides PHI received from, or created or received by Business Associate on behalf of, Covered Entity agrees in writing to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to PHI, and agrees to implement reasonable and appropriate safeguards to protect such information.

e. Use appropriate safeguards to maintain the security of the PHI and to prevent unauthorized use and/or disclosure of the PHI. Business Associate shall implement and use administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of electronic PHI that it creates, receives, maintains, or transmits on behalf of Covered Entity as required by the HIPAA Security Rule, and shall comply, where applicable, with the

HIPAA Security Rule, to prevent use or disclosure of the information other than as provided for by this Agreement.

f. Make available all of its internal records, books, agreements, policies, and procedures relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of, Covered Entity to the Secretary of the U.S. Department of Health and Human Services ("HHS") for the purposes of determining Covered Entity's compliance with the HIPAA Privacy and Security Rules.

g. Document uses and disclosures of PHI and within thirty (30) days of Covered Entity's request, make available such documentation to Covered Entity for an accounting of the individual's PHI as required by 45 C.F.R. §164.528.

h. Make available to Covered Entity all records, books, agreements, policies and procedures relating to Business Associate's use and disclosure of PHI for purposes of determining Business Associate's compliance with the terms of this Agreement.

i. If records containing PHI constitute a Designated Record Set, Business Associate agrees to provide access to PHI at the request of Covered Entity and make available PHI for amendment and incorporate any amendments as directed by Covered Entity, all in accordance with applicable law.

j. To the extent that Business Associate is to carry out one or more of Covered Entity's obligations under the HIPAA Privacy Rule, comply with the requirements of the HIPAA Privacy Rule that apply to Covered Entity in the performance of such obligations.

3.2 Responsibilities of Covered Entity. With regard to the use and/or disclosure of PHI by the Business Associate, Covered Entity hereby agrees:

a. To inform Business Associate of any change(s) in its Notice of Privacy Practices (the "Notice") that Covered Entity provides to individuals pursuant to 45 C.F.R. §164.520, to the extent that any such change(s) may affect Business Associate's use or disclosure of PHI, and to provide the Business Associate a copy of the Notice currently in use.

b. To inform the Business Associate of any changes in, or revocation of, the consent or authorization provided to Covered Entity by individuals to use or disclose PHI, to the extent that such changes or revocation may affect Business Associate's use or disclosure of PHI pursuant to 45 C.F.R. §164.506 and §164.508.

c. To notify the Business Associate of any restrictions on use and/or disclosure of PHI that Covered Entity has agreed to in accordance with 45 C.F.R. §164.522 agreed to by Covered Entity.

d. That Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the HIPAA Privacy or Security Rules even if done by Covered Entity.

3.3 Data Breach Notification Requirements. Covered Entity and Business Associate shall each comply with the HHS Final Rule on Breach Notification for Unsecured Protected Health Information ("Notification Rule"). Business Associate shall alert Covered Entity immediately if it discovers an actual or suspected breach of unsecured PHI (as defined in the Notification Rule) in connection with Covered Entity data acquired, accessed, used, or disclosed by Business Associate or its agents, or Covered Entity data stored at or transmitted through a Business Associate-managed data center or Business Associate-managed servers or networks. Business Associate shall provide, either in conjunction with the above notification, or promptly thereafter as information becomes available and to the extent possible, the identification of each individual whose unsecured PHI has been, or is reasonably believed to have been, accessed, acquired, used, or disclosed during the breach. As between Covered Entity and Business Associate, the Covered Entity shall have final authority to determine whether a breach of unsecured PHI has occurred, whether HHS notification requirements have been triggered, and the necessity for and content of any required notifications. Business Associate shall cooperate fully to assist Covered Entity in identifying individuals potentially affected by the breach, conducting the risk assessment required by the Notification Rule, and providing any required notifications. To the extent that the breach of unsecured PHI

resulted from acts or omissions of Business Associate or its agents, Business Associate shall be responsible for all costs reasonably incurred by Covered Entity or Business Associate as a result of such breach. Business Associate shall train the members of its workforce who provide services to Covered Entity with respect to the requirements of the Notification Rule, as necessary and appropriate for those persons to carry out their job duties and comply with the foregoing obligations.

**4. TERM AND TERMINATION**

4.1 Term. The Term of this Agreement shall be effective on the date specified above, and shall terminate when all PHI provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or if it is not feasible to return or destroy PHI, when protections are extended to such information in accordance with paragraph 4.3 of this Section.

4.2 Termination for Cause. Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall:

a. Provide an opportunity for Business Associate to cure the breach or end the violation within the time specified by Covered Entity, and if Business Associate does not cure the breach or end the violation within the specified time, Covered Entity shall terminate this Agreement and any related agreement/amendments; or

b. Immediately terminate this Agreement and any related agreements if Business Associate has breached a material term of this Agreement and cure is not possible.

4.3 Effect of Termination.

a. Immediately upon termination of this Agreement or within sixty (60) days thereafter, Business Associate agrees to return or destroy all PHI received from, or created or received by the Business Associate on behalf of, Covered Entity, and to retain no copies thereof. Business Associate further agrees to recover any PHI in the possession of its subcontractors or agents and return it to Covered Entity.

b. If it is not feasible for Business Associate to return or destroy said PHI, Business Associate will notify Covered Entity in writing that it has determined that it is not feasible to return or destroy the PHI and the specific reasons for such determination. In the event that Business Associate determines that returning or destroying PHI is not feasible, Business Associate shall extend any and all protections, contained in this Agreement to the Business Associate's use and/or disclosure of PHI retained after the termination of this Agreement, and to limit any further uses and/or disclosures to those purposes that make the return or destruction of the information not feasible. Additionally, upon termination of this Agreement, if it is not feasible for Business Associate to obtain from a subcontractor or agent any PHI in the possession of such subcontractor or agent, the Business Associate must provide a written explanation to Covered Entity and require the subcontractors and agents to agree in writing to extend any and all protections, limitations and restrictions contained in this Agreement to the subcontractors' and/or agents' use and/or disclosure of any PHI retained after the termination of this Agreement, and to limit any further uses and/or disclosures to the purposes that make the return or destruction of the PHI not feasible.

**5. MISCELLANEOUS**

5.1 Regulatory References. A reference in this Agreement to a section in the HIPAA Privacy or Security Rule means the section as in effect or as amended.

5.2 Amendment. The parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for the parties to comply with the requirements of the HIPAA Privacy and Security Rules.

5.3 Survival. The respective rights and obligations of Business Associate under Section 4.3 related to "Effect of Termination" shall survive the termination of this Agreement.

5.4 Interpretation. Any ambiguity in this Agreement shall be resolved to permit Covered Entity to comply with the HIPAA Privacy and Security Rules.

**6.**

## 7. FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
    - School officials with legitimate educational interest;
    - Other schools to which a student is transferring;
    - Specified officials for audit or evaluation purposes;
    - Appropriate parties in connection with financial aid to a student;
    - Organizations conducting certain studies for or on behalf of the school;
    - Accrediting organizations;
    - To comply with a judicial order or lawfully issued subpoena;
    - Appropriate officials in cases of health and safety emergencies; and
    - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

**IN WITNESS WHEREOF**, the parties have executed this Agreement through their duly authorized representatives as of the effective date stated above.

| **Covered Entity:** | **Business Associate:** |
| --- | --- |
| By:  | By: _____ |
| Print Name: Jennifer Gesing | Print Name: _____ |
| Print Title: Executive Director | Print Title: _____ |
| Date: 08/31/2026 | Date: _____ |

**updates pending board approval - 10/19/26*

# Student Travel Guidelines

Rental Car vs. Personal Mileage

- Calculate and go with the lesser expense and keep balance
- Employee will ALWAYS be reimbursed for the lesser of the cost IF they choose to take their own vehicle

Extra-Curriculars can receive a district-provided Coach bus in **playoff competition** when a team travels 1.5 hours or more; and leaves the D10 boundaries to play the contest.

Student meals are NOT reimbursed on day trip or overnight travel for ANY group: Booster Groups and District Families can cover the cost

- ☐ Single day field trips can take bagged lunch from school, standard practice

Travel costs for groups that have a paid advisor: Groups List Link *is not an all encompassing list, it may change as groups/clubs are added or removed from NWSD)*

- ☐ Student & Advisor registration paid for by NWSD - **no matter the level** (Registration that includes a meal will be subject to review)
- ☐ Portions of transportation paid for by NWSD - up thru the state level
  - ☐ Bus / Van / Car / to and from the event
- ☐ Lodging **(national level)** - paid for by a combination of that group's fundraising, NWSD families, and NWSD; (not to exceed $3,000.00 per group for **earned** competition status)

Fundraising is an expectation for ANY group in the NWSD if travel is required for that group, or is being considered at any point.

Even if there is a paid advisor, groups are expected to fundraise, IF they will be requesting financial assistance for any reason.

COMPLY BY EDULINK

# Overnight Trip Request Form as of 2026-2027SY

2026-2027 NWSD Overnight Field Trip or Athletic Trip Request

Barbara Miller

Last modified by Tammie Clinger (10/09/2026 8:57 AM)

History

Name of Teacher/Advisor/Coach: *

Barbara Miller

## Select Building (check all that apply): *

- [ ] Northwestern Elementary
- [ ] Springfield Elementary
- [ ] Northwestern Middle School
- [x] Northwestern High School

## Select Grade Level(s)-check all that apply: *

- [ ] K
- [ ] 1
- [ ] 2
- [ ] 3
- [ ] 4
- [ ] 5
- [ ] 6
- [ ] 7
- [ ] 8
- [ ] 9
- [ ] 10
- [ ] 11
- [x] 12

Name of Athletic Team/Class/Extra-Curricular Group/Organization: *

FBLA

Contact number where advisor/coach/teacher can be reached while on trip: *

[redacted]

IMPORTANT REMINDER: Parent permission slips are REQUIRED for ALL TRIPS

Destination: *

Kalahari Conference Center, Poconos, PA

Departure Date: *

10/30/2026

Time of Departure: *

12:00 p.m.

Point of Departure: *

HS

Return Date:

11/02/2026

Time of Return: *

7:00 p.m.

Educational Values: *

State, Regional and Local Officer development, communication skills, leadership skills, community service, college and career prep and developing professionalism training will all happen in sessions throughout the trip. As an adviser, there will be multiple training and professional development sessions to attend.

Number of Students: *

1

Number of District Staff (i.e. teacher/advisor/coach/support staff): *

1

Names of District Staff attending trip (list each separately):

Note:

IF SUBSTITUTES ARE NEEDED, PLEASE CREATE AN ABSENCE IN FRONTLINE AND NOTIFY YOUR BUILDING SECRETARY. THIS ACTION MUST BE COMPLETED FOR EACH DISTRICT EMPLOYEE ATTENDING THE TRIP.

District Staff #1:

Barbara Miller

## Will a substitute be needed?

- (●) Yes
- ( ) No

District Staff #2:

## Will a substitute be needed?

- ( ) Yes
- ( ) No

District Staff #3:

## Will a substitute be needed?

- ( ) Yes
- ( ) No

District Staff #4:

## Will a substitute be needed?

- ( ) Yes
- ( ) No

Number of Other Chaperones (do not include district staff): *

0

Names of Other Chaperones (please list each chaperone individually):

Chaperone #1:

Chaperone #2:

Chaperone #3:

Chaperone #4:

Chaperone #5:

Chaperone #6:

Chaperone #7:

Chaperone #8:

Chaperone #9:

Chaperone #10:

## Is District Transportation Needed? *

- (•) Yes
- ( ) No (if personal vehicle, estimate mileage reimbursement within the next section)

## Select the type(s) of transportation needed: *

- [ ] Bus
- [ ] Van (Maximum of 9 passengers plus a driver)
- [x] Vehicle Rental (i.e. Enterprise---notify building secretary and/or Business Office to make reservation)

## Cost of Vehicle/Trip to be paid by:

- [x] District
- [ ] Grant Funded
- [ ] Booster Group
- [x] Other

If you selected "Other" please specify below:

FBLA Fundraising

## Estimated Cost for Personal Vehicle Use

## Will you be using a PERSONAL vehicle for this trip? *

○ Yes ◉ No

Note:

When entering costs associated with this trip, please do not include dollar signs $.

Estimated Total Miles roundtrip:

Enter the current mileage rate: ($0.70 per mile as of 1.1.2025 NEW RATE 1.1.2026 IS $0.725 PER MILE)

Personal Vehicle Total Cost for Mileage: (Total miles x current mileage rate):

0

Registration Fee: *

60

Lodging: *

380

Meals: *

100

Van/Bus Cost (contact Mrs. Roseski or Bus Garage for estimate):

Vehicle Rental Cost:

300

Other (Please specify below):

164.88

Estimated Total (Mileage + Registration + Lodging + Meals + Van/Bus Cost + Vehicle Rental Cost + Other):

1004.88

Electronic Signture: *



Version: 2.32.0 Refresh Page
Date: 09/29/2026 at 3:45 PM

| Teacher Name (if applicable) | Building | Item | Quantity | Potential Value | Board Approval |
|---|---|---|---|---|---|
| Abe Talbott (Athletic Trainer) | High School | Fluidotherapy unit | 1 | $350 | |
| Abe Talbott (Athletic Trainer) | High School | Whitehall whirlpool unit | 1 | $325 | |
| Abe Talbott (Athletic Trainer) | High School | Sammons & Preston whirlpool unit | 1 | $325 | |

# APPLICATION FOR USE OF FACILITIES

NAME OF ORGANIZATION: Northwest Little Gridders

NAME OF REPRESENTATIVE: David Corsi

ADDRESS: [redacted]

TELEPHONE NO.: (Home) _____ (Cell) [redacted]

PURPOSE: Banquet - HS Cafeteria

DATE(S) OF USE: Sun Oct 18th SCHOOL YEAR 2026

TIME(S) OF USE: 8am to 9pm

**INSURANCE COVERAGE PROVIDED BY** Erie Insurance
(NAME OF GROUP)

BUILDING & FACILITIES REQUESTED: ~~HS cafeteria~~

-

EQUIPMENT NEEDS (mats, tables, chairs, microphones, etc.): HS cafeteria - podium - tables - cha

Number people attending? 250 Number of Northwestern students attending? 150

Do you charge admissions? no How much? 0

Is this a fundraising event? no Who receives the funds? na

Will you be conducting Small Games of Chance? _____ Yes or NO No

If yes, provide license #_____ **AND** Complete a Small Games of Chance Event Application

Name(s) of adult supervisors: 30

Please note: Organization will need to reimburse the District the cost of any custodial and/or building monitor services if event is scheduled during non-regular working hours.

**ATTACH – CERTIFICATE OF INSURANCE listing Northwestern School District as additional insured with minimum $1,000,000 liability coverage per occurrence/$2,000,000 aggregate**

The organization agrees to indemnify and hold the Northwestern School District harmless of and from any and all liability for personal injury, property damage, or liability of any other kind whatsoever, in connection with the organization's use of the facilities, and agrees that it shall at its sole expense, defend any legal proceedings brought against the district for personal injury or property damage arising out of the use of the facilities in accordance with this application, and agrees to indemnify the district of and from any judgment entered against it.

The campus of the Northwestern School District is an alcohol, tobacco and smoke-free environment. Possession of weapons on the campus is prohibited. These district policies will be strictly enforced.

Representative's Signature and Date

Natalie M. Heath 10/2/26

Building Administrator's Signature and Date

Superintendent's Signature and Date

Box MUST be signed prior to approval by building principal

**ANY GROUP NOT COVERED BY DISTRICT INSURANCE:**
By signing below, I verify that our organization has read and understand Northwestern School District's Policy #916-School Volunteers. I also confirm that our volunteers have met the clearance requirements as outlined in the above policy.

Representative's Signature and Date

Updated: 8/23/2016

707-AR ATTACHMENT 2

# APPLICATION FOR USE OF FACILITIES

NAME OF ORGANIZATION: Highlander Youth Sports

NAME OF REPRESENTATIVE: Eric Bard

ADDRESS: [redacted]

TELEPHONE NO.: (Home) _____ (Cell) [redacted]

PURPOSE: Soft Ball Practice

DATE(S) OF USE: 1/3, 1/10, 1/17/1/24, 1/31, 2/7, 2/14, 2/21, 2/28, 3/7, 3/14, 3/21, 3/28 SCHOOL YEAR 26/27

TIME(S) OF USE: 1-5 p.m.

**INSURANCE COVERAGE PROVIDED BY** Highlander Youth Sports
(NAME OF GROUP)

BUILDING & FACILITIES REQUESTED: High School gymnasium

EQUIPMENT NEEDS (mats, tables, chairs, microphones, etc.): _____

Number people attending? 14 Number of Northwestern students attending? 6

Do you charge admissions? no How much? n/a

Is this a fundraising event? no Who receives the funds? n/a

**Will you be conducting Small Games of Chance?** _____ Yes or ✓ No

If yes, provide license # _____ **AND** Complete a Small Games of Chance Event Application

Name(s) of adult supervisors: Eric Bard, Regina Fiscus, Travis Schaaf

Please note: Organization will need to reimburse the District the cost of any custodial and/or building monitor services if event is scheduled during non-regular working hours.

**ATTACH – CERTIFICATE OF INSURANCE listing Northwestern School District as additional insured with minimum $1,000,000 liability coverage per occurrence/$2,000,000 aggregate**

The organization agrees to indemnify and hold the Northwestern School District harmless of and from any and all liability for personal injury, property damage, or liability of any other kind whatsoever, in connection with the organization's use of the facilities, and agrees that it shall at its sole expense, defend any legal proceedings brought against the district for personal injury or property damage arising out of the use of the facilities in accordance with this application, and agrees to indemnify the district of and from any judgment entered against it, except as may result from the sole negligence or willful misconduct of Northwestern School District.

The campus of the Northwestern School District is an alcohol, tobacco and smoke-free environment. Possession of weapons on the campus is prohibited. These district policies will be strictly enforced.

[signature] 9/1/26
Representative's Signature and Date

Natalie M. Heath 9/29/26
Building Administrator's Signature and Date

_____
Superintendent's Signature and Date

OK A Thein 9/28/26

**Box MUST be signed prior to approval by building principal**

**ANY GROUP NOT COVERED BY DISTRICT INSURANCE:**
**By signing below, I verify that our organization has read and understand Northwestern School District's Policy #916-School Volunteers. I also confirm that our volunteers have met the clearance requirements as outlined in the above policy.**

_____
Representative's Signature and Date

# CONTRACT FOR NORTHWEST TRI-COUNTY INTERMEDIATE UNIT SPECIAL EDUCATION PROGRAMS AND SERVICES FOR THE 2026-2027 SCHOOL YEAR

THIS CONTRACT FOR SPECIAL EDUCATION PROGRAMS AND SERVICES (the "Contract") is made this 1 of June, 2026, by and between the NORTHWEST TRI-COUNTY INTERMEDIATE UNIT NUMBER 5, an Intermediate Unit organized pursuant to the laws of the Commonwealth of Pennsylvania, with a principal location of 252 Waterford Street, Edinboro, Pennsylvania 16412 (the "Intermediate Unit") and NORTHWESTERN SCHOOL DISTRICT, having a principal place of business at 100 Harthan Way Albion, PA 16401 (the "LEA").

WHEREAS, the Intermediate Unit offers consortia special education programs, bundled services, and administrative support to school districts within its catchment area; and

WHEREAS, the LEA believes it would benefit from engaging the Intermediate Unit to provide certain special education programs and services on its behalf; and

WHEREAS, the specific programs and services subject to this Contract are described more fully in Attachment I (collectively, the "Attachments"); and

WHEREAS, the Intermediate Unit and the LEA (collectively, the "Parties") have previously successfully collaborated to fulfil their mutual obligations with respect to special education and related services, which both parties wish to continue and memorialize in this Contract and the attached Attachments;

NOW THEREFORE, in consideration of the mutual covenants set forth, and intending to be legally bound hereby, the Intermediate Unit and the LEA mutually agree as follows:

1. Recitals. The above recitals are incorporated as if more fully set forth herein.

2. Services. Subject to the terms and conditions set forth in this Contract and the attached Agreements, the Intermediate Unit will provide special education programs and services (collectively referred to as the "Services"), which are more particularly described in each of the attached Attachments.

(a) Unless otherwise designated in an Attachment attached to this Contract, the Services are offered and provided as consortium programs to all LEAs who have entered into this Contract with the Intermediate Unit.

(b) Students of the LEA may participate in programs and services provided within any school district that has entered into a contract for consortium programs with the Intermediate Unit. The host district will charge any concurrent regular education costs to the sending district in a manner determined separately by the respective districts.

3. Term. The term of this Contract shall begin on July 1, 2026, and end on June 30, 2027 (the "Term"), unless terminated sooner as provided below.

4. Costs and Payments.

(a) Services Cost and Payment Schedule. The LEA agrees to pay the Intermediate Unit the Services Umbrella Cost in monthly installments as described in Schedule I attached hereto.

(b) Early Intervention. Early Intervention services provided by the Intermediate Unit to kindergarten-aged students are not covered by this Contract. Any Early Intervention services shall continue to be billed and invoiced to the LEA under the terms of the Intermediate Unit's existing Early Intervention program.

5. School-Based ACCESS Program ("SBAP") Reimbursement. The Intermediate Unit shall provide SBAP billing services on behalf of the LEA.

(a) SBAP Duties of the Intermediate Unit

(i) The Intermediate Unit shall submit relevant documentation to the Pennsylvania Department of Education ("PDE") on behalf of the LEA in order to receive applicable reimbursements.

(ii) The Intermediate Unit shall promptly reimburse the LEA any and all amounts received from PDE and due the LEA for Services subject to this Contract, after deduction for Intermediate Unit costs, upon receipt of information from the Commonwealth's SBAP provider, following cost settlement.

(iii) The Intermediate Unit shall provide to the LEA information and cooperation, as necessary, for an Audit Firm to perform a Single Audit for the LEA; and

(iv) The Intermediate Unit shall cooperate with the LEA in resolving any proposed disallowances the District's audit firm recommends as a result of audits, or any final audit disallowances imposed by the appropriate regulatory authorities; provided, however, that the Intermediate Unit shall not be held liable by the LEA for such disallowed costs, or for any non-payment or partial nonpayment by PDE.

(b) SBAP Duties of LEA

(i) The LEA shall maintain complete cost records of all expenditures made in association with this Contract, as well as employee, programmatic, statistical records, and supporting documents;

(ii) Any final audit disallowances imposed on the Intermediate Unit resulting from reimbursements to the LEA for expenditures under this Contract shall be the responsibility of the LEA, and the LEA

shall reimburse the Intermediate Unit on a timely basis if any such costs are disallowed.

(c) The LEA, any appropriate Federal or State Agency, or audit firm performing a Single Audit for the LEA or Intermediate Unit shall have free and unrestricted access to the workpapers, records, reports, and other supportive documentation prepared, or in the process of being prepared, in connection with the billing performed under this Contract. Free and unrestricted access to and the right to require submittal of the documentation to the LEA or an appropriate agency shall exist during the Term of this Contract and shall continue for six (6) years thereafter or until any litigation, audit, or claim has been fully resolved, if later.

6. Compliance with Laws. The Parties agree to comply with all applicable federal, state and local laws, statutes, ordinances, codes, rules, regulations, standards, orders and other governmental requirements of any kind, including, but not limited to, those relating to (i) affirmative action and equal employment opportunity, (ii) nondiscrimination based on race, color, creed, religion, sex, age, ethnic origin or existence of a disability, (iii) wages and hours, (iv) workers' compensation and unemployment insurance, (v) labor and employment conditions, (vi) occupational safety and health and (vii) the environment and the use and handling and disposal of toxic and/or hazardous substances and materials.

7. Grant Requirements. The Parties agree to comply with all statutory and regulatory requirements of the Individuals with Disabilities Education Act ("IDEA"), Chapters 14 and 15 of the Pennsylvania State Board of Education Regulations, federal Uniform Guidance established by the Office of Management and Budget ("UG"), federal requirements for use of the Electronic Data Gathering, Analysis, and Retrieval system ("EDGAR"), administrative guidelines pertaining to the School-Based ACCESS Program, and any additional requirements particular to federal or state funding furnished for the purpose of providing the Services to students of the LEA.

8. Right-to-Know Law. The Pennsylvania Right-to-Know Law (the "RTKL"), 65 P.S. §§ 67.101-67.3104, as amended or replaced, applies to this Contract, and the RTKL Officers of each party shall mutually assist each other when required to comply with a RTKL request relevant to this Contract or the Services submitted to either party.

9. Privacy and Confidentiality Obligations. For purposes of compliance with the Federal Education Rights and Privacy Act ("FERPA"), the Intermediate Unit shall be considered a school official with a legitimate educational interest in any educational records required to perform the Services. Each party will fully comply with applicable federal and state laws and regulations regarding confidentiality and privacy of records and information.

10. Non-Discrimination. The Intermediate Unit and LEA are equal opportunity employers under applicable law. As such, the Intermediate Unit and the LEA covenant and agree that neither shall discriminate against or intimidate any employee or other person on account of age, race, color, sex, gender identity, sexual orientation, gender, handicap, disability,

religious creed, ancestry, familial status, national origin, criminal history or veteran status in any activity related to the Services or this Contract.

11. Fraud and Illegal Acts. If, during the Term of this Contract, or subsequent auditing of the Services provided hereby, the Intermediate Unit uncovers indications of possible fraud or other illegal acts, the Intermediate Unit shall immediately notify the LEA in writing.

12. Indemnification. Notwithstanding Paragraph 4(a) above, each party shall indemnify and save harmless the other party against any and all claims from any third parties, and all associated losses, arising out of or relating to the gross negligence or willful misconduct of any party in performing any of its obligations under this Contract or material breach by a party of any of its representations, warranties, covenants or agreements under this Contract. The indemnification clause shall not reduce or impact either entity from utilizing the statutory governmental, official, and other immunity provided pursuant to the Pennsylvania Political Subdivision Tort Claims Immunity Act, at 42 Pa.C.S. §8501 et seq., as amended.

13. Default; Notice and Cure; Remedies.

(a) Event of Default. The LEA shall provide the Intermediate Unit with notice of the occurrence of an Event of Default within five (5) business days of the occurrence. Each of the following constitutes an Event of Default under this Contract:

(i) Failure by the Intermediate Unit to comply with any term, covenant, or condition set forth in this Contract.

(ii) The Intermediate Unit's (a) filing for bankruptcy, (b) making any assignment for the benefit of creditors, (c) consent to the appointment of a trustee or receiver, (d) insolvency, as defined under applicable law, or (e) the filing of an involuntary petition against the Contractor under the Federal Bankruptcy Code or any similar state or federal law, said petition remaining un-dismissed for a period of forty-five (45) days.

(iii) Default in the performance of the Services by the Intermediate Unit under this Contract.

(iv) Any material misrepresentations by the Intermediate Unit in this Contract or otherwise related to performance of the Services.

(b) Notice and Cure. The Intermediate Unit shall have ten (10) business days from receipt of that notice to correct the Event of Default.

(c) Remedies. If the Intermediate Unit does not cure the Event of Default within the abovementioned period allowed by the LEA, then the LEA may, without further notice or demand to the Intermediate Unit, invoke and pursue any or all of the following remedies:

(i) Terminate this Contract by giving the Intermediate Unit a Notice of Termination.

(ii) Perform, or cause a third party to perform the Services, in whole or in part. The Intermediate Unit shall be liable to the LEA, as damages, for all expenses incurred by the LEA in securing an alternative party to perform the Services.

(iii) Any other legal or equitable remedy available to the LEA, including, but not limited to, a legal action for breach of the Contract and damages against the Intermediate Unit.

14. Termination. This Contract may be terminated by a mutual agreement in writing signed by both parties, which shall include terms for any outstanding fees and reimbursements due.

15. Independent Contractor. The Parties agree that their relationship is one of arms-length parties to a contract, and under no circumstances shall this Contract be construed as an employment agreement or joint venture between the Intermediate Unit and the LEA. The Intermediate Unit is authorized to act as an agent of the LEA for the limited purpose of providing SBAP billing services and any additional "pass-through" billing contemplated by the Agreements. Neither party shall be responsible for the other's payment of employee wages, salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension or other deferred compensation plans, workers' compensation or Social Security obligations, or licensing and certification fees and expenses.

16. Venue and Governing Law. This Contract is interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania. Any disputes arising under this Agreement shall be brought before the Court of Common Pleas of Erie County or the United States District Court for the Western District of Pennsylvania.

17. Force Majeure. Notwithstanding anything to the contrary contained herein, neither party shall be liable to the other for any delays or failure in performance of obligations hereunder resulting from acts beyond its reasonable control, including, but not limited to, acts of God, acts of war, civil unrest or terrorism, shortage of supply, breakdowns or malfunctions, interruptions or malfunction of computer facilities, loss of data due to power failures or mechanical difficulties, labor difficulties, pandemic or the effects of a national, state or local emergency as declared by the appropriate elected official(s) of the jurisdiction (each, a "Force Majeure"), Notwithstanding the foregoing, in the event of a Force Majeure, and to the extent permitted, practicable or possible, each party agrees to make a good faith effort to perform its obligations hereunder and/or to negotiate an addendum to this Contract to reflect an amended Scope of Work and compensation therefore. If either party is unable to perform due to a Force Majeure, neither party is obligated to perform during the period affected by the Force Majeure.

18. Severability. If any provision of this Contract is held to be invalid or unenforceable, such holding shall not affect or impair any other terms, covenants, or conditions

of this Contract, which the parties hereby deem severable and which shall remain in full force and effect.

19. Entire Contract. This Contract and each attachment hereto (the "Contract Documents") constitute the entire agreement between the parties hereto and there are no other understandings, oral or written, relating to the subject matter hereof. The Contract Documents may not be changed, modified, or amended, in whole or in part, except in writing, signed by all parties. The terms and conditions of the Contract Documents are intended to govern the purchase and provision of the Services, and any conflicting terms and conditions, or additional terms and conditions, in any exhibits shall not prevail to the detriment of any corresponding term of the Contract Documents.

20. Survival. Any and all provisions of this Contract regarding confidentiality of records and indemnification obligations shall survive and be enforceable after the expiration or termination of this Contract.

21. Headings. Section headings in this Agreement shall serve for reference only and shall not in any way affect the meaning or interpretation of this Contract.

22. Counterparts. The parties may execute and deliver this Contract in any number of counterparts, each of which the parties shall deem an original and all of which shall constitute, together, one and the same Contract.

IN WITNESS WHEREOF, the Intermediate Unit and the LEA, intending to be legally bound hereby, have executed and delivered this Contract as of the day and year set forth above.

| | |
|---|---|
| ATTEST: | NORTHWEST TRI-COUNTY INTERMEDIATE UNIT NO. 5 |
| _____ | _____ |
| Secretary | By _____ |
| | Title: _____ |
| ATTEST: | SCHOOL DISTRICT |
| _____ | _____ |
| | By _____ |
| | Title: _____ |

# 2690775.v1

# SCHEDULE I

## TYPE OF SERVICE

## 26-27 INTERMEDIATE UNIT SPECIAL EDUCATION PROGRAMS AND SERVICES

GRAND TOTAL COST FOR SPECIAL EDUCATION PROGRAMS AND SERVICES: $ 834,885.00

The Schedule of payment is as follows:

| | | |
|---|---|---|
| August 1 - | $ | 75,898.64 |
| September 1 - | $ | 75,898.64 |
| October 1 - | $ | 75,898.64 |
| November 1 - | $ | 75,898.64 |
| December 1 - | $ | 75,898.64 |
| January 1 - | $ | 75,898.64 |
| February 1 - | $ | 75,898.64 |
| March 1 - | $ | 75,898.63 |
| April 1 - | $ | 75,898.63 |
| May 1 - | $ | 75,898.63 |
| June 1 - | $ | 75,898.63 |

# Northwestern School District
BOARD OF DIRECTORS

## RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Northwestern School District adjusted index for the 2027-2028 fiscal year is 5.2%;

WHEREAS, the Northwestern School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Northwestern School District for the 2027-2028 fiscal year by more than its index.

AND NOW, on this 19th day of October, 2026, it is hereby RESOLVED by the Northwestern School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2027-2028 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.

2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.

3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2027-2028 fiscal year.

4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2027-2028 fiscal year.

7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:

   (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.

   (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

   (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

_____
Gregory J. Lehman
Superintendent

_____
Kristy Bolte
President, Northwestern School District

Seal

_____
Tammie R. Clinger
Secretary

# COUNTY OF ERIE
## BUREAU OF REVENUE & TAX CLAIM

**Christina Vogel,**
County Executive
**Patrick Ryan,**
Director of Finance
**Jennifer Ertl-Hulings,** Manager


October 5, 2026

RE: Sale of Parcel from Repository for Unsold Properties

Northwestern School District,

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County's Repository for Unsold Properties List and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as parcel number 39-013-039.0-019.00 – OFF RIDGE RD TR G 1.5 AC CAL. This offer was made by Derek Panell of Libertybell Partners Group LLC, who is willing to purchase that parcel for the sum of $250.00. **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205(c) of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on the agenda for your next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the address given below. You may also email the enclosed to taxclaims@eriecountypa.gov

If there are questions or concerns regarding the procedure, the property, or the offer, please contact the Erie County Tax Claim Bureau at 814-451-6206.

Thank you,

Jennifer L Ertl-Hulings, Director
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West 6th Street RM 110
Erie, PA 16501

RE: Property: OFF RIDGE RD TR G 1.5 AC CAL
Index No: 39-013-039.0-019.00
Offer of $250.00 by: Derek Panell of Libertybell Partners Group LLC

At our regular/special meeting on, _____
we took action regarding the sale of the property referenced above from The Erie County Repository, by the purchaser and for the amount specified.

The proposed sale was:

(____) APPROVED

(____) DENIED*

*Please state reason for denial:

_____

_____

_____

Signed: _____

Title: _____

For: _____

Date: _____

# ERIE COUNTY TAX CLAIM BUREAU

## AFFIDAVIT OF BIDDER

### UPSET/JUDICIAL/REPOSITORY TAX SALE

### COMMONWEALTH OF PENNSYVANIA, COUNTY OF ERIE

**SALE TYPE:** Repository Sale **PARCEL NUMBER:** 2-4013-039.0-019.00

**PROPERTY ADDRESS/DESCRIPTION:** OFF Ridge Rd Erie PA

**I/We,** Liberty Bell Partners Group I/C **&** _____, **of**

26 Forge Rd Somerset MA 02726,

**Current Address of Bidder(s)**

**having been duly sworn according to law depose and say as follows:**

1. **I am an adult citizen of the United States of America and am a bidder at the sale of the above-referenced property conducted by the Erie County Tax Claim Bureau.**

2. **Pursuant to Section 619.1 of the Real Estate Sale Law, 72 P.S. Section 5860.619.1, I hereby certify to the Erie County Tax Claim bureau that I am not delinquent in paying real estate taxes to any of the taxing districts in Erie County, and that I have no outstanding municipal utility bills within any municipal jurisdiction in Erie County.**

3. **It is strongly urged that prospective purchasers have an examination made of the title to any property in which they may be interested. Every reasonable effort has been made to keep the proceedings free from error. However, in every case, the Tax Claim Bureau is selling the taxable interest and the property is offered for sale by the Tax Claim Bureau without any guarantee or warrant whatever, either as to structures or lack of structures, upon the land, liens, title or any other matter.**

4. **Pursuant to Section 618 of the Real Estate Tax Sale Law, 72 P.S. Section 5860.618, I hereby certify that I was not the owner of the above-referenced property immediately prior to any judicial, private or repository sale thereof by the Erie County Tax Claim Bureau. I further certify that I am not a partner or a shareholder of the owner of the above-referenced property, nor am I in any of the following legal relationships with the owner: trust, partnership, corporation or any other business association.**

5. **Pursuant to Section 601 (d) of the Real Estate Tax Sale Law, 72 P.S. Section 5860.601 (d), I hereby certify that I have not had a landlord license revoked in any municipality within the County of Erie, and I further certify that I am not bidding for, or acting as an agent for a person whose landlord license has been so revoked.**

6. **Pursuant to 16 P.S. 1806 of the County Code, I/We further certify that I am not an Erie County elected official or appointed officer.**

_____ **&** N/A

**(Signature)** **(Signature)**

David Powell **&** N/A

**(Print Name)** **(Print Name)**

**Sworn to and subscribed before me,**
**This** 27 **day**
**Of** September, **20** 26.

_____
**Notary Public (Raised Seal)**

ROGER WEST
Notary Public
Commonwealth of Massachusetts
My Commission Expires
October 19, 2029

**S:\Tax Claim Procedures\Repo Affidavit of Bidder Mar23.doc**

# REPOSITORY LETTER OF INTENT

Date: 9/26/2026

Erie County Tax Claim Bureau
140 W. Sixth Street
Room 110
Erie, PA 16501

Re: Repository Bid

I/We, LibertyBell Partners & _____,

would like to place a bid of $ 250, on the property located at

OFF Ridge Rd erie Pa,

Commonly known as County of Erie Index No: 39-013-039.0-019.00

This property is currently available on the Tax Claim Bureau Repository List and my / our intentions for this property are (be specific, include how you plan to maintain property):

Purchase and resell to an owner occupant or investor who will maintain and improve the property

Thank You,

Signature(s) _____ & _____

Printed Name(s): LibertyBell Partners & _____

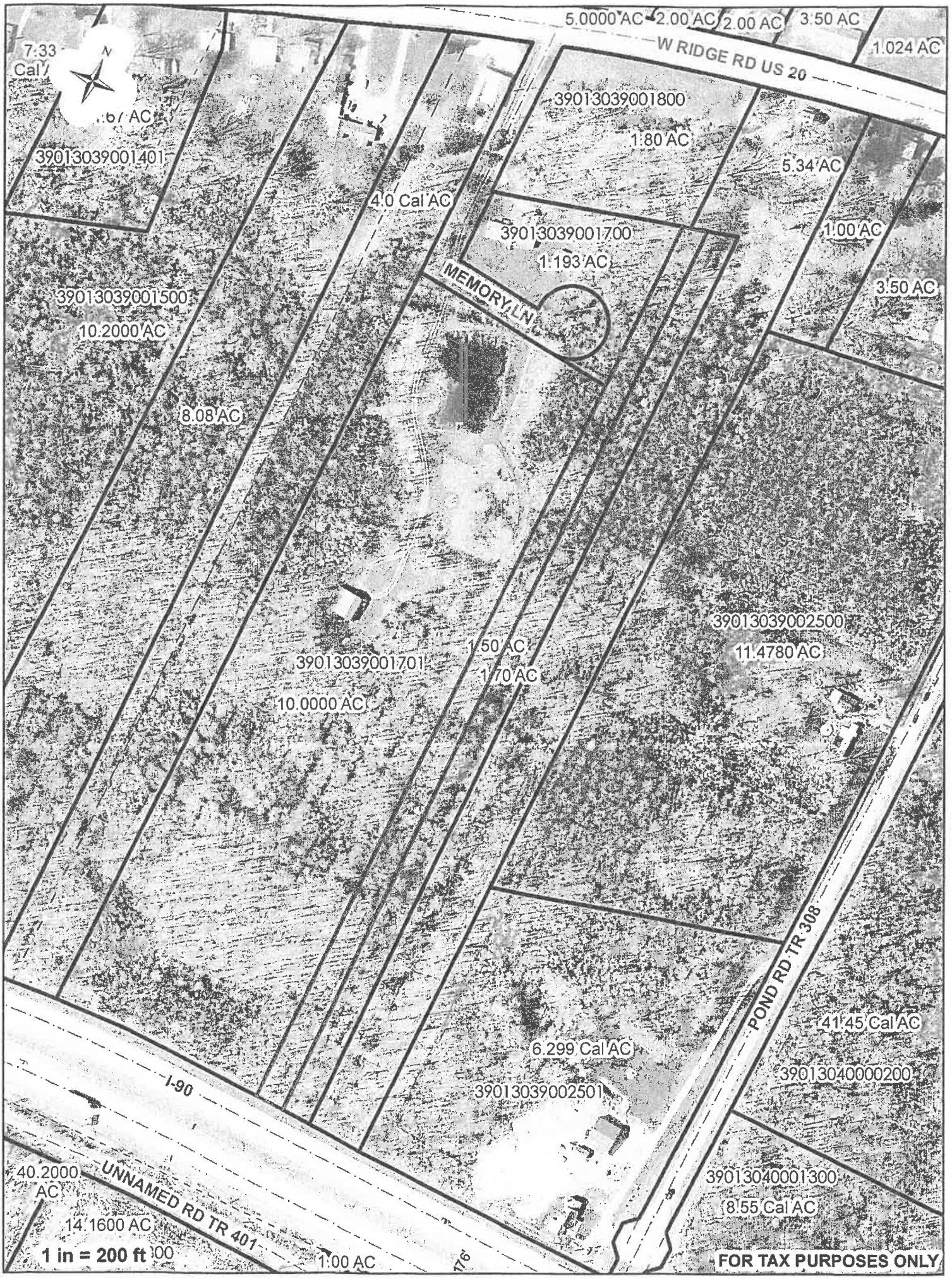
**(Exactly as it would appear on the Deed)**

Address: 26 Forge Rd
Somerset MA 02726

Email: Derek7060Aol.com

Phone No: 401-465-9774

How do you prefer we contact you; Email ____ -or- Phone X


5.0000 AC
2.00 AC
2.00 AC
3.50 AC
1.024 AC
W RIDGE RD US 20
7.33 Cal AC
390130390001800
1.80 AC
5.34 AC
390130390001401
4.0 Cal AC
390130390001700
1.193 AC
1.00 AC
MEMORY LN
3.50 AC
390130390001500
10.2000 AC
8.08 AC
390130390002500
11.4780 AC
1.50 AC
390130390001701
1.70 AC
10.0000 AC
POND RD TR 308
41.45 Cal AC
6.299 Cal AC
390130390002501
390130400000200
I-90
40.2000 AC
UNNAMED RD TR 401
390130400001300
8.55 Cal AC
14.1600 AC
1 in = 200 ft
1.00 AC
FOR TAX PURPOSES ONLY

COMPLY BY EDULINK

# NWSD Conference/Workshop Request Form as of 26-...

2026-2027 NWSD Conference/Workshop Pre-Approval and Follow-Up

Gretchen Kuhl

Last modified by Gretchen Kuhl (10/09/2026 1:31 PM)

History

Directions:

This form must be completed when requesting to attend a conference or workshop. Please note that overnight conferences REQUIRE Board approval.

Name of Requestor: *

Gretchen Kuhl

Name of Conference/Workshop: *

ACAPA Fall Conference

Provider/Event Website: *

https://acapa.org/event-6748799

Purpose for Attending Conference/Workshop: *

Continue knowledge in my employment fields of Special Education, Child Accounting and Central Registration.

## Will you receive a stipend for attending this conference/workshop? *

- ○ Yes (if selected, you must submit the stipend to the Business Office, or use personal days for the absence.
- ◉ No

## Conference Date/Location

Start Date: *

11/04/2026

End Date: *

11/06/2026

Location of Event: *

Hotel Hershey, Hershey, PA

## Do you need a travel advance? *

- ○ Yes (if selected, please specify amount and date needed in next section)
- ◉ No

Amount of advance needed:

Advance needed by:

## Registration Expenses

Registration Fees: *

410

## Hotel/Lodging Expenses

Number of Nights:

3

Room Rate:

325

Grand Total for Lodging:

975

## Meals Expense

Estimated Total Breakfast Expense:

20

Estimated Total Lunch Expense:

20

Estimated Total Dinner Expense:

40

Grand Total for all Meals:

80

## Transportation/Mileage Expense

Mode of Transportation (i.e., Personal Car, Bus, Train, Plane, Other)

Rental Vehicle

Number of Miles:

303

Current Rate Per Mile (Please verify current mileage rates in cents per mile by entering the exact decimal value below) (https://www.irs.gov/tax-professionals/standard-mileage-rates)

.76

Mileage Expense (Number of Miles x Current Rate Per Mile):

230.28

## Substitute Expenses

### Will this conference request require a paid substitute? *

- ○ Yes
- ◉ No

Note:

If you selected "Yes" that a substitute teacher is needed, please create an absence in Frontline and notify your building secretary.

Number of Substitute Days Required:

Grand Total for Substitute Expenses (Number of Substitute Days Required x Substitute Costs Per Day):

0

## Other Expenses

If there are additional expenses (i.e., parking, tolls, etc. please specify):

Fuel

Grand Total for Other Expenses:

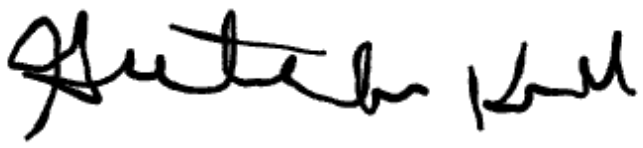
350

## Expense Summary

Grand Total for All Expenses (registration + hotel/lodging + meals + mileage + substitute + other):

2045.28

Electronic Signature: *



Version: 2.32.1 Refresh Page
Date: 10/09/2026 at 11:56 AM

NORTHWESTERN SCHOOL DISTRICT
FINANCIAL REPORTS
STUDY SESSION
OCTOBER 12, 2026
(SEPTEMBER PRELIMINARY REPORTS)


| | PAGE |
|---|---|
| **1. GENERAL FUND:** | |
| • TRIAL BALANCE | 01 |
| • GENERAL FUND REVENUE REPORT | 02 - 03 |
| • GENERAL FUND EXPENDITURE REPORT | 04 - 09 |
| • TREASURER'S REPORT | 10 - 11 |
| • BILLS PAYABLE | 12 - 16 |
| • BMO CREDIT CARD DETAIL | 17 - 18 |
| **2. CAFETERIA FUND:** | |
| • TRIAL BALANCE | 19 |
| • CAFETERIA FUND REVENUE REPORT | 20 |
| • CAFETERIA FUND EXPENDITURE REPORT | 21 |
| • BILLS PAYABLE | 22 |
| **3. ACTIVITY FUND:** | |
| • TRIAL BALANCE | 23 - 24 |
| • STATEMENT OF REVENUES & EXPENDITURES | 25 - 26 |
| **4. ATHLETIC FUND:** | |
| • TRIAL BALANCE | 27 |
| • ATHLETIC FUND REVENUE REPORT | 28 |
| • ATHLETIC FUND EXPENDITURE REPORT | 29 |
| **5. CAPITAL RESERVE FUND:** | |
| • TRIAL BALANCE | 30 |
| • CAPITAL RESERVE REVENUE REPORT | 31 |
| • CAPITAL RESERVE EXPENDITURE REPORT | 32 |
| • BILLS PAYABLE | 33 |

---

| | |
|---|---|
| **1. GENERAL FUND/CAPITAL RESERVE INVESTMENT REPORT** | 34 |
| **2. GENERAL FUND LIQUID ASSET REPORT (PSDLAF)** | 35 |

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027 GENERAL FUND TRIAL BALANCE

ALL FUNDS INCLUDED PERIOD ENDING: 09/30/2026

| ACCOUNT | | ACCOUNT BALANCE DEBIT | CREDIT |
|---|---|---|---|
| **10 GENERAL FUND** | | | |
| 10-0101-000-000-00-00-0000 | CASH (MARQUETTE) | 3,678.31 | |
| 10-0106-000-000-00-00-0000 | CASH & INVESTMENTS (PLA) | 13,658,463.73 | |
| 10-0109-000-000-00-00-0000 | PAYROLL CASH (MARQUETTE) | 809,970.81 | |
| 10-0111-000-000-00-00-0000 | INVESTMENTS (CD'S) | 1,497,000.00 | |
| 10-0121-000-000-00-00-0000 | DELINQUENT TAXES RECEIVABLE | 260,505.04 | |
| 10-0132-000-000-00-00-0000 | INTERFUND RECEIVABLES | 56,523.02 | |
| 10-0142-000-000-00-00-0000 | SUBSIDIES RECEIVABLES (STATE) | 1,328,783.01 | |
| 10-0143-000-000-00-00-0000 | SUBSIDIES RECEIVABLES (FEDERAL) | 42,031.62 | |
| 10-0150-000-000-00-00-0000 | OTHER REVENUE RECEIVABLES | 110.50 | |
| 10-0155-513-000-00-00-0000 | OTHER RECEIVABLE - TRANSPORTATION | 623.48 | |
| 10-0170-000-000-00-00-0000 | INVENTORIES | 532,021.24 | |
| 10-0182-000-000-00-00-0090 | DUE FROM OTHER SOURCES | 385.00 | |
| 10-0421-000-000-00-00-0000 | ACCOUNTS PAYABLE | | 500.00 |
| 10-0421-009-000-00-00-0000 | AP GRANTS/AWARDS | | 1,500.00 |
| 10-0462-000-000-00-00-0000 | PAYROLL DEDUCTIONS | | 56.44 |
| 10-0462-006-000-00-00-0000 | FICA | | 0.87 |
| 10-0462-007-000-00-00-0000 | RETIREMENT | | 802,650.51 |
| 10-0480-000-000-00-00-0000 | UNEARNED REVENUE | | 17,376.06 |
| 10-0761-000-000-00-00-0000 | DELINQUENT TAX EQUITY | | 260,505.04 |
| 10-0810-000-000-00-00-0000 | FB - NONSPENDABLE - INVENTORY | | 532,021.24 |
| 10-0830-000-000-00-00-0000 | FUND BALANCE - COMMITTED | | 12,008,214.49 |
| 10-0850-000-000-00-00-0000 | FUND BALANCE - UNASSIGNED | | 913,331.48 |
| 10-0000-000-000-00-00-0000 | REVENUE | | 6,962,570.87 |
| 10-0000-000-000-00-00-0000 | EXPENDITURES | 3,308,631.24 | |
| 10 GENERAL FUND | | 21,498,727.00 | 21,498,727.00 |
| | | 21,498,727.00 | 21,498,727.00 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## GENERAL FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| ACCOUNT | | BUDGETED REVENUE | CURRENT REVENUE | YEAR TO DATE REVENUE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|---|---|
| **100 LOCAL** | | | | | | | |
| 10-6100-000-100-00-00-0000 | TAXES LEVIED BY THE LEA | 5,021,810.00 | 0.00 | 0.00 | 0.00 | 5,021,810.00 | 100 |
| 10-6101-000-100-00-00-0000 | REAL ESTATE ~ ALBION (01) | 0.00 | 434,169.26 | 523,117.61 | 0.00 | -523,117.61 | 0 |
| 10-6102-000-100-00-00-0000 | REAL ESTATE ~ CONNEAUT | 0.00 | 662,783.34 | 815,641.33 | 0.00 | -815,641.33 | 0 |
| 10-6103-000-100-00-00-0000 | REAL ESTATE ~ CRANESVIL | 0.00 | 116,122.21 | 186,245.36 | 0.00 | -186,245.36 | 0 |
| 10-6104-000-100-00-00-0000 | REAL ESTATE ~ ELK CREEK | 0.00 | 768,947.05 | 949,426.87 | 0.00 | -949,426.87 | 0 |
| 10-6105-000-100-00-00-0000 | REAL ESTATE ~ PLATEA (38) | 0.00 | 152,845.03 | 187,149.47 | 0.00 | -187,149.47 | 0 |
| 10-6106-000-100-00-00-0000 | REAL ESTATE ~ SPRINGFIEL | 0.00 | 1,020,054.34 | 1,370,192.97 | 0.00 | -1,370,192.97 | 0 |
| 10-6112-000-100-00-00-0000 | REAL ESTATE ~ INTERIUM | 14,000.00 | 1,395.93 | 3,905.55 | 0.00 | 10,094.45 | 72 |
| 10-6113-000-100-00-00-0000 | PUBLIC UTILITY REALTY TA | 5,300.00 | 0.00 | 0.00 | 0.00 | 5,300.00 | 100 |
| 10-6114-000-100-00-00-0000 | PAYMENTS IN LIEU OF TAXE | 16,500.00 | 0.00 | 19,181.31 | 0.00 | -2,681.31 | -16 |
| 10-6151-000-100-00-00-0000 | EARNED INCOME TAX ACT | 1,050,000.00 | 25,462.04 | 257,161.48 | 0.00 | 792,838.52 | 76 |
| 10-6153-000-100-00-00-0000 | REALTY TRANSFER TAX AC | 115,000.00 | 16,310.95 | 25,224.60 | 0.00 | 89,775.40 | 78 |
| 10-6311-000-100-00-00-0000 | DELINQUENT REAL ESTATE | 45,000.00 | 7,203.22 | 7,203.22 | 0.00 | 37,796.78 | 84 |
| 10-6411-000-100-00-00-0000 | DELINQUENT REAL ESTATE | 270,000.00 | 25,816.03 | 25,816.03 | 0.00 | 244,183.97 | 90 |
| 10-6510-000-100-00-00-0000 | INVESTMENT EARNINGS | 425,000.00 | 44,033.33 | 118,811.04 | 0.00 | 306,188.96 | 72 |
| 10-6740-000-100-00-00-0000 | STUDENT ACTIVITY FEES | 10,000.00 | 2,645.00 | 7,805.00 | 0.00 | 2,195.00 | 22 |
| 10-6910-000-100-00-00-0000 | RENTAL ON PROPERTY | 64,000.00 | 2,324.96 | 4,649.92 | 0.00 | 59,350.08 | 93 |
| 10-6944-000-100-00-00-0000 | TUITION-OTHER LEA'S | 50,000.00 | 21,488.31 | 21,488.31 | 0.00 | 28,511.69 | 57 |
| 10-6990-000-100-00-00-0000 | MISC REVENUE/REFUND PR | 2,100.00 | 1,647.01 | 1,681.99 | 0.00 | 418.01 | 20 |
| 10-9220-000-100-00-00-0000 | LEASES & OTHER RIGHT TO | 70,000.00 | 0.00 | 0.00 | 0.00 | 70,000.00 | 100 |
| | 100 LOCAL TOTALS: | 7,158,710.00 | 3,303,248.01 | 4,524,702.06 | 0.00 | 2,634,007.94 | 37 |
| **200 STATE** | | | | | | | |
| 10-7111-000-201-00-00-0000 | BASIC ED SUBSIDY - FORMU | 10,326,287.00 | 0.00 | 1,527,377.00 | 0.00 | 8,798,910.00 | 85 |
| 10-7220-000-240-00-00-0000 | VOCATIONAL EDUCATION | 222,994.00 | 0.00 | 35,069.00 | 0.00 | 187,925.00 | 84 |
| 10-7271-000-271-00-00-0000 | SPECIAL EDUCATION | 1,424,372.00 | 226,381.00 | 452,762.00 | 0.00 | 971,610.00 | 68 |
| 10-7340-000-204-00-00-0000 | STATE PROPERTY TAX REDU | 649,676.00 | 0.00 | 324,838.00 | 0.00 | 324,838.00 | 50 |
| 10-7531-000-222-00-00-0000 | READY TO LEARN BLOCK G | 796,496.00 | 0.00 | 0.00 | 0.00 | 796,496.00 | 100 |
| 10-7532-000-222-00-00-0000 | RTL-ADEQUACY SUPP | 248,756.00 | 0.00 | 0.00 | 0.00 | 248,756.00 | 100 |
| | 200 STATE TOTALS: | 13,668,581.00 | 226,381.00 | 2,340,046.00 | 0.00 | 11,328,535.00 | 83 |
| **300 STATE PROJECTS** | | | | | | | |
| 10-7311-000-311-00-00-0000 | PUPIL TRANSPORTATION SU | 1,040,000.00 | 0.00 | 103,274.00 | 0.00 | 936,726.00 | 90 |
| 10-7312-000-312-00-00-0000 | NONPUBLIC/CHARTER SCH | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 100 |
| 10-7331-000-330-00-00-0000 | NURSE'S SERVICES | 21,000.00 | 0.00 | 0.00 | 0.00 | 21,000.00 | 100 |
| 10-7361-000-360-00-00-0024 | PCCD SAFETY GRANT | 123,197.00 | 0.00 | 0.00 | 0.00 | 123,197.00 | 100 |
| 10-7810-000-322-00-00-0000 | SOCIAL SECURITY PAYMEN | 449,312.00 | -770.98 | -1,502.12 | 0.00 | 450,814.12 | 100 |
| 10-7820-000-323-00-00-0000 | RETIREMENT REVENUE | 2,267,137.00 | -3,113.53 | -6,404.07 | 0.00 | 2,273,541.07 | 100 |
| | 300 STATE PROJECTS TOTALS: | 3,905,646.00 | -3,884.51 | 95,367.81 | 0.00 | 3,810,278.19 | 98 |
| **400 FEDERAL** | | | | | | | |
| 10-8514-000-411-00-00-0026 | TITLE I 25-26 | 511,016.00 | 0.00 | 0.00 | 0.00 | 511,016.00 | 100 |
| 10-8515-000-421-00-00-0026 | TITLE II 25-26 | 57,545.00 | 0.00 | 0.00 | 0.00 | 57,545.00 | 100 |
| 10-8517-000-431-00-00-0026 | TITLE IV 25-26 | 39,388.00 | 0.00 | 0.00 | 0.00 | 39,388.00 | 100 |
| | 400 FEDERAL TOTALS: | 607,949.00 | 0.00 | 0.00 | 0.00 | 607,949.00 | 100 |
| **500 IDEA** | | | | | | | |
| 10-6832-000-510-00-00-0000 | IDEA SEC 619 PASS-THROUC | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 100 |

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| ACCOUNT | | BUDGETED REVENUE | CURRENT REVENUE | YEAR TO DATE REVENUE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|---|---|
| 500 IDEA (continued) | | | | | | | |
| 10-6832-000-520-00-00-0000 | IDEA PART B PASS-THROUGI | 330,000.00 | 0.00 | 0.00 | 0.00 | 330,000.00 | 100 |
| | 500 IDEA TOTALS: | 333,000.00 | 0.00 | 0.00 | 0.00 | 333,000.00 | 100 |
| **800 OTHER FED PROJECTS** | | | | | | | |
| 10-8820-000-892-00-00-0000 | ACCESS: ADMIN COSTS | 10,000.00 | 2,455.00 | 2,455.00 | 0.00 | 7,545.00 | 75 |
| | 800 OTHER FED PROJECTS TOTALS: | 10,000.00 | 2,455.00 | 2,455.00 | 0.00 | 7,545.00 | 75 |
| | | 25,683,886.00 | 3,528,199.50 | 6,962,570.87 | 0.00 | 18,721,315.13 | 73 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| **100 LOCAL** | | | | | |
| 1100 PROGRAMS ~ REGULAR | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 4,710,347 | 356,145 | 0.00 | 4,354,202 | 92 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 3,909,641 | 305,954 | 0.00 | 3,603,687 | 92 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 312,587 | -6,413 | 137,423.55 | 181,577 | 58 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 49,500 | 498 | 610.00 | 48,392 | 98 |
| 500 OTHER PURCHASED SVCS TOTALS: | 697,600 | 116,265 | 475,714.60 | 105,621 | 15 |
| 600 SUPPLIES TOTALS: | 259,100 | 64,078 | 8,316.16 | 186,706 | 72 |
| 700 PROPERTY TOTALS: | 73,000 | 0 | 0.00 | 73,000 | 100 |
| 800 OTHER OBJECTS TOTALS: | 1,500 | 0 | 0.00 | 1,500 | 100 |
| 1100 PROGRAMS ~ REGULAR TOTALS: | 10,013,276 | 836,527 | 622,064.31 | 8,554,685 | 85 |
| 1300 VOCATIONAL EDUCATION | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 391,770 | 43,923 | 0.00 | 347,847 | 89 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 302,845 | 33,545 | 0.00 | 269,300 | 89 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 10,300 | 989 | 0.00 | 9,311 | 90 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 12,200 | 3,913 | 490.30 | 7,796 | 64 |
| 500 OTHER PURCHASED SVCS TOTALS: | 312,079 | 26,565 | 281,030.75 | 4,484 | 1 |
| 600 SUPPLIES TOTALS: | 43,050 | 129 | 7,600.00 | 35,321 | 82 |
| 700 PROPERTY TOTALS: | 5,500 | 0 | 0.00 | 5,500 | 100 |
| 800 OTHER OBJECTS TOTALS: | 3,000 | 0 | 0.00 | 3,000 | 100 |
| 1300 VOCATIONAL EDUCATION TOTALS: | 1,080,744 | 109,064 | 289,121.05 | 682,559 | 63 |
| 1400 OTHER INSTRUCTIONAL PROG | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 31,700 | 0 | 0.00 | 31,700 | 100 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 13,074 | 0 | 0.00 | 13,074 | 100 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 25,395 | 600 | 0.00 | 24,795 | 98 |
| 500 OTHER PURCHASED SVCS TOTALS: | 52,000 | 4,995 | 39,960.00 | 7,045 | 14 |
| 600 SUPPLIES TOTALS: | 0 | 51 | 0.00 | -51 | 0 |
| 1400 OTHER INSTRUCTIONAL PROG TOTALS: | 122,169 | 5,646 | 39,960.00 | 76,563 | 63 |
| 1700 HIGHER EDUCATION PROGRAMS | | | | | |
| 500 OTHER PURCHASED SVCS TOTALS: | 4,000 | 0 | 0.00 | 4,000 | 100 |
| 1700 HIGHER EDUCATION PROGRAMS TOTALS: | 4,000 | 0 | 0.00 | 4,000 | 100 |
| 2100 SUPPORT SVCS PUPIL PERS. | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 491,547 | 43,684 | 0.00 | 447,863 | 91 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 441,008 | 35,176 | 0.00 | 405,832 | 92 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 127,720 | 40,005 | 84,682.25 | 3,033 | 2 |
| 500 OTHER PURCHASED SVCS TOTALS: | 875 | 0 | 0.00 | 875 | 100 |
| 600 SUPPLIES TOTALS: | 7,625 | 6,866 | 436.11 | 323 | 4 |
| 800 OTHER OBJECTS TOTALS: | 250 | 90 | 0.00 | 160 | 64 |
| 2100 SUPPORT SVCS PUPIL PERS. TOTALS: | 1,069,025 | 125,821 | 85,118.36 | 858,086 | 80 |
| 2200 SUPPORT SVCS - INSTR | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 378,587 | 49,808 | 0.00 | 328,778 | 87 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 380,550 | 65,155 | 1,035.00 | 314,360 | 83 |

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| 100 LOCAL (continued) | | | | | |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 165,500 | 54,071 | 102,130.00 | 9,299 | 6 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 7,000 | 0 | 3,267.60 | 3,732 | 53 |
| 500 OTHER PURCHASED SVCS TOTALS: | 2,400 | 0 | 0.00 | 2,400 | 100 |
| 600 SUPPLIES TOTALS: | 163,400 | 108,982 | 7,416.86 | 47,002 | 29 |
| 800 OTHER OBJECTS TOTALS: | 550 | 0 | 0.00 | 550 | 100 |
| 2200 SUPPORT SVCS - INSTR TOTALS: | 1,097,987 | 278,017 | 113,849.46 | 706,121 | 64 |
| 2300 SUPPORT SVCS - ADMIN | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 923,793 | 143,358 | 0.00 | 780,436 | 84 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 730,970 | 106,854 | 0.00 | 624,117 | 85 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 117,000 | 41,350 | 0.00 | 75,650 | 65 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 3,500 | 0 | 0.00 | 3,500 | 100 |
| 500 OTHER PURCHASED SVCS TOTALS: | 51,950 | 22,818 | 12,358.42 | 16,774 | 32 |
| 600 SUPPLIES TOTALS: | 40,050 | 4,246 | 614.85 | 35,189 | 88 |
| 800 OTHER OBJECTS TOTALS: | 20,075 | 15,566 | 0.00 | 4,509 | 22 |
| 2300 SUPPORT SVCS - ADMIN TOTALS: | 1,887,339 | 334,191 | 12,973.27 | 1,540,174 | 82 |
| 2400 PUPIL HEALTH | | | | | |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 150 | 0 | 0.00 | 150 | 100 |
| 600 SUPPLIES TOTALS: | 0 | 500 | 0.00 | -500 | 0 |
| 2400 PUPIL HEALTH TOTALS: | 150 | 500 | 0.00 | -350 | -233 |
| 2500 SUPPORT SERVICES BUSINESS | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 230,177 | 47,048 | 0.00 | 183,129 | 80 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 180,778 | 31,244 | 0.00 | 149,534 | 83 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 20,000 | 0 | 0.00 | 20,000 | 100 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 2,500 | 0 | 0.00 | 2,500 | 100 |
| 500 OTHER PURCHASED SVCS TOTALS: | 2,425 | 0 | 0.00 | 2,425 | 100 |
| 600 SUPPLIES TOTALS: | 4,775 | 60 | 580.40 | 4,135 | 87 |
| 800 OTHER OBJECTS TOTALS: | 2,250 | 500 | 0.00 | 1,750 | 78 |
| 2500 SUPPORT SERVICES BUSINESS TOTALS: | 442,905 | 78,852 | 580.40 | 363,473 | 82 |
| 2600 OPERATION & MAINTENANCE | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 144,611 | 31,036 | 0.00 | 113,575 | 79 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 85,830 | 20,037 | 0.00 | 65,793 | 77 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 5,000 | 1,254 | 0.00 | 3,746 | 75 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 1,198,727 | 554,713 | 593,558.55 | 50,455 | 4 |
| 500 OTHER PURCHASED SVCS TOTALS: | 148,000 | 2,803 | 0.00 | 145,197 | 98 |
| 600 SUPPLIES TOTALS: | 580,000 | 88,025 | 514,935.77 | -22,961 | -4 |
| 700 PROPERTY TOTALS: | 6,500 | -184,175 | 248,900.00 | -58,225 | -896 |
| 800 OTHER OBJECTS TOTALS: | 750 | 270 | 0.00 | 480 | 64 |
| 2600 OPERATION & MAINTENANCE TOTALS: | 2,169,418 | 513,963 | 1,357,394.32 | 298,061 | 14 |
| 2700 TRANSPORTATION SERVICES | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 13,680 | 1,692 | 0.00 | 11,988 | 88 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 19,541 | 2,986 | 0.00 | 16,555 | 85 |

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| 100 LOCAL (continued) | | | | | |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 150 | 0 | 0.00 | 150 | 100 |
| 500 OTHER PURCHASED SVCS TOTALS: | 1,675,000 | 178,452 | 1,540,051.26 | -43,504 | -3 |
| 2700 TRANSPORTATION SERVICES TOTALS: | 1,708,371 | 183,130 | 1,540,051.26 | -14,810 | -1 |
| 2800 SUPPORT SERVICES - CENTRAL | | | | | |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 0 | 1,602 | 0.00 | -1,602 | 0 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 4,500 | 774 | 0.00 | 3,726 | 83 |
| 500 OTHER PURCHASED SVCS TOTALS: | 800 | 0 | 0.00 | 800 | 100 |
| 600 SUPPLIES TOTALS: | 100 | 0 | 0.00 | 100 | 100 |
| 800 OTHER OBJECTS TOTALS: | 1,000 | 400 | 0.00 | 600 | 60 |
| 2800 SUPPORT SERVICES - CENTRAL TOTALS: | 6,400 | 2,776 | 0.00 | 3,624 | 57 |
| 2900 OTHER SUPPORT SERVICES | | | | | |
| 500 OTHER PURCHASED SVCS TOTALS: | 25,000 | 0 | 0.00 | 25,000 | 100 |
| 2900 OTHER SUPPORT SERVICES TOTALS: | 25,000 | 0 | 0.00 | 25,000 | 100 |
| 3200 STUDENT ACTIVITIES | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 280,015 | 30,734 | 0.00 | 249,281 | 89 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 115,478 | 12,668 | 0.00 | 102,810 | 89 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 29,000 | -1,100 | 0.00 | 30,100 | 104 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 1,000 | 891 | 0.00 | 109 | 11 |
| 500 OTHER PURCHASED SVCS TOTALS: | 106,750 | 7,560 | 6,000.00 | 93,190 | 87 |
| 600 SUPPLIES TOTALS: | 2,900 | 227 | 617.98 | 2,055 | 71 |
| 800 OTHER OBJECTS TOTALS: | 8,000 | 300 | 0.00 | 7,700 | 96 |
| 3200 STUDENT ACTIVITIES TOTALS: | 543,143 | 51,280 | 6,617.98 | 485,245 | 89 |
| 5100 DEBT SVCS/OTHER EXP & FIN | | | | | |
| 900 OTHER USES OF FUNDS TOTALS: | 401,000 | 8,522 | 93,745.74 | 298,732 | 74 |
| 5100 DEBT SVCS/OTHER EXP & FIN TOTALS: | 401,000 | 8,522 | 93,745.74 | 298,732 | 74 |
| 5200 INDIRECT COST | | | | | |
| 900 OTHER USES OF FUNDS TOTALS: | 633,050 | 33,825 | 33,825.00 | 565,400 | 89 |
| 5200 INDIRECT COST TOTALS: | 633,050 | 33,825 | 33,825.00 | 565,400 | 89 |
| 5800 SUSPENSE ACCOUNTS | | | | | |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 0 | 38,945 | 24,120.00 | -63,065 | 0 |
| 5800 SUSPENSE ACCOUNTS TOTALS: | 0 | 38,945 | 24,120.00 | -63,065 | 0 |
| 100 LOCAL TOTALS: | 21,203,978 | 2,601,059 | 4,219,421.15 | 14,383,498 | 68 |
| **150 ERIE COUNTY DEPT OF HEALT** | | | | | |
| 2100 SUPPORT SVCS PUPIL PERS. | | | | | |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 210,516 | 0 | 0.00 | 210,516 | 100 |
| 2100 SUPPORT SVCS PUPIL PERS. TOTALS: | 210,516 | 0 | 0.00 | 210,516 | 100 |
| 150 ERIE COUNTY DEPT OF HEALT TOTALS: | 210,516 | 0 | 0.00 | 210,516 | 100 |
| **271 SPECIAL EDUCATION** | | | | | |
| 1200 PROGRAMS ~ SPECIAL | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 1,247,442 | 134,335 | 0.00 | 1,113,107 | 89 |

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| 271 SPECIAL EDUCATION (continued) | | | | | |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 1,220,845 | 125,307 | 0.00 | 1,095,538 | 90 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 1,266,606 | 107,563 | 207,726.00 | 951,317 | 75 |
| 500 OTHER PURCHASED SVCS TOTALS: | 795,500 | 111,714 | 449,012.73 | 234,773 | 30 |
| 600 SUPPLIES TOTALS: | 31,350 | 14,905 | 5,016.68 | 11,429 | 36 |
| 700 PROPERTY TOTALS: | 1,350 | 0 | 0.00 | 1,350 | 100 |
| 1200 PROGRAMS ~ SPECIAL TOTALS: | 4,563,094 | 493,824 | 661,755.41 | 3,407,514 | 75 |
| 1400 OTHER INSTRUCTIONAL PROG | | | | | |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 6,704 | 0 | 0.00 | 6,704 | 100 |
| 1400 OTHER INSTRUCTIONAL PROG TOTALS: | 6,704 | 0 | 0.00 | 6,704 | 100 |
| 2200 SUPPORT SVCS - INSTR | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 172,178 | 36,292 | 0.00 | 135,886 | 79 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 114,711 | 22,125 | 0.00 | 92,586 | 81 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 2,962 | 0 | 0.00 | 2,962 | 100 |
| 500 OTHER PURCHASED SVCS TOTALS: | 2,400 | 50 | 550.00 | 1,800 | 75 |
| 600 SUPPLIES TOTALS: | 2,000 | 67 | 205.08 | 1,728 | 86 |
| 2200 SUPPORT SVCS - INSTR TOTALS: | 294,250 | 58,533 | 755.08 | 234,962 | 80 |
| 2400 PUPIL HEALTH | | | | | |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 126,490 | 0 | 0.00 | 126,490 | 100 |
| 2400 PUPIL HEALTH TOTALS: | 126,490 | 0 | 0.00 | 126,490 | 100 |
| 271 SPECIAL EDUCATION TOTALS: | 4,990,538 | 552,357 | 662,510.49 | 3,775,670 | 76 |
| **330 PUPIL HEALTH** | | | | | |
| 2400 PUPIL HEALTH | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 158,329 | 12,890 | 0.00 | 145,439 | 92 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 149,562 | 15,197 | 0.00 | 134,364 | 90 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 18,725 | 1,484 | 0.00 | 17,241 | 92 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 150 | 0 | 0.00 | 150 | 100 |
| 500 OTHER PURCHASED SVCS TOTALS: | 575 | 0 | 0.00 | 575 | 100 |
| 600 SUPPLIES TOTALS: | 3,350 | 1,115 | 565.95 | 1,669 | 50 |
| 2400 PUPIL HEALTH TOTALS: | 330,691 | 30,686 | 565.95 | 299,439 | 91 |
| 330 PUPIL HEALTH TOTALS: | 330,691 | 30,686 | 565.95 | 299,439 | 91 |
| **360 PCCD SAFETY GRANT** | | | | | |
| 2600 OPERATION & MAINTENANCE | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 83,664 | 6,249 | 0.00 | 77,415 | 93 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 39,482 | 2,765 | 0.00 | 36,717 | 93 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 0 | 6,260 | 0.00 | -6,260 | 0 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 0 | 3,869 | 0.00 | -3,869 | 0 |
| 600 SUPPLIES TOTALS: | 0 | 1,563 | 0.00 | -1,563 | 0 |
| 2600 OPERATION & MAINTENANCE TOTALS: | 123,146 | 20,707 | 0.00 | 102,439 | 83 |
| 360 PCCD SAFETY GRANT TOTALS: | 123,146 | 20,707 | 0.00 | 102,439 | 83 |
| **392 DUAL ENROLLMENT GRANT** | | | | | |

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| 392 DUAL ENROLLMENT GRANT (continued) | | | | | |
| 1700 HIGHER EDUCATION PROGRAMS | | | | | |
| 600 SUPPLIES TOTALS: | 750 | 0 | 0.00 | 750 | 100 |
| 1700 HIGHER EDUCATION PROGRAMS TOTALS: | 750 | 0 | 0.00 | 750 | 100 |
| 392 DUAL ENROLLMENT GRANT TOTALS: | 750 | 0 | 0.00 | 750 | 100 |
| **411 TITLE I** | | | | | |
| 1100 PROGRAMS ~ REGULAR | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 303,338 | 24,381 | 0.00 | 278,958 | 92 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 207,678 | 20,666 | 0.00 | 187,012 | 90 |
| 600 SUPPLIES TOTALS: | 0 | 7,209 | 0.00 | -7,209 | 0 |
| 1100 PROGRAMS ~ REGULAR TOTALS: | 511,016 | 52,256 | 0.00 | 458,760 | 90 |
| 411 TITLE I TOTALS: | 511,016 | 52,256 | 0.00 | 458,760 | 90 |
| **421 TITLE IIA** | | | | | |
| 1100 PROGRAMS ~ REGULAR | | | | | |
| 600 SUPPLIES TOTALS: | 3,545 | 11,342 | 0.00 | -7,797 | -220 |
| 1100 PROGRAMS ~ REGULAR TOTALS: | 3,545 | 11,342 | 0.00 | -7,797 | -220 |
| 2200 SUPPORT SVCS - INSTR | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 0 | 3,169 | 0.00 | -3,169 | 0 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 0 | 1,304 | 0.00 | -1,304 | 0 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 24,000 | 7,100 | 0.00 | 16,900 | 70 |
| 600 SUPPLIES TOTALS: | 30,000 | 12 | 1,596.00 | 28,392 | 95 |
| 2200 SUPPORT SVCS - INSTR TOTALS: | 54,000 | 11,586 | 1,596.00 | 40,818 | 76 |
| 2800 SUPPORT SERVICES - CENTRAL | | | | | |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 0 | 99 | 0.00 | -99 | 0 |
| 2800 SUPPORT SERVICES - CENTRAL TOTALS: | 0 | 99 | 0.00 | -99 | 0 |
| 3300 COMMUNITY SERVICES | | | | | |
| 600 SUPPLIES TOTALS: | 0 | 10,789 | 0.00 | -10,789 | 0 |
| 3300 COMMUNITY SERVICES TOTALS: | 0 | 10,789 | 0.00 | -10,789 | 0 |
| 421 TITLE IIA TOTALS: | 57,545 | 33,816 | 1,596.00 | 22,133 | 38 |
| **431 TITLE IV** | | | | | |
| 1100 PROGRAMS ~ REGULAR | | | | | |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 9,388 | 0 | 0.00 | 9,388 | 100 |
| 600 SUPPLIES TOTALS: | 25,000 | 15,329 | 2,654.58 | 7,017 | 28 |
| 1100 PROGRAMS ~ REGULAR TOTALS: | 34,388 | 15,329 | 2,654.58 | 16,405 | 48 |
| 2100 SUPPORT SVCS PUPIL PERS. | | | | | |
| 800 OTHER OBJECTS TOTALS: | 5,000 | 0 | 0.00 | 5,000 | 100 |
| 2100 SUPPORT SVCS PUPIL PERS. TOTALS: | 5,000 | 0 | 0.00 | 5,000 | 100 |
| 3300 COMMUNITY SERVICES | | | | | |
| 600 SUPPLIES TOTALS: | 0 | 2,423 | 920.60 | -3,344 | 0 |
| 3300 COMMUNITY SERVICES TOTALS: | 0 | 2,423 | 920.60 | -3,344 | 0 |

NORTHWESTERN SCHOOL DISTRICT
GENERAL FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| 431 TITLE IV TOTALS: | 39,388 | 17,752 | 3,575.18 | 18,061 | 46 |
| **510 IDEA, SECTION 619** | | | | | |
| 2100 SUPPORT SVCS PUPIL PERS. | | | | | |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 3,000 | 0 | 0.00 | 3,000 | 100 |
| 2100 SUPPORT SVCS PUPIL PERS. TOTALS: | 3,000 | 0 | 0.00 | 3,000 | 100 |
| 510 IDEA, SECTION 619 TOTALS: | 3,000 | 0 | 0.00 | 3,000 | 100 |
| **520 REGULAR IDEA PART B (611)** | | | | | |
| 1200 PROGRAMS ~ SPECIAL | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 145,468 | 0 | 0.00 | 145,468 | 100 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 210,728 | 0 | 0.00 | 210,728 | 100 |
| 1200 PROGRAMS ~ SPECIAL TOTALS: | 356,196 | 0 | 0.00 | 356,196 | 100 |
| 520 REGULAR IDEA PART B (611) TOTALS: | 356,196 | 0 | 0.00 | 356,196 | 100 |
| | 27,826,763 | 3,308,631 | 4,887,668.77 | 19,630,463 | 71 |

# NORTHWESTERN SCHOOL DISTRICT
# TREASURER'S REPORT
## October 19th, 2026

| | | |
|---|---|---|
| | **Balance on Hand, September 1st, 2026** | **$636.80** |
| | **RECEIPTS:** | |
| Sept 1 | L. Cook; taxes collected | 100,028.74 |
| Sept 1 | Fairview School District; tuition | 14,111.75 |
| Sept 1 | J. Hansen; medical insurance | 2,290.09 |
| Sept 1 | R. Miller; medical insurance | 911.72 |
| Sept 1 | Great North Bank; interest | 898.79 |
| Sept 1 | N.W.S.D. Payroll Fund; deductions | 217.49 |
| Sept 2 | Girard School District; tuition | 7,376.56 |
| Sept 2 | Northwest Tri-County I. Unit; classroom rent | 1,162.48 |
| Sept 3 | N.W.S.D. Cafeteria Fund; reimbursement | 18.15 |
| Sept 3 | N.W.S.D. Payroll Fund; interest | 8.57 |
| Sept 3 | PLA; transfer of funds | 236,000.00 |
| Sept 3 | A. Shade; refund | 3.00 |
| Sept 3 | M. Wheeler; medical insurance | 1,823.44 |
| Sept 3 | N.W.S.D. Payroll Fund; deductions | 435.25 |
| Sept 4 | Eagle Bank; interest | 881.89 |
| Sept 8 | Clayton Miller; student activity fees | 1,880.00 |
| Sept 8 | Northwest Tri-County I. Unit; 2025-26 reconc. | 7,202.56 |
| Sept 8 | USI Insurance; cyber liability refund | 2,175.36 |
| Sept 8 | Mercyhurst University; MELIA program | 8,134.40 |
| Sept 8 | PNB Bank; interest | 1,078.55 |
| Sept 8 | D. Freeland; taxes collected | 152,912.91 |
| Sept 8 | YMCA; utilities | 450.00 |
| Sept 8 | C. Chipley; Chromebook repair | 170.00 |
| Sept 9 | B. Howland; taxes collected | 1,024,652.17 |
| Sept 9 | B. Howland; interim taxes | 622.70 |
| Sept 9 | L. Gorton; taxes collected | 662,783.34 |
| Sept 9 | L. Gorton; interim taxes | 439.86 |
| Sept 9 | S. Bilek; taxes collected | 772,023.86 |
| Sept 10 | L. Cook; taxes collected | 16,093.47 |
| Sept 10 | R. Kelley; student activity fees | 80.00 |
| Sept 10 | N.W.S.D. Cafeteria Fund; reimbursements | 1,435.91 |
| Sept 11 | J. Limbeck; repayment of tuition reimbursement | 389.00 |
| Sept 11 | Magisterial Court; fines | 1,647.01 |
| Sept 14 | N. Jafko; taxes collected | 434,169.26 |
| Sept 14 | PLA; transfer of funds | 1,382,492.27 |
| Sept 14 | Erie Clerk; realty transfer tax | 15,984.73 |
| Sept 14 | C. Denham; medical insurance | 911.72 |
| Sept 14 | M. Novak; Middle School Home Ec supplies | 203.00 |
| Sept 16 | S. Brown; medical insurance | 911.72 |
| Sept 16 | T. Crane; medical insurance | 911.72 |
| Sept 16 | Springfield PTO; field trip transportation | 1,375.06 |
| Sept 17 | PLA; transfer of funds | 146,000.00 |
| Sept 17 | N.W.S.D. Payroll Fund; deductions | 471.75 |
| Sept 18 | S. Macfarlane; medical insurance | 992.02 |
| Sept 18 | Clayton Miller; student activity fees | 565.00 |
| Sept 18 | Football Boosters; transportation | 190.65 |
| Sept 22 | ACB Bank; interest | 838.70 |
| Sept 22 | Erie Tax Claim; delinquent taxes | 31,368.24 |
| Sept 23 | D. Kuhn; Springfield Elementary recorders | 72.00 |
| Sept 23 | Superintendent's Office; ESS emergency sub permits | 10.00 |
| Sept 23 | High School Activity Fund; reimbursement | 120.00 |
| Sept 23 | N.W.S.D. Athletic Fund; reimbursement | 47.87 |
| Sept 23 | PLA; transfer of funds | 48,000.00 |

# NORTHWESTERN SCHOOL DISTRICT
# TREASURER'S REPORT
## October 19th, 2026

| | | |
|---|---|---|
| Sept 25 | TAB Bank; interest | 1,245.11 |
| Sept 25 | 21st Century Charter School; 15-26 reconcil. | 36.66 |
| Sept 29 | Northwest Tri-County I. Unit; classroom rent | 1,162.48 |
| Sept 29 | Commonwealth Charter Academy; refund | 144.35 |
| Sept 29 | High School Activity Fund; reimbursement | 385.00 |
| Sept 30 | Marquette Bank; interest | 4.57 |
| | **Total Receipts** | 5,088,952.90 |
| | **Total Receipts and Balance** | 5,089,589.70 |
| | **EXPENDITURES:** | |
| | Bills Payable | 1,239,026.75 |
| | Payroll | 1,382,492.27 |
| | PLA Transfers | 2,470,000.00 |
| | Wire Transfer Fees | 0.00 |
| | Voided Checks | -5,607.63 |
| | **Total Expenditures** | 5,085,911.39 |
| | **Balance on Hand, October 1st, 2026** | 3,678.31 |

**Respectfully submitted,**

Kristine S. Wheeler

**Kristine Wheeler, Treasurer**

# NORTHWESTERN SCHOOL DISTRICT
# GENERAL FUND

THE TREASURER OF THE NORTHWESTERN SCHOOL DISTRICT IS AUTHORIZED & DIRECTED TO MAKE PAYMENT OF THE BILLS PAYABLE APPROVED BY THE BOARD OF DIRECTORS AT THEIR MEETING OCTOBER 19, 2026 IN THE AMOUNT OF: **$267,412.49**

KRISTY BOLTE, BOARD PRESIDENT

TAMMIE CLINGER, BOARD SECRETARY

## BILLS PAYABLE

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| SEPTEMBER 2026 | 09/23/26 | CHECK RUN #1433 | 27268 | TO | 27298 | MARQUETTE BILLS PAYABLE | COMPUTER | 81,082.69 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| OCTOBER 2026 | 10/01/26 | CHECK RUN #1437 | 27299 | TO | 27339 | MARQUETTE BILLS PAYABLE | COMPUTER | 91,253.90 |
| OCTOBER 2026 | 10/07/26 | CHECK RUN #1438 | 27340 | TO | 27359 | MARQUETTE BILLS PAYABLE | COMPUTER | 53,116.23 |
| OCTOBER 2026 | 10/07/26 | CHECK RUN #1440 | 27360 | TO | 27363 | MARQUETTE BILLS PAYABLE | COMPUTER | 38,328.88 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | **TOTAL $ CHECK RUNS** | | **263,781.70** |

## ACH PAYMENTS

| | | | | |
|---|---|---|---|---|
| SEPTEMBER 2026 | 09/08/26 | ACH | BMO (INVOICE 702549-2608) | 3,630.79 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | **TOTAL ACH PAYMENTS** | **$3,630.79** |

## VOIDED CHECKS

| CHECK DATE | REASON | CHECK NUMBER | VENDOR | AMOUNT |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | **TOTAL VOIDED CHECKS** | **$0.00** |

| CHECK NUM | CHECK DATE | VENDOR NO / NAME | | CHECK AMT |
|---|---|---|---|---|
| **CHECK RUN: 1433** | | | | |
| 27268 | 09/23/2026 | 1218 | Amazon Capital Services | 2,973.25 |
| 27269 | 09/23/2026 | 9043 | Center For Hearing & Deaf Services, Inc. | 3,876.99 |
| 27270 | 09/23/2026 | 8157 | Clark, John & Theresa | 143.68 |
| 27271 | 09/23/2026 | 2091 | COLT PLUMBING CO, INC. * | 145.53 |
| 27272 | 09/23/2026 | 8625 | Computer Solutions | 12,735.00 |
| 27273 | 09/23/2026 | 8794 | Cross Schultz, LLC | 5,240.00 |
| 27274 | 09/23/2026 | 9193 | Galena, Daniel & Eileen | 1,601.06 |
| 27275 | 09/23/2026 | 8856 | Gibson, Melissa | 129.85 |
| 27276 | 09/23/2026 | 8672 | HADDEN, TIMOTHY & RICHARD | 22.75 |
| 27277 | 09/23/2026 | 3500 | HEARN PAPER COMPANY * | 20,600.15 |
| 27278 | 09/23/2026 | 9168 | Loren Keiser | 113.45 |
| 27279 | 09/23/2026 | 9194 | Kmecik, Daniel | 268.92 |
| 27280 | 09/23/2026 | 4067 | KNOX McLAUGHLIN GORNALL AND SENNETT, PC | 4,758.00 |
| 27281 | 09/23/2026 | 8857 | Andrea Kobylinski, LLC | 1,896.25 |
| 27282 | 09/23/2026 | 7881 | McGRAW-HILL EDUCATION *** | 2,052.46 |
| 27283 | 09/23/2026 | 5309 | PARENT INSTITUTE | 279.00 |
| 27284 | 09/23/2026 | 5390 | PDQ PEST CONTROL ** | 650.00 |
| 27285 | 09/23/2026 | 5390 | PDQ PEST CONTROL ** | 1,750.00 |
| 27286 | 09/23/2026 | 9167 | Mark & Tina Peters | 849.01 |
| 27287 | 09/23/2026 | 8953 | Stephen & Heather Pettis | 2,357.52 |
| 27288 | 09/23/2026 | 3581 | Rexel USA, Inc. d/b/a/ The Hite Company | 101.02 |
| 27289 | 09/23/2026 | 6127 | SARAH A REED CHILDREN'S CENTER ** | 13,597.00 |
| 27290 | 09/23/2026 | 8140 | SAVVAS Learning Company LLC | 2,170.00 |
| 27291 | 09/23/2026 | 9192 | Schell, Bradley | 67.88 |
| 27292 | 09/23/2026 | 6177 | SCHOLASTIC INC. EDUCATION | 711.00 |
| 27293 | 09/23/2026 | 6593 | STEVE WEISS MUSIC | 137.89 |
| 27294 | 09/23/2026 | 8673 | STICKNER, ROBERT | 46.10 |
| 27295 | 09/23/2026 | 9170 | Leslie & Suzanne Twentier | 151.11 |
| 27296 | 09/23/2026 | 8952 | VANHONK, KEVIN & ARTIE | 1,570.49 |
| 27297 | 09/23/2026 | 8628 | Weber, Christopher | 36.11 |
| 27298 | 09/23/2026 | 8627 | Wheeler, Jeffrey L. | 51.22 |

| CHECK NUM | CHECK DATE | VENDOR NO / NAME | | | CHECK AMT |
|---|---|---|---|---|---|
| | CHECK RUN: 1433 | | NUMBER OF CHECKS: | 31 | 81,082.69 |
| | | | NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 81,082.69 |

**CHECK RUN: 1437**

| | | | | |
|---|---|---|---|---|
| 27299 | 10/01/2026 | 8536 | Acer Service Corporation | 7,165.38 |
| 27300 | 10/01/2026 | 9005 | Achievement Center, Inc | 54.86 |
| 27301 | 10/01/2026 | 1218 | Amazon Capital Services | 583.35 |
| 27302 | 10/01/2026 | 8961 | Amplify Education Inc. | 350.00 |
| 27303 | 10/01/2026 | 9208 | Brenc Law | 250.00 |
| 27304 | 10/01/2026 | 9012 | CLARK, BRIAN M | 1,602.00 |
| 27305 | 10/01/2026 | 8683 | Clinger, Monica L | 36.25 |
| 27306 | 10/01/2026 | 6188 | CM Regent, LLC (D) | 922.68 |
| 27307 | 10/01/2026 | 6189 | CM Regent, LLC (L) | 1,021.96 |
| 27308 | 10/01/2026 | 2091 | COLT PLUMBING CO, INC. * | 20.02 |
| 27309 | 10/01/2026 | 9013 | CORSI, ASHLEY C | 103.15 |
| 27310 | 10/01/2026 | 7926 | COSTELLO, CHRISTINA | 10.50 |
| 27311 | 10/01/2026 | 9014 | DUNN, REBECCA L | 3,204.00 |
| 27312 | 10/01/2026 | 7853 | EDWARDS, CHAD L | 363.46 |
| 27313 | 10/01/2026 | 9207 | Enssle, Brian | 52.99 |
| 27314 | 10/01/2026 | 8535 | ESS Northeast, LLC | 2,562.97 |
| 27315 | 10/01/2026 | 8358 | Ford Office Technologies | 8,522.34 |
| 27316 | 10/01/2026 | 8591 | GROUNDWATER RESOURCES LLC | 770.00 |
| 27317 | 10/01/2026 | 3500 | HEARN PAPER COMPANY * | 11,879.60 |
| 27318 | 10/01/2026 | 3567 | HILL, BRAD | 3,450.00 |
| 27319 | 10/01/2026 | 4366 | Lowe's Business Account (CC) | 192.83 |
| 27320 | 10/01/2026 | 9020 | MALENA, SARAH M | 3,204.00 |
| 27321 | 10/01/2026 | 7881 | McGRAW-HILL EDUCATION *** | 51.06 |
| 27322 | 10/01/2026 | 8865 | MCLEOD, SHANNON M | 3,204.00 |
| 27323 | 10/01/2026 | 4617 | MELZERS FUEL SERVICE | 1,769.15 |
| 27324 | 10/01/2026 | 4927 | National School Forms | 592.33 |
| 27325 | 10/01/2026 | 5057 | NORTHWEST TRI COUNTY I U ** | 16,525.80 |
| 27326 | 10/01/2026 | 5429 | PENNFOSTER | 600.00 |
| 27327 | 10/01/2026 | 9134 | Platinum Powder Coating&Mobile Blasting | 4,100.00 |

| CHECK NUM | CHECK DATE | VENDOR NO / NAME | | CHECK AMT |
|---|---|---|---|---|
| CHECK RUN: 1437 (continued) | | | | |
| 27328 | 10/01/2026 | 4978 | QUADIENT | 60.00 |
| 27329 | 10/01/2026 | 5795 | QUILL CORPORATION * | 131.78 |
| 27330 | 10/01/2026 | 8880 | Ramco Communications Inc. | 326.25 |
| 27331 | 10/01/2026 | 7799 | RUTKOWSKI, KRISTEN E | 50.00 |
| 27332 | 10/01/2026 | 6070 | RYDER TRANSPORTATION SERVICES * | 212.07 |
| 27333 | 10/01/2026 | 9209 | Sipes, Joshua et Ratajczak, Jamie | 306.56 |
| 27334 | 10/01/2026 | 9188 | Start 2 Sew | 212.11 |
| 27335 | 10/01/2026 | 8550 | STAUFFER, ROBERT K | 100.00 |
| 27336 | 10/01/2026 | 9053 | Stiles' Garage | 620.79 |
| 27337 | 10/01/2026 | 6953 | TRI-COUNTY INDUSTRIES, INC. ** | 1,366.00 |
| 27338 | 10/01/2026 | 9195 | Tyler Technologies, Inc. | 7,215.00 |
| 27339 | 10/01/2026 | 7209 | WAYNESBORO AREA SCHOOL DISTRICT | 7,488.66 |
| | | CHECK RUN: 1437 | NUMBER OF CHECKS: 41 | 91,253.90 |
| | | | NUMBER OF EPAYMENTS: 0 | 0.00 |
| | | | NUMBER OF UPDATE-ONLYS: 0 | 0.00 |
| | | | | 91,253.90 |

**CHECK RUN: 1438**

| | | | | |
|---|---|---|---|---|
| 27340 | 10/07/2026 | 1157 | Albion Borough | 2,900.36 |
| 27341 | 10/07/2026 | 1218 | Amazon Capital Services | 368.45 |
| 27342 | 10/07/2026 | 8794 | Cross Schultz, LLC | 8,400.00 |
| 27343 | 10/07/2026 | 8615 | Ford Office Technologies | 72.08 |
| 27344 | 10/07/2026 | 3301 | GREAT EASTERN MANAGEMENT INC. | 500.68 |
| 27345 | 10/07/2026 | 3500 | HEARN PAPER COMPANY * | 1,104.20 |
| 27346 | 10/07/2026 | 3980 | KENNEDYS HARDWARE * | 76.08 |
| 27347 | 10/07/2026 | 4366 | Lowe's Business Account (CC) | 1,332.92 |
| 27348 | 10/07/2026 | 5344 | PASBO-NORTHWEST REGION | 15.00 |
| 27349 | 10/07/2026 | 5407 | PENELEC (083) ** | 14,204.44 |
| 27350 | 10/07/2026 | 5408 | PENELEC (265) ** | 4,367.02 |
| 27351 | 10/07/2026 | 5410 | PENELEC (617) ** | 26.13 |
| 27352 | 10/07/2026 | 5411 | PENELEC (879) ** | 7,204.26 |
| 27353 | 10/07/2026 | 5412 | PENELEC (971) ** | 26.99 |
| 27354 | 10/07/2026 | 8135 | PENELEC (786)** | 8,987.04 |
| 27355 | 10/07/2026 | 5429 | PENNFOSTER | 600.00 |

| CHECK NUM | CHECK DATE | VENDOR NO / NAME | | | CHECK AMT |
|---|---|---|---|---|---|
| CHECK RUN: 1438 (continued) | | | | | |
| 27356 | 10/07/2026 | 7903 | Pennsylvania Virtual Charter School | | 1,057.07 |
| 27357 | 10/07/2026 | 9178 | Raptor Technologies, LLC | | 1,640.00 |
| 27358 | 10/07/2026 | 6070 | RYDER TRANSPORTATION SERVICES * | | 213.51 |
| 27359 | 10/07/2026 | 8087 | T-MOBILE | | 20.00 |
| | | CHECK RUN: 1438 | NUMBER OF CHECKS: | 20 | 53,116.23 |
| | | | NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 53,116.23 |
| **CHECK RUN: 1440** | | | | | |
| 27360 | 10/07/2026 | 4116 | KURTZ * | | 13,075.34 |
| 27361 | 10/07/2026 | 4116 | KURTZ * | | 7,744.60 |
| 27362 | 10/07/2026 | 4116 | KURTZ * | | 6,400.49 |
| 27363 | 10/07/2026 | 4116 | KURTZ * | | 11,108.45 |
| | | CHECK RUN: 1440 | NUMBER OF CHECKS: | 4 | 38,328.88 |
| | | | NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 38,328.88 |
| | | | TOTAL NUMBER OF CHECKS: | 96 | 263,781.70 |
| | | | TOTAL NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | TOTAL NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 263,781.70 |

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURE(S):

(DATE) (DATE)

| MODULE | REFERENCE | DATE | JE# or VOUCHER# | CHECK # | USER | DEBIT | CREDIT |
|---|---|---|---|---|---|---|---|
| **BATCH NO: 6864** | | | | | | | |
| FL | BMO COSTELLO | 09/30/2026 | 2176 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 396.04 |
| | POST REF: Costello - September | | | | | | |
| | 10-2260-635-100-00-00-0000 CURRICULUM, MEALS & REFRESH | | | | | 150.06 | |
| | POST REF: Costello - Wegmans | | | | | | |
| | 10-3300-610-431-15-00-0027 SUPPLIES, SPR - TITLE IV 26/27 | | | | | 233.98 | |
| | POST REF: Costello - Sams Club | | | | | | |
| | 10-2270-610-421-00-00-0027 SUPPLIES-TITLE II 26/27 | | | | | 12.00 | |
| | POST REF: Costello - Baldrige Foundation | | | | | | |
| FL | BMO EDWARDS | 09/30/2026 | 2177 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 542.14 |
| | POST REF: Edwards - September | | | | | | |
| | 10-0182-000-000-00-00-0090 DUE FROM OTHER SOURCES | | | | | | 24.06 |
| | POST REF: Edwards - Swingsetmall.com | | | | | | |
| | 10-2620-610-100-00-00-0000 MAINTENANCE CONSUMABLE SUPPLII | | | | | | 267.04 |
| | POST REF: Edwards - Lowes (Credit) | | | | | | |
| | 10-2620-610-100-00-00-0000 MAINTENANCE CONSUMABLE SUPPLII | | | | | 267.04 | |
| | POST REF: Edwards - Lowes | | | | | | |
| | 10-2620-610-100-30-00-0000 GEN SUPPLIES - HS - MAINT | | | | | 566.20 | |
| | POST REF: Edwards - Carter Lumber | | | | | | |
| FL | BMO HARVEY | 09/30/2026 | 2178 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 1,242.63 |
| | POST REF: Harvey - September | | | | | | |
| | 10-3300-610-431-15-00-0027 SUPPLIES, SPR - TITLE IV 26/27 | | | | | 207.70 | |
| | POST REF: Harvey - DRI Uprinting | | | | | | |
| | 10-1110-610-100-15-00-0000 SUPPLIES - SPR | | | | | 483.96 | |
| | POST REF: Harvey - Walmart | | | | | | |
| | 10-1110-610-100-15-00-0000 SUPPLIES - SPR | | | | | 129.98 | |
| | POST REF: Harvey - Walmart | | | | | | |
| | 10-3300-610-431-15-00-0027 SUPPLIES, SPR - TITLE IV 26/27 | | | | | 420.99 | |
| | POST REF: Harvey - Walmart | | | | | | |
| FL | BMO HERATH | 09/30/2026 | 2179 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 633.00 |
| | POST REF: Herath - September | | | | | | |
| | 10-2834-360-421-30-00-0027 HS STAFF DEV, NON-INSTR, CERT | | | | | 99.00 | |
| | POST REF: Herath - PA Principals Assoc | | | | | | |
| | 10-2380-360-100-30-00-0000 PRINCIPAL TRAINING/DEV - HS | | | | | 149.00 | |
| | POST REF: Herath - PA Principals Assoc | | | | | | |
| | 10-0182-000-000-00-00-0070 DUE FROM ACTIVITY FUND | | | | | 385.00 | |
| | POST REF: Herath - NASSAP NHS Membership | | | | | | |
| FL | BMO LEHMAN, G. | 09/30/2026 | 2180 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 410.00 |

* - indicates entry was rolled back

| MODULE | REFERENCE | DATE | JE# or VOUCHER# | CHECK # | USER | DEBIT | CREDIT |
|---|---|---|---|---|---|---|---|
| | POST REF: G. Lehman - September | | | | | | |
| | 10-2832-810-100-00-00-0000 RECRUITMENT & PLACEMENT SVS FEE | | | | | 100.00 | |
| | POST REF: G. Lehman - Comm of PA OB/OCO | | | | | | |
| | 10-2832-810-100-00-00-0000 RECRUITMENT & PLACEMENT SVS FEE | | | | | 100.00 | |
| | POST REF: G. Lehman - Comm of PA OB/OCO | | | | | | |
| | 10-2511-810-100-00-00-0000 DUES & FEES | | | | | 100.00 | |
| | POST REF: G. Lehman - Commwealth Finance | | | | | | |
| | 10-2832-810-100-00-00-0000 RECRUITMENT & PLACEMENT SVS FEE | | | | | 100.00 | |
| | POST REF: G. Lehman - Comm of Pa OB/OCO | | | | | | |
| | 10-2832-810-100-00-00-0000 RECRUITMENT & PLACEMENT SVS FEE | | | | | 5.00 | |
| | POST REF: G. Lehman - Comm of Pa OB/OCO | | | | | | |
| | 10-2832-810-100-00-00-0000 RECRUITMENT & PLACEMENT SVS FEE | | | | | 5.00 | |
| | POST REF: G. Lehman - Comm of Pa OB/OCO | | | | | | |
| FL | BMO C. MILLER | 09/30/2026 | 2181 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 47.87 |
| | POST REF: C. Miller - September | | | | | | |
| | 10-0182-000-000-00-00-0080 DUE FROM ATHLETIC FUND | | | | | 47.87 | |
| | POST REF: C. Miller - PIAA (Rule Books) | | | | | | |
| FL | BMO RUTKOWSKI | 09/30/2026 | 2182 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 67.20 |
| | POST REF: Rutkowski - September | | | | | | |
| | 10-1211-634-271-13-00-0000 SNACKS | | | | | 67.20 | |
| | POST REF: Rutkowski - Sams Club | | | | | | |
| FL | BMO CHRISTENSEN | 09/30/2026 | 2183 | | KWHEELER | | |
| | 10-0182-000-000-00-00-0000 BMO | | | | | | 291.91 |
| | POST REF: Christensen - September | | | | | | |
| | 10-3300-610-431-13-00-0027 SUPPLIES, NWE - TITLE IV 26/27 | | | | | 291.91 | |
| | POST REF: Christensen - DRU Uprinting | | | | | | |
| | SYSTEM NO: 6864 | BATCH NO: | 6864 | | | 3,921.89 | 3,921.89 |
| | | | | | | 3,921.89 | 3,921.89 |

* - indicates entry was rolled back

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027 CAFETERIA FUND TRIAL BALANCE

ALL FUNDS INCLUDED PERIOD ENDING: 09/30/2026

| ACCOUNT | | ACCOUNT BALANCE DEBIT | CREDIT |
|---|---|---|---|
| **50 CAFETERIA FUND** | | | |
| 50-0101-000-000-00-00-0000 | CAFETERIA CASH (MARQUETTE) | 18,715.03 | |
| 50-0106-000-000-00-00-0000 | CASH & INVESTMENTS (PLA) | 303,852.11 | |
| 50-0111-000-000-00-00-0000 | INVESTMENTS (MARQUETTE) | 31,581.63 | |
| 50-0171-000-000-00-00-0000 | INVENTORY (FOOD) | 6,475.54 | |
| 50-0175-000-000-00-00-0000 | INVENTORY (MATERIAL & SUPPLIES) | 2,922.43 | |
| 50-0176-000-000-00-00-0000 | INVENTORY (DONATED FOOD) | 5,506.63 | |
| 50-0230-000-000-00-00-0000 | FOOD SERVICE EQUIPMENT | 505,942.13 | |
| 50-0240-000-000-00-00-0000 | ACCUM DEPRECIATION (EQUIPMENT) | | 425,558.24 |
| 50-0401-000-000-00-00-0000 | DUE TO - INTERFUND | | 56,297.42 |
| 50-0493-000-000-00-00-0000 | PREPAYMENTS | | 1,880.90 |
| 50-0762-000-000-00-00-0000 | FUND BALANCE-UNRESERVED, UNDESIGN | | 223,025.15 |
| 50-0771-000-000-00-00-0000 | INVESTMENT IN INVENTORY-FUND BALAN | | 1,536.91 |
| 50-0799-000-000-00-00-0000 | FUND BALANCE | | 293,284.61 |
| 50-0000-000-000-00-00-0000 | REVENUE | | 35,204.80 |
| 50-0000-000-000-00-00-0000 | EXPENDITURES | 161,792.53 | |
| 50 CAFETERIA FUND | | 1,036,788.03 | 1,036,788.03 |
| | | 1,036,788.03 | 1,036,788.03 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## CAFETERIA FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| ACCOUNT | | BUDGETED REVENUE | CURRENT REVENUE | YEAR TO DATE REVENUE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|---|---|
| **50 CAFETERIA FUND** | | | | | | | |
| 50-6510-000-100-00-00-0000 | INTEREST | 10,000.00 | 1,235.35 | 3,518.80 | 0.00 | 6,481.20 | 65 |
| 50-6610-000-100-00-00-0000 | SALES, STUDENTS | 9,363.00 | 0.00 | 0.00 | 0.00 | 9,363.00 | 100 |
| 50-6610-000-113-00-00-0000 | SALES STUDENT NW | 0.00 | 15.00 | 15.00 | 0.00 | -15.00 | 0 |
| 50-6610-000-115-00-00-0000 | SALES STUDENT SPR | 0.00 | 185.00 | 225.00 | 0.00 | -225.00 | 0 |
| 50-6610-000-135-00-00-0000 | SALES STUDENT SECONDAI | 0.00 | 1,342.25 | 1,626.60 | 0.00 | -1,626.60 | 0 |
| 50-6620-000-100-00-00-0000 | SALES, ADULT | 4,463.00 | 0.00 | 0.00 | 0.00 | 4,463.00 | 100 |
| 50-6620-000-113-00-00-0000 | SALES ADULT NW | 0.00 | 174.50 | 298.50 | 0.00 | -298.50 | 0 |
| 50-6620-000-115-00-00-0000 | SALES ADULT SPR | 0.00 | 153.60 | 173.60 | 0.00 | -173.60 | 0 |
| 50-6620-000-135-00-00-0000 | SALES ADULT SECONDARY | 0.00 | 201.55 | 229.20 | 0.00 | -229.20 | 0 |
| 50-6630-000-102-00-00-0000 | SPECIAL FUNCTIONS | 5,000.00 | 1,663.43 | 1,663.43 | 0.00 | 3,336.57 | 67 |
| 50-6690-000-102-00-00-0000 | SALES VENDING | 3,550.00 | 45.00 | 118.00 | 0.00 | 3,432.00 | 97 |
| 50-7600-000-370-00-00-0000 | SUBSIDY STATE | 40,454.00 | 0.00 | 1,020.00 | 0.00 | 39,434.00 | 97 |
| 50-7810-000-322-00-00-0000 | FICA STATE SHARE | 12,875.00 | 59.95 | 791.09 | 0.00 | 12,083.91 | 94 |
| 50-7820-000-323-00-00-0000 | RETIREMENT REVENUE | 59,194.00 | -81.28 | 3,209.26 | 0.00 | 55,984.74 | 95 |
| 50-8500-000-700-00-00-0000 | SUBSIDY, FEDERAL | 763,898.00 | 0.00 | 0.00 | 0.00 | 763,898.00 | 100 |
| 50-8531-000-164-00-00-0000 | CHILD & ADULT CARE FOOI | 0.00 | 0.00 | 994.84 | 0.00 | -994.84 | 0 |
| 50-8531-000-169-00-00-0000 | CHILD CARE CASH-IN-LIEU | 0.00 | 0.00 | 66.88 | 0.00 | -66.88 | 0 |
| 50-8531-000-710-00-00-0000 | SUBSIDY FEDERAL-LUNCH | 0.00 | 0.00 | 16,777.50 | 0.00 | -16,777.50 | 0 |
| 50-8531-000-720-00-00-0000 | SUBSIDY FEDERAL-BREAKI | 0.00 | 0.00 | 4,477.10 | 0.00 | -4,477.10 | 0 |
| | 50 CAFETERIA FUND TOTALS: | 908,797.00 | 4,994.35 | 35,204.80 | 0.00 | 873,592.20 | 96 |
| | | 908,797.00 | 4,994.35 | 35,204.80 | 0.00 | 873,592.20 | 96 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## CAFETERIA FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| **3100 FOOD SERVICES** | | | | | |
| 100 PERSONNEL SVCS - SALARIES TOTALS: | 301,589 | 23,241 | 0.00 | 278,348 | 92 |
| 200 PERSONNEL SVCS - EMP BENE TOTALS: | 251,616 | 14,774 | 0.00 | 236,842 | 94 |
| 300 PURCHASED PROF/TECH SVCS TOTALS: | 13,000 | 0 | 15,000.00 | -2,000 | -15 |
| 400 PURCHASED PROPERTY SVCS TOTALS: | 37,100 | 16,107 | 35,000.00 | -14,007 | -38 |
| 500 OTHER PURCHASED SVCS TOTALS: | 458,032 | 103,119 | 416,820.58 | -61,908 | -14 |
| 600 SUPPLIES TOTALS: | 35,000 | 3,754 | 0.00 | 31,246 | 89 |
| 700 PROPERTY TOTALS: | 0 | 437 | 0.00 | -437 | 0 |
| 800 OTHER OBJECTS TOTALS: | 1,937 | 360 | 0.00 | 1,577 | 81 |
| 3100 FOOD SERVICES TOTALS: | 1,098,274 | 161,793 | 466,820.58 | 469,661 | 43 |
| | 1,098,274 | 161,793 | 466,820.58 | 469,661 | 43 |

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 50-0101-000-000-00-00-0000

| CHECK NUM | CHECK DATE | VENDOR NO / NAME | | | CHECK AMT |
|---|---|---|---|---|---|
| **CHECK RUN: 1434** | | | | | |
| 3790 | 09/23/2026 | 7304 | SPAEDER, CO., INC. WILLIAM T. | | 2,963.55 |
| | CHECK RUN: 1434 | | NUMBER OF CHECKS: | 1 | 2,963.55 |
| | | | NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 2,963.55 |
| **CHECK RUN: 1436** | | | | | |
| 3791 | 10/01/2026 | 7854 | Enssle, Mary M. | | 43.50 |
| 3792 | 10/01/2026 | 4366 | Lowe's Business Account (CC) | | 239.32 |
| 3793 | 10/01/2026 | 7864 | MITCHELL, AMY L | | 43.50 |
| 3794 | 10/01/2026 | 7304 | SPAEDER, CO., INC. WILLIAM T. | | 6,259.19 |
| 3795 | 10/01/2026 | 8744 | STAFFORD, REBECCA A | | 43.50 |
| 3796 | 10/01/2026 | 7182 | WALTERS, BARBARA J. | | 43.50 |
| | CHECK RUN: 1436 | | NUMBER OF CHECKS: | 6 | 6,672.51 |
| | | | NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 6,672.51 |
| | | | TOTAL NUMBER OF CHECKS: | 7 | 9,636.06 |
| | | | TOTAL NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | TOTAL NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 9,636.06 |

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURE(S):

_____ (DATE)

_____ (DATE)

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027 ACTIVITY FUND TRIAL BALANCE

ALL FUNDS INCLUDED PERIOD ENDING: 09/30/2026

| ACCOUNT | | ACCOUNT BALANCE DEBIT | CREDIT |
|---|---|---|---|
| **70 HS ACTIVITY FUND** | | | |
| 70-0101-000-000-00-00-0000 | CASH (MARQUETTE) | 45,936.06 | |
| 70-0111-000-000-00-00-0000 | INVESTMENTS (MARQUETTE) | 4,845.36 | |
| 70-0112-000-000-00-00-0000 | INVESTMENTS (ANDOVER) | 32,693.44 | |
| 70-0840-000-000-00-00-6603 | FUND BALANCE, INVESTMENTS | | 213.98 |
| 70-0840-000-000-00-00-6605 | FUND BALANCE, BASEBALL | | 341.49 |
| 70-0840-000-000-00-00-6608 | FUND EQUITY | | 0.45 |
| 70-0840-000-000-00-00-6612 | FUND BALANCE, CHEER FOOTBALL | | 477.24 |
| 70-0840-000-000-00-00-6613 | FUND BALANCE, CHEER BASKETBALL | | 147.94 |
| 70-0840-000-000-00-00-6615 | FUND BALANCE, CHEER WRESTLING | | 265.47 |
| 70-0840-000-000-00-00-6616 | FUND BALANCE, HS STUDENT COUNCIL | | 7,780.14 |
| 70-0840-000-000-00-00-6617 | FUND BALANCE, CHORAL | | 2,031.23 |
| 70-0840-000-000-00-00-6622 | FUND BALANCE, TRACK GIRLS | | 317.72 |
| 70-0840-000-000-00-00-6624 | FUND BALANCE, HS YEARBOOK | | 1,822.76 |
| 70-0840-000-000-00-00-6632 | FUND BALANCE, ART | | 3,933.90 |
| 70-0840-000-000-00-00-6634 | FUND BALANCE, BAND | | 230.94 |
| 70-0840-000-000-00-00-6638 | FUND BALANCE, CHEMISTRY | | 1.70 |
| 70-0840-000-000-00-00-6639 | FUND BALANCE, DRAMA | | 5,587.04 |
| 70-0840-000-000-00-00-6643 | FUND BALANCE, FFA | | 3,381.15 |
| 70-0840-000-000-00-00-6644 | FUND BALANCE, INDUSTRIAL ARTS | | 3,577.34 |
| 70-0840-000-000-00-00-6645 | FUND BALANCE, NHS | | 17.29 |
| 70-0840-000-000-00-00-6656 | FUND BALANCE, VOLLEYBALL | | 126.88 |
| 70-0840-000-000-00-00-6657 | FUND BALANCE, CROSS COUNTRY | | 2,675.31 |
| 70-0840-000-000-00-00-6661 | FUND BALANCE, WILDCAT VENTURES | | 5,582.83 |
| 70-0840-000-000-00-00-6663 | FUND BALANCE, TOYS FOR CATS | | 886.42 |
| 70-0840-000-000-00-00-6670 | FUND BALANCE, BASKETBALL BOYS | | 45.41 |
| 70-0840-000-000-00-00-6672 | FUND BALANCE, ACADEMIC SPORTS LEAQ | | 1,248.70 |
| 70-0840-000-000-00-00-6674 | FUND BALANCE, CLASS OF 2024 | | 0.30 |
| 70-0840-000-000-00-00-6676 | FUND BALANCE, CLASS OF 2026 | | 177.42 |
| 70-0840-000-000-00-00-6677 | FUND BALANCE, CLASS OF 2027 | | 3,448.46 |
| 70-0840-000-000-00-00-6678 | FUND BALANCE, CLASS OF 2028 | | 1,846.00 |
| 70-0840-000-000-00-00-6679 | FUND BALANCE, CLASS OF 2029 | | 662.81 |
| 70-0840-000-000-00-00-6698 | FUND BALANCE, FBLA | | 175.15 |
| 70-0840-000-000-00-00-6699 | FUND BALANCE, SCHOOL STORE | | 38.12 |
| 70-0840-000-000-00-00-6740 | FUND BALANCE, ACTIVITIES MS | | 8,852.19 |
| 70-0840-000-000-00-00-6742 | FUND BALANCE, MS STUDENT COUNCIL | | 3,230.23 |
| 70-0840-000-000-00-00-6743 | FUND BALANCE, MS YEARBOOK | | 1,303.16 |
| 70-0840-000-000-00-00-6744 | FUND BALANCE, MS CATS CLOSET | | 1,342.00 |
| 70-0840-000-000-00-00-6751 | FUND BALANCE, SCIENCE 7TH | | 347.13 |
| 70-0840-000-000-00-00-6777 | FUND BALANCE, BOOK FAIR MS | | 371.66 |
| 70-0840-000-000-00-00-6779 | FUND BALANCE, VOLLEYBALL 7TH & 8TH | | 209.65 |
| 70-0840-000-000-00-00-6781 | FUND BALANCE, GERMAN | | 1,014.51 |
| 70-0840-000-000-00-00-6782 | FUND BALANCE, GUITAR AND STRINGS | | 19.17 |
| 70-0840-000-000-00-00-6783 | FUND BALANCE, SPANISH | | 1,044.92 |
| 70-0840-000-000-00-00-6785 | FUND BALANCE, LIFE SKILLS | | 9,938.26 |
| 70-0840-000-000-00-00-6786 | FUND BALANCE, ENVIRONMENTAL F | | 1,124.30 |
| 70-0840-000-000-00-00-6787 | FUND BALANCE, NY CITY TRIP | | 9.00 |
| 70-0840-000-000-00-00-6788 | FUND BALANCE, GAMERS GUILD | | 350.80 |
| 70-0840-000-000-00-00-6790 | FUND BALANCE, PAW MENTORING* | | 557.65 |
| 70-0840-000-000-00-00-6791 | FUND BALANCE, UNIFIED SPORTS | | 6,127.80 |
| 70-0840-000-000-00-00-6792 | FUND BALANCE, STUDENT ASSISTANCE | | 3,943.73 |
| 70-0000-000-000-00-00-0000 | REVENUE | | 4,030.83 |

| ACCOUNT | ACCOUNT BALANCE DEBIT | CREDIT |
|---|---|---|
| 70 HS ACTIVITY FUND (continued) | | |
| 70-0000-000-000-00-00-0000 EXPENDITURES | 7,383.72 | |
| 70 HS ACTIVITY FUND | 90,858.58 | 90,858.58 |
| | 90,858.58 | 90,858.58 |

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027 ACTIVITY FUND/MODIFIER REPORT

70 HS ACTIVITY FUND MONTH ENDING 09/30/2026

| | BEGINNING BALANCE | RECEIPTS | TRANSFERS | EXPENDITURES | ENDING BALANCE |
|---|---|---|---|---|---|
| 6603 INVESTMENT | 213.98 | 3.09 | 0.00 | 0.00 | 217.07 |
| 6605 BASEBALL | 341.49 | 0.00 | 0.00 | 0.00 | 341.49 |
| 6607 SKI CLUB | -72.87 | 0.00 | 0.00 | 0.00 | -72.87 |
| 6608 CLEARING ACCOUNT | 0.45 | 0.00 | 0.00 | 0.00 | 0.45 |
| 6612 CHEERLEADING FOOTBALL | 477.24 | 0.00 | 0.00 | 120.00 | 357.24 |
| 6613 CHEERLEADING BASKETBAI | 147.94 | 0.00 | 0.00 | 0.00 | 147.94 |
| 6615 CHEERLEADING WRESTLING | 265.47 | 0.00 | 0.00 | 0.00 | 265.47 |
| 6616 HS STUDENT COUNCIL | 7,780.14 | 0.00 | 0.00 | 1,690.00 | 6,090.14 |
| 6617 CHORAL | 2,031.23 | 0.00 | 0.00 | 0.00 | 2,031.23 |
| 6622 TRACK- GIRLS | 317.72 | 0.00 | 0.00 | 0.00 | 317.72 |
| 6624 YEARBOOK HS | 1,822.76 | 217.00 | 0.00 | 0.00 | 2,039.76 |
| 6632 ART | 3,933.90 | 0.00 | 0.00 | 0.00 | 3,933.90 |
| 6634 BAND | 230.94 | 0.00 | 0.00 | 0.00 | 230.94 |
| 6638 CHEMISTRY | 1.70 | 0.00 | 0.00 | 0.00 | 1.70 |
| 6639 DRAMA | 4,511.97 | 0.00 | 0.00 | 785.00 | 3,726.97 |
| 6643 FFA | 3,381.15 | 240.00 | 0.00 | 2,546.00 | 1,075.15 |
| 6644 INDUSTRIAL ARTS | 3,577.34 | 0.00 | 0.00 | 0.00 | 3,577.34 |
| 6645 NHS | 17.29 | 0.00 | 0.00 | 385.00 | -367.71 |
| 6656 VOLLEYBALL | 126.88 | 0.00 | 0.00 | 0.00 | 126.88 |
| 6657 CROSS COUNTRY | 2,675.31 | 0.00 | 0.00 | 0.00 | 2,675.31 |
| 6661 HS SAV ACCOUNT | 5,582.83 | 30.00 | 0.00 | 300.00 | 5,312.83 |
| 6663 TOYS FOR CATS | 886.42 | 395.50 | 0.00 | 0.00 | 1,281.92 |
| 6670 BASKETBALL BOYS CLUB | 45.41 | 0.00 | 0.00 | 0.00 | 45.41 |
| 6672 ACADEMIC SPORTS LEAGUE | 1,248.70 | 0.00 | 0.00 | 0.00 | 1,248.70 |
| 6674 CLASS OF 2024 | 0.30 | 0.00 | 0.00 | 0.00 | 0.30 |
| 6676 CLASS OF 2026 | 177.42 | 0.00 | 0.00 | 0.00 | 177.42 |
| 6677 CLASS OF 2027 | 3,448.46 | 2,810.00 | 0.00 | 0.00 | 6,258.46 |
| 6678 CLASS OF 2028 | 1,846.00 | 0.00 | 0.00 | 0.00 | 1,846.00 |
| 6679 CLASS OF 2029 | 662.81 | 0.00 | 0.00 | 0.00 | 662.81 |
| 6698 FBLA | 175.15 | 34.00 | 0.00 | 0.00 | 209.15 |
| 6699 SCHOOL STORE | 110.99 | 0.00 | 0.00 | 0.00 | 110.99 |
| 6740 ACTIVITIES- MS | 8,852.19 | 115.00 | 0.00 | 0.00 | 8,967.19 |
| 6742 MS STUDENT COUNCIL | 3,230.23 | 85.00 | 0.00 | 155.65 | 3,159.58 |
| 6743 YEARBOOK MS | 1,303.16 | 0.00 | 0.00 | 0.00 | 1,303.16 |
| 6744 MS CATS CLOSET | 1,342.00 | 0.00 | 0.00 | 0.00 | 1,342.00 |
| 6751 SCIENCE- 7TH | 347.13 | 0.00 | 0.00 | 0.00 | 347.13 |
| 6777 BOOK FAIR | 371.66 | 0.00 | 0.00 | 0.00 | 371.66 |

70 HS ACTIVITY FUND MONTH ENDING 09/30/2026

| | BEGINNING BALANCE | RECEIPTS | TRANSFERS | EXPENDITURES | ENDING BALANCE |
|---|---|---|---|---|---|
| 6779 VOLLEYBALL- 7TH AND 8TH | 209.65 | 0.00 | 0.00 | 0.00 | 209.65 |
| 6781 GERMAN | 1,014.51 | 0.00 | 0.00 | 0.00 | 1,014.51 |
| 6782 GUITAR AND STRINGS | 19.17 | 0.00 | 0.00 | 0.00 | 19.17 |
| 6783 SPANISH | 1,044.92 | 0.00 | 0.00 | 0.00 | 1,044.92 |
| 6785 LIFE SKILLS | 9,938.26 | 0.00 | 0.00 | 0.00 | 9,938.26 |
| 6786 ENVIRONMENTAL | 1,124.30 | 0.00 | 0.00 | 0.00 | 1,124.30 |
| 6787 NY CITY TRIP | 9.00 | 0.00 | 0.00 | 0.00 | 9.00 |
| 6788 GAMERS GUILD | 350.80 | 0.00 | 0.00 | 0.00 | 350.80 |
| 6790 PAW MENTORING* | 557.65 | 0.00 | 0.00 | 327.00 | 230.65 |
| 6791 UNIFIED SPORTS* | 6,127.80 | 0.00 | 0.00 | 0.00 | 6,127.80 |
| 6792 STUDENT ASSISTANCE | 3,944.57 | 100.40 | 0.00 | 0.00 | 4,044.97 |
| TOTALS | 85,753.52 | 4,029.99 | 0.00 | 6,308.65 | 83,474.86 |

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027 ATHLETIC FUND TRIAL BALANCE

SELECTED FUND(S) INCLUDED PERIOD ENDING: 09/30/2026

| ACCOUNT | | ACCOUNT BALANCE DEBIT | CREDIT |
|---|---|---|---|
| **80 ATHLETIC FUND** | | | |
| 80-0101-000-000-00-00-0000 | CASH (MARQUETTE) | 61,718.87 | |
| 80-0770-000-000-00-00-0000 | FUND BALANCE | | 48,503.12 |
| 80-0000-000-000-00-00-0000 | REVENUE | | 39,150.85 |
| 80-0000-000-000-00-00-0000 | EXPENDITURES | 25,935.10 | |
| 80 ATHLETIC FUND | | 87,653.97 | 87,653.97 |
| | | 87,653.97 | 87,653.97 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## ATHLETIC FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| ACCOUNT | | BUDGETED REVENUE | CURRENT REVENUE | YEAR TO DATE REVENUE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|---|---|
| **80 ATHLETIC FUND** | | | | | | | |
| 80-7751-000-751-00-00-0004 | REVENUE BASKETBALL BO | 2,700.00 | 0.00 | 0.00 | 0.00 | 2,700.00 | 100 |
| 80-7756-000-756-00-00-0004 | REVENUE FOOTBALL | 10,500.00 | 4,974.00 | 4,974.00 | 0.00 | 5,526.00 | 53 |
| 80-7760-000-760-00-00-0004 | REVENUE COACH LISEK | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 100 |
| 80-7762-000-762-00-00-0004 | REVENUE BB GIRLS | 2,700.00 | 0.00 | 0.00 | 0.00 | 2,700.00 | 100 |
| 80-7765-000-765-00-00-0004 | REVENUE VOLLEYBALL | 2,400.00 | 351.85 | 351.85 | 0.00 | 2,048.15 | 85 |
| 80-7766-000-766-00-00-0004 | REVENUE WRESTLING | 1,400.00 | 0.00 | 0.00 | 0.00 | 1,400.00 | 100 |
| 80-7823-000-823-00-00-0004 | REVENUE GF CONTRIBUTIO | 67,650.00 | 33,825.00 | 33,825.00 | 0.00 | 33,825.00 | 50 |
| | 80 ATHLETIC FUND TOTALS: | 87,850.00 | 39,150.85 | 39,150.85 | 0.00 | 48,699.15 | 55 |
| | | 87,850.00 | 39,150.85 | 39,150.85 | 0.00 | 48,699.15 | 55 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## ATHLETIC FUND EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| ACCOUNT | | BUDGETED EXPENDITURE | CURRENT EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|---|---|
| 80-7750-000-750-00-00-0007 | EXPENSE MISC | 4,150.00 | 1,772.50 | 3,594.72 | 0.00 | 555.28 | 13 |
| 80-7751-000-751-00-00-0007 | EXPENSE BASKETBALL BOY | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 100 |
| 80-7752-000-752-00-00-0007 | EXPENSE CHEERLEADING | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 100 |
| 80-7755-000-755-00-00-0007 | EXPENSE BASEBALL | 5,500.00 | 0.00 | 0.00 | 0.00 | 5,500.00 | 100 |
| 80-7756-000-756-00-00-0007 | EXPENSE FOOTBALL | 15,000.00 | 415.91 | 14,475.39 | 0.00 | 524.61 | 3 |
| 80-7758-000-758-00-00-0007 | EXPENSE CROSS COUNTRY | 800.00 | 0.00 | 0.00 | 0.00 | 800.00 | 100 |
| 80-7759-000-759-00-00-0007 | EXPENSE TRACK | 2,400.00 | 0.00 | 0.00 | 0.00 | 2,400.00 | 100 |
| 80-7762-000-762-00-00-0007 | EXPENSE BB GIRLS | 2,000.00 | 0.00 | 694.88 | 0.00 | 1,305.12 | 65 |
| 80-7764-000-764-00-00-0007 | EXPENSE SOFTBALL | 2,300.00 | 0.00 | 0.00 | 0.00 | 2,300.00 | 100 |
| 80-7765-000-765-00-00-0007 | EXPENSE VOLLEYBALL | 4,000.00 | 702.76 | 2,059.39 | 0.00 | 1,940.61 | 49 |
| 80-7766-000-766-00-00-0007 | EXPENSE WRESTLING | 1,800.00 | 0.00 | 0.00 | 0.00 | 1,800.00 | 100 |
| 80-7769-000-769-00-00-0007 | EXPENSE TRAIN. SUPPLIES | 2,200.00 | 96.09 | 96.09 | 0.00 | 2,103.91 | 96 |
| 80-7772-000-772-00-00-0007 | EXPENSE OFFICIALS | 27,000.00 | 2,578.00 | 2,578.00 | 0.00 | 24,422.00 | 90 |
| 80-7781-000-781-00-00-0007 | EXPENSE W & SECURITY | 8,500.00 | 0.00 | 0.00 | 0.00 | 8,500.00 | 100 |
| 80-7783-000-783-00-00-0007 | EXPENSE AWARDS | 1,200.00 | 0.00 | 926.63 | 0.00 | 273.37 | 23 |
| 80-7785-000-785-00-00-0007 | EXPENSE TOURN/TRAVEL F | 12,500.00 | 535.00 | 1,510.00 | 0.00 | 10,990.00 | 88 |
| | | 92,850.00 | 6,100.26 | 25,935.10 | 0.00 | 66,914.90 | 72 |

NORTHWESTERN SCHOOL DISTRICT

FY 2026-2027 CAPITAL RESERVE TRIAL BALANCE

SELECTED FUND(S) INCLUDED PERIOD ENDING: 09/30/2026

| ACCOUNT | | ACCOUNT BALANCE DEBIT | CREDIT |
|---|---|---|---|
| **32 CAPITAL RESERVE** | | | |
| 32-0101-000-000-00-00-0000 | CASH (MARQUETTE) | 12,001.86 | |
| 32-0106-000-000-00-00-0000 | CASH & INVESTMENTS (PLA) | 3,853,621.38 | |
| 32-0111-000-000-00-00-0000 | INVESTMENTS (CD'S) | 996,000.00 | |
| 32-0830-000-000-00-00-0000 | FUND BALANCE - COMMITTED | | 5,344,413.63 |
| 32-0000-000-000-00-00-0000 | REVENUE | | 46,847.61 |
| 32-0000-000-000-00-00-0000 | EXPENDITURES | 529,638.00 | |
| 32 CAPITAL RESERVE | | 5,391,261.24 | 5,391,261.24 |
| | | 5,391,261.24 | 5,391,261.24 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## CAPITAL RESERVE FUND REVENUE
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| ACCOUNT | | BUDGETED REVENUE | CURRENT REVENUE | YEAR TO DATE REVENUE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|---|---|
| **32 CAPITAL RESERVE** | | | | | | | |
| 32-6510-000-100-00-00-0000 | INVESTMENT EARNINGS | 105,000.00 | 14,653.18 | 46,847.61 | 0.00 | 58,152.39 | 55 |
| 32-9310-000-100-00-00-0000 | GENERAL FUND TRANSFER | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | 100 |
| | 32 CAPITAL RESERVE TOTALS: | 205,000.00 | 14,653.18 | 46,847.61 | 0.00 | 158,152.39 | 77 |
| | | 205,000.00 | 14,653.18 | 46,847.61 | 0.00 | 158,152.39 | 77 |

FY 2026-2027

# NORTHWESTERN SCHOOL DISTRICT
## CAPITAL RESERVE EXPENDITURES
CURRENT PERIOD: 09/01/2026 TO 09/30/2026

| | BUDGETED EXPENDITURE | YEAR TO DATE EXPENDITURE | ENCUMBRANCE | REMAINING BALANCE | PCT |
|---|---|---|---|---|---|
| **100 LOCAL** | | | | | |
| 2519 OTHER FINANCIAL SERVICES TOTALS: | 1,500 | 0 | 0.00 | 1,500 | 100 |
| 2620 BUILDING SERVICES TOTALS: | 75,000 | 0 | 0.00 | 75,000 | 100 |
| 2640 EQUIPMENT SERVICES TOTALS: | 23,500 | 0 | 0.00 | 23,500 | 100 |
| 4200 EXISTING SITE IMPROVEMENT SERVICES TOTALS: | 0 | 529,638 | 567,362.00 | -1,097,000 | 0 |
| 4600 EXISTING BUILDING IMPROVEMENT SVCS TOTALS: | 2,000,000 | 0 | 0.00 | 2,000,000 | 100 |
| 100 LOCAL TOTALS: | 2,100,000 | 529,638 | 567,362.00 | 1,003,000 | 48 |
| | 2,100,000 | 529,638 | 567,362.00 | 1,003,000 | 48 |

CHECK REGISTER FOR 9/22/2026 TO 10/19/2026 & CHECK NUMBERS 0 TO 2147483647

CASH ACCT 32-0101-000-000-00-00-0000

| CHECK NUM | CHECK DATE | VENDOR NO / NAME | | | CHECK AMT |
|---|---|---|---|---|---|
| **CHECK RUN: 1439** | | | | | |
| 1040 | 10/07/2026 | 9183 | Perry Construction Group, Inc. | | 320,977.00 |
| | | CHECK RUN: 1439 | NUMBER OF CHECKS: | 1 | 320,977.00 |
| | | | NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 320,977.00 |
| | | | TOTAL NUMBER OF CHECKS: | 1 | 320,977.00 |
| | | | TOTAL NUMBER OF EPAYMENTS: | 0 | 0.00 |
| | | | TOTAL NUMBER OF UPDATE-ONLYS: | 0 | 0.00 |
| | | | | | 320,977.00 |

THE ABOVE LISTED CHECKS ARE HEREBY APPROVED FOR CHECK SIGNING

AUTHORIZED SIGNATURE(S):

(DATE) (DATE)

## NORTHWESTERN SCHOOL DISTRICT

GENERAL FUND INVESTMENTS BY MATURITY DATE

FOR THE MONTH OF: SEPTEMBER 2026

| | INVESTMENT DATE | BANK | BROKER | FDIC | CD NUMBER | MATURITY DATE | TRANSACTION AMOUNT | INTEREST RATE | MONTHLY TRANSACTIONS |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | |
| | | | | | | | | | |
| 1 | 03/20/25 | NEXBANK | Great Eastern | 29209 | 41644154 | 09/11/26 | 250,000.00 | 4.25% | Returned to District |
| 2 | 05/27/25 | TAB BANK | Great Eastern | 34781 | 504001305 | 11/27/26 | 250,000.00 | 3.95% | |
| 3 | 08/27/25 | GREAT NORTH BANK | Great Eastern | 15146 | 9000 3111 | 02/27/27 | 249,000.00 | 4.25% | |
| 4 | 08/31/25 | EAGLE BANK | Great Eastern | 34742 | 4322070728 | 08/31/27 | 249,000.00 | 4.25% | |
| 5 | 12/04/23 | PESHTIGO NATIONAL BANK | Great Eastern | 5317 | 24093839 | 12/04/27 | 249,000.00 | 5.10% | |
| 6 | 05/22/26 | ACB BANK | Great Eastern | 4061 | 978500 | 05/22/28 | 250,000.00 | 3.95% | |
| 7 | 09/10/26 | PRIME ALLIANCE BANK | Great Eastern | 57920 | 01-4001997-07 | 09/10/28 | 250,000.00 | 4.35% | New Investment |
| | | | | | | | | | |
| | | **TOTAL GENERAL FUND INVESTMENTS** | | | | | 1,497,000.00 | | |

## NORTHWESTERN SCHOOL DISTRICT

CAPITAL RESERVE INVESTMENTS BY MATURITY DATE

FOR THE MONTH OF: SEPTEMBER 2026

| | INVESTMENT DATE | BANK | BROKER | FDIC | CD NUMBER | MATURITY DATE | TRANSACTION AMOUNT | INTEREST RATE | MONTHLY TRANSACTIONS |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | |
| | | | | | | | | | |
| 1 | 12/05/25 | UNION NB & TR CO OF ELGIN | Great Eastern | 3661 | 5005031 | 12/05/26 | 249,000.00 | 3.95% | |
| 2 | 01/06/25 | COMMUNITY COMMERCE BANK | Great Eastern | 26363 | 100703-2 | 01/06/27 | 249,000.00 | 4.05% | |
| 3 | 12/10/25 | FINANCIAL FEDERAL BANK | Great Eastern | 31840 | 722208 | 06/07/27 | 249,000.00 | 4.00% | |
| 4 | 06/22/26 | TRI STATE CAPITAL | Great Eastern | 58457 | 0370 | 06/22/28 | 249,000.00 | 4.08% | |
| | | | | | | | | | |
| | | **TOTAL CAPITAL RESERVE INVESTMENTS** | | | | | 996,000.00 | | |

# CASH RECEIPTS REPORT BY ACCOUNT FOR 10-0106-000-000-00-00-0000

DEPOSIT DATES: 09/01/2026 TO 09/30/2026 USER ID: TO

| DEPOSIT NUMBER | DEPOSIT DATE | REFERENCE | INITIALS | DEPOSIT AMT |
|---|---|---|---|---|
| 10-0111-000-000-00-00-0000 INVESTMENTS (CD'S) | | | | |
| 16151 | 09/14/2026 | 14477344 | KW | 250,000.00 |
| | | | | 250,000.00 |
| 10-0142-000-000-00-00-0000 SUBSIDIES RECEIVABLES (STATE) | | | | |
| 16152 | 09/16/2026 | 2302224 | KW | 529,265.55 |
| | | | | 529,265.55 |
| 10-6151-000-100-00-00-0000 EARNED INCOME TAX ACT 511 | | | | |
| 16147 | 09/02/2026 | 2296682 | KW | 7,783.23 |
| 16148 | 09/04/2026 | 2297701 | KW | 876.28 |
| 16149 | 09/10/2026 | 2299606 | KW | 716.70 |
| 16150 | 09/11/2026 | 2300176 | KW | 648.83 |
| 16152 | 09/16/2026 | 2302316 | KW | 2,529.32 |
| 16153 | 09/18/2026 | 2303448 | KW | 5,682.59 |
| 16154 | 09/23/2026 | 2305676 | KW | 3,995.93 |
| 16156 | 09/25/2026 | 2307118 | KW | 3,229.16 |
| | | | | 25,462.04 |
| 10-6510-000-100-00-00-0000 INVESTMENT EARNINGS | | | | |
| 16150 | 09/11/2026 | 2300175 | KW | 640.41 |
| 16157 | 09/30/2026 | 14622120 | KW | 11,109.31 |
| 16157 | 09/30/2026 | 43796741 | KW | 17,421.30 |
| 16157 | 09/30/2026 | 43797212 | KW | 9,905.60 |
| | | | | 39,076.62 |
| 10-7271-000-271-00-00-0000 SPECIAL EDUCATION | | | | |
| 16155 | 09/24/2026 | 2306338 | KW | 226,381.00 |
| | | | | 226,381.00 |
| 10-8820-000-892-00-00-0000 ACCESS: ADMIN COSTS | | | | |
| 16154 | 09/23/2026 | 14558166 | KW | 2,455.00 |
| | | | | 2,455.00 |
| | | | REPORT TOTAL | 1,072,640.21 |

POLICY

102

BOARD POLICY

# Academic Standards

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 102 | 5/12/2008 | 11/17/2025 | v1.6 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Second Reading | 9/25/2026 | |

Proposed addition  Proposed deletion

## Purpose

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[1][2]

## Definition

**Academic standards** means what a student should know and be able to do at a specified grade level. For purposes of this policy, the term **academic standards** encompasses Pennsylvania Core Standards, Pennsylvania Integrated Standards, state academic standards and local academic standards.[3][2]

## Authority

The Board shall approve academic standards for district students to attain, in the following content areas:[2]

1. English Language Arts (reading, writing, speaking and listening) - PA Core Standards.
2. Mathematics - PA Core Standards.

3. Science, Environment, Ecology, Technology and Engineering (Grades K-5) - PA Integrated Standards.

4. Science, Environment and Ecology (Grades 6-12).

5. Technology and Engineering (Grades 6-12).

6. Social Studies – (history, geography, civics and government, economics) – to include PA Core Standards reading in history and social studies, and writing for history and social studies.

7. Arts and Humanities.

8. Career Education and Work.

9. Health, Safety and Physical Education.

10. Family and Consumer Sciences.
11.
12. Personal Finance.
13.

**Guidelines**

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards. Such standards require the incorporation of education on social media literacy.[2] **[4]** **[5]**

The district shall address social media literacy by providing instruction to students on the potential health and academic impacts, and safety and security concerns associated with social media use.**[9]**

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[2] **[6]** **[7]**

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[2] **[8]**

## Legal Footnotes

**[1]** 22 PA Code 4.11
LEGAL REFERENCE

**[2]** 22 PA Code 4.12
LEGAL REFERENCE

**[3]** 22 PA Code 4.3
LEGAL REFERENCE

**[4]** Pol. 105 — Curriculum
POLICY REFERENCE

**[5]** Pol. 107 — Adoption of Planned Instruction
POLICY REFERENCE

**[6]** Pol. 127 — Assessments
POLICY REFERENCE

**[7]** Pol. 212 — Reporting Student Progress
POLICY REFERENCE

**[8]** Pol. 113 — Special Education
POLICY REFERENCE

POLICY
105

BOARD POLICY

# Curriculum

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 105 | 5/12/2008 | 11/17/2025 | v1.7 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Second Reading | 10/8/2026 | |

Proposed addition  Proposed deletion

## Purpose

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[1]

## Definition

For purposes of this policy, **curriculum** shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[2][3][4]

## Authority

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[1][2][4]

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[1][~~2~~][5][6] **[7]** **[8]** **[3]**

Special Instruction/Observations

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.[~~9~~][~~10~~][~~11~~][20][21][22]

**Guidelines**

The district's curriculum shall provide the following:

1. Continuous learning through effective collaboration among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program. **~~[12]~~** **[9]**
3. Guidance and counseling services for all students to assist in career and academic planning. **~~[13]~~** **[23]**
4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation. **~~[14]~~** **[11]**
5. Language Instruction Educational Program for English Learner students pursuant to law, regulation and Board policy.[~~15~~] **~~[16]~~** **[12]** **[13]**
6. Compensatory education programs for students, pursuant to law and regulation.
7. Equal educational opportunity for all students, pursuant to law and regulation. **~~[17]~~** **~~[18]~~** **[14]** **[15]**
8. Career awareness and vocational education, pursuant to law and regulation.~~[19~~ **[16]** ~~]~~

9. Educational opportunities for identified gifted students, pursuant to law and regulation. ~~[20]~~ [17]

10. Regular and continuous instruction in required safety procedures. ~~[21]~~ [18]

**Delegation of Responsibility**

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. The Superintendent shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators and all professional personnel.[1]

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[1]

~~[22]~~

[19]

With prior Board approval, the Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program and shall report periodically to the Board on the status of each pilot program, along with its objectives, evaluative criteria, and costs.

The Board encourages, where it is feasible and in the best interest of district students, participation in state-initiated pilot programs of educational research.

The Board directs the Superintendent to pursue actively state and federal aid in support of research activities.

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## Legal Footnotes

**[1]** 22 PA Code 4.4
LEGAL REFERENCE

**[2]** 22 PA Code 4.12
LEGAL REFERENCE

**[3]** 22 PA Code 4.3
LEGAL REFERENCE

**[4]** Pol. 102 — Academic Standards
POLICY REFERENCE

**[5]** 24 P.S. 1511
LEGAL REFERENCE

**[6]** 24 P.S. 1512
LEGAL REFERENCE

**[7]** **Pol. 107 — Adoption of Planned Instruction**
POLICY REFERENCE

**[8]** **Pol. 127 — Assessments**
POLICY REFERENCE

**[9]** **36 U.S.C. 106**
LEGAL REFERENCE

**[10]** **P.L. 108-447**
LEGAL REFERENCE

**[11]** **24 P.S. 1541-1555**
LEGAL REFERENCE

**[12]** **Pol. 109 — Resource Materials**
POLICY REFERENCE

**[13]** **Pol. 112 — Guidance Counseling**
POLICY REFERENCE

**[14]** **Pol. 113 — Special Education**
POLICY REFERENCE

**[15]** **22 PA Code 4.26**
LEGAL REFERENCE

**[16]** **Pol. 138 — Language Instruction Educational Program for English Learners**
POLICY REFERENCE

**[17]** **Pol. 103 — Discrimination/Harassment Affecting Students**
POLICY REFERENCE

**[18]** **Pol. 103.1 — Nondiscrimination — Qualified Students With Disabilities**
POLICY REFERENCE

**[20]** **Pol. 114 — Gifted Education**
POLICY REFERENCE

**[21]** **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

**[22]** **Pol. 105.1 — Review of Instructional Materials by Parents/Guardians and Students**
POLICY REFERENCE

**[23]** **Pol. 112 — Guidance Counseling**
POLICY REFERENCE

POLICY

204.1

BOARD POLICY

# Virtual Attendance and Wellness Checks

| POLICY NUMBER | VERSION | DOCUMENT STATUS | WORKFLOW |
|---|---|---|---|
| 204.1 | v3.3 | UNDER-REVIEW | Second Reading |

PRINTED
9/25/2026

## PURPOSE

This policy establishes standards for wellness checks for students who receive academic instruction exclusively through the district's virtual instruction program for the full school year. Wellness checks are conducted to verify attendance and to facilitate the safety and well-being of students.

## AUTHORITY

The Board directs the maintenance of a wellness check process that complies with state law.[1]

This policy shall be posted on the district's publicly accessible website.[1]

## DEFINITION

**District employee/representative** – a district teacher, administrator or other district representative who is subject to mandated reporter requirements for child abuse under the Child Protective Services Law.[2][3]

## DELEGATION OF RESPONSIBILITY

The Superintendent or designee shall be responsible for implementing this policy.

It shall be the responsibility of the designated district employee/representative to administer wellness check procedures in accordance with applicable law and this policy.

## GUIDELINES

### Weekly Wellness Checks

Weekly wellness checks must be conducted for each student enrolled in the district's virtual instruction program who receives academic instruction exclusively through virtual means for the full school year.[1]

At least once during any week consisting of three (3) or more full or partial academic instructional days, a district employee/representative shall ensure that each student is visibly seen and communicated with in real time either, in person or through electronic means.[1]

### Wellness Check Methods

Acceptable methods of conducting wellness checks include:[1]

1. A student turning on a webcam and the district employee/representative visibly seeing and communicating with the student during synchronous online instruction.
2. Virtual or face-to-face participation by the student in any of the following activities:
    a. Health screenings.
    b. Standardized testing.
    c. Advising sessions.
    d. Tutoring sessions.
    e. In person, school-sponsored activities chaperoned by a district employee/representative.

**Excused Absence Exemptions**

A student may be exempt from a wellness check on the day a check is attempted if the student has an excused absence pursuant to applicable attendance requirements.[1] [4][5]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week. If a student has an excused absence for all school days during the same week, the student shall be exempt from the wellness check requirement for that week.[1] [4][5]

**Internet or Power Outage Exemptions**

A student may be exempt from a wellness check when the student's household experiences a documented Internet or power outage during the day and time of the attempted wellness check.[1]

If this occurs, the district shall conduct the wellness check on the next school day or another school day during the same week following resolution of the outage.[1]

The student's parent/guardian shall provide documentation of the outage to the district as soon as possible.[1]

**Failure to Complete a Required Wellness Check**

Within one (1) school day after a student fails to complete a required wellness check, the district shall:[1]

1. Make documented and ongoing efforts to complete the required wellness check and contact the student's parent/guardian using at least two (2) different methods of communication; and
2. Provide written notice to the parent/guardian, in the parent's/guardian's preferred language, stating that the required wellness check has not been completed.

**Wellness Review Conference**

If the required wellness check is not completed within three (3) school days following the issuance of written notice, the district shall immediately schedule a wellness review conference to occur within one (1) school day. The wellness review conference may be conducted in person or through electronic means.[1]

The wellness review conference will be conducted to:[1]

1. Complete the required wellness check through real-time visual interaction with the student;
2. Reestablish communication with the student and the student's parent/guardian; and
3. Identify interventions to facilitate future participation in wellness checks.

The wellness review conference shall convene as scheduled regardless of whether the student or the student's parent/guardian participates.[1]

**In-Person Wellness Check**

If a student does not participate in the wellness review conference, the district must conduct an in-person wellness check within twenty-four (24) hours of the scheduled conference, even if this time period falls on a weekend or holiday.[1]

{ } When the district has been unable to reach or obtain a response from the student or the student's parent/guardian, the Superintendent or designee shall consult with the district solicitor for guidance.

**Wellness Check Records**

The district shall maintain accurate records of all wellness checks, including the date, time, method, and outcome of each check.[1]

District administrators are prohibited from altering attendance records for wellness checks after a wellness check has been performed, except to correct an identified error.[1]

**Reporting Requirements**

Any district employee/representative who observes an indications of abuse, neglect or harm to a child during a wellness check, wellness review conference, or related contact, the district employee/representative is required to report the concerns in accordance with law and Board policy.[1][2][3]

The district shall maintain documentation sufficient to demonstrate compliance with this policy and applicable law.[1]

Such documentation shall be provided to the Pennsylvania Department of Education (PDE) upon request. Failure to comply with the with such requests may result in:[1]

1. A requirement to report to PDE the date, time and method of each wellness check for each student enrolled exclusively in the district's virtual instruction program.
2. Mandating district educators, administrators and staff to complete child abuse recognition, prevention and reporting training annually.
3. Requiring the district to meet in person with each student enrolled in a virtual instruction program at least once during the school year following the school year in which the district was found to be out of compliance.
4. Prohibiting the district from being awarded a competitive state grant by PDE until the district demonstrates compliance.

## Legal Footnotes

**[1]** **24 P.S. 1327.4**
LEGAL REFERENCE

**[2]** **23 Pa. C.S.A. 6301**
LEGAL REFERENCE

**[3]** **Pol. 806 — Child Abuse**
POLICY REFERENCE

**[4]** **24 P.S. 1329**
LEGAL REFERENCE

**[5]** **Pol. 204 — Attendance**
POLICY REFERENCE

POLICY

249

BOARD POLICY

# Bullying/Cyberbullying

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 249 | 9/20/2010 | 11/18/2024 | v1.9 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Second Reading | 10/8/2026 | |

Proposed addition  Proposed deletion

## Purpose

~~The Board is committed to providing a safe, positive learning environment for district students.~~ The Board recognizes that bullying and cyberbullying create~~s~~ an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. The Board is committed to providing a safe, positive learning environment for district students that is free from bullying and cyberbullying. ~~Therefore, the Board prohibits bullying by district students.~~

## Definitions

**Artificial Intelligence-Generated or Modified Media means text, code, images, audio or video data that has been created or modified from its original source data through the use of artificial intelligence technology, porgrams or platforms.**[1]

**Bullying** means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

1. Substantial interference with a student's education~~.~~; or
2. Creation of a threatening environment~~.~~; or
3. Substantial disruption of the orderly operation of the school.

**Bullying**, as defined in this policy, includes cyberbullying.**Cyberbullying** means bullying through the use of electronic technology or communication, including data, computer software or online platforms regardless of their origin, using a device, system network, internet service, email, social media or other digital means, including artificial intelligence-generated or modified media. Cyberbullying included bullying conduct which occurs in a school setting and/or outside a school setting.[1]

**School setting** means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

**Authority**

The Board prohibits all forms of bullying and cyberbullying by district students and requires that this policy be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the district's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying and cyberbullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying or cyberbullying brought pursuant to this policy toshall also be reviewed for conduct which may not be proven to be bullying or cyberbullying under this policy but merits review and possible action under other Board policies.[1]

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.[2][3]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or cyberbullying or participation in an investigation of allegations of bullying or cyberbullying is prohibited and shall be subject to disciplinary action.

**Delegation of Responsibility**

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying or cyberbullying.

The Superintendent or designee shall develop administrative regulations to ~~implement~~ support this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the following information with the school safety and security incident report:[1][~~6~~2]

1. Board's Bullying/Cyberbullying Policy.
2. Report of bullying and cyberbullying incidents.

3. Information on the development and implementation of any bullying and cyberbullying prevention, intervention or education programs.

~~Discrimination/Harassment~~

~~Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination or harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination or harassment are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination or harassment as well as the incidents of alleged bullying.~~ **~~[4]~~** **~~[5]~~**

~~Confidentiality~~

~~Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.~~

~~Retaliation~~

~~Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.~~

**~~Delegation of Responsibility~~**

~~Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.~~

~~The Superintendent or designee shall develop administrative regulations to implement this policy.~~

~~The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.~~[1]

~~The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.~~[1]

~~District administration shall annually provide the following information with the school safety and security incident report:[1] [6]~~

1. ~~Board's Bullying Policy.~~
2. ~~Report of bullying incidents.~~
3. ~~Information on the development and implementation of any bullying prevention, intervention or education programs.~~

## Guidelines

~~The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1] [7] [8]~~

~~This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.[1]~~

Reports of bullying or cyberbullying may be made orally or in writing and may be anonymous, except where made by district staff. Students are encouraged to use the district's reporting form attached to this policy, or to submit a written complaint; however, oral complaints will be accepted, documented and investigated.

Any individual receiving a complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor any person involved.

District staff who observe bullying/cyberbullying or receive a report of bullying/cyberbullying shall not conduct an independent investigation but shall take appropriate action to protect the safety of involved students and promptly provide a summary of the observed or reported conduct to the building principal or designee.

For purposes of this policy, a reporter is an individual, other than district staff, who reports alleged bullying/cyberbullying directed at one ore more students. A complainant is the alleged victim or target of the conduct. In some circumstances, the same individual may serve as both reporter and complainant.

The building principal or designee shall encourage the complainant or reporter to complete the district's designated report form. If, due to age, disability or other incapacity, the complainant or reporter is unable to complete the form, the building principal or designee shall document the report and complete the form on the individual's behalf. If the report is made by someone other than the complainant, the complainant shall be notified promptly, informed of the report, and encouraged to complete the district reporting form.

As soon as practicable after the receipt of a report of bullying or cyberbullying, the district shall notify the parent(s)/guardian(s) of any student involved in the incident.

If the complainant, district staff, or other professionals with knowledge of the complainant's health and well-being indicate that notifying a parent/guardian could place the comoplainant or another person at risk of abuse, neglect or other imminent harm, the building principal, in consultation with the Superintendent and legal counsel, and as appropriate, law enforcement, child welfare authorities and other qualified professionals, may determine whether parental notification should be delayed as permitted by law. The basis for the delay must be documented, and parent/guardian notification shall occur as soon as legally and safely practicable. [3] [4]

Every report of bullying/cyberbullying shall be reviewed and investigated promptly and sufficiently to address the alleged misconduct, even if the report is anonymous or the complainant requests that no action be taken.

Threat Assessment

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community, or others, district staff shall make a referral to the district's threat assessment team in accordance with applicable law and Board policy. [5] [6]

Discrimination/Harassment

~~Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination or harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination or harassment are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination or harassment as well as the incidents of alleged bullying.~~ [4] [5]

If, at the time of the report at any time during the investigation of the alleged bullying/cyberbullying, there is reason to believe that the conduct may fall within the provisions of the district's discrimination/harassment policies, the Title IX Coordinator must be promptly notified. Upon notification, the Title IX Coordinator will immediately initiate steps to comply with appropriate policies and procedures. The investigation will be handled as a joint and concurrent investigation to address all applicable allegations and legal requirements. [7] [8]

Investigation Procedures

After determining that the matter does not require handling under Policy 103, the building principal shall determine whether the investigation may be conducted by the principal or designee or whether the matter must be referred to the Superintendent or another appropriate administrator.

If law enforcement has been notified, a law enforcement report has been filed, or substantiated allegations could result in expulsion, the building principal shall consult with the Superintendent or appropriate administrator, who may seek advice from legal counsel.

Investigations shall be timely, impartial, thorough and comprehensive. The investigation may include:

1. Interviewing the complainant.
2. Interviewing the individual(s) accused of the conduct.
3. Interviewing witnesses.
4. Reviewing physical, electronic or documentary evidence.
5. Reviewing any other relevant information provided during the investigation.
6. Conducting any additional inquiry reasonably necessary to determine the facts and address proven misconduct.

Investigative Findings

The investigator shall prepare findings that summarize the investigation, determine whether the allegations have been substantiated, identify any violation of Board policy or applicable law, and recommend appropriate corrective action.

As soon as practicable after determining that an incident of bullying or cyberbullying has occurred, the district shall notify the parent(s)/guardian(s) of any student involved in the incident of the determination of the investigation.

The complainant/reporter and the accused shall be informed of the outcome of the investigation within a reasonable period of time, consistent with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws. The accused shall not be informed of any individual remedies provied to the complainant.[9]

District Response and Corrective Action

If an investigation results in a finding that bullying or cyberbullying or other misconduct occurred, the district shall take prompt and appropriate corrective action designed to stop the conduct, prevent its recurrence, protect affected students, eliminate any hostile or disruptive environment, and prevent retaliation.[1]

The district shall document corrective actions taken and, when permitted by law, inform the complainant or reporter of responsive measures. District administrators shall monitor the effectiveness of corrective actions and take additional measures when necessary.[1]

If an investigation reveals violations of other Board policies or circumstances requiring addtional review, referral, discipline or intervention, the district shall address those matters through the appropriate disciplinary, administrative or support processes.

Any disciplinary action imposed shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, applicable collective bargaining agreements, and state and federal law, and may include:[1][2] [3]

1. Counseling within the school.
2. Parental conference.
3. Loss of school privileges.
4. Transfer to another school building, classroom or school bus.
5. Exclusion from school-sponsored activities.
6. Detention.
7. Suspension.
8. Expulsion.
9. Counseling/Therapy outside of school.
10. Referral to law enforcement officials.

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][2] [10]

Education

The district shall develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1]~~[9][10]~~ [11] [12]

~~Consequences for Violations~~

~~A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include, but shall not be limited to:~~ [1]~~[7]~~ ~~[12]~~

1. ~~Counseling within the school.~~
2. ~~Parental conference.~~
3. ~~Loss of school privileges.~~
4. ~~Transfer to another school building, classroom or school bus.~~
5. ~~Exclusion from school-sponsored activities.~~
6. ~~Detention.~~

7. ~~Suspension.~~
8. ~~Expulsion.~~
9. ~~Counseling/Therapy outside of school.~~
10. ~~Referral to law enforcement officials.~~

1.

1.

## School Safety and Security Incidents Report

Annually, by July 31, the Superintendent shall report on the designated form, to the PA Department of Education, all new incidents as required by state law. The report must include the total number of bullying and cyberbullying incidents that occurred during the school year, including the number of cyberbullying incidents suspected to invovle artificial intelligence-generater or modified media.[2][14]

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## Legal Footnotes

**[1]** 24 P.S. 1303.1-A
LEGAL REFERENCE

**[2]** 24 P.S. 1302-E
LEGAL REFERENCE

**[3]** Pol. 236.1 — Threat Assessment
POLICY REFERENCE

**[4]** Pol. 103 — Discrimination/Harassment Affecting Students
POLICY REFERENCE

**[5]** Pol. 103.1 — Nondiscrimination — Qualified Students With Disabilities
POLICY REFERENCE

**[6]** Pol. 805.1 — Relations With Law Enforcement Agencies
POLICY REFERENCE

**[7]** Pol. 218 — Student Discipline
POLICY REFERENCE

**[8]** 22 PA Code 12.3
LEGAL REFERENCE

**[9]** 20 U.S.C. 7118
LEGAL REFERENCE

**[10]** 24 P.S. 1302-A
LEGAL REFERENCE

**[11]** Pol. 236 — Student Assistance Program
POLICY REFERENCE

**[12]** Pol. 236 — Student Assistance Program
POLICY REFERENCE

POLICY
716

BOARD POLICY

# Integrated Pest Management

| POLICY NUMBER | ADOPTED | VERSION | DOCUMENT STATUS |
|---|---|---|---|
| 716 | 3/16/2009 | v1.7 | UNDER-REVIEW |
| **WORKFLOW** | **PRINTED** | | |
| Second Reading | 10/8/2026 | | |

Proposed addition  Proposed deletion

## Purpose

The school district shall utilize integrated pest management procedures to manage structural and landscape pests and the toxic chemicals used for their control in order to alleviate pest problems with the least possible hazard to people, property and the environment.

~~The district shall integrate IPM education into the curriculum in accordance with relevant academic standards.[1]~~ ~~[2]~~

## Definitions

**Integrated Pest Management (IPM**) is the ~~coordinated~~managed use of combined pest control alternatives, including cultural, mechanical, biological and chemical to most effectively prevent or reduce to acceptable levels damage caused by pests.[1] ~~pest and environmental information to design and implement pest control methods that are economically, environmentally and socially sound. IPM promotes prevention over remediation and advocates integration of at least two (2) or more strategies to achieve long-term solutions.~~

**Integrated Pest Management Plan** is a plan that establishes a sustainable approach to managing pests by combining biological, cultural, physical and chemical tools in a way that minimizes economic, health and environmental risks.[~~3~~2]

**Authority**

The Board establishes that the school district shall use pesticides only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs.[3][4]~~[5]~~

The Board shall adopt an Integrated Pest Management Plan for district buildings and grounds that complies with policies and regulations promulgated by the Department of Agriculture.~~[3]~~ ~~[5]~~[2][4]

The Board shall designate an employee to facilitate IPM for the district. The designated employee will be referred to as the district's IPM Coordinator or as otherwise specified at the district.

**Delegation of Responsibility**

The Superintendent or ~~designee~~IPM Coordinator shall be responsible to implement the integrated pest management plan and to coordinate communications between the district and the approved contractor.

The Superintendent or ~~designee~~IPM Coordinator shall be responsible to annually notify parents/ guardians of the procedures for requesting notification of planned and emergency applications of pesticides in school buildings and on school grounds.~~[6]~~[5]

The IPM Coordinator shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.[5]

Appropriate personnel involved in making decisions relative to pest management shall participate in ~~update~~periodic training, as needed.

**Guidelines**

Pest management strategies may include education, exclusion, sanitation, maintenance, biological and mechanical controls, and site appropriate pesticides.

??An IPM Plan shall include the education of staff, students and the public about IPM policies and procedures.

~~An integrated pest management decision shall consist of the following five (5) steps:~~

1. ~~Identify pest species.~~
2. ~~Estimate pest populations and compare to established action thresholds.~~

3. ~~Select the appropriate management tactics based on current on-site information.~~

4. ~~Assess effectiveness of pest management.~~

5. ~~Keep appropriate records.~~

1.

When pesticide applications are scheduled for district~~in school~~ buildings and ~~on school~~ grounds, the district shall provide notification at least seventy-two (72) hours in advance in accordance with law, including:~~[6]~~[5]~~]~~

1. Posting a pest control sign in an appropriate area, at the place to be treated. The sign shall remain in place for at least two (2) days following each planned treatment.

2. Providing the pest control information sheet to all individuals working in the affected school building.

3. Providing required notice to all parents/guardians of students or to a list of parents/guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety of students or employees, the district may authorize an emergency pesticide application and shall notify by telephone any parent/guardian who has requested such notification.~~[6]~~[5]

~~The district shall maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities shall be available to the public at the district's administrative office.[6]~~

~~Written guidelines shall be developed under the direction of the designated IPM coordinator, curriculum coordinator, and the Buildings/Grounds/Transportation Committee.~~

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## Legal Footnotes

**[1]** 22 PA Code 4.12
LEGAL REFERENCE

**[2]** Pol. 102 — Academic Standards
POLICY REFERENCE

**[3]** 3 P.S. 111.21 et seq
LEGAL REFERENCE

**[4]** 3 P.S. 111.21 et seq
LEGAL REFERENCE

**[5]** 7 PA Code 128.1 et seq
LEGAL REFERENCE

**[6]** 24 P.S. 772.2
LEGAL REFERENCE

**[32]** 24 P.S. 772.1
LEGAL REFERENCE

POLICY

209

BOARD POLICY

# Health Examinations/Screenings

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 209 | 9/15/2008 | 10/19/2020 | v1.4 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Administrative Review | 9/17/2026 | |

Proposed addition  Proposed deletion

## Authority

In compliance with applicable law and regulations, and Board-approved health and safety plans, the Board shall require that district students submit to health and dental examinations, screenings and health monitoring in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety and physical education courses meets the student's individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[1][2][3][4]

## Guidelines

Each student shall receive a comprehensive health examination upon original entry, in sixth grade, and in eleventh grade, conducted by the school physician.[2][4][5]

Each student shall receive a comprehensive dental examination upon original entry, in third grade, and in seventh grade, conducted by the school dentist.[3][4][5]

A private health and/or dental examination conducted at the parents'/guardians' request and expense will be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[5]

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests, and other tests deemed advisable~~, and height and weight measurements,~~ at intervals established by the district. ~~Height and weight measurements shall be used to calculate the student's weight-for-height ratio.~~[2][4][6]

The school nurse or other health care practitioner shall conduct measurements of height and weight for each student for the purpose of tracking growth patterns. Height and weight measurements will be conducted at intervals established by the district in a manner that protects student confidentiality. Parents/Guardians have the right to request an exemption from height and weight measurements for their child, and the district must provide notification of the exemption request procedure.**[2][25]**

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[7][8][9]

A student who presents a statement signed by the parent/guardian that a health examination is contrary to the student's or parent's/guardian's religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that certain conditions would present a substantial menace to the health of others in contact with the student if the student is not examined for those conditions.[10][11]

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school health personnel shall arrange a special health examination for the student.[2][4][12]

In the event that the parent/guardian objects to or refuses to obtain a regular or special health or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the Pennsylvania Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[13] [14]

Health Monitoring

The Board directs staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan. [15]

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted. [16]

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered. [16] [17]

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy. [15]

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the results of tests, measurements, regularly scheduled examinations and special examinations.[2]

All health records shall be confidential and shall be disclosed only when necessary for the health of the student or when requested by the parent/guardian, in accordance with law and Board policy.[18] [19] [20]

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy. [15] [18] [19] [20] [21][22] [23]

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[18]

The district shall destroy student health records only after the student has not been enrolled in district school for at least two (2) years.[18] [24]

**Delegation of Responsibility**

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate health concerns or disability and to promptly report such conditions to the school nurse or designated staff.[2]

The Superintendent or designee shall ensure that educational information and materials regarding eating disorder awareness and education are made available to students in grades six through twelve. Eating disorder awreness and educational materials must also be posted on the district's website.[26][27]

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP). [12]

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## Legal Footnotes

**[1]** 24 P.S. 1401
LEGAL REFERENCE

**[2]** 24 P.S. 1402
LEGAL REFERENCE

**[3]** 24 P.S. 1403
LEGAL REFERENCE

**[4]** 22 PA Code 12.41
LEGAL REFERENCE

**[5]** 24 P.S. 1407
LEGAL REFERENCE

**[6]** 28 PA Code 23.1
LEGAL REFERENCE

**[7]** 24 P.S. 1405
LEGAL REFERENCE

**[8]** 28 PA Code 23.2
LEGAL REFERENCE

**[9]** 20 U.S.C. 1232h
LEGAL REFERENCE

**[10]** 24 P.S. 1419
LEGAL REFERENCE

**[11]** 28 PA Code 23.45
LEGAL REFERENCE

**[12]** 24 P.S. 1406
LEGAL REFERENCE

**[13]** 23 Pa. C.S.A. 6311
LEGAL REFERENCE

**[14]** Pol. 806 — Child Abuse
POLICY REFERENCE

**[15]** **Pol. 203 — Immunizations and Communicable Diseases**
POLICY REFERENCE

**[16]** **Pol. 103 — Discrimination/Harassment Affecting Students**
POLICY REFERENCE

**[17]** **Pol. 103.1 — Nondiscrimination - Qualified Students With Disabilities**
POLICY REFERENCE

**[18]** **24 P.S. 1409**
LEGAL REFERENCE

**[19]** **Pol. 113.4 — Confidentiality of Special Education Student Information**
POLICY REFERENCE

**[20]** **Pol. 216 — Student Records**
POLICY REFERENCE

**[21]** **20 U.S.C. 1232g**
LEGAL REFERENCE

**[22]** **34 CFR Part 99**
LEGAL REFERENCE

**[23]** **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

**[24]** **Pol. 800 — Records Management**
POLICY REFERENCE

## Legal References

No additional references listed.

POLICY
246

BOARD POLICY

# School Wellness

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 246 | 9/15/2008 | 3/18/2024 | v1.4 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Administrative Review | 9/15/2026 | |

Proposed addition  Proposed deletion

## Purpose

The Northwestern School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

## Authority

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.~~[1]~~[2][3]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutritional guidelines.

3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.

4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

**Delegation of Responsibility**

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.~~[1]~~[2][3]

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.~~[2]~~[3]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Assessment of school environment regarding school wellness issues.

2. Evaluation of food services program.

3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.

4. Recommendations for policy and/or program revisions.

5. Suggestions for improvement in specific areas.

6. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

7. Listing of activities and programs conducted to promote nutrition and physical activity.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[1][2][3]

1. The extent to which each district school is in compliance with law and policies related to school wellness.

2. A description of the progress made by the district in attaining the goals of this policy.

3. The extent to which this policy compares to model wellness policies.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[2][3]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[1][2][3]

**Guidelines**

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[2][3][4]

1. The written School Wellness policy.

2. Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.

3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.

4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The district shall establish a Wellness Committee comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher and member of the public. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.~~[1]~~[2]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness Policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.~~[2]~~[3]

Nutrition Education

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.~~[4]~~ ~~[5]~~ [6] [7] [8]

Nutrition education in the district shall teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Nutrition education lessons and activities shall be age-appropriate.

Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.

School food service and nutrition education classes shall cooperate to create a learning laboratory.

Nutrition education may be integrated into other subjects such as math, science, language arts and social sciences to complement but not replace academic standards based on nutrition education as appropriate.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The district shall develop standards for such training and professional development. ~~[7]~~ [9]

Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans.

District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

Students shall participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness, and performance benefits.

Age-appropriate physical activity opportunities, such as outdoor and indoor recess; before and after school programs; during lunch; clubs; intramurals; and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

Physical activity breaks shall be provided for elementary students during classroom hours.

Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

District schools shall partner with parents/guardians and community members and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc., to institute programs that support lifelong physical activity.

Physical activity shall not be used or withheld as a form of punishment.

Students and their families shall be encouraged to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education. [5] [6] [8][7][10]

Instruction involving the collection of a student's height and weight measurements must be conducted in a manner that protects student confidentiality. The calculation of body mass index (BMI) is prohibited.[10]

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge for lifelong, health-enhancing physical activity.

A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

Physical education shall be taught by certified health and physical education teachers.

Appropriate professional development shall be provided for physical education staff.

Physical education classes shall have a teacher-student ratio comparable to those of other courses for safe and effective instruction.

Social Media

A social media literacy program consisten with curriculum regulations and academic standards shall be developed and implemented to address the following: [7] [8][23]

1. Mental, psychological and physical effects of social media and mobile device use.
2. Potential impacts of social media and mobile devise use on academic growth and learning.
3. Safe use of social media, including how to recognize suspicious online behavior including, but not limited to:
    a. Cyberbullying.
    b. Predatory behavior.
    c. Potential human trafficking.
4. Personal security and privacy on mobile devices.

1.

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.~~[9][10]~~[11][12][13][24]

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations. ~~[7]~~[13]~~[14]~~[15][9][16][17]

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, "grab & go breakfast" and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the district.~~[9]~~[11]

Students shall have access to hand washing or sanitizing before meals and snacks.

Access to the food service operation shall be limited to authorized staff.

Nutrition content of school meals shall be available to students and parents/guardians.

To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

The district shall provide appropriate training to all staff on the components of the School Wellness Policy.

Goals of the School Wellness Policy shall be considered in planning all school based activities.

Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

Administrators, teachers, food service personnel, students, parents/guardians, and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

The district shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and regulations.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.~~[9][10][13][14]~~[11][12][15][16]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall be encouraged to offer healthy options in addition to more traditional fare.

*Competitive Foods -*

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.~~[2][16][17]~~[3][18][19]

~~**Competitive foods** are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.~~

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.~~[2][16]~~[3][18]

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.~~[2][16]~~[3][18]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.~~[16]~~[18]

*Fundraiser Exemptions -*

Fundraiser activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.~~[18]~~ [20]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.~~[16]~~[18]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

*Non-Sold Competitive Foods -*

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:
    a. Foods and beverages that do not meet the Smart Snacks in School nutrition standards must be approved by the principal. This exception may be granted on a limited basis.

2. Classroom Parties and Celebrations:

    a. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties. Food for birthday celebrations are encouraged to be pre-arranged with the classroom teacher and are limited to the elementary level.

    b. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies).

    c. When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.

    d. Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.

The district shall provide a list of suggested nonfood ideas and health food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

*Marketing/Contracting* -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. ~~[2][16]~~[3][18]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutritional standards, including applicable marketing restrictions.~~[19]~~[21]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to: ~~**[20]**~~ **[22]**

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.

2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.

3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes to School

1. The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

2. The district shall cooperate with local municipalities, public safety agency, police departments, and community organizations to develop and maintain safe routes to school.

3. District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

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## Legal Footnotes

**[1]** 42 U.S.C. 1758b
LEGAL REFERENCE

**[2]** 7 CFR 210.31
LEGAL REFERENCE

**[3]** 7 CFR 210.31
LEGAL REFERENCE

**[4]** 7 CFR 210.15
LEGAL REFERENCE

**[5]** Pol. 102 — Academic Standards
POLICY REFERENCE

**[6]** Pol. 105 — Curriculum
POLICY REFERENCE

**[7]** Pol. 105 — Curriculum
POLICY REFERENCE

**[8]** 24 P.S. 1512.1
LEGAL REFERENCE

**[9]** 7 CFR 210.10
LEGAL REFERENCE

**[10]** 7 CFR 220.8
LEGAL REFERENCE

**[11]** 24 P.S. 701
LEGAL REFERENCE

**[12]** 24 P.S. 742
LEGAL REFERENCE

**[13]** 42 U.S.C. 1751
LEGAL REFERENCE

**[14]** 42 U.S.C. 1773
LEGAL REFERENCE

**[15]** 7 CFR 210.30
LEGAL REFERENCE

**[16]** 7 CFR 210.11
LEGAL REFERENCE

**[17]** 7 CFR 220.12
LEGAL REFERENCE

**[18]** 7 CFR 210.11
LEGAL REFERENCE

**[19]** 24 P.S. 504.1
LEGAL REFERENCE

**[20]** Pol. 229 — Student Fundraising
POLICY REFERENCE

**[21]** 24 P.S. 504.1
LEGAL REFERENCE

**[22]** Pol. 209.1 — Food Allergy Management
POLICY REFERENCE

## Legal References

No additional references listed.

POLICY

704

BOARD POLICY

# Maintenance

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 704 | 3/16/2009 | 10/15/2018 | v1.3 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Administrative Review | 9/15/2026 | |

Proposed addition  Proposed deletion

## Purpose

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

## Authority

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.~~[1]~~ [2] [3]

## Delegation of Responsibility

The Superintendent, Maintenance Supervisor or designee shall develop and supervise a maintenance program which shall include:

1. Regular program of maintenance, repair and improvement of buildings and facilities.
2. 
3. Testing lead levels in drinking water.[3]
4. 
5. Equipment replacement program.

6. Long-range plans for building modernization and conditioning.

7. Critical spare parts inventory.

The Maintenance Supervisor or designee shall develop a maintenance check list applicable to all district buildings.

Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent, Maintenance Supervisor or designee as to the findings of that inspection.

The Superintendent, Maintenance Supervisor or designee shall report annually to the Board regarding the current maintenance and improvement program and projected maintenance needs that include cost analysis.

## Legal Footnotes

**[1]** **24 P.S. 701**
LEGAL REFERENCE

**[2]** **24 P.S. 772**
LEGAL REFERENCE

**[3]** **24 P.S. 742**
LEGAL REFERENCE

## Legal References

No additional references listed.

POLICY
803

BOARD POLICY

# School Calendar

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 803 | 1/20/2009 | 10/21/2024 | v1.3 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Administrative Review | 9/15/2026 | |

Proposed addition  Proposed deletion

## Purpose

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district and communication with students, staff, parents/guardians and the school community.

## Authority

The Board shall determine annually the days and the hours when the schools will be in session for instructional purposes, in accordance with state law and regulations. This may include, as appropriate, activities qualifying as instructional days or hours under the direction of certified school employees for fulfilling the minimum required days or hours of instruction under law, regulations and state guidance.[1][2][3][4][5][6][7][8][9]

The school calendar shall normally consist of a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.[1][2][8][10]

The Board reserves the right to alter the school calendar when it is in the best interests of the district, including in cases of emergency, in accordance with applicable law and regulations. The Board shall take action to establish temporary provisions in cases of emergency, in accordance with law, and shall document such actions with the PA Department of Education when required.[2][5][6][7][9][11][12][13] **[14]**

Temporary provisions established in accordance with law may include, but are not limited to: [1][2][5][6][7][8][9][12][13] [15]

1. Keeping schools in session such days and and hours as the Board deems necessary, which shall include maintaining the requirement for a minimum of 180 student days or 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level.

2. Reducing the length of time of daily instruction for courses and classes.

3. Implementing remote and other alternative methods of delivering instruction under the direction of certified school employees.

Each year, prior to finalizing the school calendar, the Board must discuss the use or potential use of flexible instructional days and remote or virtual instructional days at a public Board meeting;[7] [14]

**Delegation of Responsibility**

The Superintendent shall prepare annually a school calendar for Board consideration.

The Superintendent or designee shall document alterations to the school calendar and any temporary provisions in accordance with law, regulations, guidance from the PA Department of Education and Board policy. [15] [7] [14]

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## Legal Footnotes

**[1]** 24 P.S. 133
LEGAL REFERENCE

**[2]** 24 P.S. 1501
LEGAL REFERENCE

**[3]** 24 P.S. 1502
LEGAL REFERENCE

**[4]** 24 P.S. 1503
LEGAL REFERENCE

**[5]** 24 P.S. 1504
LEGAL REFERENCE

**[6]** 24 P.S. 1505
LEGAL REFERENCE

**[7]** 24 P.S. 1506
LEGAL REFERENCE

**[8]** 22 PA Code 11.1
LEGAL REFERENCE

**[9]** 22 PA Code 11.2
LEGAL REFERENCE

**[10]** 22 PA Code 4.4
LEGAL REFERENCE

**[11]** 24 P.S. 520
LEGAL REFERENCE

**[12]** 24 P.S. 520.1
LEGAL REFERENCE

**[13]** 24 P.S. 1501.3
LEGAL REFERENCE

**[14]** Pol. 006 — Meetings
POLICY REFERENCE

**[15]** Pol. 805 — Emergency Preparedness and Response
POLICY REFERENCE

## Legal References

No additional references listed.

POLICY
805.2

BOARD POLICY

# School Security Personnel

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 805.2 | 11/21/2022 | 2/17/2026 | v1.3 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Administrative Review | 9/15/2026 | |

Proposed addition  Proposed deletion

## Authority

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

The district shall employ or contract for at least one (1) full-time school security personnel who has completed the training required by law and this Board policy to be on duty during the school day.[1]

The district shall certify to the state School Safety and Security Committee annually that it has met the requirements for school security personnel or has received a waiver, in accordance with applicable law.[1]

## Definitions

**School security personnel** - school police officers, school resource officers and school security guards.[2]

**Independent contractor** - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services.[2]

**School day** - the hours between the morning opening of a school building and the afternoon dismissal of students on a day which classes are in session.[1]

**Third-party vendor** - a company or entity approved by the PA Commission on Crime and Delinquency that provides school security services in accordance with law.[2]

**Delegation of Responsibility**

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. When a vacancy occurs in the role of the School Safety and Security Coordinator, the Superintendent shall appoint another school administrator to serve as the School Safety and Security Coordinator within thirty (30) days of the vacancy and shall notify the Board regarding the appointment.[3]

The Superintendent or designee shall submit the name and contact information for the appointed School Safety and Security Coordinator to the state's School Safety and Security Committee within thirty (30) days of the appointment.[3]

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following:[3]

1. Oversee all School Police Officers (SPOs) or school security guards.

2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.

3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide awareness and prevention, ~~and~~ bullying and cyberbullying awareness and prevention, substance use awareness, emergency procedures and training drills, and identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities or the community, in accordance with the standards established by the state's School Safety and Security Committee and the requirements of applicable law and regulations.[3][4][5] [6] [7] [8] [9] [10] [11] [12] [13]

4. Communicate with school employees annually to seek their input on the mandatory school safety and security training.[4]
5. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.

6. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.

7. Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process.[7] [8] [14]

8. Coordinate School Safety and Security Assessments, School Safety and Security grant requirements and respond to School Safety and Security surveys, as applicable.[11] [12] [15]
9. Coordinate school safety and security meeting with school and building leadership, at least on a quarterly basis.

The School Safety and Security Coordinator shall, within one (1) year of appointment, complete required training as specified by the state's School Safety and Security Committee for serving in the role of a School Safety and Security Coordinator. This training shall be in addition to other training requirements for school administrators, but shall count toward professional education credit, where applicable.[3][16][17][18]

The School Safety and Security Coordinator must complete any additional continuing education as required by the School Safety and Security Committee.[3]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[3][19]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy. ~~[7]~~ **[8]** [14]

2. The number and type(s) of school security personnel contracted or employed by the district, including: [3]

    a. The number of school security personnel that are armed, listed by type(s) of personnel.

    b. The school building at which each school security personnel is assigned, listed by type(s) of personnel.

    c. The training, including the type of training and completion dates, of each school security personnel, listed by type(s) of personnel.

    d. A listing of other individuals utilized by the district for school safety-related duties.

3. An attendance report of the school and building personnel present at each school safety and security meeting, including yearly attendance totals.
4. Reports of required emergency preparedness, fire, bus evacuation and school security drills. ~~11~~ **[12]**
5. Information on required school safety and security training and resources provided to students and staff. ~~11~~ **[12]**

6. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.

7. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district. **[20]**

8. School safety and security incident reports for the previous year(s) and/or data collected to date for the current year. **[21]**

9. Updates regarding the district’s Memorandum of Understanding with law enforcement agencies. **[21]**

10. Updates to laws, regulations and/or Board policies related to school safety and security.

11. Information on tours, inspections and/or School Safety and Security Assessments of school facilities and programs.

12. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report, including the required information on threat assessment and school security personnel, shall be submitted to the state's School Safety and Security Committee. [3]

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency or in a contract with an independent contractor or third-party vendor approved by the Board.

**Guidelines**

School Police Officers

The district shall employ and/or contract for one (1) or more school police officers and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.[2][22][23][24] **[25]** **[26]**

Within thirty (30) days of court approval for appointment of a school police officer, the district shall notify the School Safety and Security Committee and submit a copy of the court's order. [22]

**School police officer -** [2][23][24]

1. A law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district; or

2. An independent contractor or an individual provided through a third-party vendor who has been appointed in accordance with law, and who meets the requirements of contracted service personnel, in accordance with Board policy. **[26]**

*Background Checks -*

Prior to receiving an offer of employment, all school police officers shall comply with the requirements for background checks/certification and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school police employed by the district and Board policy 818 for school police employed by an independent contractor or third-party vendor. **[25]** **[26]** [27][28][29][30]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school police employed by the district and shall review a background investigation conducted for all school police employed by an independent contractor or third-party vendor.[31][32]

Following an offer of employment, the district shall request the separation record for a school police officer employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[33][34]

*Requirements -*

The district shall annually report the following information regarding school police officers receiving required training to the PA Department of Education, the School Safety and Security Committee and the PA Commission on Crime and Delinquency:[35]

1. The district's name and the number of school police officers employed or contracted by the district.

2. The municipalities comprising the district.

3. The date and type of training provided to each school police officer.

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.~~32~~[31][36]

School police officers shall take and subscribe to the Oath of Office required by law.[37]

The district shall request that the court grant the school police officer authority to carry a firearm, in accordance with law. The school police officer shall maintain all applicable firearm license and training requirements, in accordance with applicable law and Board policy.[22][38]

School police officers shall successfully complete required training, in accordance with law, and other required staff training, including district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to behavior for students with disabilities, in accordance with law, regulations and Board policy.[38][39][40][41][42]

School police officers shall possess and exercise the following duties:[43]

1. Enforce good order in school buildings, on school buses or vehicles owned or leased by the district, and on school grounds.

2. If authorized by the court, issue summary citations or detain individuals who are in school buildings, on school buses and on school grounds in the district until local law enforcement is notified.

3. If authorized by the court, a school police officer who is a law enforcement officer employed by the district whose responsibilities, including work hours, are established by the district, may exercise the same powers as exercised under authority of law or ordinance by the police of the municipality in which the school property is located.

School police officers shall wear the assigned metallic shield or badge provided by the district in plain view when on duty.[44]

School Security Guards

The district shall employ and/or contract for one (1) or more school security guards, in accordance with the provisions of law.[2] [25] [26] [47]

**School security guard** - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy and the provisions of applicable law.[2][24] [26] [47]

*Background Checks -*

Prior to receiving an offer of employment, all school security guards shall comply with the requirements for background checks/certifications and employment history reviews for all school employees, in accordance with applicable law, Board policy and administrative regulations. These requirements are addressed separately in Board policy 304 for school security guards employed by the district and Board policy 818 for school security guards employed by an independent contractor or third-party vendor. [25] [26] [27][28][29][30]

The district shall conduct a law enforcement agency background investigation in compliance with applicable law and regulations for all school security guards employed by the district and shall review a background investigation conducted for all school security guards employed by an independent contractor or third-party vendor.[31][32]

Following an offer of employment, the district shall request the separation record for a school security guard employed or contracted by the district, in accordance with applicable law and regulations for a law enforcement agency.[33][34]

*Requirements -*

School security guards shall provide the following services, as directed by the district:[47]

1. School safety support services.

2. Enhanced campus supervision.
3. Assistance with disruptive students.
4. Monitoring visitors on campus. **[48]**
5. Coordination with law enforcement officials, including school police officers.
6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[47]

School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law.[47]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.~~32]~~[36]

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## Legal Footnotes

**[1]** **24 P.S. 1316-C**
LEGAL REFERENCE

**[2]** **24 P.S. 1301-C**
LEGAL REFERENCE

**[3]** **24 P.S. 1309-B**
LEGAL REFERENCE

**[4]** **24 P.S. 1310-B**
LEGAL REFERENCE

**[5]** **Pol. 146.1**
POLICY REFERENCE
*Referenced policy is not available in this policy book.*

**[6]** **Pol. 227 — Controlled Substances/Paraphernalia**
POLICY REFERENCE

**[7]** **Pol. 236 — Student Assistance Program**
POLICY REFERENCE

**[8]** **Pol. 236.1 — Threat Assessment**
POLICY REFERENCE

**[9]** **Pol. 249 — Bullying/Cyberbullying**
POLICY REFERENCE

**[10]** **Pol. 333 — Professional Development**
POLICY REFERENCE

**[11]** **Pol. 351 — Controlled Substance Abuse**
POLICY REFERENCE

**[12]** **Pol. 805 — Emergency Preparedness and Response**
POLICY REFERENCE

[13] **Pol. 819 — Suicide Awareness, Prevention and Response**
POLICY REFERENCE

[14] **24 P.S. 1302-E**
LEGAL REFERENCE

[15] **24 P.S. 1305-B**
LEGAL REFERENCE

[16] **24 P.S. 1316-B**
LEGAL REFERENCE

[17] **24 P.S. 1205.1**
LEGAL REFERENCE

[18] **24 P.S. 1205.5**
LEGAL REFERENCE

[19] **Pol. 006 — Meetings**
POLICY REFERENCE

[20] **Pol. 235.1 — Surveys**
POLICY REFERENCE

[21] **Pol. 805.1 — Relations With Law Enforcement Agencies**
POLICY REFERENCE

[22] **24 P.S. 1302-C**
LEGAL REFERENCE

[23] **24 P.S. 1310-C**
LEGAL REFERENCE

[24] **24 P.S. 1311-C**
LEGAL REFERENCE

[25] **Pol. 304 — Employment of District Staff**
POLICY REFERENCE

[26] **Pol. 818 — Contracted Services Personnel**
POLICY REFERENCE

[27] **23 Pa. C.S.A. 6344**
LEGAL REFERENCE

[28] **23 Pa. C.S.A. 6344.3**
LEGAL REFERENCE

[29] **24 P.S. 111**
LEGAL REFERENCE

[30] **24 P.S. 111.1**
LEGAL REFERENCE

[31] **44 Pa. C.S.A. 7301**
LEGAL REFERENCE

[32] **37 PA Code 241.5**
LEGAL REFERENCE

[33] **37 PA Code 241.6**
LEGAL REFERENCE

[34] **44 Pa. C.S.A. 7310**
LEGAL REFERENCE

[35] **24 P.S. 1303-C**
LEGAL REFERENCE

[36] **37 PA Code 241.1**
LEGAL REFERENCE

[37] **24 P.S. 1304-C**
LEGAL REFERENCE

[38] **24 P.S. 1305-C**
LEGAL REFERENCE

[39] **22 PA Code 10.23**
LEGAL REFERENCE

[40] **22 PA Code 14.104**
LEGAL REFERENCE

[41] **22 PA Code 14.133**
LEGAL REFERENCE

[42] **Pol. 113.2 — Behavior Support**
POLICY REFERENCE

[43] **24 P.S. 1306-C**
LEGAL REFERENCE

[44] **24 P.S. 1307-C**
LEGAL REFERENCE

**[47]** **24 P.S. 1314-C**
LEGAL REFERENCE

**[48]** **Pol. 907 — School Visitors**
POLICY REFERENCE

## Legal References

No additional references listed.

POLICY
822

BOARD POLICY

# Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

| POLICY NUMBER | ADOPTED | REVISED | VERSION |
|---|---|---|---|
| 822 | 1/20/2009 | 5/20/2013 | v1.3 |
| **DOCUMENT STATUS** | **WORKFLOW** | **PRINTED** | |
| UNDER-REVIEW | Administrative Review | 9/15/2026 | |

Proposed addition  Proposed deletion

## Purpose

The Board is committed to providing a safe and healthy environment for the school community.

Maintaining automated external defibrillator (AED) units and staff trained in cardiopulmonary resuscitation (CPR) in the schools enables responders to deliver early defibrillation and resuscitation to victims.

## Definition

**Automated external defibrillator (AED)** - a portable device that uses electric shock to restore a stable heart rhythm to an individual in cardiac arrest.[1]

## Authority

~~Except in extenuating circumstances, e~~Each school building shall have one (1) person trained and certified in the use of an AED and cardiopulmonary resuscitation (CPR) during the~~regular~~ school day~~hours~~ when school is in session and students are present.~~[1]~~ [2][3]

Each school nurse or designee, coach of an athletic activity, marching band director, physical education teacher and athletic trainer in the district must participate in instruction in the use of an AED and CPR and maintain their certification.[2]

The automated external defibrillator (AED) units are owned by the district and shall be properly maintained and tested, and located in secure and accessible locations.

The district shall have an AED in a readily accessible location for students participating in interscholastic athletics and practices. Individuals trained in the use of an AED and CPR will be present during these times.[4] [5]

The automated external defibrillator (AED) units shall be used in accordance with approved district procedures.

## Guidelines

A Core Team shall be trained in CPR and AED procedures by completing a training program offered by approved providers. Members of the team shall be provided opportunities for annual training and retraining.

The district shall make instruction in the use of an AED available to all its employees and volunteers at least once every two (2) years. The instruction is optional and shall be conducted by an approved provider that may be through the Internet or other electronic means.[2]

DO WE WANT TO INCLUDE THE FOLLOWING?

The district may make instruction on the principles and techniques of CPR and the use of operating an AED available to students.[2]

Written guidelines for medical emergencies related to the use of automated external defibrillator (AED) units shall be provided to all employees instructed in the use of an AED.~~members of the core team~~.

Responders' use of the AED should not replace the care provided by emergency medical services (EMS) providers.~~, but is meant to provide a lifesaving bridge during the first few critical minutes it takes for ambulance personnel to arrive.~~ Upon arrival of the EMS providers, patient care should be transferred.

## Delegation of Responsibility

The Superintendent or designee shall develop and disseminate administrative regulations that detail the use of automated external defibrillator (AED) units~~systems~~.

The Superintendent or designee shall annually, by June 30, report to the PA Department of Education detailing the number, condition, age, expiration date and placement of AEDs in each school building.[6]

## Legal Footnotes

[1] **24 P.S. 1424**
LEGAL REFERENCE

## Legal References

No additional references listed.